



City of Littleton

Littleton Center
2255 West Berry Avenue
Littleton, CO 80120

Meeting Journal Planning Board

Monday, January 26, 2015

7:00 PM

Council Chamber

Regular Meeting

1. Roll Call

- Present** 7 - Board Member Duzan, Board Member Elrod, Board Member Bolt, Board Member Myles, Board Member Rudnicki, Board Member Samuelson, and Board Member Schroeder
- Absent** 2 - Board Member Graham, and Board Member Moore

Also present Glen Van Nimwegen, Community Development Director; Kristen Schledorn, City Attorney; Janette Dickinson, Planning Manager; Dennis Swain, Principal Planner and Anne Buelt, Recording Secretary

2. Approval of Agenda

3. Minutes to be Approved

ID# 15-022 Certification of January 12, 2015 regular meeting minutes

Attachments: [PB Minutes 011215 JOURNAL Legistar](#)

A motion was made by Board Member Samuelson, seconded by Board Member Rudnicki, that the minutes of January 12, 2015 be approved. The motion carried by the following vote:

Aye: 5 - Board Member Duzan, Board Member Bolt, Board Member Myles, Board Member Rudnicki and Board Member Samuelson

Absent: 2 - Board Member Graham and Board Member Moore

Recused: 2 - Board Member Elrod and Board Member Schroeder

4. Scheduled/Unscheduled Appearances

Tareq Wafaie, AICP
Associate of Clarion Associates, Denver, Colorado
Littleton Zoning Ordinance Revision Process

Glen VanNimwegen introduced Tareq Wafaie, an associate from Clarion & Associates, as a Scheduled Appearance. Mr. Wafaie has been tasked with working on the Littleton Zoning Ordinance Revision Process for the next nine to ten months with Planning Staff and members from the Steering Committee (Carol Breziak, Mark Rudnicki, Kent Bagley). After Mr. Wafaie's presentation, Board Members followed up with questions.

Unscheduled Appearances:

Pam Chadbourne, 5402 S. Nevada St.

5. Public Hearing

PB Reso 03-2015

Resolution regarding findings related to a substantial modification to the Columbine Square Urban Renewal Plan and its conformance with the City of Littleton comprehensive plan.

Attachments: [PB Resolution Major Modification to Columbine URP Reso No 16-2014](#)
[Columbine Square Urban Renewal Plan with Legal 9.18.2014](#)

Jim Rees, Executive Director for the Littleton Invests for Tomorrow (LIFT), did the presentation on the two Urban Renewal Plans.

After Mr. Rees' presentation, Chair Duzan opened it up to the Board for questions/clarifications.

Chair Duzan opened the meeting up for Public Hearing:

The following members of the public were in favor of the Columbine Square Urban Renewal Plan:

*Kay Watson, 7450 S. Curtice Ct.
Norman Stucker, 801 Shadycroft Lane*

The following members of the public were not in favor of the Columbine Square Urban Renewal Plan:

*Paul Bingham, 236 W. Delaware Circle
Carol Brzeczek, 2000 W. Arapahoe Road
Linda Knufinke, 7089 S. Clay
Doug Clark, Houston Waring, District IV*

*The following members of the public were in favor of the Santa Fe Urban Renewal Plan:
Kay Watson, 7450 S. Curtice Ct.*

The following members of the public were not in favor of the Santa Fe Urban Renewal Plan:

*Carol Brzeczek, 2000 W. Arapahoe Road
Linda Knufinke, 7089 S. Clay
Paul Bingham, 236 W. Delaware Circle
Doug Clark, Houston Waring, District IV*

Once the speakers on the Public Hearing Roster addressed the Board, Chair Duzan opened up the floor for Public Comment. The following members of the public also addressed the board:

*Pam Chadbourne, District I
Paul Bingham, 236 W. Delaware Circle*

The public comment was closed at 8:04 p.m.

Chair Duzan then opened it up to the Board for questions to Mr. Rees.

A motion was made by Board Member Samuelson, seconded by Board Member Elrod to move to approve the resolution finding the substantial modification to the Columbine Square Urban Renewal Plan to be in conformance with the comprehensive plan as set forth by C.R.S. 31-25-107 (2) and to recommend approval of the substantial modification to the city council. The motion passed by the following votes:

Aye: 4 - Board Member Duzan, Board Member Bolt, Board Member Myles and Board Member Schroeder

Nay: 3 - Board Member Elrod, Board Member Rudnicki and Board Member Samuelson

Absent: 2 - Board Member Graham and Board Member Moore

PB Reso 04-2015 Resolution regarding findings related to a substantial modification to the Santa Fe Urban Renewal Plan and its conformance with the City of Littleton comprehensive plan

Attachments: [PB Resolution Major Modification to Santa Fe URP Reso No 17-2014](#)
[Santa Fe Urban Renewal Plan with Legal 8.18.2014](#)

A motion was made by Board Member Elrod, seconded by Board Member Myles to move to approve the resolution finding the substantial modification to the Santa Fe Urban Renewal Plan to be in conformance with the comprehensive plan as set forth by C.R.S. 31-25-107 (2) and to recommend approval of the substantial modification to the city council. The motion passed by the following votes:

Aye: 5 - Board Member Duzan, Board Member Bolt, Board Member Myles, Board Member Samuelson and Board Member Schroeder

Nay: 2 - Board Member Elrod and Board Member Rudnicki

Absent: 2 - Board Member Graham and Board Member Moore

PB Reso 01-2015 A resolution recommending council approval of an ordinance amending title 10 of the city code regarding minimum lot size standards in the CA Zone District.

Attachments: [Planning Board Resolution 01-2015](#)

Jan Dickinson, Planning Manager, did the presentation recommending council approval of an ordinance amending title 10 of the city code regarding minimum lot size standards in the CA Zone District.

The Board Members addressed questions to Ms. Dickinson regarding her presentation.

After the presentation, Chair Duzan commented that there were no members of the public who had signed up to comment about the ordinance. However, he invited members of the public to address the Board if they so desired.

Pam Chadbourne, 5402 S. Nevada St. addressed the board

Chair Duzan closed the Public Hearing at 8:37 p.m.

Board Members had final questions for Ms. Dickinson and also made final comments regarding the recommendation.

Motion to approve Planning Board Resolution No. 01-2015 recommending council approve the ordinance amending title 10 of the city code regarding the minimum lot size standards in the CA Zone District.

Aye: 5 - Board Member Bolt, Board Member Myles, Board Member Rudnicki, Board Member Samuelson and Board Member Schroeder

Nay: 2 - Board Member Duzan and Board Member Elrod

Absent: 2 - Board Member Graham and Board Member Moore

PB Reso 06-2015 Resolution recommending approval of an ordinance amending title 10 of the Littleton City Code to allow tattoo parlors and body art studios in the Community Business District (B-2), General Business District (B-3) and Central Area Multiple Use District (CA), subject to conditional use approval.

- Attachments: [PB Resolution for Tattoos](#)
[Tattoo Ordinance](#)
[Tattoo OL results](#)
[Rules and Regulations for Body Art Establishments](#)

Glen Van Nimwegen, Community Development Director, did the presentation on the resolution recommending amending Title 10 of the Littleton City Code to allow tattoo parlors and body arts studios in the Community Business District (B-2), General Business District (B-3) and Central Area Multiple Use District (CA) subject to conditional use approval. He addressed the signage concerns that were raised, the inspections of the facilities and the request to provide more direction on what restrictions the Planning Board may put on a conditional use.

Glen introduced two purveyors of Think Tank Tattoo, Scotty McNare and Matt Segure, who are involved in the tattoo art industry and who were present and answered questions posed by the Board.

At 8:58 p.m., Chair Duzan opened the floor to Public Comment:

Pam Chadbourne, 5402 S. Nevada St.

The Public Comment was closed at 9:02 p.m. and opened for Board discussion and questions to Mr. Van Nimwegen.

A motion was made by Board Member Elrod, seconded by Board Member Samuelson, that the item be approved as amended. The motion carried by the following vote:

Aye: 7 - Board Member Duzan, Board Member Elrod, Board Member Bolt, Board Member Myles, Board Member Rudnicki, Board Member Samuelson and Board Member Schroeder

Absent: 2 - Board Member Graham and Board Member Moore

6. General Business

ID# 15-025 Update of Neighborhood Plans, contnued

Attachments: [2015 0126 - EDITS approved at the 2015 0112 PLANNING BOARD MEETING](#)

Dennis Swain, Principal Planner, presented the goals and policies that were completed, considered to be feasible and replaced as part of the discussions at two previous Planning Board Meetings on the Neighborhood Plans. Mr. Swain stated that his goal for tonight's discussion was to see whether or not his edits were correct; what to do with the Central Area and Downtown Plan; and then discuss the review process. Board Members agreed with Mr. Swain's assessment. Board Members discussed with Mr. Swain their suggested edits and Mr. Swain made the corrections/updates as agreed.

7. Comments/Reports

a. Staff

Mr. Van Nimwegen, Community Development Director, informed Board Members that a joint study session with the City Council is scheduled for February 10, 2015. Topics of discussion were to include the following: Neighborhood Plan updates, Vacation Rentals by Owner (VRBO), and Accessory Dwelling Units. Mr. Van Nimwegen will send out an email to the Board prior to the language being released on Open Littleton.

b. Members

c. Chair

8. Adjourn

The meeting was adjourned at 9:43 p.m.

I hereby certify that I have reviewed the video recording for the regular meeting of the Littleton Planning Board for January 26, 2015. The video recording is a full, complete, and accurate record of the proceedings and there were no malfunctions in the video or audio functions of the recording.

Anne E. Buelt, Administrative Coordinator