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CORTEZ CITY COUNCIL  
REGULAR MEETING  
TUESDAY, DECEMBER 10, 2024  
7:30 P.M.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL, APPROVAL OF AGENDA.
2. CONSENT AGENDA

The listing under "Consent Agenda" is a group of items to be acted on with a single motion and vote. This agenda is designed to expedite the handling of limited routine matters by City Council. Either the public or a Councilmember may request that an item may be removed from the Consent Agenda at that time, prior to Council's vote. The Mayor will ask if a citizen or Councilmember wishes to have any specific item removed from the Consent Agenda for discussion.

- a. Approval of the Council Worksession and Agenda Minutes for November 26, 2024.
- b. Approval of the Expenditure List for December 10, 2024
- c. Approval of an application for a Transfer of Ownership for Once Upon LLC, DBA Once Upon a Sandwich (owners Richard and Carolyn Hessom) to Once Upon a Sandwich, LLC, DBA Once Upon a Sandwich (owners Cameron and Kari Watson), located at 7 West Main Street, Cortez.
- d. Approval of a renewal application for a Hotel and Restaurant Liquor License for Lakeside Lanes, Inc., DBA Lakeside Lanes, located at 410 Lakeside Drive, Cortez.

3. PUBLIC PARTICIPATION

**There is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes.**

(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)

4. PRESENTATIONS

- a. **Presentation of a Purple Heart and Medal of Honor to Katalina "Kat" Moran and Novelynn "Novi" Moran in honor of their Father, Sergeant Mike Moran, as well as a presentation of The Chief's Certificate of Commendation to Cortez resident Amanda Darland.**
- b. **2024 Employee Anniversary Awards**

5. PUBLIC HEARINGS

- a. **Ordinance No. 1330, Series 2024**

Second Reading and Public Hearing on Ordinance No. 1330, Series 2024, an Ordinance approving the Second Amendment to Professional Services Contract for Municipal Judge Services.

**Presenter:** Drew Sanders, City Manager

6. UNFINISHED BUSINESS

7. NEW BUSINESS

a. **2025 Cortez Community Support Grants**

Award the Community Support Grants as determined by the 2025 Community Support Grant Review Committee.

**Presenter:** Drew Sanders, City Manager

b. **2025 Janitorial Bids for the Service Center, Welcome Center, City Hall, and Police Department**

Award of the 2025 Janitorial Services for the Service Center, Welcome Center, City Hall, and Police Department.

**Presenter:** Brian Peckins, Director of Public Works

c. **2025 Refuse Sideload Truck Lease**

Council will consider authorizing the City Manager to negotiate and the Mayor to sign a seven (7) year lease agreement on behalf of the City for a new side-load refuse truck.

**Presenter:** Brian K. Peckins, Director of Public Works

d. **Resolution No. 18, Series 2024**

Approval of Resolution No. 18, Series 2024, a resolution approving the 2025 Fee Schedule for the City of Cortez.

**Presenter:** Linda Smith, City Clerk

e. **Resolution No. 21, Series 2024**

Approval of Resolution No. 21, Series 2024, a resolution approving the Cortez Municipal Airport Schedule of Fees and Charges.

**Presenter:** Jeremy Patton, Airport Director

f. **Resolution No. 23, Series 2024**

Approval of Resolution No. 23, Series 2024, a resolution approving the Mill Levy for 2025.

**Presenter:** Kelly Koskie, Director of Finance

8. DRAFT RESOLUTION/ORDINANCES

9. CITY ATTORNEY'S REPORT

10. CITY MANAGER'S REPORT

11. CITY COUNCIL COMMITTEE REPORTS

a. Mayor's Report on Workshop

b. Other Board Reports

12. OTHER ITEMS OF BUSINESS

a. Council Discussion on Council Rules of Procedure Regarding Remote Attendance at Council Meetings.

b. Council may convene into Executive Session for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators concerning the possible sale of real property by the City pursuant to C.R.S. Section 24-6-402(4)(e); and to discuss the possible sale of real property by the City pursuant to C.R.S. Section 24-6-402(4)(a).

13. PUBLIC PARTICIPATION

**There is no limit to the number of speakers and no overall time limit.**

**(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)**

14. ADJOURNMENT

PURSUANT TO RESOLUTION 11, SERIES 2022, PUBLIC COMMENT:

--Individuals may comment regarding items on the Council agenda or any other topic they wish to address the City Council about, including items discussed in a previous Council Workshop. Those wishing to comment must register by completing an "Intent to Speak" card (located outside of the Council chambers). Completed cards will be collected at the start of the meeting and delivered to the Mayor, who will call each speaker to the podium at the appropriate time. Comments specific to agenda items scheduled for public hearings should be reserved and delivered during the public hearing session.

--Courtesy, civility, and respect for others is expected. All comments should be addressed directly to the Council. Commenters who are called upon by the Mayor to speak are the only persons allowed to speak during the allotted time. Comments, or other distractions from the audience intended for commenters or others are not permitted. The Mayor, as the chairperson for the meeting, retains the discretion to deviate from the formats described below.

--There are two general opportunities for citizens to address the Council:

For the first opportunity (which will occur toward the start of the meeting) there is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes so City business may proceed. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

For the second opportunity (which will occur toward the end of the meeting) there is no limit to the number of speakers, and no overall time limit. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

--Other Opportunities to Participate

Citizens may also participate via email if addressed to [councilcomments@cortezco.gov](mailto:councilcomments@cortezco.gov). Comments received by 3:00pm the day of a Council meeting will be delivered to Council the same day and entered into the meeting minutes. Citizens may also send letters to the Council by addressing them to "City Council" 123 Roger Smith Ave., Cortez, CO 81321. In-person deliveries are also accepted.

MOTION TO GO INTO EXECUTIVE SESSION:

--For a conference with the City attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

--For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e);

--To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a)

--For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific fire employees who have requested discussion of the matter in open session: any member of this body or any elected official: the appointment of any person to fill an office of this body or of an elected official: or personnel policies that do not require the discussion of matters personal to particular employees

--For discussion of a matter required to be kept confidential by the following federal or state law, or regulation: \_\_\_\_\_ under C.R.S. Section 24-6-402(4)(c)

--For discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402(4)(d)

--For consideration of documents protected by the mandatory nondisclosure provisions of the Open Records Act under C.R.S. Section 24-6-402(4)(g)

AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED:

(a brief description must be included following the statute citation regarding why the executive session is being held)