



Town Council Meeting Amended Agenda

August 11, 2026, 5:00 PM

Town Hall | Council Chambers | 10183 Truckee Airport Road, Truckee, CA, 10295 Snowshoe Circle, Truckee, CA, and 4644 Montebello Place, Whistler, British Columbia, V0N1B4 Canada

Comments sent through the public comment form before 2:00 p.m. will be sent to Councilmembers and Town Department Heads as well as uploaded to public view by 2:30 p.m. [Submit Public Comment to Council.](#)

1. **Call to Order**
2. **Roll Call**: Council Members; Polivy, Romack, Zabriskie, Vice Mayor Henderson, and Mayor Klovstad.
3. **Pledge of Allegiance**
4. **Public Comment**: This is an opportunity for members of the public to address the Council on items that are not on this agenda. Please state your name for the record. Comments are limited to three minutes. Under state law, the Council cannot take action on an item not on the agenda. The Council may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.
5. **Presentations**
 - 5.1 New Employee Introductions.
 - 5.2 Employee Incentive Awards.
 - 5.3 Town Manager Report.
6. **Consent Calendar**
 - 6.1 **Minutes of June 23, 2026, Special Meetings of 4:00 p.m. and 6:30 p.m.**
Recommended Action: That Council approve the minutes.
 - 6.2 **Adopt Resolutions 2026-35 and 2026-36 to Execute the Implementation and Collection Agreements with California Department of Tax and Fee Administration for Measure K Road Maintenance Sales & Use Tax.**
Recommended Action: That Council: (1) adopt [Resolution 2026-35](#) executing two agreements with the California Department of Tax and Fee Administration (CDTFA) for Implementation of a Local Transaction and Use Tax (Measure K2); (2) adopt [Resolution 2026-36](#) authorizing the examination of Sales and Transaction and Use Tax Records with the CDTFA; (3) authorize the Town Manager to execute a contract amendment with HDL Companies to provide sales tax audit services for Measure K; and (4) authorize the Town Manager to execute any additional documents or agreements necessary to implement and initiate the collection of Measure K sales and use tax with the CDTFA to collect the voter-approved tax pursuant to Measure K, as soon as practical, but no later than December 31, 2028.

6.3 Certification of Election Results.

Recommended Action: That Council adopt Resolution 2026-39 certifying the results of the Municipal Primary Election held on June 2, 2026.

6.4 Adopt Resolution 2026-42 regarding Truckee Library Joint Powers Authority Voting Member/Director Appointment.

Recommended Action: That Council adopt Resolution 2026-42 appointing the Assistant Town Manager to a new four-year term as a voting member/director of the Truckee Library Joint Powers Authority.

6.5 Adopt Resolution 2026-40 Designating Truckee as a Bee City USA® Affiliate.

Recommended Action: That Council adopt Resolution 2026-40 designating Truckee as a Bee City USA® Affiliate.

6.6 Adopt Resolution 2026-43 to Accept Grant Funding from the California Highway Patrol.

Recommended Action: That Council: (1) adopt Resolution 2026-43 to accept grant funding from the California Highway Patrol; (2) amend the fiscal year 2026/27 Capital Improvement Project budget to add CIP C2718 with an initial budget of \$345,236.66; (3) authorize the purchase of \$46,570 from Thermo Scientific for one TruNarc narcotics analyzers to align with the terms of the grant.

6.7 Accept the Quarter Ending June 30, 2026 Treasurer's Report and Cash Reconciliation Treasurer's Report.

Recommended Action: That Council accept the Treasurer's Report for the quarter ending June 30, 2026 and the Cash Reconciliation Report for quarters ending September 30, 2025, December 31, 2025, and March 31, 2026.

6.8 Reimbursement Agreement with Tahoe Donner Association for Design of the Tahoe Donner Trail (C2417).

Recommended Action: That Council: (1) authorize the Town Manager to execute a reimbursement agreement with Tahoe Donner Association for design of a Class-1 Multi-Use trail for an amount up to \$746,804.25 utilizing Truckee Special Services Area 1 Funds; (2) authorize the Town Manager and Town Attorney to approve minor changes to the agreement prior to execution; and (3) amend the Fiscal Year (FY) 2026/27 through FY 2028/29 budget for Capital Improvement Project C2417.

6.9 Adopt Resolution 2026-44 for Easement Abandonment at 14494 South Shore Drive.

Recommended Action: That Council: (1) adopt Resolution 2026-44 approving the abandonment of a 700 square foot portion of the overhead wire and conduit easement along the southern (front) property line and 1,400 square foot portion of the public utility and access easement along southern (front) property line of 14494 South Shore Drive (APN 017-381-012-000); Lot 29 of Southside Highlands No. 1; and (2) authorize the Town Manager to sign the Indemnification Agreement between the Town of Truckee and Uwe and Beth Wessbecher.

6.10 Contract Award for Truckee Railyard Mobility Hub Phase 2B Project (C2508).

Recommended Action: That Council: (1) award the Truckee Railyard Mobility Hub Phase 2B Project, C2508, to Ruppert Construction in the amount of \$2,114,589.26; (2) authorize a Construction Contract contingency amount of \$211,458.93 (10%) for a total authorized Construction Contract expenditure amount of \$2,326,048.19; (3) authorize the Town Engineer to approve contract change orders or changes to unit quantities within the approved contingency amount; and (4) approve a contract amendment with JKAE Architects for construction administration support as the architect of record in the amount of \$209,280, including a contingency amount of \$20,928 (10%) for a total amount of \$230,208 and amended contract amount of \$242,758.

6.11 Contract Amendment for Consultant Review of Franchise Agreement Assignment.

Recommended Action: That Council: (1) authorize the Town Manager to amend the consulting services contract with HF&H Consultants, LLC, related to the Town's franchise agreement to increase the total contract amount by \$65,000 for a new total not-to-exceed amount of \$100,000; and (2) amend the fiscal year 2026/27 Solid Waste operating budget to increase the Professional Services General budget from \$56,500 to \$121,500.

7. Discussion Items

7.1 Adopt Resolution 2026-41 to Adopt and Endorse the California Joint Strategy for Sustainable Recreation and Wildfire Resilience.

Recommended Action: That Council adopt Resolution 2026-41 adopting and endorsing the California Joint Strategy for Sustainable Recreation and Wildfire Resilience as a guiding document.

7.2 Acceptance of the Municipal Electric Vehicle Infrastructure Master Plan (C2407).

Recommended Action: That Council accept the Municipal Electric Vehicle Infrastructure Master Plan and provide direction to staff.

7.3 Truckee Active Transportation Plan Update and Formation of Stakeholder Committee (C2320).

(The agenda was amended to move this item from Consent to Discussion).

Recommended Action: That Council receive an update on the status of the Active Transportation Plan (ATP), including formation of the ATP Stakeholder Committee.

8. Council Reports

9. Closed Session

9.1 Conference with Labor Negotiators: Agency designated representatives: Nicole Casey, Administrative Services Director; Hilary Hobbs, Assistant Town Manager; Andy Morris, Town Attorney; and Jen Callaway, Town Manager; Employee Organization(s): Truckee Mid-Managers Association, Police Officers Association, and Truckee General Employees' Membership Association; Government Code Section 54957.

9.2 Conference with Real Property Negotiators: Assessors Parcel Number 019-441-004-000; Agency negotiators: Jen Callaway, Town Manager; Hilary Hobbs, Assistant Town Manager; Becky Bucar, Public Works Director; and Andy Morris, Town Attorney. Negotiation: price and terms; Government Code section 54956.8.

9.3 Conference with Real Property Negotiators: Assessors Parcel Number 018-580-052-000; Agency negotiators: Jen Callaway, Town Manager; Hilary Hobbs, Assistant Town Manager; Becky Bucar, Public Works Director; and Andy Morris, Town Attorney. Negotiation: price and terms; Government Code section 54956.8.

9.4 Conference with Legal Counsel – Existing Litigation: *McClelland, et al. v. Town of Truckee*; Nevada County Case No. CU0002904; Government Code Section 54956.9.

10. Adjournment

To the regular meeting of the Truckee Town Council, August 25, 2026, 5:00 p.m. at Town Hall, 10183 Truckee Airport Road, Truckee, CA.

Town of Truckee Redevelopment Successor Agency – Notice of Cancellation

The August 11, 2026 regular meeting of the Redevelopment Successor Agency is hereby canceled. Regular meetings are scheduled for the second and fourth Tuesday of each month, immediately following the Town of Truckee Council meeting.

Town of Truckee Public Financing Authority – Notice of Cancelation

The August 11, 2026 regular meeting of the Truckee Public Financing Authority is hereby canceled. Regular meetings are scheduled for the second and fourth Tuesday of each month, immediately following the Town of Truckee Council meeting.

Posting: I declare a copy of this agenda was posted at Town Hall, 10183 Truckee Airport Road, Truckee, CA, on August 6, 2026, by 5:00 p.m. Agenda packets will be available for public review on August 6, 2026, after 5:00 p.m. at Town Hall, and online at www.townoftruckee.gov.

Kelly Carpenter, Town Clerk

Note: As a sustainable practice, a separate agenda for the Truckee Redevelopment Successor Agency and Public Financing Authority will be provided only if there are items to consider. If the meeting is cancelled, the agenda will be combined with the Council Agenda. If there are items for the Truckee Redevelopment Successor Agency and Public Financing Authority to consider, a separate agenda for that body will be produced.

Notice of Accessibility: Public participation is encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 ("ADA") (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act, the Town of Truckee is committed to ensuring that meetings are accessible to all members of the public. If you plan to attend the meeting and require accommodation due to a disability, including sensory or mobility impairments, or if you need an interpreter or other translation assistance, please contact Kelly Carpenter, Town Clerk, at (530) 582-2924, at least 48 hours before the meeting to allow the Town time to arrange for those accommodations. For information on recent updates to the Ralph M. Brown Act regarding ADA compliance, please refer to Government Codes 54953.2, 54954.1, 54954.2, and 54957.5.