

City Council

Agenda

Tuesday, May 16, 2023
Council Chambers
749 Main Street
6:00 PM

Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.

- You can call in to **+1 408 638 0968 or 833 548 0282 (Toll Free)**, Webinar ID **#876 9127 0986**.
- You can log in via your computer. Please visit the City's website here to link to the meeting: www.louisvilleco.gov/council

The Council will accommodate public comments during the meeting. Anyone may also email comments to the Council prior to the meeting at Council@LouisvilleCO.gov.

1. CALL TO ORDER & ROLL CALL

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND ITEMS ON THE CONSENT AGENDA

Public comments are limited to 3 minutes per speaker. When several people wish to speak on the same position on a given item, Council requests they select a spokesperson to state that position.

4. CONSENT AGENDA

The following items on the City Council Agenda are considered routine by the City Manager and shall be approved, adopted, accepted, etc., by motion of the City Council and voice vote unless the Mayor or a City Council person specifically requests an item be considered under "Regular Business." In such an event the item shall be removed from the "Consent Agenda" and Council action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading "Consent Agenda" will appear in the Council Minutes in their proper order.

- A. Approval of Bills**
- B. Approval to Cancel May 23 City Council**
- C. Award Bid and Approve Contract for 2023 Construction Manager/General Contractor Preconstruction Services for Park and Playground Enhancements**

Citizen Information

If you wish to speak at the City Council meeting in person, please fill out a sign-up card and present it to the City Clerk at the meeting; if you are attending remotely, please use the "raise hand" icon to show you wish to speak in public comments.

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office (303.335.4536 or 303.335.4574) or ClerksOffice@LouisvilleCO.gov. A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión del Consejo, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574 o email ClerksOffice@LouisvilleCO.gov.

- D. Approval of Resolution No 26, Series 2023 – A Resolution Terminating the Declaration of Local Disaster Emergency In and For the City of Louisville with Regard to the COVID-19 Pandemic
- E. Approval of Economic Vitality Committee Purpose Statement
- F. Approval of Request for Proposals for Downtown Vision Plan for Streetscapes & Public Places Consultant Services
- G. Approval of Resolution No. 27, Series 2023 – A Resolution Amending the City Council Rules of Procedures to Allow for Fully Remote Meetings
- H. Approval of Resolution No. 28, Series 2023 – a Resolution Approving a Memorandum of Understanding for the Development of a Community Decarbonization Plan
- I. Approval of Proclamation Declaring June 2nd to be National Gun Violence Awareness Day

5. COUNCIL INFORMATIONAL COMMENTS ON PERTINENT ITEMS NOT ON THE AGENDA (Council general comments are scheduled at the end of the Agenda.)

6. CITY MANAGER’S REPORT

7. REGULAR BUSINESS

A. SWEARING IN OF 2023 PET MAYORS ARLO & HOPS

- Action

B. ORDINANCE NO. 1853, SERIES 2023 – AN ORDINANCE APPROVING AN ELEVENTH AMENDMENT TO THE CENTENNIAL VALLEY GENERAL DEVELOPMENT PLAN’S AMENDED AND RESTATED DEVELOPMENT AGREEMENT TO REVISE PERMITTED USES FOR A PORTION OF PARCEL H AT 972 WEST DILLON ROAD – 2nd READING, PUBLIC HEARING (advertised *Daily Camera* 5/7/23)

- Mayor Opens Public Hearing
- Staff Presentation
- Public Comments (Please limit to three minutes each)
- Council Questions & Comments
- Additional Public Comments (Please limit to three minutes each)
- Mayor Closes Public Hearing
- Action

C. BUDGET AMENDMENT

- i. RESOLUTION NO. 29, SERIES 2023 – A RESOLUTION AMENDING THE 2023 BUDGET BY AMENDING APPROPRIATIONS IN THE GENERAL FUND, OPEN SPACE & PARKS FUND, CONSERVATION TRUST - LOTTERY FUND, HISTORIC RESERVATION FUND, RECREATION FUND, CAPITAL PROJECTS FUND, RECREATION CONSTRUCTION FUND, WATER UTILITY FUND, WASTEWATER UTILITY FUND, STORM WATER UTILITY FUND, GOLF COURSE FUND, AND FLEET MANAGEMENT FUND FOR CARRY FORWARD OF APPROPRIATIONS AND ADDITIONAL APPROPRIATIONS WITHIN SUCH FUNDS AND ADJUSTING BUDGETED REVENUE IN THE GENERAL FUND, OPEN SPACE & PARKS FUND, HISTORIC PRESERVATION FUND, RECREATION FUND, AMERICAN RESCUE PLAN ACT FUND, CAPITAL PROJECTS FUND, WATER UTILITY FUND, WASTEWATER UTILITY FUND, GOLF COURSE FUND, AND FLEET MANAGEMENT FUND**
- ii. RESOLUTION NO. 30, SERIES 2023 – A RESOLUTION AMENDING THE 2023 BUDGET BY AMENDING APPROPRIATIONS IN THE LOUISVILLE REVITALIZATION COMMISSION**
- Mayor Opens Public Hearing
 - Staff Presentation
 - Public Comments (Please limit to three minutes each)
 - Council Questions & Comments
 - Mayor Closes Public Hearing
 - Action

- D. RESOLUTION NO. 31, SERIES 2023 – A RESOLUTION APPROVING AN AMENDMENT TO THE COOPERATION AGREEMENT BETWEEN THE CITY OF LOUISVILLE AND THE LOUISVILLE REVITALIZATION COMMISSION FOR PRE-APPROVED SPENDING AUTHORITY**
- Staff Presentation
 - Public Comments (Please limit to three minutes each)
 - Council Questions & Comments
 - Action

- 8. CITY ATTORNEY'S REPORT**
- 9. COUNCIL COMMENTS, COMMITTEE REPORTS, AND IDENTIFICATION OF FUTURE AGENDA ITEMS**
- 10. ADJOURN**

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CASH ACCOUNT: 001000 101001

WARRANT: 042723 04/27/2023

VENDOR	VENDOR NAME	PURPOSE	AMOUNT
14164	ALPINE BANK	#5300177601 Solar Panel L	5,429.18
14164	ALPINE BANK	#5300089001 Solar Panel L	3,729.33
15142	BRANDON SHUPICK	Reimbursement for golf in	357.00
15382	DELLACAVA/TEBO DEVELOPMENT CO.	Rent for City Office Spac	6,422.00
11468	EMPLOYERS COUNCIL SERVICES INC	Supervisor Core Competenc	7,599.80
14938	INNOVISE BUSINESS CONSULTANTS	Auto Policy Audit Additio	1,924.00
9750	LEGALSHIELD	#2254 Apr 2023 Employee P	577.15
7735	LINCOLN FINANCIAL GROUP	000010008470 May 2023 LTD	4,262.93
7735	LINCOLN FINANCIAL GROUP	000010008469 May 2023 Lif	7,072.02
14801	MELENDEZ GOLF LLC	Reimbursement for golf in	3,715.83
99999	First Guarantee Title, LLC	Original check made out t	93.06
99999	IRE Crown Rinks LLC	Returning damage deposit	500.00
99999	Semplice Baroque	LCC Program - Baroque mus	600.00
99999	doxo.com	Reissue check to bill pay	231.00
99999	Dillon Slagle	Recreation Center Refund	139.50
15574	SERVICEMASTER DSI	Emergency Mitigation of w	2,932.86
14994	TIBET'S RESTAURANT & BAR LLC	Employee Meeting Lunch/Ap	1,647.24
10884	WORD OF MOUTH CATERING INC	Lunches ordered 004/20 an	3,311.75
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18 INVOICES			
=====			
WARRANT TOTAL			50,544.65
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CASH ACCOUNT: 001000 101001

WARRANT: 050423 05/04/2023

VENDOR	VENDOR NAME	PURPOSE	AMOUNT
14850	BRIDGEPAY NETWORK SOLUTIONS LL	Merch# 5912000 January cr	28.20
14850	BRIDGEPAY NETWORK SOLUTIONS LL	Merch# 5912000 February c	28.50
14002	KANSAS PAYMENT CENTER/ SN20DM0	Payroll Run 1 - warrant 0	143.87
15499	KATHRYN A MIHELIC	April 2023 Pickleball Les	1,764.00
99999	Alice Cary	Reimbursement for travel	1,677.31
99999	Katey March	Louisville Recreation Cen	80.00
99999	April Kroner	Mileage reimbursement - 4	62.88
99999	Terry Young	Louisville Recreation Cen	90.00
99999	Sandy Andretich	Mileage reimbursement 3/2	59.12
99999	Andy Squires	Meals per diem - San Anto	224.00
14867	REBECCA L BENNETTI	11 students for willmaker	770.00
15292	SBDC	Agreement for Economic De	4,166.67
14065	TYLER TECHNOLOGIES INC	TCM Onboarding (179557),	700.00
10884	WORD OF MOUTH CATERING INC	Senior Lunches 4/27/23-5/	2,795.50
3875	XCEL ENERGY	Acct# 53-1879600-8	95,382.59
13790	ZAYO GROUP LLC	Master Acct# 936665	872.77
=====			
16 INVOICES			
=====			
WARRANT TOTAL			108,845.41
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CASH ACCOUNT: 001000 101001

WARRANT: 051623 05/16/2023

VENDOR	VENDOR NAME	PURPOSE	AMOUNT
15590	1ST RESPONDER HEALTHCARE LLC	Police Physicals - Merlo,	1,855.00
6866	4 RIVERS EQUIPMENT, LLC	Streets/Loader filters	405.80
15536	ACCENT CONSULTING SERVICES, LL	Migration from on-premise	632.92
14121	ACUSHNET COMPANY	Golf balls, range balls,	389.30
14121	ACUSHNET COMPANY	Golf balls, range balls,	116.06
14121	ACUSHNET COMPANY	Golf balls, range balls,	263.06
14121	ACUSHNET COMPANY	Golf balls, range balls,	284.80
14121	ACUSHNET COMPANY	Golf balls, range balls,	281.06
14547	ADIDAS AMERICA INC	Supplier of merchandise a	539.90
14547	ADIDAS AMERICA INC	Resale Merchandise	62.28
14547	ADIDAS AMERICA INC	Resale Merchandise	494.11
14547	ADIDAS AMERICA INC	Resale Merchandise	496.32
15449	AECOM TECHNICAL SERVICES, INC.	AECOM Lot Grading	5,930.50
14669	AG INVESTIGATIONS LLC	Pre-employment Background	1,000.00
14669	AG INVESTIGATIONS LLC	Pre-employment Background	400.00
1006	ALL CURRENT ELECTRIC INC	SWTP - Run power to garag	376.19
1006	ALL CURRENT ELECTRIC INC	LRC - Tennis Ct Lighting	120.00
1006	ALL CURRENT ELECTRIC INC	Inspections 4/06/23 & 4/1	1,620.00
15310	ALS ENVIRONMENTAL	Metals, PFAS	425.00
335	AMERICAN PUBLIC WORKS ASSOC	Course Registration for B	1,800.00
15481	AMTERRE PINE LLC	Balance of Facade Improve	6,225.00
15462	ARBORTEC TREE SERVICE INC.	Mayhoffer Ditch deadwood	950.00
10801	BADGER METER INC	Cellular Service - LTE Se	106.80
15563	BEDROCK, LLC	EWf Playground Ground Cov	18,700.00
14251	BK TIRE INC	Streets #3260 - Sweeper t	92.00
14251	BK TIRE INC	Streets #3252 - Trailer t	882.36
14251	BK TIRE INC	Police - Vehicle tires	1,932.36
14251	BK TIRE INC	Utilities #3406 - Gator t	231.32
15465	BOSS PRINTING	Public Notice postcards	164.56
15465	BOSS PRINTING	Public Notice postcards	287.76
15465	BOSS PRINTING	Public notice postcards	150.48
15465	BOSS PRINTING	Public Notice postcards	348.00
640	BOULDER COUNTY	FY 2022 TIF Share from Tr	151,759.18
640	BOULDER COUNTY	Boulder County Use Tax 04	99,599.55

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CASH ACCOUNT: 001000 101001

WARRANT: 051623 05/16/2023

VENDOR	VENDOR NAME	PURPOSE	AMOUNT
15204	BOULDER COUNTY PUBLIC WORKS	Mar 2023 Gate Fee	1,915.22
13344	BROWNS HILL ENGINEERING & CONT	level sensor install on C	1,405.50
13344	BROWNS HILL ENGINEERING & CONT	Pump station UPS repair	2,083.50
14403	CALLAWAY GOLF	Resale Merchandise	59.88
248	CDW GOVERNMENT	Barco C-10 Clickshare Bas	1,474.50
14036	CENTER COPY BOULDER INC	Envelopes	260.26
10773	CENTRIC ELEVATOR CORP	LI-Monthly Maintenance Ma	593.04
10773	CENTRIC ELEVATOR CORP	PC-Monthly Maintenance Ma	314.70
10773	CENTRIC ELEVATOR CORP	LRC-Monthly Maintenance M	348.67
10773	CENTRIC ELEVATOR CORP	CH-Monthly Maintenance Ma	354.09
14377	CERTIFIED LABORATORIES	Spectra Extreme Oil	1,647.71
14688	CESCO LINGUISTIC SERVICES	Spanish Interpreter - Def	274.95
13352	CGRS INC	Secondary containment tes	1,655.00
13352	CGRS INC	Compliance Inspection	340.00
2220	CHEMTRADE CHEMICALS US LLC	Water Plant Chemicals - A	6,725.27
14923	CHOICE SCREENING INC	Background checks	949.70
4785	CINTAS CORPORATION #66	Uniform Service	228.09
4785	CINTAS CORPORATION #66	Uniform Service	271.62
4785	CINTAS CORPORATION #66	Uniform Service	271.62
4785	CINTAS CORPORATION #66	Uniform Service	271.62
15411	CLARION ASSOCIATES LLC	Planning Services	5,556.25
15311	COAL CREEK ACE HARDWARE	Business Assistance Packa	21,891.14
1120	COLORADO ANALYTICAL LABORATORI	Langelier Index	99.00
1120	COLORADO ANALYTICAL LABORATORI	TCR	126.00
1120	COLORADO ANALYTICAL LABORATORI	TCR	141.00
1120	COLORADO ANALYTICAL LABORATORI	Flouride	61.20
1120	COLORADO ANALYTICAL LABORATORI	TCR	207.00
1120	COLORADO ANALYTICAL LABORATORI	chlorite	381.00
15458	COLORADO COACH TRANSPORTATION	Bus for Seniors to Blackh	500.00
1205	COLORADO DEPT OF REVENUE	First Quarter 2023 Sales	2,682.67
15414	CORA BRACHO-TROCONIS	12120-3, 12129-4, 12127-1	763.00

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VENDOR	VENDOR NAME	PURPOSE	AMOUNT
13162	CORE & MAIN LP	Water Parts	1,015.30
9973	CPS DISTRIBUTORS INC	Blanket PO for CPS for Ir	160.76
9973	CPS DISTRIBUTORS INC	Blanket PO for CPS for Ir	45.48
15036	DAVID J. THROWER	Court Services Month of A	2,800.00
14182	DAWSON INFRASTRUCTURE SOLUTION	Toggle Switch	13.26
11476	DBC IRRIGATION SUPPLY	Blanket PO for DBC	20.33
11476	DBC IRRIGATION SUPPLY	Blanket PO for DBC	923.27
15149	DENALI WATER SOLUTIONS LLC	Wastewater Plant Biosolid	2,137.33
15149	DENALI WATER SOLUTIONS LLC	Wastewater Plant Biosolid	1,153.17
6856	DRY CREEK #2 DITCH COMPANY	Dry Creek #2 Assessment	2,793.75
10474	EDDIE ROSE	DJ	350.00
11468	EMPLOYERS COUNCIL SERVICES INC	Workplace Assessment	4,730.00
11468	EMPLOYERS COUNCIL SERVICES INC	Transition into Leadershi	1,760.00
13004	EMPLOYMENT LAW SOLUTIONS INC	ADA Compliance	300.00
14896	FASTSIGNS OF BROOMFIELD	CH - 1A Signage, LI - 1A	284.00
14896	FASTSIGNS OF BROOMFIELD	x2 Public Notice Signs	105.27
14070	FORENSIC TRUTH VERIFICATION GR	Pre-employenet polygraph	465.00
10623	FRONT RANGE LANDFILL INC	2.40 CD MidPerLoad	210.63
10623	FRONT RANGE LANDFILL INC	3.02 CD MinPerLoad	265.04
10623	FRONT RANGE LANDFILL INC	1.89 CD MinPerLoad	175.53
10623	FRONT RANGE LANDFILL INC	3.35 CD MinPerLoad	294.00
10623	FRONT RANGE LANDFILL INC	1.37 CD MinPerLoad	175.53
2310	GRAINGER	CS-Tools for new Tech	217.06
2310	GRAINGER	Hand Dryer - Community Pa	534.45
15235	GRAVES CONSULTING LLC	1 of 3 Invoices for 2023	3,650.00
246	GREEN MILL SPORTSMAN CLUB	Range Use: April 3, 10, 1	600.00
2340	GREEN SPOT INC	Green Spot Arbor Day Tree	1,841.00
2415	HARCROS CHEMICALS INC	Water Plant Chemicals - S	931.00
2415	HARCROS CHEMICALS INC	Water Plant Chemicals - S	931.00
15146	HAZEN AND SAWYER DPC	Utility Master Plan	32,957.84
15565	HIGH PLAINS ENGINEERING & CONS	CS-Fleet Jib Boom Enginee	1,750.00

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CASH ACCOUNT: 001000 101001

WARRANT: 051623 05/16/2023

VENDOR	VENDOR NAME	PURPOSE	AMOUNT
15209	HOLLAR TREE CO LLC	Tree Removal	11,000.00
9428	IDEAL FENCING CORPORATION LLC	Replacement of Fencing da	190,101.45
15329	IMEG CORP	GIS Analyst	660.00
15261	WESTERN PAPER DISTRIBUTORS	Police & Court - PC	130.28
15261	WESTERN PAPER DISTRIBUTORS	Police & Court - PC	88.20
15261	WESTERN PAPER DISTRIBUTORS	Library	229.78
15261	WESTERN PAPER DISTRIBUTORS	City Services - CS	432.50
15261	WESTERN PAPER DISTRIBUTORS	Bulk can liners for parks	2,660.00
9710	INDUSTRIAL CHEMICALS CORP	Water Plant Chemicals - H	525.00
2615	INGRAM LIBRARY SERVICES INC	Books	290.34
2615	INGRAM LIBRARY SERVICES INC	Books	362.40
2615	INGRAM LIBRARY SERVICES INC	Books	497.94
2615	INGRAM LIBRARY SERVICES INC	Books	315.71
2615	INGRAM LIBRARY SERVICES INC	Books	321.80
2615	INGRAM LIBRARY SERVICES INC	Books	429.74
2615	INGRAM LIBRARY SERVICES INC	Books	779.25
2615	INGRAM LIBRARY SERVICES INC	Books	363.39
13280	INSIGHT PUBLIC SECTOR INC	Office 365 G3 Licenses (3	178.86
13280	INSIGHT PUBLIC SECTOR INC	Office 365 G3 Licenses (3	101.10
13280	INSIGHT PUBLIC SECTOR INC	2023 Adobe Acrobat/CC Ren	6,080.49
13280	INSIGHT PUBLIC SECTOR INC	Two Adobe Acrobat Pro DC	134.64
13778	INVISION GIS LLC	Invision GIS Professional	5,002.50
14832	JOAN DESMET	Materials purchased for L	55.98
2780	KAISER LOCK & KEY SERVICE INC	LRC - Key Copies	120.00
15496	KAROLYN MOORE	Judge Services	910.00
15548	KEN GARFF FORD GREEL	3508 Replacement Vehicle	69,173.00
13972	KRW ASSOCIATES LLC	Police Chief Executive Se	27,924.00
14097	L.A.W.S.	Commissioning Vehicle Uni	896.53
3005	LEWAN & ASSOCIATES INC	Contract overage charge:	973.22
13692	LIGHTNING MOBILE SERVICES LLC	LI - Bi-Monthly Sweeping	335.00
13692	LIGHTNING MOBILE SERVICES LLC	LI - Bi-Annual Pressure C	250.00
13692	LIGHTNING MOBILE SERVICES LLC	LI - Bi-Annual Steam Clea	750.00
13692	LIGHTNING MOBILE SERVICES LLC	LI - Bi-Annual Pressure C	350.00

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CASH ACCOUNT: 001000 101001

WARRANT: 051623 05/16/2023

VENDOR	VENDOR NAME	PURPOSE	AMOUNT
15587	LISA YOUNG	Mental Health Nutrition P	500.00
3070	LL JOHNSON DISTRIBUTING CO	Coal Creek Golf Course Ma	17,208.72
3070	LL JOHNSON DISTRIBUTING CO	PX Hydraulic Fluid 55 Gal	1,550.76
5432	LOUISVILLE FIRE PROTECTION DIS	Blood Draw - Perez, Ander	105.00
13703	MCDONALD FARMS ENTERPRISES INC	Hydraulic Pump - Plant Re	1,999.00
13703	MCDONALD FARMS ENTERPRISES INC	Hydraulic Pumping	2,434.00
14918	MIZUNO USA INC - NDC	Resale Merchandise	1,174.69
14918	MIZUNO USA INC - NDC	Industry leader in iron a	52.50
14918	MIZUNO USA INC - NDC	Resale Merchandise	274.01
14918	MIZUNO USA INC - NDC	Resale Merchandise	916.54
14768	MOJOS CLEANING SERVICES INC	Monthly Janitorial Servic	36,833.41
11061	MOUNTAIN PEAK CONTROLS INC	Calibrate Influent & Effl	1,012.50
10541	MTH FAMILY LLC	Arbor Day Trees	1,805.00
5460	NRPA	Group subscription to NRP	470.00
14648	OCCUPATIONAL HEALTH CENTERS OF	Phys-Level 1 w rapid eCup	348.00
99999	Kathleen Vess	Marshall Fire Use Tax Cre	13,044.79
99999	Jane Armstrong	Marshall Fire Use Tax Cre	7,310.00
99999	Jennifer Leonesio	Marshall Fire Use Tax Cre	8,559.32
99999	She Zeen Oah and Euikyung Kim	Marshall Fire Use Tax Cre	9,740.28
99999	David and Justine Beckstrom	Marshall Fire Use Tax Cre	14,154.70
99999	Andrew and Caitlin Zimmer	Marshall Fire Use Tax Cre	12,299.59
99999	Jonathan and Katharine Bell	Marshall Fire Use Tax Cre	13,329.54
99999	Patrick McNulty and Elizabeth	Marshall Fire Use Tax Cre	12,431.50
13649	OVERDRIVE INC	Teen eBooks	268.40
13649	OVERDRIVE INC	State Grant	332.95
13649	OVERDRIVE INC	Adult Advantage	475.43
13649	OVERDRIVE INC	Juv eBook	14.99
6849	OVERHEAD DOOR COMPANY INC	New Garage Door at Pre Tr	9,648.00
14160	PRECISE MRM LLC	5MB Flat Data Plan US wit	320.00
14160	PRECISE MRM LLC	5MB Flat Data Plan US wi	320.00
13549	PUSH PEDAL PULL INC	Repair and service trip f	706.71
13549	PUSH PEDAL PULL INC	Service Trip Charge	150.00
13893	REBECCA TSUI	Fees for Tai Chi Jan- Apr	3,388.00
14844	REPUBLIC SERVICES INC #535	Residential Service - Apr	120,525.48

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CASH ACCOUNT: 001000 101001

WARRANT: 051623 05/16/2023

VENDOR	VENDOR NAME	PURPOSE	AMOUNT
14844	REPUBLIC SERVICES INC #535	Utilities	4,660.63
13419	ROADSAFE TRAFFIC SYSTEMS CORP	2023 Signs & Thermoplasti	869.22
13419	ROADSAFE TRAFFIC SYSTEMS CORP	2023 Signs & Thermoplasti	820.00
13419	ROADSAFE TRAFFIC SYSTEMS CORP	2023 Signs & Thermoplasti	82.00
12838	ROBERT HALF	AP Temp - week of 4/28/23	2,002.40
12838	ROBERT HALF	Temp Employee - Laura Heo	1,717.00
12838	ROBERT HALF	Temp Employee - Laura Heo	798.60
15493	RONALD E KAUFFMAN	Rebuild plan reviews	420.00
15497	SENERGY PETROLEUM LLC	Regular gas/dyed diesel	918.31
15497	SENERGY PETROLEUM LLC	City wide fuel purchasing	1,593.73
14619	SRIXON / CLEVELAND GOLF / XXIO	Global leader in golf bal	154.50
10508	STERICYCLE INC	Shredding services for Ap	30.00
14550	TAYLOR MADE GOLF COMPANY INC	Club Fitting and custom	847.07
14614	TIMOTHY D BOWEN	12177	1,627.50
14614	TIMOTHY D BOWEN	12178	448.00
13603	TOSHIBA BUSINESS SOLUTIONS INC	Rec & Senior Ctr Copier B	252.80
13603	TOSHIBA BUSINESS SOLUTIONS INC	Copy costs	545.92
14353	TRANSPARENT INFORMATION SERVIC	Background checks - 7 vol	236.15
14065	TYLER TECHNOLOGIES INC	Tyler Annual Support	85,060.20
14065	TYLER TECHNOLOGIES INC	Tyler Forms rush service	400.00
14065	TYLER TECHNOLOGIES INC	Tyler Executime Timekeepi	5,000.00
14065	TYLER TECHNOLOGIES INC	Timeclock Support	271.00
4765	UNCC	RTL Transmission-Positive	1,586.70
4875	UNIVAR SOLUTIONS USA INC	water Plant Chemicals - C	13,693.63
14446	VECTOR DISEASE CONTROL	3 year contract with Vect	2,055.73
11053	WATER TECHNOLOGY GROUP	Mixer Oil Changes	1,829.00
14821	WAYNES ELECTRIC INC	LRC Lighting Troubleshoot	300.00
15153	WESTERN STATES RECLAMATION INC	2022 Storm System Mainten	20,577.95
14609	WILBUR-ELLIS COMPANY LLC	Earthworm replenishment	2,548.58
10658	WINTER EQUIPMENT COMPANY INC	Snow plow blades	9,558.69

CASH ACCOUNT: 001000 101001		WARRANT: 051623	05/16/2023
VENDOR	VENDOR NAME	PURPOSE	AMOUNT
193 INVOICES		WARRANT TOTAL	1,193,397.09

CITY OF LOUISVILLE					
PURCHASE CARD SUMMARY					
STATEMENT PERIOD 3/21/23 - 4/19/23					
SUPPLIER	SUPPLIER LOCATION	CARDHOLDER	DEPARTMENT	TRANS DATE	AMOUNT
1-800-PACK-RAT (L102)	800-722-5728	KEVIN FREY	FACILITIES	03/22/2023	258.99
1000BULBS.COM	800-624-4488	KEVIN FREY	FACILITIES	03/21/2023	1,005.71
4IMPRINT, INC	4IMPRINT.COM	LIGEA FERRARO	CITY MANAGER	03/27/2023	806.68
ABC-NV	913-8954600	BRANDON COX	OPERATIONS	03/23/2023	100.00
ADOBE *ACROPRO SUBS	4085366000	KURT KOWAR	PUBLIC WORKS	04/08/2023	29.99
ADOBE *STOCK	4085366000	EMILY HOGAN	CITY MANAGER	04/01/2023	79.99
AEDLAND.COM	6412206670	KEVIN FREY	FACILITIES	04/10/2023	465.00
ALLDATA	800-859-3282	MASON THOMPSON	OPERATIONS	04/02/2023	125.00
AMAZON.COM*H718Z9IE2 A	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	03/29/2023	13.98
AMAZON.COM*H72HD2AI0 A	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	03/20/2023	127.90
AMAZON.COM*H76HV6FH2 A	AMZN.COM/BILL	KEVIN FREY	FACILITIES	03/24/2023	15.56
AMAZON.COM*H76TU1ID0 A	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	03/24/2023	51.84
AMAZON.COM*H79R68K02 A	AMZN.COM/BILL	LIGEA FERRARO	CITY MANAGER	03/28/2023	7.14
AMAZON.COM*HC3X92K32 A	AMZN.COM/BILL	DAWN BURGESS	CITY MANAGER	03/22/2023	6.74
AMAZON.COM*HC4R38U61 A	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	03/20/2023	19.49
AMAZON.COM*HJ05S2QG1 A	AMZN.COM/BILL	MASON THOMPSON	OPERATIONS	04/14/2023	134.99
AMAZON.COM*HJ1MR0R72 A	AMZN.COM/BILL	BRIDGET BACON	LIBRARY	04/16/2023	19.99
AMAZON.COM*HJ2QE1MU1 A	AMZN.COM/BILL	KATIE BEASLEY	REC CENTER	04/13/2023	13.94
AMAZON.COM*HJ5HH8Q61 A	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	04/14/2023	11.69
AMAZON.COM*HJ75D8EG2 A	AMZN.COM/BILL	KATIE BEASLEY	REC CENTER	04/12/2023	23.59
AMAZON.COM*HJ7Z07KA2 A	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	04/16/2023	13.77
AMAZON.COM*HJ85E8VV1 A	AMZN.COM/BILL	KATIE BEASLEY	REC CENTER	04/12/2023	22.34
AMAZON.COM*HJ9AL3Q02 A	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	04/15/2023	11.96
AMAZON.COM*HS0IL8O32 A	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	04/05/2023	301.44
AMAZON.COM*HS3D20AN1 A	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	04/05/2023	13.99
AMAZON.COM*HS5AE0CV0 A	AMZN.COM/BILL	KATIE TOFTE	REC CENTER	03/31/2023	4.83
AMAZON.COM*HS99Z4O80 A	AMZN.COM/BILL	LIGEA FERRARO	CITY MANAGER	04/01/2023	18.99
AMAZON.COM*HV02Y7V30 A	AMZN.COM/BILL	ELIZABETH SCHETTLER	PLANNING	04/17/2023	69.99
AMAZON.COM*HV7GR9A12 A	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	04/18/2023	18.71
AMAZON.COM*HV9NV9PX1 A	AMZN.COM/BILL	ELIZABETH SCHETTLER	PLANNING	04/18/2023	30.33
AMAZON.COM*HY1BK7L42 A	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	03/30/2023	16.79
AMAZON.COM*HY2ND3E52 A	AMZN.COM/BILL	KEVIN FREY	FACILITIES	03/31/2023	33.04
AMAZON.COM*HY4XR9ZY1 A	AMZN.COM/BILL	BENJAMIN FRANCISCO	OPERATIONS	03/28/2023	24.99
AMAZON.COM*HY5370A71 A	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	03/29/2023	19.79

AMAZON.COM*HY5JB9LA0 A	AMZN.COM/BILL	SANDRA ANDRETICH	OPERATIONS	03/26/2023	26.40
AMAZON.COM*HY6WO2D60 A	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	03/29/2023	29.14
AMAZON.COM*HY9FM0H51 A	AMZN.COM/BILL	KEVIN FREY	FACILITIES	03/31/2023	38.69
AMERICAN ASSOCIATION F	899-9002054	BRIDGET BACON	LIBRARY	04/13/2023	118.00
AMERICAN ASSOCIATION F	615-3203203	BRIDGET BACON	LIBRARY	04/06/2023	25.00
AMERICAN RED CROSS	800-733-2767	DANIEL BIDLEMEN	REC CENTER	04/04/2023	420.00
AMERICAN RED CROSS	800-733-2767	DANIEL BIDLEMEN	REC CENTER	04/03/2023	378.00
AMERICAN RED CROSS	800-733-2767	DANIEL BIDLEMEN	REC CENTER	03/23/2023	294.00
AMERICAN RED CROSS	800-733-2767	DANIEL BIDLEMEN	REC CENTER	03/22/2023	294.00
AMZN MKTP US*H72054A52	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	03/25/2023	211.82
AMZN MKTP US*H73ET9GP1	AMZN.COM/BILL	SANDRA ANDRETICH	OPERATIONS	03/23/2023	84.20
AMZN MKTP US*HC8MU4Y01	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	03/21/2023	23.88
AMZN MKTP US*HJ4HZ7N60	AMZN.COM/BILL	DAVID BARIL	GOLF COURSE	04/09/2023	199.90
AMZN MKTP US*HJ54A2QW1	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	04/14/2023	45.14
AMZN MKTP US*HJ6YZ1QQ1	AMZN.COM/BILL	LIGEA FERRARO	CITY MANAGER	04/14/2023	59.99
AMZN MKTP US*HJ7AA77N0	AMZN.COM/BILL	KATIE BEASLEY	REC CENTER	04/12/2023	7.51
AMZN MKTP US*HS3Y65UV2	AMZN.COM/BILL	PAMELA LEMON	REC CENTER	04/10/2023	205.15
AMZN MKTP US*HS67D9WU1	AMZN.COM/BILL	PAMELA LEMON	REC CENTER	04/09/2023	47.71
AMZN MKTP US*HS9B280K2	AMZN.COM/BILL	SANDRA ANDRETICH	OPERATIONS	04/07/2023	56.73
AMZN MKTP US*HV0NC93K0	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	04/16/2023	12.99
AMZN MKTP US*HV4IB7FM1	AMZN.COM/BILL	BRIDGET BACON	LIBRARY	04/16/2023	73.95
AMZN MKTP US*HY0TD7A61	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	03/29/2023	23.74
AMZN MKTP US*HY2UU6451	AMZN.COM/BILL	LIGEA FERRARO	CITY MANAGER	03/28/2023	6.91
AMZN MKTP US*HY7EK5901	AMZN.COM/BILL	BENJAMIN FRANCISCO	OPERATIONS	04/02/2023	127.46
AMZN MKTP US*HY9Z30IH2	AMZN.COM/BILL	DANIEL BIDLEMEN	REC CENTER	04/04/2023	69.98
AMZN MKTP US	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	04/12/2023	19.99
AMZN MKTP US	AMZN.COM/BILL	KEVIN FREY	FACILITIES	04/04/2023	191.11
AMZN MKTP US	AMZN.COM/BILL	ERICA SCHMITT	LIBRARY	03/31/2023	27.97
AMZN MKTP US	AMZN.COM/BILL	KATHY MARTIN	REC CENTER	03/30/2023	172.90
AMZN MKTP US	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	03/30/2023	23.98
AMZN MKTP US	AMZN.COM/BILL	DAWN BURGESS	CITY MANAGER	03/24/2023	68.22
AMZN MKTP US	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	03/23/2023	53.97
AMZN MKTP US	AMZN.COM/BILL	BENJAMIN FRANCISCO	OPERATIONS	03/22/2023	20.99
AMZN MKTP US*H70BX7BR2	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	03/27/2023	62.10
AMZN MKTP US*H70KC0S32	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	03/28/2023	23.98
AMZN MKTP US*H70TX5AE1	AMZN.COM/BILL	KATHY MARTIN	REC CENTER	03/23/2023	172.90
AMZN MKTP US*H715Y4AY2	AMZN.COM/BILL	PAULA KNAPEK	HUMAN RESOURCES	03/25/2023	89.31
AMZN MKTP US*H718Y0R92	AMZN.COM/BILL	SANDRA ANDRETICH	OPERATIONS	03/29/2023	11.99
AMZN MKTP US*H71AY69L0	AMZN.COM/BILL	SANDRA ANDRETICH	OPERATIONS	03/24/2023	12.62

AMZN MKTP US*H71GV0VA1	AMZN.COM/BILL	KERRY HOLLE	PUBLIC WORKS	03/24/2023	79.96
AMZN MKTP US*H728K5RA2	AMZN.COM/BILL	SANDRA ANDRETICH	OPERATIONS	03/29/2023	127.99
AMZN MKTP US*H72EG7F82	AMZN.COM/BILL	SANDRA ANDRETICH	OPERATIONS	03/24/2023	7.91
AMZN MKTP US*H732O0EN0	AMZN.COM/BILL	DEVIN MADIGAN	WASTEWATER	03/21/2023	97.40
AMZN MKTP US*H75AW9XH2	AMZN.COM/BILL	DEVIN MADIGAN	WASTEWATER	03/26/2023	101.45
AMZN MKTP US*H75VP4MQ0	AMZN.COM/BILL	BENJAMIN FRANCISCO	OPERATIONS	03/22/2023	17.95
AMZN MKTP US*H764R2TR1	AMZN.COM/BILL	SANDRA ANDRETICH	OPERATIONS	03/23/2023	98.22
AMZN MKTP US*H76DL59K0	AMZN.COM/BILL	JULIE SEYDEL	REC CENTER	03/24/2023	48.72
AMZN MKTP US*H76I78P82	AMZN.COM/BILL	RONDA HENGER	HUMAN RESOURCES	03/26/2023	121.44
AMZN MKTP US*H76WG5A51	AMZN.COM/BILL	ALINA KIRCHNER	HUMAN RESOURCES	03/23/2023	13.98
AMZN MKTP US*H777N5YW1	AMZN.COM/BILL	LIGEA FERRARO	CITY MANAGER	03/27/2023	7.75
AMZN MKTP US*H77PP20C1	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	03/23/2023	23.49
AMZN MKTP US*H78619VT0	AMZN.COM/BILL	JULIE SEYDEL	REC CENTER	03/21/2023	33.00
AMZN MKTP US*H78A68VS0	AMZN.COM/BILL	JESSE DEGRAW	REC CENTER	03/22/2023	124.95
AMZN MKTP US*H78N746F1	AMZN.COM/BILL	PAULA KNAPEK	HUMAN RESOURCES	03/25/2023	6.95
AMZN MKTP US*H79PQ00D1	AMZN.COM/BILL	DAWN BURGESS	CITY MANAGER	03/23/2023	23.95
AMZN MKTP US*H79TU0DR0	AMZN.COM/BILL	KATHY MARTIN	REC CENTER	03/23/2023	1,299.95
AMZN MKTP US*H79YA2AE1	AMZN.COM/BILL	SANDRA ANDRETICH	OPERATIONS	03/23/2023	15.42
AMZN MKTP US*HC06B35Z2	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	03/21/2023	38.00
AMZN MKTP US*HC31L0MD2	AMZN.COM/BILL	KERRY HOLLE	PUBLIC WORKS	03/21/2023	16.49
AMZN MKTP US*HC3PT3DA2	AMZN.COM/BILL	JESSE DEGRAW	REC CENTER	03/22/2023	22.78
AMZN MKTP US*HC7TN2K61	AMZN.COM/BILL	KATIE BEASLEY	REC CENTER	03/20/2023	16.06
AMZN MKTP US*HC9025IG1	AMZN.COM/BILL	JULIE SEYDEL	REC CENTER	03/21/2023	9.89
AMZN MKTP US*HC9JW6542	AMZN.COM/BILL	KERRY HOLLE	PUBLIC WORKS	03/21/2023	29.98
AMZN MKTP US*HJ0AB1VK0	AMZN.COM/BILL	ELIZABETH SCHETTLER	PLANNING	04/11/2023	8.99
AMZN MKTP US*HJ0O63HE2	AMZN.COM/BILL	MASON THOMPSON	OPERATIONS	04/14/2023	29.99
AMZN MKTP US*HJ0VE59O1	AMZN.COM/BILL	AMANDA PERERA	REC CENTER	04/15/2023	111.94
AMZN MKTP US*HJ18I5431	AMZN.COM/BILL	PEGGY NORRIS	LIBRARY	04/10/2023	5.55
AMZN MKTP US*HJ1GU4LD2	AMZN.COM/BILL	JULIE SEYDEL	REC CENTER	04/12/2023	19.79
AMZN MKTP US*HJ1HJ9RU1	AMZN.COM/BILL	DAVID BARIL	GOLF COURSE	04/16/2023	61.29
AMZN MKTP US*HJ2211G80	AMZN.COM/BILL	DEVIN MADIGAN	WASTEWATER	04/10/2023	7.29
AMZN MKTP US*HJ2374931	AMZN.COM/BILL	ANDY SQUIRES	IT	04/15/2023	19.38
AMZN MKTP US*HJ2F386O0	AMZN.COM/BILL	ALINA KIRCHNER	HUMAN RESOURCES	04/12/2023	87.91
AMZN MKTP US*HJ2XK68N0	AMZN.COM/BILL	JULIE SEYDEL	REC CENTER	04/11/2023	24.99
AMZN MKTP US*HJ3302XW2	AMZN.COM/BILL	ED BLEVINS	IT	04/14/2023	125.99
AMZN MKTP US*HJ34N1VT1	AMZN.COM/BILL	JEN KENNEY	POLICE	04/13/2023	80.08
AMZN MKTP US*HJ45X61X0	AMZN.COM/BILL	BARBARA NICKERSON	HUMAN RESOURCES	04/10/2023	37.52
AMZN MKTP US*HJ58E5ZF1	AMZN.COM/BILL	ELIZABETH SCHETTLER	PLANNING	04/11/2023	24.33
AMZN MKTP US*HJ5R77AK1	AMZN.COM/BILL	JULIE SEYDEL	REC CENTER	04/12/2023	11.99

AMZN MKTP US*HJ5UQ2UM2	AMZN.COM/BILL	ERICA SCHMITT	LIBRARY	04/16/2023	63.96
AMZN MKTP US*HJ65C3EA2	AMZN.COM/BILL	KATIE TOFTE	REC CENTER	04/13/2023	15.98
AMZN MKTP US*HJ6JI08L1	AMZN.COM/BILL	BENJAMIN WHITE-PATARIN	PARKS	04/14/2023	51.98
AMZN MKTP US*HJ6M03WA2	AMZN.COM/BILL	GREG VENETTE	WATER	04/17/2023	286.34
AMZN MKTP US*HJ74T5ER2	AMZN.COM/BILL	KEVIN FREY	FACILITIES	04/13/2023	82.76
AMZN MKTP US*HJ7QA1QT2	AMZN.COM/BILL	SANDRA ANDRETICH	OPERATIONS	04/15/2023	48.38
AMZN MKTP US*HJ8UE5O82	AMZN.COM/BILL	KEVIN FREY	FACILITIES	04/11/2023	96.95
AMZN MKTP US*HJ8XQ5GR2	AMZN.COM/BILL	PAUL BORTH	REC CENTER	04/13/2023	19.95
AMZN MKTP US*HJ8Z20E20	AMZN.COM/BILL	TANYA SCOTT	FINANCE	04/09/2023	36.99
AMZN MKTP US*HJ9B78Q30	AMZN.COM/BILL	ALINA KIRCHNER	HUMAN RESOURCES	04/11/2023	11.89
AMZN MKTP US*HJ9HV9UT0	AMZN.COM/BILL	JANET BRANHAM	PARKS	04/13/2023	19.79
AMZN MKTP US*HJ9UC6OJ0	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	04/07/2023	19.99
AMZN MKTP US*HS06C5VH0	AMZN.COM/BILL	AMANDA PERERA	REC CENTER	04/04/2023	10.98
AMZN MKTP US*HS09U1W20	AMZN.COM/BILL	KERRY HOLLE	PUBLIC WORKS	04/07/2023	45.93
AMZN MKTP US*HS0P92OZ1	AMZN.COM/BILL	DANIEL BIDLEMEN	REC CENTER	04/03/2023	34.95
AMZN MKTP US*HS0TD04I2	AMZN.COM/BILL	JOSH GILBERTSON	IT	04/05/2023	44.62
AMZN MKTP US*HS0TR50L2	AMZN.COM/BILL	DEVIN MADIGAN	WASTEWATER	04/07/2023	9.99
AMZN MKTP US*HS1MV1PZ2	AMZN.COM/BILL	KRISTEN BODINE	LIBRARY	04/07/2023	29.99
AMZN MKTP US*HS1NQ62N1	AMZN.COM/BILL	KRISTEN BODINE	LIBRARY	04/08/2023	12.91
AMZN MKTP US*HS1UX6MV0	AMZN.COM/BILL	JOSH GILBERTSON	IT	04/04/2023	83.48
AMZN MKTP US*HS35P3G31	AMZN.COM/BILL	JESSE DEGRAW	REC CENTER	04/05/2023	19.99
AMZN MKTP US*HS51Y9QA0	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	04/05/2023	92.53
AMZN MKTP US*HS56I8W90	AMZN.COM/BILL	ERICA SCHMITT	LIBRARY	04/07/2023	53.97
AMZN MKTP US*HS57P8X80	AMZN.COM/BILL	AMANDA PERERA	REC CENTER	04/04/2023	24.69
AMZN MKTP US*HS58S3W12	AMZN.COM/BILL	ED BLEVINS	IT	04/11/2023	31.67
AMZN MKTP US*HS6192IV1	AMZN.COM/BILL	KRISTEN BODINE	LIBRARY	04/09/2023	12.99
AMZN MKTP US*HS6XH8Y11	AMZN.COM/BILL	JANET BRANHAM	PARKS	04/10/2023	87.83
AMZN MKTP US*HS6Z27OI2	AMZN.COM/BILL	BARBARA NICKERSON	HUMAN RESOURCES	04/05/2023	21.09
AMZN MKTP US*HS74C6B20	AMZN.COM/BILL	JESSE DEGRAW	REC CENTER	04/05/2023	21.98
AMZN MKTP US*HS7G38KL0	AMZN.COM/BILL	ERICA SCHMITT	LIBRARY	04/06/2023	158.34
AMZN MKTP US*HS8IW06B2	AMZN.COM/BILL	PEGGY NORRIS	LIBRARY	04/09/2023	21.36
AMZN MKTP US*HS8N21DI0	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	04/05/2023	47.40
AMZN MKTP US*HS9SZ86Z2	AMZN.COM/BILL	KRISTEN BODINE	LIBRARY	04/09/2023	138.87
AMZN MKTP US*HV0G30FY1	AMZN.COM/BILL	SANDRA ANDRETICH	OPERATIONS	04/17/2023	24.68
AMZN MKTP US*HV17E4LY1	AMZN.COM/BILL	AMANDA PERERA	REC CENTER	04/17/2023	149.75
AMZN MKTP US*HV2LJ1Q70	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	04/18/2023	59.97
AMZN MKTP US*HV51M6NF1	AMZN.COM/BILL	GREG VENETTE	WATER	04/17/2023	47.96
AMZN MKTP US*HV5750EY0	AMZN.COM/BILL	ELIZABETH SCHETTLER	PLANNING	04/16/2023	35.09
AMZN MKTP US*HV5MT6MX0	AMZN.COM/BILL	ALINA KIRCHNER	HUMAN RESOURCES	04/18/2023	19.98

AMZN MKTP US*HV6M07OA0	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	04/14/2023	37.49
AMZN MKTP US*HV6OW25F0	AMZN.COM/BILL	ALINA KIRCHNER	HUMAN RESOURCES	04/18/2023	42.82
AMZN MKTP US*HY16J40D0	AMZN.COM/BILL	JEFF OWENS	WATER	03/27/2023	363.49
AMZN MKTP US*HY1K31GR2	AMZN.COM/BILL	JOHN KIPP	WASTEWATER	04/01/2023	58.00
AMZN MKTP US*HY1QV2KW0	AMZN.COM/BILL	JESSE DEGRAW	REC CENTER	03/30/2023	342.00
AMZN MKTP US*HY2GL94Q1	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	03/28/2023	18.58
AMZN MKTP US*HY2GP3P32	AMZN.COM/BILL	KEVIN FREY	FACILITIES	04/01/2023	96.80
AMZN MKTP US*HY2II6ZM2	AMZN.COM/BILL	KEVIN FREY	FACILITIES	03/30/2023	142.00
AMZN MKTP US*HY2SA3JT2	AMZN.COM/BILL	KERRY HOLLE	PUBLIC WORKS	03/31/2023	148.89
AMZN MKTP US*HY2T59802	AMZN.COM/BILL	DAVID BARIL	GOLF COURSE	04/02/2023	46.20
AMZN MKTP US*HY2ZK53J2	AMZN.COM/BILL	LINDSEY WITTY	REC CENTER	03/30/2023	109.94
AMZN MKTP US*HY3HJ6A51	AMZN.COM/BILL	JESSE DEGRAW	REC CENTER	03/29/2023	519.98
AMZN MKTP US*HY3UB76E2	AMZN.COM/BILL	KEVIN FREY	FACILITIES	04/03/2023	142.49
AMZN MKTP US*HY3X701T1	AMZN.COM/BILL	LINDSEY WITTY	REC CENTER	03/29/2023	202.93
AMZN MKTP US*HY5C38PC0	AMZN.COM/BILL	RONDA HENGER	HUMAN RESOURCES	03/28/2023	44.99
AMZN MKTP US*HY6NB2YE2	AMZN.COM/BILL	KERRY HOLLE	PUBLIC WORKS	04/04/2023	24.49
AMZN MKTP US*HY6TL60C2	AMZN.COM/BILL	JOHN KIPP	WASTEWATER	03/31/2023	250.00
AMZN MKTP US*HY7DZ45O2	AMZN.COM/BILL	RONDA HENGER	HUMAN RESOURCES	04/02/2023	15.98
AMZN MKTP US*HY89I4921	AMZN.COM/BILL	JOHN KIPP	WASTEWATER	04/02/2023	58.00
AMZN MKTP US*HY8NL4EQ1	AMZN.COM/BILL	JOSH GILBERTSON	IT	03/29/2023	36.71
AMZN MKTP US*HY8RA7IF0	AMZN.COM/BILL	JESSE DEGRAW	REC CENTER	03/31/2023	319.84
AMZN MKTP US*HY99K30H1	AMZN.COM/BILL	JOSH GILBERTSON	IT	03/29/2023	96.81
APPLE.COM/BILL	866-712-7753	KURT KOWAR	PUBLIC WORKS	04/15/2023	103.64
ARROWHEAD AWARDS	303-447-9407	GENEVIEVE KLINE	CITY CLERK	04/13/2023	97.00
ARROWSTAGELINES.COM	OMAHA	KATHY MARTIN	REC CENTER	04/12/2023	1,132.00
ARROWSTAGELINES.COM	OMAHA	KATHY MARTIN	REC CENTER	04/12/2023	1,284.00
ARROWSTAGELINES.COM	OMAHA	KATIE BEASLEY	REC CENTER	04/10/2023	1,259.00
ARROWSTAGELINES.COM	OMAHA	KATIE BEASLEY	REC CENTER	03/30/2023	1,419.00
ATSSA	540-3681701	BENJAMIN FRANCISCO	OPERATIONS	03/29/2023	424.00
AMAZON.COM*H72C91TM2	AMZN.COM/BILL	DEVIN MADIGAN	WASTEWATER	03/25/2023	11.68
AMAZON.COM*H72LA3RG2	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	03/29/2023	108.66
AMAZON.COM*H72QA5EW0	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	03/21/2023	259.48
AMAZON.COM*H73XS0X91	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	03/24/2023	11.99
AMAZON.COM*H771X4X91	AMZN.COM/BILL	JANET BRANHAM	PARKS	03/24/2023	29.73
AMAZON.COM*H78PG14Z1	AMZN.COM/BILL	JESSE DEGRAW	REC CENTER	03/22/2023	11.99
AMAZON.COM*HC23L6532	AMZN.COM/BILL	JULIE SEYDEL	REC CENTER	03/21/2023	14.82
AMAZON.COM*HJ04234R0	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	04/08/2023	15.98
AMAZON.COM*HJ0NF5V42	AMZN.COM/BILL	DANNY WEIONSTOCK	REC CENTER	04/14/2023	88.08
AMAZON.COM*HJ30U7VK2	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	04/14/2023	55.90

AMAZON.COM*HJ5ME7MI0	AMZN.COM/BILL	DEVIN MADIGAN	WASTEWATER	04/11/2023	28.79
AMAZON.COM*HJ5QP7OD0	AMZN.COM/BILL	KRISTEN BODINE	LIBRARY	04/07/2023	17.96
AMAZON.COM*HSOK44W02	AMZN.COM/BILL	LIGEA FERRARO	CITY MANAGER	04/11/2023	56.53
AMAZON.COM*HS2PR3R42	AMZN.COM/BILL	SANDRA ANDRETICH	OPERATIONS	04/11/2023	24.99
AMAZON.COM*HS76F63Q0	AMZN.COM/BILL	KEVIN FREY	FACILITIES	04/02/2023	71.40
AMAZON.COM*HS7I48WT2	AMZN.COM/BILL	LINDSEY WITTY	REC CENTER	04/11/2023	33.48
AMAZON.COM*HS8Z88WG2	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	04/11/2023	17.79
AMAZON.COM*HS9AK6F92	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	04/05/2023	19.95
AMAZON.COM*HS9AU8RH0	AMZN.COM/BILL	DEVIN MADIGAN	WASTEWATER	04/07/2023	62.46
AMAZON.COM*HV5431NC0	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	04/15/2023	14.98
AMAZON.COM*HV99154F0	AMZN.COM/BILL	PAUL BORTH	REC CENTER	04/14/2023	25.58
AMAZON.COM*HY2EO8AP1	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	03/29/2023	58.78
AMAZON.COM*HY2US3441	AMZN.COM/BILL	LIGEA FERRARO	CITY MANAGER	03/28/2023	19.99
AMAZON.COM*HY4L511W0	AMZN.COM/BILL	JOHN KIPP	WASTEWATER	03/27/2023	47.88
AMAZON.COM*HY50J55K1	AMZN.COM/BILL	JESSE DEGRAW	REC CENTER	03/31/2023	119.40
AMAZON.COM*HY7ZS2X01	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	03/30/2023	27.90
AMAZON.COM*HY8I33922	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	04/04/2023	79.84
AMAZON.COM*HY8OL1TX2	AMZN.COM/BILL	KERRY HOLLE	PUBLIC WORKS	03/31/2023	46.99
BATTERIES+BULBS #0777	LAFAYETTE	JOHN KIPP	WASTEWATER	03/20/2023	53.00
BEES AIR DUCT CLEANING	LONGMONT	KEVIN FREY	FACILITIES	03/20/2023	199.00
BIZWEST-DIGITAL	FORT COLLINS	ROBERT ZUCCARO	PLANNING	04/12/2023	9.00
BOOT BARN #310	NORTHGLENN	BRANDON COX	OPERATIONS	04/06/2023	150.00
BROOKS GREASE SERVICE	918-836-1772	DAVID BARIL	GOLF COURSE	04/14/2023	475.00
BROOMFIELD RENTALS INC	BROOMFIELD	KERRY KRAMER	PARKS	04/18/2023	80.00
BROOMFIELD RENTALS INC	BROOMFIELD	KERRY KRAMER	PARKS	04/14/2023	42.00
BUFFALO BRAND SEED LLC	GREELEY	DAVID DEAN	GOLF COURSE	03/23/2023	658.00
CAL GAS DIR	4029357733	TREVOR DEPEW	WATER	04/04/2023	300.00
CALENDLY	AVONDALE ESTA	DAVID BARIL	GOLF COURSE	04/09/2023	15.00
CANVA* I03757-18604299	CAMDEN	ERICA SCHMITT	LIBRARY	04/16/2023	12.99
CASHSTAR STARBUCKS GFT	877-850-1977	MONAI MYLES	CITY MANAGER	04/12/2023	10.00
CASHSTAR STARBUCKS GFT	877-850-1977	MONAI MYLES	CITY MANAGER	04/12/2023	10.00
CENTER COPY PRINTING	303-4406000	LIGEA FERRARO	CITY MANAGER	04/13/2023	45.72
CENTER COPY PRINTING	303-4406000	LIGEA FERRARO	CITY MANAGER	04/03/2023	42.21
CENTER COPY PRINTING	303-4406000	MARLA OLSON	PARKS	03/20/2023	45.72
CHARLES D JONES NDV	7209313478	KEVIN FREY	FACILITIES	04/13/2023	117.26
CHARLES D JONES-BOULDE	BOULDER	MATTHEW ROWE	FACILITIES	04/04/2023	654.96
CHILDHEALTHCONNECTION	FORT COLLINS	AMANDA PERERA	REC CENTER	04/16/2023	80.00
CITY AND COUNTY OF BRO	3034386368	ALEXIS SMITH	REC CENTER	04/05/2023	5.00
CLUBCONNECT	9136615569	LINDSEY WITTY	REC CENTER	04/01/2023	149.00

CO E-GOVERNMENT SERVIC	3035343468	SANDRA ANDRETICH	OPERATIONS	03/23/2023	103.02
CO GOVT SERVICES	3035343468	AMANDA PERERA	REC CENTER	04/12/2023	36.55
CO GOVT SERVICES	3035343468	AMANDA PERERA	REC CENTER	04/10/2023	36.55
CO GOVT SERVICES	3035343468	AMANDA PERERA	REC CENTER	04/07/2023	36.55
CO GOVT SERVICES	3035343468	AMANDA PERERA	REC CENTER	04/07/2023	36.55
CO GOVT SERVICES	3035343468	AMANDA PERERA	REC CENTER	04/07/2023	36.55
CO GOVT SERVICES	3035343468	AMANDA PERERA	REC CENTER	04/07/2023	36.55
CO GOVT SERVICES	3035343468	AMANDA PERERA	REC CENTER	04/07/2023	36.55
CO GOVT SERVICES	3035343468	AMANDA PERERA	REC CENTER	04/07/2023	36.55
CO GOVT SERVICES	3035343468	AMANDA PERERA	REC CENTER	04/07/2023	36.55
CO GOVT SERVICES	3035343468	AMANDA PERERA	REC CENTER	04/07/2023	36.55
CO GOVT SERVICES	3035343468	AMANDA PERERA	REC CENTER	04/07/2023	36.55
CO GOVT SERVICES	3035343468	AMANDA PERERA	REC CENTER	04/03/2023	137.78
CO MOTOR VEH SERV EMV	DENVER	MASON THOMPSON	OPERATIONS	03/28/2023	4.36
CO PARK* CO	WHEAT RIDGE	KATHLEEN D LORENZO	PARKS	03/21/2023	150.00
COAL CREEK ACE HARDWAR	LOUISVILLE	CRAIG DUFFIN	PUBLIC WORKS	04/17/2023	18.89
COAL CREEK ACE HARDWAR	LOUISVILLE	KERRY KRAMER	PARKS	03/27/2023	8.59
COAL CREEK ACE HARDWAR	LOUISVILLE	BRENDON MEILI	PARKS	03/22/2023	.69
COLORADO CHAPTER OF TH	303-9013823	ELIZABETH SCHETTLER	PLANNING	03/23/2023	41.20
COLORADO CHAPTER OF TH	303-9013823	ELIZABETH SCHETTLER	PLANNING	03/23/2023	46.35
COLORADO CHAPTER OF TH	303-9013823	ELIZABETH SCHETTLER	PLANNING	03/23/2023	46.35
COLORADO CWP	719-545-6748	JOHN KIPP	WASTEWATER	04/14/2023	85.00
COLORADO CWP	719-545-6748	DEVIN MADIGAN	WASTEWATER	03/28/2023	50.00
COLORADO CWP	719-545-6748	DEVIN MADIGAN	WASTEWATER	03/28/2023	50.00
COLORADO CWP	719-545-6748	BENJAMIN FRANCISCO	OPERATIONS	03/28/2023	50.00
COLORADO CWP	719-545-6748	ROSS DAVIS	OPERATIONS	03/20/2023	50.00
COLORADO GOLF AND TURF	303-761-3332	LANCE PFEIFER	GOLF COURSE	03/30/2023	777.80
COLORADO ROCKIES	303-762-5437	DIANE M KREAGER	FINANCE	04/06/2023	540.00
COLORADO FED	9705664350	SUSAN KENNEY	POLICE	04/10/2023	45.00
COMCAST CABLE COMM	800-COMCAST	ERICA SCHMITT	LIBRARY	04/13/2023	111.95
COMCAST CABLE COMM	800-COMCAST	MARLA OLSON	PARKS	03/28/2023	502.23
COMCAST DENVER	800-266-2278	PAMELA PETERSON-HOHS	GOLF COURSE	04/13/2023	211.66
COMCAST DENVER	800-266-2278	JILL SIEWERT	LIBRARY	04/12/2023	129.89
CONFETTI	BOCA RATON	AMANDA PERERA	REC CENTER	04/06/2023	395.00
CUBOULDERCAREERSERVICE	BOULDER	PAULA KNAPEK	HUMAN RESOURCES	03/21/2023	325.00
DAILY CAMERA	3034443444	EMILY HOGAN	CITY MANAGER	04/11/2023	14.99
DAPHNES HEADCOVERS	JENNIFER@DAPH	DAVID BARIL	GOLF COURSE	04/03/2023	445.43
DBC IRRIGATION SUPPLY	BROOMFIELD	VICKIE ILKO	OPERATIONS	03/23/2023	677.57
DEMCO INC	800-9624463	JILL SIEWERT	LIBRARY	03/30/2023	48.05

DENVER CENTER FOR THE	303-893-4100	KATIE BEASLEY	REC CENTER	03/21/2023	1,262.25
DOLLARTREE	BROOMFIELD	LANA FAUVER	REC CENTER	03/25/2023	33.75
DOLLARTREE	WESTMINSTER	LANA FAUVER	REC CENTER	03/24/2023	30.00
DOMINO'S 6286	941-907-6667	JANET BRANHAM	PARKS	04/05/2023	55.99
DONORBOX DONATION PLAT	ALEXANDRIA	BRIDGET BACON	LIBRARY	04/03/2023	7.08
DROPBOX*B7BZDB7SQR3T	DROPBOX.COM	EMILY HOGAN	CITY MANAGER	04/18/2023	11.99
DTV*DIRECTV SERVICE	800-347-3288	PAMELA PETERSON-HOHS	GOLF COURSE	03/23/2023	240.51
E 470 EXPRESS TOLLS	303-5373470	TANYA SCOTT	FINANCE	03/24/2023	36.85
EB JUMPSTART INCLUSIV	8014137200	PEGGY NORRIS	LIBRARY	04/05/2023	189.99
ELDORADO ARTESIAN SPRI	3036043000	LESLIE RINGER	HUMAN RESOURCES	04/11/2023	16.00
ENVIRONMENTALJOBS.COM	CHARLOTTESVIL	PENNY FORD	HUMAN RESOURCES	03/30/2023	249.00
EZCATERCOSTA VIDA	8004881803	MEAGAN BROWN	HUMAN RESOURCES	04/10/2023	468.16
EZCATERIHOP	8004881803	MEAGAN BROWN	HUMAN RESOURCES	04/10/2023	317.48
EZCATERORGANIC SANDWI	8004881803	MONAI MYLES	CITY MANAGER	04/12/2023	374.60
FASTENAL COMPANY 01COB	LAFAYETTE	ROSS DAVIS	OPERATIONS	04/03/2023	233.82
FASTSIGNS 371501	303-4101122	SANDRA ANDRETICH	OPERATIONS	03/28/2023	850.00
FEDEX 396425415172	MEMPHIS	JOHN KIPP	WASTEWATER	03/30/2023	14.03
FEDEX OFFIC74200007427	LOUISVILLE	ELIZABETH SCHETTLER	PLANNING	04/07/2023	93.00
FEDEX OFFIC74200007427	LOUISVILLE	SUSAN KENNEY	POLICE	04/06/2023	180.08
FERGUSON ENT #1166	BOULDER	DANIEL SALAS ROBLES	PARKS	03/28/2023	20.67
FIRST CHOICE-BOYER S C	303-9649400	GREG VENETTE	WATER	04/12/2023	47.52
FLIPSNACK.COM	TROY	GINGER CROSS	GOLF COURSE	04/12/2023	420.00
FMCSA D&A CLEARINGHOUS	202-366-0928	ALINA KIRCHNER	HUMAN RESOURCES	04/05/2023	12.50
FREDPRYOR CAREERTRACK	800-5563012	BRANDON COX	OPERATIONS	03/27/2023	139.00
FSP*CGFOA	303-922-4647	DIANE M KREAGER	FINANCE	04/11/2023	15.00
FSP*CGFOA	303-922-4647	DIANE M KREAGER	FINANCE	04/03/2023	40.00
FSP*CGFOA	303-922-4647	DIANE M KREAGER	FINANCE	03/29/2023	30.00
FSP*CO PRIMA	DENVER	DAWN BURGESS	CITY MANAGER	04/18/2023	275.00
FSP*CO PRIMA	303-658-2218	JEN KENNEY	POLICE	04/13/2023	20.00
GAYLORD BROS INC	800-782-1397	BRIDGET BACON	LIBRARY	03/25/2023	64.82
GOLF AND SPORT SOLUTIO	9702846030	DAVID DEAN	GOLF COURSE	03/29/2023	903.31
GOLF CART KING LLC	AUSTIN	DAVID BARIL	GOLF COURSE	04/06/2023	900.00
GRAINGER	877-2022594	DAVID DEAN	GOLF COURSE	04/11/2023	130.03
GRAINGER	877-2022594	TREVOR DEPEW	WATER	03/20/2023	57.80
GRAINGER	877-2022594	TREVOR DEPEW	WATER	03/20/2023	59.56
GRAINGER	877-2022594	TREVOR DEPEW	WATER	03/20/2023	739.85
GRAINGER	877-2022594	TREVOR DEPEW	WATER	03/20/2023	66.22
GRAINGER	877-2022594	TREVOR DEPEW	WATER	03/20/2023	38.08
GRAINGER	877-2022594	TREVOR DEPEW	WATER	03/20/2023	45.02

GREEN CO2 SYSTEMS	970-482-0203	PAUL BORTH	REC CENTER	04/06/2023	656.13
GREEN CO2 SYSTEMS	970-482-0203	PAUL BORTH	REC CENTER	04/05/2023	827.84
GREEN CO2 SYSTEMS	970-482-0203	PAUL BORTH	REC CENTER	04/04/2023	943.92
HACH COMPANY	9706631377	DEVIN MADIGAN	WASTEWATER	04/12/2023	133.58
HACH COMPANY	9706631377	DEVIN MADIGAN	WASTEWATER	04/11/2023	170.98
HACH COMPANY	9706631377	DEVIN MADIGAN	WASTEWATER	04/06/2023	372.03
HDD SUN ENTERPRISES IN	303-2877566	ANDY ELLIS	PARKS	03/15/2023	115.50
HILLYARD INC DENVER	3033211227	PAMELA PETERSON-HOHS	GOLF COURSE	03/31/2023	280.72
HOLIDAY INNS	CANON CITY	GENEVIEVE KLINE	CITY CLERK	04/14/2023	132.05
HPTC-PRO.COM	SAN CLEMENTE	RICKY BLACKNEY	POLICE	03/20/2023	450.00
HR CERTIFICATION INSTI	866-8984724	ROBIN BROOKHART	HUMAN RESOURCES	04/12/2023	595.00
ID ENHANCEMENTS, INC.	HARTSVILLE	JOSH GILBERTSON	IT	04/03/2023	191.54
IDEXX DISTRIBUTION INC	2075564294	DEVIN MADIGAN	WASTEWATER	04/04/2023	131.59
IDEXX DISTRIBUTION INC	2075564294	DEVIN MADIGAN	WASTEWATER	04/04/2023	381.65
IHIRE, LLC	8663300196	PENNY FORD	HUMAN RESOURCES	04/10/2023	349.00
IN *1ST RESPONDER HEAL	720-8930744	LESLIE RINGER	HUMAN RESOURCES	04/11/2023	599.00
IN *AMERICAN BIOIDENTI	303-8864747	AMANDA PERERA	REC CENTER	04/07/2023	54.50
IN *J&J THE FRAME SHOP	LAFAYETTE	LIGEA FERRARO	CITY MANAGER	03/29/2023	122.76
IN *KAISER LOCK & KEY	LOUISVILLE	VICKIE ILKO	OPERATIONS	04/06/2023	983.40
IN *KAISER LOCK & KEY	800-262-3246	TREVOR DEPEW	WATER	04/04/2023	92.50
IN *KAISER LOCK & KEY	303-4493880	PAMELA PETERSON-HOHS	GOLF COURSE	03/24/2023	185.27
IN *LANGUAGEUSA, INC.	713-7833800	EMILY HOGAN	CITY MANAGER	03/29/2023	55.00
IN *LANGUAGEUSA, INC.	713-7833800	DEREK COSSON	CITY MANAGER	03/29/2023	930.88
IN *LEAGUE OF KANSAS M	785-3549565	PAULA KNAPEK	HUMAN RESOURCES	03/21/2023	130.00
IN *TEE CLAW SPORTS IN	714-4792580	DAVID DEAN	GOLF COURSE	04/13/2023	34.43
IN *TEE CLAW SPORTS IN	714-4792580	DAVID DEAN	GOLF COURSE	04/10/2023	109.75
INT'L CODE COUNCIL INC	888-422-7233	ELIZABETH SCHETTLER	PLANNING	04/05/2023	290.00
INT'L CODE COUNCIL INC	888-422-7233	ELIZABETH SCHETTLER	PLANNING	04/01/2023	290.00
INT'L CODE COUNCIL INC	888-422-7233	RANDY DEWITZ	BUILDING SAFETY	03/29/2023	355.00
JAX - 06	LAFAYETTE	KERRY KRAMER	PARKS	04/17/2023	268.54
JAX - 06	LAFAYETTE	LUKE LAYTON	PARKS	04/05/2023	14.75
JAX - 06	LAFAYETTE	LUKE LAYTON	PARKS	03/23/2023	27.99
JAX - 06	LAFAYETTE	KEN MATHEWS	OPERATIONS	03/22/2023	119.99
JERSEY MIKES ONLINE OR	7322234044	SANDRA ANDRETICH	OPERATIONS	03/24/2023	13.03
JERSEY MIKES ONLINE OR	7322234044	SANDRA ANDRETICH	OPERATIONS	03/23/2023	105.87
JOSEPH ELLIOTT USA LLC	8588690990	PAMELA PETERSON-HOHS	GOLF COURSE	04/11/2023	531.39
JOSEPH ELLIOTT USA LLC	8588690990	PAMELA PETERSON-HOHS	GOLF COURSE	03/29/2023	536.31
KENTSPORTSALPHAGOLF	8187259720	PAMELA PETERSON-HOHS	GOLF COURSE	04/06/2023	63.41
KING SOOPERS #0013	LOUISVILLE	JILL SIEWERT	LIBRARY	04/18/2023	76.60

KING SOOPERS #0013	LOUISVILLE	PAULA KNAPEK	HUMAN RESOURCES	04/13/2023	75.44
KING SOOPERS #0013	LOUISVILLE	PATRICIA MORGAN	REC CENTER	04/10/2023	111.59
KING SOOPERS #0013	LOUISVILLE	MEAGAN BROWN	HUMAN RESOURCES	04/10/2023	30.67
KING SOOPERS #0013	LOUISVILLE	BRIDGET BACON	LIBRARY	04/07/2023	13.93
KING SOOPERS #0013	LOUISVILLE	BARBARA NICKERSON	HUMAN RESOURCES	04/05/2023	39.96
KING SOOPERS #0013	LOUISVILLE	PATRICIA MORGAN	REC CENTER	04/03/2023	143.12
KING SOOPERS #0013	LOUISVILLE	BARBARA NICKERSON	HUMAN RESOURCES	04/03/2023	19.99
KING SOOPERS #0013	LOUISVILLE	KRISTEN BODINE	LIBRARY	03/29/2023	50.43
KING SOOPERS #0013	LOUISVILLE	PATRICIA MORGAN	REC CENTER	03/22/2023	23.25
KING SOOPERS #0013	LOUISVILLE	DAWN BURGESS	CITY MANAGER	03/21/2023	8.98
KING SOOPERS #0013	LOUISVILLE	DAWN BURGESS	CITY MANAGER	03/21/2023	39.23
KING SOOPERS #0101	THORNTON	SANDRA ANDRETICH	OPERATIONS	03/22/2023	47.24
KING SOOPERS #0135	LAFAYETTE	AMANDA PERERA	REC CENTER	04/06/2023	282.91
LA QUINTA INN AND SUITES	LOVELAND	AUSTIN BROWN	CITY MANAGER	04/14/2023	185.30
LAMARS DONUTS-	LOUISVILLE	LIGEA FERRARO	CITY MANAGER	04/14/2023	29.98
LAMARS DONUTS-	LOUISVILLE	MEREDYTH MUTH	CITY MANAGER	04/07/2023	74.95
LAMARS DONUTS-	LOUISVILLE	MEGAN DAVIS	CITY MANAGER	04/05/2023	89.94
LAMARS DONUTS-	LOUISVILLE	KATIE BEASLEY	REC CENTER	03/29/2023	35.18
LAMARS DONUTS-	LOUISVILLE	SANDRA ANDRETICH	OPERATIONS	03/22/2023	65.92
LANDS END BUS OUTFITTE	8003324700	JEN KENNEY	POLICE	03/22/2023	120.85
LANGUAGE LINE	8316487439	MEREDYTH MUTH	CITY MANAGER	04/05/2023	30.34
LARIMER COUNTY PARKS A	970-6194570	BRENDON MEILI	PARKS	04/05/2023	250.00
LARIMER COUNTY PARKS A	970-6194570	BENJAMIN WHITE-PATARIN	PARKS	03/27/2023	250.00
LES MILLS US TRADING	6308285949	LINDSEY WITTY	REC CENTER	04/07/2023	389.00
LOUISVILLE ARC THRIFT	LOUISVILLE	KATIE TOFTE	REC CENTER	03/26/2023	6.52
LOWES #01989*	WESTMINSTER	NORMAN MERLO	GOLF COURSE	03/23/2023	86.94
LOWES #03444*	ERIE	ANDY ELLIS	PARKS	04/14/2023	84.60
LOWES #03444*	ERIE	PHIL LIND	FACILITIES	04/14/2023	179.96
LOWES #03444*	ERIE	ANDY ELLIS	PARKS	03/29/2023	252.78
LOWES #03444*	ERIE	ANDY ELLIS	PARKS	03/21/2023	32.98
MAC EQUIPMENT INC (LON	LONGMONT	LANCE PFEIFER	GOLF COURSE	04/13/2023	221.25
MAD GREENS B	GOLDEN	MEAGAN BROWN	HUMAN RESOURCES	03/28/2023	183.77
MAILCHIMP *MISC	MAILCHIMP.COM	EMILY HOGAN	CITY MANAGER	04/18/2023	459.00
MANOR VAIL LODGE - LOD	VAIL	LIGEA FERRARO	CITY MANAGER	04/17/2023	240.40
MANOR VAIL LODGE - LOD	VAIL	KAYLA BETZOLD	CITY MANAGER	04/11/2023	218.90
MC JOB POST	ATLANTA	PENNY FORD	HUMAN RESOURCES	03/30/2023	200.00
MEISTERLABS INC	WILMINGTON	CAMERON FOWLKES	PUBLIC WORKS	04/18/2023	83.88
MEISTERLABS INC	2062022886	KURT KOWAR	PUBLIC WORKS	04/04/2023	83.88
MEMORIES TO DIGITAL LL	BOULDER	BRIDGET BACON	LIBRARY	04/11/2023	44.93

MICHAELS STORES 2059	SUPERIOR	LIGEA FERRARO	CITY MANAGER	03/29/2023	39.99
MILE HIGH TURFGRASS LL	3039880969	DAVID DEAN	GOLF COURSE	04/08/2023	565.79
MILE HIGH TURFGRASS LL	3039880969	DAVID DEAN	GOLF COURSE	03/21/2023	2,387.50
NALCO COMPANY POST-INV	6303051000	TREVOR DEPEW	WATER	03/24/2023	640.64
NALCO COMPANY POST-INV	6303051000	TREVOR DEPEW	WATER	03/24/2023	51.25
NAPA AUTO 0025122	BOULDER	TANYA SCOTT	FINANCE	03/27/2023	717.79
NEXT DAY DISPLAY	FULLERTON	SCOTT MOORE	POLICE	03/23/2023	44.99
NORDYS BBQ AND GRILL	LOVELAND	KURT KOWAR	PUBLIC WORKS	04/05/2023	236.81
OFFICE DEPOT #1080	800-463-3768	DAVID BARIL	GOLF COURSE	04/12/2023	49.20
OTC BRANDS INC	OMAHA	PATRICIA MORGAN	REC CENTER	03/26/2023	65.97
OUTDOOR CUSTOM SPORTSW	913-2532047	DAVID DEAN	GOLF COURSE	03/17/2023	1,422.15
OLD SANTA FE MEXICAN G	LOUISVILLE	MEGAN DAVIS	CITY MANAGER	04/06/2023	61.57
PARKER STORE LOUISVILL	LOUISVILLE	VICKIE ILKO	OPERATIONS	04/17/2023	268.04
PAUL W. ZIMMERMAN FOUN	717-2855253	ELIZABETH SCHETTLER	PLANNING	03/30/2023	549.00
PAY*KIDCREATE STUDIO	GOLDEN	AMANDA PERERA	REC CENTER	04/03/2023	924.00
PAYFLOW/PAYPAL	8888839770	TANYA SCOTT	FINANCE	04/03/2023	59.95
PAYFLOW/PAYPAL	8888839770	TANYA SCOTT	FINANCE	04/03/2023	19.95
PAYPAL *COLORADO	4029357733	AMANDA PERERA	REC CENTER	04/03/2023	100.00
PAYPAL *COSTUMEONLI	4029357733	GREG VENETTE	WATER	04/03/2023	544.00
PAYPAL *RMTTA RMTTA	4029357733	RICKY BLACKNEY	POLICE	04/04/2023	180.00
PRAIRIE MOUNTAIN MEDIA	BOULDER	DIANE M KREAGER	FINANCE	04/14/2023	1,161.16
PRAIRIE MOUNTAIN MEDIA	8004639938	TANYA SCOTT	FINANCE	03/24/2023	1,932.92
PROMOTIONS NOW	856-727-5200	SANDRA ANDRETICH	OPERATIONS	04/17/2023	90.81
PST*THE PRESTWICK GROU	844-3340085	DAVID DEAN	GOLF COURSE	03/23/2023	112.07
PUKKA INC	SAGECC@PUKKAI	DAVID DEAN	GOLF COURSE	03/20/2023	735.60
PY *DOWNTOWN COLORADO,	303-2820625	AUSTIN BROWN	CITY MANAGER	04/04/2023	60.00
PET SCOOP	DENVER	ABBY MCNEAL	PARKS	04/04/2023	558.00
QA BALANCE SERVICES IN	303-693-6419	JOHN KIPP	WASTEWATER	03/28/2023	72.00
RANGE SERVANT AMERICA	7704488055	DAVID DEAN	GOLF COURSE	04/11/2023	31.04
RMWEA	3037480321	JEFF OWENS	WATER	03/30/2023	650.00
RMWEA	3037480321	JEFF OWENS	WATER	03/22/2023	10.00
ROSATI S CHICAGO PIZZA	LOUISVILLE	JEN KENNEY	POLICE	04/12/2023	151.50
RVT*BOULDER VALLEY SCH	720-5615008	KATHY MARTIN	REC CENTER	04/04/2023	427.00
RVT*BOULDER VALLEY SCH	720-5615008	TANYA SCOTT	FINANCE	03/29/2023	2,184.00
SAFARILAND TRAINING GR	SAN FRANCISCO	RYAN MORRIS	POLICE	03/25/2023	995.00
SAFEWAY #2812	LOUISVILLE	SHAIRA WHITTLE	POLICE	04/11/2023	75.46
SAFEWAY #2812	LOUISVILLE	JEN KENNEY	POLICE	04/03/2023	13.94
SAFEWAY #2812	LOUISVILLE	LIGEA FERRARO	CITY MANAGER	04/03/2023	10.32
SAFEWAY #2812	LOUISVILLE	SHAIRA WHITTLE	POLICE	04/03/2023	85.89

SAFEWAY #2812	LOUISVILLE	PATRICIA MORGAN	REC CENTER	03/23/2023	19.77
SAFEWAY #2812	LOUISVILLE	PATRICIA MORGAN	REC CENTER	03/22/2023	15.99
SAINT BARBS BULLETS	425-2246158	RICKY BLACKNEY	POLICE	04/11/2023	37.71
SANTIAGOS MEXICAN REST	LONGMONT	JEFF FISHER	POLICE	03/23/2023	45.95
SCHOOL OUTFITTERS LLC	CINCINNATI	KATHY MARTIN	REC CENTER	04/17/2023	1,153.41
SHERWIN WILLIAMS 70348	LAFAYETTE	KERRY KRAMER	PARKS	03/22/2023	44.71
SHIPPED.COM CORPORATIO	5037447733	TANYA SCOTT	FINANCE	04/13/2023	7,118.67
SIP.US	4045964206	JOHN KIPP	WASTEWATER	04/09/2023	30.00
SITEONE LANDSCAPE SUPP	BROOMFIELD	NORMAN MERLO	GOLF COURSE	03/23/2023	320.41
SP ROCKY MTN SUNSCREEN	ARVADA	AMANDA PERERA	REC CENTER	04/03/2023	456.45
SPI*CENTURYLINK/LUMEN	800-423-8994	TANYA SCOTT	FINANCE	03/28/2023	2,639.33
SQ *B.O.B.S. DINER	LOUISVILLE	JEFF DURBIN	CITY MANAGER	03/23/2023	52.08
SQ *PAUL'S COFFEE & TE	LOUISVILLE	AUSTIN BROWN	CITY MANAGER	04/17/2023	7.40
SQ *ROADSAFE TRAFFIC S	ENGLEWOOD	SHANE MAHAN	OPERATIONS	03/23/2023	171.60
SQ *SERENDIPITY TAP AN	GOSQ.COM	PEGGY NORRIS	LIBRARY	04/14/2023	142.50
STAPLS7375449567000001	877-8267755	JILL SIEWERT	LIBRARY	03/29/2023	83.21
STAPLS7375449567001001	877-8267755	JILL SIEWERT	LIBRARY	03/31/2023	66.27
STAPLS7375449567002001	877-8267755	JILL SIEWERT	LIBRARY	03/31/2023	66.27
STAPLS7375449567003001	877-8267755	JILL SIEWERT	LIBRARY	04/06/2023	66.27
STAPLS7375610262000001	877-8267755	DIANE M KREAGER	FINANCE	03/31/2023	168.96
STARBUCKS STORE 05587	LOUISVILLE	ERICA BERZINS	POLICE	04/05/2023	40.00
STERICYCLE INC/SHRED-I	8666474733	TANYA SCOTT	FINANCE	04/13/2023	5.76
STERICYCLE INC/SHRED-I	8666474733	MARLA OLSON	PARKS	04/03/2023	171.53
STERICYCLE INC/SHRED-I	8666474733	MEREDYTH MUTH	CITY MANAGER	04/03/2023	60.00
STERICYCLE INC/SHRED-I	8666474733	MARLA OLSON	PARKS	03/24/2023	160.31
STERICYCLE INC/SHRED-I	8666474733	TANYA SCOTT	FINANCE	03/23/2023	30.00
STORMWATERONE	877-2579777	JACK MANIAN	OPERATIONS	04/13/2023	319.00
STORMWATERONE	877-2579777	THOMAS CZAJKA	OPERATIONS	03/24/2023	319.00
STORQUEST-LOUISVILL	800-784-9176	BRIDGET BACON	LIBRARY	03/30/2023	391.00
STRENGTHSCOPE ORDER	LONDON	MEAGAN BROWN	HUMAN RESOURCES	03/28/2023	996.02
TARGET 00017699	SUPERIOR	JEFF OWENS	WATER	04/06/2023	35.00
TEST GAUGE INC CO	303-353-4797	ERIK SWIATEK	PARKS	03/28/2023	335.00
TFS*FISHER SCI HUS	800-766-7000	JEFF OWENS	WATER	04/15/2023	92.97
TFS*FISHER SCI HUS	800-766-7000	JEFF OWENS	WATER	04/13/2023	201.83
TFS*FISHER SCI HUS	800-766-7000	JEFF OWENS	WATER	04/11/2023	236.77
TFS*THERMOASHEVILLE	866-984-3766	JEFF OWENS	WATER	03/30/2023	97.86
THE ECONOMIST	4420757685	KURT KOWAR	PUBLIC WORKS	03/29/2023	9.93
THE ECONOMIST	4420757685	KURT KOWAR	PUBLIC WORKS	03/28/2023	192.33
THE HOME DEPOT #1506	LOUISVILLE	JACK MANIAN	OPERATIONS	04/17/2023	103.56

THE HOME DEPOT #1506	LOUISVILLE	STEVEN HUIZENGA	PARKS	04/17/2023	16.28
THE HOME DEPOT #1506	LOUISVILLE	ROSS DAVIS	OPERATIONS	04/17/2023	53.56
THE HOME DEPOT #1506	LOUISVILLE	STEVEN HUIZENGA	PARKS	04/17/2023	3.92
THE HOME DEPOT #1506	LOUISVILLE	DANIEL SALAS ROBLES	PARKS	04/14/2023	55.87
THE HOME DEPOT #1506	LOUISVILLE	ANDY ELLIS	PARKS	04/14/2023	25.96
THE HOME DEPOT #1506	LOUISVILLE	PHIL LIND	FACILITIES	04/13/2023	23.48
THE HOME DEPOT #1506	LOUISVILLE	VICKIE ILKO	OPERATIONS	04/13/2023	21.16
THE HOME DEPOT #1506	LOUISVILLE	DANIEL SALAS ROBLES	PARKS	04/12/2023	27.32
THE HOME DEPOT #1506	LOUISVILLE	LUKE LAYTON	PARKS	04/11/2023	74.27
THE HOME DEPOT #1506	LOUISVILLE	JEFF ROBISON	FACILITIES	04/11/2023	50.58
THE HOME DEPOT #1506	LOUISVILLE	JEFF ROBISON	FACILITIES	04/11/2023	139.00
THE HOME DEPOT #1506	LOUISVILLE	CATHERINE JEPSON	PARKS	04/11/2023	17.97
THE HOME DEPOT #1506	LOUISVILLE	JACK MANIAN	OPERATIONS	04/11/2023	149.77
THE HOME DEPOT #1506	LOUISVILLE	STEVEN HUIZENGA	PARKS	04/10/2023	4.98
THE HOME DEPOT #1506	LOUISVILLE	ROSS DAVIS	OPERATIONS	04/10/2023	47.92
THE HOME DEPOT #1506	LOUISVILLE	VICKIE ILKO	OPERATIONS	04/10/2023	69.52
THE HOME DEPOT #1506	LOUISVILLE	ED BLEVINS	IT	04/10/2023	5.13
THE HOME DEPOT #1506	LOUISVILLE	JACK MANIAN	OPERATIONS	04/07/2023	182.72
THE HOME DEPOT #1506	LOUISVILLE	KERRY KRAMER	PARKS	04/06/2023	15.98
THE HOME DEPOT #1506	LOUISVILLE	DAVID DEAN	GOLF COURSE	04/05/2023	11.58
THE HOME DEPOT #1506	LOUISVILLE	DAVID DEAN	GOLF COURSE	04/05/2023	21.82
THE HOME DEPOT #1506	LOUISVILLE	DANIEL SALAS ROBLES	PARKS	04/05/2023	32.96
THE HOME DEPOT #1506	LOUISVILLE	JONATHAN KINGSLEY	PARKS	04/03/2023	25.96
THE HOME DEPOT #1506	LOUISVILLE	STEVEN HUIZENGA	PARKS	04/03/2023	33.08
THE HOME DEPOT #1506	LOUISVILLE	LANCE PFEIFER	GOLF COURSE	04/03/2023	91.20
THE HOME DEPOT #1506	LOUISVILLE	NICHOLAS POTOPCHUK	PARKS	04/03/2023	40.97
THE HOME DEPOT #1506	LOUISVILLE	KERRY KRAMER	PARKS	03/31/2023	243.86
THE HOME DEPOT #1506	LOUISVILLE	KERRY KRAMER	PARKS	03/31/2023	25.00
THE HOME DEPOT #1506	LOUISVILLE	AARON GRANT	PARKS	03/30/2023	24.44
THE HOME DEPOT #1506	LOUISVILLE	JEFF OWENS	WATER	03/30/2023	17.17
THE HOME DEPOT #1506	LOUISVILLE	MATT LOOMIS	PARKS	03/30/2023	32.47
THE HOME DEPOT #1506	LOUISVILLE	DAVID BARIL	GOLF COURSE	03/29/2023	229.88
THE HOME DEPOT #1506	LOUISVILLE	JONATHAN KINGSLEY	PARKS	03/29/2023	79.24
THE HOME DEPOT #1506	LOUISVILLE	ROSS DAVIS	OPERATIONS	03/28/2023	10.58
THE HOME DEPOT #1506	LOUISVILLE	DAVID DEAN	GOLF COURSE	03/28/2023	29.04
THE HOME DEPOT #1506	LOUISVILLE	NICHOLAS POTOPCHUK	PARKS	03/28/2023	40.94
THE HOME DEPOT #1506	LOUISVILLE	SHANE MAHAN	OPERATIONS	03/28/2023	20.79
THE HOME DEPOT #1506	LOUISVILLE	DANIEL SALAS ROBLES	PARKS	03/28/2023	18.14
THE HOME DEPOT #1506	LOUISVILLE	ROSS DAVIS	OPERATIONS	03/27/2023	42.54

THE HOME DEPOT #1506	LOUISVILLE	JEFF ROBISON	FACILITIES	03/24/2023	11.97
THE HOME DEPOT #1506	LOUISVILLE	JONATHAN KINGSLEY	PARKS	03/24/2023	187.44
THE HOME DEPOT #1506	LOUISVILLE	KERRY KRAMER	PARKS	03/23/2023	5.24
THE HOME DEPOT #1506	LOUISVILLE	PHIL LIND	FACILITIES	03/23/2023	24.32
THE HOME DEPOT #1506	LOUISVILLE	NORMAN MERLO	GOLF COURSE	03/23/2023	199.80
THE HOME DEPOT #1506	LOUISVILLE	JEFF ROBISON	FACILITIES	03/22/2023	9.79
THE HOME DEPOT #1506	LOUISVILLE	MATTHEW ROWE	FACILITIES	03/22/2023	32.81
THE HOME DEPOT #1506	LOUISVILLE	THOMAS CZAJKA	OPERATIONS	03/21/2023	11.98
THE HOME DEPOT #1506	LOUISVILLE	THOMAS CZAJKA	OPERATIONS	03/21/2023	91.26
THE HOME DEPOT #1506	LOUISVILLE	MATT LOOMIS	PARKS	03/21/2023	16.28
THE HOME DEPOT #1506	LOUISVILLE	ROSS DAVIS	OPERATIONS	03/20/2023	18.98
THE HOME DEPOT #1506	LOUISVILLE	PHIL LIND	FACILITIES	03/20/2023	16.44
THE HOME DEPOT #1517	WESTMINSTER	KAYLA BETZOLD	CITY MANAGER	04/10/2023	39.94
THE HOME DEPOT #1532	DENVER	MEAGAN BROWN	HUMAN RESOURCES	04/15/2023	12.00
THE HOME DEPOT #1546	BOULDER	PAUL BORTH	REC CENTER	04/12/2023	27.96
TOWNEPLACE SUITES	LOVELAND	AUSTIN BROWN	CITY MANAGER	04/11/2023	446.19
TST* LULUS BBQ	LOUISVILLE	KRISTEN BODINE	LIBRARY	03/31/2023	255.00
TST* THE BOULDER DUSHA	BOULDER	KATIE BEASLEY	REC CENTER	04/05/2023	742.49
TST* THE HUCKLEBERRY	LOUISVILLE	JEFF DURBIN	CITY MANAGER	04/05/2023	35.96
TST* THE HUCKLEBERRY	LOUISVILLE	MEREDYTH MUTH	CITY MANAGER	04/04/2023	114.00
TST* VERDE - LOUISVILL	LOUISVILLE	RONDA HENGER	HUMAN RESOURCES	04/18/2023	32.90
TST* VERDE - LOUISVILL	LOUISVILLE	KURT KOWAR	PUBLIC WORKS	04/14/2023	69.40
TST* VERDE - LOUISVILL	LOUISVILLE	LESLIE RINGER	HUMAN RESOURCES	04/11/2023	170.70
TST* VERDE - LOUISVILL	LOUISVILLE	JEFF DURBIN	CITY MANAGER	04/04/2023	60.95
TST* VERDE - LOUISVILL	LOUISVILLE	JEFF DURBIN	CITY MANAGER	03/29/2023	68.00
TST* VERDE - LOUISVILL	LOUISVILLE	JEFF DURBIN	CITY MANAGER	03/27/2023	82.40
TST* WATERLOO	LOUISVILLE	GREG VENETTE	WATER	04/05/2023	102.00
THE WEBSTAIRANT STORE	717-392-7472	PEGGY NORRIS	LIBRARY	03/27/2023	927.79
U.S. PLASTIC CORPORATI	419-2282242	GREG VENETTE	WATER	03/28/2023	473.31
ULINE *SHIP SUPPLIES	800-295-5510	KEVIN FREY	FACILITIES	03/29/2023	814.91
ULINE *SHIP SUPPLIES	800-295-5510	KEVIN FREY	FACILITIES	03/29/2023	33.27
UNC ESTORES	970-3511250	LIGEA FERRARO	CITY MANAGER	04/05/2023	1,129.51
UNITED RENTALS #10861	813-269-6100	BENJAMIN FRANCISCO	OPERATIONS	03/27/2023	270.00
USA BLUE BOOK	8004939876	JOHN KIPP	WASTEWATER	03/31/2023	255.68
USPS PO 0756700237	SUPERIOR	SANDRA ANDRETICH	OPERATIONS	03/29/2023	12.60
USPS.COM CLICKNSHIP	800-782-6724	GENEVIEVE KLINE	CITY CLERK	03/23/2023	12.90
VENNGAGE.COM	TORONTO	EMILY HOGAN	CITY MANAGER	04/15/2023	9.50
VZWRLSS*MY VZ VB P	800-922-0204	TANYA SCOTT	FINANCE	03/31/2023	3,474.54
VZWRLSS*MY VZ VB P	800-922-0204	TANYA SCOTT	FINANCE	03/25/2023	2,871.11

VZWRLSS*MY VZ VB P	800-922-0204	TANYA SCOTT	FINANCE	03/25/2023	1,195.70
VZWRLSS*PRPAY AUTOPAY	888-294-6804	CRAIG DUFFIN	PUBLIC WORKS	04/08/2023	20.00
WAL-MART #1045	LAFAYETTE	ERICA BERZINS	POLICE	04/05/2023	43.43
WAL-MART #1045	LAFAYETTE	ERICA BERZINS	POLICE	04/05/2023	17.98
WALGREENS #7006	SUPERIOR	PAUL BORTH	REC CENTER	04/07/2023	33.97
WALGREENS #7006	SUPERIOR	JEFF FISHER	POLICE	03/22/2023	23.97
WESTERN PAPER DISTRIBU	DENVER	KEVIN FREY	FACILITIES	03/29/2023	187.16
WESTIN RIVERFRONT RESO	AVON	DEREK COSSON	CITY MANAGER	04/18/2023	171.20
WILBUR ELLIS DENVER	720-5920288	ABBY MCNEAL	PARKS	03/22/2023	769.29
WM SUPERCENTER #1045	LAFAYETTE	KERRY KRAMER	PARKS	04/12/2023	16.77
WM SUPERCENTER #1045	LAFAYETTE	ERICA BERZINS	POLICE	04/03/2023	17.98
WOOD SOURCE INC	THORNTON	BRANDON COX	OPERATIONS	04/18/2023	436.10
XEROX BUSINESS SOLUTIO	PAYMYINVOICE@	TANYA SCOTT	FINANCE	03/22/2023	2,847.31
YBA SHIRTS INC	800-8254625	KATHY MARTIN	REC CENTER	04/13/2023	1,955.74
YOGADIRECT	800-3318233	LINDSEY WITTY	REC CENTER	03/21/2023	986.38
YOURMEMBERSHIP, INC.	7278270046	PENNY FORD	HUMAN RESOURCES	04/13/2023	349.00
ZIGGIS COFFEE - LOUISV	LOUISVILLE	AUSTIN BROWN	CITY MANAGER	04/14/2023	10.65
ZIGGIS COFFEE - LOUISV	LOUISVILLE	AUSTIN BROWN	CITY MANAGER	04/11/2023	9.75
ZOOM.US 888-799-9666	SAN JOSE	ROBERT ZUCCARO	PLANNING	04/16/2023	55.99
ZOOM.US 888-799-9666	SAN JOSE	REMY RODRIGUES	IT	04/14/2023	617.87
ZOOM.US 888-799-9666	SAN JOSE	LINDSEY WITTY	REC CENTER	04/02/2023	15.99
ZOOM.US 888-799-9666	SAN JOSE	ALINA KIRCHNER	HUMAN RESOURCES	03/28/2023	14.99
EBAY O*08-09877-56161	SAN JOSE	DAVID BARIL	GOLF COURSE	03/28/2023	8.80
		Elizabeth Schettler			(9.63)
		Meagan Brown			29.88
			TOTAL		114,400.71

CITY OF LOUISVILLE
EXPENDITURE APPROVALS \$25,000.00 - \$99,999.99
APRIL 2023

DATE	P.O. #	VENDOR	DESCRIPTION	AMOUNT
4/7/2023	2023214	Utility Associates Inc	2022 In-car video system upgrades	\$60,000.00
4/17/2023	2023220	Utility Associates Inc	2022 In-car upgrades	\$32,287.50
4/17/2023	2023221	Aquatic Resources	Accutab Blue Calcium	\$36,100.00
4/17/2023	2023222	Grama Grass and Livestock LLC	Regenerative Grazing for fire fuels reduction, noxious weed control.	\$26,543.00

SUBJECT: APPROVAL TO CANCEL MAY 23 CITY COUNCIL STUDY
SESSION

DATE: MAY 16, 2023

PRESENTED BY: MEREDYTH MUTH, CITY CLERK

SUMMARY:

There are no items to discuss at the May 23 Study Session, therefore the Mayor and staff recommend cancelling the meeting.

FISCAL IMPACT:

None

RECOMMENDATION:

Approve cancellation of May 23 Study Session.

ATTACHMENT(S):

None

**SUBJECT: AWARD BID AND APPROVE CONTRACT FOR 2023
CONSTRUCTION MANAGER / GENERAL CONTRACTOR
PRECONSTRUCTION SERVICES FOR PARK AND
PLAYGROUND ENHANCEMENTS**

DATE: MAY 8, 2023

**PRESENTED BY: BRYON WEBER, PARKS PROJECT MANAGER
ADAM BLACKMORE, DIRECTOR PARKS, RECREATION, AND
OPEN SPACE DEPARTMENT**

SUMMARY:

The 2023 Park and Playground enhancements include a combined \$1,000,000 investment towards the improvement and/or reconstruction of Enclave, Sunflower, Joe Carnival and Meadows parks. For this initiative, Staff desire to utilize an integrated project delivery method in the form of a Construction Manager / General Contractor (CM/GC) agreement.

This method allows for continuous contractor involvement beginning early in the design process as a way to better control the project's overall budget and schedule. Contractually, CM/GC delivery will be divided into two separate agreements – the first (enclosed with this form) is solely for preconstruction services with a future, second contract for construction/implementation.

Preconstruction services will include, but are not limited to, assisting the City throughout the project design phase by participating in the public input process, reviewing and advising on project design documentation, developing cost estimates and establishing construction schedules for proposed designs to better inform decision making.

To select a contractor, a Request for Proposal for CM/GC services went out to competitive bidding and respondents were asked to provide a lump-sum price for preconstruction services and a management price percentage to be applied to the future cost of construction. The sole proposal received was:

<i>Company Name</i>	<i>Preconstruction Services Fee</i>	<i>Management Price Percentage</i>
Krische Construction Inc. (KCI)	\$18,000	12%

Note: The second contractual agreement will be developed towards the end of the design process when the scope of construction and final construction price can be negotiated. That contract will include application of the management price percentage to the cost of construction and is planned to come back to Council for approval in the fall of 2023.

SUBJECT: 2023 PARK AND PLAYGROUND ENHANCEMENTS**DATE: MAY 16, 2023****PAGE 2 OF 3****FISCAL IMPACT:**

The CM/GC agreement for the 2023 Park and Playground enhancements is within the estimated budget for this project.

Estimated Budget	
Acct. No. 301511-630048 Playground Replacements (60%)	\$600,000
Acct. No. 202511-630048 Playgrounds (40%)	\$400,000
Expenditures	
Krische Construction Inc. (KCI) Preconstruction Services	\$18,000
Total Expenditures:	\$18,000
Budget Remaining (For Construction Services)	(\$982,000.00)

SCHEDULE:

Preconstruction services will begin in May, as public engagement and design efforts begin. This iterative design and feedback process will continue throughout the summer and likely conclude in fall. Construction of the enhancements (under separate agreement mentioned above) will hopefully take place in the winter/spring of 2023/2024.

PROGRAM/SUB-PROGRAM IMPACT:

The recommended contract supports the Parks Department's goal of providing well-maintained parks and landscaped areas that are enjoyable to visit or see.

RECOMMENDATION:

Staff recommends City Council award the 2023 Park and Playground Enhancement CM/GC preconstruction services agreement to Krische Construction Inc (KCI) per their bid of \$18,000.00 and authorize the Mayor, City Manager, Parks, Recreation, and Open Space Director and City Clerk to sign and execute contract documents on behalf of the City.

ATTACHMENT(S):

1. Contractor Agreement (including scope and pricing)
2. Krische Construction Inc (KCI) Bid Packet Materials (including overall fee summary)

STRATEGIC PLAN IMPACT:

☐	 Financial Stewardship & Asset Management	☒	 Reliable Core Services
☐	 Vibrant Economic Climate	☒	 Quality Programs & Amenities
☐	 Engaged Community	☐	 Healthy Workforce
☐	 Supportive Technology	☐	 Collaborative Regional Partner

AN AGREEMENT BY AND BETWEEN THE CITY OF LOUISVILLE AND KRISCHE CONSTRUCTION, INC. FOR CONTRACTOR SERVICES

1.0 PARTIES

This AGREEMENT FOR CONTRACTOR SERVICES (this “Agreement”) is made and entered into this 24th day of April, 2023 (the “Effective Date”), by and between the **City of Louisville**, a Colorado home rule municipal corporation, hereinafter referred to as the “City”, and **Krische Construction Inc. (KCI)** a Colorado Corporation hereinafter referred to as the “Contractor”.

2.0 RECITALS AND PURPOSE

- 2.1 The City desires to engage the Contractor for the purpose of providing **Construction Manager / General Contractor (CM/GC) preconstruction services related to the 2023 Playground improvement projects of Meadows, Joe Carnival, Sunflower and Enclave parks** as further set forth in the Contractor’s Scope of Services (which services are hereinafter referred to as the “Services”).
- 2.2 The Contractor represents that it has the special expertise, qualifications and background necessary to complete the Services.

3.0 SCOPE OF SERVICES

The Contractor agrees to provide the City with the specific Services and to perform the specific tasks, duties and responsibilities set forth in Scope of Services attached hereto as Exhibit “A” and incorporated herein by reference.

4.0 COMPENSATION

- 4.1 The City shall pay the Contractor for services under this agreement a total not to exceed the amounts set forth in Exhibit “B” attached hereto and incorporated herein by this reference. The City shall not pay mileage and other reimbursable expenses (such as meals, parking, travel expenses, necessary memberships, etc.), unless such expenses are (1) clearly set forth in the Scope of Services, and (2) necessary for performance of the Services (“Pre-Approved Expenses”). The foregoing amounts of compensation shall be inclusive of all costs of whatsoever nature associated with the Contractor’s efforts, including but not limited to salaries, benefits, overhead, administration, profits, expenses, and outside contractor fees. The Scope of Services and payment therefor shall only be changed by a properly authorized amendment to this Agreement. No City employee has the authority to bind the City with regard to any payment for any services which exceeds the amount payable under the terms of this Agreement.
- 4.2 The Contractor shall submit monthly an invoice to the City for Services rendered and a detailed expense report for Pre-Approved Expenses incurred during the previous month.

The invoice shall document the Services provided during the preceding month, identifying by work category and subcategory the work and tasks performed and such other information as may be required by the City. The Contractor shall provide such additional backup documentation as may be required by the City. The City shall pay the invoice within thirty (30) days of receipt unless the Services or the documentation therefor are unsatisfactory. Payments made after thirty (30) days may be assessed an interest charge of one percent (1%) per month unless the delay in payment resulted from unsatisfactory work or documentation therefor.

5.0 PROJECT REPRESENTATION

- 5.1 The City designates **Bryon Weber** as the responsible City staff to provide direction to the Contractor during the conduct of the Services. The Contractor shall comply with the directions given by **Bryon Weber** and such person's designees.
- 5.2 The Contractor designates **Craig Kisling** as its project manager and **Mark Teplitsky** as the principal in charge who shall be providing the Services under this Agreement. The Services shall not be provided by persons other than the above.

6.0 TERM

- 6.1 The term of this Agreement shall be from the Effective Date to December 31, 2023, unless sooner terminated pursuant to Section 13, below. The Contractor's Services under this Agreement shall commence on the Effective Date and Contractor shall proceed with diligence and promptness so that the Services are completed in a timely fashion consistent with the City's requirements.
- 6.2 Nothing in this Agreement is intended or shall be deemed or construed as creating any multiple-fiscal year direct or indirect debt or financial obligation on the part of the City within the meaning of Colorado Constitution Article X, Section 20 or any other constitutional or statutory provision. All financial obligations of the City under this Agreement are subject to annual budgeting and appropriation by the Louisville City Council, in its sole discretion. Notwithstanding anything in this Agreement to the contrary, in the event of non-appropriation, this Agreement shall terminate effective December 31 of the then-current fiscal year.

7.0 INSURANCE

- 7.1 The Contractor agrees to procure and maintain, at its own cost, the policies of insurance set forth in Subsections 7.1.1 through 7.1.4. The Contractor shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to this Agreement by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, durations, or types. The coverages required below shall be procured and maintained with forms and insurers acceptable to the City.

All coverages shall be continuously maintained from the date of commencement of services hereunder. The required coverages are:

- 7.1.1 Workers' Compensation insurance as required by the Labor Code of the State of Colorado and Employers Liability Insurance. Evidence of qualified self-insured status may be substituted.
- 7.1.2 General Liability insurance with minimum combined single limits of ONE MILLION DOLLARS (\$1,000,000) each occurrence and TWO MILLION DOLLARS (\$2,000,000) aggregate. The policy shall include the City of Louisville, its officers and its employees, as additional insureds, with primary coverage as respects the City of Louisville, its officers and its employees, and shall contain a severability of interests provision.
- 7.1.3 Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than FOUR HUNDRED THOUSAND DOLLARS (\$400,000) per person in any one occurrence and ONE MILLION DOLLARS (\$1,000,000) for two or more persons in any one occurrence, and auto property damage insurance of at least FIFTY THOUSAND DOLLARS (\$50,000) per occurrence, with respect to each of Contractor 's owned, hired or non-owned vehicles assigned to or used in performance of the services. The policy shall contain a severability of interests provision. If the Contractor has no owned automobiles, the requirements of this paragraph shall be met by each employee of the Contractor providing services to the City of Louisville under this Agreement.
- 7.1.4 Professional Liability coverage with minimum combined single limits of ONE MILLION DOLLARS (\$1,000,000) each occurrence and ONE MILLION DOLLARS (\$1,000,000) aggregate.
- 7.2 The Contractor 's general liability insurance, automobile liability and physical damage insurance, and professional liability insurance shall be endorsed to include the City, and its elected and appointed officers and employees, as additional insureds, unless the City in its sole discretion waives such requirement. Every policy required above shall be primary insurance, and any insurance carried by the City, its officers, or its employees, shall be excess and not contributory insurance to that provided by the Contractor. Such policies shall contain a severability of interests provision. The Contractor shall be solely responsible for any deductible losses under each of the policies required above.
- 7.3 Certificates of insurance shall be provided by the Contractor as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the City. No required coverage shall be cancelled, terminated or materially changed until at least 30 days' prior written notice has been given to the City. The City reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

- 7.4 Failure on the part of the Contractor to procure or maintain policies providing the required coverages, conditions, and minimum limits shall constitute a material breach of contract upon which the City may immediately terminate this Agreement, or at its discretion may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by the City shall be repaid by Contractor to the City upon demand, or the City may offset the cost of the premiums against any monies due to Contractor from the City.
- 7.5 The parties understand and agree that the City is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, § 24-10-101 et seq., C.R.S., as from time to time amended, or otherwise available to the City, its officers, or its employees.

8.0 INDEMNIFICATION

To the fullest extent permitted by law, the Contractor agrees to indemnify and hold harmless the City, and its elected and appointed officers and its employees, from and against all liability, claims, and demands, on account of any injury, loss, or damage, which arise out of or are connected with the services hereunder, if and to the extent such injury, loss, or damage is caused by the negligent act, omission, or other fault of the Contractor or any subcontractor of the Contractor, or any officer, employee, or agent of the Contractor or any subcontractor, or any other person for whom Contractor is responsible. The Contractor shall investigate, handle, respond to, and provide defense for and defend against any such liability, claims, and demands. The Contractor shall further bear all other costs and expenses incurred by the City or Contractor and related to any such liability, claims and demands, including but not limited to court costs, expert witness fees and attorneys' fees if the court determines that these incurred costs and expenses are related to such negligent acts, errors, and omissions or other fault of the Contractor. Notwithstanding the foregoing, Contractor's duty to defend, indemnify and hold harmless the City, and its elected and appointed officials and employees as set forth in this section shall only arise upon determination, by adjudication, alternative dispute resolution, or mutual agreement between Contractor and the City, of the Contractor's liability or fault. The City shall be entitled to its costs and attorneys' fees incurred in any action to enforce the provisions of this Section 8.0. The Contractor's indemnification obligation shall not be construed to extend to any injury, loss, or damage which is caused by the act, omission, or other fault of the City.

9.0 QUALITY OF WORK

Contractor's professional services shall be in accordance with the prevailing standard of practice normally exercised in the performance of services of a similar nature in the Denver metropolitan area.

10.0 INDEPENDENT CONTRACTOR

It is the expressed intent of the parties that the Contractor is an independent contractor and not the agent, employee or servant of the City, and that:

- 10.1. Contractor shall satisfy all tax and other governmentally imposed responsibilities including but not limited to, payment of state, federal, and social security taxes, unemployment taxes, worker's compensation and self-employment taxes. No state, federal or local taxes of any kind shall be withheld or paid by the City.
- 10.2. **Contractor is not entitled to worker's compensation benefits except as may be provided by the Contractor nor to unemployment insurance benefits unless unemployment compensation coverage is provided by the Contractor or some entity other than the City.**
- 10.3. Contractor does not have the authority to act for the City, or to bind the City in any respect whatsoever, or to incur any debts or liabilities in the name of or on behalf of the City.
- 10.4. Contractor has and retains control of and supervision over the performance of Contractor's obligations hereunder and control over any persons employed by Contractor for performing the Services hereunder.
- 10.5. The City will not provide training or instruction to Contractor or any of its employees regarding the performance of the Services hereunder.
- 10.6. Neither the Contractor nor any of its officers or employees will receive benefits of any type from the City.
- 10.7. Contractor represents that it is engaged in providing similar services to other clients and/or the general public and is not required to work exclusively for the City.
- 10.8. All Services are to be performed solely at the risk of Contractor and Contractor shall take all precautions necessary for the proper and sole performance thereof.
- 10.9. Contractor will not combine its business operations in any way with the City's business operations and each party shall maintain their operations as separate and distinct.

11.0 ASSIGNMENT

Except as provided in section 22.0 hereof, Contractor shall not assign or delegate this Agreement or any portion thereof, or any monies due or to become due hereunder without the City's prior written consent.

12.0 DEFAULT

Each and every term and condition hereof shall be deemed to be a material element of this Agreement. In the event either party should fail or refuse to perform according to the terms of this Agreement, such party may be declared in default.

13.0 TERMINATION

13.1 This Agreement may be terminated by either party for material breach or default of this Agreement by the other party not caused by any action or omission of the other party by giving the other party written notice at least thirty (30) days in advance of the termination date. Termination pursuant to this subsection shall not prevent either party from exercising any other legal remedies which may be available to it.

13.2 In addition to the foregoing, this Agreement may be terminated by the City for its convenience and without cause of any nature by giving written notice at least fifteen (15) days in advance of the termination date. In the event of such termination, the Contractor will be paid for the reasonable value of the services rendered to the date of termination, not to exceed a pro-rated daily rate, for the services rendered to the date of termination, and upon such payment, all obligations of the City to the Contractor under this Agreement will cease. Termination pursuant to this subsection shall not prevent either party from exercising any other legal remedies which may be available to it.

14.0 INSPECTION AND AUDIT

The City and its duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor that are related to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

15.0 DOCUMENTS

All computer input and output, analyses, plans, documents photographic images, tests, maps, surveys, electronic files and written material of any kind generated in the performance of this Agreement or developed for the City in performance of the Services are and shall remain the sole and exclusive property of the City. All such materials shall be promptly provided to the City upon request therefor and at the time of termination of this Agreement, without further charge or expense to the City. Contractor shall not provide copies of any such material to any other party without the prior written consent of the City.

16.0 ENFORCEMENT

16.1 In the event that suit is brought upon this Agreement to enforce its terms, the prevailing party shall be entitled to its reasonable attorneys' fees and related court costs.

- 16.2 This Agreement shall be deemed entered into in Boulder County, Colorado, and shall be governed by and interpreted under the laws of the State of Colorado. Any action arising out of, in connection with, or relating to this Agreement shall be filed in the District Court of Boulder County of the State of Colorado, and in no other court. Contractor hereby waives its right to challenge the personal jurisdiction of the District Court of Boulder County of the State of Colorado over it.

17.0 COMPLIANCE WITH LAWS

- 17.1 Contractor shall be solely responsible for compliance with all applicable federal, state, and local laws, including the ordinances, resolutions, rules, and regulations of the City; for payment of all applicable taxes; and obtaining and keeping in force all applicable permits and approvals.
- 17.2 Contractor acknowledges that the City of Louisville Code of Ethics provides that independent contractors who perform official actions on behalf of the City which involve the use of discretionary authority shall not receive any gifts seeking to influence their official actions on behalf of the City, and that City officers and employees similarly shall not receive such gifts. Contractor agrees to abide by the gift restrictions of the City's Code of Ethics.

18.0 INTEGRATION AND AMENDMENT

This Agreement represents the entire Agreement between the parties and there are no oral or collateral agreements or understandings. This Agreement may be amended only by an instrument in writing signed by the parties.

19.0 NOTICES

All notices required or permitted under this Agreement shall be in writing and shall be given by hand delivery, by United States first class mail, postage prepaid, registered or certified, return receipt requested, by national overnight carrier, or by facsimile transmission, addressed to the party for whom it is intended at the following address:

If to the City:
City of Louisville
Attn: City Manager
749 Main Street
Louisville, Colorado 80027
Telephone: (303) 335-4533

If to the Contractor:
Krische Construction Inc.
Attn. Mark Teplitsky
605 Weaver Park Road
Longmont, CO 80501
Telephone: (303)776-7643

Any such notice or other communication shall be effective when received as indicated on the delivery receipt, if by hand delivery or overnight carrier; on the United States mail return receipt, if by United States mail; or on facsimile transmission receipt. Either party may by similar notice given, change the address to which future notices or other communications shall be sent.

20.0 EQUAL OPPORTUNITY EMPLOYER

- 20.1 Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, disability or national origin. Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, age, sex, disability, or national origin. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notice to be provided by an agency of the federal government, setting forth the provisions of the Equal Opportunity Laws.
- 20.2 Contractor shall be in compliance with the applicable provisions of the American with Disabilities Act of 1990 as enacted and from time to time amended and any other applicable federal, state, or local laws and regulations. A signed, written certificate stating compliance with the Americans with Disabilities Act may be requested at any time during the life of this Agreement or any renewal thereof.

21.0 NO THIRD PARTY BENEFICIARIES

It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to City and Contractor, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other third party on such Agreement. It is the express intention of the parties that any person other than City or Contractor receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

22.0 SUBCONTRACTORS

Contractor may utilize subcontractors identified in its qualifications submittal to assist with non-specialized works as necessary to complete projects. Contractor will submit any proposed subcontractor and the description of its services to the City for approval. The City will not work directly with subcontractors.

23.0 AUTHORITY TO BIND

Each of the persons signing below on behalf of any party hereby represents and warrants that such person is signing with full and complete authority to bind the party on whose behalf of whom such person is signing, to each and every term of this Agreement.

In witness whereof, the parties have executed this Agreement to be effective on the date first above written.

CITY OF LOUISVILLE,
a Colorado Municipal Corporation

By: _____
Dennis Maloney, Mayor

Attest: _____
Meredyth Muth, City Clerk

CONTRACTOR:

By:

Title:

Exhibit A – Scope of Services

CM/GC Preconstruction Services:

The following services should be covered by the “CM/GC Preconstruction Services” lump sum fee listed on line 4 of the Cost Proposal (See Exhibit G).

- Assisting the City in all project phases from start-up through design development.
- Contributions to the collaborative project process including interactions and coordination with City Staff, third-party Consultants, citizens and other stakeholders.
- Provision of on-going and timely guidance to the project team related to project approach, scope, sequencing, constructability, material/labor availability, cost, value engineering, risk and overall delivery time frame.
- Participation and attendance in public input meetings (anticipated 4 total)
- Participation and attendance in team meetings (anticipated twice monthly for 4 months)
- Assist with procurement of consulting services as needed (survey, engineering, etc)
- Review of all project documentation (plans, specifications, reports, etc) to provide construction expertise to the project team
- Provide an opinion of probable construction cost following schematic design
- Provide a preliminary construction schedule and procurement strategy to determine benefit of potential early procurement of long lead items following schematic design
- Provide a cost estimate following the Design Development phase.
- Negotiation with the City for a Scope of Construction and Guaranteed Maximum Price (GMP) to be implemented by the CM/GC through either self-performance and/or sub-contractors directly procured and managed by the CM/GC.

Exhibit B –Pricing

The CONTRACTOR's compensation for preconstruction services is to be a fixed fee of EIGHTEEN THOUSAND AND 00/100 DOLLARS (\$18,000.00), per the bid form below, as submitted April 25, 2023.

EXHIBIT G - COST PROPOSAL FORM

PROJECT: Park & Playground Enhancements (Joe Carnival, Enclave, Meadows, Sunflower)
 PROJECT NUMBER: 301313-630413
 OWNER: CITY OF LOUISVILLE, COLORADO

FIRM: Krische Construction, Inc. (KCI)

DATE: April 25, 2023

ITEM	DESCRIPTION	QUANTITY	NOTES
1	Project Budget (Total Allowed Maximum)	\$ 1,000,000.00	
2	Contingency (10%)	\$ 100,000.00	
3	Amount Remaining	\$ 900,000.00	
4	CM/GC Preconstruction Services Fee	\$ 18,000.00	Enter desired fixed fee amount
5	Amount Remaining	\$ 882,000.00	Subtract line 4 from line 3
6	CM/GC Management Price Percentage (%)	12%	Enter desired percentage
7	Resulting Fee	\$ 105,840.00	Multiply line 5 by line 6
8	Amount Remaining for Cost of Construction:	\$	Subtract line 7 from line 5

Note: The 12% CM/GC Management Price Percentage applies to construction services, to be addressed by a separate, future agreement subject to further review and approval by City Council.



CITY OF LOUISVILLE
PROJECT NO. 301511-630048
CM/GC SERVICES FOR PARK & PLAYGROUND ENHANCEMENTS

April 25, 2023

WWW.KCICONST.COM

Just like in sports, KCI knows teamwork is essential when creating opportunities to enjoy the natural environment and a respite from everyday responsibilities.

From the creation of new parks and open spaces to the upgrade of existing facilities, we have leveraged our expertise to successfully transform underutilized spaces into attractive, safe, and accessible public amenities. Drawing on the full resources of the firm, we complete parks and recreation projects with the highest level of technical expertise, quality, cost-effectiveness, and timeliness. We create facilities in which people are excited to play, practice, and take pause.



OUR TEAM'S PROPOSAL

Constructing Quality. Building Trust.




p 303.776.7643
f 303.776.9598


www.kciconst.com
info@kciconst.com


605 Weaver Park Road
Longmont, CO 80501

April 25, 2023

Bryon Weber, Project Manager - Park, Recreation & Open Space
City of Louisville Parks & Recreation
749 Main Street
Louisville, CO 80027
via email: bweber@louisvilleco.gov and molson@louisvilleco.gov

**Re: CM/GC Services for Park and Playground Enhancements
Project No. 301511-630048**

Dear Mr. Weber and Selection Committee,

We know first hand how critical this project is to the City in restoring the community's recreation space. Our goal is to form a strong partnership and to collaborate through the design process to minimize risk, improve the construction schedule, promote innovation and community engagement, and provide cost-efficient construction.

The KCI team is extremely excited to partner with the City and entire project team to reach the full potential of this project. Our experience, capability, and commitment will contribute to the park and playground enhancements.

Our primary contact for this project will be Mark Teplitsky:

Mark Teplitsky, Vice President | Krische Construction, Inc. (KCI)
605 Weaver Park Road | Longmont, CO 80501
303.776.7643 (office) | 970.222.7930 (mobile) | mteplitsky@kciconst.com

Sincerely,
KCI



Mark Teplitsky
Vice President

CONSTRUCTING QUALITY. BUILDING TRUST.

TEAMWORK | COMMUNITY | INTEGRITY | PURPOSE | INNOVATIVE | SUSTAINABLE

CAPABILITIES & EXPERIENCE

KCI is excited about this park restoration project for City of Louisville! Our staff include residents of Louisville who have been directly impacted by the Marshall fire. As a company, we would love to be part of returning these parks to places where this community plays and grows.

Our team will implement an efficient and innovative approach to ensure project completion to your satisfaction, with community engagement to ensure concerns are mitigated and that this is a great experience for the community. We plan to achieve this through taking the lead on effective communication, digital tracking of all documents and communication, solid local subcontractor selection and management, and innovative scheduling of pre-construction and construction activities throughout the duration of the project. These tools are used in projecting, logging, and resolving critical project issues for an uninterrupted production schedule. We feel this contributes to developing this project as a good steward of community's amenities.

KCI | KRISCHE CONSTRUCTION, INC.

KCI (Krische Construction, Inc.), was incorporated in the State of Colorado on August 26, 1987 and has been in continuous operation from our office in Longmont. For this project, our principal contact will be Mark Teplitsky. Mark's full contact information is as follows:

Mark Teplitsky, Vice President of Business Operations | KCI Krische Construction, Inc. | 303.776.7643 office | 970.222.7930 mobile
605 Weaver Park Road | Longmont, CO 80501 | Email: mteplitsky@kciconst.com

KCI started with building smaller commercial projects and evolved into a wide range of new construction and renovation projects, mostly along the Front Range, including: Parks and Recreation, Municipal, K-12, Higher Education, Affordable Housing, Healthcare, Worship, Public Spaces, and Civil Infrastructure.

We have been performing CM/GC services since 2010. These projects have often been for repeat clients including the Longmont Housing Authority, St. Vrain Valley School District, Longmont United Hospital, Archdiocese of Denver, Regional Transportation District, Adams 12 Five Star Schools, and the University of Colorado Boulder.

LEADERSHIP

The KCI Team is focused on making this project a success for you. We believe we have the best team to successfully execute your pre-construction and construction based on our successful experience with other new construction affordable housing projects we have built along the Front Range.

Open and proactive communication with your team will support our efforts to service the project with optimum effort, efficiency, and production. **Our staff members include 9 Project Managers and 14 Project Superintendents with an average tenure of 15 years with the company.**

We Are Excited to Partner With You!

The City of Fort Collins contracted with KCI for the Linden Street Improvement CM/GC project. The Linden project is located in the heart of historic downtown Fort Collins surrounded by local businesses. The qualifications we were seeking in a contractor included: a commitment to customer service, high quality finishes and competitive pricing. We have found all three of these qualities in addition to a high level of innovation, teamwork and honesty in KCI. KCI met with City Staff and over 40 business and property owners multiple times to establish a proposed construction phasing plan. KCI was instrumental in bringing this diverse group into agreement on a construction phasing approach. They worked closely with the project designers and City staff to find opportunities for value engineering.

They are a true partner and live out the qualities that make for successful CM/GC teams. We look forward to continuing our partnership with KCI on the Linden project, and many more.

Nicole Hahn, PE, Capital Projects Engineer

Formerly with the City of Fort Collins | Linden Street Renovation CM/GC



PAST & PRESENT PROJECTS

COOK PARK PLAYGROUND AND WALKS UPDATE | DENVER, CO

NEW CONSTRUCTION / RENOVATION



PROJECT INFORMATION

COST

\$1,693,758

SCHEDULE

Nov. 2022 to June 2023

(Currently under construction)

SIZE

26-acre site

KEY KCI STAFF

Gary Adams, Project Exec.

Craig Kisling, Project Mgr.

Kam Maleki, General Super.

Aaron Rodarte, Superintendent

PROJECT DESCRIPTION

The City of Denver utilized community input to fully redesign a new playground for the Virginia Village neighborhood.

The project's mission was to provide accessible playground elements. New features include a cozy dome that provides a quiet space for children with sensory sensitivities, an artificial turf mound, sensory wall, tube slide, and roller slide. Improvements also include an asphalt walkway that connects the playground to the nearby recreation center.



CONTACTS

CLIENT

Denver Parks and Recreation
Brittany White | 720.355.5994
brittany.white@denvergov.org

DESIGNER

THK Associates, Inc. | Julie Gamec
303.770.7201 | jgamec@thkassoc.com



WASHINGTON PARK DITCH REHABILITATION | DENVER, CO

NEW CONSTRUCTION / RENOVATION



Photos taken during construction

PROJECT INFORMATION PROJECT DESCRIPTION

COST

\$1,359,818

SCHEDULE

January 2023 to May 2023
(Currently under construction)

KEY KCI STAFF

Gary Adams, Project Exec.
Craig Kisling, Project Mgr.
Kam Maleki, General Super.
Rick White, Superintendent

Washington Park is a 165-acre, iconic urban park in Denver. City Ditch runs through the southern half of Washington Park and needed repair and reinforcement on a section of the ditch. Washington Park and the City Ditch are listed on the National Register of Historic Places and are Denver Landmarks.

This project also included replacement of three pedestrian bridges, trail between the ditch and the lake, conversion to native plantings, and expansion and upgrades of the irrigation in this portion of the park.



CONTACTS

CLIENT

City and County of Denver DOTI
Scott Dickerson | 720.913.4543
scott.dickerson@denvergov.org

DESIGNER

Wenk Associates | JC Ulwell
303.628.0003 | jculwell@wenkla.com



INSPIRATION POINT PARK IMPROVEMENTS | DENVER, CO

NEW CONSTRUCTION / RENOVATION



PROJECT INFORMATION PROJECT DESCRIPTION

COST

\$2,426,140

SCHEDULE

May 2021 to November 2021

SIZE

2-acre site

KEY KCI STAFF

Gary Adams, Project Exec.
Ken Humphrey, Project Mgr.
Kam Maleki, General Super.
Rick Brundage, Super.

Inspiration Point Park, originally built in 1910, is a 25.5-acre park situated on a bluff that provides a view of nearly 200 miles of the front range of the Rocky Mountains, as well as the entire City of Denver.

KCI is currently in construction on this project to restore a portion of the historic wall and improve the western park overlook, install a new playground set within the existing, native landscape, construct a new picnic site with a shade pavilion, improve the parking area accessibility, and create a traffic calming circle.

This project is the culmination of several years of careful planning as well as community outreach and engagement to provide unique play experiences, repair the historic concrete wall, and improve the ecology of the natural areas that comprise the character of the park.



CONTACTS

CLIENT

Denver Parks and Recreation
Kristen Beard | 720.913.0614
kristen.beard@denvergov.org

DESIGNER

Stream Architecture | Kerri Liljergren
720.663.7352 | kliljergren@streamla.com





PROJECT INFORMATION PROJECT DESCRIPTION

COST

\$611,128

SCHEDULE

August 2021 to October 2021

SIZE

4-acre site

KEY KCI STAFF

Mark Pilkington, Project Exec.
Ken Humphrey, Project Mgr.
Kam Maleki, General Super.
Dominic Pilkington, Super.

As part of the Elevate Denver Bond program, McNichols Park received funding to provide improvements to the park including new play elements, picnicking opportunities, additional shade structures, accessibility enhancements, safety surfacing, landscaping, and irrigation. A goal of the project was to add innovative play opportunities, increase play value, and improve accessibility as best suited for the neighborhood, park, and playground



CONTACTS

CLIENT

Denver Parks and Recreation
Jennifer Olson | 720.913.0609
jennifer.olson@denvergov.org

DESIGNER

Confluent Design | Kyle Lyles
303.709.6783 | kyle@confluentdesign.net



AFFOLTER NEIGHBORHOOD PARK IMPROVEMENTS | LONGMONT, CO

NEW CONSTRUCTION / RENOVATION



PROJECT INFORMATION PROJECT DESCRIPTION

COST

\$1,128,925

SCHEDULE

August 2020 to April 2021

SIZE

5.5-acre site

KEY KCI STAFF

Mark Pilkington, Project Exec.
Barry LaSalle, Project Mgr.
Kam Maleki, General Super.
Dominic Pilkington, Super.

Affolter Park, surrounded by homes and two schools, includes amenities such as ballfields, basketball courts, football fields, soccer fields, tennis courts, and handicap-accessible playgrounds. The City wanted to improve and upgrade the park.

The improvements included replacing the restroom and shelter building, improving the ballfield, constructing new concrete sidewalks, new fencing at the ballfield, landscaping, enhancing accessibility to the park's amenities, new signage and picnic tables, and irrigation improvements.



CONTACTS

CLIENT

City of Longmont
Kathy Kron (now with the Town of Erie)
303.926.2888 | kkron@erieco.gov

DESIGNER

Alm2s | Shaun Moscrip
970.223.1820 | smoscript@alm2s.com



PROJECT INFORMATION

COST

\$4,177,921

SCHEDULE

July 2022 to June 2023 (*currently under construction*)

SIZE

8-acre site

KEY KCI STAFF

Mark Pilkington, Project Exec.
 Jamie Davis, Project Integrator
 Mark Teplitsky, Pre-Con Mgr.
 Ken Humphrey, Project Mgr.
 Kam Maleki, General Super.
 Evert Carmona, Superintendent

PROJECT SIMILARITIES

KCI is currently in construction on this unique neighborhood park. Dovetail Park will bring a variety of recreational activities and amenities and will be organized into separated character zones.

The Natural Drainage Zone will include a rich diversity of plants to provide water quality treatment. The Activity Terrace and Promenade will include many of the park amenities and include a variety of interactive uses, picnic structures, restroom, hammocking garden, slack lining area, and feature a natural wood and mineral material palette. The Green will be a sunken open space to accommodate sports and gatherings. The Loop Walk and Native Buffer will be a perimeter sidewalk to provide connection and a trail system for walkers and runners and feature a zone of native vegetation buffers.



CONTACTS

CLIENT

City of Fort Collins | Jennifer Torrey
 970.221.6303 ofc | 970.214.6314 mobile
 jtorrey@fcgov.com

DESIGNER

Clark & Enerson | Casey Roberts
 970.818.8999
 casey.roberts@clarkenersen.com

LINDEN STREET REHABILITATION PHASE 1 | FORT COLLINS, CO

RENOVATION & REHABILITATION



PROJECT INFORMATION

COST

Ph. 1: \$706,549

Ph. 2: \$2.8M

SCHEDULE

Ph. 1: January 2021 to May 2021

Ph. 2: Feb. 2022 to Aug. 2022

SIZE

N/A

KEY KCI STAFF

Gary Adams, Project Exec.

Mark Teplitsky, Pre-Con Mgr.

Ken Humphrey, Project Mgr.

Evert Carmona, Superintendent

PROJECT DESCRIPTION

The City of Fort Collins is focused on revitalizing its commercial areas downtown. As part of this ongoing effort, the City embarked on a planned revitalization effort on Linden Street between Walnut and Jefferson Streets.

The City contracted with KCI to provide pre-construction and construction (CM/GC) services on this project. KCI implemented an integrated communication plan to ensure businesses could stay open during construction and to engage the community and generate excitement about this enhancement project. The scope of the project creates an accessible streetscape that will also serve as a community venue space.

As part of our communication plan and the City's outreach program, the *Pre-Construction Manager*, **Mark Teplitsky**, has met with every resident and business owner to address their concerns.

“Understanding the impacts and uncertainties associated with working within Fort Collins' Historic Old Town District, KCI prioritized developing a strong and positive partnership with the City. This created a nimble and responsive team that delivered a successful project on time, within budget, and one that received positive feedback from adjacent businesses and property owners.”

Kyle Lambrecht
City of Fort Collins



CONTACTS

CLIENT

City of Fort Collins

Kyle Lambrecht | 970.556.4637

klambrecht@fcgov.com

DESIGNER

Ditesco | Keith Meyer | 970.632.5068

keith.meyer@distescoservices.com





PROJECT INFORMATION

COST

\$1,518,644

SCHEDULE

November 2019 to June 2020

BUILDING SIZE

6,460 sf

PROJECT RELEVANCE

New construction for Colorado municipality

Office and workstation spaces

Secure public access

Site improvements - parking, sidewalks, curb & gutter

Pre-construction services

Locker and bathroom facilities

PROJECT DESCRIPTION

The growing Town of Berthoud needed to expand its Public Works facilities to better provide services to the community. With an eye to providing an exemplary energy-efficient facility, the Town worked in tandem with the project architect (Halcyon Design) and energy modelers (MainStream Corporation) to create a unique solution. This facility is a sustainable metal building which is unique but stands as a new standard for sustainable facility projects in the country.

KCI participated early on to provide input into the constructability and cost savings opportunities of this unique project.

The facility includes an office and shop space in a single-story pre-engineered metal building.



CONTACTS

CLIENT

Town of Berthoud
Stephanie Brothers | 970.532.2643

DESIGNER

Halcyon Design
Kelly Deitman | 303.906.2617



NATURAL PLAY EXPERIENCE



LEARNING ENVIRONMENTS



NATURAL AREA RESTORATION



KEY PROJECT TEAM RESUMES

RESPONSIBLE FOR: Ensuring seamless transition from pre-construction through successful construction completion



CRAIG KISLING

PRE-CONSTRUCTION | PROJECT MANAGER

Craig, with a background in Landscape Architecture, brings more than 20 years of technical project management primarily in parks and civil projects. His success lies in effective collaboration with all key stakeholders to improve organizational sustainability and exceed expectations. Prior to joining KCI, he was on staff with City of Fort Collins Park Planning & Development for 20 years. He is currently working on several Denver parks projects including the \$1.7M Cook Park Playground Improvements and \$1.3M Wash Park Ditch Rehab.

Craig brings his experience from the municipal side to foster a dynamic, effective, and successful team environment for the City of Louisville.

WHY CRAIG?

20+ YEARS OF
EXPERIENCE

NEIGHBORHOOD AND
COMMUNITY PARK DESIGN

INVOLVEMENT IN EARLY
PLANNING

EXTENSIVE KNOWLEDGE
FROM MUNICIPALITY

COOK PARK PLAYGROUND IMPROVEMENTS

Denver, CO

\$1.7M new playground at an existing city park. The work included demolition of existing playground and asphalt walks, new playground installation, and site amenities including new concrete walks, concrete walks in local floodplain, turf playground surfacing, new site furnishings, and new play custom equipment.

HARVEY PARK PARKING & RECREATION CENTER

Denver, CO

\$1M site and landscape improvements for the existing Harvey Park Recreation Center. Included accessibility and entry plaza improvements, utility work drainage, landscape and irrigation improvements, and new parking on adjacent property owned by Denver Public Schools.

WASH PARK DITCH REHABILITATION

Denver, CO

\$1.3M project for ditch maintenance and improvements at existing park including ditch bank stabilization, replacement of asphalt trail with crusher fines, and replacement of three pedestrian bridges, landscape, and irrigation improvements.



REFERENCES

Brittany White | 720.355.5954
City and County of Denver Parks

Scott Dickerson | 720.913.4543
City and /County of Denver DOTI

Christopher Schooler | 303.909.1702
City and /county of Denver Parks





JAMIE DAVIS

DIRECTOR OF BUSINESS DEVELOPMENT |
COMMUNITY OUTREACH

Jamie is a highly motivated individual who loves to have fun building relationships among stakeholders and ensuring client needs are met. She proactively collaborates with the project team to develop and implement a communication/public relations plan at project kick-off.

Her greatest strength is her dynamic energy and enthusiasm for team-building. Using social media and other communication streams, she ensures clear, real-time information. She will work to communicate with nearby residents and businesses to update them with schedules and construction. She will coordinate ground breaking, ribbon cuttings, and construction milestone events, helping to generate excitement as the project progresses.

WHY JAMIE?

18+ YEARS OF EXPERIENCE

COMMUNITY OUTREACH

FOCUSED ON KEEPING THE
COMMUNITY UPDATED

EXTREMELY STRATEGIC AND
CREATIVE

SUCCESSFULLY GENERATES
& EXECUTES FUNDRAISING
OPPORTUNITIES

DESIGNS MARKETING
MATERIAL

OUTGOING PERSONALITY

***"The quality of design impacts the level of trust and participation within a community."** - Jamie Davis*

CASA LOU BUILDING

Longmont, CO

Jamie provided community engagement initiatives and individually reached out to all business owners affected by this development of a mixed-use commercial and residential building on Main and 9th Streets in downtown Longmont.

VETERANS COMMUNITY PROJECT

Longmont, CO

Jamie worked with the project team on signage, generated social media to provide greater information, engaging the greater community to be involved in the development of the tiny homes, and led fund raising efforts for this organization. KCI recently completed a new community center for this affordable tiny home village providing supportive services for veterans.

LINDEN STREET REHABILITATION

Fort Collins, CO

Jamie worked with the project team on construction signage, signage for businesses so the public knows they are open, generated live feeds on social media.



REFERENCES

Dan Spykstra | 720.382.3795
Wember

Stacey Miller | 970.215.7076
Town of Windsor

Jennifer Peterson | 720.438.8659 JSY
Properties LLC





KAM MALEKI

QA/QC - GENERAL SUPERINTENDENT

Kam's experience will ensure exceptional quality for your project. He will lead our team to develop a project-specific QA/QC program to ensure a safe, sustainable project that is done on-time.

Kam has provided client-focused quality control/close-out on many of our public facility projects, including four parks projects with the City and County of Denver in the last two years

WHY KAM?

25+ YEARS OF
EXPERIENCE

UNMATCHED ABILITY FOR
QA/QC

STRONG LEADERSHIP ON
THE JOBSITE

ENSURES CLEAN,
ORGANIZED CLOSE-OUT
AND QUALITY CONTROL

INSPIRATION POINT PARK RESTORATION

Denver, CO

\$2.3M restoration of historic wall and improvements of the western overlook of the park, installation of a new playground, new picnic site with shade pavilion, accessible parking area, and traffic calming circle. Kam worked with Rick Brundage on the constructability, phasing, and scheduling of the nature play elements into the project schedule.

HARVARD GULCH POND IMPROVEMENTS

Denver, CO

\$1.6M construction of a new irrigation pond, water delivery system, irrigation wet well, and renovation of outfall structure to accommodate a new pond and water works.

CARR PARK PLAYGROUND REPLACEMENT

Longmont, CO

Replacement of outdated playground equipment and site work at an existing park. The new playground includes equipment that provides accessibility as well as provides greater engagement by those visiting the park.



REFERENCES

Kristen Beard | 720.913.0614
Denver Parks & Recreation

Jennifer Olson | 720.913.0609
Denver Parks & Recreation

Artemis Ettsen, AIA | 303.928.8800
Wold Architects & Engineers





RICK BRUNDAGE

SENIOR PROJECT SUPERINTENDENT

Rick Brundage is a highly-skilled Superintendent with more than 13 years of knowledge and experience in construction, primarily on public spaces. His strong attention to detail ensures each owner's project goals are met. Rick provided outstanding supervision on two City of Denver Parks projects - Harvard Gulch Pond Improvements (\$1.9M) and Inspiration Point Restoration (\$2.4M). In addition, he provided supervision support on the \$1.8M Bear Valley Tennis and Pickleball Court new construction project.

Rick is focused on enhancing this community project by focusing on quality, timely completion

WHY RICK?

13+ YEARS OF
EXPERIENCE

EXPERT WITH COMPLEX
PROJECTS REQUIRING
EARLY PLANNING

EXTENSIVE EXPERIENCE
WITH QUASI-
GOVERNMENT PROJECTS
ALONG THE FRONT RANGE

HARVARD GULCH POND IMPROVEMENTS

Denver, CO

\$1.6M construction of a new irrigation pond, water delivery system, irrigation wet well, and renovation of outfall structure to accommodate a new pond and water works.

INSPIRATION POINT PARK RESTORATION

Denver, CO

\$2.3M restoration of historic wall and improvements of the western overlook of the park, installation of a new playground, new picnic site with shade pavilion, accessible parking area, and traffic calming circle.

HARVEY PARK RAW WATER WELL

Denver, CO

\$550k installation of a new raw water well and submersible pump in Harvey Park.



REFERENCES

Kristen Beard | 720.913.0614
Denver Parks & Recreation

Jennifer Olson | 720.913.0609
Denver Parks & Recreation

Pamela Grover | 303.325.6457
City and County of Denver



KCI REFERENCES



COOK PARK PLAYGROUND AND WALKS UPDATE

Brittany White
City and County of Denver DOTI
720.355.5994
brittany.white@denvergov.org

Julie Gamec
THK Associates, Inc.
303.770.7201
jgamec@thkassoc.com



WASHINGTON PARK DITCH REHABILITATION

Scott Dickerson
City and County of Denver DOTI
720.913.4543
scott.dickerson@denvergov.org

JC Ulwell
Wenk Associates
303.628.0003
jculwell@wenkla.com



CITY OF FORT COLLINS LINDEN STREET RENOVATION

Kyle Lambrecht
City of Fort Collins
970.221.6566
klambrecht@fcgov.com

John Beggs
Russell+Mills
970.581.4318
jbeggs@russellmillsstudios.com



EXHIBIT A – Disclosure Statement

Vendor must disclose any possible conflict of interest with the City of Louisville including, but not limited to, any relationship with any City of Louisville elected official or employee.

Your response must disclose if a known relationship exists between any principal of your firm and any City of Louisville elected official or employee. If, to your knowledge, no relationship exists, this should also be stated in your response.

Failure to disclose such a relationship may result in cancellation of a contract as a result of your response. This form must be completed and returned in order for your proposal to be eligible for consideration.

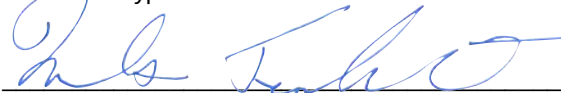
- ☒ NO KNOWN RELATIONSHIPS EXIST
- ☐ RELATIONSHIP EXISTS (Please explain relationship)

I CERTIFY THAT:

1. I, as an officer of this organization, or per the attached letter of authorization, am duly authorized to certify the information provided herein are accurate and true as of the date; and
2. My organization shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment.

Mark Teplitsky

Printed or Typed Name



Signature

Vice President

Title

April 25, 2023

Date



Exhibit B - Prohibition against Employing Workers without Authorization

Contractor shall not knowingly employ or contract with a worker without authorization to perform work under this contract. Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with a worker without authorization to perform work under this contract.

Contractor will participate in either the E-verify program or the Department program, as defined in C.R.S. § 8-17.5-101(3.3) and 8-17.5-101(3.7), respectively, in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the public contract for services. Contractor is prohibited from using the E-verify program or the Department program procedures to undertake pre-employment screening of job applicants while this contract is being performed.

If Contractor obtains actual knowledge that a subcontractor performing work under this contract for services knowingly employs or contracts with a worker without authorization, Contractor shall:

- a. Notify the subcontractor and the City within three days that the Contractor has actual knowledge that the subcontractor is employing or contracting with a worker without authorization; and
- b. Terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to this paragraph the subcontractor does not stop employing or contracting with the worker without authorization; except that the Contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with a worker without authorization.

Contractor shall comply with any reasonable request by the Department of Labor and Employment made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).

If Contractor violates a provision of this Contract required pursuant to C.R.S. § 8-17.5-102, City may terminate the contract for breach of contract. If the contract is so terminated, the Contractor shall be liable for actual and consequential damages to the City.

I CERTIFY THAT:

1. I, as an officer of this organization, or per the attached letter of authorization, am duly authorized to certify the information provided herein are accurate and true as of the date; and
2. My organization shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment.

Mark Teplitsky	Vice President
Printed or Typed Name	Title
	April 25, 2023
Signature	Date





PROTECTING ASSETS.
MAKING A DIFFERENCE.

April 17, 2023

City of Louisville
Parks, Recreation & Open Space
749 Main Street
Louisville, CO 80027

Re: **Krische Construction, Inc. Construction Management/General Contracting (CM/GC) Services for Park and Playground Enhancements - Project Number:301511-630048**

To whom it may concern,

IMA, Inc. manages the surety bond program for Krische Construction, Inc (Krische). Krisches' bonds are underwritten by Hartford Fire Insurance Company (Hartford), which is rated "A+ XV" by A.M. Best Company and is listed as an approved surety in the Treasury Department Circular 570. Krische Construction and Hartford Fire Insurance Company have developed an outstanding business relationship over the past 15 years and that relationship continues to grow. The IMA team has known the principles of Krische over 15 years and we are proud to provide a surety reference for them. Krische maintains an outstanding reputation with owners, with a vast knowledge of the construction industry, and produces a quality product, in a timely and cost-effective manner.

Although no maximum single or aggregate bonding limits have been established, Hartford has approved Krische for individual bonds up to \$20,000,000 with an aggregate program of \$65,000,000.

The surety's consideration is subject to the favorable review of the contract documents, project financing and bond forms as well as their usual underwriting criteria at the time of the request. Any arrangement for bonding is a matter between Krische and Hartford Fire Insurance Company. Neither Hartford Fire Insurance Company, nor IMA, assumes any liability to you, or to third parties, if for any reason they do not execute said bonds.

We are pleased to provide this letter of recommendation for Krische. They have established a reputation as a competent and professional contractor with owners, architects, subcontractors and suppliers. If you have any questions or require additional information, please contact me at 303-534-4567.

Sincerely,

Michael Lischer, Jr.
Vice President, Director of Surety

CC: Krische Construction, Inc.
Hartford Fire Insurance Company



EXHIBIT G - COST PROPOSAL FORM

PROJECT: Park & Playground Enhancements (Joe Carnival, Enclave, Meadows, Sunflower)

PROJECT NUMBER: 301313-630413

OWNER: CITY OF LOUISVILLE, COLORADO

FIRM: **Krische Construction, Inc. (KCI)**

DATE: April 25, 2023

ITEM	DESCRIPTION	QUANTITY	NOTES
1	Project Budget (Total Allowed Maximum)	\$ 1,000,000.00	
2	Contingency (10%)	\$ 100,000.00	
3	Amount Remaining	\$ 900,000.00	
4	CM/GC Preconstruction Services Fee	\$ 18,000.00	Enter desired fixed fee amount
5	Amount Remaining	\$ 882,000.00	Subtract line 4 from line 3
6	CM/GC Management Price Percentage (%)	12%	Enter desired percentage
7	Resulting Fee	\$ 105,840.00	Multiply line 5 by line 6
8	Amount Remaining for Cost of Construction:	\$	Subtract line 7 from line 5

See RFP Section 1.3 for Definitions

Our fee is based on a 4 - 5 month construction schedule. We would have to coordinate the work on all 4 parks within this time frame to maintain this fee. A longer duration may require a higher fee.



SUBJECT: APPROVAL OF RESOLUTION NO. 26, SERIES 2023 – A
RESOLUTION TERMINATING THE DECLARATION OF LOCAL
DISASTER EMERGENCY IN AND FOR THE CITY OF
LOUISVILLE WITH REGARD TO THE COVID-19 PANDEMIC

DATE: MAY 16, 2023

PRESENTED BY: MEREDYTH MUTH, CITY CLERK

SUMMARY:

March 15, 2020, Mayor Stolzmann executed a Declaration of Local Disaster Emergency in and for the City of Louisville (the “Mayor’s Declaration”) in response to the COVID-19 Pandemic; on March 16, 2020, the City Council continued in effect the Mayor’s Declaration. That declaration remains in effect until terminated by resolution of the City Council.

On April 10, 2023, President Joseph Biden signed a joint resolution ending the COVID-19 national emergency; and the COVID-19 Public Health Emergency issued by the U.S. Health and Human Services ended on May 11, 2023.

Staff recommends the City Council now terminate the Local Disaster Emergency Declaration for COVID-19.

FISCAL IMPACT:

None

RECOMMENDATION:

Approve resolution terminating the local COVID-19 Emergency Declaration.

ATTACHMENT(S):

1. Resolution

**RESOLUTION NO. 26
SERIES 2023**

**A RESOLUTION TERMINATING THE DECLARATION OF LOCAL DISASTER
EMERGENCY IN AND FOR THE CITY OF LOUISVILLE WITH REGARD TO THE
COVID-19 PANDEMIC**

WHEREAS, Chapter 2.32 of the Louisville Municipal Code and C.R.S. § 24-33.5-801, *et seq.* authorizes the Mayor of the City of Louisville to declare that a disaster emergency has occurred or the threat of such event is imminent; and

WHEREAS, on March 15, 2020, the Mayor of the City of Louisville, pursuant to Chapter 2.32 of the Louisville Municipal Code and C.R.S. § 24-33.5-709 executed a Declaration of Local Disaster Emergency in and for the City of Louisville (the “Mayor’s Declaration”) in response to the COVID-19 Pandemic; and

WHEREAS, by Resolution No. 27, Series 2020, adopted on March 16, 2020, the City Council continued in effect the Mayor’s Declaration until terminated by resolution of the City Council; and

WHEREAS, on April 10, 2023, President Joseph Biden signed a joint resolution ending the COVID-19 national emergency; and

WHEREAS, the COVID-19 Public Health Emergency issued by the U.S. Health and Human Services ended on May 11, 2023; and

WHEREAS, the City Council finds the COVID-19 pandemic has resolved to such a degree that the threat of the emergency has passed and termination of the local disaster emergency declaration is appropriate.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

Section 1. The City Council hereby finds and declares the COVID-19 Pandemic has resolved to such a degree that the threat of the emergency has passed and termination of the City’s local disaster emergency declaration is appropriate.

Section 2. Resolution No. 27, Series 2020, is hereby repealed.

Section 3. The City Manager shall forthwith:

A. Publish and disseminate information to the public regarding this Resolution and the termination of the Declaration of Local Disaster Emergency in and for the City of Louisville, including but not limited to on the City’s website;

B. File a copy of this Resolution with the City Clerk;

C. File a copy of this Resolution with the Colorado Division of Emergency Management; and

D. Distribute a copy of this Resolution to the appropriate representatives of the news media

PASSED AND ADOPTED this 16th day of May, 2023.

Dennis Maloney, Mayor

ATTEST:

Meredyth Muth, City Clerk

SUBJECT: APPROVAL OF ECONOMIC VITALITY COMMITTEE PURPOSE STATEMENT

DATE: MAY 16, 2023

PRESENTED BY: APRIL KRONER, ECONOMIC VITALITY MANAGER
AUSTIN BROWN, ECONOMIC VITALITY SPECIALIST

SUMMARY:

At the end of 2022, the Economic Vitality Committee (EVC) decided it should develop, for Council consideration and approval, a definition of the role that the EVC would serve. The EVC held discussions from January through April to discuss and refine its purpose statement. During the discussions, feedback was provided by Committee members, the business community, staff members, other community stakeholders. At its April 21, 2023 meeting the EVC landed on the purposes statement presented here within, and is seeking City Council approval.

DISCUSSION:

Following its creation in 2020, the EVC decided to develop a Purpose and Objectives Statement to guide its work. The original EVC purpose statement is provided below:

Purpose: *The Louisville Economic Vitality Committee (EVC) provides leadership, policy recommendations, and support for the City's programs to promote a thriving business climate that provides job opportunities, facilitates investment, and produces reliable revenue to support City services.*

After much discussion, public input, and multiple versions of draft purpose statements the EVC developed the following purpose statement to guide its work efforts:

The Louisville Economic Vitality Committee (EVC)

- Provides leadership, policy recommendations, and support for the City's programs;
- Facilitates open and results-oriented communication and collaboration with the local business community;
- Advises City Council by providing feedback and recommendations as to issues affecting new and existing businesses of all sizes; and
- Advocates for and promotes the retention and expansion of existing businesses, attraction of new businesses, encouragement of innovation, generation of revenue, and cultivation of a thriving business climate.

SUBJECT: ECONOMIC VITALITY COMMITTEE (EVC) PURPOSE STATEMENT**DATE: MAY 16, 2023****PAGE 2 OF 2****RECOMMENDATION:**

The EVC recommends Council approve the new Purpose Statement.

STRATEGIC PLAN IMPACT:

☐	 Financial Stewardship & Asset Management	☐	 Reliable Core Services
☒	 Vibrant Economic Climate	☐	 Quality Programs & Amenities
☒	 Engaged Community	☐	 Healthy Workforce
☐	 Supportive Technology	☒	 Collaborative Regional Partner

**SUBJECT: APPROVAL OF REQUEST FOR PROPOSALS FOR DOWNTOWN
VISION PLAN FOR STREETSCAPES & PUBLIC PLACES
CONSULTANT SERVICES**

DATE: MAY 16, 2023

**PRESENTED BY: ROB ZUCCARO, DIRECTOR OF COMMUNITY DEVELOPMENT
APRIL KRONER, ECONOMIC VITALITY MANAGER
AUSTIN BROWN, ECONOMIC VITALITY SPECIALIST**

SUMMARY:

The Louisville Revitalization Commission (LRC) identified the development of a “Downtown Coordinated Streetscape Plan” (the “Plan”) as a priority in its 2023 Work Plan. Attached for Council consideration is a draft Request for Proposals (RFP) scope of work for the project to hire a consultant team to assist the City with developing this Plan. This is an unbudgeted project and staff anticipates requesting funding from the LRC once a consultant is chosen and budget determined for the project.

DISCUSSION:

City staff from multiple departments worked on the development of the RFP. The current working title of the project is the “Downtown Vision Plan for Streetscapes and Public Places” to reflect the broad scope of what the plan intends to accomplish (*Attachment #1*). The Plan will include specific improvements throughout Downtown that can then inform future Capital Improvement Plans (CIPs) and also may help with funding opportunities. The general limits of the project will be the downtown areas as shown in *Attachment #2*.

Upon approval by the City Council, staff will proceed to advertise the RFP. Staff anticipates the project will be completed within 6-9 months.

Scope of Services

The draft scope of services (“scope”) asks for design/recommendations on the following items:

- Existing data collection
- Perform property survey
- Conduct a public input process (workshops/charrettes/meetings/interviews).

Examples include:

- Booth or presence at Street Faire and other downtown events
- Outreach to downtown businesses, Downtown Business Association, Chamber of Commerce, etc.
- Stakeholder interviews/meetings
- Public open house

- City Staff input process (workshops/charrettes)
- LRC and City Council updates and adoption hearings.
- Draft and Final versions of the Plan. The Plan should include:
 - Development of a Branding & Wayfinding Signage Program
 - Aesthetic Character
 - Public Amenities
 - Mobility
 - Utilities and Infrastructure
 - Other/Foundational Principles
- Concept design of the downtown improvements including, but not limited to:
 - Development of concept design plans
 - Cost estimates/CIP plan for the next 10-15 years

Final Approval of the Plan

The Consultant will create a final version of the Plan for stakeholder/agency review and approval. After approval by agency and stakeholders, the Plan will be taken to the LRC and City Council for input and approval. As stated previously, the Plan will be used to inform future Capital Improvement Plans (CIPs) and also may help with considering other funding opportunities by the LRC and City Council.

FISCAL IMPACT:

Funding for the project will be requested from LRC, not the City's budget.

PROGRAM/SUB-PROGRAM IMPACT:

The Plan addresses objectives of the Economic Prosperity, Community Design, and Transportation programs.

RECOMMENDATION:

The Revitalization Commission recommends approval of the RFP as drafted.

ATTACHMENT(S):

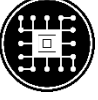
1. Draft RFP for Downtown Vision Plan for Streetscapes and Public Places Consultant Services
2. Map of Project Limits

SUBJECT: RFP FOR DOWNTOWN VISION PLAN

DATE: MAY 16, 2023

PAGE 3 OF 3

STRATEGIC PLAN IMPACT:

☐	 Financial Stewardship & Asset Management	☐	 Reliable Core Services
☒	 Vibrant Economic Climate	☐	 Quality Programs & Amenities
☐	 Engaged Community	☐	 Healthy Workforce
☐	 Supportive Technology	☐	 Collaborative Regional Partner

Request for Proposals (RFP)

To Provide

**Professional Design Services
For**

**Downtown Vision Plan for Streetscapes and
Public Places**

RFP



DATE TBD

For Submittal and Presentation

To
The Selection Committee
City of Louisville
Department of Public Works
Engineering Division

NOTICE TO CONSULTANTS

Project Name: Downtown Vision Plan for Streetscapes and Public Places

City of Louisville Project Number: 301312-630144

Thank you for your interest in the Request for Proposals (RFP) for the Downtown Vision Plan for Streetscapes and Public Places for Professional Design Services for the City of Louisville.

Proposals (pdf format only) shall be submitted via email to Cameron Fowlkes cfowlkes@louisvilleco.gov and Kerry Holle (kerryh@louisvilleco.gov) by **5:00 pm MDT (City clock), DATE TBD**, at which time proposals will be date and time stamped upon receipt. Only proposals received by the City Engineer prior to the deadline noted above will be considered. ***No late proposals will be accepted.***

A pre-proposal meeting is scheduled for **DATE TBD** at **10:00am** MDT; this meeting will be held virtually, via Microsoft Teams. The purpose of the pre-proposal meeting is to provide assistance to interested consultants in interpretation of the Request for Proposals, Scope of Services, Sample Contract, and other technical matters. Attendance is not mandatory, but highly recommended.

Microsoft Teams Meeting:

Join on your computer or mobile app

[Click here to join the meeting](#)

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzJjNTlwYzctZDdjZS00M2E1LWl2NWUtMzdmNmQzMjRkOGM5%40thread.v2/0?context=%7b%22id%22%3a%22bdc34c2-e919-4b54-b6ba-01080ac35832%22%2c%22oid%22%3a%228e6cc62f-e7b4-473f-98dc-149b3dd13f61%22%7d

Or call in (audio only)

[+1 321-430-0794](tel:+13214300794), [686371551](tel:+1686371551)# United States, Orlando

Phone Conference ID: 686 371 551#

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DESCRIPTION:

The City of Louisville is requesting written proposals from qualified consultants to provide planning, landscaping and limited engineering services in preparing the “Downtown Vision Plan for Streetscapes and Public Places” report within the City of Louisville.

The intent of the project is to develop a document that will not only provide a vision for the revitalization of the downtown area, but to also provide concept designs for the recommended improvements to complement the agreed upon vision.

The selected consultant will be expected to review construction plans for the downtown area (completed in the 1990s), Downtown Louisville Framework Plan (1999), Downtown Strategy Report (2022), and to develop a vision for the downtown.

This project will make recommendations for concept designs within the downtown area for streets, walks, landscaping, art, lighting, parking, multimodal, and any other improvements to revitalize the downtown area.

The purpose of this RFP is to provide qualified consultants with sufficient information to prepare and submit a proposal for consideration by the City of Louisville for planning, landscaping and limited engineering design services for this project.

Professional design services consist of all services necessary to review existing conditions, studies, reports, solicit input from partner agencies, perform several public outreach activities and perform concept design tasks to prepare the "Downtown Vision Plan for Streetscapes and Public Places" study/report and prepare concept designs for recommended improvements.

SPECIAL PROJECT REQUIREMENTS

Certain tasks must be done by a Licensed Professional Engineer or Professional Land Surveyors who are registered with the Colorado State Board of Registration for Professional Engineers and Land Surveyors.

INTERESTED CONSULTANTS:

The successful consulting team is responsible for obtaining and maintaining all required licenses for complying with federal, state, and local laws, codes, and regulations necessary to complete this project, including any require business licenses. The costs associated with obtaining these licenses is the responsibility of the consultant.

The City of Louisville anticipates that the compensation format on this contract will be "Cost Plus Fixed Fee", subject to further review by the City. The City reserves the right to utilize other compensation formats, including but not limited to, a specific rate of pay or lump sum format at its sole and exclusive discretion. The selected consultant firm will be required to execute the attached Independent Contractor Agreement with the City.

The City will only accept a digital (pdf) file of your proposal.

Please email pdf documents to: Cameron Fowlkes (cfowlkes@louisvilleco.gov) and Kerry Holle (kerryh@louisvilleco.gov). Dropbox (or similar) links will be acceptable due to potential file size limits with email. Cameron Fowlkes will reply with a "received" email once I have downloaded the files. If the consultant does not receive this reply within 4 hours of submitting, please follow up with Cameron or Kerry.

Please refer to Proposal and Submittal Requirements to ensure compliance with the page and exhibit limits for the sections of your submittal. Submit all copies of the proposal by the due date and time as stated in the "Invitation for Consultant Services." By submitting a proposal on this project the consultant is deemed to agree to the process described herein.

Tentative RFP Schedule:

First Advertisement	DATE TBD
Second Advertisement	DATE TBD
Pre-Proposal Meeting.....	DATE TBD
Proposal Submission Deadline.....	DATE TBD
Consultant Interviews (if warranted).....	DATE TBD
City Council Approval	DATE TBD
Contract Approval / Execution	DATE TBD
Project Completion	DATE TBD

The City reserves the right to amend, by an addendum or addenda to this RFP prior to the date set for receipt of the submission of proposals. If an Addendum is necessary for this proposal, it will be placed on the Rocky Mountain E-Purchasing website on or before **DATE TBD**. It shall be the responsibility of the interested consulting firms to obtain all addenda from Rocky Mountain E-Purchasing System. Parties obtaining bid information from any other sources do so with the understanding the information may be incomplete, outdated, inaccurate, or unreliable, and therefore should only be used for informational purposes.

The City of Louisville assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The City reserves the right to reject any and all bids and to waive any informalities and irregularities therein.

The City of Louisville will notify firms selected for interviews by electronic email. Please include the primary point of contact email address in your cover letter.

Consultant Acceptance of the RFP

By submitting a proposal in response to this RFP, the Consultant accepts all of the conditions described in this RFP, and agrees to abide by all final decisions made by the City. Consultants who wish to propose, but do not fully accept the conditions outlined in the Service Agreement shall do so at risk of the proposal's rejection. Exceptions to the conditions shall be clearly outlined with alternative language proposed in the Consultant's written questions submitted prior to the written question deadline noted above.

If you have any questions/comments, please contact the Project Manager, Geoff Nettleton, by email at cfowlkes@louisvilleco.gov.

Cameron Fowlkes, P.E., CFM
City Engineer
City of Louisville

TECHNICAL QUALIFACTIONS PROPOSAL SUBMITTAL REQUIREMENTS

The following is a general description to aid you in preparing the RFP. The general outline and content should be followed. **However, the discussion of the specific elements should be determined by your interpretation of the specific project.** The listed elements are presented to help you determine the discussion content. The selection committee will evaluate your interpretation of the most important factors to address for this project within the page limits to arrive at its rating for you.

Limit the TOTAL LENGTH of the core proposal to ten (10) pages maximum, which does not include cover letter, index and/or table of contents, front and back covers, title page, separation tabs, and/or key staff resumes (keep resumes to 1 page each, maximum). Consultant must use 10 point font, or larger. Use of figures, photographs, or other graphics within the page constraints indicated is up to the discretion of the consultant. Up to three (3) 11"x17" pages may be included in the proposal, to be included in the twelve page maximum. The City cannot guarantee review of voluminous firm-specific or other information contained as an appendix. The qualified firm's proposal shall include at a *minimum* the following information:

COVER OR INTRODUCTORY LETTER

Address the cover or introductory letter to:

Cameron Fowlkes, P.E., CFM
City Engineer
Department of Public Works
City of Louisville
749 Main Street
Louisville, CO 80026

Include the following elements of information in the letter as a minimum:

- that the information and data submitted is true and complete to the best knowledge of the individual signing the letter.
- Name, email address, and telephone number of the individual to contact regarding their submittal.
- City of Louisville requires an original signature signed in ink, by a representative of the firm fully authorized to submit proposals and sign contracts on the firm's behalf. The letter shall include a statement to that effect.
- Acknowledgement of all addenda issued.

STATEMENT OF QUALIFICATIONS

- General firm information including both local and firm-wide resources pertinent to this project
- Local experience and qualifications
- List of licenses and professional certifications
- Location of key project personnel and availability

PROJECT TEAM/FIRM CAPABILITY

- Identify:
 - Project Principal
 - Project Manager
 - Key Staff
 - Sub-consultants
- Present a brief discussion regarding how the team's qualifications and experience relate to this project.
- Include the following:
 - Principal's level of involvement in the project
 - Qualifications and relevant individual experience of prime and sub-consultant team members
 - Experience on similar projects as a team
 - Commitment of time and availability of key staff members over the next 12 months.
 - Unique knowledge of team members related to project
 - Length of time with the firm for each key team member
- A project team organization chart may be included in the optional section.
- Address the firm's size and the disciplines of technical staff
- Indicate the consultant and sub-consultants availability to do the project concurrent with existing and projected workloads
- Outline computer software availability and its compatibility with City software.
 - PDFs,
 - Microsoft Word, Excel
 - AutoCAD
- Consider including the following:
 - (a) Graphs depicting firm's capacity to do the project
 - (b) Information on the sub-consultant's role
 - (c) The sub-consultant function and integration into the team
 - (d) Match of personnel to the existing and future work load

PRIOR PROJECT EXPERIENCE

- List *three* relevant past projects with similar size and scope completed within the past five years with the City of Louisville or another equivalent agency fitting the project description. Projects should be related to other master plans the firm has been the lead or subconsultant on.

- These projects should demonstrate the experience of the project team
- Demonstrate your firm's or team's ability to do the following for projects listed above:
 - a. Control engineering costs
 - b. Quality Assurance/Quality Control Plan
 - c. Meet schedules
 - d. Provide quality work
- Include a name, telephone number, and email address of the owner's Project Manager for every project listed
- Describe your firm's role for all the projects listed above
- The descriptions should include whether the project was completed on time and within budget per the original schedule and budget; any discrepancies should be explained.

WORK PLAN and SCOPE OF SERVICES

Approach to completing the Scope of Services contained within this RFP, and any additional anticipated issues and proposed strategies for addressing the issues based on additional insight, capabilities or perspectives of the consultant. This includes demonstrating familiarity with federal, state and local agency guidelines, policies and procedures, addressing coordination with the public and other entities and defining project milestones, including project meetings and workshops.

Any tasks identified in this RFP that the firm believes can be excluded shall be identified with a detailed explanation. Further, any tasks the firm believes will be critical to the success of the project should be included and fully explained.

FEE SCHEDULE

Attach a fee schedule detailing time and cost breakdowns for project milestones and project total cost.

All material submitted regarding this RFP becomes the property of the City of Louisville and will only be returned to the proposer at the City's option. The City of Louisville has the right to use any or all ideas presented in reply to this RFP. Disqualification of proposer does not eliminate this right.

The Selection Committee will score the firms based on their RFP submittals. The RFP will be scored based on the attached Evaluation Criteria. The City reserves the right to select the proposal that is most advantageous to the City, even if it is not the least expensive.

The City reserves the right to obtain financial data or other supplemental information concerning the firm and/or its proposed sub-consultants.

TECHNICAL QUALIFICATIONS PROPOSAL SCOPE OF SERVICES

The City of Louisville is seeking consulting services (Landscape Architecture, Planning, sign design and some engineering) of qualified firms for developing the “Downtown Vision Plan for Streetscapes and Public Places” (The Plan) and providing concept design options within the City of Louisville downtown area. The general limits of this project will be the downtown area as depicted on the attached map.

Included in this project is the development of a Branding and Wayfinding Signage Program for the downtown area. The City expects that a separate sub-consultant with expertise in developing a signage program will be included in the response.

Louisville’s Downtown area was improved in the early to mid-1990s with streets, utilities, landscaping, irrigation, lighting and other improvements. The City of Louisville has a desire to create a concept plan that includes a vision and specific projects to revitalize the downtown area as the improvements from the 1990s are in need of repair/replacement. The plan should also contemplate new or improved amenities to meet the vision. The consultant shall gather input from staff, stakeholders, and the community, and review the previously completed construction plans, framework plans, Transportation Master Plan, and downtown strategy report to make recommendations and create a plan and concept designs for recommended improvements.

The intent of the project is to develop a document that will not only provide a vision for the downtown revitalization, but to also provide concept level designs for the recommended improvements to compliment the agreed upon vision.

The selected consultant will be expected to review existing and future development needs within the downtown to develop a vision for the area that will improve aesthetics/appearance of downtown, attract new businesses and support existing businesses, improve multimodal connectivity, and accommodate the numerous special events Louisville is known for.

The scope of services for The Plan will generally include design/recommendations for:

- Existing data collection
- Perform property survey
- Conducting a public input process (workshops/charrettes/meetings/interviews).
Examples include:
 - Booth or presence at Street Faire and other downtown events
 - Outreach to downtown businesses, Downtown Business Association, Chamber of Commerce, etc
 - Stakeholder interviews/meetings
- City Staff input process (workshops/charrettes);
- Louisville Revitalization Commission (LRC) and City Council updates and adoption hearings. Draft and Final versions of The Plan.
- Concept design of the downtown improvements including, but not limited to:
 - Development of concept design plans;
 - Cost estimates / CIP plan for the next 10-15 years

The Consultant shall plan to have The Plan and concept designs approved by **December 2023**.

DESIGN AND CONSTRUCTION STANDARDS

All design and construction shall be done in accordance with the latest edition of the applicable standards including, but not limited to, the following:

- Americans with Disabilities Act Accessibility Guidelines. U.S. Department of Justice, United States Access Board
- City of Louisville Design and Construction Standards
- Mile High Flood Control District (formerly Urban Drainage Flood Control District) Storm Drainage Design and Technical Criteria
- Manual on Uniform Traffic Control Devices

AGENCIES AND STAKEHOLDERS

- City of Louisville (Planning, Economic Vitality, Parks, Recreation, Open Space and Trails, Public Works (Engineering and Operations), Library, Museum, Forestry, Sustainability, EDI)
- Residents of nearby neighborhoods and all of Louisville
- Nearby businesses & local Chamber of Commerce
- Downtown Business Association (DBA)
- Louisville Revitalization Commission (LRC)
- Open Space Advisory Board (OSAB)
- Parks and Public Landscaping Advisory Board (PPLAB)
- Louisville Sustainability Advisory Board (LSAB)
- Louisville Cultural Council (LCC)
- Youth Advisory Board
- BNSF
- Utility companies
- RTD
- Boulder Valley School District

The consultant will work closely with the City of Louisville Project Manager to perform the work necessary to create the Downtown Vision Plan for Streetscapes and Public Places, concept design plans and cost estimates. Electronic drawing files submitted to the City shall be in .pdf and other applicable formats (DWG, DOC, XLS), or as determined by the City of Louisville Project Manager. The scope detailed in this document is meant to serve as a guide to interested consultants and may not include all desired scope. The selected consultant shall setup a scoping meeting with City staff to discuss final scope and schedule prior to execution of final contract. The project is anticipated to include the following tasks as outlined and described in further detail below:

I. GENERAL SERVICES AND PROJECT MANAGEMENT

As a part of their project management plan, the consultant will, at a minimum, regularly schedule meetings and coordinate with City staff, project team, primary stakeholders, and all appropriate entities outside of the City; identify and facilitate milestone meetings, design

charettes/workshop(s), and public meetings and outreach; and submit a monthly schedule, budget, and project status reports. Status reports shall be submitted electronically. Schedules shall be prepared and submitted in pdf format.

A. PROJECT MANAGEMENT PLAN

The consultant will prepare and submit for approval a Project Management Plan (PMP) to include, at a minimum, the following elements:

- Scope
- Budget
- Primary Stakeholder coordination
- Secondary Stakeholder coordination
- Public outreach/communication plan
- Project schedule
- Project meetings
- Quality Assurance/Quality Control (QA/QC) plan

B. PROJECT COORDINATION/MEETINGS

The consultant's project manager will coordinate with the City's project team, the consultant's team, and outside entities regarding the project. The first step in project coordination will be to engage the Primary stakeholders. Coordination will occur within the PMT and Stakeholder groups as discussed below:

A. INITIAL PROJECT MEETINGS

The consultant will be required to coordinate and attend the initial scoping meeting. This meeting will include the consultant and their subconsultants, City staff (including Public Works, Community Development, and Parks), LRC staff, and others as required. The consultant will be required to attend and manage the initial project kickoff meeting.

B. PROGRESS MEETINGS

At minimum, monthly meetings will be conducted with the Project Management Team (PMT) at the City, or virtually. Consultant shall demonstrate ability to host meetings virtually or in person as needed. At this meeting, the team will review the tasks completed, the tasks planned, discuss the schedule and make key decisions. At a minimum, the PMT is expected to include:

- City decision-making staff, consultant discipline leads as needed, and subconsultants as needed.
- Action items will be tracked, and a list will be kept with each agenda. This list will denote who is responsible, when action is needed, and whether or not the action item is completed.
- Conference calls will also be used to provide project management updates.
- These Progress Meetings will be used to coordinate and track the work effort and resolve problems. The meetings will review the following:
 - Activities required to be completed since the last meeting
 - Problems encountered and effectiveness of previous meeting
 - Activities required to be completed by the next meeting

- Solutions proposed for unresolved and anticipated issues
- Coordination and Information or items required from other agencies and stakeholders

II. DATA COLLECTION (INPUT)

Consultant shall perform due diligence, data collection, Public Meetings, and Stakeholder meetings/interviews necessary to create a draft of The Plan.

A. PUBLIC MEETINGS/COORDINATION GENERAL INFORMATION

In coordination with the City's Project Manager and outside agencies, the consultant shall provide presentation material, attend and support staff and assist in conducting meetings as follows;

- Develop and update contact lists and communication tracking spreadsheets.
- Small group meetings with property owners, agencies, and business owners affected by the project.
- General public review meetings that will include workshops or working sessions with affected parties.
- Public information meetings intended to disseminate project progress information to the public and representatives of local agencies.
- Consultant shall provide notices of these meetings and shall distribute at least 14 days prior to the meetings. Notifications are to include mailers, email/social media blasts, and updated information on the City's web page. Coordination with the City communication team for all notices.
- Coordinate logistics of meetings including, location, format, communication aids and equipment, beverages, staging and documenting and summarizing any input, concerns, and feedback gathered at such meetings.
- Each public meeting shall have a method for collection of comments/requests virtually. This shall be web-based GIS map or equivalent. Coordination with the City communication team on available tools and sharing resources with stakeholders.
- The Consultant shall provide graphic support using displays, exhibits, and write ups for public meetings and for updating project information on the City's web and social media pages. The City's communication department will update the project web page. The information presented will be reviewed and approved by the project management staff and communication department prior to posting on the project web page. Consultant shall be familiar with the City of Louisville's "Engage Louisville" platform.

B. PUBLIC OUTREACH/ENGAGEMENT MEETINGS

- The consultant shall set up and attend 2 public meetings for the project.
 - Initial Public Meeting
 - The initial public meeting will be information gathering and Public Input for The Plan.
 - 2nd Public Meeting – Summary and Feedback

- The 2nd Public Meeting shall provide all the feedback received from the initial Public Meetings and Agency and Stakeholder Coordination. This shall be scheduled after the draft of The Plan has been completed.
- The outcome of this task is to ensure that multiple perspectives and voices can participate and inform The Plan. The proposal should include the development of a communications and engagement plan that includes:
 - A strategy for broad public outreach and engagement at all stages of the plan development and adoption process. See additional information on public meetings below.
 - A strategy to engage hard to reach audiences and address potential accessibility issues.
 - A variety of communication materials and engagement opportunities that are representative of the community and available in both English and Spanish.
 - Roles and responsibilities for the City and for the consultant as it relates to communications and engagement should be identified in the proposal.
 - Costs associated with implementation of the communications and engagement plan that are not included in the consultant's proposal.

C. AGENCY AND STAKEHOLDER COORDINATION MEETINGS/INTERVIEWS

- Combined Agency/Stakeholder initial interview/meetings - The consultant shall conduct independent coordination meetings/interviews, as needed with the affected agencies and stakeholders for project development and success. The consultant shall set up and attend 1 stakeholder meeting/interview sessions that can be attended by any of the following stakeholders:
 - OSAB
 - PPLAB
 - LSAB
 - LCC
 - Youth Advisory Board
 - Any other stakeholder group identified for feedback

The consultant shall notify all stakeholders of the meeting/interview times and coordinate scheduling meeting to allow maximum flexibility of the stakeholders and agencies.

- Special Events - The consultant shall set up a booth for public input at one of each of the following events:
 - Street Faire
 - Farmers Market

The consultant shall work with the project manager on notification and information to be provided at these events.

- Other Meetings - The consultant shall coordinate and attend each of the following meetings for input:
 - LRC
 - DBA
 - Downtown Residential district meeting

D. PREVIOUS PLANS AND STUDIES

- Confirm commitments/approaches from previous studies or plans. Include any portions from previous plans that make sense/coincide with new efforts with The Plan.

III. Draft of The Plan

- A. The consultant shall evaluate information collected as part of the data collection (input) phase to prepare a draft of The Plan. The consultant shall prepare a memorandum (or other document) for review and approval by the primary stakeholders summarizing the data collection (input) phase of the project. This shall include all information collected in an organized manner for evaluation.

The consultant shall then begin preparing The Plan. Consultant shall be prepared to present at least two draft reviews to staff and critical agencies/stakeholders for review.

The intent of the project is to develop a document that will not only provide a vision for the revitalization of the downtown area, but to also provide concept designs for the recommended improvements to compliment the agreed upon vision.

The Plan shall include a coordinated plan for the project area, which may include but is not limited to public improvements related to the following topics:

Identity and wayfinding signage

Wayfinding signs to downtown
Downtown District identity signage
Banners

Aesthetic Character

Hardscape (Street, Sidewalks, Asphalt, Concrete, Bricks/pavers/etc)
Street Furnishings (benches, trash/recycle/compost, bike racks, lighting, etc)
Trees (locations, spacing, types, irrigation, grates, boxes)
Landscaping (waterwise, pollinator friendly, seasonal color, winter interest)
Public Art and Sculpture

Public Amenities

Social Gathering
Patios and Outdoor Dining
Interactive Play Features
Signage and Wayfinding (include banners on street lights/other poles)
Special Event Locations and Infrastructure (Street Faire, Farmers Market, Parades, Ice rink etc)
Steinbaugh Pavilion – John Breau – Front Street
Cultural & Historical Sites & Signage (Dual language signage, Cultural banners)
Alley activation/business frontage

Mobility

Multimodal Transportation
Walkable streets
Sidewalks and Crosswalk Improvements
ADA accessibility
Parking (automobile, EV, E-bike, bike, etc.), Covered Parking.
Public Transportation & Bus Stops (RTD)
EV/e-bike/mobility hub

Utilities & Infrastructure

Lighting
Existing ROW Encroachments/Revocable License Agreements
Alleys
Electric needs (Charging for EV or E-bike, Holiday lights, Special events)
Street cross sections
Irrigation for landscape in the Right-of-way
Undergrounding of utilities

Other / Foundational Principles:

Sustainability (Social, Environmental and Economic)
Equity, Diversity & Inclusion
Public Safety & Security
Stakeholder Input (Citizens, Businesses, School District, BNSF Railroad, RTD, etc)
Public properties within the Plan area that should be considered for redevelopment/enhancement

A. CONCEPT DESIGNS

This effort will utilize the information gathered during the Data Collection (input) phase and incorporate the newly established vision for downtown. It will be the responsibility of the Consultant to advise the City as to anticipated tasks beyond those detailed in this RFP, to create a successful concept designs for the project. Should the consultant believe additional tasks are needed beyond what has been scoped in this RFP; the Consultant shall include that detail in the written proposal.

The concept designs are to adhere to City standards and may include any or all of the following: title sheet, typical sections (cross sections), streetscape plans, landscape and irrigation plans, sidewalk and special paving plans, utility plans (if needed), plaza plans, and signing (and striping) plans.

A. CAPITAL IMPROVEMENT PHASING PLAN

The consultant shall prepare all concept design documentation and develop a preliminary cost estimate for the concept designs of the downtown. A submittal of cost estimate shall be submitted to the City with the concept plans. Consultant shall assume that not all recommended improvements will be constructed at the same time and phasing should be extended to 10-15 years.

IV. FEEDBACK AND SUMMARY OF THE DRAFT PLAN

After completing the draft of The Plan, the consultant shall present the draft at the following

meetings for final input prior to adoption:

- Combined Agency/Stakeholder summary/feedback meeting - The consultant shall set up and attend 1 stakeholder meeting to summarize and get feedback after the draft of The Plan has been completed. This meeting can be attended by any of the following stakeholders:
 - OSAB
 - PPLAB
 - LSAB
 - LCC
 - Youth Advisory Board
 - DEI Action Group
 - Any other stakeholder group identified for feedback

The consultant shall notify all stakeholders of the meeting/interview time and coordinate scheduling meeting to allow maximum flexibility of the stakeholders and agencies.
- Other Meetings - The consultant shall coordinate and attend each of the following meetings and provide a summary for feedback:
 - LRC
 - DBA

V. FINAL ADOPTION OF THE PLAN

Consultant shall evaluate all information collected from the Input Stage through the Feedback and Summary Stage and create a final version of The Plan for stakeholder and agency review and approval. After the final version of The Plan has been approved by agency and stakeholders, The Plan shall be taken to City Council for approval/input.

The consultant shall plan for modifications of The Plan after feedback from City Council. A 2nd City Council meeting may be required for final adoption of The Plan.

VI. ADDITIONAL SERVICES

As authorized in writing by the City of Louisville's Project Manager, Consultant shall coordinate, support and perform any further services or assignments as needed and requested by the City for the project, contingent upon additional fee, contract budget reallocations, and/or project funding negotiations. These services could include unforeseen and currently unidentified scope of services including but not limited to: additional agency coordination meetings, public meetings and outreach, and site visits to other downtown areas.

EXHIBIT A

Project Site

See separate EXHIBIT

TECHNICAL QUALIFICATIONS PROPOSAL EVALUATION CRITERIA

Technical qualification proposals will be evaluated on the criteria listed below. The selection committee will review each firm's approach to ascertain their understanding of the project and issues to ensure that a proper effort will be devoted to the project, and to entertain the firm's special perspective on approach, techniques, and work efforts.

1. **STATEMENT OF QUALIFICATIONS:** Exhibited strength of firm to complete this project based on the information provided in the proposal including Project Manager; project management structure; QA/QC program; technical discipline leads, including support project engineers and other professional staff; sub-consultants; and location (s) of key personnel, including sub-consultants. Firm shall acknowledge they are capable of meeting the insurance requirements outlined in the Design Services Agreement. A sample agreement is included in this solicitation.
2. **PROJECT TEAM / FIRM CABABILITY:** Demonstrate the structure, strengths, and availability of the team complied for this project. Discuss how previous individual experiences will relate to this project. Outline the firm's availability to complete this project along with current projects workloads. Discuss the role and percentage of work to be performed by sub-consultants if applicable.
3. **PRIOR PROJECT EXPERIENCE:** Firms should list relevant projects and include a record of past performance. If projects were not on-time and on-budget it should be clearly indicated as to why.
4. **WORK PLAN AND SCOPE OF SERVICES:** Approach to completing the Scope of Services contained within this RFP, and any additional anticipated issues and proposed strategies for addressing the issues based on additional insight, capabilities or perspectives of the consultant.
5. **FEE SCHEDULE:** Breakdown of project cost by task or milestone. Firms should provide an initial project schedule based on the information provide in the RFP along with the fee schedule. Should firms wish to include (or exclude) additional tasks or milestones not identified in the proposal, it should be clearly indicated in the project understanding and approach.

Note: The team of key personnel presented in the proposal shall work on the project until completion. Any substitute of personnel shall require the approval, in writing, of the City. Personnel changes shall only be considered for valid reasons such as an employee leaving the firm, major illness or accident. Only persons as well qualified as the proposed individual shall be approved.

Proposals will be evaluated based on the following criteria:

1. Statement of Qualifications:	15 Points
2. Project Team / Firm Capability	20 Points
3. Prior Project Experience:	20 Points
4. Work Plan and Scope of Services:	30 Points
5. Fee Schedule:	15 Points

TOTAL: 100 points

Selection Process:

This RFP is being solicited under a multi-step procurement procedure consisting of three phases generally described below:

Phase 1: All interested consultants must submit a proposal addressing those items in this solicitation. The Selection Committee will evaluate each proposal based on the evaluation criteria outlined in this section to create a short list of consultants to be further evaluated in the next phase. Only those consultants who are placed on the short list will be considered during the second phase. The City will typically invite two or three consulting firms to interview in phase two. However, the City reserves the right to waive the second phase interview.

Phase 2: During the second phase all those firms that the City has notified of being placed on the short list for further evaluation will be required to participate in an interview. This interview will be held on-site at the City of Louisville with a conference room to be selected at a later date. The City reserves the right to change locations or to hold the interview portion through a remote access interview, such as a Zoom meeting. If a Zoom meeting is required, it will be up to the consulting firm to have the proper technology and presentation approach. The interview could be scheduled as soon as one week after the completion of the evaluations in Phase 1.

Phase 3: After a preferred consultant is selected the City will schedule a scope and fee meeting to discuss final scope, hours, and fee. Once, scope, schedule, and fee are agreed upon the City will recommend the contract to City Council for award.

Should the City be unable to reach an agreement with the top-ranked firm the City will initiate negotiations with the second-ranked firm. This process will continue until a satisfactory contract is negotiated, or the City exercises its right to reject all proposals.

SAMPLE AGREEMENT

**AN AGREEMENT BY AND BETWEEN THE CITY OF LOUISVILLE
AND _____
FOR CONSULTING SERVICES**

1).0 PARTIES

This AGREEMENT FOR CONSULTING SERVICES (this “Agreement”) is made and entered into this ____ day of _____, 20__ (the “Effective Date”), by and between the **City of Louisville**, a Colorado home rule municipal corporation, hereinafter referred to as the “City”, and _____ [Name of Contractor], a _____ [State of Formation and Type of Entity] hereinafter referred to as the “Consultant”.

2).0 RECITALS AND PURPOSE

- a) The City desires to engage the Consultant for the purpose of providing _____ services as further set forth in the Consultant’s Scope of Services (which services are hereinafter referred to as the “Services”).
- b) The Consultant represents that it has the special expertise, qualifications and background necessary to complete the Services.

3).0 SCOPE OF SERVICES

The Consultant agrees to provide the City with the specific Services and to perform the specific tasks, duties and responsibilities set forth in Scope of Services attached hereto as Exhibit “B” and incorporated herein by reference.

4).0 COMPENSATION

- a) The City shall pay the Consultant for services under this agreement a total not to exceed the amounts set forth in Exhibit “C” attached hereto and incorporated herein by this reference. [Further revise as needed to reflect whether contract is hourly or flat amount]. The City shall not pay mileage and other reimbursable expenses (such as meals, parking, travel expenses, necessary memberships, etc.), unless such expenses are (1) clearly set forth in the Scope of Services, and (2) necessary for performance of the Services (“Pre-Approved Expenses”). The foregoing amounts of compensation shall be inclusive of all costs of whatsoever nature associated with the Consultant’s efforts, including but not limited to salaries, benefits, overhead, administration, profits, expenses, and outside consultant fees. The Scope of Services and payment therefor shall only be changed by a properly authorized amendment to this Agreement. No City employee has the authority to bind the City with regard to any payment for any services which exceeds the amount payable under the terms of this Agreement.
- b) The Consultant shall submit monthly an invoice to the City for Services rendered and a detailed expense report for Pre-Approved Expenses incurred during the previous month. The invoice shall document the Services provided during the preceding month, identifying by work category and subcategory the work and tasks performed and such other information as may be required by the City. The Consultant shall provide such additional backup documentation as may be required by the City. The City shall pay the invoice within thirty (30) days of receipt unless the Services or the documentation therefor are unsatisfactory. Payments made after thirty (30) days may be assessed an interest charge of one percent (1%) per month unless the delay in payment resulted from unsatisfactory work or documentation therefor.

5).0 PROJECT REPRESENTATION

- a) The City designates _____ as the responsible City staff to provide direction to the Consultant during the conduct of the Services. The Consultant shall comply with the directions given by _____ and such person’s designees.

- b) The Consultant designates _____ as its project manager and as the principal in charge who shall be providing the Services under this Agreement. [The Services shall not be provided by persons other than _____.] [or] [Should any of the representatives be replaced, particularly _____, and such replacement require the City or the Consultant to undertake additional reevaluations, coordination, orientations, etc., the Consultant shall be fully responsible for all such additional costs and services.]

6).0 TERM

- 6.1 The term of this Agreement shall be from the Effective Date to _____, 20____, unless sooner terminated pursuant to Section 13, below. The Consultant's Services under this Agreement shall commence on [(the Effective Date) or (on another date desired by the City, after the Effective Date)] and Consultant shall proceed with diligence and promptness so that the Services are completed in a timely fashion consistent with the City's requirements.
- 6.2 Nothing in this Agreement is intended or shall be deemed or construed as creating any multiple-fiscal year direct or indirect debt or financial obligation on the part of the City within the meaning of Colorado Constitution Article X, Section 20 or any other constitutional or statutory provision. All financial obligations of the City under this Agreement are subject to annual budgeting and appropriation by the Louisville City Council, in its sole discretion. Notwithstanding anything in this Agreement to the contrary, in the event of non-appropriation, this Agreement shall terminate effective December 31 of the then-current fiscal year.

7).0 INSURANCE

- a) The Consultant agrees to procure and maintain, at its own cost, the policies of insurance set forth in Subsections 7.1.1 through 7.1.4. The Consultant shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to this Agreement by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, durations, or types. The coverages required below shall be procured and maintained with forms and insurers acceptable to the City. All coverages shall be continuously maintained from the date of commencement of services hereunder. The required coverages are:
- 7.1.1 Workers' Compensation insurance as required by the Labor Code of the State of Colorado and Employers Liability Insurance. Evidence of qualified self-insured status may be substituted.
- 7.1.2 General Liability insurance with minimum combined single limits of ONE MILLION DOLLARS (\$1,000,000) each occurrence and TWO MILLION DOLLARS (\$2,000,000) aggregate. The policy shall include the City of Louisville, its officers and its employees, as additional insureds, with primary coverage as respects the City of Louisville, its officers and its employees, and shall contain a severability of interests provision.
- 7.1.3 Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than FOUR HUNDRED THOUSAND DOLLARS (\$400,000) per person in any one occurrence and ONE MILLION DOLLARS (\$1,000,000) for two or more persons in any one occurrence, and auto property damage insurance of at least FIFTY THOUSAND DOLLARS (\$50,000) per occurrence, with respect to each of Consultant's owned, hired or non-owned vehicles assigned to or used in performance of the services. The policy shall contain a severability of interests provision. If the Consultant has no owned automobiles, the requirements of this paragraph shall be met by each employee of the Consultant providing services to the City of Louisville under this Agreement.
- 7.1.4 Professional Liability coverage with minimum combined single limits of ONE MILLION DOLLARS (\$1,000,000) each occurrence and ONE MILLION DOLLARS (\$1,000,000) aggregate.
- 7.2 The Consultant's general liability insurance, automobile liability and physical damage insurance, and professional liability insurance shall be endorsed to include the City, and its elected and appointed officers and employees, as additional insureds, unless the City in its sole discretion waives such requirement. Every

policy required above shall be primary insurance, and any insurance carried by the City, its officers, or its employees, shall be excess and not contributory insurance to that provided by the Consultant. Such policies shall contain a severability of interests provision. The Consultant shall be solely responsible for any deductible losses under each of the policies required above.

- 7.3 Certificates of insurance shall be provided by the Consultant as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the City. No required coverage shall be cancelled, terminated or materially changed until at least 30 days' prior written notice has been given to the City. The City reserves the right to request and receive a certified copy of any policy and any endorsement thereto.
- 7.4 Failure on the part of the Consultant to procure or maintain policies providing the required coverages, conditions, and minimum limits shall constitute a material breach of contract upon which the City may immediately terminate this Agreement, or at its discretion may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by the City shall be repaid by Consultant to the City upon demand, or the City may offset the cost of the premiums against any monies due to Consultant from the City.
- 7.5 The parties understand and agree that the City is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, § 24-10-101 et seq., C.R.S., as from time to time amended, or otherwise available to the City, its officers, or its employees.

8).0 INDEMNIFICATION

To the fullest extent permitted by law, the Consultant agrees to indemnify and hold harmless the City, and its elected and appointed officers and its employees, from and against all liability, claims, and demands, on account of any injury, loss, or damage, which arise out of or are connected with the services hereunder, if and to the extent such injury, loss, or damage is caused by the negligent act, omission, or other fault of the Consultant or any subcontractor of the Consultant, or any officer, employee, or agent of the Consultant or any subcontractor, or any other person for whom Consultant is responsible. The Consultant shall investigate, handle, respond to, and provide defense for and defend against any such liability, claims, and demands. The Consultant shall further bear all other costs and expenses incurred by the City or Consultant and related to any such liability, claims and demands, including but not limited to court costs, expert witness fees and attorneys' fees if the court determines that these incurred costs and expenses are related to such negligent acts, errors, and omissions or other fault of the Consultant. [Notwithstanding the foregoing, Consultant's duty to defend, indemnify and hold harmless the City, and its elected and appointed officials and employees as set forth in this section shall only arise upon determination, by adjudication, alternative dispute resolution, or mutual agreement between Consultant and the City, of the Consultant's liability or fault.] The City shall be entitled to its costs and attorneys' fees incurred in any action to enforce the provisions of this Section 8.0. The Consultant's indemnification obligation shall not be construed to extend to any injury, loss, or damage which is caused by the act, omission, or other fault of the City.

9).0 QUALITY OF WORK

Consultant's professional services shall be in accordance with the prevailing standard of practice normally exercised in the performance of services of a similar nature in the Denver metropolitan area.

10).0 INDEPENDENT CONTRACTOR

It is the expressed intent of the parties that the Consultant is an independent contractor and not the agent, employee or servant of the City, and that:

- 10.1. Consultant shall satisfy all tax and other governmentally imposed responsibilities including but not limited to, payment of state, federal, and social security taxes, unemployment taxes, worker's compensation and self-employment taxes. No state, federal

or local taxes of any kind shall be withheld or paid by the City.

- 10.2. **Consultant is not entitled to worker's compensation benefits except as may be provided by the Consultant nor to unemployment insurance benefits unless unemployment compensation coverage is provided by the Consultant or some entity other than the City.**
- 10.3. Consultant does not have the authority to act for the City, or to bind the City in any respect whatsoever, or to incur any debts or liabilities in the name of or on behalf of the City.
- 10.4. Consultant has and retains control of and supervision over the performance of Consultant's obligations hereunder and control over any persons employed by Consultant for performing the Services hereunder.
- 10.5. The City will not provide training or instruction to Consultant or any of its employees regarding the performance of the Services hereunder.
- 10.6. Neither the Consultant nor any of its officers or employees will receive benefits of any type from the City.
- 10.7. Consultant represents that it is engaged in providing similar services to other clients and/or the general public and is not required to work exclusively for the City.
- 10.8. All Services are to be performed solely at the risk of Consultant and Consultant shall take all precautions necessary for the proper and sole performance thereof.
- 10.9. Consultant will not combine its business operations in any way with the City's business operations and each party shall maintain their operations as separate and distinct.

11).0 ASSIGNMENT

Except as provided in section 22.0 hereof, Consultant shall not assign or delegate this Agreement or any portion thereof, or any monies due or to become due hereunder without the City's prior written consent.

12).0 DEFAULT

Each and every term and condition hereof shall be deemed to be a material element of this Agreement. In the event either party should fail or refuse to perform according to the terms of this Agreement, such party may be declared in default.

13).0 TERMINATION

- a) This Agreement may be terminated by either party for material breach or default of this Agreement by the other party not caused by any action or omission of the other party by giving the other party written notice at least thirty (30) days in advance of the termination date. Termination pursuant to this subsection shall not prevent either party from exercising any other legal remedies which may be available to it.
- b) In addition to the foregoing, this Agreement may be terminated by the City for its convenience and without cause of any nature by giving written notice at least fifteen (15) days in advance of the termination date. In the event of such termination, the Consultant will be paid for the reasonable value of the services rendered to the date of termination, not to exceed a pro-rated daily rate, for the services rendered to the date of termination, and upon such payment, all obligations of the City to the Consultant under this Agreement will cease. Termination pursuant to this subsection shall not prevent either party from exercising any other legal remedies which may be available to it.

14).0 INSPECTION AND AUDIT

The City and its duly authorized representatives shall have access to any books, documents, papers, and records of the Consultant that are related to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

15).0 DOCUMENTS

All computer input and output, analyses, plans, documents photographic images, tests, maps, surveys, electronic files and written material of any kind generated in the performance of this Agreement or developed for the City in performance of the Services are and shall remain the sole and exclusive property of the City. All such materials shall be promptly provided to the City upon request therefor and at the time of termination of this Agreement, without further charge or expense to the City. Consultant shall not provide copies of any such material to any other party without the prior written consent of the City.

16).0 ENFORCEMENT

- a) In the event that suit is brought upon this Agreement to enforce its terms, the prevailing party shall be entitled to its reasonable attorneys' fees and related court costs.
- b) This Agreement shall be deemed entered into in Boulder County, Colorado, and shall be governed by and interpreted under the laws of the State of Colorado. Any action arising out of, in connection with, or relating to this Agreement shall be filed in the District Court of Boulder County of the State of Colorado, and in no other court. Consultant hereby waives its right to challenge the personal jurisdiction of the District Court of Boulder County of the State of Colorado over it.

17).0 COMPLIANCE WITH LAWS; WORK BY ILLEGAL ALIENS PROHIBITED

- 17.1 Consultant shall be solely responsible for compliance with all applicable federal, state, and local laws, including the ordinances, resolutions, rules, and regulations of the City; for payment of all applicable taxes; and obtaining and keeping in force all applicable permits and approvals.
- 17.2 Exhibit A, the "City of Louisville Public Services Contract Addendum-Prohibition Against Employing Illegal Aliens", is attached hereto and incorporated herein by reference. There is also attached hereto a copy of Consultant's Pre-Contract Certification which Consultant has executed and delivered to the City prior to Consultant's execution of this Agreement.
- 17.3 Consultant acknowledges that the City of Louisville Code of Ethics provides that independent contractors who perform official actions on behalf of the City which involve the use of discretionary authority shall not receive any gifts seeking to influence their official actions on behalf of the City, and that City officers and employees similarly shall not receive such gifts. Consultant agrees to abide by the gift restrictions of the City's Code of Ethics.

18).0 INTEGRATION AND AMENDMENT

This Agreement represents the entire Agreement between the parties and there are no oral or collateral agreements or understandings. This Agreement may be amended only by an instrument in writing signed by the parties.

19).0 NOTICES

All notices required or permitted under this Agreement shall be in writing and shall be given by hand delivery, by United States first class mail, postage prepaid, registered or certified, return receipt requested, by national overnight carrier, or by facsimile transmission, addressed to the party for whom it is intended at the following address:

If to the City:

City of Louisville
Attn: City Manager
749 Main Street
Louisville, Colorado 80027
Telephone: (303) 335-4533
Fax: (303) 335-4550

If to the Consultant:

Any such notice or other communication shall be effective when received as indicated on the delivery receipt, if by hand delivery or overnight carrier; on the United States mail return receipt, if by United States mail; or on facsimile transmission receipt. Either party may by similar notice given, change the address to which future notices or other communications shall be sent.

20).0 EQUAL OPPORTUNITY EMPLOYER

- a) Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, disability or national origin. Consultant will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, age, sex, disability, or national origin. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notice to be provided by an agency of the federal government, setting forth the provisions of the Equal Opportunity Laws.
- b) Consultant shall be in compliance with the applicable provisions of the American with Disabilities Act of 1990 as enacted and from time to time amended and any other applicable federal, state, or local laws and regulations. A signed, written certificate stating compliance with the Americans with Disabilities Act may be requested at any time during the life of this Agreement or any renewal thereof.

21.0 NO THIRD PARTY BENEFICIARIES

It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to City and Consultant, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other third party on such Agreement. It is the express intention of the parties that any person other than City or Consultant receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

22.0 SUBCONTRACTORS

Consultant may utilize subcontractors identified in its qualifications submittal to assist with non-specialized works as necessary to complete projects. Consultant will submit any proposed subcontractor and the description of its services to the City for approval. The City will not work directly with subcontractors.

23.0 AUTHORITY TO BIND

Each of the persons signing below on behalf of any party hereby represents and warrants that such person is signing with full and complete authority to bind the party on whose behalf of whom such person is signing, to each and every term of this Agreement.

In witness whereof, the parties have executed this Agreement to be effective on the date first above written.

CITY OF LOUISVILLE,
a Colorado Municipal Corporation

By: _____
Robert P. Muckle, Mayor

Attest: _____
Meredyth Muth, City Clerk

CONSULTANT:

By: _____
Title: _____

Exhibit A

City of Louisville Public Services Contract Addendum Prohibition Against Employing Illegal Aliens

Prohibition Against Employing Illegal Aliens. Contractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement. Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement.

Contractor will participate in either the E-verify program or the Department program, as defined in C.R.S. § 8-17.5-101(3.3) and 8-17.5-101(3.7), respectively, in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the public contract for services. Contractor is prohibited from using the E-verify program or the Department program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed.

If Contractor obtains actual knowledge that a subcontractor performing work under this Agreement for services knowingly employs or contracts with an illegal alien, Contractor shall:

- a. Notify the subcontractor and the City within three days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and
- b. Terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to this paragraph the subcontractor does not stop employing or contracting with the illegal alien; except that the Contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

Contractor shall comply with any reasonable request by the Department of Labor and Employment made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).

If Contractor violates a provision of this Agreement required pursuant to C.R.S. § 8-17.5-102, City may terminate the Agreement for breach of contract. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the City.

Pre-Contract Certification in Compliance with C.R.S. Section 8-17.5-102(1)

The undersigned hereby certifies as follows:

That at the time of providing this certification, the undersigned does not knowingly employ or contract with an illegal alien; and that the undersigned will participate in the E-Verify program or the Department program, as defined in C.R.S. § § 8-17.5-101(3.3) and 8-17.5-101(3.7), respectively, in order to confirm the employment eligibility of all employees who are newly hired for employment to perform under the public contract for services.

Proposer:

By _____

Title: _____

Date

Exhibit B – Scope of Services

[Insert Scope of Service(s)]

EXHIBIT C

{Insert Consultant Service Pricing}

TECHNICAL QUALIFICATIONS PROPOSAL SPECIAL CONDITIONS

The following are special conditions to the RFP and contract:

Consultant Responsibility for Proposal Costs: The City is not liable for any costs incurred by any consultant associated with the preparation of the proposal, the negotiation of the contract, or for services prior to the award of the Agreement.

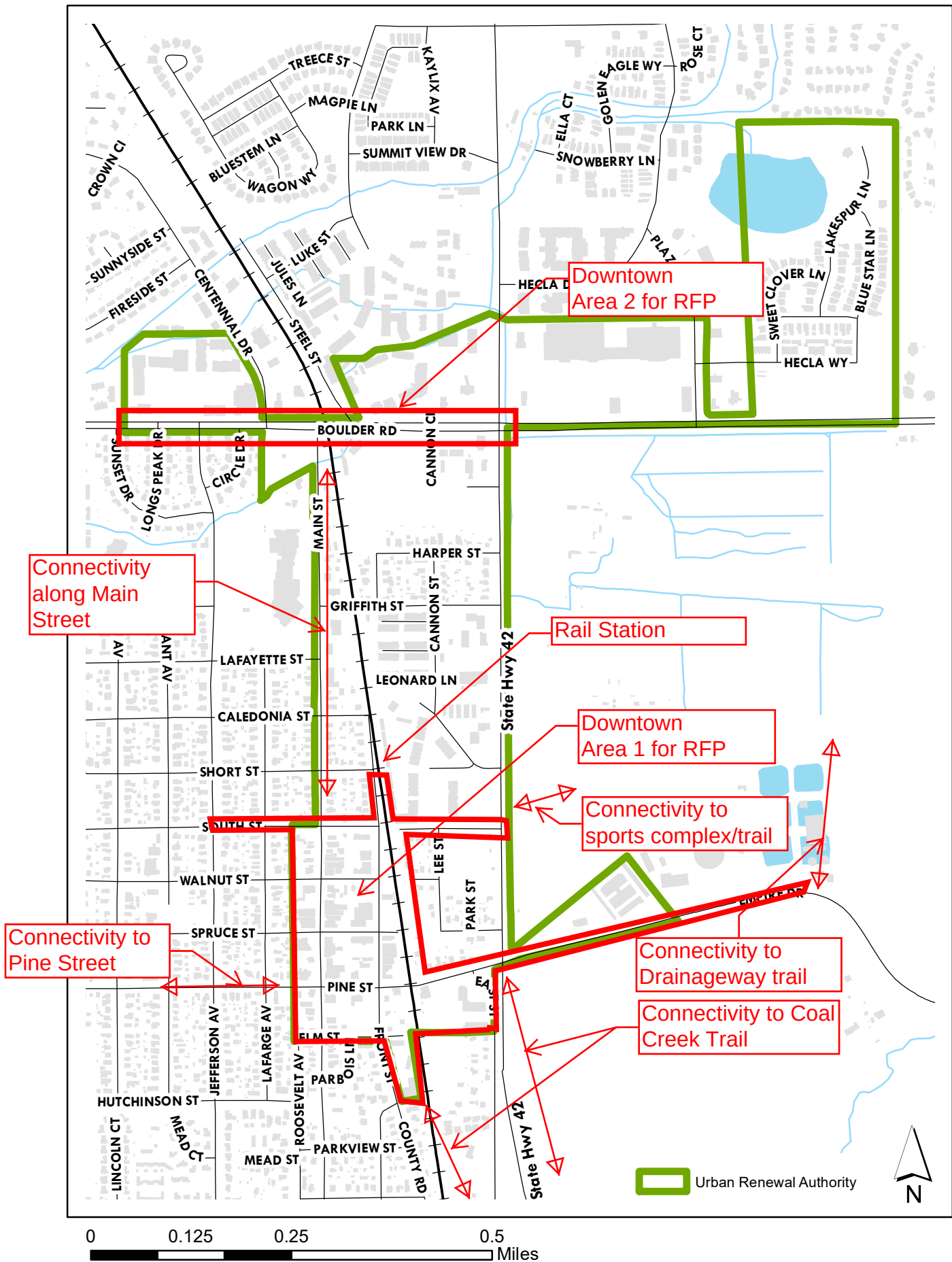
Sample Agreement: Included in this RFP is a sample Agreement for Professional Services used by the City. Consultants shall review this agreement – no changes to this agreement will be allowed. Consultant shall verify the City's current insurance requirements and ensure compliance.

Subletting of Contract: Subletting of the contract is strictly prohibited without prior written approval of the City.

The document becomes public record.

Urban Renewal Area Map

City of Louisville



SUBJECT: APPROVAL OF RESOLUTION NO. 27, SERIES 2023 – A
RESOLUTION AMENDING THE CITY COUNCIL RULES OF
PROCEDURE TO ALLOW FOR FULLY ELECTRONIC
MEETINGS

DATE: MAY 16, 2023

PRESENTED BY: MEREDYTH MUTH, CITY CLERK

SUMMARY:

The attached resolution would amend the Council's Rules of Procedure to allow the presiding officer (the Mayor) to call a fully electronic City Council meeting if needed. The City Council could use this option when they feel it is appropriate such as a snow storm, extremely short meeting, or if there are safety concerns. For example, the Council held an electronic meeting in April when the meeting was required but no regular items were on the agenda. The meeting was less than five minutes and it made sense to meet remotely. This change clarifies that such meetings are acceptable in the rules of procedure.

Proper notice, taking public comments, and public attendance options are still required for electronic meetings. Staff believes having all options for meetings, including in person, hybrid, or remote, will best facilitate full participation by all City Councilmembers and the public in the City Council process.

FISCAL IMPACT:

None.

RECOMMENDATION:

Staff recommends approval of the Resolution and updated Rules of Procedure.

ATTACHMENT(S):

1. Resolution
2. Rules of Procedure Redlined Version
3. Rules of Procedure Clean Version

STRATEGIC PLAN IMPACT

☐		Financial Stewardship & Asset Management	☒		Reliable Core Services
☐		Vibrant Economic Climate	☐		Quality Programs & Amenities

SUBJECT: RESOLUTION NO. 27, SERIES 2022

DATE: MAY 16, 2023

PAGE 2 OF 2

☒	 Engaged Community	☐	 Healthy Workforce
☒	 Supportive Technology	☐	 Collaborative Regional Partner

**RESOLUTION NO. 27
SERIES 2023**

**A RESOLUTION AMENDING THE CITY COUNCIL RULES OF PROCEDURE TO
ALLOW FOR FULLY REMOTE MEETINGS**

WHEREAS, on March 15, 2020, the Mayor of the City of Louisville, pursuant to Chapter 2.32 of the Louisville Municipal Code and C.R.S. § 24-33.5-709, executed a Declaration of Local Disaster Emergency in and for the City of Louisville (the “Mayor’s Declaration”) in response to the widespread pandemic Novel Coronavirus (COVID-19); and

WHEREAS, by Resolution No. 27, Series 2020, adopted on March 16, 2020, the City Council continued in effect the Mayor’s Declaration until terminated by resolution of the City Council; and

WHEREAS, by Resolution No. 26, Series 2020, also adopted on March 16, 2020, the City Council amended its Rules of Procedure to provide for electronic meeting participation in certain situations, including when meeting in person is not practical or prudent due to a health epidemic or pandemic; and

WHEREAS, by Resolution No. 30, Series 2020, adopted on April 7, 2020, the City Council amended its Rules of Procedure to permit certain quasi-judicial matters to be heard at meetings held by electronic participation, and the City Council further amended and restated these procedures by Resolution No. 53, Series 2020, adopted on July 14, 2020; and

WHEREAS, by Resolution No. 22, Series 2022, adopted on April 5, 2022, the City Council amended the Rules of Procedure to return to meeting in person for all regular meetings but allowed members of the public or Council to continue attending meetings remotely due to being members of a vulnerable population, caring for others who are members of a vulnerable population, or other personal choice regarding the continued risks that may be posed by COVID-19, and

WHEREAS, the City Council also found that quasi-judicial hearings held by electronic participation became a common occurrence during the COVID-19 Pandemic, utilized by all levels of government and the judiciary, and allowed quasi-judicial hearings to continue to be held at City Council meetings where electronic participation may be utilized by City Councilmembers and the public, including those meetings that are conducted fully electronically; and

WHEREAS, the City Council finds that while the City Council prefers to conduct its meetings in person, meeting by fully electronic means may in some instances be required to protect the health, safety and welfare of Councilmembers, City staff, and members of

the public; may be more convenient for certain meeting circumstances; and allows for more flexibility for Council and public attendance; and

WHEREAS, the City Council finds that allowing all options for meetings including in person, hybrid, or remote as set forth in the proposed amendments to the Rules of Procedure that accompany this resolution will best facilitate full participation by all City Councilmembers and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

The amended City Council Rules of Procedure are hereby approved in the form accompanying this Resolution.

PASSED AND ADOPTED this 16th day of May, 2023.

Dennis Maloney, Mayor

ATTEST:

Meredyth Muth, City Clerk



CITY COUNCIL

RULES OF PROCEDURE

Originally adopted February 6, 2018

Amended:

January 21, 2020 – by Resolution No. 10, Series 2020

March 17, 2020 – by Resolution No. 26, Series 2020

April 7, 2020 – by Resolution No. 30, Series 2020

April 5, 2022 – by Resolution No. 22, Series 2022

June 7, 2022 – by Resolution No. 28, Series 2022

[May 16, 2023 – by Resolution No. __, Series 2023](#)

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RULES OF PROCEDURE FOR THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO

I. DEFINITIONS

“Charter” means the [Home Rule Charter of the City of Louisville, Colorado](#).

“Chair” means the Mayor or member of the Council who presides over a meeting, special meeting, executive session, or study session of the City Council, subject to Rule III I below.

“City” means the City of Louisville, Colorado.

“Code” means the Louisville Municipal Code.

“Council” or “City Council” means the body constituting the City Council of the City, consisting of six (6) Councilmembers and the Mayor.

“Councilmember” means each member of the City Council except the Mayor.

“Electronic Participation” means attendance at a meeting by telephone or other electronic means.

“Emergency” means a matter which could not have been reasonably anticipated or foreseen and on which immediate action is genuinely and urgently necessary for the preservation of the public health, safety, or welfare.

“Entire Council” means all of the seven (7) members of the City Council.

“Member of the Council” means the Mayor and each Councilmember.

“Rules” means the City Council Rules of Procedure.

II. AUTHORITY

The [Home Rule Charter of the City of Louisville](#) provides that the Council may determine its own rules of procedure for meetings. The following Rules shall be in effect upon their adoption by the Council until such time as they are amended or new Rules adopted.

In order to efficiently and effectively complete City business facing the Council, all meetings must be conducted in an orderly and respectful manner. These Rules are intended to provide guidelines for the procedures to be followed for the conduct of Council meetings and study sessions.

If any Rule, on its face or as applied, conflicts with applicable provisions of the Charter or ordinances, those provisions shall apply and that Rule shall not.

III. GENERAL RULES

- A. LOCATION: All in-person Council meetings shall take place in a public building that is accessible to members of the public, with or without reasonable accommodation in accordance with applicable law.
- B. OPEN TO THE PUBLIC: All meetings and study sessions, including those conducted by Electronic Participation pursuant to Section IV.H, shall be open to the public. The Council may conduct executive sessions in compliance with the Charter, Code, and applicable provisions of the Colorado Open Meetings Law.
- C. MEETING NOTICE: Notice for all meetings and study sessions shall be given as required by the Charter. At the first regular meeting of every year, the City Council shall designate the locations for posting of notices of its meetings.
- D. MINUTES: Minutes of each regular and special meeting shall be taken and retained permanently in the records of the City. A summary shall be prepared for each study session.
- E. QUORUM: A quorum is needed for the transaction of business at each regular and special meeting of the Council. A quorum shall be defined as a majority of the members of the Council holding office at the time of the meeting.
- F. ABSENCES: No member of the Council shall have more than six (6) absences from regular Council meetings during any period of twelve (12) consecutive calendar months. The date of the seventh (7th) absence shall be deemed to be the date on which the office was vacated.
- G. APPLICABILITY OF THE CODE OF ETHICS: Each member of the Council shall adhere to the Code of Ethics (Charter Section 5-6).
- H. DISCLOSURE OF INTEREST AND RECUSAL: Any member of the Council who has an interest in, or whose interest would be affected by, any proposed official action before the Council shall immediately and publicly disclose the nature and extent of the interest; shall not participate in any discussion or decision concerning the proposed action; shall not attempt to publicly or privately influence the City Council, any public body,

or any employee in connection with the action; and shall leave the room where the discussion or decision is taking place during the time the proposed action is being discussed and the decision is being made.

- I. CHAIR: The Chair is the member of Council who presides over a Council meeting and shall do so according to these Rules and applicable law. The Mayor serves as Chair of all Council meetings at which the Mayor is present. In the Mayor's absence, the Councilmember appointed as Mayor Pro Tem will serve as Chair. In the absence of both the Mayor and the Councilmember appointed as Mayor Pro Tem, then the Councilmember with the greatest seniority on Council, followed by alphabetical order, will serve as Chair.

IV. **MEETINGS**

- A. REGULAR MEETINGS: Council shall hold regular meetings twice each month. Regular meetings shall be conducted on the first and third Tuesday of the month, excluding holidays, and shall convene at 7:00 p.m. unless another day or time is set by prior approval of a majority of the Council. A regular meeting may be held on at least seventy-two (72) hours written notice.
- B. SPECIAL MEETINGS: A special meeting shall be called by the City Clerk on the request of any four (4) members of the Council, and shall be held on at least forty-eight (48) hours written notice. In addition to other means, a request for a special meeting may be effected by e-mailing such request to the City Clerk or by a motion approved a majority of the entire Council.
- C. EMERGENCY SPECIAL MEETINGS: An emergency special meeting shall be called by the City Clerk on the request of the City Manager or any four (4) members of the Council and shall be held on at least twenty-four (24) hours written notice to each member of the Council. In addition to other means, a request for an emergency special meeting may be effected by e-mailing or telephoning such request to the City Clerk. Each person requesting the meeting must have determined that the meeting is urgently necessary to take action on an unforeseen matter requiring immediate action; and the basis for the determination shall be stated in the notice of the meeting.

The Council shall not take action on any item of business at any special meeting unless the item to be acted on has been stated in the notice of the meeting; or the item to be acted on is reasonably related to the item which was stated in the notice of the meeting.

- D. **STUDY SESSIONS:** The purpose of study session meetings is to enable the Council to obtain information about and discuss matters of public business in a less formal atmosphere. No preliminary or final policy decision, fiscal decision, rule, regulation, resolution, ordinance, action approving a contract, action calling for the payment of money, or other formal action shall be made or taken at any study session.

At any study session, any member of the public who in good faith believes that a study session is proceeding in violation of this section IV.D shall be entitled to submit a brief written objection to the Chair of the study session; the written objection shall specify the grounds for the objection. The Chair shall exercise discretion in determining whether the study session complies with this section, and shall conduct the study session in accordance with that determination.

Study sessions are generally held on the 2nd and 4th Tuesday of each month.

- E. **EXECUTIVE SESSIONS:** It is the policy of the City that the activities of City government should be conducted in public to the greatest extent feasible in order to assure public participation and enhance public accountability. The Council may hold an executive session only at a regular or special meeting and for the sole purpose of discussing topics approved by the Charter.

Adoption of any proposed policy, position, resolution, rule, regulation, or formal action, or informal or "straw" vote, shall not occur at any executive session.

Executive Session Procedure:

1. A request for an executive session may be made only by a member of the Council, the City Attorney or other attorney representing the City, the Municipal Judge, or the City Manager.
2. The request to go into an executive session shall be made in an open session at a regular or special meeting of the Council. The requesting party shall give as detailed and specific a statement as possible avoiding disclosure of any confidential matters, as to the topic or topics to be discussed and the reasons for requesting an executive session.
3. Immediately after a request to go into an executive session, and prior to any motion to go into executive session, the City Clerk shall read the statement concerning executive sessions required by the Code.

4. The executive session shall only be held upon an affirmative vote of two-thirds (2/3) of the entire Council. A separate vote shall be held on each topic requested to be considered in the executive session. Following the vote and immediately prior to retiring into the executive session, the Mayor (or the Councilmember appointed as Mayor Pro Tem, as the case may be) shall announce the topic or topics of the executive session.
 5. Immediately upon retiring into the executive session, the requesting party shall explain in detail the nature of the topic and the reasons for requesting the executive session. Those in attendance may then discuss the propriety of the executive session.
 6. Before any discussion on the merits of any topic in the executive session, the City Attorney or other attorney representing the City shall give an opinion as to the propriety of the executive session and shall provide guidelines as to the limitations that apply to the discussion.
 7. At any time, any participant may object to the continuation of the executive session. Upon the making of such objection, all discussion shall cease, and the Council shall reconvene in an open session for the purpose of determining the propriety of continuing the executive session. An affirmative vote of two-thirds (2/3) of the entire Council shall be required to continue the executive session.
 8. Upon completion of the executive session, the Council shall reconvene in an open session. The person who requested the executive session shall provide as detailed an explanation as allowed by law without disclosing any confidential matter or any matter which would adversely affect the City's interests, and shall announce what procedure, if any, will follow from the executive session.
 9. Discussions that occur in executive session shall be recorded, and access to the record shall be provided, in the manner and to the extent provided in the State statutes concerning open meetings and the State statutes concerning open records.
- F. RESCHEDULING: The Council may reschedule meetings for dates and times outside its regular meeting schedule to avoid holidays, elections, and other matters, to achieve a quorum, or to allow for additional time for a meeting. To reschedule such meetings, the Council first must provide notice and approve of the proposal to reschedule. Notice to reschedule a meeting may be given on any regular or special meeting agenda.

G. CANCELLATION: Any scheduled meeting may be cancelled by the Mayor with the consent of three (3) Councilmembers in the event unforeseen emergent conditions exist which make conduct of the meeting impractical (for example, in the case of power outage) or travel to the meeting unduly hazardous (for example, in the case of blizzard conditions). In the event of such cancellation, all agenda items for such meeting shall not abate but shall be deemed continued to next regular meeting of the Council.

H. ELECTRONIC PARTICIPATION: For Regular City Council meetings, when it is feasible, an electronic attendance option shall be available for City Council members, applicants, and members of the public including electronic attendance at any executive sessions by City Councilmembers at such meetings. If it is not feasible due to technological or other reasons, the in person meeting shall continue if a quorum is present.

Study Sessions and Special Meetings may be held in person, electronically, or in a hybrid setting. Remote attendance may not be available for all study sessions.

City Council Committee meetings may be held either electronically or in person; the Committee chair will determine which option to use based on the needs of the Committee. Remote attendance may not be available for all Committee meetings.

1. All meetings that have a remote attendance option will note that on the agenda and include information on the agenda about how to join the meeting electronically.
2. City Council members and members of the public attending electronically shall participate in the meeting under the same rules as those in the room
3. Public hearings on quasi-judicial matters may be taken during a meeting with Electronic Participation.

I.—FULLY REMOTE MEETINGS: The presiding officer may, in their discretion, change City Council meetings to a fully remote setting if needed, if local health officials have declared transmission levels of disease are such that in person group meetings are either prohibited or not recommended, if the Council has safety concerns about meeting in person, or if the Council cannot meet in a fully accessible public building due to unforeseen circumstances.

J.—

If a fully remote meeting is scheduled, it must be properly noticed as such and public access options must be provided on the meeting agenda.

V. MAYOR AND MAYOR PRO TEM

- A. The Mayor shall preside over meetings of the Council when present and able to perform mayoral responsibilities. The Mayor shall have the same voting powers as any Councilmember.
- B. By the affirmative vote of a majority of the entire Council, a Councilmember shall be appointed as Mayor Pro Tem, for a two-year term, to perform the responsibilities of the Mayor when the Mayor is absent or is otherwise unable to perform the responsibilities of the Mayor.

VI. MEETING PROCEDURE

A. PREAMBLE

- 1. A bedrock principle of a representative democracy is notice of impending governmental action and an opportunity for members of the public and their representatives to be heard. Principles of good government include deep respect for citizens; prudent stewardship of public resources, including the time of its citizens, staff members and elected officials; direction that is clear and decisive; and decision making that is reasonably consistent, equitable, flexible, and transparent.
- 2. Through the application of these Rules, Council intends to ensure that it balances the principles described in the previous section in a way that ensures robust debate and accountability of City government to its residents. To that end, these procedures are not meant to be employed for the purpose of unreasonable rigidity, surprise, suppression of competing views, or needless prolonging of action.

- B. CHAIR'S DISCRETION & RIGHT OF APPEAL Council intends that the Chair shall have reasonable discretion in the application of these procedures subject to section VII.A.

- C. ORDER OF BUSINESS AT REGULAR MEETINGS: The order of business at regular Council meetings shall be as follows; however, Council in its sole discretion may adjust such order to accommodate schedules or when otherwise deemed appropriate.

- 1. CALL TO ORDER
- 2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA
4. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA, OR ON THE CONSENT AGENDA
5. CONSENT AGENDA
6. COUNCIL INFORMATIONAL COMMENTS ON PERTINENT ITEMS NOT ON THE AGENDA
7. CITY MANAGER'S REPORT
8. REGULAR BUSINESS
9. CITY ATTORNEY'S REPORT
10. COUNCIL COMMENTS, COMMITTEE REPORTS, AND IDENTIFICATION OF FUTURE AGENDA ITEMS
11. ADJOURNMENT

D. CONSENT AGENDA: The Consent Agenda contains items considered routine and shall be approved, adopted, accepted, or otherwise acted upon, by motion of the Council and voice vote for approval of the Consent Agenda, unless the Mayor or a Councilmember specifically requests an item be considered under Regular Business. Items removed from the Consent Agenda and considered under Regular Business will be placed in the agenda order as determined by the Chair.

If the City Council fails to adopt a motion to approve the Consent Agenda, then each item will be added to the Regular Business agenda and considered individually.

E. PUBLIC COMMENTS: The following provisions apply to any section of the agenda where public comments are allowed.

1. All regular and special meetings of the Council shall be open to the public. Members of the public shall have a reasonable opportunity to be heard at each meeting. The Chair may permit public comment on any item at the time such item is being considered by the Council.
2. Regular meetings include specifically designated times for citizens to make public comment. Each speaker shall be limited to three (3) minutes.
3. The Chair may exercise discretion and permit multiple citizens to designate someone to speak for them and aggregate their three-minute limit time up to a maximum of six (6) minutes of speaking time for their designated spokesperson. Those pooling their time must be

physically present, identify themselves, and designate their spokesperson. A designated spokesperson may not speak for more than one group.

4. On any item with a second round of public comments, such as a second round of public comment on an ordinance, during such second round each speaker shall be limited to three (3) minutes and time may not be pooled.
5. The Chair shall enforce compliance with the time limits, and time shall be kept on a public comment clock. The public comment clock shall be controlled by the City Clerk.

F. **WRITTEN COMMUNICATIONS:** Interested parties, or their authorized representatives, may address the Council by submitting written communication concerning any matter on the Council agenda. Such a written communication may be submitted by electronic mail or by addressing the communication to the City Clerk who will distribute copies to the Council. The communication will be entered into the record without the necessity of reading. A copy of the communication shall be posted at the meeting for the public to review. Anonymous written communications will not be accepted into the record.

G. **ACTION:** The Council shall act only by ordinance, resolution, or motion. Each action shall be recorded in the minutes of the meeting. The Council may select the appropriate form for its action, except where a specific form is required by the Charter or the Code. The Council may take any of the following actions on an agenda item: approve, approve subject to conditions, disapprove or deny, continue to a date certain, adopt a motion to take no further action, remand a matter to a board or commission having jurisdiction, or such other action as is permitted by law.

H. **VOTING:**

1. Except where a greater number is required by the Charter (as summarized below), resolutions and motions require the affirmative vote of a majority of the members of the Council present.
2. Except where a greater number is required by the Charter (as summarized below), the final adoption of any ordinance shall require the affirmative vote of a majority of the entire Council.
3. The following items require the affirmative vote of a majority of the

entire Council for approval: The appointment of a Councilmember as Mayor pro tem; the appointment or removal of the City Manager, City Attorney or City Prosecutor; the appointment or removal of a board, commission, task force or committee member; and the adoption of a resolution to revise the boundaries of any City ward.

4. The following items require the affirmative vote of two-thirds (2/3) of the entire Council: The appointment or removal of the Presiding Municipal Judge or any deputy municipal judge; the adoption of an emergency ordinance; the holding of an executive session; the adoption of an ordinance submitting a proposed amendment to the City Charter to a vote of the registered electors of the City; and an ordinance placing open space into a less protected classification under the Charter.
 5. No member of the Council shall vote on any matter concerning the member's own conduct.
 6. Each member of the Council's vote on an ordinance or resolution shall be recorded in the minutes.
 7. Any member of the Council absent from a session of a quasi-judicial hearing of the Council shall not vote on the matter(s) that was the subject of such hearing, unless the member of the Council has first listened to or viewed the recording of the earlier session of the hearing from which the member of Council was absent.
 8. A member of the Council shall not attend or watch any quasi-judicial hearing of any lower tribunal of the City in which the lower tribunal considers any matter which may be submitted to Council through the hearing process or an appeal. If a member of the Council does attend or watch such a hearing, he or she shall recuse himself or herself from consideration of the matter if it comes before the Council.
- I. ORDINANCE REQUIRED: The following acts of the Council shall be by ordinance:
1. Authorizing the borrowing of money, imposing a new tax, increasing a tax rate, or approving a lease-purchase agreement;
 2. Approving any transfer of fee ownership in real property owned by the City;
 3. Approving any transfer of water rights owned by the City; or

4. Establishing any regulation for violation of which a fine, imprisonment, or both may be imposed.

J. ORDINANCES PROCEDURE:

1. Adoption Procedure – Non-Emergency Ordinances

- a) First Reading: The ordinance shall be introduced by title at a regular or special meeting of the Council. The Council shall vote to amend, adopt, or reject the ordinance, or take such other action as it deems appropriate. If the ordinance is adopted on first reading, it shall be published in full as required by the Charter.
- b) Second Reading: The ordinance shall be introduced by title at a second regular or special meeting of the Council, which shall be held not earlier than four (4) days after the first publication. The Council shall vote to amend, finally adopt, or reject the ordinance, or take such other action as it deems appropriate. Upon final adoption, the ordinance shall be published by title; however, if the ordinance is amended prior to final adoption, the amendment shall be published in full. If published by title, the ordinance shall contain a notice that copies of the full ordinance are available at City offices and on the City's website.

2. Adoption Procedure – Emergency Ordinances

- a) The Council may finally adopt an ordinance on an emergency basis without necessity of two readings and prior publication under circumstances constituting an emergency when expedited Council action is required.
- b) An emergency ordinance may be introduced and finally adopted at any regular or special meeting after only one (1) reading and need not be published before final adoption. An emergency ordinance shall take effect upon final adoption or on such later date as specified in the ordinance. Following final adoption, an emergency ordinance shall be published in full.
- c) An emergency ordinance shall require the affirmative vote of two-thirds (2/3) of the entire Council. The facts showing the emergency shall be specifically stated in the ordinance.

3. Public Hearing

- a) No ordinance shall be adopted without first holding at least one (1) public hearing on the ordinance.
- b) Except for an emergency ordinance, the public hearing shall be held at the meeting at which the ordinance is to be considered on second reading, and prior to Council action on second reading. The public hearing on an emergency ordinance shall be held at the meeting at which the emergency ordinance is to be considered.
- c) The Chair shall provide at least one (1) opportunity for public comments on the ordinance prior to the initial Council discussion of the ordinance. Therefore, if any member of the Council desires Council discussion of the ordinance at the time of first reading, the Chair shall afford an opportunity for public comments prior to Council discussion and action on first reading.
- d) The Chair shall provide at least one (1) additional opportunity for public comments on the ordinance following the initial Council discussion but before Council action on the ordinance.

VII. PARLIAMENTARY PROCEDURE

- A. POINTS OF ORDER: The Chair shall determine all points of order, subject to the rights of any member of the Council to appeal to the Council, in which case the point of order shall be resolved by vote of a majority of the members of Council present.
- B. RIGHT OF THE FLOOR: Any member of the Council desiring to speak shall be recognized by the Chair.
- C. CLOSE OF PUBLIC COMMENT PERIOD: The Chair shall close the public comment period of a public hearing. The public comment period shall stay closed during Council discussion unless the Chair determines the public comment period shall be reopened for the receipt of new information.
- D. MOTIONS: Motions may be made by any member of the Council, including the Chair, provided that before the Chair offers a motion, the opportunity for making a motion should be offered to other members of the Council. Any member of the Council, other than the person offering the motion, may second a motion.
- E. PROCEDURES FOR MOTIONS: The following is the general procedure for

making motions:

1. Before a motion can be considered or debated it must be seconded; however, no action taken shall be invalidated simply because a motion was not properly made, seconded or recorded.
 2. A member of the Council who wishes to make a motion should do so through a verbal request to the Chair.
 3. Once the motion has been made and seconded, the Chair shall open the matter for discussion offering the first opportunity to the moving party and thereafter to any member of the Council recognized by the Chair.
 4. Once the matter has been discussed and the Chair calls for a vote, no further discussion will be allowed; provided, however, that members of the Council may be allowed to explain their votes.
- F. AMENDMENTS TO MOTIONS: Once a motion has been made and seconded, any member of the Council who did not make or second the motion may offer an amendment to the motion. If the members of the Council who made and seconded the motion accept the offered amendment, then the motion shall be considered amended without necessity of a separate motion on the “friendly amendment” and the Council may then vote on the motion, as amended. If such an offered “friendly amendment” is rejected by either of the members who made or seconded the motion, then a Council vote shall be taken on the proposed amendment. For sake of clarity, Council shall strive to ensure that no main motion shall be amended more than two (2) times, either by a friendly amendment or amendments adopted by Council vote.
- G. SUBSTITUTE MOTIONS: Any member of the Council shall have the right to make a substitute motion. Such a motion shall be offered only to substitute a new motion for the entirety of a pending motion. A substitute motion requires a second, may be amended in accordance with previous section, and shall take precedence over the pending motion. If the substitute motion is not seconded or is not adopted, then the Council shall proceed with consideration of the pending motion as if the substitute motion were never made.
- H. DISCUSSION: Speakers shall confine themselves to the question under discussion. All discussion must be germane to the agenda item.
- I. MOTION TO END DEBATE: Any member of the Council may make a

motion to end debate (also known as “calling the question”). If such a motion is made and seconded, the Chair shall immediately call for a vote on the motion. If the motion is not approved by 2/3 of the members of the Council present and voting, the Chair shall allow for debate to continue. If the motion is approved, the Chair shall call for a motion on the matter under consideration.

- J. ALL MEMBERS MAY SPEAK: Each member of the Council shall have the right to speak and ask questions prior to a vote.
- K. AFTER VOTING: Once a vote has been taken on a motion, there shall be no further discussion on that motion unless a motion to reconsider is properly made, seconded, and adopted.
- L. MOTION TO RECONSIDER: A motion to reconsider may only be made at the same meeting at which the motion to be reconsidered was made or at the next regular meeting of the Council. The motion must be made by a member of the Council on the prevailing side of the motion to be reconsidered. The required second on the motion need not be a member of Council from prevailing side. The motion is debatable but only for the reasons to explain or justify reconsideration and not for the purpose of debating the merits of the motion. An affirmative vote of 2/3 of the members of the Council present and voting is required for approval of the motion for reconsideration.
- M. TABLE: The Table of Common Motions set forth in Section XI of the Rules is adopted for Council's reference.

VIII. MEETING CIVILITY

- A. CIVILITY AMONG MEMBERS OF THE COUNCIL: The Chair shall preserve reasonable order and decorum and confine Council and members of the public to discussion of the questions under consideration.

The Chair shall preserve reasonable decorum and decide all questions of order, subject to appeal to the entire Council, in which case the point of order shall be resolved by a vote of the majority of the members of the Council present.

During Council meetings, members of the Council shall preserve reasonable order and decorum and shall not delay or interrupt the proceedings or refuse to obey the order of the Chair or the Rules. Every member of the Council desiring to speak shall address the Chair, and upon recognition by the Chair, shall confine himself or herself to the questions under debate. Once recognized, no member of the Council shall be

interrupted while speaking unless called to order by the Chair or unless a point of order is raised by another member of the Council.

Members of the public desiring to address the Council on any item on the agenda shall be recognized by the Chair, state their names, and are requested to state their place of residence (by address or by city, town, or county of residence). Each member of the public shall speak in an audible tone for the record, and shall limit their remarks to the questions under discussion.

IX. TABLE OF COMMON MOTIONS

Type of Motion	Second needed?	Debatable?	Vote	Effect
Main	Yes	Yes	Dependent upon subject matter of motion (see "Voting" requirements, page 9)	Proposes a new idea or action
Amend	Yes	Yes	Majority of the members of the Council present and voting	Amends the language of pending main motion
Substitute	Yes	Yes	Majority of the members of the Council present and voting	Replaces pending main motion in its entirety
End Debate (call the question)	Yes	No	2/3 of the members of the Council present and voting	Ends debate on a matter
Continue matter to date certain	Yes	Yes	Majority of the members of the Council present and voting	Suspends consideration of matter until a later meeting date
Recess	Yes	No	Majority of the members of the Council present and voting	Postpones meeting for a period of time
Adjourn	Yes	Yes	Majority of the members of the Council present and voting	Ends meeting
Reconsider; motion must be made by member on prevailing side	Yes; by any member	Yes; but only as to reasons for reconsideration.	2/3 of the members of the Council present and voting	Reconsideration of previously-adopted motion; must be at same meeting or next regular meeting
Table	Yes	No	Majority of the members of the Council present and voting	Places main motion and all pending amendments aside temporarily with the intention of bringing them back at a later time for action
Postpone indefinitely	Yes	Yes	Majority of the members of the Council present and voting	Kills main motion being discussed



CITY COUNCIL

RULES OF PROCEDURE

Originally adopted February 6, 2018

Amended:

January 21, 2020 – by Resolution No. 10, Series 2020

March 17, 2020 – by Resolution No. 26, Series 2020

April 7, 2020 – by Resolution No. 30, Series 2020

April 5, 2022 – by Resolution No. 22, Series 2022

June 7, 2022 – by Resolution No. 28, Series 2022

May 16, 2023 – by Resolution No. __, Series 2023

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RULES OF PROCEDURE FOR THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO

I. DEFINITIONS

“Charter” means the [Home Rule Charter of the City of Louisville, Colorado](#).

“Chair” means the Mayor or member of the Council who presides over a meeting, special meeting, executive session, or study session of the City Council, subject to Rule III I below.

“City” means the City of Louisville, Colorado.

“Code” means the Louisville Municipal Code.

“Council” or “City Council” means the body constituting the City Council of the City, consisting of six (6) Councilmembers and the Mayor.

“Councilmember” means each member of the City Council except the Mayor.

“Electronic Participation” means attendance at a meeting by telephone or other electronic means.

“Emergency” means a matter which could not have been reasonably anticipated or foreseen and on which immediate action is genuinely and urgently necessary for the preservation of the public health, safety, or welfare.

“Entire Council” means all of the seven (7) members of the City Council.

“Member of the Council” means the Mayor and each Councilmember.

“Rules” means the City Council Rules of Procedure.

II. AUTHORITY

The [Home Rule Charter of the City of Louisville](#) provides that the Council may determine its own rules of procedure for meetings. The following Rules shall be in effect upon their adoption by the Council until such time as they are amended or new Rules adopted.

In order to efficiently and effectively complete City business facing the Council, all meetings must be conducted in an orderly and respectful manner. These Rules are intended to provide guidelines for the procedures to be followed for the conduct of Council meetings and study sessions.

If any Rule, on its face or as applied, conflicts with applicable provisions of the Charter or ordinances, those provisions shall apply and that Rule shall not.

III. GENERAL RULES

- A. LOCATION: All in-person Council meetings shall take place in a public building that is accessible to members of the public, with or without reasonable accommodation in accordance with applicable law.
- B. OPEN TO THE PUBLIC: All meetings and study sessions, including those conducted by Electronic Participation pursuant to Section IV.H, shall be open to the public. The Council may conduct executive sessions in compliance with the Charter, Code, and applicable provisions of the Colorado Open Meetings Law.
- C. MEETING NOTICE: Notice for all meetings and study sessions shall be given as required by the Charter. At the first regular meeting of every year, the City Council shall designate the locations for posting of notices of its meetings.
- D. MINUTES: Minutes of each regular and special meeting shall be taken and retained permanently in the records of the City. A summary shall be prepared for each study session.
- E. QUORUM: A quorum is needed for the transaction of business at each regular and special meeting of the Council. A quorum shall be defined as a majority of the members of the Council holding office at the time of the meeting.
- F. ABSENCES: No member of the Council shall have more than six (6) absences from regular Council meetings during any period of twelve (12) consecutive calendar months. The date of the seventh (7th) absence shall be deemed to be the date on which the office was vacated.
- G. APPLICABILITY OF THE CODE OF ETHICS: Each member of the Council shall adhere to the Code of Ethics (Charter Section 5-6).
- H. DISCLOSURE OF INTEREST AND RECUSAL: Any member of the Council who has an interest in, or whose interest would be affected by, any proposed official action before the Council shall immediately and publicly disclose the nature and extent of the interest; shall not participate in any discussion or decision concerning the proposed action; shall not attempt to publicly or privately influence the City Council, any public body,

or any employee in connection with the action; and shall leave the room where the discussion or decision is taking place during the time the proposed action is being discussed and the decision is being made.

- I. CHAIR: The Chair is the member of Council who presides over a Council meeting and shall do so according to these Rules and applicable law. The Mayor serves as Chair of all Council meetings at which the Mayor is present. In the Mayor's absence, the Councilmember appointed as Mayor Pro Tem will serve as Chair. In the absence of both the Mayor and the Councilmember appointed as Mayor Pro Tem, then the Councilmember with the greatest seniority on Council, followed by alphabetical order, will serve as Chair.

IV. **MEETINGS**

- A. REGULAR MEETINGS: Council shall hold regular meetings twice each month. Regular meetings shall be conducted on the first and third Tuesday of the month, excluding holidays, and shall convene at 7:00 p.m. unless another day or time is set by prior approval of a majority of the Council. A regular meeting may be held on at least seventy-two (72) hours written notice.
- B. SPECIAL MEETINGS: A special meeting shall be called by the City Clerk on the request of any four (4) members of the Council, and shall be held on at least forty-eight (48) hours written notice. In addition to other means, a request for a special meeting may be effected by e-mailing such request to the City Clerk or by a motion approved a majority of the entire Council.
- C. EMERGENCY SPECIAL MEETINGS: An emergency special meeting shall be called by the City Clerk on the request of the City Manager or any four (4) members of the Council and shall be held on at least twenty-four (24) hours written notice to each member of the Council. In addition to other means, a request for an emergency special meeting may be effected by e-mailing or telephoning such request to the City Clerk. Each person requesting the meeting must have determined that the meeting is urgently necessary to take action on an unforeseen matter requiring immediate action; and the basis for the determination shall be stated in the notice of the meeting.

The Council shall not take action on any item of business at any special meeting unless the item to be acted on has been stated in the notice of the meeting; or the item to be acted on is reasonably related to the item which was stated in the notice of the meeting.

- D. **STUDY SESSIONS:** The purpose of study session meetings is to enable the Council to obtain information about and discuss matters of public business in a less formal atmosphere. No preliminary or final policy decision, fiscal decision, rule, regulation, resolution, ordinance, action approving a contract, action calling for the payment of money, or other formal action shall be made or taken at any study session.

At any study session, any member of the public who in good faith believes that a study session is proceeding in violation of this section IV.D shall be entitled to submit a brief written objection to the Chair of the study session; the written objection shall specify the grounds for the objection. The Chair shall exercise discretion in determining whether the study session complies with this section, and shall conduct the study session in accordance with that determination.

Study sessions are generally held on the 2nd and 4th Tuesday of each month.

- E. **EXECUTIVE SESSIONS:** It is the policy of the City that the activities of City government should be conducted in public to the greatest extent feasible in order to assure public participation and enhance public accountability. The Council may hold an executive session only at a regular or special meeting and for the sole purpose of discussing topics approved by the Charter.

Adoption of any proposed policy, position, resolution, rule, regulation, or formal action, or informal or "straw" vote, shall not occur at any executive session.

Executive Session Procedure:

1. A request for an executive session may be made only by a member of the Council, the City Attorney or other attorney representing the City, the Municipal Judge, or the City Manager.
2. The request to go into an executive session shall be made in an open session at a regular or special meeting of the Council. The requesting party shall give as detailed and specific a statement as possible avoiding disclosure of any confidential matters, as to the topic or topics to be discussed and the reasons for requesting an executive session.
3. Immediately after a request to go into an executive session, and prior to any motion to go into executive session, the City Clerk shall read the statement concerning executive sessions required by the Code.

4. The executive session shall only be held upon an affirmative vote of two-thirds (2/3) of the entire Council. A separate vote shall be held on each topic requested to be considered in the executive session. Following the vote and immediately prior to retiring into the executive session, the Mayor (or the Councilmember appointed as Mayor Pro Tem, as the case may be) shall announce the topic or topics of the executive session.
 5. Immediately upon retiring into the executive session, the requesting party shall explain in detail the nature of the topic and the reasons for requesting the executive session. Those in attendance may then discuss the propriety of the executive session.
 6. Before any discussion on the merits of any topic in the executive session, the City Attorney or other attorney representing the City shall give an opinion as to the propriety of the executive session and shall provide guidelines as to the limitations that apply to the discussion.
 7. At any time, any participant may object to the continuation of the executive session. Upon the making of such objection, all discussion shall cease, and the Council shall reconvene in an open session for the purpose of determining the propriety of continuing the executive session. An affirmative vote of two-thirds (2/3) of the entire Council shall be required to continue the executive session.
 8. Upon completion of the executive session, the Council shall reconvene in an open session. The person who requested the executive session shall provide as detailed an explanation as allowed by law without disclosing any confidential matter or any matter which would adversely affect the City's interests, and shall announce what procedure, if any, will follow from the executive session.
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- F. RESCHEDULING: The Council may reschedule meetings for dates and times outside its regular meeting schedule to avoid holidays, elections, and other matters, to achieve a quorum, or to allow for additional time for a meeting. To reschedule such meetings, the Council first must provide notice and approve of the proposal to reschedule. Notice to reschedule a meeting may be given on any regular or special meeting agenda.

- G. **CANCELLATION:** Any scheduled meeting may be cancelled by the Mayor with the consent of three (3) Councilmembers in the event unforeseen emergent conditions exist which make conduct of the meeting impractical (for example, in the case of power outage) or travel to the meeting unduly hazardous (for example, in the case of blizzard conditions). In the event of such cancellation, all agenda items for such meeting shall not abate but shall be deemed continued to next regular meeting of the Council.
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1. All meetings that have a remote attendance option will note that on the agenda and include information on the agenda about how to join the meeting electronically.
 2. City Council members and members of the public attending electronically shall participate in the meeting under the same rules as those in the room
 3. Public hearings on quasi-judicial matters may be taken during a meeting with Electronic Participation.
- I. **FULLY REMOTE MEETINGS:** The presiding officer may, in their discretion, change City Council meetings to a fully remote setting if needed. If a fully remote meeting is scheduled, it must be properly noticed as such and public access options must be provided on the meeting agenda.

V. MAYOR AND MAYOR PRO TEM

- A. The Mayor shall preside over meetings of the Council when present and able to perform mayoral responsibilities. The Mayor shall have the same

voting powers as any Councilmember.

- B. By the affirmative vote of a majority of the entire Council, a Councilmember shall be appointed as Mayor Pro Tem, for a two-year term, to perform the responsibilities of the Mayor when the Mayor is absent or is otherwise unable to perform the responsibilities of the Mayor.

VI. MEETING PROCEDURE

A. PREAMBLE

1. A bedrock principle of a representative democracy is notice of impending governmental action and an opportunity for members of the public and their representatives to be heard. Principles of good government include deep respect for citizens; prudent stewardship of public resources, including the time of its citizens, staff members and elected officials; direction that is clear and decisive; and decision making that is reasonably consistent, equitable, flexible, and transparent.
2. Through the application of these Rules, Council intends to ensure that it balances the principles described in the previous section in a way that ensures robust debate and accountability of City government to its residents. To that end, these procedures are not meant to be employed for the purpose of unreasonable rigidity, surprise, suppression of competing views, or needless prolonging of action.

- B. CHAIR'S DISCRETION & RIGHT OF APPEAL Council intends that the Chair shall have reasonable discretion in the application of these procedures subject to section VII.A.

- C. ORDER OF BUSINESS AT REGULAR MEETINGS: The order of business at regular Council meetings shall be as follows; however, Council in its sole discretion may adjust such order to accommodate schedules or when otherwise deemed appropriate.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA, OR ON THE CONSENT AGENDA

5. CONSENT AGENDA
6. COUNCIL INFORMATIONAL COMMENTS ON PERTINENT ITEMS NOT ON THE AGENDA
7. CITY MANAGER'S REPORT
8. REGULAR BUSINESS
9. CITY ATTORNEY'S REPORT
10. COUNCIL COMMENTS, COMMITTEE REPORTS, AND IDENTIFICATION OF FUTURE AGENDA ITEMS
11. ADJOURNMENT

D. CONSENT AGENDA: The Consent Agenda contains items considered routine and shall be approved, adopted, accepted, or otherwise acted upon, by motion of the Council and voice vote for approval of the Consent Agenda, unless the Mayor or a Councilmember specifically requests an item be considered under Regular Business. Items removed from the Consent Agenda and considered under Regular Business will be placed in the agenda order as determined by the Chair.

If the City Council fails to adopt a motion to approve the Consent Agenda, then each item will be added to the Regular Business agenda and considered individually.

E. PUBLIC COMMENTS: The following provisions apply to any section of the agenda where public comments are allowed.

1. All regular and special meetings of the Council shall be open to the public. Members of the public shall have a reasonable opportunity to be heard at each meeting. The Chair may permit public comment on any item at the time such item is being considered by the Council.
2. Regular meetings include specifically designated times for citizens to make public comment. Each speaker shall be limited to three (3) minutes.
3. The Chair may exercise discretion and permit multiple citizens to designate someone to speak for them and aggregate their three-minute limit time up to a maximum of six (6) minutes of speaking time for their designated spokesperson. Those pooling their time must be physically present, identify themselves, and designate their spokesperson. A designated spokesperson may not speak for more than one group.

4. On any item with a second round of public comments, such as a second round of public comment on an ordinance, during such second round each speaker shall be limited to three (3) minutes and time may not be pooled.
 5. The Chair shall enforce compliance with the time limits, and time shall be kept on a public comment clock. The public comment clock shall be controlled by the City Clerk.
- F. **WRITTEN COMMUNICATIONS:** Interested parties, or their authorized representatives, may address the Council by submitting written communication concerning any matter on the Council agenda. Such a written communication may be submitted by electronic mail or by addressing the communication to the City Clerk who will distribute copies to the Council. The communication will be entered into the record without the necessity of reading. A copy of the communication shall be posted at the meeting for the public to review. Anonymous written communications will not be accepted into the record.
- G. **ACTION:** The Council shall act only by ordinance, resolution, or motion. Each action shall be recorded in the minutes of the meeting. The Council may select the appropriate form for its action, except where a specific form is required by the Charter or the Code. The Council may take any of the following actions on an agenda item: approve, approve subject to conditions, disapprove or deny, continue to a date certain, adopt a motion to take no further action, remand a matter to a board or commission having jurisdiction, or such other action as is permitted by law.
- H. **VOTING:**
1. Except where a greater number is required by the Charter (as summarized below), resolutions and motions require the affirmative vote of a majority of the members of the Council present.
 2. Except where a greater number is required by the Charter (as summarized below), the final adoption of any ordinance shall require the affirmative vote of a majority of the entire Council.
 3. The following items require the affirmative vote of a majority of the entire Council for approval: The appointment of a Councilmember as Mayor pro tem; the appointment or removal of the City Manager, City Attorney or City Prosecutor; the appointment or removal of a board, commission, task force or committee member; and the adoption of a

resolution to revise the boundaries of any City ward.

4. The following items require the affirmative vote of two-thirds (2/3) of the entire Council: The appointment or removal of the Presiding Municipal Judge or any deputy municipal judge; the adoption of an emergency ordinance; the holding of an executive session; the adoption of an ordinance submitting a proposed amendment to the City Charter to a vote of the registered electors of the City; and an ordinance placing open space into a less protected classification under the Charter.
 5. No member of the Council shall vote on any matter concerning the member's own conduct.
 6. Each member of the Council's vote on an ordinance or resolution shall be recorded in the minutes.
 7. Any member of the Council absent from a session of a quasi-judicial hearing of the Council shall not vote on the matter(s) that was the subject of such hearing, unless the member of the Council has first listened to or viewed the recording of the earlier session of the hearing from which the member of Council was absent.
 8. A member of the Council shall not attend or watch any quasi-judicial hearing of any lower tribunal of the City in which the lower tribunal considers any matter which may be submitted to Council through the hearing process or an appeal. If a member of the Council does attend or watch such a hearing, they shall recuse themselves from consideration of the matter if it comes before the Council.
- I. ORDINANCE REQUIRED: The following acts of the Council shall be by ordinance:
1. Authorizing the borrowing of money, imposing a new tax, increasing a tax rate, or approving a lease-purchase agreement;
 2. Approving any transfer of fee ownership in real property owned by the City;
 3. Approving any transfer of water rights owned by the City; or
 4. Establishing any regulation for violation of which a fine, imprisonment, or both may be imposed.

J. ORDINANCES PROCEDURE:

1. Adoption Procedure – Non-Emergency Ordinances

- a) First Reading: The ordinance shall be introduced by title at a regular or special meeting of the Council. The Council shall vote to amend, adopt, or reject the ordinance, or take such other action as it deems appropriate. If the ordinance is adopted on first reading, it shall be published in full as required by the Charter.
- b) Second Reading: The ordinance shall be introduced by title at a second regular or special meeting of the Council, which shall be held not earlier than four (4) days after the first publication. The Council shall vote to amend, finally adopt, or reject the ordinance, or take such other action as it deems appropriate. Upon final adoption, the ordinance shall be published by title; however, if the ordinance is amended prior to final adoption, the amendment shall be published in full. If published by title, the ordinance shall contain a notice that copies of the full ordinance are available at City offices and on the City's website.

2. Adoption Procedure – Emergency Ordinances

- a) The Council may finally adopt an ordinance on an emergency basis without necessity of two readings and prior publication under circumstances constituting an emergency when expedited Council action is required.
- b) An emergency ordinance may be introduced and finally adopted at any regular or special meeting after only one (1) reading and need not be published before final adoption. An emergency ordinance shall take effect upon final adoption or on such later date as specified in the ordinance. Following final adoption, an emergency ordinance shall be published in full.
- c) An emergency ordinance shall require the affirmative vote of two-thirds (2/3) of the entire Council. The facts showing the emergency shall be specifically stated in the ordinance.

3. Public Hearing

- a) No ordinance shall be adopted without first holding at least one (1) public hearing on the ordinance.

- b) Except for an emergency ordinance, the public hearing shall be held at the meeting at which the ordinance is to be considered on second reading, and prior to Council action on second reading. The public hearing on an emergency ordinance shall be held at the meeting at which the emergency ordinance is to be considered.
- c) The Chair shall provide at least one (1) opportunity for public comments on the ordinance prior to the initial Council discussion of the ordinance. Therefore, if any member of the Council desires Council discussion of the ordinance at the time of first reading, the Chair shall afford an opportunity for public comments prior to Council discussion and action on first reading.
- d) The Chair shall provide at least one (1) additional opportunity for public comments on the ordinance following the initial Council discussion but before Council action on the ordinance.

VII. PARLIAMENTARY PROCEDURE

- A. POINTS OF ORDER: The Chair shall determine all points of order, subject to the rights of any member of the Council to appeal to the Council, in which case the point of order shall be resolved by vote of a majority of the members of Council present.
- B. RIGHT OF THE FLOOR: Any member of the Council desiring to speak shall be recognized by the Chair.
- C. CLOSE OF PUBLIC COMMENT PERIOD: The Chair shall close the public comment period of a public hearing. The public comment period shall stay closed during Council discussion unless the Chair determines the public comment period shall be reopened for the receipt of new information.
- D. MOTIONS: Motions may be made by any member of the Council, including the Chair, provided that before the Chair offers a motion, the opportunity for making a motion should be offered to other members of the Council. Any member of the Council, other than the person offering the motion, may second a motion.
- E. PROCEDURES FOR MOTIONS: The following is the general procedure for making motions:
 - 1. Before a motion can be considered or debated it must be seconded; however, no action taken shall be invalidated simply because a

motion was not properly made, seconded or recorded.

2. A member of the Council who wishes to make a motion should do so through a verbal request to the Chair.
3. Once the motion has been made and seconded, the Chair shall open the matter for discussion offering the first opportunity to the moving party and thereafter to any member of the Council recognized by the Chair.
4. Once the matter has been discussed and the Chair calls for a vote, no further discussion will be allowed; provided, however, that members of the Council may be allowed to explain their votes.

F. AMENDMENTS TO MOTIONS: Once a motion has been made and seconded, any member of the Council who did not make or second the motion may offer an amendment to the motion. If the members of the Council who made and seconded the motion accept the offered amendment, then the motion shall be considered amended without necessity of a separate motion on the “friendly amendment” and the Council may then vote on the motion, as amended. If such an offered “friendly amendment” is rejected by either of the members who made or seconded the motion, then a Council vote shall be taken on the proposed amendment. For sake of clarity, Council shall strive to ensure that no main motion shall be amended more than two (2) times, either by a friendly amendment or amendments adopted by Council vote.

G. SUBSTITUTE MOTIONS: Any member of the Council shall have the right to make a substitute motion. Such a motion shall be offered only to substitute a new motion for the entirety of a pending motion. A substitute motion requires a second, may be amended in accordance with previous section, and shall take precedence over the pending motion. If the substitute motion is not seconded or is not adopted, then the Council shall proceed with consideration of the pending motion as if the substitute motion were never made.

H. DISCUSSION: Speakers shall confine themselves to the question under discussion. All discussion must be germane to the agenda item.

I. MOTION TO END DEBATE: Any member of the Council may make a motion to end debate (also known as “calling the question”). If such a motion is made and seconded, the Chair shall immediately call for a vote on the motion. If the motion is not approved by 2/3 of the members of the Council present and voting, the Chair shall allow for debate to continue. If

the motion is approved, the Chair shall call for a motion on the matter under consideration.

- J. ALL MEMBERS MAY SPEAK: Each member of the Council shall have the right to speak and ask questions prior to a vote.
- K. AFTER VOTING: Once a vote has been taken on a motion, there shall be no further discussion on that motion unless a motion to reconsider is properly made, seconded, and adopted.
- L. MOTION TO RECONSIDER: A motion to reconsider may only be made at the same meeting at which the motion to be reconsidered was made or at the next regular meeting of the Council. The motion must be made by a member of the Council on the prevailing side of the motion to be reconsidered. The required second on the motion need not be a member of Council from prevailing side. The motion is debatable but only for the reasons to explain or justify reconsideration and not for the purpose of debating the merits of the motion. An affirmative vote of 2/3 of the members of the Council present and voting is required for approval of the motion for reconsideration.
- M. TABLE: The Table of Common Motions set forth in Section XI of the Rules is adopted for Council's reference.

VIII. MEETING CIVILITY

- A. CIVILITY AMONG MEMBERS OF THE COUNCIL: The Chair shall preserve reasonable order and decorum and confine Council and members of the public to discussion of the questions under consideration.

The Chair shall preserve reasonable decorum and decide all questions of order, subject to appeal to the entire Council, in which case the point of order shall be resolved by a vote of the majority of the members of the Council present.

During Council meetings, members of the Council shall preserve reasonable order and decorum and shall not delay or interrupt the proceedings or refuse to obey the order of the Chair or the Rules. Every member of the Council desiring to speak shall address the Chair, and upon recognition by the Chair, shall confine himself or herself to the questions under debate. Once recognized, no member of the Council shall be interrupted while speaking unless called to order by the Chair or unless a point of order is raised by another member of the Council.

Members of the public desiring to address the Council on any item on the

agenda shall be recognized by the Chair, state their names, and are requested to state their place of residence (by address or by city, town, or county of residence). Each member of the public shall speak in an audible tone for the record, and shall limit their remarks to the questions under discussion.

IX. TABLE OF COMMON MOTIONS

Type of Motion	Second needed?	Debatable?	Vote	Effect
Main	Yes	Yes	Dependent upon subject matter of motion (see "Voting" requirements, page 9)	Proposes a new idea or action
Amend	Yes	Yes	Majority of the members of the Council present and voting	Amends the language of pending main motion
Substitute	Yes	Yes	Majority of the members of the Council present and voting	Replaces pending main motion in its entirety
End Debate (call the question)	Yes	No	2/3 of the members of the Council present and voting	Ends debate on a matter
Continue matter to date certain	Yes	Yes	Majority of the members of the Council present and voting	Suspends consideration of matter until a later meeting date
Recess	Yes	No	Majority of the members of the Council present and voting	Postpones meeting for a period of time
Adjourn	Yes	Yes	Majority of the members of the Council present and voting	Ends meeting
Reconsider; motion must be made by member on prevailing side	Yes; by any member	Yes; but only as to reasons for reconsideration.	2/3 of the members of the Council present and voting	Reconsideration of previously-adopted motion; must be at same meeting or next regular meeting
Table	Yes	No	Majority of the members of the Council present and voting	Places main motion and all pending amendments aside temporarily with the intention of bringing them back at a later time for action
Postpone indefinitely	Yes	Yes	Majority of the members of the Council present and voting	Kills main motion being discussed

**SUBJECT: RESOLUTION NO. 28, SERIES 2023 – A RESOLUTION
APPROVING A MEMORANDUM OF UNDERSTANDING FOR
THE DEVELOPMENT OF A COMMUNITY
DECARBONIZATION PLAN**

DATE: MAY 16, 2023

**PRESENTED BY: KAYLA BETZOLD, SUSTAINABILITY MANAGER
EMILY HOGAN, ASSISTANT CITY MANAGER**

SUMMARY:

In 2019, City Council advanced its commitment to climate action by unanimously adopting Resolution 25, Series 2019, setting clean energy and carbon emission reduction goals for the municipality and larger community. The community climate action goals are as follows:

- Meet all of Louisville's residential and commercial/industrial electric needs with 75% carbon-free sources by 2030
- Reduce core community GHG emissions annually below the 2016 baseline through 2030

The 2023 Council Work Plan also includes an item for "City Climate Change/Greenhouse Gas Reduction Initiatives" to "Discuss Xcel community decarbonization plan and policy/program opportunities".

The proposed Community Decarbonization Plan with Partners in Energy includes a strategic roadmap to assist Louisville in achieving the City's 2030 community goals through the decarbonization of buildings, transportation and energy supply.

BACKGROUND:

The City of Louisville became an Xcel Partners in Energy community in 2016 which included two years of direct energy efficiency implementation support from Xcel Energy's facilitation consultant, Partners in Energy. After completing the Partners in Energy program, Louisville entered Xcel's Energy Futures Collaboration which included direct support from Xcel staff to develop and progress towards Louisville's energy efficiency and renewable energy goals. Additionally, as a graduate of Partners in Energy, Louisville continues to receive graduate support from the Partners in Energy team for energy efficiency and renewable energy planning and implementation projects.

Over the course of 11 months during 2021 and 2022, representatives from local governments across Boulder County collaborated with key stakeholders including business associations, state agencies, nonprofit organizations, and Xcel to develop a strategic plan to reduce greenhouse gas emissions in Boulder County through equitable

transportation electrification solutions. The Regional Transportation Electrification Plan for Boulder County Communities was published in August 2022 with the following goals:

1. Transition 30% of all vehicles registered in Boulder County to zero-emissions by 2030.
2. By 2030, install a combined 2,380 public level 2 and DC fast charging ports equitably distributed across Boulder County.

Partners in Energy offered each participating community the opportunity to create a community-specific plan that includes a focus on both transportation and building electrification, as the two concepts are intertwined and both relate to Xcel Energy's energy supply, energy efficiency and renewable energy generation. Since Louisville is conducting the Internal Decarbonization Plan, the proposed transportation and building electrification plan solely focuses on community (residential and commercial/industrial) transportation and building decarbonization, energy efficiency, renewable energy generation and energy supply.

Overview

The primary deliverable of this planning process is a roadmap to help Louisville achieve its 2030 climate goals through the decarbonization of buildings, transportation (via electrification), and energy supply. This Plan will include:

1. A summary of baseline conditions to inform the decarbonization roadmap
2. An aspirational vision that reflects the community's collective decarbonization priorities.
3. Measurable decarbonization goals that build upon Louisville's Climate Action Goals
4. Strategic approach to achieving Louisville's goals
5. Measurable targets to evaluate strategy implementation progress

Stakeholder Group

The Plan will be formulated, constructed and finalized through four stakeholder group meetings that will build the vision and strategies necessary to reach the decarbonization goals. In an effort to find a wide variety of skills, interests and experiences, the stakeholder group will consist of 8-12 representative members of the community including 2 Sustainability Advisory Board members, 2 community group representatives, 2 to 3 business representatives, 2 equity, diversity and inclusion representatives, and 2 to 3 topic experts. From June 1 to June 23 interested representatives will complete an application to express interest in joining the stakeholder group. Stakeholder group members will be selected by June 30.

City staff, including representatives from Economic Vitality, Finance, Sustainability, Equity, Diversity and Inclusion and Communications will support the stakeholder group meetings along with partner agency representatives such as Drive Clean Colorado and Partners for a Clean Environment (PACE).

The proposed stakeholder selection process is similar to the stakeholder recruitment process for the Louisville Energy Action Plan (2017).

Additional Public Engagement

In addition to the stakeholder group workshops, key community interviews will be conducted and will include individuals that would like to contribute their ideas but cannot commit to the full stakeholder group meetings. Survey questions regarding the Community Decarbonization Plan will be included in the larger Comprehensive Plan community survey in summer 2023 and Community Decarbonization Plan information and community engagement opportunities will be available for the public during Comprehensive Plan public engagement in 2023. Feedback collected during this process will be presented to the stakeholder group and will be reflected in the final Plan.

Timeline

The proposed timeline for this project is May 2023 to January 2024. If approved, staff will begin stakeholder group recruitment and selection. Partners in Energy will begin analyzing Louisville data to establish a decarbonization baseline including current decarbonization activities, demographic information, energy use, Xcel program participation and electric vehicle adoption.

In July and August, the stakeholder group will meet to discuss the vision, goals and strategies for the project. In September, staff will present a progress report to City Council that includes goals and preliminary strategies, along with stakeholder direction and community feedback. After receiving Council feedback, the stakeholder group will work with Partners in Energy to prioritize decarbonization strategies and will develop action steps and implementation responsibilities. This information will be utilized by Partners in Energy to draft the Community Decarbonization Plan, which will include a six year implementation plan to reach the City's goals. This plan will be presented to City Council in January 2024 for discussion and adoption.

LSAB Feedback

The Community Decarbonization Plan scope was presented to the Louisville Sustainability Advisory Board in April 2023 by Partners in Energy representatives. LSAB discussion included:

- Xcel's capacity to meet new electric demand with Louisville's decarbonization goals
- Inclusion of non-Louisville residents, such as commuters
- EDI lens in stakeholder recruitment, application and onboarding process
- Process for baseline data analysis and calculation, with an emphasis on ensuring measureable goals
- Support for questions to be included in larger Comprehensive Plan survey

FISCAL IMPACT:

This plan is being presented to Louisville as an Xcel Partners in Energy community at no-cost and does not incur a direct fiscal impact to the City.

The Community Decarbonization Plan may identify longer-term planning for needs related to electrification of community buildings and transportation.

PROGRAM/SUB-PROGRAM IMPACT:

Energy efficiency upgrades positively impact the Sustainability sub-program by reducing energy consumption and realizing cost savings. The objective of the Sustainability sub-program is to use environmental, economic, and human resources to meet present and future needs without compromising the ecosystems on which we depend and to “actively pursue energy efficient upgrades to realize cost savings and reduce environmental impacts.”

Future renewables and electric vehicle planning will further support the Sustainability sub-program by further conserving resources and reducing operational negative environmental impact.

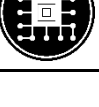
RECOMMENDATION:

Staff recommends approving the resolution to move forward with the Community Decarbonization Plan Memorandum of Understanding with Partners in Energy to for the Louisville Community Decarbonization Work Plan.

ATTACHMENT(S):

1. Resolution No. 28, Series 2023
2. City of Louisville and Partners in Energy Community Decarbonization Plan Memorandum of Understanding
3. Louisville Community Decarbonization Work Plan
4. Regional Transportation Electrification Plan for Boulder County Communities

STRATEGIC PLAN IMPACT:

☒	 Financial Stewardship & Asset Management	☐	 Reliable Core Services
☒	 Vibrant Economic Climate	☒	 Quality Programs & Amenities
☒	 Engaged Community	☐	 Healthy Workforce
☐	 Supportive Technology	☒	 Collaborative Regional Partner

**RESOLUTION NO. 28
SERIES 2023**

**A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING
FOR THE DEVELOPMENT OF A COMMUNITY DECARBONIZATION PLAN**

WHEREAS, the City of Louisville remains committed to its adopted goals to reduce energy consumption, increase clean energy sources, and support the transition to a low-carbon community as outlined in the Sustainability Action Plan and Resolution 25, Series 2019, “A Resolution Setting Clean Energy and Carbon Reduction Goals”; and

WHEREAS, Xcel Energy has offered to partner with the City in the development and implementation of a Community Decarbonization Plan that reflects the City’s vision in reducing greenhouse gas emissions through energy supply, building, and transportation electrification sectors; and

WHEREAS, there has been proposed a Memorandum of Understanding (“MOU”) to confirm the City’s and Xcel Energy’s intent to participate development of the City’s Community Decarbonization Plan.

WHEREAS, by this resolution the City Council desires to approve and authorize the Mayor to execute the MOU.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

Section 1. The Memorandum of Understanding (“MOU”) between the City of Louisville and Xcel Energy to confirm the City’s and Xcel Energy’s intent to participate development of the City’s Community Decarbonization Plan, a copy of which MOU accompanies this Resolution, is hereby approved.

Section 2. The Mayor is hereby authorized to execute the MOU, and the Mayor is hereby further authorized to negotiate and approve such revisions to the MOU as the Mayor determines are necessary or desirable for the protection of the City, so long as the essential terms and conditions of the MOU are not altered.

PASSED AND ADOPTED this 16th day of May, 2023.

Dennis Maloney, Mayor

ATTEST:

Meredyth Muth, City Clerk

Memorandum of Understanding (MOU)

Phase 1 – Plan Development

Kayla Betzold
City of Louisville
749 Main St
Louisville, CO 80027

Congratulations on being selected to participate in Xcel Energy's Partners in Energy Decarbonization offering. This offering is designed to provide your community with the tools and resources necessary to develop and implement a Decarbonization Plan that reflects the vision your community has to reduce greenhouse gas emissions (GHGs) through the energy supply, building, and transportation electrification sectors. Participation is intended to span 24 months with the initial 9 months dedicated to developing a community-oriented Decarbonization Plan and the remaining time focused on implementing that plan.

The intent of this Memorandum of Understanding is to confirm the City of Louisville's intent to participate in the initial planning phase of Partners in Energy and outline the commitment that your community and Xcel Energy are making to this collaborative initiative. The primary objective of this phase of Partners in Energy is to develop your Community Decarbonization Plan.

In order to achieve this, Xcel Energy will provide:

- Support of one virtual presentation to Louisville Sustainability Advisory Board (LSAB) to inform stakeholder group recruitment.
- Consulting support to assist in identifying and recruiting a Community Decarbonization Stakeholder Group (stakeholder group) to participate in the planning process.
- Data analysis of community data that are readily available and pertinent to the planning process, which may include demographics, equity measures, indicators of EV readiness, energy use, utility program participation, and greenhouse gas (GHG) emissions related to energy supply and use.
- Professional facilitation of up to 4 plan development workshops with the stakeholder group to develop the Community Decarbonization Plan's (Plan) vision, focus areas, goals, targets, and implementation strategies.
- Development of 1-2 key questions to integrate into a broad community survey as part of the Comprehensive Plan update effort and development of project fact sheet and facilitation instructions to support tabling at Comprehensive Plan open houses.
- Strategy analysis to help the community prioritize identified strategies. This analysis may include up to two scenarios to estimate the GHG impacts of various strategies and high-level estimates of implementation cost for one scenario. This analysis will not include detailed engineering studies required for developing infrastructure plans or other purposes.

- Preparation of one presentation to Council at 50% of project completion to garner feedback on strategic direction. Virtual attendance of Council session to support presentation.
- Professional facilitation of up to 4 virtual focus groups/key informant interviews, including online meeting platform to host interviews.
- Development of the documented Plan within 9 months of the City of Louisville and Xcel Energy signing this Memorandum of Understanding. This document will incorporate inputs from the stakeholder group, Council, LSAB, and community feedback and will be accessible to the community.
- Preparation of one presentation to Council at 100% of project completion to garner Plan approval. Virtual attendance of Council session to support presentation.

Although participation in the Plan Development phase of Partners in Energy requires no monetary contribution, the City of Louisville does agree to provide:

- A single contact point to lead participation of the community in this planning process, including recruitment of a Community Decarbonization Stakeholder Group (stakeholder group), participation in regular check-in meetings, and coordination of planning meeting logistics. This may include support in developing workshop agendas and materials, and follow-up work between workshops.
- Provision of meeting spaces to hold in-person stakeholder group workshops.
- Integration of existing community and/or regional plans, programs, or initiatives that could be leveraged in successful development and delivery of this plan. This includes but is not limited to: the Comprehensive Plan update, Internal Decarbonization Plan, Boulder County Regional Transportation Electrification Plan, and Front Range Beneficial Electrification Network. Alignment with Comprehensive Plan efforts includes integrating decarbonization survey questions into larger community survey, leading tabling outreach at open house events, and summarizing key stakeholder feedback and themes into the decarbonization planning process.
- Commitment to ensuring community engagement throughout the planning process. This will include supporting a presentation to LSAB, leading one presentation to Council at 50% of plan completion, and leading integration with Comprehensive Plan Outreach.
- Good-faith evaluation of the recommendations and analysis provided, as well as fair consideration of the potential strategies and tactics identified to ensure alignment with the community's goals and priorities.
- Timely review of the Plan document, as well as shepherding the completed plan through stakeholder group and Council review process. This will include a presentation to City Council to present the final plan.
- Commitment to delivering an actionable and complete Plan within a 9-month timeframe of the City of Louisville and Xcel Energy signing this Memorandum of Understanding.
- Public distribution of work products developed with the support of Xcel Energy's Partners in Energy.

**Resource Commitment Summary
Plan Development Phase**

Louisville	Xcel Energy
• A single contact point to lead participation of the community in this planning process • Provision of meeting spaces to hold in-person stakeholder group workshops • Integration of existing community and/or regional plans, programs, or initiatives to ensure alignment across efforts • Commitment to ensuring community engagement throughout the planning process • Good-faith evaluation of the recommendations and analysis provided, including presentation to Council for feedback • Coordination of timely review of the Plan document, including presentation to Council for approval • Public distribution of the work products developed	• One presentation to LSAB • Support to recruit the stakeholder group • Establishment of a decarbonization baseline • Professional facilitation of up to 4 plan development workshops • Support for integrating Community Decarbonization Plan with comprehensive plan • Modeling for 2 scenarios to inform strategy selection • Preparation of one presentation to Council at 50% of project completion • Professional facilitation of up to 4 virtual focus groups/key informant interviews, including online meeting platform to host interviews. • Development of the documented Plan • Preparation of one presentation to Council at 100% of project completion

The Memorandum of Understanding for the Implementation Phase of Partners in Energy will be developed upon completion of the Decarbonization Plan and will outline the City of Louisville's goals and the resource commitment anticipated from Xcel Energy and the City of Louisville.

Legal Applicability and Waiver

This is a voluntary agreement and not intended to be legally binding for either party. This Memorandum of Understanding has no impact, nor does it alter or modify any existing Franchise Agreement or other existing agreements between Xcel Energy and the City of Louisville. Parties agree that this Memorandum of Understanding is to memorialize the intent of the Parties regarding Partners in Energy but does not create a legal agreement between the Parties. It is agreed by the Parties that nothing in this Memorandum of Understanding will be deemed or construed as creating a joint venture, trust, partnership, or any other legal relationship among the Parties. This Memorandum of Understanding is for the benefit of the Parties and does not create third party rights. Nothing in this Memorandum of Understanding

constitutes a waiver of the City of Louisville's ordinances, the City of Louisville's regulatory jurisdiction, or Colorado's utility regulatory jurisdiction.

Single Points of Contact

All communications pertaining to this agreement shall be directed to Kayla Betzold on behalf of the City of Louisville's and Tami Gunderzik on behalf of Xcel Energy.

Xcel Energy is excited about this opportunity to support the City of Louisville in advancing its goals. The resources outlined above and provided through Partners in Energy are provided as a part of our commitment to the communities we serve and Xcel Energy's support of electrified mobility as an important resource to meet your future transportation needs.

Thank you again for your continued interest in Xcel Energy's Partner in Energy. We look forward to assisting the City of Louisville in developing its Decarbonization Plan.

For the City of Louisville:

For Xcel Energy:

Signature:

Signature:

Name:

Name:

Title:

Title:

Date:

Date:

Louisville Community Decarbonization Work Plan

The following work plan details the core deliverable of this project (a Decarbonization Road Map) and the 5 key phases for developing that deliverable. Each phase includes desired outcomes and key activities. Activities that are starred (*) must be led by the City of Louisville. All other activities may be led by Partners in Energy in close coordination with the City of Louisville. Partners in Energy will develop a Memorandum of Understanding to finalize Partners in Energy and Louisville's core commitments throughout this planning process.

Delivering a Decarbonization Roadmap

The primary deliverable of this planning process is a roadmap to help Louisville achieve their 2030 climate goals through the decarbonization of buildings, transportation (via electrification), and energy supply. This plan will include:

- 1) A summary of **baseline conditions**, to inform the decarbonization roadmap
- 2) An **aspirational vision** that reflects the community's collective decarbonization priorities. This will answer the question: what do we want our decarbonization future to look like?
- 3) **Measurable decarbonization goals** that build upon Louisville's Climate Action Goals Dashboard.
- 4) **Strategic approach** to achieving Louisville's goals.
- 5) **Measurable targets** to evaluate strategy implementation progress.

Phase 0: Establishing a Baseline and Identifying Planning Stakeholders

- Desired Outcomes
 - Fully executed MOU
 - Recruitment of Community Decarbonization Stakeholder Group members
 - Understand key trends and drivers that might inform barriers and opportunities for decarbonization
- Key Activities
 - Provide Community Decarbonization Plan (Plan) update to LSAB (**April**)
 - Partners in Energy to draft presentation
 - Objective: provide overview of planning process and receive feedback on Stakeholder Group recruitment process
 - Louisville to approve presentation and submit materials by April 12
 - Partners in Energy to attend virtually April 19 to present Plan update; Louisville to support in person
 - Submit MOU to Council on consent agenda (**May**)
 - Partners in Energy to draft MOU
 - Louisville to submit Council materials
 - Community Decarbonization Stakeholder Group recruitment (**June**)

- Louisville to define stakeholder recruitment objectives, criteria, and process to identify 8-12 representative stakeholders to guide development of the plan vision, goals, and strategies
 - Partners in Energy to support development of application materials
 - Louisville to lead recruitment process and stakeholder selection
- Establish a decarbonization baseline (**June**)
 - Inventory of decarbonization (building, energy supply, and transportation electrification) activities completed to date (including code updates, internal decarbonization plan, EFC plan, Energy Action Plan, and other existing plans and goals, participation in regional efforts, and programs).
 - Demographic snapshot (focusing on population trends and community characteristics that often inform decarbonization opportunities and barriers, like income, race/ethnicity, housing type, tenure, mode split, and access to one or more vehicles)
 - Energy use and utility energy efficiency program participation and electricity and natural gas savings trends using the Partners in Energy dataset
 - Renewable energy program participation and generation trends using the Partners in Energy dataset and Xcel Energy grid renewable energy generation
 - Electric Vehicle baseline (e.g., electric vehicle registration and public charging infrastructure)
- Engagement Approach
 - Bi-weekly 30-min project management meetings
- Analysis Approach
 - Use data and trends (from 2016-2021) to build a 2030 greenhouse gas emissions baseline and forecast inclusive of community electricity and natural gas use, energy supply. To the extent practical and feasible, existing GHG analyses for the transportation sector may be leveraged from the 2022 Boulder County GHG inventory to inform baseline and forecast conditions* This forecast will exclude emissions related to waste, and Scope 3 categories. A full greenhouse gas inventory will not be created as part of this effort.

Phase 1: Aligning Around Louisville's Decarbonized Future

- Desired Outcomes
 - Help Stakeholder Group understand their role in shaping Louisville's Community Decarbonization Plan
 - Identify community priorities to inform the vision
 - Rally around existing goals and identify secondary goal to inform scenario development
 - Summarize baseline conditions and forecast
 - Inform community and garner feedback about decarbonization efforts through comprehensive plan effort
- Key Activities
 - Host workshop 1 in-person with Stakeholder Group (**mid-July**)
 - Introduce Partners in Energy: who, what, why, and how

- Preview the entire process: what are the key deliverables, how will we get there
- Share out baseline decarbonization context
- Garner stakeholder feedback to inform vision and goals. Goals may include:
 - Greenhouse gas emissions reduction
 - Renewable energy generation
 - Number of EVs on the road
 - Note, there may be an opportunity to leverage regional data efforts to track a percentage of EVs on the road based on DMV data
 - Utility energy efficiency and renewable energy program participation
- Align with Comprehensive Plan outreach (**July**)
 - Share materials at open house events
 - Louisville to lead coordination of all logistics, including identification of material and staffing needs
 - Partners in Energy to support development of materials and facilitation instructions
 - Louisville to lead outreach
 - Integrate decarbonization survey questions into larger community survey
 - Partners in Energy to draft 1-2 community survey questions
 - Louisville to lead integration of questions into larger survey
 - Louisville to share survey results

Phase 2: Scenario Building and Strategy Prioritization

- Desired Outcomes
 - Finalize vision and goals developed based on feedback from Phase 1
 - Develop a prioritized list of Louisville-specific strategies to support decarbonization, based on modeled scenarios
- Key Activities
 - Host workshop 2 in-person with Task Force (**Late August**)
 - Share draft vision statement(s) for stakeholder feedback/approval
 - Share draft goal(s) for stakeholder feedback/approval
 - Present “big levers” necessary to drive toward identified goals and identify related strategies
 - Share strategy modeling and conduct a strategy prioritization exercise to inform:
 - Louisville-specific approach
 - Sequencing and timing of key activities (what needs to happen now, what should happen down the road)
 - 50% draft council presentation (**September**)
 - Partners in Energy to draft presentation
 - Present goals and preliminary strategy identification based on stakeholder direction and survey results
 - Request feedback on strategies

- Louisville to lead presentation, Partners in Energy to support
- Analysis Approach
 - Develop two (2) scenarios to analyze the impacts of energy efficiency, building electrification, renewable energy, and transportation electrification. This scenario analysis will determine what it would take to achieve existing community greenhouse gas emissions goals for the building sector and renewable energy goals, plus one additional scenario, to be determined by the stakeholder team.

Phase 3: Developing an Actionable Plan

- Desired Outcomes
 - Develop detailed action plans for strategies prioritized for short term implementation (18-months).
 - Identify targets to help measure strategy implementation (e.g., utility program participation)
- Key Activities
 - Host workshop 3 in-person with Stakeholder Group (**October**)
 - Share results of strategy prioritization activities
 - Share data-driven targets based on strategy prioritization activities (e.g., we need x homes to retrofit HVAC equipment to achieve our goals)
 - Identify key barriers and opportunities
 - Discuss the following action plan components:
 - Key timing considerations
 - Critical action steps and implementation responsibilities (for City, Partners in Energy, and other implementation partners)
 - Resource analysis (high level assessment of budget needs and available utility programs and funding to help support implementation)
 - Key resources available to leverage during implementation
 - As needed virtual interviews
 - Up to 4 virtual interviews with key stakeholders to inform action plan development
 - Louisville will lead identification and recruitment of interviewees
 - Partners in Energy will lead interviews and summarize notes
- Analysis Approach
 - Develop a summary of strategy targets and their impacts on community greenhouse gas emissions and renewable energy based on the results of Phase 2 to be incorporated into the plan

Phase 4: Plan Adoption and Launching Implementation

- Desired Outcomes
 - Approve Community Decarbonization Plan to guide action over the next 6 years
- Key Activities
 - Draft Community Decarbonization Plan
 - Partners in Energy to lead plan drafting
 - Louisville to coordinate Stakeholder Group review
 - Partners in Energy to incorporate comments

- Host workshop 4 in-person with Stakeholder Group (**early December**)
 - Share out final plan framework for review, including action plans and targets
- 100% Council presentation (**January**)
 - Partners in Energy to draft final plan presentation
 - Louisville to approve presentation and submit council materials
 - Louisville to lead presentation, Partners in Energy to support



Regional Transportation Electrification Plan for Boulder County Communities

August 2022



Acknowledgements

Thank you to the following individuals who contributed many hours of service to developing this Regional Transportation Electrification Plan.

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This Energy Action Plan was funded by and developed in collaboration with Xcel Energy's Partners in Energy. Partners in Energy shall not be responsible for any content, analysis, or results if Boulder County partners have made modifications to the plan.



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Regional Transportation Electrification Plan for Boulder County



About This Plan

Over the course of 11 months during 2021 and 2022, representatives from local governments within Boulder County came together with key stakeholders, including business associations, state agencies, nonprofit organizations, and Xcel Energy to develop a strategic plan to reduce greenhouse gas emissions in Boulder County through equitable transportation electrification solutions. This plan builds on existing sustainability initiatives, to show that close collaboration can accelerate a successful transition to an all-electric vehicle future.

Our Regional Vision

Boulder County communities will work with regional partners to implement solutions that support the large-scale and equitable transition to zero emission vehicles.

Our Regional Vision Goals

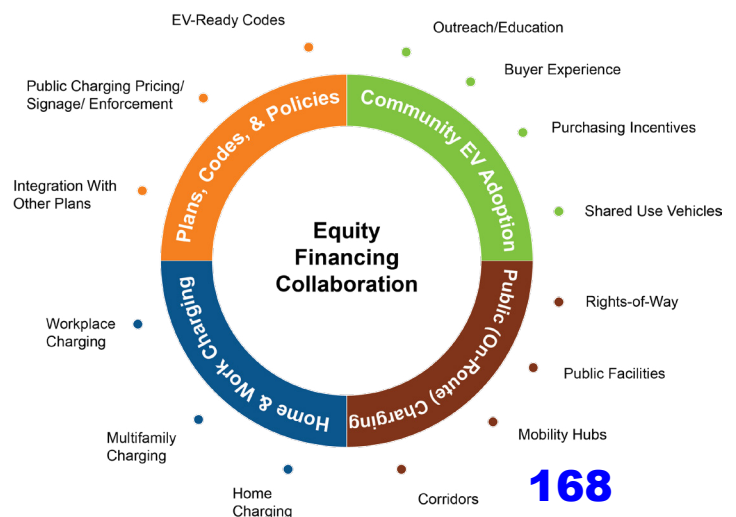
The following goals were set for the Boulder County region, in alignment with the GoEV Cities and Counties resolutions established by several communities in Boulder County:

- 1) Transition 30% of all vehicles registered in Boulder County to zero-emissions by 2030.
- 2) By 2030, install a combined 2,380 public level 2 and DC fast charging ports equitably distributed across Boulder County.

Our Roadmap for Achieving Our Vision and Goals

To achieve our vision and goals, this plan is divided into four focus areas : *Community Electric Vehicle Adoption, Public Charging, Home & Work Charging, and Plans, Codes, & Policies.*

Across all focus areas, three key themes were identified – *Equity, Collaboration, and Financing* – as critical considerations for implementation of each plan strategy.



Plan Strategies

In pursuit of this vision, the plan is organized into four focus areas – Community EV Adoption, Home & Work Charging, Public Charging, and Plans, Codes, & Policies. The table below summarizes the strategies within each focus area. The planning team and other regional stakeholders will collaborate to implement these strategies over the next two years and beyond.

FOCUS AREA	STRATEGIES 2022-2024	STRATEGIES 2024-2030
Community EV Adoption 	- CA-1: Regional Community Outreach - CA-2: Residential EV Purchasing Incentives - CA-3: Equitable EV Carshare Program - CA-4: EV Workforce Pipeline and Training - CA-5: Dealership Outreach	- Coordinated Ride-and-Drive Events - Employee EV Training - Commuter EV Vanpool Programs - Equitable E-bike Programs - Rideshare Fleet Electrification - Equitable Electric Microtransit - Equitable Service Delivery Electrification Grants
Home & Work Charging 	- HW-1: Multifamily Charging Outreach - HW-2: Equitable Multifamily Charging Incentives - HW-3: Equitable Single-Family Home Charging Incentives	- Workplace Charging Outreach - Workplace Charging Funding - Workplace Charging Peer Exchanges - Workplace Charging Recognition
Public Charging 	- PU-1: Mapping Public Charging Station Locations - PU-2: Regional Public DC Fast Charging Installations - PU-3: Mobility Hubs - PU-4: Shared Mobility/Delivery Fleets Charging	- Vehicle-to-Grid Charging - EV Charging Station Guide - Business Outreach Resources - Funding Incentives for Public Charging on Private Property
Plans, Codes, & Policies 	- PC-1: Accessibility Advocacy - PC-2: Pricing Structure Best Practices - PC-3: EV Charging Design Guidelines	

Successful implementation of this plan by 2030 will result in:



84,000 EVs on the road in Boulder County (light, medium, and heavy-duty)



2,380 public charging ports equitably distributed across Boulder County, focused on multifamily and affordable housing locations



Estimated 324,900 metric tons of carbon dioxide equivalent MTCO_{2e} saved annually

Introduction



In August 2021, representatives from local governments within Boulder County came together with key stakeholders, including business associations, state agencies and nonprofit organizations, and Xcel Energy to develop a strategic plan to reduce greenhouse gas (GHG) emissions in Boulder County through equitable transportation electrification solutions. These key stakeholders will continue to collaborate, and invite additional implementation partners as needed, to bring the priority strategies identified in this plan to life over the next two years and beyond. This effort builds on existing sustainability initiatives, to show that close collaboration can accelerate a successful transition to an all-electric vehicle (EV) future.

What is a Transportation Electrification Plan?

This Regional Transportation Electrification Plan (Plan) is a strategic roadmap to guide Boulder County communities and their partners toward a shared destination: an equitable EV future.

The Plan is intended to support the safety, equitability, reliability, travel choice, and emissions reduction goals identified by communities within Boulder County. While the Plan sets a common vision for the region, it can also be used to inform community-level workplans (Figure 1).

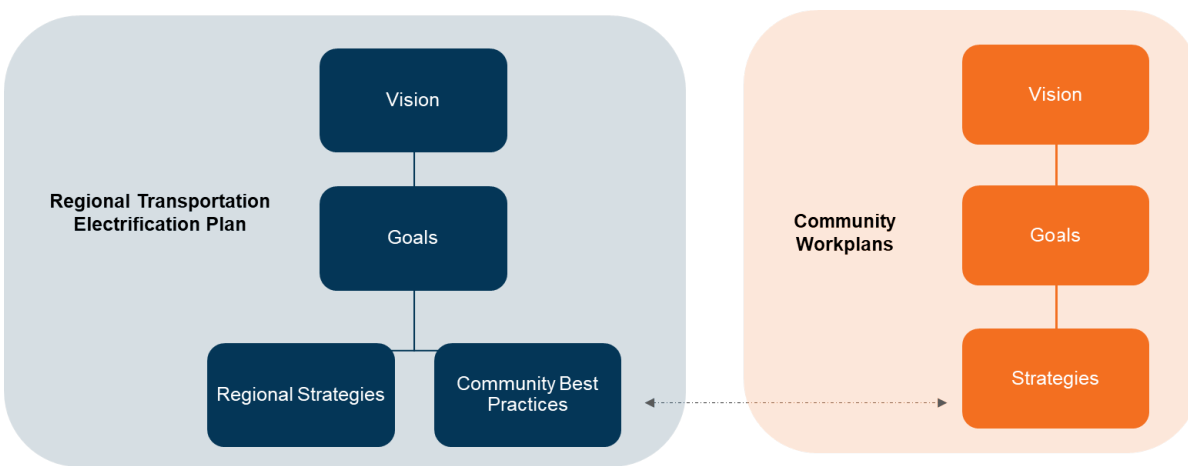


Figure 1: Regional and Community Plan Relationships

This plan was developed collaboratively with a group of stakeholders, through six planning workshops conducted between August 2021 and June 2022. Stakeholders included representatives from nine local governments, three state agencies, two business associations, two non-profits, and Xcel Energy, which provides electricity service to seven of the communities represented and natural gas service to all. See Acknowledgements for a complete list of individuals who participated. This group of stakeholders (Planning Team) coordinated throughout the process to share information and identify potential opportunities for partnership during implementation.

The Boulder County region joined more than 30 other Colorado communities that have developed EV and Energy Action Plans through Xcel Energy's Partners in Energy, an offering that provides resources for community energy planning. Partners in Energy also supports 18 months of plan implementation, including marketing and communications, data tracking and analysis, program expertise, and project management.

The components of the Regional Transportation Electrification Plan include:

- **Introduction** A look at Boulder County communities' motivations for developing a Regional Transportation Electrification Plan.
- **Where We Are Now** Relevant characteristics of the region's current electric vehicle landscape.
- **Where Are We Going?** Plan vision, goals, focus areas, and cross-cutting themes.
- **How Are We Going to Get There?** Strategies, organized by focus area, that will be implemented within eight years to achieve the defined goals. Strategies are broken into three phases: 2-year, 4-year, and 8-year horizons, with Partners in Energy implementation support occurring in the first two years.
- **How Will We Stay on Course?** How the region will track progress toward the plan vision and goals, and how it will adapt to a changing landscape in upcoming years.
- **Appendices** Additional information about available EV programs and additional strategies to consider in the future.

Why a Regional Transportation Electrification Plan?

Each of the communities that participated in this planning process has made a commitment, developed a plan, or undertaken projects to address the climate crisis and improve their community's sustainability. Transportation electrification is a key component of these efforts because of the myriad of associated environmental and financial benefits, including GHG emission reductions, air quality improvements, and lower fuel and maintenance costs. These benefits are detailed in Appendix A: Electric Vehicles 101.

Taking a Regional Approach to Transportation Electrification

Transportation systems are large, complex, and dynamic. The movement of people and goods is inherently regional, crossing boundaries and connecting the communities where we live and work. Further, air quality impacts from transportation do not abide by jurisdictional boundaries and are felt across the region. Boulder County communities recognize that transportation electrification must be thoughtfully approached to be impactful. Taking a collaborative, regional approach to transportation electrification planning will maximize Boulder County communities' collective ability to leverage funding, avoid duplication of effort, and support the effective design and implementation of transportation solutions that work for everyone across the region.

Where We Are Now



To better understand the opportunities for transportation electrification in Boulder County, basic community characteristics are outlined below. Factors such as population growth, demographics, housing, and industry employers help contextualize current and future opportunities for targeted outreach and partnerships. All of these community characteristics influence EV-specific baseline data, such as EV ownership and infrastructure, which is summarized at the end of this section.

Community Characteristics

Geography & Population

Boulder County is located along the Colorado Front Range, the most heavily populated portion of the state. The county's 750 square miles are comprised of ten incorporated towns and cities, as well as unincorporated areas of the county. Figure 2 shows the municipalities that participated in this planning process. The county's population in 2019 was 328,827 and by 2030 is expected to increase about 8% to 354,742 (State Demography Office, 2021). This growth signals an opportunity for new development and transportation infrastructure to be EV-ready.

Equitable Access

Historically, access to EVs has not been equitably distributed. Many factors, including housing, commuting, and transportation characteristics covered below, can impact individual and community access to EVs. While many vehicle manufacturers are beginning to release lower-cost electric models, EVs and heavier-duty work vehicles still typically have a high price tag compared to gas- and diesel-powered equivalents. Paired with additional up-front costs associated with electrical upgrades to support home charging, along with a limited used EV market, this means that for many people cost is still a significant barrier to purchasing an EV. Early adoption has thus predominantly been associated with more affluent demographics. With 23% of Boulder County residents living in households that have an annual income less than or equal to twice the federal poverty level (EPA, 2022) and 9.5% of Boulder County residents living in poverty (US Census Bureau, 2021), creating solutions that address these barriers will be critical to scaling up countywide EV adoption in an equitable manner. Finally, 14.6% of Boulder County residents speak a language other than English

at home and may face linguistic barriers to accessing EV information, incentives, and programs.

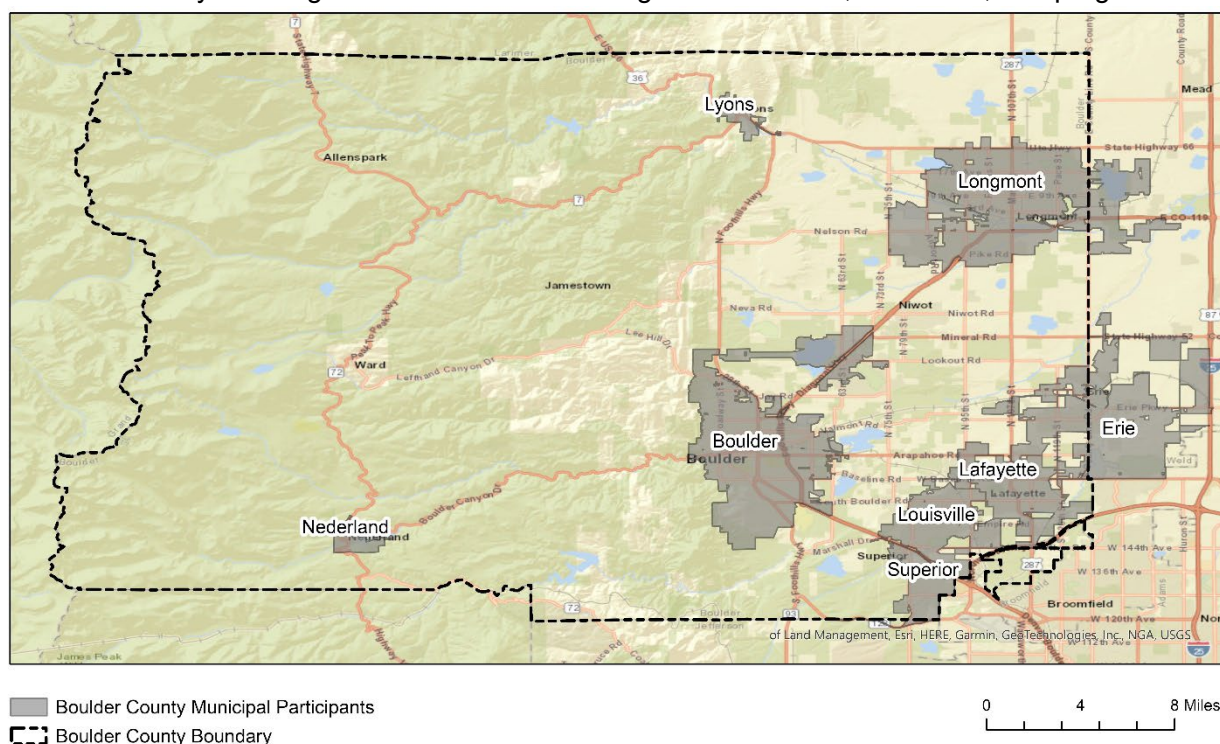


Figure 2: Municipal Participants in Planning Process

Housing Characteristics

Two major housing factors facilitate a resident's ability to convert their personal vehicle to an EV: home ownership and parking access. Single family and townhome owners are more able to install EV charging than are condo and apartment owners or renters because they do not need to seek permission of another property owner to do so. Additionally, the investment in infrastructure will likely increase the value of their property. Conversely, renters and condo or apartment owners may not have permission from the property owner to install charging infrastructure and may be reluctant to invest in improving property they do not own. Some renters do not directly hold and pay for electric utility accounts and are therefore less able to take advantage of utility incentives for home charging. In addition, property owners may have little financial motivation to install charging infrastructure for tenants, although the demand for charging from tenants is growing. Single-family residences are likely to have parking access with personal garage space or carports to facilitate installation of charging stations, compared to multifamily residences which often rely on charging stations in shared parking facilities or public charging sites.

In Boulder County, 62% of homes are owner-occupied and 67% of homes are single-family residences (Figure 3: Areas in Boulder County with Housing Characteristics Suitable for At-Home EV Charging). While this indicates that many households are likely to have access to charging at home, there is still a significant portion of the population who rent or live in multifamily housing and will have to overcome barriers to conveniently access charging. Additionally, those who live in single-family residences may still not have a garage or carport. One-third of housing units in Boulder

County were built before 1970 so may not have a grounded outlet in their garage, which is necessary for charging in their garage or carport (US Census Bureau, 2020).

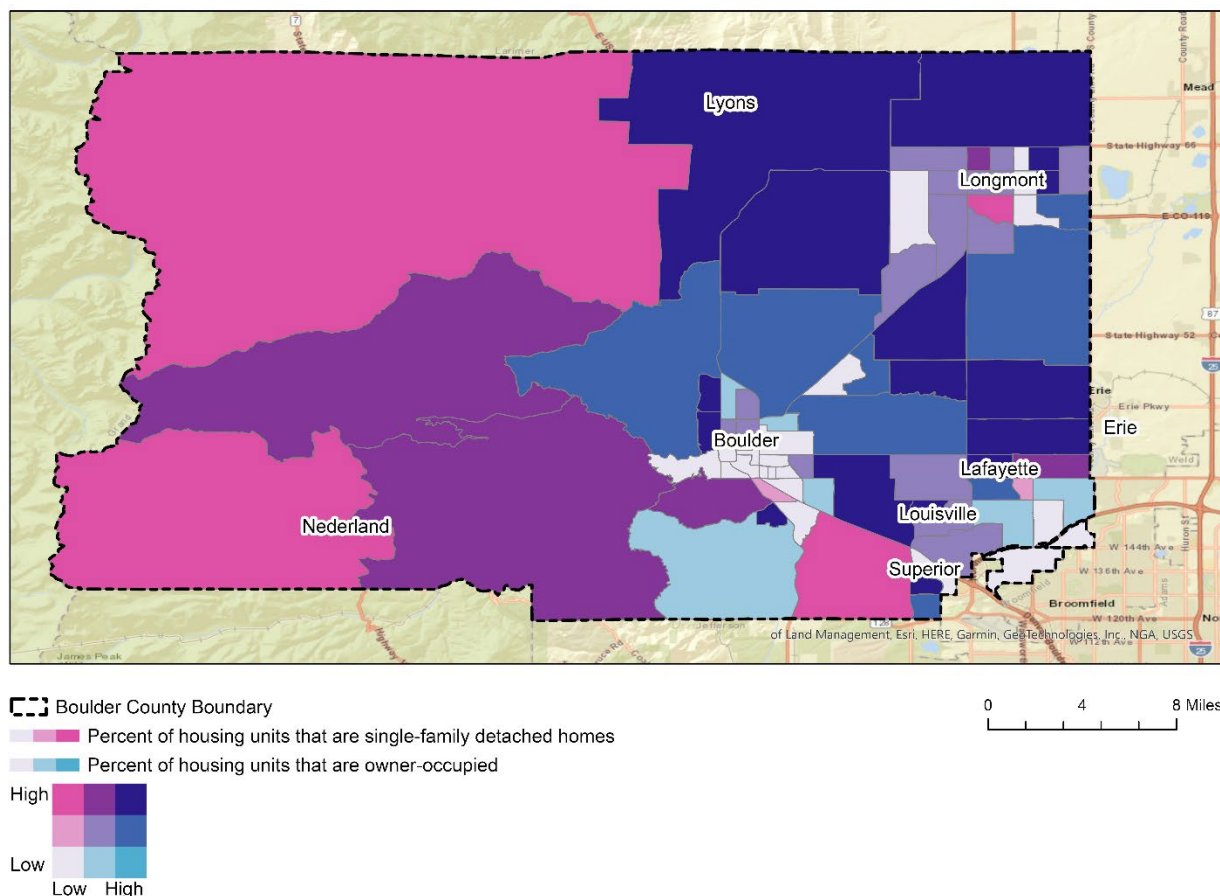


Figure 3: Areas in Boulder County with Housing Characteristics Suitable for At-Home EV Charging

Commuting Characteristics

Along with expected population growth, Boulder County's in-county daily trips are projected to increase by 28% and regional daily trips to increase by 60% between 2015 and 2040 (Boulder County, 2020). These increases are in addition to the existing commuter traffic; in 2019, 40% of workers employed in Boulder County lived outside the county, as shown in Figure 4 (U.S. Census Bureau, 2019). The most recent data available describes commute patterns before the COVID-19 global pandemic which significantly impacted traditional workplace utilization. Updated data should be referenced once available.

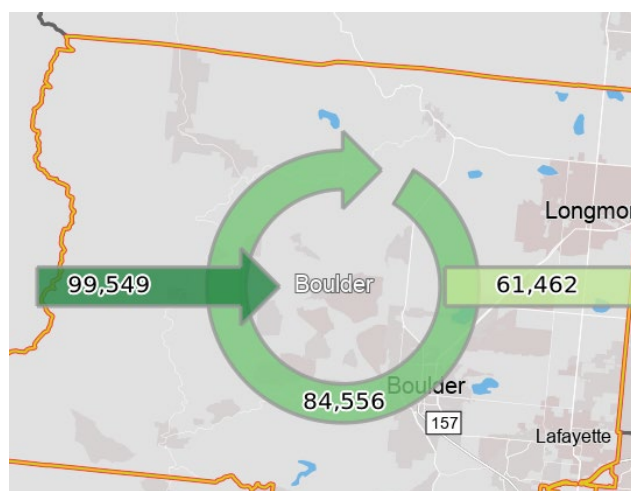


Figure 4: 2019 Boulder County Inflow/Outflow Analysis, U.S. Census Bureau

EV drivers with a longer commute are more likely to need charging away from home, increasing the demand for public and workplace charging.

Transportation and Housing Costs

Typically, homes are considered affordable when household costs, including mortgage and rental payments, property insurance, and utilities and fuels total less than 30% of a household's income. As with many other communities along the Colorado Front Range, increases in Boulder County home prices have dramatically outpaced wages and, according to the most recent American Community Survey data, 35% of Boulder County households spend more than 30% of their annual income on housing costs alone (US Census Bureau, 2020). When transportation costs are also included, the burden on households rises even higher. In 2017, Boulder County households spent an average of 46% of their annual income on housing and transportation combined (Center for Neighborhood Technology, 2017). If the high upfront cost of an EV can be offset, the fuel savings presents an opportunity to reduce a household's monthly costs and increase affordability.

Related Planning Efforts

This plan is supported by planning efforts at the state and local levels, as described below.

Colorado EV Plan 2020

The Colorado EV Plan 2020 is an update to the state's 2018 plan and sets clear EV goals and actions in support of broader GHG emissions goals and vision established in the 2021 Colorado GHG Roadmap. The plan establishes a goal of 940,000 light-duty EVs by 2030 and a long-term vision of 100% electric light-duty vehicles and 100% zero emission medium- and heavy-duty vehicles. Actions to reach the state's EV goal were identified in four focus areas:

1. **Policy, Planning and Guidance:** how the state and its partners will set the stage by developing and supporting policy, guidance and planning to electrify the transportation sector
2. **Programming and Funding:** steps the state will take to tackle adoption barriers, providing funding and programming to address market gaps
3. **Supporting Emerging EV Technology and Innovation:** how the state will connect its activities with those of Colorado research collaboratives - to support transportation electrification innovation, foster emerging EV technology development, and identify data gaps
4. **Engaging People:** approaches to communicating and educating the people of Colorado on the benefits of transportation electrification and how they can access these benefits

Other related state planning efforts include the following and can be referenced during implementation to help targeted efforts around medium- and heavy-duty vehicles and around those who are disproportionately impacted by emissions from gas-powered vehicles and other environmental burdens:

- An EV Equity Study by the Colorado Energy Office (CEO) to identify communities impacted by transportation-related pollution and assess accessibility and barriers to EV adoption. The final study will be released in 2022 and will include policy options to increase equitable access to EVs and their related benefits, along with an EV equity toolkit.
- The Colorado Department of Public Health and Environment (CDPHE) developed a Climate Equity Framework to ensure that Colorado's response to climate change is guided by principles of racial equity and economic justice. This framework is used across state agencies, including CEO, to ensure that programs and policies in place include racial equity and economic justice considerations.

- The 2022 Colorado Clean Truck Strategy is a joint effort of CEO, CDPHE, and the Colorado Department of Transportation (CDOT). The strategy includes a vision statement, goals, and actions designed to accelerate the adoption of clean medium- and heavy-duty vehicles, such as semi-trucks, school buses, snowplows, and others.
- THE CDOT 2021 Transit Zero Emission Vehicle Roadmap is an adaptable guide for transit agencies, key stakeholders, and the State of Colorado to implement transit strategies contained within the 2020 Colorado Electric Vehicle Plan.

Community Planning Efforts

This plan can interact with existing community plans that address climate, mobility, affordability, and equity issues. More directly, this plan reinforces the following plans that directly support transportation electrification.

- **Boulder County Environmental Sustainability Plan (2018):** This plan provides a blueprint for achieving the community's environmental sustainability goals, including strategies related to fleet electrification and communitywide EV adoption. The plan was initially developed in 2012 and was updated in 2018. A second update is underway in 2022.
- **Boulder County Transportation Master Plan (2020):** This plan provides a framework to help meet and manage the demands placed on the county's multimodal transportation system in a way that supports sustainable ways of living. It includes goals and actions related to reducing GHG emissions and electrification of the county vehicle fleet.
- **City of Boulder Transportation Master Plan (2019):** This plan provides the policy framework for providing mobility and access in a way that is safe and convenient. It includes a key initiative related to electric vehicles and other new forms of mobility.
- **City of Lafayette Sustainability Plan (2021):** This plan is a guiding framework to build a culture of sustainability in Lafayette. While it does not address transportation, it does set a GHG emissions reduction goal for the community.
- **City of Longmont Multimodal and Comprehensive Plan (2016):** This plan provides strategic guidance for Longmont over a 10–20 year timeframe. While the plan does not explicitly address electric vehicles, it does highlight reduced greenhouse gas emissions as a key element of a sustainable and resilient transportation system.
- **City of Longmont Sustainability Plan (2018):** This plan provides a set of targets and strategies to help promote sustainability for all residents and businesses, including a strategy focused on increasing electric vehicles through incentives and infrastructure.
- **City of Longmont Climate Action Recommendations Report (2020):** This report was developed by a climate action task force and a just transition plan committee and outlines priority steps towards a carbon-free, sustainable city through equity-based processes. The plan includes electric vehicle charging infrastructure as a recommendation.
- **City of Longmont Equitable Carbon-Free Transportation Plan (2020):** This plan outlines a path to equitably address transportation-related needs that also mitigates greenhouse gas emissions through strategies related to City fleet electrification, citywide EV adoption and infrastructure, active transportation, and access to public transit.
- **City of Louisville (2020):** This update to the 2016 sustainability plan sets out the city's vision, goals, and strategies for sustainability. The plan includes the adoption of fleet electric vehicles as well as support for the public adoption of EVs as plan objectives.
- **City of Louisville Energy Futures Collaboration Work Plan (2018):** This Work Plan, developed in coordination with Xcel Energy, includes accelerated transportation electrification as a key priority.

- **Town of Erie Sustainability Master Plan (2019):** This community-driven plan is a guiding document that outlines strategies, implementation timelines, and targets for sustainability action. The plan includes a transportation chapter focused on increasing multimodal transportation options, including increasing electric vehicle adoption through incentives and the installation of public charging stations.
- **Town of Erie Energy Action Plan (2021):** After completing an initial Energy Action Plan in 2018, the Town of Erie launched a second round of planning support through Partners in Energy in 2021, focused on renewable energy and on green business and HOA program support.
- **Town of Superior Sustainability Action Plan (2022):** This plan serves as a guide for Town leadership, residents, businesses, and staff to advance sustainability in the community. A chapter dedicated to Sustainable Transportation includes strategies to electrify the Town's fleet and to implement programs, ordinances, and policies focused on EV infrastructure development and community-wide EV adoption.
- **Town of Superior Energy Action Plan (2020):** This Plan connects Superior residents and businesses with information and financial resources they can use to take meaningful energy action. The plan includes fleet electric vehicles as a strategic priority.
- **Town of Lyons Environmental Sustainability Action Plan (2019):** This plan sets out sustainability objectives and strategies, including a strategy focused on increasing electric vehicle incentives and infrastructure.
- **Town of Nederland Sustainability Action Plan (2014):** This plan, developed by the town Sustainability Advisory Board to coordinate local sustainability action, includes electric vehicle charging stations as a priority action.

Xcel Energy Carbon-Free Electricity

Transportation electrification has the potential to significantly reduce greenhouse gas (GHG) emissions. In 2021, 39% of Xcel Energy's Colorado electricity supply was generated from carbon-free sources (Xcel Energy, 2021) and that percentage is increasing. Research by the Union of Concerned Scientists showed that even in 2015, in every U.S. state, EVs resulted in lower lifecycle GHG emissions than did new gas- and diesel-powered vehicles (Union of Concerned Scientists, 2015). Xcel Energy's Carbon Reduction Plan establishes a commitment to reduce carbon emissions from electricity supplied to Colorado by 85% from 2005 levels by 2030, supplying 80% of electricity from carbon-free sources. This is anticipated to cut nearly 5 million tons of carbon emissions across 1.5 million electric vehicles (Xcel Energy, 2019).

Other Utility Providers

Platte River Power Authority (PRPA), which provides wholesale electricity to its owner communities of Longmont, Fort Collins, Estes Park, and Loveland, has established a goal of 100% non-carbon energy mix by 2030 (Platte River Power Authority, 2022).

Poudre Valley Rural Electric Association (PVREA) serves areas to the north of Boulder County and has adopted a goal to provide 80% carbon-free energy by 2030 (Poudre Valley REA, 2022).

United Power serves areas to the east of Boulder County and has identified "meeting greenhouse gas reduction policy" as an initiative in its 2022 Cooperative Roadmap (United Power, 2022). In 2022, United Power filed a Notice of Intent to withdraw membership from Tri-State Generation and Transmission and is currently evaluating future power supply options.

Lyons municipal electric receives power through the Municipal Energy Agency of Nebraska (MEAN), which has established a vision for a carbon neutral power resource portfolio by 2050 (MEAN, 2022).

Electric Vehicle Baseline

Electric Vehicle Adoption Rates

Boulder County leads the state in EV adoption rates. By the end of 2021, there were 7,560 EVs on the road in Boulder County, accounting for approximately 3% of all registered vehicles. The number of EV registrations in Boulder County has increased rapidly over the last 10 years, except for a dip in 2020 due to the Covid-19 global pandemic, as shown in Figure 5.

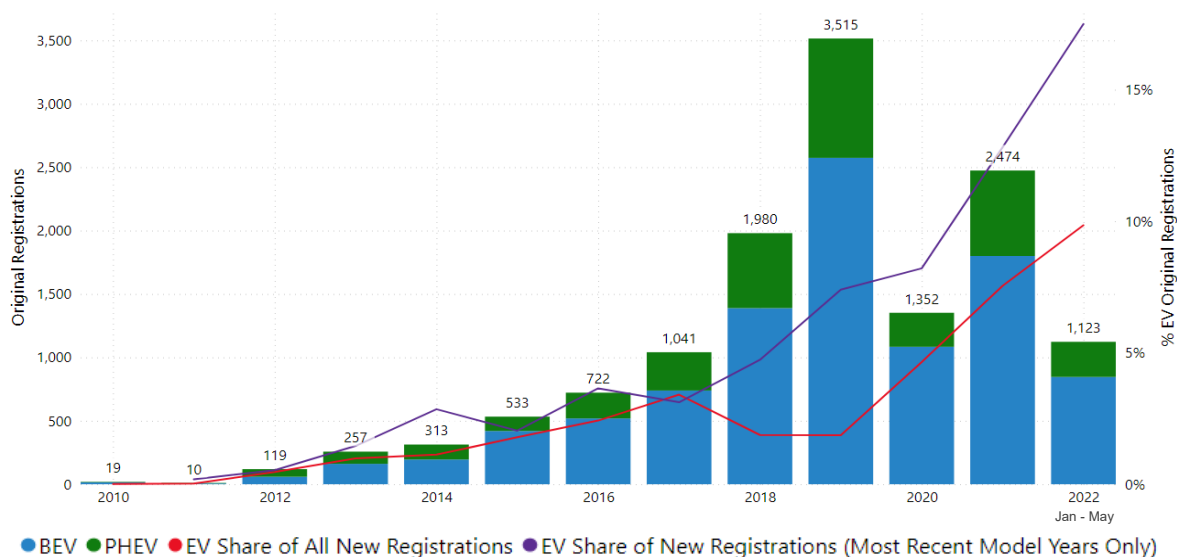


Figure 5. Original EV Registrations in Boulder County through May 2022 (Atlas Public Policy EValueCO Dashboard)

Electric Vehicle Charging Ports

The availability of public EV charging in Boulder County is currently keeping pace with the high levels of EV adoption.

While approximately 80% of EV owners do most of their charging at home, public charging stations ensure access for longer-distance commuters, visitors, those without access to home charging, and transportation services (e.g., ride hailing, delivery fleets).

There are two main types of public charging stations: Level 2 stations and DC Fast Charging (DCFC) stations. Level 2 stations typically have two charging ports, provide a slower charge and are often suitable for installation at locations where drivers stay for a period of time, such as parking lots, libraries, or recreation centers. DCFC stations typically have one charging port, can provide a full charge in 20-30 minutes and allow EV drivers to quickly fill up while they're on the go. More information on Level 2 and DCFC charging is provided in Appendix A: Electric Vehicles 101.

At the end of 2021 there were 582 public EV charging ports in Boulder County, including 532 Level 2 ports, and 50 DC Fast Charging ports (Figure 6). Boulder County exceeds the state average for number of ports per capita and number of ports per EV (Atlas Public Policy, 2022).

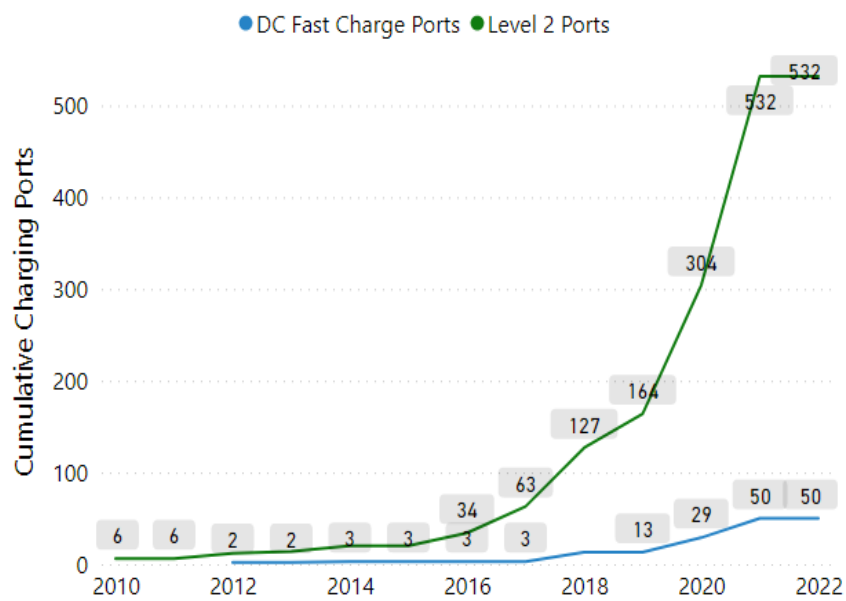


Figure 6. Cumulative Charging Ports in Boulder County (Atlas Public Policy EVALuateCO Dashboard)

Where We Are Going



Our Vision Statement

To help guide the planning process and plan implementation, the Planning Team developed the following vision statement.

Boulder County communities will work with regional partners to implement solutions that support the large-scale and equitable transition to zero emission vehicles.

Plan Goals

Working together, the team set the following two goals to measure plan success.

Goal 1

Transition 30% of all vehicles registered in Boulder County to zero-emissions by 2030.

Goal 1 aligns around the GoEV Cities and Counties resolutions established by several communities in Boulder County. Goal 1 includes both battery electric and plug-in hybrid light-, medium-, and heavy-duty vehicles and results in an estimated 84,000 electric vehicles. Alignment with GoEV cities exceeds the estimated number of EVs in Boulder County, based on the State of Colorado EV Plan 2030 goal. As noted previously, current EV ownership is not equitably distributed, and skews toward higher-income residents. It is important to note that this plan focuses on increasing EV adoption by those who currently face barriers to driving and owning an EV, to work toward a scenario where the benefits of EV ownership are accessible to and enjoyed by all Boulder County residents.

While near-term strategies to achieve this goal focus predominantly on increasing adoption of light-duty vehicles, future iterations of this plan could add strategies to address medium- and heavy-duty EV adoption as more models become available.

Goal 2

By 2030, install a combined 2,380 public Level 2 and DC fast charging ports equitably distributed across Boulder County.

EV charging installations must keep pace with EV adoption. According to a 2021 study completed by the International Council on Clean Transportation (ICCT) for the Colorado Energy Office, it is estimated that Boulder County will need to significantly increase the number of available charging ports to meet projected EV adoption by 2030 (International Council on Clean Transportation, 2021). The Boulder County regional infrastructure goal (Goal 2) aligns with the high EV growth scenario in the ICCT study. The total number of ports included in Goal 2 includes public Level 2 ports as well as corridor- and non-corridor DCFC ports (Figure 7), but does not include home, workplace, or fleet charging stations that are not listed as open to the public. To contribute to equitable access and EV adoption, charging ports will also need to be equitably distributed across Boulder County, with a focus on multifamily and affordable housing locations. This regional goal (Goal 2) will be reassessed in 2025, with a better understanding of public charging station use and considerations for medium- and heavy-duty charging.

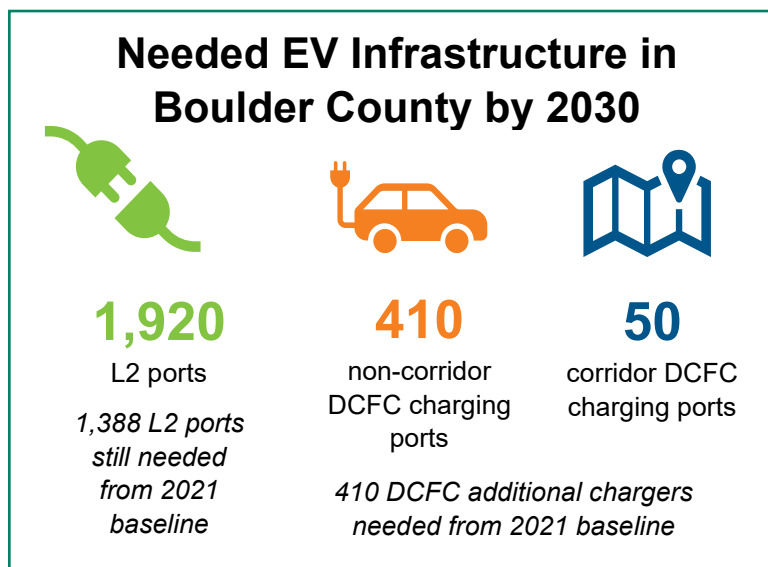


Figure 7: Boulder County Public Charging Infrastructure based on 2021 ICCT Study

Focus Areas and Cross-Cutting Themes

The Planning Team identified the following focus areas to help organize and prioritize strategies, along with three cross-cutting themes that are present throughout the plan (Figure 8).

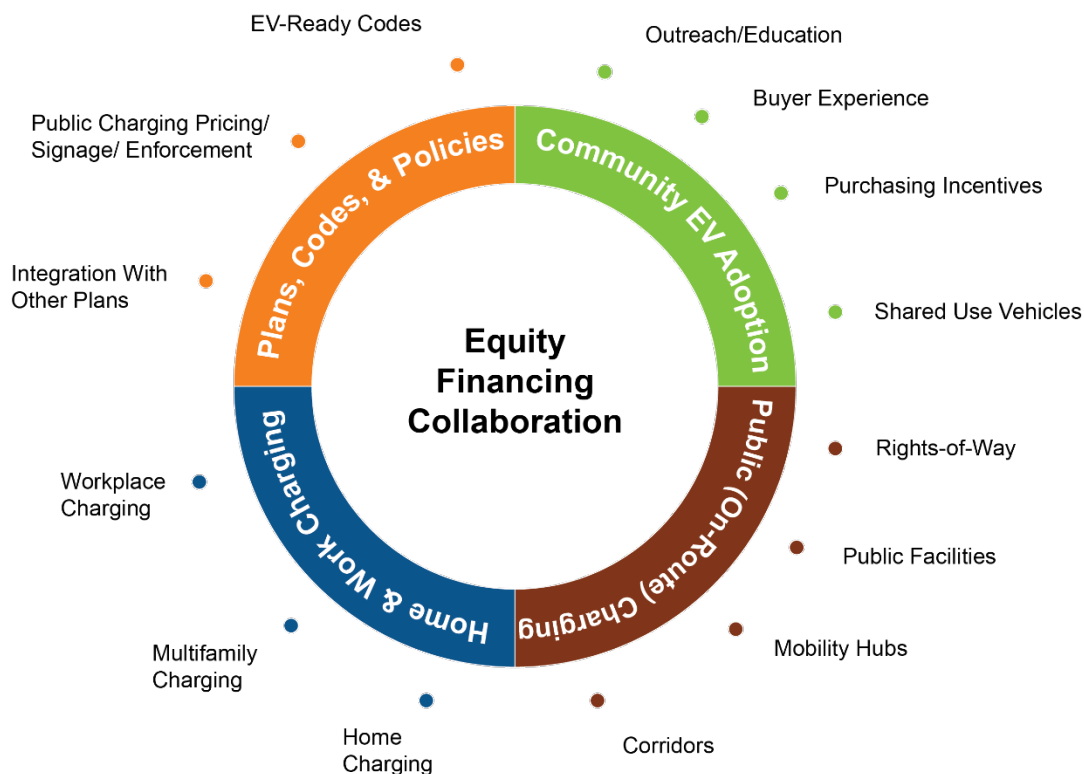


Figure 8: Focus Areas and Cross-Cutting Themes

Focus Areas

These focus areas help organize the plan strategies in order to help achieve the plan vision and goals.

- **Community EV Adoption:** Supporting the purchase, lease, or shared use of EVs for all Boulder County residents and commuters
- **Home & Work Charging:** Removing barriers for charging at home; providing workplace charging for those who need it most.
- **Public (On-Route) Charging:** Ensuring public charging is convenient and accessible for those who need it most.
- **Plans, Codes, & Policies:** Aligning regional and local plans, codes, and policies, to support the transition to an EV future.

Cross-Cutting Themes

These themes show up in each focus area as considerations taken during the planning process and as key components of implementation.

- **Equity:** Ensuring the perspectives and priorities of underserved/disproportionally impacted communities are reflected in the planning process through the participation of several

representatives and through evaluating equity-related impacts both as part of strategy prioritization and during implementation.

- **Financing:** Finding ways to fund implementation of strategies, such as supplemental funding for charging infrastructure beyond utility incentives, innovative pilot projects, and vehicle purchase incentives, especially for income-qualified customers.
- **Collaboration:** Facilitating shared learning and strategy implementation among communities and regional partners.

Plan Impact

Successful implementation of this plan by 2030 will result in:

- 84,000 EVs on the road (light-, medium-, and heavy-duty)
- 2,380 public charging ports (Level 2 and DCFC) equitably distributed across Boulder County, focused on multifamily and affordable housing locations
- Estimated 324,900 MTCO₂e saved annually¹

¹ Based on light-duty vehicle assumptions for grams of CO₂/mile and vehicle miles traveled (VMT). This accounts for the expected emissions factor of Xcel Energy electricity in 2030.

How We Are Going to Get There



For each focus area, the Planning Team identified the following priority strategies to implement between 2022 and 2030 in order to work toward the vision of a large-scale and equitable transition to zero-emission vehicles (Table 1). Detailed action plans were developed for strategies scheduled to be implemented between 2022 and 2024 and can be found in each focus area.

Table 1: Priority Strategies

Focus Area	Strategies
Community EV Adoption	2022-2024 ▶ CA-1: Regional Community Outreach ▶ CA-2: Residential EV Purchasing Incentives ▶ CA-3: Equitable EV Carshare Program ▶ CA-4: EV Workforce Pipeline and Training ▶ CA-5: Dealership Outreach
	2024-2030 ▶ Coordinated Ride-n-Drive Events ▶ Employee EV Training ▶ Commuter EV Vanpool Programs ▶ Equitable E-bike Programs ▶ Rideshare Fleet Electrification ▶ Equitable Electric Microtransit ▶ Equitable Service Delivery Electrification Incentives
Home & Work Charging	2022-2024 ▶ HW-1: Multifamily Charging Outreach ▶ HW-2: Equitable Multifamily Charging Incentives ▶ HW-3: Equitable Single-Family Home Charging Incentives
	2024-2030² ▶ Workplace Charging Outreach

² Address workplace charging as needed, based on development of home and public charging infrastructure.

	▶ Workplace Charging Funding ▶ Workplace Charging Peer Exchanges ▶ Workplace Charging Recognition
Public Charging	<u>2022-2024</u> ▶ PU-1: Mapping Public Charging Station Locations ▶ PU-2: Regional Public DC Fast Charging Installations ▶ PU-3: Mobility Hubs ▶ PU-4: Shared Mobility/Delivery Fleets Charging <u>2024-2030</u> ▶ Vehicle-to-Grid Charging ▶ EV Charging Station Guide ▶ Business Outreach Resources ▶ Funding Incentives for Public Charging on Private Property
Plans, Codes, & Policies	<u>2022-2024</u> ▶ PC-1: Accessibility Advocacy ▶ PC-2: Pricing Structure Best Practices ▶ PC-3: EV Charging Design Guidelines

The following sections provide contextual data for each focus area, followed by implementation details for each strategy (organized by tables, as shown in Table 2).

Table 2: Example Strategy Table

Regional Implementation Team Activities	Local Community Activities
<i>Steps the regional team will take to implement this plan. Specific leads within the regional team will be determined during implementation.</i>	<i>Optional steps individual communities can take to support the regional effort.</i>
Equity Considerations	
<i>Key considerations that should be incorporated into strategy implementation to support equitable outcomes.</i>	
Regional Stakeholders Roles and Responsibilities	
<i>Specific roles for regional stakeholders who participated in the planning process. Additional stakeholders are identified but not committed to specific roles, as they did not review this plan.</i>	
NOTE: Roles for specific county and municipal stakeholders are not listed in this plan and will be identified during implementation.	
Funding Considerations	
<i>Funding needs and available resources for strategy implementation.</i>	

Focus Area: Community EV Adoption

This focus area aims to encourage residents of Boulder County to purchase, lease, or otherwise choose to drive an EV instead of a gas-powered vehicle. While other focus areas support community EV adoption through infrastructure and policies, this focus area directly addresses barriers that prevent residents from considering an EV in the first place. Priority strategies for this focus area include broad education and outreach efforts to promote EVs, incentives to reduce the cost of EVs, carshare program development, EV workforce development, and coordination with auto dealers.

Community EV Adoption Context

Despite progress made toward electrifying vehicles across Boulder County (see Electric Vehicle Adoption Rates section), many barriers to EV adoption still exist, including the upfront cost of purchasing an EV, as well as misconceptions about EVs. In a 2020 Colorado study, 66% of respondents who drive EVs indicated that they have a fear of running out of EV charge before reaching their destinations, even though 80% drive their primary vehicle 30 miles or less per day - well within the typical EV charge range (E-Source, 2020). Education and outreach need to be paired with solutions that reduce the purchase price of EVs. The same Colorado study found that 51% of respondents expect to pay less than \$25,000 for their next vehicle, which is less than the sticker price of most available EVs; 35% of respondents expect to purchase their next vehicle from the used market, which is currently lacking in EV availability.

Widespread EV adoption relies on factors beyond the reach of local communities, including addressing supply chain bottlenecks in components such as lithium-ion batteries and in limited availability of in-demand models like trucks and crossovers, which impacts vehicle cost. As technologies evolve and markets shift to address these issues and meet growing demands, more EVs are expected to become available at competitive prices. This chicken and egg issue of encouraging EV adoption when there may not be enough EVs available to meet the demand, which may keep EVs out of reach for many, will be a challenge that the Boulder County region must factor into plan implementation.

Regional Highlights

- Using the 2020 Colorado Energy Office market research study, **Boulder County** targeted outreach efforts to households most apt to buy EVs.
- In coordination with the Colorado Energy Office and its Recharge Colorado program, **Drive Clean Colorado** leads the Drive Electric Colorado initiative aimed at educating consumers with information and facts about EVs, to increase EV adoption in Colorado.

Community EV Adoption Strategies

The following strategies were identified as priorities over the next 2 to 8 years. Detailed action plans were developed for strategies scheduled to be implemented between 2022 and 2024. Longer term strategy details will need to be developed during a plan update.

CA-1: Regional Community Outreach

Leverage CEO education and outreach materials (in development), as well as past Boulder County efforts, to launch municipal and county marketing in order to promote EVs and related resources that are segmented to address the needs and interests of different demographics.

Regional Implementation Team Activities	Local Community Activities
1. Explore the opportunity to customize State outreach materials for Boulder County and specific groups within Boulder County.	1. Explore the opportunity to customize state outreach materials for Boulder County and community specific needs.

2. Distribute outreach materials through communications and outreach channels, including regional and local community partners. a. Boulder County will serve as the hub for all materials. 3. Manage ongoing updates to outreach materials.	2. Share outreach materials through local channels and with community partners. 3. Support collaboration with cultural brokers and climate equity specialists to ensure messaging, materials, and communication channels will serve diverse community groups.
Equity Considerations	
• Leverage community cultural brokers in community outreach, including identification of communication channels that can reach a diverse audience. • Engage diverse community groups, to create customized messages and materials that resonate with specific target audiences. • Ensure availability of multilingual and culturally responsive resources.	
Regional Stakeholders Roles and Responsibilities	
• State Agencies: <u>Support</u> customization of State (CEO) outreach materials. • Drive Clean Colorado: <u>Support</u> distribution of outreach materials. • Boulder Transportation Connections and Commuting Solutions: <u>Support</u> identification of target audiences and distribution of outreach materials. • Chambers of Commerce in Boulder County: <u>Support</u> distribution of outreach materials. • Xcel Energy Partners in Energy: <u>Support</u> customization of State (CEO) outreach materials for Boulder County. • Other Potential Partners: Cultural brokers in Boulder County, community-based organizations.	
Funding Considerations	
<u>Funding Needs:</u> • Funding will be required for material customization, translation, printing, and distribution.	

CA-2: Residential EV Purchasing Incentives

Provide cash vouchers, point of sale rebates, group buys, or other incentives to stack on top of existing utility and federal rebates, as well as potential State incentives currently under consideration. These incentives would reduce the upfront cost of EVs, prioritizing low- and middle-income residents or households identified through CDPHE climate equity rankings.

Regional Implementation Team Activities	Local Community Activities
1. Inventory existing incentives (e.g., rebates, tax credits) and identify gaps (e.g., used vehicles, low/middle-income households). 2. Research incentive tools used in other communities; explore creative incentive ideas to bridge gaps identified in Step 1 (e.g., on-bill financing, registration discounts, group buy discounts combined with maintenance vouchers, rebates for converting existing gas-powered vehicles, buy-back programs, climate tax). a. Explore how incentives might be applied to the used vehicle market. 3. Determine which incentive tools would be most feasible for the Boulder County region.	1. Support community engagement to design the incentive program. 2. Promote the new incentive program.

a. Feasibility criteria could include available funding sources, likelihood that community members will utilize the incentive, ease of implementation and use, capacity of implementation partners, or the incentive's ability to fill the identified gaps from Step 1. 4. Design and implement incentive program(s). a. Conduct a community engagement process to design the program. b. Determine the required amounts of incentives and the potential sources of funding, including any budget and staffing resources that municipalities may need to request for allocation. c. Secure funding and staffing resources. d. Develop a timeline for launching the program, including education and outreach. 5. Coordinate with local communities to promote the incentive program.	
Equity Considerations	
• Leverage community cultural brokers to engage diverse community groups in order to help identify gaps (Step 1) and design effective and equitable incentives to identify those gaps • Consider contracting with local community groups to tailor messages and materials that resonate with specific target audiences. • Allocate specific resources to remove barriers for under-resourced groups.	
Regional Stakeholders Roles and Responsibilities	
• State Agencies: <u>Support</u> the design and implementation of incentive programs by connecting available resources. • Southwest Energy Efficiency Project (SWEET): <u>Support</u> incentive research. • Drive Clean Colorado: <u>Support</u> incentive research and the design and implementation of incentive program through outreach. • Chambers of Commerce in Boulder County: <u>Support</u> design and implementation of incentive program, informed by outreach to members. • Boulder Transportation Connections: <u>Support</u> design, implementation, and promotion of incentive program through outreach. • Partners in Energy: <u>Lead</u> incentive inventory, gap analysis, and research. • Other Potential Partners: Colorado Commercial Property Assessed Clean Energy (C-PACE), cultural brokers in Boulder County, community-based organizations, Platte River Power Authority (PRPA)	
Funding Considerations	
<u>Funding Needs:</u> • Funding required to design and provide incentives. ◦ Consider contracting with community groups to support development of incentive programs, in partnership with technical consultants. • New incentive programs may require additional staff resources to manage the program.	

Funding Resources:

- State Programs
 - *Coming soon* – Community Access Enterprise
 - Vehicle Investment for Sustainable Transportation Access: proposed funding identified in enterprise 10-year plan, including vehicle replacement programs targeting high-emission vehicles (Colorado Energy Office, 2022)

CA-3: Equitable EV Carshare Program

Develop a program that supports EV carshare, prioritizing locations that support underserved communities and those with existing infrastructure to ensure that the carshare service is well utilized. Potential locations could include: 1) workplaces that have a high percentage of workers who do not drive to work, 2) affordable housing properties, and/or 3) neighborhoods identified through the CDPHE climate equity rankings and other local climate risk and vulnerability maps. Program support could include sharing information on EV carshare benefits, working with Xcel Energy Partnerships, Research and Innovation (PRI) team to pilot a program in a selected area, assisting in securing funding resources to fund the carshare program, collecting feedback from residents/employees to help shape the carshare program for their community, supporting contracting with a carshare operator, and educating residents/employees about the program.

Regional Implementation Team Activities	Local Community Activities
1. Research examples of equitable EV carshare programs and document potential benefits, funding approaches, and lessons learned. a. Leverage lessons from local programs. 2. Determine characteristics of successful carshare programs and identify potential sites. a. Leverage mapping results from Strategy PU-1 and state and local climate equity maps. b. Leverage needs assessments from Xcel Energy PRI team's carshare pilot program. c. Leverage learnings from Partners in Energy Denver carshare project. d. Leverage studies on community patterns to inform site selection. 3. Reach out to potential sites to determine interest. a. Collect feedback from potential users through resident/employee surveys, focus groups, ride-n-drives, or other activities 4. Identify and work with a carshare operator that supports electrified carshare, carries insurance, and can handle customer logistics. 5. Work with interested sites to secure funding, design and launch programs, and	1. Conduct outreach to potential sites and help interested sites design and launch carshare programs. 2. Coordinate with local planning departments to understand existing and future land use and development constraints and opportunities.

educate residents/employees about the programs.	
Equity Considerations	
• Prioritize programs in areas and for populations (e.g., multi-family residents and renters) facing barriers to accessing personal EVs, and considering other climate equity factors as determined through best-practice research and mapping. • Engage with site users (e.g., residents) to ensure there is demand for a program and that the program is designed to meet their needs.	
Regional Stakeholders Roles and Responsibilities	
• State Agencies: <u>Support</u> program development by connecting to available resources. • SWEEP: <u>Support</u> research. • Drive Clean Colorado: <u>Support</u> outreach to potential sites and development of programs. • Boulder Transportation Connections: <u>Support</u> identification of potential sites and outreach. • Chambers of Commerce in Boulder County: <u>Support</u> outreach to potential sites. • Xcel Energy Partners in Energy: <u>Lead</u> research and site identification; <u>support</u> program development by connecting to Xcel Energy's PRI team and other resources. • Other Potential Partners: Housing authorities	
Funding Considerations	
<u>Funding Needs:</u> • Funding will be required to design, launch, and operate a carshare program <u>Funding Resources:</u> • Xcel Energy's PRI Equitable EV Carshare Pilot Program • Commuting Solutions Grant Programs • State Programs ○ <i>Coming soon</i> – Community Access Enterprise ▪ <u>Community-Accelerated Mobility Project:</u> proposed funding identified in the enterprise 10-year plan, including flexible funding opportunities for Transportation Network Companies (TNCs), vanpool, carshare, and other community-identified programs (Colorado Energy Office, 2022).	

CA-4: EV Workforce Pipeline and Training

Promote green-collar jobs that support EVs and the associated infrastructure by promoting existing workforce development offerings and supporting the development of new offerings as needed.

These jobs may include mechanics and electricians that specialize in EVs and charging infrastructure. Focus on efforts that benefit disadvantaged workers, who often experience difficulty accessing workforce pipelines, and/or workers from local, under-resourced and underemployed communities.

Regional Implementation Team Activities	Local Community Activities
1. Identify and promote any community colleges and trade schools in the Front Range and across the state that are already offering workforce training related to EVs. 2. Identify ways to support other existing workforce development efforts by regional partners, including CDOT's Zero Emission Vehicle workforce development survey, the State's new initiative with school districts,	1. Lead outreach to existing local workforce development programs to understand existing EV offerings and/or opportunities to incorporate EV offerings. 2. Promote existing, new, or expanded workforce development programs within the community.

and Drive Clean Colorado EV education efforts in the Boulder Valley School District. 3. Identify and reach out to other existing workforce development programs for opportunities to incorporate EV offerings. a. Start with solar, weatherization, and other synergistic workforce development programs. b. Partner with community colleges, school districts, Workforce Boulder County, PACE, Latino Chamber of Commerce, Boulder County Corrections, Colorado Clean Tech Industries Association (CCIA), She's in Power, and others. 4. If additional new workforce development programs are needed, research EV workforce programs in other communities to determine best practices to inform the development of new programs in Boulder County.	3. Connect with auxiliary efforts that enable better access to and retention in green-collar workforce pipelines.
Equity Considerations	
• Use an economic inclusion model when developing new or enhancing existing workforce development programs. • Ensure new or expanded programs are accessible to traditionally disadvantaged workers, including supportive services and multilingual programs and materials that meet specific needs for access and retention. • Focus on empowering community members to play a leading role in new or expanded programs, noting that there is an existing lack of trust in government among residents. • Be careful not to train more people than there are jobs available.	
Regional Stakeholders Roles and Responsibilities	
• State Agencies: <u>Support</u> development of new or expanded workforce development programs. • SWEEP: <u>Support</u> research on workforce development programs in other communities. • Drive Clean Colorado: Continue to <u>lead</u> outreach efforts to schools and <u>support</u> development of new or expanded workforce development programs. • Boulder Transportation Connections: <u>Support</u> development of new or expanded workforce development programs. • Chambers of Commerce in Boulder County: <u>Support</u> development of new or expanded workforce development programs. • Xcel Energy Partners in Energy: <u>Lead</u> research on workforce development programs in other communities. • Other Potential Partners: Workforce development organizations	
Funding Considerations	
<u>Funding Needs:</u> • Funding will be required to support the development, delivery, and promotion of workforce training programs. <u>Funding Resources:</u> • Colorado Workforce Development Council, My Colorado Journey, and other similar organizations. • State Programs ○ <i>Coming soon</i> – Clean Fleet Enterprise	

- Clean Fleet Vehicle Workforce Development Portfolio: to provide a range of programs including driver/operator training and technician training (Colorado Department of Public Health and Environment, 2022)

CA-5: Dealership Outreach

Provide direct outreach to local dealerships, including privately-owned used dealerships that serve low- and moderate-income households, to support EV sales, provide customer collateral, and connect them to other resources in order to increase availability of EV purchase options and improve the buyer experience. After developing relationships, encourage dealership participation in EV sales staff training, ride-n-drives, group buys, and Xcel Energy's EV Trade Partners Network.

Regional Implementation Team Activities	Local Community Activities
1. Inventory regional dealerships and existing relationships. a. Indicate if dealerships have already participated in group buys or ride-n-drives or have a working relationship with Economic Development staff, Drive Clean Colorado, Xcel Energy, or other partners. b. Include dealerships beyond Boulder County. 2. Inventory resources available to support dealerships promoting EVs; determine gaps. a. Review market research to understand buyers' experiences. b. Reach out to dealerships to understand their needs related to EV sales. i. Determine demand for ride-n-drive invitations, group buy coordination, and EV staff trainings. c. Explore opportunities to include tax credits and rebates at the time of sale and in the sticker price. d. Explore opportunities to advocate for expanded tax credits for privately-owned dealerships. 3. Support dealerships based on gap analysis.	1. Work with Economic Development and other relevant staff and local sustainable business programs to begin EV outreach to local dealerships, connecting them to support from Drive Clean Colorado, Xcel Energy, or other available sources.
Equity Considerations	
• Prioritize the needs of privately-owned used car dealerships that serve middle- and lower-income households and do not benefit from the existing federal and state tax incentives. This may require advocacy for expanded tax credits. • Consider ways to connect dealerships to affordable financing tools for customers, such as on-bill financing through the utility.	
Regional Stakeholders Roles and Responsibilities	
• State Agencies: <u>Support</u> dealership resources inventory and <u>lead</u> exploration of ways to include tax credits and rebates at the time of sale to lower upfront costs.	

- **Drive Clean Colorado:** Lead dealership inventory and dealership outreach.
- **Boulder Transportation Connections:** Support dealership outreach.
- **Chambers of Commerce in Boulder County:** Support dealership outreach.
- **Xcel Energy Partners in Energy:** Support dealership inventory and dealership outreach by coordinating with Xcel Energy's Manager of Dealership Relations.

Funding Considerations

Funding Needs:

- This strategy may require funding for outreach efforts.

2024-2030 Strategies

- ▶ **Coordinated Ride-and-Drive Events:** At the end of every year, coordinate with ReCharge Colorado Coaches and other regional partners to identify opportunities for ride-n-drive events across the county for the upcoming year.
- ▶ **Employee EV Training:** Develop a standardized EV training module that can be used by governments, businesses, and other organizations to educate employees on the benefits of EVs and how to drive an EV. Work with local sustainable business programs to promote the training to employers.
- ▶ **Commuter EV Vanpool Programs:** Work with employers, Denver Council of Regional Governments (DRCOG), and Boulder Transportation Connections to set up an EV vanpool program.
- ▶ **Equitable E-bike Programs:** Work with local governments, regional partners (e.g., Boulder Transportation Connections), and state partners to provide shared, free, or significantly discounted e-bikes to underserved residents and essential workers.
- ▶ **Rideshare Fleet Electrification:** Work with ridesharing companies to organize group buys for their drivers, set up low-interest loans, and provide promotions or incentives for EV drivers.
- ▶ **Equitable Electric Microtransit:** Work with RTD or other local transit agencies and private developers to set up electric microtransit routes in neighborhoods identified through the CDPHE climate equity rankings and other local climate equity maps, and/or neighborhoods in the first/last mile radius.
- ▶ **Equitable Service Delivery Electrification Incentives:** Establish methodology to provide grant funding to electrify service delivery vehicles, incorporating air quality and equity into the criteria for recipients. Explore funding sources for this grant program, for example the Clean Fleet Enterprise.

Focus Area: Home & Work Charging

This focus area aims to increase awareness of options for and accessibility to EV charging at home and at workplaces. Strategies include outreach efforts and incentives to reduce charging installation costs.

Home & Work Context

As shown in Figure 9, charging at home and at the workplace are the primary methods of EV charging which, if unavailable, can deter potential drivers from switching to an EV.

Home charging is easiest for single-family residents and homeowners because most are able to plug their EV directly into their garage without any additional investment. An estimated 80% of EV owners do most of their charging at home. However, nearly 70% of potential Colorado EV drivers believe they can't charge at home unless they have special equipment (E Source, 2020). To encourage more drivers to switch to EVs, these misconceptions and fears must be addressed through education and outreach.

In addition, some residents, such as those living in multifamily housing developments or those without off-street parking, frequently face additional barriers to charging at home which could dissuade them from purchasing an EV. Beyond access to parking and electrical infrastructure for parking, multifamily or on-street home charging may be challenging due to the added complexity of shared electrical metering, charger access, and the need for approval from multiple stakeholders, including homeowners, tenants, property managers, and HOAs.

To facilitate additional EV drivers on the road, this plan prioritized strategies in this focus area, to reduce real and perceived barriers to charging at home.

Home & Work Charging Strategies

The following strategies were identified as priorities over the next 2 to 8 years. Detailed action plans were developed for strategies scheduled to be implemented between 2022 and 2024. Longer term strategy details will need to be developed during a plan update.

HW-1: Multifamily Charging Outreach

Develop education and awareness campaign on multifamily EV charging programs and options as a resource for local communities to share with multifamily property owners and managers to encourage installation of EV charging stations.

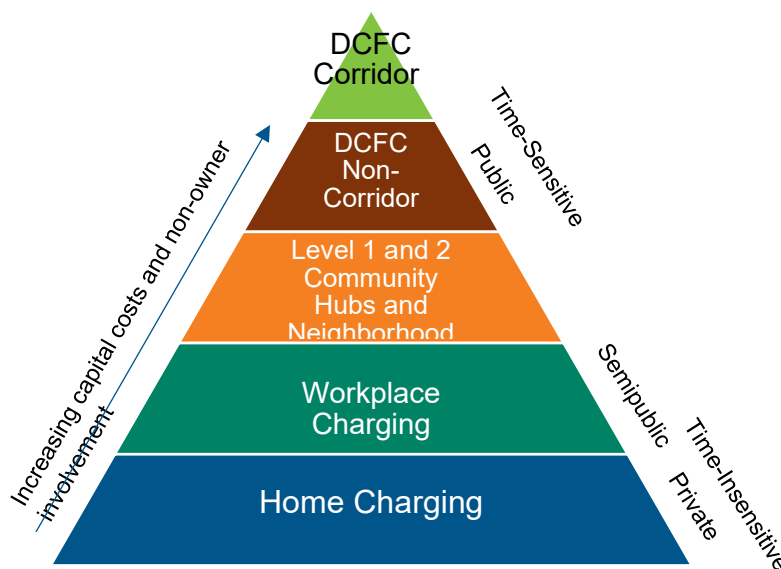


Figure 9: EV Charging Infrastructure Categories and Priorities (Winn, 2019)

Regional Implementation Team Activities	Local Community Activities
1. Identify and map multifamily properties through implementation of strategy PU-1. 2. Support local communities' efforts to collect feedback from property owners and managers to understand multifamily	1. Collect feedback from local property owners and managers to better understand multifamily property owners' and managers' needs and priorities and share with the Regional Team.

property opportunities and barriers, including collecting feedback through 1-on-1 conversations, focus groups, and surveys. a. Develop a resident survey template to offer to property owners and managers for distribution – for them to better understand their residents’ demand for charging. 3. Analyze feedback gathered by local communities to inform coordinated outreach messaging for multifamily property owners and managers. a. Develop case studies of multifamily property owners with existing charging stations. b. Develop scenarios for multifamily charging (e.g., number and level of charging stations, cost structures, accessibility) to help property owners determine what type of charging is right for their properties. 4. Develop outreach materials summarizing the local requirements, benefits, and resources related to installing charging stations at multifamily properties. Include talking points for multifamily tenants to use in conversation with property managers. 5. Share materials with local communities to use to conduct outreach. 6. Identify which property owners and management companies are in multiple communities and work on joint outreach.	a. To collect feedback, work with those with existing relationships (e.g., community groups, community-facing departments, and programs) to understand existing needs and issues and identify effective outreach methods such as door-to-door outreach, virtual or in-person focus groups, and incentivized surveys. b. Coordinate outreach with policy updates as part of the regional codes cohort and associated efforts by local building and planning departments. 2. Distribute outreach materials to local multifamily property owners, managers, and tenants, in coordination with local sustainable business programs and other community-based organizations. 3. Connect multifamily property owners to Xcel Energy EV Multifamily Solutions Team. a. For those with other electric utility providers, share best practices information, case studies, and funding opportunities.
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Equity Considerations

- Work with property owners and managers to install charging, with little to no cost impact for cost-burdened households, through subsidies, incentives, and equitable housing policies.
- While working with property owners and managers on charging, consider sharing opportunities for EV carshare or other options that increase mobility options (in coordination with CA-5).
- Help property owners conduct outreach to their residents to determine resident needs and demand for EV charging.

Regional Stakeholders Roles and Responsibilities

- **State Agencies:** Support case study and scenario development.
- **SWEET:** Support case study and scenario development. Support best practices development for multifamily property owners.
- **Drive Clean Colorado:** Support outreach to property owners and managers. Lead best practices development for multifamily property owners.
- **Boulder Transportation Connections:** Support design of outreach plan and outreach to property owners and managers.
- **Chambers of Commerce in Boulder County:** Support outreach to property owners and managers.

• Xcel Energy Partners in Energy: Lead case study, scenario, and outreach material development. <u>Support</u> best practices development for multifamily property owners. • Other Potential Partners: Longmont Power & Communications, housing authorities, property management associations
Funding Considerations
<u>Funding Needs:</u> • Funding is required to design and conduct multifamily housing outreach. <u>Funding Resources:</u> • Federal Programs ◦ <i>Coming soon</i> – Competitive EV grants (apply directly) • State Programs ◦ <i>Coming soon</i> – Community Access Enterprise • Xcel Energy Programs ◦ Multifamily EV Solutions ◦ Income-Qualified and Higher Emissions Communities rebate

HW-2: Equitable Multifamily Charging Incentives

Provide rebates, vouchers, or other incentives to help multifamily properties and households in multifamily properties install EV charging, especially low-to-moderate income households or for households located in census block groups that are in the top 50% of CDPHE climate equity rankings (or similar threshold).

Regional Implementation Team Activities	Local Community Activities
1. Lead feasibility study to identify incentives with the potential to increase EV adoption by multifamily residents and remove barriers for property owners. a. Conduct targeted outreach to inform feasibility study, such as focus groups or surveys (in coordination with HW-1 survey), to understand barriers to EV adoption and charging installation by property owners, along with potential solutions. b. Work with community organizations representing target audiences to inform feasibility. c. Work with other organizations providing complimentary incentives to inform feasibility. d. Determine anticipated participation levels, cost, and administration requirements for identified incentives. 2. Design and implement incentive program(s) based on feasibility study. a. Determine the required amount of incentives and potential sources of funding, including any budget and staffing resources that	1. Support feasibility study by working with existing relationships (e.g., community groups, community-facing departments) to understand needs and issues and to identify effective outreach methods. 2. Support the development and promotion of a regional incentive program.

municipalities may need to request for allocation. b. Secure funding and staffing resources. c. Develop a timeline for launching the program, including education and outreach. 3. Coordinate with local communities to promote the incentive program.	
Equity Considerations	
• Explore how charging may increase rent prices and how to address that increase for cost-burdened households through EV charging incentives and/or equitable housing policies. • Explore how EV charging incentives can be combined with carshare or other options that increase mobility options for those without a personal vehicle. • Help property owners conduct outreach to their residents to determine resident needs and demand for EV charging. • Explore collaboration with other income-based programs to help offset potential costs; leverage outreach, community relationships, and funding; and streamline application/eligibility process for incentive recipients.	
Regional Stakeholders Roles and Responsibilities	
• State Agencies: <u>Support</u> feasibility study by providing information about similar incentive programs and complimentary funding opportunities. • SWEET: <u>Support</u> feasibility study by providing examples. • Drive Clean Colorado: <u>Support</u> outreach efforts to inform feasibility study through existing contacts, if applicable. • Boulder Transportation Connections: <u>Support</u> outreach efforts for implementation of incentive program. • Xcel Energy Partners in Energy: <u>Support</u> feasibility study, including outreach support, best practice research, and sharing information about complimentary funding opportunities. • Other Potential Partners: Community-Based Organizations, PACE, PRPA, Longmont Power & Communications.	
Funding Considerations	
<u>Funding Resources:</u> • Federal Programs ◦ <i>Coming soon</i> - Competitive EV grants (apply directly) • State Programs ◦ Charge Ahead Colorado grants ◦ <i>Coming soon</i> - Community Access Enterprise • Xcel Energy Programs • Multifamily EV Solutions Programs • Income-Qualified and Higher Emissions Communities rebate	

HW-3: Equitable Single-Family Home Charging Incentives

Provide rebates, vouchers, or other financial incentives to stack on top of existing rebates from utilities and other sources, if applicable and lower the cost for at-home EV chargers for low- and middle-income households or other key audiences to be determined through implementation.

Regional Implementation Team Activities	Local Community Activities
1. Identify who the target audience is for this strategy, for example low- and middle-income households with longer commutes who could particularly benefit from access to Level 2 charging, or those without access to off-street parking. 2. Determine feasibility of potential incentives, including expected participation, cost, and administration. a. Conduct targeted outreach to inform feasibility study, such as focus groups or surveys. b. Work with community organizations representing the target audiences to inform feasibility. c. Work with other organizations providing complimentary incentives to inform feasibility. 3. Based on feasibility study and community feedback, determine which incentives would be most impactful and how they will be administered. 4. If appropriate at the regional level, develop implementation plan for incentive program, including roles and timelines for marketing and outreach, administration support for participants, tracking, and review at the regional level. 5. If appropriate at the regional level, implement incentive program.	1. Support feasibility study by providing information about similar incentive programs and coordinating with community partners on outreach process. 2. Support development and promotion of incentives.
Equity Considerations	
• Explore how charging may increase rent prices and how to address that increase for cost-burdened households through EV charging incentives and/or equitable housing policies. • Explore ways to support EV charging access for single-family home renters, for example through landlord outreach or neighborhood charging solutions. • Contract with community groups and cultural brokers to engage target communities in the development of the incentive program. • Explore how charging may increase utility bills and how to address that increase for cost-burdened households through EV charging incentives. • Connect with other residential programs that can further reduce utility bills, such as energy and water efficiency.	
Regional Stakeholders Roles and Responsibilities	
• State Agencies: <u>Support</u> feasibility study by providing information about similar incentives programs and complimentary funding opportunities. • SWEET: <u>Support</u> feasibility study by providing examples. • Drive Clean Colorado: <u>Support</u> outreach efforts to inform feasibility study. • Boulder Transportation Connections: <u>Support</u> outreach for implementation of incentive program. • Xcel Energy Partners in Energy: <u>Support</u> feasibility study, including outreach support, best practice research, and sharing information about complimentary funding opportunities.	

• Other Potential Partners: Community-based organizations, PRPA, Longmont Power & Communications.
Funding Considerations
<u>Funding Resources:</u> • State Programs ○ <i>Coming soon</i> - Community Access Enterprise ▪ <u>Service Panel Upgrade + Residential Resources:</u> proposed funding identified in the enterprise 10-year plan, including support for residences to upgrade electrical service and install needed infrastructure in order to enjoy the benefits of EV charging at home (Colorado Energy Office, 2022). • Xcel Energy Programs ○ Income-qualified EV rebates ○ Home wiring rebate, increased for income-qualified residents ○ EV Accelerate at Home program

2024-2030 Strategies

- ▶ **Workplace Charging Outreach:** Coordinate peer business networking events for businesses to share their EV charging experiences with other businesses. Coordinate with local sustainable business programs and economic development partners.
- ▶ **Workplace Charging Funding:** Provide funding to workplaces for chargers. (e.g., for unfunded portion of state funding opportunities) through promotion of Xcel Energy EV charging programs and other funding opportunities.
- ▶ **Workplace Charging Peer Exchanges:** Coordinate peer business networking events for businesses to share their EV charging experiences with other businesses. Coordinate with local sustainable business programs and economic development partners.
- ▶ **Workplace Charging Recognition:** Promote workplaces that have EV charging through existing programs, social media, and other outlets. Coordinate with local sustainable business programs and economic development partners.

Focus Area: Public Charging

This focus area aims to increase the number of publicly available charging stations, especially along travel corridors, near multifamily housing and community amenities, in convenient locations for in-route transportation services, and at multimodal hubs. Strategies include mapping favorable charging station locations, installing regional fast charging, and developing mobility hubs.

Public Charging Context

Public charging stations are critical to ensuring charging access for longer-distance commuters, visitors, those without access to home charging, and transportation services (e.g., ride hailing, delivery fleets). Similar to gas stations, they provide convenient options for those who need to recharge on their route. They are a visible indicator of a community's EV commitment and may reduce range anxiety by assuring those interested in purchasing an EV that charging is easily available.

Regional Highlights

- The **Town of Erie** offers four, 24/7 public charging stations for community use, with a pricing structure that facilitates shared use by disincentivizing users for staying for extended periods of time.
- In March 2022, the **City of Boulder** and ChargePoint partnered to open four public fast charging stations in the 1500 Pearl parking garage in downtown Boulder as part of the Colorado Energy Office Fast Charging Corridor Program.
- The **City of Boulder** is partnering with CU Boulder, Via Mobility, Boulder Valley School District, and Xcel Energy to develop a Regional Fleet Charging Hub and maintenance facility to support local and regional transit needs.

Figure 10 shows the locations of currently available public charging stations in Boulder County, indicating potential gaps along key corridors including US-287, US-36, CO-119, CO-7 (Arapahoe Rd.), and South Boulder Rd.

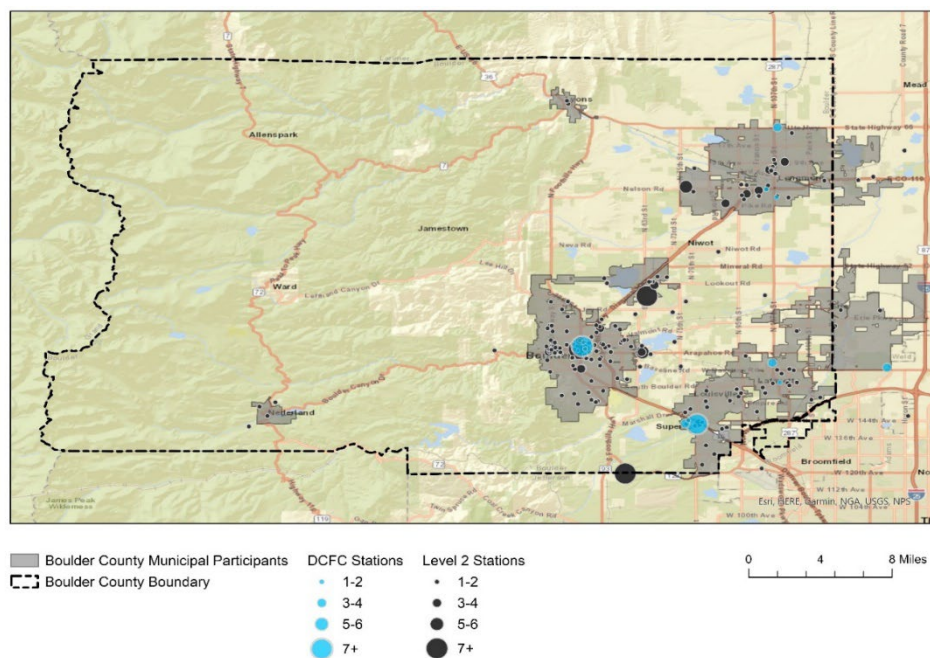


Figure 10: Map of Boulder County Public Charging Stations

Public Charging Strategies

The following strategies were identified as priorities over the next 2 to 8 years. Detailed action plans were developed for strategies scheduled to be implemented between 2022 and 2024. Longer term strategy details will need to be developed during a plan update.

PU-1: Mapping Public Charging Station Locations

Review community demographics, travel corridors, equity factors, and current best practices to identify locations where public charging would be most used and most critical for driving adoption. The produced maps can then be used in outreach to potential host sites for public charging and/or mobility hubs. This strategy will also support several others identified in this plan, including through identification of preferable locations for multifamily, EV car share and public DCFC charging stations.

Regional Implementation Team Activities	Local Community Activities
1. Identify key data points and features to be included on the map. a. Key data points could include current and future land use, population density and growth projections, demographics (e.g., vulnerability mapping inputs), multifamily properties, publicly owned parcels (e.g., parking garages/lots), transit stops/routes, business districts, Boulder County Tax Assessor housing information, and deactivated charging stations. b. Coordinate with relevant agencies to gather selected data points. 2. Update the map with relevant data sources and determine regular update schedule to ensure new public charging sites are displayed. 3. Develop site selection criteria and map to determine key locations. a. Leverage data from existing sites (e.g., Charge Ahead Colorado data) and studies to determine highest use charging locations and known best practices to inform criteria. b. Use criteria to determine locations and recommended level of charging (Level 2 or DCFC). c. Criteria could include community demand, safety features (e.g., lighting), proximity to community amenities (e.g., grocery, retail, restaurants), distance from other stations, multifamily properties, climate equity factors, and forecasted EV adoption rates for that area. d. Consider local electrical infrastructure capacity.	1. Support map development by providing additional mapping layers and other data to include in the map. 2. Support development of site selection criteria. 3. Coordinate with Xcel Energy to understand current and future electricity connection capacity-related opportunities and constraints. 4. Coordinate with local planning departments to understand current and future land use opportunities and constraints. 5. Prioritize which sites to reach out to based on site suitability, and by prioritizing small and minority-owned businesses. 6. Use map and outreach materials developed by the Regional Team to support outreach to property owners at potential, prioritized sites in coordination with local sustainable business programs and community cultural brokers. a. Consider door-to-door outreach, virtual or in-person workshops, presenting at existing meetings that property owners and managers attend, or coordinated outreach with other departments. 7. Work with interested property owners to apply for funding and install charging. a. Coordinate with Xcel Energy (or applicable electric utility) to complete capacity assessments at identified sites with interested property owners. 8. Explore charger-sharing for properties that may have underutilized private charging stations. 9. Promote new charging infrastructure with outreach methods listed in CA-1.

4. Develop supportive outreach materials that summarize benefits and available incentives for installation of charging infrastructure at priority locations. a. Include estimated revenue potential for host sites. 5. Share results and outreach materials with local communities to conduct outreach to identified properties or, if privately owned, to facilitate installation of charging infrastructure.	
Equity Considerations	
• Focus on areas with households <i>that may not have access to charging at home</i>. • Focus on areas that can serve those with longer commutes. • Prioritize small or minority-owned businesses for possible site selection, leveraging community cultural brokers to help conduct meaningful outreach and help businesses navigate the available resources. • Consider carshare, transit, and other mobility networks to support clean mobility options for those without a vehicle and to address first-mile/last-mile transportation options.	
Regional Stakeholders Roles and Responsibilities	
• State Agencies: <u>Support</u> map and site selection criteria development. • SWEEP: <u>Support</u> map and site selection criteria development. • Drive Clean Colorado: <u>Support</u> outreach to identified property owners. • Boulder Transportation Connections: <u>Support</u> outreach to targeted businesses and residential developments. • Xcel Energy Partners in Energy: <u>Lead</u> map development and updates, <u>support</u> site selection criteria development, and develop materials to <u>support</u> outreach. <u>Support</u> assessment of local electric infrastructure capacity. • Other Potential Partners: PACE, Longmont Power & Communications	
Funding Considerations	
<u>Funding Needs:</u> • This strategy can be completed with existing resources.	

PU-2: Regional Public DC Fast Charging Installations

Work with regional partners and private industry, such as charging station manufacturers, to leverage mapping exercises to identify locations for and install DC fast charging stations. Potential DC fast charging stations could include both community charging and charging along regional corridors to serve visitors and commuters. Determine collaborative funding strategies to install DC fast charging stations.

Regional Implementation Team Activities	Local Community Activities
1. Use results from Strategy PU-1 to identify potential sites for DC fast charging. 2. Develop outreach materials and assemble funding options to support outreach to property owners at potential sites. 3. Work with local communities to reach out to property owners at potential sites to determine interest. 4. Assess local electric infrastructure capacity. 5. Promote new stations through tourism, commuting, and other regional channels, including through leveraging existing apps, websites, and other resources.	1. Review mapping and site selection outputs to inform potential properties for outreach. 2. Coordinate with local planning departments to understand current and future land use opportunities and constraints. 3. Conduct outreach to property owners identified through mapping efforts to determine interest. a. Consider coordinating outreach with fast charger developers. b. Consider coordinating outreach with economic development staff or other partners who have existing relationships with the property owners. c. Consider coordinating outreach with Partners in Energy or Xcel Energy to inform potential charging station program options. 4. Work with interested property owners to apply for funding and install charging. a. Coordinate with Xcel Energy (or applicable electric utility) to conduct capacity assessments at identified sites with interested property owners.
Equity Considerations	
• Ensure charging is located in safe and accessible locations. • Focus on areas that can serve those with longer commutes. • Work with charging station vendors to consider accessibility for those who may not have smart phone access.	
Regional Stakeholders Roles and Responsibilities	
• State Agencies: <u>Support</u> assembly of funding options. • Drive Clean Colorado: <u>Support</u> outreach to identified property owners and promotion of new stations. • Boulder Transportation Connections: <u>Support</u> outreach to identified property owners and promotion of new stations. • Chambers of Commerce in Boulder County: <u>Support</u> outreach to identified property owners and promotion of new stations. • Xcel Energy Partners in Energy: <u>Lead</u> case study development and assembly of funding options and develop materials to <u>support</u> promotion of new stations. <u>Support</u> assessment of local electric infrastructure capacity. • Other Potential Partners: Longmont Power & Communications	
Funding Considerations	

Funding Resources:

- Federal Programs
 - *Coming soon* – National EV Charging Formula program (through State)
 - *Coming soon* - Competitive EV grants (apply directly)
- State Programs
 - DC Fast-Charging Plaza grants
 - Charge Ahead Colorado grants
 - *Coming soon* – Community Access Enterprise
- Xcel Energy Programs
 - EV Supply Infrastructure program
 - Community Charging hub program
 - Higher Emissions Communities rebate

PU-3: Mobility Hubs

Work with key partners to develop regional mobility hubs that include EV charging stations, car sharing, ride sharing, transit stops, micromobility, bike parking, and other multimodal connections.

Regional Implementation Team Activities	Local Community Activities
1. Align on what mobility hubs mean to Boulder County. 2. Inventory existing mobility hub efforts and identify opportunities to integrate EV considerations. a. Work with local planning departments to understand current and future land use plans that may identify or support mobility hubs. b. Coordinate with local communities to request support from RTD on integrating public charging in RTD mobility hubs. c. If necessary, identify additional potential mobility hubs sites. 3. Work with regional partners to identify and pursue federal and state grant funds to advance mobility hub projects. 4. Work with local communities on outreach to potential property owner(s) and development of mobility hub(s). 5. Promote hub(s) through tourism, commuting, transportation and transit service providers, and other regional channels.	1. Coordinate with local planning departments to understand future land use planning and identify any mobility hub options to date. 2. Support potential future site identification, including leading any community engagement efforts, to understand viability and desired features. 3. Support efforts to request support from RTD in integrating public charging in RTD mobility hubs. 4. Using results from Regional Team, reach out to potential mobility hub(s) sites to determine property owner interest. 5. Work with interested property owner(s) to construct mobility hub(s). a. Work with local utility to conduct site assessment(s). b. Assemble funding options. c. Reach out to local community near potential sites to understand needs/interest and invite them to participate in the development. d. Determine the components of mobility hubs and develop an implementation plan. e. Construct hub(s). 6. Once constructed, promote hub(s) to community members. 7. Consider programs that leverage mobility hubs, such as discounted charging for EV carpool drivers.
Equity Considerations	
• Prioritize mobility hub efforts near multifamily housing or other areas that would benefit from increased mobility options.	

- Consider subsidizing public charging to align with the cost of charging at home for those without access to home charging or providing free or discounted rates for income-qualified residents. - Ensure charging and other mobility hub features are physically and financially accessible.
Regional Stakeholders Roles and Responsibilities
State Agencies: <u>Support</u> site identification and mobility hub(s) development, including funding support. SWEEP: <u>Support</u> site identification. Drive Clean Colorado: <u>Support</u> outreach to identified property owner(s), mobility hub(s) development, and promotion of new hub(s). Boulder Transportation Connections: <u>Support</u> outreach to identified property owner(s), mobility hub(s) development, and promotion of new hub(s). Chambers of Commerce in Boulder County: <u>Support</u> outreach to identified property owner(s), mobility hub(s) development, and promotion of new hub(s). Xcel Energy Partners in Energy: <u>Support</u> site identification, mobility hub(s) development, and development of outreach materials to promote new hub(s). Other Potential Partners: Economic development organizations, private developers
Funding Considerations
<u>Funding Resources:</u> - Federal Programs <i>Coming soon</i> – National EV Charging Formula program (through State) <i>Coming soon</i> - Competitive EV grants (apply directly) - State Programs - DC Fast-Charging Plaza grants - Charge Ahead Colorado grants <i>Coming soon</i> – Community Access Enterprise <u>Community-Accelerated Mobility Project:</u> proposed funding identified in the enterprise Ten-Year Plan to develop mobility solutions that meet specific community needs, including flexible funding for electric carshare, electric vanpool, community eBike share, community charging infrastructure, and others (Colorado Energy Office, 2022). - Xcel Energy Programs - EV Supply Infrastructure program - Community Charging Hub program - Higher Emissions Communities rebate

PU-4: Shared Mobility / Delivery Fleets Charging³

Work with ride-hailing companies (e.g., Uber, Lyft), car-share organizations, delivery fleets and service providers (e.g., landscaping companies, HVAC contractors, plumbers) to support fleet electrification and increase access to on-route charging.

Regional Implementation Team Activities	Local Community Activities
1. Inventory regional ride-hailing companies, car-share organizations, and service and delivery fleets operators.	1. Identify and coordinate with local service and delivery fleet operators. 2. Conduct outreach to local shared mobility companies and drivers.

³ Strategy PU-4 was elevated for short-term implementation based on community feedback of the draft plan. The work plan for this strategy has not been through the same review process as the other strategies in this plan.

2. Research existing best practice examples of shared mobility and service and delivery fleet charging. 3. Research existing best practice examples of programs to encourage EV adoption by shared mobility and service and delivery fleet companies and drivers. 4. Coordinate and convene ride-hailing companies, car-share organizations, and service and delivery fleets to understand: a. Existing regional fleet EV adoption and charging practices. b. Barriers to expanded EV adoption and charging. c. Interest in distributed and/or centralized shared charging location(s). 5. Based on best practice research and feedback from regional organizations, collaborate on next steps to support electrification. Example next steps could include: 1. Inventorying available EVs suitable for shared mobility and service and delivery fleets. 2. Identifying future charging needs. 3. Developing criteria for identifying and selecting ideal shared mobility and fleet charging locations. 4. Completing a site assessment to understand needs and requirements (e.g., property ownership, permitting, electrical grid, legal, and financial). 5. Identifying and pursuing funding.	3. Support identification of sites suitable for shared mobility and service and delivery fleet charging. 4. Participate in regional working group and work with local partners to conduct outreach to property owner(s) to construct shared mobility and service delivery fleet charging. 5. Consider local programs that support and encourage EV adoption by mobility and service and delivery fleet companies and drivers.
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Equity Considerations

- Prioritize engagement of shared mobility and delivery fleet drivers, to ensure that shared charging locations are convenient, accessible, and affordable to meet their needs.
- Prioritize ride-hailing and car-share charging to serve multifamily housing and areas with limited transportation and home-charging access.
- Ensure charging is physically and financially accessible for shared mobility and delivery fleet drivers.
- Consider ways to support service fleets (e.g., landscaping contractors) into the shared charging stations developed through this strategy.

Regional Stakeholders Roles and Responsibilities

- **State Agencies:** Support site identification and charging station/hub development, including funding support.
- **SWEET:** Support site identification.
- **Drive Clean Colorado:** Support outreach to identified property owners, ride-hailing drivers and companies, car-share companies, and delivery fleets operators.
- **Boulder Transportation Connections:** Support outreach to ride-hailing drivers and companies, car-share companies, delivery fleet operators and property owners.

- **Chambers of Commerce in Boulder County:** Support outreach to local delivery fleet operators and property owners.
- **Xcel Energy Partners in Energy:** Support site identification, development of charging location(s), and development of outreach materials.
- **Other Potential Partners:** Economic development organizations, private developers, car-share companies, ride-hailing companies

Funding Considerations

Funding Resources:

- Federal Programs
 - *Coming soon* – National EV Charging Formula program (through State)
 - *Coming soon* - Competitive EV grants (apply directly)
- State Programs
 - DC Fast-Charging Plaza grants
 - Charge Ahead Colorado grants
 - *Coming soon* – Community Access Enterprise
 - Community-Accelerated Mobility Project: proposed funding identified in the enterprise Ten-Year Plan to develop mobility solutions that meet specific community needs, including flexible funding for electric carshare, electric vanpool, community eBike share, community charging infrastructure and others (Colorado Energy Office, 2022).
 - Vehicle Investment for Sustainable Transportation Access: proposed funding to remove high-emitting vehicles from the road to be replaced by low-emitting mobility options.
 - Fleet Infrastructure Resources: support for fleet owners seeking to install EV charging infrastructure to support medium- and heavy-duty fleet operations.
 - *Coming soon* – Clean Fleet Enterprise
 - Clean Fleet Vehicle & Technology Project Portfolio: includes proposed funding for clean vehicle purchases/leases and pilot projects for fleets to experiment with zero emission vehicle technologies (Colorado Department of Public Health and Environment, 2022).
- Xcel Energy Programs
 - EV Supply Infrastructure program
 - Community Charging Hub program
 - Higher Emissions Communities (HEC) rebate

2024-2030 Strategies

- ▶ **Vehicle-to-Grid Charging:** Explore opportunities for intelligent integration of EVs, the electric grid, and on-site solar, to increase system resilience through energy storage and peak demand management.
- ▶ **EV Charging Guide:** Establish regional public charging guidelines for local governments to use (e.g., pricing structure, signage, payment systems, accessibility, ADA, and other equity considerations) to ensure users have similar experiences. Provide these as best practices for private entities to reference.
- ▶ **Business Outreach Resources:** In collaboration with Boulder Transportation Connections, develop common messaging across the region for conducting outreach to businesses about installing charging stations. Include considerations for the business case, charger basics, and available resources to assist in charger installation (e.g., incentives, Xcel Energy programs). Work with community partners to develop messaging that's motivating, relevant, and appropriate for small and minority-owned businesses.

- ▶ **Funding Incentives for Public Charging on Private Property:** Provide grant funding or other incentive-based funding to businesses installing public chargers (e.g., cover the remaining 20% of the Charge Ahead Colorado grant or increase the number of awardees with additional funding).

Focus Area: Plans, Codes, & Policies

This focus area aims to support the creation of plans, codes, and policies that accelerate equitable EV adoption throughout Boulder County. Strategies in this focus area include opportunities for regional alignment for policy advocacy as well as consistent local policy action around accessibility, pricing, and design of EV charging stations. In addition to the strategies listed below, this focus area supports the works of several Boulder County communities that are participating in a code cohort funded in part by the Colorado Department of Local Affairs (DOLA) (see Appendix C: EV-Ready Code Amendment). Through the cohort, these communities are receiving support from consultants to adopt the 2021 International Energy Conservation Code, along with specific amendments, including for EV-Readiness in single family, multifamily, and commercial developments.

Plans, Codes, & Policies Context

Many communities within Boulder County have already adopted plans, codes, and policies related to EVs and climate action more broadly. There are a variety of plans, codes, and policies with different implications for implementation and EV outcomes; some of these are outlined below. Generally, these efforts help to establish locally relevant specifications for EV charging and create policy commitments that support accelerated EV adoption. However, the development of local standards can also create inconsistency across the region, with the potential for confusion among developers, businesses, and residents interested in installing EV charging, or even for EV drivers themselves.

Plans

Planning processes and documents can be used by communities to support EV action, including comprehensive plans, sustainability plans, climate action plans, transportation and mobility plans, or specific EV plans. A summary of existing Boulder County community planning efforts and their connection to EV planning is included in the Where We Are Now section. This Regional Transportation Electrification Plan is not intended to overwrite existing local efforts but could inform strategies for inclusion in other planning efforts.

Codes

Communities use a variety of codes to establish standards for development. These codes present opportunities to require or incentivize development that is in line with a community's vision and values; for example, by establishing minimum efficiency standards, incentivizing public improvements such as sidewalk or bicycle infrastructure construction, or mandating the installation of EV charging infrastructure. Codes that have specific relevance for EV adoption, and which are frequently used by communities to adopt EV requirements and/or incentives, include building codes, energy codes, land use zoning codes, and parking codes. This plan does not include code-related strategies but supports the work of the regional code cohort described above and more details included the recommended amendment for EV-Ready codes are provided in Appendix C: EV-Ready Code Amendment.

Policies

In addition to plans and codes, communities can also adopt policies that encourage EV adoption and revise or remove local policies that may act as unintended barriers. For example, communities may choose to expedite permitting processes for EV charging or create pricing structures that balance the accessibility and financial viability of public charging stations. At the county scale, alignment on

certain policies may reduce confusion and support the seamless integration of EVs across the region.

Regional Highlights

- The **City of Boulder, Boulder County, Lafayette, Louisville, and Superior** have all adopted EV charging requirements as amendments to existing building, energy, or residential codes. SWEEP maintains a list of [current EV Code adoption in Colorado](#) (SWEEP, 2022).

Plans, Codes, & Policies Strategies

The following strategies were identified as priorities over the next 2 to 8 years. Detailed action plans were developed for strategies scheduled to be implemented between 2022 and 2024. Longer term strategy details will need to be developed during a plan update.

PC-1: Accessibility Advocacy

Advocate at the state and federal level for standard accessibility and ADA requirements for EV charging station locations. Considerations for standard requirements include, but are not limited to, number of required ADA EV spaces, spacing requirements around vehicles and stations, height of charging stations, grading, and signage.

Regional Implementation Team Activities	Local Community Activities
1. Research existing best practices and identify local and regional organizations already advocating for accessibility and how that interacts with existing code requirements (e.g., City and County of Denver efforts). 2. Connect with local and regional organizations that are already advocating for accessibility, to explore whether they could take a leadership and collaborative role. 3. Through existing advocacy channels (e.g., Colorado Communities for Climate Action (CC4CA)), encourage state and federal governments to develop standard guidance and best practices for EV ADA accessibility.	1. Determine local priorities for ADA accessibility to inform regional alignment and advocacy.
Equity Considerations	
• Ensure engagement with site users (e.g., persons with disabilities) to discuss options and understand priorities to ensure that their needs are being met. • As their capacity allows, coordinate with Boulder County Mobility for All (M4A).	
Regional Stakeholders Roles and Responsibilities	
• State Agencies: <u>Support</u> advocacy efforts by providing connections to state and federal agencies responsible for ADA accessibility standards. <u>Support</u> best practice development, sharing experiences with accessibility issues in Charge Ahead Colorado and other grant programs. • SWEEP: <u>Lead</u> research and development of proposed EV ADA best practices. • Xcel Energy Partners in Energy: <u>Support</u> research of local jurisdictions and other state policies regarding accessibility around the country • Other Potential Partners: Community-based organizations.	
Funding Considerations	

Funding Needs:

- Depending on partner capacity, this strategy may be completed with existing resources or may require additional funding for compensation of a lead coordinator.

PC-2: Pricing Structure Best Practices

Develop resources, including guidance documents and tools, for establishing charging station pricing structures - including considerations for electricity costs, maintenance costs, equity, charger level, facility type, dwell time, and other relevant factors.

Regional Implementation Team Activities	Local Community Activities
1. Research existing best practice guidance around EV charging pricing structures. 2. Support development of resources, based on local community pricing structures, methodologies (e.g., pricing based on kWh or time), and other best practices. 3. Consider developing separate best practices for sites serving lower-income users, including identifying funding resources to subsidize charging costs. 4. Act as resource for local communities for questions and updates to resources. 5. Share guidance with local businesses and other entities installing charging stations.	1. Share information about pricing structures at existing municipal owned stations, including how prices were established. 2. Review and inform development of guidance and tools. 3. Share guidance within relevant city departments for establishing pricing. 4. Share guidance with local businesses and other entities installing charging stations through local sustainable business programs, economic development partners, and other local partners.
Equity Considerations	
Work with community-based organizations and cultural brokers to engage with and understand cost impacts of charging to low-income residents, renters, and multifamily housing residents who may rely on public charging stations.	
Regional Stakeholders Roles and Responsibilities	
State Agencies: <u>Support</u> development of pricing tools and guidance documents. <u>Provide</u> any best practice information or existing guidance. SWEET: <u>Lead</u> research of best practices in pricing structures. <u>Support</u> development of pricing tools and guidance document(s). Xcel Energy Partners in Energy: <u>Support</u> research of best practices in pricing structures. <u>Lead</u> development of pricing tools and guidance document(s). Other Potential Partners: Community-based organizations, Longmont Power & Communications	
Funding Considerations	
Funding Needs:	
This strategy can be completed with existing resources.	

PC-3: EV Charging Design Guidelines

Develop guidelines to inform the design of new and redeveloped parking lots with EV charging stations. Leverage existing best practices and contract with a consultant to develop guidelines, if needed. The design guidelines will be available for local governments to share with developers as a supplement to code requirements, providing consistency and improving user experience. Design considerations could include recommended number of stations based on use, accessibility, lighting, proximity to building entrances, mounting approach, bollard placement, and wayfinding.

Regional Implementation Team Activities	Local Community Activities
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1. Research existing best practice guidelines for EV charging station design. 2. Reach out to key stakeholders, especially those on the ground, interacting regularly with EV charging station projects - to understand what design considerations would be most helpful to include. 3. If needed, develop a request for proposals (RFP) through Boulder County to contract with a consultant to develop the guidelines. 4. Work with the consultant to develop the guidelines.	1. Collect feedback from planning and building, utilities, and sustainability staff to help inform design guidelines RFP, if needed. 2. Distribute the guidelines, to planning and buildings staff and local developers.
Equity Considerations	
• Ensure guidelines consider accessibility inequities.	
Regional Stakeholders Roles and Responsibilities	
• State Agencies: <u>Support</u> development of RFP by providing insight based on experience with Charge Ahead Colorado projects. • SWEEP: <u>Support</u> development of RFP by providing insight based on past research. • Drive Clean Colorado: <u>Support</u> development of RFP by providing insight based on experience with Charge Ahead Colorado projects. • Xcel Energy Partners in Energy: <u>Support</u> stakeholder engagement to inform RFP development. • Other Potential Partners: Energy Outreach Colorado	
Funding Considerations	
<u>Funding Needs:</u> This strategy may require funding for a consultant to develop the guidelines.	

How We Stay On Course



Implementation Approach

An effective plan is cyclical in nature (Figure 11) and requires flexibility and course adjustment to be successful and to sustain progress. It will be important that strategies are evaluated and updated throughout implementation to reflect advancements and new offerings from the transportation industry and Xcel Energy.

To facilitate this adaptive implementation approach, two teams will be formed:

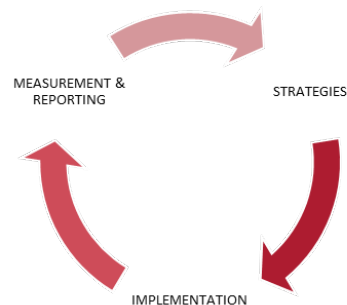


Figure 11. Actions and Tracking

1. A **Project Management (PM) Team** will meet on a monthly basis. The PM Team will be comprised of a County staff member and one or two municipality staff members, with support from Xcel Energy Partners in Energy. The role of the PM Team will be to coordinate tracking and meetings with the larger Implementation Team. The PM Team will also oversee progress tracking and provide cross-pollination and supporting resources to ensure regional efforts are all working toward the plan vision and goals.
2. An **Implementation Team** will be formed to carry out the action steps identified for each strategy. Recognizing capacity limitations, this group will divide into subgroups that may be organized by focus area. Specific roles for Boulder County communities and other partners will be defined for each strategy based on leadership and influence, expertise, interest, and capacity. Each subgroup will identify deliverables and report progress out to the larger group during quarterly (or other regular interval) Implementation Team meetings. Sequencing of the strategies the subgroups will work on is illustrated in Table 3.

Table 3: Anticipated Strategy Timeline (preliminary and subject to change)

	Q3 2022	Q4 2022	Q1 2023	Q2 2023	Beyond
STRATEGY BY FOCUS AREA					
CA-1: Regional Community Outreach					
CA-2: Residential EV Purchasing Incentives					
CA-3: Equitable EV Carshare Program					
CA-4: EV Workforce Pipeline and Training					
CA-5: Dealership Outreach					
HW-1: Multifamily Charging Outreach					
HW-2: Equitable Multifamily Charging Incentives					
HW-3: Equitable Single-Family Home Charging Incentives					
PU-1: Mapping Public Charging Station Locations					
PU-2: Regional Public DC Fast Charging Installations					
PU-3: Mobility Hubs					
PU-4: Shared Mobility/Delivery Fleet Charging					
PC-1: Accessibility Advocacy					
PC-2: Pricing Structure Best Practices					
PC-3: EV Charging Design Guidelines					

Tracking and Reporting Progress

To ensure this plan remains on track, the PM Team will track progress toward the plan goals on an annual basis (Table 4).

Table 4: Tracking Plan Goals

2030 Goal	Baseline	2025 Interim Milestone	Metric	Data Source	Supporting Strategies (2022-2024)
Transition 30% of all vehicles registered in Boulder County to zero-emissions by 2030	3% (7,560 registered EVs at the end of 2021)	16% (41,528 registered EVs ⁴)	Percent of total registered vehicles that are EVs	Boulder County Department of Motor Vehicles (DMV), 2021	Direct: CA-1, CA-4, CA-5 Indirect: All Strategies
By 2030, install a combined 2,380 public level 2 and DCFC ports (1,920 level 2 and 460 DCFC)	582 (532 level 2 and 50 DCFC in 2021)	910 (710 level 2 and 200 DCFC)	Charging ports by type and location	Atlas Policy EValuateCO, 2022	Direct: PU-2, PU-3 Indirect: CA-3, PU-1, PC-1, PC-2, PC-3

It will be important to let the community know how things are progressing and to recognize the collaborative efforts of those involved in implementation. At critical milestones, the Implementation Team will publish updates on progress, share successes, and congratulate participants and partners through various communication channels.

Beyond the Plan Horizon

Looking beyond the plan implementation horizon (2024), it is recommended that the plan stakeholders periodically reassess the EV goals and successes achieved over the implementation period. Based on lessons learned and new resources (e.g., anticipated state EV equity plan), the plan should be updated with any necessary goal adjustments and new strategies that reflect available technologies and other advancements. With this in mind, the Planning Team identified priority strategies through 2030 that can be used to inform the plan update (see How We Are Going to Get There). Additionally, the [Xcel Energy EV Toolkit](#) can be a good resource for identifying new strategies to address unexpected barriers that may come up.

⁴ This 2025 interim milestone is calculated as a linear interpolation of the 30% by 2030 using forecasted total vehicle numbers based on County population forecasts from the State Demographer's Office.

Appendix A: Electric Vehicles 101



Note, this document was last updated July 2022 and may not reflect the latest technologies and information.

Since electric vehicles (EVs) are an emerging technology that is rapidly changing, it is important to ensure that everyone has a common understanding of the technology and terminology involved. This section explains the basics of currently available types of vehicles and charging stations and the associated uses, barriers, and benefits. Note, while electric options are available for medium- and heavy-duty vehicles, the descriptions provided in this section apply primarily to light-duty vehicles, which make up most of the electric vehicle market today.

Electric Vehicle Basics

EVs refer to any vehicle that uses an electric motor. An EV can have a fully electric motor or can contain an internal combustion engine (ICE) that supports the electric motor. The travel range of each type are outlined in **Table 5** and are described in more detail in the following sections.

Table 5. Comparison of Types of Electric Vehicles

Electric Vehicle Type	Power Source	Travel Range
Battery Electric Vehicle (BEV)	Electric Motor	80 – 345 miles
Plug-in Hybrid Electric Vehicle (PHEV)	Electric Motor + Gasoline Engine	350 – 600 miles
Hybrid Electric Vehicle (HEV)	Electric Motor + Gasoline Engine	350 – 600 miles

Battery Electric Vehicle (BEV)

A BEV is an all-electric vehicle that does not require gasoline and, thus, has no tailpipe emissions. BEVs are fueled by plugging into charging stations. Energy is stored in the battery to be used when the car is running. Distances that a BEV can travel on a single charge range from 80 to 345 miles with longer distances promised in the future through continual advancements in battery technology.

Recharging can take anywhere between 30 minutes to 12 hours depending on the type of charger, size of the battery, and level of depletion in the battery (Drive Change. Drive Electric., 2019).

Plug-In Hybrid Electric Vehicle (PHEV)

A PHEV provides a combination of both an electric motor and a gasoline engine and produces less tailpipe emissions than an internal combustion engine (ICE). PHEVs use energy from the electric motor until the battery charge is fully depleted, which can occur between 15 to 50 miles, at which point, the gasoline engine takes over. The distance that a PHEV can travel on a single charge and full tank of gasoline ranges between 350 and 600 miles. The battery is charged similarly to the BEV through a plug, and the fuel tank is filled by traditional gas station (Drive Change. Drive Electric., 2019).

Hybrid Electric Vehicle (HEV)

Similar to the PHEV, an HEV has both an electric motor and a gasoline engine. In an HEV, the gasoline engine is used to power a generator, which powers the electric motor. The benefit of this set up is that the ICE can run at a constant speed and greatly increase the vehicles fuel efficiency compared to ICE vehicles. However, the battery cannot be charged by an external electricity source, which means that the vehicle always relies on the gasoline engine.

Charging Stations

EV charging stations are separated into three categories based on the speed at which the vehicle is charged: Levels 1, 2, and 3. Level 3 chargers are also known as DC fast chargers (DCFC). The sections below detail the appropriate application for each charger type.

Residential Charging Stations

Residents have two options for charging at home. Level 1 chargers use standard 120-volt AC outlets and can take 8 to 12 hours to fully charge a depleted battery. Level 2 chargers require a 240-volt AC outlet and can fully charge a depleted battery in 4 to 6 hours. Residents can charge during off-peak hours to reduce the impact on the grid. **Table 6** provides a brief explanation along with the pros and cons of both types. All currently available EVs can use either charger type.

Table 6. Residential Electric Vehicle Charging Types

	LEVEL 1	LEVEL 2
		
Electric Current (AC)	120 volts; 20 amps	208/240 volt; 30 amps
Charging Rate (miles range per hour of charging)	4 to 6	25 to 40
Benefits	• Uses standard residential wall outlet	• Quicker charging

	• Little to no investment in infrastructure required	• Some models have available Wi-Fi controls to allow residents to take advantage of time of day electric rates • In the case of multifamily housing, the controls could be managed by a property manager.
Drawbacks	Slower charging rate, but usually sufficient for residents who charge overnight	• Requires 240 Volt outlet or hardwired charger • Electrician likely required to install • Higher infrastructure cost investment
Estimated Installation Costs	Low to no cost	\$500 to \$2,000 (US DOE, 2019)

Commercial Charging Stations

Commercial Level 2 and Level 3 chargers are most appropriate for commercial applications since the EVs are generally parked for shorter periods of time than residential applications. Level 2 chargers are the same as the residential chargers, providing a full charge in 4-6 hours, and often have the option to include two charging ports at one station. Level 3, or DC fast, chargers require an industrial DC outlet of 480 volts and can charge batteries in 20 to 30 minutes. Many commercial chargers also come equipped with software that allows the user to control when vehicles are charging and may facilitate payment in public applications. **Table 7** shows the advantages and disadvantages of Level 2 and Level 3 chargers.

Table 7. Levels 2 and 3 Charging Infrastructure

	LEVEL 2	LEVEL 3 (DC Fast Charger)
		
Electric Current	208/240 volt; 30 amps (AC)	480 volts DC
Charging Rate (miles range per hour of charging)	25 to 40	Up to 240
Benefits	• More economical than Level 3 • Safe for long-term use	• Fastest charging option available
Drawbacks	• Slower charging	• Very expensive to purchase and install

		• Can cause degradation to EV batteries with frequent use
Use Case	Example locations include workplaces, recreation centers, libraries, movie theatres, transit centers, and parking lots.	Example locations include grocery stores, rest stops, gas stations, and urban parking lots.
Estimated Costs	\$2,500 to \$5,000	\$50,000 to over \$150,000

Benefits of EVs

Benefits of EVs are both environmental and economic. By replacing ICE vehicles with EVs, transportation related GHG emissions are significantly reduced, and air quality is improved. As the need for imported petroleum to support transportation is decreased through the integration of EVs, domestically available fuel sources can shift into focus, which will result in energy independence and domestically regulated fuel prices. Furthermore, the individual consumer will experience lower fuel and maintenance costs with the transition to EVs and continued advancements in battery and charging technologies. The sections below provide additional details regarding the benefits of EVs.

Greenhouse Gas Emissions

In 2018, the Intergovernmental Panel on Climate Change (IPCC) published a report in 2018 identifying potential GHG emission reduction solutions to avoid the worst effects of climate change. Among other strategies, the IPCC states that “the transport sector must reduce its final energy use by 30% and must supply the majority of energy with low carbon fuels like electricity, hydrogen, and biofuel by 2050 in order to limit global warming to less than 1.5°C and mitigate the worst impacts of climate change” (IPCC, 2018). As shown in Figure 1 and Figure 2, Boulder County’s transportation sector contribute to one third of GHG emissions in 2016 and on-road vehicles made up 68% of transportation emissions (Boulder County, 2016). This stresses the opportunity to reduce emission through transportation electrification of local fleets and personal vehicles.

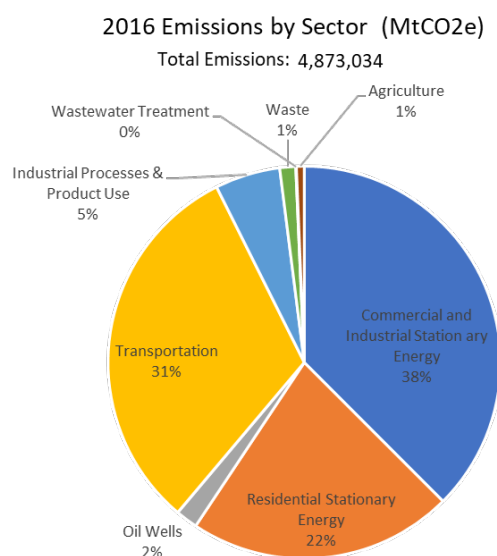


Figure 13: 2016 Boulder County GHG Emissions by Sector

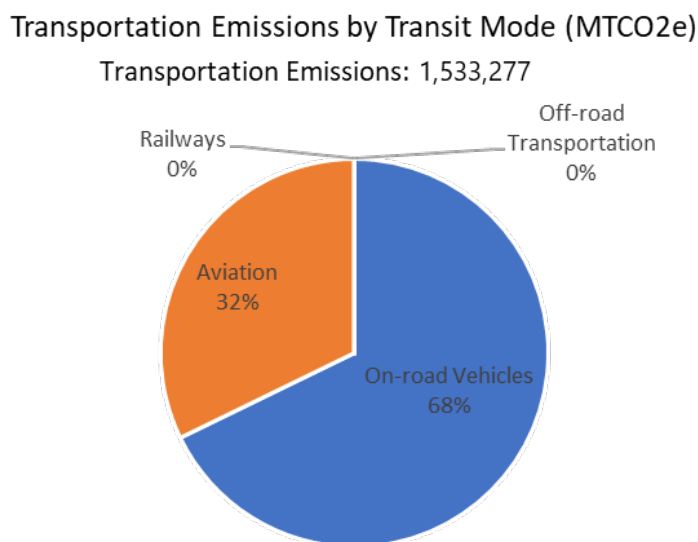


Figure 12: 2016 Boulder County Transportation Emission by Mode

Air Quality

In addition to contributing a significant portion of greenhouse gas emissions, the transportation sector also produces pollutants such as particulate matter (PM), NO_x, CO, and VOCs. Pollutants like NO_x and VOCs contribute to ground-level ozone, which in addition to PMs and CO, are harmful to respiratory health. In general, electric vehicles produce fewer tailpipe pollutants as compared to their ICE counterparts (Office of Energy Efficiency & Renewable Energy, 2020). As the fuel mix for electricity continues to decarbonize, the magnitude of air quality benefits associated with electrifying transportation will increase.

Energy Independence and Cost Stability

Over 65% of the petroleum imported to the US in 2018 was used for transportation fuel.

Transitioning to EVs shifts the fuel source to more domestically available sources such as coal, nuclear, natural gas, and renewable energy. Avoiding dependence on foreign oil could reduce U.S. financial support going to countries with human rights violations and war crime records. Integration of EVs is an important strategy for reducing dependence on fuel imports and isolates transportation costs from the volatile petroleum market, as evidenced by the sharp increase in gas prices in 2022 partially caused by the conflict in Ukraine. Figure 14 illustrates the fluctuations in gasoline and diesel prices compared to electricity prices from 2000 to 2019.

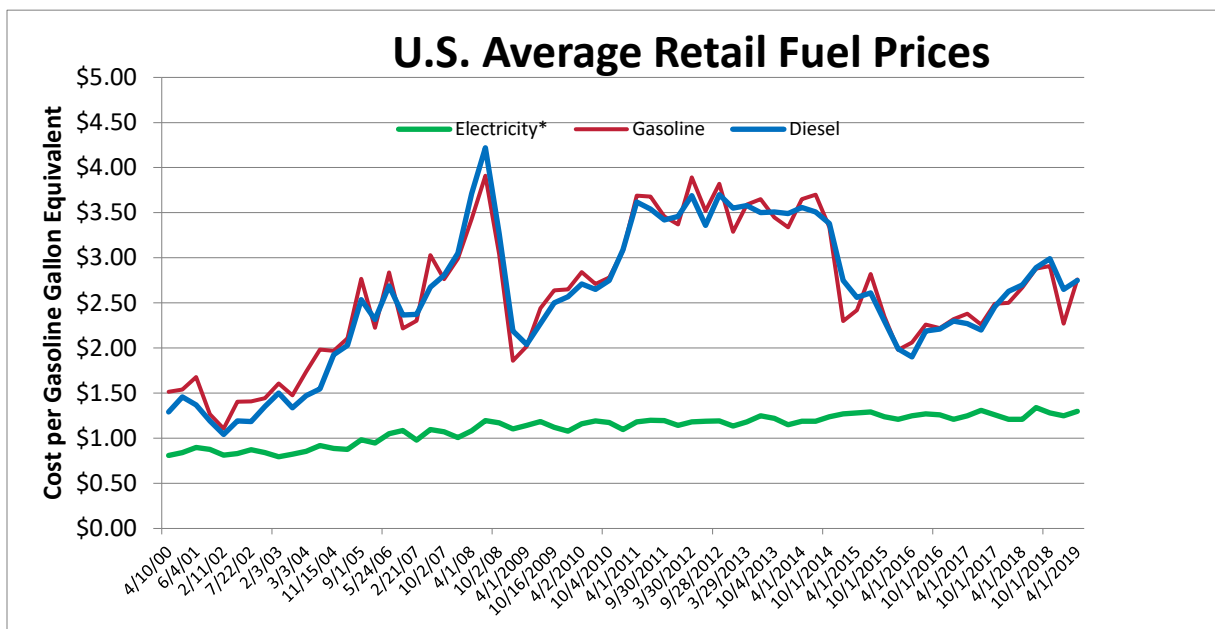


Figure 14: US Average Retail Fuel Prices. Adapted from: (Office of Energy Efficiency and Renewable Energy, 2019)

Lower Fuel & Maintenance Costs

While cost savings vary based on vehicle type, driving patterns, and geographic region, the average driver spends about half as much money in fuel and maintenance costs by driving an EV compared to an ICE vehicle (Office of Energy Efficiency and Renewable Energy, 2019). The average US household spends about 13% of their annual income on transportation costs, while low-income households spend an average of 29% of their annual income on transportation costs (Institute for Transportation And Development Policy, 2019). The transition to EVs would result in significant savings for the individual consumer. Over its lifetime, an electric vehicle tends to cost 50% less to

own and operate as compared to its ICE counterpart (US DOE, 2019). Though upfront costs of EVs are still greater, this gap is expected to decrease as batteries become more efficient.

Sustainability of EV Batteries

Battery Production Emissions

Differences in battery materials and production techniques, including the location and the energy mix for production, affect the overall sustainability of EV batteries. A battery produced using coal-fired electricity, for example, will have significantly higher emissions than one produced using cleaner power. In total, analyses of battery production (including the extraction of component minerals) suggest that emissions from manufacturing an EV battery are roughly equivalent to the emissions from manufacturing the rest of the vehicle. Some experts suggest that these emissions represent approximately 5-15% of the total life-cycle emissions of an EV in many locales, although these estimates can vary widely. The good news is that new production technologies are developing, and the overall electrical grid is becoming less carbon intensive. Some experts anticipate a 50% reduction in an EV's life-cycle emissions by 2030, and by one estimate of a fully renewable future grid EVs could eventually produce at least 90% fewer life-cycle emissions than do ICE vehicles.

Battery Production Social Impacts

Certain challenges are particularly connected with mining for minerals, such as cobalt, used in EV batteries. Unregulated cobalt mining in the Democratic Republic of Congo (DRC), which produces more than half of all mined cobalt, is linked to regular risk of injury and death due to mine collapse, lung disease from particle inhalation, and child labor concerns (with weak enforcement of health and safety standards or child labor rules). It is important to note that fossil fuel exploration and extraction has also been associated with [similar human rights abuse, conflict, and corruption](#). [The average scores on the Resource Governance Index](#) for oil-producing countries (47 out of 100) and mineral-producing countries (48 out of 100) are virtually identical, signaling that misgovernance, specifically related to child labor, remains a challenge in both sectors.

Battery Lifespan

EV batteries are designed for extended life; but, as with any other rechargeable battery, they will degrade over time. Federal regulations require that every battery in an EV sold in the U.S. come with a warranty providing coverage for a minimum of eight years or 100,000 miles. However, current estimates predict that an EV battery will last 10–20 years before it needs to be replaced. EV drivers can maximize battery life by avoiding high temperatures, overcharging, completely draining the battery, and aggressive driving patterns. After the battery's first life is over, it can be reused for energy storage, telecommunications backup services, and other applications before it needs to be recycled.

Appendix B: Xcel Energy EV Programs

In 2021, [Xcel Energy's Transportation Electrification Plan \(TEP\)](#) was approved by the Colorado Public Utilities Commission (PUC). The TEP is intended to support the State's EV goals and help position Colorado as a national leader in vehicle electrification. It includes a portfolio of programs, services, and rebates designed to benefit all drivers, all customers, and the state, by helping to reduce greenhouse gas emissions and air pollution while keeping electric bills low and benefiting the grid (Public Service Company of Colorado, 2021).

Residential Programs

Home Wiring Rebate

Xcel Energy electric service customers in Colorado who enroll in the Optimize Your Charge program and purchase an eligible Level 2 charger and/or install wiring to support an eligible Level 2 charger may apply for a rebate of up to \$500 to help cover the cost of wiring. Income-qualified customers are eligible for a higher \$1,300 rebate.

Optimize Your Charge

The Optimize Your Charge program rewards EV drivers who agree to charge during off-peak hours, with an annual \$50 bill credit.

EV Accelerate At Home

Through the EV Accelerate At Home program, Xcel Energy electric service customers can rent a Level 2 home charger, select an off-peak charging schedule, and have the charging station installed and maintained by Xcel Energy. EV Accelerate At Home participants pay a \$13.29 per month rental fee through their Xcel Energy electricity bill and are also eligible for the Wiring Rebate and Optimize Your Charge bill credit described above.

EV Purchase / Lease Rebate for Vehicles

In addition to helping customers overcome cost barriers related to EV charging, Xcel Energy offers income-qualified electric service customers up to \$3,000 off the cost of a used EV, or \$5,500 off the cost of a new EV. The rebates are instant and non-taxable when income-qualified customers buy or lease from a Colorado-based car dealer in Xcel Energy's [EV Dealer Network](#).

Residential Income Qualification Requirements

To be eligible for income-qualified programs, customers must demonstrate a household income below:

- 60% of the state of Colorado's median income
- 200% of the relevant federal poverty level
- 80% of the area median income

OR be currently enrolled in any of the following programs:

- State of Colorado Low-Income-Energy Assistance Program (LEAP)
- Energy Outreach Colorado's Colorado Affordable Residential Energy Program (CARE)
- Colorado's Weather Assistance Program (WAP)
- Xcel Energy income-qualified demand side management program
- Xcel Energy income-qualified Community Solar Gardens program
- Supplemental Nutrition Assistance Program (SNAP)
- Temporary Assistance for Needy Families program (TANF)

Multifamily Programs

Xcel Energy supports home charging for those who live in multifamily housing such as apartments or condominiums and will install, own, and maintain a dedicated service connection for EV charging, including the necessary transformer upgrades, service conductors, and a new meter. Additionally, Xcel Energy will install, own, and maintain the EV Supply Infrastructure, including new service panels, conduit and wiring between the new meter and the charger. For more information on all Multifamily Charging programs, visit the [Xcel Energy website](#).

Assigned Parking

Xcel Energy will own, install, and maintain EV supply infrastructure and charging equipment for a monthly fee when residents have dedicated parking spaces with charges tied to their utility bills.

Multifamily properties meeting income-qualified criteria or located in an HEC are eligible for an enhanced incentive of \$800 per charging station under the Assigned Parking program.

Shared Parking

Xcel Energy will own, install, and maintain EV supply infrastructure and charging equipment for a monthly fee, with a new meter installed for shared charging equipment.

Alternatively, multifamily housing property owners may install, own, and maintain their own charging equipment from an Xcel Energy approved list. Xcel Energy will install, own, and maintain the EV supply infrastructure and install a new meter for the shared chargers.

Multifamily properties meeting income-qualified criteria or located in an HEC are eligible for an enhanced incentive of \$2,200 per charging station under the Shared Parking program.

New Construction

New multifamily construction properties may earn a rebate for every parking spot with EV charging enabled. Xcel Energy will provide up to \$2,000 for EV Ready, EV Capable, or EV Installed ports that are in excess of those required by applicable building codes.

Commercial Programs

EV Advisors

Xcel Energy's EV Advisors are available to guide businesses through a customized EV charging plan and support identification of applicable resources and incentives.

EV Support Infrastructure (EVSU)

Xcel Energy will provide no- to low-cost turn-key construction services for infrastructure at public charging sites receiving Xcel Energy commercial electric service in Colorado.

Critical Peak Pricing Program

The Critical Peak Pricing program is designed to incentivize charging during off-peak hours, at times of day when cleaner generation allows for more sustainable charging. This program is available to customers receiving Xcel Energy commercial electric service in Colorado, with EV charging on a secondary voltage service where the electric power and energy is used solely for EV charging and is metered separately from other loads.

Income Qualified and Higher Emissions Communities Enhanced Incentives

Commercial customers that meet income-qualified criteria or are located in HECs are eligible for enhanced rebates. Please visit the [Xcel Energy website](#) to learn more about income qualification criteria, HEC eligibility, and benefits.

Fleet Electrification Advisory Program (FEAP)

Xcel Energy's Fleet Electrification Advisory Program begins with an analysis to help determine the best course of action for fleet electrification. In partnership with Sawatch Labs, participating in FEAP allows fleet operators to assess individual vehicles - to determine if the vehicle owner's driving needs could be met with an electric vehicle (EV). Additionally, FEAP assesses charging site suitability and estimates the cost of infrastructure installation. Finally, FEAP helps advise on rate plans and pilot programs to lower costs. For more information visit [Xcel Energy's FEAP webpage](#).

To learn more about available residential and commercial EV programs, visit [Xcel Energy's website](#) or contact your community's account representative.

Appendix C: EV-Ready Code Amendment

The Plans, Codes, & Policies focus area aims to support the creation of plans, codes, and policies that support large-scale and equitable EV adoption throughout Boulder County communities. EV-ready codes prepare homes and buildings for the current transition to electric vehicles. Ensuring a home or business has adequate electrical capacity at the time of construction is most cost effective. Retrofitting a building later to support EV charging costs many times more than including this capability upfront. With most charging occurring at home, EV codes are crucially important for multifamily dwellings where residents may not own the property or have the ability to install charging infrastructure.

In 2022, a separate energy code cohort of communities within Boulder County and beyond⁵ collaborated with building department and sustainability staff on consistency and strengthening of energy codes, with support from expert consultants. Therefore, the Regional Transportation Electrification stakeholder group leveraged this separate but parallel energy code cohort for EV-readiness code recommendations and best practices. The primary objective of the energy code cohort work was to reduce energy use and climate emissions in the built environment through community collaboration and consistency on strengthening, updating, and adopting energy codes both now and in future code cycles, aiming for net-zero new construction by the mid-2030s. This project includes two parts:

- Collaboration on reviewing and adopting the 2021 International Energy Conservation Code (IECC), with supporting amendments.
- A plan for each community to reach 100% net-zero new construction by the mid-2030s.

During part one, the energy code cohort deliberated and came to consensus on a set of supporting amendments that will accompany communities' adoption of the 2021 International Energy Conservation Code (IECC) for both residential and commercial construction. These amendments included expanded solar-ready, EV-readiness, electric-preferred standard, and efficiency strengthening requirements. The cohort communities who have not already adopted the 2021 IECC are working towards adopting this consistent set of supporting amendments. Part 2 is set to begin after the finalization of this document.

The recommended amendment includes different levels of readiness and recognizes that different building types have different charging needs. Figure 15 describes these different levels and Table 8 specifies the requirements by building type and minimum requirements of the different levels of readiness.

⁵ There is some overlap between the community partners participating in the Regional Transportation Electrification stakeholder group and the communities collaborating in the energy code cohort.



Figure 15: EV Readiness Terminology

Building Type	Minimum EV installed Spaces	Minimum EV Ready Spaces	Minimum EV Capable Spaces
Single-family Duplex, Townhome	N/A	1 space	N/A
Group A, B, E, M	10%	5%	10%
Group F, I, R-3, R-4	2%	0%	5%
Group R-1, R-2	15%	5%	40%
Group S-2 parking garages	10%	5%	N/A

Table 8: EV Infrastructure Requirements

(In I-code terminology, Group A is Assembly, B is Business, E is Education, F is Factory & Industrial, I is Institutional, M is Mercantile, R-1 is transient residential, R-2 is apartments and other non-transient residential, R-3 and R-4 are small group homes including halfway houses, rehab centers, care facilities, etc., and S is Storage.)

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SUBJECT: APPROVAL OF PROCLAMATION DECLARING JUNE 2ND TO BE
NATIONAL GUN VIOLENCE AWARENESS DAY

DATE: MAY 16, 2023

PRESENTED BY: CITY COUNCIL

SUMMARY:

City Councilmembers asked staff to place this item on the agenda for consideration.

FISCAL IMPACT:

None

RECOMMENDATION:

Approve proclamation.

ATTACHMENT(S):

1. Proclamation



PROCLAMATION DECLARING JUNE 2nd TO BE NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation, on behalf of the Louisville City Council, declares **June 2, 2023 to be National Gun Violence Awareness Day in the City of LOUISVILLE** to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to reduce gun violence.

WHEREAS, every day, more than 120 Americans are killed by gun violence and more than 200 sustain non-fatal firearm injuries over the last 5 years; and

WHEREAS, Americans are 26 times more likely to be killed with guns than people in other developed countries; and

WHEREAS, protecting public safety in the communities they serve is a mayors' highest responsibility; and

WHEREAS, mayors and law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, June 2, 2023 would have been the 26th birthday of Hadiya Pendleton, a teenager who marched in President Obama's second inaugural parade and was tragically shot and killed just weeks later; and

WHEREAS, to help honor Hadiya – and the 120 Americans whose lives are cut short and the countless survivors who are injured by shootings every day – a national coalition of organizations has designated June 2, 2023, as National Gun Violence Awareness Day; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to Wear Orange on June 2nd to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 2nd - 4th, Americans will raise awareness about gun violence and honor the lives and lost human potential of Americans stolen by gun violence; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands, and encourage responsible gun ownership to help keep our children safe.

NOW, THEREFORE BE IT RESOLVED, that, the City Council of the City of Louisville, Colorado, does hereby declare **June 2nd to be National Gun Violence Awareness Day**. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

DATED this 16th day of May, 2023

Dennis Maloney, Mayor

ATTEST:

Meredyth Muth, City Clerk

SUBJECT: SWEARING IN OF PET MAYORS ARLO & HOPS

DATE: MAY 16, 2023

PRESENTED BY: MEREDYTH MUTH, CITY CLERK

SUMMARY:

The City of Louisville Youth Advisory Board is excited to announce the winners of the City's first Pet Mayor Election. Congratulations to our canine candidates Arlo and Hops!

The election ended in a tie, and the Youth Advisory Board appointed both winners as "Co-Pet Mayors" for a 2-year term. Arlo and Hops will be sworn in at the City Council meeting on May 16.



Keep your eye out for Hops and Arlo around the City as well as and leading the Labor Day Pet Parade on Monday, September 4, 2023,

Thank you to all the pets that participated, the voters, City Council, and everyone else that made this PAWssible. And congratulations once again to Arlo and Hops, the first Co-Pet Mayors of Louisville.

FISCAL IMPACT:

None

RECOMMENDATION:

Swear in new pet mayors.

ATTACHMENT(S):

None

SUBJECT: ORDINANCE NO. 1853, SERIES 2023 – AN ORDINANCE
APPROVING AN ELEVENTH AMENDMENT TO THE
CENTENNIAL VALLEY GENERAL DEVELOPMENT PLAN'S
AMENDED AND RESTATED DEVELOPMENT AGREEMENT TO
REVISE PERMITTED USES FOR A PORTION OF PARCEL H AT
972 W DILLON ROAD – 2nd Reading, Public Hearing (advertised
Daily Camera 5/7/23)

DATE: MAY 16, 2023

PRESENTED BY: ELLIE HASSAN, PLANNER II

VICINITY MAP:



SUMMARY:

The applicant, Wade Arnold of the Colorado Group Inc., requests approval of the eleventh amendment to the Centennial Valley General Development Plan (GDP) Amended and Restated Development Agreement to revise the permitted uses at 972 W Dillon Rd in Parcel H of the Centennial Valley GDP.

Changes Since First Reading

Staff has proposed a revision to the Eleventh Amendment to the Amended and Restated Development Agreement. The revision is to replace the use “churches” with “religious institutions”. This term is more appropriate for the use and reflects the City’s religious institution definition in Section 17.08.404 of the Municipal Code.

The draft Amended and Restated Development Agreement has the term “church” strikethrough and the term “religious institution” has been added and underlined.

BACKGROUND:

The property at 972 W Dillon Rd is located on the south side of Dillon Rd near the intersection with McCaslin Blvd. There is an existing one-story 7,100 square-foot commercial building on the site.

The subject property was platted as part of the Centennial Valley Parcel H First Filing in 1988. It was replatted in 1995 and 1996, resulting in the current property at 972 W Dillon Rd in the Centennial Valley Parcel H Third Filing (see attached).

The Centennial Valley GDP was established in 1983 after a 1979 annexation into the City. Parcel H was brought into the GDP through an Amendment in 1988. A number of other amendments to the GDP have occurred over time.

A Restated Development Agreement was adopted in conjunction with the Centennial Valley GDP in 1984, which was an agreement between the City of Louisville and the original developer, Louisville Associates. The agreement rezoned the land to the PCZD zone district and implemented development and public improvement plans. This agreement has been amended from time to time to establish, among other things, use restrictions for certain Parcels beyond the General Development Plan’s listed uses.

The property had a Planned Unit Development (PUD) and Special Review Use (SRU) approved in 1999 to allow a Kinko’s as a retail use (see attached).

The subject property has permitted uses listed in the “Fifth Amendment to Amended and Restated Development Agreement” under Section 5 and 7 for Parcel H (see attached). Several Administrative SRUs have been approved for 972 W Dillon in recent years, including a retail marijuana use and a retail use. The applicants are proposing an amendment to this agreement to allow greater flexibility in uses on the property.

PROPOSAL:**GDP Amendment – Amendment to Amended and Restated Development Agreement**

The applicant requests approval of an eleventh amendment to the Amended and Restated Development Agreement for Centennial Valley. The amendment would allow for new permitted and special review uses on the developable portion of 972 W Dillon Rd (Lot 1B), and leaves in place the existing regulations for the remainder of properties in Parcel H.

The proposed uses are based on the uses listed in Section 17.72.090 of the Louisville Municipal Code (LMC), which lists permitted uses for commercially designated properties within a PCZD zone district. Uses proposed on the amendment were selected based on what is feasible on the 1.53-acre property.

Table of the current and proposed uses:

Existing Fifth Amendment Permitted Uses by Right	Proposed Eleventh Amendment Permitted Uses by Right
None explicitly listed	Retail or trade service business
	Professional, business, and administrative offices
	Art galleries
	“Standard Restaurants” and “Fast Food Restaurants” without drive-thrus, as defined in Section 7 of the Fifth Amendment
	Sidewalk cafes
	Medical clinics
	Animal hospitals and clinics
	Financial offices, including banks and savings and loans
	Governmental and public facilities
	Health or athletic clubs, spas, dance studios, and fitness studios
	Retail marijuana stores, retail marijuana testing facilities, medical marijuana centers and medical marijuana testing facilities
Existing Fifth Amendment Special Review Uses	Proposed Eleventh Amendment Special Review Uses
“Standard Restaurant” as defined in Section 7 of the Fifth Amendment	Churches <u>Religious institutions</u>
Retail	Child care facilities
Existing Fifth Amendment Prohibited Uses	Proposed Eleventh Amendment Prohibited Uses
Transportation terminals	Any use not explicitly permitted above
Hospitals and clinics, not to exclude medical offices	

Automobile services	
Child care	
Restaurants having drive-thru service	
"Fast Food Restaurant", as defined in Section 7 of the Fifth Amendment	
Manufacturing, assembly or processing facilities	

A revision to the Centennial Valley GDP map is not required as part of this scope. Footnote 1 on the latest GDP indicates that specific descriptions of permitted land uses for each parcel are found in the Amended and Restated Development Agreement, as amended.

ANALYSIS:

The GDP Amendment is subject to Chapter 17.72 - *Planned Community Zone District* (PCZD) of the Louisville Municipal Code. Per Sec. 17.72.060.A, any amendments to a GDP are subject to the same process and requirements as the initial approval. The purpose of the PCZD in Section 17.72.010 includes the following statements that apply to this application:

- *The purpose of the PCZD is to encourage, preserve and improve the health, safety and general welfare of the people of the city by encouraging the use of contemporary land planning principles and coordinated community design.*
- *The PCZD is created in recognition of the economic and cultural advantages that will accrue to the residents of an integrated, planned community development of sufficient size to provide related areas for various housing types, retail, service activities, recreation, schools and public facilities, and other uses of land.*

Section 17.72.030 includes the following applicability statement:

- *The PCZD may be applied only to such land as the city shall determine to be suitable for such a development. [The] development plan shall consist of a map or maps, together with supplementary text materials, and an agreement between developer and city which includes a phasing plan, and such development plan shall set forth the following: [proposed uses, type of development, proposed locations of all sites and facilities].*

Staff finds the application meets the purpose and applicability statements in Chapter 17.72 of the Louisville Municipal Code. The proposed uses for the property encourage coordinated community design by allowing for modern, market supported commercial uses that are appropriate for the area and are consistent with other commercial properties in the McCaslin Blvd and Dillon Rd corridors, such as restaurants and retail.

The amendment removes the requirement for an SRU for certain uses in an area where the uses are appropriate and allowed by right on other properties. The land is suitable for commercial development and has been part of the existing Centennial Valley General Development Plan since 1988.

Comprehensive Plan

The subject property is located in the McCaslin Boulevard Urban Center in the Comprehensive Plan. Policies 5 and 7 in this Framework seek to “retain commercial retail land supply and promote the retention of existing commercial development as a primarily regional retail center” and “emphasize retention of commercial retail uses”. The existing Fifth Amendment requires a special review for retail uses, which puts restrictions on the desired types of development in this corridor. The proposed amendment helps to retain commercial development and allows for retail uses on the site by-right.

McCaslin Boulevard Small Area Plan

The McCaslin Boulevard Small Area Plan provides further policy for development along the corridor. The plan supports the following policies (policy in first bullet followed by staff response in second bullet):

- *Principle 4 – Utilize policy and design to encourage desired uses to locate in the corridor and to facilitate the reuse or redevelopment of vacant buildings.*
 - The proposed uses in the Eleventh Amendment increase opportunities for different types of tenants, mitigating vacancy rates for the existing building and facilitating reuse of the tenant spaces.
 - The process for facilitating and approving desired uses in the building is simplified; the amendment has rewritten the Amended and Restated Development Agreement to have clearly identified permitted and special review uses for the site, and provides more predictability with the types of uses.
- *Principle 6 – Establish development regulations to meet the fiscal and economic goals of the City.*
 - The amendment would modernize the existing development regulations on the site by allowing a greater mix of market supported uses. The proposed uses help meet the fiscal and economic goals of the City and complements the existing hotel, restaurant, and retail uses nearby.

PLANNING COMMISSION RECOMMENDATION:

A public hearing was held on April 13, 2023. The Planning Commission voted 7-0 to approve the application.

The draft planning commission minutes and the approved resolution from the April 13, 2023 hearing are attached. The link below provides access to the video of the Planning

Commission Hearing. The item starts at 20 minutes in the video and ends at 1 hours 13 minutes: <https://www.youtube.com/watch?v=ZqF8k2jb-2o>

PUBLIC COMMENTS:

No public comments have been received at the time of writing this report.

RECOMMENDATION:

Staff finds the application complies with applicable criteria and recommends City Council approve Ordinance No. 1853 Series 2023, an ordinance approving an eleventh amendment to the Centennial Valley General Development Plan Amended And Restated Development Agreement, with included amendments, to revise permitted uses on the property at 972 W Dillon Road.

ATTACHMENT(S):

1. Ordinance No. 1853, Series 2023
2. Draft Eleventh Amendment to Amended and Restated Development Agreement
3. Application Materials
4. Fifth Amendment to Amended and Restated Development Agreement
5. Centennial Valley Amended GDP (August 2015)
6. Final PUD and SRU for Kinko's (1999)
7. Centennial Valley Parcel H, Third Filing (1996)
8. Planning Commission Resolution 8, Series 2023
9. Draft Planning Commission Minutes from April 13, 2023

STRATEGIC PLAN IMPACT:

☐	 Financial Stewardship & Asset Management	☐	 Reliable Core Services
☒	 Vibrant Economic Climate	☐	 Quality Programs & Amenities
☐	 Engaged Community	☐	 Healthy Workforce
☐	 Supportive Technology	☐	 Collaborative Regional Partner

**ORDINANCE NO. 1853
SERIES 2023**

AN ORDINANCE APPROVING AN ELEVENTH AMENDMENT TO THE CENTENNIAL VALLEY GENERAL DEVELOPMENT PLAN'S AMENDED AND RESTATED DEVELOPMENT AGREEMENT TO REVISE PERMITTED USES FOR A PORTION OF PARCEL H AT 972 W DILLON RD

WHEREAS, 972 West Dillon Road LLC is the owner of certain real property at 972 W Dillon Road, totaling approximately 1.53 acres, which property is located in Lot 1B in the Centennial Valley Parcel H, Third Filing subdivision within Parcel H of the Centennial Valley General Development Plan (GDP); and

WHEREAS, the Property is currently zoned Planned Community Zone district (PCZD) and, permitted uses are set forth in the Centennial Valley GDP Fifth Amendment to Amended and Restated Development Agreement, executed on July 6, 1995; and

WHEREAS, the owner has submitted to the City a request for approval of eleventh amendment to the Centennial Valley Amended and Restated Development Agreement ("Eleventh Amendment"), to revise the uses permitted on the Property; and

WHEREAS, the Louisville Planning Commission has held a duly noticed public hearing on April 13, 2023 for the proposed amendment and has forwarded a recommendation to the City Council to approve the Eleventh Amendment; and

WHEREAS, the City Council has held a duly noticed public hearing on May 16, 2023 for the proposed Eleventh Amendment; and

WHEREAS, The Eleventh Amendment is consistent with the requirements of the Planned Community Zone District chapter of the Louisville Municipal Code, and the criteria, requirements, and provisions of other applicable sections of the Louisville Municipal Code, and the principles and polices of the City of Louisville 2013 Comprehensive Plan and the McCaslin Boulevard Small Area Plan;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

Section 1. The City Council of the City of Louisville hereby approves the Eleventh Amendment to Restated and Amended Development Agreement (the "Eleventh Amendment"), a copy of which is attached hereto as Exhibit A.

Section 2. Said amendment shall be recorded in the Offices of the Boulder County Clerk and Recorder.

**INTRODUCED, READ, PASSED ON FIRST READING, AND ORDERED
PUBLISHED THIS 2ND DAY OF MAY 2023.**

Dennis Maloney, Mayor

ATTEST:

Meredyth Muth, City Clerk

APPROVED AS TO FORM:

Kelley PC
City Attorney

**PASSED AND ADOPTED ON SECOND AND FINAL READING, THIS 16TH DAY
OF MAY 2023.**

Dennis Maloney, Mayor

ATTEST:

Meredyth Muth, City Clerk

**ELEVENTH AMENDMENT TO AMENDED AND
RESTATED DEVELOPMENT AGREEMENT**

THIS ELEVENTH AMENDMENT (this “**Amendment**”) is made and entered into this ____ day of _____, 20__ (the “**Effective Date**”), by and between THE CITY OF LOUISVILLE, a Colorado municipal corporation (the “**City**”), 972 WEST DILLON ROAD LLC, a Colorado limited liability company (the “**Developer**”) and CENTENNIAL VALLEY PROPERTIES I LLC, a Colorado limited liability company, CENTENNIAL VALLEY PROPERTIES II LLC, a Colorado limited liability company, CENTENNIAL VALLEY PROPERTIES III LLC, a Colorado limited liability company, CENTENNIAL VALLEY PROPERTIES IV LLC, a Colorado limited liability company, CENTENNIAL VALLEY PROPERTIES V LLC, a Colorado limited liability company, CENTENNIAL VALLEY PROPERTIES VI LLC, a Colorado limited liability company (collectively, “**CV Properties**”).

Recitals

A. **WHEREAS**, the Developer is the owner of the real property located in Lot 1B of 972 West Dillon Road in the City as legally described on Exhibit A and referred to herein as the “**Dillon Rd Property**”. The subject property is located in an area of the City commonly known as the Centennial Valley.

B. **WHEREAS**, the City and Louisville Associates, a joint venture, entered into an Amended and Restated Development Agreement dated April 17, 1984, as amended from time to time (the “**Development Agreement**”) relating to the development of certain real property in the Centennial Valley. The Development Agreement addresses, among other things, the approval and implementation of a related development plan and the allocation of building area among various parcels within the Property;

C. **WHEREAS**, Sears Development Company, a Delaware corporation formerly known as Homart Development Company, as successor-in-interest to Louisville Associates, assigned its interest in the Development Agreement to CV Properties, by an Assignment of Project Agreements dated April 3, 1996;

D. **WHEREAS**, the Fifth Amendment to the Amended and Restated Development Agreement dated July 6, 1995 (the “**Fifth Amendment**”) contains certain restrictions on the future development and use of the Dillon Rd Property (the parcel of land that includes the Dillon Rd Property is referred to in the Development Agreement and amendments thereto as Parcel H); and

E. **WHEREAS**, the Developer desires to revise the permitted uses on the Dillon Rd Property to allow for a greater mix of tenants, which would require an amendment to the use restrictions contained in the Fifth Amendment.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

TERMS AND CONDITIONS

1. Section 5 of the Fifth Amendment no longer applies to the Dillon Rd Property.
2. Permitted Uses. The following uses shall be permitted on the Dillon Rd Property:
 - (a) Any retail trade or service business; professional, business, and administrative offices; art galleries; “standard restaurants” and “fast food restaurants” without drive-thru service, as defined in Section 7 of the Fifth Amendment; sidewalk cafes; medical clinics; animal hospitals and clinics; financial offices, including banks and savings and loans; governmental and public facilities; health or athletic clubs, spas, dance studios, and fitness studios; retail marijuana stores, retail marijuana testing facilities, medical marijuana centers and medical marijuana testing facilities.
3. Use by Special Review. The following uses shall be permitted by special review on the Dillon Rd Property;
 - (a) ~~Churches~~ Religious institutions; child care facilities.
4. Effect of Amendment. This Amendment shall become effective immediately upon execution by the parties. Except as amended hereby, the Development Agreement and previous Amendments thereto shall remain in full force and effect in accordance with their terms.

[Remainder of page intentionally left blank]

IN WITNESS THEREOF, the parties have executed this Amendment as of the Effective Date.

CENTENNIAL VALLEY PROPERTIES I LLC,
a Colorado limited liability company

By: Koelbel and Company, as Manager

By: _____
Name: Walter A. Koelbel, Jr.,
Its: President and Authorized Agent

CENTENNIAL VALLEY PROPERTIES II LLC,
a Colorado limited liability company

By: Koelbel and Company, as Manager

By: _____
Name: Walter A. Koelbel, Jr.,
Its: President and Authorized Agent

CENTENNIAL VALLEY PROPERTIES III LLC,
a Colorado limited liability company

By: Koelbel and Company, as Manager

By: _____
Name: Walter A. Koelbel, Jr.,
Its: President and Authorized Agent

CENTENNIAL VALLEY PROPERTIES IV LLC,
a Colorado limited liability company

By: Koelbel and Company, as Manager

By: _____
Name: Walter A. Koelbel, Jr.,
Its: President and Authorized Agent

CENTENNIAL VALLEY PROPERTIES V LLC,
a Colorado limited liability company

By: Koelbel and Company, as Manager

By: _____
Name: Walter A. Koelbel, Jr.,
Its: President and Authorized Agent

CENTENNIAL VALLEY PROPERTIES VI LLC,
a Colorado limited liability company

By: Koelbel and Company, as Manager

By: _____
Name: Walter A. Koelbel, Jr.,
Its: President and Authorized Agent

972 WEST DILLON ROAD LLC,
a Colorado limited liability company

By: _____
Name: J Nold Midyette
Its: Registered Agent

CITY OF LOUISVILLE,
a Colorado home rule municipal corporation

By: _____
Name: Dennis Maloney
Its: Mayor

ATTEST:

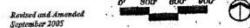
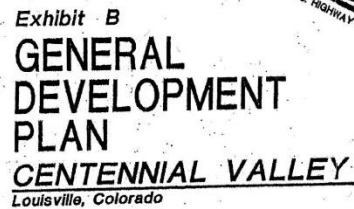
Meredyth Muth, City Clerk

EXHIBIT A

Legal Description

LOT 1B, CENTENNIAL VALLEY PARCEL H FILING NO. 3.

Latest General Development Plan Map



PLANNING COMMISSION CERTIFICATE
Approved this 9 day of JULY,
2015 by the Planning Commission of the City
of Louisville, Colorado.
Resolution No. 26, Series 2015

CLERK AND RECORDER CERTIFICATE
(COUNTY OF BOULDER, STATE OF COLORADO)
 I hereby certify that this instrument was filed in
 my office at _____ o'clock, _____ M., this
 _____ day of _____, 20____, and is
 recorded in Plan File _____, Fee
 _____ paid, _____ Film No.
 _____ Reception.

 Clerk & Recorder

 Deputy

ELECTRONIC LAND USE HEARING REQUEST CASE NO. _____

APPLICANT INFORMATION

Firm: 922 West Dillon Road LLC
Contact: J Nold Midyette
Address: 1445 Pearl Street, Suite 201
Boulder, CO 80302
Mailing Address: _____
Same
Telephone: 303-443-9960 CELL 303-489
0429
Fax: _____
Email: JNoldmidyette@gmail.com

OWNER INFORMATION

Firm: Same as Applicant
Contact: Same as Applicant
Address: _____
Mailing Address: _____
Telephone: _____
Fax: _____
Email: _____

REPRESENTATIVE INFORMATION

Firm: The Colorado Group, Inc
Contact: Wade Arnold
Address: 3101 Iron Avenue, Suite 240
Boulder, CO 80301
Mailing Address: _____
Same
Telephone: 303-859-9252
Fax: _____
Email: WArnold@coloradogroup.com

PROPERTY INFORMATION

Common Address: 922 West Dillon Road
Legal Description: Lot 13 Blk H
Subdivision Continental Valley Ranch H
Area: 7200 +/- Sq. Ft.

TYPE (S) OF APPLICATION

- ☐ Annexation
- ☐ Zoning
- ☐ Preliminary Subdivision Plat
- ☐ Final Subdivision Plat
- ☐ Minor Subdivision Plat
- ☐ Preliminary Planned Unit Development (PUD)
- ☐ Final PUD
- ☐ Amended PUD
- ☐ Administrative PUD Amendment
- ☐ Special Review Use (SRU)
- ☐ SRU Amendment
- ☐ SRU Administrative Review
- ☐ Temporary Use Permit: _____
- ☐ CMRS Facility: _____
- ☒ Other: (easement / right-of-way; floodplain; variance; vested right; 1041 permit; oil / gas production permit)

I hereby request the public hearing(s) on this application be scheduled to be conducted by Electronic Participation in accordance with the attached Resolution No. 30, Series 2020, as adopted by the City Council on April 7, 2020, and in accordance with Resolution No. 38, Series 2020, as adopted by City Council on June 2, 2020 if such hearing(s) can be scheduled during a time period when in-person meetings are not being held due to a health epidemic or pandemic. I acknowledge that holding a quasi-judicial hearing by Electronic Participation may present certain legal risks and involves an area of legal uncertainty, and that having this application heard at a meeting held by Electronic Participation is optional and undertaken at my own risk. I also understand that in-person meetings are preferred for quasi-judicial hearings, and that even if electronic hearing(s) are scheduled, this application will be heard at an in-person meeting if in-person meetings have resumed by the scheduled hearing date(s). I further agree to defend and indemnify the City of Louisville in any action that may arise out of, or in connection with, conducting the hearing by Electronic Participation.

SIGNATURES & DATE

Applicant: J Nold Midyette
Print: J Nold Midyette
Owner: J Nold Midyette
Print: J Nold Midyette
Representative: Wade Arnold 12/16/22
Print: Wade Arnold

CITY STAFF USE ONLY

- ☐ Electronic Hearing Approved: _____
- ☐ Date(s) of Hearing(s): _____

972 West Dillon Road, LLC

City of Louisville-Community Development Department
Attn. Ms. Eliana Hassan

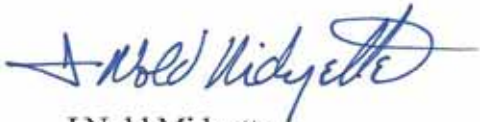
30 December 2022

RE: Application for amendment to Centennial Valley
Development Plan's Fifth Amended Development
Agreement – 972 West Dillon Road

This Letter shall serve as Owners Authorization regarding the above referenced application.

Wade Arnold, The Colorado Group, LLC, is authorized to act as Representative for Applicant – 972 West Dillon Road, LLC, J Nold Midyette managing member and Owner.

Thank you for your attention to this matter.



J Nold Midyette
Managing Member – Owner
972 West Dillon Road, LLC

February 8, 2023

City of Louisville-Community Development Department

Attn: Ms. Eliana Hassan

Via email: ehassan@louisville.gov

Re: Revised Narrative Letter and Response to Comments Contained in 1st Review of 972 W Dillon Rd, Parcel H GDP Amendment for Development Agreement (ZON-0445-2023)

Dear Ms. Hassan:

The following is an updated narrative letter and response to the general comments contained in your February 6, 2023 letter.

I represent, as a commercial real estate broker, 972 West Dillon Road LLC, current owner of the property located on Parcel H of the Centennial Valley General Development Plan commonly known at 972 West Dillon Road in Louisville, Colorado. It has come to our attention that Paragraph 5 of the Fifth Amendment to Amended and Restated Development Agreement which was recorded on July 6, 1995 has some significant restrictions and limitations on the types of uses allowed on Parcel H. As such, we would like to modify this paragraph to outline specific uses that will be permitted going forward through an Eleventh Amendment to the Amended and Restated Development Agreement, a copy of which is attached to this letter.

General Comments Response to February 6, 2023 letter:

1. Attached to this letter please find a redlined version of the Eleventh Amendment to the Amended and Restated Development Agreement which contains our requested revisions.
2. Please let this serve at the updated narrative letter as we are revising the requested uses originally proposed in our January 2, 2023 letter based upon staffs comments. Said revisions are outlined in the Eleventh Amendment to the Amended and Restated Development Agreement per your request.
3. *We are fine with these comments.*
4.
 - a. *We request to have animal hospitals and clinics as an allowed use and have referenced this in our redlines to the Eleventh Amendment to the Amended and Restated Development Agreement attached to this letter.*
 - b. *We are fine with this comment and modification.*
 - c. *We request to have marijuana dispensaries as an allowed use and have referenced this in our redlines to the Eleventh Amendment to the Amended and Restated Development Agreement attached to this letter.*

Except as proposed above the Development Agreement and previous Amendments thereto shall remain in full force and effect.

Thank you in advance for your assistance in this matter and please let us know if there are questions or if you need anything further to move the process of the Amendment forward. I can be reached at 303-859-9252 should you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Wade Arnold', is positioned above the printed name.

Wade Arnold
The Colorado Group, Inc.

Cc: 972 West Dillon Road, LLC, J Nold Midyette

30-1

**FIFTH AMENDMENT TO AMENDED AND
RESTATED DEVELOPMENT AGREEMENT**

THIS AMENDMENT made and entered into this 6th day of July, 1995, by and between the City of Louisville, a Colorado municipal corporation, hereinafter known as the "City" and HD Delaware Properties, Inc., a Delaware corporation, hereinafter known as the "Subdivider," as successor to Homart Development Co., a Delaware Corporation.

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RECITALS

WHEREAS, the City and the Subdivider are parties to an Amended and Restated Development Agreement, dated April 17, 1984, as amended from time to time, hereinafter referred to as the "Development Agreement." The Development Agreement relates to, among other things, the rezoning of land owned by Subdivider, and described in the Development Agreement ("Land"), the approval and implementation of a related development plan, scheduling and construction of public improvements, and agreement between the parties relative to furnishing of utilities and issuance of building permits; and

WHEREAS, it is in the best interest of the City to encourage retail business development within its corporate limits and related sales tax revenue. The Subdivider is developing portions of the land for commercial business, but wants to convert some of the Land designated for commercial development to retail and/or commercial use; and

WHEREAS, the City and the Subdivider want to ensure that appropriate vehicular access is provided to Parcel H as identified on the General Development Plan ("Exhibit B" to the Development Agreement) and to commercially zoned property south of Parcel S-3 of the General Development Plan which is owned by others. The Development Agreement incorporates certain use restrictions on Parcel S-3 which was previously deeded to the City by the Subdivider and which deed provided for the reversion of the property to the Subdivider if used for a purpose not consistent with the deed restrictions; and

WHEREAS, the potential development of Parcels L1 and L2 may require additional access between Centennial Parkway and Dyer Road to facilitate traffic distribution to McCaslin Boulevard.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants set forth herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and the Subdivider agree as follows:

1. Exhibits "B" and "M" of the Development Agreement are hereby deleted and the Exhibits attached to this Amendment as Exhibits "B" and "M" shall be substituted therefor for all purposes of the Development Agreement.

2. For the purposes of this Agreement only and not for any other purpose within the City, in computing area limitations of commercial and retail uses on the Land, restaurants not having drive-through service will be considered as commercial service businesses and shall not be deemed a retail use under the Development Agreement; restaurants having drive-through service shall be deemed a retail use under the Development Agreement unless otherwise determined by the City Council on a case-by-case basis.

3. The Gateway Design Standards ("Gateway Design Standards" attached) shall be incorporated into the Centennial Valley Design Guidelines; the Gateway Design Standards shall apply to Commercial H and all retail development subject to the Development Agreement.

CL7

DB

4. The City and the Subdivider agree that Dahlia Street should be extended south of Dillon Road across Parcel S-3 to the south line of said Parcel S-3. The roadway extension will be constructed, at the Subdivider's sole expense, to a minor (commercial) collector pavement section according to the Design and Construction Standards of the City, adequate for a three lane roadway, and shall provide access to Parcel H as depicted on attached Exhibit B (General Development Plan Centennial Valley) and future access to the property owned by others south of Parcel S-3. Such roadway extension shall be constructed by the Subdivider in conjunction, and coincident, with the initial development of any portion of Parcel H. The Subdivider agrees to waive and release, by document in recordable form, a copy of which is attached hereto and incorporated herein, any and all of its rights of reverter in Parcel S-3 to the extent that any such right arises out of the City's use of Parcel S-3 for the construction, improvements, maintenance, repair and operation of a public street known as Dahlia street and such other uses of Parcel S-3 as are necessary, incidental, or customary to the use of Dahlia Street for public street purposes. The waiver and release will not extend to use of any portion of Parcel S-3 other than the Dahlia Street extension and access to Parcel H for any street purposes whatsoever.

5. No retail uses will be permitted on Parcel L2. Standard restaurant and retail shall be use by special review on Parcel H except as follows. The following uses shall not be permitted uses for Parcel H: transportation terminals; hospitals and clinics, not to exclude medical offices; automobile services; child care; restaurants having drive-through service; fast food restaurants; and manufacturing, assembly, or processing facilities.

6. Subdivider shall dedicate to the City, at no cost to the City, by special warranty deed with title policy, a road right-of-way 60' in width plus pedestrian easements on each side of the road to connect Centennial Parkway with Dyer Road, the specific location to be determined by agreement between the City and the Subdivider. The right-of-way shall be deeded to the City upon approval of the first subdivision plat on Parcel L; if there is a need for earlier use of the right-of-way, Subdivider shall provide the City a temporary easement for emergency access at no cost to the City. Subdivider shall have no obligation to construct or contribute to the connecting road or any utility improvement located within the connecting road right-of-way except for those utility improvements needed to serve the Subdivider's property.

7. For the purposes of this Agreement only and not for any other purpose within the City:

a. "Standard Restaurant" means a commercial eating establishment, without drive-through service, having a design or principal method of operation which includes one or both of the following characteristics:

(1) Customers, normally provided with an individual menu, order their foods or beverages from and are served their foods or beverages by a restaurant employee at the same table or counter at which the items are consumed; and

(2) A cafeteria type operation where foods, frozen deserts or beverages are consumed within the restaurant building.

b. "Fast-Food Restaurant" means a commercial eating establishment, with or without drive-through service, having a design or principal method of operation which includes both of the following characteristics:

(1) Foods, frozen desserts, or beverages are usually served in edible containers or in paper, plastic or other disposable containers; and

(2) The consumption of foods, frozen desserts or beverages is allowed or encouraged within the restaurant building, within a motor vehicle parked on the premises, or for carry-out for consumption off the premises.

8. Except as amended hereby, the Development Agreement and previous Amendments thereto shall remain in full force and effect in accordance with their terms.

9. This Amendment will become effective at such time as all parties thereto have executed the Fifth Amendment to the Interchange Agreement.

IN WITNESS WHEREOF, this Amendment has been executed as of the day and year first above written.

CITY OF LOUISVILLE
A Colorado Municipal Corporation

By: Tom Davidson
Tom Davidson, Mayor

ATTEST:

Maj-Lis Kemper
Maj-Lis Kemper, City Clerk

HD DELAWARE PROPERTIES, INC.
A Delaware Corporation

By: Joseph W. Khan
Executive Vice-President

ATTEST:

John A. Kuppel
Assistant Secretary

060795/1054[dkm]c:\ville\homart5.amd

[illegible]

Revised and Expanded Second Edition

2/8

TO BE FILLED BY PLAINTIFF, DEFENDANT, OR
 BY
 EXECUTIVE VICE PRESIDENT
 ASSISTANT SECRETARY
 RECORDS
 PRICE OF BLANKS }
 QUANTITY OF BLANKS }
 QUANTITY OF COPIES }
 THE FOLLOWING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____
 IN _____ BY _____ OF _____ AND _____ AND _____ ASSISTANT SECRETARY OF
 THE _____ DEPARTMENT, AND
 WITNESSED BY ME AND SEAL, MY COMMISSION EXPIRES THE _____ DAY OF _____ IN _____

 DEPUTY
 PLANNED OBSERVATION CERTIFICATE
 ATTACHED BY THE PLANNED OBSERVATION OF THE CITY OF LANSVILLE THIS _____ DAY OF _____
 IN _____ BY _____ OF _____

 OFFENSE _____ OTHER _____
 CITY CLERK, ATTORNEY
 ATTACHED BY THE CITY CLERK OF LANSVILLE THIS _____ DAY OF _____ IN _____ BY _____

 CITY CLERK
 CLERK AND DEPARTMENT'S CERTIFICATE
 PRICE OF COPIES }
 QUANTITY OF COPIES }
 I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED IN MY OFFICE AT _____ PLACE _____
 THIS _____ DAY OF _____ IN _____ A.M. AND IS NOW REMOVED TO FILE FILE
 FILED THIS _____

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**EXHIBIT M
LAND ALLOCATION**

RESIDENTIAL PARCEL	ESTIMATED ACRES ¹	DENSITY	PLATTED UNITS
A	26.29	2.3	60
D	16.62	4.6	71
E ²	8.80	4.8	42
J	36.45	4.5	163
N	46.53	5.8	269
O	27.90	13.7	382
Q	15.94	4.9	77
R	3.69	5.4	20
T	10.53	3.4	36
TOTALS	192.75		1120
COMMERCIAL PARCEL	ESTIMATED ACRES ¹	AVG. FLOOR AREA RATIO (F.A.R.) ³	EST. BUILDABLE SQUARE FOOTAGE
B	19.23	.25	209,500
C	24.16	.36	375,850
E ⁴	15.20	.18	115,000
F	58.16	.36	912,100
G	54.64	.36	856,850
H	20.50	.25	222,200
L1	22.98	.20	270,300 ⁵
L2	28.00	.36	439,100
M	7.07	.30	90,000
O	44.62	.20	390,000
TOTALS	294.56		3,880,900

¹Subject to final survey.

²Area of Parcel which developed Residentially.

³Individual Parcels may not develop to the average F.A.R., in which case the Buildable Square Footage may be reallocated to other Commercial Parcels subject to the mutual agreement of the City and the Subdivider.

⁴Area of Parcel which will develop Commercially.

⁵Retail development will be limited to an F.A.R. of .20 with 200,201 S.F.; if developed as commercial non-retail development, limited to a F.A.R. of .27 with 270,300 S.F.

LAND USE SUMMARY	
CATEGORY	ESTIMATED ACREAGE
Residential	192.75
Commercial	294.56
Open Space (deeded to City of Louisville)	295.01
Arterial R.O.W. (to City of Louisville)	90.46
School Site	9.22
TOTAL LAND	882.00

RELEASE OF REVERSION RIGHTS

THIS RELEASE is made as of the 6th day of July, 1995 (the "Effective Date"), by HOMART DEVELOPMENT CO., a Delaware Corporation ("Homart"), in favor of the CITY OF LOUISVILLE, a municipal corporation existing under and by virtue of the laws of the State of Colorado (the "City"), whose legal address is 749 Main street, Louisville, CO 80027.

1. **Recitals.** Homart holds rights of reverter in certain real property located in Boulder County, Colorado, pursuant to a Special Warranty Deed between Homart and the City dated as of July 31, 1984, and recorded November 13, 1985 under Reception No. 725635 in the real property records of Boulder County as set forth in that Amended and Restated Development Agreement between Louisville Associates and the City dated April 17, 1984, and recorded May 17, 1984 under Reception No. 621626 of such records (as subsequently amended). For and in consideration of ten dollars and other good and valuable consideration, the receipt of which is hereby acknowledged, Homart has agreed to release its rights of reverter, in the portion of such property known as Parcel S-3 only, on the terms and conditions set forth below.

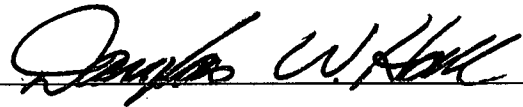
2. **Waiver of Reversion Rights for Permanent Use.** The City intends to utilize that portion of Parcel S-3 described more particularly on Exhibit 1 attached hereto (the "S-3 Road Parcel") for construction of a public street, and such use is acceptable to Homart. Homart hereby waives and releases any and all its rights of reverter described above in Parcel S-3 to the extent that any such right arises out of grantee's use of the S-3 Road Parcel for the construction, improvements, maintenance, repair and operation of a public street known as Dahlia Street and such other uses of the S-3 Road Parcel as are necessary, incidental or customary to the use of the S-3 Road Parcel for public street purposes. This waiver and release does not extend to use of any portion of Parcel S-3 other than the S-3 Road Parcel for any street purposes whatsoever.

3. **Binding Effect.** This release shall inure to the benefit of and be binding and obligatory upon the respective successors and assigns of the parties hereto.

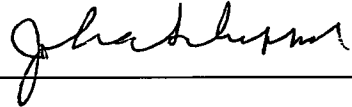
IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth above.

DB

HOMART DEVELOPMENT CO.,
A Delaware Corporation

By: 

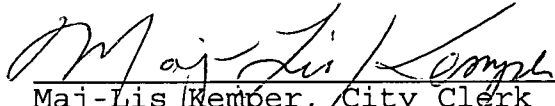
ATTEST:



CITY OF LOUISVILLE,
A Municipal Corporation

By: 
Tom Davidson, Mayor

ATTEST:


Maj-Lis Kemper, City Clerk

APPROVED AS TO FORM:


City Attorney

ACKNOWLEDGEMENT

STATE OF Illinois)
COUNTY OF Cook) ss.

The foregoing instrument was acknowledged before me this 28th day of June, 1995, by Douglas W. Hall and John E. Schipuel as Executive Vice President and Assistant Secretary, respectively, of Homart Development Co., a Delaware corporation.

Witness my hand and official seal.

My commission expires on: 12/1/95.



(SEAL)

Constance M. Arnoldi
Notary Public
55 W. Monroe
Address
Chicago, IL 60603

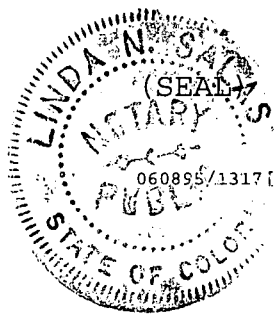
ACKNOWLEDGEMENT

STATE OF COLORADO)
COUNTY OF BOULDER) ss.

The foregoing instrument was acknowledged before me this 6th day of JULY, 1995, by Tom Davidson and Maj-Lis Kemper, as Mayor and City Clerk, respectively, of the City of Louisville.

Witness my hand and official seal.

My commission expires on: 5/1/97.



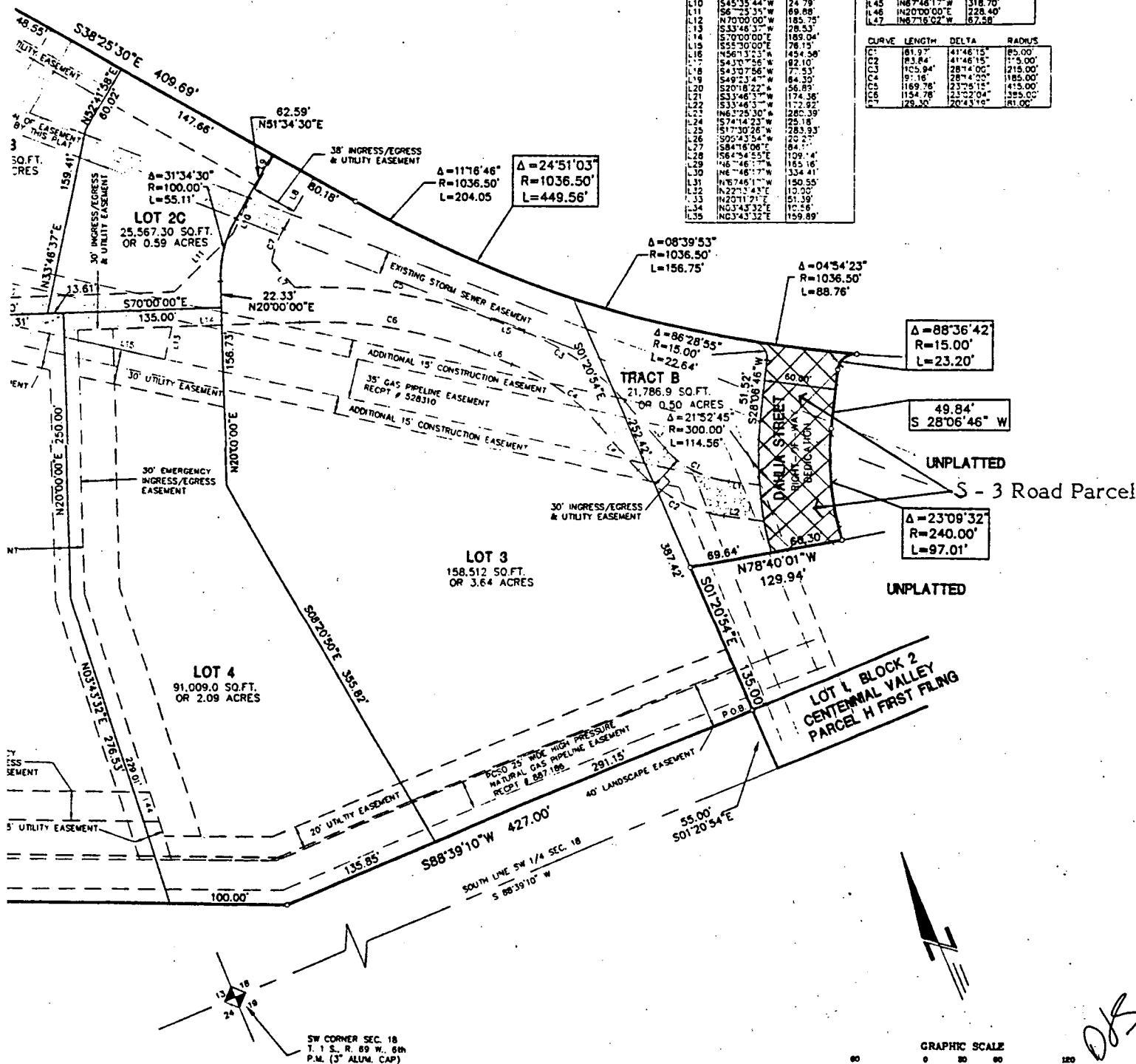
Linda N. Sales
Notary Public
749 Main St.
Address
Louisville, Co

D8

DILLON ROAD

LINE	DIRECTION	DISTANCE	LINE	DIRECTION	DISTANCE
L1	S60°30'11"E	26.32	L38	S70°00'00"E	42.50
L2	S60°30'11"E	34.37	L37	S20°00'00"W	102.78
L3	S18°43'56"E	52.92	L36	S67°16'02"E	25.03
L4	S18°43'56"E	52.92	L39	N20°00'00"E	126.97
L5	S46°37'56"E	30.57	L40	N70°00'00"W	67.50
L6	S46°37'56"E	30.57	L41	S67°16'02"E	42.53
L7	S19°30'30"E	50.03	L42	S20°00'00"W	126.61
L8	S51°34'30"W	50.03	L43	S67°46'11"E	351.11
L9	S51°34'30"W	50.03	L44	S18°35'55"E	26.36
L10	S4°47'49"W	69.68	L45	N67°46'11"W	318.70
L11	S6°25'35"W	69.68	L46	N20°00'00"E	228.40
L12	N70°00'00"W	185.75	L47	N67°16'02"W	67.50
L13	S33°46'37"E	28.53			
L14	S55°30'00"E	78.15			
L15	S55°30'00"E	78.15			
L16	S56°31'23"E	454.56			
L17	S56°31'23"E	454.56			
L18	S4°10'56"E	67.43			
L19	S49°23'4"E	84.30			
L20	S21°18'22"E	56.89			
L21	S33°46'37"E	17.92			
L22	S33°46'37"E	17.92			
L23	N15°25'30"E	280.39			
L24	S74°47'23"E	25.74			
L25	S17°30'26"W	283.93			
L26	S90°43'54"E	20.27			
L27	S84°16'06"E	84.37			
L28	S64°34'55"E	109.4			
L29	S46°46'7"E	165.16			
L30	N6°46'7"E	334.41			
L31	N6°46'7"E	150.55			
L32	N22°13'47"E	10.00			
L33	N20°11'21"E	51.39			
L34	N23°43'32"E	181.6			
L35	N63°41'32"E	159.89			

CURVE	LENGTH	DELTA	RADIUS
C1	61.37	41°46'15"	85.00
C2	83.84	41°46'15"	173.00
C3	125.94	28°14'00"	215.00
C4	9.16	28°14'00"	185.00
C5	169.78	31°16'00"	115.00
C6	1154.78	23°32'04"	355.00
C7	129.30	20°43'19"	81.00



THE GATEWAY

DESIGN

GUIDELINES



City of Louisville

Planning Department

THE GATEWAY DESIGN GUIDELINES

PURPOSE AND INTENT

The following guidelines are intended to establish site planning standards for retail/commercial parcels within the City of Louisville which may have substantial impact, by reason of location and/or size, upon the community welfare, convenience and quality of life. Applicable standards are to be incorporated into, and may be modified within, the PUD development plan process to achieve the following:

Provide a pleasant and safe environment for all users by clustering buildings to provide a pedestrian oriented environment. Said pedestrian zones should be, to the extent possible, separate from automobile traffic leaving and entering the site.

Locate entrances and associated pedestrian areas of individual buildings without interrupting site lines between them, to the extent possible, so as to encourage the visual and physical integration of disparate users; and consequently, enhance the sense of place.

To the extent possible, maintain view corridors through the site so as to preserve views of significant natural resources.

Preserve and enhance existing wetlands and other viable, natural site features.

Create a community center in which buildings and site improvements are architecturally compatible and complimentary though not necessarily uniform.

A. BUILDING COVERAGE, ORIENTATION AND SETBACKS

1. The following are minimum standard setbacks from the parcels' property line to pavement or buildings. The setbacks detailed below will be considered minimums unless greater setbacks are imposed by Governing Authority.
 - a. The location and layout of buildings should be staggered as regards their setback from and relationship to adjacent streets in order to create visual and spatial variety.
 - b. A minimum greenbelt of 10'-0" from parcel pavement to property lines adjacent to public or private road right-of-way, or a minimum of 10'-0" from

parcel pavement to the back of curb defining public or private roadway pavement (whichever is greater) shall be maintained.

- c. A minimum building setback of 25'-0" shall be maintained at all common property lines. This setback provides for a minimum 50'-0" separation between adjacent buildings. A minimum building setback of 15'-0" shall be maintained at all property lines common with public or private road right-of-way. No portion of buildings, including canopies, overhangs or other projections shall encroach into the above setbacks.
- d. Minimum building setback from US 36 shall be 200' and 40' feet for parking areas.

B. SITE ACCESS AND TRAFFIC FLOW

- 1. Traffic flow into and on each parcel should be apparent and require a minimum of directional signage.
- 2. It is of particular importance that traffic on the public road and peripheral land flow smoothly and without interruption. Each user must design the interior traffic flow and parking layout of each peripheral parcel to accommodate this end. All access points will allow for sufficient vehicle stacking distance.
- 3. Minimum spacing of curb cuts, providing access to peripheral parcels, shall be as follows unless greater separations are imposed by Governing Authority. All measurements of separation shall be between perpendicular curb faces and measured along the feeder road.

A minimum of 25'-0" separation must be maintained between adjacent curb cuts. A minimum of 80'-0", or as approved, separation must be maintained from a public or private road, to the first allowable peripheral parcel curb cut.
- 4. Entrances directing traffic to a head on parking condition are not allowed.
- 5. Drive-thru facilities should allow for sufficient vehicle stacking distance and should be remote from parcel access points.
- 6. All one-way access, when required, shall be via 12'-0" wide (face to face of curb) curbed driveways.
- 7. All access driveways shall have a 15'-0" minimum radius.

8. Service access for use by semi tractor-trailer or fire trucks may require wider driveways with greater radius.
9. Access driveways to public roads may require special acceleration/deceleration lanes.
10. Cross easements shall be provided across all lots and parcels in order to expedite the flow of traffic between complementary users located on different lots.

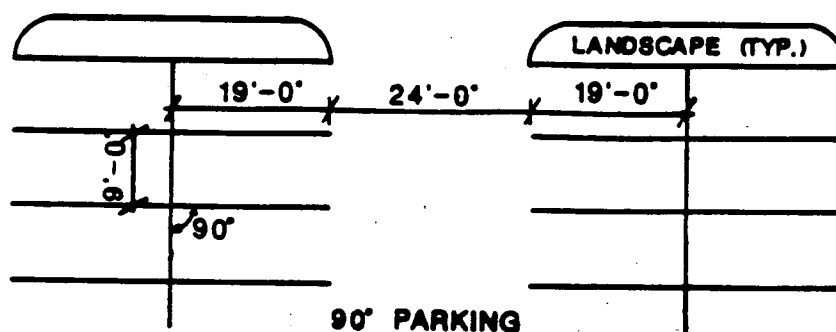
C. PEDESTRIAN CIRCULATION

1. To the extent possible, bikeways and pedestrian walkways shall be separated and buffered from internal automobile circulation along private streets.
2. Walkways shall be a minimum 5' in width and detached from designated private streets by a minimum 4' landscaped parkway area.
3. Attached sidewalks shall be permitted adjacent to the back of parking stalls and designated drop-off lanes outside of the flow of traffic.
4. An 8' detached, meandering sidewalk/bikeway shall be provided adjacent to public collector or arterial roadways (Dyer Road).
5. Landscaped pedestrian gathering places/promenades shall be provided in conjunction with development of individual parcels/lots at regular intervals along the pedestrian circulation network and/or adjacent to building entries.

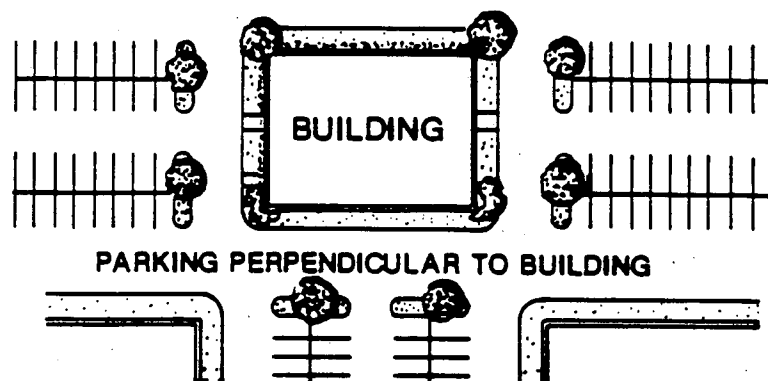
D. PARKING

1. Minimum number of parking spaces required per parcel is based on the following:
 - 6 spaces per 1,000 SF - Shopping Centers, Discounters, Warehouse Clubs
 - 1 space per 3 seats - Restaurant
 - 1 space per 3 seats - Theater
 - 4 spaces per 1,000 SF - Office (Non Medical)
 - 1 space per 1 guest room plus one space per two employees - Hotel or Motel
 - 6 spaces per 1,000 SF - Furniture Showroom
 - 6 spaces per 1,000 SF - Medical/Dental Office
2. Parking layouts are to be per the detail below, unless specified otherwise by the Governing Authority.

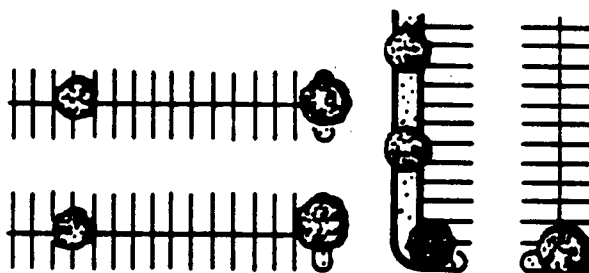
TYPICAL PARKING MODULE



3. Compact car spaces are not allowed - unless authorized by PUD.
4. Handicapped spaces should be provided in accordance with local codes and the requirements of the Americans with Disabilities Act (ADA).
5. In general, parking aisles should be perpendicular to the building serviced by same, when possible.



6. Curbed islands should separate a change in direction of parking stalls and aisles.



USE CURBED ISLANDS FOR CHANGE OF PARKING DIRECTION

7. Parking bumpers in surface parking lots are prohibited.
8. Where parking spaces abut, landscaped islands or perimeter curbs the length of spaces may be shortened to account for the car overhang.
9. All parking shall be screened from public streets by appropriate landscaping.
10. Landscaped islands shall be provided at the ends of all rows of parking. (See G.2.e.1.a.)

E. PAVING

1. Pavement section of parking areas shall conform to the section required by local Governing Authority for parking areas.
2. Adequate parking area shall be incorporated into the final PUD development plan to insure compliance with off street parking standards. The applicant may request authorization to phase the construction of parking lot site improvements. The subsequent use of property shall be conditional upon the unqualified continuance and availability of improved on site parking.
3. All paved areas shall be adjacent to a curb or curb and gutter section.
4. Minimum height of curb or curb and gutter above paved areas shall be six (6) inches. Depressed curbs for entrances are the exception.
5. Handicapped ramps shall be provided as required by local code and ADA requirements.

F. GRADING AND DRAINAGE

1. The parcel shall be graded to provide positive drainage to the retention/detention area on site, or storm sewer lines that have been sized to receive parcel discharge.
2. All necessary erosion control methods shall be utilized to avoid siltation onto adjacent properties and into pipelines.

3. Stock piling of topsoil or excessive material shall be done so as not to interfere with drainage before, during or after construction.
4. The developer shall submit a dust abatement plan.

G. SITE LIGHTING

1. A lighting plan shall be submitted by the developer for review and approval by the City of Louisville.
2. Poles shall be restricted to 30' in height exclusive of base, or as otherwise required by local code.
3. Cut-off fixtures (shrouds) shall be installed whenever necessary to avoid spill over to adjacent property.
4. The parcel developer must submit technical data on site lighting fixtures and poles. Metal halide or other white light fixtures are to be used, not high pressure sodium, orange light. A standard fixture will be selected by parcel developer for use on the lots.

H. LANDSCAPING

1. The following Landscape Standards will apply to all lots. The following standards may change due to the ordinances of zoning requirements of the local governing bodies; whichever are more stringent shall prevail. The primary landscaping materials used should be of quality that will serve in enhancing the environment and also serve as a functional part of the project. Trees should not only provide shade when mature, but also have character and interesting color as they grow. Shrubbery and ground covers should also provide visual effects in color and texture while providing screening in needed areas and also highlighting the architecture of surrounding structures. Effective use of earth berms and existing topography with existing trees, if any, is also encouraged as a component for a good landscaping plan. The landscaping and planting areas should be reasonably dispersed throughout the site. The interior dimensions of any planting area or planting medium should be sufficient to protect the landscape materials planted within and to insure proper growth with attractive appearance.

2. Landscape - Design Criteria

a. Minimum Development Size Requirements

- 1) For each parcel developed the maximum area for both building and paved area cannot exceed 75% of the total parcel. The remaining area will be landscaped.

b. Plant Material Requirements

- 1) Existing plant material of appreciable size and character will be incorporated into the new landscape plan and any other significant landscape features will be preserved.
- 2) No plant material shall be planted that is not capable of growing in the local area.
- 3) Plant materials should be selected to type, size and quality on the basis of suitability to climate, setting and compatibility with other development plantings, character and functions.
- 4) Plant materials should be free of disease and harmful insects. Plants selected which are prone to disease and insect problems or which may jeopardize the health of adjoining plantings will not be acceptable.
- 5) The quality of plant material selected will follow the guidelines of the "American Standard for Nursing Stock" by the American Association of Nurserymen unless otherwise indicated.
- 6) Proper drainage will be required for all major plantings to insure the establishment of a good root system and a healthy growth.
- 7) The installation of all landscaping shall be done by a well established landscape contractor who follows the procedures set forth by the American Association of Landscape Contractors and its local agencies. All landscape material should be guaranteed by the Contractor for a minimum of one year.
- 8) No artificial plants or any type, size or color will be allowed as exterior landscaping within the parcel.

- 9) The parcel developer shall be responsible for providing, protecting and maintaining all landscaping in a healthy and growing condition; replacing it immediately when necessary with the same type, size and quantity and keeping it free of refuse and debris.

c. Plant Material

- 1) Deciduous canopy trees shall be species having a minimum mature spread of 15-20' with a minimum mature height of 15' and installation size of 2.5" caliper. Evergreens must be a minimum of 6' in height when installed.
- 2) Shrubs shall be a minimum of 4' in height when used as a hedge and 5-6' in height if used as an ornamental planting.
- 3) Vines shall be a minimum of 2-3 years old (one gallon container size) when planted and should be used for screening on walls and fences, etc.
- 4) Ground Cover shall be a minimum of 2 years old when planted and be spaced so that a complete coverage can be obtained after one growing season.
- 5) Grass areas shall be planted with species indigenous to the area, disease resistant and one that will require low maintenance in cutting and watering. It should be an immediate cover and sod is recommended. Various grasses, for drier areas, will be planted in groupings for an effect.
- 6) Flower beds are encouraged and shall be planted in acceptable areas to create color, texture and interest at the discretion of the landscape architect.

d. Landscape Accent Material

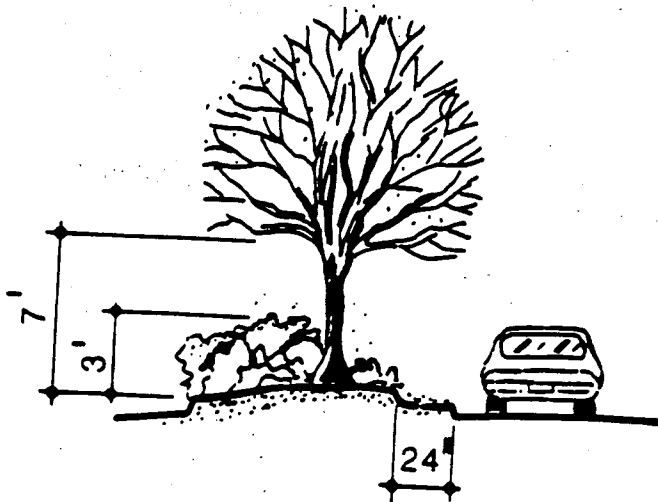
- 1) Site furnishings such as benches, waste receptacles, tables, etc. must be in character with the building architecture and the surrounding landscaping.

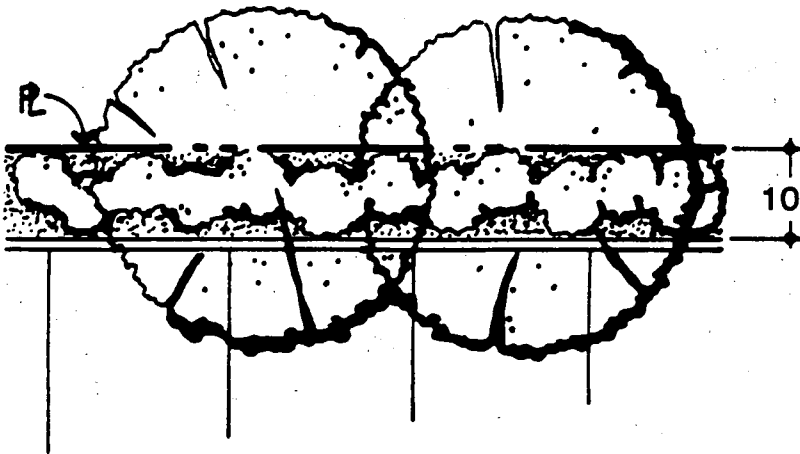
- 2) Paving materials for paths, patios, etc. are recommended to be of porous nature when installed, such as patio bricks, inter-locking pavers, or concrete stepping stones.
- 3) Mulch materials will be of small size select gravel, shredded bark or other organic material best suited and adapted for the local area.
- 4) Edging is required to separate grass areas from shrubs, ground cover and mulch and must be a good quality steel edging, secured with metal stakes. No plastic edging will be accepted.

e. Types of Landscaped Areas

1) Interior Landscaping in Parking Areas

- a) A minimum of a 6' wide curbed island at the end of every row of parking and equal to the parking space length.
- b) A minimum of one 3-4" caliper tree per island, with a minimum mature canopy of 15-20'. Branching to start 7' off the parking pavement.

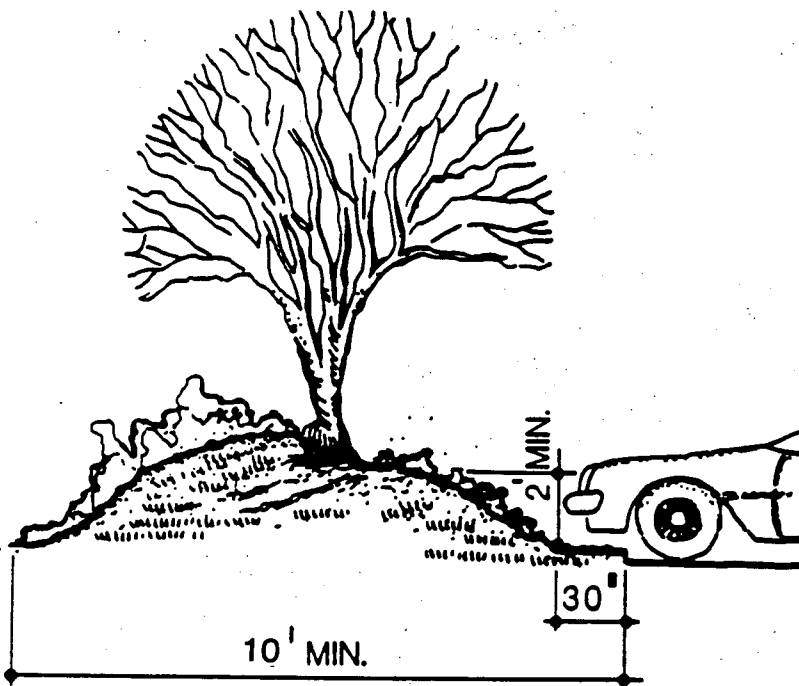




- c) In addition to the trees, the island must be adequately planted with approved landscape material not to exceed 3' in height along the outside edge of the island. The inside edge of the island will be of suitable mulch material 24" in from the edge of curb.
- d) A minimum of one (1) tree per 12 parking spaces is required in all parking lots.

2) Perimeter Landscaping Adjacent to Abutting Property

- a) A minimum of a 10' wide planting strip is required next to the property line adjacent to similar use areas if no parking is included. Groupings of trees, shrubs and ground cover should be used. A 2' high minimum berm would also be expected with landscaping. Slope must not exceed 3 to 1.



- b) In cases where a commercial/retail use abuts a dissimilar use, the minimum standard may increase subject to need to incorporate a landscape transition between the two uses.

c) In areas where parking abuts a property line. A minimum of a 10' planting strip is required to include a minimum of one tree per 20' of lineal feet of property line and a 25% continuous screen hedge of landscape material a minimum of 4' in height. A set back of 3-4' from the curb is required for shrubs.

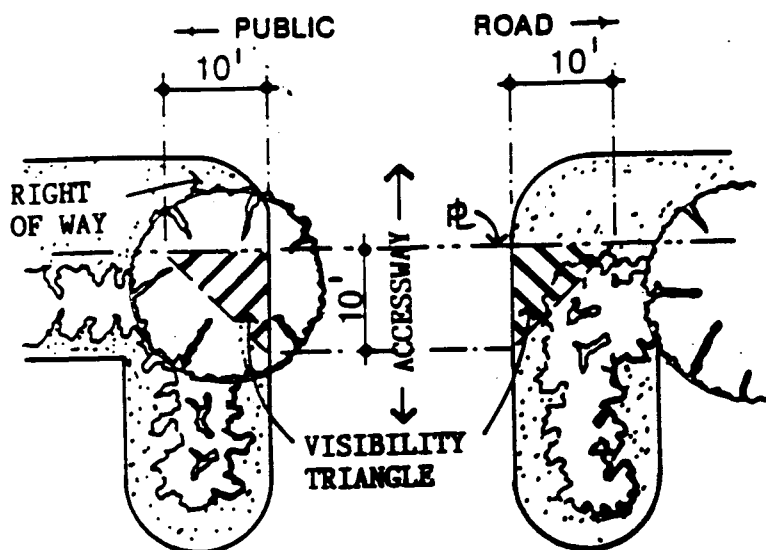
3) Perimeter Landscaping next to Public Roads.

a) A minimum of a 20' wide planting strip between property line and edge of pavement of a parking lot is required.

b) Berming of 2' height minimum is recommended in areas of larger planting strips.

c) A minimum of one tree per 20' lineal feet is required, and grouping of trees is recommended.

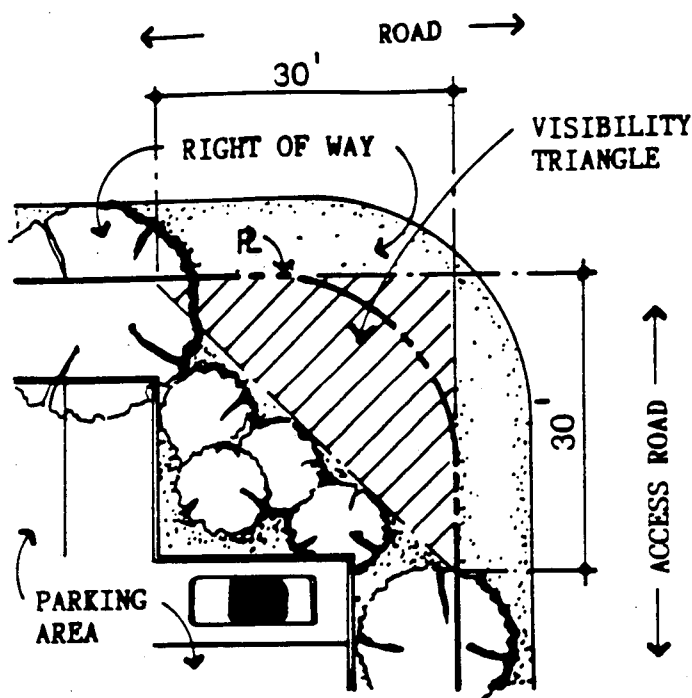
d) Shrubs and ground covers associated with tree plantings is required. Minimum of five shrubs per tree plus ground cover is required.



e) There should be no plantings within 30" from the edge of the parking lot curb. A set back of 30" from the curb is required for shrubs.

f) Access road landscaping should be planted as not to interfere with the visibility of the motorist. Shrubs will be planted to within 6' of the curb on a straight-way and within 8' on a curving road.

g) Where an intersection of an Access Road or Public Road meet an obstructed visual triangle would be 30'.



h) Trees are allowed in these visual triangles or corridors if the lower branching is trimmed 7'-0" above the ground.

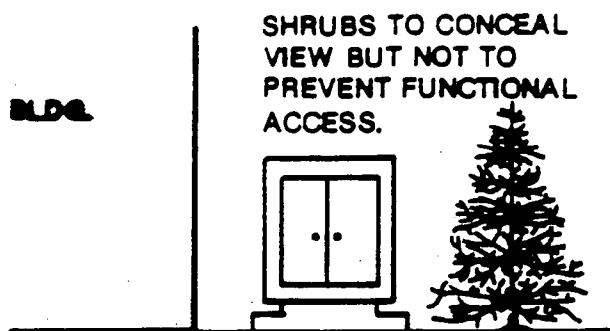
i) Minimum landscape setback for parcels abutting US 36 right-of-way shall be 40'.

f. Building Landscaping

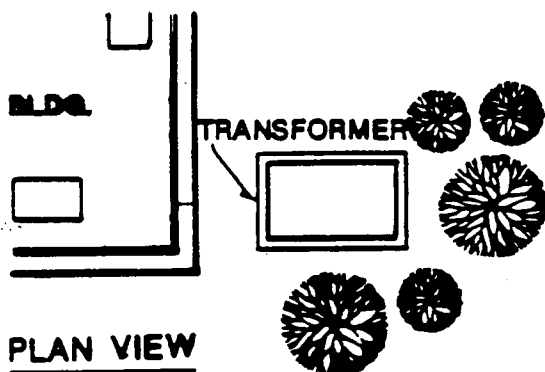
- 1) Landscaping Plans must be prepared by a Landscape Architect for the parcel developer. The installation of the landscaping must be completed before the building is occupied.

g. Easement Requirements

- 1) No major landscaping will be planted in easement areas.
- 2) Berming is acceptable on easements along with plant material such as shrubs, ground covers and small trees. Berming is not to be used instead of plant material.



3. Screening



a. Service Area Screening

- 1) Wooden fencing, continuation of building architectural elements or other solid-screen material is recommended to conceal transformers, dumpsters, etc. Landscaping for a softening effect on the solid screen can be of climbing vines or shrubs which provide color and texture.
- 2) All utility equipment not screened within the service area screen will have a natural evergreen screen provided by the parcel developer.

4. Irrigation

An in-ground irrigation system is required to assure the livability of the plant material and to allow maintenance of the site. Exposed garden and soaker hoses are not permitted.

a. Requirements

- 1) Installation of a Drip-irrigation System that uses less water than the conventional system must be considered. Also, the installation of drought resistant plantings must be considered.
- 2) When a conventional irrigation system is installed, it is required to be a good quality automatic system with a minimum of two zones should be planned for each parcel. Flooding and over watering is to be prevented.
- 3) In all cases an in-ground irrigation system is required. Watering with garden hoses is not acceptable.

5. Maintenance

a. Responsibility

The parcel developer shall be responsible for providing, protecting and maintaining all landscaping in a healthy and growing condition. The parcel developer shall replace plant material immediately with the same type, size and quantity when necessary, and keep the grounds free of refuse and debris.

6. Erosion

A site is particularly vulnerable to erosion during construction.

Although erosion cannot be eliminated altogether, it can be controlled. Some of the measures which can be taken are as follows:

- a. Disturb as little area as possible.
- b. Do not remove any planting unless absolutely necessary.

- c. Stockpile and protect topsoil.
- d. Provide temporary dams and channels to slow down runoff and collect eroded soil.
- e. Leave soil exposed for as short a time as possible.
- f. Avoid steep banks.
- g. Replant exposed areas as soon as feasible.

Landscape Definitions

Landscaping	Shall consist of any of the following or combination of: Materials such as, but not limited to, grass, ground covers, shrubs, vines, hedges, trees, or other live plant material growable in the area of development. Non-live material such as rocks, pebbles, mulches, fences, walls, pavers, benches, irrigation systems, and other site amenities would also be included in landscaping. Mounding, berming or grading are part of landscaping.
Trees	Any self-supporting woody plant which usually produces one main trunk and a more or less distinct and elevated head with many branches.
Shrubs	A woody plant that usually remains low and produces shoots or trunks from the base; it is not usually tree like or single stemmed.
Vines	Plants which normally require support to reach mature form.
Ground Cover	Plants of various types and low in height, dense growing and used for covering the ground, as in areas where it is difficult to grow grass.

I. BUILDING

1. Architectural Design: The design of each building should be compatible to and/or complement the other peripheral buildings. The design should be a simple geometric shape and finished on all four sides. It is suggested that each building have a canopied entrance, or pedestrian arcade where applicable. All parcel developers are encouraged to consider energy efficient design solutions.

- a. Long uninterrupted building planes are discouraged; buildings shall be designed and arranged with offsetting surfaces and planes to provide a varied street appearance.
2. **Materials and Colors:** Parcel developers are encouraged to employ substantially maintenance free materials such as brick, architecturally treated concrete and stucco. Light weight concrete tiles are preferred to asphalt shingles for sloping roof surfaces. Use of exterior colors shall be in good taste and in character with the remaining development. Color should be an aesthetic consideration combined with the building form, proportions and materials.
3. **Screening:** All mechanical and/or electrical units, rooftop or ground mounted, will be screened with the same material used on the building facade or other approved material. Whenever possible, the exterior building walls will be extended to accomplish same.
4. **Loading docks and refuse areas** are to be located on the least visible side of the building and screened as called for in the foregoing. Outside storage is specifically prohibited. Whenever possible, refuse areas should be accommodated inside the building.
 - a. **Design Requirements.**
 - 1) Loading or service areas which are potentially visible from public streets, building entries or pedestrian areas shall be screened from view.
 - 2) Loading and service areas shall be designed as integral parts of the building architecture.
 - 3) Loading and servicing areas shall be designed so that the entire loading or servicing operation is conducted within the confines of the building site.
5. **Orientation:** All buildings shall be subject to the set back requirements contained in the local zoning ordinances and building codes. The Governing Authority reserves the right to impose more rigorous restrictions. In no case will a building be located closer than 25'-0" to an adjoining property line or 25'-0" to a property line on a public or private roadway. Set back requirements may be affected by the public or private characterization of adjacent roadways and access roads.

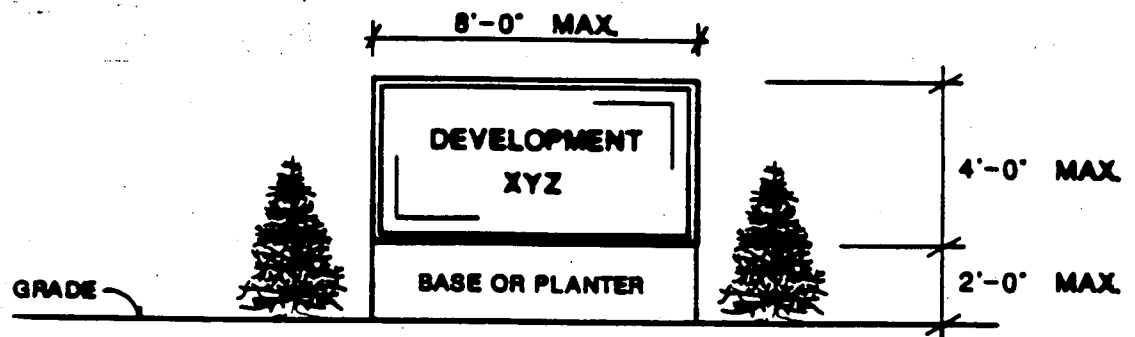
6. Exterior exposed fire escapes, exposed service stairs or ladders, radio or television towers and antennae or satellite receivers are not permitted, without appropriate screening.
7. All utilities are to be underground with no exterior visible connections to parcel facilities except for required meters or transformers. Meters and transformers must be screened from view.
8. Building Height and Special Building Features
 - a. Max 35' to top of parapet, and 42' to top of rooftop mechanical screen.
 - b. Architectural elements such as domes, spires, bell towers, etc. shall not exceed 50' unless authorized by the City of Louisville.
 - c. Canopies and awnings attached to a building shall be permitted and may extend outward from a building a maximum of 8'.

J. SIGNAGE

The following criteria shall apply to all exterior signs or logos placed or installed on the buildings or improvements thereon. Where these criteria shall be more stringent or restrictive than the applicable ordinances controlling a particular locale, then this criteria shall be controlling. Where this criteria shall be less stringent or restrictive than the applicable ordinances or a particular locale, then the latter shall be controlling. The location of all building and freestanding signage must be shown on the site plan.

1. Freestanding
 - a. All freestanding signs shall be of a monument type in a planter setting, uniform in design and set back. Pylon signs are not permitted.
 - b. All freestanding signs shall be located in a landscaped area.
 - c. Only one freestanding sign shall be allowed per parcel. Said sign may be double faced. The display area shall not exceed 32 square feet per face.

- d. All signs shall be of permanent construction and shall be subject to the provisions of the building code of the locale in which it is located.
- e. Signs may be internally illuminated or back lighted.
- f. The vertical dimensions of the sign display area shall be no greater than 4 feet and the top of said sign shall be no higher than 6 feet from grade level (see illustration)
- g. The horizontal dimensions of the sign display area shall be no greater than 8 feet.



TYPICAL MONUMENT SIGN

- h. Such sign shall contain only the name or trademark of the business, building or building complex which it identifies and shall not contain change panels, advertising or names of individual tenants.
 - i. For multiple user facilities such as strip shopping centers or office buildings, site ID signage acquires additional variables that must be considered. Conceptual designs for signs serving these types of facilities must be submitted to the Governing Authority to allow ample time for revisions and submittal.
2. Wall Signs
- a. Wall signs shall identify the individual business, building or building complex by name or trademark only.

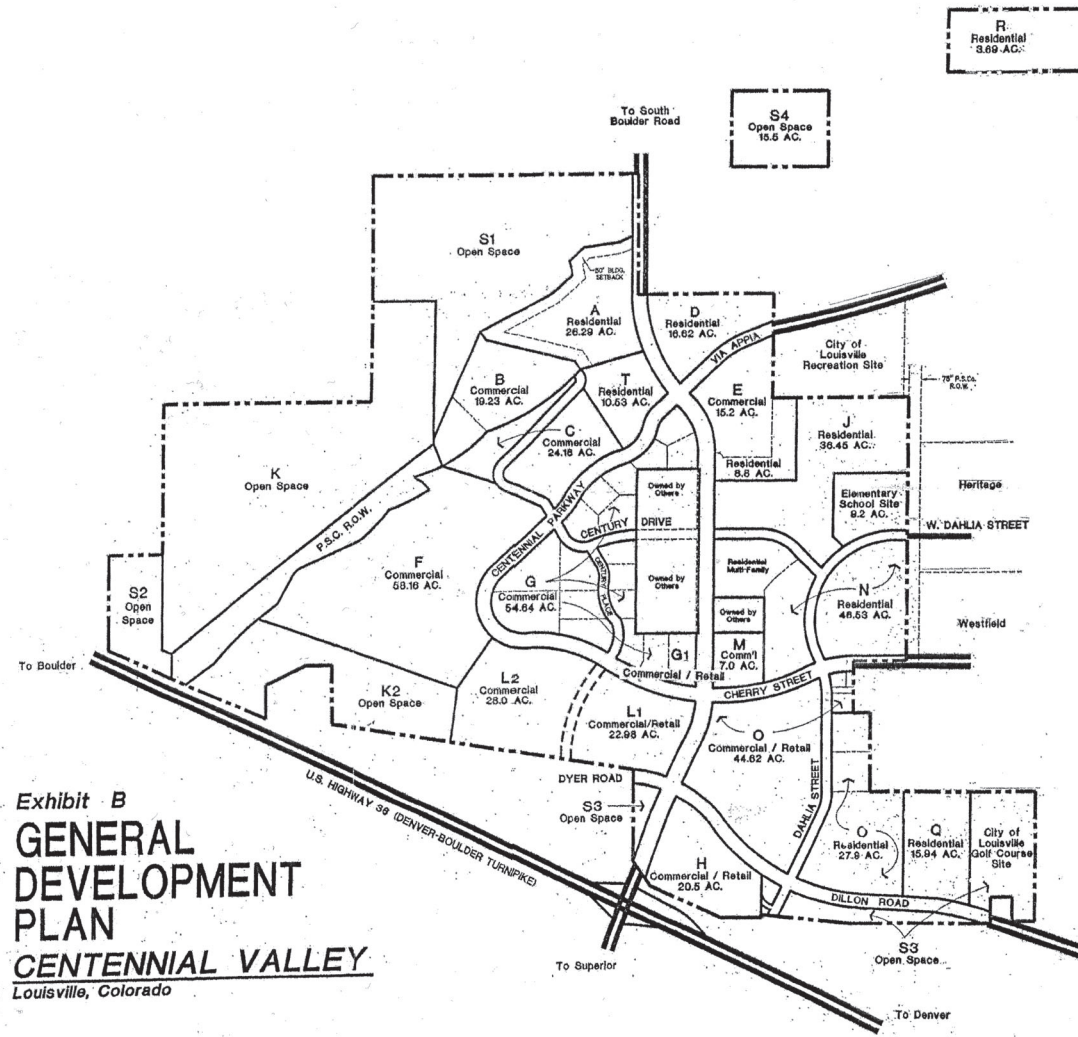
- b. The total allowable area of such wall signs shall be computed by the following formula: 1 1/2 square feet of sign area per building front foot of the individual business, subject to the provisions of the City of Louisville Sign Code.

K. MAINTENANCE

- 1. Parcel developers shall, at all times, at their sole cost and expense, keep their lots or parcels, including all improvements thereon, in a well-maintained, safe, clean and attractive condition. Such maintenance includes, but is not limited to, the following:
 - a. Prompt removal of all litter, trash, refuse and wastes.
 - b. Keeping all landscaping alive, trimmed, weed-free and attractive.
 - c. Keeping exterior lighting and mechanical facilities in working order.
 - d. Keeping parking areas, driveways and roads in good repair.
 - e. Complying with all government health and safety requirements.
 - f. Striping of parking areas and repainting of improvements.
 - g. Repair of exterior damage to improvements.
 - h. Maintenance of utility lines.

Exhibit B GENERAL DEVELOPMENT PLAN CENTENNIAL VALLEY Louisville, Colorado

Entered and Amended
September 2005



R Residential 3.89 AC.	S5 Open Space 28.89 AC.
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S4 Open Space 15.5 AC.

DESIGNATED USES	PLANNING AREAS	ACREAGE	AVERAGE DENSITY	DWELLING UNITS	GROSS BUILDING AREA
RESIDENTIAL					
SINGLE FAMILY	A D E J N Q R T	155.46	3.92	609	-
MULTI-FAMILY	N O	37.29	13.70	611	-
TOTAL RESIDENTIAL		192.75	5.61	1120	N/A
NON-RESIDENTIAL					
RETAIL	H L M O G I	62.98	.20	-	522,259 SF
RESEARCH / OFFICE	B C F G L	184.10	.36	-	2,888,400 SF
MIXED USE	O E H M	47.39	.38	-	477,500 SF
EXCLUDED RESIDENTIAL					
TOTAL NON-RESIDENTIAL		294.56	.31	N/A	3,888,159 SF
TOTAL DEVELOPMENT		487.31 AC.	N/A	1120	3,888,159 SF
OPEN SPACE					
OPEN SPACE PARCELS	K, K2, S1-S5	295.01			
ARTERIAL ROADS		90.46			
TOTAL OPEN SPACE		385.47			
SCHOOL SITE		0.22			
TOTAL LAND		882.00 AC.			

USE FOR EACH PARCEL ALLOWABLE UNDER DESIGNATED USES (1)

PARCEL L	CORPORATE USER / RETAIL / MIXED USE
PARCEL S C F G	RESEARCH / OFFICE / RETAIL
PARCEL E	MIXED USE / COMMERCIAL
PARCEL M	RETAIL / OFFICE
PARCEL O	MIXED USE / RETAIL
PARCEL H	HOTEL / MIXED USE / RETAIL
PARCEL N O	TOWNHOUSE AND MULTI-FAMILY
PARCEL A D E J N Q R T	SINGLE FAMILY DETACHED
PARCEL K - K2	OPEN SPACE
PARCEL S1 - S5	OPEN SPACE

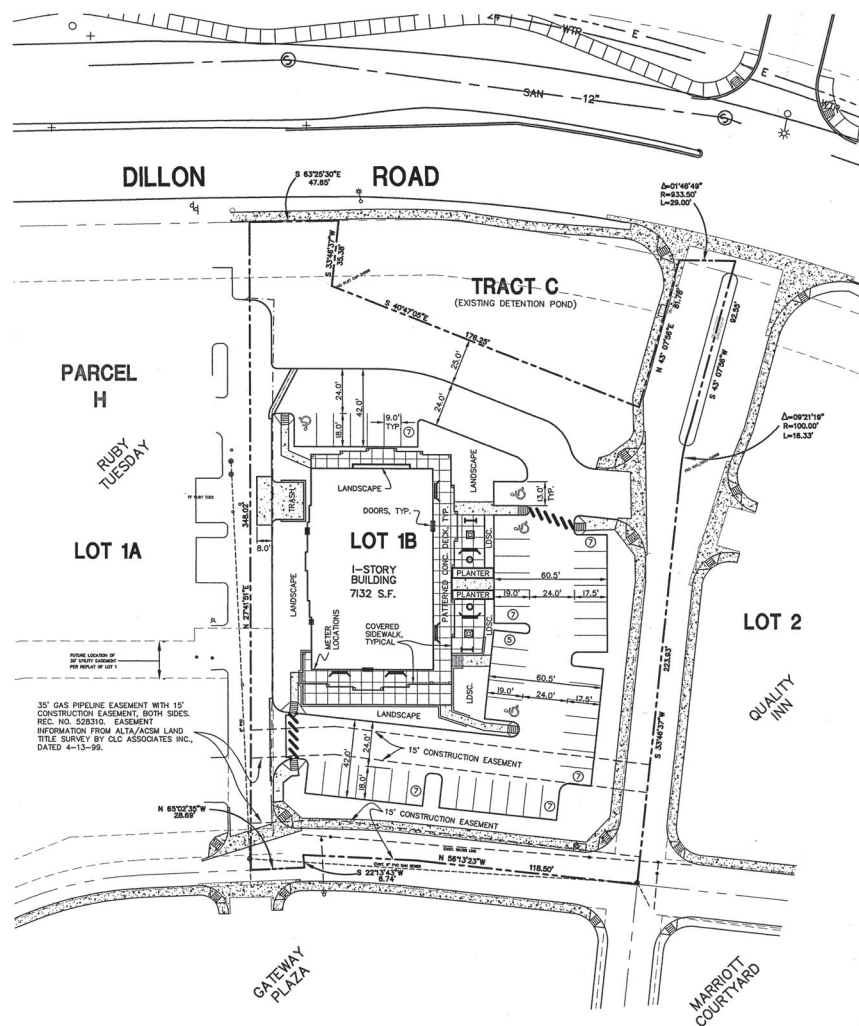
(1) SPECIFIC DESCRIPTIONS OF PERMITTED LAND USES AND IDENTITIES FOR EACH PARCEL IDENTIFIED ON THE GDP MAY BE FOUND IN THE CENTENNIAL VALLEY AMENDED AND RESTATEMENT DEVELOPMENT AGREEMENT AS AMENDED.

OWNERSHIP SIGNATURE BLOCK
By signing this PUD, the owner acknowledges and accepts all the requirements and intent set forth in this PUD. Witness myfour hand(s) seal(s) this 4th day of August, 2015.
Notary Signature
Owner Name and Signature
Notary Name (print) (Notary Seal)
Notary Signature
My Commission Expires April 10, 2017

PLANNING COMMISSION CERTIFICATE
Approved this 9 day of JULY, 2015 by the Planning Commission of the City of Louisville, Colorado.
Resolution No. 26, Series 2015

CITY COUNCIL CERTIFICATE
Approved this 28 day of JULY, 2015, by the City Council of the City of Louisville, Colorado.
Resolution No. 1696, Series 2015
Mayor Signature (City Seal)
City Clerk Signature

CLERK AND RECORDER CERTIFICATE
(COUNTY OF BOULDER, STATE OF COLORADO)
I hereby certify that this instrument was filed in my office at 10:00 o'clock, AM, this 28 day of JULY, 2015, and is recorded in Plan File 1696, Fee 100.00 paid, 100.00 Film No. 1696 Reception.
Clerk & Recorder
Deputy



LEGEND

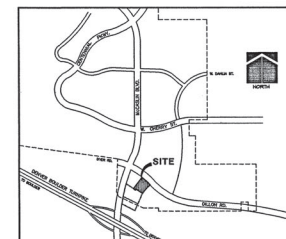
PARKING SPACES	①
PEDESTRIAN ACCENT PAVING	////
PLANT TABLE	○
TREE GRATE	⊗
BENCH	—
BIKE RACK	—
LANDSCAPE AREA	UDSC. OR LS

30 20 10 0 30 60
SCALE: 1"=30'

LAND USE TABLE

SITE AREA	66,696 SQ. FT.	100%
ROADS	16,153 SQ. FT.	24.2%
BUILDING AREA	732 SQ. FT.	1.07%
PAVEMENT AREA	19,793 SQ. FT.	29.7%
COVERED SIDEWALK	2,550 SQ. FT.	3.8%
LANDSCAPE AREA	21,068 SQ. FT.	31.6%
(GROUND LANDSCAPE)	17,790 SQ. FT.	(84.4%)
(HARDSCAPE)	3,278 SQ. FT.	(15.6%)

TOTAL PARKING PROVIDED = 47 SPACES.
PARKING RATIO = 6.6 SPACES PER 1000 S.F. FLOOR AREA.
2-BIKE RACKS PROVIDED FOR A MIN. REQUIREMENT OF 5 BIKES.



VICINITY MAP

LOT 1B & TRACT C, BLOCK 1 OF CENTENNIAL VALLEY
PARCEL H THIRD FILING, A SUBDIVISION IN A PART OF THE
SW 1/4 OF SECTION 18, T1S, R69W, OF THE 6TH P.M., CITY OF
LOUISVILLE COLORADO, BOULDER COUNTY, COLORADO,
CONTAINING 1.53 ACRES.

BENCH MARK

AN ALUMINUM CAP AT THE SW CORNER OF SECTION M18, T1S,
R69W, 6TH P.M., BOULDER COUNTY, COLORADO.
ELEVATION = 5440.91 (USDS DATUM)

GENERAL NOTES:

1. ALL PEDESTRIAN CROSSING POINTS SHALL BE ACCENT PAVING TO MATCH SIMILAR PAVING ON PARCEL H.
2. MIXED USE BUILDING SIGNAGE:
ALL TENANT SHALL HAVE INTERNALLY ILLUMINATED, PAN CHANNEL SIGNAGE CONSISTING OF INDIVIDUAL LETTERS WITH PLEXIGLASS FACES (RED WHITE OR BLUE). ALL SIGNS/LOGOS SHALL BE LOCATED ON THE DESIGNATED STUCCO SIGN BAND. TENANTS WILL BE ALLOWED ONE SIGN UNLESS THEY ARE LOCATED ON A CORNER WITH TWO BUILDING FRONTAGES (THEN THEY WILL BE ALLOWED 2 SIGNS). ALL LETTERS AND LOGOS WILL BE MADE OF 22 GAUGE STEEL, OR EQUAL METAL WINDOW SIGNAGE SHALL BE NON-ILLUMINATED AND LIMITED TO 10% OF THE TOTAL WINDOW AREA OF EACH BUILDING FRONTAGE.
MAXIMUM LETTER HEIGHT SHALL BE 18 INCHES AND MAXIMUM SIGN LENGTH SHALL BE 10 FEET. UNLESS THE TENANT DESIRES TWO LINES OF SIGN TEXT, THEN THE SIGN HEIGHT MAY BE INCREASED TO 24 INCHES BUT THE SIGN LENGTH MAY NOT BE INCREASED. ANY SIGN TEXT WILL BE CENTERED NO CLOSER THAN A 1 FOOT OFFSET FROM THE STUCCO BELIEF ON EITHER SIDE OF THE SIGN.
THE COLOR AND DESIGN OF THE RETURN (SIDES) OF THE PAN CHANNEL LETTERS AND OF THE TRIM CAPS SHALL BE DARK BRONZE ON ALL SIGNS. ALL SIGNS SHALL BE MOUNTED DIRECTLY TO THE BUILDING WALL, WITH NO EXTERNAL RACKS/RAILS.
ADDITIONAL SIGNAGE OR SIGNAGE LOCATED ON AREAS OTHER THAN THAT INDICATED ON THE ARCHITECTURAL ELEVATIONS SHALL BE SUBJECT TO A SEPARATE PUD REVIEW PROCESS.
SIGN FACES SHALL BE OF A SOLID COLOR, WITH NO BORDERS.
3. EASEMENTS SHOWN ARE AS INDICATED ON THE FINAL PLAT FOR CENTENNIAL VALLEY PARCEL H, THIRD FILING, BEING A REPLAT OF LOT 1 CENTENNIAL VALLEY, PARCEL H, SECOND FILING, EXCEPT AS INDICATED.
4. ALL SURFACE LANDSCAPING DAMAGED AS A RESULT OF MAINTENANCE ACTIVITIES WITHIN A PUBLIC UTILITY EASEMENT WILL BE THE OBLIGATION OF THE PROPERTY OWNER TO RESTORE AT THEIR EXPENSE.

CITY COUNCIL CERTIFICATE
APPROVED THIS 21st DAY OF September, 1999 BY
THE COUNCIL OF THE CITY OF LOUISVILLE, COLORADO, RESOLUTION
NO. 21, SERIES 1444

Mayor
CITY CLERK

PLANNING COMMISSION CERTIFICATE
APPROVED THIS 16th DAY OF July, 1999 BY
THE PLANNING COMMISSION OF THE CITY OF LOUISVILLE, COLORADO,
RESOLUTION NO. 16, SERIES 1444

Chairman
Secretary

CLERK AND RECORDER CERTIFICATE
(COUNTY OF BOULDER)
STATE OF COLORADO

I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED IN MY OFFICE AT
3:22 O'CLOCK, P.M., THIS 22nd DAY OF March,
1999, AND IS RECORDED IN PLAN FILE NO. 111, RECEPTION 2419549
P.50 F.3 #19, 18, 17, 36, 21433.

Recorder
Deputy

OWNERSHIP SIGNATURE BLOCK

BY SIGNING THIS PUD, THE OWNER ACKNOWLEDGES AND ACCEPTS ALL THE
REQUIREMENTS AND INTENT SET FORTH IN THIS PUD.

Owner
Notary

9/24/2000

PREPARED BY: Drexel Barrell & Co., Engineers - Surveyors
4940 PEARL EAST CIRCLE, SUITE 84
BOULDER, COLORADO 80508 (303) 442-4338
6305 CORPORATE DRIVE
COLORADO SPRINGS, COLORADO 80909 (719) 260-0887
5400 N. 20TH STREET, SUITE 100A
GREELEY, COLORADO 80634 (970) 331-0845

PREPARED FOR: ALL STAR INVESTMENTS, LLC
6528 COLUMBINE COURT
NIMOT, COLORADO 80503

PROJECT INFO
LOT 1B, CENTENNIAL VALLEY, PARCEL H
LOUISVILLE, COLORADO

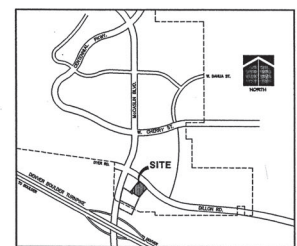
DESIGNED BY: BOM
REVISION DESCRIPTIONS
REVISIONS FOR BUILDING FOOTPRINT
DATE: 8/27/99
DRAWN BY: BOM
CITY COMMENTS
CHECKED BY: BOM

DRAWING INFO
DATE: MAY 28, 1999
JOB NO: E-5140
SCALE: 1"=30'
DRAWING NO: 5D 151
SHEET: 1 OF 6

SHEET 1 OF 6 SHEETS



SCALE: 1"=30'



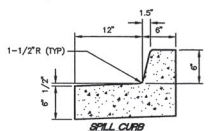
VICINITY MAP

LEGEND

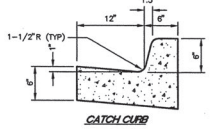
- EX. CURB INLET
- EX. STORM SEWER
- EX. AREA INLET
- EX. STORM CULVERT OR LARGE DIAMETER STORM SEWER
- EX. SANITARY SEWER
- EX. WATER LINE
- EX. GAS LINE
- EX. BURIED ELECTRIC LINE
- EX. BURIED TELEPHONE LINE
- EX. FIBER OPTICS LINE
- EX. OVERHEAD POWER AND ELECTRIC
- EX. FIRE HYDRANT
- EX. WATER VALVE
- EX. WATER METER
- EX. MANHOLE
- EX. LIGHT POLE
- EX. POWER POLE
- PARKING SPACES
- FOOTPATH ACCENT PAVING
- TRAFFIC DIRECTIONAL ARROW
- SHELL CURB (ALL OTHERS TO BE CATCH CURB)
- EXISTING CONTOUR
- PROPOSED CONTOUR
- PROPOSED SPOT ELEVATION

BENCHMARK

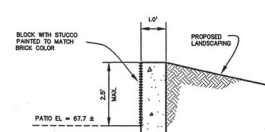
S 1/4 CORNER OF SECTION 18, T15, R99W
AN ALUMINUM CAP EL. 5440.91



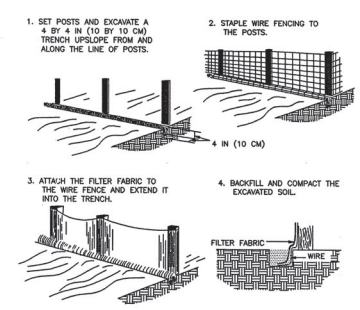
SPILL CURB



CATCH CURB



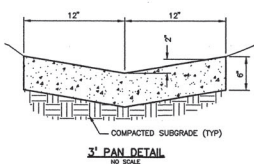
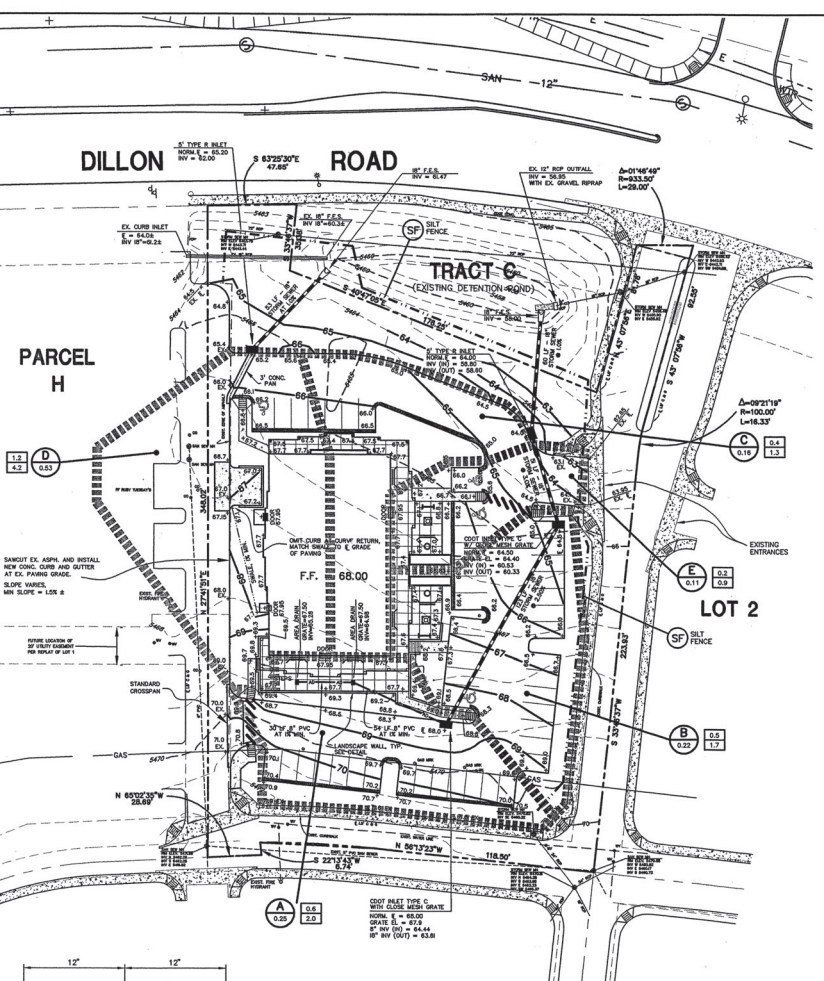
DETAIL LANDSCAPE WALL



SILT FENCE
NO SCALE

DRAINAGE INFORMATION LEGEND

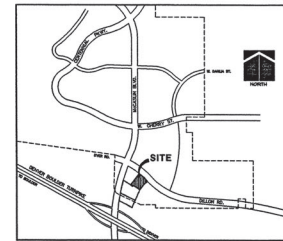
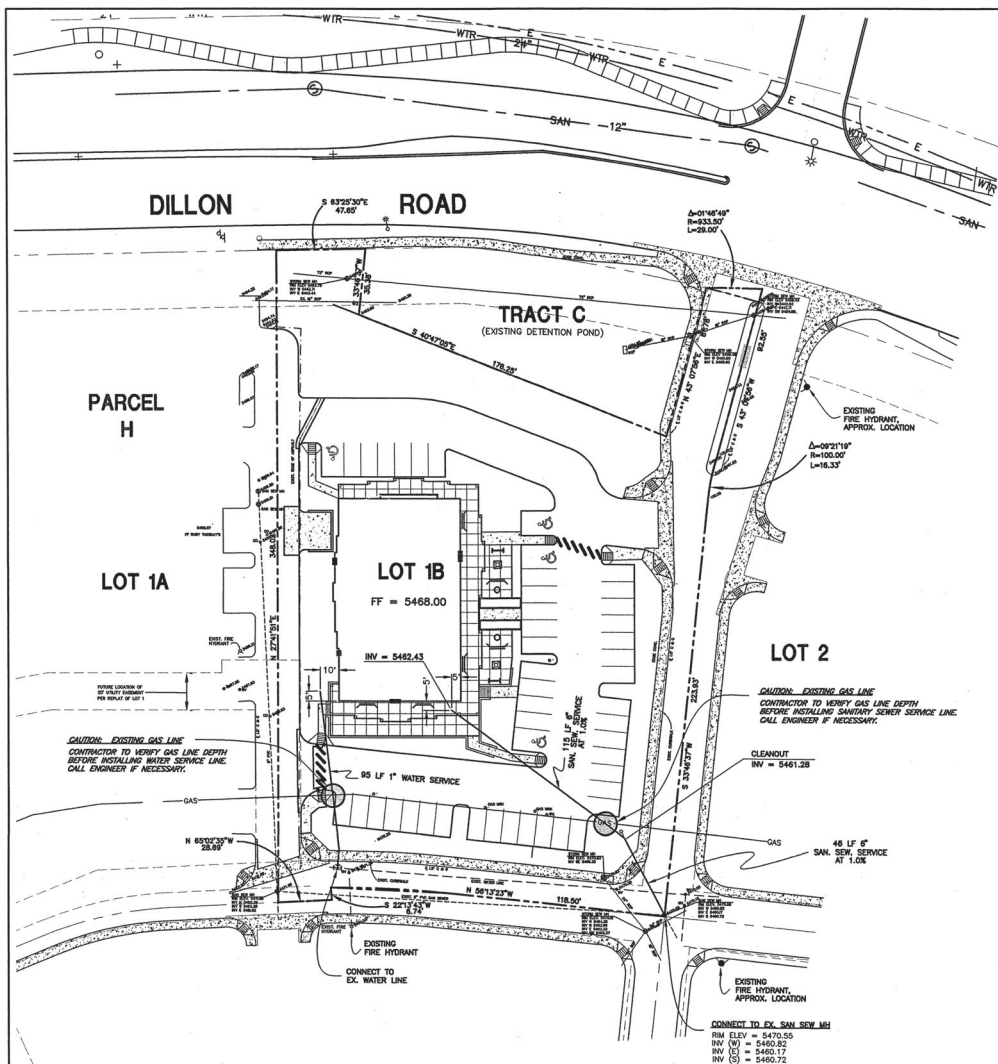
- DRAINAGE BASIN DESIGNATION
- BASIN AREA, ACRES
- 2-YEAR FREQUENCY RUNOFF
- 100-YEAR FREQUENCY RUNOFF
- DRAINAGE BASIN DELINEATION



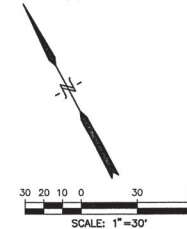
3' PAN DETAIL
NO SCALE

	PREPARED BY:	Drexel Barrell & Co. Engineers - Surveyors	PREPARED FOR:	ALL STAR INVESTMENTS, LLC		PROJECT INFO:	DESIGNED BY: BCM		REVISION DESCRIPTIONS	DATE	DRAWING INFO:	DATE:	JOB NO:	SHEET	
		4940 PEARL EAST CIRCLE, SUITE 14	BOULDER, COLORADO 80503	(303) 442-4338		LOT 18, CENTENNIAL VALLEY, PARCEL H		BCM	REVISIONS FOR BUILDING FOOTPRINT	8/27/99		MAY 28, 1999	E-5140	2	
		6360 CORPORATE DRIVE	COLORADO SPRINGS, COLORADO 80909	(719) 260-0887		6528 COLUMBINE COURT		BCM							
		540 N. 16TH STREET, SUITE 100A	GREELEY, COLORADO 80634	(970) 350-0645		NIMOT, COLORADO 80503		CHECKED BY: BHW					SCALE: 1"=30'	DRAWING NO:	SHEETS
	CONTACT:					LOUISVILLE, COLORADO						5D 151	3		

SHEET 2 OF 6 SHEETS



VICINITY MAP



SCALE: 1"=30'

LEGEND

EX. CURB INLET	EX. 18" RSP.
EX. STORM SEWER	EX. 24" DWP
EX. AREA INLET	EX. 8" PVC SAN. SEWER
EX. STORM CULVERT OR LARGE DIAMETER STORM SEWER	EX. 18" WATER
EX. WATER LINE	EX. 12" GAS
EX. GAS LINE	EX. BURIED TELEPHONE LINE
EX. BURIED TELEPHONE LINE	EX. FIBER OPTICS LINE
EX. FIBER OPTICS LINE	EX. OVERHEAD POWER AND ELECTRIC
EX. OVERHEAD POWER AND ELECTRIC	EX. FIRE HYDRANT
EX. FIRE HYDRANT	EX. WATER VALVE
EX. WATER VALVE	EX. MANHOLE
EX. MANHOLE	EX. LIGHT POLE
EX. LIGHT POLE	EX. POWER POLE

UTILITY NOTES

- 1) ALL WATER AND SANITARY SEWER CONSTRUCTION SHALL CONFORM TO CITY OF LOUISVILLE UTILITY STANDARDS AND SPECIFICATIONS, LATEST EDITION THEREOF.
- 2) ALL UTILITY TAPS SHALL BE MADE BY CITY OF LOUISVILLE PERSONNEL.
- 3) CONTRACTOR SHALL PROTECT ALL ADJACENT IMPROVEMENTS (BUILDINGS, PARKING LOTS, LANDSCAPE AREAS, ETC.) FROM DAMAGE AND EROSION AT THE CONTRACTOR'S EXPENSE. ALL DISTURBED AREAS OFF-SITE SHALL BE RESTORED TO A MINIMUM OF THEIR ORIGINAL CONDITION AT THE CONTRACTOR'S EXPENSE.
- 4) THE CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS TO COMPLETE THE PROPOSED WORK AND SHALL COMPLY WITH ALL LOCAL, STATE AND FEDERAL REGULATIONS.
- 5) PAVING CONTRACTOR SHALL ADJUST ALL VALVE BOXES AND MANHOLE COVERS TO FINAL GRADE INDICATED ON GRADING PLAN.
- 6) ALL EXISTING UTILITY LINE LOCATIONS MUST BE VERIFIED BY THE CONTRACTOR AND THE ENGINEER NOTIFIED PRIOR TO CONSTRUCTION. IT IS THE PLANS' INTENT TO SHOW ALL EXISTING UTILITIES, HOWEVER IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO BE SATISFIED THAT ALL EXISTING UTILITIES, WHETHER SHOWN ON THESE PLANS OR NOT HAVE BEEN PROPERLY LOCATED.
- 7) PROVIDE CONCRETE THRUST BLOCKING AT ALL BENDS, TEES, PLUGS AND HYDRANTS.
- 8) WATER AND SANITARY SEWER PIPE SHALL BE BEDDED IN ACCORDANCE WITH CITY OF LOUISVILLE STANDARD SPECIFICATIONS.
- 9) ALL WATER LINES SHALL HAVE A MINIMUM FOUR AND A HALF (4-1/2) FEET OF COVER BELOW FINISHED GRADE.
- 10) CONTRACTOR SHALL COORDINATE DRY UTILITY LOCATIONS WITH ARCHITECT AND PROVIDER AGENCY.
- 11) ALL DIMENSIONS ARE FROM FLOWLINE (OF CURB & GUTTER) TO FACE OF BUILDING FOUNDATION, PROPERTY LINE, WALL, AND TO THE CENTERLINES OF MANHOLES, INLETS AND UTILITY LINES.
- 12) THE PIPE SPECIFIED FOR SANITARY SEWER LINES SHALL BE PVC, SDR 35, ASTM D3034.
- 13) WATER LINES SHALL BE EITHER A.W.W.A. C-900, AND A21.51 DUCTILE IRON PIPE OR A.W.W.A. C-900 CLASS 250 PVC. ALL D.I.P. SHALL BE POLYETHYLENE WRAPPED. ALL WATER SERVICES WITH PIPE DIAMETERS UNDER 2 INCHES SHALL BE TYPE K COPPER.

PREPARED BY:
Drexel Barrell & Co. Engineers - Surveyors
4040 PEARL EAST CIRCLE, SUITE 14
BOULDER, COLORADO 80301 (303) 442-4338
6305 CORPORATE DRIVE
1400 W. 10TH STREET, SUITE 100A
BRECKENRIDGE, COLORADO 80424 (970) 350-0646
CONTACT:

PREPARED FOR:
ALL STAR INVESTMENTS, LLC
6028 COLUMBINE COURT
NIMOT, COLORADO 80503

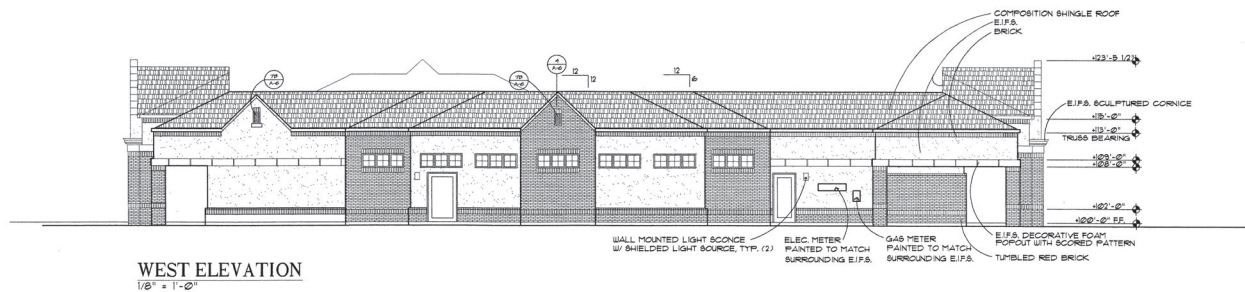
PROJECT INFO:
LOT 1B, CENTENNIAL VALLEY, PARCEL H
LOUISVILLE, COLORADO

DESIGNED BY: BDM
DRAWN BY: BDM
CHECKED BY: BDM
REVISION DESCRIPTIONS:
REVISIONS FOR BUILDING FOOTPRINT
DATE: 8/27/99

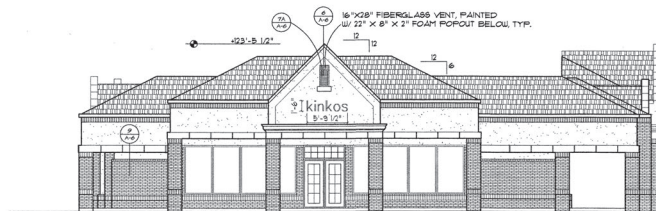
DRAWING INFO:
MASTER UTILITY PLAN

DATE: MAY 28, 1999
JOB NO.: E-5140
SHEET: 3
SCALE: 1"=30'
DRAWING NO.: 5D 151

SHEET 3 OF 6 SHEETS



WEST ELEVATION
1/8" = 1'-0"



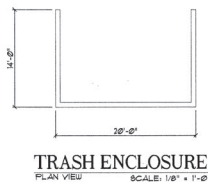
SOUTH ELEVATION
1/8" = 1'-0"



NORTH ELEVATION
1/8" = 1'-0"



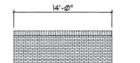
EAST ELEVATION
1/8" = 1'-0"



TRASH ENCLOSURE
PLAN VIEW
SCALE: 1/8" = 1'-0"



REAR ELEVATION
SCALE: 1/8" = 1'-0"



SIDE ELEVATION
SCALE: 1/8" = 1'-0"

NOTE: ALL MECHANICAL EQUIPMENT IS ON THE ROOF,
SCREENED BY A MIN. 4" PARAPET.
ANY MECHANICAL EQUIPMENT VISIBLE ABOVE THE
PARAPET WILL BE SCREENED BY AN ARCHITECTURALLY
INTEGRATED SCREENING DEVICE.

EXTERIOR MATERIALS

ROOF: ELK PRESTIGE COMPOSITION SHINGLE, FOREST GREEN
BRICK: SOLDIER COURSE, ROBINSON BRICK OLD DELAWARE
MAIN BODY BRICK: ROBINSON BRICK WATERTON
DECORATIVE ASPHALT PAVING: STREETPENT BRICK PATTERN
ACCENT AND TRIM: SHERWIN WILLIAMS FALLING WATER
E.I.F.S.: STO DATHEAL

REVISIONS:

REVISIONS:

CENTENNIAL PLAZA
BDC DEVELOPMENT, LLC
CENTENNIAL VALLEY PARCEL 1B, LOUISVILLE, COLORADO
(303) 652-0595

OLSON ARCHITECTURE, INC.
3223 ARAPAHOE, SUITE 320
BOULDER, COLORADO 80503
(303) 245-0445
FAX (303) 245-0442

JOB #: 98017
DATE: 11-2-99
DRAWN: AEO/MAS
CHECKED: AEO

A-4

DRAWING NUMBER

DRAWING NUMBER

DRAWING NUMBER

KINKO'S
LOT 1B CV PARCEL H
4 OF 6

DILLON ROAD

S 63°25'30"E
47.65'

ROAD

Δ=01°46'48"
R=93.50'
L=29.00'

SHRUBS & SOD
CONSISTENT WITH OVERALL
PARCEL 11' PUD

TRACT C

(EXISTING DETENTION POND)

EL

1A

LOT 1B

LOT 2

35" PIPELINE EASEMENT
RECPT. NO. 528310

N 65°02'35"W
28.69'

S 22°13'43"W
6.74'

N 56°13'23"W

Δ=09°21'19"
R=100.00'
L=16.33'

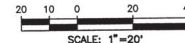
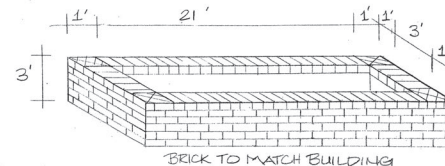
LANDSCAPE NOTES:

1. AT-GRADE UTILITY CABINETS OR TRANSFORMERS SHALL BE SCREENED WITH APPROPRIATE PLANT MATERIAL ON THREE SIDES. WHERE FEASIBLE, PLANT MATERIAL ALREADY SHOWN SHALL BE SELECTED & RELOCATED TO ACCOMMODATE SCREENING. IF NECESSARY, SHRUB BEDS SHALL BE EXTENDED OR NEW BEDS CREATED TO INCLUDE TRANSFORMER LOCATIONS. PLANTS SHALL BE PLANTED SO AS TO MAINTAIN A CLEARANCE OF 10' AT MATURITY OF THE PLANTS AROUND THREE SIDES OF THE TRANSFORMERS, WITH THE FRONT SIDE OPEN FOR ACCESS.
2. ALL AREAS TO BE SODDED SHALL RECEIVE 3 CU. YDS. OF COMPOST PER 1000 SF FILLED TO A DEPTH OF 4-6". ALL AREAS SHALL THEN BE GRADED TO A UNIFORMLY SMOOTH GRADE.
3. SOD SHALL BE 90% FESCUE 10% BLUEGRASS.
4. ALL TREES AND SHRUBS SHALL BE BACKFILLED WITH A UNIFORM MIXTURE OF 50% EXCAVATED SOIL AND 50% ORGANIC COMPOST.
5. ALL DECIDUOUS TREES SHALL BE STAKED WITH TWO 4" T-POSTS. ALL EVERGREEN TREES SHALL BE STAKED WITH THREE 1" T-POSTS. ALL POSTS SHALL BE GUYED TO THE TREE WITH 12 GA. WIRE ENCASED IN RUBBER HOSE.
6. ALL PLANT MATERIAL SHALL BE FULLY GUARANTEED FOR A PERIOD OF ONE YEAR FROM THE DATE OF SUBSTANTIAL COMPLETION. THE LANDSCAPE CONTRACTOR SHALL NOT BE REQUIRED TO REPLACE PLANTS THAT DIE BECAUSE OF IMPROPER MAINTENANCE.
7. A COMPLETELY AUTOMATIC IRRIGATION SYSTEM COVERING ALL PLANTS AND SOD SHALL BE DESIGNED AND INSTALLED.
8. SHRUB BEDS AS SHOWN ON THE PLAN SHALL RECEIVE EITHER A 3" LAYER OF 1" WASHED RIVER ROCK OVER WEDD BARBERS FURFUR OR A 7" LAYER OF CEDAR MULCH. ALL PERENNIAL AREAS SHALL RECEIVE A 2" LAYER OF CEDAR MULCH.
9. EDGING SHALL BE INSTALLED BETWEEN ALL SHRUB BEDS AND SOD AREAS. EDGING SHALL BE 4" GALVANIZED STEEL EDGING WITH METAL HOOP PINS WITH BLACK SAFETY CAP.
10. ALL PERENNIAL AREAS SHALL BE PREPARED BY TILLING 2-3" OF ORGANIC COMPOST AND SUPER PHOSPHATE TO A DEPTH OF 4-6". THE SURFACE SHALL THEN BE GRADED TO A UNIFORMLY SMOOTH GRADE.
11. BEARING INDICATED ON THE LANDSCAPE PLAN WITHIN THE GAS EASEMENT IS SUBJECT TO DEPTH OF PIPE IN RELATION TO FINAL GRADE. ALL PLANTS SHOWN WITHIN THE GAS EASEMENT SHALL BE PRUNED AND MAINTAINED AT A HEIGHT NO HIGHER THAN 4 FEET. ALL SURFACE LANDSCAPING DAMAGED AS A RESULT OF MAINTENANCE ACTIVITIES WITHIN A PUBLIC UTILITY EASEMENT SHALL BE THE OBLIGATION OF THE PROPERTY OWNER TO RESTORE AT THEIR EXPENSE.

PLANT LIST

QTY	KEY	BOTANIC NAME	COMMON NAME	SIZE	HEIGHT WHEN PLANTED	HEIGHT AT MATURITY
SHADE TREES:						
3	ARB	ACER RUBRUM RED SUNSET	RED SUNSET MAPLE	3" BB	18-20'	40-50'
12	FA	FRAXINUS AMERICANA AUT. PURPLE	AUTUMN PURPLE ASH	3" BB	18-20'	40-50'
2	FP	FRAXINUS PENN. PATMORE	PATMORE ASH	3" BB	18-20'	40-50'
14	GT	GLEDITSIA TRI. INERMIS	HONEYLOCUST	3" BB	18-20'	40-50'
ORNAMENTAL TREES						
2	CTC	CRATAEGUS CRUS-GALI IHERMIS	THORNLESS COCKSPUR HAW.	2" BB	8-10'	15-25'
4	PR	PYRUS CALLERYANA	ORNAMENTAL PEAR	2" BB	12-15'	20-30'
EVERGREEN TREES (25% MUST BE #1)						
2	PDC	PICEA GLAUCA 'CONICA'	DWARF ALBERTA SPRUCE	7 GAL	4'	5-7' (see note #11)
4	PP	PICEA PARVENSIS	BLUE SPRUCE	6-8 BB	6-8'	40-60'
4	PN	PINUS NIGRA	AUSTRIAN PINE	6-8 BB	6-8'	40-60'
MULTI-STEMMED TREES						
3	AC	AMELANCHIER CANADENSIS	SHADBLOW SERVICEBERRY	6-8 CL	6-8'	15-25'
4	PV	PRUNUS VIRGINIANA 'SHUBERT'	CANADA RED CHERRY	8-10 CL	8-10'	20-30'
3	SR	SYRINGA RETICULATA	JAPANESE TREE LILAC	8-10 CL	8-10'	15-25'
DECIDUOUS SHRUBS:						
31	BR	BERBERIS THUNBERGII ATROPURPUREA	RED BARBERY	5 GAL	2'	4-6'
24	CC	CARYOPTERIS CLANDONENSIS	BLUEMIST SPIREA	5 GAL	2'	4'
10	CI	CORNUS SERICEA 'ISANT'	ISANT DOGWOOD	5 GAL	2-3'	5-6'
17	EAC	EUONYMUS ALATUS COMPACTA	COMPACT BURNING BUSH	5 GAL	2 1/2'	6'
7	EKM	EUONYMUS KAUTSCHOVICA MAN.	MANHATTAN EUONYMUS	5 GAL	1'	4'
9	HC	SYMPHORICARPOS CHENALTI	HANCOCK CORALBERRY	5 GAL	1'	2-3'
7	LL	LIQUISTRUM VULGARE 'LOOSEN'	LOOSEN PRIVET	5 GAL	1'	2-3'
11	MAC	MACHINA AQUATULUM COMPACTA	COMPACT ORE. GRAPE HOLLY	5 GAL	1'	2-3'
9	PC	PRUNUS CISTENA	PURPLE-LEAF PLUM	5 GAL	2-3'	6-8' (see note #11)
17	SM	SYRINGA MEYERI	DWARF KOREAN LILAC	5 GAL	2'	4-6'
18	VTC	VIBURNUM TROBILUM COMPACTA	DWARF VIBURNUM	5 GAL	2'	4-6'
EVERGREEN SHRUBS						
19	JB	JUNIPERUS SABINA 'BUFFALO'	BUFFALO JUNIPER	5 GAL	1'	12-18'
17	JBC	JUNIPERUS HORIZONTALIS 'BLUE CH.'	BLUE CHIP JUNIPER	5 GAL	6"	8-12"
24	JSG	JUNIPERUS CHIN. SEA GREEN	SEA GREEN JUNIPER	5 GAL	2'	5-6'
12	SMB	PINUS MUGO 'BIG TUNA'	BIG TUNA MUGO	6 GAL	2'	4-6'
2	SMP	PINUS MUGO 'SLOWGROWING'	SLOWGROWING MUGO	6 GAL	1'	2'
PERENNIALS						
30	AH	ASTER HYBRID	PINK FALL ASTER	1 GAL	6"	12-15"
45	CT	CERASTIUM TOMENTOSA	SNOW IN SUMMER	1 GAL	3"	6-12"
30	CVM	COREOPSIS VERT. MOONBEAM	MOONBEAM COREOPSIS	1 GAL	6"	18-24"
30	DC	DELOSPERMA COOPERI	HARDY ICE PLANT	1 GAL	1"	2-4"
50	FS	FESTUCA GLAUCA 'ELIJAH BLUE'	BLUE FESCUE GRASS	1 GAL	4"	8-12"
40	HH	HEMEROCALLIS 'STELLA DE ORO'	DWARF GOLD DAYLILY	1 GAL	6"	1-2'
8	HS	HELIOTROPIS SEMPERVIRENS	BLUE Avena GRASS	1 GAL	1"	2-3'
30	SB	SEDUM DRAGON'S BLOOD	DRAGON'S BLOOD SEDUM	1 GAL	1"	2-4"

PLANTER BOX DETAIL: SCALE: 1/4" = 1' 0"



PLAN DATE: APRIL 27, 1999
REVISED: MAY 27, 1999
JUNE 17, 1999
JUNE 30, 1999
JULY 7, 1999
AUG. 26, 1999

LANDSCAPE PLAN
LOT 1B
LOUISVILLE, COLORADO

Landscaping Design By
C. G.
Caterpillar, Inc.
Louisville, CO 80027
303-666-8086

50 151

SHEET (5) OF (6) SHEETS

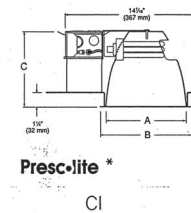
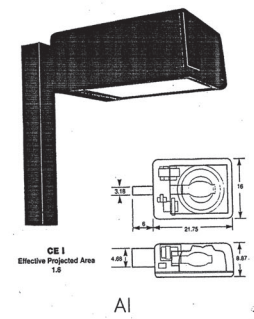
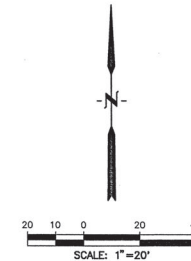
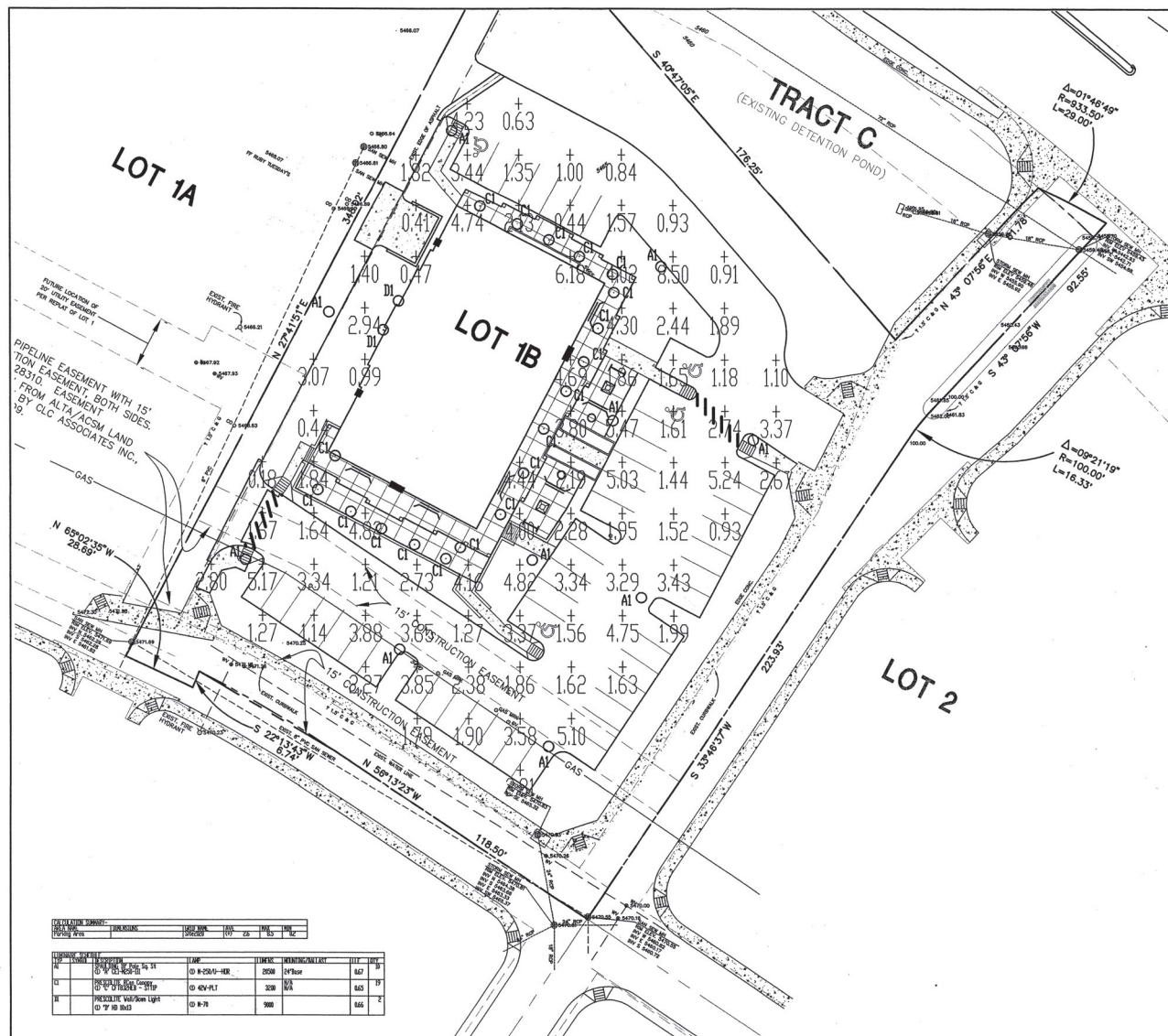
DRAWING NUMBER

DRAWING NUMBER

DRAWING NUMBER

KINCO'S
LOT 1B CV PARCEL H
6 OF 6

KINCO'S LOT 1B PARCEL H
 PREPARED BY: LORD & REYNOLDS ELECTRICAL CONTRACTORS, INC.
 PHONE: 303-447-1801
 SHEET 6 OF 6



* FIXTURE TO BE FLUSH MOUNTED

PREPARED BY:
 LORD & REYNOLDS
 ELECTRICAL CONTRACTORS, INC
 PHONE: 303-447-1801

LOT 1B CENTENNIAL VALLEY,
 PARCEL H, THIRD FILING

E-SI40 5D IS1
 SHEET 6 OF 6 SHEETS

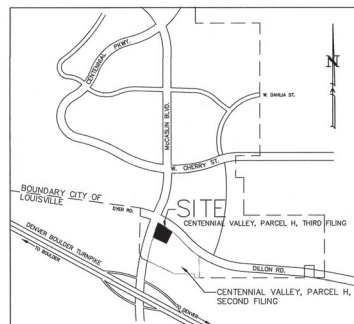
A FINAL PLAT
FOR
CENTENNIAL VALLEY PARCEL H, THIRD FILING
A REPLAT OF LOT 1, CENTENNIAL VALLEY, PARCEL H, SECOND FILING
LOCATED IN A PART OF THE SOUTH ONE-HALF OF
SECTION 18, T. 1 S., R. 69 W., OF THE 6TH P.M.
CITY OF LOUISVILLE, COUNTY OF BOULDER,
STATE OF COLORADO

SHEET 1 OF 2

DEDICATION

KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED BEING THE OWNER OF ALL OF LOT 1, CENTENNIAL VALLEY, PARCEL H, SECOND FILING, LOCATED IN A PART OF THE SOUTH ONE-HALF OF SECTION 18, TOWNSHIP 1 SOUTH, RANGE 69 WEST, OF THE 6TH PRINCIPAL MERIDIAN, CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO.

HAS LAID OUT, SUBDIVIDED AND PLATTED SAID LAND AS PER DRAWING HEREON CONTAINED UNDER THE NAME AND STYLE OF CENTENNIAL VALLEY PARCEL H, THIRD FILING, A SUBDIVISION OF PART OF THE CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO, AND BY THESE PRESENTS DO HEREBY DEDICATE TO THE CITY OF LOUISVILLE AND THE PUBLIC, THE INGRESS-EGRESS AND FIRE LANE EASEMENTS AS SHOWN ON THE ACCOMPANYING PLAT FOR VEHICULAR, PEDESTRIAN AND EMERGENCY ACCESS FOR THE PUBLIC USE THEREOF FOREVER AND DOES FURTHER DEDICATE TO THE USE OF THE CITY OF LOUISVILLE AND ALL MUNICIPALLY OWNED AND/OR FRANCHISED UTILITIES AND SERVICES THOSE PORTIONS OF SAID REAL PROPERTY WHICH ARE SO DESIGNATED AS EASEMENTS AND RIGHT-OF-WAYS FOR THE CONSTRUCTION, INSTALLATION, OPERATION, MAINTENANCE, REPAIR AND REPLACEMENT FOR ALL SERVICES, INCLUDING WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, TELEPHONE AND ELECTRIC LINES, WORKS, POLES AND UNDERGROUND CABLES, GAS PIPELINES, WATER PIPELINES, SANITARY SEWER LINES, STREET LIGHTS, CULVERTS, HYDRANTS, DRAINAGE DITCHES AND DRAINS AND ALL APPURTENANCES THERE TO IT BEING EXPRESSLY UNDERSTOOD AND AGREED BY THE UNDERSIGNED THAT ALL EXPENSES AND COSTS INVOLVED IN CONSTRUCTING AND INSTALLING SANITARY SEWER SYSTEM WORKS AND LINES, GAS SERVICE LINES, ELECTRICAL SERVICE WORKS AND LINES, STORM SEWERS AND DRAINS, STREET LIGHTING, GRADING AND LANDSCAPING, CURBS, GUTTERS, STREET PAVEMENT, SIDEWALKS AND OTHER SUCH UTILITIES AND SERVICES SHALL BE GUARANTEED AND PAID FOR BY THE SUBDIVIDER OR ARRANGEMENTS MADE BY THE SUBDIVIDER THEREOF WHICH ARE APPROVED BY THE CITY OF LOUISVILLE, COLORADO, AND SUCH SUMS SHALL NOT BE PAID BY THE CITY OF LOUISVILLE, COLORADO, AND THAT ANY ITEM SO CONSTRUCTED OR INSTALLED WHEN ACCEPTED BY THE CITY OF LOUISVILLE, COLORADO, SHALL BECOME THE SOLE PROPERTY OF SAID CITY OF LOUISVILLE, COLORADO, EXCEPT PRIVATE ROADWAY CURBS, GUTTER AND PAVEMENT AND ITEMS OWNED BY MUNICIPALLY FRANCHISED UTILITIES AND/OR U.S. WEST COMMUNICATIONS, INC. WHICH WHEN CONSTRUCTED OR INSTALLED, SHALL REMAIN THE PROPERTY OF THE OWNER AND SHALL NOT BECOME THE PROPERTY OF THE CITY OF LOUISVILLE, COLORADO.



VICINITY MAP
(NOT TO SCALE)

WITNESS OUR HANDS AND SEALS THIS 23RD DAY OF February, 1996
OWNER: HSG LOUISVILLE LLC BY: STEVEN S. GITTELMAN MANAGER
STATE OF Colorado)
COUNTY OF Denver) SS
ATTEST: BY
THE ABOVE AND FOREGOING DOCUMENT WAS KNOWN BEFORE ME THIS 23RD DAY OF February, 1996, BY
STEVEN S. GITTELMAN AS Manager AND BY
AS _____ OF HSG LOUISVILLE LLC
MY COMMISSION EXPIRES: 4/2/97 WITNESS MY HAND AND OFFICIAL SEAL

Charles Lynn Salomon
NOTARY PUBLIC
1515 E. Arkansas Ave. #900
Denver, CO 80202
ADDRESS
BY

DATE OF PREPARATION
13 JULY, 1995
REVISED: 31 AUGUST, 1995
13 FEBRUARY, 1996

OWNER LOT 1

HSG LOUISVILLE LLC
1516 CHAMPA STREET
SUITE # 300
DENVER, CO 80202
CONTACT:
STEVEN S. GITTELMAN

SIGNATURE BLOCKS

PLANNING COMMISSION CERTIFICATE

APPROVED THIS 24th DAY OF August, 1995, BY THE PLANNING COMMISSION OF THE CITY OF LOUISVILLE,
COLORADO, RESOLUTION No. 43 SERIES 1995

Bill Paul
CHAIRMAN

SECRETARY

CITY COUNCIL CERTIFICATE

APPROVED THIS 19th DAY OF SEPTEMBER, 1995, BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE,
COLORADO, RESOLUTION No. 47 SERIES 1995

Tom Davidson
MAYOR

[Signature]
CITY CLERK

CLERK AND RECORDER CERTIFICATE

**COUNTY OF BOULDER
STATE OF COLORADO**

I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED WITH THIS OFFICE AT 2:55 O'CLOCK P M. THIS 7th DAY OF
March, 1996 AND RECORDED IN PLAN FILE P-36 F-2 # 31432 FEE \$21.98 PAID
FILM No. 2111, RECEPTION 15896 32

Charlotte Hensley
RECORDER
William R. Lohr
DEPUTY

SURVEYORS CERTIFICATE

THIS FINAL PLAT AND THE SURVEY ON WHICH IT WAS BASED WERE PREPARED UNDER MY DIRECT SUPERVISION.
BEARINGS ARE BASED ON THE SOUTH LINE OF THE SOUTHWEST QUARTER OF SECTION 18, TOWNSHIP 1 SOUTH,
RANGE 69 WEST OF THE SIXTH PRINCIPAL MERIDIAN ASSUMED TO BEAR S 86°39'10" W BETWEEN FOUND
MONUMENTS AS SHOWN HEREIN.

P.D. L 2.19.96

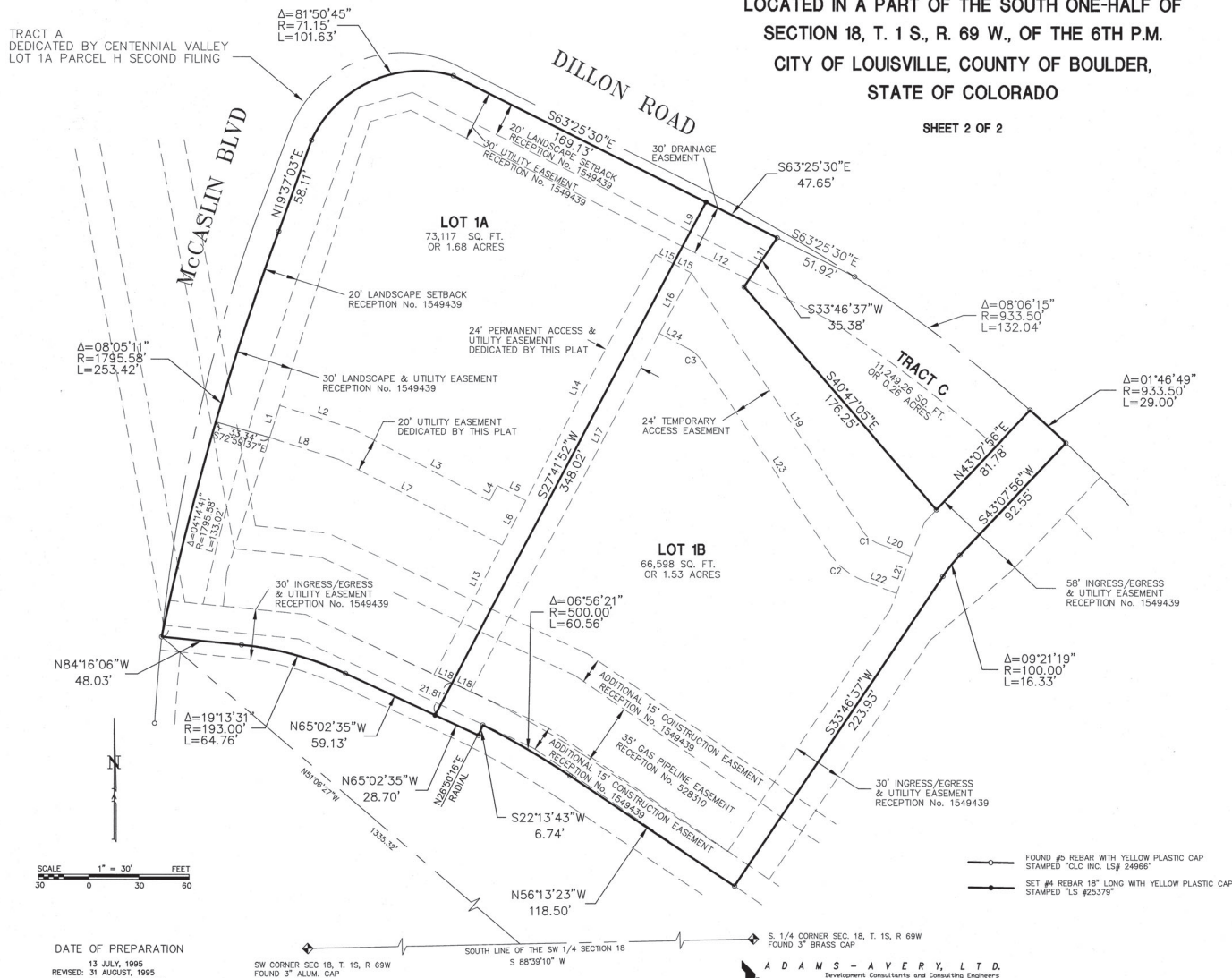
PETER D. STEGER, PROFESSIONAL LAND SURVEYOR
COLORADO REGISTRATION No. 25379
FOR AND ON THE BEHALF OF
ADAMS-AVERY, LTD.



ADAMS-AVERY, LTD.
Development Consultants and Consulting Engineers
1380 Lawrence St., Suite 870, Denver, CO 80204
303 850-4454 Fax 850-2753

A FINAL PLAT
FOR
CENTENNIAL VALLEY PARCEL H, THIRD FILING
A REPLAT OF LOT 1, CENTENNIAL VALLEY, PARCEL H, SECOND FILING
LOCATED IN A PART OF THE SOUTH ONE-HALF OF
SECTION 18, T. 1 S., R. 69 W., OF THE 6TH P.M.
CITY OF LOUISVILLE, COUNTY OF BOULDER,
STATE OF COLORADO

SHEET 2 OF 2



LINE	BEARING	DISTANCE
L1	N17°30'28"E	20.00'
L2	S72°29'34"E	45.50'
L3	S62°18'08"E	92.68'
L4	N27°41'52"E	10.29'
L5	S62°18'08"E	19.14'
L6	S27°41'52"W	30.29'
L7	N62°18'08"W	110.03'
L8	N72°29'34"W	43.72'
L9	N27°41'52"E	30.01'
L11	S33°46'37"W	30.24'
L12	N63°25'30"W	44.45'
L13	N27°41'52"E	87.89'
L14	N27°41'52"E	166.73'
L15	S62°59'41"E	12.00'
L16	S27°41'52"W	41.12'
L17	S27°41'52"W	242.99'
L18	N64°54'55"W	12.01'
L19	S33°35'54"E	185.74'
L20	S68°41'38"E	20.95'
L21	S21°18'22"W	24.00'
L22	N68°41'38"W	20.95'
L23	N33°35'54"W	138.85'
L24	N62°18'08"W	20.00'

CURVE	CENTRAL ANGLE	RADIUS	LENGTH
C1	35°05'43"	20.00'	12.25'
C2	35°05'43"	44.00'	26.95'
C3	28°42'14"	20.00'	10.02'

— FOUND #5 REBAR WITH YELLOW PLASTIC CAP
STAMPED "CLC INC. L5# 24966"

— SET #4 REBAR 18" LONG WITH YELLOW PLASTIC CAP
STAMPED "LS #23379"

DATE OF PREPARATION
13 JULY, 1995
REVISED: 31 AUGUST, 1995
REVISED: 13 FEBRUARY, 1996

SW CORNER SEC 18, T. 1 S., R. 69 W.
FOUND 3" ALUM. CAP

SOUTH LINE OF THE SW 1/4 SECTION 18
S 88°39'10" W

S. 1/4 CORNER SEC. 18, T. 1 S., R. 69 W.
FOUND 3" BRASS CAP

ADAMS - AVERY, L.T.D.
Development Consultants and Consulting Engineers
1380 Lawrence St., Suite 870, Denver, CO 80204
303 859-4054 Fax 303-870-9733

Handwritten signature and date:
2-11-96

**RESOLUTION NO. 8
SERIES 2023**

**A RESOLUTION RECOMMENDING APPROVAL OF A REQUEST FOR AN
ELEVENTH AMENDMENT TO THE CENTENNIAL VALLEY GENERAL
DEVELOPMENT PLAN'S AMENDED AND RESTATED DEVELOPMENT
AGREEMENT TO REVISE PERMITTED USES FOR THE PROPERTY AT 972 W
DILLON RD.**

WHEREAS, there has been submitted to the Louisville Planning Commission an application for approval of a request for an Eleventh Amendment to the Centennial Valley General Development Plan's Amended and Restated Development Agreement; and

WHEREAS, City Staff have reviewed the information submitted and found that the application meets multiple city policies for diversity of commercial users and consistency with the existing uses; and

WHEREAS, the Planning Commission has considered the application at a duly noticed public hearing on April 13th, 2023, where evidence and testimony were entered into the record, including the findings in the Louisville Planning Commission Staff Reports dated April 13th, 2023; and

NOW THEREFORE, BE IT RESOLVED that the Planning Commission of the City of Louisville, Colorado does hereby recommend approval of a request to allow a General Development Plan Amendment to revise permitted uses for 972 W Dillon Rd in Parcel H of the Centennial Valley General Development Plan, as listed in the Amended and Restated Development Agreement.

PASSED AND ADOPTED this April 13th, 2023.

By: _____
Steve Brauneis, Chair
Planning Commission

Attest: _____
Jeffrey Moline, Secretary
Planning Commission

Planning Commission

Meeting Minutes

April 13, 2023
City Hall, Council Chambers
749 Main Street
6:30 PM

Call to Order – Chairperson **Brauneis** called the meeting to order at 6:30 PM.

Roll Call was taken and the following members were present:

Commission Members Present: Steve Brauneis, Chair
Jeff Moline, Vice Chair
Keaton Howe, Secretary
Allison Osterman
Tamar Krantz
Cullen Choi
Debra Baskett

Commission Members Absent:

Staff Members Present: Lisa Ritchie, Fire Recovery and
Planning Manager
Ellie Hassan, Planner II
Amelia Brackett Hogstad, Planner II

Approval of Agenda

The agenda is approved by all members.

Approval of Minutes

Krantz asks for the removal of a resident's address in the February minutes.

The March minutes are approved by all members except Commissioner Baskett as she was not present.

Election of Planning Commission Officers

Krantz moves and **Choi** seconds a motion to nominate Howe as secretary. Motion passes unanimously by a roll call vote.

Krantz moves and **Howe** second a motion to nominate Moline as vice chair. Motion passes unanimously by a roll call vote.

Public Comments on Items not on the Agenda

None is heard.

Continued Business – Public Hearing Items

- A. **Planned Unit Development Amendment – Centennial Heights West –**
Adoption of Resolution 7, Series 2023 recommending approval of a
Planned Unit Development Amendment to amend fence regulations for
the Centennial Heights West subdivision. **CONTINUED FROM MARCH 9,
2023.**

Applicant: City of Louisville

Case Planner: Lisa Ritchie, Planning Manager

All notice was met as required and there is no commissioner conflict of interest.

Staff Presentation:

Ritchie says the PUD was approved in July of 1992. There are 36 single-family properties, 35 of them were destroyed during the Marshall Fire. The current PUD regulates only the perimeter fence facing McCaslin Blvd and Centennial Pkwy. This proposal was driven by the HOA for this neighborhood.

The current design standards require a fence design of a 6' solid cedar fence with stone columns. The proposed design would be a 6' high solid fence, which shall be uniform in design and material and would be owned and maintained by the HOA. This gives the HOA flexibility in the final material selection.

Staff Recommendation:

Staff is recommending approval of Resolution 7 Series 2023, recommending approval of the draft resolution amending the Centennial Heights West PUD fence regulations.

Commissioner Questions of Staff:

Krantz says since this was proposed a while ago, there was some DOLA funding approved for fire hardening that is now available. Would that funding influence the HOA's decision of using a fire hardened fence if they were able to get grant funding through DOLA?

Ritchie says primarily, the mechanisms for the funding may or may not be attributed to HOA-level fencing. She recommends asking the HOA representative.

Public Comment:

Cheryl Odeen, Resident of Louisville

Odeen says in the absence of an HOA, would property owners who abut to McCaslin Blvd or Centennial Pkwy be responsible to the City of Louisville for their fencing requirements?

Ritchie says yes, only if a fence is installed.

Closing Statement by Staff:

None is heard.

Discussion by Commissioners:

Howe says this addresses the concerns regarding cedar fences. He hopes the solid fence will be adequate for future development of the fence.

Krantz is in favor of this if this is what the HOA and the community wants.

Choi agrees with the commissioners.

Moline agrees and thinks this provides more flexibility for the HOA.

Baskett supports staff's recommendation.

Osterman supports the proposal.

Brauneis is in favor of this as well.

Howe moves and **Choi** seconds a motion to approve Resolution 7, 2023. Motion passes unanimously by a roll call vote.

New Business – Public Hearing Items

- A. **Planned Unit Development Amendment – Enclave** – Adoption of Resolution 8, Series 2023 recommending approval of a Planned Unit Development Amendment to amend fence regulations for the Enclave subdivision. **REQUEST TO CONTINUE TO MAY 11, 2023**

Case Planner: Lisa Ritchie, AICP, Planning Manager

Applicant: City of Louisville

Case Planner: Lisa Ritchie, Planning Manager

Moline moves and **Choi** seconds a motion to continue this agenda item to the May 11, 2023 meeting. Motion passes unanimously by a roll call vote.

- B. **General Development Plan Amendment – Centennial Valley General Development Plan** – Adoption of Resolution 8, Series 2023 recommending approval of a General Development Plan Amendment to revise permitted uses for 972 W Dillon Rd in Parcel H of the Centennial Valley General Development Plan, as listed in the Fifth Amended and Restated Development Agreement.

Applicant: Wade Arnold, The Colorado Group

Case Planner: Ellie Hassan, Planner II

All notice was met as required and there is no commissioner conflict of interest.

Staff Presentation:

Hassan says the property at 972 W Dillon Rd is located along the south side of Dillon Rd near the intersection with McCaslin Blvd. There is an existing one-story commercial building on the site. This property is about 1.5 acres in size and is zoned Planned Community Commercial. It was platted as part of the Centennial Valley Parcel H First Filing and replatted in 1995 and 1996, resulting in the

current property at 972 W Dillon Rd in the Centennial Valley Parcel H Third Filing. It is part of the Centennial Valley General Development Plan.

A Restated Development Agreement was adopted in conjunction with the GDP in 1984, which was an agreement between the City and the original developer. This implemented development and public improvement plans for the Centennial Valley area and has been amended from time to time to establish regulations such as use restrictions for certain Parcels beyond the General Development Plan's listed uses. Currently, uses at the property are regulated by Section 5 and 7 of the 5th Amended and Restated Development Agreement.

The property had a Planned Unit Development (PUD) and Special Review Use (SRU) approved in 1999 to allow a Kinko's as a retail use. Several Administrative SRUs have been approved for 972 W Dillon in recent years, including a retail marijuana use and a retail use.

The applicant requests approval of an eleventh amendment to the Amended and Restated Development Agreement for Centennial Valley. The amendment would allow for new permitted and special review uses only on the developable portion of 972 W Dillon Rd over Lot 1B, and leaves in place the existing regulations for the remainder of properties in Parcel H.

She shows a table that has a comparison of the uses in the 5th amendment and the proposed 11th amendment. The 5th amendment does not have any uses explicitly listed as permitted on the site. Although retail and medical marijuana uses are permitted by-right by Title 17; it should be noted that Title 5 of the Municipal Code has additional restrictions on how many total retail and medical marijuana licenses can exist in the City.

Staff finds the application meets the purpose and applicability statements in Chapter 17.72 of the Louisville Municipal Code. The GDP Amendment encourages coordinated community design by allowing modern, market-supported commercial uses that are consistent with commercial properties in the Dillon Rd and McCaslin Blvd corridors. The amendment allows for new permitted and special review use on the site to better align with other nearby areas that allow similar uses. Only affects the site at 972 W Dillon Road

Staff finds that the proposal meets the Comprehensive Plan and McCaslin Small Area Plan policies. The property is located in an area on McCaslin Boulevard described as a significant commercial activity center in the comprehensive plan. The framework policies seek to promote retention of existing commercial development and commercial retail uses. The amendment helps retain commercial development and allows retail uses by-right.

The 11th Amendment increases opportunities for different types of uses, mitigating vacancy rates for the existing building. The permitted and special

review uses help meet the fiscal and economic goals of the City by complementing the existing hotel, restaurant, and retail uses nearby.

Staff Recommendation:

Staff recommends approval of Resolution No. 8, Series 2023 recommending approval of a General Development Plan Amendment to revise permitted uses for 972 W Dillon Rd in Parcel H of the Centennial Valley General Development Plan, as listed in the Fifth Amended and Restated Development Agreement.

Commissioner Questions of Staff:

Moline says it seems that a lot of these use requirements and restrictions between some of the parcels were done so that the overall development would have a particular use for different parcels. Is that a correct assumption? Why were these use regulations put on particular sites?

Hassan says that is something staff never found conclusive information on. Staff is unsure why there were more use restrictions on Parcel H.

Ritchie says you correct though that this GDP does allocate different types of uses throughout the development, generated driven by the expected capacity of the transportation network. And Parcel H is definitely more restricted than other areas; the current owner (Koelbel) doesn't understand the "why" either.

Choi asks if staff looked at the property uses and use types in adjacent lots and considered the possible traffic that could be generated by this list of uses and the impacts that would be caused by traffic?

Hassan says traffic patterns were not considered when reviewing the application. The uses that are listed in code section 17.072 are commercial and office uses. We discussed these with the applicant and worked with them on these uses and because the size of the property, these uses would not have significant impacts on other commercial zones.

Ritchie says we did not require a traffic analysis because there is already retail on the site. Based on other properties, a site of this size already operating a bi higher intensity would not increase traffic.

Osterman asks why certain uses would be put in the SRU category and why some would be in the uses-by-right category.

Hassan says with those uses permitted by-right, those are based on code section 17.072 commercial and office use table. Those are put into place for other planned commercial zone districts. Staff presumed that along with other similarly zoned properties that are under GDPs, these uses would be allowed by-right. She uses North End as an example. For the SRU's, those were taken out of code section 17.012.030.

Howe says according to Title 5, there are limits to medical marijuana licenses. Do you know how many licenses we have granted? He asks if the old marijuana store across McCaslin was within 1500 ft of this property and are they planning to rebuild after the Marshall Fire?

Ritchie says the code caps retail marijuana stores at six. The one that was at this site was approved prior to the lottery and is approved prior to the most recent version of the code. The store across the street is subject to the code if they have

any new sites. That store was originally approved under a different code regulation that is not the same as the current one today.

Ritchie says the City Clerk's department implements that code and oversees those licenses and its implementation. Staff would have to come back to the commission with more specifics from the city clerk.

Hassan says that she believes that all those licenses are currently filled according to the city clerk's website.

Krantz asks if staff has a discussion with the applicant regarding the process of obtaining SRU approval at the point when they have determined what use they want to have.

Hassan says the SRU history for this site is what led the property owner to pursue this proposal. There was at least one retail use on the site, which moved from another parcel which was allowed by right. She further discusses the SRU history.

Krantz says staff recommended the applicant to change the GDP rather than going through the SRU process?

Ritchie says not necessarily. The applicant approach the City with just a business license and tenant finish. Staff identified the need for an SRU review use. She would not say this was the staff recommended path since staff presented them other options.

Krantz asks what other options were discussed.

Ritchie says really, it was whether we keep the SRU process in place or go through a GDP amendment. And then through the GDP amendment process, how that could play out.

Brauneis says he is curious on the thought of including office space on the first floor level. He is concerned about having an office space or churches be an option. Do you think these types of spaces on ground floors is appropriate for that area; office specifically?

Hassan says the comp plan does have it more focused on retail and service uses. She thinks that in trying to reduce vacancies, we have seen some encumbrances in getting uses on the property because of the special review use process. Staff just wanted to keep the list of possible uses broader.

Ritchie says, in regards to the church use, that the City cannot treat churches any differently than any other use with similar impacts. SRU's are required for religious institutions.

Krantz says the GDP mentions the maximum density. In the future, if they were allowed to have a much larger building or if it were demolished, what would be the tmaximum size that is allowed?

Hassan says that would be a separate process than what has been brought to you tonight. There are still vacant parcels in Centennial Valley. In general, if there is a change in density or use and requests a greater density, it would require a GDP amendment.

Ritchie says we have not hit any of the caps associated with the parcels regarding square footage maximums on this GDP. Any redevelopment would require a GDP amendment.

Krantz still would like to know what the current square footage is.

Ritchie says additional analysis is required and the hearing could be continued if the commission needs that information. Staff could not complete that analysis tonight.

Krantz if we are allowing certain uses like many restaurants or fastfood restaurants under this GDP, to go up to a density that would allow twice the size of the building, would this affect traffic impact? Concerned that the maximum would need to be considered.

Ritchie the maximum has been established already. Staff ensures that any new development in this GDP would comply with all provisions. Because this is only a use restriction and doesn't deal with building size at all staff has not explored possible changes to current maximums.

Applicant Presentation:

Wade Arnold, The Colorado Group

Arnold says the property owner purchased this several years ago and at the time of purchase, there were several uses that are actually prohibited now. We are looking to backfill the building so we do not have huge vacancies. We have run into uses being prohibited and lists examples of uses. He discusses the difficulties of getting tenants because of the use restrictions.

Commissioner Questions of Applicant:

Brauneis says there are two office uses mentioned. What is your reaction to perhaps excluding those?

Arnold says he is not familiar enough with the City code of what constitutes an office. He discusses what kind of businesses could be in the space if they were being used as an office space. He can see more service-oriented offices in this space in the future.

Krantz asks if they have had any communication or feedback with the neighboring tenants.

Arnold says he is not aware of any feedback from the neighbors.

Public Comment:

None is heard.

Closing Statement by Applicant:

None is heard.

Closing Statement by Staff:

Krantz mentions to staff that the wording in this list does not match exactly the wording in the code. Was the intention to simplify the wording to make it more user friendly?

Ritchie says staff was pulling from the code section 17.072.090 commercial and office.

Krantz uses the example of an art gallery and not including museums and cultural facilities.

Hassan says the language for that one in particular came from the applicant and staff did not see a need to change that one. The language of other uses the applicant used was more restrictive so staff suggested similar uses that were compatible to what they had already mentioned.

Krantz says so when you say medical clinics, you are not saying hospitals and are going with the more restrictive uses.

Hassan says that is correct.

Choi says in the staff report, there is an overlay image of the property that has redlines. Is that image accurate on showing the limits of where this applies?

Hassan says staff removed Tract C because that is a drainage retention pond that is undevelopable. We only included Lot 1B because of that.

Brauneis asks staff about different uses and the possible sales tax revenue to the City.

Ritchie says from a sales tax generation viewpoint, it is consistent with other uses in this area and zone district. Given the size of this as well, staff has the perspective that this site will not be generating massive revenue for the City. That is why we are comfortable allowing office use by right.

Discussion by Commissioners:

Howe asks Brauneis to elaborate on his office use discussion.

Brauneis says his initial concern was that we would be converting something that had retail sales and therefore would have sales tax generation, and then we would no longer have that. Thinking of the size of the building and how it can generate more activity in that area, he is not as concerned as he was initially.

Choi says he is in support of this. Thinking of what the site is now and what it could be, one thing that would be beneficial for the property owner to explore is optimizing the parking areas and drive paths. The detention pond plays into the overall traffic flow and it can be a difficult area to navigate.

Moline says he also supports this. He agrees with staff's opinion on retail use and its generation of sales tax. He mentions traffic flow would be addressed and reviewed when they apply for a PUD amendment. Since tonight we are only focusing on the uses, he is comfortable with staff's recommendation.

Osterman is in favor of this resolution. The uses included are in alignment with the neighboring properties.

Baskett is in support of the motion. She would like us to be business friendly towards this area.

Krantz says it sounds like there is a real need to change this so it is more flexible for future tenants. If this is zoned as retail and used as an office, would we have different design guidelines? Do we know which parking requirements would apply? This proposal would help reduce vacancies for this parcel. If we were to make the same concessions and allowed uses for all the lots of Parcel H, would that be a good thing though? If this is a good idea, that would then be a good idea for the entire area right? That is what she is worried about. Other than that, she is in favor of it.

Howe says when looking at the big picture, we are a small city and we have the ability to remain very flexible. We can change some of these things on a certain

site or parcel. This gives us the ability to engage with tenants and reduce vacancies. This small step allows some flexibility in this one parcel. That alone leads him to support this proposal.

Brauneis says he is in favor of this proposal because it offers the flexibility and can reduce vacancy. He does not think this decision represents a precedent for what they would allow on other sites.

Choi moves and **Moline** seconds a motion to approve Resolution No. 8, Series 2023. Motion passes unanimously by a roll call vote.

- C. Minor Subdivision – Nicolas Di Giacomo Addition, Replat B – 1209 Main Street** – Adoption of Resolution 10, 2023 recommending approval of a Minor Subdivision to divide the lot at 1209 Main Street into two lots.
Applicant: Vincent Colson, Defend Colorado LLC
Case Planner: Amelia Brackett Hogstad, Planner II

All notice was met as required and there is no commissioner conflict of interest.

Staff Presentation:

Brackett Hogstad begins her presentation by saying that the Nicolas DiGiacomo addition was platted in 1907. In 2015, Replat A happened northwest of the subject property. This came before the Historic Preservation Commission (HPC) as a full scrape of the property and there were four units planned at that time. HPC placed a full 180-day hold on the demolition request, with the goal of finding creative solutions with the developer to save this house.

The applicant is requesting that this one lot become two lots and adding a utility easement.

This request requires the approval of four subdivision modifications all of which relate to lot size or configuration.

- Allow a lot width of 46.49' on the north lot where 60' is required by the R-M Zone District and 50' is required by Sec. 16.16.050.D.
- Allow a lot width of 53.01' on the south lot where 60' is required by the R-M Zone District.
- Allow a lot size of 6,985 sf for the north lot where 7,000 sf is required by the R-M Zone District.
- Allow a maximum lot depth that is approximately 3 times deeper than it is wide on both lots, where a maximum depth of 2.5 times the lot width is required by Sec. 16.16.050.C.

In reviewing these modifications and the request overall, staff used the final plat criteria and subdivision design standards.

Staff finds that the modifications:

- Support Comprehensive Plan & Preservation Master Plan – both of which contemplate preservation of historic buildings

- Reduce density – the standard here is not to increase density through a subdivision modification, and in this case it's going from 4 possible units to 3 at most
- Maintain character – even though it is a change from what is there currently, the request brings lot size and shape in line with other lots on the block; preserving a historic home
- Relate to unique physical condition in the form of historic building – existing building
- Not necessitated by applicant – existing building was not created by applicant

Staff Recommendation:

Staff recommends approval of Resolution 10, Series 2023 with one condition. The condition is that prior to the City Council hearing, the applicant shall provide a 4'x4' utility easement on the southeast corner of Lot 1 as described in Public Works' first referral comments.

Commissioner Questions of Staff:

Baskett asks if the demolition had been permitted, would four units be allowed?

Brackett Hogstad said based on density, yes.

Baskett says this allows from four units to three. So is that the historic house plus two units?

Brackett Hogstad says yes.

Choi says with the proposed lot line adjustment and the break down from one to two, what would be the distance between the new lot line and the north side of existing landmark structure.

Brackett Hogstad Lisa Ritchie says she'll look into it.

Krantz asks how they would fit the second unit behind the historic property and would it be accessible through the alley?

Brackett Hogstad says she does not know if that is the applicant's plan and if it were to be landmarked, it would go through HPC's review. Anything that has an alley in Old Town, the requirement would be having access from that alley.

Applicant Presentation:

Vincent Colson, Defend Colorado LLC

Colson says this is a unique situation to preserve history but also build new and make a profit. The house will stay but we will get a lot that will allow us to do what we originally intended. The 180 day stay has made this a win-win.

Commissioner Questions of Applicant:

Brackett Hogstad answers Choi's earlier question and says that it's exactly at 5ft.

Public Comment:

None is heard.

Closing Statement by Applicant:

Colson mentions that their intention is to keep the historic house at its 50 by 140 orientation so the side setbacks are the same. The new lot that is being created is one foot too short to be at a 50 by 140 orientation. The reason we could not split this originally is that the code requires a 60ft frontage. He does not think this will hurt the character in any way. It will be a single-family house that has character.

Closing Statement by Staff:

None is heard.

Discussion by Commissioners:

Howe says this seems straightforward. He asks that the commission come back to him for his opinion.

Krantz says this sounds like a win for both the city and the applicant. She is interested in hearing what the other commissioners have to say.

Choi says there are very few lots in the area that have this potential. Whenever he sees one of these lots that have the ability to be subdivided and still meet the size standards, one of his concerns is the rarity that is created by the new lot and the ability to come in and put in a new home that may not contribute to all the potential aims that the city has as priorities for continued development and growth. He is concerned with this not meeting the character of the neighborhood.

Moline says he is in support of this because the stay is gone. He is thankful that our community came out and we were able to get an applicant that works with our staff and HPC. We get to preserve an important historic structure.

Baskett agrees with Moline and his points made. She is in support of this proposal.

Osterman says she is trying to think of any potential downsides but is having difficulty coming up with any. She agrees that it is important that they are preserving a historic structure.

Brauneis says he is in support because the applicant is willing to save this house and although he likes the funkiness of the lot, he understands why the applicant has this proposal.

Choi says he is in support of creating more Old Town character and agrees that it is great that they will be preserving this structure. If this lot is divided, the garage is demolished, and another house is constructed there, it will be a very expensive house. That is simply the market condition though. His hesitancy is about building another expensive house although that is not the developer's fault.

Krantz asks if we look at the utilities and the infrastructure that exists there and know that that will not be an issue.

Howe says his feeling is that the building permit and city engineers would ensure that that would all be in place and be the appropriate amount for this project.

He is concerned about creating more density in the downtown area but the counter balance is preserving a historic structure. He is supportive of this though because of what they are trying to achieve.

Moline moves and **Howe** seconds a motion to approve Resolution 10, Series 2023 with the following condition proposed by staff: Prior to the City Council hearing, the applicant shall provide a 4'x4' utility easement on the southeast corner of Lot 1 as described in Public Works' first referral comments. Motion passes unanimously by a roll call vote.

Planning Commission Comments

Moline welcomes Commissioner Baskett.

Howe mentions that it is great to have a full commission.

Staff Comments

Ritchie says for May's meeting, in addition to the Enclave PUD amendment, we have one more fence amendment and will also have our dark sky discussion. She also mentions that the City signed a contract with a consultant to complete the housing plan. We are going through interviews for a consultant for the comprehensive plan.

Baskett asks who the firm is.

Ritchie says it is Eco Northwest.

Choi asks if there is an estimated award date for the comp plan.

Ritchie says we hope to make a decision in the next few weeks but it would be a late spring, early summer kick off.

Krantz asks if planning commission needs to make any recommendation to City Council for state legislation. She gives an example of a bill coming up.

Ritchie says historically no, since it falls outside of the normal process.

Discussion Items for Next Meeting

- A. Dark Sky Lighting Ordinance

Adjourn

The meeting adjourned at 8:21 PM.

SUBJECT: BUDGET AMENDMENT

- i. **RESOLUTION NO. 29, SERIES 2023 – A RESOLUTION AMENDING THE 2023 BUDGET BY AMENDING APPROPRIATIONS IN THE GENERAL FUND, OPEN SPACE & PARKS FUND, CONSERVATION TRUST - LOTTERY FUND, HISTORIC RESERVATION FUND, RECREATION FUND, CAPITAL PROJECTS FUND, RECREATION CONSTRUCTION FUND, WATER UTILITY FUND, WASTEWATER UTILITY FUND, STORM WATER UTILITY FUND, GOLF COURSE FUND, AND FLEET MANAGEMENT FUND FOR CARRY FORWARD OF APPROPRIATIONS AND ADDITIONAL APPROPRIATIONS WITHIN SUCH FUNDS AND ADJUSTING BUDGETED REVENUE IN THE GENERAL FUND, OPEN SPACE & PARKS FUND, HISTORIC PRESERVATION FUND, RECREATION FUND, AMERICAN RESCUE PLAN ACT FUND, CAPITAL PROJECTS FUND, WATER UTILITY FUND, WASTEWATER UTILITY FUND, GOLF COURSE FUND, AND FLEET MANAGEMENT FUND**
- ii. **RESOLUTION NO. 30, SERIES 2023 – A RESOLUTION AMENDING THE 2023 BUDGET BY AMENDING APPROPRIATIONS IN THE LOUISVILLE REVITALIZATION COMMISSION**

DATE: MAY 16, 2023

PRESENTED BY: RYDER BAILEY, CPA, FINANCE DIRECTOR

SUMMARY:

Staff is seeking the Council's approval of a First Amendment to the 2023 City and Revitalization Commission Budgets. This information was presented and approved, as to form, by the City Finance Committee on April 20. Attached to this communication are Appendices (A-B) to the proposed Resolutions. The amendment contains three general sections/purposes, which can be summarized as Capital Carryforward, Capital Adjustments, and Operational Adjustments, and correspond to the appendices:

- A. Carry-forward unused appropriations from 2022 to 2023 for capital projects that Council approved for 2022 but, for various reasons, need to extend into 2023. Staff is requesting unspent budgets for certain projects not completed or equipment not purchased in 2022 to be added to the 2023 budget. The total amount of this portion of the expenditure amendment is \$12,549,419.81. Broken out by Fund as follows;

- a. Fund 201 – Parks - \$1,175,676.86
- b. Fund 202 – Open Space - \$15,000
- c. Fund 207 – Historical Preservation - \$60,850
- d. Fund 301 – Capital - \$3,493,508.80
- e. Fund 303 – Recreation Center- \$60,915.25
- f. Fund 501 – Utilities/Water - \$3,554,275.80
- g. Fund 502 – Utilities/Waste Water - \$1,840,135.92
- h. Fund 503 – Utilities/Storm - \$1,895,506.18
- i. Fund 603 – Fleet - \$453,551
- Total - \$12,549,419.81**

B. Adopt other capital adjustments to the 2023 expenditure budget for items that staff did not anticipate, or were not measurable, at the time Council adopted the original 2023 budget last November. The total amount of this portion of the expenditure amendment is <\$688,700>.

- a. Fund 208 – Recreation - \$485,000
- b. Fund 301 – Capital - \$1,057,178
- c. Fund 501 – Utilities/Water - <\$1,598,700>
- d. Fund 502 – Utilities/Waste Water - \$100,000
- e. Fund 520 – Golf Course - <\$732,178>
- Total - <\$688,700>**

C. Adopt other operating adjustments to the 2023 expenditure budget for items that staff has presented to Council since the adoption of the original 2023 budget last November and for multi-year plans such as the Decarbonization and Comprehensive Plans. The total amount of this portion of the expenditure amendment is \$1,218,984.10.

- a. Fund 101 – General - \$1,002,557.90
- b. Fund 201 – Parks - \$91,081.20
- c. Fund 207 – Historical Preservation Fund - \$20,500
- d. Fund 502 – Wastewater Utility - \$62,845
- e. Fund 520 – Golf - \$42,000
- Total - \$1,218,984.10**

D. Carry-forward unused appropriations from 2022 to 2023 for Louisville Revitalization Commission (LRC) that Council approved for 2022 but, for various reasons, need to extend into 2023.

- a. Fund 221* – Urban Revitalization District - \$212,301.18
- Total - \$212,301.18**

The fiscal impact of the proposed amendment is summarized on the Attachment (3) titled 'Summary Detail of the Impacts of the First Amendment to the City's 2023 Budget'.

RECOMMENDATION

Council is being asked to approve the proposed budget amendments to the Budget Year 2023 necessary to complete budgeted and existing Capital projects and Department Operational functions and goals; and also being asked to amend the 2023 LRC Budget.

FISCAL IMPACT:

The proposed budget amendment increases the consolidated City and LRC 2023 expenditure budgets by \$13,079,704, off set by additional revenues in the amount of \$2,009,375, for a net impact to the all funds of \$11,070,328.91.

Upon approval of this adjustment, all funds with reserve requirements are to remain in full compliance with Reserve Policies.

ATTACHMENTS

1. Resolution No. 29, Series 2023 – Citywide
- 1a. Appendices A & B
2. Resolution No. 30, Series 2023 – Louisville Revitalization Commission
3. Summary Detail of the Impacts of the Amendment to the City's 2023 Budget
4. Presentation

STRATEGIC PLAN IMPACT:

☒	 Financial Stewardship & Asset Management	☐	 Reliable Core Services
☐	 Vibrant Economic Climate	☐	 Quality Programs & Amenities
☐	 Engaged Community	☐	 Healthy Workforce
☐	 Supportive Technology	☐	 Collaborative Regional Partner

**RESOLUTION NO. 29
SERIES 2023**

**A RESOLUTION AMENDING THE 2023 BUDGET BY AMENDING
APPROPRIATIONS IN THE GENERAL FUND, OPEN SPACE & PARKS
FUND, CONSERVATION TRUST - LOTTERY FUND, HISTORIC
RESERVATION FUND, RECREATION FUND, CAPITAL PROJECTS FUND,
RECREATION CONSTRUCTION FUND, WATER UTILITY FUND,
WASTEWATER UTILITY FUND, STORM WATER UTILITY FUND, GOLF
COURSE FUND, AND FLEET MANAGEMENT FUND FOR CARRY FORWARD
OF APPROPRIATIONS AND ADDITIONAL APPROPRIATIONS WITHIN SUCH
FUNDS AND ADJUSTING BUDGETED REVENUE IN THE GENERAL FUND,
OPEN SPACE & PARKS FUND, HISTORIC PRESERVATION FUND,
RECREATION FUND, AMERICAN RESCUE PLAN ACT FUND, CAPITAL
PROJECTS FUND, WATER UTILITY FUND, WASTEWATER UTILITY FUND,
GOLF COURSE FUND, AND FLEET MANAGEMENT FUND**

WHEREAS, the need exists to amend the 2023 budget by amending appropriations in the General Fund, Open Space & Parks Fund, Conservation Trust – Lottery Fund, Historic Preservation Fund, Recreation Fund, Capital Projects Fund, Recreation Construction Fund, Water Utility Fund, Wastewater Utility Fund, Storm Water Utility Fund, Golf Course Fund, and Fleet Management Fund and adjusting the budget revenue in the General Fund, Open Space & Parks Fund, Recreation Fund, and Golf Course Fund; and

WHEREAS, the need to amend the 2023 budget arises:

1. To carryforward unused appropriations from 2022 to 2023 for projects that Council approved for 2022 but, for various reasons, needed to extend into 2023;
2. To adopt other operating and capital adjustments to the 2023 expenditure budget for items that staff did not anticipate, or were not measureable, at the time Council adopted the original 2023 budget;
3. To adopt other operating adjustments to the 2023 expenditure budget;

WHEREAS, funding for any increase in appropriations will come from new/increased revenue or from fund reserves.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF LOUISVILLE, COLORADO:**

SECTION 1. That the 2023 General Fund appropriation be increased by \$1,002,558, from \$29,634,440 to \$30,636,998.

SECTION 2. That the 2023 Open Space & Parks Fund appropriation be increased by \$1,266,758, from \$4,445,030 to \$5,711,788.

SECTION 3. That the 2023 Conservation Trust – Lottery Fund appropriation be increased by \$15,000, from \$400,100 to \$415,100.

SECTION 4. That the 2023 Historic Preservation Fund appropriation be increased by \$81,350, from \$637,440 to \$718,790.

SECTION 5. That the 2023 Recreation Fund appropriation be increased by \$485,000, from \$5,902,820 to \$6,387,820.

SECTION 6. That the 2023 Capital Projects Fund appropriation be increased by \$4,550,687, from \$16,504,150 to \$21,054,837.

SECTION 7. That the 2023 Recreation Construction Fund appropriation be increased by \$60,915, from \$120,000 to \$180,915.

SECTION 8. That the 2023 Water Utility Fund appropriation be increased by \$1,955,576, from \$12,347,480 to \$14,303,056.

SECTION 9. That the 2023 Wastewater Utility Fund appropriation be increased by \$2,002,981, from \$8,808,710 to \$10,811,691.

SECTION 10. That the 2023 Storm Water Utility Fund appropriation be increased by \$1,895,506, from \$864,310 to \$2,759,816.

SECTION 11. That the 2023 Golf Course Fund appropriation be decreased by \$690,178, from \$3,181,270 to \$2,491,092.

SECTION 12. That the 2023 Fleet Management Fund appropriation be increased by \$453,551, from \$570,500 to \$1,024,051.

SECTION 13. That the 2023 General Fund revenue budget be increased by \$82,375, from \$24,594,930 to \$24,677,305.

SECTION 14. That the 2023 Open Space & Parks Fund revenue budget be increased by \$1,400,000, from \$4,079,420 to \$5,479,420.

SECTION 15. That the 2023 Recreation Fund revenue budget be increased by \$485,000, from \$5,172,590 to \$5,657,590.

SECTION 16. That the 2023 Golf Course Fund revenue budget be increased by \$42,000, from \$2,525,780 to \$2,567,780.

PASSED AND ADOPTED this 16th day of May, 2023.

Dennis Maloney, Mayor

ATTEST:

Meredyth Muth, City Clerk



Appendix A
City of Louisville, Colorado
2023 Budget Amendment Detail - Capital
City Council Meeting, May 16th, 2023

Department	Fund	Division	Object	Description	Carry Forward	Budget Amendment	2023 Revised Budget
OS&P	201	511	630071	Parks and Open Space Signs	33,000.00		33,000.00
OS&P	201	511	630157	Park Site Furnishing Replaceme	25,000.00		25,000.00
OS&P	201	511	630162	Comm Park Irrigation Replace	64,420.64		64,420.64
OS&P	201	524	660279	Soft Surf Trail Mgmt Plan	169,669.79		169,669.79
OS&P	201	528	660277	104th Empire Trail & Shoulder	883,586.43		883,586.43
201 Total					1,175,676.86	-	
OS&P	202	511	660015	Wayfinding & Signs	15,000.00		15,000.00
202 Total					15,000.00	-	
Historical Pres	207	542	620113	Historical Museum Structural W	60,850.00		60,850.00
207 Total					60,850.00	-	
REC	208	539	620143	Recreation Center Roof Replace		485,000.00	1,185,000.00
208 Total					-	485,000.00	
URD	221	120	630015	Pymts fr Contr Fund-DELO Devel	212,301.18		212,301.18
221 Total					212,301.18	-	
OS&P	301	511	640001	Machinery & Equipment	7,621.40		7,621.40
OS&Trails	301	524	630158	Fence Replace 1501 Empire	320,000.00		320,000.00
OS&Trails	301	524	660290	Open Space/Trail Improvements	70,000.00		70,000.00
Sustainability	301	103	620133	Building Energy Efficiency	429,272.26		429,272.26
Sustainability	301	103	640030	Electric Vehicle Station Equip	22,420.00		70,820.00
Sustainability	301	103	660025	Streetlights	120,000.00		120,000.00
Community Design	301	161	640000	Motor Vehicle/Road Equipment	35,000.00	-	35,000.00
IT	301	173	650103	City-Wide Security Additions	27,580.00		27,580.00
IT	301	173	660258	Middle Mile Fiber	75,000.00		75,000.00
Facilities Maintenance	301	191	620134	City Hall Elevator Modernizati	135,000.00		135,000.00
Facilities Maintenance	301	191	650110	City Hall Mass Notification Sy	36,500.00		36,500.00
Facilities Maintenance	301	191	620151	Whitehouse Remodel - Economic Vitality Offices		75,000.00	
Police	301	211	620116	Police Dept Basement Restroom	249,536.73		249,536.73
Police	301	211	640145	Taser Replacements	64,160.00		64,160.00
Police	301	211	650106	Bi-Directional 700-800 Amplifi	187,000.00		187,000.00
Police	301	211	650107	Communication Equip for EOC	29,500.00		29,500.00
Police	301	211	650113	In-Car Video System	99,940.00		99,940.00
Police	301	219	620120	Police Dept Electrical Work	20,083.48		20,083.48
Police	301	219	620131	Police Carport with Solar	262,430.00		262,430.00
Court	301	216	620111	Court Security Project	22,700.00		22,700.00
Public Works	301	311	660202	Railroad Quiet Zones	10,000.00		10,000.00
Public Works	301	312	660222	SH42 Corridor Improvements	274,780.00		5,274,780.00
Public Works	301	312	660278	SBR Pedestrian Improvements	246,592.65	233,000.00	479,592.65
Public Works	301	312	660280	Street Lighting Safety Upgrade	89,710.00		89,710.00
Public Works	301	313	660103	Median Improvements	262,047.50		262,047.50
Golf Course	301	537	620132	Golf Maint Facility Improvemen	147,400.56		147,400.56
Golf Course	301	537	640001	Machinery & Equipment	-	749,178.00	772,388.00
Golf Course	301	537	670000	Water Rights	120,000.00		120,000.00
Cultural Arts	301	551	620138	CHILDREN'S ACTIVITY RM IMPROVE	31,600.00		31,600.00
Cultural Arts	301	551	630164	Library Plaza Improvements	69,874.22		69,874.22
Cultural Arts	301	552	620113	Historical Museum Structural W	15,760.00		15,760.00
Economic Prosperity	301	651	630137	Dwnntn Patio Prog Expansion	12,000.00		12,000.00
301 Total					3,493,508.80	1,057,178.00	
REC	303	120	620106	Rec Center Construction	60,915.25		60,915.25
303 Total					60,915.25	-	
Utilities	501	498	640045	Meters	-	(1,898,700.00)	1,300.00
Utilities	501	498	640148	Chemical Mixing Equip Replace	32,500.00		32,500.00
Utilities	501	498	660182	Water Line Replacement	-	\$ 300,000.00	840,500.00
Utilities	501	499	620119	Utilities Electrical Assessmen	198,970.56		198,970.56
Utilities	501	499	630146	Marshall Lake Sediment Control	700,000.00		700,000.00
Utilities	501	499	660275	NCWCD SWSP Transmission Capaci	116,235.24		116,235.24
Utilities	501	499	660289	Raw Water Infrastructure	1,000,000.00		1,000,000.00
Utilities	501	499	670000	Water Rights	1,506,570.00		2,756,570.00
501 Total					3,554,275.80	(1,598,700.00)	
Utilities	502	498	660183	Sewer Utility Lines	808,472.44		808,472.44
Utilities	502	498	660297	Sewer Pipeline Rehab/Replace		\$ 100,000.00	560,000.00
Utilities	502	499	620119	Utilities Electrical Assessmen	205,490.00		205,490.00
Utilities	502	499	640149	Secondary Process Probes	105,000.00		105,000.00
Utilities	502	499	660284	Utility Master Plan (%)	121,173.48		121,173.48
Utilities	502	499	660285	WWTP Solids Handling Upgrade	\$ 600,000.00		4,600,000.00
502 Total					\$ 1,840,135.92	100,000.00	
Utilities	503	499	630096	Detention Pond Maintenance	514,346.80		650,346.80



Appendix A
City of Louisville, Colorado
2023 Budget Amendment Detail - Capital
City Council Meeting, May 16th, 2023

Department	Fund	Division	Object	Description	Carry Forward	Budget Amendment	2023 Revised Budget
Utilities	503	499	630150	Drainageway A1 at Garfield & C	942,519.38		942,519.38
Utilities	503	499	660287	Storm Water Quality Master Pla	438,640.00		438,640.00
	503 Total				1,895,506.18	-	
Golf Course	520	799	640001	Machinery & Equipment		(732,178.00)	33,002.00
	520 Total				-	(732,178.00)	
OS&P	603	511	640000	Motor Vehicle/Road Equipment	303,101.00		303,101.00
Police	603	211	640000	Motor Vehicle/Road Equipment	150,450.00		150,450.00
Admin	603	120	640000	Motor Vehicle/Road Equipment			570,000.00
	603 Total				453,551.00	-	
Total of All Funds					<u>12,761,720.99</u>	<u>(688,700.00)</u>	

**Appendix B**

City of Louisville, Colorado
2023 Budget Amendment Detail - Operational
City Council Meeting, May 16th, 2023

#	Fund	Department	Short Description	Amount
1	General Fund	CMO	De-Carbonization Plan	265,840.00
2	General Fund	Cultural Services	Resilience Sculpture	22,575.00
3	General Fund	Cultural Services	Library Patron Computer Replacements	47,521.90
4	General Fund	PW Engineering	Engineering Services - Redtail Ridge	30,000.00
5	General Fund	PW Engineering	Professional Services	114,960.00
6	General Fund	PW Engineering	Professional Services	16,589.00
7	General Fund	PW Engineering	Professional Services	36,347.00
8	General Fund	Comm Dev	Professional Services - Strategic Foresight Facilitation	45,000.00
9	General Fund	Comm Dev	Trestle Strategy Main Street Property Analysis	22,375.00
10	General Fund	Comm Dev	Professional Services - Retail Metro District Analysis	20,350.00
11	General Fund	Comm Dev	Professional Services - Housing Study	80,000.00
12	General Fund	Comm Dev	Comprehensive Plan	250,000.00
13	General Fund	Finance	Financial Reporting and Sales Tax and Business License Professional Services Support	51,000.00
14	Parks and O/S Fund	Parks - O/S	Wildfire Hazard and Risk Assessment of Public Lands	91,081.20
15	Historical Preservation Fund	Comm Dev	Coloring Book Project	15,000.00
16	Historical Preservation Fund	Comm Dev	PaleoWest Historic Surveys	5,500.00
17	Golf Fund	Parks - Golf	Top Tracer Contract	42,000.00
18	Utility Fund	PW WasteWater	Professional Consulting Services - Environmental Compliance	62,845.00

**RESOLUTION NO. 30
SERIES 2023**

**A RESOLUTION AMENDING THE 2023 BUDGET BY AMENDING
APPROPRIATIONS IN THE LOUISVILLE REVITALIZATION COMMISSION**

WHEREAS, the need exists to amend the 2023 budget by amending appropriations in the Louisville Revitalization Commission; and

WHEREAS, the need to amend the 2023 budget arises:

1. To carryforward unused appropriations from 2022 to 2023 for projects that Council approved for 2022 but, for various reasons, needed to extend into 2023;

WHEREAS, funding for any increase in appropriations will come from new/increased revenue or from fund reserves.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

SECTION 1. That the 2023 Louisville Revitalization Commission appropriation be increased by \$212,301.18, from \$3,944,256 to \$4,156,557.18.

PASSED AND ADOPTED this 16th day of May, 2023.

Dennis Maloney, Mayor

ATTEST:

Meredyth Muth, City Clerk

City of Louisville, Colorado
All Funds
2023 Budget - Summary of Revenues, Expenses and Fund Balances
Impacts of the First Amendment to City's 2023 Budget
Revised May 4, 2023 for City Council Meeting

Fund Number	Fund Description	Estimated Beginning Fund Balance January 1, 2023	Adopted Revenue & Other Sources	Adopted Expenditures & Other Uses	Estimated Ending Fund Balance December 31, 2023	Updated Cash Basis Beg. Fund Balance January 1, 2023	Updated Revenue/Sources 1st Budget Amendment	Updated Expense/Uses 1st Budget Amendment	Updated Projected Ending Fund Balance December 31, 2023	Updated Variance Est to Proj Ending Fund Balance	Updated Revised Expenses as a % of Ending Fund Balance
101	General	\$ 11,727,396	\$ 24,594,930	\$ 28,300,400 [1]	\$ 8,021,926	\$ 16,462,155	\$ 82,375	\$ 1,002,558	\$ 11,836,502	\$ 3,814,577	39%
	Special Revenue Funds:										
201	Open Space & Parks	1,411,369	4,079,420	4,202,950 [2]	1,287,839	1,632,717	1,400,000	1,266,758	\$ 1,642,429	\$ 354,589	29%
202	Conservation Trust - Lottery	358,538	270,670	400,100	229,108	527,652		15,000	383,222	154,115	
203	Cemetery Perpetual Care	697,426	44,540	12,780	729,186	723,683			755,443	26,257	
204	Cemetery	30,683	256,380	254,880	32,183	100,083			101,583	69,400	40%
205	PEG Fees	36,785	22,870	25,050	34,605	33,931			31,751	(2,854)	
206	Parking Improvement	94,622	-	50	94,572	93,401			93,351	(1,220)	
207	Historic Preservation	3,102,190	1,008,000	637,440	3,472,750	3,340,023		81,350	3,629,233	156,484	
208	Recreation	2,752,638	5,172,590	5,662,020 [3]	2,263,208	3,186,348	485,000	485,000	2,696,918	433,710	42%
209	American Rescue Plan Act	0	-	-	0	112,053			112,053	112,053	
	Total Special Revenue Funds	8,484,251	10,854,470	11,195,270	8,143,452	9,749,892	1,885,000	1,848,108	\$ 9,445,984	\$ 1,302,532	
	Capital Project Funds:										
301	Capital Projects	5,692,733	17,631,530	16,504,150	6,820,113	11,489,996		4,550,687	\$ 8,066,690	\$ 1,246,576	
302	Impact Fee	32,251	357,760	348,490	41,521	194,712			203,982	162,461	
303	Recreation Center Construction	120,000	-	120,000	-	180,037		60,915	(878)	(878)	
	Total Capital Project Funds	5,844,984	17,989,290	16,972,640	6,861,634	11,864,745	-	4,611,602	8,269,793	1,408,159	
	Debt Service Funds:										
	Total Debt Service Funds	763,018	2,142,572	1,742,200	1,163,391	738,494	-	-	1,163,391	\$ -	
	Enterprise Funds (WC Basis):										
501	Water Utility	19,945,716	9,087,570	12,004,470 [4]	17,028,816	21,007,962		1,955,576	\$ 16,135,486	\$ (893,330)	64%
502	Wastewater Utility	5,913,006	4,382,230	8,620,500 [5]	1,674,736	6,940,529		2,002,981	699,278	(975,458)	
503	Stormwater Utility	789,110	1,029,390	831,660 [6]	986,840	2,622,229		1,895,506	924,453	(62,388)	
510	Solid Waste & Recycling Utility	255,047	1,717,900	1,679,210	293,737	322,020			360,710	66,973	
520	Golf Course	999,028	2,525,780	3,084,830 [7]	439,978	346,338	42,000	(690,178)	519,466	79,488	21%
	Total Enterprise Funds	27,901,906	18,742,870	26,220,670	20,424,106	31,239,077	42,000	5,163,885	18,639,392	(1,784,714)	
	Internal Service Funds (WC Basis):										
602	Technology Management	117,899	54,610	105,750	66,759	117,111			\$ 65,971	\$ (788)	
603	Fleet Management	249,984	530,180	570,500	209,664	716,269		453,551	222,398	12,734	
	Total Internal Service Funds	367,883	584,790	676,250	276,423	833,380	-	453,551	288,369	11,946	
	Total All Funds	\$ 55,089,439	\$ 74,908,922	\$ 85,107,430	\$ 44,890,931	\$ 70,887,743	\$ 2,009,375	\$ 13,079,704	\$ 49,643,431	\$ 4,752,499	

[1] Projected Expenditures Include a Projected Operational "Turnback" of 5.5% , which = 1,334,040
[2] Projected Expenditures Include a Projected Operational "Turnback" of 6.0% , which = 242,080
[3] Projected Expenditures Include a Projected Operational "Turnback" of 5.0% , which = 240,800
[4] Projected Expenditures Include a Projected Operational "Turnback" of 7.0% , which = 343,010
[5] Projected Expenditures Include a Projected Operational "Turnback" of 7.0% , which = 188,210
[6] Projected Expenditures Include a Projected Operational "Turnback" of 7.0% , which = 32,650
[7] Projected Expenditures Include a Projected Operational "Turnback" of 4.0% , which = 96,440



First Budget Amendment to City's 2023 Budget

Ryder Bailey, CPA
Finance Director
May 16th, 2023



Budget Amendment – Res. Nos. 29 & 30 Amending the 2023 City Budget

- Staff is seeking City Council's approval of the First Budget Amendment to the 2023 City and Revitalization Commission's Adopted Budgets.
- The First Budget Amendment is largely administrative and is primarily driven by the timing of large capital and utility projects.
- Financial Staff "batches" budget amendments from previously heard Council items.
- Today's amendment can be broken out into three types of categories.
 - Capital Project Carry-forward (timing),
 - Adjustments to Budgeted Capital Projects, and
 - Operational Amendments/Carry-forwards.



Budget Amendment – Res. Nos. 29 & 30 Amending the 2023 City Budget

- Resolution Nos. 29 & 30 are the official amending document and presents the amendment by fund, the City's legal level of budgetary control, per the City's Financial Policies.
- The bodies of the Resolutions present the budget changes by Fund totals, a summary level of amendment detail.
- The Appendices A & B to the Resolutions present the amendment by line item account, the greatest level of amendment detail.

Budget Amendment – Res. Nos. 29 & 30 Amending the 2023 City Budget

Fiscal Impact:

- Included within the Council Communication (Attachment 3) is a Summary of the Impacts to the Revenue, Expenditures, and Changes to Fund Balances for each individual fund, assuming the proposed amendments are approved.

Budget Amendment – Res. Nos. 29 & 30 Amending the 2023 City Budget

Fiscal Impact by Aggregated Fund Type:

Fund Group	Revenue Amendment	Expenditure Amendment
General Fund	\$82,375	\$1,002,558
Special Revenue Funds	1,885,000	1,848,108
Capital Project Funds	-	4,611,602
Utility and Golf Funds	42,000	5,163,885
Internal Service Funds	-	453,551
Total	\$2,009,375	\$13,079,704

Budget Amendment – Res. Nos. 29 & 30 Amending the 2023 City Budget

Required Financial Reserve Impacts:

- Upon budget amendment adoption, all funds with reserve requirements are projected to remain in full compliance with the City's Reserve Policies.

Fund	Minimum Reserve Met (15%)	Target Reserve Met (25%)
General Fund	✓	✓
O/S & Parks Fund	✓	n/a
Cemetery Reserve Fund	✓	n/a
Combined Utility Funds	n/a	✓
Recreation Fund	✓	n/a
Golf Course Fund	✓	n/a

Budget Amendment – Res. Nos. 29 & 30 Amending the 2023 City Budget

The Finance Committee reviewed and approved a preliminary draft of the proposed amendment at their April 20th meeting.

Staff's Recommendation is for Council to approve the Proposed First Amendment to the 2023 City and Revitalization Commission's Budget.

Thank you, City Staff is available to answer questions.

**SUBJECT: RESOLUTION NO. 31, SERIES 2023 – A RESOLUTION
APPROVING AN AMENDED AND RESTATED COOPERATION
AGREEMENT BETWEEN THE CITY OF LOUISVILLE AND THE
LOUISVILLE REVITALIZATION COMMISSION**

DATE: MAY 16, 2023

**PRESENTED BY: APRIL KRONER, ECONOMIC VITALITY MANAGER
AUSTIN BROWN, ECONOMIC VITALITY SPECIALIST**

SUMMARY:

In 2022, the Louisville Revitalization Commission (LRC) discussed potential amendments to its 2015 Cooperation Agreement with City Council to allow greater spending discretion on certain “pre-approved items”. Staff presented the LRC with a proposed amendment to the existing agreement. The LRC was supportive of advancing the amended language, which is outlined below, for City Council consideration.

DISCUSSION:

At its regular meeting in December 2022, the LRC discussed and provided potential amendments to the 2015 Agreement to allow greater spending discretion on certain “pre-approved” items.

The LRC’s attorney has prepared the attached draft language for the potential amendment. The draft amendment would add a new subsection to Section 5 of the 2015 Agreement to set forth a formal process to enable the LRC to obtain City Council approval of “LRC Programs,” which would include pre-approved spending authority.

“LRC Program” is defined in the draft as “a comprehensive initiative, in furtherance of the purposes of the Act and the Highway 42 Revitalization Area Urban Renewal Plan, aimed at addressing one or more characteristics of blight within the Highway 42 Revitalization Area on a large scale (e.g., downtown business façade improvement), which is not specific to any particular piece of property or development, and is offered to multiple properties of a certain type or types within the Highway 42 Revitalization Area.”

Per the draft, City Council approval of an LRC Program would authorize the LRC, without further Council approval, to:

1. Utilize City staff, boards and commissions, and City Council time as necessary to carry out the objectives of the LRC Program;
2. Approve LRC Program applications and enter into contracts with program awardees in substantially the same form as the standard contract approved by the LRC/City Council; and
3. Provide funds to program awardees, subject to the LRC Program budget.

As with the Façade Improvement Program, each LRC Program budget would be submitted annually for City Council approval.

Per direction from the LRC, the City Attorney's office has incorporated this language into a draft of the Amended and Restated Cooperation Agreement (*Attachment #2*). Please see Attachment #3 for tracked changes.

RECOMMENDATION:

The Louisville Revitalization Commission recommends approval of the Amendment to the Cooperation Agreement to allow for pre-approved spending authority.

FISCAL IMPACT:

The LRC's 2023 budget was approved by City Council on November 1, 2022. New "LRC Programs" would require City Council approval, as well as an amendment to the LRC budget.

PROGRAM/SUB-PROGRAM IMPACT:

The proposed project supports the Economic Prosperity Program goal of promoting a thriving business climate and facilitating investment in the Urban Renewal Area.

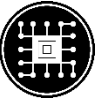
RECOMMENDATION:

The LRC recommends City Council approve the attached Resolution and Amended and Restated to the Cooperation Agreement.

ATTACHMENTS:

1. Resolution
2. Amended and Restated Cooperation Agreement
3. Draft Amendment Language for Pre-Approved Spending Authority

STRATEGIC PLAN IMPACT:

☒		Financial Stewardship & Asset Management	☐		Reliable Core Services
☒		Vibrant Economic Climate	☐		Quality Programs & Amenities
☐		Engaged Community	☐		Healthy Workforce
☐		Supportive Technology	☐		Collaborative Regional Partner

**RESOLUTION NO. 31
SERIES 2023**

**A RESOLUTION APPROVING AN AMENDED AND RESTATED COOPERATION
AGREEMENT BETWEEN THE CITY OF LOUISVILLE AND THE LOUISVILLE
REVITALIZATION COMMISSION**

WHEREAS, the City is a home-rule city and municipal corporation duly organized and existing under and pursuant to Article XX of the Colorado Constitution and Charter of the City (the “Charter”); and

WHEREAS, the LRC is a public body corporate and politic authorized to transact business and exercise its powers as an urban renewal authority under and pursuant to the Colorado Urban Renewal Law, Part 1 of Article 25 of Title 31, C.R.S. (the “Act”); and

WHEREAS, the Act and Section 18, Article XIV of the Colorado Constitution authorize the City and the LRC to enter into cooperation agreements, and the Act specifically authorizes the City and the LRC to enter into agreements respecting action to be taken pursuant to any of the powers set forth in the Act; and

WHEREAS, in 2006, the City and the LRC entered into a Cooperation Agreement respecting operating funds, support services, general oversight of the LRC to be provided by the City to the LRC, and related matters, which such Agreement was approved by Resolution No. 49, Series 2006; and

WHEREAS, on April 5, 2011, the City and the LRC entered into an Amended and Restated Cooperation Agreement respecting the same matters, which superseded the 2006 agreement; and

WHEREAS, on November 17, 2015, the City and the LRC entered into an Amended and Restated Cooperation Agreement to address the adoption of the 550 S. McCaslin Urban Renewal Plan, which superseded the 2011 agreement; and

WHEREAS, the LRC has proposed a (third) Amended and Restated Cooperation Agreement to (i) set forth a formal process to enable the LRC to obtain City Council approval of “LRC Programs,” and (ii) authorize the LRC to enter into contracts and provide funding under such Council-approved LRC Programs without further Council approval; and

WHEREAS, “LRC Program” is defined in the agreement as, a comprehensive initiative, in furtherance of the purposes of the Act and the Highway 42 Revitalization Area Urban Renewal Plan, aimed at addressing one or more characteristics of blight within the Highway 42 Revitalization Area on a large scale (e.g., downtown business façade improvement), which is not specific to any particular piece of property or development,

and is offered to multiple properties of a certain type or types within the Highway 42 Revitalization Area; and

WHEREAS, the Council has reviewed the (third) Amended and Restated Cooperation Agreement, finds its terms acceptable, and desires to approve the same by this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

Section 1. The proposed Amended and Restated Cooperation Agreement between the City of Louisville and the Louisville Revitalization Commission (the “Agreement”), a copy of which is attached hereto and incorporated herein by this reference, is hereby approved.

Section 2. The Mayor is authorized to execute the Agreement on behalf of the City, and the Mayor is hereby further authorized to negotiate and approve such revisions to said Agreement as the Mayor determines are necessary or desirable for the protection of the City, so long as the essential terms and conditions of the Agreement are not altered.

Section 3. The Mayor, City Manager and City Staff are authorized to do all things necessary on behalf of the City to perform the obligations of the City under the Agreement, and are further authorized to execute and deliver any and all documents necessary to accomplish the terms, conditions and provisions of the Agreement.

PASSED AND ADOPTED this 16th day of May, 2023.

Dennis Maloney, Mayor

ATTEST:

Meredyth Muth, City Clerk

AMENDED AND RESTATED COOPERATION AGREEMENT

This Amended and Restated Cooperation Agreement (the Cooperation Agreement) is made as of _____, 2023, by and between the CITY OF LOUISVILLE, COLORADO (the City) and the LOUISVILLE REVITALIZATION COMMISSION (the LRC). The City and the LRC are sometimes referred to herein individually as a Party and collectively as the Parties.

RECITALS

A. The City is a home-rule city and municipal corporation duly organized and existing under and pursuant to Article XX of the Colorado Constitution and Charter of the City (the Charter).

B. The LRC is a public body corporate and politic authorized to transact business and exercise its powers as an urban renewal authority under and pursuant to the Colorado Urban Renewal Law, Part 1 of Article 25 of Title 31, C.R.S. (the Act).

C. The Act and Section 18, Article XIV of the Colorado Constitution authorize the Parties to enter into cooperation agreements, and the Parties desire to enter into this Cooperation Agreement respecting operating funds, support services, and general oversight of the LRC to be provided by the City to the LRC and related matters.

AGREEMENT

NOW THEREFORE, in consideration of the foregoing and the following terms and conditions, the Parties agree as follows:

1. Advance of Operating Funds by the City. The City may annually advance to the LRC an amount of operating funds (Operating Funds) to be determined by appropriation by the City Council of the City. Operating Funds shall be used by the LRC for operating, administrative, consulting and other costs incurred by the LRC in accordance with the Act, including, without limitation, the costs and expenses of Support Services described in Section 2, below. Operating Funds shall be paid directly to the LRC to be used in accordance with the Act, this Cooperation Agreement and the City-approved LRC budget.

2. Support Services. The City agrees to provide administrative and legal support services (Support Services) to the LRC in connection with its operations. The City Manager shall serve as Director of the LRC as provided in the Act and shall have discretion to employ those City staff members as may be required to carry out the duties and operations of the LRC. Support Services may include, without limitation, planning, financing and accounting, engineering, legal, and administrative and outside consulting services.

3. LRC Budget. By December 31 of each year, the LRC shall adopt a budget (the LRC Budget) for the ensuing fiscal year (which shall be the calendar year), which LRC Budget

shall be submitted to the City for review and approval prior to LRC adoption. The LRC Budget shall contain a statement of sources and uses of all funds that are available or that the LRC reasonably expects to become available to LRC to finance its activities, undertakings, and obligations for each budget year. It is the intention of the Parties that the LRC shall use its reasonable best efforts to use other sources of revenue available under the Act as the primary source of its Operating Funds and payment for Support Services as such revenue becomes available to the LRC. Such revenue shall include, without limitation, tax allocation or tax increment revenues that may become available pursuant to any urban renewal plan approved by the City Council of the City.

4. Reimbursement for Operating Funds and Support Services. The Parties shall establish a procedure for documenting the reasonable costs and expenses (the Costs and Expenses) related to the Operating Funds and Support Services provided by the City. The Costs and Expenses shall constitute an indebtedness of the LRC to be repaid to the City from sources of revenue available under the Act as such revenue becomes available to the LRC. Such revenue shall include, without limitation, tax allocation or tax increment revenues that may become available pursuant to an urban renewal plan approved by the City Council of the City.

a. It is agreed that the Costs and Expenses incurred by the City up to and including expenses on December 31, 2014 total \$9,894.00 . At the election of the City, such amount may be evidenced by a note approved by the Parties and executed by LRC.

b. Upon request of the LRC, the City agrees to give reasonable consideration to subordinating its right to repayment of Costs and Expenses to any bonds, loans, advances, indebtedness, or other obligation of the LRC.

c. Notwithstanding the foregoing, the Parties agree that all Costs and Expenses related to the 550 S. McCaslin Urban Renewal Plan shall be paid by the City.

5. Approval of Certain Contracts; Bonds and Other Obligations of the LRC. The Parties agree that the City Council of the City shall provide direction to LRC and oversight of LRC activities as follows:

a. Any proposed expenditure by the LRC which has not been previously approved as part of the LRC budget shall be subject to the prior review and approval of the City Council.

b. Prior to issuing bonds or any other capital financial obligations or financial obligations extending beyond the end of the current fiscal year of the LRC, the LRC shall notify the City Council in writing of its intention to do so, and shall promptly furnish to the City Council such information and documents relating to such bonds or other capital or long-term financial obligations as the City Council may request. The LRC shall not commit to or proceed with any such bonds or other capital or long-term financial obligations unless a majority of the City Council

has adopted a resolution determining that the City's interests in connection with such bonds or other obligations are adequately protected.

c. Allocation of any municipal sales tax increment shall occur only upon City Council approval. For any such requested approval, the LRC shall submit a financing plan outlining the proposed amounts and purpose for which the municipal sales tax increments are proposed to be used. City Council may approve or deny such request in its discretion.

d. Except as provided in subsection (e), the LRC shall provide to the City Council for review and approval any redevelopment agreement or other contract contemplated to carry to out the purposes of any urban renewal plan or to apply to property in any urban renewal area, prior to the LRC's final approval thereof. Any such approval shall be by City Council resolution.

e. The LRC shall submit to the City for review and approval any LRC Program. For purposes of this subsection, "LRC Program" means a comprehensive initiative, in furtherance of the purposes of the Act and the Highway 42 Revitalization Area Urban Renewal Plan, aimed at addressing one or more characteristics of blight within the Highway 42 Revitalization Area on a large scale (e.g., downtown business façade improvement), which is not specific to any particular piece of property or development, and is offered to multiple properties of a certain type or types within the Highway 42 Revitalization Area. The LRC's request for approval of an LRC Program shall be accompanied with: (i) a detailed description of the LRC Program objectives and application process; (ii) a proposed LRC Program budget; (iii) a statement of the LRC Program's potential impacts on City staff departments, other City boards and commissions, and the City Council; (iv) a proposed application form; and (v) a proposed standard contract for execution between the LRC and LRC program awardees. Following Council approval of the LRC Program, the LRC shall not be required to seek further Council approval to: (1) utilize City staff, boards and commissions, and City Council time as necessary to carry out the objectives of the LRC Program; (2) approve LRC Program applications and enter into contracts with program awardees in substantially the same form as the standard contract; or (3) provide funds to program awardees, subject to the LRC Program budget. Each LRC Program budget shall be submitted annually for City Council approval.

f. The LRC shall comply with applicable City codes, rules, and regulations related to any other urban renewal activities of the LRC. The City Council shall be informed of the activities, functions, operations, and financial condition of the LRC in the form of reports to the City Council not less than quarterly, and at any other time as requested by the City Council.

g. The City agrees that it will make reasonable efforts to act within thirty days of a request for review of any document, agreement, obligation, or action required by this Cooperation Agreement. Unless otherwise required by law or provided herein, any approval or other action of the City Council shall be by motion or resolution.

6. Continuing Cooperation; Additional Agreements. The Parties shall cooperate to carry out and complete the urban renewal plans approved by the City Council. It is contemplated that additional agreements may be required to plan and carry out urban renewal projects in accordance with the provisions of any such urban renewal plan and the Act. The Parties agree to cooperate and give timely consideration to any additional agreements or amendments to this Cooperation Agreement that may be necessary or convenient in connection with such activities and undertakings; provided, however, nothing in this Cooperation Agreement shall preclude or require the commitment of additional revenue, financing, or services by either Party in connection with such activities and undertakings.

7. Obligations Subject to Act, Charter, and Constitution. The covenants, duties and actions required of the Parties under this Cooperation Agreement shall be subject to and performed in accordance with the provisions and procedures required and permitted by the Charter, the Act, any other applicable provision of law, and the Colorado Constitution.

8. Enforced Delay. Neither Party shall be considered in breach of, or in default in, its obligations with respect to this Cooperation Agreement in the event of delay in the performance of such obligations due to causes beyond its control and without its fault, it being the purpose and intent of this provision that if such delay occurs, the time or times for performance by either Party affected by such delay shall be extended for the period of the delay.

9. No Third Party Beneficiaries. Neither the City nor the LRC shall be obligated or liable under the terms of this Cooperation Agreement to any person or entity not a party hereto.

10. Severability. In case any one or more of the provisions contained in this Cooperation Agreement or any application thereof, shall be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions of this Cooperation Agreement, or any other application thereof, shall not in any way be affected or impaired thereby.

11. Binding Effect. Subject to compliance with Section 13, below, this Cooperation Agreement shall be binding upon and inure to the benefit of the Parties, their successors, legal representatives, and assigns.

12. City and LRC Separate. Nothing in this Cooperation Agreement shall be interpreted in any manner as constituting the City or its officials, representatives, consultants, or employees as the agents of the LRC, or the LRC or its officials, representatives, consultants, or employees as the agents of the City. Each entity shall remain a separate legal entity pursuant to applicable law. Neither of the Parties hereto shall be deemed to hereby assume the debts, obligations, or liabilities of the other. The LRC shall be responsible for carrying out its duties and functions in accordance with the Act and other applicable laws and regulations, and nothing herein shall be construed to compel either Party to take any action in violation of law.

13. Assignment. This Cooperation Agreement shall not be assigned in whole or in part by either Party without the prior written approval of the other Party.

14. Governing Law. This Cooperation Agreement shall be governed by, and construed in accordance with, the laws of the State of Colorado.

15. Headings. Section headings in this Cooperation Agreement are for convenience of reference only and shall not constitute a part of this Cooperation Agreement for any other purpose.

16. Additional or Supplemental Agreements; Organizational Matters. The Parties mutually covenant and agree that they will execute, deliver and furnish such other instruments, documents, materials, and information as may be reasonably required to carry out the Cooperation Agreement. The LRC's organizational documents shall provide, as permitted by C.R.S. § 31-25-104, that one City Councilmember shall be a member of the LRC. The LRC as an entity will not formally or legally oppose or object to any measure that may be proposed pursuant to C.R.S. § 31-25-115 to transfer the existing authority to the City Council.

17. Entire Agreement; Amendment. This Cooperation Agreement constitutes the entire agreement between the Parties pertaining to the subject matter hereof. No addition to or modification of the Cooperation Agreement shall be effective, except by written agreement authorized and executed by the Parties.

18. Supersede. This Cooperation Agreement supersedes and replaces in its entirety that certain Amended and Restated Cooperation Agreement, made as of November 17, 2015, by and between the City and the LRC, as of the date of this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Cooperation Agreement to be duly executed and delivered by their respective officers as of the date first above written.

CITY OF LOUISVILLE,
a Colorado municipal corporation

Attest:

Mayor

City Clerk

LOUISVILLE REVITALIZATION
COMMISSION

Attest:

Chair

Secretary

Draft Amendment Language
Pre-Approved Spending Authority

Key:

- Additions shown in double underline
- Deletions shown in ~~striketrough~~

5. Approval of Certain Contracts; Bonds and Other Obligations of the LRC. The Parties agree that the City Council of the City shall provide direction to LRC and oversight of LRC activities as follows:

a. Any proposed expenditure by the LRC which has not been previously approved as part of the LRC budget shall be subject to the prior review and approval of the City Council.

b. Prior to issuing bonds or any other capital financial obligations or financial obligations extending beyond the end of the current fiscal year of the LRC, the LRC shall notify the City Council in writing of its intention to do so, and shall promptly furnish to the City Council such information and documents relating to such bonds or other capital or long-term financial obligations as the City Council may request. The LRC shall not commit to or proceed with any such bonds or other capital or long-term financial obligations unless a majority of the City Council has adopted a resolution determining that the City's interests in connection with such bonds or other obligations are adequately protected.

c. Allocation of any municipal sales tax increment shall occur only upon City Council approval. For any such requested approval, the LRC shall submit a financing plan outlining the proposed amounts and purpose for which the municipal sales tax increments are proposed to be used. City Council may approve or deny such request in its discretion.

d. Except as provided in subsection (e), the ~~The~~ LRC shall provide to the City Council for review and approval any redevelopment agreement or other contract contemplated to carry to out the purposes of any urban renewal plan or to apply to property in any urban renewal area, prior to the LRC's final approval thereof. Any such approval shall be by City Council resolution.

e. The LRC shall submit to the City for review and approval any LRC Program. For purposes of this subsection, "LRC Program" means a comprehensive initiative, in furtherance of the purposes of the Act and the Highway 42 Revitalization Area Urban Renewal Plan, aimed at addressing one or more characteristics of blight within the Highway 42 Revitalization Area on a large scale (e.g., downtown business façade improvement), which is not specific to any particular piece of property or development, and is offered to multiple properties of a certain type or types within the Highway 42 Revitalization Area. The LRC's request for approval of an LRC Program shall be accompanied with: (i) a detailed description of the LRC Program objectives and application process; (ii) a proposed LRC Program budget; (iii) a statement of the LRC Program's potential impacts on City staff departments, other City boards and commissions, and the City Council; (iv) a proposed application form; and (v) a proposed standard contract for execution

between the LRC and LRC program awardees. Following Council approval of the LRC Program, the LRC shall not be required to seek further Council approval to: (1) utilize City staff, boards and commissions, and City Council time as necessary to carry out the objectives of the LRC Program; (2) approve LRC Program applications and enter into contracts with program awardees in substantially the same form as the standard contract; or (3) provide funds to program awardees, subject to the LRC Program budget. Each LRC Program budget shall be submitted annually for City Council approval.

e. f. The LRC shall comply with applicable City codes, rules, and regulations related to any other urban renewal activities of the LRC. The City Council shall be informed of the activities, functions, operations, and financial condition of the LRC in the form of reports to the City Council not less than quarterly, and at any other time as requested by the City Council.

~~f.~~ g. The City agrees that it will make reasonable efforts to act within thirty days of a request for review of any document, agreement, obligation, or action required by this Cooperation Agreement. Unless otherwise required by law or provided herein, any approval or other action of the City Council shall be by motion or resolution.