



Administration Building  
East Hearing Room  
5334 S. Prince St.  
Littleton, CO 80120  
303-795-4630  
Relay Colorado 711  
303-795-4630 Audio Agenda Line

Kathleen Conti, District 1  
Nancy Sharpe, Chair, District 2  
Jeff Baker, Chair Pro Tem, District 3  
Nancy Jackson, District 4  
Bill Holen, District 5

**Public Meeting**  
**March 28, 2017**  
**9:30 A.M.**

The Board of County Commissioners holds its weekly Public Hearing at 9:30 a.m. on Tuesdays. Public Hearings are open to the public and items for discussion are included on this agenda. Items listed on the consent agenda are adopted with one vote. Items listed under regular business are considered separately. Agendas are available through the Commissioners' Office or through the County's web site at [www.arapahoegov.com](http://www.arapahoegov.com). Questions about this agenda, please contact the Commissioners' Office at 303-795-4630 or by e-mail at [commissioners@arapahoegov.com](mailto:commissioners@arapahoegov.com).

**AGENDA**

**1. OPENING**

**1.a. CALL TO ORDER**

Arapahoe County Board of County Commissioners

**1.b. INTRODUCTION**

Ron Carl, County Attorney

Gail Stumpo, Assistant Clerk to the Board

**1.c. ROLL CALL**

**1.d. PLEDGE OF ALLEGIANCE**

**2. MODIFICATION TO THE AGENDA**

**3. ADOPTION OF THE AGENDA**

**4. CEREMONIES**

**4.a. Retirement Ceremony for Joanie Fancher, Business Associate II, Treasurer's Office**

Retirement ceremony and resolution for Joanie Fancher, Business Associate II in the Treasurer's Office for over twenty-five years of dedicated service

*Presenter - Sue Sandstrom, Treasurer*

Documents:

[2017 RETIREMENT RESOLUTION -FANCHER.DOCX](#)

**5. APPROVAL OF THE MINUTES**

**5.a. BOCC Public Meeting Minutes: March 7, 2017**

Documents:

[BOCC PUBLIC MEETING MINUTES 03.07.2017.PDF](#)

**6. CITIZEN COMMENT PERIOD**

Citizens are invited to speak to the Commissioners on non-agenda items. There is a 3-minute time limit per person, unless otherwise noted by the Chair.

**7. CONSENT AGENDA**

**7.a. 3.13.17 Warrant ACH Expenditure Report**

Authorization to sign the Warrant Disbursement Register

*Ron Carl, County Attorney*

Documents:

[3.13.17 WARRANT ACH EXPENDITURE REPORT.PDF](#)

**7.b. Appointment to fill an Associate Vacancy on the Board of Review**

Adoption of a resolution amending Resolution No. 170132, adopted on February 14, 2017, and appointing Joseph Sutherland to fill an associate vacancy on the Board of Review, with a term to expire on February 13, 2018

*Carol Dosmann, Executive Assistant, BoCC Administration*

*Diana Maes, Manager, BoCC Administration*

*Ron Carl, County Attorney*

Documents:

[BD OF REVIEW-BSR AND RESO-JOSEPH SUTHERLAND APPT-2017.PDF](#)

**7.c. Appointment to the CSU Extension Advisory Committee**

Adoption of a resolution amending Resolution No. 170143, adopted on February 14, 2017, and approving the appointment of Andrew Mauro to the CSU Extension Advisory Committee, with a three-year term to expire on February 11, 2020

*Carol Dosmann, Executive Assistant, BoCC Administration*

*Diana Maes, Manager, BoCC Administration*

*Ron Carl, County Attorney*

Documents:

[CSU EXT-BSR-RESO-ANDREW MAURO APPT..PDF](#)

**7.d. Board of Assessment Appeals (1 Resolution)**

Adoption of a resolution approving stipulations which resulted from agreements reached between the taxpayer and the County regarding a reduction in the amount

of property tax owed, pursuant to the terms contained therein

*Ron Carl, County Attorney*  
*Karen Thompsen, Paralegal, County Attorney's Office*

Documents:

[3 MARCH 28, 2017.DOC](#)  
[SAMPLE BAA RESOLUTION.DOC](#)

**7.e. Clerk and Recorder's Office Closing for All Staff Meeting**

Adoption of a resolution authorizing the Clerk and Recorder, on May 9, 2017, to close the Littleton, Aurora and Centennial offices from 7:00 a.m. to 1:00 p.m. and the Byers office all day in order for the Clerk's Office to hold an all staff meeting

*Matt Crane, Clerk and Recorder*  
*Keith Ashby, Purchasing Manager, Finance*  
*Monica Kovaci, Assistant County Attorney*

Documents:

[170306 BSR 2017 CLOSE FOR ALL STAFF MEETING.DOC](#)  
[2017-03-21 RESO CLOSE FOR ALL STAFF MEETING.DOCX](#)

**7.f. Extension of the Agreement for the Provision of Inmate Commissary Services**

Adoption of a resolution authorizing the Chair of the Board of County Commissioners to sign the Letter of Extension to the Agreement for Services between Arapahoe County and Trinity Services Group for the provision of Inmate Commissary Services and Kiosk System for the period of April 1, 2017 to March 31, 2018, at the rates set forth in the Agreement, pursuant to the terms contained therein

*Olga Fujaros, Budget & Logistics Manager, Sheriff's Office*  
*Vince Line, Detentions Bureau Chief, Sheriff's Office*  
*Louie Perea, Undersheriff, Sheriff's Office*  
*David C. Walcher, Sheriff*  
*Janet Kennedy, Director, Finance*  
*Tiffanie Bleau, Senior Assistant County Attorney*

Documents:

[BSR- TRINITY EXTENSION 2017.PDF](#)  
[EXTENSION LTR SIGNED BY VENDOR.PDF](#)

**7.g. Request for Additional Cash Operating Funds for Motor Vehicle Renewal Kiosks**

Adoption of a resolution authorizing the Clerk & Recorder to increase its cash operating funds by \$3,000 to have extra cash funds for the Motor Vehicle renewal kiosks

*Matt Crane, Clerk and Recorder*  
*Keith Ashby, Purchasing Manager, Finance*  
*Monica Kovaci, Assistant County Attorney*

Documents:

[170306 BSR MONEY FOR RENEWAL KIOSKS\\_ADDITIONALFUNDS.DOC](#)  
[2017-03-21 RESO ADDITIONAL MONEY FOR RENEWAL KIOSKS.DOCX](#)

## 8. GENERAL BUSINESS ITEMS

### 8.a. \*PUBLIC HEARING - P16-031 BGS #2 Minor Subdivision

Consideration of a request from the applicant, Wil Chase, the property owner, requesting approval of a Minor Subdivision of a 2.88 acre property near Byers known as Lot 1, Block 1, BGS Subdivision Filing No.1 into two lots

*Presenter - Bill Skinner, Senior Planner, Public Works & Development  
Jason Reynolds, Current Planning Manager, Public Works & Development  
Jan Yeckes, Planning Division Manager, Public Works & Development  
David M. Schmit, Director, Public Works & Development  
Todd Weaver, Budget Manager, Finance  
Robert Hill, Senior Assistant County Attorney*

Documents:

[P16-031 STAFF REPORT BOCC BGS MINOR SUBDIVISION - FINAL COMBINED.PDF](#)  
[P16-031 PLANS BGS 2 MINOR SUB PLAT.PDF](#)

## 9. COMMISSIONER COMMENTS

**\*Denotes a requirement by federal or state law that this item be opened to public testimony. All other items under the "General Business" agenda may be opened for public testimony at the discretion of the Board of County Commissioners.**

*Arapahoe County is committed to making its public meetings accessible to persons with disabilities. Assisted listening devices are available. Ask any staff member and we will provide one for you. If you need special accommodations, contact the Commissioners' Office at 303-795-4630 or Relay Colorado 711.*

*Please contact our office at least 3 days in advance to make arrangements.*