

AGENDA**REGULAR CITY COUNCIL MEETING****June 28, 2021****5:30 p.m.****VIA ZOOM****<https://zoom.us/j/95347031538?pwd=aWNna0VldVpTYk4zci9oclJSekpDUT09>**

Meeting ID: 953 4703 1538

Passcode: 209816

Dial 253 215 8782 or 346 248 7799

1. CALL TO ORDER
2. ROLL CALL OF COUNCIL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. AUDIENCE PARTICIPATION

During this portion of the meeting, anyone may speak on any subject which does not later appear on the agenda. Five minutes per person will be allowed. If a response by the City is requested, the speaker will be referred to the City Manager for further action. The issue may appear on a future meeting agenda for City Council consideration.

6. CITY MANAGER REPORT
7. CITY ATTORNEY REPORT
8. CITY COUNCIL REPORTS
9. CONSENT AGENDA

Items of a routine and non-controversial nature are placed on the Consent Agenda to allow the City Council to spend its time and energy on the important items and issues. Any Councilor may request an item be "pulled" from the Consent Agenda and be considered separately. Items pulled from the Consent Agenda will be placed on the Agenda at the end of the "Action Items" section.

- A. Approval of the June 14, 2021 Regular City Council Meeting Minutes

CITY OF THE DALLES**"By working together, we will provide services that enhance the vitality of The Dalles."**

- B. Resolution No. 21-016 Concurring with the Mayor's Appointment to the Beautification Committee
- C. Approval of Intergovernmental Agreement with Wasco County for GIS Services from July 1, 2021 to July 1, 2024

10. ACTION ITEMS

- A. Recruitment Firm for City Manager

11. DISCUSSION ITEMS

- A. Use of American Rescue Plan Funds (ARP)

12. ADJOURNMENT

This meeting conducted VIA Zoom

Prepared by/
Izetta Grossman, CMC
City Clerk



AGENDA STAFF REPORT

AGENDA LOCATION: Item #10 A-C

MEETING DATE: June 24, 2021

TO: Honorable Mayor and City Council

FROM: Izetta Grossman, CMC, City Clerk

ISSUE: Approving items on the Consent Agenda and authorizing City staff to sign contract documents.

- A. **ITEM:** Approval of the June 14, 2021 Regular City Council Meeting Minutes.

BUDGET IMPLICATIONS: None.

SYNOPSIS: The minutes of the June 14, 2021 Regular City Council meeting have been prepared and are submitted for review and approval.

RECOMMENDATION: That City Council review and approve the minutes of the June 14, 2021 Regular City Council meeting minutes.

- B. **ITEM:** Concurrence with the Mayor's Appointment to the Beautification Committee

BUDGET IMPLICATIONS: None

SYNOPSIS: Resolution No. 21-016 Concurring with the Mayor's appointment to the Beautification Committee has been prepared for your review.

RECOMMENDATION: Approve Resolution No. 21-016 Concurring with the Mayor's appointment to the Beautification Committee.

- C. **ITEM:** Approval of Intergovernmental Agreement (IGA)

with Wasco County for Geographic Information System Services from July 1, 2021 to July 1, 2024

BUDGET IMPLICATIONS: The proposed IGA will be effective for three years. As outlined in the proposed IGA, on July 1, 2021, the City will be responsible for paying \$12,000 for Geographic Information System (GIS) services assisting the City's Planning, Public Works and the Urban Renewal programs. In the remaining two years, the County may propose an annual cost increase not to exceed three percent per year. Wasco County staff will notify the City of the proposed cost increase each winter, allowing the City to properly budget for the expenses. The annual costs for Fiscal Year 2021-2022 were already approved in the budget adopted by City Council on June 14.

SYNOPSIS: The City has contracted with Wasco County for digital mapping services (called a Geographic Information System) since 2000. These services allow the City to add digital data to the county-wide mapping system. Data such as the location of utilities, easements, zoning designations, stream buffers, and new subdivisions are all added to the Wasco County system. City staff have access to the digital data. The County has been an excellent partner and service provider to the City. The proposed agreement is effective for three years.

RECOMMENDATION: Move to approve an Intergovernmental Agreement with Wasco County for Geographic Information System Services from July 1, 2021 to June 30, 2024.

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CITY COUNCIL MEETING

June 14, 2021

5:30 p.m.

VIA ZOOM

PRESIDING: Mayor Richard Mays

COUNCIL PRESENT: Darcy Long-Curtiss, Tim McGlothlin, Rod Runyon, Scott Randall, Dan Richardson

COUNCIL ABSENT: None

STAFF PRESENT: City Manager Julie Krueger, City Clerk Izetta Grossman, Finance Director Angie Wilson, Community Development Director Alice Cannon, Public Works Director Dave Anderson, Human Resources Director Daniel Hunter

CALL TO ORDER

The meeting was called to order by Mayor Mays at 5:30 p.m.

ROLL CALL OF COUNCIL

Roll Call was conducted by City Clerk Grossman. All Councilors present.

PLEDGE OF ALLEGIANCE

Mayor Mays asked Councilor Randall to lead the Pledge of Allegiance.

Councilor Randall invited the audience to join in the Pledge of Allegiance.

APPROVAL OF AGENDA

It was moved by Long-Curtiss and seconded by Runyon to approve the agenda as submitted. The

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motion carried 5 to 0; Long-Curtiss, Runyon, Randall, Richardson, McGlothlin voting in favor; none opposed.

CITY ATTORNEY REPORT

City Attorney Jonathan Kara reported:

Working with Community Development Director Alice Cannon on Land Use and Development Amendments, Shelter ordinances, Urban Growth Boundary

Working with Police and Kenny LaPoint of Mid-Columbia Community Action Council on storage of belongings of the homeless

Mayor Mays asked if there could be a Special Work Session regarding the subject of storing belongings.

Kara said yes, once staff had something to report/recommend.

CITY COUNCIL REPORTS

Councilor Randall reported:

- Historic Landmarks Commission
 - Seismic improvements to The Dalles High School
 - Mural on the old American Legion Building
- Mid-Columbia Health Foundation

Councilor Long-Curtiss reported:

- City Manager
- Mayor
- Councilor Richardson
- Commissioner Kathy Schwartz
- Rural Voices webinar for State wide policies
- League of Oregon Cities call
- Spoke to Riverbend High School on how city government works

Councilor Richardson reported:

- Merkley Town Hall
- Governmental Affairs
- Community Resilience Work Session
- Main Street Executive Director
- City Manager

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Councilor Runyon reported:

- KODL Talk Show
- Port Of The Dalles in Dufur
- City Manager
- Mayor
- Mid-Columbia Veterans Committee

Councilor McGlothlin reported:

- Urban Renewal June 15, 2021 meeting cancelled
- Airport Board
- Shelter funding - Representative Dan Bonham

Mayor Mays reported:

- KACI talk show
- Presentation The Dalles Lions
- Merkley Townhall
- Economic Development Wasco County
- Sheriff Lane McGill – resolution center
- Kids Production of Annie at the Civic

CONSENT AGENDA

It was moved by McGlothlin and seconded by Richardson to approve the Consent Agenda as presented. The motion carried 5 to 0, McGlothlin, Richardson, Randall, Runyon, Long-Curtiss voting in favor; none opposed.

Items approved on the consent agenda were: 1) The minutes of the May 24, 2021 Regular City Council Meeting.

PUBLIC HEARING

Public Hearing to Receive Testimony Regarding Proposed Uses of State Shared Revenues

Mayor Mays opened the hearing and asked for the staff report. Finance Director Angie Wilson reviewed the staff report.

Mayor Mays asked for public testimony. Hearing none he closed the hearing.

Mayor Mays asked for Council deliberations.

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Resolution No. 21-014 Declaring the City's Election to Receive State Revenues for Fiscal Year 2021-22

Finance Director Angie Wilson reviewed the staff report.

It was moved by Randall and seconded by Runyon to adopt Resolution No. 21-014 Declaring the City's Election to Receive State Revenues for Fiscal Year 2021/2022. The motion carried 5 to 0, Randall, Runyon, Richardson, Long-Curtiss, McGlothlin voting in favor; none opposed.

Public Hearing to Receive Testimony Regarding the Proposed Fiscal Year 2021-22 Budget

Mayor Mays opened the hearing and asked for the staff report. Finance Director Angie Wilson reviewed the staff report.

Mayor Mays asked for public testimony. Hearing none he closed the hearing.

Mayor Mays asked for Council deliberations

Long-Curtiss said the budget committee did a thorough, thoughtful review of the proposed budget. She said she was pleased to see the City Manager's addition of \$40,000 for the Downtown Underground Utility Study.

It was moved by Richardson and seconded by Long-Curtiss to approve the budget approved by the Budget Committee, including \$40,000 additional funds to support the Downtown Underground Utility Feasibility Study. The motion carried 5 to 0, Richardson, Long-Curtiss, McGlothlin, Runyon, Randall voting in favor; none opposed.

Resolution No. 21-015 Adopting the 2021-22 Fiscal Year Budget for the City of The Dalles, Making Appropriations, Authorizing Expenditures, Levying Taxes, and Authorizing the City Manager to Take Such Action as Necessary to Carry Out the Adopted Budget

It was moved by Runyon and seconded by McGlothlin to adopt Resolution No. 21-015 Adopting the Fiscal Year 2021-2022 Budget for the City of The Dalles, making Appropriations, Authorizing Expenditures, Levying Taxes, and Authorizing the City Manager to Take Such Action as Necessary to Carry out the Adopted Budget. The motion carried 5 to 0, Runyon, McGlothlin, Long-Curtiss, Randall, Richardson voting in favor; none opposed.

Public Hearing Code Amendments

Mayor Mays opened the hearing and asked for the staff report. Senior Planner Dawn Hert

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reviewed the staff report and read a letter from Kenny LaPoint (attached) Community Development Director Alice Cannon introduced Matt Hastie, Angelo Group. Hastie reviewed the process.

Mayor Mays asked for public testimony.

The following people spoke in favor of the Code amendments:

Mary Hanlon, 3115 East 10th Street

Nate Stice, 1010 G Street

Debi Ferrer, 900 West 18th Street

Nik Portela, 328 West 8th Street (Next Door Leadership Member)

Brent Bybee, 1311 Laughlin Street (Planning Commission Chair)

Jonathan Blum, 1605 East 19th

There was no testimony opposing the amendments.

Mayor Mays closed the public hearing.

Mayor Mays asked for Council deliberations

General Ordinance No. 21-1384 An Ordinance Amending Sections 10.2.030, 10.3.030.040(E), 10.3.080.020(B), 10.5.010.010, 10.5.010.060, 10.5.010.070, 10.5.010.080, 10.5.020.010, 10.5.020.020, 10.5.020.060, 10.5.020.070, 10.5.020.080, 10.5.020.090, 10.5.030.020, 10.5.030.060, 10.5.030.070, 10.5.030.090, 10.5.030.080, 10.5.040.060, 10.5.040.070, 10.5.040.090, 10.5.050.030(A), 10.6.010.030, 10.6.010.070, 10.6.030.050, 10.6.040.010, 10.6.040.020, 10.6.120.040, 10.6.130.010, 10.7.060.010, and 10.10.030 of The Dalles Municipality Code, Title 10 – Land Use and Development, Section 11.12.050(A) of The Dalles Municipal Code, Title 11 – Planning, and Goal #10 Housing Goals, Policies, and Implementing Measures of The Dalles Comprehensive Plan

Mayor Mays asked if any Councilor wished to have the Ordinance read in full. None did.

Mayor Mays asked City Clerk Grossman to read the Ordinance by title only.

City Clerk Grossman read the Ordinance by title only.

It was moved by Long-Curtiss and seconded by Randall to adopt General Ordinance No. 21-1384 amending various sections in Title 10 and Title 11 of The Dalles Municipal Code as well as amending Goal #10 Housing Goals, Policies and Implementing Measures of The Dalles

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Comprehensive Plan by title only. The motion carried 5 to 0, Long-Curtiss, Randall, Richardson, Runyon, McGlothlin voting in favor; none opposed.

CONTRACT REVIEW BOARD

Authorization to Award Contract for West 15th St Reconstruction Project

Public Works Director Dave Anderson reviewed the staff report.

In response to a question Anderson said the West 15th section was in the worse section.

It was moved by Runyon and seconded by Richardson to authorize the award of Contract No. 2021-007 for the West 15th Street Reconstruction Project to Granite Construction in an amount not to exceed \$629,629. The motion carried 5 to 0, Runyon, Richardson, Randall, McGlothlin, Long-Curtiss voting in favor: none opposed.

ACTION ITEMS

Intergovernmental Agreement with Oregon Department of Transportation for Right-of-Way Services for First Street/Riverfront Connection project

Community Development Director Alice Cannon reviewed the staff report.

It was moved by Long-Curtiss and seconded by Runyon to authorize the City Manager to execute the Intergovernmental Agreement for Right of Way Services between the City of The Dalles and Oregon Department of Transportation No. 34666 for the First Street/Riverfront Connection Project. The motion carried 5 to 0, Long-Curtiss, Runyon, Richardson, Randall, McGlothlin voting in favor; none opposed.

Workers Compensation Renewal Approval

Human Resources Director Daniel Hunter reviewed the staff report.

After some discussion on the benefit of an \$8,0000 saving, it was moved by Long-Curtiss and seconded by Runyon to approve City's Worker's Compensation Insurance for FY21-22 with SAIF/CIS Group in the amount of \$83,231.27. The motion carried 4 to 0, Long-Curtiss, Runyon, Richardson, McGlothlin voting in favor; Randall opposed.

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Selection of a Firm for City Manager Recruitment

City Manager Julie Krueger reviewed the staff report. She asked Council for direction.

It was the consensus of the Council to direct the City Manager to check references and bring that information back to the Council at the June 28, 2021 Council Meeting.

ADJOURNMENT

Being no further business, the meeting adjourned at 7:56 p.m.

Submitted by/
Izetta Grossman, CMC
City Clerk

SIGNED:

Richard A. Mays, Mayor

ATTEST:

Izetta Grossman, CMC City Clerk

RESOLUTION NO. 21-016

**A RESOLUTION CONCURRING WITH THE MAYOR'S APPOINTMENTS
TO THE BEAUTIFCATION COMMITTEE**

WHEREAS, there are vacancies on the City of The Dalles Beautification Committee; and

WHEREAS, the Mayor has elected to appoint Mo Burford to the Beautification Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS FOLLOWS:

Section 1. The City Council concurs with the appointment of:

Mo Burford to the Beautification Committee an Ad-Hoc Committee of the City of The Dalles.

Section 2. This Resolution shall be effective June 28, 2021.

PASSED AND ADOPTED THIS 28th DAY OF JUNE, 2021.

Voting Yes, Councilors: _____
Voting No, Councilors: _____
Absent, Councilors: _____
Abstaining, Councilors: _____

AND APPROVED BY THE MAYOR THIS 28th DAY OF JUNE, 2021.

SIGNED: _____ ATTEST: _____
Richard A. Mays, Mayor Izetta Grossman, CMC, City Clerk



AGENDA STAFF REPORT

AGENDA LOCATION: Discussion Item #11A

MEETING DATE: June 28, 2021

TO: Honorable Mayor and City Council

FROM: Julie Krueger, City Manager

ISSUE: Discussion Regarding Use of American Rescue Plan (ARP) Funds

BACKGROUND: The City of The Dalles has been awarded approximately \$3.5 million in ARP funds, half to be distributed this year and the other half one year later. These are discretionary federal recovery dollars but there is criteria for how the funds may be spent.

Staff requests direction from Council on allocation of the funds. Following are the steps identified for the process:

1. Staff reviewed and identified possible allocations that meet Federal criteria for allocation of the first round of ARP funds
2. Council discuss the following list and provide staff direction on how to proceed
3. Staff will bring back a resolution outlining the expenditures of first round of ARP funds for approval
4. Next year, Council will receive recommendations from staff on second round expenditures

The Criteria: to support public health and safety; address negative economic impacts, including to workers, households, small businesses, industry and public sector; replace lost public sector revenue; provide premium pay for essential workers; and investment in water, sewer and broadband infrastructure.

Staff has developed a list for use of the first round of funds for Council's consideration. Each project listed meets the required federal criteria.

- Replace lost fuel tax revenue, used for street maintenance and projects; and replace lost transient room tax revenue. For the 2019/20 fiscal year, the total

replacement would be **\$297,737**. We would recommend that in the next round of funding, the 2020/21 lost revenue also be captured (estimated to be approximately \$500,000).

- Appropriate **\$75,000** to be spent over a multi-year program of economic development in the downtown area. This would be used to hire contractual services to develop business and housing development incentive programs to strengthen retail, restaurant, service and residential sectors downtown; assist downtown property owners to incentivize sale or lease of vacant space; provide assistance to Main Street program to develop a branding that will help attract tenants, investors, visitors, shoppers, artists to the downtown; identify immediate infrastructure improvements to support the goal of strengthening the downtown's economic future; and to identify and remove regulatory barriers that inhibit the downtown's economic recovery.
- Create a property acquisition fund for the development of affordable housing and/or a site to place a permanent homeless shelter that would include basic and social services all in one location. We recommend beginning with **\$500,000**, which could be used as match for other sources of funding to acquire appropriate properties.
- Construct sidewalks and storm sewer system along East 12th Street, an area of new residential development, with no pedestrian access to the next major street. The City would have to pay for the sidewalk costs with Transportation SDC and other funds, but the ARP funds can be used for the storm sewer cost of **\$588,104**.
- To support safety, staff is proposing to install a modern proximity card access control system in the Police Department facility. This would greatly assist in accountability for who is in the building and when; eventual cost savings in the event a key was ever lost, the building may have to be re-keyed, but with a card system a new card could be produced; and accountability for staff attendance. This system would provide an extra level of security. The estimated cost is **\$100,000**.

The above listed projects would use approximately \$1,560,841. The East 12th Street sidewalk/storm sewer project has also been submitted for State funding. If the City were to be granted funding for that project, additional funds would be available in the current round of funding.

This is presented for Council consideration and to generate discussion as to how the City Council would like to use the ARP funds allocated to the City. Staff believes the above list is a good reflection of the criteria and staff looks forward to answering any questions about the proposed projects and participating in the discussion as needed.

When the City Council reaches agreement on how to use the ARP funds and provides direction to staff, this issue will be placed on a future Council agenda for final approval.

BUDGET IMPLICATIONS: The City expects to receive approximately \$1.75 million in the first allocation of funds.

COUNCIL ALTERNATIVES:

1. **Staff recommendation:** *Direct staff to create a resolution outlining the use of the first round of ARP funds as identified by Council for council approval at the next Council meeting.*
2. Decline to approve the recommendations and provide staff with direction.