

**CHAPPAQUA CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Wednesday, July 10, 2019, 7:00 pm  
Horace Greeley High School – Academic Commons**

**Presiding Officer: Warren Messner  
Pledge of Allegiance – Jane Kimmel Shepardson**

**Call the Meeting to Order at 7:00 PM**

**Roll Call**

**Proposed Executive Session, subject to Board approval**

**Reconvene public session at 7:30 p.m. at Horace Greeley High School – Academic Commons**

**Oath of office administered to newly elected Board members (Warren Messner & Hilary Grasso) and Superintendent (Dr. Ackerman): Liisa Elsner, School District Clerk**

1. Election of Board President for 2019-2020
2. Presiding Officer: Jane Kimmel Shepardson - Newly Elected Board President
3. Appointments: Holly McCall – Newly Elected Board Vice President  
Liisa Elsner - School District Clerk

**Oath of office administered to new officers: Liisa Elsner, District Clerk**

**Oath of office administered to School District Clerk: Board President**

**4. Information Business Affairs**

**4.1 President's Report**

**4.1.1 2019-2020 Board Committee/Liaison Assignments**

**4.2 Superintendent's Report**

**Questions and Comments:**

We welcome public comments, and in respect for each other's time, we ask that you limit your comments to three minutes. Board members may be contacted via email or phone. After the public comment period has been completed, Board members may have a discussion among themselves regarding comments presented.

**5. Approvals & Ratifications**

**5.1 Minutes of June 25, 2019**

**6. Recommended Action: Personnel**

**6.1 Instructional**

**Resolution:**

BE IT RESOLVED that, the Board of Education hereby appoints the individuals listed as per diem substitute teachers to be employed on an “as needed” basis:

Mariammal Chelliah  
Jennifer Kuo

**Resolution:**

BE IT RESOLVED that, the Board of Education hereby appoints the individuals listed below to be appointed to work in the Chappaqua Summer Extended School Year Program from July 1, 2019 through August 9, 2019, or earlier at the discretion of the Board of Education.

Vanessa Petruzzelli – Per Diem Special Education Teacher

**Resolution:**

BE IT RESOLVED that, the Board of Education hereby appoints the individual listed as student teachers, interns and/or classroom observers for the 2019/2020 school year:

Nicholas DelPino

**Resignation:**

Ms. Caitlin Lena, (.5) Teacher of Special Education, Roaring Brook Elementary School, effective July 2, 2019.

**Appointment: Leave Replacement**

Ms. Jennifer Inglis, Leave Replacement Teacher of Special Education, Horace Greeley High School, effective August 29, 2019 through January 17, 2020 (or earlier at the discretion of the Board of Education).

**Appointment: Long-term Substitute**

Ms. Caitlin Lena, Teacher of Special Education, Roaring Brook Elementary School, effective August 29, 2019, \$331.95, per diem.

**Appointment: Coaching - Effective August 19, 2019 through November 1, 2019**

<b>Name</b>	<b>Position</b>	<b>Sport</b>	<b>Step</b>	<b>Salary</b>
Joseph Kearns	Varsity	Football	3	\$12,416.00
Ryan Spillane	Assistant Varsity	Football	2	\$7,230.00
Peter Flora	Assistant Varsity	Football	1	\$6,493.00
William Woolard	Junior Varsity	Football	3	\$8,033.00
Michael Filice	Asst. Junior Varsity	Football	3	\$6,574.00
Sukhwinder Sandhu	Varsity	Field Hockey	3	\$9,491.00
Brittany Paulus	Asst. Varsity	Field Hockey	3	\$5,843.00
Donald Shropshire	Varsity	Boys Soccer	3	\$9,491.00
Connor Lander	Asst. Varsity	Boys Soccer	3	\$6,574.00
Alfredo Possante	Junior Varsity A	Boys Soccer	3	\$6,574.00
Matthew Friedler	Junior Varsity B	Boys Soccer	3	\$6,574.00
Erin Tracy	Varsity	Girls Soccer	3	\$9,491.00
Angela Russo	Asst. Varsity	Girls Soccer	3	\$6,574.00
Jennifer Chemerov	Junior Varsity A	Girls Soccer	3	\$6,574.00
Felix Nicodemo	Junior Varsity B	Girls Soccer	3	\$6,574.00
Steven McKenney	Varsity - Boys	Cross Country	3	\$8,761.00
James Howard	Varsity - Girls	Cross Country	3	\$8,761.00
Suzanne Guziec	Varsity	Girls Swimming	3	\$9,491.00
Jean Kellachan	Asst. Varsity	Girls Swimming	3	\$5,843.00
Michael Darland	Diving	Girls Swimming	3	\$5,843.00
Eleanor Friedman	Varsity	Girls Tennis	1	\$5,901.00
John Alkalay	Junior Varsity A	Girls Tennis	2	\$5,257.00
Jerry Sulli	Junior Varsity B	Girls Tennis	3	\$5,843.00
Daniela Castro	Varsity	Volleyball	3	\$9,491.00
Joseph Raccioppo	Junior Varsity A	Volleyball	3	\$6,574.00
Kelly-Anne Lonergan	Junior Varsity B	Volleyball	2	\$5,911.00
Kaitlyn Friedlander	Varsity	Cheerleading	2	\$5,257.00

**Appointment: Coaching - Effective September 4, 2019 through November 1, 2019**

<b>Name</b>	<b>Position</b>	<b>Sport</b>	<b>Step</b>	<b>Salary</b>
Charles McKenna	Modified	Football	3	\$7,300.00
Richard Marasco	Asst. Modified	Football	3	\$6,574.00
Nathan Loeb	Asst. Modified	Football	3	\$6,574.00
Skye Albert-Hall	Asst. Modified	Football	3	\$6,574.00
Annette Hawkins	Asst. Modified - 7B	Field Hockey	3	\$4,378.00
Annamarie Marasco	Modified - 7B	Cross Country	3	\$5,843.00
Robert Raguette	Modified - Bell	Cross Country	3	\$5,843.00
Jason Sclafani	Modified - Bell	Volleyball	3	\$5,116.00

Lindsay Morton	Asst. Modified - Bell	Volleyball	2	\$3,943.00
Brady Kittredge	Modified - SB	Volleyball	3	\$5,116.00
Elizabeth Lops	Asst. Modified - SB	Volleyball	3	\$4,378.00

**Appointment: Probationary**

Ms. Kristan Pozzuto, Teacher of Art, Seven Bridges Middle School, to a probationary appointment in the tenure area of Art effective August 29, 2019 through August 28, 2023, subject to receipt of composite or overall annual professional performance review ratings pursuant to Education law Section 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) proceeding years, and if the probationer receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time.

Ms. Emily Sarin, Guidance Counselor, Robert E. Bell Middle School, to a probationary appointment in the tenure area of Guidance effective August 29, 2019 through August 28, 2023, subject to receipt of composite or overall annual professional performance review ratings pursuant to Education law Section 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) proceeding years, and if the probationer receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time.

**6.2 Non-instructional**

**Appointment:**

BE IT RESOLVED, that the Board of Education hereby appoints Scott Halperin to the stipend position of Coordinator of the Seven Bridges Performing Arts Center for the 2019-20 school year at the rate of \$2,500 per year, effective July 1, 2019.

**7. Recommended Action: Reorganization Appointments**

**7.1 Appointments:**

- |  |  |
|--|--|
| School District Treasurer                                | Blanche Blair                          |
| School District Deputy Treasurer                         | John Chow                              |
| Central Treasurer-Extracurricular Activity Fund          | Blanche Blair                          |
| Attendance Officers                                      | Building administrators                |
| Audit Committee Members – Community                      | Chris Dalrymple, Dean Rock, Alan Rosen |
| Claims Auditor   | Christopher Weir                       |
| Chief Emergency Officers                                 | Joe Gramando, John Chow                |
| 504 Compliance Officer                                   | Tony Sinanis                           |
| Student Disability Discrimination Compliance Coordinator | Tony Sinanis                           |
| CSE/CPSE   | List attached                          |
| Homeless Liaisons  | Heidi McCarthy, Lisa Bisceglia         |
| IHO Rotational List                                      | List attached                          |
| Medicaid Compliance Officer                              | Tony Sinanis                           |
| Internal Auditor   | Tobin and Co.                          |

Payroll Certification Officers	John Chow, Tony Sinanis
Property Control Manager	Michael Trnik
Purchasing Agent and Alternate	Michael Trnik, John Chow
Records Management and Access Officer	John Chow
School District Attorney	Shaw, Perelson, May, and Lambert, LLP
School District Auditor	PKF O'Connor Davies, LLP
Surrogate Parent	Amy Ansehl
Title IX Compliance Officers	Tony Sinanis, Jamie Edelman, Andrew Corsilia, Ronald Gama, Adam Schoenbart, Lauralyn Stewart
Title VII & Title VI Compliance Officers	Tony Sinanis, Jamie Edelman
DASA Coordinators	Andrew Corsilia, Ronald Gama, Adam Schoenbart, Lauralyn Stewart, Martin Fitzgerald, Tim Doyle, Joseph Mazza, Nicole Mangiere, Carol Bartlik, Deborah Alspach, Doreen O'Leary, Ross Cooper, James Skoog, Alissa Stoever, Tony Sinanis, Jamie Edelman
Depositories	Bank of New York, JP Morgan Chase, Bank of America, M&T Bank, TD Bank, Webster Bank, Signature Bank, People's United Bank, and NYLAF
Investments	Blanche Blair, John Chow
Newspaper of record	The Journal News
Newspapers (other)	The Examiner or The New York Times
Petty Cash	
Superintendent's Office	\$100
Douglas G. Grafflin Elementary School	\$100
Roaring Brook Elementary School	\$100
Westorcharad Elementary School	\$100
Horace Greeley High School	\$100
Robert E. Bell Middle School	\$100
Seven Bridges Middle School	\$100
Treasurer's Bond	amount of \$100,000 as executed by NYSIR be approved as to form and sufficiency for the school year 2019-2020.

**8. Recommended Action: Other**

- 8.1** CSE summaries (2018-19 School Year) reported to the Board on July 10, 2019.
- 8.2** CSE summaries (2019-20 School Year) reported to the Board of July 10, 2019.
- 8.3** BE IT RESOLVED, in accordance with Policy 9040, that based upon the recommendation of the Superintendent of Schools, employees in the following positions who are required to

travel regularly among the buildings of the School District shall be entitled to a monthly car allowance of \$200 for the 2019-2020 school year as set forth below:

Assistant Superintendent for Curriculum and Instruction, Assistant Superintendent for Business, Assistant Superintendent for Human Resources and Leadership Development, Director of K-12 Literacy, Director of Pupil Personnel Services, and Director of Technology, Innovation & Mathematics.

**8.4** BE IT RESOLVED, in the event that Andrew Corsilia, Principal of the Horace Greeley High School is not physically present in the High School on one or more days (or portions thereof,) during the 2019-2020 school year, that either Ron Gamma, Adam Schoenbart or Lauralyn Stewart, Assistant Principals be appointed Acting Principal for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

BE IT RESOLVED, in the event that Martin Fitzgerald, Principal of the Robert E. Bell Middle School is not physically present in the Middle School on one or more days (or portions thereof,) during the 2019-2020 school year, that Tim Doyle, Assistant Principal be appointed Acting Principal for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

BE IT RESOLVED, in the event that Joseph Mazza, Principal of the Seven Bridges Middle School is not physically present in the Middle School on one or more days (or portions thereof,) during the 2019-2020 school year, that Nicole Mangiere, Assistant Principal be appointed Acting Principal for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

BE IT RESOLVED, in the event that Carol Bartlik, Principal of Douglas Grafflin Elementary School, is not physically present in the Elementary School on one or more days (or portions thereof,) during the 2019-2020 school year, that Debbie Alspach, Assistant Principal, be appointed Acting Principal for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

BE IT RESOLVED, in the event that Doreen O'Leary, Principal of Roaring Brook Elementary School, is not physically present in the Elementary School on one or more days (or portions thereof,) during the 2019-2020 school year, that Ross Cooper, Assistant Principal, be appointed Acting Principal for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

BE IT RESOLVED, in the event that James Skoog, Principal of Westorchard Elementary School, is not physically present in the Elementary School on one or more days (or portions thereof,) during the 2018-2019 school year, that Alissa Stoeber, Assistant Principal, be appointed Acting Principal for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

BE IT FURTHER RESOLVED, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

**8.5** Supplemental Defense and Indemnification Resolution for the 2019-20 School Year

WHEREAS, Section 18 of the Public Officers Law of the State of New York authorizes municipal corporations, including Boards of Education, to adopt supplemental defense and indemnification provisions to those contained in the Education Law; and

WHEREAS, the statute authorizes Boards of Education to defend, indemnify and save harmless, members of boards of education and officers, agents and employees of the Boards of Education and parent volunteers in connection with any claims asserted or judgment obtained against such board members, officers, agents or employees in any State or Federal Court, or in the amount of any settlement of any such claim, provided the act or omission from which such judgment or claim arose occurred while the Board member, officer, agent or employee was acting within the scope of his or her office of employment;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Chappaqua Central School District hereby adopts the supplemental defense and indemnification provisions contained in Section 18 of the Public Officers Law for its Board members, officers, agents and employees, and parent volunteers on school-based planning and shared decision making committees or other community volunteer performing volunteer service with the consent of the Board and/or Superintendent of Schools. This coverage shall supplement and shall be in addition to the coverage available to such employees under other enactments, including but not limited to the Education Law of the State of New York.

- 8.6** BE IT RESOLVED, that the Board of Education hereby approves a retainer agreement with PKF O'Connor Davies, LLP, effective July 1, 2019 for the 2019-2020 school year, and authorizes the Board President to execute this Agreement.
- 8.7** BE IT RESOLVED, that the Board of Education approves the Extension of Transportation Contract with Chappaqua Transportation, September 1, 2019 to June 26, 2020, and authorizes the Board President and Superintendent to execute this agreement.
- 8.8** BE IT RESOLVED, that the Board of Education approves an Agreement with the State University of New York at Purchase College for the use of facilities for the estimated amount of \$27,050.00 for the 2019-20 school year, and authorizes the Board President to execute this Agreement.
- 8.9** BE IT RESOLVED, that the Board of Education approves an Agreement with Westchester Community Opportunity Program, Inc. (WESTCOP) to renew the current contract for 2019-20 for the Head Start Program at Douglas Grafflin Elementary School with a 2.13% increase for a total of \$52,414.00, and authorizes the Board President to execute this Agreement.
- 8.10** BE IT RESOLVED, that the Board hereby approves MVM Construction LLC Change Order No. HGHS GC-010 in the amount of -\$200,000.00 regarding a credit as agreed to in the attached Addendum to AIA Document A132-2009, dated May 24, 2019, as described in said change order and as presented to the Board at this meeting.
- 8.11** BE IT RESOLVED, that the Board hereby approves Framan Mechanical Change Order No. MC-007-RB in the amount of -\$86,612.50 regarding a credit for labor, equipment and materials related to the controls scope of work which has been deleted from the contract, as described in said change order and as presented to the Board at this meeting.

- 8.12** BE IT RESOLVED, that the Board of Education approves the Agreement for Services with Dr. Robert Dillon, co-author of *The Space: A Guide For Educators*, for professional development & instructional space consultation during school year 2019-20, in the amount of \$3,500.00 per day, not to exceed \$17,500.00, and authorizes the Board President to execute this agreement.
- 8.13** BE IT RESOLVED, that the Board of Education approves the proposed agreement from KG&D Architects, PC for Construction Oversight Services related to district-wide security projects in an amount not to exceed \$21,375.00, and authorizes the Board President to execute this agreement.
- 8.14** REFUNDING BOND RESOLUTION OF THE CHAPPAQUA CENTRAL SCHOOL DISTRICT, NEW YORK, ADOPTED JULY 10, 2019, AUTHORIZING THE REFUNDING OF ALL OR A PORTION OF CERTAIN OUTSTANDING REFUNDING SERIAL BONDS OF SAID DISTRICT, STATING THE PLAN OF REFUNDING, APPROPRIATING AN AMOUNT NOT TO EXCEED \$24,605,000 THEREFOR, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$24,605,000 REFUNDING SERIAL BONDS OF THE DISTRICT TO FINANCE SAID APPROPRIATION, AND MAKING CERTAIN OTHER DETERMINATIONS ALL RELATIVE THERETO.

Object or purpose: Refunding of all or a portion of outstanding refunding bonds issued in 2010.

Periods of probable usefulness: Various periods not exceeding thirty (30) years, commencing on the date of original issuance of the first note or bond issued for the purposes for which the outstanding bonds were issued.

Amount of obligations to be issued: Not to exceed \$24,605,000

A complete copy of the refunding bond resolution summarized above shall be available for public inspection during normal business hours at the office of the District Clerk, Chappaqua Central School District, 66 Roaring Brook Road, Chappaqua, New York.

Dated: July 10, 2019  
Chappaqua, New York

- 8.15** BE IT RESOLVED, that the Board of Education approves the Master Services Agreement with Firewalker Consulting, for speaker services at professional development during school year 2019-20, in the amount of \$3,000.00, and authorizes the Board President to execute this agreement.
- 8.16** BE IT RESOLVED, that the Board of Education appoints Joseph Gramando as the District's Asbestos Management Plan Designee, duly certified in compliance with the Federal Requirements for Asbestos Management in Schools for the 2019-20 School Year.
- 8.17** BE IT RESOLVED, that the Board of Education approves the addendum, regarding confidentiality of personally identifiable data of students and staff, to the NWEA Agreement for Services which was approved at its June 25, 2019 meeting, and authorizes the Board President to execute the agreement.



- 8.18** BE IT RESOLVED, that the Board of Education approves the contract with E2M Solutions for the development of a SEL (Social Emotional Learning) website for District staff, in the amount of \$39,105.00, and authorizes the Superintendent to execute the contract.
- 8.19** BE IT RESOLVED, that the Board of Education approves the proposal for legal services from Cuddy & Feder LLP related to the subdivision of property at Buttonhook and Sabina Roads, as presented to the Board at this meeting, and authorizes the Superintendent to execute this agreement.
- 8.20** BE IT RESOLVED, that the Board of Education approves the adoption of the revised Special Education District Plan.
- 8.21** BE IT RESOLVED, that the Board of Education approves CCSD Bid Award #B2019-15: Fans for Cafeteria – recommended award to Big Ass Fans, in the amount of \$39,356.34.

## **9. Facilities**

### **Acknowledgement of Change Orders approved by the Superintendent per Board Resolution adopted at June 14, 2017 Board of Education meeting**

- 9.1** Change order #HGHS MC-007 approved by the Superintendent:  
Project: HGHS & Chappaqua Library Capital Improvements  
Contractor: Southeast Mechanical Corp.  
Description: Labor, equipment & materials to provide additional work at HGHS per the attached PCO #8 dated 2/28/19  
Amount: \$11,784.68
- 9.2** Change order #HGHS GC-011 approved by the Superintendent:  
Project: HGHS & Chappaqua Library Capital Improvements  
Contractor: MVM Construction LLC  
Description: Miscellaneous general construction and adjustments as described in the attached PCO #7 dated 3/3/19 with Bulletin GC-7 and Drawing ASK-3 dated 3/1/19, PCOs #22,22,23 dated 1/23/19, #28 dated 1/26/19 and #37 dated 4/24/19  
Amount: \$9,385.53
- 9.3** Change order #MC-006-SB approved by the Superintendent:  
Project: Seven Bridges Middle School Capital Improvements  
Contractor: Framan Mechanical, Inc.  
Description: Labor, equipment and materials related to providing escutcheons for the spiral ductwork installed via Change Order MC-001-SB  
Amount: \$6,186.50
- 9.4** Change order #S&L HGHS PC-010 approved by the Superintendent:  
Project: HGHS & Chappaqua Library Capital Improvements  
Contractor: S&L Plumbing and Heating Corp.  
Description: Cost to furnish additional Elkay sinks and Chicago faucets per the attached PCO #12 dated 4/2/19. Installation is contract work.  
Amount: \$9,512.83

- 9.5** Change order #S&L HGHS PC-011 approved by the Superintendent:  
Project: HGHS & Chappaqua Library Capital Improvements  
Contractor: S&L Plumbing and Heating Corp.  
Description: Cost to tie-in sanitary from upper and lower L building to the next available existing basement tie-in point. Proposal is for the upcharge portion of the work per the attached PCO #14 Rev. 2 dated 4/8/19.  
Amount: \$76.87

**10. Committee Reports**

**11. Financials**

**12. Organization**

- 12.1** Annual affirmation of all policies previously adopted by the Board.

**13. Notice of Future Meetings**

Wednesday, August 7, 2019 7:30 pm  
Horace Greeley High School – Academic Commons  
Tax Warrant

Thursday, August 29, 2019  
10:30 a.m. – Horace Greeley High School Academic Commons

**14. Adjournment**

Any person who seeks accommodation based upon disability should contact the District Clerk, Liisa Elsner at 238-7200, x-1002, at least five days prior to the meeting.

Chappaqua Board of Education  
Education Center  
66 Roaring Brook Road  
Chappaqua, NY 10514  
Web: [www.ccsd.ws](http://www.ccsd.ws)  
Email: [board@ccsd.ws](mailto:board@ccsd.ws)

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**PLEASE TURN OFF ALL CELL PHONES DURING MEETING**