CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

City Hall
Telephone 303-789-2541
FAX 303-761-9386

City Council Agenda
Tuesday, July 21, 2026

City Hall, 2450 East Quincy Avenue, Cherry Hills Village, CO 80113
This meeting will be held in-person at City Hall with no electronic participation.
To attend in person: There is no need to sign up to attend in person. If you would like to speak during audience participation there will be a signup sheet in Council Chambers.
To watch the meeting (no participation): City Meeting Videos on the City website or City of Cherry Hills Village YouTube Channel

6:30 PM Regular Meeting

1. Call to Order
2. Roll Call of Members
3. Pledge of Allegiance
4. Audience Participation Period (limit 5 minutes per speaker)
5. Reports from Members of City Boards and Commissions
6. Consent Agenda
   a. Approval of June 16, 2026 Minutes
7. Items Removed from Consent Agenda
8. Unfinished Business
9. New Business
   a. Resolution 23, Series 2026: Accepting a Donation from the High Line Canal Conservancy for the Replacement of the Quincy Farm Pedestrian Bridge and Approving a Funding Agreement with the High Line Canal Conservancy Regarding the Quincy Farm Pedestrian Bridge
   b. Resolution 24, Series 2026: Adopting an Updated Emergency Operations Plan

Agenda Continues on Second Page

Notice: Agenda is subject to change.
If you will need special assistance in order to attend any of the City's public meetings, please notify the City of Cherry Hills Village at 303-783-2732, 72 hours in advance.

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

City Hall
Telephone 303-789-2541
FAX 303-761-9386

10. Reports
    a. Mayor
    b. Members of City Council
    c. City Manager, City Staff, City Attorney
        i. Department Monthly Reports
        ii. Financial Monthly Report
        iii. Staff Approved Contracts Monthly Report
11. Executive Session pursuant to Colorado Revised Statutes Section 24-6-402(4)(b) for the purpose of receiving legal advice from the City Attorney regarding the operation of the federal Fair Housing Act in concert with the Cherry Hills Village Municipal Code and applying the City's floodplain regulations.
12. Adjournment

Notice: Agenda is subject to change.
If you will need special assistance in order to attend any of the City's public meetings, please notify the City of Cherry Hills Village at 303-783-2732, 72 hours in advance.

Minutes of the City Council of the City of Cherry Hills Village, Colorado
held on Tuesday, June 16, 2026, at 6:30 PM
at City Hall, 2450 East Quincy Avenue, Cherry Hills Village, Colorado 80113

Council held a study session at 5:30 PM.

CALL TO ORDER

Mayor Brown called the meeting to order at 6:30 PM.

ROLL CALL OF MEMBERS

Mayor Katy Brown, Mayor Pro Tem Earl Hoellen, Councilors Dave Heller, Susan Maguire, Karen Fisher, and Robert Eber were present on roll call. Also present were City Manager Chris Cramer, Assistant City Attorney Christine Fitch, Deputy City Manager/Public Works Director Jay Goldie, Community Development Director Paul Workman, Finance Director Kelly Newman, Police Chief Jason Lyons, Human Resources Manager Kathryn Ducharme, Parks Project and Operations Manager Emily Black, Communications and Outreach Coordinator Denise White, and City Clerk Laura Gillespie.

Councilor Doug Robinson was present virtually.

Absent: None.

PLEDGE OF ALLEGIANCE

The Council conducted the pledge of allegiance.

AUDIENCE PARTICIPATION PERIOD

None.

REPORTS FROM MEMBERS OF CITY BOARDS AND COMMISSIONS

None.

CONSENT AGENDA

Councilor Maguire removed Item 6b. Mayor Brown removed Item 6a.

Councilor Maguire moved, seconded by Councilor Eber, to approve the following items on the Consent Agenda:

6c. Unique Zip Code

The motion passed unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

Approval of June 2, 2026 Minutes

Mayor Brown noted there was an amendment on page 13 of the draft minutes presented on the dais.

Councilor Maguire moved, seconded by Councilor Fisher, to approve the minutes as amended.

The motion passed unanimously.

Resolution 21, Series 2026; Approving a Consent to Assignment Regarding the Wireless Communications Master License Agreement with Crown Castle Fiber LLC

Councilor Maguire asked if staff had reviewed SOPs of the new entity. Deputy City Manager/Director Goldie replied he had.

Councilor Maguire moved, seconded by Councilor Fisher, to approve Item 6b.

The motion passed unanimously.

UNFINISHED BUSINESS

The 2025 Audited Financial Statements

Director Newman introduced the City's auditor, Paul Niedermuller, Principal at CLA. Mr. Niedermuller presented the 2025 Audited Financial Statements to Council. He opened by emphasizing that while his firm works closely with management to complete the audit, the engagement is on behalf of City Council and that Council members are the audit committee for the City. He outlined the scope of the engagement, which included issuing an opinion on the financial statements, reporting on internal control deficiencies, and providing required governance communications. He also noted that his firm performed two non-audit services as part of the engagement: preparation of the City's financial statements and assistance with the pension plan presented within those statements.

Mr. Niedermuller delivered the principal finding of the audit, which was that the City received a clean, unmodified opinion, the highest standard available under audit standards. The audit identified one material weakness and one significant deficiency. The first finding, which was related to early 2025 and has since been corrected, involved segregation of duties related to journal entries and key card access. The second finding was a material weakness related to the water and sewer capital assets, specifically an addition that was expensed in the prior year rather than capitalized. The item involved $36,000 and was caught during the current audit period, resulting in a prior period adjustment. Mr. Niedermuller acknowledged the dollar amount is not

significant relative to the City's overall financial position but noted it is significant from an internal controls standpoint, particularly because it carries implications for the City's risk profile under federal funding requirements. A material weakness increases the federal audit coverage threshold from 20% to 40% in the event the City receives more than $1,000,000 in federal funds and becomes subject to a single audit. The City did not undergo a single audit this year. He also noted a property tax allocation receivable item in the current period related to collection timing in the subsequent period, which had no impact on current period reporting.

Mr. Niedermuller then presented the required governance communications, confirming that the audit was conducted without disagreements with management, that all requested items were received, and that no items were left in dispute. He noted several accounting estimates inherent in the financial statements, including the estimated useful life of capital assets, and acknowledged these are approximations by nature. He also noted the application of GASB 102, which relates to risks from concentrations and constraints, and confirmed the City had no disclosures required under that standard.

Councilor Heller asked about the governance framework for non-audit services performed by the audit firm, noting that in the private sector such engagements typically require explicit governance approval to manage potential conflicts. Mr. Niedermuller explained that public sector standards require communication through an engagement letter and that management is required to take responsibility for and oversee those services.

Councilor Heller asked whether the capital asset issue would need to be resolved before the next audit cycle. Mr. Niedermuller confirmed that his firm would return the following year to verify corrective actions have been implemented and that the material weakness has been remediated. Councilor Fisher asked why the issue was not brought up in last year’s audit. Mr. Niedermuller replied it was not evaluated at that level in last year’s audit. Director Newman added that upon assuming responsibility for capital assets, she had undertaken a thorough review to ensure proper classification, and that the discrepancy was identified and corrected as part of that process. She expressed her commitment to ensuring the issue does not recur.

> Councilor Maguire moved, seconded by Councilor Fisher, to approve the Audit of the Financial Statements of the City of Cherry Hills Village for year-end December 31, 2025.
>
> The motion passed unanimously.

Resolution 22, Series 2026; Appointing Hollis A. Crawford and Eric P. Hutchens as Alternative Municipal Judges and Approving Professional Services Agreements

Director Newman presented Resolution 22, Series 2026, for Council’s consideration. The City had undergone an RFQ process, with applicant review by Judge Ellmann and

two Council members, to identify relief judges to support Judge Ellmann in the case of vacation, illness, or other absence. The Resolution appointed Hollis Crawford and Eric Hutchens as alternate municipal judges. Ms. Crawford was present and introduced herself to Council.

Councilor Maguire moved, seconded by Councilor Heller, to approve Resolution 22, Series 2026 appointing Hollis A. Crawford and Eric P. Hutchens as an alternate municipal judge and approving Professional Services Agreements.

The motion passed unanimously.

Update Regarding the Nexus Study

Director Workman presented an update on the park land dedication and fee-in-lieu nexus study. In December 2025, Council approved a nine-month moratorium on the submittal and processing of new subdivision applications to allow staff to engage a consultant and conduct a nexus study for land dedication or fee-in-lieu thereof at the time of subdivision. In March 2026, Council approved a professional services agreement with Tischler-Bise to perform the study. Staff made introductory presentations to the Planning and Zoning Commission and the Parks, Trails and Recreation Commission in April, and a joint meeting with those bodies is scheduled for this coming Thursday.

Director Workman described the methodology employed by Tischler-Bise, beginning with a demographic analysis using data from the American Community Survey, the Public Use Microdata Sample, and the Public Use Microdata Area (PUMA). The PUMA encompasses a geographic area larger than the City's boundaries, but Tischler-Bise employs a formula to adjust the data to reflect Cherry Hills Village specifically. The demographic analysis produced an adjusted figure of approximately three persons per household for Cherry Hills Village single-family detached homes. Director Workman noted this number becomes central to the level of service calculations and the recommended formula changes. Tischler-Bise also conducted a comparative analysis against four other metro area communities and the 2025 national average. Of those communities, only Cherry Hills Village and Bow Mar use a land-based model for dedication; the others use a population-based model, which Tischler-Bise identified as the industry standard. Tischler-Bise stated that housing type is a more proportional and defensible way to assess the dedication compared to a flat percentage of land being subdivided, specifically because park demand is a function of population rather than lot size, and population is better determined by housing type rather than lot size. For example only one residential unit can be on an R-1 Zoned lot, regardless of whether the lot is two and a half acres or three acres.

Director Workman presented Tischler-Bise's level of service analysis, which found that the City currently has 80.71 acres of parks and 25.02 acres of trails, yielding a combined 16.3 acres of parks and trails per 1,000 residents, which is significantly higher than comparable communities and the national average. He noted this is consistent with

the community's values as expressed in the Master Plan. Based on this analysis, Tischler-Bise is recommending that the City transition from a land-based dedication model, which charges a percentage of the land being subdivided, to a population-based model, which charges based on the number of new housing units and the population those units are expected to generate. The recommended formula uses a factor of 0.049 acres per housing unit, representing the sum of the parks factor of 0.037 acres per housing unit and the trails factor of 0.012 acres per housing unit.

Director Workman presented examples comparing outcomes under the current and recommended models. In a subdivision scenario involving a five-acre lot in the R-1 Zone District with a land value of $1,000,000 per acre resulting in two lots, the current standard would yield a dedication of 0.375 acres or $375,000 fee-in-lieu, while the population-based model would yield 0.049 acres or $49,000. In a subdivision scenario involving a two-acre lot in the R-3 Zone District with a land value of $1,041,667 per acre resulting in two lots, the current standard would yield a dedication of 0.15 acres or $156,250 fee-in-lieu, while the population-based model would yield 0.049 acres or $51,042 fee-in-lieu.

Director Workman concluded by noting that Tischler-Bise and staff jointly recommend proceeding with the transition to a population-based model. The next steps would include Tischler-Bise drafting the final report for Council review and acceptance, followed by staff working with the City Attorney's office to prepare updated Code language for Planning and Zoning Commission review and subsequent City Council adoption.

Mayor Brown raised several concerns. She suggested exploring whether there is a way to account for variations within the single-family detached category, noting that a 20,000 square foot home with six bedrooms has a fundamentally different potential occupancy than a 5,000 square foot home with three bedrooms. She drew a parallel to how the City uses an occupancy-based model for parking requirements, noting that this concept of potential capacity rather than actual current occupancy might be more appropriate for Cherry Hills Village. She acknowledged this could become complex given that subdivision occurs before a home is built, but encouraged exploration of the concept.

Mayor Brown raised a concern about Tischler-Bise's statement that the PUMA area is demographically similar to Cherry Hills Village, noting that the PUMA includes areas east of Interstate 25 in Greenwood Village that are significantly more dense and more diverse in housing type than Cherry Hills Village. She recommended removing that language.

Mayor Brown recommended removing the table data for single-family attached and multifamily housing types, as those housing types do not exist in Cherry Hills Village, and expressed concern that including speculative data for nonexistent housing categories could create confusion or misrepresent the City's context. She also questioned how the adjusted number was calculated.

Mayor Brown noted the number of housing units did not need to be estimated as it is a known number by the City. She questioned Englewood's 10.7 acres of park land per thousand residents. The study stated houses were becoming smaller but that is not the case in Cherry Hills Village.

She indicated the goal of the policy and the Master Plan is to preserve open space, and 0.049 acres of open space dedication is useless. She asked if there is a way to require a minimum acreage amount for dedication that would actually be useful, otherwise she suspected every subdivision would result in fee-in-lieu which is not the purpose of the requirement. Councilor Eber added the fee-in-lieu would not result in enough money for the City to purchase a parcel for open space. City Manager Cramer explained that normally a municipality would have a map of future park construction or open space acquisition that is reverse-engineered with the number of households planned using a future land use map. Cherry Hills Village has nothing in the Master Plan to give guidance or guardrails in that regard. Mayor Brown replied when she served on the Parks, Trails and Recreation Commission they had a wish list of properties for open space acquisition. Councilor Eber asked if the City had a goal of a certain number of additional acres of open space that would change the formula. Director Workman replied it would, but that there has to be a nexus between the types and sizes of park land or open space and the population of a new development that the new parks or open spaces would serve. Councilor Heller suggested that additional right-of-way along Quincy in order to improve the safety of the trail could be part of a parks master plan. Mayor Brown added there have always been conversations about the lack of parks in the northwest quadrant of the City. She questioned if a parks master plan would be applicable to a nexus study since the model has to be based on current level of service. City Manager Cramer replied staff would discuss the issue with Tischler-Bise. Councilor Eber noted if Mansfield Avenue is narrowed and a trail is added that would change the calculation.

Mayor Brown identified an inconsistency in population figures used within the report and suggested using the figure that is most beneficial to the City consistently throughout the study. She distinguished between park space which is a function of population versus open space which is a function of lot size. She explained park space is used by residents while open space is looked at. Therefore, it does not matter as much who owns the open space so long as it is there, and one house on a 5-acre lot resulted in more open space than two houses on two 2.5-acre lots. She suggested the calculation for trail acreage should include both developed trails and also trail easements held by the City but not developed.

Mayor Brown suggested that the formula could be made more sensitive to the unique characteristics of Cherry Hills Village by differentiating between zone districts in which a guest house is permitted. She noted that in the R1, R2, and R3 zone districts, property owners may construct a guest house in addition to a primary dwelling unit on a single lot. She suggested that in those zone districts, the impact factor should account for the potential of two units rather than one, which would roughly double the dedication

requirement and bring the result closer to the current standard in many scenarios. She noted this would also avoid the anomaly identified in earlier analysis where very small lots had nearly the same dedication requirement as larger lots.

Mayor Pro Tem Hoellen suggested calling out guest houses is antithetical to the City's arguments against state housing mandates. Councilor Heller asked if including attached single-family and multifamily housing in the nexus study is in conflict with the City's policy on housing. He added the inclusion of those numbers is confusing in the study and felt very arbitrary. Councilor Fisher agreed. Councilor Maguire asked why the impact is limited to parks instead of also including, for example, police officers. Director Workman replied many municipalities have multiple types of impact fees for different types of services based on separate nexus studies but Cherry Hills Village only has this parks impact fee. Council could provide direction to conduct other nexus studies to add other impact fees. Mayor Brown agreed that examining other impact fees might be justified. City Manager Cramer suggested adding that topic to the 2027 retreat. Councilor Maguire asked what fund the fee-in-lieu goes into. Deputy City Manager/Director Goldie replied it goes into the open space fund which has parameters on what the funds can be used for.

Councilor Robinson stated the purpose of the study is to support the City's policy and he is not yet persuaded that the population-based model is appropriate for Cherry Hills Village. He argued that the City is fundamentally a land-based place with large lots and he did not see a compelling reason to switch from a land-based model, which he believed discourages subdivisions and encourages dedication of land. A population-based model seems more appropriate for more densely populated communities where a park is a solution, rather than in Cherry Hills Village where open space is valued and contributes to the rural serenity of the Village that is outlined in the Master Plan.

Assistant City Attorney Fitch clarified that the purpose of land dedication is not to discourage subdivisions, but to ensure subdivisions allowed under the Code are tied to the impact of development. Director Workman added that tools such as minimum lot sizes are the appropriate mechanism for discouraging subdivision. Mayor Pro Tem Hoellen indicated the current zoning regulations are not promoting open space on larger lots. Mayor Brown agreed that perhaps the zoning regulations do not go far enough. City Manager Cramer clarified the subdivision dedication deals with public open space and zoning regulations deal with private open space.

Councilor Maguire noted she did not see the trail along Quincy Avenue included in the calculation. Manager Black replied trails within road right-of-way are not included because the dedication is different. Multiple council members asked if those trails could be included in the calculations.

City Manager Cramer indicated that staff would take all of the Council's feedback back to Tischler-Bise for consideration and that depending on the scope of revisions, it may be necessary to return to Council with a request to extend the moratorium. Assistant City Attorney Fitch noted that moratoriums of up to one year have been upheld as

legally defensible as long as the City is actively working through the process, and that she would not recommend extending beyond that duration.

Quincy Farm Visioning

Manager Black presented the Quincy Farm Vision document for Council consideration. She noted that Council had previously considered four vision options ranging from very passive to more active, had received a recommendation from the Cherry Hills Land Preserve, and had engaged in a robust discussion resulting in a series of conclusions. She explained that tonight's goal is to memorialize the conclusions reached at the prior Council meeting. Council coalesced around removing the Anderson House, rehabilitating the Hopkins House, allowing small private events on the West Side, and allowing small to medium private events on the East Side in the Big Barn.

Manager Black stated that the vision document is structured around six sections: background, prior visioning, the vision itself, key principles established by Council in 2025, and separate descriptions of the East and West sides of the Farm. She acknowledged that the vision is intentionally high level and that many detailed decisions, including event sizes, event hours, and specifics of building improvements, will be addressed through future policy documents, event policies, and annual plans.

She outlined upcoming next steps, including the East side farmhouse renovation project expected to go out to bid over the summer with a contract to come before Council, and construction anticipated to begin in early fall. She also noted that staff planned to use the approved vision as a framework for developing the 2027 annual plan, which they hoped to bring back to Council at the August 18 meeting in advance of budget season.

Councilor Maguire expressed her understanding from the prior discussion that small private events are contemplated for the West side of the Farm more broadly, not only within the Hopkins House structure, and offered stargazing as an example of a public event that would naturally occur outdoors. She recommended separating the renovation of the Hopkins House from small events on the West Side to avoid confusion.

Councilor Heller expressed concern about undefined terms in the document such as small event, medium event, private event, and commercial use. He thought the previous discussion concluded with small private events allowed inside the Hopkins House but not elsewhere on the West Side. He questioned the type of events allowed by the conservation easement.

Councilor Maguire suggested that as long as the term small is used, the size limitation itself would constrain the type of events, and that the definitions themselves would be developed through the future policy documents Manager Black had referenced.

Council discussed the use of the terms renovation, restoration, and rehabilitation in relation to the Hopkins House. Council agreed rehabilitation is the appropriate term for their vision for the Hopkins House, which is keeping the exterior historic but remodeling the interior for a new use.

Councilor Heller asked that Council seek public input prior to demolition of the Anderson House.

Mayor Brown suggested clarifying on page 2 of the document that events on the East Side are not limited to the Big Barn. She also suggested rewording language on the third page of the document referencing the Hopkins House's architectural significance rather than calling it a standalone historic structure. She reiterated that she does not support the vision but appreciates all the work that went into it.

> Mayor Pro Tem Hoellen moved, seconded by Councilor Maguire, to approve the Vision for Quincy Farm including the three recommendations that were discussed and agreed to this evening.

Councilor Heller indicated that his vote was subject to the future definition of key terms, including small event, medium event, private event, and commercial use.

> The motion passed unanimously.

NEW BUSINESS

None.

REPORTS

Mayor

Mayor Brown reported the next Council meeting will be July 21, 2026.

Members of City Council

Councilor Fisher had no report.

Councilor Robinson reported on the activities of the Opioid Abatement Council.

Councilor Maguire had no report.

Mayor Pro Tem Hoellen had no report.

Councilor Eber reported on the Arapahoe County State of the County breakfast and Bike to Work Day.

Councilor Heller reported on the Centennial Airport Community Noise Roundtable. He noted an invitation from the Denver Chamber of Commerce to moderate an upcoming roundtable event.

City Manager, City Staff, City Attorney

City Manager Cramer congratulated everyone on approving the vision for Quincy Farm.

Director Newman provided an update on the court collection process.

Manager Black reported on Bike to Work Day, CHLP events at Quincy Farm, and rescheduling the ribbon cutting for the Quincy Farm Pond.

Deputy City Manager/Director Goldie reported on the effect of drought conditions on City properties. He praised staff for the pavement project and for the construction of the Quincy Farm footbridge.

Manager Ducharme responded to a Council comment from a previous meeting regarding insurance types and limits in City contracts, stating staff is adding cyber security to the City's template, and confirming staff and CIRSA evaluate limits for each individual contract.

Clerk Gillespie confirmed a quorum for the August 18, 2026 meeting.

ADJOURNMENT

The meeting adjourned at 8:34 PM.

(SEAL)

_____
Kathleen Brown, Mayor

_____
Laura Gillespie, City Clerk

CITY OF CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

City Hall
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 9a

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF CITY COUNCIL

FROM: JAY GOLDIE, DEPUTY CITY MANAGER/PUBLIC WORKS DIRECTOR

SUBJECT: RESOLUTION 23, SERIES 2026; ACCEPTING A DONATION FROM THE HIGH LINE CANAL CONSERVANCY FOR THE REPLACEMENT OF THE QUINCY FARM PEDESTRIAN BRIDGE AND APPROVING A FUNDING AGREEMENT WITH THE HIGH LINE CANAL CONSERVANCY REGARDING THE QUINCY FARM PEDESTRIAN BRIDGE

DATE: JULY 21, 2026

ISSUE

Should City Council approve Resolution 23, Series 2026, accepting a donation from the High Line Canal Conservancy (Conservancy) for the replacement of the Quincy Farm pedestrian bridge and approving a funding agreement with the High Line Canal Conservancy regarding the Quincy Farm pedestrian bridge (Exhibit A)?

DISCUSSION

The Cherry Hills Village Home Rule Charter, Section 13.7, titled Bequests, Gifts and Donations, authorizes the City Council to receive bequests, gifts and donations of all kinds of property for public, charitable or other purposes and to do all things and acts necessary to carry out the purposes of such bequests, gifts and donations.

The Plan for the High Line Canal which was complete in 2019 identifies community priorities for the High Line Canal (https://highlinecanal.org/plan/). The Plan serves as a pathway forward to revitalize and transition the Canal as a regional greenway while improving the health of the ecosystem by laying out inspiring and practical guidance for improvements that honor and enhance its unique attributes including improving public access. The Plan illustrates both the opportunities and challenges that accompany the historic Canal system. The recommendations have been customized to respect the character of the varied communities along the way and offer improvements to specific areas along the Canal, and Quincy Farm is no exception.

As the High Line Canal moves through the transition of ownership the City and the Conservancy have continued to partner on planning and improvements to the trail corridor through Cherry Hills Village. The transition has caused the improvement process to slow down as the County continues to work closely with the entities involved.

Although not originally earmarked as a project that the Conservancy would participate in funding, the replacement of the footbridge at Quincy Farm became a great partnership opportunity due to the delay of other projects such as irrigation and tree planting. The Conservancy remains flexible on how they contribute and participate in improvements along the Canal. The replacement of the Quincy Farm Pedestrian Bridge being a community priority for access and safety was an obvious opportunity to redirect funding to continue the momentum the High Line Canal partners have developed.

The Conservancy is prepared to grant funds to the City for completion of the Project, subject to the terms and conditions set forth in the Agreement (Attachment A to Resolution 21, Series 2026). As outlined in the Agreement the Conservancy has committed to fund up to ½ of the cost of the bridge and its installation, up to a maximum expenditure of $65,000.00. The estimated total not to exceed cost of the bridge and installation is $130,000.00.

BUDGET IMPACT
There is no negative impact on the budget as the City has budgeted a total of $100,000 in 2026 and with the generous contribution from the Conservancy the City's expenditure will be below this figure.

RECOMMENDED MOTION
"I move to approve Resolution 23, Series 2026, accepting a donation from the High Line Canal Conservancy (Conservancy) for the replacement of the Quincy Farm pedestrian bridge and approving a funding agreement with the High Line Canal Conservancy regarding the Quincy Farm pedestrian bridge."

ATTACHMENTS
Exhibit A: Resolution 23 Series 2026
Attachment A: Funding Agreement with the High Line Canal Conservancy

Exhibit A

RESOLUTION NO. 23 **INTRODUCED BY:**
SERIES 2026 **SECONDED BY:**

A
RESOLUTION
OF THE CITY COUNCIL
OF THE CITY OF CHERRY HILLS VILLAGE
ACCEPTING A DONATION FROM THE HIGH LINE CANAL CONSERVANCY FOR THE REPLACEMENT OF THE QUINCY FARM PEDESTRIAN BRIDGE AND APPROVING A FUNDING AGREEMENT WITH THE HIGH LINE CANAL CONSERVANCY REGARDING THE QUINCY FARM PEDESTRIAN BRIDGE

WHEREAS, Section 13.7, titled *Bequests, Gifts and Donations*, of the Cherry Hills Village Home Rule Charter, authorizes the City Council to receive bequests, gifts and donations of all kinds of property for public, charitable or other purposes and to do all things and acts necessary to carry out the purposes of such bequests, gifts and donations; and

WHEREAS, the City of Cherry Hills Village has received a generous donation from the High Line Canal Conservancy to be used by the City in the amount not to exceed $65,000.00; and

WHEREAS, the City desires to utilize the proceeds of the donation to offset the cost of the purchase and installation of a new foot bridge at Qunicy Farm and the High Line Canal; and

WHEREAS, the City Council desires to accept the donation, approve the Funding Agreement attached hereto as **Attachment A**, and authorize the Mayor to execute the Funding Agreement on behalf of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cherry Hills Village, Colorado that**:**

Section 1. The City Council hereby gratefully accepts a donation in an amount not to exceed $65,000.00 from the High Line Canal Conservancy to be used by the City toward payment for the purchase and installation of a new foot bridge at Quincy Farm and the High Line Canal.

Section 2. The City Council directs City staff, including the Public Works Director, Finance Director, and City Manager, to take all steps necessary to effectuate the donation and to carry out the purpose of such donation.

Section 3. The City Council hereby: (a) approves the Funding Agreement in substantially the same form as attached hereto and incorporated herein as **Attachment A**; (b) authorizes the City Attorney, in consultation with the Deputy City Manager, to make such changes as may be necessary that do not increase the obligations of the City; and (c) authorizes the Mayor to execute the final Funding Agreement on behalf of the City.

Section 4. This Resolution shall be effective immediately upon adoption.

Exhibit A

Introduced, passed and adopted at the regular meeting of City Council this 18th day of July 2026, by a vote of __ yes ___ no.

(SEAL)

Kathleen Brown, Mayor

ATTEST:

Laura Gillespie, City Clerk

APPROVED AS TO FORM:

Kathie B. Guckenberger, City Attorney

Exhibit A

Attachment A to Resolution 23, Series 2026

High Line Canal Funding Agreement
Project: Quincy Farm Pedestrian Bridge

THIS AGREEMENT ("Agreement") is made effective as of the date of mutual execution by the Parties ("the Effective Date") by and between **CHERRY HILLS VILLAGE,** a home-rule city and political subdivision of the State of Colorado, whose address is 2450 E. Quincy Ave, Cherry Hills Village, CO 80113 ("City"), and the **HIGH LINE CANAL CONSERVANCY,** a Colorado non-profit organization, whose address is 4010 E. Orchard Road, Centennial, Colorado 80121 ("Conservancy") (each individually, a "Party" and together referred to as the "Parties").

Recitals

A. The Plan for the High Line Canal (The Plan, 2019) identifies community priorities for the High Line Canal including improving public access.

B. The City and the Conservancy have partnered on planning and improvements to the trail corridor through the Canal Collaborative.

C. The City has identified the replacement of the Quincy Farm Pedestrian Bridge (the "Project") as a community priority for access and safety.

D. The City is prepared to advance construction of the Project in 2026 and has requested the Conservancy share in the funding by reallocating funds originally identified for tree planting and watering to support the Quincy Farm Bridge.

E. The Conservancy is prepared to grant funds to the City for completion of the Project, subject to the terms and conditions set forth in this Agreement.

Agreement

NOW, THEREFORE, in consideration of the foregoing recitals, the mutual covenants herein, and the following terms and conditions, the Parties agree as follows:

1. Construction. The City shall construct the Project in substantial conformance with the plans, budget and uses attached hereto as Exhibit A (the "Plans and Budget").

2. Conservancy Funding. The Project is estimated to cost One Hundred Thirty Thousand Dollars and No Cents ($130,000.00) (the "Total Project Costs"), which Total Project Costs include construction contingency based on the Plans and Budget. Subject to the terms and conditions set forth in this Agreement, the Conservancy agrees to fund fifty percent (50%) of the construction of the Total Project Costs in an amount not to exceed **Sixty-Five Thousand Dollars and No Cents ($65,000) (the "Conservancy Contribution")**. The Conservancy Contribution may only be used towards the costs set forth in the Plans and Budget and may not be used to pay for administrative costs (such as salaries associated with administering the Conservancy Contribution, office supplies, etc.), non-fixed assets (such as maintenance equipment) or other costs not already approved by the Conservancy in writing and set forth in the Budget.

3. Payment of Conservancy Contribution. The Conservancy Contribution shall be used by the City solely to complete the Project, in substantial conformity with the Plans and Budget, and the Conservancy shall pay the City upon completion of the Project.

4. Project Modifications. The City may not make any Material Modifications to the Project without the prior written approval of the Conservancy. "Material Modifications" may include, but are not necessarily limited to, changes in the scope of the Project or changes to the design of the Project requiring alterations to the Plans and Budget. The City shall promptly inform the Conservancy of any anticipated Material Modifications. The City shall provide a request for a Material Modification to the Conservancy in writing (a "Material Modification Request"), together with documentation explaining the proposed Material Modification, and the Conservancy shall have 15 business days after receipt of the Material Modification Request and supporting documentation to approve or deny the Material Modification Request, or to ask for additional information. The Conservancy will not unreasonably withhold approval of a Material Modification Request.

5. Project Deadlines. The City shall complete the Project in a timely fashion, in a good and workmanlike manner, free of mechanics liens and claims, in accordance with applicable laws, and consistent with this Agreement and the Conservancy's approvals related to the Project. The City shall complete the Project no later than November 30, 2026 ("Final Completion Date").

6. Extensions. If the City determines that the Project will not be completed by the Final Completion Date, the City may request an extension of such Final Completion Date by written request to the Conservancy, including detailed information regarding the reason for the delay (the "Extension Request"). Staff of the Conservancy ("Staff") shall review the first Extension Request and shall have 15 days after receipt of the Extension Request to approve or deny the Extension Request. Subject to the Staff's determination that the City has been working diligently and in good faith towards completion of the Project by the Final Completion Date and the Staff agrees the proposed extended Final Completion Date is reasonable, Staff will agree to extend the Final Completion Date as requested by the City. Any Extension Request submitted subsequent to the first Extension Request will require review by the Board of Directors of the Conservancy (the "Board") and be subject to the Board's determination that the City worked diligently and in good faith towards completion of the Project by the first extended Final Completion Date approved by the Staff and the proposed subsequent extended Final Completion Date is reasonable. The Board shall have 30 days after receipt of such Extension Request to approve or deny the Extension Request. The Conservancy will not unreasonably withhold approval of any Extension Request and acknowledges and agrees that an extension subject to the terms of this paragraph is appropriate in the event of unforeseen circumstances beyond the control of the City, including third-party delays in granting the permits and approvals necessary for construction of the Project.

7. Increased Total Project Costs. If at any time during its efforts to complete the Project, the City determines that the Total Project Cost will exceed the amount set forth in Section 2 of this Agreement, the City shall notify the Conservancy of the amount of difference and the reasons for the difference. Further, the City shall provide the Conservancy with an action plan that demonstrates the actions the City intends take to ensure completion of the Project, including any additional funding sources the City intends to utilize or Material Modifications the City believes

are necessary to complete the Project (such as a reduction in scope). The Conservancy is under no obligation to provide any additional financial assistance beyond the Conservancy Contribution.

8. Maintenance. The City shall maintain the Project after its completion. The Conservancy shall not be liable for any cost of maintenance, management, or operation of the Project after its completion.

9. Inspection. Throughout the term of this Agreement, the Conservancy shall have the right to inspect the Project to ascertain compliance with this Agreement at a time mutually agreed upon by the City and the Conservancy.

10. Breach.

a. City's Breach. In the event the City breaches any of the terms, covenants, representations, or conditions of this Agreement, the Conservancy may elect to enforce any and all remedies available at law or in equity, including without limitation, any of the following:

i. Deny the City eligibility for participation in future Conservancy funding opportunities or projects.

ii. Seek specific performance of the City's obligations under this Agreement;

iii. Seek reimbursement of part or all of the Conservancy Contribution.

b. Conservancy's Breach**.** In the event the Conservancy breaches any of the terms, covenants, representations, or conditions of this Agreement, the City may elect to enforce any and all remedies available at law or in equity, including without limitation, any of the following:

i. Deny the Conservancy eligibility for participation in future City funding opportunities or projects; and

ii. Seek specific performance of the Conservancy's obligations under this Agreement.

c. The foregoing remedies are cumulative and may be exercised independently or in combination and are not exclusive to one another or to any other remedies available at law or in equity. If a Party pursues any remedy hereunder, each Party shall bear its own costs and expenses, including legal fees and costs of collection.

11. Indemnification. Except to the extent that the injuries to person or property of third parties arise due to the negligence of willful misconduct of the City, its agents, employees and contractors, and to the extent permitted by law, the Conservancy hereby agrees to protect, defend, indemnify and hold harmless the City, its members, officers, agents, volunteers, council members and employees from any and all liabilities, losses, suits, claims, judgments, fines and demands (including reasonable legal fees) for injuries to third parties or property arising out of the

negligence or willful misconduct of the Conservancy in undertaking the obligations of the Conservancy under this Agreement.

12. Audits and Accounting. The City shall maintain standard financial accounts, documents, and records relating to the construction, use, and management of the Project. The accounts, documents, and records related to the Project shall be retained by the City for not less than three (3) years following the date of disbursement of the Conservancy Contribution. The Conservancy, or its designated agent, shall have the right, upon reasonable notice to the City, to audit the books and records of the City which pertain to the Project and to the use and disposition of the Conservancy Contribution.

13. Good Faith. There is an obligation of good faith on the part of both Parties, including the obligation to make timely communication of information which may reasonably be believed to be material to the other Party.

14. Notice. Any notice required to be given by the terms and provisions of this Agreement or by any law or governmental regulation, by the Parties, shall be in writing (unless otherwise required by such law or regulation) and (a) shall be deemed to have been served and given upon personal delivery or (b) shall be deemed to have been served and given upon receipt if sent by electronic mail transmission or (c) shall be deemed to have been served and given two (2) business days after deposited by either registered or certified mail in a United States mail chute or general or branch United States post office with postage fully prepaid thereon with return receipt requested or (d) shall be deemed to have been served and given on (1) business day after being sent by overnight delivery from a location in the United States with a nationally recognized overnight courier service providing for written receipt. Notice shall be delivered or addressed to the Party hereto to who directed at the following address:

To the Conservancy:	High Line Canal Conservancy 4010 E. Orchard Road Centennial, CO 80121 Attn: Suzanna Fry Jones suzanna@highlinecanal.org
With a Copy To:	N/A
To the City:	City of Cherry Hills Village Attn: Jay Goldie, Deputy City Manager 2450 E. Quincy Ave. Cherry Hills Village, CO 80113
With a Copy To:	Michow Guckenberger McAskin LLP 5299 DTC Blvd., Ste. 300 Greenwood Village, CO 80111

15. No Joint Venture. Nothing in this Agreement shall be construed to create a joint venture, partnership, employer/employee or other relationship between the Parties hereto other than independent contracting parties. neither Party shall have the express or implied right to act for or on behalf of, or in the name of, the other Party.

16. Compliance with Regulatory Requirements. The City hereby assumes responsibility for compliance with all regulatory requirements in all applicable areas, including but not limited to entitlements and regulatory permits, nondiscrimination, worker safety, local labor preferences, preferred vendor programs, equal employment opportunity, use of competitive bidding, local, state and federal regulations and environmental laws, and other similar requirements.

17. Miscellaneous. The following provisions apply:

a. Modifications. This Agreement or any part thereof may not be modified, except by written agreement executed by both Parties.

b. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Colorado. The Parties agree that the proper venue, in the event of litigation concerning this matter, shall be Arapahoe County, Colorado.

c. Assignment. The City may not assign its rights under this Agreement without the consent of the Conservancy, which consent may be withheld in the Conservancy's sole discretion. Any assignment shall require that, at a minimum, the assignee is eligible to receive funding from the Conservancy and assumes the City's ongoing obligations under this Agreement.

d. Severability. If any provision of this Agreement shall be held invalid, illegal or unenforceable, the validity of all other provisions shall in no way be affected.

e. Waiver. The failure of either Party to enforce a term hereof shall not be deemed a waiver of such term or right of enforcement as to that breach or any subsequent breach of the same, similar or different nature. No waiver shall be enforceable hereunder unless signed by the Party against whom the waiver is sought to be enforced.

f. Entire Agreement. This Agreement constitutes the entire agreement between the Parties and supersedes all previous agreements and understandings related to the work to be performed under this Agreement.

g. Survival. The terms and provisions of this Agreement and the Parties' covenants hereunder shall survive the funding of the Conservancy Contribution and the completion of the Project.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

CITY OF CHERRY HILLS VILLAGE, COLORADO

_____
Kathleen Brown, Mayor

Date of execution: _____

ATTEST:

_____
Laura Gillespie, City Clerk

APPROVED AS TO FORM:

_____
Kathie B. Guckenberger, City Attorney

HIGH LINE CANAL CONSERVANCY, a 501(c)(3) nonprofit organization

_____
Steve Coffin, Board Chair

Date of execution: _____

ATTEST:

_____
Suzanna Fry Jones, Executive Director

EXHIBIT A

Plans and Budget

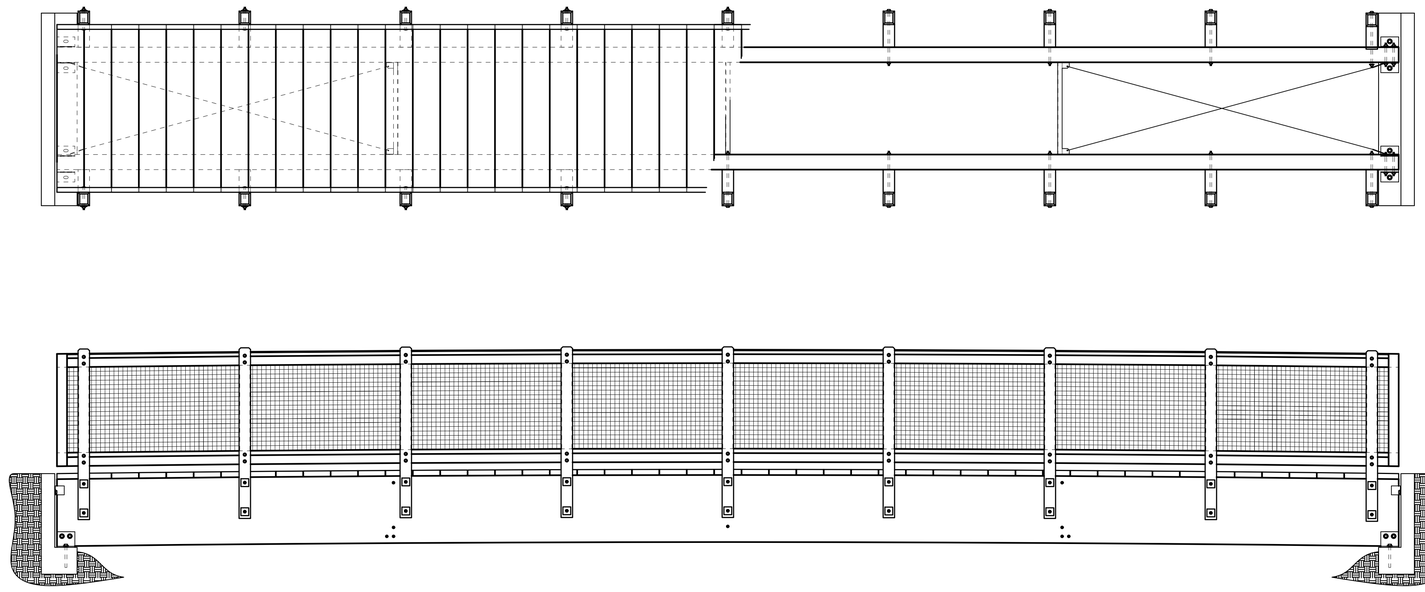
To be provided by the City

QUINCY FARM BRIDGE

APPROVAL DRAWINGS

CHERRY HILLS, COLORADO
ARAPAHOE COUNTY

PROJECT PHOTO



APPROVAL DRAWINGS ONLY
DO NOT USE FOR CONSTRUCTION
☐ APPROVED WITHOUT CHANGE
☐ APPROVED AS CORRECTED
☐ DISAPPROVED RE-SUBMIT
FIRM DATE

ABBREVIATIONS

AYC	ALASKAN YELLOW CEDAR
BC	BOTTOM CHORD
BLK	BLOCK
BM	BEAM
BO	BOTTOM OF
CDR	CEDAR
CL	CENTERLINE
CLR	CLEAR
CLT	CROSS LAMINATED TIMBER
COL	COLUMN
CONC	CONCRETE
CTSK	COUNTERSINK
DF	DOUGLAS FIR
DL	DEAD LOAD
DTL	DETAIL
(E)	EXISTING
EA	EACH
EL	ELEVATION
EQ	EQUAL
EXP	EXPANSION
EXT	EXTERIOR
FDN	FOUNDATION
FO	FACE OF
GA	GAUGE
GL	GRID LINE
GYP	GYPSUM
HDG	HOT-DIPPED GALVANIZED
HDR	HEADER
HSS	HOLLOW STRUCTURAL STEEL
IBC	INTERNATIONAL BUILDING CODE
ID	INSIDE DIAMETER
INS	INSULATION
INT	INTERIOR
JT	JOINT
KD	KILN DRIED
LL	LIVE LOAD
MAX	MAXIMUM
MFR	MANUFACTURER
MIN	MINIMUM
MPP	MASS PLYWOOD PANEL
NTS	NOT TO SCALE
O.C.	ON CENTER
OFA	OUT FOR APPROVAL
PL	PLATE
PLF	POUNDS PER LINEAR FOOT
POC	PORT ORCHARD CEDAR
PT	PRESSURE TREATED
R, RAD.	RADIUS
REQ'D	REQUIRED
SF	SQUARE FEET
SIM	SIMILAR
SPF	SPRUCE PINE FIR
SYM	SYMMETRICAL
SYP	SOUTHERN YELLOW PINE
T&G	TONGUE & GROOVE
TC	TOP CHORD
THK	THICK
TO	TOP OF
TYP	TYPICAL
UNO	UNLESS NOTED OTHERWISE
VIF	VERIFY IN FIELD
W/	WITH
W/O	WITHOUT
WP	WORK POINT
WRC	WESTERN RED CEDAR

SYMBOL LEGEND

(#) (#) (#) (#)	KEYNOTE DESIGNATORS
⚠	REVISION IDENTIFIER
℄	CENTER
SYMMETRICAL ABOUT ℄	SYMM. ABOUT
PL	PLATE
	BREAK LINE
XXX ← XXX → XXX	DIRECTIONAL MARKS
+5"	STEP MARK
ELEVATION DESCRIPTION	ELEVATION MARKER
SLOPE DN. X : 12	SLOPE MARK
PER DETAIL X/Z-XXX	COMMENT OR NOTE

GENERAL NOTES

THIS SET OF SHOP DRAWINGS IS BASED ON CONTRACT DOCUMENTS DATED 07/10/25 PER WWSI CALCULATION PACKAGE
IT IS THE RESPONSIBILITY OF THE DESIGN TEAM (EOR, AOR, GC AND OWNER) TO COORDINATE THESE SHOP DRAWING WITH ALL OTHER TRADES ON THIS PROJECT.

DO NOT SCALE DRAWINGS. IF A DIMENSION IS NOT INDICATED ON THE DRAWINGS, PLEASE SEND A REQUEST TO WESTERN WOOD STRUCTURES, INC.

THESE SHOP DRAWINGS ARE BEING SUBMITTED FOR APPROVAL FROM THE DESIGN TEAM. ALL PARTIES MUST REVIEW AND RETURN ONE COMMON SET WITH ONE OF THE FOLLOWING RESPONSES:

1. "APPROVED, NO CHANGES"
2. "APPROVED AS CORRECTED"
3. "DISAPPROVED, RE-SUBMIT"

FOR RESPONSES MARKED "APPROVED AS CORRECTED" OR "DISAPPROVED, RE-SUBMIT", PLEASE PROVIDE THE CHANGES NEEDED IN THE MARKED UP SET OF SHOP DRAWINGS RETURNED TO WESTERN WOOD STRUCTURES, INC. ALL CORRECTIONS TO, CHANGES OF, OR QUESTIONS ABOUT THESE DRAWINGS MUST BE DOCUMENTED ON ONE SET OF SHOP DRAWINGS AND RETURNED TO WESTERN WOOD STRUCTURES, INC FOR PROCESSING.

IF NO CHANGES TO THESE DRAWINGS ARE MADE OR REQUIRED, RESPONSE SHOULD BE MARKED "APPROVED, NO CHANGES".
SHOP DRAWINGS RETURNED TO WESTERN WOOD STRUCTURES, INC. WITH AN "APPROVED, NO CHANGES" RESPONSE WILL BE DEEMED "IN FOR PRODUCTION", APPROVED AS DRAWN AND ALL MATERIAL WILL BE PUT INTO PRODUCTION. ONCE IN PRODUCTION, NO CHANGES TO THE FABRICATION CAN BE MADE.

ANY SUBSTITUTIONS MUST BE SUBMITTED AND APPROVED BY THE DESIGN TEAM. SEND ALL SUBSTITUTION SUBMISSIONS TO WESTERN WOOD STRUCTURES, INC

DRAWING INDEX

WESTERN WOOD STRUCTURES, INC	
Sheet Number	Sheet Title
Z-000	COVER SHEET
Z-100	BRIDGE KEY PLAN
Z-700	GLULAM FAB
Z-800	STEEL FAB

FINAL PRINT
MATERIAL WILL BE MANUFACTURED AS DETAILED ON THESE DRAWINGS

⚠WARNING: Drilling, sawing, sanding or machining wood products can expose you to wood dust, a substance known to the State of California to cause cancer. Avoid inhaling wood dust or use a dust mask or other safeguards for personal protection. For more information go to www.P65Warnings.ca.gov/wood

WESTERN WOOD STRUCTURES
Western Wood Structures, Inc.
20675 SW 105th Ave
P.O. Box 130
Tualatin, Oregon 97062
503-692-6900
WWSI.com

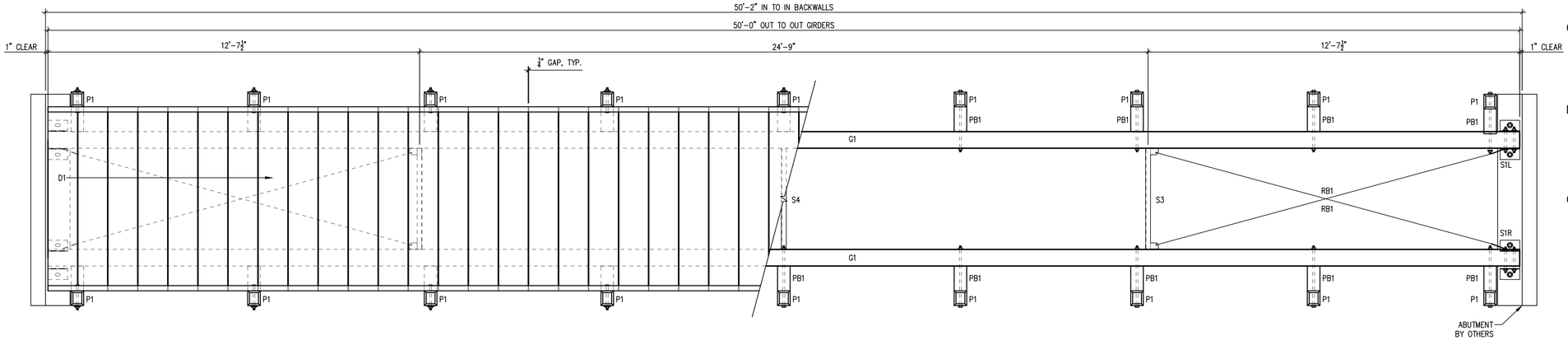
PROJECT TEAM
ARCHITECT:
ENGINEER:
CONTRACTOR:
CITY OF CHERRY HILLS VILLAGE

PROJECT
QUINCY FARM BRIDGE
CHERRY HILL, COLORADO

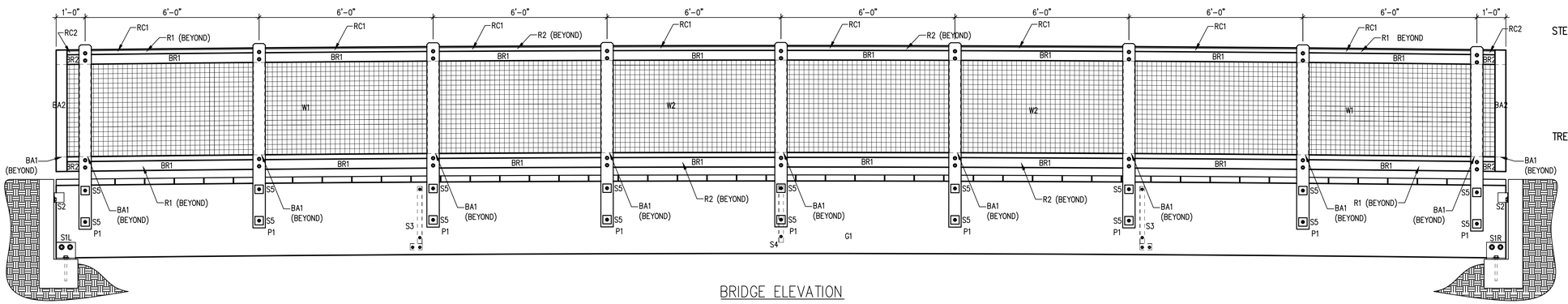
JOB NO. 254040
DRAWN BY: IZ DATE: 07/24/25
CHECKED BY: YK DATE: 08/13/25
SUBMISSION: APPROVAL DRAWINGS
SUBMISSION DATE: 08/20/25

NO.	DATE	REVISIONS	BY

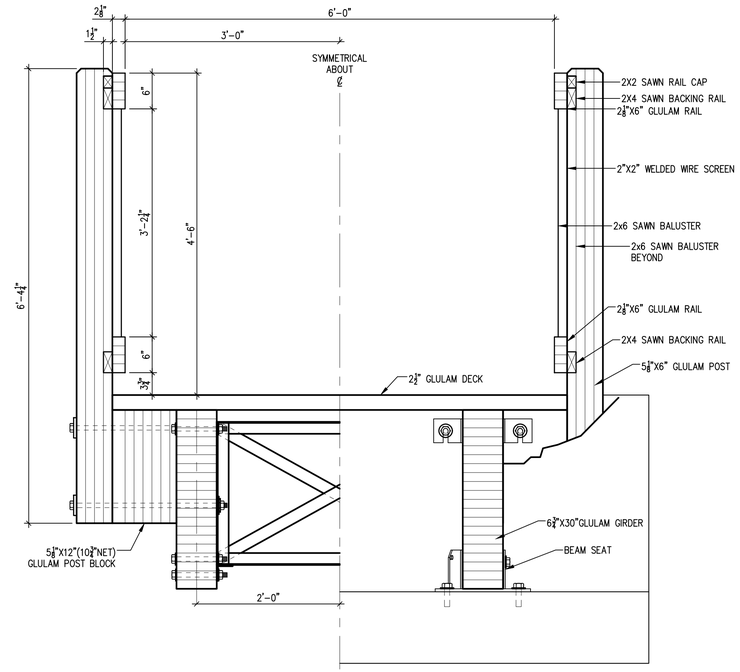
DRAWING NAME: COVER SHEET
DRAWING NUMBER: Z-000
SHEET: 01 OF 04
PLOT DATE: PLOT DATE



BRIDGE CUT-AWAY PLAN VIEW



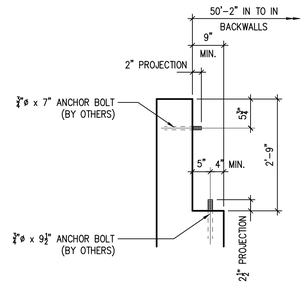
BRIDGE ELEVATION

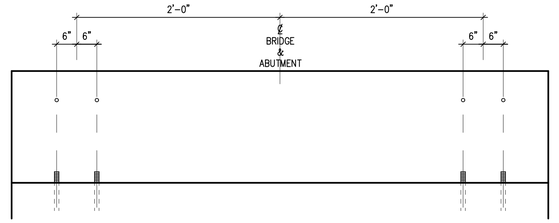


BRIDGE SECTION @ MIDSPAN/ABUTMENT

HARDWARE LIST:

4	GIRDER TO ABUTMENT
1	BEAM SEAT – MARK S1R OR S1L
1	BEAM BRACE – MARK S2
2	3/4"ø x 9-1/2" ANCHOR BOLT (BY OTHERS)
2	3/4"ø x 7" ANCHOR BOLT (BY OTHERS)
4	3/4"ø CUT WASHER
2	7/8"ø x 9" MACHINE BOLT
4	7/8"ø CUT WASHER
4	DIAPHRAGM S3 TO GIRDER
2	3/4"ø x 9" MACHINE BOLT
1	3/4"ø CUT WASHER (@ SLOTTED HOLE)
2	3/4"ø MALLEABLE IRON WASHER
4	7/8"ø x 9" MACHINE BOLT (@ ROD CONNECTION)
4	7/8"ø CUT WASHER
4	7/8"ø MALLEABLE IRON WASHER
2	DIAPHRAGM S4 TO GIRDER & POST
2	3/4"ø x 26" MACHINE BOLT (@ POST)
1	3/4"ø x 9" MACHINE BOLT
1	3/4"ø CUT WASHER (@ SLOTTED HOLE)
2	STEEL PLATE WASHER – MARK S5 (@ POST)
1	3/4"ø MALLEABLE IRON WASHER (@ GIRDER)
4	ROD BRACE CONNECTION
1	5/8"ø x 2" MACHINE BOLT (A325)(FULLY THREADED)
16	GIRDER TO POST
2	3/4"ø x 26" MACHINE BOLT
4	STEEL PLATE WASHER – MARK S5
36	RAIL TO POST
2	1/2"ø x 9-1/2" ECONOMY HEAD BOLT
2	1/2"ø MALLEABLE IRON WASHER
22	BALUSTER TO POST/BALUSTER
6	#10 x 3" WOOD SCREWS
98	DECK PLANKS O GIRDER
2	#10 x 5" DECK SCREWS
36	RAIL TO BACK RAIL
6	#10 x 3" WOOD SCREWS
18	RAIL TO RAIL CAP
6	#10 x 3" WOOD SCREWS
32	WIRE SCREEN TO RAIL
10	1" GALVANIZED FENCE STAPLE (@ 8" O.C.)
24	WIRE SCREEN TO POST
7	1" GALVANIZED FENCE STAPLE (@ 8" O.C.)





ABUTMENT WITH ANCHOR BOLT LOCATIONS

FINAL DESIGN BY OTHERS

GOVERNING CODE:

AASHTO LRFD GUIDE SPECIFICATIONS FOR THE DESIGN OF PEDESTRIAN BRIDGES, 2009, WITH 2015 INTERIM REVISIONS (GUIDE)
AASHTO LRFD BRIDGE DESIGN SPECIFICATIONS, 2020 (AASHTO)
AASHTO STANDARD SPECIFICATIONS FOR STRUCTURAL SUPPORTS FOR HIGHWAY SIGNS, LUMINAIRES AND TRAFFIC SIGNALS, 2015 (SIGNS)

DESIGN CRITERIA:

LIVE LOAD : 90 PSF (GUIDE 3.1)
WIND LOAD : 120 MPH (SIGNS FIGURE 3.8-2b)
SEISMIC GROUND MOTION
PGA = 0.09g
S_S = 0.12g
S_1 = 0.03g

GLULAM SPECIFICATIONS:

MATERIAL : WEST COAST DOUGLAS FIR 24F-V4 OR COMB. 2 AS NOTED.
ADHESIVE : WATERPROOF PHENOLIC
FABRICATION : AS SHOWN AND NOTED. MACHINE INCISE ALL GLULAM EXCEPT RAILS
APPEARANCE : AS SHOWN & NOTED
FINISH : SEE TREATMENT SPECIFICATIONS
PROTECTION : NONE
CERTIFICATE : APA-EWS

GLULAM MATERIAL INCLUDES GIRDERS, DECK PANELS, POSTS, POST BLOCKS & RAILS

SAWN LUMBER SPECIFICATIONS:

MATERIAL : WEST COAST DOUGLAS FIR #1 PER WCLIB GRADING RULES #16.
FABRICATION : AS SHOWN & NOTED
SUFACE : AS NOTED
FINISH : SEE TREATMENT SPECIFICATIONS

SAWN LUMBER INCLUDES BACK RAILS, RAIL CAPS & BALUSTERS

STEEL SPECIFICATIONS:

STEEL SHAPES : ASTM A36
HARDWARE : ASTM A307 OR A325 AS NOTED
HOT DIP GALVANIZE ALL STEEL SHAPES AFTER FABRICATION.
HOT DIP GALVANIZE ALL HARDWARE.

ALL WELDING TO BE PER AWS SPECIFICATIONS BY CERTIFIED WELDERS. TREAT ALL FIELD MODIFICATIONS W/ COLD GALVANIZING PAINT.

TREATMENT SPECIFICATIONS:

ALL DIMENSIONED CUTS AND HOLES IN TIMBER MATERIAL SHALL BE MADE PRIOR TO PRESSURE TREATMENT. TREAT ALL FIELD CUTS AND BORES WITH COPPER NAPHTHENATE IN ACCORDANCE WITH AWPA SPECIFICATION M4.

TREAT GLULAM GIRDER, POST & POST BLOCK WITH COPPER NAPHTHENATE TO A MINIMUM NET RETENTION OF 0.075 PCF PER AWPA SPECIFICATION U1. ISSUE CERTIFICATION OF TREATMENT.

TREAT GLULAM RAIL & DECK PLANK, SAWN BACK RAIL, RAIL CAP & BALUSTER WITH HI-CLEAR II PER AWPA SPECIFICATION U1.
PROCESS: VACUUM/PRESSURE TREATMENT WHICH CONFORMS WITH PROCESS SPECIFICATION IN AWPA STANDARD C1 (LATEST EDITION).

--NOTE--

THE LUMBER AND GLULAM ON THIS PROJECT ARE PRESSURE TREATED WITH COPPER NAPHTHENATE WHICH INSURES A LONG AND USEFUL SERVICE LIFE. WORKERS SHOULD USE COMMON SENSE IN HANDLING THESE TREATED TIMBERS. AVOID DIRECT SKIN CONTACT WITH THE PRESERVATIVE BY WEARING RUBBER WORK GLOVES, LONG SLEEVE SHIRTS, AND LONG PANTS. WHEN TREATED WOOD IS FIELD FABRICATED, WORKERS SHOULD ALSO WEAR A FACE MASK AND GOGGLES.

IF BRIDGE MATERIAL IS TO BE STOCK PILED AT THE SITE, IT MUST BE STORED IN A LEVEL AREA AND STICKERED APPROXIMATELY EVERY 6 FEET. IF THE MATERIAL IS STORED IN A HOT, DRY CLIMATE, IT MUST ALSO BE COVERED WITH PLYWOOD OR OTHER MATERIAL TO PROTECT IT. FAILURE TO STICKER AND COVER MAY CAUSE WARPING AND EXCESSIVE SEASONING CHECKS.

FINAL PRINT
MATERIAL WILL BE MANUFACTURED AS DETAILED ON THESE DRAWINGS

⚠WARNING: Drilling, sawing, sanding or machining wood products can expose you to wood dust, a substance known to the State of California to cause cancer. Avoid inhaling wood dust or use a dust mask or other safeguards for personal protection. For more information go to www.P65Warnings.ca.gov/wood

WESTERN WOOD STRUCTURES
Western Wood Structures, Inc.
20675 SW 105th Ave
P.O. Box 130
Tualatin, Oregon 97062
503-692-6900
WWSI.com

PROJECT TEAM
ARCHITECT:
ENGINEER:
CONTRACTOR:
CITY OF CHERRY HILLS VILLAGE

PROJECT
QUINCY FARM BRIDGE
CHERRY HILL, COLORADO

JOB NO. 254040
DRAWN BY: IZ DATE: 07/24/25
CHECKED BY: YK DATE: 08/13/25
SUBMISSION: APPROVAL DRAWINGS
SUBMISSION DATE: 08/20/25

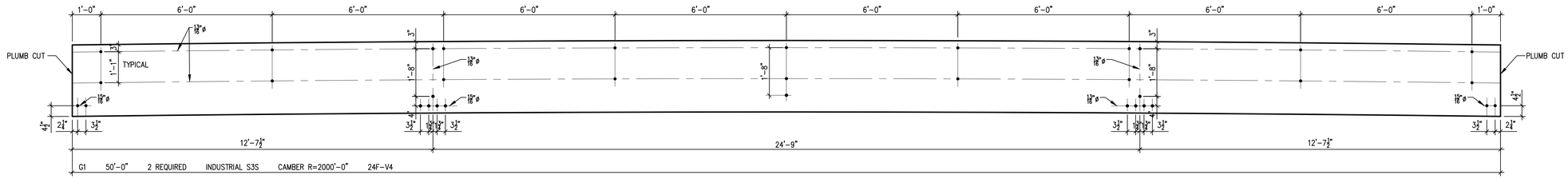
NO.	DATE	REVISIONS	BY

DRAWING NAME
BRIDGE KEY PLAN

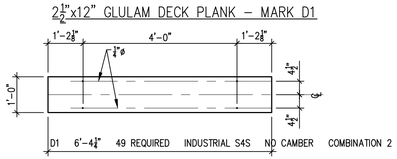
DRAWING NUMBER
Z-100

SHEET: 02 OF 04
PLOT DATE: PLOT DATE

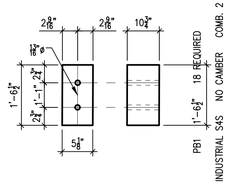
6¾"x30" GLULAM GIRDER – MARK G1



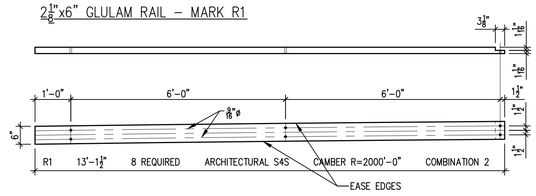
2½"x12" GLULAM DECK PLANK – MARK D1



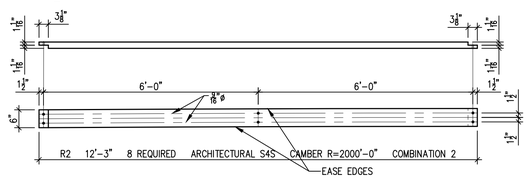
5½"x12"(10¾" NET) GLULAM POST BLOCK – MARK PB1



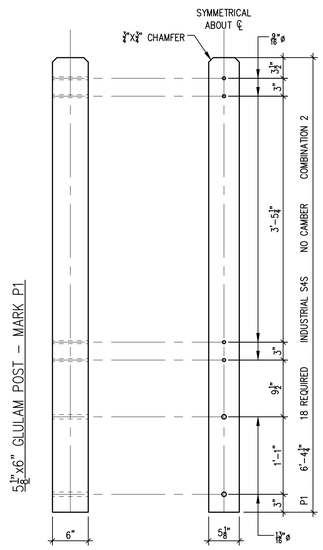
2½"x6" GLULAM RAIL – MARK R1



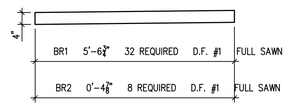
2½"x6" GLULAM RAIL – MARK R2



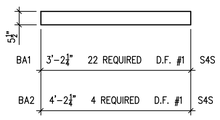
5½"x6" GLULAM POST – MARK P1



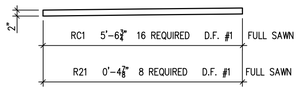
2x4 SAWN BACK RAIL – MARK BR1 & BR2



2x6 BALUSTER – MARK BA1 & BA2



2x2 SAWN RAIL CAP – MARK RC1 & RC2



FINAL PRINT
MATERIAL WILL BE MANUFACTURED AS DETAILED ON THESE DRAWINGS

⚠WARNING: Drilling, sawing, sanding or machining wood products can expose you to wood dust, a substance known to the State of California to cause cancer. Avoid inhaling wood dust or use a dust mask or other safeguards for personal protection. For more information go to www.P65Warnings.ca.gov/wood

WESTERN WOOD STRUCTURES
Western Wood Structures, Inc.
20675 SW 105th Ave
P.O. Box 130
Tualatin, Oregon 97062
503-692-6900
WWSI.com

PROJECT TEAM
ARCHITECT:
ENGINEER:
CONTRACTOR:
CITY OF CHERRY HILLS VILLAGE

PROJECT
QUINCY FARM BRIDGE
CHERRY HILL, COLORADO

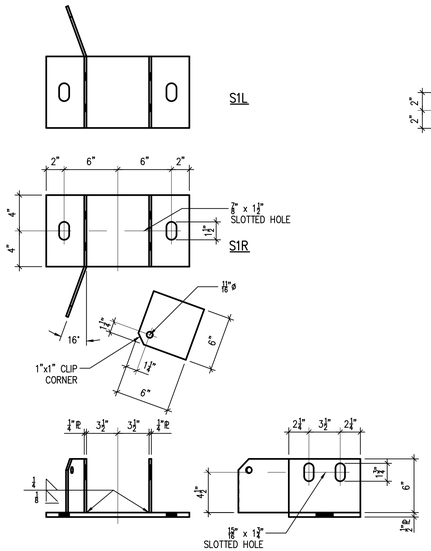
JOB NO. 254040

DRAWN BY:	DATE:
IZ	07/24/25
CHECKED BY:	DATE:
YK	08/13/25

SUBMISSION: APPROVAL DRAWINGS
SUBMISSION DATE: 08/20/25

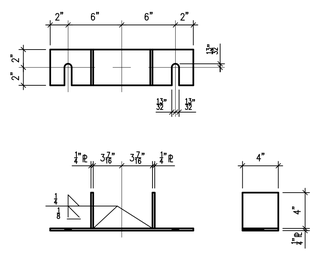
NO.	DATE	REVISIONS	BY

DRAWING NAME: GLULAM FAB
DRAWING NUMBER: Z-700
SHEET: 03 OF 04
PLOT DATE: PLOT DATE

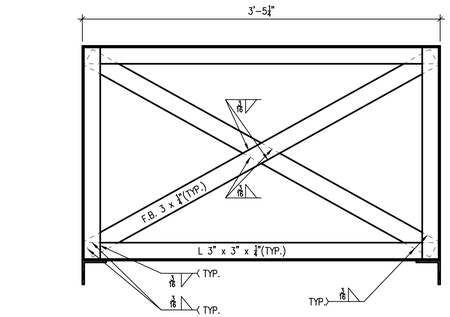


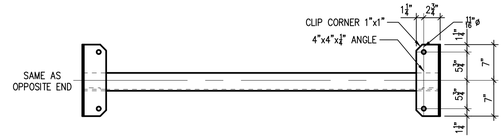
BEAM SEAT – MARK S1R & S1L

MARK S1L 2 REQUIRED
MARK S1R 2 REQUIRED



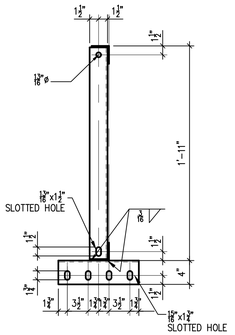
MARK S2 4 REQUIRED

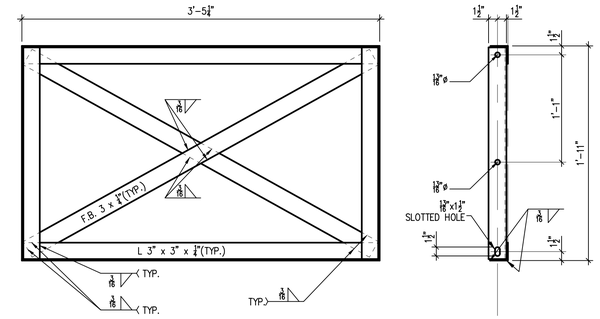




STEEL DIAPHRAGM – MARK S3

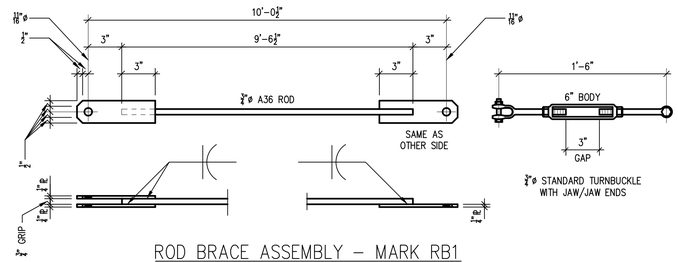
MARK S3 2 REQUIRED





STEEL DIAPHRAGM – MARK S4

MARK S4 1 REQUIRED



ROD BRACE ASSEMBLY – MARK RB1

MARK RB1 4 REQUIRED

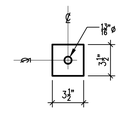
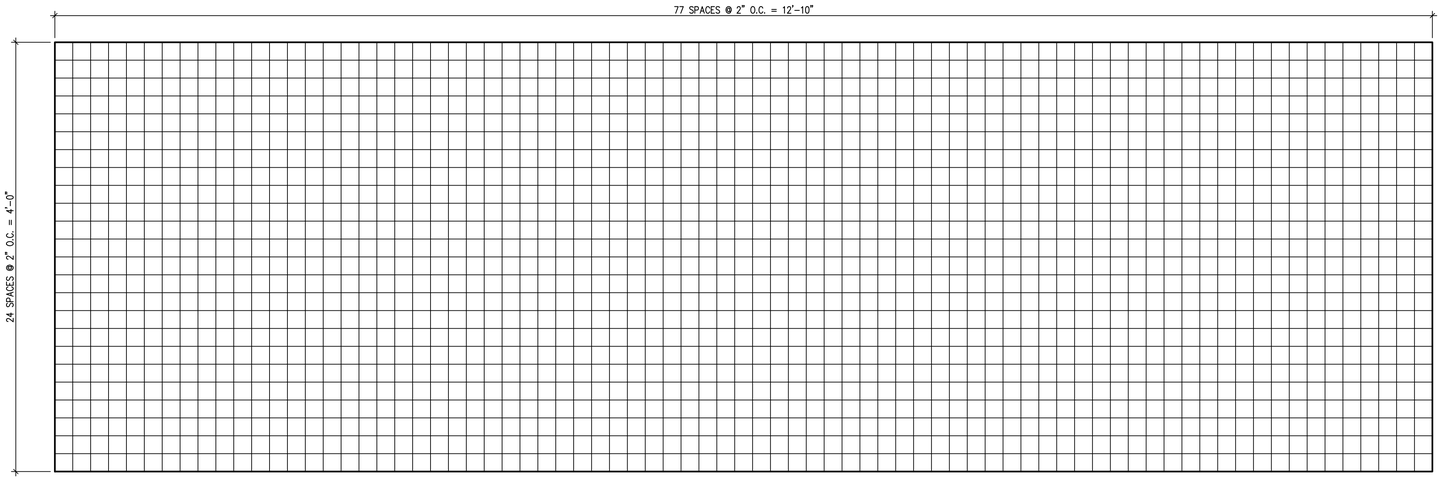


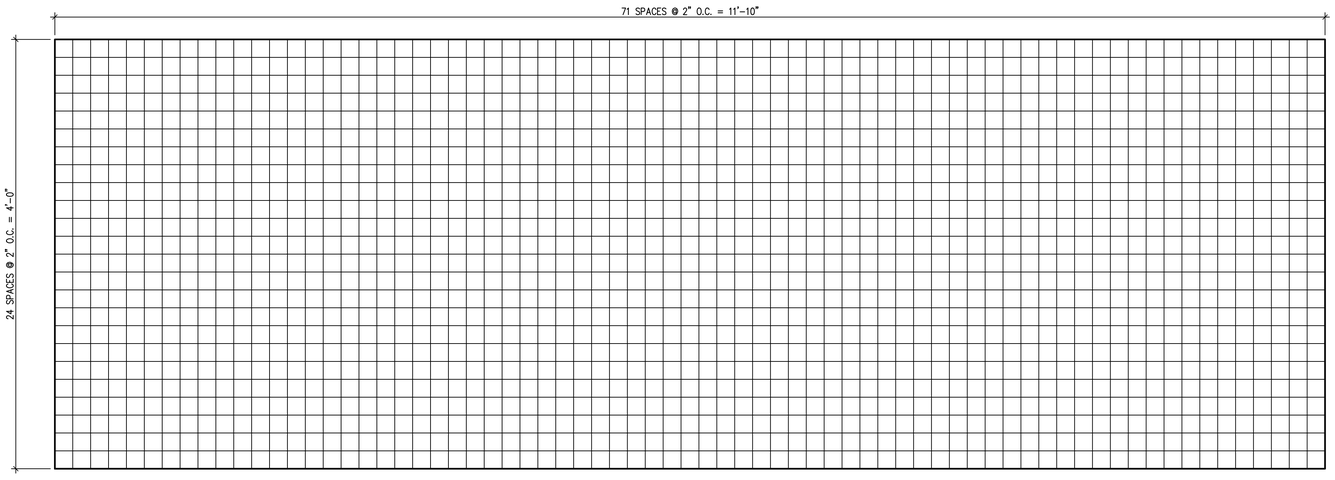
PLATE WASHER – MARK S5

MARK S5 18 REQUIRED



2"x2"x0.225" WELDED WIRE SREEN – MARK W1

MARK W1 4 REQUIRED



2"x2"x0.225" WELDED WIRE SREEN – MARK W2

MARK W2 4 REQUIRED

ARCHITECT/ENGINEER/CONTRACTOR:

THE WELDED STEEL ASSEMBLIES ON THIS PROJECT MAY REQUIRE SPECIAL INSPECTION AS REQUIRED BY THE BUILDING CODE. THE SPECIAL INSPECTOR SHALL BE EMPLOYED BY THE OWNER OR THE ARCHITECT/ENGINEER. PLEASE PROVIDE THE FOLLOWING INFORMATION:

☐ STEEL ASSEMBLIES REQUIRE SPECIAL INSPECTION

NAME OF INSPECTION AGENCY: _____

CONTACT NAME: _____

PHONE NUMBER: _____

NOTES: _____

☐ STEEL ASSEMBLIES DO NOT REQUIRE SPECIAL INSPECTION.

NOTES: _____

SIGNED: _____

FIRM: _____

FINAL PRINT
MATERIAL WILL BE MANUFACTURED AS DETAILED ON THESE DRAWINGS

⚠WARNING: Drilling, sawing, sanding or machining wood products can expose you to wood dust, a substance known to the State of California to cause cancer. Avoid inhaling wood dust or use a dust mask or other safeguards for personal protection. For more information go to www.P65Warnings.ca.gov/wood

WESTERN WOOD STRUCTURES
Western Wood Structures, Inc.
20675 SW 105th Ave
P.O. Box 130
Tualatin, Oregon 97062
503-692-6900
WWSI.com

PROJECT TEAM
ARCHITECT:
ENGINEER:
CONTRACTOR:
CITY OF CHERRY HILLS VILLAGE

PROJECT
QUINCY FARM BRIDGE
CHERRY HILL, COLORADO

JOB NO. 254040

DRAWN BY: IZ DATE: 07/24/25
CHECKED BY: YK DATE: 08/13/25

SUBMISSION: APPROVAL DRAWINGS
SUBMISSION DATE: 08/20/25

NO.	DATE	REVISIONS	BY

DRAWING NAME: STEEL FAB

DRAWING NUMBER: Z-800

SHEET: 04 OF 04

PLOT DATE: PLOT DATE

Wooden Bridge from Western Wood Structures		$58,950.00
Bridge Abutments from Van Matre Construction		$21,380.00
Trailer for Bridge Transport to Quincy Farm		$600.00
Crane		$3296.00
Engineering and Inspections		$4000.00
Installation		Completed in house
Total Estimate		$88,226.00

Billing to be finalized

CITY OF CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

City Hall
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 9b

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF CITY COUNCIL

FROM: JAY GOLDIE, DEPUTY CITY MANAGER, DIRECTOR OF PUBLIC WORKS

SUBJECT: RESOLUTION 24, SERIES 2026; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE ADOPTING AN UPDATED EMERGENCY OPERATIONS PLAN

DATE: JULY 21, 2026

ISSUE

Should City Council approve Resolution 24, Series 2026 adopting an updated Emergency Operations Plan **(Exhibit A)**?

DISCUSSION

The current version of the Emergency Operations Plan was adopted by City Council in 2019. The Plan is to be reviewed periodically to ensure accuracy and relevance. This update was a City-wide effort. The updated plan has been reviewed by the Police Department, Community Development, Public Works, Finance, HR, Communications, the City's IT consultant and the City attorney.

No major changes were made; most of the changes included

- Updating the dates of related plans.
- Adding the new internal Communications functions.
- Updating the ADA section to reflect Access and Functional Needs (AFN).
- Updating the Arapahoe County Health Department changes.
- Updating some wording to ensure the document meets the requirements for the Police Department accreditation process.
- Updating the IT section to reflect changes in technology and the City's third-party vendor.

BUDGET IMPACT

There is no budget impact associated with adopting an updated Emergency Operations Plan.

RECOMMENDED MOTION
"I move to approve Resolution 24, Series 2026, a resolution of the City Council of the City of Cherry Hills Village adopting an updated Emergency Operations Plan."

ATTACHMENTS
Exhibit A: Resolution 24, Series 2026
Attachment A: Updated Emergency Operations Plan

Exhibit A

RESOLUTION NO. 24 **INTRODUCED BY:**
SERIES OF 2026 **SECONDED BY:**

A RESOLUTION
OF THE CITY COUNCIL
OF THE CITY OF CHERRY HILLS VILLAGE
ADOPTING AN UPDATED EMERGENCY OPERATIONS PLAN

WHEREAS, the City Council of the City of Cherry Hills Village ("Council") is authorized under its home rule charter and pursuant to its general municipal powers to adopt policies and procedures in furtherance of its municipal functions and authority; and

WHEREAS, the City Council first adopted the Emergency Operations Plan (the "Plan") in 2006 and amended the Plan in 2013 and 2019; and

WHEREAS, the Council desires to update the Plan; and

WHEREAS, the Council expressly acknowledges that it must approve amendments to the Plan, but that City staff may develop and incorporate attachments to the Plan as needed without Council approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE:

Section 1. The City Council hereby adopts the Emergency Operations Plan, as more fully set forth in **Attachment A**, attached hereto and incorporated herein, and authorizes City staff to develop and incorporate attachments to the Plan as needed without Council approval. The Plan adopted hereby shall supersede all prior versions of such plan.

Section 2. This Resolution shall be effective immediately.

Introduced, passed and adopted at the
regular meeting of City Council this __ day
of _____, 2026, by a vote of _ yes and _ no.

(SEAL)

_____
Kathleen Brown, Mayor

ATTEST:

_____
Laura Gillespie, City Clerk

Approved as to form:

_____
Kathie B. Guckenberger, City Attorney

Exhibit A

ATTACHMENT A TO RESOLUTION 24, SERIES 2026
EMERGENCY OPERATIONS PLAN

EMERGENCY OPERATIONS PLAN - 2026

Cherry Hills Village
Colorado

Letter of Promulgation

This Emergency Operations Plan is hereby approved and ordered published and distributed.

All department heads and personnel shall accept the responsibilities assigned and conduct the organizational planning necessary to implement the Plan.

_____
Mayor/City Council

_____
Dated

Review and Concurrence

The following departments have been assigned responsibilities in the Plan have reviewed and concurred with its content.

Mayor/City Council	
City Manager	
Community Development Department	
Public Works Department	
Police Department	
City Clerk	
Finance Director	
Human Resources Manager/ADA Coordinator	
Communications and Outreach Coordinator	

Revisions

The Police and Public Works Departments shall update the Emergency Operations Plan whenever necessary and shall periodically formally review the Plan. All such revisions shall be noted in the Record of Revisions.

RECORD OF REVISIONS

Revision Number	Date Entered	Entered by	Section Revised
0	April 2013		Original Document Approved by City Council
1	February 2019	CHV Staff	Entire Document Reviewed
2	March 2026	CHV Staff	Entire Document Reviewed

Table of Contents

Letter of Promulgation ii

Review and Concurrence ii

Revisions iii

Introduction 1

Legal Authorities 1

Hazard Analysis Overview 2

Planning Assumptions 2

Concept of Operations 3

Resource Support 3
ADA and AFN Considerations 3
Local Disaster Emergency Declaration 4
National Incident Management System (NIMS) 4
Incident Support – Emergency Operations Center 4

Organization and Assignment of Responsibilities 5

City Departments 5
All departments 5

Outside Agencies 7

Continuity of Government 8

Provision of Essential Services 8
Preservation of Essential Records 9
Lines of Succession 9

Communication and Warning 11

Mass Care, Sheltering, and Evacuation 13

Hazardous Materials Incidents 16

Tornado 17

Flood 18

Utility Disruption 19

Winter Storm 20

Cyber Security Incident 21

Exhibit A: Emergency Contact List for Cherry Hills Village (CHV), EOP 25

General / City Contacts 25
Electricity & Natural Gas 25
Water 25
Sewer / Wastewater / Sanitation 25
Additional Resources 26

Introduction

The purpose of the Cherry Hills Village Emergency Operations Plan is to provide general guidelines and principles for planning, managing and coordinating the emergency response and recovery activities of Cherry Hills Village. The Plan is not intended to be a procedural document, but rather a framework that outlines the roles and responsibilities of city departments, outside agencies, and volunteer organizations that may be responding to an incident in the Village.

This Emergency Operations Plan (EOP) was prepared under the Comprehensive Emergency Management Concept developed by the Federal Emergency Management Agency (FEMA) and uses the principles of the National Incident Management System (NIMS) as the foundation. The EOP was designed to mirror the concepts of the National Response Framework (NRF), the Colorado Emergency Operations Plan, and the Arapahoe County Emergency Operations Plan, to help ensure seamless integration between all agencies and levels of government.

The EOP should be reviewed periodically and updated as necessary. Maintaining and updating the EOP is the joint responsibility of the Police Department and Public Works Department.

Attachments to the EOP may be developed as needed and incorporated into the EOP without the need for amendment by resolution of City Council. Any changes, additions or deletions to the substantive content of this EOP must be done by an amendment to the EOP and approved by the City Council.

Legal Authorities

The development of this EOP meets the requirements for local emergency planning established under the State of Colorado Disaster Emergency Act of 1992 and also meets the requirements of other State and Federal guidelines for local emergency management plans and programs. Specific legal references include:

- The Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C.§§5121-5207)
- The Colorado Disaster Emergency Act (as amended), Sections 24.33.5-700, *et seq.*, C.R.S.)
- Comprehensive Preparedness Guide 101 v2, Federal Emergency Management Agency, November 2010.

Hazard Analysis Overview

In 2025, Cherry Hills Village participated in the development of the Arapahoe County Hazard Mitigation Plan, which included a hazard vulnerability analysis for the Village. This process, in addition to a review of the following sources, contributed to the identification of the City's hazards and vulnerabilities and helped to inform this planning document:

- Arapahoe County Emergency Operations Plan (2025)
- South Metro Fire Rescue's Risk Assessment and Mitigation Plan
- State of Colorado Natural Hazards Mitigation Plan (2023-2028)
- Mile High Flood District's flood data and mapping

In general, Cherry Hills Village is considered to be most vulnerable to the following natural hazards:

- Severe Winter Storm
- Flood
- Tornado
- Drought

In addition to natural hazards, the potential for human-caused or technological hazards was considered during the planning process. These hazards include:

- Mass Casualty Incidents
- Hazardous Materials Releases
- Utility Disruption
- Cyber Security Incidents

Planning Assumptions

With respect to any emergency or disaster, standard assumptions can be made:

- City officials will implement procedures necessary for the public safety and protection of property. This includes provisions to ensure continuity of government.
- Citizens expect their local government to keep them informed and to provide guidance and assistance in the event of a threat, emergency or disaster.
- Departments with emergency responsibilities will ensure that all appropriate personnel are properly trained and familiar with this plan and any applicable department standard operating procedures (SOP).
- A major emergency or disaster will overwhelm the capabilities of the City requiring the assistance of outside agencies and organizations.

- City personnel without emergency responsibilities may be asked to work in a support role during a disaster.
- The Incident Command System (ICS) will be used as the incident management system during complex responses.
- The City's priorities will be to save lives and protect the health and safety of the public and responders.

Concept of Operations

Municipalities are responsible for managing emergencies within their jurisdiction. Cherry Hills Village will retain responsibility for its own operations, personnel, and resources throughout the emergency *or until conditions warrant a change in such authority*.

If a disaster occurs within the City, immediate response will be required. Having personnel who are familiar with the plans and procedures will help to make the response more successful, and the Incident Command System (ICS) will be activated to ensure coordinated and effective management of the incident.

This Emergency Operations Plan (EOP) is based on the concept that emergency response functions will generally parallel the normal operations of city departments. To the extent possible, the same personnel will be utilized in both cases.

The day-to-day functions and resources which do not contribute to emergency operations and are not essential to the welfare of the public may be suspended or redirected during an emergency.

Resource Support

During a major incident, shortages in the City's resources may occur. When additional response capabilities are needed by the City, resources will be requested through:

- Mutual Aid and Intergovernmental Agreements (usually discipline specific, such as law enforcement, and public works)
- Outside partner agencies and organizations
- Private sector businesses and vendors

Once local resources and mutual aid are exhausted, the City will request assistance from Arapahoe County and the State of Colorado. When this assistance is anticipated, a Situation Summary and Damage Assessment should be completed to help inform decision making and identify immediate resource needs. *Sample forms are attached to this EOP*.

ADA and AFN Considerations

Emergency preparedness and response programs must be made accessible to people with Access and Functional Needs (AFN) and are required by the Americans with Disabilities Act of 1990, as amended (ADA). Populations with AFN may include but are not limited to: children, pregnant women, older adults, people with disabilities, limited

English proficiency, limited access to transportation, limited financial resources, people experiencing homelessness, people who have chronic health conditions, pharmacological dependency, and people from diverse cultures.

Included in the City's planning efforts for those with AFN are:

- Notification and warning procedures
- Emergency evacuation considerations
- Sheltering requirements
- Accessibility for mobility devices and service animals while in transit or at shelters

Local Disaster Emergency Declaration

In Colorado, a local disaster may be declared only by the principal executive officer of a political subdivision (Colorado Revised Statutes, C.R.S. § 24-33.5-709). In Cherry Hills Village, this authority resides with the City Manager. The purpose of declaring a disaster is to gain access to emergency reserve funds and to activate the response and recovery aspects of disaster emergency plans. A Declaration should be issued when all local resources are expected to be seriously depleted and when there is a potential danger to the community. A local declaration is necessary to request extensive State or Federal assistance (*a draft declaration is attached*).

National Incident Management System (NIMS)

The National Incident Management System (NIMS), which contains the Incident Command System (ICS) is a nationwide standardized approach for managing incidents. This system provides a framework that enables multiple jurisdictions and agencies, non-governmental organizations, and the private sector to all work together using a common platform. As such, in order to align response activities with Arapahoe County, and other response agencies, incidents will be managed using the Incident Command System. Pertinent staff should be familiar with this system.

Incident Support – Emergency Operations Center

If it is determined that additional support for the incident will be needed, a Command Center, or Emergency Operations Center (EOC) may be set up to coordinate and support complex or extended response operations. An Emergency Operations Center is a central location where response activities are coordinated with various departments, outside agencies, and assisting organizations. Additional functions of the EOC include:

- Maintaining situational awareness
- Locating and acquiring resources
- Consequence management

Organization and Assignment of Responsibilities

The following is an overview of the responsibilities of those departments that may have a role during an incident. An incident can occur even if a local disaster has not been declared.

City Departments

All departments

- Develop Continuity of Operations procedures (COOP) to ensure that essential government services remain available to the public.
- Ensure appropriate personnel are trained and familiar with this EOP and any applicable department specific procedures.
- Ensure all emergency-related expenses are recorded for future reimbursement purposes.
- Maintain mutual aid or intergovernmental agreements for your area of responsibility.
- Identify resources (for assigned area of responsibility) that can be called upon in the event the City's resources become insufficient.
- Ensure all emergency planning efforts consider the needs, rights, and requirements of the Access and Functional Needs community.

Mayor/City Council

- Approve authorization of expenditures during major emergencies or disasters, in accordance with Section 4-3-40 of the Cherry Hills Village Municipal Code.

City Manager

- Determine the need for a disaster declaration.
- Request state or local assistance if it appears that the resources and the ability of the City are inadequate to cope with the emergency.
- Assign personnel to assist with functions and duties outside of their normal responsibilities.
- Implement this EOP as the situation requires.
- Grant authority or contract for the performance of services made necessary by an emergency, in accordance with Section 4-3-40 of the Cherry Hills Village Municipal Code.

Police Department

- Monitor implementation of the Emergency Operations Plan.
- Prepare an incident action plan.

- Gather and disseminate information and intelligence.
- Establish the Emergency Operations Center (EOC) and be responsible for its operation.
- Establish a staging area if necessary.
- Function as overall coordinator of disaster operations until normal government operations can be resumed.
- Assist with the evacuation of citizens.
- Control access and provide security to the disaster site.
- Provide for detainee transportation, processing, and confinement.
- Direct and control traffic.
- Establish re-entry procedures for persons returning to limited-access areas.
- Provide damage reports to the EOC for situational awareness purposes.
- Plan post-incident demobilization.
- Conduct post-incident investigations.
- Prepare a detailed after-action report.

Public Works Department

- Provide emergency traffic engineering and control measures. Maintain emergency traffic routes in coordination with law enforcement and fire departments.
- Coordinate clearing of major thoroughfares and removal of debris that inhibits or blocks thoroughfares.
- Provide snow removal during severe winter storm conditions.
- Provide resources and technical support to public safety operations.
- Assist in damage assessments of roadways and infrastructure owned by the City.
- Coordinate with appropriate districts for the shutdown and repair of water and sewer systems.

Administration/Finance Department

- Develop emergency procurement and purchasing procedures for acquiring supplies, services, and equipment under emergency conditions.
- Maintain detailed financial records of all incident costs accrued during an emergency or disaster.
- Provide disaster-related financial information and documentation to state and federal agencies for reimbursement purposes.
- Provide city-wide strategic and tactical communications support for all departments.
- Track personnel time.
- Document any injuries or liability issues.

City Attorney

- Prepare emergency disaster declarations and emergency ordinances.
- Provide interpretation of federal and state regulations that relate to disasters and disaster relief.

Community Development Department

- Consider and recommend potential mitigation measures during the development application process.
- Participate in damage assessment activities to include assisting in recommending which buildings or structures should be declared unsafe or uninhabitable.
- Participate in the preparation of a long-term recovery plan post-disaster.
- Continue to mitigate and enforce floodplain development standards.
- Continue to participate in FEMA's Community Rating System (CRS), to the extent the program is active.

Outside Agencies

In addition to city departments, specific outside agencies provide emergency functions to local jurisdictions. The list includes:

Arapahoe County Public Health

- Serve as lead agency for public and environmental health incidents affecting the City.
- Provide public health information and support to the community.
- Coordinate the activation of mental health and victim assistance personnel.
- Assist with tracking of patients and family reunification efforts.
- Inspect food and water supplies and recommend methods of disposal for contaminated foods.

School Districts

- Coordinate with the City and the American Red Cross for feeding, sheltering, and transportation of displaced persons caused by a disaster.

Regional Transportation District (RTD)

- Coordinate with the City and School Districts for transportation of displaced persons caused by a disaster.

American Red Cross (ARC)

- Designate and provide shelter, food and services to disaster victims.
- Provide referrals for the requirements of the Access and Functional Needs community affected by disaster.
- Provide crisis counseling to disaster victims and response workers.

Salvation Army

- Assist the American Red Cross with crisis counseling for victims.
- Provide food to disaster relief workers.
- Provide clothing to disaster victims.

Utility Companies

- Coordinate the restoration of gas and electric services.
- Coordinate the restoration of telephone and other communications disruptions, and provide emergency cell phone capability if available.
- Coordinate the restoration of water services.

South Metro Fire Rescue (SMFR)

- Serve as lead agency for fire suppression, search & rescue operations, hazmat incidents, and EMS operations, including mass casualty incidents.
- Provide emergency medical assistance to residents and evacuees, as requested.

Continuity of Government

Disasters can interrupt, paralyze, or destroy the ability of local government to carry out their functions. It is therefore important that government agencies preplan in order to maintain or restore these functions.

Factors that contribute to assuring continuity of government at the local level include:

- Ability to maintain essential functions
- Preservation of critical records
- Established, well defined lines of succession for key personnel
- Central/consistent communications messaging

Provision of Essential Services

Mission Essential Services are defined as being life-saving or critical to the immediate operation of the City. These services need to be maintained or restored immediately if they are struck by a disaster and rendered unusable.

- In the event that a City facility is rendered unusable, a back-up facility should be pre-identified that will allow for essential services to be provided.
    - If the City Hall building is not useable, the City will operate out of the Joint Public Safety Facility, which is equipped with a generator.
    - Remote workstations may be utilized for certain functions/positions not required to be on site for the type of emergency.
- Consideration should be given as to whether day-to-day functions can be suspended and/or reassigned to assist with the emergency.

- Cross-training employees on performing essential functions should be considered a priority.

Preservation of Essential Records

Protection of essential records is vital if the City is to resume functioning after a major catastrophe.

The selection of the records to be preserved rests with the City Clerk. These decisions should be made in concert with the organization's overall plan for determination of value, protection and disposal of records. The vital records should be duplicated and the duplicate copies maintained in an accessible format in a separate location from the original documents. The duplication of records should be completed on an ongoing basis as part of the Clerk's duties.

Lines of Succession

The statutory responsibility for the management of an emergency or disaster in Colorado rests with the elected leadership of each jurisdiction. The City adheres to the following line of succession, by department:

Elected Officials

1. Mayor
2. Mayor Pro-Tem
3. Senior Council Member (longest consecutively serving)

City Administration

1. City Manager
2. Deputy City Manager
3. Director of Finance and Administration
4. Community Development Director

Legal

1. City Attorney
2. Assistant City Attorney

Police Department

1. Police Chief
2. Police Commander
3. Police Sergeant

Public Works Department

1. Public Works Director
2. Public Works Project and Operations Manager
3. Parks Project and Operations Manager

Support Functions

Communication and Warning

Lead Agencies: Arapahoe County Dispatch
CHV- Communications and Outreach Coordinator

Purpose:

To maintain communications during disasters and provide the resources necessary to warn the public of a pending or occurring emergency or disaster.

Concept of Operations:

- Arapahoe County Dispatch will be the primary source for emergency information to be disseminated to the public.
- It is essential for the City of Cherry Hills Village to have reliable communications, warning capabilities, and coordination with other organizations. If needed, additional resources can be requested from:
    - Arapahoe County Office of Emergency Management
    - Regional mobile communications vans may be requested from the following agencies to assist with on-site communications:
        - South Metro Fire Rescue (SMFR)
        - Arapahoe County Sheriff
        - Greenwood Village Police Department
        - Aurora Fire Department
        - Denver Fire Department
- If activated, the Emergency Operations Center may provide centralized communications to field units and other organizations responsible for response and recovery efforts.
- In order to reduce confusion, control rumors, and promote public confidence in emergency response efforts, a single point of contact (Cherry Hills Village's Communications and Outreach Coordinator) will be responsible for the direct release of disaster-related information to the public via the news media during a major event.
- Information can come from a variety of sources including:
    - National and State Warning Systems messages over radio and the Colorado Crime Information Computer (CCIC).
    - National Weather Service (NWS) provides severe weather advisories, warnings and watches.
    - Reports to 9-1-1 from citizens.
- Emergency protective measures and warnings will be disseminated to the public through one or more of the following sources:
    - Activation of the Emergency Alert System
    - Social media

- News
- Emergency Notification System (ArapAlert)
- Door-to-door
- Reverse 911

The use of auto-dialed text telephone (TTY) messages to pre-registered individuals who are deaf or hearing impaired, text messages, emails, and other innovative use of technology will be incorporated into emergency messaging procedures.

Mass Care, Sheltering, and Evacuation

Lead Agencies: Police Department
American Red Cross
Public Works Department

Purpose:
To provide guidance related to the support of disaster victims and displaced persons within the City. Services may include temporary sheltering, mass feeding, and evacuation out of the affected area.

Situation and Assumptions:

- Temporary sheltering (to include warming facilities) may be needed for situations involving:
    - Closed roads due to blizzards
    - Prolonged power outage
    - Any emergency situation that displaces numerous residents
- Although the ultimate responsibility for mass care services for citizens rests with local government, the American Red Cross has a Congressional mandate to provide these services to disaster victims and therefore will be relied upon for the operation of mass care facilities during disasters.

Concept of Operations:

- First responders (Police, Fire, EMT, and Public Works are defined as First Responders) will determine the threat, magnitude and need to evacuate an area and/or open a shelter.
- RTD and the local schools will be requested to supply buses for transportation, including ADA compliant buses as needed.
- The Police Department will provide security to any shelters located within the City limits.
- Law enforcement (Police, Sherrif and State Patrol) will control access to the evacuated area and only allow re-entry after it has been determined to be safe.
- First responders will work together to identify and prioritize the clearing of roads to ensure response and evacuation activities are not impeded.
- Appropriate Animal Response Teams will be requested to provide for the evacuation and sheltering of pets and other animals.
- Arapahoe County Public Health will coordinate reunification efforts as well as mental health services.
- The Communications and Outreach Coordinator will share sheltering and evacuation information with the local media to be disseminated.
- The City will provide a representative to each city-run shelter.

- American Red Cross staff will maintain a list of sheltered evacuees for tracking purposes.
- The American Red Cross has designated the following locations as potential shelters
    - Cherry Hills Village Elementary
      2400 E. Quincy Avenue, Cherry Hills Village, CO 80113
    - Englewood High School
      3800 S. Logan Street, Englewood, CO 80113
    - West Middle School
      5151 S. Holly Street, Greenwood Village, CO 80121
    - Mission Hills Church
      620 SouthPark Drive, Littleton, CO 80120

Hazard-Specific Annexes

Hazardous Materials Incidents

Lead Agency: South Metro Fire Rescue (SMFR)
Arapahoe/Douglas Hazardous Materials Team

Purpose:
To provide for the coordinated response to a hazardous materials incident and to protect the community from potential exposure.

Situation:
Hazardous materials are used daily throughout the City and transported routinely via Hampden Avenue which is an officially designated route for the transportation of hazardous materials.

The City offers residents regular opportunities to safely dispose of hazardous chemicals through a Waste Management pickup program as well as an annual hazardous waste collection day. These programs help reduce the risk of an incident occurring.

Concept of Operations:

- SMFR will coordinate the response to a hazardous materials incident to include containing and neutralizing the substance and providing decontamination of exposed persons.
- Neighboring response agencies including the Arapahoe/Douglas Hazmat Team and the State Patrol's Hazmat Teams will be called upon to assist during a hazardous materials incident that is beyond the capability of the responding SMFR personnel.
- Law enforcement will be responsible for perimeter control around the hazard zone.
- Spills and releases will be reported to the appropriate agencies including Arapahoe County Health, Colorado Department of Public Health and Environment (CDPHE) or the EPA's Response Center.
- First responders will treat all spills as hazardous until the material(s) can be identified otherwise.
- Arapahoe County Public Health will monitor the air and coordinate with the hospitals for medical epidemiology.
- The Public Works Department will assist by providing barricades and protecting storm water systems from potential runoff.
- Emergency alerts will be sent as appropriate to residents advising them to either shelter in place or to evacuate the area.

Tornado

Lead Agencies: Police Department
South Metro Fire Rescue

Purpose:

To provide guidance for protecting citizens and property in the event of a tornado.

Concept of Operations:

- Citizens will be advised of potential severe weather conditions through a variety of means, including: NOAA weather radio, television and radio announcements, and smart phone apps.
- The National Weather Service (NWS) will provide tornado and severe weather warnings, though warning time will vary.
- Evacuation of City facilities may be deemed necessary and may be mandated by the City Manager or the Police Chief.
- When it is safe to do so, the Community Development Department will conduct damage assessments of the affected area. These assessments are needed to help determine and prioritize response actions and to request assistance from the State.
- Homes may be damaged or destroyed, creating the need to open a temporary shelter for displaced persons.
- The Public Works Department will provide barricades, debris removal, and road repair as needed.
- The Public Works Department will clear roads of debris to allow for emergency response access, evacuation of residents, and return to residences.

Flood

Lead Agencies: Police Department
Public Works Department
South Metro Fire Rescue

Purpose:
To ensure a plan is in place to respond to flooding in Cherry Hills Village.

Situation:

- Many areas of the City lie within a FEMA-designated floodplain.
- The public will receive flood warnings through television and radio media, smart phone apps and/or Arapahoe County's emergency notification system.
- Flash floods and street flooding from heavy rains or snowmelt can occur at any time.

Concept of Operations:

- Cherry Hills Village falls within the boundaries of the Mile High Flood District (MHFD) which provides a Local Flood Warning Program to local government entities. Arapahoe County Dispatch is the recipient of this information and will alert the public if conditions warrant.
- Depending upon flood threat conditions, the following activities may occur:
    - The Police Department, SMFR, and the Public Works Department will monitor weather conditions and determine whether to close affected roads.
    - Rescue and evacuation of the public from flooded areas may need to occur.
    - Temporary shelters may need to be established for displaced persons.
    - The Police Department and SMFR personnel will respond to the potential danger areas to warn individuals.
    - Evacuation and alternative routes may need to be established and communicated to residents.
    - The Public Works Department will determine need for diking (sandbags, earth, etc.) and provide barricades, debris removal, and road repair as needed.
    - The Communications and Outreach Coordinator will establish communications with Arapahoe County Office of Emergency Management and other support partners.

Utility Disruption

Lead Agencies: Utility Companies
Public Works Department

Purpose*:*
To facilitate a coordinated response to manage and recover from prolonged utility outages.

Situation:
Utility disruption can involve electricity, gas, telecommunications, or water/wastewater facilities.

Electricity: Extended electrical outages can directly impact other utility systems, particularly water and wastewater systems. In areas where telephone service is provided by above-ground lines that share poles with electrical distribution lines, telecommunications providers may not be able to make repairs to the telephone system until electrical utilities restore power lines to a safe condition.

Water/wastewater: Disruption of water may require notification to the public regarding any restriction on water usage, boiling requirements, acquisition of bottled water, etc. Local firefighting activities may also be impacted by the disruption of water service.

Concept of Operations:

- Critical City facilities have backup generators to continue functioning during a utility disruption.
- Use the contact list (Exhibit A of this plan) to contact the appropriate utilities regarding outages.
- Public information messages will be provided by the utility provider and distributed by the City's Communications and Outreach Coordinator. Messages should include updates on the current situation and recommended safety measures.
- The Public Works Department will provide barricades, debris removal, and road repair as needed.
- The Colorado Water/Wastewater Agency Response Network (COWARN) is a statewide network of utilities that can be called upon to provide mutual aid assistance during emergencies. The Public Works Department can request this resource through Denver Water.
- Utility companies, including Xcel Energy, which provides electric and gas service in the City, will restore their services in accordance with their emergency operation plans and may need to prioritize restoration with the surrounding area.

Winter Storm

Lead Agency: Public Works Department

Purpose:
To provide a basic overview of roles, responsibilities and actions that may be taken in response to severe winter weather.

Concept of Operations:

- In the event of a major snowstorm, snow removal operations may need to be prioritized. The following streets have been identified as priority routes in regard to snow removal:
    - Quincy Ave.; Clarkson St.; Franklin St. from Quincy to Belleview; Layton Ave. from Quincy to Belleview; Colorado Blvd.; Mansfield Ave. from Colorado Blvd. to Dahlia St.; Oxford Ave. from Dahlia St. East; Dahlia St. from Mansfield to Quincy; Holly Street from Belleview to Quincy; and Happy Canyon Road. These streets provide access for emergency vehicles to all locations of the City during a snowstorm.
- The Colorado Department of Transportation (CDOT) maintains Hampden Avenue, University Boulevard, and Belleview Avenue and can be requested to assist with road closures and stranded motorists.
- Public Works crews will coordinate with the Police Department and SMFR to provide emergency response access to otherwise inaccessible areas.
- Warming shelters should be considered to accommodate stranded motorists or residents who have lost power.
- The Police Department may go on “accident alert” status if conditions warrant.
- Snow forecasts will be monitored to determine the anticipated extent of storm and expected temperatures.
- The City Manager will determine whether regular City services will continue or be limited to those considered essential.
- More information can be found in the Snow, Ice, and Street Sweeping Operations Plan.

Cyber Security Incident

Lead Agency: (Contracted IT company for Cherry Hills Village)
- Currently Bross Group, LLC
- Arapahoe County Cybersecurity Consortium

Purpose:
To provide guidance on steps to be taken and documented in the event of a security incident or data breach, from the time of suspected breach to post-incident response closure, in order to handle all incidents in a consistent manner and limit the potentially breached party's exposure. The City will comply with all state and federal laws governing the protection of personal identifying information, including but not limited to C.R.S. §§ 24-73-101 *et seq*.

Situation:

The City makes all feasible attempts through safeguards to protect sensitive information including personal identification information (PII). These safeguards are provided to:

- Protect the confidentiality, integrity and availability of data and the City network;
- Protect against a data breach that could result in harm or inconvenience to a customer or resident and meet any notification requirements;
- Protect against anticipated threats or hazards to the security or integrity of sensitive information including PII;
- Identify and assess the risks that may threaten PII;
- Conduct a reasonable investigation to determine the likelihood of information that has been or will be misused;
- Conduct a post-incident investigation to capture lessons learned;
- Develop written policies and procedures to manage and control these identified risks or vulnerabilities;
- Adjust the Information Security Program to reflect changes in technology, the sensitivity of data stored, and internal or external threats to information security.

Concept of Operations:

Incident Response Process- Initial Discovery

- Determine if there has been a security incident, and the nature and severity of the incident, by considering the following questions and discussing them with the designated cybersecurity third party resource and the Arapahoe County Cybersecurity Consortium and document initial triage.
    - Does the system contain City Sensitive Information or PII?
    - Is there a chance law enforcement may need to get involved?
    - Is there a requirement or desire to perform a forensics analysis of the system compromise?

- If the answer is “yes” to any of these questions, then immediately coordinate actions to be taken with third party resource City Management and City Attorney’s office and apply the below as appropriate.
- If the answer is “no” to all the questions, then apply the below as appropriate.
- Do preliminary analysis- isolate the compromised system by disconnecting the network cable. If this is not feasible or desirable, the third-party resource should block access to the compromised system via the network.

- Determine the security incident type- try to determine the cause of the malicious activity and the level of system privilege attained by the intruder and implement appropriate remedial measures.
- If a system is compromised:
  - Disable any compromised accounts and terminate all processes owned by them.
  - Request the third-party resource. compile a list of Internet Protocol (IP) addresses involved in the incident including log entries if possible.
  - Determine the users that need to change their passwords due to the compromise, as well as whether or not they have accounts on other systems using the same credentials and notify IT administrators for those systems.
  - Backup the local password file, if appropriate, so a comparison can be made of who has and who has not changed their passwords after notification.
  - Notify the third-party resource if the system uses Lightweight Directory Access Protocol (LDAP) authentication to authenticate users.
  - Notify the owners of the compromised accounts and reissue credentials. Consider the likelihood of the intruder having access to the compromised account email and utilize other contact methodology.
  - Determine whether all affected users have established new user IDs and passwords.
  - Rebuild system and verify that its network access should be reestablished by contacting the third-party resource**,** which will perform a network vulnerability scan of the system after it is unblocked to identify any unresolved security issues that might be used in future attacks against the system.

Incident Response- Breach Notification

- If a security incident is suspected to be a data privacy breach, immediately notify the third party resource as well as City Management and City Attorney’s office.
- Determine what information was suspected to be breached, i.e., specific individuals’ first and last names with a type of PII.
- When appropriate, bring in an incident response expert or law enforcement to conduct an investigation. Identify the scope, timeframe and source(s) of breach,

type of breach, whether data encryption was used and for what, possible suspects (internal or external, authorized or unauthorized, employee or non-employee user).

- Review for other compromised systems.
- Monitor all systems for potential intrusions.
- Determine the notification requirements (statutory or contractual) and address within the required timeframe.

Post-incident Follow Up and Review

- Hold a meeting of city staff, contractors, and others responding to the incident within 48 hours to a week of completion of the response.
- Review the chronology of the event.
- Identify what went wrong and what went right.
- Identify the threat or vulnerabilities that were exploited and determine whether it/they can be fixed.
- Review if any intrusion detection or prevention was in place, active and up to date.
- Document “lessons learned” and assign appropriate updates to City’s network and procedures.

Exhibit A: Emergency Contact List

Exhibit A: Emergency Contact List for Cherry Hills Village (CHV), EOP

Always call **911** first for any life-threatening emergencies, gas leaks, fires, or immediate hazards. Then contact the specific utility provider.

General / City Contacts

- **Cherry Hills Village Main Office** (Non-emergency, general inquiries): 303-789-2732 (Mon-Fri 8:00 AM - 4:30 PM) — Email: ***village@cherryhillsvillage.com***
- **Cherry Hills Village Police** (Non-emergency): 303-761-8711
- **Arapahoe County Sheriff** (Non-Emergency): 303-795-4711

Electricity & Natural Gas

- **Xcel Energy** (Primary provider for electric and gas in CHV area)
    - **Electric Emergencies / Power Outages**: 800-895-1999 (or text OUT to 98936)
    - **Natural Gas Emergencies / Gas Leaks**: 800-895-2999 (call 911 first if leak suspected)
    - **General Customer Service**: 800-895-4999 (or check ***co.my.xcelenergy.com*** for outages)

Water

- **Denver Water** (Serves much of the area for water supply)
    - **During business hours**: 303-893-2444
    - **After-hours / Water emergencies** (Main breaks, low pressure): 303-628-6801
- **Englewood Utilities** (Serves the Martin Lane area with water): 303-762-2636

Sewer / Wastewater / Sanitation

- **Cherry Hills Village Sanitation District (CHVSD)** (Sewer service for a majority CHV)
    - **Emergency Contact**: Kathy McKune, Administrator 303-762-8222 or cell 303-619-3354
    - Email: ***CHVSanDist@aol.com*** or ***CHVSanDist@gmail.com***
    - Address: 3333 S. Bannock St., #360, Englewood, CO 80110

- **City of Cherry Hills Village** (City Sewer for Cherryridge, Cherrymoor, and Martin Lane areas)
    - **Emergency Contact**: Jay Goldie, Deputy City Manager 303-783-2731 or cell 303-265-1641
    - Email: ***jgoldie@cherryhillsvillage.com***
    - Address: 2450 E. Quincy Ave., Cherry Hills Village, CO 80113
- **Call Before You Dig (Utility Locates)**: 811 (Colorado 811) Required before any digging to avoid hitting lines.
- **CDOT** (State Highways)
    - **Traffic Lights** 303-365-7300
    - **School Lights** (on University Boulevard in front of St. Mary's Academy) 303-757-9511
    - **Road Maintenance** 303-757-9514
- **State Patrol:** 303-239-4500
- **South Metro Fire**
    - **Administration:** 303-989-2000
    - **Dispatch:** 720-488-7263
- **Schools**
    - **Cherry Creek School District:** 303-773-1184
    - **Cherry Hills Elementary School:** 720-747-2700
    - **Kent Denver:** 303-770-7660
    - **St. Mary's Academy:** 303-762-8300

Additional Resources

- **Power Outage Map**: ***poweroutage.us*** (tracks Xcel and others in Arapahoe County)

City Council Communication

Date:	Agenda Number:	Subject:
July 21, 2026	10c(i)	Department Monthly Reports

Presented by City Staff

Each of the major staff functions prepares a monthly statistical report of their activities. The functions covered are listed below:

- Community Development Department
- Police Department
- Municipal Court (quarterly)
- Public Works Department

These reports are used by staff members to evaluate the performance and efficiency of their respective departments and are forwarded to the City Council for your information as well. Questions or comments are welcome.

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

CITY OF CHERRY HILLS VILLAGE
COLORADO

City Hall
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 10c(i)

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF THE CITY COUNCIL

FROM: PAUL WORKMAN, COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: COMMUNITY DEVELOPMENT DEPARTMENT MONTH-END REPORT FOR JUNE 2026

DATE: JULY 21, 2026

BUILDING PERMITS SUMMARY:

	June 2026	YTD 2026	YTD 2025	YTD % Change
Total Permits Issued	93	492	453	9%
Est. Total Revenue	$66,247	$762,264	$1,053,928	-28%
New Home Permits Issued	0	5	2	150%
Est. New Home Revenue	$0	$246,715	$93,235	165%
Remodel/Addition Permits Issued	17	70	48	46%
Est. Remodel/Addition Revenue	$23,585	$264,816	$694,365	-62%

PLANNING AND ZONING COMMISSION (COMMISSION):

- The Planning and Zoning Commission held a joint meeting with the Parks, Trails, and Recreation Commission on June 18th to discuss the Nexus Study.

BOARD OF ADJUSTMENT AND APPEALS:

- The Board of Adjustment and Appeals did not meet in June due to nothing on the agenda.

ATTACHMENTS:

Exhibit A: Planning Project Activity List
Exhibit B: Year-to-Date Permits Issued Graphs
Exhibit C: Year-to-Date Permits Submitted Graphs
Exhibit D: Permit Summary Table

JUNE 2026 APPLICATION REPORT

Portal Submitted = Application is incomplete and not under review, Pending = Application is complete and under review

NOTE: City Council, the Planning and Zoning Commission, and the Board of Adjustment and Appeals are advised not to discuss quasi-judicial land use matters with any person outside of the public hearing process, as it is considered ex parte communication and is illegal. The restriction on discussing quasi-judicial matters is considered to take effect once a formal appliation has been filed with the City. The following is a list of applicaitons for which the City has recieved a formal application.City Council, the Planning and Zoning Commission, and the Board of Adjustment and Appeals are advised to use caution when discussing any land use application that may become a quasi-judicial application, even before the application is formally filed with the City.

Location	Owner Name	File Date	Project Name	Project Use	Project Type	Current Use Proposed Changes	Status	Planning & Zoning Commission	City Council	Board of Adjustment and Appeals
1776 E TUFTS AVE	JANICE A HUNT QUALIFIED PERSONAL RESIDENCE TRUST	3-Jul-24	FDP-002-24_1776 E. TUFTS AVE FLOODPLAIN DEVELOPMENT PERMIT	Floodplain Development Permit	Administrative	The proposed project will stabilize an outside bend of Little Dry Creek where streambank erosion is threatening a buried sanitary sewer utility. The project will stabilize the streambank through grading and use of soil riprap, coir matting, and willow stakes.	Pending.	NA	NA	NA
4350 S FRANKLIN ST	MANIATIS KONSTANTINO S G FREESTONE KRISTIN A	10-Feb-25	FPV-001-25_4350 S FRANKLIN ST (NEW STRUCTURE)	Floodplain Variance	City Council	Pump house construction.	Pending. Waiting on 2nd Submittal.	TBD	TBD	NA
3699 S ALBION ST	SUNDRU MOODLEY TRUST	15-Jul-25		Variance	Board of Adjustment and Appeals	A barn to replace our original dilapidated barn, same size	Portal Submitted	NA	NA	TBD
110 GLENMOOR DR	GLENMOOR COUNTRY CLUB	28-Oct-25	SPA-005-25 GLENMOOR COUNTRY CLUB PICKLEBALL	Site Plan/Site Plan Amendment	City Council	Addition of four pickleball courts, with surrounding wall, and associated grading and parking lot modifications.	Pending. Waiting on 2nd Submittal.	TBD	TBD	NA
110 GLENMOOR DR	GLENMOOR COUNTRY CLUB	28-Oct-25	V-002-25 GLENMOOR COUNTRY CLUB PICKLEBALL FENCE	Variance	Board of Adjustment and Appeals	Addition of four pickleball courts, with surrounding wall, and associated grading and parking lot modifications. Variance request for height of wall surrounding the pickleball courts.	Pending. Waiting on 2nd Submittal.	NA	NA	TBD
4450 S DAHLIA ST	ARAPAHOE TENNIS CLUB	18-Dec-25	SPA-007-25_ATC Overflow Parking	Site Plan/Site Plan Amendment	City Council	Gravel parking lot site plan amendment	Pending. Waiting on 3rd Submittal.	TBD	TBD	NA
4545 S UNIVERSITY BLVD	St Marys Academy Of The Sisters Of Loretto	9-Apr-26	SPA-001-26_ST MARY'S DRAINAGE	Site Plan/Site Plan Amendment	City Council	Drainage report and plans for undergrounding the current on-site detention pond to prepare the site for possible future expansion. This project only deals with the underground pond structure.	Pending. Waiting on 2nd Submittal.	TBD	TBD	NA

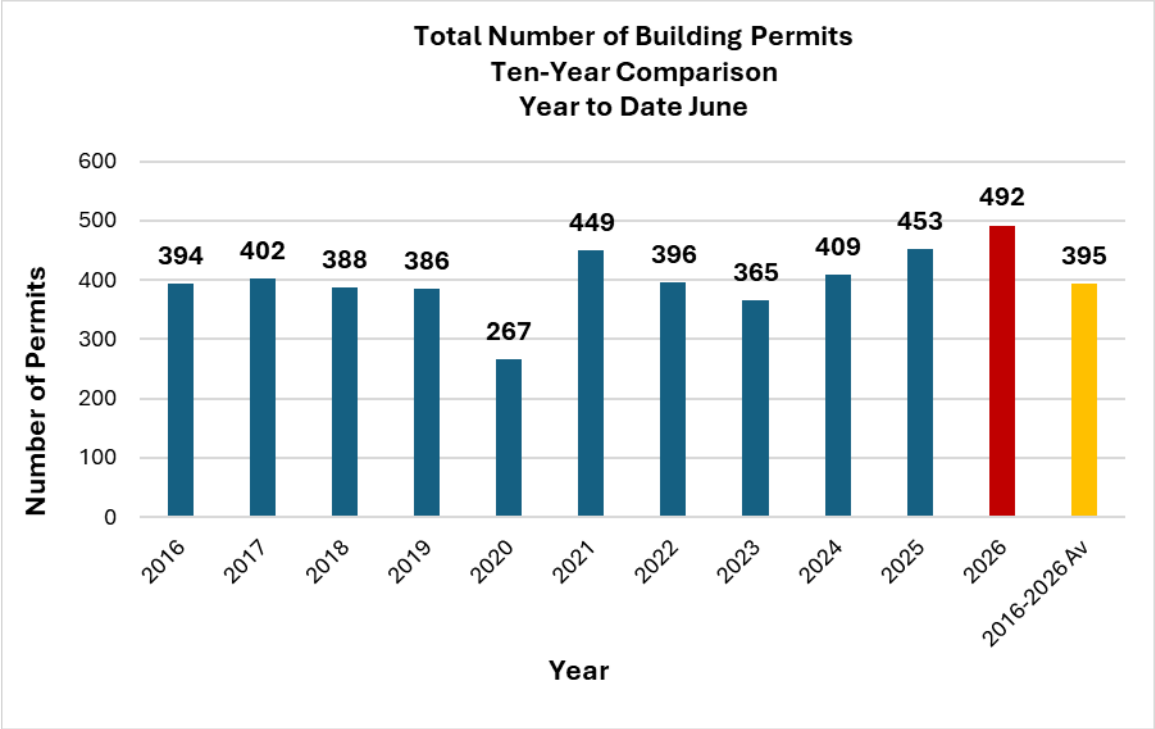
3737 S OGDEN ST	OCULI CORDIS MEDIA LLC	10-Apr-26	FPV-001-26 3737 S. OGDEN ST	Floodplain Variance	City Council	Proposed construction of a new realigned channel for Greenwood Gulch from Cherry Hills Country Club west to Little Dry Creek including associated utility relocations and excavation under the Clarkson Street bridge.	Pending. Waiting on 2nd Submittal.	TBD	TBD	NA
3663 S ALBION ST	VACANTI MINDY KAY	7-May-26		Variance	Board of Adjustment and Appeals		Portal Submitted	NA	NA	TBD
3800 E HAMPDEN AVE	BRAVE ENGLEWOOD NO2 LLC	19-Jun-26		Wireless Communication Facility	Administrative	reusing existing fiber conduit to existing MMP within property lines	Portal Submitted	NA	NA	NA

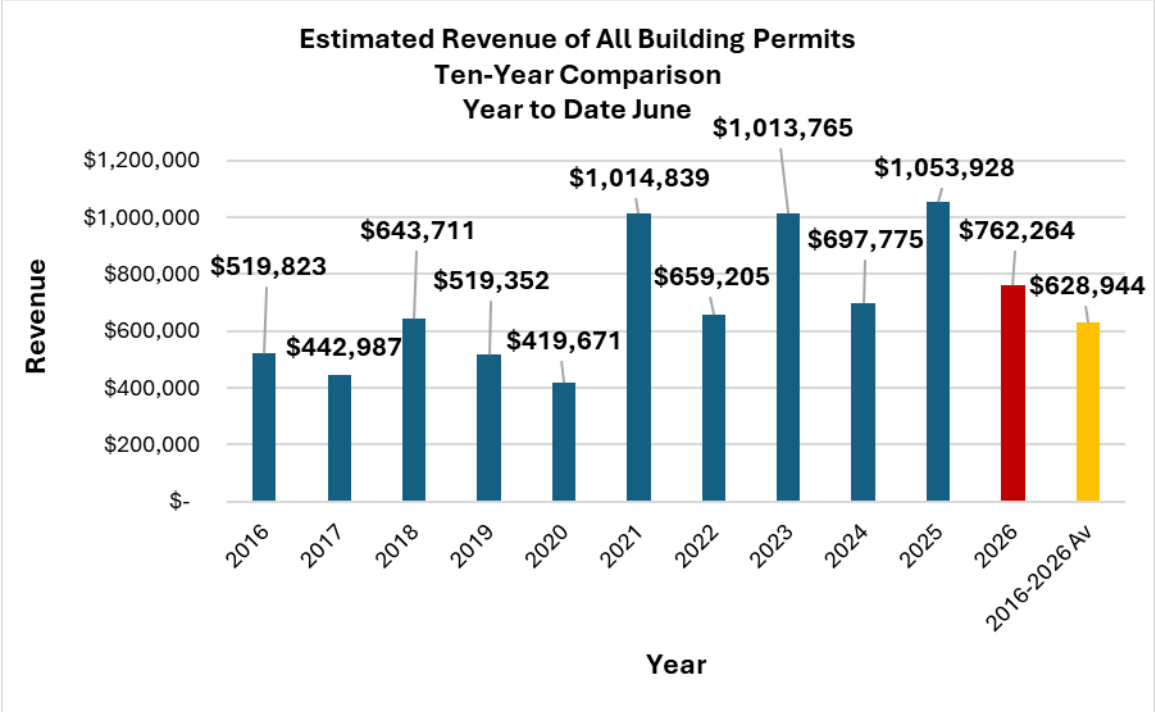
10 Records

TOTAL PERMITS ISSUED

Year to Date through June

10 Year COMPARISON

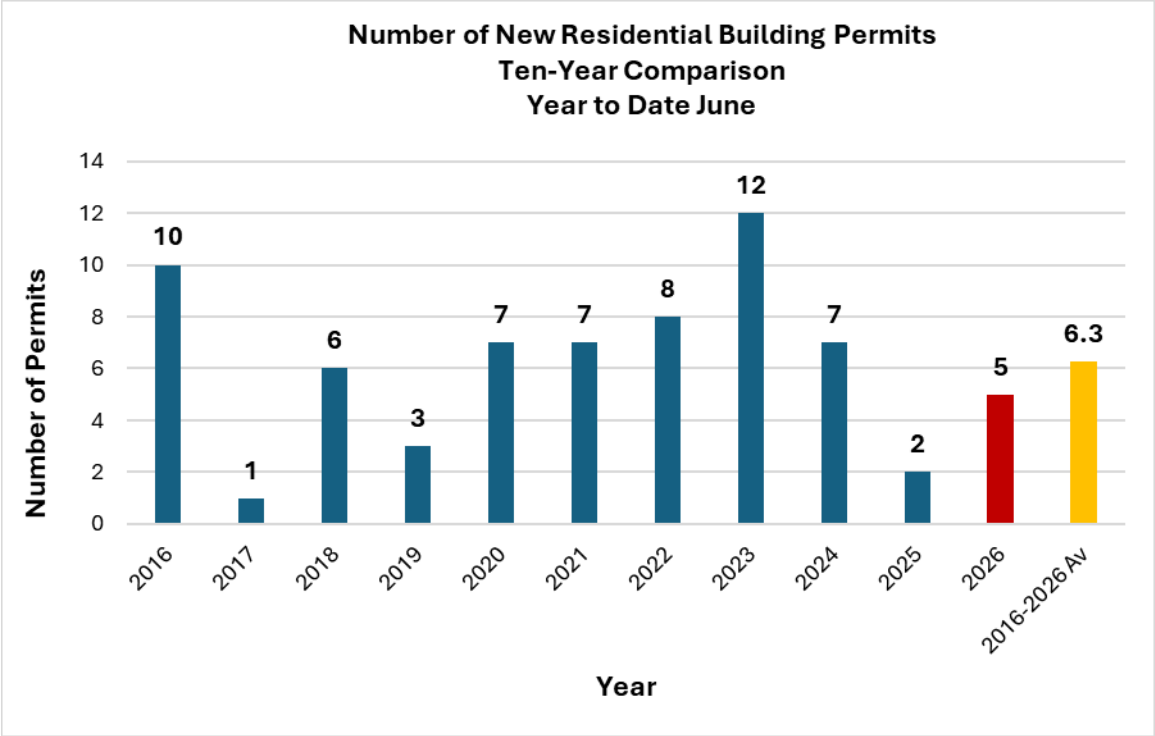


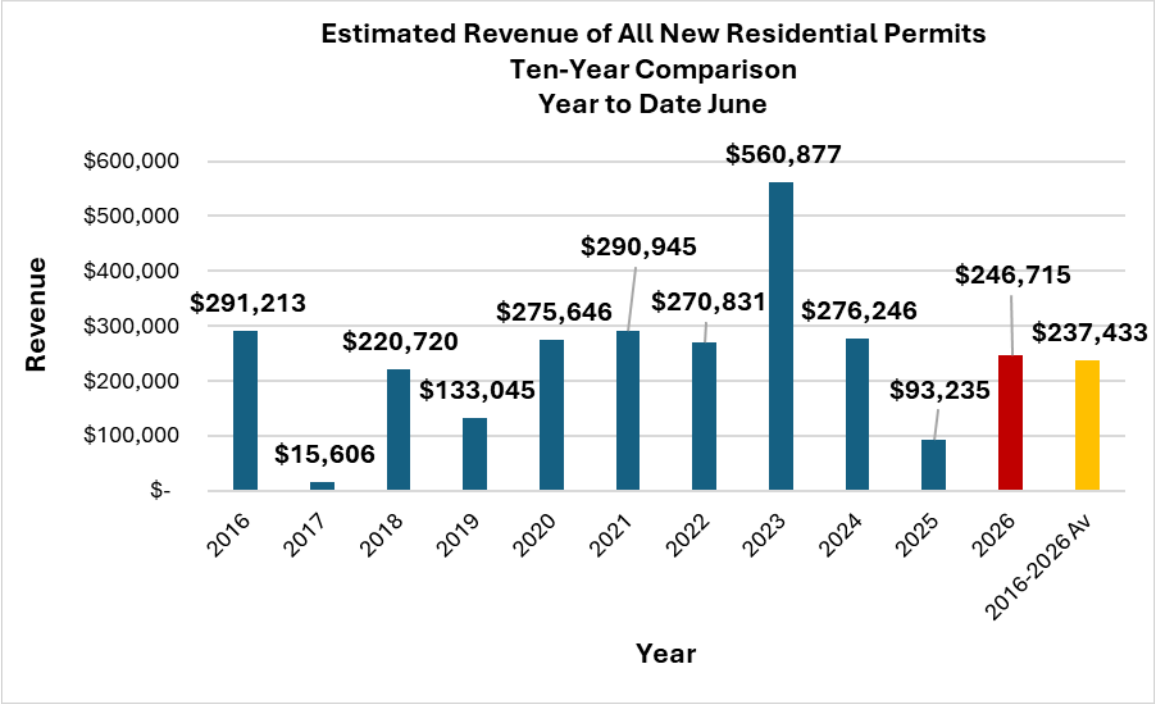


NEW RESIDENCES

Year to Date through June

10 YEAR COMPARISON

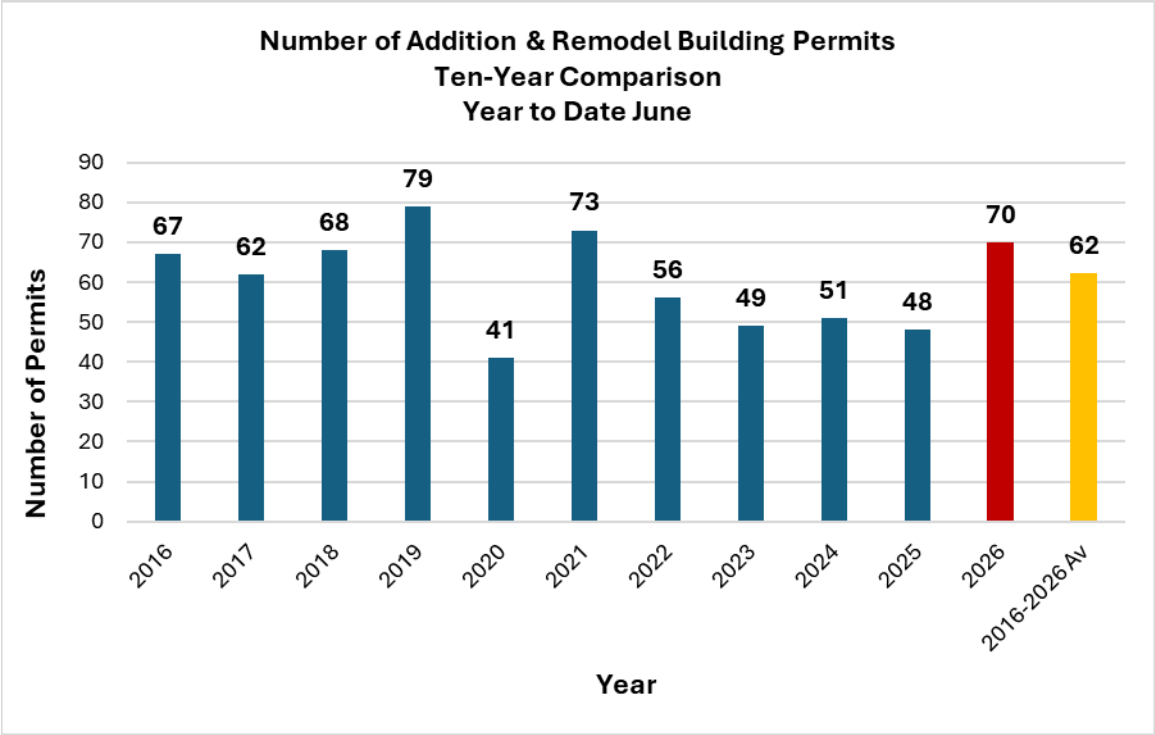




ADDITIONS & REMODELS

Year to Date through June

10 YEAR COMPARISON



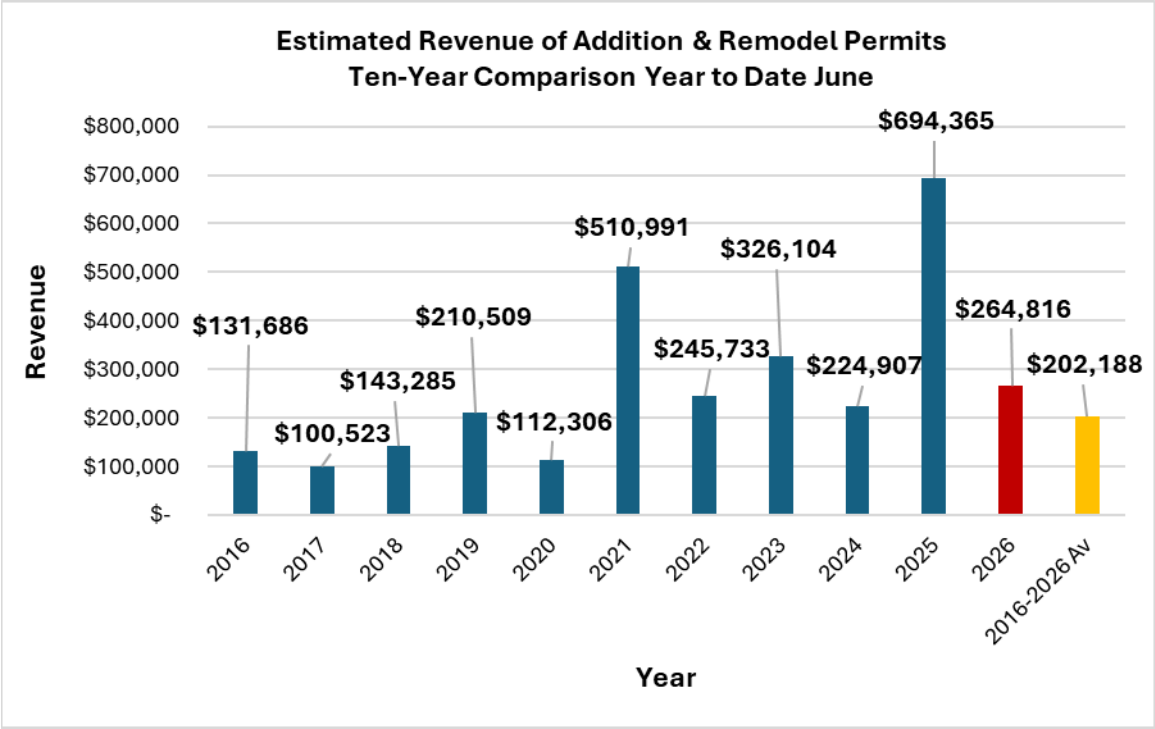
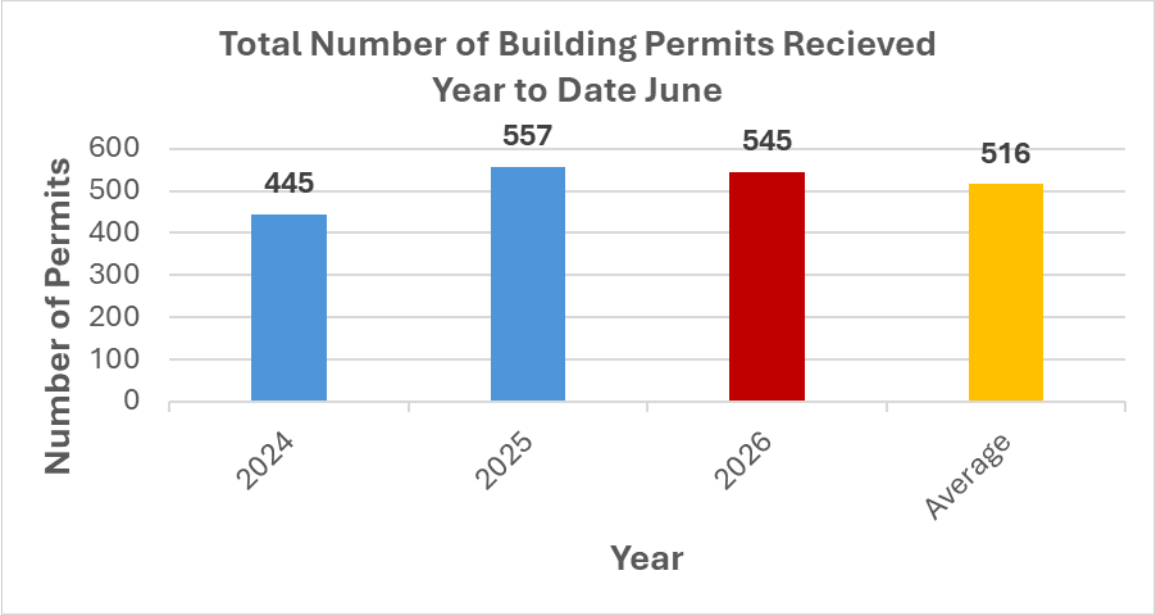


EXHIBIT C

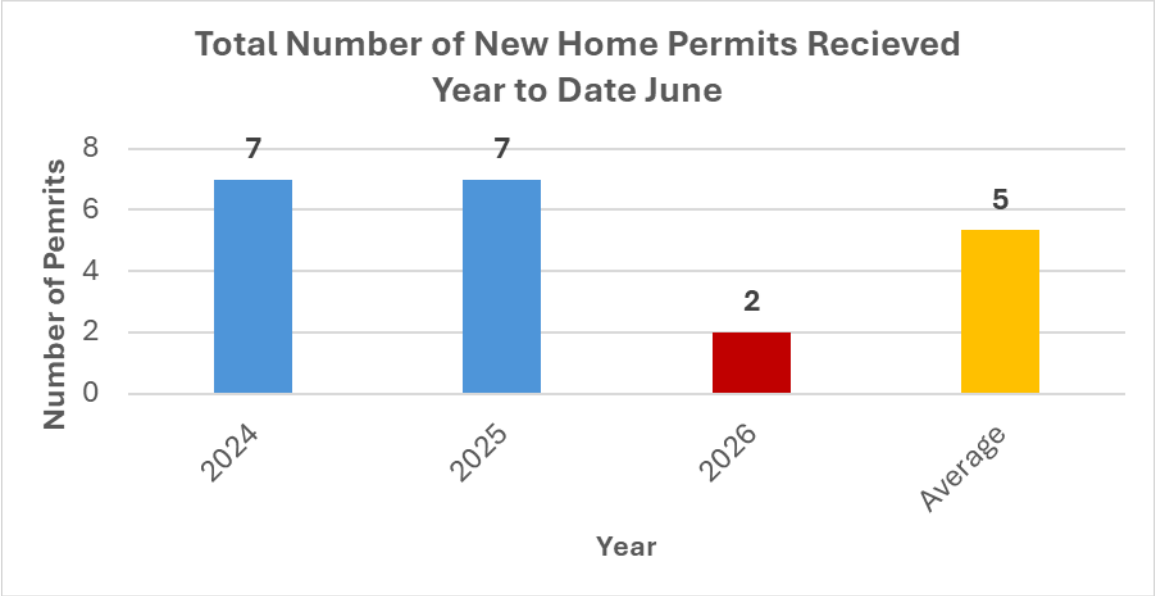
PERMITS SUBMITTED

Year to Date through June

COMPARISON



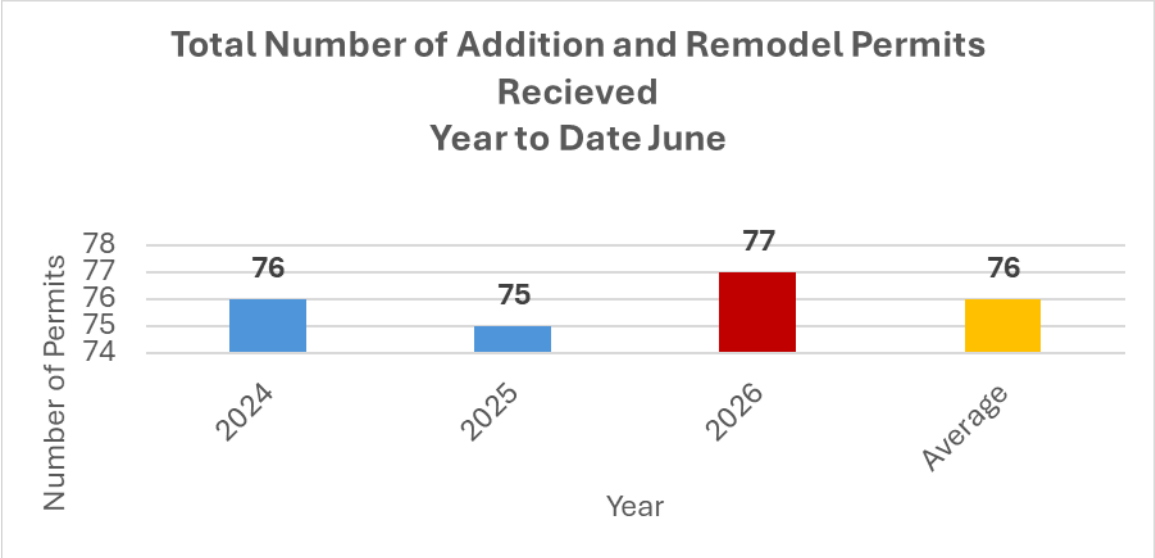
*The City received 113 new permit submittals in June, which is the most new permits the City has received in one month in the last three years.

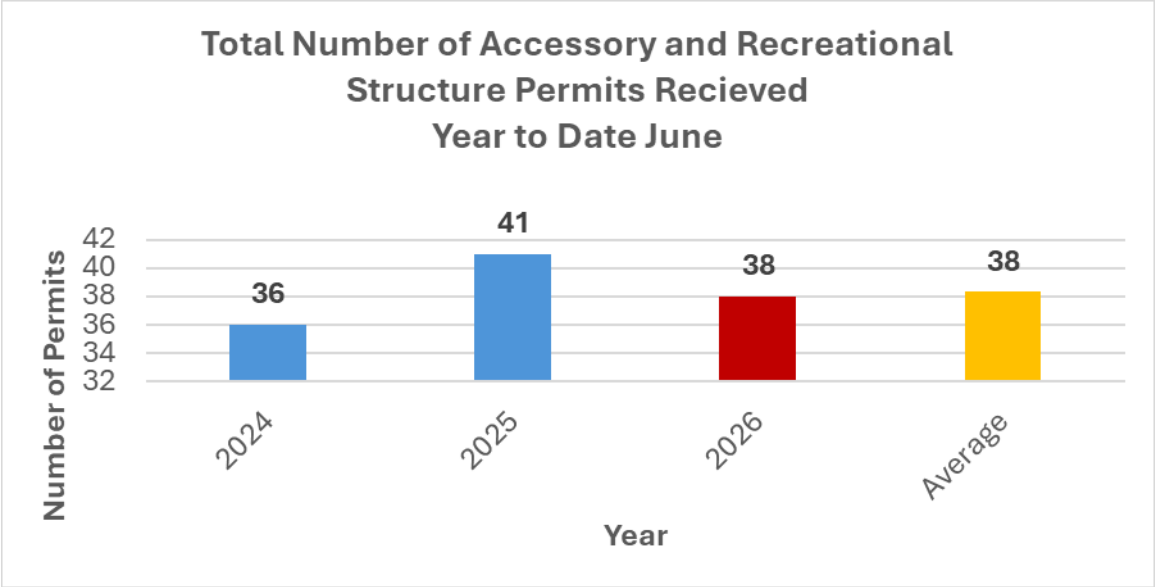


PERMITS SUBMITTED

Year to Date through June

COMPARISON

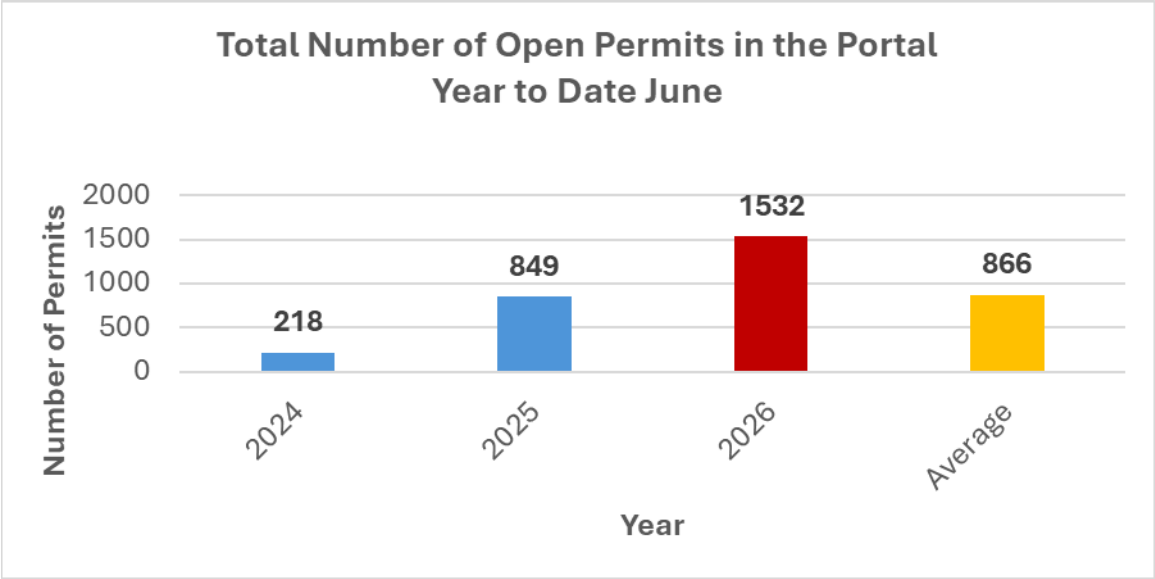




PERMITS OPEN

Year to Date through June

COMPARISON



INSPECTIONS

Year to Date through June

COMPARISON

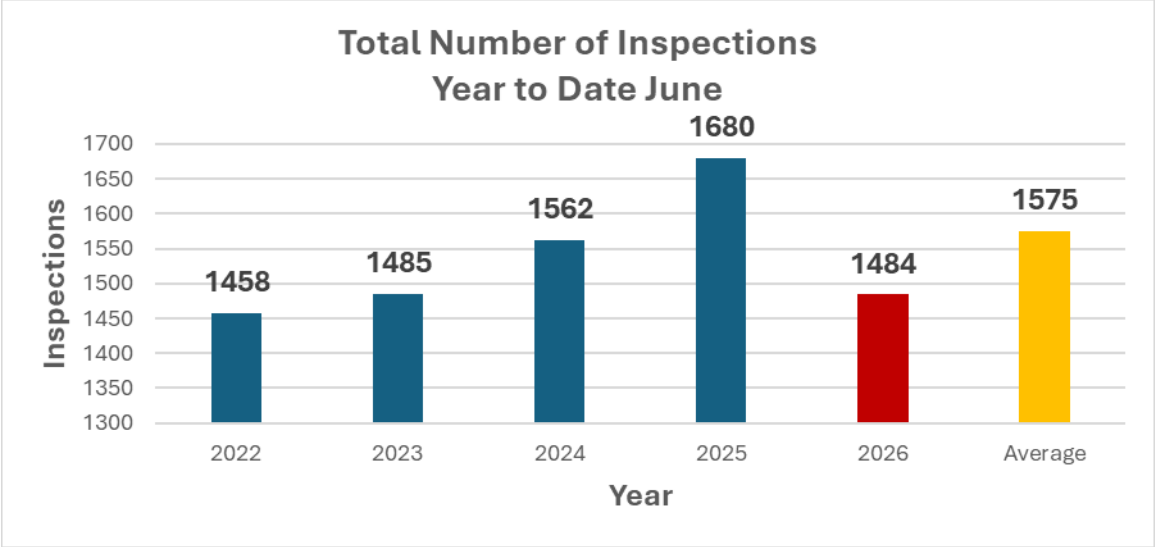


EXHIBIT D

CITY OF CHERRY HILLS VILLAGE BUILDING DEPARTMENT
MONTHLY REPORT
June 1 - 30, 2026

	2026 YTD	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
1. Residences													
Number Issued	5	0	1	1	1	2	0						
Project Valuation	$18,132,350.00	$0.00	$4,297,350.00	$2,500,000.00	$1,700,000.00	$9,635,000.00	$0.00						
Building Permit Fee	$181,323.50	$0.00	$42,973.50	$25,000.00	$17,000.00	$96,350.00	$0.00						
Reinspection/ Investigation Fee	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00						
Plan Review Fee	$18,740.00	$0.00	$4,577.50	$5,347.50	$2,200.00	$6,615.00	$0.00						
Service Expansion Fee	$46,650.00	$0.00	$10,842.30	$9,154.60	$4,617.90	$22,035.20	$0.00						
Arapahoe County Use Tax	$45,330.88	$0.00	$10,743.38	$6,250.00	$4,250.00	$24,087.50	$0.00						
2. Addition & Remodels													
Number Issued	70	11	9	11	11	11	17						
Project Valuation	$20,061,374.58	$1,423,000.00	$5,716,837.00	$2,747,190.00	$5,955,800.00	$2,615,310.58	$1,603,237.00						
Building Permit Fee	$199,413.75	$14,230.00	$55,968.37	$27,471.90	$59,558.00	$26,153.11	$16,032.37						
Reinspection/ Investigation Fee	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00						
Plan Review Fee	$49,977.50	$4,675.00	$8,370.00	$10,085.00	$10,745.00	$8,995.00	$7,107.50						
Service Expansion Fee	$15,425.00	$451.80	$1,580.40	$2,803.10	$5,840.10	$4,305.00	$444.60						
Arapahoe County Use Tax	$50,095.94	$3,557.50	$14,292.09	$6,867.98	$14,889.50	$6,538.28	$3,950.59						
3. Accessory & Recreational Structures													
Number Issued	20	1	0	6	4	3	6						
Project Valuation	$4,189,205.28	$72,150.00	$0.00	$2,827,888.73	$369,000.00	$110,981.55	$809,185.00						
Building Permit Fee	$41,892.05	$721.50	$0.00	$28,278.89	$3,690.00	$1,109.82	$8,091.85						
Reinspection/ Investigation Fee	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00						
Plan Review Fee	$10,672.50	$340.00	$0.00	$3,077.50	$3,355.00	$1,190.00	$2,710.00						
Service Expansion Fee	$4,174.50	$284.80	$0.00	$1,482.90	$58.00	$822.80	$1,526.00						
Arapahoe County Use Tax	$10,473.01	$180.38	$0.00	$7,069.72	$922.50	$277.45	$2,022.96						
4. Other Buildings, Structures, Misc.													
Number Issued	259	53	27	37	51	53	38						
Project Valuation	$7,715,315.82	$974,504.92	$1,862,055.00	$572,286.44	$491,168.52	$1,402,241.93	$2,413,059.01						
Building Permit Fee	$133,685.86	$14,299.23	$11,211.55	$13,368.14	$25,515.49	$49,674.59	$19,616.86						
Reinspection/ Investigation Fee	$510.00	$0.00	$0.00	$170.00	$340.00	$0.00	$0.00						
Plan Review Fee	$20,885.00	$3,815.00	$3,062.50	$1,620.00	$6,097.50	$3,325.00	$2,965.00						
Service Expansion Fee	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00						
Arapahoe County Use Tax	$18,096.31	$2,384.81	$4,268.11	$1,305.72	$1,205.67	$3,460.60	$5,471.40						
5. Electrical													
Number Issued	138	27	13	14	31	21	32						
Project Valuation	$1,750,296.19	$281,945.69	$133,993.00	$208,799.00	$286,799.00	$554,218.00	$284,541.50						
Building Permit Fee	$35,683.45	$6,467.31	$3,057.67	$4,492.14	$7,172.04	$7,251.27	$7,243.02						
Reinspection/ Investigation Fee	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00						
Plan Review Fee	$3,230.00	$425.00	$0.00	$1,615.00	$0.00	$680.00	$510.00						
Service Expansion Fee	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00						
Arapahoe County Use Tax	$112.50	$0.00	$0.00	$0.00	$0.00	$112.50	$0.00						
Totals													
Number Issued	492	92	50	69	98	90	93	0	0	0	0	0	0
Project Valuation	$51,848,541.87	$2,751,600.61	$12,010,235.00	$8,856,164.17	$8,802,767.52	$14,317,752.06	$5,110,022.51	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Building Permit Fee	$591,998.61	$35,718.04	$113,211.09	$98,611.07	$112,935.53	$180,538.78	$50,984.10	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Reinspection/ Investigation Fee	$510.00	$0.00	$0.00	$170.00	$340.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Plan Review Fee	$103,505.00	$9,255.00	$16,010.00	$21,745.00	$22,397.50	$20,805.00	$13,292.50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Service Expansion Fee	$66,249.50	$736.60	$12,422.70	$13,440.60	$10,516.00	$27,163.00	$1,970.60	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Fees Collected by City	$762,263.11	$45,709.64	$141,643.79	$133,966.67	$146,189.03	$228,506.78	$66,247.20	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

CITY OF CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

City Hall
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 10c(i)

MEMORANDUM

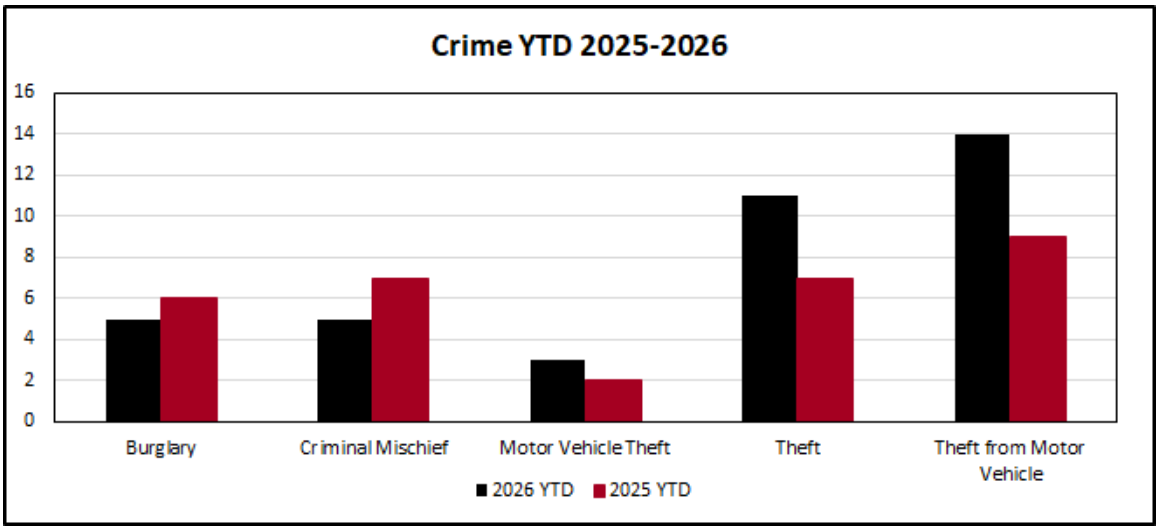
TO: HONORABLE MAYOR BROWN AND MEMBERS OF CITY COUNCIL

FROM: JASON LYONS, CHIEF OF POLICE

SUBJECT: POLICE DEPARTMENT MONTH END REPORT FOR JUNE 2026

DATE: JULY 21, 2026

The June 2026 monthly report for the Police Department is attached.



CRIME	JUNE	2026 YTD	2025 YTD	YTD % CHANGE
BURGLARY	1	5	6	-16.67%
CRIMINAL MISCHIEF	0	5	7	-28.57%
MOTOR VEHICLE THEFT	0	3	2	50.00%
THEFT	4	11	7	57.14%
THEFT FROM MOTOR VEHICLE	4	14	9	55.56%

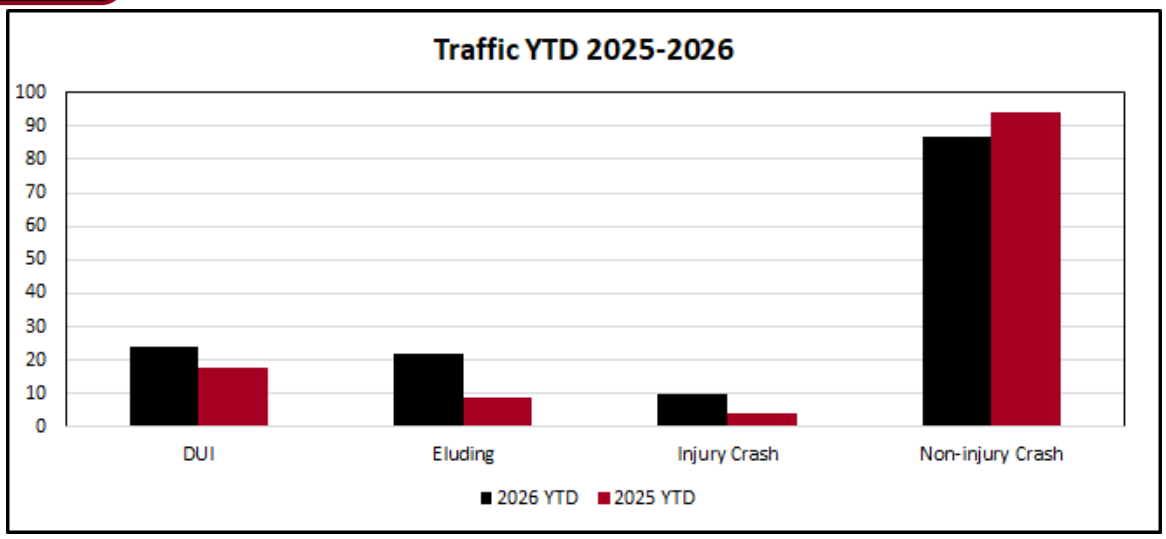


FALL 2026 CITIZENS POLICE ACADEMY

We're hosting a second Citizens Police Academy in 2026!

Class begins Aug. 27th and graduation is scheduled for Nov. 5th, 2026.

More information and application online, www.chvpd.com.



TRAFFIC	JUNE	2026 YTD	2025 YTD	YTD % CHANGE
DUI ARRESTS	3	24	18	33.33%
ELUDING	3	22	9	144.44%
INJURY ACCIDENTS	5	10	4	150.00%
NON INJURY ACCIDENTS	14	87	94	-7.45%

DID YOU KNOW?

Many crimes are prevented because someone noticed something that didn't seem quite right. Our officers would much rather respond to suspicious activity that turns out to be nothing than miss the opportunity to stop a crime in progress.

Examples of suspicious activity include:

- Someone checking vehicle door handles or looking into parked cars
- A person walking through neighborhoods late at night trying gate handles or entering backyards
- An unfamiliar vehicle repeatedly circling the same block or stopping for extended periods without an obvious reason
- Individuals looking into windows of homes
- Someone loading property into a vehicle under circumstances that seem unusual or out of place

When you call, try to provide:

- A description of the person(s)
- Vehicle make, model, color, and license plate (if safe to obtain)
- The exact location
- The direction of travel
- What specifically caught your attention

If something doesn't seem right, trust your instincts and give us a call. Your information could help prevent a theft, burglary, or other crime before it happens.
Working together is one of the best ways to keep our community safe.

CITY OF CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Ave.
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Telephone 303-789-2541
FAX 303-761-9386

ITEM: 10c(i)

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF CITY COUNCIL

FROM: ARIANA WOODS, MUNICIPAL COURT CLERK
KELLY NEWMAN, DIRECTOR OF FINANCE AND ADMINISTRATION

SUBJECT: 2Q2026 MUNICIPAL COURT REPORT

DATE: JULY 21, 2026

Overview:
Attached are the City's Municipal Court activity for April 1, 2026 – June 30, 2026 (Exhibit A).

Discussion:
Municipal Court activity moderated during the second quarter of 2026 following a particularly active first quarter, while overall year-to-date collections remained on pace with budget expectations. Between April 1 and June 30, 2026, the Court scheduled 171 defendants for appearances, compared to 264 defendants during the first quarter. The reduction in activity is consistent with normal quarterly fluctuations and resulted in fewer fines assessed ($32,430 in Q2 versus $41,835 in Q1) and collected ($28,875 in Q2 versus $35,265 in Q1).

Compared to the second quarter of 2025, overall court activity declined modestly, with defendants scheduled for court decreasing from 187 to 171. Failure-to-appear outcomes also improved, with total no-shows decreasing from 32 to 26 and warrants issued declining from 16 to 11. Additionally, defensive driving referrals decreased from 64 to 42, reflecting the lower overall case volume. While both fines assessed and fines collected were below the prior-year quarter, collections remain strong and consistent with the reduction in court activity.

Staff will continue monitoring case activity, collection trends, and operational performance throughout the remainder of 2026 while continuing initiatives to improve court operations, reporting, and transparency.

Revenues:
Through June 30, 2026 the Municipal Court collected $64,140 or 37% of the total budgeted revenue for 2026.

2026 Workplan updates:

Project Name	Start Date	Projected End Date	Notes
Municipal Court Staffing: Hire a minimum of two relief judges to ensure continuity of Municipal Court	Q1	Q2	Completed. Relief Judges will be sworn in and trained in July and August 2026.
Municipal Court Collections: Hire **c**ollections firm for recovery of past due court fines and fees	Q2	Q3	Review and interviews of qualified collection service firms are in process with an anticipated go live date in August or September 2026.
Municipal Court Reports: Increase Court transparency with Council through quarterly reporting	Q2	Q4	Staff are working with various partners to increase ease of court reporting and further defining metrics and helpful statistics to provide to Council.
Municipal Court modernization: security, software, procedures, Code updates, reporting	January	July	Court Security is complete and active as of Jan 7, 2026. E-ticketing software is moving to implementation stage. Court codes have been updated to model the Model Traffic Code and ensure State compliance. Code updates are in process.
Review of Municipal Court fees for possible update: The Judge and Municipal Court Clerk are working with the City Attorney's office on recommended changes.	January	Q3	Municipal Court fee updates are in process and will be provided with annual fee updates in Q3.
Municipal Court Sentencing: Potential state legislation mandating sentencing for local municipal courts.	January	Q3	Judge Ellmann and staff are watching for new legislative updates and potential impacts on Municipal Court.

ATTACHMENTS
Exhibit A: 2Q2026 Municipal Court Activity

Q2 2026

Citation Type	Count	
Plea By Mail		27
Careless Driving		29
Drove on Laned Roadways		0
Failed to Stop at Stop Sign		7
Failed to Dim Headlights		0
No Seatbelt		4
Following too Closely		9
No Proof of Insurance		18
Obstructed Windshield		0
Reckless Driving		1
Red Light		3
Speed Exhibition		0
2 pt speeding (5-9 MPH over)		1
4 pt speeding (10-19 MPH over)		43
4 pt school zone		0
6pt speeding (20-39 MPH over)		64
6pt speeding in a School Zone		4
12pt speeding (40+ MPH over)		0
Turn Where Prohibited		0
Position of Right Turn		1
Vehicle Turning Left		1
When Lighted Lamps Required		0
Total Traffic Citations		**212**
Parking		3
TOTAL CITATIONS COLLECTED		**215**
Total Plea By Mail Revenue	$	3,210.00
Total Traffic Revenue	$	7,259.89

Between April 1, 2026 and June 30, 2026, there were 171 defendants set for court appearances. Of those, **26 defendants** did not appear for their initial arraignment: **11 were issued a warrant**, **9 were issued default points** and **6 were rescheduled** for later dates.
42 defendants were ordered to take a defensive driving class as part of their plea agreement for a reduction in points.
$32,430 in court fines were assessed
$28,875 in court fines were collected

Q2 2025

Citation Type	Count	
Plea By Mail		19
Careless Driving		33
Drove on Laned Roadways		4
Failed to Stop at Stop Sign		2
Failed to Dim Headlights		0
No Seatbelt		1
Failing to Stop for a Schoolbus		2
Following too Closely		16
No Proof of Insurance		41
Obstructed Windshield		1
Reckless Driving		2
Red Light		2
Speed Exhibition		0
2 pt speeding (5-9 MPH over)		0
4 pt speeding (10-19 MPH over)		64
4 pt school zone		9
6pt speeding (20-39 MPH over)		56
6pt speeding in a School Zone		3
12pt speeding (40+ MPH over)		0
Turn Where Prohibited		0
Position of Right Turn		0
Vehicle Turning Left		3
When Lighted Lamps Required		0
Unsafe Vehicle		0
Too Fast for Conditions		1
Total Traffic Citations		**259**
Parking		5
TOTAL CITATIONS COLLECTED		**264**
Total Plea By Mail Revenue	$	2,720.00
Total Traffic Revenue	$	10,225.00

Between April 1, 2025 and June 30, 2025, there were 187 defendants set for court appearances. Of those, **32 defendants** did not appear for their initial arraignment: **16 were issued a warrant**, **7 were issued default points** and **9 were rescheduled** for later dates.
64 defendants were ordered to take a defensive driving class as part of their plea agreement for a reduction in points.
$42,125 in court fines were assessed
$30,007 in court fines were collected

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

CITY OF CHERRY HILLS VILLAGE
COLORADO

City Hall
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 10c(i)

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF CITY COUNCIL

FROM: JAY GOLDIE, DEPUTY CITY MANAGER/DIRECTOR OF PUBLIC WORKS

SUBJECT: PUBLIC WORKS DEPARTMENT MONTH END REPORT FOR JUNE 2026

DATE: JULY 21, 2026

STREETS DIVISION

- **Administrative**
  - Dominic completed end of month report.
  - Dominic completed ATTSA TCT Certification.
  - Dominic attended bi-weekly managers' meetings.
  - Dominic and Daniel conducted first round interview for Streets Maintenance/Heavy Equipment Operator position. *11 hours.*
- **Asphalt Patching Operations**
  - Removed temporary line marking tabs from E Quincy Ave before striping. *24 hours.*
- **Building Maintenance**
  - Bi-weekly cleaning of shop. *3 hours.*
- **Overseeing Contractor Operations**
  - Assisted Project Manager to oversee hot in place CIP operations on E Quincy Ave. *94.5 hours.*
- **Crack Sealing Operations**
  - Crack sealed E Tufts Ave. *10 bags. 32 hours.*
- **Drainage Work**
  - Inspection and cleaning of storm water drains after storm. *0.5 tons of ditch dirt. 25 hours.*
- **Equipment Maintenance**
  - Delivered truck 101 to Englewood for hydraulic leak repair.
  - Removed V box spreader and plow from truck 105 and reinstalled tailgate.
  - Picked sweeper up from Englewood after service.
  - Washed trucks 86, 106, 105. *26 hours.*
- **General Maintenance**
  - Replaced broken bollards on E Mansfield Ave at Colorado Blvd intersection. *10 hours.*

- **Material Stockpiling**
  - Stockpiled road base that was delivered to 2101. *75 tons. 1 hour.*
- **Miscellaneous**
  - Assisted Ryan with moving tables around Village Center after board meeting. *4 hours.*
- **Purchasing Materials**
  - Purchased bike lane green paint, white line paint, and reflective beads from Road Safe. *10 hours.*
- **Painting Street**
  - Painted parking space lines at 2101.
  - Painted green bicycle lanes on E Quincy Ave. *108 hours.*
- **Sign Work**
  - Checked digital sign boards throughout City and charged or made fixes as needed.
  - Fixed downed Stop sign at E Quincy Ave and Ivy Ln intersection.
  - Removed digital signs from City and picked up notice signs and ultra panels after completion of CIP hot in place.
  - Returned digital sign boards to Rocky Mountain Sign after CIP.48 hours.
- **Shouldering Work**
  - Shouldered E Quincy Ave after CIP hot in place operations. *Road base 193 tons. 212 hours.*
- **Shop Maintenance**
  - Moved snowplows around yard to park equipment in proper locations.
  - Swept bays and organized tools in building 2. *20 hours.*
- **Sweeper Operations and Cleanup**
  - Swept
    - Mockingbird Ln, S Dahlia St, E Princeton Ave, S Elm Ct, Eudora St, S Forest Cir, S Forest Ct, Honey Locust Dr, S Hudson Pkwy, E Oxford Ave, Southmoor Cir, Southmoor Ln, E Princeton Cir, Happy Canyon Dr, E Nassau Pl, S Ivy Ln, S Ivanhoe Ln, S Holly St. *Sweepings 24 tons. Water 1980 gallons. 40 hours.*
    - S Hudson Way, E Nassau Cir, E Sanford Cir, W Sanford Cir, W Nassau Cir, S Holly Way, Mansfield Ave, S Bellaire St, E Oxford Pl, S Birch St, S Clermont St, S Cherry St, S Dexter St, E Oxford Ave, S Dahlia St, E Princeton Ave. *Sweepings 8 tons. Water 660 gallons. 20 hours.*
- **Training**
  - Dominic attended Traffic Control Technician training and completed exam for certification. *10 hours.*
- **Work Orders**
  - Fixed washout in front of 6 Lynn Rd.
  - Installed Stop sign at Summit Blvd and E Belleview Ave. *23 hours.*

PARKS DIVISION

- **Projects**
  - Parks full-time employees, with the help of several seasonal employees, worked diligently to replace the old Quincy Farm bridge at the High Line Canal. Logging 154 hours from full-time workers and roughly 52 hours from seasonals, the bridge was installed with great care.
  - Nearly all of the Parks crew spent one day rototilling, raking, and reseeding two spots of dead grass in the John Meade Park turf areas.
- **Tree Care**
  - Parks Division removed several dead trees from open space parks and rights of way, then inventorying the spots for future tree plantings.
  - Parks spent two days watering small trees that lack irrigation in open space parks.
  - Parks crew began clearance pruning operations on the natural surface trails, starting with Stanford Trail.
    - Extensive clearance pruning was initiated to bring the trail to City standards.
      - 2 trailer loads of branches.
      - 8 yards of mulch recycled.
- **Flower Bed Maintenance**
  - Parks Horticulturalist spent every day this month planting new shrubs and flowers, while also pulling and spraying weeds at every flower bed in the City.
- **Quincy Farm Care**
  - Staff installed a new fence on the East side of Quincy Farm that stretches from the planter boxes to the walking trail next to the barn, using the Quincy Farm Black Locust fence posts.
    - 6 fence posts installed.
    - 18 rails installed.
  - Staff began installing the split rail fencing between the High Line Canal trail and the Quincy Farm pond.
    - 18 fence posts installed.
    - 36 rails installed.
  - Despite irrigation being disconnected (due to the bridge installation), Parks staff installed drip irrigation to the newly planted fruit trees and shrubs in the East Quincy Farm Pasture.
- **ROW Upkeep**
  - Parks staff spent two days spraying weeds in sidewalk cracks, trail cracks, and in the mulch rings around trees.
  - Parks crew spent two days consecutively mowing the mains (Quincy, Colorado, Holly, and Clarkson) and side streets (Happy Canyon, and Belleview between Monaco and Holly).
  - Parks full-time employees and seasonal employees spent most Fridays picking up trash along the City's rights of way.

- **Parks & Trails Improvements**
  - Parks crew started and ended the month with a round of mowing parks, having grown just enough to need mowing again, three weeks later.
  - A round of sweeping all sidewalks and trails was started before running into technical issues.
  - The Parks fence repair crew worked feverishly this month to replace as many broken posts and rails as possible.
    - 52 fence posts replaced.
    - 18 rails replaced.
  - Parks completed a full round of mowing and weed whacking trails.
- **Equipment**
  - The Parks Preventative Maintenance worker spent one full day updating miles due for service, inspecting trucks for maintenance needs, and replacing burnt out lights on equipment.
  - The new Parks trail sweeper had some technical issues that required it to be taken to the shop for further diagnostics.
- **Training/Education**
  - Parks Division had a safety meeting covering three important topics to help ensure a safe work environment: Safety in Work Zones, 811 Locates and Hazards When You Dig, and Heat Related Illnesses.

ATTACHMENTS
June 2026 Streets Activity Log
June 2026 Parks Activity Log
June 2026 Right of Way Log
June 2026 Code Enforcement in Rights of Way Log

JUNE 2026 STREETS LOG

		Week 23	Week 24	Week 25	Week 26	TOTALS
ad - Administrative Office Work		11	0	2	2	15
as - Asphalt patching operations		0	0	24	0	24
bm - Building Maintenance		0	0	3	0	3
cn - Concrete repairs		0	0	0	0	0
cp - Overseeing contractor operations		38	56.5	0	0	94.5
cr - Sealing Operation		0	32	0	0	32
dr - Drainage Work		0	0	0	25	25
em - Equipment Maintenance		25	0	0	1	26
gm - General Maintenance		0	0	0	10	10
gr - Grounds Maintenance		0	0	0	0	0
gv - Gravel road maintenance		0	0	0	0	0
hl-d - Loads to dump		0	0	0	0	0
hl-po - Materials hauled to shop		0	0	0	0	0
hl-r - Loads to recycle plant		0	0	0	0	0
hl-s - Loads to shop		0	0	0	0	0
ir - Irrigation repairs		0	0	0	0	0
ln - Landscape Repairs		0	0	0	0	0
ms - Material Stockpiling		0	0	1	0	1
Misc		4	0	0	0	4
oc - On Call		0	0	0	0	0
pm - Preventative Maintenance		0	0	0	0	0
po - Purchasing materials		0	0	0	10	10
pt - Painting Street		33	0	0	75	108
sg - Sign Work		13	6	20	9	48
sh - Shouldering Work		0	113	99	0	212
shp - Shop Maintenance		12	0	0	8	20
sn - Snow removal operations		0	0	0	0	0
sp - Specal Event		0	0	0	0	0
sw - Sweeper operations & cleanup		0	0	10	10	20
tp - Thermo Plastic		32	0	0	36	68
tr - Training		10	0	0	0	10
tr-pl - Plow Training		0	0	0	0	0
tr-sw - Sweeper Training		0	0	0	0	0
tr-sa - Safety Training		0	0	0	0	0
tr-he - Heavy Equipment Training		0	0	0	0	0
wo - Work Order		9	0	10	4	23
tt - Tree Trimming		0	0	0	0	0
pto - Paid time off		13	4	31	10	58
Hol - Holiday		0	0	0	0	0
TOTALS		200	211.5	200	200	811.5
MATERIALS						
as- Asphalt	tons	0	0	0	0	0
rb - Road base	tons	0	105	88	0	193
cm - Cold Mix	bags	0	0	2	0	2
cn - Concrete (Demo)	tons	0	0	0	0	0
cn - Concrete (Laid)	yards	0	0	0	0	0
cr - Crack Seal	bags	0	10	0	0	10
ts - Topsoil	yards	0	0	0	0	0
tb - Tree Branches	loads	0	0	0	0	0
ss - Salt/Sand	tons	0	0	0	0	0
ik - Ice Kicker	tons	0	0	0	0	0
is - Ice Slicer	tons	0	0	0	0	0
ms - Misc.	loads	0	0	0	0	0
sw - Sweepings	tons	0	0	4	4	8
tp - Thermo Plastic	boxes	8	0	0	9	17
Rock/Ditch Dirt	tons	0	0	0	0.5	0.5
Water	gal	0	0	0	0	0
Mag Chloride	gal	0	0	330	330	660
Dump	tons	0	0	0	0	0
Debris		0	0	0	0	0
Binder		0	0	0	0	0
Pucks		0	0	0	0	0

JUNE 2026 PARKS LOG

	Week 23	Week 24	Week 25	Week 26	TOTALS
ad - Administrative Office Work	0	0	0	4	4
bm - Building Maintenance	0	0	0	0	0
cn - Concrete	0	0	0	0	0
cp - Overseeing contractor project	0	0	0	0	0
cr - Crackseal trails	0	0	0	0	0
fn - Fence repair/installation	20	20	0	0	40
ft - Fertilizing Trees	0	0	0	0	0
gm - Gen. Maint to trails, parks, ROW	42	44	40	84	210
gps - GPS and Mapping	0	0	0	0	0
hlc - Work done on High Line Canal	0	0	0	0	0
hl-d - Loads to dump	0	0	0	0	0
hl-po - Materials to shop	0	0	0	0	0
hl-r - Loads to recycle shop	0	0	0	0	0
hl-s - Loads to shop	0	0	0	0	0
ir - Irrigation repair/install/maint.	37	10	0	8	55
ln - Landscape Repairs	0	0	0	0	0
Misc - Miscellaneous	0	63	74	10	147
mw-p - Mowing Parks	30	0	0	32	62
mw-e - Mowing/maint. In entry features	20	30	16	0	66
mw-r - Mowing rights of ways	0	0	40	0	40
mw-t - Mowing Trails	0	0	0	28	28
pl - Planting	0	0	0	0	0
pm - Preventative maint/equip repair	0	0	0	0	0
po - Purchase materials	0	0	0	0	0
QF - Work done at Quincy Farm	74	120.5	74.5	32	301
se - Special Events	0	0	0	0	0
sg - Sign repair	0	0	0	0	0
shp - Shop Work	13	0	0	12	25
sn - Snow removal operations	0	0	0	0	0
spw - Spray Weeds	25	0	0	0	25
sw-t - Sweeping trails	20	0	0	0	20
tr - Training/Conference/safety	0	0	0	12	12
ts - Trash pickup both cans and loose	6	6	25	6	43
tt - Tree pruning/maintenance	8	0	10	8	26
wa - Watering	0	0	10	4	14
wd-m - Weed cutting mains	0	0	5	0	5
wd-p - Weed cutting parks	0	0	0	6	6
wd-r - Weed cutting rights of ways	0	0	0	0	0
wd-t - Weed cutting trails	0	0	0	20	20
pto - Paid Time Off	25	27.5	25.5	54	132
hol - Holiday Pay	0	0	0	0	0
to-c - Time off comp	0	0	0	0	0
to-w - Time off for workers comp	0	0	0	0	0
TOTAL HOURS	320	321	320	320	1281
MATERIALS					
is - Ice slicer- tons	0	0	0	0	0
mu - Mulch- yards	0	0	0	0	0
ts - Top soil- yards	0	0	0	0	0
sr-r - Split rail - Rails	9	9	0	36	54
sr-p - Split rail - Posts	30	22	0	18	70
tb - Tree branches- truckloads	0	0	0	0	0
Sod	0	0	0	0	0
ms - Misc materials	0	0	0	0	0
rb - Road Base- tons	0	0	0	0	0
Bollards	0	0	0	0	0
Rock	0	0	0	0	0
Construction Materials	0	0	0	0	0
Clippings	0	0	0	0	0
Trash	0	0	0	0	0
Planters Mix	0	0	0	0	0

2026 RIGHT-OF-WAY PERMITS MONTHLY REPORT

Jan-26							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
4		5	3			1	13

Feb-26							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
8		2	2		1		13

Mar-26							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
13		1	12				26

Apr-26							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
11	1	7	5	2			26

May-26							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
11		2	1	1			15

Jun-26							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
3	1	2	2				8

Jul-26							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

Aug-26							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

Sep-26							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

Oct-26							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

Nov-26							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

Dec-26							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

2026 YEAR END TOTALS							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
50	2	19	25	3	1	1	101

CHV Right of Way Log	
June	
Location	Notes
CHV	Various signs removed throughout the city
Summit Blvd	Trees/bushes extending into roadway-NOV issued - branches cut
South Lane	Landscape truck parked in ROW blocking access-moved
E Layton Ave	Driveway pillars constructed in ROW-NOV issued
S Lafayette St	ROW access/vehicle tracking - NOV issued - cleaned
S Dahlia St	ROW park access complaint - permit issued, no violation
S Franklin St	Cones in ROW - moved

CITY OF CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Ave.
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Telephone 303-789-2541
FAX 303-761-9386

ITEM: 10c(ii)

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF CITY COUNCIL

FROM: KELLY NEWMAN, DIRECTOR OF FINANCE AND ADMINISTRATION

SUBJECT: MAY 2026 FINANCIAL STATEMENTS

DATE: JULY 21, 2026

Overview:
Attached are the City's financial reports for May 2026 (Exhibit A). The Balance Sheets for each of the City's eleven funds show beginning Fund Balances along with "Revenue Over (Under) Expenditures – YTD" (net income) as of May 31, 2026. The "Revenues/Expenditures Compared to Budget" sections display details of the City's operations for each fund and department.

- Current Cash balance: $53M (Increase of $2M from April due to property tax collection timing)
- Current General Fund balance: $41.5M (Increase of $.5M from 4/30/2026, due to collection of property taxes and higher-than-expected interest, sales tax, use tax, and building permit revenue in May 2026)
- Revenue over Expenditures YTD: $2.5M (Due to property tax collection timing and higher-than-expected interest, sales tax, use tax, and building permit revenue in May 2026)

Revenues:
The City of Cherry Hills Village remains in a strong overall financial position through the first five months of 2026, with healthy cash reserves, positive General Fund operations, and revenues generally pacing ahead of budget expectations. Total combined cash and investments were approximately $53 million as of May 31, 2026.

The General Fund reported year-to-date revenues of approximately $7.3 million against expenditures of $4.8 million, resulting in a positive operating surplus of approximately $2.5 million through May.

General Fund:

- Property Tax collected: $2.4M, 65% of budget (payments due/ received April – June 2026)
- Sales and Use Tax collected: $2.5M, 56.1% of budget
- Utility Franchise Fees collected: $202k, 39.7% of budget
- Motor Vehicle Sales/Use Tax collected: $457k (currently trending 4% below budget due to better sales in April 2026)
- Building Permit Fees collected: $588k, 39.4% of budget (Plan review revenue of $74k, 54.8% of budget)
- Interest Income collected: $588k, 49.1% of budget

Parks & Recreation Fund:

- Property Tax collected: $2.44M, 65.2% of budget

Expenditures:
Overall General Fund expenditures are well controlled at approximately 39.4% of the annual budget, slightly below the 41% fiscal year benchmark for May 2026.

General Fund:

- Public Safety, the City's largest operational department, is tracking close to budget at 42% spent year-to-date.
- Public Works expenditures remain conservative at 32.5% of budget.
- Community Development expenditures are at 32.9% of budget.
- Administration expenditures are also below pacing expectations at 35.2% of budget.

Capital Fund:
The Capital Fund remains healthy with a current fund balance of approximately $2.7 million and a year-to-date surplus of approximately $629,845. Capital expenditures are currently at only 15.4% of annual budget, indicating that many projects are still in early stages or pending later-year implementation.
Notable capital activity includes:

- Police vehicle purchases at 95% of annual budget.
- Parks equipment purchases at 100% of annual budget.

Parks & Recreation Fund:
The Parks & Recreation Fund remains financially strong with approximately $5.1 million in cash and a year-to-date operating surplus of approximately $1.3 million. Revenue performance is strong at 65.7% of annual budget, supported primarily by property taxes and higher-than-expected miscellaneous revenues.

City Financial Position at 05/30/2026:
At the end of May 2026, the City's financial position is stable and favorable. Revenues are generally outperforming budget expectations, expenditures remain controlled overall, and cash reserves remain substantial across all funds. Key areas for continued monitoring include:

- Public Safety special investigation costs
- Water and sewer repair expenditures
- Capital equipment spending pacing

Barring any significant economic slowdown or unexpected operational expenditures later in the year, the City appears well-positioned to meet or exceed its 2026 financial objectives.

ATTACHMENTS
Exhibit A: May 2026 Financial Statements

EXHIBIT A

CITY OF CHERRY HILLS VILLAGE
COMBINED CASH INVESTMENT
MAY 31, 2026

COMBINED CASH ACCOUNTS

99-1020	CSLIP	5,375,826.11
99-1021	WELLS FARGO CHECKING--XX3055	1,049,686.33
99-1022	BOK--CHARL PARK GID	85,288.73
99-1023	BOK--SOUTHMOOR HUDSON GID	13,033.12
99-1024	XPRESSBILLPAY	9,341.59
99-1025	COLOTRUST--GENERAL	28,543,535.63
99-1027	CSAFE--GENERAL	4,749,713.47
99-1028	CSAFE--CORE	2,146,920.90
99-1040	WELLS FARGO--MONEY MARKET	1,125,728.54
99-1041	WELLS FARGO INVESTMENT ACCT	10,000,000.00
	TOTAL COMBINED CASH	53,099,074.42
99-1000	CASH ALLOCATED TO OTHER FUNDS	(53,099,074.42)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	41,524,674.03
2	ALLOCATION TO CAPITAL FUND	2,703,636.21
7	ALLOCATION TO CONSERVATION TRUST FUND	252,271.38
8	ALLOCATION TO CH ANDERSON LAND DONATION FUND	159,485.32
14	ALLOCATION TO OPEN SPACE FUND	2,471,634.68
20	ALLOCATION TO WATER AND SEWER FUND	751,315.11
30	ALLOCATION TO PARKS AND RECREATION FUND	5,159,300.49
40	ALLOCATION TO CHV CHARLOU PARK 3RD FILING	61,766.27
50	ALLOCATION TO SOUTHMOOR CIR HUDSON PKWY GID	14,990.93
	TOTAL ALLOCATIONS TO OTHER FUNDS	53,099,074.42
	ALLOCATION FROM COMBINED CASH FUND - 99-1000	(53,099,074.42)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
MAY 31, 2026

GENERAL FUND

	ASSETS			
01-1000	CASH - COMBINED FUND		41,524,674.03	
01-1011	CASH ON HAND-GEN FUND		150.00	
01-1029	CASH ON DEPOSIT-PITNEY BOWES		2,500.00	
01-1051	PROPERTY TAXES RECEIVABLE		4,043,722.12	
01-1151	A/R--BILLED ACCTS--AR & DEV		69,141.86	
01-1152	SALES TAX RECEIVABLE		837,726.15	
01-1551	HEALTH/DENTAL INS. PAYABLES		30,661.06	
01-1701	COMPUTER LOAN PROGRAM		2,451.38	
	TOTAL ASSETS			46,511,026.60
	LIABILITIES AND EQUITY			
	LIABILITIES			
01-2011	ACCOUNTS PAYABLE		121,036.41	
01-2012	ACCRUED EXPENDITURES		7.67	
01-2015	FICA/FWH PAYABLES		1,482.00	
01-2017	457 PAYABLES		479.81	
01-2020	HEALTH SAVINGS PAYABLES		(3,590.37)	
01-2023	RETIREMENT PAYABLES		(44.86)	
01-2025	LIFE, DEP, STD & LTD INS		864.67	
01-2026	CO STATE TAX WITHHOLDING		(97.00)	
01-2030	SHORT TERM DISABILITY PAYABLES		(270.00)	
01-2031	GARNISHMENTS		(156.92)	
01-2201	RECOGNIZANCE BONDS		445.00	
01-2221	DEFERRED PROPERTY TAXES		4,043,722.12	
01-2231	PERFORMANCE BONDS PAYABLE		28,113.25	
01-2360	BUILDING ESCROW		12,000.49	
01-2370	BUILDING ESCROW		(17,821.88)	
01-2380	ROW-DRIVEWAYS		6,550.00	
01-2401	DUE TO STATE OF COLO--ESCHEATS		52.84	
	TOTAL LIABILITIES			4,192,773.23
	FUND EQUITY			
01-2901	RESTRICTED FUND BALANCE--ART		13,027.17	
	UNAPPROPRIATED FUND BALANCE:			
01-2900	FUND BALANCE	39,748,002.04		
	REVENUE OVER EXPENDITURES - YTD	2,557,224.16		
	BALANCE - CURRENT DATE		42,305,226.20	
	TOTAL FUND EQUITY			42,318,253.37
	TOTAL LIABILITIES AND EQUITY			46,511,026.60

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

GENERAL FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD AC	YTD ACTUAL	BUDGET	PCNT
	TAX REVENUES						
01-310-3111	PROPERTY TAXES--CURRENT	2,348,695	2,572,110	927,551.92	2,404,166.40	3,700,000	65.0
01-310-3121	SPECIFIC OWNERSHIP TAXES	169,339	74,031	.00	.00	0	.0
01-310-3161	UTILITY FRANCHISE FEE	209,587	254,497	35,864.29	202,312.01	510,000	39.7
01-310-3162	CABLE TELEVISION FRANCHISE FEE	77,113	35,545	37,341.33	37,348.53	154,000	24.3
01-310-3191	CURRENT TAX INTEREST		154-	57.46	345.01	1,000	34.5
01-310-3193	DELINQUENT INT	97		.00	.00	0	.0
01-310-3311	SALES TAX	1,537,924	1,843,315	388,808.33	2,522,228.22	4,500,000	56.1
01-310-3312	MOTOR VEHICLE SALES TAX	577,567	542,232	131,050.13	456,748.95	1,228,250	37.2
	TOTAL TAX REVENUES	4,920,321	5,321,576	1,520,673.46	5,623,149.12	10,093,250	
	LICENSE AND PERMIT REVENUES						
01-320-3211	LIQUOR LICENSES	2,400	2,155	175.00	2,580.00	6,000	43.0
01-320-3220	LAND USE FEES	4,700-	458	.00	.00	5,000	.0
01-320-3221	BUILDING PERMITS	635,439	1,077,112	151,487.02	587,601.35	1,490,880	39.4
01-320-3222	SERVICE EXPANSION FEES	61,438		13,568.70	45,315.20	120,000	37.8
01-320-3223	ZONING & SUBDIVISION FEES			.00	.00	1,000	.0
01-320-3224	ELEVATOR INSPECTION FEE		6,570	.00	.00	2,500	.0
01-320-3225	PLAN REVIEW FEE	47,720	340	14,965.00	74,037.50	135,000	54.8
01-320-3227	DOG LICENSES	980	1,090	90.00	900.00	2,000	45.0
01-320-3228	STREET CUT PERMITS	33,950	800	5,300.00	30,500.00	80,000	38.1
01-320-3229	STORMWATER CONSTRUCTION PERMIT	863	2,917	.00	.00	3,000	.0
01-320-3230	ENGINEERING PLAN REVIEW	9,263		.00	.00	22,500	.0
	TOTAL LICENSE AND PERMIT REVENUES	787,353	1,091,442	185,585.72	740,934.05	1,867,880	
	INTERGOVERNMENTAL REVENUES						
01-330-3321	MOTOR VEH.REGISTRATION	8,649		.00	.00	0	.0
01-330-3342	CIGARETTE TAX	2,973	3,193	642.75	2,374.28	9,000	26.4
01-330-3352	HIGHWAY USERS TAX	103,564		.00	.00	0	.0
01-330-3371	COUNTY ROAD & BRIDGE	36,824		.00	.00	0	.0
01-330-3375	SENATE BILL BACKFILL	110,274		.00	.00	0	.0
	TOTAL INTERGOVERNMENTAL REVENUES	262,285	3,193	642.75	2,374.28	9,000	
	CHARGES FOR SERVICES REVENUES						
01-350-3420	EXTRA DUTY SERVICE CHARGES	26,600	26,958	7,787.50	40,212.50	65,000	61.9
01-350-3422	POLICE CONTRACT REVS	144,525	75,392	.00	85,527.14	319,680	26.8
01-350-3511	MUNICIPAL COURT FINES	71,721	60,579	6,585.00	53,585.00	180,000	29.8
01-350-3512	DUI FINES		2,128	1,383.24	3,482.46	0	.0
01-350-3513	FUEL SURCHARGE	3,140	2,210	250.00	2,290.00	8,000	28.6
01-350-3515	E.V. CHARGING FEES		217	150.30	383.61	0	.0
	TOTAL CHARGES FOR SERVICES REVENUE	245,986	167,484	16,156.04	185,480.71	572,680	

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

GENERAL FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD AC	YTD ACTUAL	BUDGET	PCNT
	MISCELLANEOUS REVENUES						
01-360-3611	INTEREST INCOME	519,176	680,371	142,028.58	588,691.09	1,200,000	49.1
01-360-3650	CRIER CONTRIBUTIONS	6,105	5,360	375.00	5,345.00	5,500	97.2
01-360-3660	CRIER ADVERTISEMENT	2,790	2,670	475.00	4,255.00	8,000	53.2
01-360-3680	OTHER REVENUES	3,571	45,486	581.50	1,474.00	15,000	9.8
01-360-3681	DONATION TO THE ART COMMISSION	1,160	667	.00	.00	8,000	.0
01-360-3683	POLICE DONATIONS		25,000	.00	83,720.00	121,000	69.2
01-360-3690	RENTAL FEES RECEIVED	4,392	4,685	805.26	3,221.04	8,800	36.6
01-360-3695	SALE OF ASSETS			.00	76,281.01	0	.0
	TOTAL MISCELLANEOUS REVENUES	537,195	764,238	144,265.34	762,987.14	1,366,300	
	TOTAL FUND REVENUE	6,753,139	7,347,934	1,867,323.31	7,314,925.30	13,909,110	52.6

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

GENERAL FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
	ADMINISTRATION DEPARTMENT						
01-411-1011	PERSONNEL SERVICES	217,393	188,355	48,142.36	225,060.97	667,967	33.7
01-411-1012	FEE PERSONNEL	0	52	.00	24.19	0	.0
01-411-1013	SOCIAL SECURITY TAXES	15,713	14,148	3,547.28	16,460.59	51,844	31.8
01-411-1014	RETIREMENT 401-NONSWORN	8,207	6,613	1,956.98	8,272.22	21,174	39.1
01-411-1015	RETIREMENT	2,295	2,420	440.00	2,420.00	5,500	44.0
01-411-1016	HEALTH-LIFE-DENTAL INSURANCE	18,588	26,894	4,215.70	34,449.65	88,661	38.9
01-411-1017	UNEMPLOY-WORKMENS COMP INS	42,033	54,964	19,429.48	67,680.08	101,755	66.5
01-411-2021	OFC-SUPPLIES-POSTAGE	1,600	2,453	552.52	3,115.75	10,000	31.2
01-411-2022	PRINTING-REPRODUCTION	32	281	55.00	585.00	1,500	39.0
01-411-2028	SPECIAL MATERIALS	923	2,586	23.68	496.36	3,500	14.2
01-411-3031	GAS-HEAT-LIGHT	6,853	8,203	35.63	6,689.88	21,340	31.4
01-411-3033	COMMUNICATIONS	3,900	4,140	306.65	5,605.21	8,500	65.9
01-411-3035	SEWER	0	18	.00	48.34	2,500	1.9
01-411-4040	COUNTY TREASURER FEES	24,591	25,721	9,277.34	24,046.36	37,100	64.8
01-411-4041	COUNTY USE TAX FEES	28,878	0	.00	.00	72,300	.0
01-411-4042	AUDIT	5,600	8,080	.00	7,399.35	36,350	20.4
01-411-4043	LEGAL	94,531	94,366	21,433.45	80,550.60	330,000	24.4
01-411-4044	FINANCIAL CONSULTING	0	19,880	.00	.00	1,000	.0
01-411-4049	OTHER CONTRACTUAL SERVICES	13,306	14,378	2,206.74	7,516.41	27,750	27.1
01-411-5051	BUILDING MAINTENANCE	4,845	4,217	3,486.12	7,041.38	9,500	74.1
01-411-6061	INSURANCE-BONDS	87,986	90,494	.00	104,621.13	208,986	50.1
01-411-6062	ELECTION EXPENSE	0	0	.00	.00	10,000	.0
01-411-6063	TRAIN.-DUES-TRAVEL-SUBSC	19,448	13,405	6,350.52	27,467.84	59,000	46.6
01-411-6064	TESTING-PHYSICALS	0	0	97.25	203.25	500	40.7
01-411-6066	LEGAL PUBLICATIONS	218	87	75.76	209.18	3,000	7.0
01-411-6067	SPECIAL EVENTS	904	1,238	.00	.00	5,000	.0
01-411-6068	MISCELLANEOUS EXPENSES	24,646	23,825	5,525.84	22,167.95	110,000	20.2
01-411-7071	EQUIPMENT	3,755	20,000	.00	21,000.00	20,000	105.0
	TOTAL ADMINISTRATION DEPARTMENT	626,244	626,817	127,158.30	673,131.69	1,914,727	35.2
	JUDICIAL DEPARTMENT						
01-412-1011	PERSONNEL SERVICES	28,852	31,716	5,699.75	30,851.15	80,260	38.4
01-412-1012	FEE PERSONNEL	13,650	9,150	3,766.00	13,538.00	42,500	31.9
01-412-1013	SOCIAL SECURITY TAXES	2,130	2,318	421.60	2,251.78	6,140	36.7
01-412-1015	RETIREMENT	0	0	.00	166.82-	0	.0
01-412-1016	HEALTH-LIFE-DENTAL INSURANCE	7,366	8,137	892.37	8,683.40	21,279	40.8
01-412-2021	OFC SUPPLIES-POSTAGE	1,685	142	.00	84.09	300	28.0
01-412-2022	PRINTING-REPRODUCTION	361	140	.00	.00	300	.0
01-412-4050	JURY-WITNESS FEES	65	0	.00	.00	300	.0
01-412-6063	TRAIN.-DUES-TRAVEL-SUBSC	127	235	.00	.00	1,850	.0
01-412-6067	INTERPRETERS	1,073	2,255	.00	400.00	3,600	11.1
01-412-6068	MISCELLANEOUS EXPENSES	240	1	.00	.00	500	.0
	TOTAL JUDICIAL DEPARTMENT	55,548	54,093	10,779.72	55,641.60	157,029	35.4

GENERAL FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
	DATA PROCESSING DEPARTMENT						
01-414-2028	SOFTWARE	16,286	14,422	1,173.45	15,156.83	29,590	51.2
01-414-4049	OTHER CONTRACTUAL SERVICES	47,299	56,775	45,571.49	93,532.67	101,800	91.9
01-414-5052	EQUIPMENT MAINTENANCE	0	0	.00	.00	28,350	.0
01-414-6068	MISCELLANEOUS EXPENSES	39,961	40,705	4,523.20	26,665.13	77,760	34.3
01-414-7071	EQUIPMENT	19,557	9,937	.00	.00	32,400	.0
	TOTAL DATA PROCESSING DEPARTMENT	123,102	121,839	51,268.14	135,354.63	269,900	50.2
	COMMUNITY DEVELOPMENT DEPARTME						
01-418-1011	PERSONNEL SERVICES	86,109	91,353	17,280.68	92,575.08	229,567	40.3
01-418-1013	SOCIAL SECURITY TAXES	6,733	7,141	1,357.77	7,240.94	17,870	40.5
01-418-1014	RETIREMENT 401-NONSWORN	2,878	3,053	577.62	2,837.47	11,758	24.1
01-418-1015	RETIREMENT	1,427	1,514	286.42	1,575.31	0	.0
01-418-1016	HEALTH-LIFE-DENTAL INSURANCE	11,281	12,368	1,380.51	13,183.90	34,282	38.5
01-418-2021	OFCE SUPPLIES-POSTAGE	89	1,776	.00	1,106.00	1,500	73.7
01-418-2022	PRINTING-REPRODUCTION	4,261	619	43.00	293.26	750	39.1
01-418-2028	SPECIAL MATERIALS	0	0	.00	.00	500	.0
01-418-4042	CONTRACTED PLAN REVIEW	38,770	39,890	3,400.00	32,640.00	140,000	23.3
01-418-4045	ENGINEERING SERVICES	9,056	20,290	4,159.00	20,516.50	35,000	58.6
01-418-4046	TRAFFIC ENGINEERING	1,588	4,687	780.00	2,387.00	8,000	29.8
01-418-4047	BUILDING INSPECTION	24,715	33,559	.00	23,211.20	110,000	21.1
01-418-4049	OTHER CONTRACTUAL SERVICES	2,100	0	7,632.00	10,712.00	43,080	24.9
01-418-6063	TRAIN.-DUES-TRAVEL-SUBSC	342	97	.00	786.72	4,500	17.5
01-418-6068	MISCELLANEOUS EXPENSE	1,339	1,250	250.00	1,250.00	3,500	35.7
	TOTAL COMMUNITY DEVELOPMENT DEPAR	190,687	217,597	37,147.00	210,315.38	640,308	32.9
	VILLAGE CRIER DEPARTMENT						
01-419-1012	FEE PERSONNEL	1,928	1,737	500.47	1,944.25	6,240	31.2
01-419-2021	OFFICE SUPPLIES, POSTAGE	3,711	4,462	1,382.56	5,127.19	13,950	36.8
01-419-2022	PRINTING	4,973	7,677	1,568.97	9,587.97	25,080	38.2
	TOTAL VILLAGE CRIER DEPARTMENT	10,612	13,876	3,452.00	16,659.41	45,270	36.8

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

GENERAL FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
	PUBLIC SAFETY DEPARTMENT						
01-421-1011	PERSONNEL SERVICES	1,236,316	1,431,753	296,981.29	1,558,020.51	3,811,026	40.9
01-421-1013	SOCIAL SECURITY TAXES	27,777	31,264	6,478.15	35,546.44	72,650	48.9
01-421-1014	POLICE PENSION CONTRIBUTIONS	90,028	26,327	4,378.68	22,627.08	399,600	5.7
01-421-1015	RETIREMENT	26,495	29,911	5,136.06	28,240.80	69,980	40.4
01-421-1016	HEALTH-LIFE-DENTAL INSURANCE	219,668	271,005	30,535.33	294,384.66	668,096	44.1
01-421-1017	FPPA CONTRIBUTIONS	0	130,484	27,752.20	151,601.86	0	.0
01-421-1018	UNIFORM EXPENSE	10,926	39,853	696.17	28,273.93	43,600	64.9
01-421-1019	OVERTIME	22,799	33,250	3,675.08	27,839.83	65,000	42.8
01-421-1020	EXTRA DUTY	23,380	20,530	5,460.00	28,595.00	60,000	47.7
01-421-2021	OFC SUPPLIES-POSTAGE	5,048	5,114	1,281.36	8,524.15	9,000	94.7
01-421-2022	PRINTING-REPRODUCTION	0	368	.00	210.12	5,000	4.2
01-421-2023	CRIME PREVENTION	2,471	4,045	2,315.51	2,420.98	7,500	32.3
01-421-2024	DARE	0	72	.00	.00	1,000	.0
01-421-2028	SPECIAL MATERIALS	7,576	12,683	670.22	7,311.52	23,000	31.8
01-421-2029	ANIMAL CONTROL	201	300	.00	188.54	500	37.7
01-421-3031	ELECTRIC/GAS	5,954	20,624	3,910.65	9,279.35	30,000	30.9
01-421-3032	WATER	157	1,081	164.08	680.96	3,000	22.7
01-421-3033	TELEPHONE	10,398	14,028	2,394.60	10,788.58	30,000	36.0
01-421-3035	SEWER	458	953	.00	902.41	2,620	34.4
01-421-4048	VEHICLE MAINTENANCE CONTRACT	9,638	29,403	6,246.40	21,220.74	50,000	42.4
01-421-4049	OTHER CONTRACTUAL SERVICES	218,577	210,998	1,312.54	95,774.87	299,200	32.0
01-421-4051	POLICE DONATIONS	22,700	2,300-	.00	64,619.96	121,000	53.4
01-421-5051	BUILDING MAINTENANCE	8,747	6,361	2,740.93	12,614.52	35,000	36.0
01-421-5052	EQUIPMENT MAINTENANCE	27,510	29,467	27,638.00	29,138.00	40,000	72.9
01-421-5053	VEHICLE MAINTENANCE	2,525	4,117	.00	604.80	7,500	8.1
01-421-5054	GASOLINE-OIL	18,678	25,098	4,960.24	18,679.89	55,000	34.0
01-421-6062	WELLNESS PROGRAM	102	5,082	2,814.73	4,440.58	20,000	22.2
01-421-6063	TRNG-DUES-TRAVEL-SUBSC	18,504	29,559	3,903.92	21,708.49	50,000	43.4
01-421-6064	TESTING AND PHYSICAL EXAMS	150-	184	.00	475.00	9,000	5.3
01-421-6065	PRISONER EXPENSES	285	171	.00	170.70	7,500	2.3
01-421-6066	SPECIAL INVESTIGATIONS	1,490	21,198	570.00	39,346.00	35,000	112.4
01-421-6067	CANINE EXPENSES	0	2,001	468.28	5,812.77	10,000	58.1
01-421-6068	MISCELLANEOUS EXPENSES	6,361	20,018	2,947.99	11,266.08	35,000	32.2
01-421-7071	EQUIPMENT	9,172	9,134	2,755.70	29,625.50	53,000	55.9
	TOTAL PUBLIC SAFETY DEPARTMENT	2,033,790	2,464,137	448,188.11	2,570,934.62	6,128,772	42.0

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

GENERAL FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
	PUBLIC WORKS DEPARTMENT						
01-431-1011	PERSONNEL SERVICES	297,150	267,352	53,881.18	301,558.15	804,877	37.5
01-431-1013	SOCIAL SECURITY TAXES	23,013	20,182	4,127.37	23,138.90	63,120	36.7
01-431-1014	RETIREMENT 401-NONSWORN	4,457	5,803	1,108.78	5,662.71	13,365	42.4
01-431-1015	RETIREMENT	4,787	4,289	1,098.86	5,495.56	12,480	44.0
01-431-1016	HEALTH-LIFE-DENTAL INSURANCE	63,304	57,122	6,157.37	60,523.48	190,220	31.8
01-431-1018	UNIFORM EXPENSE	3,307	2,487	2,032.14	2,424.07	5,000	48.5
01-431-1019	OVERTIME	7,870	1,742	271.70	4,207.12	12,000	35.1
01-431-2021	OFC SUPPLIES-POSTAGE	218	259	49.10	330.13	1,000	33.0
01-431-2024	SNOW-ICE MATERIALS	45,042	35,338	.00	1,153.00	75,000	1.5
01-431-2025	ROAD MAINT. MATERIALS	6,073	14,830	624.07	9,584.69	49,500	19.4
01-431-2026	CURB-GUTTER-SIDEWALKS	0	0	.00	.00	3,000	.0
01-431-2027	TRAFFIC CONTROL DEVICES	8,391	5,311	3,100.25	6,106.22	20,500	29.8
01-431-2028	SPECIAL MATERIALS	3,375	1,206	157.22	1,866.70	10,000	18.7
01-431-3031	GAS-HEAT-LIGHT	1,418	1,270	.00	4,447.95	4,000	111.2
01-431-3032	WATER	296	368	79.02	306.04	2,000	15.3
01-431-3033	COMMUNICATIONS	6,844	10,131	2,910.66	8,405.98	24,000	35.0
01-431-3034	STREET LIGHTING	1,374	1,237	620.67	938.71	8,300	11.3
01-431-4045	ENGINEERING SERVICES	2,515	0	13,140.00	13,140.00	20,000	65.7
01-431-4047	R-O-W MAINTENANCE/FORESTRY	0	766	.00	.00	0	.0
01-431-4048	VEHICLE MAINTENANCE CONTRACT	6,560	10,134	.00	1,922.50	55,000	3.5
01-431-4049	OTHER CONTRACTUAL SERVICES	20,552	8,408	1,367.13	6,456.72	54,000	12.0
01-431-5051	BUILDING MAINTENANCE	4,945	3,605	1,771.45	11,174.09	15,000	74.5
01-431-5052	EQUIPMENT MAINTENANCE	4,055	9,811	199.99	8,265.74	18,000	45.9
01-431-5053	VEHICLE MAINTENANCE	1,938	661	1,759.60	2,062.18	10,000	20.6
01-431-5054	GASOLINE-OIL	11,001	7,997	3,534.33	15,285.95	30,400	50.3
01-431-6063	TRNG-DUES-TRAVEL-SUBSC	8,569	11,783	3,332.06	10,805.32	28,600	37.8
01-431-6064	TESTING PHYSICALS	532	752	123.00	687.00	4,500	15.3
01-431-6068	MISCELLANEOUS EXPENSES	1,127	10,672-	149.59	649.59	6,000	10.8
01-431-7071	EQUIPMENT	5,967	5,143	.00	439.56	20,000	2.2
	TOTAL PUBLIC WORKS DEPARTMENT	544,679	477,313	101,595.54	507,038.06	1,559,862	32.5
	UNKNOWN DEPARTMENT						
01-441-1102	EQUIPMENT-COMPUTER	0	5,278	.00	.00	0	.0
01-441-2104	VEHICLES-POLICE	0	26,273	.00	.00	0	.0
	TOTAL UNKNOWN DEPARTMENT	0	31,551	.00	.00	0	.0
	OTHER FINANCING USES						
01-450-7070	COP INTEREST EXPENSE	0	0	88,625.75	88,625.75	188,350	47.1
01-450-7074	COP PRINCIPAL PAYMENT	0	0	.00	.00	178,560	.0
01-450-7080	GF INTERFUND TRANSFER OUT	0	800,000	.00	500,000.00	1,000,000	50.0
	TOTAL OTHER FINANCING USES	0	800,000	88,625.75	588,625.75	1,366,910	43.1

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

GENERAL FUND

	YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
TOTAL FUND EXPENDITURES	3,584,662	4,807,223	868,214.56	4,757,701.14	12,082,777	39.4
NET REVENUE OVER EXPENDITURES	3,168,477	2,540,711	999,108.75	2,557,224.16	1,826,333	140.0

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
MAY 31, 2026

CAPITAL FUND

	ASSETS			
02-1000	CASH - COMBINED FUND		2,703,636.21	
	TOTAL ASSETS			2,703,636.21
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
02-2900	FUND BALANCE	2,073,791.57		
	REVENUE OVER EXPENDITURES - YTD	629,844.64		
	BALANCE - CURRENT DATE		2,703,636.21	
	TOTAL FUND EQUITY			2,703,636.21
	TOTAL LIABILITIES AND EQUITY			2,703,636.21

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

CAPITAL FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD AC	YTD ACTUAL	BUDGET	PCNT
	TAX REVENUES						
02-310-3121	SPECIFIC OWNERSHIP TAX		109,228	31,587.65	133,269.69	400,000	33.3
	TOTAL TAX REVENUES		109,228	31,587.65	133,269.69	400,000	
	SOURCE 330						
02-330-3321	MV REGISTRATION FEES		9,015	1,635.12	6,927.37	22,000	31.5
02-330-3352	HIGHWAY USERS TAX FUND		103,763	21,771.34	81,534.24	262,495	31.1
02-330-3371	COUNTY ROAD/BRIDGE SHAREBACK		38,573	.00	39,248.58	86,000	45.6
	TOTAL SOURCE 330		151,351	23,406.46	127,710.19	370,495	
	MISCELLANEOUS REVENUES						
02-360-3611	INTEREST INCOME	19,617	15,085	9,247.36	36,234.87	20,000	181.2
02-360-3680	OTHER REVENUE	89,512	20,525	.00	.00	60,200	.0
02-360-3710	TRANSFERS IN		1,211,250	.00	840,000.00	1,680,000	50.0
	TOTAL MISCELLANEOUS REVENUES	109,129	1,246,860	9,247.36	876,234.87	1,760,200	
	TOTAL FUND REVENUE	109,129	1,507,439	64,241.47	1,137,214.75	2,530,695	44.9

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

CAPITAL FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
	CAPITAL FUND EXPENDITURES						
02-441-1000	TRAIL IMPROVEMENTS	0	0	.00	.00	10,000	.0
02-441-1102	COMPUTER EQUIPMENT	18,532	0	.00	.00	0	.0
02-441-2103	POLICE EQUIPMENT	21,035	0	.00	.00	78,700	.0
02-441-2104	POLICE VEHICLES	218,251	47,939	.00	64,699.63	68,000	95.2
02-441-2107	POLICE MOTORCYCLE PROGRAM	165	0	.00	.00	0	.0
02-441-3101	STREET IMPROVEMENT PROGRAM	0	3,721-	1,134.00	5,884.26	1,545,000	.4
02-441-3102	PUBLIC WORKS EQUIPMENT	102,140	0	.00	55,000.00	125,000	44.0
02-441-3103	PARKS EQUIPMENT	132,658	66,848	.00	199,565.60	192,500	103.7
02-441-3104	PUBLIC WORKS VEHICLES	340,298	0	.00	.00	0	.0
02-441-3105	PARKS VEHICLES	0	0	445.00	58,949.35	80,000	73.7
02-441-3106	STORM SEWERS	600	35,449	.00	.00	50,000	.0
02-441-3108	BUILDINGS	111,875	66,718	16,103.44	64,321.27	100,000	64.3
02-441-3109	TRAFFIC CALMING	0	0	.00	.00	200,000	.0
02-441-3111	CURB AND GUTTER	83,435	50,000	.00	.00	80,000	.0
02-441-3112	RIGHTS-OF-WAY IMPROVEMENTS	302	0	.00	.00	110,000	.0
02-441-3114	PARKS PROJECTS	106,649	323,668	.00	58,950.00	600,000	9.8
02-441-3115	PUBLIC WORKS PROJECTS	0	0	.00	.00	50,000	.0
	TOTAL CAPITAL FUND EXPENDITURES	1,135,940	586,900	17,682.44	507,370.11	3,289,200	15.4
	TOTAL FUND EXPENDITURES	1,135,940	586,900	17,682.44	507,370.11	3,289,200	15.4
	NET REVENUE OVER EXPENDITURES	1,026,811-	920,540	46,559.03	629,844.64	758,505-	83.0

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

COP PROJECT FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD AC	YTD ACTUAL	BUDGET	PCNT
	REVENUE						
03-360-3611	INTEREST EARNINGS		2,029	.00	.00	0	.0
	TOTAL REVENUE		2,029	.00	.00	0	
	TOTAL FUND REVENUE		2,029	.00	.00	0	.0
	NET REVENUE OVER EXPENDITURES	0	2,029	.00	.00	0	.0

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
MAY 31, 2026

CONSERVATION TRUST FUND

	ASSETS			
07-1000	CASH - COMBINED FUND		252,271.38	
	TOTAL ASSETS			252,271.38
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
07-2900	FUND BALANCE	542,982.13		
	REVENUE OVER EXPENDITURES - YTD	(290,710.75)		
	BALANCE - CURRENT DATE		252,271.38	
	TOTAL FUND EQUITY			252,271.38
	TOTAL LIABILITIES AND EQUITY			252,271.38

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

CONSERVATION TRUST FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD AC	YTD ACTUAL	BUDGET	PCNT
	INTERGOVERNMENTAL REVENUES						
07-330-3358	LOTTERY REVENUES--STATE SHARED	21,984	18,910	.00	24,015.23	68,040	35.3
	TOTAL INTERGOVERNMENTAL REVENUES	21,984	18,910	.00	24,015.23	68,040	
	MISCELLANEOUS REVENUES						
07-360-3611	INTEREST ON INVESTMENTS	8,211	7,320	862.85	4,787.50	24,000	20.0
	TOTAL MISCELLANEOUS REVENUES	8,211	7,320	862.85	4,787.50	24,000	
	TOTAL FUND REVENUE	30,194	26,231	862.85	28,802.73	92,040	31.3

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

CONSERVATION TRUST FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
	CONSERVATION TRUST EXPENDITURE						
07-450-4521	TRAIL IMPROVEMENTS	0	1,877	27,621.48	319,513.48	431,500	74.1
	TOTAL CONSERVATION TRUST EXPENDITU	0	1,877	27,621.48	319,513.48	431,500	74.1
	TOTAL FUND EXPENDITURES	0	1,877	27,621.48	319,513.48	431,500	74.1
	NET REVENUE OVER EXPENDITURES	30,194	24,354	26,758.63-	290,710.75-	339,460-	(85.6)

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
MAY 31, 2026

CH ANDERSON LAND DONATION FUND

	ASSETS			
08-1000	CASH - COMBINED FUND		159,485.32	
	TOTAL ASSETS			159,485.32
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
08-2900	FUND BALANCE	152,357.94		
	REVENUE OVER EXPENDITURES - YTD	7,127.38		
	BALANCE - CURRENT DATE		159,485.32	
	TOTAL FUND EQUITY			159,485.32
	TOTAL LIABILITIES AND EQUITY			159,485.32

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

CH ANDERSON LAND DONATION FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD AC	YTD ACTUAL	BUDGET	PCNT
	LICENSE AND PERMIT REVENUES						
08-320-3221	RECREATION REIMBURSEMENT DONAT	500	75	.00	525.00	1,000	52.5
	TOTAL LICENSE AND PERMIT REVENUES	500	75	.00	525.00	1,000	
	MISCELLANEOUS REVENUES						
08-360-3611	INTEREST-INVESTMENTS	7,413	1,597	545.49	2,287.38	3,000	76.3
08-360-3680	MISCELLANEOUS REVENUES	4,810	4,743	575.00	4,315.00	7,500	57.5
	TOTAL MISCELLANEOUS REVENUES	12,223	6,341	1,120.49	6,602.38	10,500	
	TOTAL FUND REVENUE	12,723	6,416	1,120.49	7,127.38	11,500	62.0

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

CH ANDERSON LAND DONATION FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
	LAND DONATION FUND EXPENDITURE						
08-450-3031	QUINCY FARM UTILITIES	4,513	529	.00	.00	0	.0
08-450-6066	R&M--QUINCY FARM	27,494	715	.00	.00	0	.0
08-450-6068	MISCELLANEOUS	25,742	10,000	.00	.00	11,000	.0
08-450-9093	THREE POND PARK WATER RIGHTS	621	0	.00	.00	621	.0
08-450-9095	PARK & TRAIL IMPROVEMENTS	250	0	.00	.00	5,000	.0
	TOTAL LAND DONATION FUND EXPENDITUR	58,621	11,245	.00	.00	16,621	.0
	TOTAL FUND EXPENDITURES	58,621	11,245	.00	.00	16,621	.0
	NET REVENUE OVER EXPENDITURES	45,898-	4,829-	1,120.49	7,127.38	5,121-	139.2

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

SID # 7 BOND FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD AC	YTD ACTUAL	BUDGET	PCNT
	MISCELLANEOUS REVENUES						
13-360-3611	INTEREST INCOME		1	.00	.00	0	.0
	TOTAL MISCELLANEOUS REVENUES		1	.00	.00	0	
	TOTAL FUND REVENUE		1	.00	.00	0	.0
	NET REVENUE OVER EXPENDITURES	0	1	.00	.00	0	.0

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
MAY 31, 2026

OPEN SPACE FUND

	ASSETS			
14-1000	CASH - COMBINED FUND		2,471,634.68	
	TOTAL ASSETS			2,471,634.68
	LIABILITIES AND EQUITY			
	LIABILITIES			
14-2071	ARAP CO SALES TAX COLLECTED		35,944.63	
	TOTAL LIABILITIES			35,944.63
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
14-2900	FUND BALANCE	2,148,157.94		
	REVENUE OVER EXPENDITURES - YTD	287,532.11		
	BALANCE - CURRENT DATE		2,435,690.05	
	TOTAL FUND EQUITY			2,435,690.05
	TOTAL LIABILITIES AND EQUITY			2,471,634.68

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

OPEN SPACE FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD AC	YTD ACTUAL	BUDGET	PCNT
	LICENSE AND PERMIT REVENUES						
14-320-3200	OPEN SPACE SHAREBACK	243,824	243,881	251,494.51	251,494.51	240,000	104.8
14-320-3220	SALES TAX COLLECTION FEE	1,553	4,631	2,823.10	2,823.10	8,000	35.3
	TOTAL LICENSE AND PERMIT REVENUES	245,377	248,513	254,317.61	254,317.61	248,000	
	MISCELLANEOUS REVENUES						
14-360-3611	INTEREST INCOME	34,253	19,848	8,453.83	33,214.50	72,000	46.1
	TOTAL MISCELLANEOUS REVENUES	34,253	19,848	8,453.83	33,214.50	72,000	
	TOTAL FUND REVENUE	279,629	268,360	262,771.44	287,532.11	320,000	89.9

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

OPEN SPACE FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
	OPEN SPACE FUND EXPENDITURES						
14-450-9091	TRAIL IMPROVEMENTS	0	29,038	.00	.00	100,000	.0
14-450-9092	PARK IMPROVEMENTS	0	4,310	.00	.00	10,000	.0
	TOTAL OPEN SPACE FUND EXPENDITURES	0	33,349	.00	.00	110,000	.0
	TOTAL FUND EXPENDITURES	0	33,349	.00	.00	110,000	.0
	NET REVENUE OVER EXPENDITURES	279,629	235,012	262,771.44	287,532.11	210,000	136.9

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

AMERICAN RESCUE PLAN ACT FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
	ARPA FUND EXPENDITURES						
15-441-1101	ARPA EXPENDITURES	28,931	0	.00	.00	0	.0
	TOTAL ARPA FUND EXPENDITURES	28,931	0	.00	.00	0	.0
	TOTAL FUND EXPENDITURES	28,931	0	.00	.00	0	.0
	NET REVENUE OVER EXPENDITURES	28,931-	0	.00	.00	0	.0

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
MAY 31, 2026

WATER AND SEWER FUND

	ASSETS			
20-1000	CASH - COMBINED FUND		751,315.11	
20-1151	ACCOUNTS RECEIVABLE		5,912.50	
20-1551	SEWER LINES		708,364.00	
20-1601	ACCUMULATED DEPRECIATION		(708,364.00)	
	TOTAL ASSETS			757,227.61
	LIABILITIES AND EQUITY			
	FUND EQUITY			
20-2901	RETAINED EARNINGS		345,894.62	
20-2951	CONTRIBUTED CAPITAL-TAPS		438,450.00	
20-2961	CONTRIBUTED CAPITAL-SEWER		571,808.00	
	UNAPPROPRIATED FUND BALANCE:			
20-2900	FUND BALANCE	(528,721.03)		
	REVENUE OVER EXPENDITURES - YTD	(70,203.98)		
	BALANCE - CURRENT DATE		(598,925.01)	
	TOTAL FUND EQUITY			757,227.61
	TOTAL LIABILITIES AND EQUITY			757,227.61

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

WATER AND SEWER FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD AC	YTD ACTUAL	BUDGET	PCNT
	LICENSE AND PERMIT REVENUES						
20-320-3220	SEWER TAP FEES			.00	.00	5,000	.0
20-320-3221	WATER TAP FEES	24,050	9,000	.00	9,000.00	14,000	64.3
20-320-3226	SEWER ADMINISTRATION FEES	430-		.00	.00	0	.0
20-320-3228	W/S REPAIR & REPLACEMENT FEES	82,560	83,420	.00	82,990.00	83,420	99.5
	TOTAL LICENSE AND PERMIT REVENUES	106,180	92,420	.00	91,990.00	102,420	
	MISCELLANEOUS REVENUES						
20-360-3611	INTEREST INCOME	19,737	13,038	2,569.75	12,930.79	36,000	35.9
20-360-3680	MISCELLANEOUS INCOME			.00	48,795.00	0	.0
	TOTAL MISCELLANEOUS REVENUES	19,737	13,038	2,569.75	61,725.79	36,000	
	TOTAL FUND REVENUE	125,917	105,458	2,569.75	153,715.79	138,420	111.1

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

WATER AND SEWER FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
	WATER & SEWER EXPENDITURES						
20-461-4042	LEGAL COUNSEL	0	513	.00	.00	2,000	.0
20-461-4049	OTHER CONTRACTUAL	6,296	5,616	.00	4,870.27	75,000	6.5
20-461-5052	SEWER REPAIRS & MAINTENANCE	202	162,816	.00	218,655.75	200,000	109.3
20-461-6063	TRAINING, DUES & SUB	214	0	.00	.00	500	.0
20-461-6068	MISCELLANEOUS	89	281	344.75	393.75	0	.0
	TOTAL WATER & SEWER EXPENDITURES	6,801	169,226	344.75	223,919.77	277,500	80.7
	TOTAL FUND EXPENDITURES	6,801	169,226	344.75	223,919.77	277,500	80.7
	NET REVENUE OVER EXPENDITURES	119,116	63,767-	2,225.00	70,203.98-	139,080-	(50.5)

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
MAY 31, 2026

PARKS AND RECREATION FUND

	ASSETS			
30-1000	CASH - COMBINED FUND		5,159,300.49	
30-1051	PROPERTY TAXES RECEIVABLE		4,110,587.00	
30-1151	ACCOUNTS RECEIVABLE		.01	
30-1551	HEALTH & DENTAL INS. PAYABLES		(1,010.07)	
	TOTAL ASSETS			9,268,877.43
	LIABILITIES AND EQUITY			
	LIABILITIES			
30-2011	ACCOUNTS PAYABLE		30,174.90	
30-2012	ACCRUED EXPENDITURES		7.98	
30-2015	FICA/FWH PAYABLES		154.59	
30-2019	HEALTH & DENTAL INS. PAYABLE		1,064.52	
30-2025	LIFE, DEP, STD, LTD INS.		2,495.86	
30-2221	DEFERRED PROPERTY TAXES		4,109,855.11	
	TOTAL LIABILITIES			4,143,752.96
	FUND EQUITY			
30-2901	RESTRICTED FUND BALANCE--ART		1,100.00	
	UNAPPROPRIATED FUND BALANCE:			
30-2900	FUND BALANCE	3,937,716.11		
	REVENUE OVER EXPENDITURES - YTD	1,186,308.36		
	BALANCE - CURRENT DATE		5,124,024.47	
	TOTAL FUND EQUITY			5,125,124.47
	TOTAL LIABILITIES AND EQUITY			9,268,877.43

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

PARKS AND RECREATION FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD AC	YTD ACTUAL	BUDGET	PCNT
	TAX REVENUES						
30-310-3111	CURRENT PROPERTY TAXES	2,444,560	2,677,094	943,053.47	2,444,345.63	3,750,000	65.2
30-310-3191	CURRENT TAX INTEREST	96	160-	58.42	350.77	0	.0
	TOTAL TAX REVENUES	2,444,656	2,676,935	943,111.89	2,444,696.40	3,750,000	
	INTERGOVERNMENTAL REVENUES						
30-330-3375	SENATE BILL BACKFILL	114,775		.00	.00	0	.0
	TOTAL INTERGOVERNMENTAL REVENUES	114,775		.00	.00	0	
	MISCELLANEOUS REVENUES						
30-360-3611	INTEREST INCOME	109,354	48,073	17,646.57	63,137.85	150,000	42.1
30-360-3680	OTHER REVENUES		7,102	.00	57,340.67	2,500	2293.6
	TOTAL MISCELLANEOUS REVENUES	109,354	55,175	17,646.57	120,478.52	152,500	
	TOTAL FUND REVENUE	2,668,785	2,732,109	960,758.46	2,565,174.92	3,902,500	65.7

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

PARKS AND RECREATION FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
	PARKS & RECREATION EXPENDITURE						
30-432-1011	PERSONAL SERVICES	442,041	469,734	89,223.53	480,453.60	1,457,828	33.0
30-432-1013	SOCIAL SECURITY TAXES	31,878	33,411	6,363.68	33,755.49	111,520	30.3
30-432-1014	RETIREMENT 401-MGMT	10,359	7,874	1,632.70	7,975.90	28,620	27.9
30-432-1015	RETIREMENT 457 DEF COMP	6,624	7,464	1,467.66	8,009.49	21,200	37.8
30-432-1016	HEALTH-LIFE-DENTAL INSURANCE	75,123	83,255	10,220.85	97,372.02	210,870	46.2
30-432-1018	UNIFORM EXPENSE	2,099	3,670	2,166.72	2,611.66	6,200	42.1
30-432-1019	OVERTIME	9,893	3,155	1,576.67	2,556.83	12,000	21.3
30-432-2021	OFC-SUPPLIES-POSTAGE	312	246	1.28	53.10	2,000	2.7
30-432-2023	PLANT SUPPLIES	3,252	2,829	.00	.00	8,000	.0
30-432-2025	R&M--PARKS	9,106	10,995	6,399.86	17,934.13	31,500	56.9
30-432-2026	SNOW AND ICE MELT	0	0	.00	.00	1,000	.0
30-432-2027	PARK SIGNAGE	0	157	.00	2,533.00	15,000	16.9
30-432-2028	SPECIAL MATERIALS	3,819	2,548	569.08	1,327.33	7,000	19.0
30-432-3031	GAS-HEAT-LIGHT	3,144	3,287	2,599.63	7,940.65	13,200	60.2
30-432-3032	WATER	3,910	3,582	688.87	4,760.21	20,000	23.8
30-432-3033	COMMUNICATIONS	3,998	4,351	959.61	3,294.02	13,000	25.3
30-432-3035	SEWER	79	30	.00	23.67	2,800	.9
30-432-4040	COUNTY TREASURER FEES	0	26,771	9,432.38	24,448.23	0	.0
30-432-4041	COUNTY TREASURER FEES	25,594	0	.00	.00	39,000	.0
30-432-4043	LEGAL/SURVEYING	22,139	0	.00	.00	60,000	.0
30-432-4046	ENGINEERING	843	0	.00	4,137.50	25,000	16.6
30-432-4047	FORESTRY/ROW TREE MAINT.	22,113	25,000	.00	13,031.00	87,500	14.9
30-432-4048	VEHICLE MAINTENANCE CONTRACT	5,230	10,246	.00	7,490.59	27,000	27.7
30-432-4049	OTHER CONTRACTUAL SERVICES	60,957	28,541	4,017.06	28,653.96	127,600	22.5
30-432-5051	BUILDING MAINTENANCE	4,912	4,498	2,649.42	7,240.01	22,400	32.3
30-432-5052	EQUIPMENT MAINTENANCE	3,408	6,000	148.08	854.91	10,000	8.6
30-432-5053	VEHICLE MAINTENANCE	850	4,396	1,524.84	2,148.84	11,000	19.5
30-432-5054	GASOLINE-OIL	9,999	4,221	3,329.27	11,269.89	18,000	62.6
30-432-5055	GROUNDS MAINTENANCE	3,158	29,483	1,454.18	3,124.46	20,000	15.6
30-432-5057	QUINCY FARM OPERATIONS	0	8,586	13,527.86	27,910.89	166,000	16.8
30-432-5058	QUINCY FARM UTILITIES	0	4,141	2,481.28	10,259.56	20,000	51.3
30-432-5059	HIGH LINE CANAL OPERATIONS	0	0	8,873.00	8,873.00	45,000	19.7
30-432-6063	TRAIN-DUES-TRAVEL-SUBSC	8,737	7,515	1,409.75	4,020.12	39,070	10.3
30-432-6064	TESTING-PHYSICALS	1,268	1,079	405.00	1,089.00	2,500	43.6
30-432-6067	SPECIAL EVENTS	2,631	10,068	531.45	2,639.04	21,500	12.3
30-432-6068	MISCELLANEOUS EXPENSES	2,157	2,124-	194.98	1,257.87	6,500	19.4
30-432-6069	RECREATION REIMBURSEMENT PROGR	17,609	16,482	2,467.50	18,557.90	200,000	9.3
30-432-7000	PUBLIC ART	7,995	11,593	2,031.78	3,011.87	25,000	12.1
30-432-7070	COP INTEREST EXPENSE	0	0	92,243.00	92,243.00	195,185	47.3
30-432-7071	EQUIPMENT	8,369	5,936	430.21	1,177.67	20,000	5.9
30-432-7074	COP PRINCIPAL EXPENSE	0	0	.00	.00	181,440	.0
30-432-7075	ADMINISTRATIVE SERVICES	54,392	49,196	21,555.18	94,826.15	155,491	61.0
	TOTAL PARKS & RECREATION EXPENDITUR	867,996	888,217	292,576.36	1,038,866.56	3,486,924	29.8

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

PARKS AND RECREATION FUND

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
	DEPARTMENT 470						
30-470-7080	TRANSFERS OUT	0	411,250	.00	340,000.00	680,000	50.0
	TOTAL DEPARTMENT 470	0	411,250	.00	340,000.00	680,000	50.0
	TOTAL FUND EXPENDITURES	867,996	1,299,467	292,576.36	1,378,866.56	4,166,924	33.1
	NET REVENUE OVER EXPENDITURES	1,800,789	1,432,642	668,182.10	1,186,308.36	264,424-	448.6

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
MAY 31, 2026

CHV CHARLOU PARK 3RD FILING

	ASSETS			
40-1000	CASH - COMBINED FUND		61,766.27	
40-1151	ASSESSMENTS RECEIVABLE		35,899.28	
	TOTAL ASSETS			97,665.55
	LIABILITIES AND EQUITY			
	LIABILITIES			
40-2221	DEFERRED REVENUES		35,899.28	
	TOTAL LIABILITIES			35,899.28
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
40-2900	FUND BALANCE	39,336.76		
	REVENUE OVER EXPENDITURES - YTD	22,429.51		
	BALANCE - CURRENT DATE		61,766.27	
	TOTAL FUND EQUITY			61,766.27
	TOTAL LIABILITIES AND EQUITY			97,665.55

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

CHV CHARLOU PARK 3RD FILING

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD AC	YTD ACTUAL	BUDGET	PCNT
	MISCELLANEOUS REVENUES						
40-360-3611	INTEREST INCOME		547	28.68	96.33	100	96.3
40-360-3621	GID SPECIFIC OWNERSHIP TAX	579	15,934	137.98	585.67	1,400	41.8
40-360-3630	GID PROPERTY TAX REVENUE	13,037	7,566	3,655.45	22,132.50	35,899	61.7
	TOTAL MISCELLANEOUS REVENUES	13,615	24,046	3,822.11	22,814.50	37,399	
	TOTAL FUND REVENUE	13,615	24,046	3,822.11	22,814.50	37,399	61.0

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

CHV CHARLOU PARK 3RD FILING

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
	CHARLOU PARK GID EXPENDITURES						
40-470-4041	COUNTY TREASURER FEES	196	341	54.84	331.99	538	61.7
40-470-7072	INTEREST EXPENSE	7,084	0	.00	.00	17,050	.0
40-470-7073	BOND PRINCIPAL PAYMENT	286	0	.00	.00	15,000	.0
40-470-7074	ADMINISTRATIVE EXPENSE	0	0	.00	53.00	1,000	5.3
	TOTAL CHARLOU PARK GID EXPENDITURES	7,566	341	54.84	384.99	33,588	1.2
	TOTAL FUND EXPENDITURES	7,566	341	54.84	384.99	33,588	1.2
	NET REVENUE OVER EXPENDITURES	6,050	23,705	3,767.27	22,429.51	3,811	588.6

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
MAY 31, 2026

SOUTHMOOR CIR HUDSON PKWY GID

	ASSETS			
50-1000	CASH - COMBINED FUND		14,990.93	
50-1010	BOND RESERVE COMM BANKS		10,091.57	
50-1151	ASSESSMENTS RECEIVABLE		15,541.79	
	TOTAL ASSETS			40,624.29
	LIABILITIES AND EQUITY			
	LIABILITIES			
50-2011	ACCOUNTS PAYABLE		3,000.00	
50-2221	DEFERRED REVENUES		15,541.79	
	TOTAL LIABILITIES			18,541.79
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
50-2900	FUND BALANCE	14,896.35		
	REVENUE OVER EXPENDITURES - YTD	7,186.15		
	BALANCE - CURRENT DATE		22,082.50	
	TOTAL FUND EQUITY			22,082.50
	TOTAL LIABILITIES AND EQUITY			40,624.29

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

SOUTHMOOR CIR HUDSON PKWY GID

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD AC	YTD ACTUAL	BUDGET	PCNT
	MISCELLANEOUS REVENUES						
50-360-3611	INTEREST INCOME		145	6.25	18.99	20	95.0
50-360-3613	INTEREST ON ASSESSMENT-GID	10	6-	.00	.00	0	.0
50-360-3621	GID SPECIFIC OWNERSHIP TAX	442	388	59.73	253.56	1,100	23.1
50-360-3630	GID PROPERTY TAX REVENUE	13,496	10,691	3,633.86	9,954.53	15,542	64.1
	TOTAL MISCELLANEOUS REVENUES	13,949	11,217	3,699.84	10,227.08	16,662	
	TOTAL FUND REVENUE	13,949	11,217	3,699.84	10,227.08	16,662	61.4

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026

SOUTHMOOR CIR HUDSON PKWY GID

		YTD ACTUAL2024-	YTD ACTUAL2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
	SOUTHMOOR HUDSON EXPENDITURE						
50-470-4041	COUNTY TREASURER FEES	202	160	54.51	149.32	233	64.1
50-470-7072	INTEREST EXPENSE	3,000	0	6,396.04	6,396.04	7,470	85.6
50-470-7073	BOND PRINCIPAL PAYMENT	0	0	286.51	286.51	10,310	2.8
50-470-7074	ADMINISTRATIVE EXPENSE	0	25	.00	3,790.94-	1,000	(379.1)
	TOTAL SOUTHMOOR HUDSON EXPENDITUR	3,202	185	6,737.06	3,040.93	19,013	16.0
	TOTAL FUND EXPENDITURES	3,202	185	6,737.06	3,040.93	19,013	16.0
	NET REVENUE OVER EXPENDITURES	10,746	11,032	3,037.22-	7,186.15	2,351-	305.7

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 10c(iii)

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF CITY COUNCIL

FROM: KELLY NEWMAN, DIRECTOR OF FINANCE AND ADMINISTRATION

SUBJECT: STAFF APPROVED CONTRACTS MONTHLY REPORT PER CITY PURCHASING POLICY – JUNE 2026

DATE: JULY 21, 2026

ISSUE

How many City contracts, agreements, or purchase orders were signed by authorized staff during the month of June 2026 per the City's purchasing policy?

DISCUSSION

Section VI (Spending and Signature Authority) of the City's Purchasing Policy includes a requirement that the City Manager provide City Council 'with a copy of each executed Contract and Purchase Order in a monthly report, regardless of whether it was budgeted or unanticipated.' Please note that this report only includes contracts or purchase orders signed by the City Manager or staff as they have been delegated that authority per the Purchasing Policy; this report excludes contracts or agreements executed by the Mayor, or approved by City Council to be executed by staff.

Contractor	Description	Term	Cost	Budgeted?	Dept
AVI-SPL	Council Chambers Audio Visual System Support	June 15, 2026 through July 24, 2027	$1,610.42	Yes	Admin

ATTACHMENTS

Exhibit A: Staff Approved Contracts – June 2026

City of Cherry Hills Village, Colorado
SERVICES AGREEMENT

Service: Council Chambers Audio Visual System Support

THIS SERVICES AGREEMENT ("Agreement") is made and entered into by and between the City of Cherry Hills Village, a home rule municipality of the State of Colorado, with offices at 2450 E. Quincy Avenue, Cherry Hills Village, Colorado 80113 (the "City"), and AVI-SPL LLC, a Florida limited liability company whose address is 6301 Benjamin Road, Suite 101, Tampa, FL 33634 ("Contractor") (each individually a "Party" and collectively the "Parties").

For the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

I. SERVICES

A. Description. Contractor shall provide on-site support and maintenance services and remote help desk support services for the audio visual (AV) system at the Cherry Hills Village City Council Chambers located at 2450 East Quincy Avenue, Cherry Hills Village, CO 80113 (the "Services"), which are more fully described in Contractor's proposal attached hereto as **Exhibit A**. **Exhibit A** is incorporated herein by this reference.

B. Term and Termination. This Agreement shall be effective on the date of its mutual execution by the Parties and shall terminate on July 24, 2027. The Parties may mutually agree to extend the term of this Agreement in writing pursuant to the amendment provisions of this Agreement. Either the City or the Contractor may terminate this Agreement by providing the other party with advance written notice of termination. Such notice of termination shall state the date on which the Services shall terminate, which shall be no sooner than thirty (30) days following the date of the notice of termination. Within thirty (30) days of the date of termination, Contractor may submit a final invoice for all unpaid Services completed pursuant to this Agreement prior to the date of termination. The City will pay such final invoice within thirty (30) days of the date of the City's receipt of the final invoice. The City shall not be obligated to pay any invoice submitted by Contractor more than thirty (30) days after the date of termination.

II. COMPENSATION

A. Payment. In consideration for performance of the Services by the Contractor, the City shall pay Contractor an amount not to exceed **One Thousand Six Hundred Ten Dollars and Forty-Two Cents ($1,610.42)** ("Contractor Fee").

B. Method of Payment. Contractor may invoice the City no more often than once annually for Services completed. The City shall pay each invoice within thirty (30) days of the City's receipt of the invoice unless the Parties agree upon another time period in writing. Notwithstanding the foregoing, upon termination of this Agreement by one or both parties, the City shall pay the final invoice pursuant to Section I of this Agreement. All payments under this Agreement shall be by check made payable to Contractor. The City will mail payments via first class United States Mail to the Contractor's address listed on the first page of this Agreement.

C. Other Expenses. Any fee, cost, charge, or expense incurred by the Contractor not otherwise specifically authorized by this Agreement shall be deemed a non-reimbursable cost that shall be borne by the Contractor and shall not be billed or invoiced to the City and shall not be paid by the City.

III. INSURANCE

Contractor shall obtain and maintain the types, forms, and coverage(s) of insurance deemed by the Contractor to be sufficient to meet or exceed the Contractor's minimum statutory and legal obligations arising under this Agreement. Such insurance shall name the City as a Certificate Holder. Contractor shall provide the City with a certificate of insurance prior to the commencement of the services under this Agreement, and Contractor shall provide the City a copy of such insurance policy or policies upon request by the City. Contractor understands and agrees that the City's insurance does not provide coverage for Contractor. The Contractor's failure to obtain or maintain Contractor's own policies of insurance for the duration of this Agreement and for any travel or other activities related to the Services shall not limit, prevent, preclude, excuse, or modify any liability, claims, demands, or other obligations of the Contractor arising from performance or non-performance under this Agreement.

IV. INDEMNIFICATION

A. Contractor agrees to indemnify, defend, and hold harmless the City and its officers, insurers, volunteers, representatives, agents, employees, and assigns from and against all third-party claims, liability, penalties, damages, losses, expenses and demands, including reasonable attorney fees, on account of injury, loss, penalty, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Agreement if such injury, loss, penalty, or damage to the extent caused in whole or in part by, the negligent act, omission, error, professional error, mistake, negligence, or other fault of Contractor, or any officer, employee, representative, or agent of Contractor, or which arise out of a worker's compensation claim of any employee of Contractor. Contractor expressly agrees that the provisions of this paragraph include its obligations as set forth in Section VI.R. of this Agreement.

V. RESERVED

VI. MISCELLANEOUS

A. Independent Contractor. Contractor understands and agrees that Contractor shall perform its obligations under this Agreement as an independent contractor and not as an employee of the City. Contractor acknowledges that it is not on City's payroll or Social Security or tax withholding rolls. The following disclosure is provided in accordance with Colorado law:

CONTRACTOR ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS CONTRACTOR OR SOME ENTITY OTHER THAN THE CITY PROVIDES SUCH BENEFITS. CONTRACTOR FURTHER ACKNOWLEDGES THAT NEITHER IT

NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO WORKERS' COMPENSATION BENEFITS. CONTRACTOR ALSO ACKNOWLEDGES THAT IT IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED OR PAID PURSUANT TO THIS AGREEMENT.

Notwithstanding any other provision of this Agreement, all personnel assigned by Contractor to perform work under the terms of this Agreement shall be, and remain at all times, employees or agents of Contractor for all purposes. Contractor shall make no representation that it is an employee of City for any purposes. The Contractor shall be solely responsible for all compensation, benefits, insurance and employment-related rights of any person providing services hereunder during the course of or arising or accruing as a result of any employment, whether past or present, with the Contractor, as well as all legal costs including attorney's fees incurred in the defense of any conflict or legal action resulting from such employment or related to the corporate amenities of such employment.

B. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Arapahoe County, Colorado.

C. Integration and Modification. This Agreement constitutes the entire agreement between the Parties, superseding all prior oral or written communications. This Agreement may only be modified or amended upon written agreement signed by the Parties.

D. Notice. Unless otherwise provided in this Agreement, any notice under this Agreement shall be in writing, and shall be deemed sufficient when directly presented to a Party or sent via pre-paid, first class United States Mail, to the Party at the applicable address set forth on the first page of this Agreement.

E. Severability. If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

F. Assignment. Neither this Agreement nor any of the rights or obligations of the parties hereto, shall be assigned by either Party without the written consent of the other.

G. Rights and Remedies. Any rights and remedies of the City under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the City's legal or equitable remedies, or the period in which such remedies may be asserted.

H. Binding Effect. The Parties agree that this Agreement, by its terms, shall be binding upon the successors, heirs, legal representatives, and assigns; provided that this Section VI shall not authorize assignment.

I. No Third-Party Beneficiaries. Nothing contained in this Agreement is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant or subcontractor of Contractor. Absolutely no

third-party beneficiaries are intended by this Agreement. Any third party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.

J. Survival. Any terms and conditions of the Agreement that require continued performance, compliance, or effect beyond the Termination Date of the Agreement shall survive such Termination Date and shall be enforceable in the event of a failure to perform or comply, including but not limited to the following provisions: Sections IV (Indemnification) and VI (A) (Independent Contractor), (B) (Governing Law and Venue), (G) (Rights and Remedies) and (K) (Attorneys' Fees).

K. Reserved.

L. Annual Appropriation. Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the City not performed during the current fiscal year is subject to annual appropriation, and thus any obligations of the City hereunder shall extend only to monies currently appropriated and shall not constitute a mandatory charge, requirement, debt or liability beyond the current fiscal year.

M. Agreement Controls. In the event a conflict exists between this Agreement and any term in any exhibit attached or incorporated into this Agreement, the terms in this Agreement shall supersede the terms in such exhibit.

N. Force Majeure. Neither the Contractor nor the City shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to extent that, such delay or failure is caused by "force majeure." As used in this Agreement, "force majeure" means acts of God, acts of the public enemy, acts of terrorism, unusually severe weather, fires, floods, epidemics, quarantines, strikes, labor disputes and freight embargoes, to the extent such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.

O. Protection of Personal Identifying Information. In the event the Services include or require the City to disclose to Contractor any personal identifying information as defined in C.R.S. § 24-73-101, Contractor shall comply with the applicable requirements of C.R.S. §§ 24-73-101, *et seq.*, relating to third-party services providers.

P. Authority. The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the City of Cherry Hills Village and the Contractor and bind their respective entities.

Q. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document. In addition, the Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

R. Web Accessibility Compliance Requirements. Contractor agrees to provide Services in a manner that ensures the City's full compliance with applicable web accessibility requirements set forth in C.R.S. § 24-34-802 and associated regulations, as may be amended from time to time.

[Signature page follows]

THIS AGREEMENT is executed and made effective as provided below.

CITY OF CHERRY HILLS VILLAGE, COLORADO:

By: Kelly Newman

Printed Name: Kelly Newman

Title: Director of Finance

Date of execution: 6/15/2026

AVI-SPL LLC:

By: Lauren A. Fenno

Printed Name: Lauren Fenno

Title: SVP, General Counsel

Date of execution: June 15, 2026

ATTEST:

Laura Gilpin
City Clerk

REVIEWED BY:

City Attorney

STATE OF)
COUNTY OF Hillsborough) ss.

The foregoing Services Agreement was acknowledged before me this 15th day of June, 2026, by Lauren Fenno as SVP, General Counsel of AVI-SPL LLC, Florida limited liability company.

Witness my hand and official seal

KAYE A. BURCHENSON
Commission # HH 510992
Expires August 1, 2028

My commission expires: 8/1/2028.

Kaye A. Burchenson
Notary Public
(Required for all contracts (C.R.S. § 8-40-202(2)(b)(IV)))

EXHIBIT A
SCOPE OF WORK

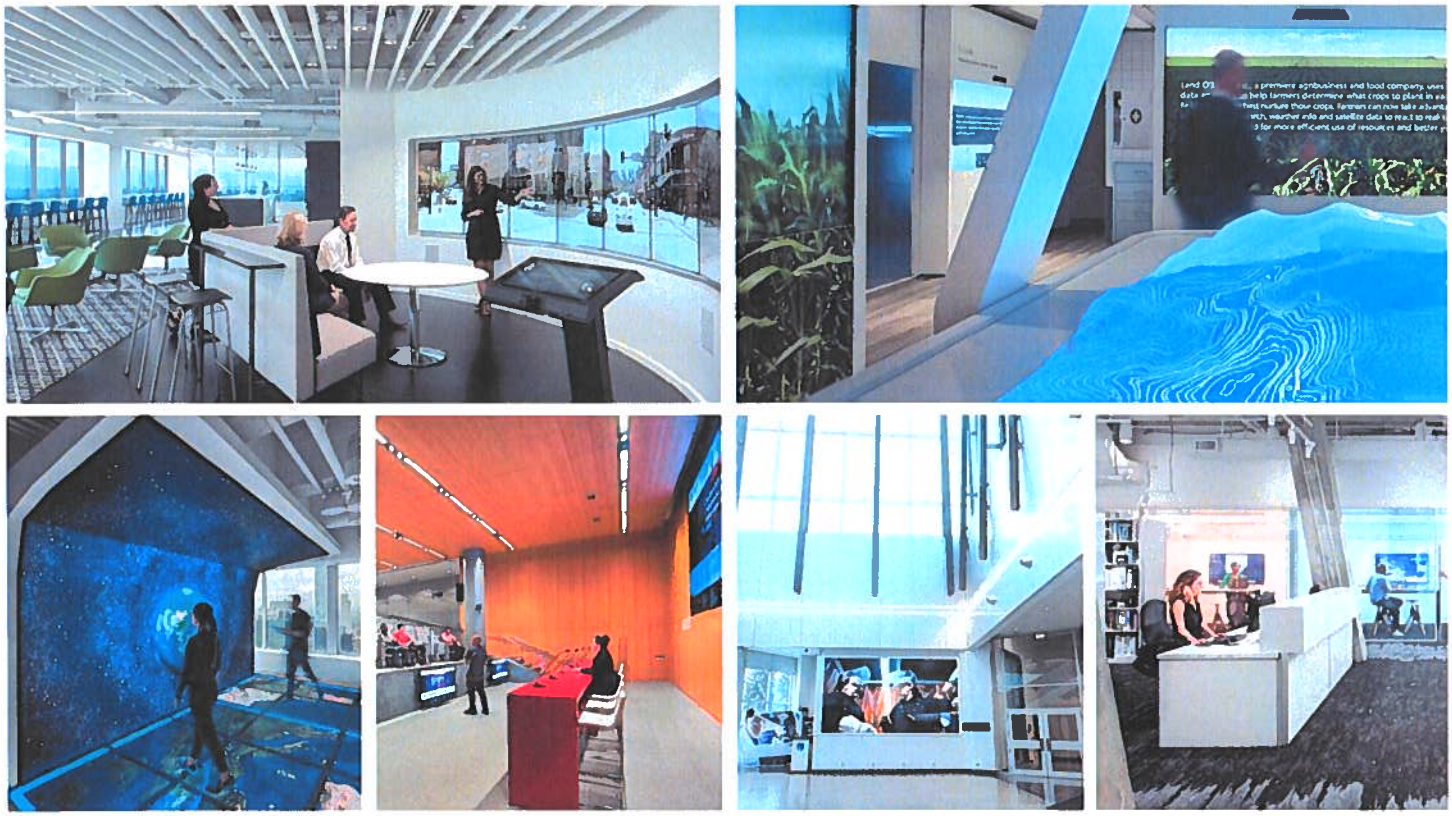
[*See attached Proposal dated April 6, 2026*]

Proposal Prepared For:

City of Cherry Hills Village - CO

Laura Gillespie

Current Contract Expiration: 7/24/2026



AVI-SPL LLC

www.avispl.com

Prepared By: Eric Brown
Eric.Brown@avispl.com
904-750-3671

Proposal No: 508933

Date: 4/6/2026

Global Support and Maintenance

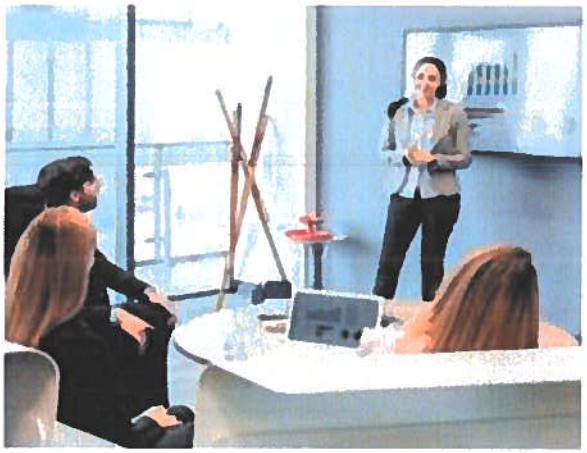


AVI-SPL's Global Support and Maintenance services relieve you of the day-to-day burden of maintaining your collaboration technology estate, keeping your teams connected, and concentrated on delivering business value.

Elite Support

Our Elite services give you an extra level of **onsite** responsiveness and support with:

* **Unlimited onsite support M-F, 8am-5pm***
* **Unlimited remote help desk support** - available globally 24x7x365
* Facilitation of manufacturer repair or replacement programs - **let us navigate your warranty terms**
* **Software and firmware updates** managed remotely for covered assets





Global Support Operations Centers

- AVI-SPL's Global Support Operations Centers (GSOCs) deliver live help desk support 24x7x365.
- Offering quick and efficient email, phone, and portal communications options.
- The GSOCs will diagnose a problem, implement a repair remotely, or escalate to a specialist.

Repair/Replacement Facilitation - Some equipment may be repairable or replaced at no charge under the manufacturer's warranty policy. Labor for onsite installation of parts covered under manufacturer warranty may be subject to our current standard time and material rates. The help desk will assist in arranging the return of the defective equipment to the manufacturer for service/replacement as applicable.

Software Updates and Upgrades - Access to the help desk for customer-initiated software updates and upgrades remotely available per manufacturer recommendation. Updates are provided on a fix or fail basis. Once an issue is reported, the remote help desk coordinates with you and the manufacturer to determine the best course of action. If a specialist or a programmer, onsite help, or any other labor is required, additional charges may apply at the applicable rate for those services.

Unlimited Onsite Support – available Monday through Friday, 8 a.m. - 5 p.m.*, excluding company holidays, with travel included. Where applicable, AVI-SPL will provide a two-business day onsite response following the help desk's determination that an onsite dispatch is needed.

*Local standard time excluding AVI-SPL published holidays. For customers in the Middle East, services will be provided Sunday through Thursday from 8 a.m. - 5 a.m. local standard time, excluding United Arab Emirates (UAE) national holidays.

Investment Summary - Proposal # 508933

Terms and Conditions

This Proposal together with AVI-SPL's General Terms and Conditions and the applicable Addendum(a) incorporated herein by this reference (collectively the "Agreement") constitutes the entire agreement between AVI-SPL LLC ("Seller", "AVI-SPL", "we", "us", "our") and City of Cherry Hills Village - CO ("Buyer", "Customer", "Client", "you", "your") with respect to its subject matter and supersedes all prior and contemporaneous agreements, representations and understandings of the Parties, written or oral. By signing below, issuing a valid purchase order for the Services and/or Products specified herein or receiving the Products and/or Services specified herein, whichever occurs first, Buyer acknowledges it has read and agrees to the terms of this Agreement. This Agreement shall not be binding upon Seller until accepted by Buyer as set forth in this Agreement and the earlier of Seller's confirmation in writing of Buyer's order and Seller's performance under the applicable Proposal. Notwithstanding anything herein to the contrary, if a master services agreement signed by both Parties is in effect covering the sale of the Services and/or Products that are the subject of this Proposal, the terms and conditions of said agreement shall prevail to the extent they conflict or are inconsistent with this Agreement.

Special Terms

None

Billing Terms

Payment terms are Net 30 Days from the date of invoice unless otherwise specified in the Proposal.

Any support and maintenance services and remote managed services non-recurring charges outlined within this Proposal will be invoiced in full upon the earlier of customer's issuance of a purchase order and customer's signature below. Any on-site managed services and remote managed services monthly recurring charges outlined in this Proposal will be invoiced monthly. All fees and payments outlined in this Proposal are in US Dollars and all billing and payment shall be made in US Dollars.

Link to AVI-SPL Terms and Conditions: https://avispl.com/terms-of-use/

Purchase orders should be addressed to AVI-SPL LLC

Elect either Option A or Option B Service Support Solution:

☐ **Option A coverage in the amount of:** **$1,610.42**

☐ **Option B coverage in the amount of:** **$4,348.13**

*** any and all applicable taxes will be included upon invoicing**

Buyer Acceptance

Buyer Legal Entity: _____

Buyer Authorized Signature: _____

Buyer Authorized Signatory Name: _____

Buyer Authorized Signatory Title: _____

Date: _____

6301 Benjamin Road, Suite 101
Tampa, FL 33634
Tel. 866.708.5034
www.avispl.com

Prepared by: Eric Brown
Date Prepared: 04/06/26
Proposal #: 508933
Proposal Valid Until: 7/24/2026

Previous Contract Exp. Date: *7/24/2026*

Line #	System/Room Name	Location	Serial No.	Start Date	Option A End Date	Option B End Date	Qty.	Service Description	Option A Unit Price	Option A Extended Price	Option B Unit Price	Option B Extended Price
Maintenance Services												
AV Room Services												
1	Council Chambers 110	2450 E Quincy 1st. Fl. Cherry Hills Village CO. 80113		7/25/2026	7/24/2027	7/24/2029	1	Elite - Council Chambers 110	$1,610.42	$1,610.42	$4,348.13	$4,348.13
								AV Total:	$1,610.42	$1,610.42	$4,348.13	$4,348.13
									Term 1 Grand Total		**Term 2 Grand Total**	
	NOTES:								**$1,610.42**		**$4,348.13**	

This Entire Document and all information (including drawings, specifications and designs) presented by AVI-SPL LLC are the property of AVI-SPL LLC or its affiliate. Proprietary information provided to potential customers, clients or agents is for the sole purpose of demonstrating solutions delivery capabilities and shall be held in confidence. These Materials may not be copied, distributed or disclosed in any way without the sole written permission of an authorized representative of AVI-SPL.
© Copyright AVI-SPL LLC. All Rights Reserved

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 11

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF THE CITY COUNCIL

FROM: CHRIS CRAMER, CITY MANAGER

SUBJECT: EXECUTIVE SESSION

DATE: JULY 21, 2026

ISSUE:
City Council will discuss this item in Executive Session.

RECOMMENDED MOTION:
"I move to go into Executive Session pursuant to Colorado Revised Statutes Section 24-6-402(4)(b) for the purpose of receiving legal advice from the City Attorney regarding the operation of the federal Fair Housing Act in concert with the Cherry Hills Village Municipal Code and applying the City's floodplain regulations."

EXHIBIT(S):
None