

CHERRY HILLS VILLAGE
COLORADO

2460 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Joint Public Safety Facility
Telephone 303-789-2541
FAX 303-761-9386

City Council Agenda

Tuesday, March 7, 2023

This meeting will be held in-person at City Hall with no electronic participation.

To attend in-person: There is no need to sign up to attend in-person; if you would like to speak during audience participation there will be a sign-up sheet in the Council Chambers.

To watch the meeting (no participation):

- 1) City website – [City Meeting Videos](#)
- 2) City YouTube channel – [City of Cherry Hills Village YouTube](#)

6:00 p.m. – Study Session – Police Department Strategic Plan Presentation

6:30 p.m. – Regular Meeting

1. Call to Order
2. Roll Call of Members
3. Pledge of Allegiance
4. Presentations
 - a. Hampden Avenue Mobility and Safety Study Update from FHU
5. Audience Participation Period (limit 5 minutes per speaker)
6. Reports from Members of City Boards and Commissions
7. Consent Agenda
 - a. Approval of Minutes – February 7, 2023
 - b. Resolution 10, Series 2023; Accepting a Donation from the Cherry Hills Village Police Foundation on Behalf of the Cherry Hills Village Police Department
8. Items Removed From Consent Agenda
9. Unfinished Business
10. New Business
 - a. Interim City Manager Search Committee Recommendation

Agenda Continues on Second Page

Notice: Agenda is subject to change.
If you will need special assistance in order to attend any of the City's public meetings, please notify the City of Cherry Hills Village at 303-789-2541, 48 hours in advance.

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11. Reports
 - a. Mayor
 - b. Members of City Council
 - c. City Manager and Staff
 - (i) Department Monthly Reports
 - (ii) Unaudited Financial Statements – December 2022
 - (iii) Unaudited Financial Statements – January 2023
 - d. City Attorney
12. Executive Session pursuant to C.R.S. Sec. 24-6-402(4)(a) for the purpose of discussing matters related to the sale of City-owned real property and pursuant to C.R.S. Sec. 24-6-402(4)(e) to develop strategy for negotiations and to instruct negotiators relating to possible sale of such real property
13. Council Direction to Staff
14. Adjournment

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ITEM: STUDY SESSION

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF CITY COUNCIL

FROM: JASON LYONS, POLICE CHIEF

SUBJECT: STUDY SESSION - POLICE DEPARTMENT STRATEGIC PLAN
PRESENTATION

DATE: MARCH 7, 2023

ISSUE

Presentation of the Police Department's Five-Year Strategic Plan.

DISCUSSION

The Cherry Hills Village Police Department has produced (in draft form) its first Five-Year Strategic Plan. This comprehensive plan establishes a vision for the future and outlines five well-defined priorities, goals, strategies and performance measurements to meet or exceed our levels of service effectively and efficiently.

NEXT STEPS

The final Plan will be posted on the City website and performance measurements will be reported each year in the Police Department's Annual Report.



Cherry Hills Village

Police Department



Strategic Plan

2023-2027



Table of Contents

Mission and Vision.....	3
Message from the Chief.....	4
Organizational Overview.....	5
Benchmark Cities Data.....	6
Priorities & Goals.....	7
Priority 1: Crime.....	8
Priority 2: Traffic Safety.....	11
Priority 3: Employees.....	12
Priority 4: Community Policing & Partnerships.....	15
Priority 5: Technology, Equipment & Practices.....	17



Mission and Vision

Mission

The members of the Cherry Hills Village Police Department will promote strong community partnerships while providing courteous, professional, and ethical police services.

Vision

The Cherry Hills Village Police Department will exemplify leadership in police innovation, professionalism and customer service. Enhancing the quality of life for our citizens and adherence to the belief that all citizens deserve to be treated with dignity and respect guides every decision within our department.

Message from the Chief



I am pleased to introduce our department's Five-Year Strategic Plan. As a state-accredited agency, we maintain a clear vision for providing a safe and secure community.

This community and employee-driven strategic plan establishes a vision for the future and outlines five well-defined priorities, goals, strategies and performance measurements to carry out our mission effectively and efficiently. These performance measurements will be reported each year in the Police Department's Annual Report.

Cherry Hills Village Police Department employees are honored to serve and protect our community.

We place a high value on the safety of our residents, business owners and visitors. We are committed to implementing this strategic five-year plan, which will act as a road map for ensuring the safe community our residents enjoy today.

As the police department has experienced significant advancement, the next five years will be even more exciting. Our focus is to maintain professionalism, increase levels of service, use our resources effectively, be fiscally responsible, encourage teamwork, and preserve a people-centric manner of leading.

The Strategic Plan stresses the importance of communitywide cooperation to accomplish each priority successfully. It also demonstrates how deeply committed the Cherry Hills Village Police Department is to its residents, employees, and our continued efforts to provide a high level of service to the community.

I encourage you to review the plan as it is our roadmap to success. We look forward to the future and are excited to continue our partnership with the Cherry Hills Village community in creating environments that are safe and secure and where people enjoy a strong sense of community.





Organizational Overview

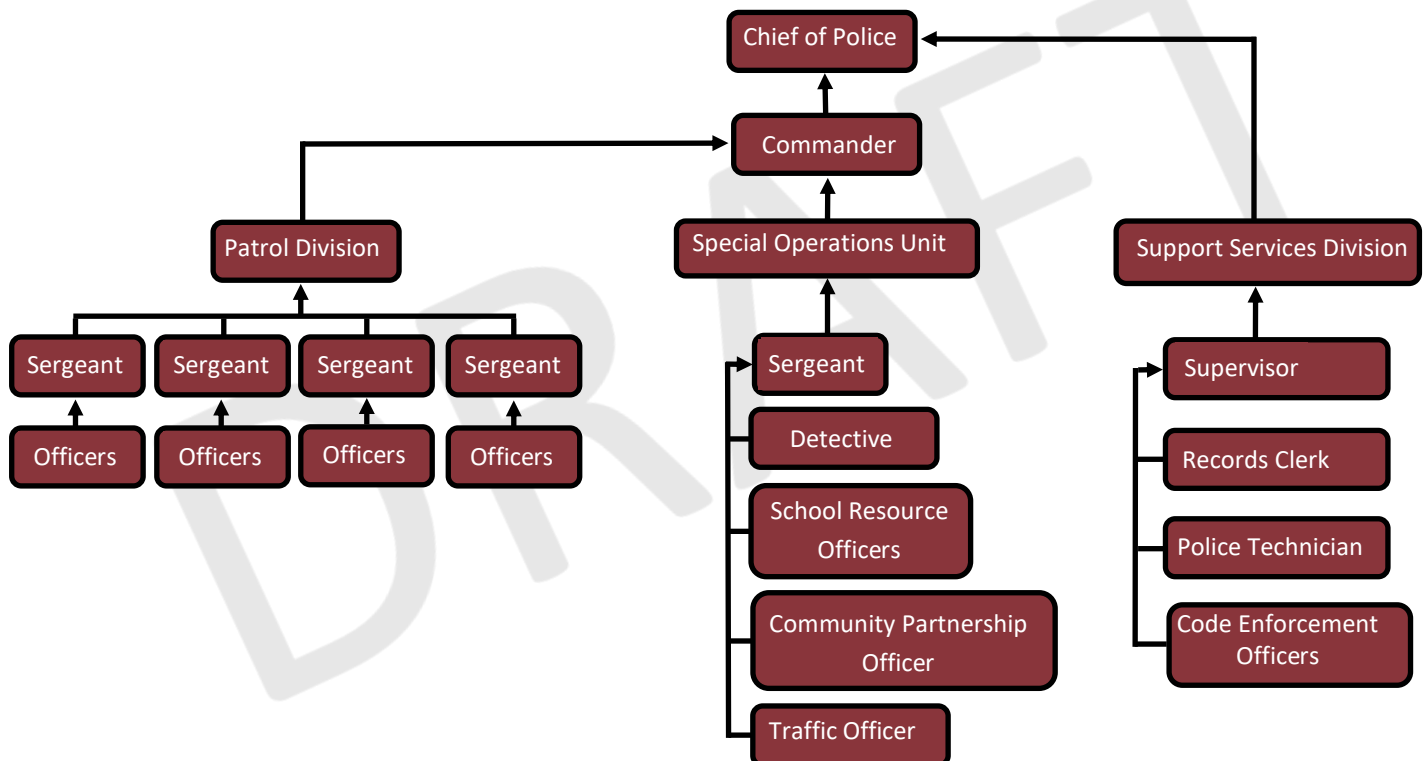
The Cherry Hills Village Police Department proudly serves the City of Cherry Hills Village. By the end of 2022, the population was estimated at, 6500 residents.

The Department remains a progressive and innovative law enforcement agency with a focus on providing excellence, dedication, and service to the community.

In 2023, the police department is comprised of 29 employees:

- 24 full-time sworn
- 5 civilian staff

The organizational structure is divided into two divisions: Patrol, and Support Services.





Benchmark Cities Data

Throughout this document, there are references to the Benchmark Cities data. The Benchmark City Survey was originally designed in 1997 by a core group of Police Chiefs from around the country. These chiefs sought to establish a measurement tool to help ensure their departments were providing the best service possible within their respective communities. Each year the Benchmark City Survey is sent to participating agencies to collect data in five different sections or categories with 29 agencies participating in 2018.

Those sections include:

- Demographics
- General Information
- Offenses
- Clearance Rates
- Traffic Safety

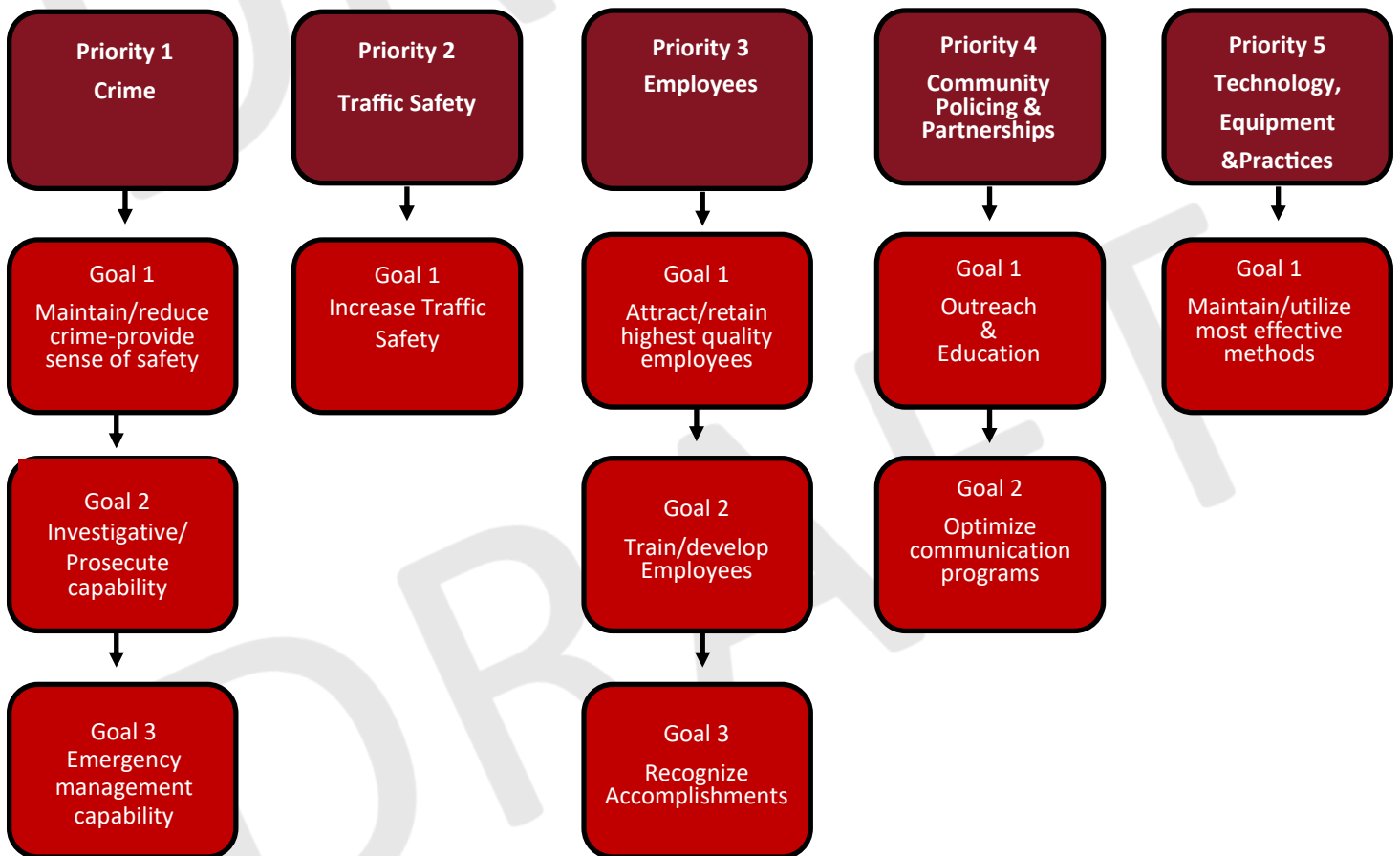
The final outcome is a comprehensive Benchmark City Survey Report that is produced and distributed to the participating agencies.





Priorities and Goals

2023-2027 Strategic Priorities and Goals





Priority 1: Crime

Within the City of Cherry Hills Village, crime rates and patterns tend to vary over time. By analyzing statistical data, the Police Department can effectively concentrate its resources in specific areas experiencing higher crime rates and/or patterns of activity.

Community stakeholders play a vital role in reducing crime and its impact on our City. Increased communication between the Police Department and community members will allow our department to concentrate resources in areas where increased police presence will truly make a difference in improving the overall quality of life in Cherry Hills Village.

Goal 1: Maintain or reduce the crime rate and provide a sense of safety and security

We will utilize the following strategies:

Strategy 1.1.1: Maintain an active Crime Analysis function.

Strategy 1.1.2: Use intelligence-driven policing strategies, including real-time crime analysis and technology, to deploy resources to the areas most needed.

Strategy 1.1.3: Crime prevention through public education and community engagement.

Strategy 1.1.4: Maintain staffing levels to meet the levels of service.

Success will be measured by:

Persons crime rate: (per 1,000 citizens) at or below the Benchmark Cities' average.

Priority 1 response times: at or below the Benchmark Cities' average.

Property crime rate: (per 1,000 citizens) at or below the Benchmark Cities' average.

Maintain or increase: Community survey results in police services as measured by the City of Cherry Hills Village Community Survey.



Priority 1: Crime (continued)

Goal 2: Maintain an investigative capability to identify, apprehend, and assist with the prosecution of criminal offenders

We will utilize the following strategies:

Strategy 1.2.1: Maintain participation in the metro-area criminal intelligence groups.

Strategy 1.2.2: Maintain participation in regional investigative task force(s).

Strategy 1.2.3: Maintain an effective property and evidence function.

Strategy 1.2.4: Maintain staffing levels to meet the levels of service.

Success will be measured by:

Persons crime clearance rate: Meet or exceed the Benchmark Cities' average clearance rate.

Property crime clearance rate: Meet or exceed the Benchmark Cities' average clearance rate.

Recovered stolen property: Percent of recovered stolen property meets or exceeds the Benchmark Cities' average recovery percentage.

Effective evidence collection: Maintain an effective evidence collection capability by providing a trained crime scene investigator.

Property and evidence storage: Conduct an accurate property and evidence storage audit annually.



Priority 1: Crime (continued)

Goal 3: Maintain the capability of effective emergency management as well as the response to, and recovery from, a critical incident

We will utilize the following strategies:

Strategy 1.3.1: Partner with South Metro Fire and Rescue and the Arapahoe County Office of Emergency Management in maintaining readiness as part of the National Incident Management System (NIMS).

Strategy 1.3.2: Maintain active partnership with the regional SWAT Teams.

Strategy 1.3.3: Provide relevant emergency response training to police personnel annually.

Strategy 1.3.4: Ensure adequate recovery resources are available to respond to a critical incident.

Success will be measured by:

Emergency management: Participate in local or countywide emergency management training exercises.

SMFR Executive staff: Meet regularly with the South Metro Fire and Rescue Executive Staff.

Regional SWAT: Continue to partner with, and potentially provide resources to, Arapahoe County, GVPD and EPD.

Critical incident training: Design, develop, or deliver critical incident training to supervisors annually.

Victims Assistance: Provide Victims Assistance on all critical incidents when requested.



Priority 2: Traffic Safety

Traffic safety is one of the Department's foremost concerns for our community. Our key objective is to ensure safe environments on our roadways. We strive to provide protection for the public as they travel around and through our city. This strategic priority will serve to identify both current and future strategies. This will include enforcement and education principles, which allow the public to better understand the complexities of traffic safety in a suburban municipality.

Goal 1: Increase traffic safety on the roadways in the City of Cherry Hills Village

We will utilize the following strategies:

Strategy 2.1.1: Identify and monitor high crash locations Citywide - increase enforcement and education efforts within those areas.

Strategy 2.1.2: Monitor school zones for traffic law compliance.

Strategy 2.1.3: Promote pedestrian safety Citywide.

Strategy 2.1.4: Continued participation with state-funded traffic safety grant programs (impaired driving, seat belt compliance).

Strategy 2.1.5: Monitor, evaluate and respond to traffic complaint areas.

Strategy 2.1.6: Partner with Public Works and Colorado Department of Transportation (CDOT) to address Citywide traffic issues.

Success will be measured by:

Fatality traffic crashes: (per 1,000 citizens) at or below the Benchmark Cities' average comparison.

Injury traffic crashes: (per 1,000 citizens) at or below the Benchmark Cities' average comparison.

Non-injury traffic crashes: (per 1,000 citizens) at or below the Benchmark Cities' average comparison.

Traffic crash rate: Maintain or reduce the traffic crash rate within high-traffic crash locations.





Priority 3: Employees

The Department is committed to providing high-quality service to the community while creating a reputation as one of the most highly regarded law enforcement agencies in the Front Range region.

A strong organizational culture is essential to attracting the best talent and retaining valued employees. A highly trained and well-equipped workforce ensures the highest level of service. The professional development for our employees is paramount to the department's continued success.

Goal 1: Attract and retain the highest quality employees

We will utilize the following strategies:

Strategy 3.1.1: Utilize a recruitment team reflecting the qualities and characteristics we desire of department employees.

Strategy 3.1.2: Work with Human Resources to maintain market competitiveness with regard to compensation and benefits.

Strategy 3.1.3: Evaluate the feasibility of migrating to the Fire and Police Pension Association (FPPA) for recruitment and retention.

Strategy 3.1.4: Maintain or increase staffing levels to meet levels of service.

Strategy 3.1.5: Increase candidate pool by providing Colorado Peace Officer Standards and Training (POST) certification opportunities through partnership with the Highlands Ranch Law Enforcement Training Academy.

Strategy 3.1.6: Maintain a healthy organizational culture and positive workplace environment and implement comprehensive wellness programming.

Success will be measured by:

Annual employee feedback: Solicit annual employee feedback.

Staffing levels: Maintain staffing levels at no less than 100 percent of authorized strength.

Wellness programming: Maintain employee programs that focus on emotional, physical, mental, and financial wellness.





Priority 3: Employees (continued)

Goal 2: Train and develop employees

We will utilize the following strategies:

Strategy 3.2.1: Optimize hosting opportunities to bring outside training instructors to Cherry Hills Village, and open registration to surrounding agencies.

Strategy 3.2.2: Continue to provide professional development training for all employees.

Strategy 3.2.3: Provide relevant training for supervisors.

Success will be measured by:

Training standards: Exceed officer-training standards as established by Colorado POST and Colorado Revised Statutes (CRS).

Supervisory training: Provide annual training for supervisory personnel.



Priority 3: Employees (continued)

Goal 3: Recognize employee accomplishments

We will utilize the following strategies:

Strategy 3.3.1: Conduct an annual awards ceremony when appropriate.

Strategy 3.3.2: Maintain a formal awards board process.

Strategy 3.3.3: Encourage staff to participate in Citywide recognition system.

Strategy 3.3.4: Promote regular employee recognition.

Success will be measured by:

Awards Board: The Awards Board convenes, reviews, and formally recognizes career milestones and accomplishments in a timely manner.

Accomplishments: Publicly share employee accomplishments and successes.





Priority 4: Community Policing & Partnerships

The Department's Community Policing philosophy is firmly rooted in connecting with our community. The primary organizational goal is working cooperatively with residents, community groups, and public and private organizations. This helps identify and resolve issues that potentially affect the quality of life for the City as a whole.

Community-based police departments recognize law enforcement cannot effectively deal with such issues alone and must partner with stakeholders who share a mutual responsibility for resolving problems. Community policing stresses prevention and facilitates early identification of issues, embraces accurate and transparent communication practices, and engages in timely intervention to deal with concerns before they become unwieldy problems. Our officers embrace this philosophy and strive daily to not only meet but exceed community expectations.

Goal 1: Community engagement through outreach and education

We will utilize the following strategies:

Strategy 4.1.1: Engage the community by offering educational courses (e.g. Citizens' Academy, Coffee with a Cop, and National Night Out).

Strategy 4.1.2: Provide crime prevention programs to residents and businesses (CPTED).

Strategy 4.1.3: Maintain an active Bike Patrol program.

Strategy 4.1.4: Continue to collaborate with other City departments to ensure the highest quality of service delivery.

Strategy 4.1.5: Actively participate in the planning and implementation of special events.

Success will be measured by:

Host community programs: Citizens' Academy, Coffee with a Cop, National Night Out, and Your Town Academy.

Crime prevention programs: Maintain crime prevention programs (e.g. Crime Prevention Through Environmental Design, National Night Out, neighborhood watch programs).



Priority 4: Community Policing & Partnerships (continued)

Goal 2: Optimize communication and marketing programs

We will utilize the following strategies:

Strategy 4.2.1: Create communication marketing campaigns and programs surrounding Police, community programs and events.

Strategy 4.2.2: Amplify online communication through multiple media platforms.

Strategy 4.2.3: Partnering with community groups.

Strategy 4.2.4: Maintain open and transparent media relations.

Success will be measured by:

Public Information Officer (PIO): Maintain a 24-hour Public Information Officer.

Social media: Monitor and manage online presence through social media platforms.

Marketing strategies: Maintain marketing strategies for community programs/events and the department.



Priority 5: Technology, Equipment & Practices

The Department manages change as it relates to planning, research, development and use of new or improved technology, equipment and techniques. Our goal is to implement technology to reduce crime, improve employee safety, promote department transparency, increase efficiency and anticipate crime trends.

Goal 1: Maintain and utilize the most effective technology, equipment and best practices

We will utilize the following strategies:

Strategy 5.1.1: Review emerging technology to improve departmental efficiency, effectiveness, and employee safety.

Strategy 5.1.2: Maintain a functional online investigation software, and crime-mapping software.

Strategy 5.1.3: Maintain and develop policies consistent with best practices.

Strategy 5.1.4: Maintain the departments State Accreditation and seek National Accreditation through CALEA.

Success will be measured by:

Asset Inventory: Maintain an asset management system that provides for maintenance, replacement, and upgrade of technology and equipment.

Crime Prevention Technology: Maintain the vision to leverage effective technology solutions in an effort to reduce crime and increase efficiencies.

Arapahoe County E911 Board: Continue partnership with the E911 Board.

E-Police Reporting: Maintain and promote the E-Police Reporting online system.

Policy manual management: Maintain a department policy manual that meets or exceeds the Colorado Association of Chiefs of Police (CACP) standards.

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Village Center
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ITEM: 4a

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF CITY COUNCIL

FROM: JAY GOLDIE, DEPUTY CITY MANAGER/PUBLIC WORKS DIRECTOR

SUBJECT: HAMPDEN AVENUE MOBILITY AND SAFETY STUDY UPDATE FROM FHU.

DATE: MARCH 7, 2023

ISSUE

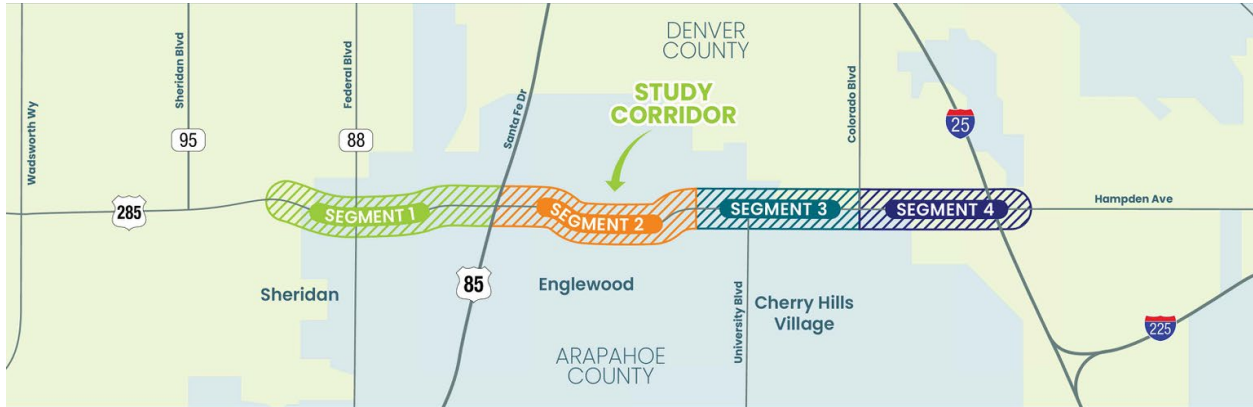
Felsburg Holt and Ullevig (FHU) will provide a background and informational session on the Hampden Mobility and Safety Study (the Study).

BACKGROUND

FHU is the consultant that has conducted the Study. The Study is being performed through a TIP Grant with Englewood being the Sponsor Organization. Cherry Hills Village, Sheridan, Arapahoe County, Denver, RTD, and CDOT are partners in the Study. Hampden Avenue (U.S. 285) is a critical element of the Colorado and the Denver metro area transportation network. The corridor has a long history of moving people and goods through and between the cities of Sheridan, Englewood, Cherry Hills Village, and Denver, and provides essential commercial and regional access to the C470 and I-25 corridors.

The Draft Report is available at; <https://www.engaged.englewoodco.gov/hampden-ave-mobility-safety-study>

The Study encompasses Hampden Avenue from Lowell Boulevard/Knox to the west and I-25 to the east.



The primary goal of the Hampden Ave Mobility & Safety Study is to identify a corridor vision that can be translated into both short-term and long-term improvements that address safety concerns and include proposed actions for reducing congestion, improving operational performance, and addressing future transportation needs and multimodal options within the defined Hampden Avenue corridor. The project also looks to preserve community character and seek ways to enhance community amenities and/or placemaking.

DISCUSSION

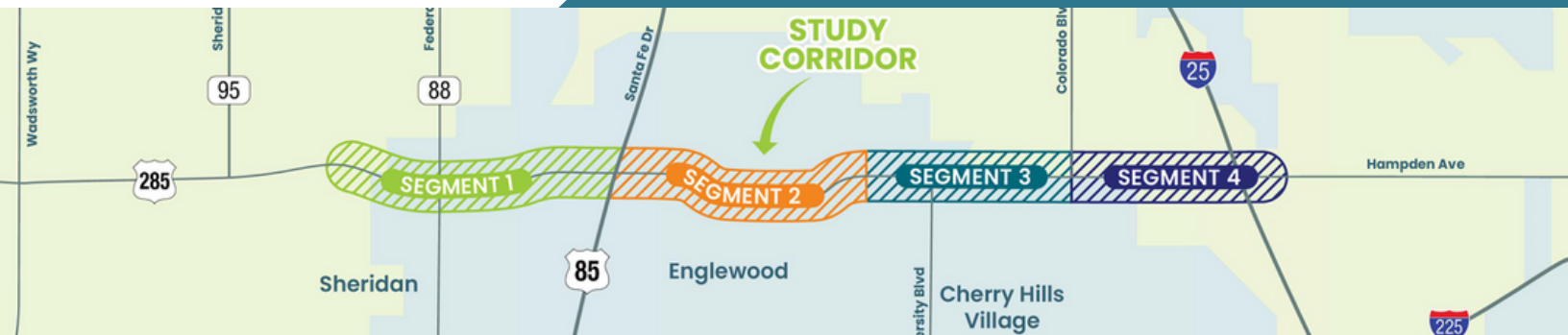
FHU will talk about where we are within the process currently and specific recommendations that have been drafted for the segment that includes Cherry Hills Village. FHU will be available to answer questions that City Council has.

ATTACHMENTS

Exhibit A: Study Fact Sheet

Exhibit B: Public Engagement

STUDY FACT SHEET



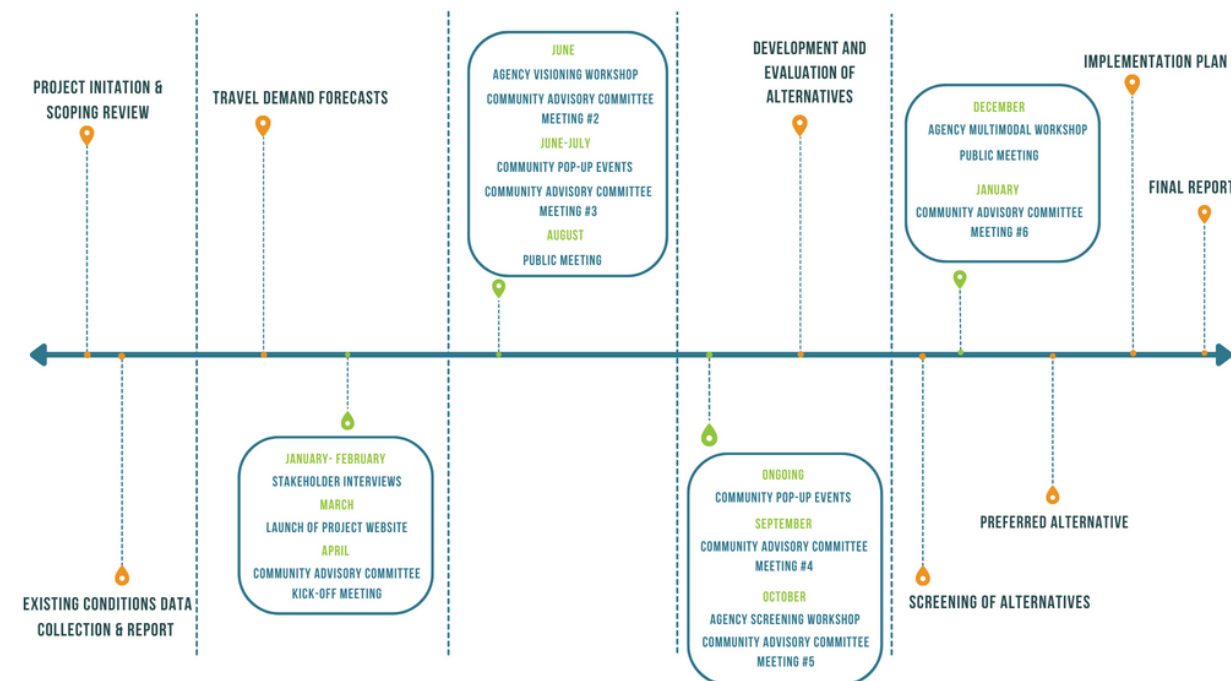
OVERVIEW

Hampden Avenue (U.S. 285) is a critical element of the Colorado transportation network and includes many local roadways, bike routes, transit features, and is adjacent to many well-established and developing neighborhoods and communities. The corridor is regionally important because it affects a significant population of drivers, bus riders, bicyclists, and pedestrians accessing jobs, schools, shopping, or recreation. The City of Englewood and other partners recognize the need to identify a shared corridor vision that considers the needs and priorities of local communities and commuters to improve public safety, reduce congestion, and address future transportation needs through multimodal options and placemaking leading to the commission of this Study.

STUDY GOALS

- ✓ Develop corridor improvements that will move people through and within the corridor
- ✓ Improve safety for all road users
- ✓ Increase accommodation of other modes of travel
- ✓ Develop a long-term Vision for the corridor
- ✓ Develop 'early action items' that will address immediate congestion and safety issues
- ✓ Develop solutions that are in harmony with the community and the environment

STUDY TIMELINE



To learn more about the study, review project materials, and receive project updates, please contact the project manager or visit the project site.
engaged.englewoodco.gov/hampden-ave-mobility-safety-study

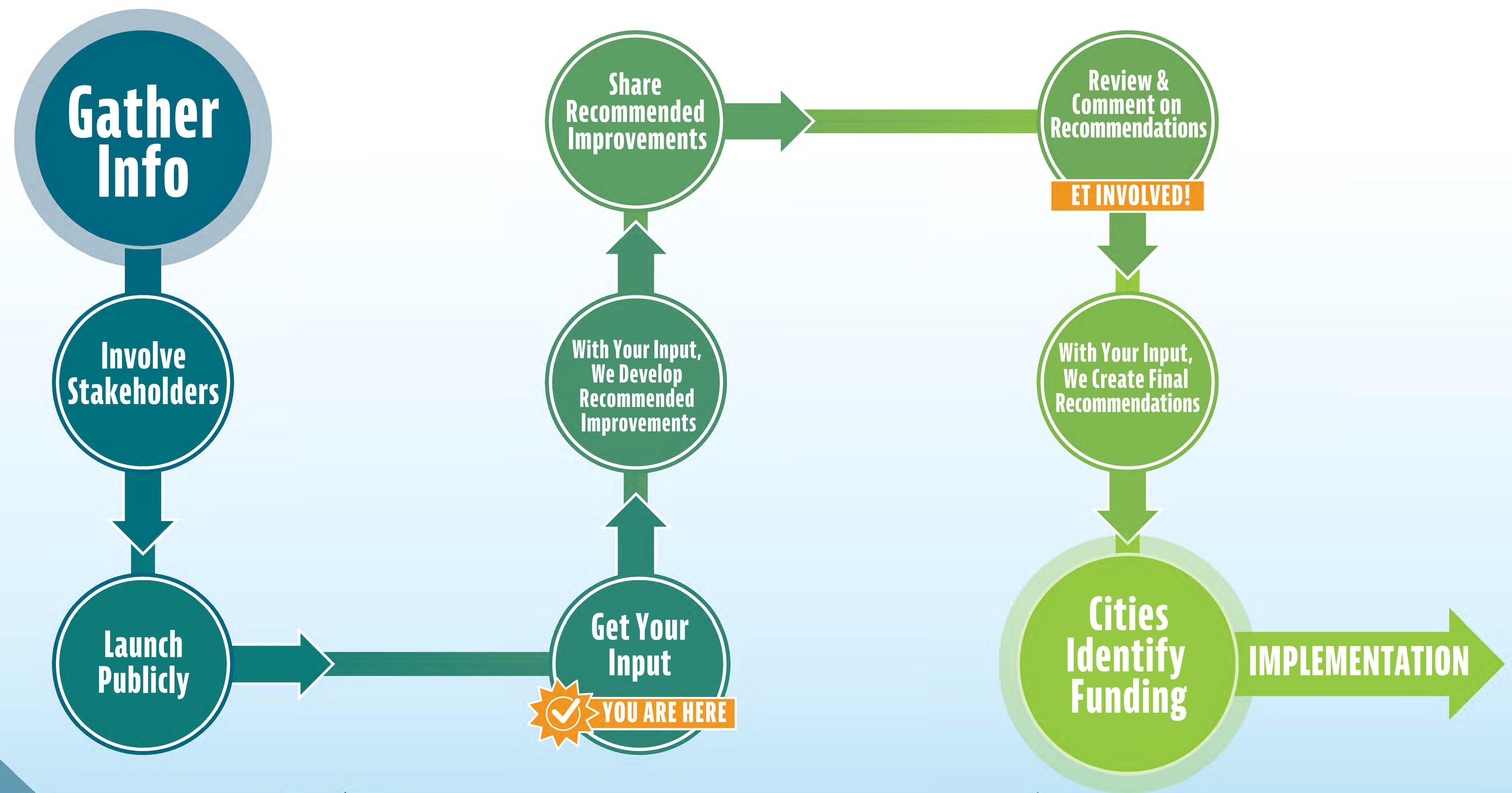




Public Engagement

Project Timeline and Next Steps

EXHIBIT B



BY THE NUMBERS

- 170** Digital Mapping Survey Responses
- 3** CAC Meetings
- 1** Agency Visioning Workshops
- 4** Community Events Joined



PEOPLE WE'VE ENGAGED

- 23** Stakeholders Interviewed
- 25** CAC Members
- 740** Website Visitors
- 40+** Face-to-face (at community events)



ENGAGEMENT TOOLS & CHANNELS

- ✓ CAC Promotional Toolkits
- 450** Bilingual flyers distributed at 4 community events and to 8 local businesses
- ✓ E-blasts ✓ Social Media ✓ Media Advisory ✓ Surveys

In-person events

- Bike to Work Day (June 22, 2022)
- Neighborhood Nights (June 23, 2022)
- Englewood Market (July 16, 2022)
- Sunset Concert Series (July 21, 2022)

Minutes of the
City Council of the City of Cherry Hills Village, Colorado
and of the Cherry Hills Village Charlou Park 3rd Filing
General Improvement District Board of Directors
and of the Cherry Hills Village Southmoor Circle and Hudson Parkway
General Improvement District Board of Directors
Held on Tuesday, February 7, 2023 at 6:30 p.m.
City Hall

The City Council held a study session at 5:30 p.m.

CALL TO ORDER

Mayor Katy Brown called the meeting to order at 6:31 p.m.

ROLL CALL

Mayor Katy Brown, Mayor Pro Tem Randy Weil, Councilors Earl Hoellen, Al Blum, Susan Maguire, Dan Sheldon, and Robert Eber were present on roll call. Also present were City Manager Chris Cramer, Assistant City Attorney Evin King, Finance Director Doug Farmen, Community Development Director Paul Workman, Parks Project and Operations Manager Emily Black, Police Sergeant Brennan Leininger, and City Clerk Laura Gillespie.

Absent: none

PLEDGE OF ALLEGIANCE

The Council conducted the pledge of allegiance.

AUDIENCE PARTICIPATION PERIOD

None

REPORTS FROM CITY BOARDS, COMMISSIONS AND COMMITTEES

None

CONSENT AGENDA

Councilor Hoellen removed Item 6d from the consent agenda.

Councilor Blum removed Item 6b and Item 6c from the consent agenda.

Mayor Pro Tem Weil moved, seconded by Councilor Sheldon, to approve the following items on the Consent Agenda:

- a. Approval of Minutes – January 17, 2023

The motion passed unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

Item 6b. Resolution 7, Series 2023; Appointing New Members to the Planning and Zoning Commission and Item 6c. Resolution 8, Series 2023; Appointing New Members to the Parks, Trails and Recreation Commission

Councilor Blum thanked all the applicants; there were eight applicants for five positions; they were a qualified group and it was a tough selection; the selection was unanimous; he asked those who were not selected to keep their interest in serving on boards and commissions as future openings occurred.

Councilor Blum moved, seconded by Mayor Pro Tem Weil, to approve Items 6b and 6c.

The motion passed unanimously.

Item 6d. Resolution 9, Series 2023; Accepting a Donation from the Police Foundation and Delegating Authority to the City Manager to Accept Future Donations from the Police Foundation

Councilor Hoellen indicated the Charter section about donations was separate from the Charter section about delegating duties to the City Manager and questioned if the Council had the authority to delegate donation acceptance to the City Manager. He also questioned if it was advisable to delegate authority as it would remove the consideration of donations from Council and remove the public recognition of donations by Council.

Councilor Maguire agreed she had concerns about the advisability of the City Manager accepting certain types of donations; if delegation was appropriate, she advised parameters be established.

Councilor Blum expressed concern with the legality of delegating and with any donations that came with conditions.

Councilor Eber noted a dozen donations a year did not seem like too much Council time; he agreed about establishing parameters for donations that could be delegated.

Mayor Pro Tem Weil agreed it was infrequent; agreed public recognition was important; he was not sure what the delegation was trying to accomplish.

Councilor Sheldon agreed with the points made.

Mayor Brown noted if the number of donations increased significantly the issue could be revisited.

Councilor Hoellen stated the issues raised had no reflection on the esteem in which Council held the City Manager.

Councilor Hoellen moved, seconded by Councilor Blum, to: (1) amend Resolution 9, Series 2023 to accept a donation of exercise equipment from the Cherry Hills Village Police Foundation and to remove the delegation of authority for the City Manager to accept Police Foundation donations, (2) adopt the amended Resolution 9, and (3) authorize the city attorney, prior to the Mayor signing the Resolution, to revise the Resolution to be consistent with the amendments adopted by City Council.

The motion passed unanimously.

UNFINISHED BUSINESS

None

NEW BUSINESS

Modification of Premises Liquor License Application from Cherry Hills Country Club

City Clerk Gillespie presented the modification of premises liquor license application from Cherry Hills Country Club for Council's consideration; the Club had been renovating its clubhouse over the past several years; they had modified their liquor license in 2021 through an administrative review per the City Code to remove the old clubhouse; the current modification was to add back in the new clubhouse; City Code and State Statute requirements were reviewed; staff found the application met all the requirements and recommended approval.

Councilor Maguire disclosed her husband was a member of the Club but she believed she was able to make an unbiased decision on the matter.

Councilor Eber and Councilor Hoellen asked about the change to the licensed premises.

City Clerk Gillespie replied the entire property has been and was still licensed; the change was where alcohol was served and stored.

Aaron Piatowski, representing Cherry Hills Country Club, confirmed the outside areas had previously and would continue to serve alcohol; the only change was the clubhouse.

Councilor Eber asked if the liquor license could be issued before the final inspections were complete.

City Manager Cramer replied the City would ensure all regulations were met through the certificate of occupancy process.

Assistant City Attorney King explained although both were needed by the Club, the liquor license and certificate of occupancy were separate processes not contingent on each other, and Council had the jurisdiction to approve the liquor license now.

Mayor Brown equated it to having a drivers license but not having a car.

Councilor Sheldon indicated he did not want Council to be the ones holding up the Club from operating and their next meeting was not for another month.

Councilor Blum noted the recommended motion included a condition.

Mayor Pro Tem Weil moved, seconded by Councilor Sheldon to approve the application for a modification of premises for the Club Liquor License held by Cherry Hills Country Club at 4125 South University Boulevard in the City of Cherry Hills Village based upon the findings outlined in the staff report dated February 7, 2023 and subject to final approval of all building permits by the Community Development Department.

The motion passed unanimously.

**RECESS OF THE CITY COUNCIL TO CONVENE AS THE CHERRY HILLS VILLAGE
CHARLOU PARK 3RD FILING GENERAL IMPROVEMENT DISTRICT BOARD**

Mayor Brown recessed the City Council Meeting and convened the meeting of the Cherry Hills Village Charlou Park 3rd Filing General Improvement District Board.

**MEETING OF THE CHERRY HILLS VILLAGE CHARLOU PARK 3RD FILING
GENERAL IMPROVEMENT DISTRICT BOARD**

Chairperson Katy Brown called the meeting to order at 7:02 p.m.

ROLL CALL OF MEMBERS

The City Council for the City of Cherry Hills Village serving ex-officio as the Board of Directors of the Cherry Hills Village Charlou Park 3rd Filing General Improvement

District: Mayor Katy Brown, Mayor Pro Tem Randy Weil, Councilors Earl Hoellen, Al Blum, Susan Maguire, Dan Sheldon, and Robert Eber were present on roll call.

Absent: none

Also present were the administrative staff of the City serving as the administrative staff of the GID: City Manager Chris Cramer, Assistant City Attorney Evin King, Finance Director Doug Farmen, Community Development Director Paul Workman, Parks Project and Operations Manager Emily Black, Police Sergeant Brennan Leininger, and City Clerk Laura Gillespie.

CONSENT AGENDA

Board Member Weil moved, seconded by Board Member Eber, to approve the following items on the Consent Agenda:

- a. Approval of Minutes – January 17, 2023

The motion passed unanimously.

ITEMS REMOVED FROM THE CONSENT AGENDA

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

The Charlou Park 3rd Filing General Improvement District Board meeting adjourned.

MEETING OF THE CHERRY HILLS VILLAGE SOUTHMOOR CIRCLE AND HUDSON PARKWAY GENERAL IMPROVEMENT DISTRICT BOARD

Chairperson Katy Brown called the meeting to order at 7:03 p.m.

ROLL CALL OF MEMBERS

The City Council for the City of Cherry Hills Village serving ex-officio as the Board of Directors of the Cherry Hills Village Charlou Park 3rd Filing General Improvement

District: Mayor Katy Brown, Mayor Pro Tem Randy Weil, Councilors Earl Hoellen, Al Blum, Susan Maguire, Dan Sheldon, and Robert Eber were present on roll call.

Absent: none

Also present were the administrative staff of the City serving as the administrative staff of the GID: City Manager Chris Cramer, Assistant City Attorney Evin King, Finance Director Doug Farnen, Community Development Director Paul Workman, Parks Project and Operations Manager Emily Black, Police Sergeant Brennan Leininger, and City Clerk Laura Gillespie.

CONSENT AGENDA

Board Member Sheldon suggested the GID minutes should reflect “Chair” and “Board Member” instead of “Mayor” and “Councilor”.

Board Member Weil moved, seconded by Board Member Sheldon to approve the following items on the Consent Agenda:

- a. Approval of Minutes – January 17, 2023

The motion passed unanimously.

ITEMS REMOVED FROM THE CONSENT AGENDA

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

The Southmoor Circle and Hudson Parkway General Improvement District Board meeting adjourned.

RECONVENE MEETING OF THE CHERRY HILLS VILLAGE CITY COUNCIL

The meeting of the Cherry Hills Village City Council reconvened at 7:05 p.m.

REPORTS

Mayor's Report

Mayor Brown asked Council's opinion on having the City join the South Metro Denver Chamber of Commerce; the Chamber actively participated in proposed legislation; many businesses were in favor of the proposed state zoning laws to increase workforce housing; it was important that the Chamber and businesses understand the impact the proposed legislation would have on local cities; the cost to join was \$1,200 at the level that would give the City access to the Chamber's policy groups.

Councilor Blum had no objection.

Mayor Pro Tem Weil suggested they join now and could reevaluate next year.

Councilor Hoellen asked about any unintended negative consequences of joining the Chamber.

Mayor Brown replied relevant areas within the Chamber for the City included the business leaders for responsible government, the economic development group, the economic forecast breakfast, and the legislative action committee.

Councilor Sheldon indicated if Council believed the City could glean anything of value between now and the end of the legislative session by joining the Chamber then they should do so.

Councilor Sheldon moved, seconded by Councilor Blum, to instruct staff to join the South Metro Denver Chamber of Commerce at the MVP level at \$1,200 per year.

The motion passed unanimously.

Mayor Brown addressed the question of how much the City needed to do on its own to oppose the proposed state zoning legislation in terms of lobbying or conversations with legislators; Councilor Blum had taken the lead and they had a phone conversation last week with a potential partner; Greenwood Village was looking at engaging someone and that was an opportunity for partnership; she asked for Council direction on engaging someone on their own versus partnering with another municipality or multiple municipalities.

Councilor Sheldon indicated Council and staff needed to be proactive; what was good for some CML member municipalities might not be good for the City.

Councilor Blum noted the firm he and Mayor Brown had spoken to represented Colorado Springs that offered to partner with the City; he agreed Council could not wait.

Councilor Sheldon suggested partnering with Greenwood Village, Bow Mar, Littleton, or Superior, rather than Colorado Springs.

City Manager Cramer asked Council to direct staff to bring back options.

Councilor Sheldon suggested having a special meeting for staff to give Council recommendations to act on, preferably directly before or after the retreat.

Councilor Hoellen expressed confidence in CML understanding the importance of the issue; he was in favor of having someone advise the City from a lobbyist perspective; he agreed with Councilor Sheldon's suggestion.

Mayor Pro Tem Weil agreed with the sense of urgency partly to be prepared when there was draft legislation and also because lobbyists could be unavailable; he preferred partnering with similar communities to be more economical and to have a bigger impact.

Councilor Eber suggested it would be more practical to wait until language was introduced.

Councilor Maguire stated once the draft language was introduced things would happen quickly and the City needed to have a plan and strategy ready to go before that happened.

Councilor Blum agreed with Councilor Maguire.

Mayor Brown noted it was suggested that once the bill was put together it was almost too late; the City needed to be involved while the bill was being put together; many lobbyists were already spoken for; she did not want them to get lost in the noise but also did not think they could be out front of the issue.

Councilor Sheldon asked if any cities would be in favor of the proposed state zoning laws, particularly Denver.

City Manager Cramer reported Arapahoe County city managers had formed a committee and were meeting weekly; Aurora and Englewood indicated although they were not opposed to changing zoning laws they would likely oppose the legislation on principle alone because it preempted local control.

Councilor Hoellen suggested Council and staff be in regular weekly contact with their representatives and CML.

City Manager Cramer cautioned Council from taking specific steps with state legislators without guidance from a lobbyist.

Mayor Brown summarized Council had a heavy sentiment for staff to explore options and to call a special meeting when enough information was available for Council to take action.

Council agreed a special meeting at 8am on February 21st, prior to the retreat, was acceptable if staff had anything to report.

Mayor Brown reported West Middle School was doing a production of Newsies at the end of March and needed newspapers.

Members of City Council

Councilor Sheldon brought up for consideration if Council appointed interviewers for board and commission vacancies seek input from the board or commission before making their recommendation to Council.

Councilor Blum noted the existing board or commission may not know any of the applicants.

Councilor Hoellen indicated staff should ask the chair of the board or commission what they needed, rather than feedback on specific applicants; getting feedback on applicants could create other issues.

Mayor Pro Tem Weil suggested the chairs put together a job description.

Councilor Eber stated he was not sure they would get better information by involving more people in the process.

Councilor Hoellen noted the interview process was the time to set expectations for new members.

Councilor Blum indicated applicants' prejudices and priorities came out during the interviews and he had confidence in the Council members to bring out those issues in the interviews.

Mayor Brown suggested having the boards and commissions come up with a list of questions for Council members to ask during the interviews.

Councilor Magure asked if dissenting voices were allowed.

Councilor Hoellen replied dissenting voices were allowed but it was important for members to support the Charter, Code, and Master Plan.

Councilor Blum agreed and noted he and Councilor Eber had started with the Master Plan; he agreed with Mayor Brown's suggestion of questions from the boards and commissions.

Mayor Brown directed staff to reach out to boards and commissions for questions.

Councilor Blum reported he would be a part of the Police Commander interview process.

Councilor Maguire reported she was working with City Clerk Gillespie on the Crier and they had reached out to the schools in the Village to include events in the Crier; she suggested including the West Middle School performance.

Mayor Pro Tem Weil reported DRCOG had a new website showing all the regional planning efforts.

Councilor Hoellen had no report.

Councilor Eber noted the packet included three copies of the minutes, one for the City and one for each GID, and asked if they could be consolidated; he thanked all the applicants, including Jenn Diffendal, for continuing to be involved; they were lucky to have a large number of applicants; they were difficult decisions; he hoped the applicants not selected would stay involved; he indicated he had issues ranging from City operations to Code questions, cell coverage, traffic calming, speeding, safety; he asked if a portion of the retreat could be used for temperature taking on policy and implementation issues; he suggested Council members have monthly or quarterly Council office hours at City Hall.

City Manager & Staff

Director Workman reported the annual contractor meeting would be held on Thursday.

Director Farmen reported the audit would begin soon.

City Manager Cramer reported he would attend the CML legislative workshop on Thursday; the city managers of the County were meeting weekly; staff was collecting covenants and regulations from HOAs in the City.

City Attorney

Assistant City Attorney King had no report.

EXECUTIVE SESSION AND ADJOURNMENT

Mayor Pro Tem Weil moved, seconded by Councilor Sheldon, to go into Executive session pursuant to CRS Section 24-6-402 (b) and (f) for the purposes of receiving legal advice from the City Attorney on personnel matters regarding the employment status of the City Manager; and further to adjourn the City Council meeting at the conclusion of the executive session.

The following votes were recorded:

Eber	yes
Hoellen	yes
Weil	yes
Sheldon	yes
Blum	yes
Maguire	yes

Vote on the Executive Session: 6 ayes. 0 nays. The motion carried.

City Council entered into executive session at 8:10 p.m.

The executive session ended and the meeting adjourned at 9:30 p.m.

(SEAL)

Kathleen Brown, Mayor and GID Chairperson

Laura Gillespie, City Clerk and GID Secretary

CITY OF CHERRY HILLS VILLAGE
COLORADO

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ITEM: 7b

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF CITY COUNCIL

FROM: JASON LYONS, POLICE CHIEF

SUBJECT: RESOLUTION 10, SERIES 2023; ACCEPTING A DONATION FROM THE
CHERRY HILLS VILLAGE POLICE FOUNDATION ON BEHALF OF THE
CHERRY HILLS VILLAGE POLICE DEPARTMENT

DATE: MARCH 7, 2023

ISSUE

Shall City Council approve Resolution 10, Series 2023; accepting a donation from the Cherry Hills Village Police Foundation on behalf of the Cherry Hills Village Police Department (Exhibit A)?

DISCUSSION

The Cherry Hills Village Police Department received an unanticipated and generous donation from the Cherry Hills Village Police Foundation in the amount of \$17,000 for the Police Department's Wellness Program. This donation is from the same family as and in conjunction with the donation of exercise equipment approved by Council through Resolution 9, Series 2023.

The Cherry Hills Village Home Rule Charter, Section 13.7, titled *Bequests, Gifts and Donations*, authorizes the City Council to receive bequests, gifts and donations of all kinds of property for public, charitable or other purposes and to do all things and acts necessary to carry out the purposes of such bequests, gifts and donations. The Police Department desires to utilize the proceeds of the donation to fund officer wellness and morale, two of the Police Foundation's priorities.

It is important to recognize the Department has not received any favors or offered any favors in exchange for this gift.

BUDGET IMPACT

There is no impact to the budget.

CHERRY HILLS VILLAGE
COLORADO

STAFF RECOMMENDATION

Staff recommends approval of Resolution 10, Series 2023.

RECOMMENDED MOTION (if removed from the consent agenda)

“I move to approve Resolution 10, Series 2023; accepting a donation from the Cherry Hills Village Police Foundation on behalf of the Cherry Hills Village Police Department.”

ATTACHMENTS

Exhibit A: Resolution 10, Series 2023

**RESOLUTION NO. 10
SERIES 2023**

**INTRODUCED BY:
SECONDED BY:**

**A
RESOLUTION
OF THE CITY COUNCIL
OF THE CITY OF CHERRY HILLS VILLAGE
ACCEPTING A DONATION FROM THE CHERRY HILLS VILLAGE POLICE FOUNDATION
ON BEHALF OF THE CHERRY HILLS VILLAGE POLICE DEPARTMENT**

WHEREAS, Section 13.7, titled *Bequests, Gifts and Donations*, of the Cherry Hills Village Home Rule Charter, authorizes the City Council to receive bequests, gifts and donations of all kinds of property for public, charitable or other purposes and to do all things and acts necessary to carry out the purposes of such bequests, gifts and donations; and

WHEREAS, the Cherry Hills Village Police Department received an unanticipated and generous donation from the Cherry Hills Village Police Foundation to be used by the Police Department in the amount of \$17,000.00; and

WHEREAS, the Police Department desires to utilize the proceeds of the donation for officer wellness and morale; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cherry Hills Village, Colorado that:

Section 1. The City Council hereby accepts a cash donation in the amount of \$17,000.00 from the Cherry Hills Village Police Foundation to be used by the Cherry Hills Village Police Department to be expended as determined necessary or desirable by the Police Chief.

Section 2. The City Council directs City staff, including the Police Chief, Finance Director, and City Manager, to take all steps necessary to effectuate the donation and to carry out the purpose of such donation.

Section 3. This Resolution shall be effective immediately upon adoption.

Introduced, passed and adopted at the
regular meeting of City Council this 7th day
of March, 2023, by a vote of __ yes __ no.

(SEAL)

Kathleen Brown, Mayor

ATTEST:

APPROVED AS TO FORM:

Laura Gillespie, City Clerk

Kathie B. Guckenberger, City Attorney

**CHERRY HILLS VILLAGE
COLORADO**

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ITEM: 10a

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF CITY COUNCIL

FROM: KATHRYN DUCHARME, HUMAN RESOURCES MANAGER

SUBJECT: INTERIM CITY MANAGER SEARCH COMMITTEE RECOMMENDATION

DATE: MARCH 7, 2023

ISSUE

The Search Committee was created and tasked to conduct a hiring process to find a temporary, full-time interim City Manager candidate(s) and make a recommendation of the finalist(s) to City Council.

DISCUSSION

The Search Committee began their hiring process on February 17th, 2023, with a meeting to establish the job search goals to include, a job description, job posting and time frame for employing an Interim City Manager. These documents met all the Colorado Equal Work for Equal Pay Act requirements. This process was reviewed through the appropriate lens to meet the Colorado Open Meeting Act regulations, as interpreted, and directed by City Attorney Guckenberger.

The job was posted on the City's website as well as on the Colorado Municipal League's job board on their website for approximately a week. The City received eight (8) total candidates. Three (3) of those candidates met the established minimum qualifications and a fourth (4) candidate could have been considered based on their prior experience. One (1) candidate exceeded the qualifications with their knowledge, skills, abilities, and former experience, therefore the Search Committee decided to interview the exceedingly qualified candidate for the position.

SEARCH COMMITTEE RECOMMENDATION

The Search Committee recommends the finalist candidate James (Jim) Thorsen for City Council's vote.

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ITEM: 11c(i)

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF CITY COUNCIL

FROM: PAUL WORKMAN, COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: COMMUNITY DEVELOPMENT DEPARTMENT MONTH END REPORT FOR JANUARY 2023

DATE: MARCH 7, 2023

BUILDING PERMITS SUMMARY:

	<i>January 2023</i>	<i>YTD 2023</i>	<i>YTD 2022</i>	<i>YTD % Change</i>
Total Permits	49	49	64	-23%
Total Revenue	\$39,995	\$39,995	\$82,553	-52%
New Home Permits	0	0	1	-100%
New Home Revenue	\$0	\$0	\$46,482	N/A%
Remodel/Addition Permits	6	6	12	-50%
Remodel/Addition Revenue	\$21,908	\$21,908	\$15,963	37%

PLANNING AND ZONING COMMISSION (COMMISSION):

- There was no Planning and Zoning Commission meeting in January due to a lack of cases.

BOARD OF ADJUSTMENT AND APPEALS:

- There was no Board of Adjustment and Appeals meeting in January due to a lack of cases.

ATTACHMENTS:

Exhibit A: Planning Project Activity List
Exhibit B: Year-to-Date Permit Activity Graphs
Exhibit C: Permit Summary Table

Planning Project Activity List

Community Development Department

Report Date: February 2, 2023

City Council and Planning and Zoning Commission Members are advised to avoid discussing quasi-judicial land use matters with any person outside of the public hearing process. The restriction on discussion of quasi-judicial matters is generally considered to take effect when a formal application has been filed with the City. The following list includes only those matters for which the City has received a formal application. City Council and Planning and Zoning Commission Members are nevertheless advised to use caution in discussing any land use matter that may become quasi-judicial, even before the filing of a formal application.

Quasi-Judicial Cases					
<i>Applicant</i>	<i>Address</i>	<i>Description</i>	<i>PTRC Review</i>	<i>P&Z Review</i>	<i>Council Review</i>
Joe Jundt	3727 S. Ogden St.	Floodplain Variance for an existing R-3 lot owned by Cherry Hills Country Club to modify floodplain boundaries to allow for the construction of a single-family residence.	N/A	TBD	TBD
Crown Castle	2301 East Quincy Avenue	A request to relocate the cell tower from John Meade Park to the city owned parcel at the northwest quadrant of the intersection of University Blvd and Quincy Ave.	N/A	TBD	TBD
Rene and Dean Sheikh	4301 S. High St	Floodplain Variance to allow for home construction.	N/A	TBD	TBD
Cherry Hills Country Club	1, 3, and 5 Fairway Ct	Rezone three lots from R-3 to O-1.	N/A	TBD	TBD
Cherry Hills Country Club	4125 S. University Blvd	Major Special Event Permit for the 2023 US Amateur Open.	N/A	12/13/22	TBD
Dwyer Gunn	1975 E. Chenango Ave	Floodplain variance to install a fence	N/A	TBD	TBD

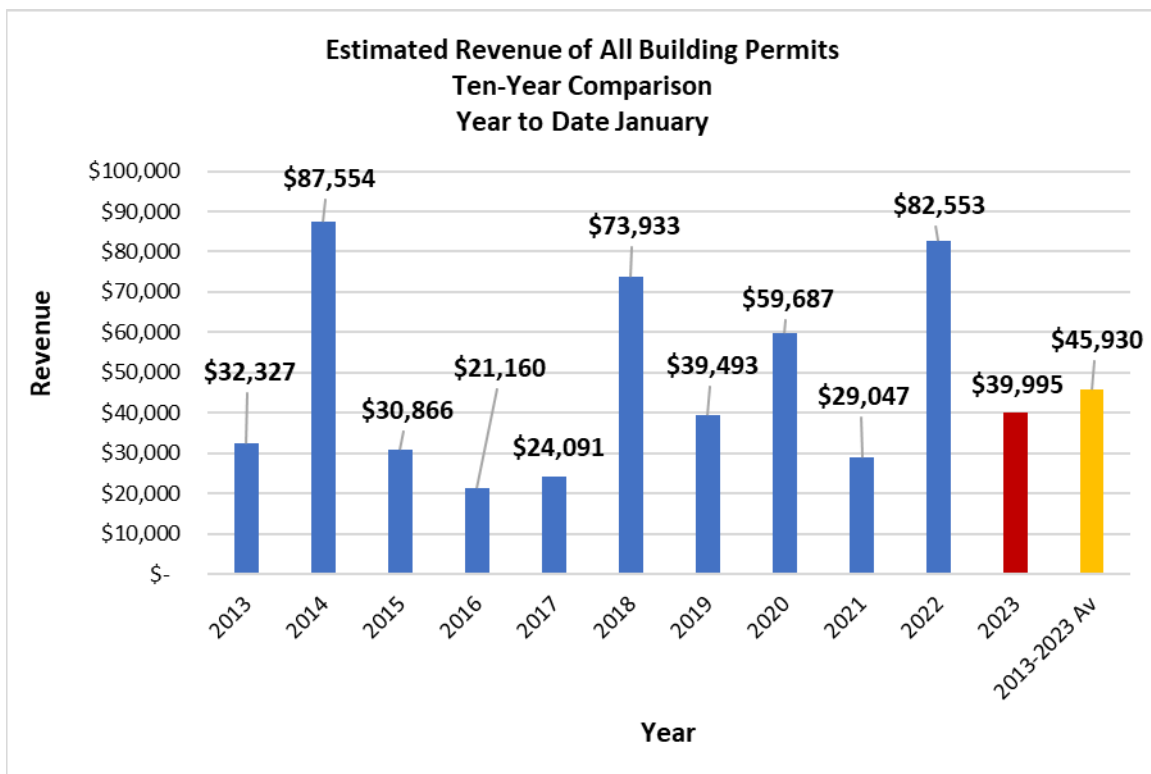
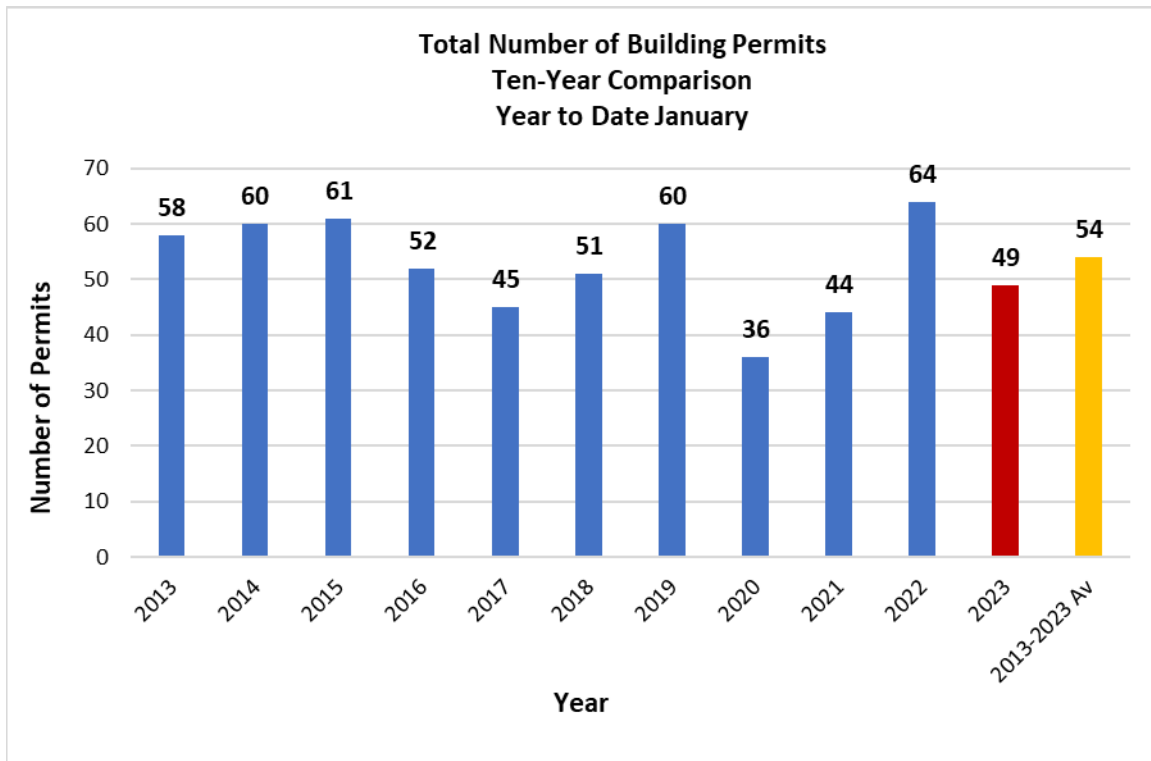
Planning Project Activity List

Community Development Department

Non Quasi-Judicial Cases and Ordinance Amendments					
<i>Applicant</i>	<i>Address</i>	<i>Description</i>	<i>PTRC Review</i>	<i>P&Z Review</i>	<i>Council Review</i>
Cherry Hills Park HOA	Cherry Hills Park Subdivision	Proposed modifications to their overall drainage plans to accommodate more storm runoff	N/A	N/A	N/A
DBD Trust	1800 E. Tufts Ave	A Floodplain Development Permit for bank stabilization	N/A	N/A	N/A
Katy Deline	1 Huntwick Ln and 4632 S. Vine	Consolidate two properties in to one.	N/A	N/A	N/A
Eduardo Seda	3795 S. Colorado Blvd.	Consolidate five properties in to one.	N/A	N/A	N/A
	<i>Address</i>	<i>Description</i>	<i>BOAA Review</i>		
N/A	N/A	N/A	N/A		

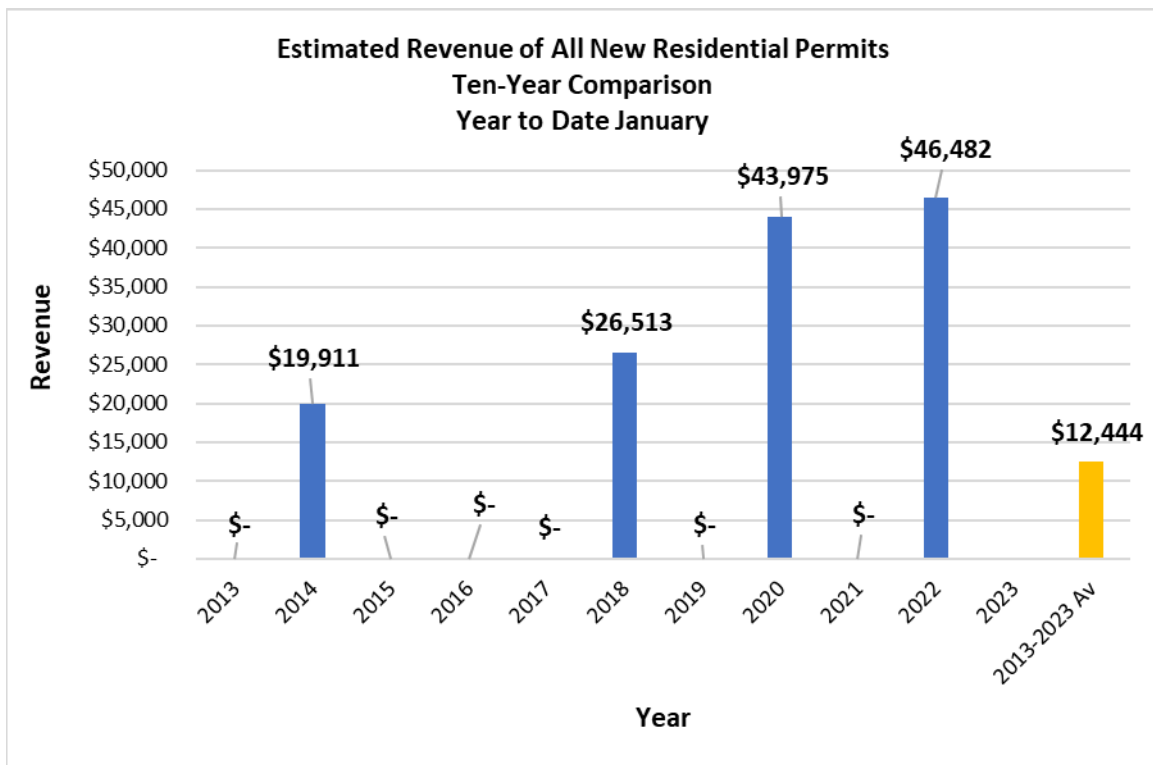
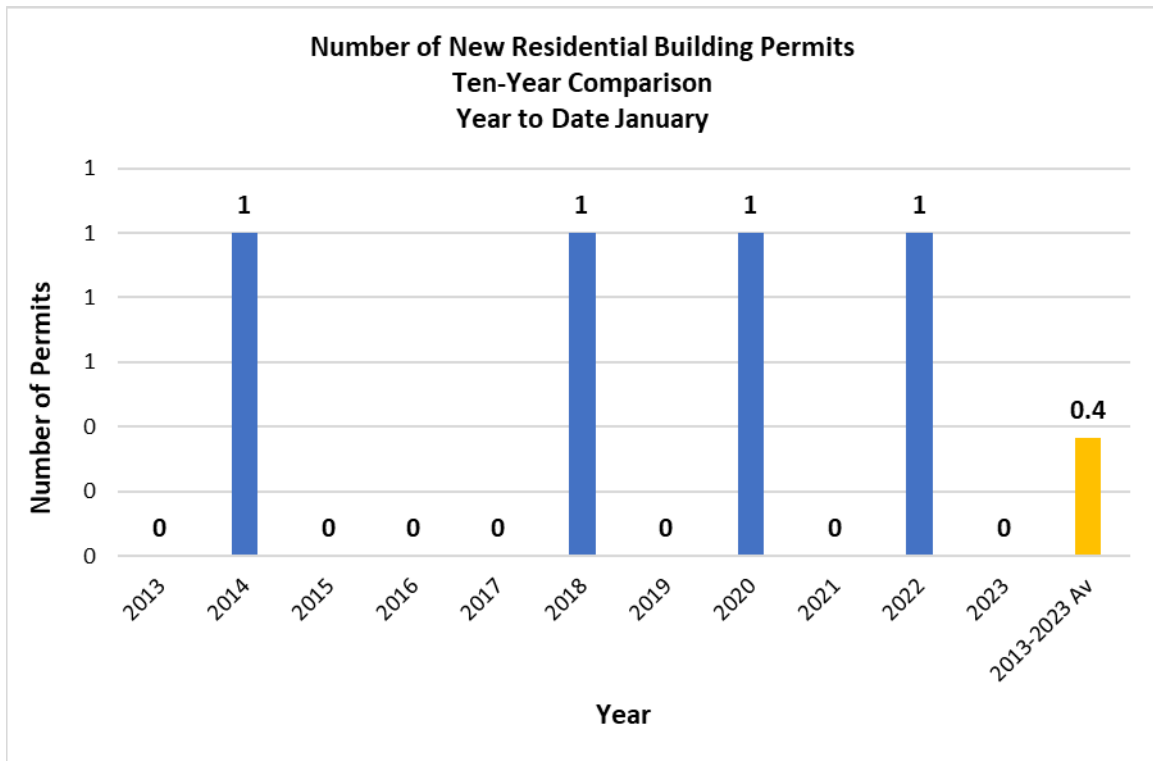
TOTAL PERMITS

Year to Date through January
10 Year COMPARISON



NEW RESIDENCES

Year to Date through December
10 YEAR COMPARISON



ADDITIONS & REMODELS

Year to Date through December
10 YEAR COMPARISON

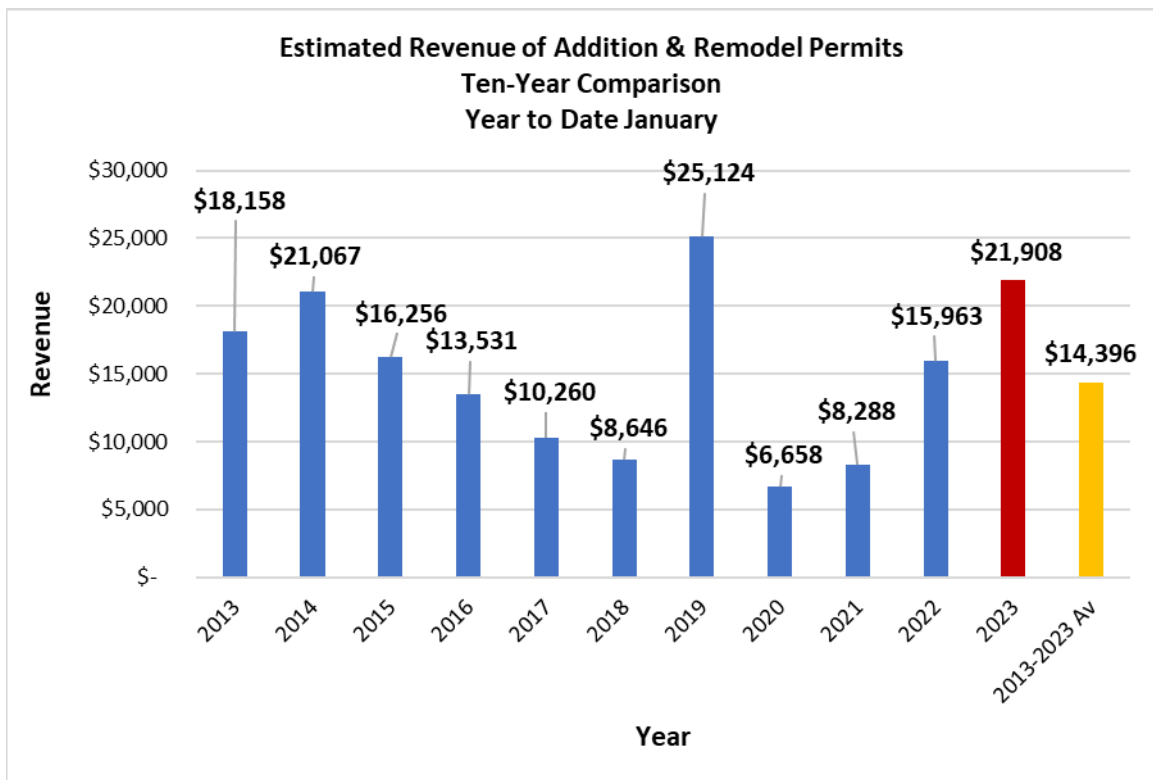
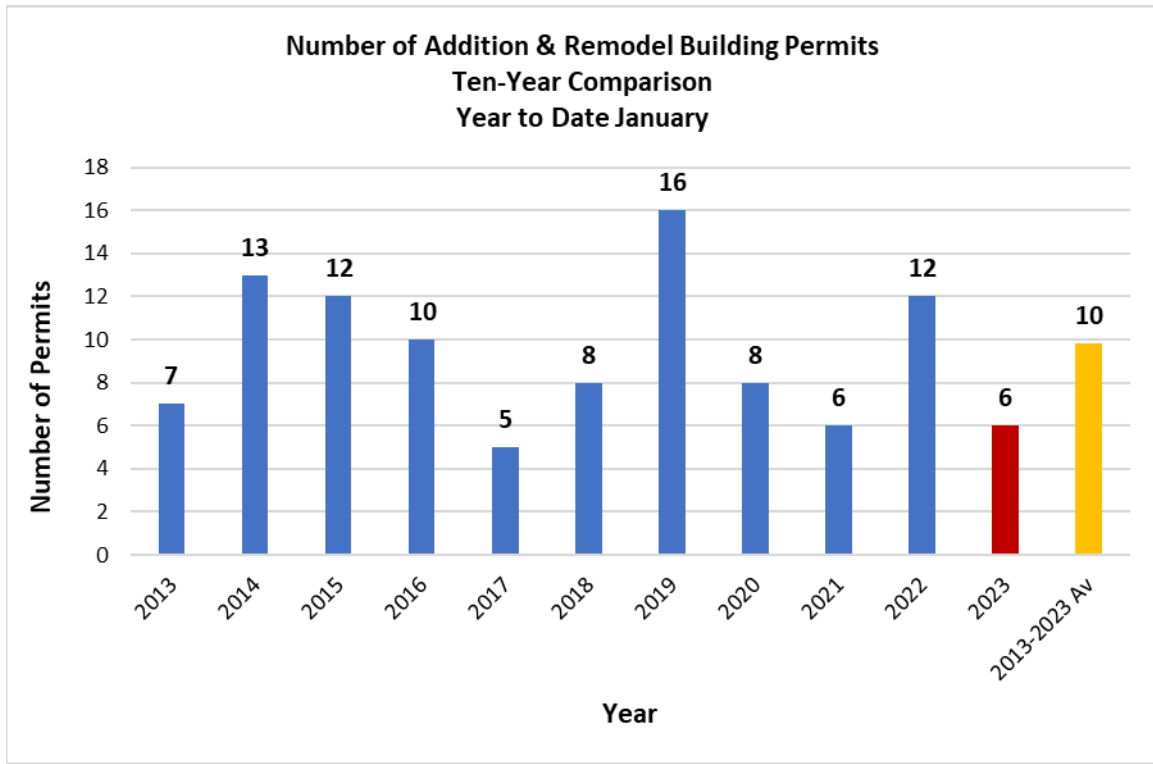


EXHIBIT C

January 1 - 31, 2023

	2023 YTD	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
1. Residences													
Number Issued	0	0											
Project Valuation	\$0.00	\$0.00											
Building Permit Fee	\$0.00	\$0.00											
Reinspection/ Investigation Fee	\$0.00	\$0.00											
Plan Review Fee	\$0.00	\$0.00											
Service Expansion Fee	\$0.00	\$0.00											
Arapahoe County Use Tax	\$0.00	\$0.00											
2. Addition & Remodels													
Number Issued	6	6											
Project Valuation	\$1,699,050.00	\$1,699,050.00											
Building Permit Fee	\$16,990.50	\$16,990.50											
Reinspection/ Investigation Fee	\$0.00	\$0.00											
Plan Review Fee	\$2,465.00	\$2,465.00											
Service Expansion Fee	\$2,452.50	\$2,452.50											
Arapahoe County Use Tax	\$2,123.81	\$2,123.81											
3. Accessory & Recreational Structures													
Number Issued	3	3											
Project Valuation	\$321,119.00	\$321,119.00											
Building Permit Fee	\$3,211.19	\$3,211.19											
Reinspection/ Investigation Fee	\$0.00	\$0.00											
Plan Review Fee	\$680.00	\$680.00											
Service Expansion Fee	\$1,354.40	\$1,354.40											
Arapahoe County Use Tax	\$401.40	\$401.40											
4. Other Buildings, Structures, Misc.													
Number Issued	22	22											
Project Valuation	\$456,278.80	\$456,278.80											
Building Permit Fee	\$4,580.86	\$4,580.86											
Reinspection/ Investigation Fee	\$0.00	\$0.00											
Plan Review Fee	\$2,810.00	\$2,810.00											
Service Expansion Fee	\$0.00	\$0.00											
Arapahoe County Use Tax	\$542.37	\$542.37											
5. Electrical													
Number Issued	18	18											
Project Valuation	\$906,462.69	\$906,462.69											
Building Permit Fee	\$5,450.88	\$5,450.88											
Reinspection/ Investigation Fee	\$0.00	\$0.00											
Plan Review Fee	\$0.00	\$0.00											
Service Expansion Fee	\$0.00	\$0.00											
Arapahoe County Use Tax	\$0.00	\$0.00											
Totals													
Number Issued	49	49	0	0	0	0	0	0	0	0	0	0	0
Project Valuation	\$3,382,910.49	\$3,382,910.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Building Permit Fee	\$30,233.43	\$30,233.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Reinspection/ Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Plan Review Fee	\$5,955.00	\$5,955.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Service Expansion Fee	\$3,806.90	\$3,806.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Fees Collected by City	\$39,995.33	\$39,995.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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ITEM: 11c(i)

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF CITY COUNCIL

FROM: JASON LYONS, CHIEF OF POLICE

SUBJECT: POLICE DEPARTMENT MONTH END REPORT FOR JANUARY 2023

DATE: MARCH 7, 2023

The following is an update for the Police Department:

The Police Department will be conducting the Commander's promotional process on Wednesday, Feb 22, 2023.

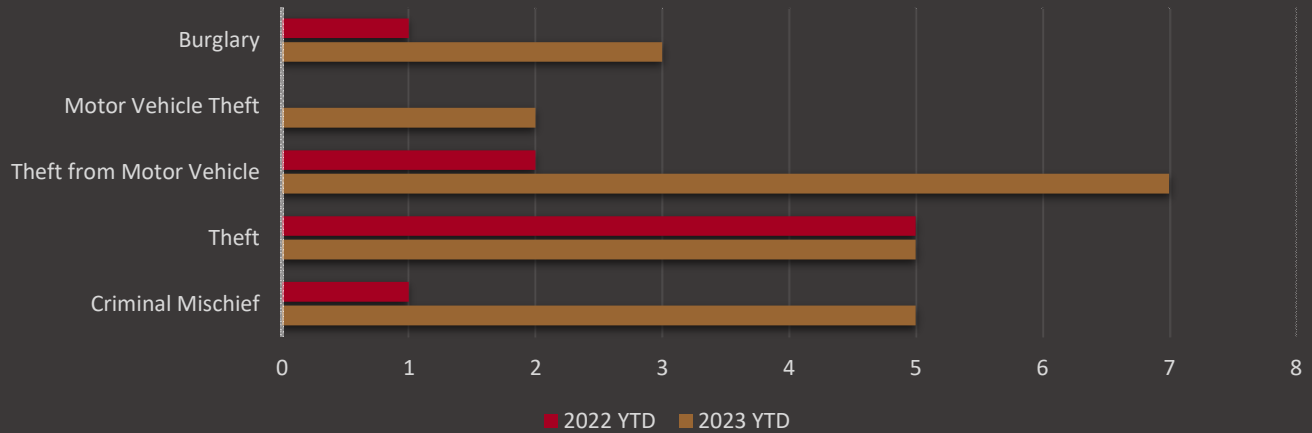
Attached you will find the new monthly statistical report. Please note there is a significant increase in the activity (YTD) rate of change, but this is largely related to minimal statistics as there is only one month of data analyzed. Historical data has been determined to have not been accurately reported.

Cherry Hills Village Police Department

Monthly Statistics

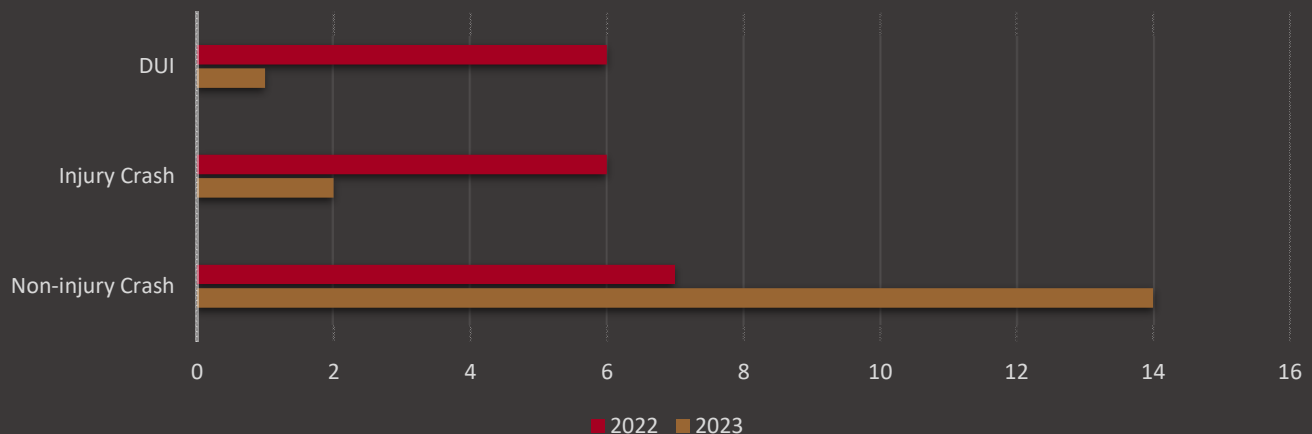
January

Crime YTD 2022-2023



Crime	January	2023 YTD	2022 YTD	% change
Criminal Mischief	5	5	1	400.00%
Theft	5	5	5	0.00%
Theft from Motor Vehicle	7	7	2	250.00%
Motor Vehicle Theft	2	2	0	200.00%
Burglary	3	3	1	200.00%

Traffic YTD 2022-2023



Traffic	January	2023 YTD	2022 YTD	% change
DUI	1	1	6	-83.33%
Injury Crash	2	2	6	-66.67%
Non-injury Crash	14	14	7	100.00%

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ITEM: 11c(i)

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF CITY COUNCIL

FROM: LINDSEY WHITE, MUNICIPAL COURT CLERK

SUBJECT: MUNICIPAL COURT MONTH END REPORT FOR JANUARY 2023

DATE: MARCH 7, 2023

ISSUE

Municipal Court Statistics

Monthly Totals	2022	2023	Difference
Citations filed	143	68	-52%
Court appearances/guilty to original	79	80	1%
Plea by mail letters sent	62	9	-85%
Revenue	\$14,970	\$11,035	-\$3,935

BUDGET IMPACT STATEMENT

Through January 2023 the Municipal Court has collected 4.9% of the total budgeted revenue amount.

ATTACHMENTS

Exhibit A: Municipal Court Monthly Activity and Graphs

CHERRY HILLS VILLAGE MUNICIPAL COURT
MONTHLY ACTIVITY
January-23

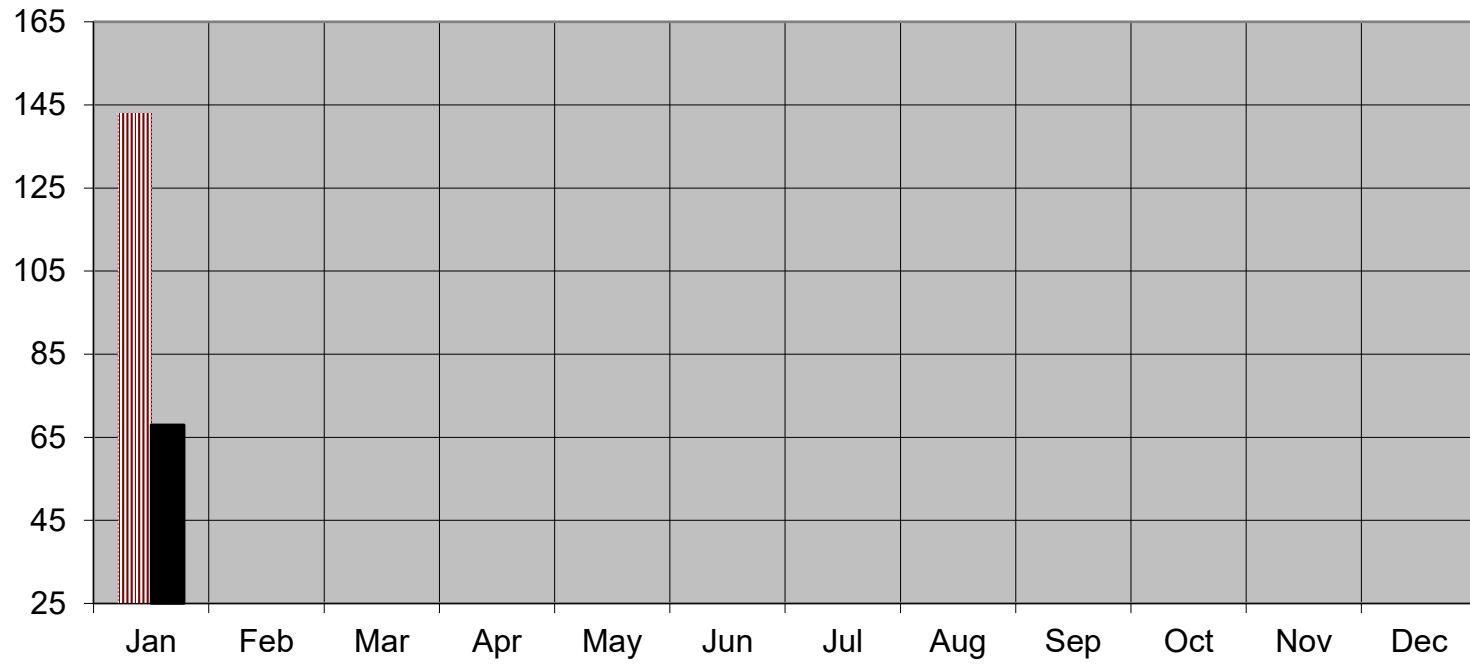
EXHIBIT A

	MONTH	YTD	PRIOR YTD
<u>COMPLAINTS FILED</u>			
TRAFFIC	63	63	128
PARKING	4	4	12
DOG	0	0	1
OTHER	1	1	2
TOTAL	68	68	143
<u>CLOSED BY CLERK</u>			
CLOSED BY CLERK	4	4	18
TOTAL	4	4	18
<u>PLEA BY MAIL</u>			
GLTY PLEA BY MAIL	9	9	62
TOTAL	9	9	62
<u>COURT ACTIVITY</u>			
GLTY TO ORIG	2	2	8
GUILTY TO AMENDED	40	40	53
DEFERRED JUDGMENTS	31	31	10
NOT GUILTY (set to trial)	0	0	0
NOT GUILTY (set to jury)	0	0	0
DISMISSED (proof of ins provided)	5	5	8
DISMISSED	2	2	0
SHOW CAUSE HEARINGS	0	0	0
<u>TRIAL TO COURT</u>			
CONVICTIONS	0	0	0
AQUITTALS	0	0	0
DISMISSED	0	0	0
<u>TRIAL TO JURY</u>			
CONVICTIONS	0	0	0
ACQUITTALS	0	0	0
DISMISSED	0	0	0
MISTRIALS	0	0	0
NUMBER OF PEOPLE IN COURT	80	80	79
<u>TOTAL MONEY COLLECTED</u>	\$11,035.00	\$11,035.00	\$14,970

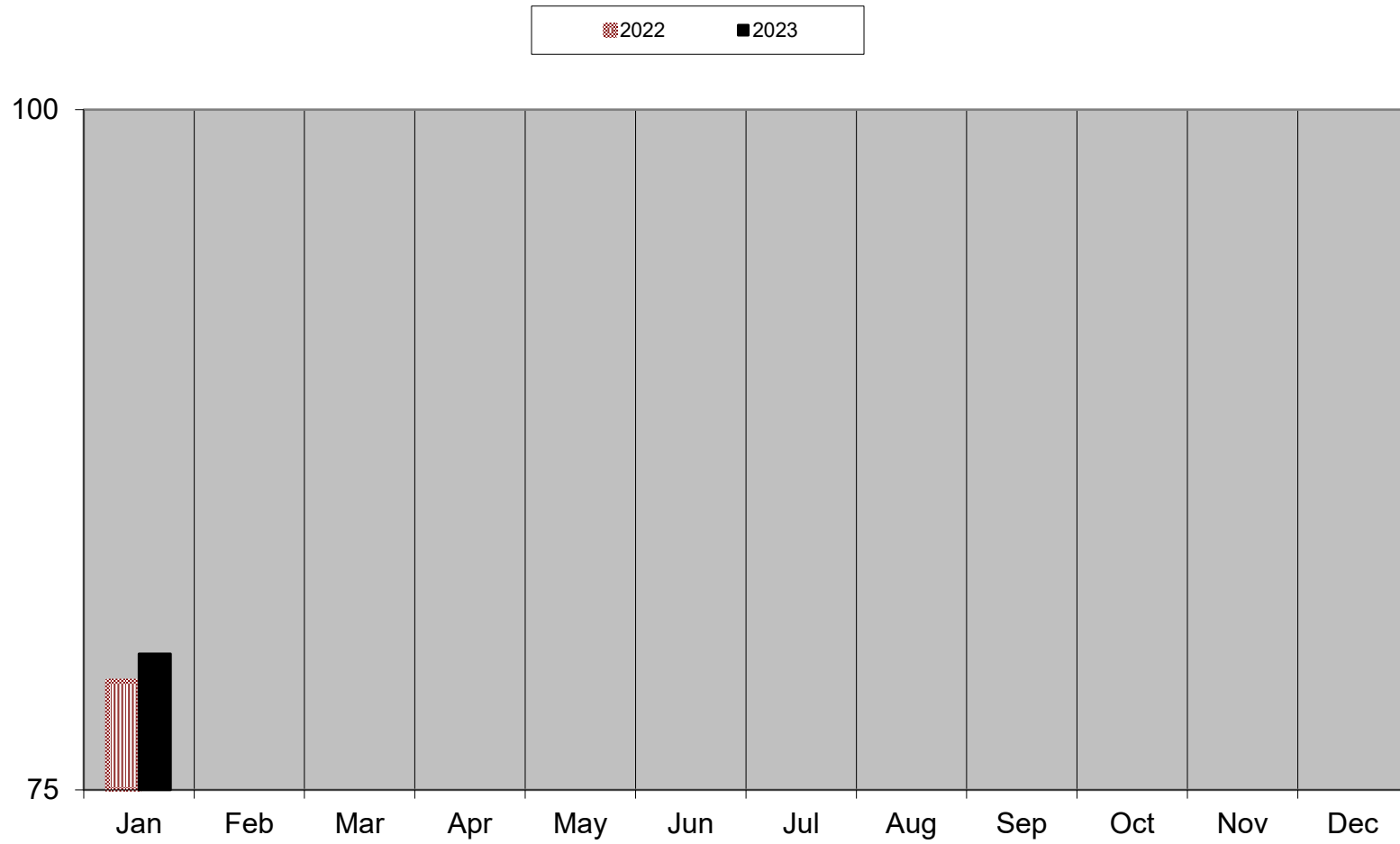
	Citations Filed	Plea	Court	Fines Collected
Jan-22	143	62	79	\$14,970
Jan-23	68	9	80	\$11,035
Difference	-52%	-85%	1%	-\$3,935
Feb-22				
Feb-23				
Difference	#DIV/0!	#DIV/0!	#DIV/0!	\$0
Mar-22				
Mar-23				
Difference	#DIV/0!	#DIV/0!	#DIV/0!	\$0
Apr-22				
Apr-23				
Difference	#DIV/0!	#DIV/0!	#DIV/0!	\$0
May-22				
May-23				
Difference	#DIV/0!	#DIV/0!	#DIV/0!	\$0
Jun-22				
Jun-23				
Difference	#DIV/0!	#DIV/0!	#DIV/0!	\$0
Jul-22				
Jul-23				
Difference	#DIV/0!	#DIV/0!	#DIV/0!	\$0
Aug-22				
Aug-23				
Difference	#DIV/0!	#DIV/0!	#DIV/0!	\$0
Sep-22				
Sep-23				
Difference	#DIV/0!	#DIV/0!	#DIV/0!	\$0
Oct-22				
Oct-23				
Difference	#DIV/0!	#DIV/0!	#DIV/0!	\$0
Nov-22				
Nov-23				
Difference	#DIV/0!	#DIV/0!	#DIV/0!	\$0
Dec-22				
Dec-23				
Difference	#DIV/0!	#DIV/0!	#DIV/0!	\$0
22 YTD Total	143	62	79	\$14,970
23 YTD Total	68	9	80	\$11,035
Difference	-52%	-85%	1%	-\$3,935

Citations Filed

2022 2023

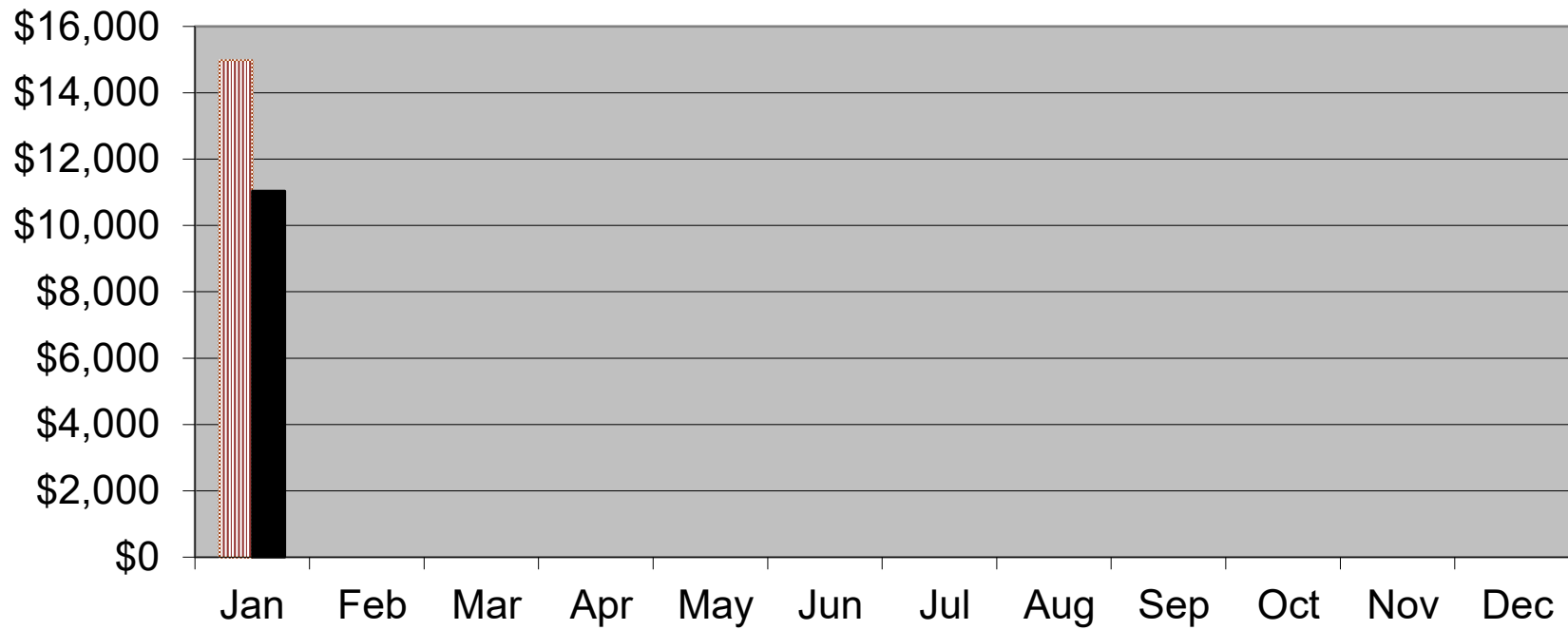


Court Appearances



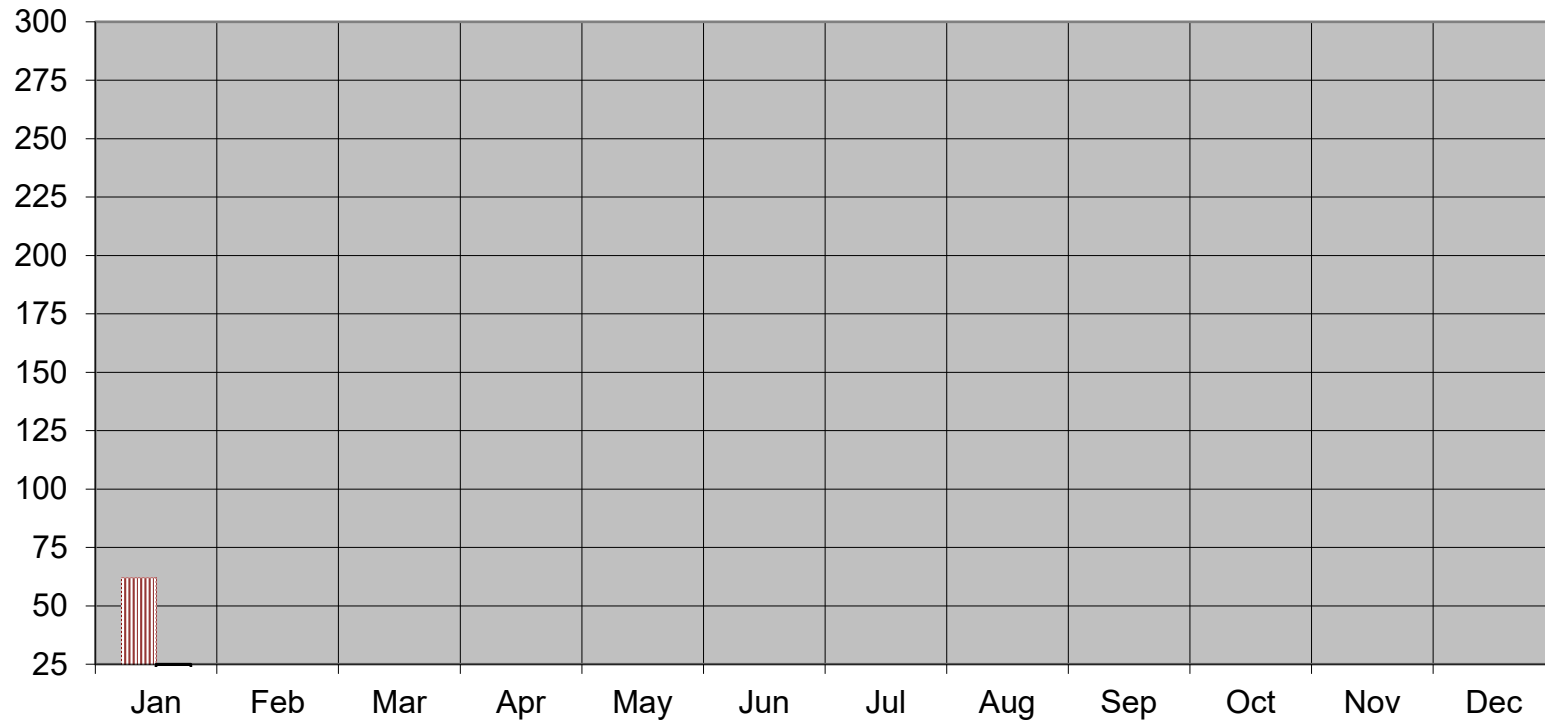
Fines Collected

2022 2023



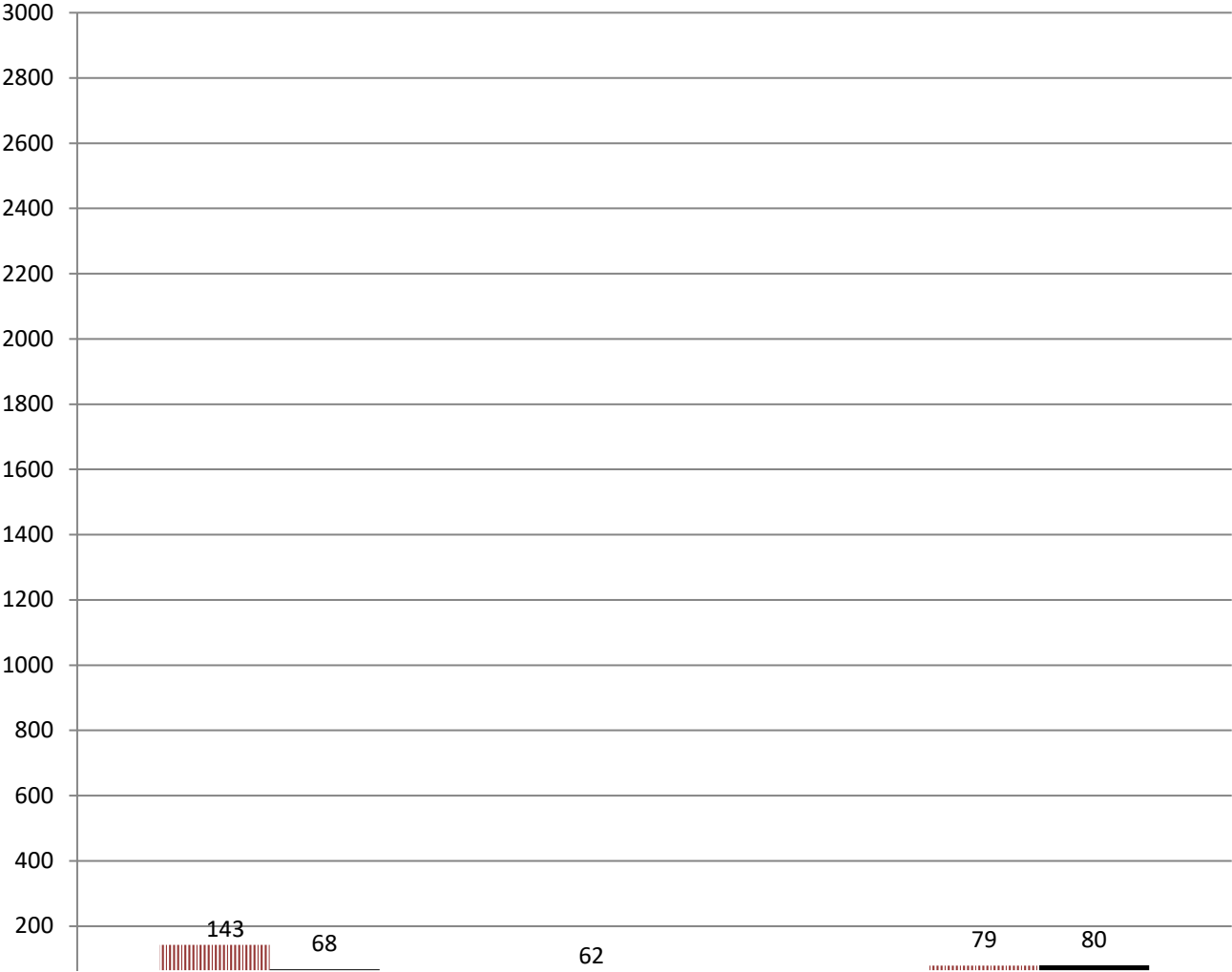
Plea By Mail Offered

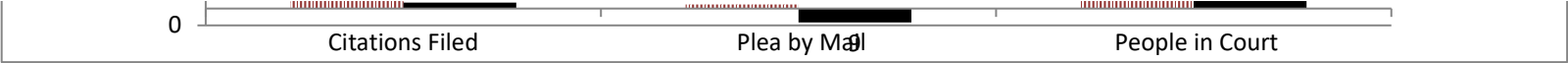
2022 2023



Year to Date Totals

2022 2023





CITY OF CHERRY HILLS VILLAGE
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ITEM: 11c(i)

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF CITY COUNCIL

FROM: JAY GOLDIE, DEPUTY CITY MANAGER/DIRECTOR OF PUBLIC WORKS

SUBJECT: PUBLIC WORKS DEPARTMENT MONTH END REPORT JANUARY 2023

DATE: MARCH 7, 2023

The Streets crew worked on the following projects in January:

- **Sign Maintenance**
 - o 13 signs replaced or installed
 - o 6 posts replaced or installed
- **Snow and Ice Removal**
 - o 4 storm events
 - o 1619 miles of main arterial roadways plowed
 - o 1263 miles of residential streets plowed
 - o A total of 315 employee hours was used on snow and ice control
 - o 120 tons of Ice Slicer used
 - o 40 tons of Ice Kicker used
- **Materials Ordered**
 - o 25 tons of Ice Kicker ordered
 - o 150 tons of Ice Slicer ordered
 - o 1500 gallons of fuel ordered

The Parks crew worked on the following projects in January:

During the month of January, Parks staff continued to spend multiple hours performing a variety of maintenance tasks such as: snow removal, trail sweeping, entry feature clean up, trail repair, City wide trash pick-up, stump grinding, shop work, fence repair, and maintaining of City parks, trails and open space. Additionally, Parks staff spent a good amount of time performing tree maintenance including clearance pruning and branch removal, tree removal, pruning in parks, entry features, trails, rights-of-way and watering of trees in all City open space parks (John Meade, Woodie Hollow, Dahlia Hollow, Buell Lake, Alan Hutto, Quincy Farm and the Annex).

Eight right-of-way (ROW) permits were issued in January, and five ROW permits were completed. The increase in work being done in the City's ROW has a significant impact on the City's infrastructure. Weekly and sometimes daily inspections by the Public Works Project and ROW Manager are necessary to protect the City's streets, curbs, gutters, and rights-of-way. The diligence of staff overseeing construction work has set a high standard for contractors working in the City for the benefit of all residents and visitors.

ATTACHMENTS

Exhibit A: January 2023 Public Works Logs and Right-of-Way Monthly Report

JANUARY 2023 STREETS RECORD LOG SHEET

		Week 1	Week 2	Week 3	Week 4	Week	TOTALS
ad - Administrative Office Work							0
as - Asphalt patching operations					4		4
bm - Building Maintenance							0
cn - Concrete repairs							0
cp - Overseeing contractor operations							0
cr - Sealing Operation							0
dr - Drainage Work							0
em - Equipment Maintenance		25	7				32
gm - General Maintenance							0
gr - Grounds Maintenance							0
gv - Gravel road maintenance							0
hl-d - Loads to dump							0
hl-po - Materials hauled to shop							0
hl-r - Loads to recycle plant							0
hl-s - Loads to shop							0
ir - Irrigation repairs							0
ln - Landscape Repairs							0
ms - Material Stockpiling							0
Misc							0
oc - On Call							0
pm - Preventative Maintenance							0
po - Purchasing materials							0
pt - Painting Street							0
sg - Sign Work			16				16
sh - Shouldering Work							0
shp - Shop Maintenance			14		15		29
sn - Snow removal operations		117	130	150	133		530
sp - Specal Event							0
sw - Sweeper operations & cleanup							0
tp - Thermo Plastic							0
tr - Training							0
tr-pl - Plow Training							0
tr-sw - Sweeper Training							0
tr-sa - Safety Training							0
tr-he - Heavy Equipment Training							0
wo - Work Order							0
tt - Tree Trimming							0
pto - Paid time off			33		52		85
Hol - Holiday				40			40
TOTALS		142	200	190	204	0	736

MATERIALS

as- Asphalt	tons						0
rb - Road base	tons						0
cm - Cold Mix	bags						0
cn - Concrete (Demo)	tons						0
cn - Concrete (Laid)	yards						0
cr - Crack Seal	bags						0
ts - Topsoil	yards						0
tb - Tree Branches	loads						0
ss - Salt/Sand	tons						0
ik - Ice Kicker	tons	5	11	4	5		25
is - Ice Slicer	tons	42	9.5	48	1		100.5
ms - Misc.	loads						0
sw - Sweepings	Tons						0
tp - Thermo Plastic	boxes						0
Rock/Ditch Dirt	tons						0
Water	gal						0
Mag Chloride	gal						0

End of Month Report – Streets

January 2023

- **Sign Maintenance**
 - o 13 signs replaced or installed
 - o 6 posts replaced or installed
- **Snow and Ice Removal**
 - o 4 storm events
 - o 1619 miles of main arterial roadways patrolled
 - o 1263 miles of side streets patrolled
 - o A total of 315 employee hours was used on snow and ice control
 - 120 tons of Ice Slicer used
 - 40 tons of Ice Kicker used
- **Materials Ordered**
 - o 25 tons of Ice Kicker ordered
 - o 150 tons of Ice Slicer ordered
 - o 1500 gallons of fuel ordered

JANUARY 2023 PARKS RECORD LOG SHEET

	Week 1	Week 2	Week 3	Week 4	Week 5	TOTALS
ad - Administrative Office Work	24	37	12	37		110
bm - Building Maintenance						0
cn - Concrete						0
cp - Overseeing contractor project						0
cr - Crackseal trails						0
fn - Fence repair/installation						0
ft - Fertilizing Trees						0
gm - Gen. Maint to trails, parks, ROW	8					8
gps - GPS and Mapping						0
hlc - Work done on High Line Canal						0
hl-d - Loads to dump						0
hl-po - Materials to shop						0
hl-r - Loads to recycle shop						0
hl-s - Loads to shop						0
ir - Irrigation repair/install/maint.						0
ln - Landscape Repairs						0
Misc - Miscellaneous	12	22	3	2		39
mw-p - Mowing Parks						0
mw-e - Mowing/maint. In entry features						0
mw-r - Mowing rights of ways						0
mw-t - Mowing Trails						0
pl - Planting						0
pm - Preventative maint/equip repair						0
po - Purchase materials		4				4
QF - Work done at Quincy Farm	8					8
se - Special Events	30					30
sg - Sign repair						0
shp - Shop Work	44	56	42	116		258
sn - Snow removal operations	35		142	69	4	250
spw - Spray Weeds						0
sw-t - Sweeping trails						0
tr - Training/Conference/safety			3		66	69
ts - Trash pickup both cans and loose	6	20	10	8		44
tt - Tree pruning/maintenance	30	73		12		115
wa - Watering						0
wd-m - Weed cutting mains						0
wd-p - Weed cutting parks						0
wd-r - Weed cutting rights of ways						0
wd-t - Weed cutting trails						0
pto - Paid Time Off	13	24	10	36		83
hol - Holiday Pay						0
to-c - Time off comp						0
to-w - Time off for workers comp						0
TOTAL HOURS	210	236	222	280	70	1018
MATERIALS						
is - Ice slicer				5		5
mu - Mulch						0
ts - Top soil						0
sr-r - Split rail - Rails						0
sr-p - Split rail - Posts						0
tb - Tree branches						0
Sod						0
ms - Misc materials						0
rb - Road Base						0
Bollards						0
Rock						0
Construction Materials						0
Clippings						0

Parks-January 2023 monthly report

During the month of January, Parks staff continued to spend multiple hours performing a variety of maintenance tasks such as: snow removal, trail sweeping, entry feature clean up, trail repair, City wide trash pick-up, stump grinding, shop work, fence repair, and maintaining of City Parks, Trails and Open Space. Additionally, Parks staff spent a good amount of time performing tree maintenance including clearance pruning and branch removal, tree removal, pruning in Parks, entry features, trails, right-of-ways and watering of trees in all City open space parks (John Meade, Woodie Hollow, Dahlia Hollow, Buell Lake, Alan Hutto, Quincy Farm and the Annex).

**2023 RIGHT-OF-WAY PERMITS
MONTHLY REPORT**

JANUARY 2023							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
6		1				1	8

FEBRUARY 2023							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

MARCH 2023							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

APRIL 2023							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

MAY 2023							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

JUNE 2023							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

JULY 2023							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

AUGUST 2023

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

SEPTEMBER 2023

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

OCTOBER 2023

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

NOVEMBER 2023

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

DECEMBER 2023

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

**2023 YEAR END
TOTALS**

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPANCY	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
6	0	1	0	0	0	1	8

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ITEM: 11c(ii)

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF CITY COUNCIL
FROM: DOUG FARMEN, DIRECTOR OF FINANCE & ADMINISTRATION
SUBJECT: UNAUDITED FINANCIAL STATEMENTS-DECEMBER 2022
DATE: MARCH 7, 2023

ISSUE

How do the December 2022 City of Cherry Hills Village financial statements compare to the 2022 annual budget?

DISCUSSION

Background

The City Council approved the 2022 General Fund budget of \$7,654,296 in total operating revenue and expenditures and a Capital Fund with approved expenditures totaling \$714,248.

Analysis

At the end of December, the General Fund forecasted revenues and expenditures for the year indicate revenues exceeding expenditures by \$3,558,129; excess revenues are transferred to the Capital Fund per Council policy. Forecasted expenditures through December for the Capital Fund are projected to be \$682,518.

The 2022 year-end revenue and expenditure results are close to final, yet there will be a few more adjustments prior to finalizing the annual audit. For the General Fund revenues in 2022, there was a positive budget variance of \$2.9 million or 38%. The General Fund expenditures were under budget by \$0.6 million or 8%. These results were part of the City Council's review of the Long-Range Financial Forecast on February 21st.

The 2022 revenues also exceeded 2021 results by \$0.8 million or 9% and expenditures were \$0.1 million or 2% higher than 2021. The \$3.5 million amount of revenues exceeding expenditures was \$0.7 million or 25% above 2021. Please keep in mind that these results are unaudited.

ATTACHMENTS

Exhibit A: Unaudited December 2022 Revenue and Expenditure Financial Statement
Exhibit B: General Fund Financial Snapshot

2020-2021 HISTORICAL AND 2022 GENERAL FUND STATEMENT OF REVENUES AND EXPENDITURES

2/22/23

	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE
REVENUE				
Current Property Taxes @ 7.30 Mills	\$ 2,636,159	\$ 2,625,783	\$ 2,849,607	\$ 2,805,771
Use/Tax Motor Vehicles	1,061,673	1,437,734	1,000,000	1,509,042
Sales Tax	1,639,348	2,111,148	1,100,000	2,390,674
Service Expansion Fees	156,425	200,274	110,000	143,360
Building Permits	919,542	1,361,429	750,000	1,453,560
Electric Utility Franchise Fees	389,690	445,726	360,000	549,489
Highway Users Tax	211,831	249,129	225,838	231,500
Municipal Court Fines	313,692	287,553	280,000	190,226
County Road & Bridge Levy	88,290	87,775	110,666	93,490
Specific Ownership Tax	378,583	371,854	295,000	362,809
Other Revenues	1,305,794	587,603	573,185	869,136
TOTAL REVENUES	\$ 9,101,027	\$ 9,766,008	\$ 7,654,296	\$ 10,599,057
EXPENDITURES				
Administration	\$ 1,641,873	\$ 1,709,800	\$ 1,923,590	\$ 1,799,553
Judicial	72,529	93,222	98,092	83,806
Information Technology	179,110	168,182	200,468	192,323
Community Development	515,988	545,231	501,444	532,879
Crier	33,707	35,518	40,352	38,254
Public Safety	3,015,424	3,183,826	3,507,850	3,199,181
Public Works	944,469	843,769	1,048,695	861,251
TOTAL OPERATING EXPENDITURES	\$ 6,403,099	\$ 6,579,548	\$ 7,320,491	\$ 6,707,247
COP Payment	333,024	333,557	333,805	333,681
Transfer to the Capital Fund	1,000,000	2,852,903	-	3,558,129
TOTAL EXPENDITURES	\$ 7,736,123	\$ 9,766,008	\$ 7,654,296	\$ 10,599,057
NET CHANGE IN FUND BALANCE	1,364,904	-	-	-
BEGINNING FUND BALANCE*	\$ 10,395,071	\$ 11,759,975	\$ 11,759,975	\$ 11,759,975
TOTAL ENDING FUND BALANCE	\$ 11,759,975	\$ 11,759,975	\$ 11,759,975	\$ 11,759,975
Reserved Fund Balance (Revenues)	640,310	657,950	732,050	670,720
Unreserved Fund Balance (Expend)	3,201,550	3,289,770	3,660,250	3,353,620
Committed Fund Balance (COP Projects)	2,608,298	690,599	-	-
Restricted Fund Balance (TABOR)	376,873	541,126	575,000	600,000
UNASSIGNED FUND BALANCE	\$ 4,932,944	\$ 6,580,530	\$ 6,792,675	\$ 7,135,635

*Note - (\$2) rounding from prior years

The City of Cherry Hills Village Financial Snapshot For December 2022

			% of 2022 Budget
GENERAL FUND (01)			
Revenues			
Budget:	\$	7,654,296	
Received to Date:	\$	10,599,057	
% of Year Completed:		100%	
% Received YTD:		138%	
Expenditures			
Administration			
Budget:	\$	1,923,590	
Expended to Date:	\$	1,799,553	
% of Year Completed:		100%	
% Expended YTD:		94%	
Community Development			
Budget:	\$	501,444	
Expended to Date:	\$	532,879	
% of Year Completed:		100%	
% Expended YTD:		106%	
Public Safety			
Budget:	\$	3,507,850	
Expended to Date:	\$	3,199,181	
% of Year Completed:		100%	
% Expended YTD:		91%	
Public Works			
Budget:	\$	1,048,695	
Expended to Date:	\$	861,251	
% of Year Completed:		100%	
% Expended YTD:		82%	
CAPITAL FUND (02) EXPENDITURES			
Budget:	\$	714,248	
Expended to Date:	\$	682,518	
% of Year Completed:		100%	
% Expended YTD:		96%	
PARKS AND RECREATION (30) EXPENDITURES			
Budget:	\$	2,736,520	
Expended to Date:	\$	2,179,729	
% of Year Completed:		100%	
% Expended YTD:		80%	

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ITEM: 11c(iii)

MEMORANDUM

TO: HONORABLE MAYOR BROWN AND MEMBERS OF CITY COUNCIL
FROM: DOUG FARMEN, DIRECTOR OF FINANCE & ADMINISTRATION
SUBJECT: UNAUDITED FINANCIAL STATEMENTS-JANUARY 2023
DATE: MARCH 7, 2023

ISSUE

How do the January 2023 City of Cherry Hills Village financial statements compare to the 2023 annual budget?

DISCUSSION

Background

The City Council approved the 2023 General Fund budget of \$8,483,206 in total operating revenue and expenditures and a Capital Fund with approved expenditures totaling \$1,805,990.

Analysis

At the end of January, the General Fund forecasted revenues and expenditures for the year indicate revenues exceeding expenditures by \$2.5 million; excess revenues are transferred to the Capital Fund per Council policy. Forecasted expenditures through December for the Capital Fund are projected to be \$682,518.

The 2023 estimated budget surplus is \$0.4 million as a budgeted transfer from the General Fund to the Capital Fund and an additional \$2.1 million from adjusted revenue estimates. The bulk of the surplus is from \$1.3 million in additional sales tax revenues not budgeted last fall because the sales tax code update ballot results were not yet final. The other \$0.8 million is from higher estimated motor vehicle use taxes, building permits, and electric utility franchise fees that were projected last summer and now warrant revision due to historical trends and future increased future economic activity. The municipal court fines category is being revised downward by \$35,000 due to lower projected traffic citation activity. These results were part of the City Council's review of the Long-Range Financial Forecast on February 21st.

ATTACHMENTS

Exhibit A: Unaudited January 2023 Revenue and Expenditure Financial Statement

Exhibit B: General Fund Financial Snapshot

2021-2022 HISTORICAL AND 2023 GENERAL FUND STATEMENT OF REVENUES AND EXPENDITURES

2/22/23

	2021 ACTUAL	2022 UNAUDITED	2023 BUDGET	2023 ESTIMATE
REVENUE				
Current Property Taxes @ 7.30 Mills	\$ 2,625,783	\$ 2,805,771	\$ 2,843,946	\$ 2,843,946
Use/Tax Motor Vehicles	1,437,734	1,509,042	1,200,000	1,569,404
Sales Tax	2,111,148	2,390,674	1,144,000	2,474,348
Service Expansion Fees	200,274	143,360	117,000	60,000
Building Permits	1,361,429	1,453,560	900,000	1,162,848
Electric Utility Franchise Fees	445,726	549,489	420,000	563,226
Highway Users Tax	249,129	231,500	220,000	231,500
Municipal Court Fines	287,553	190,226	225,000	190,000
County Road & Bridge Levy	87,775	93,490	86,200	86,200
Specific Ownership Tax	371,854	362,809	324,000	362,809
Investment Interest		90,657	400,000	400,000
Other Revenues	587,603	778,479	603,060	603,060
TOTAL REVENUES	\$ 9,766,008	\$ 10,599,057	\$ 8,483,206	\$ 10,547,341
EXPENDITURES				
Administration	\$ 1,709,800	\$ 1,802,184	\$ 2,021,960	\$ 2,021,960
Judicial	93,222	83,806	99,920	99,920
Information Technology	168,182	192,323	216,700	216,700
Community Development	545,231	532,879	495,460	495,460
Crier	35,518	38,254	42,050	42,050
Public Safety	3,183,826	3,199,181	3,728,520	3,728,520
Public Works	843,769	861,251	1,105,950	1,105,950
TOTAL OPERATING EXPENDITURES	\$ 6,579,548	\$ 6,709,878	\$ 7,710,560	\$ 7,710,560
COP Payment	333,557	333,681	333,920	333,920
Transfer to the Capital Fund	2,852,903	3,555,498	438,726	2,502,861
TOTAL EXPENDITURES	\$ 9,766,008	\$ 10,599,057	\$ 8,483,206	\$ 10,547,341
NET CHANGE IN FUND BALANCE	-	-	-	-
BEGINNING FUND BALANCE*	\$ 11,759,975	\$ 11,759,975	\$ 11,759,975	\$ 11,759,975
TOTAL ENDING FUND BALANCE	\$ 11,759,975	\$ 11,759,975	\$ 11,759,975	\$ 11,759,975
Reserved Fund Balance (Revenues)	657,950	670,990	771,060	771,060
Unreserved Fund Balance (Expend)	3,289,770	3,354,940	3,855,280	3,855,280
Committed Fund Balance (COP Projects)	690,599	-	-	-
Restricted Fund Balance (TABOR)	541,126	600,000	575,000	600,000
UNASSIGNED FUND BALANCE	\$ 6,580,530	\$ 7,134,045	\$ 6,558,635	\$ 6,533,635

*Note - (\$2) rounding from prior years

The City of Cherry Hills Village Financial Snapshot For January 2023

			% of 2023 Budget
GENERAL FUND (01)			
Revenues			
Budget:	\$	8,483,206	
Received to Date:	\$	804,758	
% of Year Completed:		8%	
% Received YTD:		9%	
Expenditures			
Administration			
Budget:	\$	1,923,590	
Expended to Date:	\$	163,041	
% of Year Completed:		8%	
% Expended YTD:		8%	
Community Development			
Budget:	\$	501,444	
Expended to Date:	\$	16,373	
% of Year Completed:		8%	
% Expended YTD:		3%	
Public Safety			
Budget:	\$	3,507,850	
Expended to Date:	\$	382,838	
% of Year Completed:		8%	
% Expended YTD:		11%	
Public Works			
Budget:	\$	1,048,695	
Expended to Date:	\$	63,271	
% of Year Completed:		8%	
% Expended YTD:		6%	
CAPITAL FUND (02) EXPENDITURES			
Budget:	\$	1,805,990	
Expended to Date:	\$	-	
% of Year Completed:		8%	
% Expended YTD:		0%	
PARKS AND RECREATION (30) EXPENDITURES			
Budget:	\$	3,661,710	
Expended to Date:	\$	110,757	
% of Year Completed:		8%	
% Expended YTD:		3%	