

**CITY OF SURPRISE  
VETERANS, DISABILITY, AND HUMAN SERVICES COMMISSION**

**MEETING MINUTES-APPROVED**

**September 8, 2021 / 6:00 PM**

**COUNCIL CHAMBERS  
16000 North Civic Center Plaza  
Surprise, AZ 85374**

**A. CALL TO ORDER.**

Vice-Chair Julie Kent-Partridge called the Veterans, Disability, and Human Services Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on September 8, 2021.

**A. PLEDGE OF ALLEGIANCE**

**B. ROLL CALL**

In attendance were Vice-Chair Julie Kent-Partridge, Commissioners John Billcheck, Shawna Daigle, Steffen Hanzel, Lisa Everett, Gwen Mendez, Jason Cooper, Phillip Lair, and Nickolas Kupper.

Absent: Chair Karissa Perry, Commissioner Harrylouis Rodriguez (excused).

**STAFF PRESENT:**

Human Service & Community Vitality Administrator Danielle Osborne, Neighborhood Services Supervisor Adam Lane, Assistant City Attorney Hobie Wingard and Administrative Specialist Karina Caraveo were present.

**COUNCIL MEMBERS PRESENT:**

**C. CURRENT EVENTS REPORT**

Vice-Chair Kent-Partridge reported on the following upcoming events:

- Day of Service
  - September 22<sup>nd</sup> at St. Mary's Food Bank 7:30am to 1:30pm.
- Youth Night
  - September 10<sup>th</sup> from 7:00pm to 10:00pm at Sierra Montana Recreation Center.
- 9/11 Remembrance Ceremony
  - September 11<sup>th</sup> 8:30am to 9:15am City Hall Central Courtyard
- Residential waste cleanup event
  - September 11<sup>th</sup> 7:00am to 1:00 pm at Northwest Regional Landfill.
- Sunday in the Park

- September 19<sup>th</sup> 3:00pm to 7:00pm at Mark Coronado Park.
- Movie Night
  - September 25<sup>th</sup> 7:30pm to 9:30pm at Mark Coronado Park
- Fiesta Grande
  - Original Town site celebration.
- Introduced new Commissioner
  - Lisa Everett

Commissioner Billcheck reported on the following events:

- Coffee for Vets

Commissioner Daigle reported on the following events:

- Operation September Surprise Vets honor
- Ability Expo
  - September 10<sup>th</sup> – 12<sup>th</sup> at the Westworld in Scottsdale

#### D. STAFF REPORT

Administrator Danielle Osborne reported the following:

- City Council approval of a Housing Support Center
- Care & Share Expo update
- HSCV Veterans Roundtable meeting update
- Veterans Day Parade
- I-Help Facility Tour
- New Commissioner welcome

#### **CALL TO THE PUBLIC:**

None.

#### **CONSENT AGENDA:**

None

#### **REGULAR AGENDA ITEMS PUBLIC HEARING:**

None

#### **REGULAR AGENDA ITEMS NON-PUBLIC HEARING:**

**Item 1 – Citywide – Consideration and action pertaining to retification of the election results of August 11, 2021, naming Julie Kent-Partridge as the VDHS Commission Vice-Chair.**

Mr. Wingard explained to the Commission that due to Municipal Code, ratification by a majority vote is necessary to lawfully approve Julie Kent-Partridge for the Vice-Chair position. He asked the Commission for a roll call vote.

Julie Kent-Partridge was selected as the Veterans Disability and Human Services Commission Vice-Chair. Motion carried with 9 Yes votes, 2 absent (Perry and Rodriguez).

**Item 2 – Citywide – Consideration and action pertaining to the approval of the August 11, 2021 Veterans, Disability & Human Services Commission meeting minutes.**

Commissioner Hanzel moved to approve the August 11, 2021 Veterans, Disability & Human Services Commission meeting minutes. Commissioner Daigle seconded the motion. Motion carried with 9 Yes votes, 2 absent (Perry and Rodriguez).

**Item 3 – Citywide – Presentation and discussion pertaining to programs offered by VetLink Foundation.**

VetLink Foundation Director Jacqueline Ryan-Rojas made the presentation to the Commission.

**Item 4 – Citywide – Presentation and discussion pertaining to the Consolidated Annual Performance Evaluation Report (CAPER) FY2020.**

Neighborhood Services Supervisor Adam Lane made the presentation to the Commission.

Commissioner Daigle asked about CDBG training for the Commission. Mr. Lane responded that he will work with staff on providing this training.

**Item 5 – Citywide – Presentation and discussion pertaining to the RideChoice program by the Public Works Department.**

Kristen Taylor made the presentation to the Commission.

**OTHER BUSINESS AND FUTURE AGENDA ITEMS:**

- Veterans Day Parade
- CDBG training
- Care & Share Expo Update

**ADJOURNMENT:**

Commissioner Daigle made a motion to adjourn the meeting of the Veterans, Disability & Human Services Commission of September 8, 2021 at 7:09 p.m. Commissioner Hanzel seconded the motion. The motion carried with 9 Yes votes, 2 Absent (Perry and Rodriguez).



Danielle Osborne  
HSCV Administrator



Julie Kent-Partridge  
Veterans, Disability and Human Services Commission Vice-Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY:



Karina Caraveo, Commission Liaison

DATE:

