



TRUCKEE TAHOE AIRPORT DISTRICT

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DIRECTORS

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RICK STEPHENS

LISA WALLACE

AGENDA FOR MAY 27, 2020

<http://ttctv.org/live-meeting/truckee-tahoe-airport/>

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, May 27, 2020 at 4:30 p.m.** Pursuant to Executive Order N-29-20, this meeting will be held exclusively via live web streaming: <http://ttctv.org/live-meeting/truckee-tahoe-airport/> Participants may also attend the meeting by telephone through the above teleconference number. Text message public comment can be made to the following number and will be read aloud during Public Comment sections of each agenda topic: (530) 205-8603. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

All written public comments received by 4:30 PM on Tuesday before the regularly scheduled Board meeting will be posted on the District website and forwarded to District Board Members for their consideration at the meeting.

MISSION STATEMENT:

The Truckee Tahoe Airport is a community airport that provides high quality aviation facilities and services to meet local needs, and strives for low impact on our neighbors, while enhancing the benefit to the community-at-large.

REGULAR MEETING: 4:30 PM

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

- COVID-19 Airport Operations and Business Continuity Update

MODIFICATION OF AGENDA: The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes. Pursuant to Executive Order N-29-20, public

comment may be provided by text message. Please send all comments to **(530) 205-8603** and staff will endeavor to read them during the meeting.

CONSENT AGENDA

Action Items:

- 1. Minutes: April 22, 2020 Regular Meeting----- **TAB 01**
- 2. Monthly Service Bills and Fees ----- **TAB 02**

Information Items

- 3. Monthly Operations and Comment Report ----- **TAB 03**
- 4. Aim High Community Partnership Annual Report to Board of Directors ----- **TAB 04**

ACTION ITEMS

- 5. Presentation and Approval of CY 2019 District Audit ----- **TAB 05**
- 6. Non-Profit Storage Option Proposal ----- **TAB 06**
Staff will review an option for non-profit storage by the current Maintenance Shop.
- 7. Calling of a General Election for Nevada and Placer County ----- **TAB 07**
Approval of RESOLUTION 2020 – 04 General Election for Nevada County and RESOLUTION 2020-05 General Election for Placer County.

REPORTS AND PRESENTATIONS

- 8. Monthly ACAT Report (Action item to Ratify ACAT Expenditure)----- **TAB 08**
- 9. Quarterly Safety Report ----- **TAB 09**
- 10. Monthly Financial Report ----- **TAB 10**

BOARD GUIDANCE AND INFORMATION ITEMS

- 11. POTENTIAL LAND DONATIONS AND ACQUISTIONS ----- **TAB 11**
Staff will review an offer to donate land to the District on the northwest corner of Soaring Way and Joerger Road. Staff will also review the proposed Truckee Springs Property near downtown Truckee. This is a carry forward item from the workshop should it be necessary.
- 12. GENERAL MANAGER’S REPORT ----- **TAB 12**
 - Upcoming Training Opportunities
 - Ad Hoc Committees Status Update and Board Assignments
 - Mountain Housing Council Committee Member Report
 - Truckee Tahoe Workforce Housing Joint Powers Authority (TTWHA) – Update
 - Employee COLA Adjustment - Update
 - Airshow Update and Payment to Non-Profit Partners
 - Brief Overview of Summer Pavement Projects
 - Proposed Use of Cares Act Funds
 - Upcoming Meeting Schedule
 - Rolling Agenda

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – June 24, 2020, **4:30 PM** <http://ttctv.org/live-meeting/truckee-tahoe-airport/>
- **Regular Board Meeting** – July 29, 2020, **4:30 PM** Truckee Airport Community Rm. A., 10356 Truckee Airport Rd., Truckee, CA
- **Special Board Meeting** – August 26, 2020, **1:30 PM** Truckee Airport Community Rm. A., 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – August 26, 2020, **4:30 PM** Truckee Airport Community Rm. A., 10356 Truckee Airport Rd., Truckee, CA

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on May 22, 2020.

Lauren Tapia, HR Manager / District Clerk