City of Littleton

Littleton Center
2255 West Berry Avenue
Littleton, CO 80120

Meeting Agenda - Final

City Council

Tuesday, August 26, 2025 | **6:30 PM** | **Council Chamber**

Study Session

1. Study Session Topics

a) ID# 25-177 Joint study session of the City Council and the Arts & Culture Board: Lodgers Tax funding recommendations and Percent for Public Arts Discussion

Attachments:
1. Lodgers Tax Grants Executive Summary
2. Lodgers Tax Grant Award Recommendations Summary
3. Percent for Public Art Policy_DRAFT
4. Presentation_Tax Grants and Percent Program

Scheduled time: 60 minutes

b) ID# 25-174 City Facilities Condition Assessment Report

Attachments:
1. Presentation_Facilities Condition Assessment

Scheduled time: 45 minutes

2. Updates

a) Council Members

b) Mayor

c) City Manager

d) City Attorney

3. Adjournment

The public is invited to attend all regular meetings or study sessions of the city council or any city board, commission, or committee. Please call 303-795-3780 at least 48 hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to attend, or participate in, any such meeting. For any additional information concerning city meetings, please call the city clerk's office at the above referenced number.

Staff Communication

File #: ID# 25-177, **Version:** 1

Agenda Date: 08/26/2025

Subject:
Joint study session of the City Council and the Arts & Culture Board: Lodgers Tax funding recommendations and Percent for Public Arts Discussion

From:	James L. Becklenberg, City Manager
Prepared by:	Tim Nimz, Museum Director
	Becky Kosma Deputy Museum Director
Presentations:	JD McCrumb, Arts and Culture Board Chair
	Denise Weed, Arts and Culture Board Vice-Chair

PURPOSE:
A joint study session of the City Council and the Arts & Culture Board (ACB) for the purpose of reviewing the ACB funding recommendations for 2026 grants from 2025 lodgers tax revenue; and presenting the ACB revised plan for a Percent for Public Art program for consideration by City Council.

LONG-TERM OUTCOME(S) SERVED:
Vibrant Community with a Rich Culture

DISCUSSION:
Lodgers Tax Grant Recommendations
On June 12 (Tiers 1 and 4) and July 11 (Tiers 2 and 3), the Arts & Culture Board reviewed and voted to forward $672,500 in funding recommendations from the lodgers tax revenue to City Council for final approval and inclusion in the 2026 budget. In each of the first three funding cycles, lodgers tax actual revenue has been significantly lower than projections.

Percent For Public Art
Following up on previous study sessions in December 2022, October 2024, and April 2025, ACB has revised the draft policy for a Percent for Public Art for consideration by City Council. Development of a Percent for Public Art program is a key action item in the ACB Strategic Plan 2.0, adopted by City Council in October 2023, and in the Arts & Culture Community Strategic Plan, adopted by City Council in May 2025.

BACKGROUND:
In November 2019, the City Council created the Arts & Culture Commission, now the Arts & Culture Board, with the charge to encourage and support the growth and expansion of culture and arts throughout the community. Through strategic planning, the Board develops policies and makes recommendations to fund current and future arts and culture needs.

Prior Actions or Discussions

May 20, 2025 - Council meeting, adopted Arts & Culture Community Strategic Plan

FISCAL IMPACTS:
The Arts & Culture Board recommends that $672,500 in lodgers tax revenue be appropriated to support arts, culture, tourism, and visitor marketing in the 2026 budget.

A Percent for Public Art program as described in the draft policy would have generated an estimated $114,900 in total revenue for applicable public capital projects during the 4-year period from 2021 to 2024.

STAFF RECOMMENDATION:
Staff recommends that Council approve the Arts & Culture Board's funding recommendations.

ACB and staff request direction from City Council on whether to proceed with the development of a Percent for Public Art program.

ALTERNATIVES:
City Council may direct the Arts & Culture Board to focus on other priorities.

LITTLETON ARTS & CULTURE BOARD
2026 LODGERS TAX FUNDING RECOMMENDATIONS
EXECUTIVE SUMMARY

In November 2022, Littleton citizens approved the creation of a 5% lodgers tax on hotels, motels and short-term rental hosts within the city limits. The net revenue from this tax will be used to support and sustain arts and culture, tourism, and visitor promotion in Littleton. In 2025, the lodgers tax was projected to generate approximately $672,500 in net revenue. City Council has charged the Arts & Culture Board (ACB) with making recommendations for the distribution of the 2025 lodgers tax revenue using a 4-tiered formula:

- Tier 1 – $400,000 of revenue to be distributed equally to Littleton's major cultural assets. For 2026, Council has designated Bemis Public Library, Hudson Gardens, Littleton Museum, and Town Hall Arts Center as the Tier 1 recipients.
- Tier 2 – Approximately $115,500 of revenue to be distributed in grants to Littleton arts and culture organizations.
- Tier 3 – $100,000 of revenue to be used for tourism marketing and visitor promotion.
- Tier 4 – Approximately $57,000 of revenue to be used for the mural program; Culture & Arts Partners and the State of the Arts event; and other needs that meet the intent of the lodgers tax ballot language.

On June 12 and July 11, 2025, the Arts & Culture Board reviewed and voted to forward funding recommendations to City Council for final approval, with distribution beginning in January 2026.

Tier 1 - $400,000

Big Four Cultural Assets

Bemis Public Library	$100,000
Hudson Gardens	$100,000
Littleton Museum	$100,000
Town Hall Arts Center	$100,000
TOTAL	**$400,000**

Tier 2 – $115,500

Grant Applicants

Organization Name	Recommended Award Amount
Arapahoe Community College	$ 20,000
Arapahoe Community College Foundation	$ 13,000

Denver Pipe & District Band	$ 1,000
Encore Players LUMC	$ 2,000
Friends of the Littleton Library & Museum	$ 10,000
Heritage Fine Arts Guild of Arapahoe County	$ 1,000
Littleton DDA	$ 13,000
Littleton Fine Arts Guild (Depot Art Gallery)	$ 2,500
Littleton Q+	$ 3,500
Littleton Symphony Orchestra	$ 11,000
Roxborough Arts Council	$ 1,500
Samba Colorado	$ 2,000
Smithtonians Handbell Ensemble	$ 1,000
South Metro Community Foundation on behalf of Littleton Arts	$ 8,000
Voices West	$ 9,000
Western Welcome Week	$ 10,000
Zikr Dance Ensemble	$ 7,000
TOTAL	**$115,500**

Tier 3 – $100,000

Communications and Marketing Department

Search Engine Optimization Management	$24,000
Website Improvements/Upgrade	$16,000
Design & Photo Shoots	$25,000
Ad Placements	$35,000
TOTAL	**$100,000**

Tier 4 - $57,000

Diverse Community Based Arts and Culture Projects

Mural Program	$20,000
Culture & Arts Partners/SOTA	$15,000
Off-Cycle Requests	$22,000
TOTAL	**$57,000**

The founding charter of the Arts & Culture Board established a vision for a vibrant, collaborative, and creative Littleton where arts and culture are defining features of the community's identity and unique character. Through public support of the arts, the City of Littleton enhances the quality of life, drives economic development, encourages citizen participation, fosters cultural awareness, promotes tourism, and supports the vibrancy of the community. With the thoughtful distribution of the funds raised by the lodgers tax, City Council and the Arts & Culture Board will directly benefit 21 arts and culture assets by strengthening organizations, building capacity and collaboration, and providing programming and events to Littleton citizens of all ages.

Littleton

2025-26 Lodgers Tax
Grant Award Recommendations

Tier I

CATEGORY

General Operating Support

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **200,000**

Littleton residents served annually: **35,000**

Years in operation: **128**

FUNDING

Funding request: **$100,000**

Annual budget: **$3,626,424 (2025, City of Littleton General Fund)**

PERCENT COVERED BY REQUEST

100%

OTHER FUNDING SOURCES

CO State Grants to Libraries (ca $15k/year); Friends of Littleton Library and Museum (ca. $35k/year)

Edwin A. Bemis Public Library

WWW.LIBRARY.LITTLETONCO.GOV/

6014 S Datura St
Littleton, CO 80120

Our Vision
Bemis Public Library is an essential asset that welcomes, serves, collaborates with, and advocates for all in our community.

Our Mission
Bemis Public Library connects its community to reliable information, enriches lives through dynamic programming and services, and is open and welcoming to all.

Our Values
Excellence: Setting the bar for extraordinary library services and resources in the Denver metro area.
Innovation: Taking risks, seeking creative solutions, and proactively problem solving.
Community: Seeking feedback from our community to provide relevant resources, materials, and services for their ever-changing needs.
Relationships: Maintaining positive and constructive relationships with our external and internal customers.
Service: Offering expert and excellent customer service as demonstrated by our actions and attitudes.

PROGRAM DESCRIPTION

The Bemis Public Library fosters curiosity, creativity and connection for all in the Littleton community by offering a variety of educational and recreational programs, resources and services.

The Library's annual calendar of programs and events typically includes several performances, exhibits, and workshops by a wide range of artists, writers, and arts and culture organizations. By offering these programs and events free of charge, the Library expands access to the arts for many who would otherwise be unable to experience them. The Library also helps increase the visibility of Littleton arts in the public eye, as many of the arts

practitioners "on show" through the Library are local to the Littleton community.

Furthermore, the Library encourages active participation in the arts and culture space, encouraging library visitors and program attendees on their journey from passive consumer to active creator and practitioner. Throughout the year, library visitors can stretch their artistic wings by participating in creative writing activities, visual arts projects, and craft programs, or by exploring and experimenting with various media and technology in the library's makerspace.

And of course, Library visitors can pursue their curiosity about any aspect of arts and culture through the wealth of resources available in the library's circulating and electronic collections, which are freely accessible to all residents of Colorado.

GRANT PROPOSAL

Lodgers Tax funds granted to the Library will continue to support key staff positions involved in extending the reach and awareness of the library's programs and services across the community.

Library Associate - Bookmobile Coordinator ($80,000; 1.0 FTE)

Since its launch in 2023, the Bemis Bookmobile has brought the Bemis Library's services to the schools and homes of hundreds of Littleton community members, averaging 15 stops per month at such locations as Littleton Public Schools campuses, South Metro Housing Options communities, senior and assisted living facilities, South Suburban Parks & Recreation facilities and parks, and various community-wide social and celebratory events. The collection on board the vehicle is tailored to the target audience at each site visit, which means most or all of the vehicle's collection has to be physically swapped out 2-3 times per week.

This level of activity and output requires a dedicated full-time staff position assigned to the Bookmobile. For the latter half of 2023, the Library staffed a temporary position for this purpose, with more stable funding provided by the lodger's tax in 2024 and 2025. This funding will remain critical for the continuance and growth of the Library's community-wide service and outreach through the Bookmobile. The long-term vision sees the Bookmobile not just as a collection delivery mechanism but indeed as a platform for the full range of Library services.

Library Associate - Communications Specialist ($20,000; 0.25 FTE)

The Library's General Fund budget supports one 30-hour (0.75 FTE) Communications Specialist, responsible for coordinating public communication related to all Library services and programs, in

partnership with other staff of the Bemis Library and of the City's department of Communication, Marketing, and Events. Ongoing efforts of the Communications Specialist include development and dissemination of monthly newsletters, visual marketing through the library's digital signage system, and publishing and monitoring content on the library's web platforms and social media outlets. This position has also been a key player in system/software migrations pertinent to communications efforts.

In 2024 and 2025, lodger's tax funds provided an additional 0.25 FTE for this position, increasing the overall capacity of the position to 1.0 FTE. This has enabled the position to better support the needs of the department and its staff, not only through the provision of public messaging regarding library services but also through coordination of the department's communications plans and improvement of its communications systems and processes.

CATEGORY

Special Project

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **251,000**

Littleton residents served annually: **70,214**

Years in operation: **29**

FUNDING

Funding request: $**100,000**

Annual budget: $**2.7M**

PERCENT COVERED BY REQUEST

100%

OTHER FUNDING SOURCES

SCFD

Hudson Garden's continues to develop and expand sponsorship packages in efforts that these monies will offset future enhancements toward Hudson Holidays and future Littleton Lodger Tax requests will be directly related to one or two projects outlined in the board approved vision plan.

Hudson Gardens & Event Center

WWW.HUDSONGARDENS.ORG

6115 S Santa Fe Drive
Littleton, CO 80120

**Hudson Gardens is in the process of conducting its own vision statement which will be board approved in June, which will support the District's mission, vision, and values.*

Draft: Hudson Gardens & Event Center is a 30-acre botanical garden featuring cooperative spaces and programs, serving as a vibrant regional hub for arts and culture, events, nature, and community connection.

Mission Statement: South Suburban Parks and Recreation District is a citizen-founded organization with a mission to foster healthy living through stewardship of the environment, parks, trails, and open space, and by providing recreational services and programs.

Vision Statement: South Suburban will lead the industry as an exceptional organization that provides innovative park and recreation opportunities for our diverse communities.

Values:
Professional: Have the competency and skill to carry out our mission with honesty and dedication.
Active: Be a constant presence in the community by providing services and facilities that inspire recreation and play.
Innovative: Incorporate sustainability, stewardship, recreational trends, and our community's current and future needs into our organization's practices.
Inclusive: Incorporate the different needs of our diverse community and our partners into our work and decision-making.

PROGRAM DESCRIPTION

Hudson Gardens continues to enhance community programs and events! In 2024 we brought live music back to the gardens since 2019 with our first annual Red, White & ROCK concert, along with 14 special community events including our annual Hudson Holidays light show. Open to the public daily from sunrise to sunset, Hudson Gardens remains committed to serving the community. Some highlights from the year include:

Community Programs:

- Self-guided field trips are offered daily from March through November. Last year 208 groups utilized Hudson Gardens for self-guided field trips, with over 5028 guests enjoying free nature-based excursions. As we continue to finalize our guided, curriculum-based field trips, we expect the number to increase over the years.
- In 2024, Hudson Gardens hosted 98 community enrichment programs. We expanded our offerings to include a diverse array of new programs tailored to community interests. These included wellness programs, theater productions, photography workshops, and Littleton local business demonstrations, as well as nature and educational programs.
- 29 of the community enrichment programs were dedicated to opportunities to learn about rose, vegetable, water gardening through our various horticultural groups: The Colorado Water Gardening Society, The Denver Rose Society, the Herb Society of America, and the Colorado State Extension Service all of whom design and maintain the gardens, as well as deliver the educational programming.
- Outdoor Yoga in the Gardens was re-established in 2024, offering three 4-week sessions for community members to enjoy yoga in a serene outdoor environment. In addition to our programmed sessions, we also offered one free yoga session each month in June, July, and August. These complimentary sessions were well-received, attracting a total of 225 participants.
- Our community Apiary consists of 27 honeybee hives and are maintained by individual beekeepers who collectively conducted 6 specialized classes focusing on basic beekeeping skills, honey harvesting, hive safety, mite management, and overwintering with over 65 people in attendance. 5 free sessions for the community to meet the beekeepers and learn basic beekeeping information were also offered.
- Through a contracted program with Front Range Birding Community, 12 opportunities were offered for the community to discover the rich bird habitats of Hudson Gardens alongside a Audubon Master Birder. Walks are held once a month with 12 participants on each walk.
- Hudson Gardens serves as an outdoor lab for the Health & Sciences department at Arapahoe Community College.

Special Events:

- Theatre in the Park- Theater productions at Hudson Gardens from Audacious Theater Company gave the community the

opportunity to see 2 free performances with approximately 150 people in attendance.
- Littleton Symphony- a free performance is held yearly at the end of Western Welcome Week with approximately 1200 people in attendance.
- Colorado Water Garden Society hosted their annual plant sale at Hudson Gardens with over 75 community members attending. Approximately 60 community members also attended the annual Victoria Water Lily Bloom watch party.
- Colorado Friends of First Responders utilized Hudson Gardens for their annual 5/10K memorial event with approximately 600 people in attendance. The event features a Bolder Boulder qualifying race, a kid's Fun Run, a volleyball tournament, and Touch a Truck.
- STOMP! – Chelsea Hutchison Foundation's annual run/ walk event focuses on raising awareness about SUDEP (Sudden Unexpected Death in Epilepsy) and supporting the individuals, families and communities affected by epilepsy. Last year, the event attracted 350 participants, highlighting the community's commitment to this cause.
- Red, White & ROCK- Hudson Gardens celebrated Independence Day on July 3rd with 3500 community members at our first annual Red, White & ROCK concert and event. The celebration featured live music from Littleton School of Rock and headliner, Super Diamond, with a Grand Finale Fireworks show. The event catered to all ages, with a kids' play zone, food and beverage vendors, and yard games.
- Magic of the Jack-O-Lanterns- A magical light show presented and produced by the Thirteenth Floor Entertainment Group, illuminated larger-than-life displays and over 7,000 hand-carved pumpkins throughout Hudson Gardens. This family-friendly event consists of 44 shows, with approximately 92,000 people in attendance.
- Hudson Holidays - Hudson Gardens hosted our annual holiday-themed immersive light production last year from the end of November through January. The event featured glowing trees, dazzling lights, and holiday magic. This year, we upheld cherished traditions while also introducing new ones, attracting approximately 38,000 community members and guests from afar.

<u>Gardens & Exhibits:</u>
- 7 trunk shows featuring local artists and designers selling their work to the community were held in Hudson Gardens' Welcome Center
- Hudson Gardens provides free access to garden exhibits, trails, sculptures, and 30 acres of open space for 251,300 recorded visitors. It is important to note that in 2023, the District began utilizing Placer software technology to track foot traffic at parks that normally is not able to fully document.

<u>Community Engagement:</u>
- Meet the "Gardeners" – Rose, Water, Beekeepers, Veggie and Colorado gardeners provide 5 different dates per month for

community members to engage with our volunteers and learn more about the groups.
- 101 volunteers contributed over 4,788 service hours, assisting in special events, daily operations, and exhibits.

GRANT PROPOSAL

Special Project – The remaining 50% will go toward an update in the Hudson Holidays show. There are over 3400 people that visit the train display throughout the year at Hudson Gardens and feedback from the holiday show requested that the train display be included in the event. Staff will adjust the route to expand the show to more areas of the gardens, including the train station. This expansion will feature additional trails to light and bring to life, enhancing the overall experience for visitors. The train station theme will revolve around the Polar Express, with interactive elements like receiving golden tickets, meeting a conductor, and taking photos with iconic backdrops. Additionally, our G-scale train will feature new holiday trains running on tracks, weather permitting, bringing the journey of the Polar Express to life.

Capital Funding – 50% of the funding will go toward the initial projects developed from the Vision Plan, which include the rebranding process. The rebranding process will align with the SSPRD design standards and include contracting a firm to complete a new logo and brand standards, new website and updating facility maps. Once established, the new brand would be prominently showcased on new directional and interpretive signage throughout the garden.

CATEGORY

General Operating Support

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **201,811**

Littleton residents served annually: **66,127**

Years in operation: **55**

FUNDING

Funding request: **$100,000**

Annual budget: **$2,527,820**

PERCENT COVERED BY REQUEST

100%

OTHER FUNDING SOURCES

FOLM grant $35,000

Littleton Museum

WWW.MUSEUM.LITTLETONCO.GOV/HOME

6028 S. Gallup St
Littleton, CO 80120

The Littleton Museum is a welcoming and unique community-based cultural facility that provides an immersive experience in history, living history, and art. The Museum strives to be accessible and inclusive, and to engage, inspire, and educate the public through a variety of interactive experiences.

The Littleton Museum is dedicated to:
• Creating a welcoming and inclusive place where visitors find meaning, value, and perspective in exploring Littleton's history, art, and culture.
• Cultivating a deeper interest in Littleton history, art, and culture through relevant, creative, and educational programs and exhibitions.
• Encouraging and supporting the preservation of our community's unique cultural resources and ensuring that they are accessible to all.
• Promoting the highest professional standards and institutional integrity in all Museum endeavors through a skilled and dedicated staff.

PROGRAM DESCRIPTION

The Littleton Museum provides a year-round calendar of permanent and changing exhibits, special events, and daily programming for all ages.

GRANT PROPOSAL

The Littleton Museum proposes to use its Tier 1 allocation of $100,000 to fund 1 staff position, a 1.0 FTE Facilities Maintenance Technician; contract hours for an Exhibit Assistant; and

programming and collection supplies. Both of these positions were originally approved when the new museum building opened in 2005 but went unfilled due to budget constraints. Both positions address critical capacity issues and allow for expanded and enhanced programming, as well as improved maintenance and care of the facilities and grounds at the Museum complex. The Museum has not added a full FTE from the City General Fund since 1996.

Facilities Maintenance Technician -- No additional facility staff were hired following the Museum's renovation/reconstruction in 2005 which increased the main building from 9,000 to almost 32,000 square feet. The service level was insufficient and continued to lag as community engagement expanded, Museum infrastructure aged, and HVAC+ systems surpassed life expectancy. The Museum is a 39-acre campus comprising of over 20 modern and historic structures. Prior to the Tier 1 grant, only two full-time employees were responsible for maintenance and repair for the entire Museum complex. These employees are also tasked with providing support for events, programs, exhibits, and farm sites, and provides maintenance at the Depot Art Center. With the addition of this 1.0 FTE in 2024, the facilities staff has been able to effectively work on the backlog of repairs, begin to address years of deferred maintenance, and provide support for other Museum divisions as needs continue to grow. Capacity constraints are relieved in 3 work groups (Administration, Education & Interpretation, Facilities). Using 2024 and 2025 Tier 1 funding, the FMT has been hired and begun work; this will be an ongoing request to continue funding the position.
Cost: $75,000

Exhibit Assistant -- The addition of contract hours will provide skilled expertise to augment Museum staff and support exhibitions at the Museum. This will help to meet Council's goals for a focus on arts, culture, and tourism, as well as the community's expectations of high-quality content that informs and educates. It will alleviate staff capacity limitations in 4 Museum work groups (Administration, Collections, Facilities, and Patron Engagement), allowing currently impacted staff to increase productivity, efficiency and effectiveness in museum collections and facilities upkeep. The contract EA will assist with implementation of exhibition-related visitor surveys, front-end and post-exhibit evaluation, and help translate that information into achievable exhibition improvement plans. Lastly, it will improve visitor experience at the museum and allow for a quicker response to exhibition issues and needed repairs, ensuring that exhibits meet security, safety and ADA requirements, thus mitigating risk. Programming and collection supplies for Museum projects.
Cost: $25,000

CATEGORY

Capital Funding

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **35,000**

Littleton residents served annually: **30,000**

Years in operation: **42**

FUNDING

Funding request: **$100,000**

Annual budget: **$2,200,000**

PERCENT COVERED BY REQUEST

Less than 25%

OTHER FUNDING SOURCES

Our goal is to raise $8 million over the next 4 years. We have 1.2 million in cash and commitments with several more opportunities in the mix. Once we arrive at approximately 50% of our goal we can start construction. The lodgers funds help us with many additional aspects that fall outside the actual building remodel such as finding temporary hosts for performance and classes as well as offices and shop spaces. It all goes toward our growth and expansion.

Town Hall Arts Center

WWW.TOWNHALLARTSCENTER.ORG

2450 W. Main St.
Littleton CO, 80120

Town Hall Arts Center's Mission is to enrich the cultural social and educational life of the community through professionally produce live theater, concerts, cultural events, and year-round education programs for children and adults.

PROGRAM DESCRIPTION

We produced large scale musicals, plays, concerts, educational classes and productions, fine art exhibits, dance shows and more.

GRANT PROPOSAL

These funds would be used in our continuing effort to remodel our historic building. All of the funds have been ear marked for growth which have included rental and rehearsal space, some storage and more. But the main allocation would go toward construction drawings to begin the next phase of our project, as well as fees associated with the creation of new space that would allow more programming for education and performances.

Tier II

CATEGORY

General Operating Support

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **20,000**

Littleton residents served annually: **5,000**

Years in operation: **60**

FUNDING

Funding request: **$29,977.50**

Annual budget: **$76,973,363**

PERCENT COVERED BY REQUEST

100%

OTHER FUNDING SOURCES

The $77 million general budget is comprised of tuition, state funding, and gaming/other revenue. ACC also has restricted funding from grants and auxiliaries in the amount of $21 million. All general budget funding is designated for operations in support of for-credit education. Restricted funding is designated for grant-specific programming and operations and for self-funding programs such as Workforce and Community Programs.

Arapahoe Community College

WWW.ARAPAHOE.EDU

5900 South Santa Fe Drive
Littleton, CO 80120

The mission of Arapahoe Community College is to provide innovative and responsive educational and economic opportunities in an accessible, inclusive environment that promotes success for students, employees, and the communities we serve

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PROGRAM DESCRIPTION

The ACC Littleton campus serves as a vibrant hub for cultural exploration and learning. Through campus-wide activities, such as workshops, lectures, and performances, students, faculty, staff, and members of the Littleton community come together to discover and appreciate arts and culture.

The ACC Art & Design Center houses academic and community programs for Art and Design students taking courses within degree and certificate programs, as well as to individuals engaging in non-credit community courses. The facility and its equipment are state-of-the-art. The Center has well-qualified instructors and faculty with graduate preparation to provide affordable curriculum and hands on instruction in photography, illustration, graphic design, interior design, architecture, studio art, fine art, and other disciplines. In addition to classroom space, the facility houses the Jantzen Gallery and The Hive maker space. The Center partners with the community and offers a wide variety of cultural activities and events each year both in support of ACC students and as community outreach and engagement efforts. The Center currently partners with Aspen Grove, the Colorado Center for the Blind, the Museum of Outdoor Arts with the Highline Canal Conservancy, and the City of Littleton on various community-facing events and initiatives. Past and present events include: multiple pop-up art events and a mural competition in partnership with Aspen Grove; a tactile art show in partnership with the Colorado Center for the Blind; regular, ongoing public student exhibitions held at the Art & Design Center's Jantzen

Often, funders are surprised that a college with a seemingly substantial budget and a successful foundation would ask for small grant dollars. In order to provide programming that serves the entire community and enhances support services for students, ACC and its Foundation must seek outside sources of funding due to the unique structure of state revenue and allocation of public funds in in Colorado.

When the Taxpayer Bill of Rights or TABOR Amendment passed in 1992, Colorado ranked a mediocre 35th in state funding for higher education. By 2019-20, it had fallen to an abysmal 45th, and post-COVID it ranked 49th (Chalkbeat 2023). Consequently, Colorado colleges now derive at least 60% of their income from tuition, compared with 46% nationally. The percentage of Colorado high school graduates enrolling in out-of-state colleges and universities rose from 19.5% in 2009 to 29% in 2023 (Colorado Dept. of Higher Ed.). The national statistic is 20-22%. In some cases, out-of-state tuition at public institutions in other states is lower than in-state tuition in Colorado. This shift towards out-of-state enrollment is creating an "enrollment cliff" for Colorado colleges and universities, which will further deepen the fiscal issues caused by TABOR. Rising tuition has also led to increasing student debt, prompting many young people to postpone starting businesses or families or leave Colorado due to high cost of living. For some, high tuition precludes consideration of higher education, thereby limiting their lifetime earning potential. All of this is detrimental to this community and our state.

ACC's general budget covers operating costs of for-credit academic programs for matriculating students. No part of ACC's budget is allocated to public community

Gallery; community art exhibitions held off campus at community sites such as at Denver Community Credit Union's Mineral Branch in Littleton; community education courses and workshops offered in collaboration with ACC's Workforce and Community Programs Office; guest lectures including Art for Everyone; multiple community pottery sales each year; and, an annual Affordable Arts Festival in partnership with the ACC Foundation.

The ACC Art & Design Center, under the leadership of department chair Katie Caron, is in the process of developing and launching the Blue Sky Center for the Arts (BSCA) as a collaborative effort between the City of Littleton and ACC and in partnership with Northern Arapaho Business Council. "Blue Sky" is the English translation of "Arapaho," which the Northern Arapahoe people call themselves because of our region's vast, open skies. It is intended for the BSCA to offer more community arts programming and become Littleton's beacon for Arts, Innovation & Culture, connecting ACC's mission of inclusive excellence in arts, education, and resources with the larger community.

This application will help to launch BSCA and provide continued support for community programming within the Art & Design Center.

GRANT PROPOSAL

If awarded, the requested funds would be used for continued support of public community events and for activities that support the launch of the Blue Sky Center for the Arts.
In the past, ACC Art & Design Center has used City of Littleton funding to support free community arts workshops. These have been a resounding success. Every workshop held to date has been full. ACC will use funding to continue this practice in 2026, allocating funding to workshop facilitation at $4,050 for personnel and fringe.

ACC will also use a portion of funding to support public events such as open houses, Chalk Walk, Final Fridays, and pop-up art shows. Event costs will include supplies and refreshments. A total of $2,500 will be allocated for public event support.
ACC will use a small portion of funds for continued improvements to the exterior or the Art & Design Center. Specifically, the funding awarded last year was not adequate to include installation of sculpture plinths as proposed. ACC has allocated $2,000 for this purpose.

ACC will use a portion of the funding for marketing costs. Marketing will be focused on public events, workshops, non-credit programs, and launch of the Blue Sky Center for the Arts. Marketing includes exterior printed materials to promote public

events or non-credit programming. Anything beyond operational costs of our for-credit programs must be self-funded through fees or through grants and donations. ACC is grateful for the opportunity to submit this application and for the support of the City of Littleton. Grant funds awarded by the City of Littleton really make a difference for our community.

events and marketing of BSAC launch. Marketing is budgeted at $5,000.

ACC will engage a consultant to advise the college on the proposed BSCA. With experience in developing and launching creative spaces and community projects, Zachary Mannheimer will consult with the ACC Art and Design Center team to further develop the business plan for the Blue Sky Center for the Arts. This consultation will include evaluation of the current arts and culture landscape in Littleton and neighboring communities, BSAC alignment with ACC's Academic Program Plan and the City of Littleton's Arts and Culture Board Strategic Plan, guidance on business plan development, and sharing of strategies for start-up revenue generation and community support. Please note that the BSAC, as a non-credit program, will be self-funding, meaning that it will have to generate revenue. The named consultant will be essential to development of a viable business plan for revenue generation and sustainability. Consultant engagement is budgeted at $15,000 to include travel and reports.

CATEGORY

General Operating Support

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **20,000**

Littleton residents served annually: **5,000**

Years in operation: **54**

FUNDING

Funding request: $**19,945.23**

Annual budget: $**2,574,500**

PERCENT COVERED BY REQUEST

100%

OTHER FUNDING SOURCES

The salaries and benefits of all Foundation staff and office space they occupy are in-kind support from the college. All other operations of the ACC Foundation are funded by donations, grants, fundraising events, employee giving, occasional bequests, and community in-kind support. ACC Foundation actively seeks small and large donations and grants to support the college, its

Arapahoe Community College Foundation

WWW.ARAPAHOE.EDU/ABOUT-ACC/FOUNDATION

5900 South Santa Fe Drive
Littleton, CO 80120

The Arapahoe Community College Foundation's mission is to advance the mission of the college by providing financial assistance and opportunities to students, encouraging public support for the college, and strengthening the teaching, learning and cultural environment of the college and our community. The mission of Arapahoe Community College is to provide innovative and responsive educational and economic opportunities in an accessible, inclusive environment that promotes success for students, employees, and the communities we serve.

PROGRAM DESCRIPTION

The gallery offers a diverse and dynamic range of arts and culture programming aimed at promoting inclusivity, community engagement, and showcasing the creativity of students and local artists. With several valuable community partnerships, the gallery emphasizes diverse artistic voices and aims to create an accessible, supportive space for both emerging and established artists. These partnerships and events help strengthen the cultural landscape while providing engaging opportunities for all members of the community. The gallery hosts 10–12 exhibitions each year. All proceeds from sales go directly to ACC student scholarships.

Exhibitions include but are not limited to:
• Heritage Fine Art Guild's "This is Colorado" Exhibition: A collaboration to showcase the work of local artists who capture the unique culture, landscape, and identity of Colorado. This exhibition highlights the talent of regional artists and emphasizes the connection between art and place.
• Art Depot Members Art Exhibition: Featuring artwork from local artists involved with the Art Depot, this exhibition highlights the work of those who are part of an organization dedicated to supporting art in the community. The exhibit brings local creativity

students, and the community. A full list of funding sources can be provided upon request.

Often, funders are surprised that a college with a seemingly substantial budget and a successful foundation would ask for small grant dollars. In order to provide programming that serves the entire community and enhances support services for students, ACC and its Foundation must seek outside sources of funding due to the unique structure of state revenue and allocation of public funds in in Colorado.

When the Taxpayer Bill of Rights or TABOR Amendment passed in 1992, Colorado ranked a mediocre 35th in state funding for higher education. By 2019-20, it had fallen to an abysmal 45th, and post-COVID it ranked 49th (Chalkbeat 2023). Consequently, Colorado colleges now derive at least 70% of their income from tuition, compared with 46% nationally. The percentage of Colorado high school graduates enrolling in out-of-state colleges and universities rose from 19.5% in 2009 to 29% in 2023 (Colorado Dept. of Higher Ed.). The national statistic is 20-22%. In some cases, out-of-state tuition at public institutions in other states is lower than in-state tuition in Colorado. This shift towards out-of-state enrollment is creating an "enrollment cliff" for Colorado colleges and universities, which will further deepen the fiscal issues caused by TABOR. Rising tuition has also led to increasing student debt, prompting many young people to postpone starting businesses or families or leave Colorado due to high cost of living. For some, high tuition precludes consideration of higher education, thereby limiting their lifetime earning potential. All of

to the forefront, fostering connections between artists and the public.

• Women's Caucus for the Arts Exhibition: Focusing on the work of women artists, this exhibition advocates for greater gender representation in the art world. It explores themes of identity, gender, and inclusion, aiming to empower and give visibility to women's voices in the arts.

• Littleton Public School K-12 Exhibition: A collaborative exhibition showcasing the creative work of students from all grade levels within the Littleton Public Schools system. This event celebrates youth talent and provides students with a platform to display their artistic achievements.

• Continental League Exhibition: Involving 14 high schools from the area, this exhibition highlights the talent of young artists and promotes the creativity of students across the region. It offers high school students an opportunity to display their work and gain exposure to the broader art community.

• Shared Visions Tactile Exhibition: A groundbreaking exhibit that features tactile artworks created by the Colorado Center for the Blind, in collaboration with students from ACC. The exhibit emphasizes the importance of accessibility in the arts, providing an inclusive experience for visitors with visual impairments.

• ACC Student Shows and Study Abroad Exhibitions: The gallery showcases the Fine Art Students Capstone Show, Multimedia Graphic Design Portfolio Show, Student 4D Show, and two Study Abroad Exhibitions. Exhibitions highlight the creativity of emerging ACC artists. The study abroad exhibitions provide students with the opportunity to share their experiences and artwork created during their time abroad, offering global perspectives and diverse cultural insights. Shows feature cutting-edge work, including conceptual pieces and installations.

Art/Culture events managed or collaborated on by the Gallery:

• Paint & Sip: A fun, creative social event where participants can enjoy painting in a relaxed atmosphere, often with a wine or beverage option.

• Craft Fairs & Pottery Sales: These events feature handmade arts and crafts, giving local artisans and potters an opportunity to showcase and sell their work.

• Art, Wine & Design (AWD): A unique event where art lovers can enjoy the fusion of creativity, design, and fine wine.

• Affordable Arts Fair (AAF): A popular event where affordable artwork from local and regional artists is made available for purchase, making art accessible to a wider audience.

Through collaborations and events, the gallery plays a crucial role in fostering a vibrant arts community, supporting the work of both established and emerging artists, and creating opportunities for artistic expression that reflect rich diversity of the region.

this is detrimental to this community and our state.

ACC's general budget cover operating costs of for-credit academic programs for matriculating students. No part of ACC's budget is allocated to the activities of the Gallery or public events in that space. Anything beyond operational costs of our for-credit programs must be self-funded through fees or through grants and donations. ACC Foundation is grateful for the opportunity to submit this application and for the support of the City of Littleton. Grant funds awarded by the City of Littleton really make a difference for our community.

GRANT PROPOSAL

The funds would be crucial in enhancing the art gallery's ability to provide expanded opportunities for students, local artists, and the broader community. Specifically, the funds will be allocated to the following key areas:

Staffing Support:
Currently, the gallery is staffed exclusively by work-study (a federal student aid program) students, which limits operational hours and the capacity for support, particularly in the summer months. The funds will allow the gallery to hire hourly student employees, ensuring consistent coverage, improved management, assistance with installations, and an enhanced visitor experience throughout the year. Work-study does not run during the summer term, only during the academic year of fall and spring semesters. Summer student employees would also assist with community events such as craft fairs, pottery sales, paint and sip events, and the Affordable Arts Festival. ACC proposes to hire 2-3 students to work at total combined 40 hours each week for 12 weeks during the summer at our projected fiscal year hourly student rate of $17.41 per hour, plus benefits for a total of $11,281.68.

Operations & Programming:
ACC proposes to use $800 of the requested funding for the cost of refreshments at 2 public receptions. Cost of refreshments is estimated at $400 per event.

Maintaining the Gallery:
ACC proposes to use $500 of the requested funds for ongoing maintenance and repairs of Gallery space between exhibits and installations. This includes the cost of painting and paint supplies, necessary wall patching, and maintenance of pedestals that must occur as exhibits are taken down and installed in the Gallery. It should be noted that this is standard procedure for all art/gallery spaces lack of funds or labor for maintenance could potentially cause delays or cancellations.

Student Exhibition Supplies and Framing Costs:
Many ACC students and community artists lack the financial resources to cover the costs associated with preparing their work for exhibition. Therefore, ACC will use $1,500 to cover the costs associated with printing, framing, wiring, and other installation costs for exhibitors who do not have the means to appropriately prepare their work for exhibition. The funds will help provide necessary financial assistance to ensure that students and community artists, regardless of financial background, have the opportunity to participate fully in exhibitions and showcase their work in a professional setting.

Improvements to Gallery Lighting
One section of the Gallery is not appropriately lit for display of art pieces on pedestals. This portion of the gallery is also the area

where tables are set up for guests at community events and is dim in contrast to the rest of the space. This is particularly problematic for the Paint and Sip events where community members engage in visual art projects. ACC proposes to use $5,863.55 to purchase new track lighting. It should be noted that the high ceilings in this space require specialty installation to suspend lights from the ceiling. Two (2) new lighting tracks and hardware for suspension will be purchased. Labor to install the lighting will be provided by ACC Facilities staff. This will ensure the entire space is evenly and appropriately lit for both art installation and events.

By securing these funds, the gallery will be able to increase its capacity to support and foster creativity, provide vital opportunities for student and local artist exposure, and promote inclusive and diverse arts programming. This support will not only elevate the quality of the gallery's exhibitions but will also strengthen its role as a central hub for artistic expression and community engagement.

CATEGORY

Programming and Events

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **3,000**

Littleton residents served annually: **300**

Years in operation: **46**

FUNDING

Funding request: **$3,100**

Annual budget: **$22,770**

PERCENT COVERED BY REQUEST

75%

OTHER FUNDING SOURCES

Fundraising performances, band member dues, and competition winnings; 2024 Arts & Culture grant from the City of Littleton

Band member fees, competition winnings and performance fees will cover any unexpected costs.

Denver & District Pipe Band

WWW.DDPB.ORG

474 W. Easter Ave., Littleton, CO 80120

The mission of Denver & District Pipe Band is to honor and promote the heritage of the Celtic nations for the enjoyment and education of the people of Colorado.

DDPB's vision is to present high-quality performancesa that combine piping, drumming, historic information and Highland and Irish dancing; to teach these art forms to interested community members of all heritages andbackgroiunds; and to compete successfully across the Westner United States.
DDPB also has a strong diversityu/inclusion statement in its bylaws.

PROGRAM DESCRIPTION

On August 15, 2026, the award-winning Denver & District Pipe Band will present an evening of Celtic entertainment on the western end of Littleton's Main Streeet in partnership with Western Welcome Week. The performance will strengthen WWW by attracting new members of the audience, will help WWW crafters find a wider audience, and will introduce new audience members to restaurants and shops in the historic Main S"treet shopping district.

The performance will feature up to 15 bagpipers and drummers, and up to 13 Irish and Highland dancers. This creative performance will be emceed by DDPB 's Drum Major, who will explain the hsitory of the pipe tunes and meanings of the dances. WWW has pldged a stage measuring 24 x 16 feet for the performance, which will begin at 3 p.m. following the Grand Parade. WWW has also pledged a substantive sound system for use by the Drum Major's announcements, and bleachers for audience seating to will be pulled from the side of the earlier parade route to face the stage.

WWW will also provide a 10 x 10 space adjacent to the stage for a booth where Littleton residents can learn more about DDPB's free weekly piping and drumming lessons.

GRANT PROPOSAL

$500 will pay for professionally designed and printed large postcards/flyers to advertise the Celtic performnace, to be disseminated at Bemis Public Library, the Littleton Museum, and at Littleton hotels. Further ublicity willl be placed on DDPB's website and social media pages, and press releases will be sent to the Littleton Report and Littleton Independent.

$100 will cover a WWW event fee, which will provide DDPB with a full-page advertisement on WWW's website, which is visited by many thousands of people each year.

$2,500 will go to DDPB to reimburse expenses for the two dance squads and to help pay fdor the cost of uniforms, instruments, etc., for the band and dancers. For example, it costs more than $1,000 each to outfite pipers and drummers in kilts, vests, etc., and the least expensive set of bagpipes costs over $1,000. (Note that DDPB has no paid staff; it is run completel by volunteers).
In past years, DDPB has served Littleton residents by conducting performances as the Littleton Museum, at the dedicationof the historic McBroom Cabin at the Littleton Museum, and in Western Welcome Week parades.

CATEGORY

Programming and Events

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **900**

Littleton residents served annually: **900**

Years in operation: **40**

FUNDING

Funding request: **$3,500**

Annual budget: For years, such as this year with smaller events, we will only spend about $500. Every second year, we produce a musical and the budget is closer to $7,000.

PERCENT COVERED BY REQUEST

50%

OTHER FUNDING SOURCES

Donations received at performances, which are often shared with other agencies such as North Littleton Promise or the UM Native American Ministries Other grants, such as the Emily Frisbee Endowment for the Arts. Fundraising events like restaurant nights at local restaurants including Romano's and Littleton Cafe.

Encore Players

WE DO NOT HAVE OUR OWN WEBSITE BUT OUR PRODUCTIONS ARE FEATURED ON LITTLETON UNITED METHODIST CHURCH'S WEBSITE: HTTPS://LITTLETONUMC.CHURCH/

5894 S. Datura St., Littleton, CO 80120

Encore Players strives to bring, at no cost to the public, a variety of productions to the community each year; some liturgical, some educational, some comedic and some musical. We work to give participants of all ages an opportunity to be a part of a performance.

PROGRAM DESCRIPTION

For 2025, Encore Players performed a staged reading of the history of Littleton United Methodist Church for our seniors, is sponsoring a Native American play festival and will be presenting a melodrama, "Showdown at the Hoedown" as part of Western Welcome Week. Fall 2024, we were thrilled to be a part of the community production of "The Hunchback of Notre Dame", a collaboration between the Littleton Symphony, Voices West, Town Hall Arts Center and our church and we hope additional community members were introduced to LUMC and Encore Players.

GRANT PROPOSAL

$2,000 would be put toward the royalties and license for next summer's musical. Royalties are typically over $2,000. Last year, they were $2,043.86.

$1,000 would be used to pay for a music director. Last year, we paid $1,500.

$500 would be used to pay the musicians. Last year, we paid $1,300.

We are fortunate to be able to collaborate with many other theatrical companies at schools, theatres and churches so are able to borrow many costumes, props and sets at no cost. We also have a strong group of faithful volunteers who direct, choreograph, produce, build sets and run sound, with no compensation, to help keep our budgets very low. We are not given funding by Littleton United Methodist Church but do not have to pay for rehearsal and performance space as well as technical equipment such as sound and lights.

CATEGORY

General Operating Support

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **406,253**

Littleton residents served annually: **45,000**

Years in operation: **59**

FUNDING

Funding request: **$20,000**

Annual budget: **$130,000**

PERCENT COVERED BY REQUEST

100%

OTHER FUNDING SOURCES

The Friends raise funds through booth fees at the annual Littleton Craft Fair, pumpkin sales at the annual Harvest Festival, and ongoing member donations, memberships, Used Book Sale earnings, and endowment fund interest.

The intent of hiring professional services is to free up board members' time and attention to better focus on the organization's mission. A specific

Friends of the Littleton Library and Museum, Inc.

WWW.FRIENDSLITTLETON.ORG, WWW.LITTLETONCRAFTFAIR.ORG

6014 S. Datura St., Littleton, CO 80120

The Friends of the Littleton Library and Museum is a 501(c)(3) nonprofit service organization providing financial and volunteer support for Bemis Public Library and the Littleton Museum. The Friends sponsor and support events to increase community awareness of these valuable community resources. The Friends offer new and current members the chance to serve our community, to make new friends, and to ensure that the Library and the Museum remain vital links to our future and to our past.

PROGRAM DESCRIPTION

The Friends host and sponsor many programs and events at Bemis Public Library and the Littleton Museum. Annual events at the museum include the Littleton Craft Fair, Harvest Festival, Holiday's Eve, and seven Summer Concerts, which bring many people to Littleton. Other Friends-supported events at the museum include exhibit openings, art openings, and financial support for blacksmith supplies and livestock care. At the library, the Friends support summer/reading, bookmobile materials, and other supplies. In addition, the library provides support for the annual Friends Creative Writing Contest and the ongoing Used Book Sale. In addition to funding programming, the Friends provide support for library and museum staff and volunteer appreciation, education and seminar travel, profession organization memberships, and supplies and equipment purchases. All Friends-supported programs are available to City of Littleton residents and those who visit the library and museum. The Friends organization also offers individual and family memberships, which offer several benefits, including an optional Smithsonian membership.

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goal for 2025 and 2026 is to increase our membership base, thereby increasing awareness of the library and museum. We are considering hiring a consultant or creating an ad hoc committee to retool the memberships, enhance the benefits, and create/launch a membership building campaign. The Friends are looking to restore the membership numbers to pre-covid and build/sustain enough memberships to fund the administrative support. In the future, this will allow the Friends board, Friends funds, and grant funds to help with the next great thing for the library and museum.

GRANT PROPOSAL

The grant will be used by the Friends to continue funding professional services to operate the 501(c)3 organization, communicate with members, attract new members, plan/support our programs, and manage/appreciate volunteers—all to meet our mission of supporting the library and museum. In the past, many critical Friends activities relied on the support of board members, friends, neighbors, and interns for services such as taxes, audits, web design, print design, printing, and event planning. This had the potential to lead to poor recordkeeping, inconsistent messaging, and a lack of continuity. As a result, the Friends have hired an Administrator to manage or perform many of the tasks of simply keeping the organization running (job description emailed to arts@littletongov.org).

CATEGORY

General Operating Support

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **1,240**

Littleton residents served annually: **400**

Years in operation: **51**

FUNDING

Funding request: **$2,500**

Annual budget: Our projected FY25-26 budget is **$16,975** (July -June FY)

PERCENT COVERED BY REQUEST

Less than 25%

OTHER FUNDING SOURCES

Our projected income sources are: Membership $2,775; Workshops $6,000; Show fees $2,000; Contributions $200; SCFD $4,000.

Heritage Fine Arts Guild of Arapahoe County

WWW.HERITAGE-GUILD.COM

4367 S Clarkson St, Englewood CO 80113

The mission of the Heritage Fine Arts Guild is to advance the development of fine arts as an integral part of the community, support art education, and exhibit high quality, original works from the artists in membership.

PROGRAM DESCRIPTION

Heritage Fine Arts Guild offers arts opportunities that are unique in Littleton and in the south metro area. Our membership and programs are open to anyone, with no qualifications. We welcome artists at all levels, in a supportive environment of discovery, in three program areas: workshops and meeting demos/programs, Paint Days, and art shows.

We are the only provider of intensive one- or two-day workshops and Paint Days. They are perfect for adults who want more than one hour, paint together classes, but who may not have the time or funds to enroll in semester classes elsewhere. We provide excellent art education that challenges experienced artists, and that can also open the world of painting to a beginner. We choose instructors for their artistic merit and their ability to teach serious content in a friendly and supportive learning environment. Workshops begin with discussion and demonstration by the instructor, followed by individual work with coaching, and ending with a group show and discussion. Students receive a materials list and bring their own supplies. Workshops are grounded in the basics of composition, color theory, etc, and we vary the media and techniques taught in a season to enable us to go beyond traditional art styles.

Workshops are offered in variety of media and techniques that support both traditional and non-traditional art making. There are no requirements to join and participate other than a desire to learn. Workshops are on the third Saturday of each month at

Ascension Lutheran Church. Programs held after our monthly meetings are usually demonstrations by artists who will subsequently teach workshops. Our meeting programs are free and open to the public.

Weekly Paint Days are open studio time for artists to paint together in a collegial atmosphere. These are free, open to anyone, and are held every Thursday at Ascension Lutheran Church. We also host a card making day in early December that is free and open to the public. We make cards to send to care facilities for seniors.

We present one major art show each year, and several smaller shows in a variety of venues. Our primary art show, This is Colorado, open to artists throughout the state, is at the Arapahoe Community College Gallery, and other shows during the year are at Bemis Library, other churches and small galleries. All shows are professionally juried and prizes are awarded. None of these shows are scheduled for 2026 yet, but we anticipate This is Colorado occurring in September. We have requested a month for a show at Bemis Library again and are actively seeking other venues. Our shows give all city residents the opportunity to see art created by local artists. In this current year, This is Colorado will be in September 2025, and we'll have a Guild show at the Town Hall Arts Center in October and November.

GRANT PROPOSAL

Grant funds would be used where needed in our operations. Our FY 25-26 projected budget (July through June) is $16,975. Projected administrative costs of $3,925 are 22 percent of the budget. Our increased administrative costs result from increased rent, technology costs, and increased insurance premium. Heritage Fine Arts Guild is entirely run by volunteers. We have no paid staff and no physical office, therefore no fixed expenses. Funds may be used to support art shows. Our expenses include gallery fees estimated at $1,000. We hire professional artists to jury our shows and usually pay an honorarium of $300. They review all submissions, select paintings for the shows, and select prize winners. They attend the opening and talk about their selection process, their vision for the show, and about individual prize winners' paintings. Other expenses include marketing materials, costs of opening reception, and modest cash prizes. We solicit in-kind goods from local and national art supply companies to use as prizes as well.

Grant funds may also be used to support our day-long workshops. We are committed to paying our instructors honoraria commensurate with their professional status. In the last two years, professional teaching artists in the Denver metro area have

requested $400 to $600 per day for a class of up to 18 or 20 people. We select instructors who can teach students with a wide range of abilities and maintain a supportive and congenial atmosphere. Our instructors have been teachers from CU, Denver School of the Arts, and several public schools, as well as professionals with extensive credentials. Usually once a year we hire a nationally known artist from out of state. In those cases, we pay transportation and lodging (GSA rates), in addition to a fee that is generally $1,000 to $2,000. Scheduling for 2026 has not yet begun. A Littleton Arts and Culture Grant would allow us to contract with one or two artists who are more expensive without raising our participants' class fees too high.

Facility rental for workshops is $100 per day. Occasionally we purchase art supplies and materials for workshops that would require participants to buy new or unusual materials. This makes it possible for people to explore new media and techniques without investing large sums up front. We also have basic supplies to share with newcomers. Grant funds would help make this possible.

Thank you for the opportunity to apply for grant funding. We are a dedicated group of happy artists who enjoy learning and sharing this passion with others. A Littleton Arts and Culture Grant would help us connect with more Littleton residents and become a more integral part of the lively Littleton community.

CATEGORY

Programming and Events

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **10,000**

Littleton residents served annually: **1,000**

Years in operation: **4**

FUNDING

Funding request: **$30,000**

Annual budget: **$500,000**

PERCENT COVERED BY REQUEST

50%

OTHER FUNDING SOURCES

Grants, ticket sales, alcohol sales, sponsorship

The DDA will be working to secure grants, sponsorships for both the public art program and the block Party, as well as contributing funds out of our operating budget for these programs to match these investments.

Littleton DDA

WWW.DOWNTOWNLITTLETON.ORG

2516 W Main St. Littleton, CO 80120

Our vision is a vibrant and welcoming district built through collaborative efforts, that preserve the district's unique character and feel and promotes economic growth.

The mission of the Littleton Downtown Development Authority is to steer the economic vitality of the district through collaborative efforts that cultivate a vibrant community where businesses thrive, residents are actively engaged, and visitors are eager to return.

IMPACT
We strategically and intentionally work to leverage opportunities to move the district forward.
COLLABORATION
We steward relationships that create a positive impact in our community through inclusion and partnerships.
COMMUNITY
We believe in the power of the community to meaningfully contribute to the vision of the district.
LEGACY
We work to maintain our culture and traditions while building a district for the community that invokes a sense of pride.

PROGRAM DESCRIPTION

Public art program downtown will be implemented in 202
Littleton Downtown Block Party in partnership with the Littleton Merchants Association will be back annually starting 2025
One of the DDA's five key priorities identified in the Plan of Development, our operating plan for the next 30 years, is building a vibrant community that supports business and economic activity. Public arts programming and events is a part of this.

GRANT PROPOSAL

The funds would be used for a mix of programming and events efforts, specifically for the DDA's public art programming and the Downtown Block Party. For the public art program, the funds would be used to build public art sculpture bases which includes purchasing of equipment (plinths, concrete, etc.) as well as contract installation of base work (welding, construction, etc.) to hold sculptures. The remaining funds would be used to pay approximately 2-4 artists for public art sculptures to be placed on loan the bases, located in the public rights of way throughout downtown, for two years, and then they would rotate to another community in Colorado and the DDA would secure different art. These costs cover payment to the artist for the art on loan as well as installation costs. For the Block Party, funds would be used to secure bands, entertainment, and a possible temporary interactive art and light installation for the party meant to attract more attendees and families. Ideally, the DDA would secure $15,000 for the art program and $15,000 for the block party.

CATEGORY

Other

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **17,000**

Littleton residents served annually: **3,600**

Years in operation: **67**

FUNDING

Funding request: **$7,500**

Annual budget: **$58,800**

PERCENT COVERED BY REQUEST

75%

OTHER FUNDING SOURCES

SCFD grant, membership dues, art sales commissions

Additional funding for the workshops would come from a workshop fee paid by participants. If additional funds are needed for the proposed projects, they would come from the LFAG general operating budget.

Littleton Fine Arts Guild (Depot Art Gallery)

WWW.DEPOTARTGALLERY.ORG

2069 W. Powers Ave, Littleton, CO

Our mission is to be an inspirational leader in artistic creativity and craftsmanship for the benefit our our entire Littleton community.

PROGRAM DESCRIPTION

The Littleton Fine Arts Guiid produces 10-12 shows per year at the Depot Art Gallery. These shows are open to the public and well advertised with e mails, local publications and social media outlets. The shows are usually juried and members submit artwork for selection. The works are displayed and for sale. A reception is typically held during the opening week and is open to the community and guests.

In addition, the LFAG sponsors a student art show each March. This is in collaboration with the Art Chairl and the Baccalaureate art program a the Littleton High School. Students organize the show, hold a reception and display their work for the public and their guests to enjoy. They produce a video of their vision and creative process along with a personal art journal.

LFAG also displays artwork at a number of outside venues, including Smokin Fins (Littleton and Arvada), Nixons Coffee House (Englewood), ACC Art and Design Center (Littleton), Vita Senior Living (Littleton). These locations allow us to reach even further into the community to enhance art appreciation and bring it to the public.

During Western Welcome Week, we sponsor a one-day art show in Downtown Littleton. During that same week a Patio Party is held at the Depot Gallery featuring live music and food trucks. It is free to the public and well attended.
This is turning into an annual event and seems to be growing in popularity.

Throughout the year, we hold free collaborative art workshops for our members and the public. This enables participants to enhance their skills and share knowledge within the community and folks who might otherwise be able to access workshop opportunities.

There is also a monthly critique group that meets at the Depot for artists bringing together local art groups (Colorado Watercolor Society, Paintbox Guild, Heritage Art Guild and the community) to, share ideas and enjoy a collaborative, learning experience while building friendships and camaraderie.

GRANT PROPOSAL

The funds would be used to finance educational classes and workshops for members and the public. This would provide opportunities to enhance skills by providing experience with different medias and exposure to well-known artists with national reputations.

Funds would also be used to upgrade the sound system used during receptions and other public events.

Some funding would be allocated to allow us to learn more about social media marketing and explore the best practices of art businesses.

CATEGORY

Programming and Events

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **No**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **2,500**

Littleton residents served annually: **1,500**

Years in operation: **1**

FUNDING

Funding request: **$6,000**

Annual budget: **$40,000**

PERCENT COVERED BY REQUEST

50%

OTHER FUNDING SOURCES

Fundraising gala, sponsorships and private donations

Other funding for Big Pride Littleton comes from private donors and corporate sponsors.

Littleton Q+

LITTLETONQ.COM

6082 S. Spotswood St.
Littleton, CO 80120

Our mission is to foster inclusivity and provide opportunities for all individuals to come together and appreciate the cultures, identities and perspectives that make us unique. Through a series of engaging and inclusive events, such as a local farmer's market, pride fest, Earth Day celebrations and more, we aim to create spaces where everyone is welcomed, valued and respected.

PROGRAM DESCRIPTION

Currently, Littleton Q has three main events: The Downtown Littleton Farmers Market, The Annual Gala and Big Pride Littleton. Big Pride Littleton is our cornerstone event, celebrating the LGBTQIA+ community that lives, works and plays in Littleton. 2024 was our first year, and we saw almost 1,000 come to celebrate with us.

GRANT PROPOSAL

These funds will be used for the 2026 Big Pride Littleton event, which celebrates the LGBTQIA community that lives, works and plays in Littleton. This event takes over Bega Park, providing a visible celebration within the community. In our first year, we saw almost 1000 attendees, and we know it will only grow from here. The costs of this event include permitting, stage and AV rentals, performers, decor and more.

CATEGORY

General Operating Support

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **3,905**

Littleton residents served annually: **1,286**

Years in operation: **41**

FUNDING

Funding request: **$30,000**

Annual budget: The approved FY26 (7/1/25 – 6/30/26 fiscal year) budget includes $178,019 in expenses and $174,100 in income. In recent years, as well as in this recently approved budget, the LSO has increased proposed expenses to continue improvement of our product (exc

PERCENT COVERED BY REQUEST

Less than 25%

OTHER FUNDING SOURCES

For FY24, our last completed fiscal year, total income was $140,277 (including the $15,000 contribution from Littleton's Arts & Culture Grant). Total of contributions from other funding sources was approximately

Littleton Symphony Orchestra

WWW.LITTLETONSYMPHONY.ORG

PO Box 1208
Littleton, CO 80160-1208

Mission statement: To perform varied orchestral music that attracts and engages diverse audiences.

Vision: Performances that elevate the human spirit.

Core values:
1. Engage and educate musicians and audiences with exceptional performances.
2. Inspire and challenge dedicated, talented musicians.
3. Embrace and promote diversity and inclusivity within our community and programs.

PROGRAM DESCRIPTION

The Littleton Symphony Orchestra (LSO) is a community orchestra offering a rich and diverse musical experience for audiences in the greater Littleton Community. With over seventy volunteer, amateur musicians, the orchestra's typical season includes four masterworks concerts, showcasing timeless classics of orchestral repertoire as well as modern and diverse musical literature. An annual holiday concert, filled with seasonal favorites, is often the most popular concert of the season. As part of its commitment to community engagement, the LSO also hosts a free family concert (formerly called children's concert) each year, designed to introduce young listeners to the joys of live music while providing an educational experience through interactive performances. During the summer, the orchestra presents a series of two free outdoor concerts, offering an opportunity for the community to enjoy music in the relaxed, open-air setting of venues such as Hudson Gardens. These summer concerts are a key part of the orchestra's commitment to community engagement and accessibility. Our current season is entitled "Stories" and highlights the connection between music and literature. It includes (or has included) collaborations with other Littleton arts organizations to present a stage version of Hunchback of Notre Dame, a partnership with Bemis Library to bring their bookmobile to our family concert, and major works with piano, violin, and guitar soloists.

$83,967, including (approximate values) SCFD (29.2%), corporate (1.0%), foundations (11.6%), ad sales (4.7%), in-kind contributions (22%), fundraising (7.8%), individual contributions (22.3%), and interest/investments (1.4%). In addition, ticket sales income was $41,309.

Programming costs could be adjusted to stay within budget if projected revenue sources are unavailable. This could include change or elimination of soloists or a change of programming to avoid additional music purchase/rental by greater utilization of music within the LSO's music library.

Note: Answer to question 13 is based on total audience numbers of all concerts, a primary metric used by the LSO. The answer to questions 14 and 22, the number of Littleton residents served, is based on data obtained from a recent 2025 patron survey where approximately 37% of respondents identified as City of Littleton residents. Additional relevant information is that we have approximately 3,200 patrons in our Customer Relationship Management (CRM) System.

GRANT PROPOSAL

These funds would be used for regular season programming and operational expenses. Next season's programming is being planned around a theme exploring the strong connection between music and nature. In addition to our regular season of four masterworks concerts and a holiday concert, we plan to continue offering our major community engagement initiatives, the summer concert series and family concert, that are offered free to the community. Budgeted expenses include musician honoraria such as soloists ($12,500), concertmaster ($6,450), sectional coaches ($4,200), string principals ($8,000), extra players and substitutes ($11,000), and music director ($35,400); instrument, equipment, and music rental and purchase ($15,000); hall, rehearsal, and office space rental ($21,700); professional fees ($14,200); staff salaries ($15,500). Our expenses have increased to continue offering excellent programs, better support orchestra members through stronger musician leadership, and more adequately support staff salaries needed to perform operational tasks.

CATEGORY

Other

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **16,000**

Littleton residents served annually: **16,000**

Years in operation: **57**

FUNDING

Funding request: **$6,000**

Annual budget: **$3,500**

PERCENT COVERED BY REQUEST

100%

OTHER FUNDING SOURCES

Membership dues, sales commissions

Paintbox Guild of Littleton

WWW.PAINTBOXGUILDLITTLETON.ORG

No organization mailing address.
Personal address is Merrie Wicks, 7534 t. Marcy, Littleton, CO 80127

The goals of the Paint Box Guild are to provide artistic support and camaraderie while encouraging the members to pursue individual accomplishments.

PROGRAM DESCRIPTION

The Littleton Paintbox Guild holds monthly meetings at the First Presbyterian Church in downtown Littleton. We collaborate with their management to coordinate workshops and other events in their public room, Flcklin Hall.

In addition, PBG (Paintbox Guild) produces art shows for the public to enjoy. We collaborate with venues throughout the community, including recreation centers, libraries and several churches. These shows are open to the public and advertised with e mails, local publications and social media outlets. Without a home space (gallery), these venues allow us to bring artwork into the community and expand the opportunities for the public to enjoy original art. It also gives these public areas access to artwork to enhance their space and create a more pleasing environment for their patrons.

A collaboration with the Littleton Cafe (Littleton Blvd. and Datura) has resulted in hanging spaces utilized by Guild members to display and sell their original art . The artwork is replaced every ten weeks to keep the display fresh and new. Not only does it give their customers an opportunity to view new artwork

periodically, it expands the public art displays outside of just the downtown Littleton area.

Workshops are held five times a year for members and other artists (if space allows). The workshops feature well known local artists who share techniques and advice to help the participants learn more about the various media and improve their skills.

GRANT PROPOSAL

In collaboration with the management at Presbyterian Church, the funds would be used to improve the lighting in Ficklin Hall. This area is used by various art groups, scout troops and other church activities. The current light fixtures are old and not consistent throughout the room. It's difficult to see and create good paintings with the present lighting.

If allowed, PBG would also use these funds to install a hanging system at Littleton Cafe. This would eliminate the use of nails in their walls. It would create a more professional display and enhance the space that is currently being used.

CATEGORY

Programming and Events

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **85,000**

Littleton residents served annually: **50,000**

Years in operation: **35**

FUNDING

Funding request: **$7,200**

Annual budget: **$1,978,540**

PERCENT COVERED BY REQUEST

50%

OTHER FUNDING SOURCES

For the larger foundation: Grants, associate giving, major gifts. For the program: individual donations, associate giving, foundation in-kind support

We have launched an associate giving campaign to support the Healing Arts program and continue to work towards building support for this program among staff. When pieces from the shows sell, we retain a 20% commission. We anticipate that the new gallery location in the hallway between the hospital and the new AdventHealth Heart and Vascular Institute will increase visibility. In the last five years, RMAHF has supported

Rocky Mountain Adventist Healthcare Foundation dba AdventHealth Littleton Foundation

WWW.RMAHF.ORG/LITTLETON.HTML

950 E. Harvard Ave. Ste 230
Denver CO 80210

The mission of the Rocky Mountain Adventist Healthcare Foundation is to inspire joyful giving to transform lives. Since 1989, AdventHealth Littleton has been proud to serve the flourishing south metro Denver community as a partner in health. Providing whole-person care and treatment that is powered by faith, our hospital serves the local and regional communities in providing for essential health care needs, including innovative neurology, orthopedics, cardiology and urology services, as well as the BirthPlace, an acclaimed neonatal intensive care unit (NICU). We are also a destination hospital for highly specialized care in emergency & trauma services, neurosciences, and the Breast Care Center.

PROGRAM DESCRIPTION

Since 2013, Healing Arts at AdventHealth Littleton (AHL) has provided a unique venue for local art, offering inspiration and a sense of calm to patients, visitors, and staff. The Healing Arts Gallery rotates collections four times annually, featuring up to forty artists each year through solo and group exhibitions. These include partnerships with organizations such as the Paint Box Guild, Heritage Fine Arts Guild of Arapahoe County, Arapahoe Community College, Littleton Public Schools, and the Littleton Fine Art Guild.

In 2024, we showcased a Heritage Fine Arts Guild exhibit. One watercolor, In the Shallows, caught the attention of visitor Bailey Frykholm. She and her husband later purchased the piece, sharing, "We had both of our babies in the NICU at AdventHealth Littleton and felt the piece would make a great addition!" Situated in a busy corridor between the hospital lobby and the upcoming AdventHealth Littleton Heart and Vascular Institute, the gallery offers a tranquil retreat for all who pass by. The

the program in a way that maintains the galleries with a minimal budget, support that will now fade as we reignite the associate giving strategy. To support giving as visibility increases, we will create QR codes to be displayed, making it easy to purchase the artwork or donate to the Healing Arts program.

Institute, scheduled to open in late 2025, will include 24 cardiovascular ICU beds, 10 state-of-the-art operating rooms, and accommodate up to 125 staff. As our hospital community grows, the Healing Arts Gallery will welcome even more visitors, continuing to uplift spirits and foster connection.

The benefits of hospital art extend beyond aesthetics. Research shows that art in healthcare settings can lower blood pressure, build trust between patients and providers, reduce the need for medication, and improve overall well-being. For staff, art offers a mental reprieve from the demands of caregiving—an especially critical need since the COVID-19 pandemic. Improved staff morale, in turn, enhances patient care and satisfaction.
Art also strengthens the bond between the hospital and the broader Littleton community. Our Healing Arts program curator selects pieces informed by research on how certain subjects can improve patient outcomes. We feature a diverse range of artists—from students and emerging talents to well-established professionals—many of whom are based in Littleton. By doing so, the gallery democratizes art appreciation and provides artists with a rare opportunity to exhibit their work for three months in a highly trafficked space. This accessible platform is meaningful not only for newer artists but also for seasoned professionals looking to give back to their community.

Hundreds have been moved by the Healing Arts experience. One artist, Robyn Levy, shared: "Exhibiting my photographs at the Healing Arts Gallery was an incredible experience that allowed me to share my passion for nature photography with both my fellow associates and visitors at the hospital. It was truly rewarding to see how my images resonated with others, sparking conversations and bringing a sense of tranquility and inspiration to the space."

Our long-standing partnership with the Paint Box Guild exemplifies how the Healing Arts Gallery uplifts local creatives. This 40-member nonprofit provides artistic support and encourages members' growth. Artist Mary Ellen Wolf, a Guild member, displayed her paintings in the gallery, one of which—a scene of Red Rocks—was purchased by an AdventHealth Littleton nurse who was deeply moved by the piece. In another powerful moment, we showcased the works of a former Healing Arts artist who had passed away from cancer. Her husband loaned the pieces to the gallery, honoring her journey and creative spirit. Her exhibit became a moving tribute, blending art and emotion in a way that invited reflection, healing, and connection.

We are grateful for the support of the Littleton Museum Arts & Culture Grants and look forward to growing this partnership. Healing Arts is more than a gallery—it's a vital service that connects people, celebrates creativity, and nurtures the human spirit within and beyond hospital walls.

GRANT PROPOSAL

The $7,200 in funding that we are requesting will support the ongoing operations and expansion of Healing Arts galleries in AdventHealth Littleton Hospital. The cost of the program coordinator is $600/month ($7,200 per year) for the gallery. This includes artist recruitment, curation of art pieces, promotion of the program within the community, and the development of artist plaques to be displayed with their pieces.

CATEGORY

Programming and Events

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **114,000**

Littleton residents served annually: **9,474**

Years in operation: **18**

FUNDING

Funding request: **$6,000**

Annual budget: **$264,000**

PERCENT COVERED BY REQUEST

75%

OTHER FUNDING SOURCES

For 2024: City of Littleton $16,500; SCFD grant $61,104; memberships $3200; tuition $28,232; art sales $123,329; artist rent $29,998; misc income from donations, gift certificates, and other sources $1637.

As necessary, additional funds to support the 2nd Friday receptions would come from the general operating income of the organization.

Roxborough Arts Council

ROXARTGALLERY.COM AND ROXARTSCOUNCIL.ORG

7301 S Santa Fe Drive, Suite 222
Littleton, CO 80120

The Roxborough Arts Council (RAC) is dedicated to promoting the culture of art through education and community service. We accomplish our mission, on an all volunteer basis, through art education, art shows, maintaining a gallery for exhibition and sale of exceptional art, and through community activities that expose the public to art and further art appreciation.

PROGRAM DESCRIPTION

Every aspect of our operation is designed to meet our mission. We publish monthly newsletters focused on all RAC events including activities at the Rox Arts Gallery, community outreach projects, and local art events. We hold a monthly reception, open to the public, that allows the public the opportunity to meets artists and learn about different types of art. We teach art classes in various mediums: oils. watercolor, acrylics, pastels, bronze sculpture, jewelry making, pottery, etc. In 2024 we conducted 132 art classes with 550 attendees at the Gallery located in Littleton. Projects conducted annually to engage the public include the Banner project at Aspen Grove. Youth draw pictures based on an annual theme. The pictures are enlarged and printed on banners that are hung from light poles at Aspen Grove. The banners are seen by over 100,000 people annually. Another important project is the Love Letter project. We provide kits for the public to make valentines or "Love Letters" that are distributed around the community. We have distributed Love Letters to first responders, doctors and nurses and other medical staff at Littleton Adventist Hospital; to children stuck in the hospital over Valentines day; to homebound seniors through Meals on Wheels in Littleton; and to veterans organizations. We conduct art shows such as the show currently taking place at the Stanton Gallery, an annual Student Art Show highlighting art from our art class students.

GRANT PROPOSAL

The funds would be used to support our monthly 2nd Friday Reception. These have become quite popular with the local community. Attendance averages about 75 people (about 1,000 annually). For the past 18 years the receptions have been conducted by volunteer artists. Due to the popularity and increasing attendance, Rox Arts proposes to hire a contractor / caterer to support this event. The contractor would come from within the City of Littleton, supporting local talent for this event.

CATEGORY

General Operating Support

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **2,500**

Littleton residents served annually: **125**

Years in operation: **12**

FUNDING

Funding request: **$5,000**

Annual budget: **$20,000**

PERCENT COVERED BY REQUEST

100%

OTHER FUNDING SOURCES

Samba Colorado's funding sources include a combination of grants, ticket sales from performances and events, class tuition, fundraising campaigns, donations from individual supporters, and community sponsorships. The organization also benefits from in-kind contributions and partnerships with local businesses and arts organizations.

Additional funding for this project may come from a combination of in-kind donations, individual supporters, and community partnerships. We will seek sponsorships from local businesses and collaborate with cultural organizations to offset production and marketing costs. Any

Samba Colorado

WWW.SAMBACOLORADO.COM

PO Box 859 Boulder CO 80306

Samba Colorado stands as Colorado's trailblazing Intercultural Arts Organization, and a small business owned by a BIPOC female visionary Kebrina Josefina De Jesús. With a wealth of experience as an actor and dancer, Kebrina is deeply rooted in her Afro-Latino culture, a connection that serves as the foundation for the organization.

In a dedicated homage to her Diasporic roots, Kebrina is on a mission to not only preserve Brazilian culture but also to foster the growth, personal growth, and celebration of our vibrant and diverse community. Samba Colorado goes beyond the conventional boundaries of a dance school; it is a grassroots company with a multifaceted mission, that serves the community through weekly dance and drumming classes, events, workshops, master classes and both collaborative and self-produced performances. At the heart of our organization is a commitment to the promotion of Brazilian dance education and performance, featuring many styles of Samba as well as African Brazilian dances. Our ensemble and company collaborate with passion, striving to showcase the diverse and vibrant cultural landscape of Brazil. This goes beyond the surface level; it's a deep and resonant somatic exploration that captures the spirit of Brazil in every movement and beat.

Embodying a set of core values, Samba Colorado is more than just a cultural organization; it is a haven where inclusivity, contemplative learning, personal growth, cultural education, advocacy for social equity, awareness, and body positivity converge. Our space is designed to be a welcoming environment that embraces and uplifts everyone who crosses its threshold.

PROGRAM DESCRIPTION

Samba Colorado currently offers weekly Brazilian dance classes for both adults and youth at Alexa's Dance Factory in Littleton. These vibrant and inclusive Sunday classes are held from 12:30 PM to 1:30 PM, serving as an open community space for movement, music, and culture. Students have opportunity to perform with us at annual summer cultural festivals.

funds raised during the culminating showcase event will go toward sustaining and expanding Samba Colorado's community programming throughout the year.

Our programming includes:
Brazilian Dance for All (Ages 6 & up) – A high-energy, joyful class featuring the fundamentals of Samba and African Brazilian dance. Classes incorporate rhythmic movement, body percussion, and cultural storytelling suitable for beginners to experienced dancers.

Family-Friendly & Intergenerational Format – Adults and children dance together in a supportive environment that encourages shared learning, cultural exchange, and community bonding.
Live or Recorded Music – When possible, classes include live drumming to enhance the authentic experience of Afro-Brazilian rhythm and connection.

Cultural Context – Instructors weave in teachings about the history, meaning, and significance of each dance style, deepening participants' appreciation of Brazilian traditions.
These classes serve as a bridge between cultures, promoting diversity, embodiment, and education through the art of dance in the Littleton area.

GRANT PROPOSAL

The requested funds will support Samba Colorado's Spring Samba Classes and Showcase at Alexa's Dance Factory in Littleton. This program will offer free weekly Sunday Brazilian dance classes for both adults and children—an enriching experience that fosters family bonding, cultural connection, and intergenerational healing through movement and music.

Class Schedule:
12:30 pm –1:30 pm – Adults' Brazilian Dance Class
1:00 pm- 1:30 pm – Kids' Brazilian Dance Class
Program Dates: February – April 2026

Community Showcase: May 2026 in Littleton. The culminating event in May will feature live music, dance performances, and a vibrant community gathering—celebrating the joy of Brazilian arts and honoring the progress of all participants in a festive, family-friendly environment.Grant funding will help cover instructor fees, studio rental, outreach and promotion, live drumming accompaniment, and support for this free community Spring Showcase.These funds will allow us to offer this program entirely free of charge, removing financial barriers and creating a welcoming, joyful space for Littleton families to connect through traditional Samba, Orixá movement, and Afro-Brazilian rhythms—providing not only dance education but also a deeply rooted cultural experience. Participants will learn about the stories, history, and significance behind each movement and rhythm, engaging in both physical expression and cultural storytelling. 'Samba Colorado's funding sources include a combination of grants, ticket sales from performances and events, class tuition, fundraising campaigns, donations from individual supporters, and community sponsorships. The organization also benefits from in-kind contributions and partnerships with local businesses and arts organizations. 17. Amount of grant funds requested for use in 2026: We are requesting $5,000 in grant funds to support our ongoing cultural programming and community engagement efforts in Littleton in 2026. The program's inclusive and celebratory nature promotes: Cross-cultural understanding, Emotional and physical well-being, Family and community bonding, and opportunities for underserved populations to access the arts. The free spring samba classes and showcase will offer a safe, expressive, and educational space that nurtures joy, cultural pride, and collective healing for the Littleton community.

CATEGORY

Capital Funding

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **1,670**

Littleton residents served annually: **1,380**

Years in operation: **42**

FUNDING

Funding request: **$8,000**

Annual budget:
Carry Over from 2024 $3,303.58
Outstanding Receivables $700.00
Total Carry Over $4,003.58

INCOME
Earned Performance Honoraria $4,900.00
SCFD Grant $1,90

PERCENT COVERED BY REQUEST

100%

OTHER FUNDING SOURCES

SCFD grant, Membership dues, honorarium charged for each concert.

Smithtonians Handbell Ensemble

SMITHTONIANS.ORG/INDEX.HTML

4822 S Genoa St
Centennial, CO 80015

The Smithtonians Handbell Ensemble exists for the purpose of entertaining, delighting and educating the public in the art of English handbell ringing.

PROGRAM DESCRIPTION

The Smithtonians perform two concert series per year, one in May and the other in December. In May, we perform a varied repertoire, and in December we perform holiday music. We perform in private senior living communities, public libraries, and at the Littleton Museum.

GRANT PROPOSAL

Our bells should be refurbished every 7 to 10 years according to the bell manufacturer. Ours are way past due. The cost of refurbishing is around $5000. The cases that we store our bells and transport them in have been wearing out and we have replaced some of them but need to replace 3 more. The total cost for the three cases is $3000. The refurbishing process will improve the appearance and sound quality of our instruments greatly. The refurbishing process is very meticulous, and all worn parts are replaced, and each bell is adjusted so that each bell is voiced in relation to the bell next to it so we get a much more even sound as an ensemble. The cases are necessary so that we can safely transport them without damaging the bells. Our padding in our current cases has become dangerously worn. If a bell is damaged it must be replaced.

CATEGORY

Programming and Events

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **5,000**

Littleton residents served annually: **2,000**

Years in operation: **5**

FUNDING

Funding request: **$25,000**

Annual budget: Littleton Art's current operating budget is approximately $10,000. Its programming budget is currently based on the annual collaborations it undertakes. In 2024, that was $65,000. In 2025, that is $6,000. For 2026, that is estimated to be $100,000.

PERCENT COVERED BY REQUEST

25%

OTHER FUNDING SOURCES

Funding sources for the 2026 collaborative production are expected to include ticket sales, local corporate cash sponsors, local corporate in-kind sponsorships, local foundational gifts, and private donors.

In 2024 and 2025, Littleton Arts was the producing entity of local collaborations, (the Hunchback of

South Metro Community Foundation on behalf of Littleton Arts

WWW.SMCFINFO.ORG AND WWW.LITTLETONARTS.ORG

P.O. Box 401, Littleton, CO 80160

SMCF's mission is to enhance and improve the quality of life for people living in the South Denver Metro area of Colorado. Littleton Art's mission is to build a community of people who love the arts.

PROGRAM DESCRIPTION

Littleton Arts is excited to follow up its wildly successful 2024 collaborative production of the Hunchback of Notre Dame with another multi-organizational production (potential titles include Les Misérables and The Greatest Showman). All three entities involved with the Hunchback (Town Hall Arts Center, Littleton Symphony, and Voices West) have expressed a strong desire to return, and several other nonprofits have voiced an interest to be involved as well. These collaborations accomplish three primary goals. First, to cross pollinate the existing patron bases of the participating organizations, introducing existing audiences to other organizations already performing in Littleton. Second, to introduce non-engaged area residents to the cultural assets they already have at their doorsteps. And finally, attract arts patrons from other areas throughout the metro region to Littleton, showcasing the talent that we enjoy every day.

GRANT PROPOSAL

As was the case in 2024, funds from the Arts and Culture Grant will be primarily used for a robust marketing initiative that will not only highlight the collaborative production itself, but the participating organizations and the City of Littleton as an arts and culture destination.

Notre Dame and Christmas Carol) applying for this and other grant funds under the umbrella of participating nonprofits (such as the Littleton Symphony or Town Hall Arts Center). So as not to inhibit those organizations from applying for their own Arts and Culture grant funding from the city, Littleton Arts is working with a 501c3 partner in the South Metro Community Foundation for this application. Littleton Arts is in the process of becoming a nonprofit organization and expects to have that status secure by the summer of 2025. This application may be amended accordingly.

CATEGORY

Programming and Events

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **3,000**

Littleton residents served annually: **2,500**

Years in operation: **68**

FUNDING

Funding request: **$30,000**

Annual budget: N/A

PERCENT COVERED BY REQUEST

100%

OTHER FUNDING SOURCES

The overwhelming source of funding comes from support of the congregation.

South Sub Church

SOUTHSUB.CHURCH

7275 S Broadway Street, Littleton CO 80122

The Mission of South Sub Church is to bring people to Jesus Christ and together become passionate followers of Him.

South Sub Music Ministry Vision Statement:
The Music Ministry of South Sub Church seeks to support and uphold the mission of South Sub Church by providing a Christ-centered and engaging music experience in our worship services and other special events. To this end, we commit to providing music of the highest quality and production value. We will draw people into a closer relationship with God through our music, sound, and visual elements. We will engage in outreach toward both our church family and our community, and we will collaborate with area professional musicians to achieve the highest quality of excellence in every engagement.

PROGRAM DESCRIPTION

Programming currently offered at South Sub Church
- Full chancel choir
- Contemporary praise band
- Handbell choir
- Solo and ensemble music and vocal performance
- Concerts and orchestral performances
- Guest musicians
- Choir direction and development
- Curatorial insights and performance training

GRANT PROPOSAL

This generous grant will allow us to create five musical events -- 2 full orchestral + choir, 2 brass quintets + choir, and 1 chamber ensemble + choir. These are in addition to our current public musical programming. All the events are open to the public, free, and fully accessible. A volunteer ASL certified sign language interpreter is present at all of the events, and they are live streamed. Live orchestral and choral performances can be out-of-reach for families and those on fixed or limited incomes.

CATEGORY

Programming and Events

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **4,600**

Littleton residents served annually: **2,760**

Years in operation: **46**

FUNDING

Funding request: **$30,000**

Annual budget: Voices West operates with an annual budget of $110,146 for the year 2025, and we expect a similar budget for 2026.

PERCENT COVERED BY REQUEST

25%

OTHER FUNDING SOURCES

Voices West's funding comes from a mix of sources, including ticket sales, membership dues, grants (such as Littleton Arts, Scientific and Cultural Facilities District and Colorado Creative Industries), individual donations, the Emily Frisby Endowment for the Arts, fundraising events, and partnerships like the King

Voices West

VOICESWEST.ORG/

P.O. Box 206
Littleton, CO 80160

It is the mission of Voices West to: bring hope and contribute to the well-being and vitality of our community through beautiful, diverse, and inspirational choral music; welcome the whole and authentic self of each person who sings with us and experiences our music so they are celebrated, valued, and nurtured; and support and promote choral music education in our community and schools, knowing that choral music is essential to humanity.

PROGRAM DESCRIPTION

Voices West's 2025-2026 season offers a captivating array of concerts, thoughtfully designed to engage the Littleton community and align with the city's mission of fostering a vibrant and collaborative arts environment:

Mass of the Children by John Rutter: This October 2025 concert features a collaboration with the Denver Children's Choir and a professional orchestra. Rutter's compositions are akin to a delightful tapestry, interweaving enchanting melodies with rich choral harmonies. The concert will blend adult and children's voices with orchestral accompaniment, creating a lush, immersive experience that promotes unity and inclusivity. By highlighting young talent and educational elements, this performance will serve as a cultural touchstone for the community.

Carols by Candlelight & Here Comes Santa Claus!: Scheduled for December 2025, these festive concerts have become a cherished holiday tradition in Littleton. Featuring repertoire of timeless carols and new seasonal compositions, the performances evoke the magic of the holiday season, providing a joyful communal experience. The special children's concert, complete with a visit from Santa Claus, aims to engage and inspire younger audiences and foster a lifelong appreciation for the arts.

In Her Own Voice: Set for March 2026, this concert celebrates female artistry by showcasing works from women composers and poets. By shining a light on historically marginalized voices, the program contributes to Littleton's mission of promoting inclusivity and diversity in the arts . Audiences will experience a powerful and evocative lineup that underscores the significant contributions of women to the cultural landscape.

Soopers Community Rewards Program.

The grant request covers approximately 27% of the total cost of our projects, including our concert programming, within our operating budget of $110,146. In addition to the grant funds requested, Voices West maintains a prudent funding strategy that incorporates multiple revenue streams to ensure both the sustainability of our organization and the success of our projects. Our funding structure is supported by ticket sales, membership dues, Colorado Gives Day, recurring patron and member donations, and grants from organizations such as SCFD and Colorado Creative Industries. We also receive valuable contributions through individual donations and fundraising events, including our annual Cabaret Pops Concert, and partnerships like the King Soopers Community Rewards Program.
By diversifying our funding sources, we strategically allocate resources to maximize impact and support a wide range of programming initiatives. This approach allows us to invest in projects that align with our mission and community objectives while maintaining financial stability. Our comprehensive funding strategy not only sustains our current programming but also enables Voices West to expand our reach and enhance our offerings.

Through effective management of our financial resources, we can continue to enrich the cultural landscape of Littleton, engage more community members, and ensure that the arts remain a vibrant and integral aspect of life in the area.

Benefit Concert for Littleton Preparatory Charter School: In April 2026, Voices West will perform alongside students at Littleton Preparatory Charter School in a unique "pass-the-hat" style fundraising event. All funds collected during the concert will directly support the school's music program. This collaboration not only invests in the next generation of artists but also fulfills Voices West's mission to support music education in our schools as well as the City of Littleton's vision of building a nurturing arts community through directly involving and benefiting local students.

Cabaret Pops Concert and Fundraiser: Broadway: Also in April 2026, this lively event will transform the traditional concert experience into an interactive celebration of Broadway music. With performances by Voices West, our small group, Summit Sound, and talented soloists – the concert will entertain and strengthen community bonds by uniting diverse audiences in a cabaret-style setting.

Through these dynamic performances, Voices West aims to help make arts and culture predominant features of Littleton's identity, offering enriching experiences that resonate with and reflect the community's unique character.

GRANT PROPOSAL

Voices West is seeking grant funds to support several key initiatives that will enhance our 2025-2026 and 2026-2027 seasons and strengthen our organizational infrastructure. A primary focus is our collaboration with the Denver Children's Choir to perform John Rutter's "Mass of the Children." This concert serves as a cornerstone of our season, showcasing a partnership with a renowned choir that inspires and educates children from diverse backgrounds. By integrating a professional orchestra, this project provides unparalleled opportunities for musical growth and community engagement, allowing young singers to experience high-level music-making and the intricacies of choral performance.

In addition, the funds will enhance our October 2026 performance of Haydn's "The Creation" with the Symphony of the Rockies (Arapahoe Philharmonic). "The Creation" is a masterful oratorio that celebrates universal harmony, providing a supreme masterpiece of optimism and artistic excellence to our audiences. These concerts align with Littleton's mission to cultivate a thriving arts city characterized by vibrant, collaborative, and creative endeavors, offering rich, immersive experiences that elevate community appreciation for the arts. Beyond programming, the grant will support capital funding initiatives, particularly the continued employment of an

Administrative Director. This role has been instrumental in alleviating the administrative burden from the board of directors, allowing them to transition from a working board to a strategic board. The Administrative Director handles essential tasks such as grant writing, managing donor relationships, and overseeing logistical operations. This transition enables the board to focus on long-term strategic planning and community partnerships, enhancing Voices West's capacity to serve the Littleton community effectively.

A strategic board is more beneficial for Voices West and Littleton as it allows the organization to develop vision-driven initiatives, engage in meaningful collaborations, and respond proactively to community needs. This shift ensures that Voices West can continue to play a pivotal role in enriching Littleton's cultural landscape and advancing arts and culture as defining features of the community's identity.

Ultimately, the funds will ensure that Voices West can deliver an unforgettable musical experience that resonates with and reflects Littleton's diverse and creative spirit, while also building a stronger organizational foundation to support ongoing artistic and community engagement efforts.

CATEGORY

Capital Funding

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **50,000**

Littleton residents served annually: **35,000**

Years in operation: **97**

FUNDING

Funding request: **$20,000**

Annual budget: **$120,000**

PERCENT COVERED BY REQUEST

100%

OTHER FUNDING SOURCES

Sponsorships, fundraising events, ticket sales, event entry fees

Hiring a nonprofit consultant will give specialized expertise in board development, providing access to in-depth knowledge and best practices, with an unbiased viewpoint.

Western Welcome Week

WWW.WESTERNWELCOMEWEEK.ORG

5890 S Bemis St
Littleton, CO 80120

Western Welcome Week, Inc., a nonprofit organization, is dedicated to continuing the annual tradition of celebrating greater Littleton by providing festivities, supporting various organizations, and nurturing community spirit.

Western Welcome Week, Inc. is dedicated to honoring the tradition of celebrating greater Littleton. The goal is to nurture community spirit, bring together residents and businesses, to support service clubs and nonprofits by creating an opportunity for fundraising, and provide festivities and entertainment for families, friends and neighbors. In planning Western Welcome Week the board pledges to remain open to new ideas, respect past traditions and be aware of present day needs with a vision for tomorrow.

PROGRAM DESCRIPTION

Western Welcome Week (WWW) holds an annual celebration with a variety of events produced by WWW and numerous other organizations, under the WWW umbrella, for the greater Littleton community. Events include: art shows, concerts, youth programs and events, family pancake breakfast, 5k pancake stampede. car show, meteor shower party, HawkQuest, Taste of WWW, historic walking tours, pig roast, parade, craft fair, duck race, book sales, to name a few. Specific events produced by WWW: Opening Night with drone show, family pancake breakfast, kids games of old, stick horse stampede, old fashioned cake contest, Taste of WWW, silent auction, craft fair, grand parade, festival day entertainment, and duck race. Last year's event flyer is emailed.

GRANT PROPOSAL

Funds will be used to contract with a nonprofit consultant on board development; building capacity to ensure WWW continues through the 100th year and beyond. Board development would include: board assessment, creating a board development plan, implement board best practices, with specific focus on new member recruitment, skill-based overlap, and timely onboarding to ensure continuity of WWW experiences as the board moves through board member turnover. Preparing the board for eventual transition of new executive leadership. Update and creation of WWW board manuals and event operations manuals, creating a training plan for new board members and for each event produced by WWW.

CATEGORY

General Operating Support

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **8,740**

Littleton residents served annually: **4,200**

Years in operation: **16**

FUNDING

Funding request: **$30,000**

Annual budget: **$327,931**

PERCENT COVERED BY REQUEST

50%

OTHER FUNDING SOURCES

SCFD, Individual Donors, Western Colorado Community Foundation, Denver Ballet Guild, National Endowment for the Arts, Colorado Creative Industries, Colorado Gives

Currently, both Zikr's Administrative Director and Development Director, due to budget limitations, work only part time. With more hours, and a higher hourly rate (currently each is at about $20 - 25/hr), Zikr will have greater administrative efficiency and will also be able to raise additional funds for their programs, thus significantly strengthening Zikr's viability and professional profile

Zikr Dance Ensemble

WWW.ZIKRDANCE.COM

8000 S. Lincoln St., Suite 8, Littleton, CO 80122

The Zikr Dance Ensemble offers a spectrum of works that pay homage to a wide variety of transcendent dance rituals from many different ancient world cultures throughout history. Along with multi-media, original and contemporary dance/theatre realizations based on metaphysical concepts that employ original music, breathtaking costumes and stunning slide and graphic digital projections and special effects, Zikr seeks to enhance the appreciation for the unity of the human spirit, to educate and expand tolerance of all cultures and ethnicities, and provide a unique multi-media artistic experience of the many ways that diverse spiritual and cultural traditions seek a conduit to the divine and express reverence, creativity and wonder through dance.

PROGRAM DESCRIPTION

2-3 full-length performances presented annually at the Town Hall Arts Center and at Denver Ballet Theatre, Littleton. 1-2 free Community Outreach performances annually at Littleton Senior Centers. 120 free intermediate and advanced ballet classes, along with dance history classes, offered at Denver Ballet Theatre, Littleton, all year round. Along with the Littleton events, Zikr Dance Ensemble presents many other full-length performances, master classes, choreography workshops, open rehearsals and classes, mini-performances and free Senior Outreach performances throughout the Denver metro area annually.

GRANT PROPOSAL

1. To increase the number of hours and salary for Zikr Dance Ensemble's Administrative Director and Development Director
2. To increase weekly salaries for Zikr Dance Ensemble's professional dancers
3. To provide greater support for Zikr's numerous free Outreach Programs

among non-profits in the region. Additional funding is also needed to increase our weekly pay rates for our professional dancers, who now come to work with the company from all over the world, and lastly, Zikr Dance Ensemble's Outreach performances in Senior Centers have grown significantly over the past three years. Support is needed for these outstanding free programs that Zikr provides annually to the Littleton and greater metro area.

Tier III

CATEGORY

Other

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **110,000**

Littleton residents served annually: **45,000**

Years in operation: **150**

FUNDING

Funding request: **$100,000**

Annual budget: **$1M**

PERCENT COVERED BY REQUEST

100%

OTHER FUNDING SOURCES

Taxes, grants

City of Littleton: Communications, Marketing & Events

WWW.VISITLITTLETON.ORG

2255 W. Berry Ave
Littleton, CO 80120

Mission: Visit Littleton's mission is grounded in showcasing Littleton as a premier destination for meetings, businesses, events, and leisure travel. It aims to preserve a family-oriented and economically vibrant community that encourages citizen involvement, respects diversity, values community character, and enhances the quality of life of Littleton residents and visitors.

PROGRAM DESCRIPTION

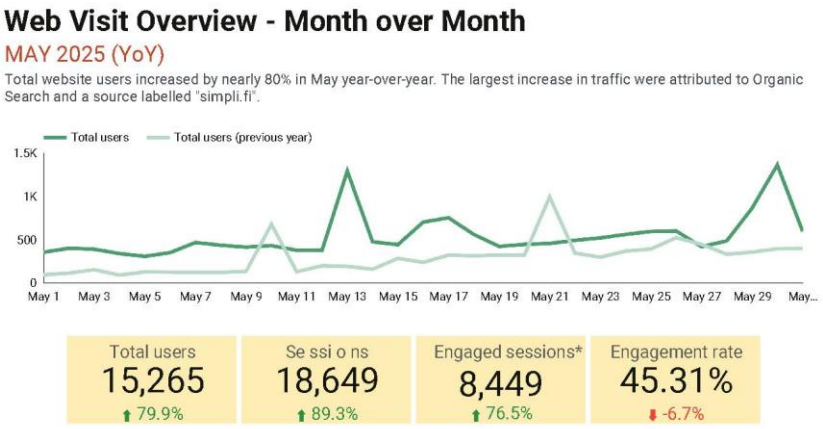
The City of Littleton's Communications Department serves as Visit Littleton's official marketing destination support. The Visit Littleton program was created to highlight and market city programs and to entice people to come to Littleton to enjoy everything the city has to offer. Over recent months, the "Visit Littleton" tourism campaign has made significant strides in promoting Littleton as a unique and charming travel destination in Colorado. The 2025 campaign aims to boost visitor numbers during peak and off-season periods by highlighting our city's charm, natural beauty, and unique cultural heritage. Initial focus has been on digital marketing, including social media ads, and an updated website. These efforts are reflected in the data below:

Facebook: year-to-date audience growth rate is 26.18% (compared to -10.82% industry benchmark). This is also a 40% increase since May 2024.

Instagram: audience growth rate is 144.93% (compared to 4.09% industry benchmark). This is also a 56% increase since May 2024.

Website: total website users increased by nearly 80% since May 2024. The slight decrease in engagement rate is very typical for when paid media traffic increases.

In parallel, we continue to produce and market events unique to Littleton, showcasing local music, cuisine, and arts. Visit Littleton will leverage its meaningful connections with its partners to generate strong coverage. Initial planning for the 2025 Audi Denver Littleton Twilight Criterium and Arts Festival included Littleton Merchants' Association, WWW, and CAP to make this event successful for the merchants, vendors, artists, and performers. Early feedback from stakeholders indicates a positive reception and growing enthusiasm. Overall, the campaign has laid a strong foundation for sustained tourism growth, and we remain committed to showcasing Littleton's authentic charm.



GRANT PROPOSAL

The Visit Littleton website plays a vital role in promoting Littleton as a must-see destination for travelers and day-trippers alike. Serving as a dynamic hub of information, the site showcases the city's unique charm, including its historic downtown, scenic parks and trails, diverse dining options, and year-round events. By highlighting local attractions and experiences, the website draws in potential visitors and supports local businesses, helping to boost tourism and strengthen the local economy. As a first point of contact for many travelers, Visit Littleton shapes a compelling and welcoming image of the city that encourages exploration and return visits. Currently, the Visit Littleton program is being supported by a .5 FTE position (Manager of Marketing and Events) whose role is divided between production and planning of the City's Signature Events. Grant funds will be used to strategically support and offset some of the costs related to the development and delivery of the Visit Littleton programs aligned with organizational goals.

Investment $100,000:

Search Engine Optimization management—$24,000. This is essential for increasing a website's visibility and driving organic traffic from search engines like Google. Effective SEO ensures that a website ranks higher in search results, making it easier for potential customers to find relevant information, products, or services. The success of implementing SEO is clear, per the data shared on page 1.

Website improvements/upgrades—$16,000. These are critical to ensure the website remains up-to-date, user-friendly, and accessible to all visitors. It is essential to implement upgrades that improve functionality, security, and design while also ensuring compliance with the Americans with Disabilities Act (ADA).

Design and photo shoots—$25,000. These are essential for capturing compelling visuals that communicate a brand's story, values, and offerings. High-quality imagery enhances marketing materials, websites, and social media, helping to attract and engage audiences more effectively.

Ad Placements - $35,000. Having a dedicated budget for ad placement is essential for reaching targeted audiences and maximizing the impact of marketing efforts. Paid advertising, whether digital, print, social media, or broadcast, amplifies visibility, drives traffic, and supports specific campaign goals such as awareness, engagement, or conversions. Ultimately, an ad placement budget is key to growing brand awareness and achieving measurable results.

Tier IV

CATEGORY

Other

REQUIREMENTS

Registered non-profit: **Yes**

Minimum 3 years in operation: **Yes**

Programming within Littleton city limits: **Yes**

IMPACT

People served annually: **100,000**

Littleton residents served annually: **45,000**

Years in operation: **150**

FUNDING

Funding request: **$57,000**

PERCENT COVERED BY REQUEST

100%

OTHER FUNDING SOURCES

n/a

Arts & Culture Programming, Outreach, & Planning

WWW.LITTLETONCO.GOV/HOME

2255 W. Berry Ave
Littleton, CO 80120

Littleton is a place where visions and values endure across decades and generations. It is a place where nature and city living intersect, can both be enjoyed, and are guided with a fierce sense of stewardship.

PROGRAM DESCRIPTION

Tier IV provides funding for various ACB initiatives, including the mural program, Culture and Arts Partners (CAP), State of the Arts (SOTA) annual event, and funding opportunities that are received outside of the normal grant cycle.

GRANT PROPOSAL

- $20K – Mural program
- $15K – CAP/SOTA
- $22K - Off Cycle Requests

Total: $57,000

LITTLETON ARTS & CULTURE BOARD

PERCENT FOR PUBLIC ART POLICY FOR PUBLIC PROJECTS

ADMINISTRATION

The Littleton Arts & Culture Board (ACB) is the City Council-appointed entity which directs the implementation of the Percent for Public Art program. This responsibility is defined by city ordinance XX-XXXX. Littleton Museum staff are responsible for the administration of the specific activities outlined in this policy document with oversight from the ACB.

The ACB works collaboratively with other city agencies that use, occupy, and manage the capital improvements which trigger the percent for public art requirement.

Artworks acquired through the Percent for Public Art program are selected through a process that is led by the Public Art Subcommittee of the ACB. Each public art project is specific to its location and the subcommittee is charged with identifying thought-provoking artworks that speak to a place, represent Littleton's diverse communities, and add vitality to the city's built environment.

PUBLIC ART POLICY DOCUMENT

The framework for Littleton's Percent for Public Art program is outlined in Littleton Municipal Code XXXXX. This policy document serves to describe the guidelines that govern the program. The features may be updated by the ACB as needed from year-to-year. The policy shall be reviewed in its entirety by the ACB every five (5) years.

IDENTIFYING QUALIFYING PROJECTS

The following guidelines are intended to assist the ACB in complying with the Percent for Public Art program ordinance and ensuring that the public art process is integrated into the initial planning, design, and construction work of all capital improvement projects. This unified approach allows for the sharing of resources, potential reduction of costs, and the creation of artwork that is fully integrated and appropriate for the site.

GUIDELINES TO IDENTIFY PUBLIC ART PROJECTS

In accordance with the Percent for Public Art ordinance, the program applies to all city or public Capital Improvement Projects (CIPs) whose actual expended cost of construction and design for a single project or for the total of such multi-phase projects is equal to or greater than $500,000. These projects also would include those which have multiple funding sources in addition to appropriated city funds, such as the sale of general obligation bonds, private grants, or cooperative agreements by which private funds are made available for use by the city, and by appropriate grants or cooperative agreements with the State of Colorado, the United States government, or other governmental agencies, or by any combination of the above sources of funding. For such projects, the budget is derived only from the total of the city's actual expended project costs and does not include any portion of the project budget provided by other funding sources.

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In the event that there may be multiple projects of a similar nature or in close proximity, ACB will work with the Public Works department or other public agency to determine whether pooling of projects would be feasible and cost-effective.

PUBLIC ART CALCULATION

To calculate whether a project qualifies for inclusion in the Percent for Public Art Program, an analysis of the total project budget is conducted.

Included in the calculation are the following: costs allocated for design services (including design contingency in the budget), costs allocated for construction services (including preconstruction services, construction management services, construction supervision and administration), and all hard costs associated with construction, materials testing, inspection, repair and maintenance, and construction contingency. If the total of these combined costs is equal to or greater than $500,000 the project qualifies for inclusion in the Percent for Public Art Program.

GUIDELINES FOR IDENTIFYING AND CREATING BUDGETS

Once the Public Works department, or other appropriate public agency, determines that a new project qualifies for inclusion in the Percent for Public Art program, that project will be reported to the Public Art Administrator. During post-project reconciliation, the total of the city's actual expended construction costs will be calculated and a surcharge of 1.0% of the total cost will be paid into a designated account for the acquisition of public art. In the event that public art has been integrated into a project during construction, the total cost of that public art will be deducted from the 1.0% due for public art acquisition. As previously stated, the calculation is based on the total actual expended costs allocated for design and construction services and materials.

The post-project reconciliation and allocation of the amount to be paid into the Percent for Public Art account shall occur at the end of the fiscal year in which the project was completed.

USE OF FUNDS

All funds allocated to the Percent for Public Art Program shall be used for acquisition, installation, and maintenance and conservation of public art. Funds also may be used to administer the Percent for Public Art Program, not to exceed 15% of the fund balance. Funds generated by the 1% surcharge shall be allowed to accumulate year to year to build sufficient fund balance for the acquisition of public art.

INCLUSIONS & EXCLUSIONS

The Percent for Public Art ordinance states that the Percent for Public Art program must be applied to any project which meets the criteria described above and involves improvements to, or new construction of, a building or structure, road, streetscape, pedestrian mall or plaza or park or any other project which is "open to or viewable by the public." The Percent for Public Art program will not be applied to temporary improvements, ordinary repair and maintenance projects, mechanical and electrical projects or other projects not available for public view (examples include but are not limited to maintenance and repair of city infrastructure such as the annual pavement management program and facilities, and fleet replacement). If a question arises as to whether a construction project is subject to the 1% surcharge for the Percent for Public Art program, the City Manager, in consultation with the ACB, shall make the final determination.

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PUBLIC ART SITES

The Percent for Public Art Ordinance encourages site-specific art. If a more suitable location for artwork is deemed appropriate by the ACB the artwork may be installed there.

TIMING AND WAIVERS

The public art process and installation of artwork can begin at any time following the allocation of funds for the project. Funds must be expended within the agreed upon time frame in the contract if applicable. Per the Percent for Public Art ordinance, if a project qualifies for inclusion in the Percent for Public Art Program, those funds cannot be waived for any reason.

PUBLIC ART SELECTION AND APPROVAL

The Public Art Subcommittee of the ACB shall be the primary selection panel for the acquisition of public art, whether acquired by purchase using funds generated by the 1% surcharge or integrated into a project during construction.

Additional selection panel members can be included as voting or non-voting members for the technical expertise or unique perspective they provide. Voting or non-voting status of additional panelists is at the discretion of the ACB. Subject matter experts who serve on public art selection panels may be compensated with an honorarium as determined by the ACB.

CONFLICT OF INTEREST

It is expected that members of the ACB, Public Art Subcommittee, and members of subcommittees, panels, or any other ad hoc groups may be aware of the work of some artists and arts organizations who submit their work for consideration for public art projects. Such awareness alone does not constitute a conflict of interest, nor does owning a piece of work by a submitting artist. A conflict of interest is deemed to exist if a panelist is related to an artist, either through family, marriage or domestic partnership, any other relationship of economic interdependence, a business relationship such as representing the work of an artist as a gallery owner, or if a panelist stands to gain direct benefit, whether financial or otherwise, from the selection of an artist. If a member or panelist is related to an artist under consideration in one of the ways mentioned above, he/she shall state that they have a conflict of interest and shall recuse him/herself from voting or further discussion on the project in question. Members of the ACB and Public Art Subcommittee may apply for public art opportunities but must recuse themselves from any role or discussion during the selection process.

WORKS OF PUBLIC ART

Littleton's Percent for Public Art Program strives to identify and select the most creative, inspiring, and unique artwork for the project site or appropriate alternate location.

MAY NOT BE CONSIDERED PUBLIC ART

The list of elements which may not be considered public art makes a few very important distinctions:

● Directional elements such as supergraphics, signage, and wayfinding

● Objects which are mass produced in a standard design, such as playground equipment, fountains, benches, or bike racks

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● Reproductions, by mechanical or other means, of original works of art (e.g., enlarged, printed banners of paintings, unless the painting was created specifically for the site)

● Landscaping except where such elements are designed by an artist or artist/landscape architect and are an integral part of a work of environmental art

METHODS OF ART SELECTION

Littleton Museum staff may recommend to the art selection panel a variety of methods to solicit submissions from artists, including, but not limited to Request for Qualifications (RFQ); Request for Proposals (RFP); limited call based on criteria established by the selection panel; direct commission with a specified artist; or a joint venture which combines funds from the Percent for Public Art program with other funding sources such as private and/or corporate or foundation donations.

DISTRIBUTION OF CALL FOR ENTRIES

Calls for entries are listed on the City of Littleton website, on Littleton Museum social media pages, and other appropriate platforms. Additional online outlets for art opportunities may also be utilized to advertise calls.

PROCESSING OF APPLICATIONS

Littleton Museum staff reviews and processes applications. Applicants may be disqualified if all required materials are not submitted, or if staff determines the eligibility requirements are not met.

SELECTION PANEL REVIEW OF APPLICATIONS

Once staff processes the applications to ensure they meet eligibility requirements, the selection panel meets to review the remaining applications. Typically, the selection panel narrows the field to three to five finalists to create a site-specific proposal for the project. The number of finalists is at the discretion of the selection panel.

FINALIST INTERVIEWS AND PROPOSALS

Finalists are paid an honorarium from the project budget to create a proposal and present it to the selection panel in person. In preparation of the artist proposals, staff facilitates site visits or conference calls with the artists to answer questions regarding the project. Every effort is made to ensure the artists have as much information as possible. Arrangements may be made for the artist to present remotely.

FINALIST SELECTION

The selection panel convenes to interview finalists and evaluate their proposals. The panel strives for consensus and hopes for a unanimous selection. However, if a panel is divided, a majority vote of selection panel members present for the artist presentations will prevail and the artist's proposed concept is advanced to the next round of approvals.

LITTLETON ARTS & CULTURE BOARD (ACB) REVIEW OF ART SELECTION PROCESS

Once a finalist is approved by the selection panel, Museum staff presents the project and selected concept to the ACB at their monthly public meeting.

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The ACB/Public Art Subcommittee representatives on the selection panel are able to attest to the fairness and transparency of the art selection process to the Board; describe the thought process and goals of the selection panel; and speak to the feasibility of the project (including budget and maintenance) and the qualifications of the recommended artist.

The ACB votes by a majority of the Board to approve the process by which the selection panel chose an artist and affirms the recommendations made by the selection panel.

CITY MANAGER ACCEPTANCE OF RECOMMENDATION

The City Manager, or their designee, is presented with a written recommendation from the ACB describing the project and artist's concept. The City Manager, or their designee, then affirms the commission by signing the acceptance memorandum.

ARTIST CONTRACT

Following the City Manager's approval, a contract is negotiated between the artist and the City of Littleton. This contract outlines requirements and payment schedule for the specific project; establishes milestones and expectations; sets limits, if any, on marketing and promotional uses, and stipulates protection of the artist's intellectual rights. All artist contracts are structured with project and payment milestones that must be met and approved by the ACB. These include: the execution of contract, preliminary design review, final design review, mid-point of fabrication, installation, post-installation, and final acceptance. For best results, at any time during the design process, an artist may be asked to make revisions and clarifications to the artwork. The city may terminate the contract at any time if the artist's services become unsatisfactory or if the project is cancelled. Final approval of the contract is exercised in accordance with City of Littleton policies and procedures. Once the contract is initiated, staff manages all remaining phases of design, fabrication, and installation of artwork in accordance with the contract.

MISSION/VALUES

The Arts & Culture Board was established to foster a community where all residents may engage with the arts and where creativity thrives and is valued. The mission of the ACB is drawn from Littleton's core values, guiding principles, shared priorities, and concerns embodied in the Envision Littleton Comprehensive Plan.

Through public support of the arts, the City of Littleton enhances the quality of life, drives economic development, encourages citizen participation, fosters cultural awareness, promotes tourism, and supports the vibrancy of the community.

The ACB works to celebrate and nurture Littleton's cultural and artistic diversity, ensuring that Littleton is a place where arts and culture thrive and all community members and visitors can engage in and experience the arts and culture in all its forms. The ACB nurtures creative expression, celebrates diversity, builds creative public spaces, and showcases Littleton as a thriving destination for arts and culture.

OBJECTIVES

- Raise the profile of arts and cultural programs and activities and promote the positive role they play in civic life

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- Bring together and organize essential arts and cultural elements and other stakeholder groups in the community to foster a collaborative approach to arts and cultural issues
- Develop, prioritize, and recommend strategies for funding current and future arts and culture needs
- Cultivate community support for arts and cultural endeavors by the City
- Serve as a public forum for community engagement on arts and culture issues
- Review and make recommendations to City Council that facilitate these policies
- Become a city that attracts and encourages artists to reside and thrive in the community
- Be the credible voice to advocate for arts and culture in Littleton

DEAI STATEMENT

The ACB is committed to creating an inclusive and transparent selection process that reflects Littleton's diversity of communities.

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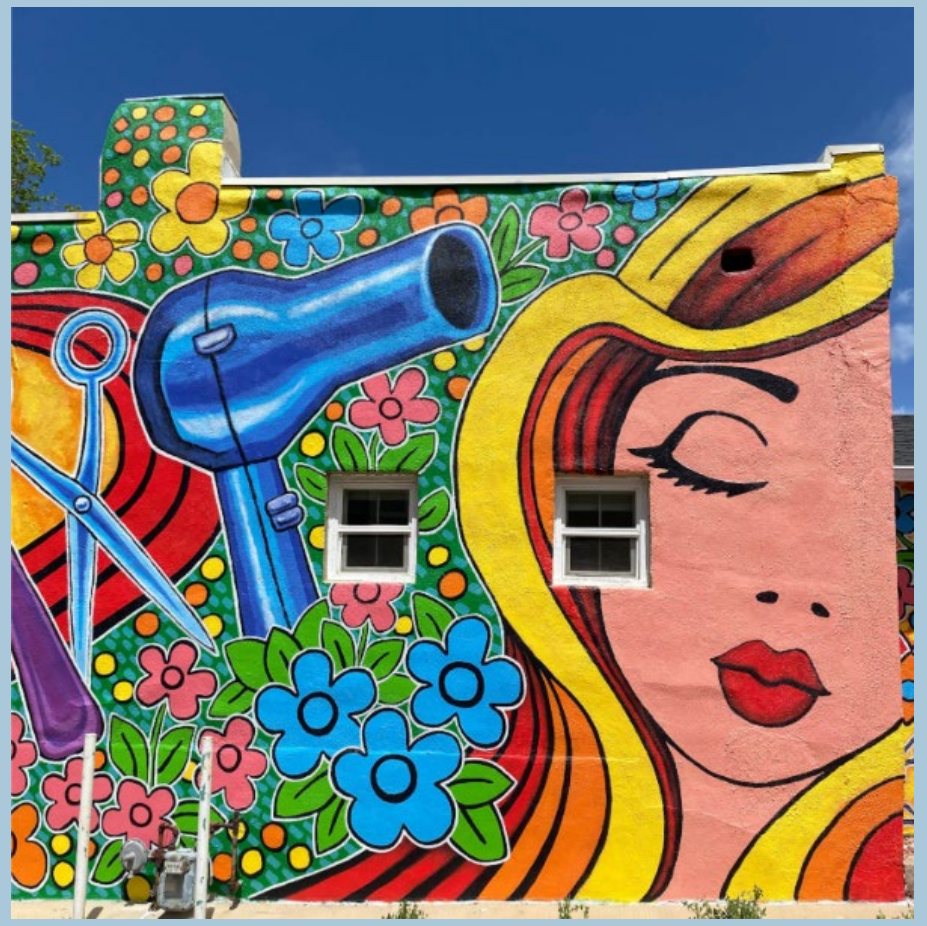
JOINT MEETING WITH THE ARTS & CULTURE BOARD

JD McCrumb, ACB Chair

Denise Weed, ACB Vice-Chair

AUGUST 26, 2025

Littleton Colorado



Untitled by Christine Rose Curry
Evolution Hair Studio, 2025

2025-26 LODGERS TAX GRANT APPLICATIONS

Total Estimated Amount Available for Distribution: $672,500

Tier I: $400,000

- Bemis Public Library
- Hudson Gardens
- Littleton Museum
- Town Hall Arts Center

Tier II: $115,500

- Number of Applications Received: 39
- Total Funds Requested: $464,000
- Number of Awards Recommended: 17

Tier III: $100,000

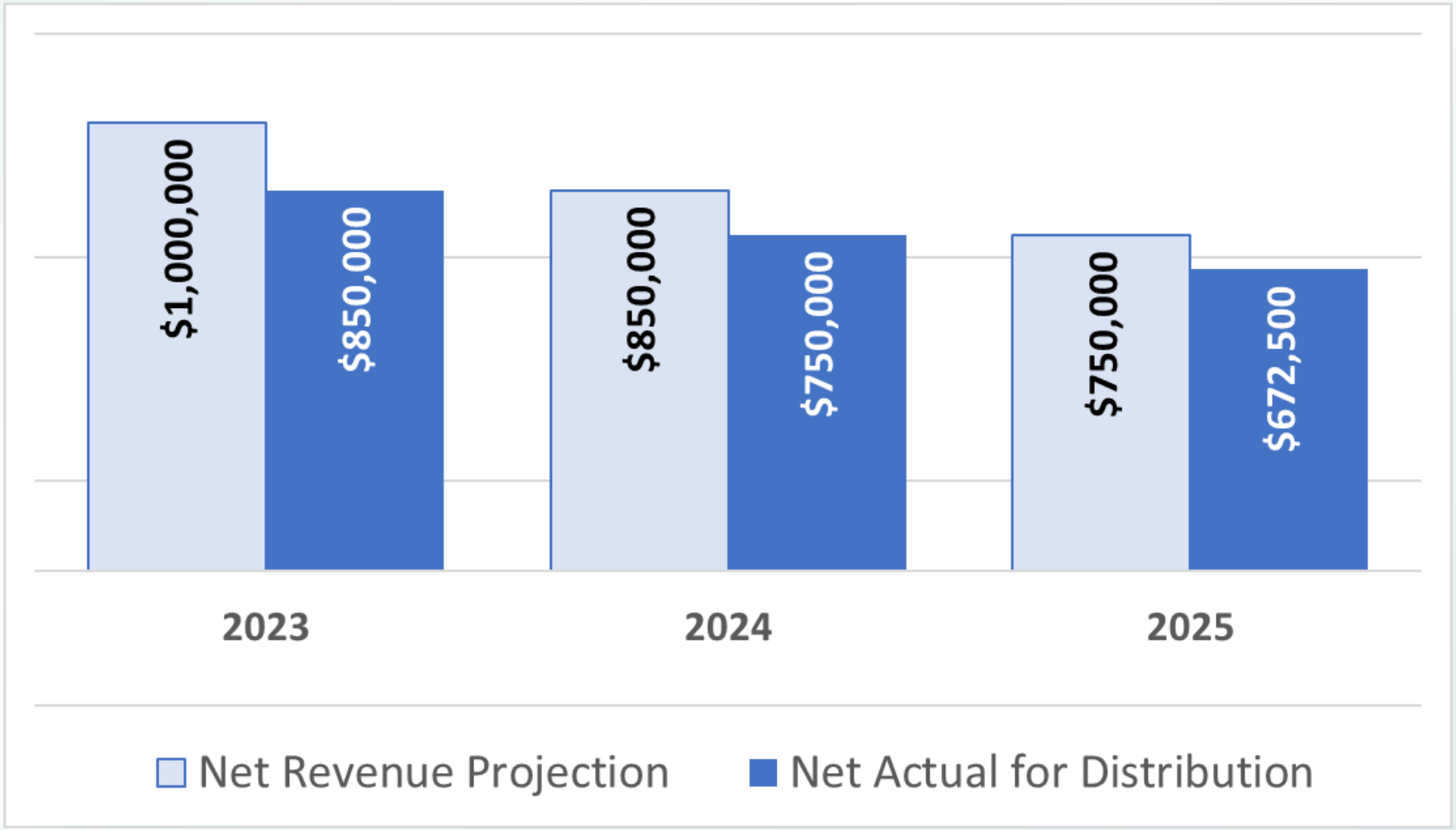
- Tourism Marketing

Tier IV: $57,000

- Culture and Art Partners
- State of the Arts annual event
- Mural Program
- Off-Cycle Requests

Littleton

LODGERS TAX REVENUE



Littleton

DIRECTION FROM COUNCIL

Questions?

Does Council approve ACB's Lodgers Tax funding recommendations?

Littleton

PERCENT FOR PUBLIC ART OVERVIEW



Littleton

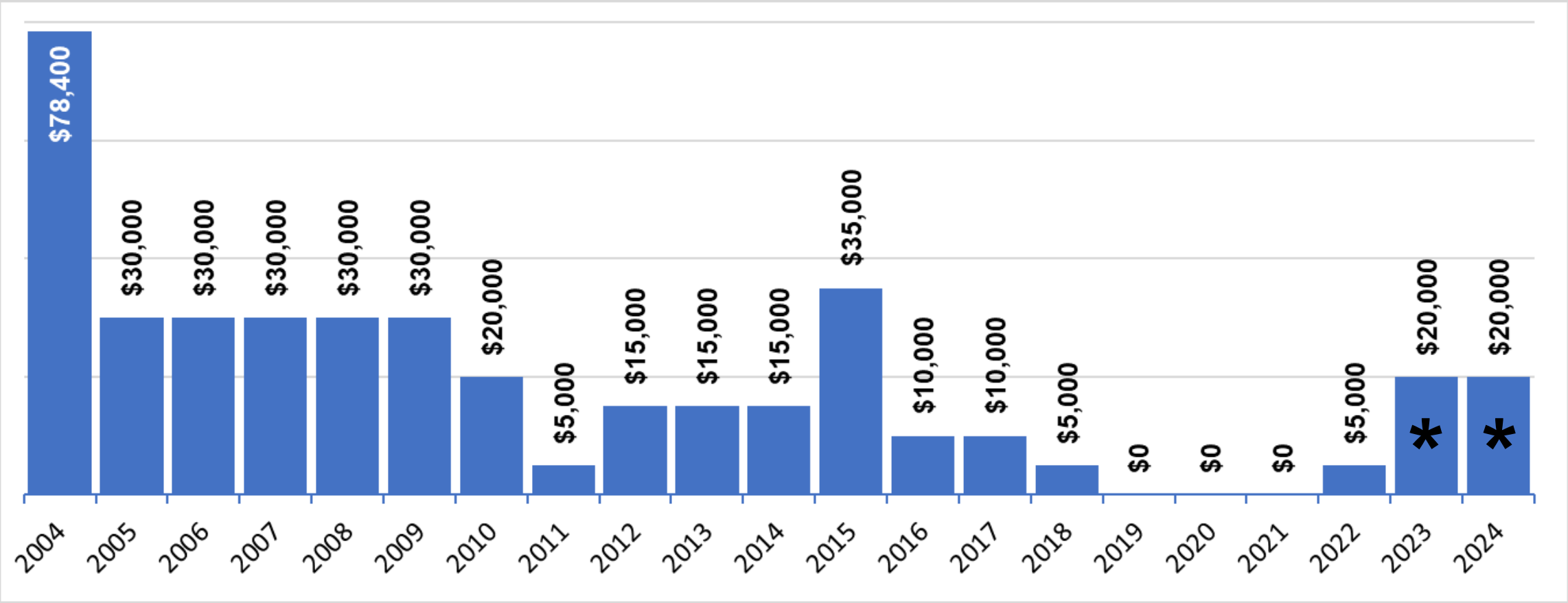
WHAT IS A PERCENT FOR PUBLIC ART PROGRAM?



Percent for Public Art programs allocate a small portion of municipal capital improvement budgets (usually 1.0%) for the purchase, installation, and maintenance of public art. In the US, there are more than 350 Percent for Art programs (the first established in Philadelphia in 1959). Governance and management systems vary.

Littleton

FUNDING FOR PUBLIC ART IN LITTLETON: 2004-2024



* Mural Program (Lodgers Tax Tier IV)

Littleton

POLICY REVISIONS BASED ON FEEDBACK

- Draft policy only applied to public projects, does not include private development projects at this time
- 1% surcharge on all eligible public construction projects over $500,000
- 1% calculated on actual expenditure total reconciled at end of fiscal year
- Excludes non-COL sources of funding (Federal, State, grants, etc.)
- Excludes temporary improvements, repair and maintenance, pavement management, etc.
- Artwork selection led by Public Art Subcommittee of the Arts & Culture Board

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DIRECTION FROM COUNCIL

Questions?

ACB requests direction on whether to proceed with the development of a Percent for Public Art program.

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Staff Communication

File #: ID# 25-174, **Version:** 1

Agenda Date: 08/26/2025

Subject:
City Facilities Condition Assessment Report

From:	James L. Becklenberg, City Manager
Prepared by:	Brent Soderlin, Director of Public Works & Utilities
	Julie Rotter, Facilities Manager
	Heather Ferrari, Executive Assistant, Public Works
Presentations:	Brent Soderlin, Director of Public Works & Utilities
	Julie Rotter, Facilities Manager

PURPOSE:
To provide an overview of the Facilities Conditions Assessment (FCA) for city owned buildings, discuss the findings, and make recommendations for future actions.

LONG-TERM OUTCOME(S) SERVED:
High-Quality Governance

DISCUSSION:
Historically, minimal funding has been and allocated for facility investments. Although the city has managed without a Facilities Master Plan, integrating facility needs with the city's Capital Improvement Program (CIP) 5-year plan is important to ensure long-term service continuity.

In the past, an annual budget of approximately $1 million to $3 million has been designated for capital projects. However, initial assessments by the FCA indicate that additional funding will be necessary each year to effectively address deferred maintenance and replacement requirements. Detailed implementation plans will be developed as part of a future Facilities Master Plan (FMP).

As our buildings age, maintenance becomes increasingly challenging. An FMP is essential to ensure funds are allocated and align with our strategic goals.

BACKGROUND:
In 2024, the City of Littleton contracted with Alpha Facilities Solutions to conduct a comprehensive facilities condition assessment. This evaluation encompassed over 38 city-owned structures, including 18 significant buildings that house city employees and are frequented by citizens. The assessment covered approximately 324,000 square feet, featuring key sites such as the Littleton Museum, Town Hall Arts Center, and the Littleton Center. The primary goals of this assessment were to identify current and future maintenance needs, anticipate funding requirements, and prioritize backlog maintenance. The total land area assessed amounted to 97 acres, with an insured value of $80 million for the buildings alone.

Prior Actions or Discussions
N/A

FISCAL IMPACTS:
The Facilities Advisory Committee (FAC) identifies nearly $20 million in current backlog maintenance. At the current capital investment rate, this backlog is projected to grow to approximately $34 million in five years. A broader discussion is necessary to consider the renovation or replacement of certain city facilities.

STAFF RECOMMENDATION:
Continue working on existing infrastructure projects such as:

- Geneva Lodge
- Belleview Service Center
- Museum
- Town Hall Arts Center
- Art Depot property

It is recommended that the city prioritize the development of a comprehensive Facility Master Plan (FMP). This plan should identify high-priority city facilities in need of renovation or replacement.

Following the completion of the FMP, the city should formulate a detailed plan to address the renovation or replacement of identified high-priority facilities. This plan should include timelines, budgets, and specific actions required.

The city should undertake a review of various debt options to fund the necessary improvements or replacements of facilities. This should include an analysis of potential financing methods, such as bonds, loans, and public-private partnerships, to ensure sustainable funding solutions.

ALTERNATIVES:
Maintain the current approach. This would involve reacting to breakdowns, resulting in more frequent outages for building users and a rapidly growing backlog of deferred maintenance at a higher cost

CITY FACILITIES INVENTORY AND CONDITION ASSESSMENT REPORT

Littleton Colorado

Julie Rotter, Facilities Manager
Brent Soderlin, Director of Public Works & Utilities



PURPOSE:

- ❑ Presentation of Information discovered during our Conditions Study regarding our City-owned buildings

- ❑ Provide insight into another layer of infrastructure needing long-term planning for maintenance and replacement

- ❑ Overview of the Facilities Conditions Index (**FCI** Scores)
  - Deferred Maintenance Overview
  - Study Findings
  - Current Priority Buildings, Projects in Process

- ❑ Recommendations and Next Steps

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INVENTORY -
WHY ARE THE CITY OWNED BUILDINGS IMPORTANT

- Provide Essential Services
- Provide Workspace to 400 City Employees and volunteers
- Create Community Hubs and Improve Quality of Life
- Drive Economic Growth
- Represent our City Identity and History

Every city service—public safety, public works, administration—depends on a well functioning building. Our ability to deliver reliable, safe services is directly tied to the conditions of our facility portfolio.

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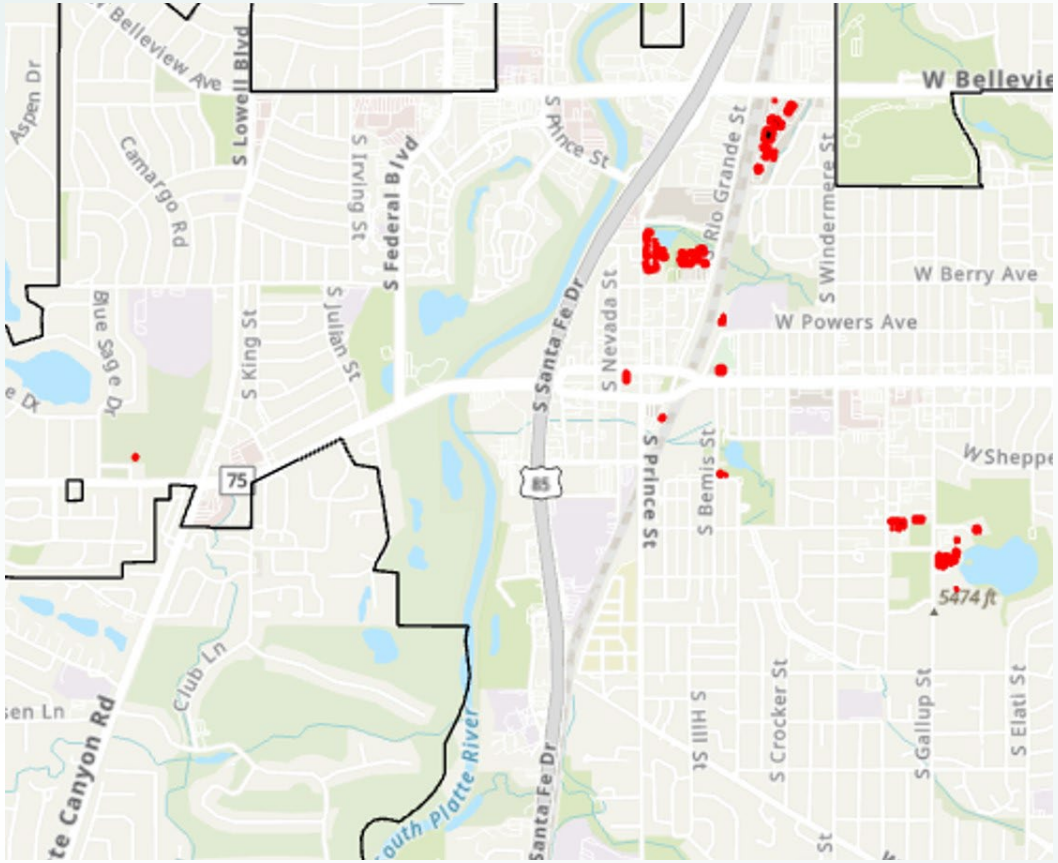
INVENTORY - CURRENT CITY-OWNED BUILDINGS



- Total Number of Buildings/Structures = **38**
- Number of Larger Occupied Buildings = **18**
  - Aimed at communicating high-level conditions, we will focus on these 18 as they are the largest and most are public facing
- Locations = **9 across our City**
- Scope: **324,000 SF** (w/out Geneva Village)
- Total Acres Owned with Buildings on the Property = **96.8 acres**
- Insured Value of Facilities Building Assets – Buildings Only = **$80,638,500**

Our Public Works Facilities Maintenance Team of 4-5 FTEs perform repairs to:

- Mechanical
  - Heating/Cooling/Air Conditioning Systems
- Electrical
- Plumbing
- Carpentry
- Exteriors
- Conveyance Systems Management
- Some interior and Furniture projects
- Security and Safety repairs

Our Buildings are Old, but Priceless to our Community

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INVENTORY – COL FM SCOPE OF WORK

City of Littleton Owned Buildings SF Total = 2 COSTCO Warehouses



COL – 324,000 SF Total

=



1 COSTCO =
Avg. 150,000 SF

1 COSTCO =
Avg. 150,000 SF

TOTAL 300,000 SF

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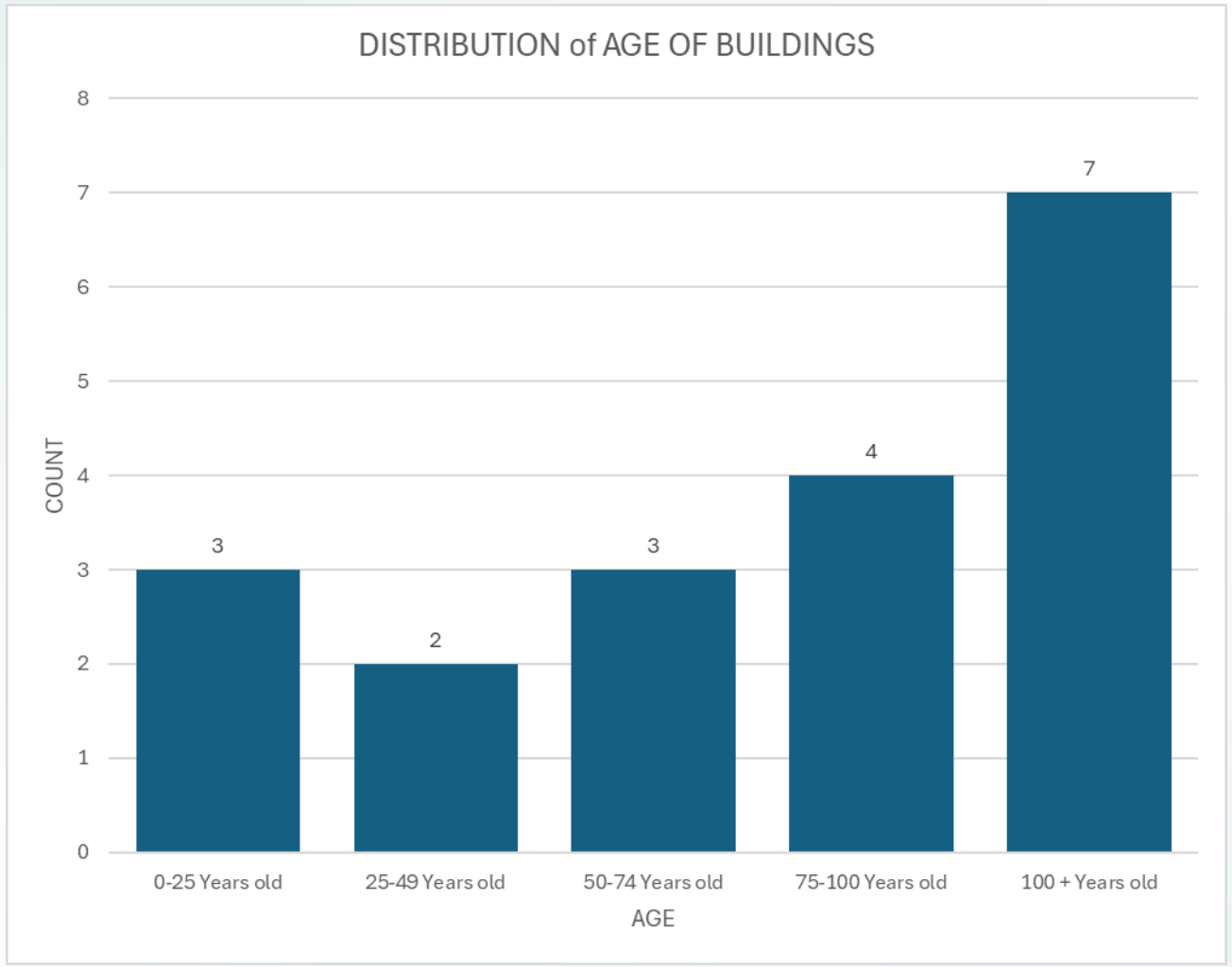
INVENTORY – AGE



- Age Range of Facilities = **20-150 years old**
  - Oldest Building: **Art Depot 1875**
  - Newest Buildings: **Fleet-5 and Museum 2005**
- Average Age (all Buildings combined) = **75**
  - Many critical systems have exceeded life expectancies in these 100 + yrs old Buildings:
    - Town Hall Arts Center
    - Littleton Municipal Courthouse
    - Art Depot
    - Rail Station Light Rail Station at Rio Grande Depot
    - Museum Collections Building
    - Geneva Lodge
    - Bemis House on Bemis Street

WE OWN MANY OLDIES but GOODIES

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INVENTORY - BUILDING STATISTICS*

	Building Name	AGE	BUILT	HISTORIC DESIGNATION	PROPERTY in ACRES	Area SQFT (LARGE TO SMALL)	BUILDING INSURED VALUE	Address
1	Littleton Center	50	1975			56000		2255 W. Berry St. Littleton CO,80120
2	Police Department Addition	35	2000			36000		2255 W. Berry St. Littleton CO,80120
3	Fire Department SMFD Station 11 Addition	25	1981			8520		2255 W. Berry St. Littleton CO,80120
	Littleton Center Building in Total				15.25	100,520	$ 33,584,940	
4	Bemis Public Library	60	1965		2.53	36,195	$ 9,378,075	6014 S. Datura St. Littleton CO, 80120
5	Museum Main Building	20	major remodel in 2005		39.45	32,400	$ 10,272,570	6028 S. Gallup St. Littleton CO, 80120
6	Municipal Courthouse	125	1900	SHF award in 1999	1.237	32,776	$ 6,097,350	2069 W. Littleton Blvd. Littleton CO, 80120
7	BSC - Building #2 (BSC in total is 13.83 acre site)	64	1961		13.83	19,608	$ 2,070,810	1800 W. Belleview Ave. Littleton CO,80120
8	BSC - Building #5	20	2005			18,281	$ 350,500	1800 W. Belleview Ave. Littleton CO,80120
9	BSC - Building #1	64	1961			17,040	$ 3,021,795	1800 W. Belleview Ave. Littleton CO,80120
10	BSC - Building #3	77	1948			8,863	$ 1,046,850	1800 W. Belleview Ave. Littleton CO,80120
11	BSC - Building #4	77	1948			4,330	$ 290,430	1800 W. Belleview Ave. Littleton CO,80120
12	Museum Collections Building	100	1925-HVAC update in 2023		1.34	13,435	$ 2,560,110	6017 S. Gallup St. Littleton CO,80120
13	Town Hall Arts Center	105	1920	National and State registered, locally desinated in Historic Downtown	0.152	12,811	$ 4,244,730	2450 Main St. Littleton CO, 80120
14	Geneva Lodge	105	1920	Nationally Registered in 1999	3.32	6,400	$ 1,554,000	2305 W. Berry St. Littleton CO, 80120
15	Carson Nature Center (2 occupied structures)			Locally Designated	15.79	6,942	$ 1,323,525	3000 W. Carson Dr. Littleton CO, 80120
16	Bemis House	104	1921	Locally Designated	0.52	2,461	$ 410,340	5890 S. Bemis St. Littleton CO, 80120
17	Art Depot	137	1888	Locally Designated	0.566	1,413	$ 289,275	2069 W. Powers Ave. Littleton CO, 80120
18	Light Rail Station	150	1875	Locally Designated	RTD	1,004	$ 366,975	5777 S. Prince St. Littleton CO, 80120
19	Geneva Village - at end of life	66	1959		2.812	18,558		
	Others including Caboose, Pavillions, Maint. Sheds, Barns, Jamison Bridge	35	various			10,000	$ 3,776,225	
						343,037		
	Geneva Village deduct for end of life-vacant now					(18,558)		
	GRAND TOTALS				96.80	324,479	$ 80,638,500	

*For the purposes of this report we'll focus on the top 18 sites/structures that are OCCUPIED SORTED BY LARGE To SMALL

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STUDY APPROACH

1) Conducted Inspections and Collected End of Life Data about majority of Building Systems, earlier this year.

2) With Building Engineering Consulting Assistance, we identified “END of LIFE” dates on 700 components (pieces of equipment, for approx. 30 structures and 27 systems and sub-systems, using a guide like the example below.

3) The estimated value was researched and is based the exact model number of the equipment unit.

Major System	Expected Life in Years – EXACT END-OF-LIFE DATE DEPENDS ON THE MODEL OF THE EQUIPMENT
Roofing	Average 20-35 years
Exteriors	Average 20-50 years
Heating/Ventilation/Air Conditioning (HVAC)	Average 25-30 years
Electrical	Average 20-30 years
Fire Protection	Average 20 years
Exterior Enclosures	Average. 20-30 years
Interiors	Average. 15-20 years
Plumbing	Average. 30 years
Windows	Average. 20-30 years
Pedestrian Walkways	Average. 20-30 years
Conveyance Systems	Average. 15-35 years

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STUDY FINDINGS - COL - BUILDING FCI SCORES – OVERVIEW

	Building Name	AGE	BUILT	OVERALL BUILDING SYSTEMS CONDITONS BASED ON AGE and LIFE CYCLE EXPECTATIONS*	Area SQFT (LARGE TO SMALL)
1	Littleton Center	50	1975	POOR	56000
2	Police Department Addition	35	2000	POOR	36000
3	Fire Department SMFD Station 11 Addition	25	1981	POOR	8520
	Littleton Center Building in Total				100,520
4	Bemis Public Library	60	1965	POOR	36,195
5	Museum Main Building	20	major remodel in 2005+ 2026 HVAC	FAIR	32,400
6	Municipal Courthouse	125	1900	FAIR	32,776
7	BSC - Building #2 (BSC in total is 13.83 acre site)	64	1961	POOR	19,608
8	BSC - Building #5	20	2005	POOR	18,281
9	BSC - Building #1	64	1961	POOR	17,040
10	BSC - Building #3	77	1948	POOR	8,863
11	BSC - Building #4	77	1948	POOR	4,330
12	Museum Collections Building	100	1925-HVAC update in 2023	GOOD	13,435
13	Town Hall Arts Center	105	1920	POOR	12,811
14	Geneva Lodge	105	1920	GOOD	6,400
15	Carson Nature Center (2 occupied structures)			GOOD	6,942
16	Bemis House	104	1921	POOR	2,461
17	Art Depot	137	1888	FAIR	1,413
18	Light Rail Station	150	1875	FAIR	1,004
19	Geneva Village - at end of life	66	1959	POOR	18,558
	Others including Caboose, Pavillions, Maint. Sheds, Barns, Jamison Bridge	35	various		10,000
					343,037
	Geneva Village deduct for end of life-vacant now				(18,558)
	GRAND TOTALS				324,479
	AVERAGE AGE	74.68			

Facilities Conditions Index Calculated

The FORMULA USED:

Cost of Replacing Expired Systems

divided by

Current Replacement Value

Example: 3,000,000/10,000,000 = .30 or 30%

THE RESULTS:

Good = 0% to 5%
Fair = 5% - 10%
Poor = 10% - 30%
Critical – greater than 30%

Because we have a Historic Portfolio, we have many buildings in Poor Condition. In our favor, none are identified to be in Critical Condition

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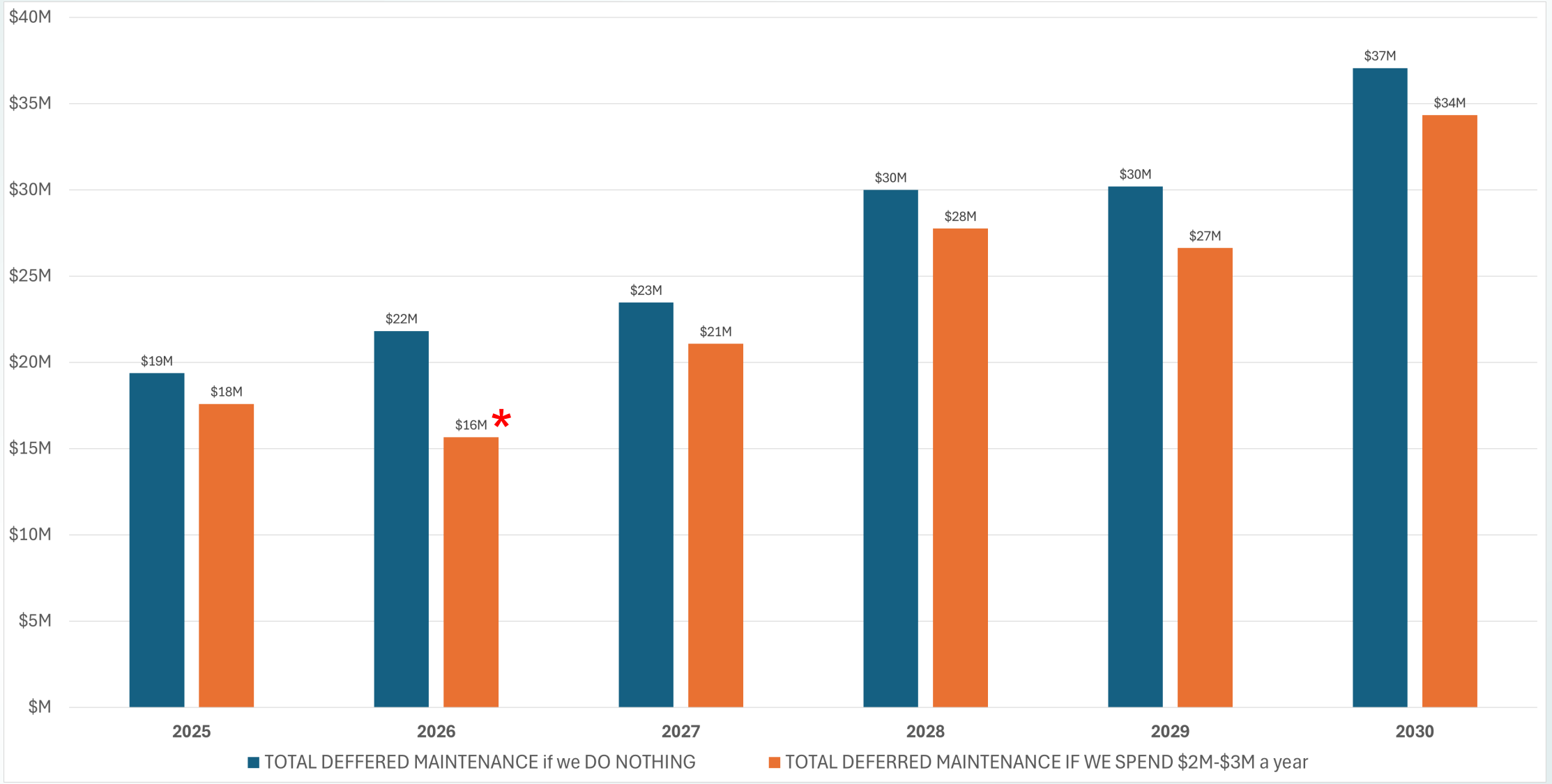
DEFERRED MAINTENANCE BACKLOG – ROM ESTIMATES



* *2026 projects total $6M (Large projects Museum HVAC $2.5M, CH Stairs & HVAC $1M, start design work on BSC $500K, Fleet-5 HVAC $600K)*

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STUDY FINDINGS – PRIORITY BUILDING

Belleview Service Center Site – Buildings #2 and #3

- Size: 19,608 (#2) and 8,683 (#3) SF

WE HAVE STRATEGIC OBJECTIVES and PLANS for these 2 Structures:

- Replace with New Facilities – approx. 44,000 SF of new space is needed to replace 2 buildings and plan for future growth.
- An RFP to begin design in expected to launch Q4, 2025.
- This is an opportunity for COPs – the ROM estimates and benchmarking with other municipalities suggest $40M will be required.
- Add Building-Admin #1 Evaluation to maximize occupancy, as temporary spaces will be needed during construction.





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STUDY FINDINGS – PRIORITY BUILDING

Geneva Lodge

- Size: 6,400 on 3.32 acres
- Historic Designation: Nationally Registered in 1999
- CIRSA Insurance Value (Building only): $1,554,000
- In the Final Stages of Exterior Rehab Construction Work including:
  - 105 Window replacements
  - Masonry repairs
  - Site Grade repairs
  - Siding – Shingles
  - Architectural Exterior Details from era – Rafter Tails
- State Historic Grant Reimbursement will be received by end of 2025.
  - $800,000 project with a $250,000 State Grant Awarded



HISTORY Colorado
STATE HISTORICAL FUND





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STUDY FINDINGS – PRIORITY BUILDING

Town Hall Arts Center

- Size: 12,811 on .152 Acres
- CIRSA Insurance Value (Building only): $4,244,730
- **Maintenance Backlog**: Identified a minimum of $2M of end-of-life equipment in these categories:
  - HVAC
  - Interior Systems and Finishes
  - Electrical
  - Elevator
- Mechanical Modernizations are needed to support Workplace Comfort and Sustainability Initiatives
- **Modernization Estimates** from THAC Staff – Approximately $10M to remodel and modernize including Finishes, Fixtures, Furnishings, Fire Life Safety, Security, Elevator, Technology, and accessibility solutions
- Recommendation - Support the efforts of THAC Organizations **Planned Remodel at this** site. COL Contribute to this future remodel.



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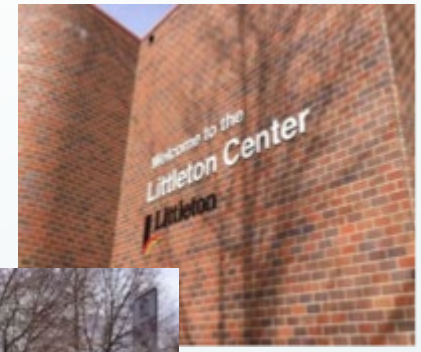
STUDY FINDINGS – PRIORITY BUILDING

Littleton Center - including Fire Dept and Police Dept

- Size: 100,520 (15.25 Acres)
- CIRSA Insurance Value (Building only): $33,584,940
- **Maintenance Backlog**: Identified a minimum of $5-6M of end-of-life equipment in these categories:
  - HVAC
  - Electrical
  - Fire Life Safety
  - Elevator
- Mechanical Modernizations are needed to support Workplace Comfort and Sustainability Initiatives
- **Interior Modernization Estimates** – In addition, approximately $200 per SF to modernize including Finishes, Fixtures, Furnishing, Technology, and accessibility solutions. This could total up to $8-11M to update City area and Police Dept.
- Recommendation - Evaluate and Estimate **Renovating vs. Replacement** at this location.
- Adjacent Geneva Village property is under review.



1975



1981-FD



2001-PD

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STUDY FINDINGS – PRIORITY BUILDING

Bemis Public Library

- Size: 36,195 on 2.53 Acres
- CIRSA Insurance Value (Building only): $9,378,075
- **Maintenance Backlog**: Identified a minimum of $1.8M of end-of-life equipment (by 2030) in these categories:
  - HVAC
  - Interior Systems and Finishes
  - Electrical
  - Fire Life Safety
  - Conveyance
  - Egress and Accessibility
- Mechanical Modernizations are needed to support Workplace Comfort and Sustainability Initiatives
- Recommendation - Evaluate and Estimate **Renovating vs. Replacement** at this location.



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CONTINUE WORK ON PROJECTS IN PROCESS

Museum Main Building

- Size: 32,400 sf (39.45 Acres)
- Insured Value (Building only) $10,272,570

Maintenance Projects in Process now:

- HVAC – Boiler Plant Replacement 2025-2026-
  Expected cost = $2.5M in 2025 and 2026
- HVAC – VAV inspections and replacements
  Expected cost = $92K
- Fire Life Safety Updates – 2025
  Expected cost = $170K



Recommendation - Support the efforts of Museum Main Building including the Arts & Culture Community and Strategic Plan developed in 2025 for 2025-2029

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CONTINUE WORK ON PROJECTS IN PROCESS

Art Depot and Caboose Site

Maintenance Projects in Process now:

Exterior Landscaping to improve the Safety and use of the outdoor spaces

Approximately $100,000



Courthouse

Maintenance Projects in Process now:

Exterior South Stairs – Rebuild “like for like”

Approximately $750,000, RFP launch in 2026



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RECOMMENDATIONS

- Continue to support large strategic projects in process
  - At Geneva Lodge, Belleview Service Center, Museum, THAC, and Art Depot Site
- Initiate an RFP to assist staff in developing a Facilities Master Plan (FMP) to include:
  - Prioritizing and estimating repairs with risk assessments
  - Prioritizing and estimating improvements
  - Cost benefit analysis for repair vs. replacement of other priority facilities like Littleton Center and Library
- Continue to invest, increase, and align CIP allocations for building projects in 5-year CIP plans
- Explore designated revenue and bond opportunities for major facilities replacements and improvements

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