Clear Creek County Board Of County Commissioners

Regular Meeting Agenda

405 Argentine Street, Georgetown, CO 80444

April 7, 2026

8:30 a.m.

BOARD OF COUNTY COMMISSIONERS REGULAR SESSION

1. Meeting Called To Order

2. Public Comment - (Members Of The Audience Have Three Minutes To Present A Matter Of Concern To The Board. No Official Action May Be Taken At This Time.)

3. 8:45 A.m. Work Session: Zoom Interview Of Jacqueline Carano For Re-Appointment To The Open Space Commission

Documents:

BOARD AGENDA MEMO.PDF
1. JACQUELINE CARANO - APPLICATION REDACTED.PDF
2. JACQUELINE CARANO - RESUME REDACTED.PDF

4. 8:45 A.m. Work Session: Zoom Interview Of Kay Axtell For Re-Appointment To The Open Space Commission

Documents:

BOARD AGENDA MEMO.PDF
1. KAY AXTELL - APPLICATION REDACTED.PDF
2. KAY AXTELL - RESUME REDACTED.PDF

5. 9:00 A.m. Work Session: Interview Of Aaron Fischer For Appointment To The Clear Creek Fire Authority

Documents:

BOARD AGENDA MEMO.PDF
1. AARON FISCHER - APPLICATION REDACTED.PDF

2. AARON FISCHER - RESUME REDACTED.PDF

6. Communications Update - Megan Hiler-Wilson

7. County Manager Updates - Colton Rohloff

8. County Commissioner Updates - Commissioners

LOCAL LICENSING AUTHORITY AGENDA

MARIJUANA

9. Administrative Approval Of Marijuana Business License

A. Alternative Medicine On Capitol Hill, LLC – New Retail Marijuana Store License

Documents:

2026-04-07 BOCC MEMO AMCH NEW RMJ STORE APPLICATION.PDF

LIQUOR

A public hearing and formal action on the following item(s) is only necessary if there is public comment, as provided by R-04-210. If there is no public comment, the following item(s) can be approved administratively by the Chairman.

10. Consideration Of Approval Of Special Event Liquor Permit For Easter Seals Of Colorado-Rocky Mountain Village

Documents:

2026-04-07 MEMO TO BOCC EASTER SEALS.PDF

11. Consideration Of Approval Of Renewal Of Hotel And Restaurant Liquor License For Two Bears Den, LLC Dba Two Bears Tap And Grill

Documents:

2026-04-07 TWO BEARS MEMO TO BOCC FOR RENEWAL.PDF

12. Consideration Of Approval Of Renewal Of Optional Premise Liquor License For Jogan Inc., LLC, Dba 2 Mile High Café

Documents:

2026-04-07 JOGAN MEMO TO BOCC FOR RENEWAL.PDF

BOARD OF COUNTY COMMISSIONERS ACTION SESSION

13. Consent Agenda:

A. Consideration Of Approval Of Warrant Register

Documents:

BOARD AGENDA MEMO.PDF
1. WARRANT REGISTER PACKET.PDF

B. Consideration Of Approval Of The Treasurer's Semi-Annual Report Statement Of Condition For Date Ending December 31, 2025

Documents:

BOARD AGENDA MEMO.PDF
1. SEMI ANNUAL REPORT - JULY - DEC 2025.PDF

C. Consideration Of Approval Of The 2025 4th Quarter Public Trustee Report Foreclosure Fees

Documents:

BOARD AGENDA MEMO.PDF
1. 2025 4TH QUARTER PUBLIC TRUSTEE REPORT.PDF

D. Consideration Of Approval Of Grant Agreement Between The Electronic Recording Technology Board (ERTB) And Clear Creek County

Documents:

BOARD AGENDA MEMO.PDF
1. STATE OF COLORADO INTERGOVERNMENTAL GRANT AWARD LETTER AND AGREEMENT.PDF
2. EXHIBIT A - GRANT APPLICATION.PDF
3. EXHIBIT B - CYBER SECURITY GRANT ADDENDUM.PDF
4. EXHIBIT C - CLEAR CREEK FINAL GRANT SUBMISSION NARRATIVE.PDF

E. Consideration Of Approval Of Resolution R-26-31, A Resolution Appointing A Member To The Clear Creek County Planning Commission

Documents:

BOARD AGENDA MEMO.PDF
1. RESOLUTION R-26-31.PDF
2. MARILYN QUIGLEY - REDACTED APPLICATION.PDF

F. Consideration Of Approval Of Resolution R-26-32, A Resolution Authorizing The Disposal Of One Clear Creek County Vehicle

Documents:

BOARD AGENDA MEMO.PDF
1. REWOLUTION R-26-32.PDF

G. Consideration Of Approval Of Resolution R-26-33, A Resolution Authorizing The Sale Of Real Property And Granting Signature Authority For The Sale Of Real Property

Documents:

BOARD AGENDA MEMO.PDF
1. RESOLUTION R-26-33.PDF
2. BROKER OPINION OF VALUE LETTER.PDF
3. COMPARATIVE MARKET ANALYSIS.PDF
4. VALUATION LETTER.PDF
5. BELLEVUE SITE EVALUATION LETTER .PDF

H. Consideration Of Approval Of A Contract Between Clear Creek County And Interstate Parking Company Of Colorado, LLC For The Operation Of Paid Weekend Parking At The Clear Creek County Health Clinic

Documents:

BOARD AGENDA MEMO.PDF
1. PARKING MANAGEMENT AGREEMENT.PDF

I. Consideration Of Approval Of Resolution R-26-34, A Resolution Ratifying The Imposition And Rescission Of The Clear Creek County Temporary Stage 1 Fire Ban Imposed On March 21, 2026

Documents:

BOARD AGENDA MEMO.PDF
1. RESOLUTION R-26-34.PDF

J. Consideration Of Approval Of Resolution R-26-35, A Resolution Ratifying The Clear Creek County Temporary Stage 1 Fire Restrictions Imposed March 26, 2026

Documents:

BOARD AGENDA MEMO.PDF
1. RESOLUTION R-26-35.PDF

K. Consideration Of Ratification Of Approval Of A Memorandum Of Understanding For Deputizing And Oversight Of Public Health Agencies To Provide Vaccines For Children (VFC) Purchased Vaccines To Entitled Underinsured Children

Documents:

BOARD AGENDA MEMO.PDF
1. MEMORANDUM OF UNDERSTANDING FOR VACCINES FOR CHILDREN.PDF

L. Consideration Of Approval Of Intergovernmental Agreement Between Douglas County And Clear Creek County For Access To SOTAR

Documents:

BOARD AGENDA MEMO.PDF
1. AGREEMENT.PDF

M. Consideration Of Approval Of Contract For CP 26-01 Courthouse Basement Restoration With Novus Construction LLC

Documents:

BOARD AGENDA MEMO.PDF
1. CONTRACT FOR COURTHOUSE BASEMENT RESTORATION .PDF
2. TECHNICAL SPECIFICATIONS.PDF
3. BASEMENT SITE PLAN.PDF

BOARD OF COUNTY COMMISSIONERS ACTION SESSION

14. Consideration Of Approval Of A Motion By The Clear Creek County Board Of County

Commissioners To Oppose HB26-1334 And To Authorize Commissioner George Marlin To Testify Before The House Transportation, Housing And Local Government Committee To That Position On Behalf Of The County

Documents:

BOARD AGENDA MEMO.PDF

BREAK

BOARD OF COUNTY COMMISSIONERS REGULAR SESSION

15. 10:00 A.m. Work Session: CDOT Region 1 Maintenance Presentation

Documents:

BOARD AGENDA MEMO.PDF

16. 11:00 A.m. Work Session: ADA Document Compliance Website Demonstration

Documents:

BOARD AGENDA MEMO.PDF
1. ADA COMPLIANCE IN CLEAR CREEK COUNTY PPT.PDF

BREAK FOR LUNCH

BOARD OF COUNTY COMMISSIONERS REGULAR SESSION

17. Work Session: Work Session: EMERGE Discussion Of Commissioner Topics

Documents:

BOARD AGENDA MEMO.PDF

18. Work Session: Discussion Of Notice Of Valuation Mailings

Documents:

BOARD AGENDA MEMO AND ATTACHMENTS.PDF

19. Work Session: Early Opening Of Guanella Pass

Documents:

BOARD AGENDA MEMO.PDF

20. Work Session: Discussion Of Various Liaison Roles To Add To The Annual Clear Creek County Appointments List

Documents:

BOARD AGENDA MEMO.PDF
1. RESOLUTION R-26-11.PDF
2. EXHIBIT A - APPOINTMENTS LIST.PDF

BREAK

21. Executive Sessions: The Board Will Move Into Executive Session For The Following Purposes:

A. Pursuant To C.R.S. § 24-6-402(4)(B) And (E), For The Board Of County Commissioners To Confer With The County Attorney For The Purposes Of: 1) Receiving Legal Advice On Specific Legal Questions Relating To Matters Involving Potential Litigation Or Other Action To Address A Decision By The Lookout Mountain Water District That Will Negatively Impact The Ability Of Clear Creek High School And Surrounding Areas To Provide For Fire Suppression And Other Public Safety Needs, In Addition To Other Potential Adverse Impacts; And, 2) Determining Positions Relative To Matters That May Be Subject To Negotiations; Developing Strategy For Negotiations; And Instructing Negotiators With Regard To The Aforementioned Issue.

B. Pursuant To C.R.S. § 24-6-402(4)(B) And (E), For The Board Of County Commissioners To Confer With The County Attorney For The Purposes Of: 1) Receiving Legal Advice On Specific Legal Questions Relating To Proposed Infrastructure- And Transportation-Related Legislation; And, 2) Determining Positions Relative To Matters That May Be Subject To Negotiations; Developing Strategy For Negotiations; And Instructing Negotiators With Regard To The Proposed Legislation And Engagement With Infrastructure And Transportation Partners.

C. Pursuant To C.R.S. § 24-6-402(4)(B), For The Board Of County Commissioners To Confer With The County Attorney For The Purpose Of Receiving Legal Advice On Specific Legal Questions Relating To The County's Ability To Regulate Or Impact Potential Development Located Primarily In Another Jurisdiction.

22. Adjourn

To Join And Listen To The Meeting, Please Do The Following:
Please click the link below to join the webinar:

HTTPS://ZOOM.US/J/167562115

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: 669 900 6833 or

346 248 7799 or

253 215 8782

Webinar ID: 167 562 115

Clear Creek County is committed to providing equitable access to our services to everyone. Our ongoing accessibility goals align with the Web Content Accessibility Guidelines (WCAG) version 2.1, level AA criteria. This agenda includes links to information provided by a third party over which we cannot guarantee accessibility. If the format of any material on this agenda interferes with your ability to access information, please contact us. Additional ways to provide feedback regarding accessibility are available online.

Adjourn

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
From: Amy Hendricks, Deputy Clerk to the Board of County Commissioners
Subject: Interview for Re-appointment to the Open Space Commission; Jacqueline Carano

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BACKGROUND

The Board of County Commissioners is the appointing entity of members to the Clear Creek County Open Space Commission. This member has requested re-appointment to the Open Space Commission. Part of that request is to complete the attached application form, which includes questions developed by the Board of County Commissioners in addition to interviewing with the Board. Today's interview is with Jacqueline Carano. Next steps would include bringing a resolution of re-appointment back to the Commissioners at the following meeting for consideration of approval.

ATTACHMENTS:

1. Application - Redacted
2. Resume - Redacted

[redacted]
Subject: Online Form Submittal: Boards/Commissions Application Form
Date: Wednesday, March 11, 2026 12:30:50 PM

This sender is trusted.

Boards/Commissions Application Form

Clear Creek County Boards/Commissions Application Form

Name:	Jacqueline Carano
Address:	[redacted]
Mailing Address:	[redacted]
City/State/Zip:	evergreen, co 80439
Cell Phone:	[redacted]
Email:	[redacted]
Which board/commission are you applying for?	Open Space Commission
Why are you interested in being a member on this Board/Commission?	I have sat on the open space commission for 9 years and need to submit this for rep-appointment, please.
What "team/board" experience have you had in the past? (e.g. homeowners association, college committee, government or board positions, organized group activities):	Served on open space commission for 9 years I work for the State of Colorado - DNR - Colorado Water Conservation Board
What do you believe you could contribute to this Board/Commission:	My professional and past experience lend nicely to OSC's values and mission.
What current topics	*Field not completed.*

about the County concern you? (e.g., development, preservation, economy, revenues, housing, workforce, etc.):	
Do you have any past involvement or experience with the County? (e.g., building permits, land use process, volunteerism, etc.)	yes
Include/upload your resume here.	[redacted]

Email not displaying correctly? View it in your browser.

JACQUELINE A. CARANO

[redacted]

EXPERINCE

State of Colorado - Dept of Natural Resources - Colorado Water Conservation Board — **Evergreen, CO**
Regional Water Plan Grant Manger for the North Platte, South Platte & Metro Basins — 2022- present

Jacqueline Carano, Sole Proprietor — **Evergreen, CO**
Environmental Consultant — 2018-2022
- Managed $10M in federal grant funds including all public relations, financial reporting and compliance duties
- Managed 6 DOLA funded resilient river restoration projects including procurement, construction and close out

Northern Water, East Troublesome Fire Recovery Program — **Grand Lake, CO**
Watershed Restoration Coordinator — 2021
- Coordinated and assisted NW, Grand County and partners to implement $22M of NRCS Emergency Watershed Protection funding through project and financial management, design review, record keeping, and grant compliance
- Coordinated stakeholder and landowner outreach, including 400 private property owners, resulting in the implementation of 15 different types of watershed restoration projects carried out over 6,000 acres affected by the East Troublesome Fire

Naranjo Civil Constructors — **Garden City, CO**
Project Manager — 2019-2020
- Assisted in construction project management for urban drainageways and lead public media and client relations

Coal Creek Canyon Watershed Partnership — **Golden, CO**
Watershed Program Assistant — 2015- 2018
- Managed 5 EWP federally funded resilient river restoration projects totaling $4M
- Managed community outreach/education including a bi-annual residential water quality testing program

Mountain Area Land Trust — **Evergreen, CO**
Land Steward — 2014-2015
- Annually monitored 72 conservation easements totaling 20,000 acres in 6 Colorado counties using GIS, GPS and photography to produce an annual report for landowners and retain land trust accreditation

RevoluSun — **Newton, MA**
Project Developer and Outreach Coordinator — 2012-2014
- Assisted in public relations for start-up office profiting over $3 million in first year of photovoltaic sales

American Ground Water Trust — **Concord, NH**
Environmental Specialist — 2010-2012
- Coordinated and directed over 40 national programs focused on water conservation
- Established, created, and hosted first New England Water Law and Policy Conference in 2011
- Participated in state, federal and local meetings related to water conservation and policy development

Ground Water Protection Council — **Oklahoma City, OK**
Environmental Consultant, working out of Boston, MA — 2010
- Presented on ground water source protection issues and current water law issues at symposiums
- Directed the state needs assessment for water protection tools in New England states

Massachusetts Department of Environmental Protection — **Boston, MA**
Drinking Water Department, Grant-Funded Intern — 2009-2010
- Developed fact sheets, model bylaws and handbooks to facilitate compliance with drinking water regulations
- Processed and accessed grant applications for the Drinking Water Supply Grant Program
- Completed Source Water Assessment and Protection Reports using GIS

Friends of Alewife Reservation — **Cambridge, MA**
Non-Profit Outreach Coordinator — 2009-2010
- Coordinated and supervised reservation clean ups and educational programs with volunteers ages 8-adult

EDUCATION

Vermont Law School - M.S. Environmental Law and Policy
Public lands management field study - Missoula, MT

Johnson State College (now Northern Vermont University) - B.S. Integrated Environmental Science
Watershed, rainforest and coral reef research in Belize & Ecotourism study abroad in Costa Rica

VOLUNTEER • FELLOWSHIPS • MISCELLANEOUS WORK

- **Clear Creek County Open Space Commission** - Appointed member, 2017-Present
- **Inland Ocean Ambassador** - Inland Ocean Coalition 2020
- **Newton Conservators** - Board of Directors 2012-2014
- **StartingBloc Fellow** - Social Innovation Institute, Boston 2012
- **Katelios Group** - Kefalonia, Ionian Islands, Greece - Endangered sea turtle habitat conservation 2009

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
From: Amy Hendricks, Deputy Clerk to the Board of County Commissioners
Subject: Interview for Re-appointment to the Open Space Commission; Kay Axtell

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BACKGROUND

The Board of County Commissioners is the appointing entity of members to the Clear Creek County Open Space Commission. This member has requested re-appointment to the Open Space Commission. Part of that request is to complete the attached application form, which includes questions developed by the Board of County Commissioners in addition to interviewing with the Board. Today's interview is with Kay Axtell. Next steps would include bringing a resolution of re-appointment back to the Commissioners at the following meeting for consideration of approval.

ATTACHMENTS:

1. Application - Redacted
2. Resume - Redacted

[redacted]
[redacted]
Subject: Online Form Submittal: Boards/Commissions Application Form
Date: Monday, March 9, 2026 10:08:12 AM

This sender is trusted.

Boards/Commissions Application Form

Clear Creek County Boards/Commissions Application Form

Name:	Kay Axtell
Address:	[redacted]
Mailing Address:	[redacted]
City/State/Zip:	EVERGREEN
Cell Phone:	[redacted]
Email:	[redacted]
Which board/commission are you applying for?	Open Space Commission
Why are you interested in being a member on this Board/Commission?	I have served on the board for several years and find the work with fellow commissioners, BOCC members, and staff to be fulfilling and energizing. I have lived in the county since 1968. I have long been an advocate for the preservation of our beautiful open spaces. I am grateful for the opportunity to be surrounded by all the natural beauty we share in this county. I am also grateful for the sense of community I experience living here. It is an opportunity to "give back" to Clear Creek for the quality of life I experience here.
What "team/board" experience have you had in the past? (e.g. homeowners association, college committee, government or board positions, organized group activities):	I was among the "Founding Mothers and Fathers" of SOLVE, responsible for efforts to save the Beaver Brook Watershed from development by the City of Golden. That organization also played a huge role in influencing citizens to pass the ballot initiative that created the Open Space Fund and the Open Space Commission. I served as secretary and volunteer coordinator for Friends of Beaver Brook, and in that role, I had a voice in the original management plan for the watershed, assisted with the documentation for the Conservation Easement for that property, and led the volunteer patrol and weed management effort for that property.

	I served on the original Recreation in the Outdoors Management Committee as a representative from SOLVE. I belong to PEO, a philanthropic worldwide organization serving women in education, and have probably held every office in that organization, including president for two terms.
What do you believe you could contribute to this Board/Commission:	I currently serve on the Communications Committee for CCCOSC. I work with Megan Hiler, Margi Kaspari, and Alexis Sohlden to improve communications with local residents and property owners through the Clear Creek Connections newsletter and social media posts. I plan to continue and expand that effort. I would like to see more community awareness of who the Open Space Commission is and what we do. I would like to expand information about our properties to students and teachers in the Clear Creek County School District. I would also like to see Open Space host more public events, similar to those recently held at Alvarado Park, so the public can have an on-the-ground experience of our properties. I would support any activity that might lead to public awareness of the OSC and possibly encourage membership on the commission. I would like to continue to highlight the importance of preserving our" unique character and natural environment by protecting our streams, woodlands, meadows, and wildlife habitat" (A direct quote from the CCCOSC mission statement) I plan to be involved in outreach to local organizations in order to educate members of those organizations about who we are and what we do, and to receive input from citizens regarding their opinions on current and future actions undertaken by the CCCOSC.
What current topics about the County concern you? (e.g., development, preservation, economy, revenues, housing, workforce, etc.):	I am concerned about the many issues facing the county, including all of the above. I understand the current financial crisis and the many threats we face due to our location on the I-70 corridor and the natural beauty that lures many from surrounding areas to visit and recreate here. I know that change is inevitable in Clear Creek. I would hope that the change will benefit, not harm, our residents.
Do you have any past involvement or experience with the County? (e.g., building permits, land use process, volunteerism, etc.)	Volunteering in all the above-mentioned organizations. I often appear at public hearings to voice my opinion or opinions of organizations to which I belong.
Include/upload your resume here.	[redacted]

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[redacted]

Kay Axtell

Objective: Position on the Clear Creek County Open Space Commission

SKILLS

Experienced in communicating and collaborating with individuals and organizations in the county. Actively involved for the past 50 years in projects and processes that benefit the local community. Skilled at coordinating and managing groups and individuals.

EXPERIENCE

ROMP (Clear Creek County) — *Representing SOLVE*
2022-2023
Meet with local and regional stakeholders, county staff, and Keystone Consultants to discuss, explore, and prioritize needs and projects for a countywide Recreation Outdoor Management Plan.

SOLVE (Clear Creek County) — *Co-chair, Secretary, Board of Directors*
2001-2023
Canvassed local residents to sign a petition to create a ballot initiative resulting in the Clear Creek County Open Space Commission. Worked tirelessly with individuals and organizations to preserve the Beaver Brook Watershed. Participated in the effort to preserve the James Peak Wilderness Area. Supported an environmentally responsible solution to renovations on Guanella Pass. Currently support local issues relevant to the quality of life for Clear Creek county residents.

Floyd Hill Gateway Master Plan — Representing Beaver Brook Canyon Property Owners
2009
Discussed future regional master plan for Eastern Clear Creek County with local residents, Clear Creek County staff, and BOCC. Presented results to BOCC.

Friends of the Beaver Brook Watershed - *Secretary, Volunteer Coordinator*
2005-2007
Participated in the development of the Beaver Brook Watershed Plan. Recruited and directed individuals to patrol Beaver Brook Watershed in compliance with rules and regulations developed by the BOCC. Collaborated with USFS and CCC in volunteer weed management program.

EDUCATION

University of Denver, Denver CO — *MA in Special Education (Honors Comprehensive Exams)* 1980
Loretto Heights College, Denver, CO-*BA in Human Services (Graduation with Distinction)* 1979

Board Agenda Background

Date: 4/17/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
From: Amy Hendricks, Deputy Clerk to the Board of County Commissioners
Subject: Interview for Vacancy on the Clear Creek Fire Authority

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BACKGROUND

The Board of County Commissioners (BOCC) is the appointing entity of members to the Clear Creek Clear Creek Fre Authority (CCFA). Mr. Aaron Fischer has expressed interest in serving on the CCFA Board. Mr. Fischer is present today to be interviewed by the BOCC to fill one of the vacancies on the CCFA Board. Next steps would include bringing a resolution of appointment back to the Commissioners at the following meeting for consideration of approval.

ATTACHMENTS:

1. Aaron Fischer – Application
2. Aaron Fischer – Resume

From: noreply@civicplus.com
To: Colton Rohloff; Megan Hiler; Amy Hendricks
Subject: Online Form Submittal: Boards/Commissions Application Form
Date: Wednesday, March 4, 2026 4:36:37 PM

This sender is trusted.

Boards/Commissions Application Form

Clear Creek County Boards/Commissions Application Form

Name:	Aaron Fischer
Address:	[redacted]
Mailing Address:	[redacted]
City/State/Zip:	[redacted]
Cell Phone:	[redacted]
Email:	[redacted]
Which board/commission are you applying for?	Clear Creek Fire Authority Board
Why are you interested in being a member on this Board/Commission?	I am a retired CCFA volunteer fire fighter now, but wish to participate with and support the CCFA's direction. As a retiree with both CDOT (30 years) and CCFA (17 years), I would appreciate being able to support the authority and my fellow Clear Creek County citizens in this way.
What "team/board" experience have you had in the past? (e.g. homeowners association, college committee, government or board positions, organized group activities):	Aside from the Fire Authority time, my team experience has been directed to various CDOT projects with 25 years at the Eisenhower Tunnel and the Idaho Springs Historical Society's former fireworks shows. The CDOT experiences include working with a variety of specialized departs including engineering, procurement, water quality, etc. Two key group efforts include designing the I70 Chain Station controls/communication system. This required working with the Forest Service, CDOW (Lynx), CDOT Traffic, CDOT ITS (fiber utilization), CDOT Right of Way, FHWA, and some stake holders (cities). Providing assurance of operational methodology and addressing these group's concerns was paramount to the project success. I also had the privilege of participating in the commissioning of

	the Gazex Avalanche Reduction (Control) system on "I70"/Loveland Pass and US 40 Berthoud Pass. This involved coordinating with the European Vendor, CDOT Engineering & Maintenance groups.
What do you believe you could contribute to this Board/Commission:	In addition to having a volunteer fire fighters perspective, I would bring 30+ year county citizen/tax payer and CDOT I70+ experience to the overall process. I am definitely "invested" in the county's success on my behalf, my family's behalf, and county citizens. A healthy emergency services department is also needed to enable the traveling public to be safe and contribute to our local economy.
What current topics about the County concern you? (e.g., development, preservation, economy, revenues, housing, workforce, etc.):	The revenue changes absolutely concern me. Finding a balance between development and preservation is a stewardship challenge. My wife and I are in a comfortable position, but we recognize that affordable housing is a huge concern for our children and other county citizens. Clear Creek needs to be more than a "bed room" community.
Do you have any past involvement or experience with the County? (e.g., building permits, land use process, volunteerism, etc.)	Building permit related: 1. Variance "Hearing" with commissioners (2001ish). Presented, answered 10+ minutes of Q&A. Granted variance with acceptable changes. Followed process for garage addition. 2. Fill permit for additional residential parking space. 3. Solar Panel project with a variety of permits and inspections. Volunteerism includes CCFA, Idaho Springs Historical Society town fireworks shows, Advocates "Santa Store" *, Loaves & Fishes. (* most pathetic skinny Santa ever...)
Include/upload your resume here.	[redacted]

Email not displaying correctly? View it in your browser.

AF

Aaron Fischer

[redacted]

[redacted]

[redacted]

PROFESSIONAL SUMMARY

35 Year background in applied Electronics Technologies. Have enjoyed applying multiple specialties to maintain systems and solve problems. From an entry job working for the StorageTek & Toshiba compact main frame computer company, Lockheed Missiles & Space, to 28+ years with CDOT utilizing fiberoptic, video and industrial controls. Both CDOT and Lockheed have provided many unique opportunities to supervise, plan, direct and manage different projects utilizing electronic technologies combining video, fiberoptics, computer, mechanical, environmental, and military specialties.

SKILLS

- Problem Solving
- Effective Listening
- Trouble Shooting
- Long-Range Planning
- Technical Literacy
- Collaboration & Teamwork
- Flexible & Adaptable
- Creative
- Accountability

WORK HISTORY

Electronic Specialist IV

1994 to 2025

Golden & EJMT | CO

- Supervise field technician group. Oversee, plan, and schedule maintenance assignments, audit repair tickets, verify work orders (MLOS) and time entries.
- Utilize research, analysis, collaboration, create credible and positive relationships with employees and contractors to effectively solve problems, align with customer's needs, while meeting Regional, Division and CDOT goals.
- Subject Matter Expert (SME) liaison for RMDAS Proposal and for current Eisenhower Johnson Memorial Tunnels (EJMT) Technology Upgrade Project (Video & VMS). The RMDAS project to provide DTR coverage in the Eisenhower Tunnel and will save the taxpayers over $1 Million and provide law enforcement, emergency services, and CDOT forces with interior tunnel communications for at least 10 years.
- Adapt to frequently changing situations, including weather and traffic. Plan highway shoulder work and implement MHT plans to minimize time and

safety impacts to traveling public. Implement safety and signage changes to utilize new policies, improved equipment, and meet traffic standards (MUTCD).

- Flexibly accept a wide variety of challenges requiring teamwork with multiple disciplines to creatively accomplish task(s). Examples include I70 Chain Station, Loveland Pass (Scotty's Curve) Video coverage, Runaway Truck Ramp Signaling, DTR enhancements, CTMC & ITS Communications, EJMT Facility and Mountain Residency phone system upgrades, and water treatment monitoring, etc.
- Supervise, coach, and educate a variety of maintenance personnel, electricians, and road maintenance employees on various tunnel-based systems, chain station components, luminaire controls, electrical lines, and electronic speed signs to ensure accurate information is exchanged between work units.
- Productively work with CDOT professionals, consultants, stakeholders. Completed a Memo Of Understanding (MOU) with CTMC, EJMT, and the Loveland Ski Area (LSA) which resulted in CDOT having video coverage of Loveland Pass, additional fiber capacity for CTMC, and in exchange provided LSA fiber communications.
- 25 Years EJMT Experience in fiberoptic cabling and transmission; facility Programmable Logic Controllers (PLC/SCADA), motor control and protection, electronic signage systems; CCTV, video and surveillance systems, chain station control and communications, water and air quality instrumentation and monitoring, and electronic and electrical system troubleshooting.

Functional Test Engineer

1984 to 1993

Lockheed Missiles & Space | Sunnyvale, CA

- Was Environmental Test Technician for 1-1/2 years and then promoted to Functional Test Engineer, supervising 5 leads, and 20 technicians performing a wide variety of electronic weapons tests in diverse environmental conditions.
- Supervised the contractor rebuilding and the technicians instrumenting a small launch test facility.
- Reviewed job performance(s), daily test problems and accomplishments, documented and was able to recommend certain individuals for promotion, specialty assignments, and other opportunities.
- Developed weapon specification test procedures for a few Military Satellite "black boxes". Successful testing resulted in satellite launch deployments.
- Developed an acceleration test for a new technology flight computer, which resulted in finding critical flaws and later tested their resolution.
- Performed special "Tiger Team" investigations for United Kingdom Naval Engineering in support of their FBM Nuclear submarine launched weapons. Results enabled redeployment of affected submarines.

EDUCATION

Bachelor of Science Degree | Electronic Engineering Technology
DeVry University

Associate Degree | Electronic Technician

DeVry Institute of Technology

AFFILIATIONS

Professional Engineer Licensing in process, Passed PE Test Jan 2020, completion expected mid 2026. Various technical certifications: Network, Industrial Control, Water Quality, Safety, Traffic Control Supervision, Cisco, etc.

PETER A. LICHTMAN
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KATHERINE PARKER
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Office of the County Attorney

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NANETTE REIMER
EXECUTIVE ASSISTANT
SENIOR PARALEGAL
(303) 679-2314
nreimer@clearcreekcounty.us

MEMORANDUM

TO: Board of County Commissioners

FROM: Nanette Reimer
Office of the County Attorney

DATE: April 7, 2026

RE: MARIJUANA BUSINESS LICENSE APPLICATION

Licensee: ALTERNATIVE MEDICINE ON CAPITOL HILL, LLC

Proposed Premises: 909 County Road 308, Unit A
Dumont, CO 80436

License Applied for: Retail Marijuana Store

We will be bringing this application before the Chair of the Board of County Commissioners for approval on Tuesday, April 7, 2026. Pursuant to the provisions of Resolution 2021-51, this is an administrative action which does not require a public hearing or formal action by the entire Board.

Alternative Medicine on Capitol Hill, LLC has submitted the above application to allow it to operate a Retail Marijuana Store in Unit A of this property. This property was previously licensed as a Retail Marijuana Store, however the prior operator closed their business and sold the property earlier this year. A copy of the submitted application is attached for your review and consideration.

All of the reviewing departments have submitted their comments regarding this application and those comments are attached for your review.

CRITERIA FOR APPROVAL

Alternative Medicine on Capitol Hill, LLC submitted its application for this license on February 11, 2026, and the application has been going through the review process since that time.

Pursuant to the provisions of Section 9.04, of the Clear Creek County Marijuana Licensing Regulations, the approval criteria for approval of a new license, the Local Licensing Authority shall determine that all of the following requirements have been met by the Applicant:

1. The appropriate application is complete and the full application or renewal fee and license fee have been paid; **The application was deemed completed on February 17, 2026.**

The Planning Department has determined that the use is permitted and the owner or operator has obtained any required approvals under the Clear Creek County Zoning Regulations; **We recommend that the premises be found to comply with zoning. The Planning Department has indicated that there are outstanding and incomplete permits with the Site Development and Building Departments. The Licensee needs to satisfy and complete the requirements of those permits before the License will be issued to the Licensee.**

2. No zoning violations exist on the premises; **We recommend this be found satisfied.**
3. All existing or proposed signs meet the requirements of the Clear Creek County Zoning Regulations; **We recommend this be found satisfied.**
4. All existing or proposed lighting meets the Clear Creek County Zoning Regulations; **We recommend this be found satisfied.**
5. Any structure in which the use is located has been inspected by the Clear Creek County Building Official or her designee, the structure complies with all applicable building code provisions, and all necessary building permits have been obtained; **The Building Department has indicated that alternation work is still in progress to separate this property into two tenant spaces. Once construction is complete, a final inspection will be done to confirm compliance with County Building Codes. We are asking this license be approved, however, that the license not be released to the Licensee until all Building Code requirements have been met, and a Certificate of Occupancy has been issued for the Licensed Premises.**
6. The premises comply with all applicable Site Development regulations including, but not limited to, driveway, grading, and BMP regulations; **We are asking this license be approved with the restriction that the Licensee complete all Site Development requirements related to the parking area improvements and drainage prior to August 30, 2026, or the license will be subject to revocation.**
7. The premises has all required well and sanitation system permits or is adequately served by public water and/or sewer; **We recommend this be found satisfied.**
8. Evidence of a legal water supply has been established for marijuana cultivation. **We recommend this be found satisfied.**
9. The premises are not subject to unresolved enforcement action by the Clear Creek County Department of Public Health and Environment; **We recommend this be found satisfied.**
10. The premises comply with the applicable Fire Code; **We are asking this license be approved, however, that the license will not be released to the Licensee until all Fire Code requirements have been met, and a Certificate of Occupancy has been issued for the Licensed Premises.**
11. All personal property tax schedules related to the Premises have been submitted timely and are complete. **We recommend this be found satisfied, as these schedules are not required to be completed until the business has been in operation for one year.**
12. All property taxes have been paid and no tax liens exist on the premises; **We recommend this be found satisfied.**
13. All Clear Creek County Sales taxes have been timely reported and paid; **We recommend this be found satisfied.**
14. All Clear Creek County retail marijuana cultivation facility excise taxes have been timely reported and paid. **N/A.**

15. The applicant and premises are in compliance with all other applicable County regulations; **We recommend this be found satisfied.**
16. The application, including any required attachments and submissions, does not contain a material falsehood or misrepresentation. **We recommend this be found satisfied.**
17. The Licensed Premises are located in a Location permitted by these Regulations. **We recommend this be found satisfied; and**
18. The applicant is eligible for a state license for the activity at that premises as provided in the Colorado Marijuana Code, based on information provided by the state. **The State Marijuana Enforcement Division is still conducting their application review and investigation and has not yet issued its Conditional License. The Licensee is not permitted to operate until it receives the state license.**

After review and inspection, this renewal application appears to meet the criteria for approval.

We recommend approval of this application with the requirement that Licensee be in full compliance with all Building, Site Development and Fire Code requirements before the license will be issued to the Licensee, with the additional restriction that all Site Development requirements will be satisfied no later than August 30, 2026, or the license will be subject to revocation.

cc: Alternative Medicine on Capitol Hill, LLC

DR 8548 (07/29/25)
COLORADO DEPARTMENT OF REVENUE
Marijuana Enforcement Division
MED.Colorado.gov

Marijuana License Number (Leave Blank)

Colorado Marijuana Licensing Authority

Regulated Marijuana Business License Application

License Types

☒ New Retail ☐ New Medical

☒ Retail Marijuana Store
☐ Retail Marijuana Products Manufacturer
☐ Retail Marijuana Cultivation Facility
☐ Retail Marijuana Testing Facility
☐ Retail Marijuana Business Operator
☐ Retail Marijuana Transporter
☐ Retail Marijuana Transporter No Premises

☐ Medical Marijuana Store
☐ Medical Marijuana Transporter
☐ Medical Marijuana Products Manufacturer
☐ Medical Marijuana Transporter No Premises
☐ Medical Marijuana Testing Facility
☐ Marijuana Research & Development Facility
☐ Medical Marijuana Business Operator
☐ Medical Marijuana Cultivation Facility

Applicant's Legal Business Name (Please Print)
Alternative Medicine on Capitol Hill, LLC

Registered Trade Name (DBA)

Federal Taxpayer ID	Colorado Sales Tax License #	Name of Registered Agent (with CO Secretary of State)
45-4315364	04301444-0001909	Raisa Feldman

Physical Address

Street Address of Marijuana Business: 909 County rd 308
Business Phone Number: 720-299-9706

City	County	State	ZIP Code
Dumont	Clear Creek	CO	80436

Email Address: [redacted]

Mailing Address (if different from Physical Address)

Street Address: 13840 E Sarartoga dr

City	State	ZIP Code
Aurora	CO	80015

Regulated Marijuana Business License Application (Continued)

Main Business Contact Person Information

Primary Contact Person for Business: Raisa Feldman

Primary Contact Phone Number: 720-299-9706

Primary Contact Email: [redacted]

Jurisdiction of Incorporation or Creation of Business Entity:

Date (MM/DD/YY):

If a Corporation, List all Jurisdictions Where the Corporation is Authorized to Conduct Business:

Ownership Structure

Controlling Beneficial Owners with 10% or greater ownership and/or Executive Officers, managers and any other individual that Controls the RMB.

Name: Raisa Feldman

License Number: M00004

Business Associated with (Parent business or sub-entity): owner

Direct Ownership % in Owner Entity: 100%

Direct Ownership % in RMB: 100%

Name:

License Number:

Business Associated with (Parent business or sub-entity):

Direct Ownership % in Owner Entity:

Direct Ownership % in RMB:

Name:

License Number:

Business Associated with (Parent business or sub-entity):

Direct Ownership % in Owner Entity:

Direct Ownership % in RMB:

Name:

License Number:

Business Associated with (Parent business or sub-entity):

Direct Ownership % in Owner Entity:

Direct Ownership % in RMB:

Name:

License Number:

Business Associated with (Parent business or sub-entity):

Direct Ownership % in Owner Entity:

Direct Ownership % in RMB:

Ownership Structure (Continued)

Name

License Number

Business Associated with (Parent business or sub-entity)

Direct Ownership % in Owner Entity

Direct Ownership % in RMB

Name

License Number

Business Associated with (Parent business or sub-entity)

Direct Ownership % in Owner Entity

Direct Ownership % in RMB

Name

License Number

Business Associated with (Parent business or sub-entity)

Direct Ownership % in Owner Entity

Direct Ownership % in RMB

Name

License Number

Business Associated with (Parent business or sub-entity)

Direct Ownership % in Owner Entity

Direct Ownership % in RMB

Name

License Number

Business Associated with (Parent business or sub-entity)

Direct Ownership % in Owner Entity

Direct Ownership % in RMB

Name

License Number

Business Associated with (Parent business or sub-entity)

Direct Ownership % in Owner Entity

Direct Ownership % in RMB

Name

License Number

Business Associated with (Parent business or sub-entity)

Direct Ownership % in Owner Entity

Direct Ownership % in RMB

Name

License Number

Business Associated with (Parent business or sub-entity)

Direct Ownership % in Owner Entity

Direct Ownership % in RMB

Name

License Number

Business Associated with (Parent business or sub-entity)

Direct Ownership % in Owner Entity

Direct Ownership % in RMB

Name

License Number

Business Associated with (Parent business or sub-entity)

Direct Ownership % in Owner Entity

Direct Ownership % in RMB

Are there any outstanding options, warrants or contracts, that may be exercised into an Owner's Interest in the RMB within the next 60 days that would constitute a CBO? ○ Yes ◉ No

*If YES, attach list of persons

Are there any other Persons, other than those listed in the Ownership Structure, that can control the RMB? ..... ○ Yes ◉ No

*If YES, attach list of persons

Printed Legal Business Name: Alternative Medicine on Capitol Hill

Printed Trade Name (DBA):

Indirect Financial Interest Holder - List those with 2 or more interests (PBO, lease, Intellectual Property agreements, finance and/or equipment lease agreements, etc.) or loans that are 50% or more of the operating capital as defined in Rule 2-230(A)(3).

Name of Interest Holder: Raisa Feldman | Date of Birth: [redacted] | FEIN/SSN: [redacted]

List Types of Interests:

Street Address: [redacted]

City: [redacted] | State: [redacted] | ZIP Code: [redacted]

Name of Interest Holder: | Date of Birth: | FEIN/SSN:

List Types of Interests:

Street Address:

City: | State: | ZIP Code:

Name of Interest Holder: | Date of Birth: | FEIN/SSN:

List Types of Interests:

Street Address:

City: | State: | ZIP Code:

Name of Interest Holder: | Date of Birth: | FEIN/SSN:

List Types of Interests:

Street Address:

City: | State: | ZIP Code:

1. Is the applicant (including any of the partners, if a partnership; members or manager if a limited liability company; or officers, stockholders or directors if a corporation) under the age of twenty-one years? ○ Yes ◉ No

2. **MEDICAL ONLY**
Are the premises to be licensed within 1000 feet of a school (as defined in 10-103(67), alcohol or drug treatment facility, principal campus of a college, university, or seminary, or a residential childcare facility? If YES, then include a copy of a waiver or ordinance from the local jurisdiction where the business is located ○ Yes ○ No

3. Do you have or will you have possession of a licensed premises? ◉ Yes ○ No

4. Are you a Person (Entity) applying for a license at a location that is currently licensed as a retail food establishment? If YES, provide details on a separate sheet and attach any applicable documents ○ Yes ◉ No

5. Is the applicant, the applicant's parent company or any other intermediary business entity delinquent in the payment of any judgments, taxes, interest or penalties due to the Department of Revenue, relating to a Regulated Marijuana Business? If YES, provide details on a separate sheet and attach any documents to prove settlement or resolution of the delinquency ○ Yes ◉ No

6. Has a judgment, consent decree, settlement or other disposition related to a violation of federal, state or similar foreign or security law or regulation, ever been filed or entered against the applicant, the applicant's parent company or any other intermediary business entity? If YES, provide details on a separate sheet and attach any applicable documents ○ Yes ◉ No

7. In the past three (3) years, has the applicant (including any parent companies), been indicted, served with a criminal summons, charged with or convicted of ANY crime or offense in any manner? Include ALL offenses regardless of class of crime or outcome, even if the charges were dismissed or you were found not guilty. If YES, provide details on a separate sheet and attach any applicable documents ○ Yes ◉ No

8. Has the applicant filed all Finding of Suitability applications required by the Division? (Attach copy(s) of approval letter(s)) ○ Yes ◉ No

9. How much will be invested in the new RMB and where is this funding coming from?

Will be investing $200K. Fund coming from other bank account

Local Licensing Authority (To be completed by Applicant)

Local Licensing Authority: Clear Creek County

Local Licensing Authority Contact Name & Title: Nanette Reimer exec assistant

Contact Phone: 303-679-2314

Contact Email: nreimer@clearcreekcounty.us

Does the local licensing authority permit this type of business in their jurisdiction? ○ Yes ○ No

Affirmation & Consent

I/We, Raisa Feldman

as an owner(s) for the applicant business, state under penalty for offering a false instrument for recording pursuant to 18-5-114 C.R.S. that the entire Regulated Marijuana Business License Application statements, attachments, and supporting schedules are true and correct to the best of my/our knowledge and belief, and that this statement is executed with the knowledge that misrepresentation or failure to reveal information requested may be deemed sufficient cause for the refusal to issue a Marijuana license by the State Licensing Authority. Further, I/We am/are aware that later discovery of an omission or misrepresentation made in the above statements may be grounds for denial of the marijuana business application. I/We am/are voluntarily submitting this application to the Colorado Marijuana Licensing Authority, under oath, with full knowledge that I/We may be charged with perjury or other crimes for intentional omissions and misrepresentations pursuant to Colorado law or for offering a false instrument for recording pursuant to 18-5-114 C.R.S. I/We further consent to any background investigation necessary to determine my/our present and continuing suitability and that this consent continues as long as I/We hold a Colorado Marijuana License.

Note: If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your banking account(s) electronically.

Print Full Legal Name of Owner clearly below:

Applicant's Legal Business Name	Trade Name (DBA)
Alternative Medician on Capitol Hill	

Last Name of Owner (Please Print)	First Name of Owner	Middle Name of Owner
Feldman	Raisa	

Signature	Date (MM/DD/YY)
Raisa Feldman	02/05/26

Last Name of Owner (Please Print)	First Name of Owner	Middle Name of Owner

Signature	Date (MM/DD/YY)

Last Name of Owner (Please Print)	First Name of Owner	Middle Name of Owner

Signature	Date (MM/DD/YY)

Last Name of Owner (Please Print)	First Name of Owner	Middle Name of Owner

Signature	Date (MM/DD/YY)

Confidential Document: This document is the property of the Colorado Marijuana State Licensing Authority and the Colorado Marijuana Enforcement Division, and is provided for Official Use Only. This document may not be further reproduced nor its contents disclosed without the written permission of the Division or State Licensing Authority.

Note: If there are more than four (4) owners, please use a second Affirmation & Consent page.

Clear Creek County, Colorado
Adopted Codes:

2021 International Residential Code
2021 International Plumbing Code
2021 International Mechanical Code
2021 International Energy Compliance Code

Contractor shall comply with all referenced and applicable codes.

Suite A
ALTERNATIVE MEDICINE CAPITOL HILL
DUMONT
402R-01165

As Built Drawing
909 County Road 308
Parcel: LITTLE SUPERIOR MS - 20706B PT & ADJ TRACT BLM
Dumont, CO 80436

Suite B
FIRE SIDE LIQUER,
SEPERTATE FLOOR

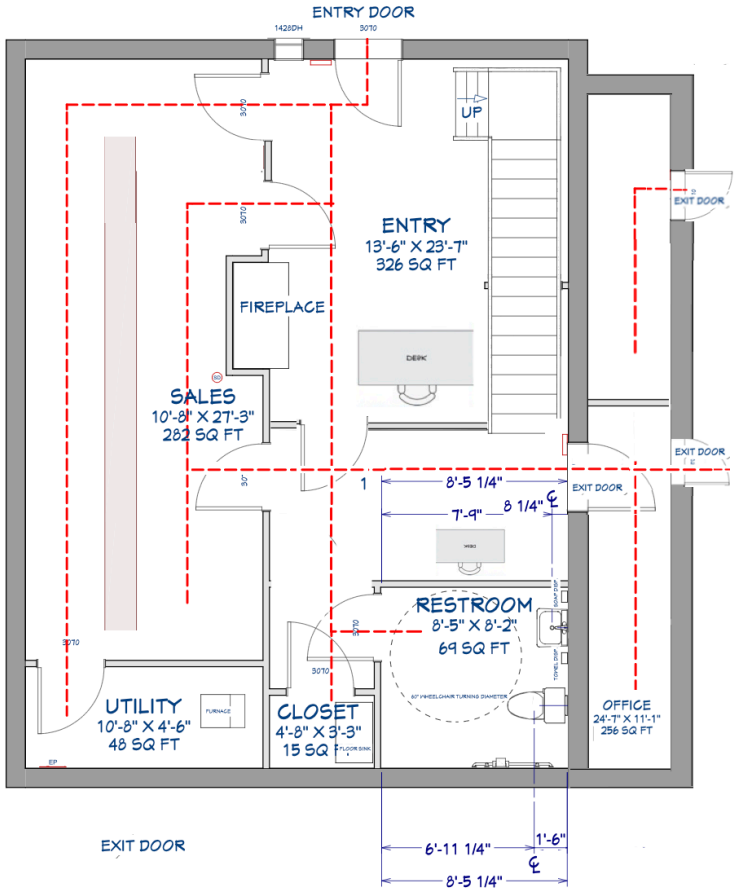
COLORADO LICENSED MARK CLARK 30219 PROFESSIONAL ENGINEER

General Notes

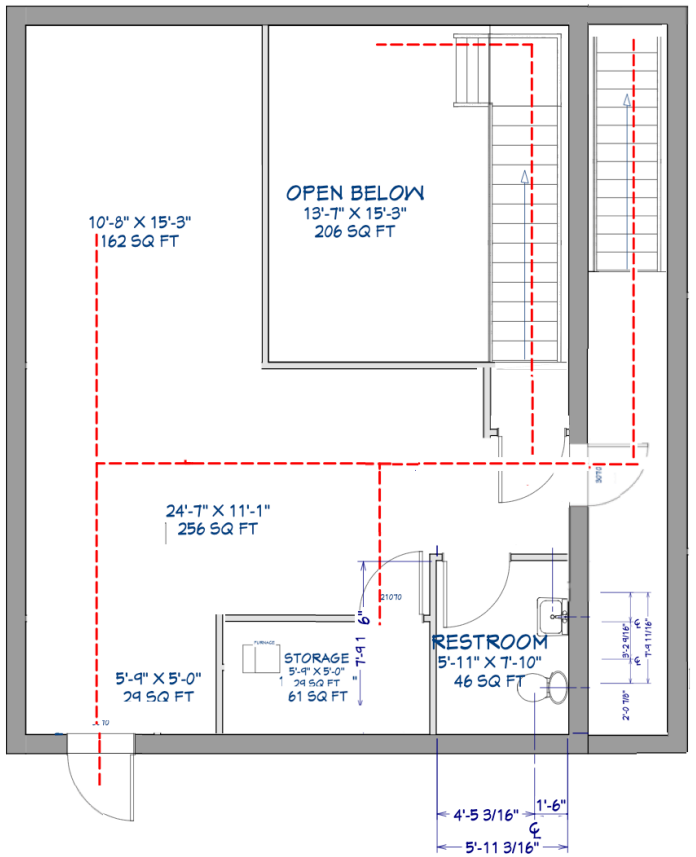
1. Floor plans represent a remodel of an existing structure.

Occupancy Loading

Location	Occupancy Clasification Group	Interior Area (SF)	Max. Floor Area Per Occupant	Max. Occupants
First Floor				
Sales	M	282	150	2
Entry	U	326	49	7
Utility	U	48	49	1
Restroom	U	69	49	2
Closet	S-1	15	400	1
Second Floor				
Office	B	256	50	5
Storage	S-1	191	400	1
Utility	U	61	49	2
Restroom	U	46	49	1
Total		1294 SF		22



TOTAL FLOOR AREA= 796 SF



TOTAL FLOOR AREA= 642 SF

2nd Floor Plan

Legend

- Elevation (relative)
- E ELECTRICAL VAULT
- T TELEPHONE
- C DATA CABLE

FF	FINISH FLOOR
TOS	TOP OF SLAB
TOW	TOP OF WALL
A.C.	ASPHALT CONCRETE
I.E.	INVERT ELEVATION
T.C.O	TEMPORARY CERT. OCCUPANCY
CPP	CORRUGATED PLASTIC (HDPE) PIPE
TYP.	TYPICAL
STA	SOIL TREATMENT AREA
U.O.N.	UNLESS OTHERWISE NOTED
BFE	BASE FLOOD ELEVATION
	EXISTING GRADE
	PROPOSED GRADE (MAJOR)
	PROPOSED GRADE (MINOR)
	PROPERTY LINE
SD	SMOKE DETECTOR
	EXIT SIGN
	EGRESS PATH

INTERIOR AS BUILT PLANS

CONTENTS
AB-1 INTERIOR AS BUILT PLANS

Elevated Civil LLC

NO.	DESCRIPTION	BY	DATE
	FOR PERMIT		12/9/2024

PROJECT DESCRIPTION:
Residence
Structural Design
909 County Road 308
Parcel: LITTLE SUPERIOR MS - 20706B PT & ADJ TRACT BLM
Dumont, CO

DRAWINGS PROVIDED BY:
Elevated Civil LLC
303-912-5637 ElevatedCivil.com

SHEET:
AB1 of 1

Clear Creek County

Post Office Box 2000
Georgetown, Colorado 80444
Telephone (303) 679-2300 – Fax (303) 679-2440

New Application:

Retail Marijuana Store

TO: Board of County Commissioners

FROM: Building Inspector

RE: Marijuana Business License Application for:

Alternative Medicine on Capitol Hill, LLC

909 County Road 308, Unit A, Dumont

_____ This office has reviewed the site plan for the premises and the attached marijuana business license application and inspected the premises relative to structure features. To the best of our knowledge, we find that all structures for the proposed location listed in this application comply with all applicable building regulation provisions and all necessary building permits have been obtained. *Marijuana Licensing Regulations Sections 5.01.2, 5.01.3, 5.02.3(2) and 6.01(6).*

NA This office has reviewed the storage plan in relation to the use of toxic, flammable, hazardous, or other materials regulated by a federal, state or local government authority having authority, that will be used, kept or created at the Premises (or the Property of which the Premises are a part) and has reviewed the Material Safety Data Sheets for each. They comply with all applicable building regulations. *Marijuana Licensing Regulations Section 5.01.1(15).*

X This office has reviewed the ventilation plan for the premises. To the best of our knowledge, we find that the proposed ventilation plan complies with all applicable building regulation provisions. *Marijuana Licensing Regulations Section 5.01.1(16).*

X This office has reviewed the electrical system for the premises or caused it to be examined by the state inspector or master electrician. To the best of our knowledge, we find that the electrical system complies with all applicable building (electrical) regulation provisions. *Marijuana Licensing Regulations Section 5.01.1(17).*

_____ This office has reviewed the attached marijuana business license application and finds that the licensed structure is in violation of the following provisions of the County Building Codes:

Alteration/Remodel permit is required to split space into two tenant spaces. Once final inspection is complete site will be in compliance with Building Codes

Todd Panzke
Building Inspector

2-18-26
Date

RECEIVED
By N Reimer at 12:19 pm, Feb 18, 2026

Clear Creek County

Post Office Box 2000
Georgetown, Colorado 80444
Telephone (303) 679-2300 – Fax (303) 679-2440

New Application:

Retail Marijuana Store

TO: Board of County Commissioners

FROM: County Treasurer

RE: Marijuana Business License Application for:

Alternative Medicine on Capitol Hill, LLC

909 County Road 308, Unit A, Dumont

✓ This office has reviewed the attached marijuana business license application. Property taxes for this property have been paid and no tax liens exist for the premises. *Marijuana Licensing Regulations Sections 5.02.3(7) and 6.01(13).*

✓ Real or Personal Property taxes for this business are due by April 30, 2026 for calendar year 2025, as follows:

Schedule Number	Amount Due
R045500	2822.14
R016498	8349.40

} Paid in full

_____ There is currently a tax lien for the property, as follows:

_____

_____

_____

_____

Carol Lee
County Treasurer

02-18-26
Date

RECEIVED
By N Reimer at 12:17 pm, Feb 18, 2026

Clear Creek County Sheriff's Office

405 Argentine Street Post Office Box 2000
Georgetown, Colorado 80444

New Application:

Retail Marijuana Store

TO: Board of County Commissioners

FROM: Matthew Brown, Undersheriff

RE: Marijuana Business License Application for:

Alternative Medicine on Capitol Hill, LLC

909 County Road 308, Unit A, Dumont

X This office has reviewed the attached marijuana business license application and finds no record of violations. *Marijuana Licensing Regulations Sections 5.01.1(14), 5.02.3(9).*

_____ This office has reviewed the attached marijuana business license application and found the following violations:

Comments: _____

Matthew Brown, Undersheriff

Date

RECEIVED
By N Reimer at 9:12 am, Feb 23, 2026

Clear Creek County

Post Office Box 2000
Georgetown, Colorado 80444
Telephone (303) 679-2300 – Fax (303) 679-2440

New Application:

Retail Marijuana Store

TO: Board of County Commissioners

FROM: Sanitarian

RE: Marijuana Business License Application for:

Alternative Medicine on Capitol Hill, LLC

909 County Road 308, Unit A, Dumont

dh This office has reviewed the site plan for the property and the attached marijuana business license application. *Marijuana Licensing Regulations Sections 5.01.2 and 5.02.3(5).*

dh The Premises has all required well and sanitation system permits or is adequately served by public water and/or sewer service. *Marijuana Licensing Regulations Sections 6.01(8).*

dh The Premises are not subject to any unresolved enforcement action by the Clear Creek County Department of Public Health and Environment. *Marijuana Licensing Regulations Sections 6.01(10).*

N/A This office has reviewed the attached marijuana business license application and finds that the applicant is in violation of the County Environmental Health Regulations for the following reasons:

Comments: _____

_____

_____

_____

Gary Hague
Environmental Health Specialist

2-24-26
Date

RECEIVED
By N Reimer at 12:35 pm, Feb 24, 2026

Clear Creek County

Post Office Box 2000
Georgetown, Colorado 80444
Telephone (303) 679-2300 – Fax (303) 679-2440

New Application:

Retail Marijuana Store

TO: Board of County Commissioners

FROM: Site Development

RE: Marijuana Business License Application for:

Alternative Medicine on Capitol Hill, LLC

909 County Road 308, Unit A, Dumont

SS This office has reviewed the site plan for the property and the attached marijuana business license application and inspected the establishment. To the best of our knowledge the premises comply with the provisions of the County Site Development regulations, including driveway, grading and BMP regulations. *Marijuana Licensing Regulations Sections 5.01.2, 5.02.3(6) and 6.01(7).*

_____ This office has reviewed the attached marijuana business license application and finds that the applicant is in violation of the following provisions of the County Site Development Regulations:

Comments:

Work to improve the parking area and drainage conditions at the site permitted by the active active grading permit, SEP2021-0057. All site work associated with this permit must be completed and approved by 8/30/2026.

Stoy Streepey
Site Development

2/25/2026
Date

RECEIVED
By N Reimer at 8:01 am, Feb 26, 2026

Clear Creek County

Post Office Box 2000
Georgetown, Colorado 80444
Telephone (303) 679-2300 – Fax (303) 679-2440

NEW APPLICATION:

Retail MARIJUANA STORE

TO: Board of County Commissioners

FROM: County Assessor

RE: Marijuana Business License Application for:

Alternative Medicine on Capitol Hill, LLC

909 County Road 308, Unit A, Dumont

☐ This office has reviewed the attached marijuana business license application. All assessment records and personal property schedules are current and complete. *Marijuana Licensing Regulations Sections 5.02.3(1) and 6.01(12).*

☒ No assessment records or personal property schedules have been submitted.

Comments:

The owner (legal titleholder) of taxable personal property, their agent, and those in possession and/or control of the taxable personal property as of January 1 must file a declaration schedule. This business was not in operation as of January 1, 2026 and therefore not required to file.

Donna Gee
County Assessor

2/18/2026
Date

RECEIVED
By N Reimer at 12:07 pm, Feb 18, 2026

Clear Creek County

Post Office Box 2000
Georgetown, Colorado 80444
Telephone (303) 679-2300 – Fax (303) 679-2440

#
#

TO: Board of County Commissioners

FROM: Planning Director

LICENSE TYPE:

Retail Marijuana Store

RE: Marijuana Business License Application for:

Alternative Medicine on Capitol Hill, LLC

909 County Road 308, Unit A, Dumont

☒ This office has reviewed the site plan for the property and the attached marijuana business license application. The current zoning of the property is C-1, a district in which the sale or manufacturing of marijuana, as contemplated, is permitted, and the applicant has obtained all approvals required under the Clear Creek County Zoning Regulations. *Marijuana Licensing Regulations Sections 5.01.2, 5.02.3(4) and 6.01(2)*.

☐ The property is currently in compliance with Clear Creek County Subdivision and Zoning Regulations. *Marijuana Licensing Regulations Sections 6.01(3).*

☐ The proposed signs and proposed lighting for the property are in compliance with Clear Creek County Subdivision and Zoning Regulations. *Marijuana Licensing Regulations Sections 6.01(4),(5)*.

☒ This office has reviewed the attached marijuana business license application. The proposed Licensed Premises are in a Location permitted by these Regulations. *Marijuana Licensing Regulations Sections 1.09 and 6.01(18)*.

Comments:
Pursuant to Section 2202.6.2. "Retail trade, such as convenience store, general merchandise, store or mall, clothing, accessories, automobile supplies and services, and/or indoor flea markets" is a permitted principal use in the C-1 zoning district. The applicant will need to ensure the existing structure complies with all applicable Building Codes for this additional use, as well as ensure the parcel meets all current grading and site improvement requirements.

RECEIVED
By N Reimer at 1:11 pm, Mar 11, 2026

Garrett McAllister 3/9/2026
Planning Director Date

Clear Creek Fire Authority

P.O. Box 507, Dumont, CO 80436 (303) 567-4342 * Fax (303) 567-4739

New Application:

Retail Marijuana Store

TO: Board of County Commissioners

FROM: Fire Inspector

RE: Marijuana Business License Application for:

Alternative Medicine on Capitol Hill, LLC

909 County Road 308, Unit A, Dumont

N/A This office has reviewed the attached marijuana business license application and the storage plan relative to toxic, flammable, hazardous, or other materials regulated by a federal, state or local government authority having authority, that will be used, kept or created at the Premises (or the Property of which the Premises are a part) and the Material Safety Data Sheets for each. They comply with all applicable County Fire Codes. *Marijuana Licensing Regulations Section 5.01.1(15)*

N/A This office has reviewed the plan specifying whether and how CO2 gas will be used in the cultivation and the location of the generation, use or storage has been identified on the site plans. *Marijuana Licensing Regulations Section 5.01.3.*

____ This office has reviewed the site plan for the property and inspected the establishment. To the best of our knowledge, the premises comply with all applicable provisions of all the County Fire Codes. *Marijuana Licensing Regulations Sections 5.02.3(10), and 6.01(11).*

____ This office has reviewed the attached marijuana business license application and finds that the premises are in violation of the following provisions of the County Fire Code:

Building alterations in process, need Permits.

OK with conceptual plan, need to see finished project for approval.

K Bohn

Fire Inspector

3/4/26

Date

RECEIVED
By N Reimer at 3:24 pm, Mar 30, 2026

3/30/26 OK to License Pending Building official approval.

K Bohn

PETER A. LICHTMAN
COUNTY ATTORNEY
303-679-2326
plichtman@clearcreekcounty.us

KATHERINE PARKER
ASST. COUNTY ATTORNEY
303-679-2498
kparker@clearcreekcounty.us

Clear Creek County
Office of the County Attorney

Post Office Box 2000
Georgetown, Colorado 80444

https://www.clearcreekcounty.us/185/County-Attorney

NANETTE REIMER
EXECUTIVE ASSISTANT
SENIOR PARALEGAL
(303) 679-2314
nreimer@clearcreekcounty.us

MEMORANDUM

TO: Board of County Commissioners

FROM: Nanette Reimer
Office of the County Attorney

DATE: April 7, 2026

RE: Special Events Liquor Permit Application

Applicant: Easter Seals Colorado - Rocky Mountain Village

Events: A Perfect Pairing Fundraiser - April 25, 2026, 4:00pm - 11:00pm
75th Anniversary Celebration - September 26, 2026, 10:00am – 6:00pm

Location: Rocky Mountain Village
Main Lodge/Genesee Hall/Jake's Place
2644 Alvarado Road
Georgetown, CO 80444

License Requested: Special Event Permit for the service of malt, vinous and spirituous liquor

Easter Seals Colorado ("Easter Seals") has filed an application to be permitted to serve malt vinous and spirituous liquor at their recurring event, A Perfect Pairing, and at their 75th Anniversary celebration on the dates specified above. A Perfect Pairing will be held in Genesee Hall and Jake's Place, respectively, at Rocky Mountain Village in Georgetown. The property was posted for at least 10 days prior to today's hearing.

A local licensing authority may issue a special event permit for a specific location, for the sale, by the drink only, of beer, wine, or liquor, to organizations or political candidates qualifying under Article 48, Title 12, subject to certain restrictions of that article, and subject to the applicable provisions of the Colorado Liquor and Beer Codes.

To determine when it is appropriate to deny a special event permit, the local licensing authority is governed by provisions of 12-48-106, C.R.S, Grounds for Denial. A local licensing authority may deny a permit upon the grounds that the issuance would be injurious to the public welfare because of the nature of the event, its location within the community, or the failure of the applicant in a past special event to conduct the event in compliance with applicable laws. A

special event permit shall also be denied if public notice of the proposed special event permit and the procedure for protesting the issuance of the permit is not conspicuously posted at the proposed location for at least 10 days before approval by the local licensing authority.

Colorado does put specific restrictions on special event permits, and those are as follows:

1. Alcohol may only be served as follows:
    a. For Malt beverages, between the hours of 5am and midnight on the day of the event; and
    b. For malt, vinous, and spirituous liquors, between the hours of 7am on the day of the permit, and until 2am the following day.
2. Organizations are limited to special permits not more than 15 days per calendar year.
3. The issuance of a permit does not require a state or local licensing authority to issue subsequent permits on application by an organization; and
4. Sandwiches and other food snacks shall be available during all hours of service of alcohol, but prepared meals are not required.

Each liquor license application, renewal application and special event permit is provided to the Sheriff's Office, Planning Department, Environmental Health Department, Building Department, and the Fire Chief for their review. As of the date this memo was prepared, comments were received from all reviewing departments except the Sheriff's Office, and those comments are attached for your review.

On December 21, 2004, the Board of County Commissioners adopted Resolution 04-210, expediting the process for approving certain liquor license applications, and a copy of that resolution is attached for your reference. For Special Event Liquor Permit applications, the criteria for administrative approval are as follows: 1) The applicant has applied for the same event for two or more times in the preceding two years; 2) No referral agency has an issue with the proposed permit; and 3) the County has not received any protest and is unaware of information that may constitute grounds for denial.

After review and inspection, this application meets the requirements for these Special Event Liquor Permits to be approved. This application also complies with the criteria required for administrative approval. Please administratively sign and approve this application as authorized under R-04-210.

cc: Easter Seals Colorado - Rocky Mountain Village

DR 8439 (08/12/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Application for a Special Events Permit

Departmental Use Only

Liquor Permit Number (Do Not Fill Out)

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

- ○ Social
- ○ Athletic
- ○ Philanthropic Institution
- ○ Fraternal
- ○ Chartered Branch, Lodge or Chapter
- ○ Political Candidate
- ○ Patriotic
- ○ National Organization or Society
- ○ Municipality Owned Arts Facilities
- ○ Political
- ○ Religious Institution
- ○ Chamber of Commerce

LIAB	Type of Special Event Applicant is Applying for:	
2110	[X] Malt, Vinous And Spirituous Liquor	$25.00 Per Day
2170	[ ] Fermented Malt Beverage	$10.00 Per Day

Name of Applicant Organization or Political Candidate: Easterseals Colorado - Rocky Mountain Village

State Sales Tax Number (Required): 00109337-0000

Mailing Address of Organization or Political Candidate: PO Box 115

City: Empire | State: CO | ZIP Code: 80438

Address of Place to Have Special Event: 2644 Alvarado Road

City: Empire | State: CO | ZIP Code: 80438

Authorized Representative of Qualifying Organization or Political Candidate: Roman Krafczyk - CEO

Date of Birth (MM/DD/YY):

Phone Number: 303-233-1666

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

City | State | ZIP Code

Event Manager

Krasimir Koev - CEO

Date of Birth (MM/DD/YY)

Phone Number

303-233-1666

Event Manager Home Address

2644 Alvarado Road

City

State

ZIP Code

Empire, CO

CO

80438

Email Address of Event Manager

kkoev@eastersealscolorado.org

1. Is the place to have the Special Event located on State-owned property?

   ◯ Yes ⓧ No

2. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?

   ⓧ No ◯ Yes, How many days?

3. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?

   ⓧ No ◯ Yes, License Number

4. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?

   ⓧ Yes ◯ No

5. For Chambers of Commerce - Each member who holds a retail establishment permit attests they are not exercising the privileges of the retail establishment permit for the duration of the SEP days.

   ◯ Yes ◯ No

6. For Chambers of Commerce - Please list all members participating in the SEP.

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	From:	To:	Date	From:	To:
4/25/26	4:00 PM	11:00 PM	9/26/26	10:00 AM	6:00PM

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Title

Operations Coordinator

Signature

Sarah MacNaughton

Date (MM/DD/YY)

2/19/26

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

Therefore, this Application is Approved.

Local Licensing Authority (City or County)

○ City ○ County

Telephone Number of City/County Clerk

Title

Signature

Date (MM/DD/YY)

Do Not Write in this Space - For Department of Revenue Use Only

Liability Information

License Account Number

Liability Date

State

Total

-750 (999) **$** **.00**

Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- ☐ Appropriate fee.
- ☐ Diagram of the area to be licensed (not larger that 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions. **Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- ☐ Copy of deed, lease, or written permission of owner for use of the premises.
- ☐ Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
- ☐ If not incorporated, a NONPROFIT charter; **or**
- ☐ If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- ☐ Application must first be submitted to the Local Licensing Authority (city or county) at least thirty (30) days prior to the event.
- ☐ Public notice of the proposed event and procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least (10) days before approval of the permit by Local Licensing Authority. (44-5-106 C.R.S.)
- ☐ State Licensing Authority must be notified of approved applications by Local Licensing Authorities within ten (10) days of approval.
- ☐ Check payable to the Colorado Department Of Revenue

Qualifications for Special Events Permit

(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

Genesse Hall
Rocky Mountain Village
Empire, CO

Ramp

Stage

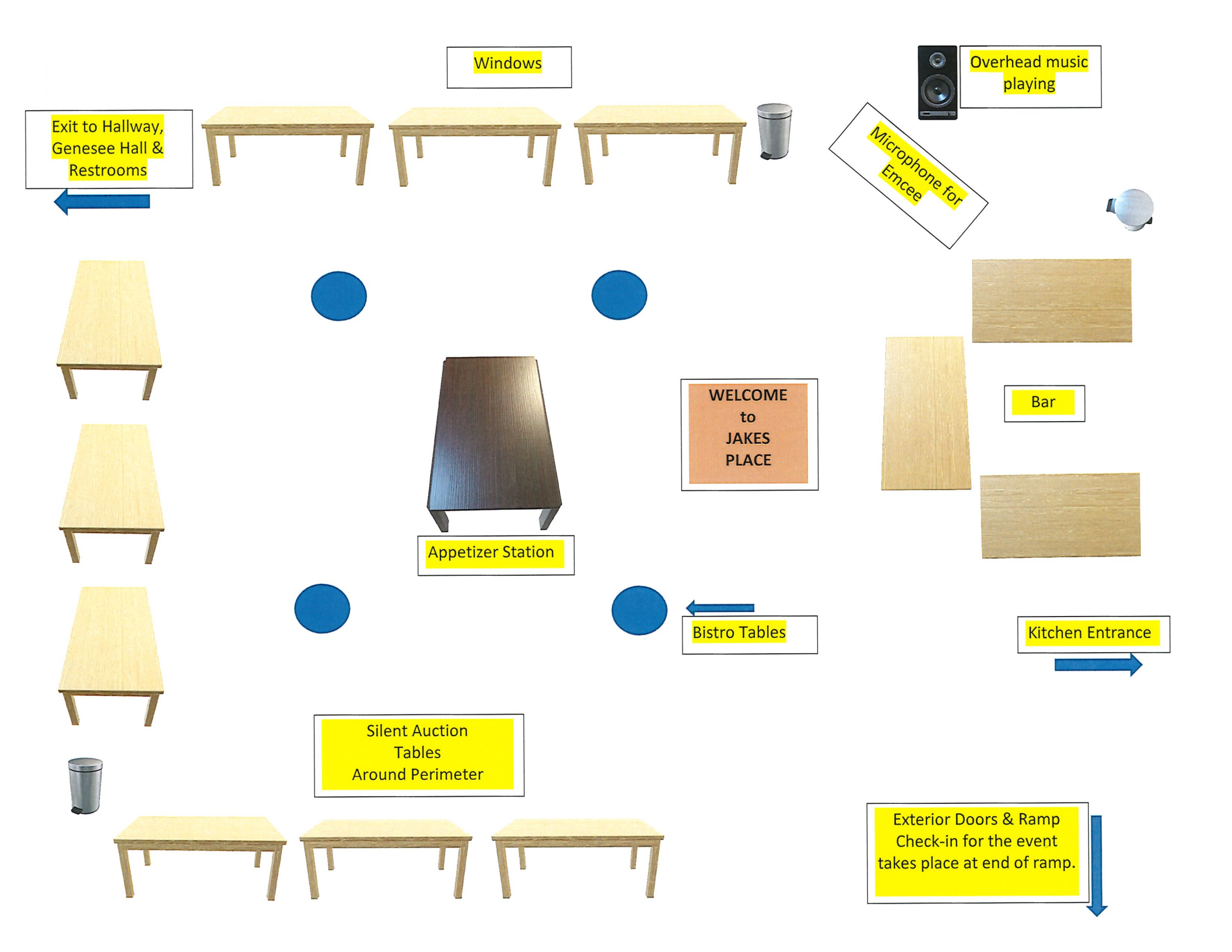
Exit

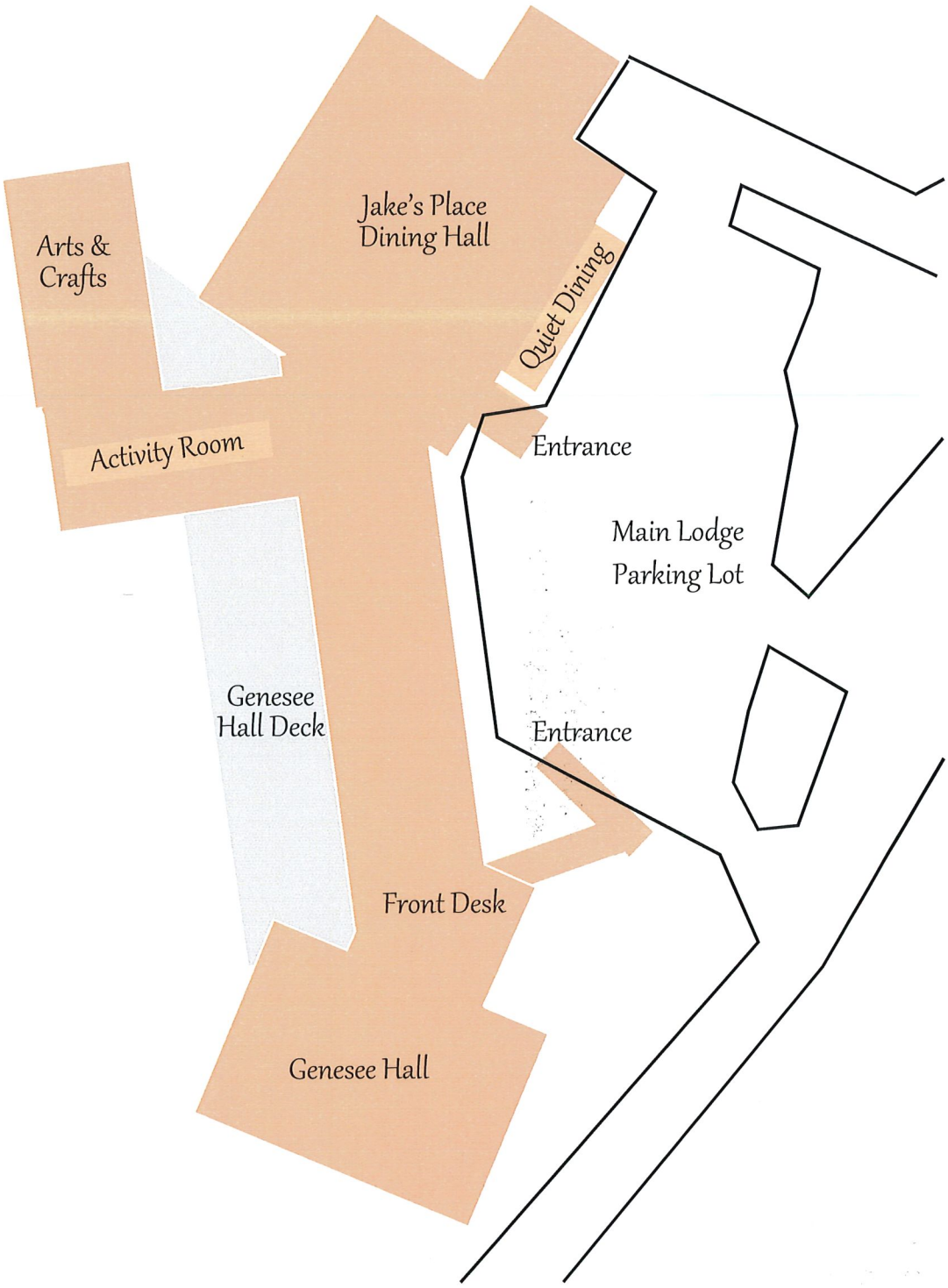
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Exit

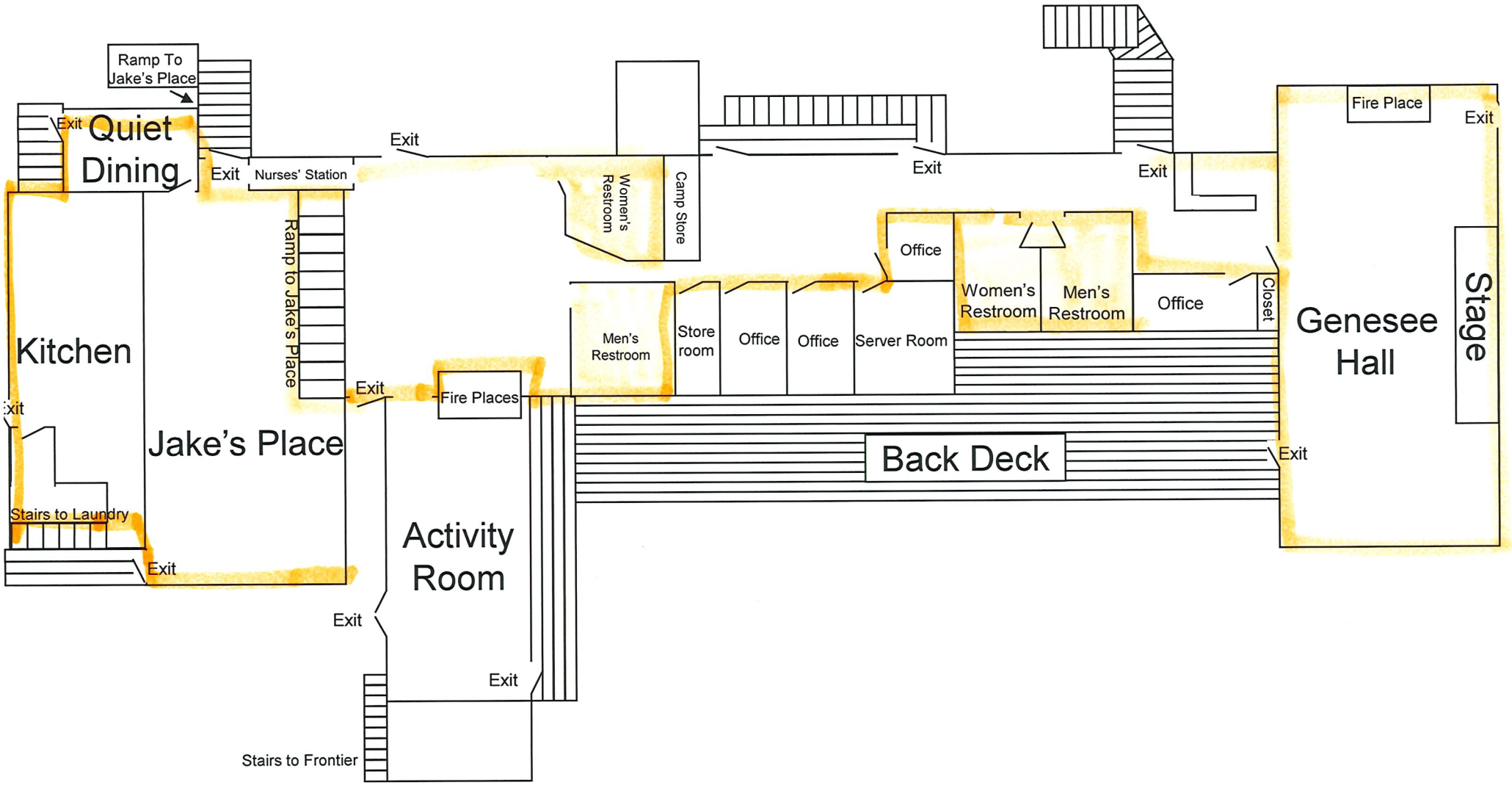
Fireplace

Bar


Windows
Overhead music playing
Exit to Hallway, Genesee Hall & Restrooms
Microphone for Emcee
WELCOME to JAKES PLACE
Bar
Appetizer Station
Bistro Tables
Kitchen Entrance
Silent Auction Tables Around Perimeter
Exterior Doors & Ramp
Check-in for the event takes place at end of ramp.


Arts &
Crafts
Jake's Place
Dining Hall
Quiet Dining
Activity Room
Entrance
Main Lodge
Parking Lot
Genesee
Hall Deck
Entrance
Front Desk
Genesee Hall

Main Lodge


Ramp To Jake's Place
Exit
Quiet Dining
Exit
Nurses' Station
Exit
Ramp to Jake's Place
Exit
Women's Restroom
Camp Store
Exit
Exit
Fire Place
Exit
Office
Women's Restroom
Men's Restroom
Office
Closet
Genesee Hall
Stage
Men's Restroom
Store room
Office
Office
Server Room
Kitchen
Exit
Fire Places
Back Deck
Exit
Jake's Place
Stairs to Laundry
Exit
Activity Room
Exit
Exit
Stairs to Frontier

Clear Creek County

Post Office Box 2000
Georgetown, Colorado 80444
Telephone (303) 679-2326

TO: Board of County Commissioners

FROM: Sanitarian

RE: Special Event Permit Application for:

Easter Seals Colorado - Rocky Mountain Village

2644 Alvarado Road, Empire, CO 80438

N/A This office has reviewed the attached liquor license application and to the best of our knowledge, finds that the applicant is in compliance with County Environmental Health Regulations. Inspection reports are on file and available for review.

N/A An inspection of the establishment is not required by the Environmental Health Department.

N/A This office has reviewed the attached liquor license application and finds that the applicant is in violation of the State Liquor Codes for the following reasons:

Comments: _____

Gary Hagen
Environmental Health Specialist

2-25-26
Date

RECEIVED
By N Reimer at 8:07 am, Feb 26, 2026

Clear Creek County

POST OFFICE BOX 2000
GEORGETOWN, COLORADO 80444

TELEPHONE: (303) 679-2300

TO: Board of County Commissioners

FROM: Building Inspector

RE: Special Event Permit Application for:

Easter Seals Colorado - Rocky Mtn. Village

2644 Alvarado Road, Georgetown, CO

X This office has reviewed the attached liquor permit application and, to the best of our knowledge, finds that the property has no current life safety issues that need to be addressed.

____ This office has reviewed the attached liquor permit application and finds that the property has the following life safety issues that need to be addressed prior to the issuance of a liquor permit:

_____

_____

_____

_____

_____

Building Inspector

5-9-26
Date

RECEIVED
By N Reimer at 11:38 am, Mar 09, 2026

"Honoring Our Past, While Designing Our Future"

Clear Creek County
POST OFFICE BOX 2000
GEORGETOWN, COLORADO 80444
TELEPHONE: (303) 679-2300

TO: Board of County Commissioners

FROM: Planning Director

RE: Special Event Permit Application for:

Easter Seals Colorado - Rocky Mtn. Village

2644 Alvarado Road, Georgetown, CO

_____ This office has reviewed the attached liquor permit application. The current zoning of the property is _____, a district in which the sale of liquor as contemplated is permitted.

X This office has reviewed the attached liquor permit application. The current zoning of the property is Planned Development (PD), a district in which the sale of liquor as contemplated is NOT permitted unless such use is a "continuing non-conforming use" pursuant to Sec. 11 of the Clear Creek County Zoning Regulations.

Comments:

Section 23 of the Zoning Regulations defines a Special Event as "A temporary activity or use, whether or not wholly contained within a building or structure which is not a permitted use in the underlying zone district or the Planned Development, not to exceed sixty (60) days." The proposed use appears to comply with this definition as Special Events are not a contemplated use in the approved PD. Further, staff has made the interpretation that the sale and/or consumption of alcohol is commonly associated with special events and is therefore allowed as an accessory use. This approval is subject to all other applicable zoning regulations.

Planning Director

3-6-2026
Date

RECEIVED
By N Reimer at 8:00 am, Mar 09, 2026

"Honoring Our Past, While Designing Our Future"

Clear Creek County Sheriff's Office

405 Argentine Street Post Office Box 2000
Georgetown, Colorado 80444

TO: Board of County Commissioners

FROM: Matthew Brown, Undersheriff

RE: Special Event Permit Application for:

Easter Seals Colorado – Rocky Mountain Village

2644 Alvarado Road, Georgetown, CO

X This office has reviewed the attached liquor license application and finds no record of violations.

_____ This office has reviewed the attached liquor license application and found the following violations

_____

_____

_____

_____

Matthew Brown, Undersheriff _____ Date

RECEIVED
By N Reimer at 8:17 am, Mar 25, 2026

Clear Creek County

Post Office Box 2000
Georgetown, Colorado 80444
Telephone (303) 679-2326

TO: Board of County Commissioners

FROM: Site Development Department

RE: Special Event Liquor Permit

Easter Seals Colorado - Rocky Mountain Village

2644 Alvarado Road, Empire, CO 80438

S S This office has reviewed the attached liquor license/permit application. The current property for which the sale of liquor as contemplated is in compliance with all County Site Development regulations.

_____ This office has reviewed the attached liquor license/permit application. The current property for which the sale of liquor as contemplated IS NOT in compliance with all County Site Development Regulations.

Comments: _____

Stoy Streepy
Site Development

3/26/2026
Date

RECEIVED
By N Reimer at 1:20 pm, Mar 30, 2026

Clear Creek Fire Authority

P.O. Box 507, Dumont CO 80436 • (303) 567-4342 • Fax (303) 567-4739

TO: Board of County Commissioners

FROM: Fire Inspector

RE: Special Event Permit Application for:

Easter Seals Colorado - Rocky Mtn. Village

2644 Alvarado Road, Georgetown, CO

___ This office has reviewed the attached liquor permit application and inspected the establishment. To the best of our knowledge, the applicant is not in violation of the provisions of the County Fire Codes.

___ This office has reviewed the attached liquor permit application and finds that the applicant is in violation of the following provisions of the County Fire Code:

Quick inspection of use area ok

Full inspection Mid April

ok to License

Kelly Bohn
Fire Inspector

3/27/26
Date

RECEIVED
By N Reimer at 3:25 pm, Mar 30, 2026

PETER A. LICHTMAN
COUNTY ATTORNEY
303-679-2326
plichtman@clearcreekcounty.us

KATHERINE PARKER
ASST. COUNTY ATTORNEY
303-679-2498
kparker@clearcreekcounty.us

Clear Creek County
Office of the County Attorney

Post Office Box 2000
Georgetown, Colorado 80444

https://www.clearcreekcounty.us/185/County-Attorney

NANETTE REIMER
EXECUTIVE ASSISTANT
SENIOR PARALEGAL
(303) 679-2314
nreimer@clearcreekcounty.us

MEMORANDUM

TO: Board of County Commissioners

FROM: Nanette Reimer
Office of the County Attorney

DATE: April 7, 2026

RE: Liquor License Renewal Application

Licensee: Two Bears Den, LLC
dba Two Bears Tap and Grill

Licensed Premises: 33295 U.S. Hwy 6
Idaho Springs, CO

License Type: Hotel and Restaurant

Current Expiration date: March 10, 2026

This renewal application was received on February 9, 2026, and has completed the review process. The applicant was given notice of the hearing and the property has been posted as required by Colorado Law

RENEWAL CRITERIA

For renewal, Colorado Law requires that the renewal application be timely submitted to the local licensing authority with the applicable state and local fees. A complete renewal application was submitted along with the proper fees.

Each liquor license renewal application is referred to the Sheriff's Office, Planning Department, Environmental Health Department, Building Department, and the Fire Chief for review. Comments have been received from all of these departments, and those comments are attached for your review and consideration. We are aware of no liquor violations occurring on the licensed premises within the past year.

On December 21, 2004, the Board of County Commissioners adopted Resolution 04-210, expediting the process for approving certain liquor license applications, and a copy of that resolution is attached for your reference. For renewal applications the criteria for administrative approval are as follows: 1) The applicant must have held their license for the past two consecutive years with no substantive changes affecting the license; 2) the applicant has had no liquor license violations in the past 12 months; and 3) No referral agency had an issue with the renewal. The above three criteria have been met by Two Bears Den, LLC.

After review and inspection, this renewal application appears to meet the applicable provisions of the Colorado Liquor Code for approval. We would recommend the renewal of this liquor license. The licensee is in full compliance with county regulations.

cc: Two Bears Den, LLC

DR 8400 3/22/2024

APPLICANT ID: 821845

1685

DR 8400 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

RECEIVED
JAN 30 2026

Submit to Local Licensing Authority

TWO BEARS TAP AND GRILL
8695 oakwood street
Westminster CO 80031

Fees Due	
Annual Renewal Application Fee	$
Renewal Fee	750.00
Storage Permit $100 X _____	$ —
Sidewalk Service Area $75.00	$ —
Additional Optional Premise Hotel & Restaurant $100 X _____	$ —
Related Facility - Campus Liquor Complex $160.00 per facility	$ —
Amount Due/Paid	$ 750.00

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one- time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

☒ Paid by check
☐ Paid Online

Uploaded to MoveIt on Date

Licensee Name
TWO BEARS DEN, LLC

Doing Business As Name (DBA)
TWO BEARS TAP AND GRILL

Liquor License Number	License Type
03-20708	Hotel & Restaurant (county) CLEAR CREEK

Sales Tax License Number	Expiration Date	Due Date
95995468-0000	03/10/2026	01/24/2026

Business Address

Street Address
33295 US-6

Phone Number
7204543456

City, State, ZIP Code
Idaho Springs CO 80452

Mailing Address

Street Address
8695 oakwood street

City, State, ZIP Code
Westminster CO 80031

Email
twobearscolorado@gmail.com

Operating Manager
NATALIE LYNN JACOBS

Date of Birth
[redacted]

Home Address

Street Address [redacted] Phone Number [redacted]

City [redacted] State [redacted] ZIP Code [redacted]

1. Do you have legal possession of the premises at the street address? ..... ⊘ Yes ○ No

Are the premises owned or rented? ○ Owned ⊘ Rented* *If rented, expiration date of lease 7/31/2026

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? ..... ○ Yes ⊘ No

If yes, please see the table in the upper right hand corner and include all fees due.

3. Are you renewing a takeout and/or delivery permit? ..... ○ Yes ⊘ No

(**Note:** must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) If selecting 'Yes', an additional $11.00 is required to renew the permit.

If so, which are you renewing? ..... ○ Delivery ○ Takeout ○ Both Takeout and Delivery

4. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ○ Yes ⊘ No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ..... ○ Yes ⊘ No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? ..... ⊘ Yes ○ No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. CRYSTEL RENEE HAISLEY IS NO LONGER A MEMBER OF THE TWO BEARS DEN LLC PARTNERSHIP

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? ○ Yes ⊘ No

If yes, attach a detailed explanation.

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? ○ Yes ⊘ No

If yes, attach a detailed explanation.

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? ○ Yes ⊘ No

If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

MARK LYNN JACOBS

Title

OWNER / MANAGING PARTNER

Signature

Date (MM/DD/YY)

1/15/2026

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Title

Attest

Signature

Date (MM/DD/YY)

DR 8495 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Tax Check Authorization, Waiver, and Request to Release Information

I, NATALIE LYNN JACOBS

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of

(the "Applicant/Licensee")

TWO BEARS DEN, LLC DBA TWO BEARS TAP AND GRILL

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/ Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

NATALIE LYNN JACOBS

Social Security Number/Tax Identification Number | Home Phone Number | Business/Work Phone Number

[redacted] | [redacted] | SAME

Street Address

[redacted]

City | State | ZIP Code

[redacted] | [redacted]

Printed name of person signing on behalf of the Applicant/Licensee

NATALIE LYNN JACOBS

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) | Date Signed

[signature] | 1/15/2026

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

Clear Creek County

Post Office Box 2000
Georgetown, Colorado 80444
Telephone (303) 679-2326

TO: Board of County Commissioners

FROM: Site Development Department

RE: Hotel and Restaurant Liquor License for:

Two Bears Den, LLC dba Two Bears Tap and Grill

33295 U.S. Hwy 6, Idaho Springs, CO 80452

SS This office has reviewed the attached liquor license/permit application. The current property for which the sale of liquor as contemplated is in compliance with all County Site Development regulations.

_____ This office has reviewed the attached liquor license/permit application. The current property for which the sale of liquor as contemplated IS NOT in compliance with all County Site Development Regulations.

Comments: _____

Stoy Streepey
Site Development

2/25/2026
Date

RECEIVED
By N Reimer at 7:50 am, Feb 26, 2026

Clear Creek County
POST OFFICE BOX 2000
GEORGETOWN, COLORADO 80444
TELEPHONE: (303) 679-2300

Renewal Application:

Hotel and Restaurant

TO: Board of County Commissioners

FROM: Sanitarian

RE: Liquor License Application for:

Two Bears Den LLC dba Two Bears Tap and Grill

33295 US 6, Idaho Springs, CO 80452

ok This office has reviewed the attached liquor license application and to the best of our knowledge, finds that the applicant is in compliance with County Environmental Health Regulations. Inspection reports are on file and available for review.

_____ An inspection of the establishment is not required by the Environmental Health Department.

N/A This office has reviewed the attached liquor license application and finds that the applicant is in violation of the State Liquor Codes for the following reasons:

_____

_____

_____

_____

_____

Gary Hague
Environmental Health Specialist

2-24-26
Date

RECEIVED
By N Reimer at 12:36 pm, Feb 24, 2026

"Honoring Our Past, While Designing Our Future"

Clear Creek Fire Authority

P.O. Box 507, Dumont CO 80436 • (303) 567-4342 • Fax (303) 567-4739

Renewal Application:

Hotel and Restaurant

TO: Board of County Commissioners

FROM: Fire Inspector

RE: Liquor License Application for:

Two Bears Den LLC dba Two Bears Tap and Grill

33295 US 6, Idaho Springs, CO 80452

_____ This office has reviewed the attached liquor license application and inspected the establishment. To the best of our knowledge, the applicant is not in violation of the provisions of the County Fire Codes.

KB This office has reviewed the attached liquor license application and finds that the applicant is in violation of the following provisions of the County Fire Code:

Minor Correction on 3 violations
re-inspection in 30 days

OK to renew License

KMM BH
Fire Inspector

2/23/26
Date

RECEIVED
By N Reimer at 7:45 am, Feb 24, 2026

Clear Creek County Sheriff's Office

405 Argentine Street Post Office Box 2000
Georgetown, Colorado 80444

License Renewal:

Hotel and Restaurant

TO: Board of County Commissioners

FROM: Matt Brown, Undersheriff

RE: Liquor License Application for:

Two Bears Den LLC dba Two Bears Tap and Grill

33295 US 6, Idaho Springs, CO 80452

X This office has reviewed the attached liquor license application and finds no record of violations.

_____ This office has reviewed the attached liquor license application and found the following violations

Matt Brown, Undersheriff

Date

RECEIVED
By N Reimer at 12:15 pm, Feb 25, 2026

Clear Creek County
POST OFFICE BOX 2000
GEORGETOWN, COLORADO 80444
TELEPHONE: (303) 679-2300

Renewal Application:

Hotel and Restaurant

TO: Board of County Commissioners

FROM: Planning Director

RE: Liquor License Application for:

Two Bears Den LLC dba Two Bears Tap and Grill

33295 US 6, Idaho Springs, CO 80452

X This office has reviewed the attached liquor license application. The current zoning of the property is Commercial - One (C-1), a district in which the sale of liquor as contemplated is permitted.

_____ This office has reviewed the attached liquor license application. The current zoning of the property is _____, a district in which the sale of liquor as contemplated is NOT permitted unless such use is a "continuing non-conforming use" pursuant to Sec. 11 of the Clear Creek County Zoning Regulations.

Comments: Pursuant to Section 2202.6.10 of the County Zoning Regulation, a "Bar, saloon, liquor store and/or microbrewery" is an allowed principal use in the C-1 zoning district.

Planning Director

3-6-2026
Date

RECEIVED
By N Reimer at 8:31 am, Mar 09, 2026

"Honoring Our Past, While Designing Our Future"

Clear Creek County
POST OFFICE BOX 2000
GEORGETOWN, COLORADO 80444
TELEPHONE: (303) 679-2300

Renewal Application:

Hotel and Restaurant

TO: Board of County Commissioners

FROM: Building Inspector

RE: Liquor License Application for:

Two Bears Den LLC dba Two Bears Tap and Grill

33295 US 6, Idaho Springs, CO 80452

X This office has reviewed the attached liquor license application and to the best of our knowledge, finds that the applicant is not in violation of the provisions of the County Building Codes.

____ This office has reviewed the attached liquor license application and finds that the applicant is in violation of the following provisions of the County Building Codes.

_____

_____

_____

_____

_____

Building Inspector

3-9-26
Date

RECEIVED
By N Reimer at 11:39 am, Mar 09, 2026

"Honoring Our Past, While Designing Our Future"

PETER A. LICHTMAN
COUNTY ATTORNEY
303-679-2326
plichtman@clearcreekcounty.us

KATHERINE PARKER
ASST. COUNTY ATTORNEY
303-679-2498
kparker@clearcreekcounty.us

Clear Creek County
Office of the County Attorney

Post Office Box 2000
Georgetown, Colorado 80444

https://www.clearcreekcounty.us/185/County-Attorney

NANETTE REIMER
EXECUTIVE ASSISTANT
SENIOR PARALEGAL
(303) 679-2314
nreimer@clearcreekcounty.us

MEMORANDUM

TO: Board of County Commissioners

FROM: Nanette Reimer
Office of the County Attorney

DATE: April 7, 2026

RE: Liquor License Renewal Application

Licensee: Jogan Inc., LLC dba 2 Mile High Cafe

Licensed Premises: 19285 Highway 103
Idaho Springs, CO 80452

License Type: Optional Premises

Current Expiration date: February 5, 2026

Jogan Inc., LLC submitted its application to renew this license on January 20, 2026, and it has been going through the review process since that time. The applicant was given notice of the hearing and the property has been posted as required by Colorado Law. Although this license has expired, it is still considered valid under Colorado law because the renewal application and applicable fees were submitted to us prior to the expiration date.

RENEWAL CRITERIA

For renewal, Colorado Law requires that the renewal application be timely submitted to the local licensing authority with the applicable state and local fees. A completed renewal application was submitted along with the proper fees.

On December 21, 2004, the Board of County Commissioners adopted Resolution 04-210, expediting the process for approving certain liquor license applications, and a copy of that resolution is attached for your reference. For renewal applications the criteria for administrative approval are as follows: 1) The applicant must have held their license for the past two consecutive years with no substantive changes affecting the license; 2) the applicant has had no liquor license violations in the past 12 months; and 3) No referral agency had an issue with the renewal. The above three criteria have been met by Jogan Inc., LLC.

PETER A. LICHTMAN
COUNTY ATTORNEY
303-679-2326
plichtman@clearcreekcounty.us

KATHERINE PARKER
ASST. COUNTY ATTORNEY
303-679-2498
kparker@clearcreekcounty.us

Clear Creek County
Office of the County Attorney

Post Office Box 2000
Georgetown, Colorado 80444

https://www.clearcreekcounty.us/185/County-Attorney

NANETTE REIMER
EXECUTIVE ASSISTANT
SENIOR PARALEGAL
(303) 679-2314
nreimer@clearcreekcounty.us

Each liquor license renewal application is referred to the Sheriff's Office, Planning Department, Environmental Health Department, Building Department, and the Fire Chief for review. Comments were received from all of the reviewing departments and copies of the comments received are attached for your review and consideration. We are aware of no liquor violations occurring on the licensed premises within the past year.

After review and inspection, this renewal application appears to meet the applicable provisions of the Colorado Liquor Code for approval and it meets the criteria for expedited approval by the Chairman under the authority given by Resolution 04-210.

cc: Jogan, Inc., LLC

DR 8400 (05/05/25)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Submit to Local Licensing Authority

Fees Due	
Annual Renewal Application Fee	$ 250.00
Renewal Fee	600.00
Storage Permit $100 X _____	$
Sidewalk Service Area $75.00	$
Additional Optional Premises Hotel & Restaurant $100 X _____	$
Related Facility - Campus Liquor Complex $160.00 per facility	$
Amount Due/Paid	$ 850

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash. ☒ Paid by check ☐ Paid online

Uploaded to MoveIt on Date:

Licensee Name: Jogan Inc, LLC

Doing Business As Name (DBA): 2 Mile High Cafe

Liquor License Number: 4707487

License Type: Optional Premises

Sales Tax License Number: 95997606-0001

Expiration Date: 02/05/2026

Due Date:

Business Address

Street Address: 19285 HWY 103

Phone Number: 760-525-4610

City: Idaho Springs,

State: CO

ZIP Code: 80459

Mailing Address

Street Address: 19285 HWY 103

City: Idaho Springs

State: CO

ZIP Code: 80459

Email: dan.moss@echomtn.com

Operating Manager

Sooyoung Kang (Daniel Dietrich)

Date of Birth [redacted]

Home Address

Street Address [redacted]

Phone Number [redacted]

City [redacted]

State [redacted] ZIP Code [redacted]

1. Do you have legal possession of the premises at the street address?..... ● Yes ○ No

   Are the premises owned or rented? ● Owned ○ Rented* *If rented, expiration date of lease

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility?..... ○ Yes ● No

   If yes, please see the table in the upper right hand corner and include all fees due.

3. Are you renewing a takeout and/or delivery permit?..... ○ Yes ● No

   (**Note:** must hold a qualifying license type and be authorized for takeout and/or delivery license privileges)

   If selecting 'Yes', an additional $11.00 is required to renew the permit.

   If so, which are you renewing?..... ○ Delivery ○ Takeout ○ Both Takeout and Delivery

4. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?.... ○ Yes ● No

   Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?..... ○ Yes ● No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)?..... ○ Yes ● No

   If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? ..... ○ Yes ● No

If yes, attach a detailed explanation.

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? ..... ○ Yes ● No

If yes, attach a detailed explanation.

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? ..... ● Yes ○ No

If yes, attach a detailed explanation. – Please See Attached

9. I would like to apply for a Two-Year Renewal ..... ● Yes ● No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Daniel Dietrich

Title

Owner

Signature

Date (MM/DD/YY)

1/7/2026

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Title

Attest

Signature

Date (MM/DD/YY)

Local Licensing Authority Approves this license for a two-year renewal..... Yes No

If "No", please cite the law, regulation, local ordinance or resolution that gives the local licensing authority the ability to deny the applicant and grounds for denial. Also, please provide any and all investigative reports, and administrative or criminal action that relate or justify this denial.

Proof of Violation

DR 8495 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Tax Check Authorization, Waiver, and Request to Release Information

I, Sooyoung Kang (Daniel Dietrich)

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of

(the "Applicant/Licensee")

Echo Mountain Ski and Event Center, LLC

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/ Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

Echo Mtn Ski and Events Cetner, LLC

Social Security Number/Tax Identification Number	Home Phone Number	Business/Work Phone Number
93-3402247		303-374-4988

Street Address

19285 HWY 103

City	State	ZIP Code
Idaho Springs	Co	80459

Printed name of person signing on behalf of the Applicant/Licensee

Sooyoung Kang (Daniel Dietrich)

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information)	Date Signed
Sooyoung Kang (Daniel Dietrich)	1/6/2026

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

Question #8

Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? Yes No

If yes, attach a detailed explanation.

To Whom It May Concern:

Sooyoung Kang (Daniel Dietrich) is the sole member of each LLC listed below is also the sole member of the LLC for Jubilations Catering. If you have any other questions, please let me know. I would be happy to answer those questions for you.

For ~~Imperial Restaurant~~, Jubilations Catering

- 03-20389 – Jogan Inc, LLC, DBA Jubilations Catering 215 Virginia Drive, Estes Park, CO 80517

For Imperial,

- 03-07430 - Jogan Companies, Inc DBA Imperial Chinese restaurant 431 S. Broadway Denver, Co 80209

Clear Creek County
POST OFFICE BOX 2000
GEORGETOWN, COLORADO 80444
TELEPHONE: (303) 679-2300

Renewal Application:

Optional Premises

TO: Board of County Commissioners

FROM: Sanitarian

RE: Liquor License Application for:

Jogan Inc., LLC dba 2 Mile High Cafe

19285 Hwy 103, Idaho Springs, CO 80452

GH This office has reviewed the attached liquor license application and to the best of our knowledge, finds that the applicant is in compliance with County Environmental Health Regulations. Inspection reports are on file and available for review.

NRH An inspection of the establishment is not required by the Environmental Health Department.

N/A This office has reviewed the attached liquor license application and finds that the applicant is in violation of the State Liquor Codes for the following reasons:

Gary Hague
Environmental Health Specialist

2-17-26
Date

RECEIVED
By N Reimer at 12:01 pm, Feb 17, 2026

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Clear Creek County
POST OFFICE BOX 2000
GEORGETOWN, COLORADO 80444
TELEPHONE: (303) 679-2300

Renewal Application:

Optional Premises

TO: Board of County Commissioners

FROM: Planning Director

RE: Liquor License Application for:

Jogan Inc., LLC dba 2 Mile High Cafe

19285 Hwy 103, Idaho Springs, CO 80452

X

_____This office has reviewed the attached liquor license application. The current zoning of the property is Commercial - Tourism/Recreation, a district in which the sale of liquor as contemplated is permitted.

_____This office has reviewed the attached liquor license application. The current zoning of the property is _____, a district in which the sale of liquor as contemplated is NOT permitted unless such use is a "continuing non-conforming use" pursuant to Sec. 11 of the Clear Creek County Zoning Regulations.

Comments: _____

Pursuant to Section 513.4.12 of the C-TR district, Principal uses include "Restaurant, food service, or other eating establishment, with or without drive through." Additionally, pursuant to Section 513.5.1, "Accessory uses and buildings typically incidental to the principal uses above are allowed." Staff has determined that the Bar and Optional Premises License are accessory uses to the principal Restaurant use, and therefore permitted by right in the C-TR zoning district.

_____

_____ 2/19/2026

Planning Director Date

RECEIVED
By N Reimer at 2:07 pm, Feb 19, 2026

"Honoring Our Past, While Designing Our Future"

Clear Creek Fire Authority

P.O. Box 507, Dumont CO 80436 • (303) 567-4342 • Fax (303) 567-4739

Renewal Application:

Optional Premises

TO: Board of County Commissioners

FROM: Fire Chief

RE: Liquor License Application for:

Jogan Inc., LLC dba 2 Mile High Cafe

19285 Hwy 103, Idaho Springs, CO 80452

_____ This office has reviewed the attached liquor license application and inspected the establishment. To the best of our knowledge, the applicant is not in violation of the provisions of the County Fire Codes.

KB This office has reviewed the attached liquor license application and finds that the applicant is in violation of the following provisions of the County Fire Code:

Minor corrections on Minimal violations

re-inspection in 30 days

OK to renew License

Kelli Bdr
Fire Inspector

2/23/26
Date

RECEIVED
By N Reimer at 10:45 am, Feb 24, 2026

Clear Creek County

POST OFFICE BOX 2000
GEORGETOWN, COLORADO 80444
TELEPHONE: (303) 679-2300

Renewal Application:

Optional Premises

TO: Board of County Commissioners

FROM: Building Inspector

RE: Liquor License Application for:

Jogan Inc., LLC dba 2 Mile High Cafe

19285 Hwy 103, Idaho Springs, CO 80452

X This office has reviewed the attached liquor license application and to the best of our knowledge, finds that the applicant is not in violation of the provisions of the County Building Codes.

____ This office has reviewed the attached liquor license application and finds that the applicant is in violation of the following provisions of the County Building Codes.

_____

_____

_____

_____

_____

David Fell
Building Inspector

3-25-26
Date

RECEIVED
By N Reimer at 1:22 pm, Mar 30, 2026

"Honoring Our Past, While Designing Our Future"

Clear Creek County Sheriff's Office

405 Argentine Street Post Office Box 2000
Georgetown, Colorado 80444

License Renewal:

Optional Premises

TO: Board of County Commissioners

FROM: Matthew Brown Undersheriff

RE: Liquor License Application for:

Jogan Inc., LLC dba 2 Mile High Cafe

19285 Hwy 103, Idaho Springs, CO 80452

X This office has reviewed the attached liquor license application and finds no record of violations.

_____ This office has reviewed the attached liquor license application and found the following violations

Matthew Brown, Undersheriff

Date

RECEIVED
By N Reimer at 9:06 am, Jan 26, 2026

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
From: Sarah Lewis, Accounts Payable
Subject: Consideration of Approval of the Warrant Register

RECOMMENDATION

Staff recommends approval of the April 7, 2026 packet.

BACKGROUND

On September 10, 2013, the Board of County Commissioners adopted Resolution R-13-77, authorizing the Clear Creek County Payments Approval Policy. The policy authorizes the County Manager and Finance Director to approve claims or payroll documents when the Board of County Commissioners is not available to allow and approve claims in the time required by law or contract or within the time available for the proper and efficient administration of County government. The policy goes on to state that when the County Manager or the Finance Director approve one or more claims or payroll documents under the circumstances explained above, the Board of County Commissioners must review and approve said claims or payroll documents at its next regularly scheduled meeting. Staff brings forward the Warrant Register for the Board's consideration during most regularly scheduled meetings.

CONCLUSION

With this item, staff is recommending approval of the Warrant Registers, the Payroll Register, Electronic Fund Transfers, and P-card transactions. All were prepared by Finance staff, reviewed and approved for payment by the County Manager.

ATTACHMENTS:

1. Warrant Registers dated March 12, 2026, March 19, 2026, and March 26, 2026
   Payroll Registers dated March 9, 2026 and March 20, 2026
   Electronic Fund Transfer dated March 9, 2026 to March 26, 2026
   P-card purchases from February 2026

+

April 7, 2026

Pursuant to Resolution R-13-77, the Board of County Commissioners has reviewed the

- Warrant Registers dated March 12, 2026, March 19, 2026, and March 26, 2026
- Payroll Registers dated March 9, 2026 and March 20, 2026
- Electronic Fund Transfer dated March 9, 2026 to March 26, 2026
- P-card purchases from February 2026

prepared by the Finance staff, reviewed and approved for payment by the County Manager.

Approved:

_____
Rebecca Lloyd, Chair

_____
Jodie Hartman-Ball, Commissioner

_____
George Marlin, Commissioner

Accounts Payable

Computer Check Proof List by Vendor

User: slewis
Printed: 03/11/2026 - 3:35PM
Batch: 00002.03.2026

Clear Creek County
POST OFFICE BOX 2000
GEORGETOWN, COLORADO 80444
TELEPHONE: (303) 569-3251 • (303) 679-2300

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 01214	All-Pro Forms Inc			Check Sequence: 1	ACH Enabled: False
16448	Laser Checks - Bank Name Change	362.20	03/12/2026	01-104-10-72200-000-000	01 Treasurer
	Check Total:	362.20			
Vendor: 01234	Amazon			Check Sequence: 2	ACH Enabled: False
16QJ-T3KY-71J3	Scissors, pens, envelopes, badge holders, coffee s	116.15	03/12/2026	01-117-10-72200-000-000	01 Admin
1GXV-PQQ4-KCDH	Certificate Paper, Invitations, Border Paper	64.47	03/12/2026	20-517-70-74489-000-000	20 DHS
1MMW-FXLD-KM4L	AC5PG3Q1HTL0B\HoseReels	259.98	03/12/2026	02-324-55-72290-000-000	02 PW
1VH6-X6GT-PFMR	Fellowes Powershred Shredder Bags	16.99	03/12/2026	20-510-70-72200-000-000	20 DHS
	Check Total:	457.59			
Vendor: 01244	Amazon			Check Sequence: 3	ACH Enabled: False
131H-4T31-7DV7	CREDIT - Earpiece for Midland Walkie Talkies	-22.50	03/12/2026	01-253-20-72200-000-000	01 Confinement
13GH-RKDV-CJYH	Spanish Tarot Cards	21.48	03/12/2026	01-253-20-72200-000-000	01 Confinement
1JHV-JG6C-GKQG	VELCRO Brand Heavy Duty Tape, 27" Snow Br	105.06	03/12/2026	01-252-20-72290-000-000	01 Sheriff Patrol
1JWC-PJK9-7DJW	CREDIT - Earpiece for Midland Walkie Talkies	-90.03	03/12/2026	01-253-20-72200-000-000	01 Confinement
	Check Total:	14.01			
Vendor: 01491	Asbury LW184812			Check Sequence: 4	ACH Enabled: False
CHGW1162486	LW184812_PU17_Pipe	294.66	03/12/2026	02-325-55-73630-000-000	02 PW
	Check Total:	294.66			
Vendor: 01544	AT&T Mobility			Check Sequence: 5	ACH Enabled: False
287282435273	287282435273X02282026 - Phone Coroner	194.32	03/12/2026	01-210-20-73450-000-000	
287282435273	287282435273X02282026 - Phone OEM	48.25	03/12/2026	01-220-20-73450-000-000	
287282435273	287282435273X02282026 - Phone CCSO	3,180.48	03/12/2026	01-251-20-73450-000-000	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	3,423.05			
Vendor: 01048	Av-tech Electronics Inc			Check Sequence: 6	ACH Enabled: False
0101343-IN	Cust 10-CLE1002 - 2022 Chevy Tahoe - Lightin	1,582.67	03/12/2026	01-259-20-73640-000-000	01 Fleet Maintenance
	Check Total:	1,582.67			
Vendor: 02001	BFI - Foothills Landfill			Check Sequence: 7	ACH Enabled: False
5125-000065017	Cust 4-5125-0914705 - Tipping Fees	3,466.65	03/12/2026	01-610-60-73220-000-000	01 Transfer Station
	Check Total:	3,466.65			
Vendor: 02515	Blackwell Oil Company Inc			Check Sequence: 8	ACH Enabled: False
1020	Acct CRB - Regular	49.87	03/12/2026	01-128-10-72220-000-000	01 Transit
30946	Acct CRB - Tax CREDIT memo	-8.74	03/12/2026	01-128-10-72220-000-000	01 Transit
	Check Total:	41.13			
Vendor: 02545	Bob Barker Company			Check Sequence: 9	ACH Enabled: False
INV2216148	Cust CLECO5 - Razors	340.77	03/12/2026	01-253-20-72200-000-000	01 Confinement
	Check Total:	340.77			
Vendor: 03177	CentralSquare Technologies			Check Sequence: 10	ACH Enabled: False
457343	Cust 5234612 - Enterprise Mobile Base Position,	22,932.00	03/12/2026	01-251-20-73650-000-000	01 Sheriff Admin
	Check Total:	22,932.00			
Vendor: 03429	ClearStar Inc.			Check Sequence: 11	ACH Enabled: False
1573527	Background Checks - MYN	4.90	03/12/2026	21-535-65-73457-000-000	
1573527	Background Checks - Late Fee	15.00	03/12/2026	01-116-10-73350-000-000	
1573527	Background Checks - Transfer Station	45.79	03/12/2026	01-610-60-73500-000-000	
1573527	Background Checks - Planning/Building Dept	165.46	03/12/2026	01-130-10-73500-000-000	
1573527	Background Checks - Maintenance	112.07	03/12/2026	01-120-10-73500-000-000	
1573527	Background Checks - Assessor	57.68	03/12/2026	01-101-10-73350-000-000	
	Check Total:	400.90			
Vendor: 03506	Colorado Assessor's Assoc			Check Sequence: 12	ACH Enabled: False
ADM601	ADM601 Introduction to Assessment-DE- Hunte	40.00	03/12/2026	01-101-10-73350-000-000	01 Assessor

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
APR105	APR105 Basic Appraisal Principles - Hunter, C	50.00	03/12/2026	01-101-10-73350-000-000	01 Assessor
APR106	APR106 Basic Appraisal Principles - Hunter, C	50.00	03/12/2026	01-101-10-73350-000-000	01 Assessor
APR107	APR107 Introduction to Ad Valorem Mass Appra	50.00	03/12/2026	01-101-10-73350-000-000	01 Assessor
APR615	APR615 - 15 Hour National USPAP Course - Hu	170.00	03/12/2026	01-101-10-73350-000-000	01 Assessor
	Check Total:	360.00			
Vendor: 03523	Colorado Bureau Of Investigation			Check Sequence: 13	ACH Enabled: False
A260800013	Acct CO0100CCW - Conceal Carry Permits	105.00	03/12/2026	01-251-20-73550-000-000	01 Sheriff Admin
	Check Total:	105.00			
Vendor: 03688	Columbine Paper & Maintenance			Check Sequence: 14	ACH Enabled: False
90919	Cust 101341 - Toilet Tissue Disp	30.18	03/12/2026	01-253-20-72200-000-000	01 Confinement
90920	Cust 101341 - Liquid Detergent, 2Ply TP, Delive	417.74	03/12/2026	01-253-20-72200-000-000	01 Confinement
	Check Total:	447.92			
Vendor: 03696	Comcast Cable			Check Sequence: 15	ACH Enabled: False
0084685 Mar26	Acct 8497 40 492 0084685 - Inmate cable	113.00	03/12/2026	01-253-20-72200-000-000	01 Confinement
	Check Total:	113.00			
Vendor: 14087	Cynthia C. Neely			Check Sequence: 16	ACH Enabled: False
Feb2026	10 hours services plus mileage - Feb 2026	771.25	03/12/2026	01-100-10-77810-000-000	01 General
	Check Total:	771.25			
Vendor: 04288	DiNatale Water Consultants			Check Sequence: 17	ACH Enabled: False
6049	CCC general water resources and accounting sup	2,257.50	03/12/2026	01-710-80-73560-000-000	01 Water Resources
	Check Total:	2,257.50			
Vendor: 04413	George Douvas DDS			Check Sequence: 18	ACH Enabled: False
03032026 DM	Inmate dental	59.00	03/12/2026	01-253-20-73510-000-000	01 Confinement
03032026 FS	Inmate dental	59.00	03/12/2026	01-253-20-73510-000-000	01 Confinement
03032026 VL	Inmate dental	59.00	03/12/2026	01-253-20-73510-000-000	01 Confinement
	Check Total:	177.00			
Vendor: 04749	E-470 Public Highway Authority			Check Sequence: 19	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
2110267249	Tolls	32.50	03/12/2026	01-251-20-73550-000-000	01 Sheriff Admin
	Check Total:	32.50			
Vendor: 05180	Ensolum, LLC			Check Sequence: 20	ACH Enabled: False
63923	09C4126003 - 2026 Courthouse Asbestos Sampl	4,440.80	03/12/2026	01-120-10-73500-000-000	01 Maintenance
	Check Total:	4,440.80			
Vendor: 06158	First Veterinary Supply			Check Sequence: 21	ACH Enabled: False
ES2009	Acct GW998 - Bravecto Chews 1000 MG	557.00	03/12/2026	01-365-65-72230-000-000	01 Animal Services
	Check Total:	557.00			
Vendor: 06327	FRAHEC			Check Sequence: 22	ACH Enabled: False
02192026 CMP	CMP - Dude Talks Dinners	800.00	03/12/2026	20-517-70-73900-000-000	20 DHS
	Check Total:	800.00			
Vendor: 08551	Humility Labs			Check Sequence: 23	ACH Enabled: False
1209	Pullover Hoody	360.20	03/12/2026	01-251-20-72260-000-000	
1209	Pullover Hoody	360.19	03/12/2026	01-252-20-72260-000-000	
	Check Total:	720.39			
Vendor: 05248	Intermountain Medical Group Denver LLC			Check Sequence: 24	ACH Enabled: False
600025393	Acct 3000025742 - Pre-employment screening	500.40	03/12/2026	01-251-20-73550-000-000	01 Sheriff Admin
	Check Total:	500.40			
Vendor: 09010	Intl Assoc of Voice Stress Analysts			Check Sequence: 25	ACH Enabled: False
00003OH202603-4	IAVSA Course	295.00	03/12/2026	01-251-20-73500-000-000	01 Sheriff Admin
	Check Total:	295.00			
Vendor: 10130	JobTarget			Check Sequence: 26	ACH Enabled: False
INV149964	Cust 97793 - Programmatic 360 March 2026	1,250.00	03/12/2026	01-116-10-73310-000-000	01 Human Resources
	Check Total:	1,250.00			
Vendor: 10140	John Deere Financial			Check Sequence: 27	ACH Enabled: False
012126-022026PW	11113-41310\CuttingWheel_Hardware	11.36	03/12/2026	02-325-55-72200-000-000	02 PW

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	11.36			
Vendor: 11029	Keefe Commissary Network			Check Sequence: 28	ACH Enabled: False
5337871	Cust 82750 - Indigent Supplies	8.36	03/12/2026	01-253-20-72216-000-000	01 Confinement
	Check Total:	8.36			
Vendor: 11235	Koy Dingboom, LLC			Check Sequence: 29	ACH Enabled: False
Jan2026	CSS Services - Jan 2026	700.00	03/12/2026	20-510-70-73920-000-000	20 DHS
Jan2026	CWT Services - Jan 2026	3,584.00	03/12/2026	20-510-70-73500-026-000	20 DHS
Jan2026	Mileage - Jan 2026	82.65	03/12/2026	20-510-70-73920-000-000	20 DHS
	Check Total:	4,366.65			
Vendor: 11251	KS StateBank			Check Sequence: 30	ACH Enabled: False
64428-5-2026	Acct 3364428 - (6) 2025 Chevy Tahoe Police Pu	8,682.00	03/12/2026	01-910-10-76500-000-000	01 Grants/Capital
	Check Total:	8,682.00			
Vendor: 12001	Laboratory Corp. of America			Check Sequence: 31	ACH Enabled: False
86240022	Acct 05702785 - Services	96.00	03/12/2026	20-510-70-73920-027-000	20 DHS
	Check Total:	96.00			
Vendor: 12045	Language Line Services			Check Sequence: 32	ACH Enabled: False
11858848	Acct 9020536002 - Interpretation	389.51	03/12/2026	01-251-20-73550-000-000	01 Sheriff Admin
	Check Total:	389.51			
Vendor: 12331	Lyons Gaddis, PC			Check Sequence: 33	ACH Enabled: False
21194.002 02-26	Acct 21194.0002M Opposition to Water Applicat	367.90	03/12/2026	01-710-80-73500-000-000	01 Water Resources
21194.006 02-26	Acct 21194.0006M Green Lake	130.00	03/12/2026	01-710-80-73500-000-000	01 Water Resources
21194.007 02-26	Acct 21194.0007 Water Rights CCC Augmentati	494.50	03/12/2026	01-710-80-73500-000-000	01 Water Resources
21194.011 02-26	Acct 21194.0011 Negotiation of Water Lease/Pla	1,901.60	03/12/2026	01-710-80-73500-000-000	01 Water Resources
	Check Total:	2,894.00			
Vendor: 13143	Master's Touch, LLC			Check Sequence: 34	ACH Enabled: False
E101010	Postage - Clear Creek County Assessor RP NOV	3,778.41	03/12/2026	01-101-10-73110-000-000	01 Assessor

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	3,778.41			
Vendor: 14154	NMS Labs			Check Sequence: 35	ACH Enabled: False
1304504	Client 148444 - Services 2026-00003, 2025-000(	596.00	03/12/2026	01-210-20-73500-000-000	01 Coroner
	Check Total:	596.00			
Vendor: 14202	Novus Construction			Check Sequence: 36	ACH Enabled: False
CP 25-05 App 2	Mountain Youth Network HQ	46,515.83	03/12/2026	01-910-10-73557-000-000	01 Grants/Capital
CP 25-05 App 2	Mountain Youth Network HQ	48,484.17	03/12/2026	01-910-65-79200-000-000	01 Grants/Capital
CP 25-05 App 2	Mountain Youth Network HQ	-4,750.00	03/12/2026	01-000-00-20230-000-000	01 Grants/Capital
CP 25-05 App 3	Mountain Youth Network HQ	60,500.00	03/12/2026	01-910-65-79200-000-000	01 Grants/Capital
CP 25-05 App 3	Mountain Youth Network HQ	-3,025.00	03/12/2026	01-000-00-20230-000-000	01 Grants/Capital
	Check Total:	147,725.00			
Vendor: 15096	On Point Auto Glass			Check Sequence: 37	ACH Enabled: False
00003004	Windshield	510.00	03/12/2026	01-259-20-73640-000-000	01 Fleet Maintenance
	Check Total:	510.00			
Vendor: 16000	Oxford Recycling, Inc.			Check Sequence: 38	ACH Enabled: False
26020024	C0705\99.93T_RecycledAsphalt	1,349.08	03/12/2026	02-324-55-72219-000-000	02 PW
	Check Total:	1,349.08			
Vendor: 16080	Peak Digital Office Solutions			Check Sequence: 39	ACH Enabled: False
74102	CUS03582 - Road & Bridge Brookvale	30.00	03/12/2026	02-328-55-72200-000-000	
74102	CUS01144 - R&B Downstairs	30.00	03/12/2026	02-328-55-72200-000-000	
74102	CUS03639 - Clerk & Recorder	49.10	03/12/2026	01-910-10-73500-000-000	
74102	CUS00796 - County Attorney	73.08	03/12/2026	01-910-10-73500-000-000	
74102	CUS02206 - Animal Control	30.00	03/12/2026	01-365-65-73500-000-000	
74102	CUS01144 - R&B Upstairs	30.00	03/12/2026	02-328-55-72200-000-000	
74102	CUS02167 - Sheriff - JAIL SUPERVISOR	30.00	03/12/2026	01-251-20-73550-000-000	
74102	CUS01144 - Road & Bridge Dumont	31.80	03/12/2026	02-328-55-72200-000-000	
74102	CUS03303 - County Lands	30.00	03/12/2026	01-910-10-73500-000-000	
74102	CUS02167 - Sheriff -NURSES OFFICE	30.00	03/12/2026	01-251-20-73550-000-000	
74102	CUS01283 - Health & Wellness	78.14	03/12/2026	21-530-65-72200-000-000	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
74102	CUS00008 - IT	30.00	03/12/2026	01-910-10-73500-000-000	
74102	CUS03612 - Transfer Station	30.00	03/12/2026	01-910-10-73500-000-000	
74102	CUS03323 - Annex Upstairs	46.84	03/12/2026	01-910-10-73500-000-000	
74102	CUS00796 - Main Floor COPY ROOM	169.42	03/12/2026	01-910-10-73500-000-000	
74102	CUS02167 - Sheriff-INTAKE OFFICE	30.00	03/12/2026	01-251-20-73550-000-000	
74102	CUS05185 - CCC Mtn Youth Network	30.00	03/12/2026	21-535-65-73457-000-000	
74102	CUS02167 - Sheriff - Records Main Floor	44.09	03/12/2026	01-251-20-73550-000-000	
74102	CUS03323 - Annex Downstairs	30.00	03/12/2026	01-910-10-73500-000-000	
74102	CUS01144 - Road and Bridge	30.00	03/12/2026	02-328-55-72200-000-000	
74102	CUS03638 - Treasurer	212.84	03/12/2026	01-910-10-73500-000-000	
74102	CUS01283 - Health & Wellness	174.91	03/12/2026	20-510-70-72200-000-000	
74102	CUS00007 - Commissioners	30.00	03/12/2026	01-910-10-73500-000-000	
74102		0.03	03/12/2026	01-910-10-73500-000-000	
74102	CUS02167 - Sheriff-INVESTIGATIONS	80.37	03/12/2026	01-251-20-73550-000-000	
74102	CUS01283 - Health & Wellness	78.13	03/12/2026	20-510-70-72200-000-000	
74102	CUS03539 - Finance Upstairs	70.03	03/12/2026	01-910-10-73500-000-000	
74102	CUS02167 - Sheriff	130.34	03/12/2026	01-251-20-73550-000-000	
74102	CUS01283 - Health & Wellness	174.90	03/12/2026	21-530-65-72200-000-000	
74102	CUS02179 - Assessor	105.26	03/12/2026	01-910-10-73500-000-000	
74102	CUS01332 - EMS	44.90	03/12/2026	12-230-20-72200-000-000	
74102	CUS03539 - Finance Dept Downstairs	46.86	03/12/2026	01-910-10-73500-000-000	
74102	CUS02167 - Sheriff - SHERIFFS JAIL CAGE	75.90	03/12/2026	01-251-20-73550-000-000	
	Check Total:	2,106.94			
Vendor: 17028	Quest Diagnostics Incorporated			Check Sequence: 40	ACH Enabled: False
9219647754	Client 70315756 - Inmate medical	698.90	03/12/2026	01-253-20-73510-000-000	01 Confinement
	Check Total:	698.90			
Vendor: 18428	Easter Seals Colorado Rocky Mt Village			Check Sequence: 41	ACH Enabled: False
MMCYA2026F	2026 Booking Contract:Mayor Youth Awards 20	2,025.00	03/12/2026	20-517-70-74489-000-000	20 DHS
	Check Total:	2,025.00			
Vendor: 18809	S&B Carwash LLC			Check Sequence: 42	ACH Enabled: False
14 CCSO	Car Washes Sheriff Office - Jan 2026	602.33	03/12/2026	01-251-20-73550-000-000	01 Sheriff Admin

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
14 PW	PW_CarWash	49.73	03/12/2026	02-325-55-73630-000-000	02 PW
	Check Total:	652.06			
Vendor: 19271	Shamrock Foods Co			Check Sequence: 43	ACH Enabled: False
36147062	Cust 0053452 - Inmate food	2,925.24	03/12/2026	01-253-20-73200-000-000	01 Confinement
36157976	Cust 0053452 - Inmate food	1,854.98	03/12/2026	01-253-20-73200-000-000	01 Confinement
	Check Total:	4,780.22			
Vendor: 19340	SiteOne Landscape Supply			Check Sequence: 44	ACH Enabled: False
162129327-001	2529687\13.75T_SaltedSand_BrookvaleStockpil	729.30	03/12/2026	02-325-55-72217-000-000	02 PW
162137133-001	2529687\14.47T_SaltedSand_BrookvaleStockpil	767.49	03/12/2026	02-325-55-72217-000-000	02 PW
162138095-001	2529687\13.25T_SaltedSand_BrookvaleStockpil	702.78	03/12/2026	02-325-55-72217-000-000	02 PW
162144840-001	2529687\12.43T_SaltedSand_BrookvaleStockpil	659.29	03/12/2026	02-325-55-72217-000-000	02 PW
162145596-001	2529687\14.09T_SaltedSand_BrookvaleStockpil	747.33	03/12/2026	02-325-55-72217-000-000	02 PW
162162537-001	2529687\13.98T_SaltedSand_BrookvaleStockpil	822.71	03/12/2026	02-325-55-72217-000-000	02 PW
162169426-001	2529687\14.10T_SaltedSand_BrookvaleStockpil	747.86	03/12/2026	02-325-55-72217-000-000	02 PW
162176491-001	2529687\14.25T_SaltedSand_BrookvaleStockpil	838.60	03/12/2026	02-325-55-72217-000-000	02 PW
162953204-001	2529687\14.28T_SaltedSand_BrookvaleStockpil	757.41	03/12/2026	02-325-55-72217-000-000	02 PW
162966078-001	2529687\14.21T_SaltedSand_BrookvaleStockpil	753.70	03/12/2026	02-325-55-72217-000-000	02 PW
	Check Total:	7,526.47			
Vendor: 19767	Summit Pathology			Check Sequence: 45	ACH Enabled: False
260304AU889	Services CC2026-00004	60.05	03/12/2026	01-210-20-73500-000-000	01 Coroner
	Check Total:	60.05			
Vendor: 20098	The Thirlby Company LLC			Check Sequence: 46	ACH Enabled: False
1263R	Consulting Call	375.00	03/12/2026	01-100-10-77770-000-000	01 General
	Check Total:	375.00			
Vendor: 20197	Transwest Trailers, Inc			Check Sequence: 47	ACH Enabled: False
001S427025	Cust#.15031_SW1_AxleAlignmentService&Insp	1,714.96	03/12/2026	02-325-55-73630-000-000	02 PW
	Check Total:	1,714.96			
Vendor: 20228	Trilogy Medwaste West Region			Check Sequence: 48	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
1930557	Acct 3385411 - Biowaste	129.62	03/12/2026	01-253-20-72230-000-000	01 Confinement
	Check Total:	129.62			
Vendor: 16110	United Tactical Systems, LLC			Check Sequence: 49	ACH Enabled: False
0105304-IN	Cust 15-0000675 - PepperBall	3,267.00	03/12/2026	01-255-20-72291-000-000	01 Special Operations
	Check Total:	3,267.00			
Vendor: 23450	WEX Bank			Check Sequence: 50	ACH Enabled: False
110979023	Acct 0496-00-288944-2 _ Fuel	61.75	03/12/2026	01-259-20-72220-000-000	01 Fleet Maintenance
	Check Total:	61.75			
Vendor: 23251	What a Pane Glass Company, Inc.			Check Sequence: 51	ACH Enabled: False
1520F	FINAL invoice - Full window replacement EMS	776.52	03/12/2026	12-230-20-73661-000-000	12 CCEMS
	Check Total:	776.52			
Vendor: 16370	Xcel Energy			Check Sequence: 52	ACH Enabled: False
1255482935	Acct 53-2150193-1 _ 405 Argentine	9,650.58	03/12/2026	01-120-10-73410-000-000	01 Maintenance
1255483212	Acct 53-2150193-1 _ 3549 CR 312-R&B with ar	2,105.02	03/12/2026	02-328-55-73410-000-000	02 PW
1255483855	Acct 53-2150193-1 _ 411 HWY 103 Idaho Sprin	473.52	03/12/2026	12-230-20-73410-000-000	12 CCEMS
1255483916	Acct 53-2150193-1 _ 401 Argentine St	246.42	03/12/2026	01-120-10-73410-000-000	01 Maintenance
1255484027	Acct 53-2150193-1 _ 3549 CR 312-Trlr	13.22	03/12/2026	01-251-20-73410-000-000	01 Sheriff Admin
1255484061	Acct 53-2150193-1 _ 1531 Colorado Blvd	350.00	03/12/2026	21-535-65-73410-000-000	21 MYN
1255484768	Acct 53-2150193-1 _ 445 W Dumont Rd LDS	253.67	03/12/2026	01-120-10-73410-000-000	01 Maintenance
1255484851	Acct 53-2150193-1 _ 1827 County Rd 308 Spee	13.22	03/12/2026	02-328-55-73410-000-000	02 PW
1255484897	Acct 53-2150193-1 _ 35970 Highway 6	27.03	03/12/2026	08-810-75-73410-000-000	08 Open Space
1255485245	Acct 53-2150193-1 _ 6107 Saxon Mtn Rd	217.93	03/12/2026	04-280-20-73420-000-000	04 E-911
1255485297	Acct 53-2150193-1 _ 2255 County Rd 306 Spee	13.22	03/12/2026	02-328-55-73410-000-000	02 PW
1255485326	Acct 53-2150193-1 _ 1331 E Idaho Springs Rd	14.06	03/12/2026	01-120-10-73410-000-000	01 Maintenance
1255485916	Acct 53-2150193-1 _ 500 CR 310 - Animal Shel	1,499.34	03/12/2026	01-365-65-73410-000-000	01 Animal Services
1255486627	Acct 53-2150193-1 _ 3204 County Road 312 Bl	13.22	03/12/2026	02-328-55-73410-000-000	02 PW
1255486634	Acct 53-2150193-1 _ 1111 Rose St	521.33	03/12/2026	01-120-10-73410-000-000	01 Maintenance
1255486788	Acct 53-2150193-1 _ 1052 Bellevue Mnt	328.75	03/12/2026	04-280-20-73420-000-000	04 E-911
1255487752	Acct 53-2150193-1 _ 619 5th St	279.25	03/12/2026	01-120-10-73410-000-000	01 Maintenance
1255488253	Acct 53-2150193-1 _ 403 Argentine St	299.25	03/12/2026	01-120-10-73410-000-000	01 Maintenance

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
1255488306	Acct 53-2150193-1 _ 3400 CR 312(ambulance)	1,139.33	03/12/2026	12-230-20-73410-000-000	12 CCEMS
1255488322	Acct 53-2150193-1 _ 1111 Rose St Unit Lighting	26.19	03/12/2026	01-120-10-73410-000-000	01 Maintenance
1255488450	Acct 53-2150193-1 _ 1969 Miner St	2,649.06	03/12/2026	25-000-65-73410-000-000	25 Clinic
1255488835	Acct 53-2150193-1 _ 3549 CR 312 - RB/Shed	483.10	03/12/2026	02-328-55-73410-000-000	02 PW
1255488836	Acct 53-2150193-1 _ 1531 Soda Creek Rd-Tran	487.20	03/12/2026	01-610-60-73410-000-000	01 Transfer Station
1255488955	Acct 53-2150193-1 _ 1259 Alvarado Rd Main B	68.07	03/12/2026	08-810-75-73410-000-000	08 Open Space
1255489108	Acct 53-2150193-1 _ 1 Bellevue Mtn-Radio	148.56	03/12/2026	04-280-20-73420-000-000	04 E-911
1255489495	Acct 53-2150193-1 _ Old Dumont Pound	98.47	03/12/2026	01-251-20-73410-000-000	01 Sheriff Admin
1255489826	Acct 53-2150193-1 _ 1892 County Rd 306 Spee	13.22	03/12/2026	02-328-55-73410-000-000	02 PW
1255490175	Acct 53-2150193-1 _ 2059 County Rd 308 Spee	13.22	03/12/2026	02-328-55-73410-000-000	02 PW
1255490249	Acct 53-2150193-1 _ 261 County Rd-308 Mech	26.71	03/12/2026	01-259-20-73410-000-000	01 Fleet Maintenance
1255490303	Acct 53-2150193-1 _ 1259 Alvarado Rd	31.47	03/12/2026	08-810-75-73410-000-000	08 Open Space
580401666	Acct 53-2150193-1 _ 261 County Rd-308 Mech	305.26	03/12/2026	01-259-20-73410-000-000	01 Fleet Maintenance
	Check Total:	21,808.89			
Vendor: 26070	Zuni Sign Company			Check Sequence: 53	ACH Enabled: False
10593	Custom Fabricated Sign - Shooting Range	1,743.17	03/12/2026	19-910-75-79900-712-000	19 Capital
	Check Total:	1,743.17			
	Total for Check Run:	264,276.31			
	Total of Number of Checks:	53			

Accounts Payable

Computer Check Proof List by Vendor

User: slewis
Printed: 03/18/2026 - 2:59PM
Batch: 00003.03.2026

Clear Creek County
POST OFFICE BOX 2000
GEORGETOWN, COLORADO 80444
TELEPHONE: (303) 569-3251 • (303) 679-2300

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 30011	4 Rivers Equipment			Check Sequence: 1	ACH Enabled: False
1906836	72333\RB197_WiperBlades_Tank_FillerCap	392.38	03/19/2026	02-325-55-73630-000-000	02 PW
	Check Total:	392.38			
Vendor: 01217	Alpinaire Healthcare Inc			Check Sequence: 2	ACH Enabled: False
640516	Acct 27665 - O2 D and O2 E Tank Rental	24.00	03/19/2026	01-253-20-73510-000-000	01 Confinement
640628	Acct 27665 - O2 Concentrator HCPCS	240.00	03/19/2026	01-253-20-73510-000-000	01 Confinement
	Check Total:	264.00			
Vendor: 01234	Amazon			Check Sequence: 3	ACH Enabled: False
19QG-D4LH-RQC1	Paper plates, Reading Glasses, Windex, Toner Se	81.42	03/19/2026	21-530-65-72100-000-000	
19QG-D4LH-RQC1	Paper plates, Reading Glasses, Windex, Toner Se	524.72	03/19/2026	20-510-70-72200-000-000	
1TWX-LF4D-7Q79	CREDIT MEMO - Clipboard	-9.66	03/19/2026	20-510-70-72200-000-000	
1VLQ-GMGH-FYQR	Tissues, Pens, Paper Plates, Scotch Tape, Sticky	28.53	03/19/2026	01-115-10-72200-000-000	
1VLQ-GMGH-FYQR	Tissues, Pens, Paper Plates, Scotch Tape, Sticky	28.54	03/19/2026	01-116-10-72200-000-000	
1VTT-3L6Y-JDKP	AC5PG3Q1HTL0B\PU17_SeatCovers	109.99	03/19/2026	02-325-55-73630-000-000	02 PW
1XNJ-CVXC-M9HN	Coffee Supplies - Sugar	34.69	03/19/2026	01-117-10-72200-000-000	01 Administration
	Check Total:	798.23			
Vendor: 01244	Amazon			Check Sequence: 4	ACH Enabled: False
1979-TNMQ-M1F9	Business Card Holder, Apple Magic Keyboard, A	433.98	03/19/2026	01-251-20-72100-000-000	01 Sheriff Admin
19QF-3JHK-TNDD	Battery Case Charger Made for iPhone 17 Pro	39.99	03/19/2026	01-251-20-72100-000-000	01 Sheriff Admin
	Check Total:	473.97			
Vendor: 01544	AT&T Mobility			Check Sequence: 5	ACH Enabled: False
287282480583	287282480583X02282026 - EMS phone	625.78	03/19/2026	12-230-20-73450-000-000	12 CCEMS

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	625.78			
Vendor: 01015	ATTP - All Truck & Trailer Par			Check Sequence: 6	ACH Enabled: False
009PI439041	15031\Filters	390.56	03/19/2026	02-324-55-72260-000-000	02 PW
	Check Total:	390.56			
Vendor: 02515	Blackwell Oil Company Inc			Check Sequence: 7	ACH Enabled: False
1932	Acct CHHS - Gas Voucher 7144	20.00	03/19/2026	20-513-70-74430-000-000	20 DHS
	Check Total:	20.00			
Vendor: 02545	Bob Barker Company			Check Sequence: 8	ACH Enabled: False
INV2218249	CLECO5 - Narcotic Detection Wipes	94.00	03/19/2026	01-253-20-72200-000-000	01 Confinement
	Check Total:	94.00			
Vendor: 02598	Bound Tree Medical LLC			Check Sequence: 9	ACH Enabled: False
86122315	Acct 205284 - Rescue Task Force Litter	2,100.00	03/19/2026	12-230-20-72240-000-000	12 CCEMS
	Check Total:	2,100.00			
Vendor: 03173	Century Link			Check Sequence: 10	ACH Enabled: False
333975058 03-26	Acct 333975058 - Clear Creek Ambulance Speci	411.01	03/19/2026	01-142-10-73650-000-000	01 IT
	Check Total:	411.01			
Vendor: 03174	Century Link			Check Sequence: 11	ACH Enabled: False
776272684	Acct 76965082 - Long Distance	13.32	03/19/2026	01-142-10-73450-000-000	01 IT
	Check Total:	13.32			
Vendor: 03417	Clear Creek County Tourism Board			Check Sequence: 12	ACH Enabled: False
Mar2026	40% Lodging Tax receipts March 2026	11.83	03/19/2026	11-100-10-73500-000-000	11 Lodging Tax
	Check Total:	11.83			
Vendor: 03393	Clear Creek Economic Dev. Corp.			Check Sequence: 13	ACH Enabled: False
1st Qtr 2026	1st Qtr 2026 Support for Economic Developmen	5,500.00	03/19/2026	01-910-80-75500-000-000	01 Grants/Capital
	Check Total:	5,500.00			

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 03419	Clear Creek School District			Check Sequence: 14	ACH Enabled: False
989	Welcome breakfast and meetings/lunch/drinks	729.59	03/19/2026	21-535-65-73456-000-000	21 MYN
	Check Total:	729.59			
Vendor: 03415	Clear Creek Supply Co			Check Sequence: 15	ACH Enabled: False
19170	Cust 2105 - Trico Ice Winter 22"	42.98	03/19/2026	01-259-20-73640-000-000	01 Fleet Maintenance
19273	Cust 2125 - Wiper Blades	27.98	03/19/2026	12-230-20-73640-000-000	12 CCEMS
	Check Total:	70.96			
Vendor: 06058	Colorado Support Registry			Check Sequence: 16	ACH Enabled: False
17123589 03-20	Locator Code 08000 Remittance ID 17123589 Pl	230.76	03/19/2026	01-000-00-21775-000-000	01 Payroll
	Check Total:	230.76			
Vendor: 06058	Colorado Support Registry			Check Sequence: 17	ACH Enabled: False
2016 DR 03-20	Case 2016 DR 30010 PR 03-20-2026	410.00	03/19/2026	01-000-00-21775-000-000	01 Payroll
	Check Total:	410.00			
Vendor: 06058	Colorado Support Registry			Check Sequence: 18	ACH Enabled: False
17121153 03-20	Locator Code 08000 Remittance ID 17121153 Pl	258.00	03/19/2026	01-000-00-21775-000-000	01 Payroll
	Check Total:	258.00			
Vendor: 09080	CORE Electric Cooperative			Check Sequence: 19	ACH Enabled: False
020926-030926bf	49442000\BrookForestShop_45ApacheRd.	87.67	03/19/2026	02-328-55-73410-000-000	02 PW
020926030926bfp	49301200\BrookForestPole_65ApacheRd.	31.45	03/19/2026	02-328-55-73410-000-000	02 PW
020926-030926bv	14185200\BrookvaleShop_1193YankeeCreekRd	414.20	03/19/2026	02-328-55-73410-000-000	02 PW
020926-030926hp	14586000\195HylandDr._FloydHill	154.07	03/19/2026	02-328-55-73410-000-000	02 PW
10213100 03-26	Acct 10213100 Squaw Mountain Tower	229.65	03/19/2026	04-280-20-73410-000-000	04 E-911
95447131 03-26	Acct 95447131 Light Hyland and Meadow View	22.76	03/19/2026	01-120-10-73410-000-000	01 Maintenance
	Check Total:	939.80			
Vendor: 03888	CureMD.com, Inc.			Check Sequence: 20	ACH Enabled: False
INV-26-18365	Feb 2026 - First Provider License and Inventory	548.00	03/19/2026	21-530-65-72200-000-000	21 Public Health
	Check Total:	548.00			

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 03887	Curtis Blue Line			Check Sequence: 21	ACH Enabled: False
INV1036177	Cust C148855 - Hardwire 68 Level IIIA, Bothell	1,693.00	03/19/2026	01-253-20-72260-000-000	01 Confinement
INV1045735	Cust C148855 - Class B Long Sleeve Shirt	100.26	03/19/2026	01-252-20-72260-000-000	01 Sheriff Patrol
	Check Total:	1,793.26			
Vendor: 05182	Empower Solutions			Check Sequence: 22	ACH Enabled: False
3	Consultation Meeting 8.5 on 02/17/26 8.25 on 02	1,172.50	03/19/2026	01-251-20-73550-000-000	01 Sheriff Admin
4	Consultation Meeting 9.25 on 03/10/2026	878.75	03/19/2026	01-251-20-73550-000-000	01 Sheriff Admin
	Check Total:	2,051.25			
Vendor: 05215	Evergreen Metro District			Check Sequence: 23	ACH Enabled: False
INV0370	C1027\7700G_Water	385.00	03/19/2026	02-324-55-73920-000-000	02 PW
	Check Total:	385.00			
Vendor: 07161	Georgetown Town Of			Check Sequence: 24	ACH Enabled: False
1.0690.1 02/26	Acct 1.0690.1 Water and Sewer 401 Argentine S	157.68	03/19/2026	01-120-10-73410-000-000	01 Maintenance
1.0700.1 02/26	Acct 1.0700.1 Water and Sewer 403 Argentine S	144.00	03/19/2026	01-120-10-73410-000-000	01 Maintenance
2.0020.1 02/26	Acct 2.0020.1 Water and Sewer 619 5th Street	167.76	03/19/2026	01-120-10-73410-000-000	01 Maintenance
2.0280.1 02/26	Acct 2.0280.1 Water and Sewer 405 Argentine S	11,518.35	03/19/2026	01-120-10-73410-000-000	01 Maintenance
2.0599.1 02/26	Acct 2.0599.1 Water and Sewer 1111 Rose Street	401.83	03/19/2026	01-120-10-73410-000-000	01 Maintenance
	Check Total:	12,389.62			
Vendor: 07207	GH2 Architects, LLC			Check Sequence: 25	ACH Enabled: False
05	Project 20250061 - Clear Creek Wellness Center	3,187.80	03/19/2026	01-910-65-79200-000-000	01 Grants/Capital
	Check Total:	3,187.80			
Vendor: 08495	Hurricane Electric LLC			Check Sequence: 26	ACH Enabled: False
03012026clrcrk	Acct clrcrk - Internet services	9.95	03/19/2026	01-142-10-73650-000-000	01 IT
	Check Total:	9.95			
Vendor: 09033	City Of Idaho Springs			Check Sequence: 27	ACH Enabled: False
1.1060.1 02/26	Acct 1.1060.1 Water and Sewer 411 Hwy 103 12	231.91	03/19/2026	12-230-20-73412-000-000	12 CCEMS
	Check Total:	231.91			

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 08926	IHS Pharmacy			Check Sequence: 28	ACH Enabled: False
120078	Cust 1C999999999 - Inmate medication	2,606.96	03/19/2026	01-253-20-72231-000-000	01 Confinement
	Check Total:	2,606.96			
Vendor: 08928	Independent Propane Company			Check Sequence: 29	ACH Enabled: False
038338	20253\BrookvaleShop_1193YankeeCreekRd.	696.15	03/19/2026	02-328-55-73410-000-000	02 PW
	Check Total:	696.15			
Vendor: 09123	Interstate Billing Service			Check Sequence: 30	ACH Enabled: False
3045162434	53982349\SW1_HoseAssembly	217.00	03/19/2026	02-325-55-73630-000-000	02 PW
	Check Total:	217.00			
Vendor: 11029	Keefe Commissary Network			Check Sequence: 31	ACH Enabled: False
5348875	Cust 82750 - Indigent Supplies	9.66	03/19/2026	01-253-20-72216-000-000	01 Confinement
	Check Total:	9.66			
Vendor: 12045	Language Line Services			Check Sequence: 32	ACH Enabled: False
11871486	Acct 9022006426 - Interpretation	37.21	03/19/2026	12-230-20-72210-000-000	12 CCEMS
	Check Total:	37.21			
Vendor: 12015	Larry H Miller Ford Lakewood			Check Sequence: 33	ACH Enabled: False
425840	Cust LW9049 - Diagnostic Scan	240.91	03/19/2026	12-230-20-73640-000-000	12 CCEMS
	Check Total:	240.91			
Vendor: 13203	MCCi, LLC			Check Sequence: 34	ACH Enabled: False
RN26590R	Cust ClearcCO01 - GovBuilt Renewal Coverage	22,873.00	03/19/2026	01-130-10-73650-000-000	01 Planning and Building Svc Admin
	Check Total:	22,873.00			
Vendor: 13196	McKesson Medical-Surgical			Check Sequence: 35	ACH Enabled: False
25107578	Acct 5020933 - Blood Gluclose Level 1, 2, and 3	31.66	03/19/2026	21-530-65-72200-000-000	21 Public Health
	Check Total:	31.66			
Vendor: 13311	Midwest Connect			Check Sequence: 36	ACH Enabled: False
827297	Acct CC110 - Ink Cartridge and Sealing Solution	358.28	03/19/2026	01-910-10-73500-000-000	01 Grants/Capital

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	358.28			
Vendor: 13660	Mountain Lock & Key			Check Sequence: 37	ACH Enabled: False
2458	Bore fee, Mortise Cyclinder, Bit Fee, Mounting I	2,192.66	03/19/2026	01-120-10-73500-000-000	01 Maintenance
	Check Total:	2,192.66			
Vendor: 14091	Nebraska Child Support Payment Center			Check Sequence: 38	ACH Enabled: False
032026	Order ID: CI123166 Remittance ID AR3DPS63S	161.54	03/19/2026	01-000-00-21775-000-000	01 Payroll
	Check Total:	161.54			
Vendor: 15058	Office Depot			Check Sequence: 39	ACH Enabled: False
457567169001	Copy Paper	77.84	03/19/2026	01-117-10-72200-000-000	01 Administration
457926518001	Copy Paper, Pens, Memo Book, Multifold Towel	238.76	03/19/2026	01-251-20-72100-000-000	01 Sheriff Admin
458005458001	Riser 2 Pack	39.99	03/19/2026	01-251-20-72100-000-000	01 Sheriff Admin
460599807001	C and D Batteries	92.73	03/19/2026	01-251-20-72100-000-000	01 Sheriff Admin
	Check Total:	449.32			
Vendor: 16076	Peak Motor Coach			Check Sequence: 40	ACH Enabled: False
2414	Graphices - Large Star of Life and Shipping	373.09	03/19/2026	12-230-20-73640-000-000	12 CCEMS
	Check Total:	373.09			
Vendor: 00308	Adriana Portillo			Check Sequence: 41	ACH Enabled: False
03102026	Special Release of Claims - Tow Feb 13, 2026	914.50	03/19/2026	01-251-20-73900-000-000	01 Sheriff Admin
	Check Total:	914.50			
Vendor: 19214	Senergy Petroleum			Check Sequence: 42	ACH Enabled: False
415441219	99459\Unleaded_DumontShop	26,859.67	03/19/2026	02-325-55-72220-000-000	02 PW
	Check Total:	26,859.67			
Vendor: 19271	Shamrock Foods Co			Check Sequence: 43	ACH Enabled: False
36180290	Cust 0053452 - Inmate food	2,501.42	03/19/2026	01-253-20-73200-000-000	01 Confinement
	Check Total:	2,501.42			
Vendor: 19267	Benjamin Shay			Check Sequence: 44	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
0326BS	Wilderness First Aid Course, CC MS/HS Studen	600.00	03/19/2026	21-535-65-73457-000-000	21 MYN
	Check Total:	600.00			
Vendor: 19492	Spectrotel			Check Sequence: 45	ACH Enabled: False
13641794	Acct 482263 - Starlink	380.76	03/19/2026	01-142-10-73500-000-000	01 IT
	Check Total:	380.76			
Vendor: 19711	Stock Enterprises, LLC			Check Sequence: 46	ACH Enabled: False
INV-55391	SO-993 Duty Arresting Net	25.03	03/19/2026	01-252-20-72290-000-000	01 Sheriff Patrol
	Check Total:	25.03			
Vendor: 19870	Symbol Arts			Check Sequence: 47	ACH Enabled: False
0559466	Cust CLE010 - BADGE 2.75" Clear Creek Coun	620.00	03/19/2026	01-251-20-73550-000-000	01 Sheriff Admin
	Check Total:	620.00			
Vendor: 20152	Tolin Mechanical			Check Sequence: 48	ACH Enabled: False
SV575394	Cust 20175 - Agreement 06136MR Planned Serv	1,941.00	03/19/2026	01-365-65-73660-000-000	01 Animal Services
	Check Total:	1,941.00			
Vendor: 20235	Tri State Oil Reclaimers Inc			Check Sequence: 49	ACH Enabled: False
26031011044931	UsedOilPickup&Disposal	75.00	03/19/2026	02-325-55-72220-000-000	02 PW
	Check Total:	75.00			
Vendor: 05006	Tyler Technologies Inc - Eagle			Check Sequence: 50	ACH Enabled: False
CI100-00261346	Cust 42614 -Software Support Eagle Recording (	1,368.28	03/19/2026	01-102-10-73650-000-000	01 Clerk and Recorder
	Check Total:	1,368.28			
Vendor: 21110	U S Postal Svc. (Neopost Postage-on-call)			Check Sequence: 51	ACH Enabled: False
03172026	Acct 08033656 - Neopost Postage for machine	6,000.00	03/19/2026	01-115-10-73110-000-000	01 Finance
	Check Total:	6,000.00			
Vendor: 23100	Waystar, Inc.			Check Sequence: 52	ACH Enabled: False
3608651	Acct 302312 - Monthly Subscription and Per Pro	258.00	03/19/2026	12-230-20-72210-000-000	12 CCEMS

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	258.00			
Vendor: 16370	Xcel Energy			Check Sequence: 53	ACH Enabled: False
1261087575	Acct 53-0013518742-0 _ 1120 Argentine St Unit	3,604.35	03/19/2026	01-910-10-77710-000-000	01 Grants/Capital
	Check Total:	3,604.35			
Vendor: 16370	Xcel Energy			Check Sequence: 54	ACH Enabled: False
1261088909	Acct 53-0013603764-7 _ 405 Argentine St Unit I	26.88	03/19/2026	01-910-10-77710-000-000	01 Grants/Capital
	Check Total:	26.88			
	Total for Check Run:	109,753.31			
	Total of Number of Checks:	54			

Accounts Payable

Computer Check Proof List by Vendor

User: eduvic@clearcreekcounty.us
Printed: 03/26/2026 - 10:42AM
Batch: 00004.03.2026

Clear Creek County
POST OFFICE BOX 2000
GEORGETOWN, COLORADO 80444
TELEPHONE: (303) 569-3251 • (303) 679-2300

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 01217	Alpinaire Healthcare Inc			Check Sequence: 1	ACH Enabled: False
641260	Acct 27665 -Tank system rental	9.00	03/26/2026	01-253-20-73510-000-000	01 Sheriff
641525	Acct 27665 - AirSense 11 tubing F20 FFM	869.00	03/26/2026	01-253-20-73510-000-000	01 Sheriff
641527	Acct 27665 - AirFit F20 mask	165.00	03/26/2026	01-253-20-73510-000-000	01 Sheriff
641529	Acct 27665 -PAP headgear	50.00	03/26/2026	01-253-20-73510-000-000	01 Sheriff
	Check Total:	1,093.00			
Vendor: 01234	Amazon			Check Sequence: 2	ACH Enabled: False
14LX-VG17-VGLH	Acct #AC5PG3Q1HTL0B Notary public record	23.61	03/26/2026	01-117-10-72200-000-000	01 County Manager
16LW-HRRN-QVG4	Acct #AC5PG3Q1HTL0B AC Adapter charger	36.97	03/26/2026	12-230-20-72290-000-000	12 EMS
17NC-9D4K-RDNT	Acct #AC5PG3Q1HTL0B Cotton skull caps	44.95	03/26/2026	12-230-20-72240-000-000	12 EMS
19RL-1WJQ-KXGK		459.84	03/26/2026	01-610-60-72290-000-000	01 TS
1FLJ-HQC6-9MFC	Account# AC5PG3Q1HTLOB Multi-fold hand t	40.80	03/26/2026	12-230-20-73661-000-000	12 EMS
1G7M-J3X9-JNK4	Account #AC5PG3Q1HTL0B 4-pack door stopp	35.57	03/26/2026	01-365-65-72200-000-000	01 Animal Services
1RHN-94PX-CDQR	Acct #AC5PG3Q1HTL0B Tablet protector case	42.52	03/26/2026	12-235-20-72200-000-000	12 CCHAT
	Check Total:	684.26			
Vendor: 01244	Amazon			Check Sequence: 3	ACH Enabled: False
19G9-QPYT-W67Q	Acct A29OGLZAIY9BN - USB headphone adap	20.28	03/26/2026	01-251-20-72100-000-000	01 Sheriff
1HXN-6HYG-K4FD	Acct A29OGLZAIY9BN - GED prep books	239.92	03/26/2026	01-253-20-72216-000-000	01 Sheriff
1JHD-C3XD-9G9K	Acct A29OGLZAIY9BN - Wall hooks	15.96	03/26/2026	01-251-20-72100-000-000	01 Sheriff
1NVK-R3CP-JQW1	Acct A29OGLZAIY9BN - Dry erase whiteboard	84.99	03/26/2026	01-255-20-72200-000-000	01 Sheriff
1PQT-139R-CXYK	Acct A29OGLZAIY9BN - iPhone case	19.17	03/26/2026	01-256-20-72290-000-000	01 Sheriff
	Check Total:	380.32			
Vendor: 01491	Asbury LW184812			Check Sequence: 4	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
CHGW1164329	LW184812\PU26_Handle	16.26	03/26/2026	02-325-55-73630-000-000	02 PW
CHGW1164330	LW184812\PU18_Sender_Gasket_Control	790.58	03/26/2026	02-325-55-73630-000-000	02 PW
	Check Total:	806.84			
Vendor: 01565	Auto-chlor System Of Denver In			Check Sequence: 5	ACH Enabled: False
265600600267	CUSTOMER 2456106644 - Mach Drymate Mac	200.25	03/26/2026	01-252-20-72200-000-000	01 Sheriff
	Check Total:	200.25			
Vendor: 02246	Baudville			Check Sequence: 6	ACH Enabled: False
SO60313	7 acrylic trophies	519.31	03/26/2026	20-517-70-74489-000-000	20 Human Services
	Check Total:	519.31			
Vendor: 02590	Boulder County			Check Sequence: 7	ACH Enabled: False
2508098	Cust: A194 Coroner services cases 2026-00003 t	1,800.00	03/26/2026	01-210-20-73500-000-000	01 Coroner
	Check Total:	1,800.00			
Vendor: 02598	Bound Tree Medical LLC			Check Sequence: 8	ACH Enabled: False
70375466	CREDIT MEMO Acct: 205284 Curaplex Disp B	-295.00	03/26/2026	12-230-20-72240-000-000	12 EMS
86127301	Acct: 205284 Medical supplies	2,044.85	03/26/2026	12-230-20-72240-000-000	12 EMS
86129088	Acct #205284 Various medical supplies	1,569.43	03/26/2026	12-230-20-72240-000-000	12 EMS
	Check Total:	3,319.28			
Vendor: 03415	Clear Creek Supply Co			Check Sequence: 9	ACH Enabled: False
19273	Cust: 2125 Wiper blade	27.98	03/26/2026	12-230-20-73640-000-000	
19428	Cust: 2125 Antifreeze	13.99	03/26/2026	12-230-20-73640-000-000	12 EMS
	Check Total:	41.97			
Vendor: 03527	Colorado Barricade Co.			Check Sequence: 10	ACH Enabled: False
65169792-001	817241\U-ChannelPosts&Caps_MooseHoller&C	1,167.24	03/26/2026	02-324-55-72214-000-000	02 PW
65170133-001	817241\U-ChannelPosts_Reflectors_DumontShc	2,450.00	03/26/2026	02-324-55-72214-000-000	02 PW
	Check Total:	3,617.24			
Vendor: 03553	Colorado Community Media			Check Sequence: 11	ACH Enabled: False
148014	Advertiser No. 16610 - Jan 2026 paid bills legal	172.52	03/26/2026	01-115-10-73310-000-000	01 Finance

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	172.52			
Vendor: 03686	Columbia Sanitary Service Inc			Check Sequence: 12	ACH Enabled: False
72466	ADA Portable toilet	642.00	03/26/2026	08-810-75-73571-000-000	08 Public Lands
72467	PTSvc_I70&Sdlbk_FloydHill	176.00	03/26/2026	02-324-55-73500-000-000	02 PW
	Check Total:	818.00			
Vendor: 03688	Columbine Paper & Maintenance			Check Sequence: 13	ACH Enabled: False
90502	Cust. 260102 - Twist N Mop, refill head	26.93	03/26/2026	01-850-75-73550-000-000	01 Public Lands
90503	Cust. 260102 - Twist N Mop, refill head	22.33	03/26/2026	08-810-75-72200-000-000	08 Open Space
90726	Cust. 260102 - Graffiti remover	58.86	03/26/2026	08-810-75-72200-000-000	01 Public Lands 08 Open Space
90726	Cust. 260102 - Graffiti remover	58.86	03/26/2026	01-850-75-72200-000-000	01 Public Lands 08 Open Space
	Check Total:	166.98			
Vendor: 03887	Curtis Blue Line			Check Sequence: 14	ACH Enabled: False
INV1046718	Cust. C148855 - Cargo pants	184.32	03/26/2026	01-252-20-72260-000-000	01 Sheriff
INV1046731	Cust. C148855 - Cargo pants handcuff keys	127.20	03/26/2026	01-252-20-72260-000-000	01 Sheriff
INV1047427	Cust. C148855 - Cargo pants	208.27	03/26/2026	01-253-20-72260-000-000	01 Sheriff
INV1047522	Cust. C148855 - Panel set Bothell carrier concea	1,693.00	03/26/2026	01-252-20-72260-000-000	01 Sheriff
INV1048468	Cust. C148855 - Panel set Bothell carrier concea	1,693.00	03/26/2026	01-252-20-72260-000-000	01 Sheriff
	Check Total:	3,905.79			
Vendor: 04199	Denver Health			Check Sequence: 15	ACH Enabled: False
022726 Peterson	H103937388701 Inmate medical	34.43	03/26/2026	01-253-20-73510-000-000	01 Sheriff
	Check Total:	34.43			
Vendor: 04195	Denver Health & Hospitals			Check Sequence: 16	ACH Enabled: False
022726 Peterson	Inmate medical	10.46	03/26/2026	01-253-20-73510-000-000	01 Sheriff
	Check Total:	10.46			
Vendor: 04232	Denver Regional Council Of Governments			Check Sequence: 17	ACH Enabled: False
027662	Customer 0063 DPM - DRAPP 2026	3,450.00	03/26/2026	01-141-10-73500-000-000	01 Mapping
	Check Total:	3,450.00			

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
Vendor:	04288	DiNatale Water Consultants			Check Sequence: 18	ACH Enabled: False
6005		05CW302 Water accounting and water resource s	1,352.50	03/26/2026	01-710-80-73560-000-000	01 Water Resources
		Check Total:	1,352.50			
Vendor:	04408	Doyle Disposal			Check Sequence: 19	ACH Enabled: False
37439		back of S.O. Bear Lot Recycle 3 Yard Dumpster	200.00	03/26/2026	01-251-20-73550-000-000	01 Facilities
37439		Fox Lot 3 x week 4 Yard Dumpster	240.00	03/26/2026	01-120-10-73410-000-000	01 Facilities
37439		Bear Lot 3 x week 6 Yard Dumpster	400.00	03/26/2026	01-251-20-73550-000-000	01 Facilities
37439		Resource Center Trash	32.00	03/26/2026	21-535-65-73410-000-000	01 Facilities
37439		Annex Building 1 x week 3 Yard Dumpster	75.00	03/26/2026	01-120-10-73410-000-000	01 Facilities
37439		Road and Bridge Dumont 3 Yard Dumpster	150.00	03/26/2026	02-324-55-73660-000-000	01 Facilities
37439		Sheriffs Garage Dumont 3 Yard Dumpster	150.00	03/26/2026	01-251-20-73550-000-000	01 Facilities
37439		Coroners Office 96 Gallon Trash Bin	32.00	03/26/2026	01-210-20-73410-000-000	01 Facilities
37439		Resource Center Recycle	25.00	03/26/2026	21-535-65-73410-000-000	01 Facilities
37461		Philadelphia Mill Site	90.00	03/26/2026	08-810-75-73521-000-000	08 Open Space
37461		Game Check Station	180.00	03/26/2026	08-810-75-73521-000-000	08 Open Space
37461		Tunnel 5 Hwy 6	120.00	03/26/2026	08-810-75-73521-000-000	08 Open Space
37461		Floyd Hill Open Space Trailhead	135.00	03/26/2026	08-810-75-73521-000-000	08 Open Space
37461		Dumont	45.00	03/26/2026	01-850-75-73550-000-000	08 Open Space
37461		Lawson White Water Park	90.00	03/26/2026	08-810-75-73521-000-000	08 Open Space
37877		1969 Miner St Dumpster & Recycle	650.00	03/26/2026	25-000-65-73410-000-000	25 Health Clinic
37904		Multiple address sites 4 Yard Dumpster and 96 G	215.00	03/26/2026	12-230-20-73210-000-000	12 EMS
		Check Total:	2,829.00			
Vendor:	05182	Empower Solutions			Check Sequence: 20	ACH Enabled: False
5		11 hrs consultation/meetings	1,045.00	03/26/2026	01-251-20-73550-000-000	01 Sheriff
		Check Total:	1,045.00			
Vendor:	06158	First Veterinary Supply			Check Sequence: 21	ACH Enabled: False
ES6507		Cust: MC0210613 - Fluoxetine and Carprofen	98.39	03/26/2026	01-365-65-72230-000-000	01 Animal Services
ET6581		Cust: MC0210613 - NOBIVAC CANINE 1-DAI	196.62	03/26/2026	01-365-65-72210-000-000	01 Animal Services
ET6582		Cust: MC0210613 - SYR/NDL 3ML 22X3/4 PH	42.57	03/26/2026	01-365-65-72230-000-000	
EV2814		Cust: MC0210613 - Carprofen and Flexprofen	56.99	03/26/2026	01-365-65-72230-000-000	
EV2815		Cust: MC0210613 - Rescue disinfectant	39.60	03/26/2026	01-365-65-72200-000-000	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	434.17			
Vendor: 07201	GeoWater Services, LLC			Check Sequence: 22	ACH Enabled: False
i21808	WO#38816 Water Treatment service call	542.25	03/26/2026	01-365-65-73500-000-000	01 Animal Services
	Check Total:	542.25			
Vendor: 07305	City Of Golden			Check Sequence: 23	ACH Enabled: False
VIDLER-3-2026	2025 Vidler Total Carriage Fees	12,188.61	03/26/2026	01-710-80-73570-000-000	01 Water Resources
	Check Total:	12,188.61			
Vendor: 08049	Sarah Hamann			Check Sequence: 24	ACH Enabled: False
3-18-26	Reimbursement for services	1,217.50	03/26/2026	20-513-70-74439-000-000	20 Human Services
	Check Total:	1,217.50			
Vendor: 05050	IMA, Inc,			Check Sequence: 25	ACH Enabled: False
608539	BLACHAW-01 General Liability Insurance for (	3,198.43	03/26/2026	01-710-80-75100-000-000	01 Water Resources
	Check Total:	3,198.43			
Vendor: 08927	iWebVisit.com			Check Sequence: 26	ACH Enabled: False
iWeb-I02290	Monthly hosting and service April 2026	1,750.00	03/26/2026	01-253-20-73650-000-000	01 Sheriff
	Check Total:	1,750.00			
Vendor: 11029	Keefe Commissary Network			Check Sequence: 27	ACH Enabled: False
5358917	Cust 82750 - Shampoo deodorant toothpaste toot	13.42	03/26/2026	01-253-20-72216-000-000	01 Sheriff
647190	CREDIT 5359437 -4052429 - Tearless shampoo	-4.92	03/26/2026	01-253-20-72216-000-000	01 Sheriff
	Check Total:	8.50			
Vendor: 11251	KS StateBank			Check Sequence: 28	ACH Enabled: False
67882-04-2026	Acct 3367882 - Gov't obligation constract 5 202(	7,700.99	03/26/2026	01-910-10-76500-000-000	01 Sheriff
	Check Total:	7,700.99			
Vendor: 11255	Kubat Equipment & Service			Check Sequence: 29	ACH Enabled: False
0106057	01977\LiftInspection	887.40	03/26/2026	02-324-55-73630-000-000	02 PW

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	887.40			
Vendor: 12001	Laboratory Corp. of America			Check Sequence: 30	ACH Enabled: False
86240022	Acct: 05702785 - Lab services	96.00	03/26/2026	20-510-70-73920-027-000	20 Human Services
86399772	Acct: 05702785 - Lab services	48.00	03/26/2026	20-510-70-73920-027-000	20 Human Services
	Check Total:	144.00			
Vendor: 12182	Local Electric LLC			Check Sequence: 31	ACH Enabled: False
1742	Work on courthouse basement	4,655.62	03/26/2026	01-120-10-73500-000-000	01 Facilities
1743	Generator panel work at health clinic	4,387.43	03/26/2026	01-120-10-73500-000-000	01 Facilities
	Check Total:	9,043.05			
Vendor: 13321	MidWestOne Bank			Check Sequence: 32	ACH Enabled: False
057715	Loan #XXX057715 Interest Payment	37,949.81	03/26/2026	25-000-65-76700-000-000	25 Health clinic
	Check Total:	37,949.81			
Vendor: 13630	Mountain Backpacks			Check Sequence: 33	ACH Enabled: False
004	197 students 2/16-3/13/26 X $10/student	1,970.00	03/26/2026	20-515-70-73570-052-000	20 Human Services
	Check Total:	1,970.00			
Vendor: 15058	Office Depot			Check Sequence: 34	ACH Enabled: False
456996058001	Acct 87008519 - Kleenex	29.12	03/26/2026	01-251-20-72100-000-000	01 Sheriff
456995927001	Acct 87008519 - PP30 stamp	72.51	03/26/2026	01-251-20-72100-000-000	01 Sheriff
462634001001	Acct 87008519 - Command hooks filters	231.30	03/26/2026	01-251-20-72100-000-000	01 Sheriff
463439326001	Acct 87008519 - Markers face masks paper dust	151.40	03/26/2026	01-251-20-72100-000-000	01 Sheriff
	Check Total:	484.33			
Vendor: 15096	On Point Auto Glass			Check Sequence: 35	ACH Enabled: False
00003006	TransitBus#2&#3_WindshieldReplacement	1,500.00	03/26/2026	02-325-55-73630-000-000	02 PW
	Check Total:	1,500.00			
Vendor: 18417	RockSol Consulting Group, Inc.			Check Sequence: 36	ACH Enabled: False
520334	Proj#.825.14_RC26-02_PvmntDrngPonderosaDr	22,095.43	03/26/2026	02-323-55-73500-000-000	02 PW
520340	Proj#.825.11_RC25-02_PvmntWitterGulchRd	1,462.80	03/26/2026	02-323-55-73500-000-000	02 PW

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
520427	Proj#.825.12_RC26-02_PvmntDrngPonderosaDı	3,237.38	03/26/2026	02-323-55-73500-000-000	02 PW
	Check Total:	26,795.61			
Vendor: 19214	Senergy Petroleum			Check Sequence: 37	ACH Enabled: False
415446694	84395\Unleaded_BrookvaleShop	7,043.86	03/26/2026	02-325-55-72220-000-000	02 PW
	Check Total:	7,043.86			
Vendor: 19271	Shamrock Foods Co			Check Sequence: 38	ACH Enabled: False
36169795	Cust. 0053452 - various food items	2,810.88	03/26/2026	01-253-20-73200-000-000	01 Sheriff
36193820	Cust. 0053452 - various food items	3,475.47	03/26/2026	01-253-20-73200-000-000	01 Sheriff
36204543	Cust. 0053452 - various food items	2,342.04	03/26/2026	01-253-20-73200-000-000	01 Sheriff
36204544	Cust. #0053452 - Cereal, Lucky charms	70.10	03/26/2026	01-253-20-73200-000-000	01 Sheriff
36204545	Cust. 0053452 - Tomato beefsteak 39ct	44.03	03/26/2026	01-253-20-73200-000-000	01 Sheriff
	Check Total:	8,742.52			
Vendor: 19474	Southern Tire Mart LLC			Check Sequence: 39	ACH Enabled: False
5390035220	0562407\EMS_Tires	1,928.92	03/26/2026	02-324-55-72215-000-000	02 PW
	Check Total:	1,928.92			
Vendor: 19619	Staples Business Advantage			Check Sequence: 40	ACH Enabled: False
6058407835	1052549\PaperTowels_Coffee	49.68	03/26/2026	02-328-55-72200-000-000	02 PW
6058407836	1052549\Coffee	156.41	03/26/2026	02-328-55-72200-000-000	02 PW
	Check Total:	206.09			
Vendor: 19712	Street Smart			Check Sequence: 41	ACH Enabled: False
1908270	10724\RB034_VMS_SolarPanel&Connectors	794.26	03/26/2026	02-324-55-72290-000-000	02 PW
	Check Total:	794.26			
Vendor: 19779	Sunny Communications, Inc.			Check Sequence: 42	ACH Enabled: False
148922	Radio service and repair	595.00	03/26/2026	12-230-20-72290-000-000	12 EMS
	Check Total:	595.00			
Vendor: 19870	Symbol Arts			Check Sequence: 43	ACH Enabled: False
560788	500 coins	4,123.50	03/26/2026	01-251-20-73550-000-000	01 Sheriff

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	4,123.50			
Vendor: 20031	Teleflex LLC			Check Sequence: 44	ACH Enabled: False
9510051541	Payer 1092817 - needle sets	1,995.00	03/26/2026	12-230-20-72240-000-000	12 EMS
	Check Total:	1,995.00			
Vendor: 16370	Xcel Energy			Check Sequence: 45	ACH Enabled: False
970131850	Acct 53-0015115571-1 _ 3204 Stanley Rd	154.73	03/26/2026	01-120-10-73410-000-000	01 Facilities
970184138	Acct 53-0014527114-0_ 3204 CR 312 Unit Tem	65.81	03/26/2026	01-120-10-73410-000-000	01 Facilities
	Check Total:	220.54			
	Total for Check Run:	157,711.49			
	Total of Number of Checks:	45			

Payroll

Full name	March 9, 2026	March 20, 2026
Aab,Nickolas		$5,878.34
Alex,Mark		$2,731.00
Allen,Tristen		$3,630.92
Alvarado,Marilyn		$3,070.02
Bailey,Erik		$2,695.68
Banuelos,Justin		$3,930.90
Barton,Allen		$3,659.63
Beale,Ryan		$4,576.96
Beer,Alexander		$2,764.76
Behring,Stephanie		$3,762.72
Bell,Charleen		$4,027.11
Bellows,Breynden		$4,410.98
Berger,Alexis		$2,750.02
Bertelsen,Dustin		$2,569.12
Bertrand,Adam		$3,835.80
Blugerman,Delia		$846.61
Boggs-Blake,Clarissa		$4,381.37
Boldt,Nicholas		$4,005.89
Bowen,Natasha		$4,966.00
Brokaw,Melissa		$4,056.61
Brown,Matthew		$10,993.62
Buehrle,Joel		$5,275.22
Bunschoten,Alexander		$3,378.48
Buss,Stephen		$3,555.00
Butcher,Jonathan		$692.60
Butler,John		$4,057.15
Campbell,Beau		$6,550.97
Canada,Stacey		$3,026.47
Carbon,Brandon		$2,772.00
Carmelo,Lloyd		$2,772.05
Cassano,Sarah		$6,238.73
Church,Clark		$4,183.20
Comb,Madison		$3,775.40
Conrad,Rachel		$2,860.28
Corbett,Brenda		$3,394.34
Crawley,Aaron		$5,168.00
Crumrine,Nykolas		$3,453.19
Dale,Thomas		$3,918.35
Danielson,David		$4,896.54
Davis Lentz,Nichole		$3,185.75
DeMaio,Robin		$2,003.20
Denbow,Steven		$3,272.48
DePan,Matthew		$4,564.11
Dibiase,Nicholas		$4,668.78

Doll,Elizabeth	$2,376.80
Duvic,Erica	$3,184.23
Edge,Susan	$910.53
Elmquist,Reed	$1,809.28
Erickson,Troy	$3,100.88
Faselt,Gary	$191.46
Fontana,Aiden	$2,735.60
Fortune,Carol Ann	$6,851.20
Frey,Tammy	$3,369.80
Fulton,Jennifer	$4,299.80
Gallagher,Elizabeth	$5,003.33
Garcia,Jessica	$2,352.81
Garner,David	$3,535.53
Gee,Donna	$3,409.35
Giannuzzi,Mark	$2,855.20
Gilchrist,Mitchell	$4,019.40
Gillingham,Sarah	$4,065.14
Graber,Elizabeth	$2,717.61
Gray,Ruth	$4,256.59
Greek,Louis	$210.00
Greenhagen,Alexandra	$1,294.16
Gudmundsson,Snorri	$2,722.67
Guillen-Turner,Stephanie	$2,175.52
Guzik,Joshua	$3,395.70
Guzman,Nicolas	$2,199.04
Hague,Gary	$1,552.64
Hallgren,Christopher	$2,525.44
Harsch,Michael	$4,005.90
Hartman-Ball,Jodie	$3,891.54
Hegmann,Christopher	$1,920.58
Hemmele,Brian	$3,168.00
Hendricks,Amy	$2,437.77
Hiler,Megan	$3,853.02
Holck,Timothy	$3,510.24
Honig,Zachary	$3,200.70
Horton,Dennis	$2,531.80
Hunter,Lawrence	$2,120.96
Hutchinson,Clark	$4,809.56
Ibarra Perez,Luz	$1,847.45
Imrie,Nicolas	$4,485.32
Jeffers,Brandon	$2,249.60
Johnson,Donnelle	$3,834.81
Kopsch,Christopher	$5,108.27
Kuper,Emily	$3,861.40
Lamb,Stephanie	$2,099.01
Lamoureux,Marc	$3,919.41
LeBarron,Sue	$3,026.72

Leben,Lisa	$4,441.53
Lee,Carol	$3,409.34
Lenz,Kayli	$3,086.73
Lewis,Sarah	$2,721.53
Lichtman,Peter	$7,345.30
Lievers,Christine	$3,400.60
Lindemann,Austin	$2,804.64
Lipson,Bryce	$2,688.93
Lloyd,Rebecca	$3,891.54
Long,Morgan	$1,713.04
Lucas,Isaac	$5,304.31
Ludolph,Shawn	$3,335.52
MacFarland,Paul	$4,263.44
Macilwaine,Graeme	$2,464.00
Manasjan,John	$3,765.88
Manley,John-Mark	$2,684.80
Marlin,George	$3,409.35
Marquardt,Katrina	$5,341.16
Marquardt,Seth	$5,487.84
Mauer,Darren	$2,999.90
McAllister,Garrett	$4,911.54
McCarthy,Kayla	$2,364.18
McPhillips,Raymond	$1,866.05
Meyer,Logan	$1,749.12
Miller,David	$4,023.93
Moon,Thomas	$2,881.37
Morgan,Jeromie	$3,216.93
Morris,Rosemarie	$3,001.18
Morrow,Brittany	$3,935.20
Mulleneaux,Elizabeth	$2,487.33
Neal,Justis	$3,885.86
Nelson,Cindy	$2,416.80
Nelson,Fred	$4,571.78
Nelson,Nichol	$3,408.80
Neville,Thomas	$3,391.55
Nichols,Mark	$4,636.16
Opel,Perrin	$4,565.49
Ovington,Suzanne	$2,150.04
Parker,Joseph	$1,623.68
Parker,Katherine	$6,734.63
Petty,Weston	$3,864.63
Plett,Virginie	$2,027.04
Porter,Ashton	$3,811.50
Post,Marcella	$1,978.92
Prentner,Donna	$3,528.97
Prinzler,Preston	$3,555.70
Prows,David	$3,549.14

Rabus,Jeff		$4,566.78
Reimer,Nanette		$4,307.00
Reynolds,Matthew		$1,812.26
Roach,James		$3,607.19
Roberts,Blake		$3,848.08
Roderick,Emily		$2,716.44
Rodriguez,Perla		$2,231.96
Rodriguez-Gonzales,Dominic		$5,057.74
Rohloff,Colton		$7,330.30
Romero Delatorre,Jose		$2,940.80
Rubin,Eric		$5,348.08
Ruholl,Stephen		$3,565.38
Ryan,Timothy		$5,957.57
Schell,Lisa		$2,358.40
Schildkret,Ilyssa		$3,384.64
Scribner,Brittany		$494.90
Skates,Sean		$4,000.80
Smith,Megan		$3,495.00
Sohlden,Alexis		$3,928.21
Spinner,Peggy		$3,311.80
Steadman,Betsy		$5,371.19
Steinbach,Mark R		$3,043.84
Stepter,Bradley		$4,594.75
Straley,David		$4,692.44
Streepey,Edward		$6,153.84
Sukovich,Mathew		$3,600.80
Sullivan,Cole		$1,779.44
Swanson,Joleen		$2,596.12
Tableman,Martha		$3,200.91
Taylor,Matthew		$4,874.14
Tennant,Denise		$2,375.20
Tetzlaff,Aron		$4,681.04
Teuling,Matthew		$2,267.80
Theisen,Jessica		$1,824.18
Thomas,Adam		$3,647.31
Thornton,Ronald		$5,075.65
Tilley,Carrie		$1,711.00
Troia,Latricia		$2,472.32
Troia,Tracy		$2,467.80
Trouche,Peter		$3,806.04
Tyll,Keegen		$3,917.57
Ulishney,Michael		$3,390.35
Valdez,Julia		$2,231.80
Vanbourgondien,Melissa		$3,571.38
Vieweg,Keith		$3,287.76
Walker,Jamie		$2,420.60
Walsh,Kayli	$2,978.76	$3,986.68

Watanabe,Gavin		$3,395.70
Wayant,Erika		$2,973.20
Wertenberger,Ariel		$2,525.90
West,Larry		$3,184.60
Whetstine,Zachary		$3,120.98
Whisenand,Julie		$2,596.92
Wiggins,Jason		$5,299.45
Wild-Johnson,Molly		$2,022.04
Wilson,Karen		$1,296.00
Yeager,Patrick		$4,575.98
Grand Total	$2,978.76	$677,201.07

Reimbursements

Full name	**March 20, 2026**
Beale,Ryan	$333.30
Macilwaine,Graeme	$181.65
Grand Total	$514.95

Clear Creek County
Electronic Transfer Orders 2026

PAYROLL DATE (or) DATE OF TRANSFER	PAYEE	**Description**	**FICA SS EMPLOYEE**	**FICA SS EMPLOYERS**	**MEDIC**	**MEDIC MATCH**	**FWT**	**TOTAL AMOUNT**
3/9/2026	Springbrook	Off Cycle Payroll						$2,596.98
3/9/2026	EFTPS	Federal Taxes	$184.68	$184.68	$43.19	$43.19	$35.91	$491.65
3/9/2026	Colorado Dept. of Revenue	State Taxes						$118.00
3/11/2026	Delta Dental	Claims Paid						$3,051.00
3/12/2026	RMR	Fees						$425.82
3/13/2026	JP Morgan	P-card Purchases						$59,877.96
3/16/2026	Optum	Claims Paid						$45,572.61
3/16/2026	UMR	Claims Paid						$4,974.56
3/17/2026	Delta Dental	Claims Paid						$2,911.90
3/20/2026	Empower	CRA Contributions						$71,337.52
3/20/2026	EFTPS	Federal Taxes	$40,221.93	$40,221.93	$9,406.70	$9,406.70	$72,788.08	$172,045.34
3/20/2026	Colorado Dept. of Revenue	State Taxes						$23,378.00
3/20/2026	Springbrook	Payroll						$451,210.60
3/20/2026	RMR	HSA Contributions						$10,700.70
3/23/2026	UMR	Claims Paid						$14,972.04
3/26/2026	Delta Dental	Claims Paid						$1,746.44
		Total transfer from 03/09 to 03/26/2026						**$865,411.12**

General Ledger

Journal Entry Proof List

User: slewis
Printed: 3/16/2026 - 12:48 PM
Batch: 00003.03.2026

Clear Creek County
POST OFFICE BOX 2000
GEORGETOWN, COLORADO 80444
TELEPHONE: (303) 569-3251 • (303) 679-2300

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
Journal Entry: 019-03-2026	Journal Entry Date: 03/16/2026					
01-000-00-23000-000-000	Clearing Account	0.00	59,877.96	Pcard allocation February 2026		
01-000-00-21651-000-000	Accrued Health	2,985.00	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE AMAZE HEALTH Jan 2026 Monthly User Fee		
01-110-10-73350-000-000	Dues and Registrations	5,150.00	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE IN *CC4CA Invoice 1296 - 2026 Annual Membership Dues		
01-113-10-73340-000-000	Library and Publications	629.00	0.00	Pcard allocations February 2026 NANETTE REIMER LEXISNEXIS PAYMENT CTR Lexis Legal Research		
01-113-10-73730-000-000	Travel and Subsistence	64.85	0.00	Pcard allocations February 2026 KATHY PARKER TST*SCOOTERS SMOKEHOUS Staff Lunch/Speed		
01-115-10-73110-000-000	Postage	10.48	0.00	Pcard allocations February 2026 PEGGY SPINNER USPS PO 0735640213 Postage		
01-115-10-73310-000-000	Ads and Legal Notices	85.00	0.00	Pcard allocations February 2026 PEGGY SPINNER MOUNTAINCAREERS.C OM Job Posting		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
01-115-10-73310-000-000	Ads and Legal Notices	132.48	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE CO COMM MEDIA Inv 146471 - Nov 2025 Paid Bills		
01-115-10-73310-000-000	Ads and Legal Notices	180.00	0.00	Pcard allocations February 2026 PEGGY SPINNER TOWNANDCITYMANAGERJOBS Job Posting		
01-115-10-73350-000-000	Dues and Registrations	65.00	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE FSP*CGFOA CO Govt Member Dues - Harlow-Schalk		
01-115-10-73500-000-000	Outside Services	90.00	0.00	Pcard allocations February 2026 MATT TAYLOR OPENAI *CHATGPT SUBSCR ChatGPT monthly charge		
01-116-10-73350-000-000	Dues and Registrations	420.00	0.00	Pcard allocations February 2026 CAROL ANN FORTUNE PSHRA PUBLIC SECTOR HR PSHRA Annual HR Team memerbship renewal		
01-116-10-73650-000-000	Software Contract	610.00	0.00	Pcard allocations February 2026 CAROL ANN FORTUNE IN *EON APPLICATIONS, Applicant Tracking System		
01-117-10-72200-000-000	Operating Supplies	13.26	0.00	Pcard allocations February 2026 MEGAN HILER MAILCHIMP Newsletter subscription		
01-117-10-72200-000-000	Operating Supplies	11.99	0.00	Pcard allocations February 2026 MEGAN HILER DENVER GAZETTE Denver Gazette Subscription		
01-117-10-72200-000-000	Operating Supplies	57.85	0.00	Pcard allocations February 2026 MEGAN HILER DENVER POST CIRCULATIO Denver Post Subscription		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
01-117-10-72200-000-000	Operating Supplies	20.71	0.00	Pcard allocations February 2026 MEGAN HILER RESTREAM, INC. Restream		
01-119-10-72200-000-000	Operating Supplies	158.18	0.00	Pcard allocations February 2026 SARAH CASSANO CDW GOVT #AH9Y89Q Signature Pad for VSO		
01-119-10-73450-000-000	Telephone	49.76	0.00	Pcard allocations February 2026 TRACY TROIA AT&T PAYMENT VA phone		
01-120-10-72200-000-000	Operating Supplies	119.94	0.00	Pcard allocations February 2026 JOHN BUTLER HOMEDEPOT.COM spreader		
01-120-10-72200-000-000	Operating Supplies	503.06	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE CINTAS CORP Invoice 5314201401 Cabinet restock and organize		
01-120-10-72200-000-000	Operating Supplies	137.65	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE CINTAS CORP Inv 5319953810 Cabinet restock and organize		
01-120-10-72220-000-000	Fuel	61.32	0.00	Pcard allocations February 2026 JOHN BUTLER MAVERIK #5204 fuel		
01-120-10-72220-000-000	Fuel	70.00	0.00	Pcard allocations February 2026 JOHN BUTLER DOWNIEVILLE FUEL STOP fuel		
01-120-10-72220-000-000	Fuel	84.72	0.00	Pcard allocations February 2026 JOHN BUTLER MAVERIK #5204 fuel		
01-120-10-72220-000-000	Fuel	75.98	0.00	Pcard allocations February 2026 JOHN BUTLER MAVERIK #5204 fuel		
01-120-10-73500-000-000	Outside Services	125.00	0.00	Pcard allocations February 2026 MATT TAYLOR WILLSCOT MOBILE MINI Conex Rental		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
01-120-10-73630-000-000	Repair and Maintenance	363.35	0.00	Pcard allocations February 2026 JOHN BUTLER HOMEDEPOT.COM blinds for judges chambers		
01-120-10-73630-000-000	Repair and Maintenance	171.50	0.00	Pcard allocations February 2026 MATT TAYLOR JMAC SUPPLY Panic Buttons		
01-120-10-73630-000-000	Repair and Maintenance	9.99	0.00	Pcard allocations February 2026 JOHN BUTLER LS CLEAR CREEK SUPPLY command strips		
01-120-10-73630-000-000	Repair and Maintenance	15.99	0.00	Pcard allocations February 2026 JOHN BUTLER LS CLEAR CREEK SUPPLY flex tape jail		
01-120-10-73630-000-000	Repair and Maintenance	53.59	0.00	Pcard allocations February 2026 JOHN BUTLER LS CLEAR CREEK SUPPLY transformer		
01-120-10-73630-000-000	Repair and Maintenance	7.51	0.00	Pcard allocations February 2026 JOHN BUTLER LS CLEAR CREEK SUPPLY fittings for oven in jail		
01-120-10-73630-000-000	Repair and Maintenance	300.00	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE LOCAL ELECTRIC LLC Inv 1666 Troubleshoot light in walk in cooler		
01-120-10-73630-000-000	Repair and Maintenance	165.28	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE CO COMM MEDIA Inv 146358 - CP26-01 Courthouse Basement Restor		
01-120-10-73630-000-000	Repair and Maintenance	239.94	0.00	Pcard allocations February 2026 JOHN BUTLER LS CLEAR CREEK SUPPLY rotors		
01-120-10-73630-000-000	Repair and Maintenance	2.98	0.00	Pcard allocations February 2026 JOHN BUTLER LS CLEAR CREEK SUPPLY part for leaky piipe		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
01-120-10-73630-000-000	Repair and Maintenance	31.99	0.00	Pcard allocations February 2026 JOHN BUTLER LS CLEAR CREEK SUPPLY pressure switch		
01-120-10-73630-000-000	Repair and Maintenance	14.46	0.00	Pcard allocations February 2026 JOHN BUTLER LS CLEAR CREEK SUPPLY keys and ties		
01-128-10-73350-000-000	Dues And Registrations	496.35	0.00	Pcard allocations February 2026 SNORRI GUDMUNDSSON IN *COLORADO ASSOCIATI CASTA_Membership_Transit		
01-130-10-73110-000-000	Postage	10.77	0.00	Pcard allocations February 2026 NANETTE REIMER USPS PO 0714940156 Mailing TIGNOR		
01-130-10-73110-000-000	Postage	21.54	0.00	Pcard allocations February 2026 NANETTE REIMER USPS PO 0735640213 Harvest Moon Mailings		
01-130-10-73730-000-000	Travel and Subsistence	207.90	0.00	Pcard allocations February 2026 DAVID DANIELSON TST*CABIN CREEK BREWIN Anniversary Lunch		
01-141-10-73650-000-000	Software Contract	584.91	0.00	Pcard allocations February 2026 MATT TAYLOR AVENZA MAPS RENEWAL Avenza Maps annual license		
01-141-10-73730-000-000	Travel and Subsistence	51.72	0.00	Pcard allocations February 2026 MATT TAYLOR TST*SASHAS AT THE ALPI Facilities Business Lunch		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
01-142-10-73500-000-000	Outside Services	65.77	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE CENTURYLINK LUMEN 333799169 - Emergency Call Box		
01-142-10-73500-000-000	Outside Services	65.77	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE CENTURYLINK LUMEN 333710093 Emergency Call Box		
01-142-10-73500-000-000	Outside Services	105.78	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE CENTURYLINK LUMEN 333559858 CCC IT Dept		
01-142-10-73500-000-000	Outside Services	70.95	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE CENTURYLINK LUMEN 334056049 - Sheriff Broadband		
01-142-10-73500-000-000	Outside Services	76.54	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE CENTURYLINK LUMEN 333981297 - Sheriff OFC EAS		
01-142-10-73500-000-000	Outside Services	390.00	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE COMCAST BUSINESS Inv 261054449 - Ethernet Dedicated Internet		
01-142-10-73500-000-000	Outside Services	155.94	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE CENTURYLINK LUMEN 333885389 - Sheriff Maint Fac Internet		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
01-142-10-73500-000-000	Outside Services	274.84	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE CENTURYLINK LUMEN 333969162 - Clear Creek Co Phone		
01-142-10-73655-000-000	Software Licenses	164.74	0.00	Pcard allocations February 2026 DAVID PROWS FAXSIPIT SERVICES INC. Fax app that works with zoom phones		
01-142-10-73655-000-000	Software Licenses	15.00	0.00	Pcard allocations February 2026 DAVID PROWS POSTMARKAPP.COM App to send bulk email by Eagle Treasurer		
01-142-10-73655-000-000	Software Licenses	2,160.00	0.00	Pcard allocations February 2026 DAVID PROWS HEXNODE MITSOGO INC MDM application to use on tablets in County		
01-142-10-73655-000-000	Software Licenses	16.80	0.00	Pcard allocations February 2026 DAVID PROWS GOOGLE*WORKSPACE MOUNT Google suite for MYN		
01-142-10-73655-000-000	Software Licenses	3,000.00	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE IN *OPEN MEDIA FOUNDAT Inv 21276 Project Installation and Configuration		
01-142-10-73655-000-000	Software Licenses	5.52	0.00	Pcard allocations February 2026 DAVID PROWS AMAZON WEB SERVICES Domain fees for clearcreekems.com		
01-210-20-73500-000-000	Outside Services	1,360.00	0.00	Pcard allocations February 2026 CHRIS HEGMANN POSTMORTEM PATHOLOGY S Autopsy		
01-210-20-73500-000-000	Outside Services	1,360.00	0.00	Pcard allocations February 2026 CHRIS HEGMANN POSTMORTEM PATHOLOGY S Autopsy		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
01-210-20-73730-000-000	Travel and Subsistence	65.28	0.00	Pcard allocations February 2026 NICHOL NELSON TST*MARIONS OF THE ROC Team Meeting Lunch		
01-251-20-72260-000-000	Uniforms	165.40	0.00	Pcard allocations February 2026 CLARISSA BOGGS-BLAKE SP TRUEWERK Uniform		
01-251-20-73730-000-000	Travel and Subsistence	23.40	0.00	Pcard allocations February 2026 SEAN SKATES TST*FOUNDRY KITCHEN & Dinner Night 3		
01-251-20-72260-000-000	Uniforms	407.98	0.00	Pcard allocations February 2026 MATTHEW BROWN REI #50 LAKEWOOD		
01-251-20-72260-000-000	Uniforms	398.27	0.00	Pcard allocations February 2026 SETH MARQUARDT CAB STORE LONE TREE, C Uniform Shirts and Pants		
01-251-20-73350-000-000	Dues and Publications	25.00	0.00	Pcard allocations February 2026 ELIZABETH GRABER IACA IACA MEMBERSHIP JULIE VALDEZ 2-24-26		
01-251-20-73350-000-000	Dues and Publications	103.02	0.00	Pcard allocations February 2026 ELIZABETH GRABER CO MAGTEK E-GOVERNMENT ALERT/SAM MEMBERSHIP RECORDS 2-2-26		
01-251-20-73350-000-000	Dues and Publications	1.00	0.00	Pcard allocations February 2026 JENNIFER FULTON DENVER POST CIRCULATIO Denver Post online subscription		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
01-251-20-73500-000-000	Training	500.00	0.00	Pcard allocations February 2026 ELIZABETH GRABER CODE-4 COUNSELING PEER SUPPORT TRAINING TOM DALE 2-17-26		
01-251-20-73500-000-000	Training	500.00	0.00	Pcard allocations February 2026 ELIZABETH GRABER CODE-4 COUNSELING PEER SUPPORT TRAINING KAYLI LENZ 2-17-26		
01-251-20-73550-000-000	Outside Services	2.99	0.00	Pcard allocations February 2026 JENNIFER FULTON APPLE.COM/BILL iCloud storage		
01-251-20-73550-000-000	Outside Services	127.70	0.00	Pcard allocations February 2026 ELIZABETH GRABER ACCOLADEDES ACCOLADE DESIGNS HOLLY SERVICE AWARD 2-10-26		
01-251-20-73730-000-000	Travel and Subsistence	35.00	0.00	Pcard allocations February 2026 SEAN SKATES SOUTHWEST Return Baggage Fee		
01-251-20-73730-000-000	Travel and Subsistence	21.71	0.00	Pcard allocations February 2026 SEAN SKATES TST*FOUNDRY KITCHEN & Dinner Night 2		
01-251-20-73730-000-000	Travel and Subsistence	13.82	0.00	Pcard allocations February 2026 SEAN SKATES MCDONALD'S F13601 Breakfast Day 2		
01-259-20-72220-000-000	Gas and Oil	23.62	0.00	Pcard allocations February 2026 SEAN SKATES GET GO # 3225 Rental Car Gas		
01-251-20-73730-000-000	Travel and Subsistence	1.00	0.00	Pcard allocations February 2026 SEAN SKATES OHIO TURNPIKE PLAZA Ohio Turnpike Toll		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
01-251-20-73730-000-000	Travel and Subsistence	11.92	0.00	Pcard allocations February 2026 SEAN SKATES TACO BELL 040500 Lunch		
01-251-20-73730-000-000	Travel and Subsistence	35.00	0.00	Pcard allocations February 2026 SEAN SKATES SOUTHWEST Baggage Fee		
01-251-20-73730-000-000	Travel and Subsistence	27.47	0.00	Pcard allocations February 2026 SEAN SKATES DENNY'S #7158 Breakfast		
01-251-20-73730-000-000	Travel and Subsistence	32.99	0.00	Pcard allocations February 2026 SEAN SKATES TEXAS ROADHOUSE #2101 Dinner Night 1		
01-251-20-73730-000-000	Travel and Subsistence	27.29	0.00	Pcard allocations February 2026 SEAN SKATES WOLFEYS BISTRO AND PU Dinner		
01-251-20-73730-000-000	Travel and Subsistence	814.04	0.00	Pcard allocations February 2026 ELIZABETH GRABER COURTYARD BY MARRIOTT MARRIOTT SKATES TRAINING 2-14-26		
01-251-20-73730-000-000	Travel and Subsistence	12.20	0.00	Pcard allocations February 2026 SEAN SKATES CHIPOTLE 1192 Lunch Day 2		
01-251-20-73730-000-000	Travel and Subsistence	23.58	0.00	Pcard allocations February 2026 SEAN SKATES ROOT DOWN DIA Breakfast Day 1		
01-251-20-73730-000-000	Travel and Subsistence	17.15	0.00	Pcard allocations February 2026 SEAN SKATES JIMMY JOHNS - 2316 Lunch		
01-251-20-73730-000-000	Travel and Subsistence	59.49	0.00	Pcard allocations February 2026 SEAN SKATES 83640 - PARK DIA Airport Parking		
01-252-20-72290-000-000	Operating Equipment	34.57	0.00	Pcard allocations February 2026 JOHN BUTLER DRI*SIGNS door signs		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
01-252-20-72290-000-000	Operating Equipment	176.06	0.00	Pcard allocations February 2026 ELIZABETH GRABER OTTER PRODUCTS, LLC OTTERBOX PHONE CASES X2 2-18-26		
01-253-20-72200-000-000	Operating Supplies	43.44	0.00	Pcard allocations February 2026 CLARK HUTCHINSON AMAZON MKTPL Amazon Duster		
01-253-20-72200-000-000	Operating Supplies	64.94	0.00	Pcard allocations February 2026 STEPHANIE GUILLEN-TURNER SIRIUSSURVIVAL.COM pull tie handcuffs		
01-253-20-72200-000-000	Operating Supplies	14.99	0.00	Pcard allocations February 2026 ISAAC LUCAS TILE / LIFE360 GPS Tracking Feb 17th $14-99		
01-253-20-72200-000-000	Operating Supplies	18.62	0.00	Pcard allocations February 2026 CLARK HUTCHINSON AMAZON MKTPL Amazon Radio Mic		
01-253-20-72200-000-000	Operating Supplies	18.62	0.00	Pcard allocations February 2026 CLARK HUTCHINSON AMAZON MKTPL Amazon Radio Mic		
01-253-20-72200-000-000	Operating Supplies	149.91	0.00	Pcard allocations February 2026 JOHN BUTLER HOMEDEPOT.COM outlets		
01-253-20-72200-000-000	Operating Supplies	49.99	0.00	Pcard allocations February 2026 ISAAC LUCAS APPLE.COM/BILL PDF Subscription Feb 15th $49-99		
01-253-20-72200-000-000	Operating Supplies	2.99	0.00	Pcard allocations February 2026 NICK DIBIASE APPLE.COM/BILL Apple Receipt		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
01-253-20-72216-000-000	Inmate Welfare	154.72	0.00	Pcard allocations February 2026 CHRISTOPHER KOPSCH KING SOOPERS #0064 Soda Ice Cream		
01-253-20-72200-000-000	Operating Supplies	9.99	0.00	Pcard allocations February 2026 ISAAC LUCAS APPLE.COM/BILL Cloud Storage February 22nd $9-99		
01-253-20-72230-000-000	Medical Care Supplies	0.00	2.68	Pcard allocations February 2026 MELISSA BROKAW SAFEWAY #0390 REFUND SAFEWAY 2-20-26		
01-253-20-72230-000-000	Medical Care Supplies	2.68	0.00	Pcard allocations February 2026 MELISSA BROKAW SAFEWAY #0390 SAFEWAY MEDICAL SUPPLIES 2-20-26		
01-253-20-72260-000-000	Uniforms	16.50	0.00	Pcard allocations February 2026 DOMONIC RODRIGUEZ PIETRO S DRY CLEANERS Uniform Alteration (Polo).		
01-255-20-72200-000-000	Operating Supplies	11.11	0.00	Pcard allocations February 2026 SETH MARQUARDT DOWNIEVILLE FUEL STOP Air Chuck for Tires		
01-259-20-73640-000-000	R&M Vehicles	304.21	0.00	Pcard allocations February 2026 SETH MARQUARDT COVERT LIGH Vehicle Dome Lights		
01-252-20-72290-000-000	Operating Equipment	73.31	0.00	Pcard allocations February 2026 NICKOLAS AAB LOWES #01630 WRENCHES FOR GRAPPLER		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
01-252-20-72290-000-000	Operating Equipment	17.94	0.00	Pcard allocations February 2026 NICKOLAS AAB HARBOR FREIGHT TOOLS 2 SIDE CUTTERS FOR GRAPPLER		
01-259-20-73640-000-000	R&M Vehicles	101.78	0.00	Pcard allocations February 2026 NICKOLAS AAB SP PROCLIP USA Phone mount for Sheriff veh		
01-259-20-73640-000-000	R&M Vehicles	119.99	0.00	Pcard allocations February 2026 MELISSA BROKAW O'REILLY 3816 OREILLY AUTO PARTS BATTERY 2-12-26		
01-365-65-73350-000-000	Dues and Registrations	460.89	0.00	Pcard allocations February 2026 SUE LEBARRON CO DEPT OF AGRICULTURE PACFA Registration 2026		
01-365-65-73450-000-000	Telephone	147.96	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE CENTURYLINK LUMEN 334050618 - Animal Shelter phone		
01-365-65-73500-000-000	Outside Services	43.94	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE IN *WORLD CLASS DISTRI Feb 01 2026_ 144 - Drinking Water Animal Shelter		
01-365-65-73500-000-000	Outside Services	197.33	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE WCI*TIMBERLINE DISP Inv 5980075V324 - Trash service Animal Shelter		
01-610-60-72220-000-000	Gas and Oil	217.20	0.00	Pcard allocations February 2026 BRIAN RUHOLL NAPA AUTO PARTS DEF		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
01-610-60-73410-000-000	Utilities	16.00	0.00	Pcard allocations February 2026 JULIE WHISENAND CITY OF IDAHO SPRINGS TS_Water		
01-610-60-73410-000-000	Utilities	0.56	0.00	Pcard allocations February 2026 JULIE WHISENAND XPRESS BILL PAY CityWaterFee		
01-610-60-73500-000-000	Outside Services	138.50	0.00	Pcard allocations February 2026 BRIAN RUHOLL SQ *DENCO PEST SOLUTIO PestControlServices		
01-610-60-73980-000-000	Safety	7.53	0.00	Pcard allocations February 2026 JULIE WHISENAND CINTAS CORP FirstAid_TS		
01-910-10-73500-000-000	Outside Services	488.00	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE QUADIENT INC ORACLE Inv 62633577 - Postage Machine		
01-142-10-73500-000-000	Outside Services	70.95	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE CENTURYLINK LUMEN		
01-252-20-72290-000-000	Operating Equipment	195.42	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE CINTAS CORP Invoice 5319953809 Cabinet restock and organize		
01-253-20-72200-000-000	Operating Supplies	180.41	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE CINTAS CORP Invoice 5319953809 Cabinet restock and organize		
01-000-00-10300-000-090	Cash With Treasurer	28,904.62	0.00	Pcard allocation February 2026	Pcard allocation Febru	

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
	Fund Total	59,880.64	59,880.64			
	Fund Balance	0.00				
02-324-55-72260-000-000	Parts-Inventory/Stock	215.45	0.00	Pcard allocations February 2026 STEPHEN BUSS NAPA AUTO PARTS BrakePads&Rotors		
02-324-55-72260-000-000	Parts-Inventory/Stock	20.35	0.00	Pcard allocations February 2026 STEPHEN BUSS NAPA AUTO PARTS MiniBulbs		
02-324-55-72260-000-000	Parts-Inventory/Stock	37.80	0.00	Pcard allocations February 2026 STEPHEN BUSS NAPA AUTO PARTS Fuses		
02-324-55-72290-000-000	Operating Equipment	63.95	0.00	Pcard allocations February 2026 FRED NELSON MOUNTAIN TOOL AND FEED PolesawFiles		
02-324-55-72290-000-000	Operating Equipment	179.85	0.00	Pcard allocations February 2026 FRED NELSON MOUNTAIN TOOL AND FEED FilesForSharpeningSaws		
02-324-55-73500-000-000	Outside Services	1,259.02	0.00	Pcard allocations February 2026 FRED NELSON SQ *RYAN'S RECOVERY AccidentTowingService		
02-324-55-73660-000-000	R&M Buildings and Real Estate	110.00	0.00	Pcard allocations February 2026 JULIE WHISENAND TRB SHIRLEY SEPTIC PUM TrashService_BV		
02-325-55-72200-000-000	Operating Supplies	183.80	0.00	Pcard allocations February 2026 JEFF RABUS WAL-MART #2293 Office&ShopSupplies		
02-325-55-72200-000-000	Operating Supplies	11.44	0.00	Pcard allocations February 2026 JEFF RABUS BIG R OF EVERGREEN StopLeak_CuttingWheelPaper		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
02-325-55-72200-000-000	Operating Supplies	148.18	0.00	Pcard allocations February 2026 JULIE WHISENAND CINTAS CORP MechanicUniforms		
02-325-55-72200-000-000	Operating Supplies	148.18	0.00	Pcard allocations February 2026 JULIE WHISENAND CINTAS CORP MechanicUniforms		
02-325-55-72200-000-000	Operating Supplies	338.00	0.00	Pcard allocations February 2026 STEPHEN BUSS KIMBALL MIDWEST PAYEEZ Nuts_Bolts_Hardware		
02-325-55-72200-000-000	Operating Supplies	35.11	0.00	Pcard allocations February 2026 STEPHEN BUSS NAPA AUTO PARTS ElectronicCleaner		
02-325-55-72200-000-000	Operating Supplies	160.52	0.00	Pcard allocations February 2026 STEPHEN BUSS KIMBALL MIDWEST PAYEEZ Hardware		
02-325-55-72200-000-000	Operating Supplies	57.84	0.00	Pcard allocations February 2026 STEPHEN BUSS NAPA AUTO PARTS BrakeClnr		
02-325-55-72200-000-000	Operating Supplies	185.57	0.00	Pcard allocations February 2026 STEPHEN BUSS KIMBALL MIDWEST PAYEEZ Nuts_Bolts_Hardware		
02-325-55-72200-000-000	Operating Supplies	6.58	0.00	Pcard allocations February 2026 STEPHEN BUSS NAPA AUTO PARTS Carb&ChokeClnr		
02-325-55-72200-000-000	Operating Supplies	148.18	0.00	Pcard allocations February 2026 JULIE WHISENAND CINTAS CORP MechanicUniforms		
02-325-55-72200-000-000	Operating Supplies	185.99	0.00	Pcard allocations February 2026 STEPHEN BUSS NAPA AUTO PARTS WasherFluid		
02-325-55-72200-000-000	Operating Supplies	148.18	0.00	Pcard allocations February 2026 JULIE WHISENAND CINTAS CORP MechanicUniforms		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
02-325-55-72200-000-000	Operating Supplies	38.87	0.00	Pcard allocations February 2026 FRED NELSON DOWNIEVILLE FUEL STOP CrewHandWarmers		
02-325-55-72220-000-000	Gas and Oil	190.70	0.00	Pcard allocations February 2026 FRED NELSON MOUNTAIN TOOL AND FEED Oil_Chainsaws		
02-325-55-72220-000-000	Gas and Oil	92.10	0.00	Pcard allocations February 2026 JEFF RABUS FOOTHILLS AUTO PARTS GraderZerkGrease		
02-325-55-72220-000-000	Gas and Oil	104.20	0.00	Pcard allocations February 2026 JEFF RABUS WAL-MART #2293 Oil		
02-325-55-73630-000-000	R&M Equip and Fixtures	45.82	0.00	Pcard allocations February 2026 STEPHEN BUSS NAPA AUTO PARTS AirFilter		
02-325-55-73630-000-000	R&M Equip and Fixtures	27.89	0.00	Pcard allocations February 2026 STEPHEN BUSS NAPA AUTO PARTS FuelCap		
02-325-55-73630-000-000	R&M Equip and Fixtures	18.42	0.00	Pcard allocations February 2026 JEFF RABUS FOOTHILLS AUTO PARTS RplmntBulbs		
02-325-55-73630-000-000	R&M Equip and Fixtures	274.32	0.00	Pcard allocations February 2026 STEPHEN BUSS NAPA AUTO PARTS RemanAlternator		
02-325-55-73630-000-000	R&M Equip and Fixtures	142.66	0.00	Pcard allocations February 2026 STEPHEN BUSS NAPA AUTO PARTS BatteryCables_Disconnect Switch		
02-325-55-73630-000-000	R&M Equip and Fixtures	115.55	0.00	Pcard allocations February 2026 FRED NELSON MOUNTAIN TOOL AND FEED ChainsawService		
02-325-55-73630-000-000	R&M Equip and Fixtures	176.94	0.00	Pcard allocations February 2026 STEPHEN BUSS NAPA AUTO PARTS BrakeRotors		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
02-325-55-73630-000-000	R&M Equip and Fixtures	1,346.10	0.00	Pcard allocations February 2026 STEPHEN BUSS WASTEBUILT BinLift.Rplcemnt		
02-325-55-73630-000-000	R&M Equip and Fixtures	465.85	0.00	Pcard allocations February 2026 FRED NELSON MOUNTAIN TOOL AND FEED ChainsawBattery_Service &Parts		
02-328-55-72200-000-000	Operating Supplies	159.00	0.00	Pcard allocations February 2026 JULIE WHISENAND ELDORADO ARTESIAN SPRI OfficeWater		
02-328-55-73350-000-000	Dues and Registrations	300.00	0.00	Pcard allocations February 2026 JULIE WHISENAND CMCA DOTDesignatedEmployer Rep_JW		
02-328-55-73350-000-000	Dues and Registrations	308.95	0.00	Pcard allocations February 2026 STOY STREEPEY WWW.RMACES.ORG AsphaltConf_Manley		
02-328-55-73410-000-000	Utilities	1,056.40	0.00	Pcard allocations February 2026 JULIE WHISENAND SUMMIT UTILITIES, INC. NatGasSvc_BF		
02-328-55-73450-000-000	Telephone	505.19	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE COMCAST / XFINITY 0356631 Business Internet 3549 CR 312 Unit HMOFC		
02-328-55-73660-000-000	R&M Buildings and Real Estate	159.86	0.00	Pcard allocations February 2026 JULIE WHISENAND CINTAS CORP OfficeRugs		
02-328-55-73660-000-000	R&M Buildings and Real Estate	159.86	0.00	Pcard allocations February 2026 JULIE WHISENAND CINTAS CORP OfficeRugs		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
02-328-55-73660-000-000	R&M Buildings and Real Estate	159.86	0.00	Pcard allocations February 2026 JULIE WHISENAND CINTAS CORP OfficeRugs		
02-328-55-73660-000-000	R&M Buildings and Real Estate	517.50	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE GEOWATER SERVICES, LLC Inv i21510 Well Service Call		
02-328-55-73660-000-000	R&M Buildings and Real Estate	159.86	0.00	Pcard allocations February 2026 JULIE WHISENAND CINTAS CORP OfficeRugs		
02-328-55-73730-000-000	Travel and Subsistence	17.46	0.00	Pcard allocations February 2026 JULIE WHISENAND JIMMY JOHNS - 4196 BVSafetySiteVisit_Lunch _JW		
02-328-55-73980-000-000	Safety	198.36	0.00	Pcard allocations February 2026 JULIE WHISENAND CINTAS CORP FirstAid_Eyewash_Dumo nt		
02-328-55-73980-000-000	Safety	354.20	0.00	Pcard allocations February 2026 FRED NELSON TRINITY GROUP COMPANIE CrewPPE		
02-328-55-73980-000-000	Safety	301.00	0.00	Pcard allocations February 2026 JULIE WHISENAND CINTAS CORP FirstAidCabinetService		
02-328-55-75420-000-000	License and Fees	3,978.84	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE THE CLAIMS CENTER MN Cut gas line Claim Number 114817126		
02-328-55-75420-000-000	License and Fees	143.92	0.00	Pcard allocations February 2026 STEPHEN BUSS CO DEPT OF LABOR AND E CDLE_FuelInspectionFee		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
02-000-00-10300-000-090	Cash With Treasurer	0.00	15,163.67	Pcard allocation February 2026	Pcard allocation Febru	
	Fund Total	15,163.67	15,163.67			
	Fund Balance	0.00				
04-280-20-73630-000-000	R&M Equip and Fixtures	1,950.00	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE LOCAL ELECTRIC LLC Inv 1670 Emergency Generator Service		
04-000-00-10300-000-090	Cash With Treasurer	0.00	1,950.00	Pcard allocation February 2026	Pcard allocation Febru	
	Fund Total	1,950.00	1,950.00			
	Fund Balance	0.00				
08-810-75-73571-000-000	Facility Dev and Maintenance	438.70	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE WCI*TIMBERLINE DISP Inv 5980838V324 Open Space trash services		
08-000-00-10300-000-090	Cash With Treasurer	0.00	438.70	Pcard allocation February 2026	Pcard allocation Febru	
	Fund Total	438.70	438.70			
	Fund Balance	0.00				
12-230-20-72210-000-000	Program Software	50.00	0.00	Pcard allocations February 2026 AARON CRAWLEY COMMISSION ON THE ACCR CAAS		
12-230-20-72240-000-000	Medical Supplies	1,057.42	0.00	Pcard allocations February 2026 AARON CRAWLEY NORTH AMERICAN RESCUE Medical Equipment		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
12-230-20-72260-000-000	Uniforms	506.60	0.00	Pcard allocations February 2026 CLARK CHURCH SP KUIU LLC Pants		
12-230-20-72260-000-000	Uniforms	0.00	242.77	Pcard allocations February 2026 AARON CRAWLEY SALOMOM USA, ATOMICUSA Refund		
12-230-20-72260-000-000	Uniforms	0.00	180.93	Pcard allocations February 2026 AARON CRAWLEY SP SCARPA N.A. Refund		
12-230-20-72260-000-000	Uniforms	231.43	0.00	Pcard allocations February 2026 CLARK CHURCH SCARPA N.A. Shoes		
12-230-20-72290-000-000	Operating Equipment	44.94	0.00	Pcard allocations February 2026 AARON CRAWLEY THE SHIPPING DEPOT (EV Shipping		
12-230-20-72290-000-000	Operating Equipment	29.94	0.00	Pcard allocations February 2026 CLARK CHURCH SP EMS LOGIK Narc Box Charger		
12-230-20-73350-000-000	Registrations/Training	385.00	0.00	Pcard allocations February 2026 CLARK CHURCH ASMG Pete FP-C Test		
12-230-20-73350-000-000	Registrations/Training	498.45	0.00	Pcard allocations February 2026 CLARK CHURCH AMERICAN HEART SHOPCPR AHA Class Resources		
12-230-20-73350-000-000	Registrations/Training	1,038.00	0.00	Pcard allocations February 2026 CLARK CHURCH AMERICAN HEART SHOPCPR ACLS Madi and Melissa		
12-230-20-73350-000-000	Registrations/Training	37.00	0.00	Pcard allocations February 2026 CLARK CHURCH COACHING SYSTEMS CEVO for Cole		
12-230-20-73350-000-000	Registrations/Training	113.46	0.00	Pcard allocations February 2026 AARON CRAWLEY QDOBA MEXICAN EATS #23 Food for Training		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
12-230-20-73350-000-000	Registrations/Training	13.00	0.00	Pcard allocations February 2026 CLARK CHURCH FSP*EDCOR, LLC BLS Certificates		
12-230-20-73640-000-000	R&M Vehicles	63.09	0.00	Pcard allocations February 2026 AARON CRAWLEY CHARGEPOINT 8887584389 EV Charge		
12-230-20-73640-000-000	R&M Vehicles	47.52	0.00	Pcard allocations February 2026 AARON CRAWLEY CHARGEPOINT 8887584389 EV Charge		
12-235-20-73800-000-000	Training & Education	37.00	0.00	Pcard allocations February 2026 ELIZABETH GALLAGHER COACHING SYSTEMS Training		
12-235-20-74431-000-000	Special Circ Client Provisions	25.01	0.00	Pcard allocations February 2026 ELIZABETH GALLAGHER MAVERIK #5204 Client Provisions		
12-235-20-74431-000-000	Special Circ Client Provisions	4.06	0.00	Pcard allocations February 2026 ELIZABETH GALLAGHER USPS PO 0746800244 Client Provisions		
12-235-20-74431-000-000	Special Circ Client Provisions	98.00	0.00	Pcard allocations February 2026 ELIZABETH GALLAGHER WAL-MART #2293 Client Provisions		
12-235-20-74431-000-000	Special Circ Client Provisions	20.00	0.00	Pcard allocations February 2026 ELIZABETH GALLAGHER DOWNIEVILLE FUEL STOP Client Provisions		
12-235-20-74431-000-000	Special Circ Client Provisions	10.48	0.00	Pcard allocations February 2026 ELIZABETH GALLAGHER USPS PO 0725200170 Client Provisions		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
12-235-20-74431-000-000	Special Circ Client Provisions	20.00	0.00	Pcard allocations February 2026 ELIZABETH GALLAGHER LOAF N JUG 0083 Client Provisions		
12-000-00-10300-000-090	Cash With Treasurer	0.00	3,906.70	Pcard allocation February 2026	Pcard allocation Febru	
	Fund Total	4,330.40	4,330.40			
	Fund Balance	0.00				
19-910-75-79900-712-000	CCC Shooting Range Construct	80.16	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE CO COMM MEDIA Inv 142309 Project CP 25-01		
19-000-00-10300-000-090	Cash With Treasurer	0.00	80.16	Pcard allocation February 2026	Pcard allocation Febru	
	Fund Total	80.16	80.16			
	Fund Balance	0.00				
20-510-70-72200-000-000	Operating Supplies	34.20	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE IN *WORLD CLASS DISTRI Inv 145 - Drinking Water @ Clinic		
20-510-70-72200-025-000	Operating Supplies	166.44	0.00	Pcard allocations February 2026 SARAH CASSANO RUGS.COM SG office rug		
20-510-70-72200-026-000	Operating Supplies	19.97	0.00	Pcard allocations February 2026 KAYLI WALSH WM SUPERCENTER #5049 Testing supplies		
20-510-70-73110-000-000	Postage	1.90	0.00	Pcard allocations February 2026 KAYLI WALSH USPS KIOSK 0704169550 CW postage		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
20-510-70-73110-000-000	Postage	1.63	0.00	Pcard allocations February 2026 KAYLI WALSH USPS KIOSK 0770209553 CW postage		
20-510-70-73110-000-000	Postage	1.63	0.00	Pcard allocations February 2026 KAYLI WALSH USPS KIOSK 0770209550 CW postage		
20-510-70-73350-000-000	Dues and Registrations	17.75	0.00	Pcard allocations February 2026 SARAH GILLINGHAM ZOOM.COM 888-799-9666 SG Zoom		
20-510-70-73350-000-000	Dues and Registrations	49.00	0.00	Pcard allocations February 2026 SARAH GILLINGHAM SIMPLEPRACTICE SG program		
20-510-70-73370-000-000	Books and Subscriptions	19.99	0.00	Pcard allocations February 2026 SARAH CASSANO ADOBE SC adobe		
20-510-70-73370-000-000	Books and Subscriptions	95.96	0.00	Pcard allocations February 2026 TRACY TROIA ADOBE CW adobe		
20-510-70-73450-000-000	Telephone	49.76	0.00	Pcard allocations February 2026 TRACY TROIA AT&T PAYMENT Admin phone		
20-510-70-73450-025-000	Telephone	49.76	0.00	Pcard allocations February 2026 TRACY TROIA AT&T PAYMENT CW suprvisor		
20-510-70-73450-026-000	Telephone	199.04	0.00	Pcard allocations February 2026 TRACY TROIA AT&T PAYMENT CW Caseworkers phone		
20-510-70-73500-000-000	Contracted Services	250.00	0.00	Pcard allocations February 2026 TRACY TROIA WAVE - *EZRASAGE SC coaching		
20-510-70-73500-000-000	Contracted Services	250.00	0.00	Pcard allocations February 2026 TRACY TROIA WAVE - *EZRASAGE SC coaching		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
20-510-70-73730-000-000	Travel and Subsistence	18.36	0.00	Pcard allocations February 2026 SARAH CASSANO TST*MIGHT TEA SAMURAI SC lunch		
20-510-70-73730-000-000	Travel and Subsistence	9.00	0.00	Pcard allocations February 2026 SARAH CASSANO PARKWELL - THE CHANCER SC parking cost		
20-510-70-73730-025-000	Travel and Subsistance	13.79	0.00	Pcard allocations February 2026 KAYLI WALSH STARBUCKS 08626 kayli lunch		
20-510-70-73730-025-000	Travel and Subsistance	22.60	0.00	Pcard allocations February 2026 KAYLI WALSH STARBUCKS STORE 06565 Kayli Lunch		
20-510-70-73730-025-000	Travel and Subsistance	9.40	0.00	Pcard allocations February 2026 KAYLI WALSH STARBUCKS STORE 08626 Kayli Lunch		
20-510-70-73730-025-000	Travel and Subsistance	14.88	0.00	Pcard allocations February 2026 KAYLI WALSH PANERA BREAD #202449 P Kayli Lunch		
20-510-70-73900-000-000	Other Expenses	95.00	0.00	Pcard allocations February 2026 LISA SCHELL GEORGETOWN LODGE SA Emergency Shelter		
20-510-70-73900-000-000	Other Expenses	143.27	0.00	Pcard allocations February 2026 TRACY TROIA STEVINSON TOYOTA WEST Oil change Highlander gray		
20-510-70-73920-000-000	CS Enforcement Expense-CCC	24.88	0.00	Pcard allocations February 2026 TRACY TROIA AT&T PAYMENT CSE CC		
20-510-70-73920-027-000	CS Enforcement Expense-Gilpin	24.88	0.00	Pcard allocations February 2026 TRACY TROIA AT&T PAYMENT cse gilpin		
20-514-70-73350-000-000	Dues and Registrations	23.99	0.00	Pcard allocations February 2026 TRACY TROIA ADOBE APS		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
20-514-70-73450-000-000	Telephone	49.76	0.00	Pcard allocations February 2026 TRACY TROIA AT&T PAYMENT APS		
20-514-70-73900-000-000	Other Expenses	17.43	0.00	Pcard allocations February 2026 CHARLEEN BELL WM SUPERCENTER #2125 APS Client Service		
20-515-70-72200-040-000	Operating Expenses	75.36	0.00	Pcard allocations February 2026 TRACY TROIA AT&T PAYMENT TANF client phone/cindy phone		
20-517-70-73580-000-000	CMP Family Services	500.00	0.00	Pcard allocations February 2026 CHARLEEN BELL THE HOME DEPOT #1535 CMP Fridge		
20-000-00-10300-000-090	Cash With Treasurer	0.00	2,249.63	Pcard allocation February 2026	Pcard allocation Febru	
	Fund Total	2,249.63	2,249.63			
	Fund Balance	0.00				
21-530-65-72200-000-000	Operating Supplies	34.19	0.00	Pcard allocations February 2026 ACCOUNTS PAYABLE IN *WORLD CLASS DISTRI Inv 145 - Drinking Water @ Clinic		
21-530-65-73350-000-000	Dues and Registrations	250.00	0.00	Pcard allocations February 2026 EMILY RODERICK PAYPAL 2026 WeeCycle Annual Partner Fee		
21-535-65-80002-000-102	COFP MYN Expenses	30.91	0.00	Pcard allocations February 2026 LUCI IBARRA PEREZ SAFEWAY #0390 COFP 02.04.26 30.91 Food for Youth Involvement		
21-535-65-80002-000-102	COFP MYN Expenses	20.44	0.00	Pcard allocations February 2026 ROSE MORRIS THE BAGELRY COFP 2/5/25 $20.44 Coalition Meeting Food		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
21-535-65-80002-000-102	COFP MYN Expenses	155.40	0.00	Pcard allocations February 2026 NICOLAS GUZMAN EL AZTECA MEXICAN RE COFP 2/13/26 $155.40 Community Engagement MEal		
21-535-65-80002-000-102	COFP MYN Expenses	9.96	0.00	Pcard allocations February 2026 ROSE MORRIS SQ *THE FROTHY CUP LLC COFP 2/10/26 $9.96 Coalition Meeting Food		
21-535-65-80002-000-102	COFP MYN Expenses	44.37	0.00	Pcard allocations February 2026 ROSE MORRIS SQ *EVERGREEN BREAD & COFP 2/12/26 $44.37 Coalition Meeting Food		
21-535-65-80002-000-102	COFP MYN Expenses	52.45	0.00	Pcard allocations February 2026 LUCI IBARRA PEREZ SAFEWAY #0390 COFP 02.18.2026 52.45 Food for Youth Involvement		
21-535-65-80002-000-527	STEPP Expenses	1,015.90	0.00	Pcard allocations February 2026 ROSE MORRIS SP THREADFELLOWS JCPH 2/18/26 $1015.90 Branded promo materials		
21-535-65-80002-000-307	OEDIT OREC 23-26 Expenses	20.68	0.00	Pcard allocations February 2026 NICOLAS GUZMAN TST* WINDY CITY PIZZA OEDIT 2/20/26 $20.68 WFA Training Meal		
21-535-65-73457-000-000	Other Operating Expenses	710.00	0.00	Pcard allocations February 2026 LUCI IBARRA PEREZ ECHO MOUNTAIN - ECOMME AG Grant 02.25.2026 710.00 Teentakeover echo part1		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
21-535-65-80002-000-527	STEPP Expenses	125.00	0.00	Pcard allocations February 2026 ROSE MORRIS AMAZON.COM*2L0499 RA3 JCPH 2/18/26 $125 Incentives for mtg gift cards		
21-535-65-80002-000-307	OEDIT OREC 23-26 Expenses	198.88	0.00	Pcard allocations February 2026 NICOLAS GUZMAN SQ *SQUARE ONE PRINTIN OEDIT 2/6/26 $198.88 Classroom set WFA Books		
21-535-65-80002-000-307	OEDIT OREC 23-26 Expenses	19.63	0.00	Pcard allocations February 2026 NICOLAS GUZMAN EL RINCONCITO NICA MEX OEDIT 2/21/26 $19.63 WFA Training Meal		
21-535-65-80002-000-527	STEPP Expenses	320.40	0.00	Pcard allocations February 2026 ROSE MORRIS PICK AXE PIZZA00 OF 00 JCPH 2/18/26 $320.40 Food for tobacco prevention		
21-535-65-80002-000-307	OEDIT OREC 23-26 Expenses	533.01	0.00	Pcard allocations February 2026 NICOLAS GUZMAN EXPEDIA 73365881188096 OEDIT 2/4/26 $533.01 Lodging For WFA Shadow		
21-535-65-80002-000-307	OEDIT OREC 23-26 Expenses	14.51	0.00	Pcard allocations February 2026 NICOLAS GUZMAN EL RINCONCITO NICA MEX OEDIT 2/20/26 $14.51 WFA Training Meal		
21-535-65-80002-000-525	CDPHE SABG FY21-25 Expenses	57.29	0.00	Pcard allocations February 2026 LUCI IBARRA PEREZ DOMINO'S 6334 OBH 01.30.26 57.29 Food ice fishing		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
21-535-65-80002-000-525	CDPHE SABG FY21-25 Expenses	120.00	0.00	Pcard allocations February 2026 LUCI IBARRA PEREZ HANGING LAKE OBH 02.24.2026 120.00 ReservationsHangingLake		
21-535-65-80002-000-525	CDPHE SABG FY21-25 Expenses	308.00	0.00	Pcard allocations February 2026 LUCI IBARRA PEREZ SP ROCKY.TALKIE OBH 02.20.2026 308.00 Programming supplies		
21-535-65-80002-000-525	CDPHE SABG FY21-25 Expenses	110.79	0.00	Pcard allocations February 2026 NICOLAS GUZMAN MOVEMENT GOLDEN 2/6/26 OBH $110.79 Movement Day Passes		
21-535-65-80002-000-525	CDPHE SABG FY21-25 Expenses	47.42	0.00	Pcard allocations February 2026 NICOLAS GUZMAN BLACKWELL OIL COMPANY OBH 2/6/26 $47.42 Fuel for bus		
21-535-65-80002-000-525	CDPHE SABG FY21-25 Expenses	29.99	0.00	Pcard allocations February 2026 NICOLAS GUZMAN CLEVERWAIVER OBH 2/2/26 $29.99 Cleverwaiver Subscription		
21-535-65-80002-000-525	CDPHE SABG FY21-25 Expenses	250.00	0.00	Pcard allocations February 2026 NICOLAS GUZMAN SQ *OUTPOST WILDERNESS OBH 2/2/26 $250 Climbing Guide Deposit		
21-535-65-80002-000-525	CDPHE SABG FY21-25 Expenses	101.46	0.00	Pcard allocations February 2026 LUCI IBARRA PEREZ CHICK-FIL-A #03120 OBH 02.06.2026 101.46 FoodClimbingClub		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
21-535-65-80002-000-525	CDPHE SABG FY21-25 Expenses	404.25	0.00	Pcard allocations February 2026 NICOLAS GUZMAN FSP*SMILE MOUNTAIN GUI OBH 2/17/26 $404.25 Moab Climbing Guides		
21-535-65-80002-000-525	CDPHE SABG FY21-25 Expenses	14.95	0.00	Pcard allocations February 2026 NICOLAS GUZMAN SPOT OBH 2/20/26 $14.95 SPOT GPS Subscription		
21-535-65-80002-000-525	CDPHE SABG FY21-25 Expenses	8.00	0.00	Pcard allocations February 2026 LUCI IBARRA PEREZ TEXTEDLY OBH 02.23.2026 8.00 TextedlyTechnology		
21-535-65-73457-000-000	Other Operating Expenses	107.88	0.00	Pcard allocations February 2026 LUCI IBARRA PEREZ MENTIMETER BASIC		
21-000-00-10300-000-090	Cash With Treasurer	0.00	5,115.76	Pcard allocation February 2026	Pcard allocation Febru	
	Fund Total	5,115.76	5,115.76			
	Fund Balance	0.00				
Journal Entry Totals		89,208.96	89,208.96			
Journal Entry Balance		0.00				
Report Totals:		89,208.96	89,208.96			
		0.00				

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
From: Carol Lee, County Treasurer
Subject: Consideration of Approval of the Treasurer's Semi-Annual Report Statement of Condition for Date Ending December 31, 2025

RECOMMENDATION:

I recommended that the Board of County Commissioners approve the Treasurer's Semi-Annual Report Statement of Condition for Date Ending December 31, 2025.

BACKGROUND

C.R.S. 31-35-109 Semi-Annual Statement of Condition

"The board of trustees shall make, twice a year, on June 1 and December 1, a full and complete statement in detail of all moneys collected and expended by it during the preceding six months and of the condition of the waterworks under its control. The statement shall be published at least one time in a daily newspaper published in the county in which said waterworks are located."

The Treasurer's Semi-Annual Report is a Statement of Condition. The "Due To Internally" minus the Working Fund. This Semi-Annual will be published in the Clear Creek Courant April 16, 2026.

ANALYSIS

C.R.S. 30-10-707 Treasurer to receive and pay moneys.

"It is the duty of the county treasurer to receive all moneys belonging to the county, from whatsoever source they may be derived, and all other moneys which are by law directed to be paid to him. All money received by him for the use of the county shall be paid out by him only on the orders of the board of county commissioners, according to law, except where special provision for the payment thereof is otherwise made by law."

CONCLUSION

The Clear Creek County Treasurer recommends that this Semi-Annual Report, Statement of Condition be approved.

FISCAL IMPACT

None

ATTACHMENT:

1. Semi-Annual Report – July through December 2025

SEMI-ANNUAL REPORT – CLEAR CREEK COUNTY TREASURER

July 01, 2025 through December 31, 2025

Account Name	Beginning Balance	Current Tax	Delinq Tax	Misc Receipts	Transfers	Treasurer Fees	Disburse	Ending Balance
0100 COUNTY GENERAL	$21,760,605.23	$541,436.16	$4,050.92	$4,710,625.54	$162,286.11	($54,872.64)	($9,150,342.42)	$17,973,788.90
0200 ROAD & BRIDGE FUND	$7,632,453.33	$96,738.46	$843.66	$2,255,450.77	$17,814.08	($19,877.07)	($5,975,652.81)	$4,007,770.42
0400 EMERGENCY PHONE SERVICE	$727,037.49	$0.00	$0.00	$154,108.84	$0.00	($1,447.41)	($535,119.86)	$344,579.06
0600 CAPITAL IMP TRUST FUND	$17,738.72	$0.00	$0.00	$10,682.09	$0.00	($104.00)	$0.00	$28,316.81
0800 OPEN SPACE TRUST FUND	$2,071,585.84	$19,677.08	$147.22	$60,012.55	$0.00	($693.04)	($245,209.88)	$1,905,519.77
1000 CONSERVATION TRUST FUND	$48,681.43	$0.00	$0.00	$23,346.47	$0.00	$0.00	$0.00	$72,027.90
1100 LODGING TAX	$456,866.97	$0.00	$0.00	$199,417.45	$0.00	($1,926.87)	($316,592.40)	$337,765.15
1200 AMBULANCE SALES TAX FUND	$342,660.82	$0.00	$0.00	$2,050,513.07	$0.00	($18,866.32)	($1,997,005.65)	$377,301.92
1500 EMERGENCY SERVICES DIST	$493,099.29	$45,853.88	$668.06	$40,052.52	$0.00	($1,458.84)	($404,986.00)	$173,228.91
1600 HOUSING AUTHORITY	$19,396.64	$0.00	$0.00	$493.63	$0.00	$0.00	$6,476.60	$26,366.87
1700 REGIONAL HOUSING AUTHORITY (LP	$0.00	$0.00	$0.00	$21,193.21	$0.00	($211.93)	$0.00	$20,981.28
1900 CAPITAL PROJECTS	$271,276.79	$0.00	$0.00	$131,809.49	$0.00	($1,280.99)	($280,273.95)	$121,531.34
2000 SOCIAL SERVICES FUND	$455,167.11	$17,512.64	$131.01	$656,479.78	$0.00	$0.00	($769,342.62)	$359,947.92
2100 PUBLIC HEALTH AGENCY	$721,100.56	$0.00	$0.00	$605,886.05	$0.00	($4,318.21)	($437,960.29)	$884,708.11
2200 FUND 25-HLTH CLINIC DEBT SERVI	$1,953,162.07	$0.00	$0.00	$745,075.25	$0.00	($6,903.17)	($690,252.92)	$2,001,081.23
County Funds Total:	$36,970,832.29	$721,218.22	$5,840.87	$11,665,146.71	$180,100.19	($111,960.49)	($20,796,262.20)	$28,634,915.59
3000 RE-1 SCHOOLS - GEN FUND	$151,867.69	$417,024.85	$2,993.08	$399,412.14	$0.00	($1,096.37)	($915,346.85)	$54,854.54
3400 RE-1 SCHOOL BOND (1985)	$410,959.30	$136,563.33	$1,259.49	$6,077.76	$0.00	$0.00	($553,977.55)	$882.33
School Funds Total:	$562,826.99	$553,588.18	$4,252.57	$405,489.90	$0.00	($1,096.37)	($1,469,324.40)	$55,736.87
4000 TOWN OF EMPIRE - GEN FUND	$12,453.73	$2,690.96	$8.27	$19,451.38	$0.00	($56.82)	($32,035.22)	$2,512.30
4100 TOWN OF EMPIRE - R & B	$22,338.79	$874.89	$2.88	$34,404.41	$0.00	($368.79)	($39,394.77)	$17,857.41
4200 GEORGETOWN - GEN FUND	$74,572.26	$20,606.93	$0.00	$82,415.73	$0.00	($429.10)	($167,254.52)	$9,911.30
4300 TOWN OF GEORGETOWN - R & B	$105,166.77	$6,329.58	$0.00	$129,728.56	$0.00	($1,482.99)	($172,989.33)	$66,752.59
4400 IDAHO SPRINGS - GEN FUND	$58,386.17	$18,318.61	$0.00	$80,964.22	$0.00	($383.14)	($143,050.01)	$14,235.85
4500 CITY OF IDAHO SPRINGS - R & B	$126,324.48	$8,346.44	$0.00	$160,762.26	$0.00	($1,853.91)	($209,881.68)	$83,697.59
4600 SILVER PLUME - GEN FUND	$1,877.52	$529.83	$0.00	$1,493.66	$0.00	($11.03)	($3,717.92)	$172.06
4700 TOWN OF SILVER PLUME - R & B	$18,720.34	$853.86	$0.00	$27,512.61	$0.00	($299.42)	($32,617.80)	$14,169.59
4760 SILVER PLUME BOND	$1,738.98	$532.51	$0.00	$289.40	$0.00	$0.00	($2,520.83)	$40.06
4850 SILVER PLUME ESD FUND	$8,566.21	$2,672.93	$0.00	$1,545.20	$0.00	($55.62)	($12,529.84)	$198.88
Town Funds Total:	$430,145.25	$61,756.54	$11.15	$538,567.43	$0.00	($4,940.82)	($815,991.92)	$209,547.63
5100 CHICAGO CREEK SAN DIST	$2,458.40	$268.20	$0.00	$373.07	$0.00	($8.38)	($3,041.22)	$50.07
5200 EVERGREEN FIRE DISTRICT	$258,127.48	$42,396.48	$0.00	$41,070.06	$0.00	($1,325.70)	($334,831.29)	$5,437.03
5300 COUNTY LIBRARY DISTRICT	$181,374.63	$59,041.02	$294.44	$43,135.62	$0.00	($1,858.21)	($276,167.65)	$5,819.85
5400 ST MARYS WATER & SAN DIST	$12,565.20	$11,743.87	$28.78	$2,608.06	$0.00	($369.41)	($26,290.35)	$286.15
5500 CENTRAL CLEAR CREEK SAN DIST	$13,948.79	$3,578.18	$165.98	$2,214.98	$0.00	($116.76)	($19,505.02)	$286.15
5550 CENTRAL CC SAN BOND FUND	$18,966.49	$4,851.17	$751.06	$3,328.36	$0.00	($176.44)	($27,298.56)	$422.08
5800 UPPER SOUTH PLATTE WATER	$41.53	$0.17	$0.00	$0.01	$0.00	$0.00	$0.00	$41.71
5900 ST MARYS METRO DISTRICT	$55,115.74	$51,035.20	$125.05	$13,616.77	$0.00	($1,605.31)	($116,727.88)	$1,559.57
6000 CCC-METRO REC DISTRICT	$88,989.82	$29,490.98	$282.66	$22,916.27	$0.00	($932.35)	($137,552.31)	$3,195.07
6050 CCMRD BOND FUND	$131.45	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$131.45
6100 SADDLEBACK METRO DISTRICT	$4,008.92	$7,044.31	$0.00	$1,337.01	$0.00	($219.82)	($12,024.48)	$145.94
6200 EMPIRE -W & S SPA	$939.78	$1,427.88	$0.00	$71.39	$0.00	($14.99)	($2,424.06)	$0.00
6400 IDAHO SPRINGS - W & S SPA	$1,332.09	$0.00	$0.00	$0.00	$0.00	$0.00	($1,332.09)	$0.00
6600 CHICAGO CREEK - W & S SPA	$1,058.38	$0.00	$0.00	$0.00	$0.00	$0.00	($1,058.38)	$0.00
6700 EVERGREEN METRO SPA	$880.18	$1,491.26	$0.00	$59.65	$0.00	($15.51)	($2,415.58)	$0.00
6900 ST MARYS WATER & SAN SPA	$13,255.55	$22,394.00	$0.00	$1,141.10	$0.00	($235.36)	($36,555.29)	$0.00
Special District Funds Total:	$653,194.43	$234,762.72	$1,647.97	$131,872.35	$0.00	($6,878.24)	($997,224.16)	$17,375.07
7400 CLERK & RECORDER ESCROW	$753,515.61	$0.00	$0.00	$1,591,264.72	($500,264.22)	$0.00	($2,392,083.21)	$461,847.34
8000 PLEDGE & SECURITY AGREE	$96,327.08	$0.00	$0.00	$36,475.00	$0.00	$0.00	($22,425.00)	$110,377.08
8200 SUSPENSE - TREAS	$325,913.93	$0.00	$0.00	$9,858.80	$0.00	$0.00	($539,854.86)	$335,772.73
8600 TREASURERS FEES	$0.00	$6,354.67	$0.00	$152,697.74	$0.00	$31,648.65	($152,697.74)	$0.00
Other Treasurer Funds Total:	$1,175,756.62	$6,354.67	$0.00	$1,790,296.26	($500,264.22)	$31,648.65	($3,107,060.81)	$907,997.15
9999 WORKING FUND	$6,222.61	$0.00	$0.00	($53,897.57)	$0.00		$0.00	$60,120.18
Grand Total	$39,798,978.19	$1,577,680.33	$11,752.56	$14,627,562.62	($320,164.03)	($93,227.27)	($27,185,863.49)	$29,885,692.49

SEMI-ANNUAL FINANCIAL STATEMENT OF THE COUNTY TREASURER, COUNTY OF CLEAR CREEK, STATE OF COLORADO.
July 01, 2025 up to and including December 31, 2025

I, CAROL LEE, TREASURER, in and for the County of Clear Creek, State of Colorado, hereby certify that the foregoing is a true and correct copy of the receipts, disbursements and fund balances of the record of my office to the best of my knowledge and belief.

[Seal]

Carol Lee, Treasurer
Clear Creek County

The above and foregoing statement of the semi-annual financial condition of Clear Creek County, State of Colorado is a true copy of the statement furnished the Board of County Commissioners by Carol Lee, Treasurer of Clear Creek County.

Rebecca Lloyd, Chair

George Marlin, Commissioner

Jodie Hartman-Ball, Commissioner

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
From: Carol Lee, County Treasurer
Subject: Consideration of Approval of the 2025 4th Quarter Public Trustee Report Foreclosure Fees

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RECOMMENDATION:

C.R.S. 38-37-104 (3) Public Trustee I recommended that the Board of County Commissioners approve the 2025 4th Quarter Public Trustee Report.

BACKGROUND

"In The State Of Colorado, The Office Of Public Trustee Was Created In 1894 And Is Unique In The Fact That Colorado Is The Only State With Such A System. The Public Trustee Is A Statutory Mediator In The Colorado Foreclosure Process Whose Powers And Duties Are Defined In Title 38 Of The Colorado Revised Statues. Duties Include Executing Release Deeds Of Trust And To Administer Foreclosure Proceedings For Properties Located In Clear Creek County."

ANALYSIS

C.R.S. 38-37-104 Public Trustee Fees.
"Fees Generated By The Office Must Pay Salary And Expenses Of The Office. The Public Trustee Gets A Fee Of $30 To Execute A Release Deed Of Trust And A Fee Of $300 To Administer A Foreclosure With An Original Principal Balance Under $500,000. There Is A Scale Of Fees For Other Functions Performed By The Public Trustee, A List Of Which Is Posted In The Office. We Also Add Any Costs Associated With A Foreclosure To That Foreclosure And Are Reimbursed For Those Expenses."

CONCLUSION

C.R.S *38-37-105. Classification of counties for purposes of regulating fees and salaries of public trustees*.
(1) For the purpose of providing for and regulating the fees and salaries of public trustees, the said several counties of this state are classified with reference to population and divided into three classes, as follows:
(a) Class 1: City and county of Denver;
(b) Class 2: Adams, Arapahoe, Boulder, Douglas, El Paso, Jefferson, Larimer, Mesa, Pueblo, and Weld;
(c) Class 3: Alamosa, Archuleta, Baca, Bent, city and county of Broomfield, Chaffee, Cheyenne, ***Clear Creek****, Conejos, Costilla, Crowley, Custer, Delta, Dolores, Eagle, Elbert, Fremont, Garfield, Gilpin, Grand, Gunnison, Hinsdale, Huerfano, Jackson, Kiowa, Kit Carson, Lake, La Plata, Las Animas, Lincoln, Logan, Mineral, Moffat, Montezuma, Montrose, Morgan, Otero, Ouray, Park, Phillips, Pitkin, Prowers, Rio Blanco, Rio Grande, Routt, Saguache, San Juan, San Miguel, Sedgwick, Summit, Teller, Washington, and Yuma.*

FISCAL IMPACT

None.

ATTACHMENT:

1. 2025 4th Quarter Public Trustee Report

Clear Creek County Public Trustee
P.O. Box 2000
Georgetown CO 80444
303-679-2353

Memo

To: Board of County Commissioners
From: Carol Lee
Date: DECEMBER 31 2025
Re: **Public Trustee Report** **OCT - DEC** **2025**

PUBLIC TRUSTEE SALARY STATISTICS

	Quarter 4	YTD
Number of Releases	131	405
Release Deeds of Trust	$ 3,930.00	$ 12,150.00
Foreclosure Fees. CRS 38-37-104(1)(b)	$ 2,368.51	$ 5,508.53
COP Sale Fee (Not Holder of EOD)CRS 38-37-104(1)(b)(XIII)	$ -	$ 300.00
Intent to Redeem CRS 38-38-302	0.00	0.00
Withdrawals CRS 38-37-104(1)(b)	$ -	$ 420.00
Confirm Deeds CRS 38-37-104(1)(b)	$ 60.00	$ 240.00
Total Fees	**$ 6,358.51**	**$ 18,618.53**

FEE INCOME:

DOT Releases	$	3,690.00		
Releases - OTC	$	240.00		
Bank Interest	$	0.66		
PT PRINTED CHECK REIMB	$	-		
Foreclosure Fees. NEW FILINGS CRS 38-37-10	$	7,500.00		
Intent to Redeem CRS 38-38-302	$	-		
Withdrawals CRS 38-37-104(1)(b) - Escrow	$	-		
Confirm Deeds CRS 38-37-104(1)(b) - Escrow	$	60.00		
Sale Proceeds 2024-009	$	-		
COP (Not Holder of EOD)CRS 38-37-104(1)(b)(XIII)	$	-		
			+	$ 11,490.66

BEGINNING NET ESCROW BAL	3,881.59
Foreclosure Fees - Income	7,560.00
Foreclosure Fees - Expense	1,766.02
ENDING ESCROW BALANCE.	**9,675.57**

DISBURSEMENTS:

Record OTC Releases - Clerk	$	10,320.00		
PT PRINTED CHECKS (DELUXE)	$	-		
Record NED . **Escrow**	$	301.00		
Record Certificate of Purchase - **Escrow**	$	43.00		
Record TAX LIENS - **Escrow**	$	43.00		
PT Fees - GTS - **Escrow**	$	700.00		
Advertising - **Escrow**	$	450.00		
Cost Refunds - **Escrow**	$	-		
Wire Transfer Fee - **Escrow**		0.00		
Record Confirmation Deed-**Escrow**	$	43.00		
Mail Fees - **Escrow**	$	186.02	-	
	$	-	$	12,086.02

NON ESCROW DISBURSEMENTS:	$	-	
Bank Service Chg	$	-	
Sale Proceeds 2024-009 (#4013)	$	-	
Sale OVERBID - 2024-008 (#4015)	$	-	
ENDING ESCROW BALANCE			$ 9,675.57
PT SALARY 2025 - Q 3	$	**3,125.00**	

BANK STATEMENT BALANCE	**DEC 01, 2025**	**30,262.85**
Outstanding Deposits		**0.00**
Outstanding Checks		**0.00**
OVER/SHORT		**0.00**
REGISTER BALANCE	**DEC 31, 2025**	**30,262.85**

Respectfully Submitted

Carol Lee
Clear Creek County Public Trustee

PUBLIC TRUSTEE
CLEAR CREEK CTY. COLORADO

Approved this 21 Day of APRIL, 2026, at a regularly scheduled meeting of the Clear Creek Board of County Commissioners.

Rebecca Lloyd, Chair

George Marlin, Commissioner

Jodie Hartman-Ball, Commissioner

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
From: Brenda L. Corbett, Clerk & Recorder
Subject: Consideration of Approval of Grant Agreement between the Electronic Recording Technology Board (ERTB) and Clear Creek County

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RECOMMENDATION

Staff recommends approval of the attached Grant Agreement between the Electronic Recording Technology Board (ERTB) and Clear Creek County.

BACKGROUND

In the state of Colorado, a one-dollar per document technology fee was implemented in the early 2000's to aid County offices across the state in funding technological advancements in recording. The goal is to assure the security, accuracy, and preservation of public records, and provide online public access to documents, while maintaining the privacy of personal identifying information. The individual needs of counties are assessed by a working group made up of real estate, lending and legal professionals, as well as County Clerks. This grant award to Clear Creek County is in the amount of **$110,803.68**.

ANALYSIS

Clear Creek County uses Tyler Eagle Recorder for the recording of all of documents. This particular grant was designated for cybersecurity improvements to the County that in some way affect the recording office and software.

CONCLUSION

This grant is a partial reimbursement of expense receipts provided by Information Technology and Axiom. The ERTB Board is currently refunding Items 04, 05, 08 and 12 on Exhibit C, Final Grant Submission Narrative. The remainder of the grant fulfillment is unknow at this time.

FISCAL IMPACT

There will be no fiscal impact to Clear Creek County. The invoices have already paid, and this will be a return to revenue. There is no matching for this grant fund.

ATTACHMENTS:

1. State of Colorado Intergovernmental Grant Award Letter and Agreement
2. Exhibit A - Grant Application
3. Exhibit B - Cyber Security Grant Addendum
4. Exhibit C - Clear Creek Final Grant Submission Narrative

March 24, 2026

Brenda Corbett

Clear Creek County Clerk and Recorder

PO Box 2000

Georgetown, CO 80444

Dear Clerk Corbett,

On behalf of the Electronic Recording Technology Board, we are pleased to inform you that your county has been awarded a grant in the amount of $110,803.68 from the Electronic Recording Technology Fund.

Attached to this letter are the terms and conditions of your Grant. Please review these terms and conditions as they are requirements of this Grant to which the County agrees by accepting the Grant Funds.

Once you have reviewed the Grant Award Letter, please email Executive Director Michelle Batey at ertbexecutivedirector@gmail.com with the name, title, and email address of the County Commissioner who will sign the grant agreement. He or she will then be routed a grant agreement to sign through DocuSign. There will be no need to mail any hard copies of the grant agreement.

Additionally, please email an invoice to ertbexecutivedirector@gmail.com.

If you have questions regarding this Grant, please contact: Executive Director Michelle Batey at 303-356-2174 or by email ertbexecutivedirector@gmail.com.

Sincerely,

Elliot Reaven, Treasurer

Electronic Recording Technology Board

State of Colorado

Intergovernmental Grant Award Letter and Agreement

State Agency
Electronic Recording Technology Board (ERTB), Colorado Department of State (CDOS)

Grantee
Board of County Commissioners of Clear Creek County

Grant Amount
State Fiscal Year 2025-2026 $110,803.68

Total for all State Fiscal Years $110,803.68

Grant Issuance Date
The later of the March 24, 2026 or the date the State Controller or an authorized delegate signs this Grant Letter

Grant Expiration Date
June 30,2029

Fund Expenditure End Date
June 30,2029

Agreement Authority –
§ 24-21-401 et seq, C.R.S., particularly § 24-21-404, C.R.S.

Grant Purpose

By statute, the ERTB has the authority to award grants to counties in the State of Colorado to:

- Establish, maintain, improve, or replace their electronic filing systems; and
- Improve the security of a county's general information technology systems, if the improvement is necessary to improve the security of the county's electronic filing system.

The purpose of this grant is described more fully in the County's grant application (Exhibit A, Statement of Work).

Exhibits and Order of Precedence

The following Exhibits and attachments are included with this Agreement:

1. Exhibit A, Statement of Work.

In the event of a conflict of inconsistency between this Agreement and any Exhibit or attachment, such conflict or inconsistency shall be resolved by reference to the documents in the following order of priority:

1. Colorado Special Provisions in §17 of the main body of this Agreement.
2. The provisions of the other sections of the main body of this Agreement.
3. Exhibit A, Statement of Work.

Principal Representatives

For the State:

Elliot Reaven

Colorado Department of State

1700 Broadway

Ste 550

Denver, CO, 80290

For Grantee:

Brenda Corbett

Clear Creek County Clerk and Recorder

PO Box 2000

Georgetown, CO 80444

Signature Page

The Signatories Listed Below Authorize this Grant

STATE OF COLORADO

Jared S. Polis, Governor

Colorado Department of State

Jena Griswold, Secretary of State

Electronic Recording Technology Board

_____

By: Elliot Reaven, Treasurer, ERTB

Date: _____

CLEAR CREEK COUNTY

Board of County Commissioners of Clear Creek County

Rebecca Lloyd, Chair

_____

By: Rebecca Lloyd, Chair

Date: _____

In accordance with §24-30-202, C.R.S., this Agreement is not valid until signed and dated below by the State Controller or an authorized delegate.

STATE CONTROLLER

Robert Jaros, CPA, MBA, JD

By: _____

Date_____

1. Grant

As of the Grant Issuance Date, the State Agency shown on the first page of the Grant Award Letter (the "State") hereby obligates and awards to Grantee shown on the first page of the Grant Award Letter (the "Grantee") an award of Grant Funds in the amounts shown on the first page of the Grant Award Letter. By accepting the Grant Funds provided under this Grant Award Letter, Grantee agrees to comply with the terms and conditions of this Grant Award Letter and requirements and provisions of all Exhibits to this Agreement.

2. Term

A. Initial Grant Term and Extension

The Parties' respective performances under this Grant Award Letter shall commence on the Grant Issuance Date and shall terminate on the Grant Expiration Date unless sooner terminated or further extended in accordance with the terms of this Agreement. Upon request of Grantee, the State may, in its sole discretion, extend the term of this Grant Award Letter by providing Grantee with an updated Grant Award Letter showing the new Grant Expiration Date.

B. Early Termination in the Public Interest

The State is entering into this Grant Award Letter to serve the public interest of the State of Colorado as determined by its Governor, General Assembly, or Courts. If this Grant Award Letter ceases to further the public interest of the State or if State, Federal or other funds used for this Grant Award Letter are not appropriated, or otherwise become unavailable to fund this Grant Award Letter, the State, in its discretion, may terminate this Grant Award Letter in whole or in part by providing written notice to Grantee that includes, to the extent practicable, the public interest justification for the termination. If the State terminates this Grant Award Letter in the public interest, the State shall pay Grantee an amount equal to the percentage of the total reimbursement payable under this Grant Award Letter that corresponds to the percentage of Work satisfactorily completed, as determined by the State, less payments previously made. Additionally, the State, in its discretion, may reimburse Grantee for a portion of actual, out-of-pocket expenses not otherwise reimbursed under this Grant Award Letter that are incurred by Grantee and are directly attributable to the uncompleted portion of Grantee's obligations, provided that the sum of any and all reimbursements shall not exceed the maximum amount payable to Grantee hereunder. This subsection shall not apply to a termination of this Grant Award Letter by the State for breach by Grantee.

3. Definitions

The following terms shall be construed and interpreted as follows:

A. **"Agreement"** means this agreement, including the Grant Award Letter and all attached Exhibits, all documents incorporated by reference, all referenced statutes, rules and cited authorities, and any future modifications thereto.

B. **"Breach of Agreement"** means the failure of a Party to perform any of its obligations in accordance with this Agreement, in whole or in part or in a timely or satisfactory manner. The institution of proceedings under any bankruptcy, insolvency, reorganization or similar law, by or against Grantee, or the appointment of a receiver or similar officer for Grantee or any of its property, which is not vacated or fully stayed within 30 days after the institution of such proceeding, shall also constitute a breach. If Grantee is debarred or suspended under §24-109-105, C.R.S. at any time during the term of this Agreement, then such debarment or suspension shall constitute a breach.

C. "**CORA**" means the Colorado Open Records Act, §§24-72-200.1 *et seq.*, C.R.S.

D. "**Grant Award Letter**" means this letter which offers Grant Funds to Grantee, including the Agreement, all attached Exhibits, all documents incorporated by reference, all referenced statutes, rules and cited authorities, and any future updates thereto.

E. "**Grant Funds**" means the funds that have been appropriated, designated, encumbered, or otherwise made available for payment by the State under this Grant Award Letter.

F. "**Grant Expiration Date**" means the Grant Expiration Date shown on the first page of this Grant Award Letter.

G. "**Grant Issuance Date**" means the Grant Issuance Date shown on the first page of this Grant Award Letter.

H. "**Exhibits**" means exhibits and attachments included with this Agreement as shown on the first page of the Grant Award Letter.

I. "**Extension Term**" means the period of time by which the Grant Expiration Date is extended by the State through delivery of an updated Grant Award Letter.

J. "**Goods**" means any movable material acquired, produced, or delivered by Grantee as set forth in this Grant Award Letter and shall include any movable material acquired, produced, or delivered by Grantee in connection with the Services.

K. "**Incident**" means any accidental or deliberate event that results in or constitutes an imminent threat of the unauthorized access or disclosure of State Confidential Information or of the unauthorized modification, disruption, or destruction of any State Records.

L. "**Initial Term**" means the time period between the Grant Issuance Date and the Grant Expiration Date.

M. "**Party**" means the State or Grantee, and "Parties" means both the State and Grantee.

N. "**PII**" means personally identifiable information including, without limitation, any information maintained by the State about an individual that can be used to distinguish or trace an individual's identity, such as name, social security number, date and place of birth, mother's maiden name, or biometric records; and any other information that is linked or linkable to an individual, such as medical, educational, financial, and employment information. PII includes, but is not limited to, all information defined as personally identifiable information in §§24-72-501 and 24-73-101 C.R.S. "PII" shall also mean "personal identifying information" as set forth at § 24-74-102, et. seq., C.R.S.

O. "**Services**" means the services performed or to be performed by Grantee or its Subcontractors as set forth in this Agreement, and shall include any services to be rendered by Grantee in connection with the Goods.

P. "**State Confidential Information**" means any and all State Records not subject to disclosure under CORA. State Confidential Information shall include, but is not limited to, PII, and State personnel records not subject to disclosure under CORA. State Confidential Information shall not include information or data concerning individuals that is not deemed confidential but nevertheless belongs to the State, which has been communicated, furnished, or disclosed by the State to Grantee which (i) is subject to disclosure pursuant to CORA; (ii) is already known to Grantee without restrictions at the time of its disclosure to Grantee; (iii) is or subsequently becomes publicly available without breach of any obligation owed by Grantee to the State; (iv) is disclosed to Grantee, without confidentiality obligations, by a third party who has the right to disclose such information; or (v) was independently developed without reliance on any State Confidential Information.

Q. "**State Fiscal Rules**" means the fiscal rules promulgated by the Colorado State Controller pursuant to §24-30-202(13)(a) C.R.S.

R. "**State Fiscal Year**" means a 12 month period beginning on July 1 of each calendar year and ending on June 30 of the following calendar year. If a single calendar year follows the term, then it means the State Fiscal Year ending in that calendar year.

S. "**State Records**" means any and all State data, information, and records, regardless of physical form, including, but not limited to, information subject to disclosure under CORA.

T. "**Subcontractor**" means third-parties, if any, engaged by Grantee to aid in performance of the Work. "Subcontractor" also includes sub-grantees.

U. "**Work**" means the past or future delivery of the Goods and performance of the Services described in this Grant Award Letter.

V. "**Work Product**" means the tangible and intangible results of the Work, whether finished or unfinished, including drafts. Work Product includes, but is not limited to, documents, text, software (including source code), research, reports, proposals, specifications, plans, notes, studies, data, images, photographs, negatives, pictures, drawings, designs, models, surveys, maps, materials, ideas, concepts, know-how, and any other results of the Work. "Work Product" does not include any material that was developed prior to the Grant Issuance Date that is used, without modification, in the performance of the Work.

Any other term used in this Grant Award Letter that is defined in an Exhibit shall be construed and interpreted as defined in that Exhibit.

4. Statement of Work

Grantee shall complete the Work as described in this Grant Award Letter and in accordance with the provisions of Exhibit A. The State shall have no liability to compensate or reimburse Grantee for the delivery of any goods or the performance of any services that are not specifically set forth in this Grant Award Letter.

5. Payments to Grantee

A. Maximum Amount

Payments to Grantee are limited to the unpaid, obligated balance of the Grant Funds. The State shall not pay Grantee any amount under this Grant that exceeds the Grant Amount shown on the first page of this Grant Award Letter. Financial obligations of the State payable after the current State Fiscal Year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available. The State shall not be liable to pay or reimburse Grantee for any Work performed or expense incurred before the Grant Issuance Date or after the Grant Expiration Date; provided, however, that Work performed

and expenses incurred by Grantee before the Grant Issuance Date that are chargeable to an active Federal Award may be submitted for reimbursement as permitted by the terms of the Federal Award.

B. Close-Out.

Grantee shall close out this Grant within 45 days after the Grant Expiration Date. To complete close out, Grantee shall submit to the State all deliverables (including documentation) as defined in this Agreement and Grantee's final reimbursement request or invoice.

6. Reporting - Notification

A. Performance and Final Status

Grantee shall submit all financial, performance and other reports to the State no later than the end of the close out described in **§5.B**, containing an evaluation and review of Grantee's performance and the final status of Grantee's obligations hereunder.

B. Violations Reporting

Grantee shall disclose, in a timely manner, in writing to the State, all violations of federal or State criminal law involving fraud, bribery, or gratuity violations potentially affecting the award. The State may impose any penalties for noncompliance allowed under 2 CFR Part 180 and 31 U.S.C. 3321, which may include, without limitation, suspension or debarment.

7. Grantee Records

A. Maintenance and Inspection

Grantee shall make, keep, and maintain, all records, documents, communications, notes and other written materials, electronic media files, and communications, pertaining in any manner to this Grant for a period of three years following the completion of the close out of this Grant. Grantee shall permit the State to audit, inspect, examine, excerpt, copy and transcribe all such records during normal business hours at Grantee's office or place of business, unless the State determines that an audit or inspection is required without notice at a different time to protect the interests of the State.

B. Monitoring

The State will monitor Grantee's performance of its obligations under this Grant Award Letter using procedures as determined by the State. The State shall have the right, in its sole discretion, to change its monitoring procedures and requirements at any time during the term of this Agreement. The State shall monitor Grantee's performance in a manner that does not unduly interfere with Grantee's performance of the Work. Final Audit Report

C. Final Audit Report

Grantee shall promptly submit to the State a copy of any final audit report of an audit performed on Grantee's records that relates to or affects this Grant or the Work, whether the audit is conducted by Grantee or a third party.

8. Confidential Information-State Records

A. Confidentiality

Grantee shall hold and maintain, and cause all Subcontractors to hold and maintain, any and all State Records that the State provides or makes available to Grantee for the sole and exclusive benefit of the State, unless those State Records are otherwise publicly available at the time of disclosure or are subject to disclosure by Grantee under CORA. Grantee shall not, without prior written approval of the State, use for Grantee's own benefit, publish, copy, or otherwise disclose to any third party, or permit the use by any third party for its benefit or to the detriment of the State, any State Records, except as otherwise stated in this Grant Award Letter. Grantee shall provide for the security of all State Confidential Information in accordance with all policies promulgated by the Colorado Office of Information Security and all applicable laws, rules, policies, publications, and guidelines. If Grantee or any of its Subcontractors will or may receive the following types of data, Grantee or its Subcontractors shall provide for the security of such data according to the following: **(i)** the most recently promulgated IRS Publication 1075 for all Tax Information and in accordance with the Safeguarding Requirements for Federal Tax Information attached to this Grant as an Exhibit, if applicable, **(ii)** the most recently updated PCI Data Security Standard from the PCI Security Standards Council for all PCI, **(iii)** the most recently issued version of the U.S. Department of Justice, Federal Bureau of Investigation, Criminal Justice Information Services Security Policy for all CJI, and **(iv)** the federal Health Insurance Portability and Accountability Act for all PHI and the HIPAA Business Associate Agreement attached to this Grant, if applicable. Grantee shall

immediately forward any request or demand for State Records to the State's principal representative.

B. Other Entity Access and Nondisclosure Agreements

Grantee may provide State Records to its agents, employees, assigns and Subcontractors as necessary to perform the Work, but shall restrict access to State Confidential Information to those agents, employees, assigns and Subcontractors who require access to perform their obligations under this Grant Award Letter. Grantee shall ensure all such agents, employees, assigns, and Subcontractors sign nondisclosure agreements with provisions at least as protective as those in this Grant, and that the nondisclosure agreements are in force at all times the agent, employee, assign or Subcontractor has access to any State Confidential Information. Grantee shall provide copies of those signed nondisclosure restrictions to the State upon request.

C. Use, Security, and Retention

Grantee shall use, hold and maintain State Confidential Information in compliance with any and all applicable laws and regulations in facilities located within the United States, and shall maintain a secure environment that ensures confidentiality of all State Confidential Information wherever located. Grantee shall provide the State with access, subject to Grantee's reasonable security requirements, for purposes of inspecting and monitoring access and use of State Confidential Information and evaluating security control effectiveness. Upon the expiration or termination of this Grant, Grantee shall return State Records provided to Grantee or destroy such State Records and certify to the State that it has done so, as directed by the State. If Grantee is prevented by law or regulation from returning or destroying State Confidential Information, Grantee warrants it will guarantee the confidentiality of, and cease to use, such State Confidential Information.

D. Incident Notice and Remediation

If Grantee becomes aware of any Incident, it shall notify the State immediately and cooperate with the State regarding recovery, remediation, and the necessity to involve law enforcement, as determined by the State. After an Incident, Grantee shall take steps to reduce the risk of incurring a similar type of Incident in the future as directed by the State, which may include, but is not limited to, developing and implementing a remediation plan that is approved by the State at no additional cost to the State.

9. Conflict of Interest

Grantee shall not engage in any business or activities, or maintain any relationships that conflict in any way with the full performance of the obligations of Grantee under this Grant. Grantee acknowledges that, with respect to this Grant, even the appearance of a conflict of interest shall be harmful to the State's interests and absent the State's prior written approval, Grantee shall refrain from any practices, activities or relationships that reasonably appear to be in conflict with the full performance of Grantee's obligations under this Grant. If a conflict or the appearance of a conflict arises, or if Grantee is uncertain whether a conflict or the appearance of a conflict has arisen, Grantee shall submit to the State a disclosure statement setting forth the relevant details for the State's consideration. Grantee acknowledges that all State employees are subject to the ethical principles described in §24-18-105, C.R.S. Grantee further acknowledges that State employees may be subject to the requirements of §24-18-105, C.R.S. with regard to this Grant.

10. Insurance

Grantee shall maintain at all times during the term of this Grant such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the Colorado Governmental Immunity Act, §24-10-101, *et seq.*, C.R.S. (the "GIA"). Grantee shall ensure that any Subcontractors maintain all insurance customary for the completion of the Work done by that Subcontractor and as required by the State or the GIA.

11. Breach of Agreement

In the event of a breach of agreement, the aggrieved party shall give written notice of breach of agreement to the other party. If the notified party does not cure the breach, at its sole expense, within 30 days after the delivery of written notice, the party may exercise any of the remedies as described in §12 for that party. Notwithstanding any provision of this agreement to the contrary, the State, in its discretion, need not provide notice or a cure period and may immediately terminate this agreement in whole or in part or institute any other remedy in this agreement in order to protect the public interest of the State; or if Grantee is debarred or suspended under §24-109-105, C.R.S., the state, in its discretion, need not provide notice or cure period and may terminate this agreement in whole or in part or institute any other remedy in this agreement as of the date that the debarment or suspension takes effect.

12. Remedies

A. State's Remedies

In addition to any remedies available under any exhibit to this Grant Agreement, if Grantee is in breach under any provision of this Agreement and fails to cure such breach, the State, following the notice and cure period set forth in §11, shall have all of the remedies listed in this section in addition to all other remedies set forth in this agreement or at law. The State may exercise any or all of the remedies available to it, in its discretion, concurrently or consecutively.

I. Termination for Breach

In the event of Grantee's uncured breach, the State may terminate this entire Agreement or any part of this Agreement. Additionally, if Grantee fails to comply with any terms of the federal award, then the State may, in its discretion or at the direction of a federal awarding agency, terminate this entire Agreement or any part of this agreement. Grantee shall continue performance of this Agreement to the extent not terminated, if any.

The State may also terminate this Agreement at any time if the State has determined, in its sole discretion, that Grantee has ceased performing the Work without intent to resume performance, prior to the completion of the Work.

a. Obligation and Rights

To the extent specified in any termination notice, Grantee shall not incur further obligations or render further performance past the effective date of such notice, and shall terminate outstanding orders and subcontracts with third parties. However, Grantee shall complete and deliver to the State all Work not cancelled by the termination notice, and may incur obligations as necessary to do so within this Agreement's terms. At the request of the State, Grantee shall assign to the State all of Grantee's rights, title, and interest in and to such terminated orders or subcontracts. Upon termination, Grantee shall take timely, reasonable and necessary action to protect and preserve property in the possession of Grantee but in which the State has an interest. At the State's request, Grantee shall return materials owned by the State in Grantee's possession at the time of any termination. Grantee shall deliver all

completed Work Product and all Work Product that was in the process of completion to the State at the State's request.

b. Payments

Notwithstanding anything to the contrary, the State shall only pay Grantee for accepted Work received as of the date of termination. If, after termination by the State, the State agrees that Grantee was not in breach or that Grantee's action or inaction was excusable, such termination shall be treated as a termination in the public interest, and the rights and obligations of the Parties shall be as if this Agreement had been terminated in the public interest under **§2.B**.

c. Damages and Withholding

Notwithstanding any other remedial action by the State, Grantee shall remain liable to the State for any damages sustained by the State in connection with any breach by Grantee, and the State may withhold payment to Grantee for the purpose of mitigating the State's damages until such time as the exact amount of damages due to the State from Grantee is determined. The State may withhold any amount that may be due Grantee as the State deems necessary to protect the State against loss including, without limitation, loss as a result of outstanding liens and excess costs incurred by the State in procuring from third parties replacement Work as cover.

II. Remedies Not Involving Termination

The State, in its discretion, may exercise one or more of the following additional remedies:

a. Suspend Performance

Suspend Grantee's performance with respect to all or any portion of the Work pending corrective action as specified by the State without entitling Grantee to an adjustment in price or cost or an adjustment in the performance schedule. Grantee shall promptly cease performing Work and incurring costs in accordance with the State's directive, and the State shall not be liable for costs incurred by Grantee after the suspension of performance.

b. Withhold Payment

Withhold payment to Grantee until Grantee corrects its Work.

c. Deny Payment

Deny payment for Work not performed, or that due to Grantee's actions or inactions, cannot be performed or if they were performed are reasonably of no value to the state; provided, that any denial of payment shall be equal to the value of the obligations not performed.

d. Removal

Demand immediate removal of any of Grantee's employees, agents, or subcontractors from the work whom the state deems incompetent, careless, insubordinate, unsuitable, or otherwise unacceptable or whose continued relation to this Agreement is deemed by the State to be contrary to the public interest or the state's best interest.

e. Intellectual Property

If any work infringes, or if the State in its sole discretion determines that any work is likely to infringe, a patent, copyright, trademark, trade secret or other intellectual property right, grantee shall, as approved by the state (i) secure that right to use such work for the State and Grantee; (ii) replace the work with non-infringing work or modify the work so that it becomes non-infringing; or, (iii) remove any infringing work and refund the amount paid for such work to the State.

f. Collection of Unallowable Costs (2 CFR 200.410)

Payments made for costs determined to be unallowable by either the awarding Federal agency, cognizant agency for indirect costs, or pass-through entity must be refunded with interest to the Federal Government. Unless directed by Federal statue or regulation, repayments must be made in accordance with the instructions provided by the Federal agency or pass-through entity that made the allowability determination. See §§ 200.300 through 200.309, and § 200.346.

B. Grantee's Remedies

If the State is in breach of any provision of this Agreement and does not cure such breach, Grantee, following the notice and cure period in §11 and the dispute resolution process in §13 shall have all remedies available at law and equity.

13. Dispute Resolution

Except as herein specifically provided otherwise or as, disputes concerning the performance of this Agreement that cannot be resolved by the designated Party representatives shall be referred in writing to a senior departmental management staff member designated by the State and a senior manager or official designated by Grantee for resolution.

14. Notices and Representatives

Each Party shall identify an individual to be the principal representative of the designating Party and shall provide this information to the other Party. All notices required or permitted to be given under this Grant Award Letter shall be in writing, and shall be delivered either in hard copy or by email to the representative of the other Party. Either Party may change its principal representative or principal representative contact information by notice submitted in accordance with this **§13**.

15. Governmental Immunity

Liability for claims for injuries to persons or property arising from the negligence of the Parties, their departments, boards, commissions committees, bureaus, offices, employees and officials shall be controlled and limited by the provisions of the Colorado Governmental Immunity Act, §24-10-101, et seq., C.R.S.; the Federal Tort Claims Act, 28 U.S.C. Pt. VI, Ch. 171 and 28 U.S.C. 1346(b), and the State's risk management statutes, §§24-30-1501, *et seq*. C.R.S. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, contained in these statutes.

16. General Provisions

A. Assignment

Grantee's rights and obligations under this Grant are personal and may not be transferred or assigned without the prior, written consent of the State. Any attempt at assignment or transfer without such consent shall be void. Any assignment or transfer of Grantee's rights and obligations approved by the State shall be subject to the provisions of this Grant Award Letter.

B. Captions and References

The captions and headings in this Grant Award Letter are for convenience of reference only, and shall not be used to interpret, define, or limit its provisions. All references in this Grant Award Letter to sections (whether spelled out or using the § symbol), subsections, exhibits or other attachments, are references to sections, subsections, exhibits or other attachments contained herein or incorporated as a part hereof, unless otherwise noted.

C. Entire Understanding

This Grant Award Letter represents the complete integration of all understandings between the Parties related to the Work, and all prior representations and understandings related to the Work, oral or written, are merged into this Grant Award Letter.

D. Modification

The State may modify the terms and conditions of this Grant by issuance of an updated Grant Award Letter, which shall be effective if Grantee accepts Grant Funds following receipt of the updated letter. The Parties may also agree to modification of the terms and conditions of the Grant in a formal amendment to this Grant, properly executed and approved in accordance with applicable Colorado State law and State Fiscal Rules.

E. Statutes, Regulations, Fiscal Rules, and Other Authority.

Any reference in this Grant Award Letter to a statute, regulation, State Fiscal Rule, fiscal policy or other authority shall be interpreted to refer to such authority then current, as may have been changed or amended since the Grant Issuance Date. Grantee shall strictly comply with all applicable Federal and State laws, rules, and regulations in effect or hereafter established, including, without limitation, laws applicable to discrimination and unfair employment practices.

F. Digital Signatures

If any signatory signs this agreement using a digital signature in accordance with the Colorado State Controller Contract, Grant and Purchase Order Policies regarding the use of digital signatures issued under the State Fiscal Rules, then any agreement or consent to use digital signatures within the electronic system through which that signatory signed shall be incorporated into this Agreement by reference.

G. Severability

The invalidity or unenforceability of any provision of this Grant Award Letter shall not affect the validity or enforceability of any other provision of this Grant Award Letter, which shall remain in full force and effect, provided that the Parties can continue to perform their obligations under the Grant in accordance with the intent of the Grant.

H. Survival of Certain Grant Award Letter Terms

Any provision of this Grant Award Letter that imposes an obligation on a Party after termination or expiration of the Grant shall survive the termination or expiration of the Grant and shall be enforceable by the other Party.

I. Third Party Beneficiaries

Except for the Parties' respective successors and assigns described above, this Grant Award Letter does not and is not intended to confer any rights or remedies upon any person or entity other than the Parties. Any services or benefits which third parties receive as a result of this Grant are incidental to the Grant, and do not create any rights for such third parties.

J. Waiver

A Party's failure or delay in exercising any right, power, or privilege under this Grant Award Letter, whether explicit or by lack of enforcement, shall not operate as a waiver, nor shall any single or partial exercise of any right, power, or privilege preclude any other or further exercise of such right, power, or privilege.

K. Accessibility

i. If the Work is not yet completed, then Grantee shall comply with and the Work Product provided under this Agreement shall be in compliance with all applicable provisions of §§24-85-101, *et seq.*, C.R.S., and the *Accessibility Standards for Individuals with a Disability, 8 CCR 1501-11,* as established by OIT pursuant to Section §24-85-103 (2.5), C.R.S. Grantee shall also comply with all State of Colorado technology standards related to technology accessibility and with Level AA of the most current version of the Web Content Accessibility Guidelines (WCAG), incorporated in the State of Colorado technology standards.

ii. The State may require Grantee's compliance to the State's Accessibility Standards to be determined by a third party selected by the State to attest to Grantee's Work Product and software is in compliance with §§24-85-101, *et seq.*, C.R.S., and

the *Accessibility Standards for Individuals with a Disability* as established by OIT pursuant to Section §24-85-103 (2.5), C.R.S.

17. Colorado Special Provisions (Colorado Fiscal Rule 3-3)

A. Statutory Approval. §24-30-202(1) C.R.S.

This Agreement shall not be valid until it has been approved by the Colorado State Controller or designee. If this Agreement is for a Major Information Technology Project, as defined in §24-37.5-102(2.6), then this Agreement shall not be valid until it has been approved by the State's Chief Information Officer or designee.

B. Fund Availability. §24-30-202(5.5) C.R.S.

Financial obligations of the State payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.

C. Governmental Immunity.

Liability for claims for injuries to persons or property arising from the negligence of the State, its departments, boards, commissions committees, bureaus, offices, employees and officials shall be controlled and limited by the provisions of the Colorado Governmental Immunity Act, §24-10-101, et seq., C.R.S.; the Federal Tort Claims Act, 28 U.S.C. Pt. VI, Ch. 171 and 28 U.S.C. 1346(b), and the State's risk management statutes, §§24-30-1501, et seq. C.R.S. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, contained in these statutes.

D. Independent Contractor.

Grantee shall perform its duties hereunder as an independent Grantee and not as an employee. Neither Grantee nor any agent or employee of Grantee shall be deemed to be an agent or employee of the State. Grantee shall not have authorization, express or implied, to bind the State to any agreement, liability, or understanding, except as expressly set forth herein. Grantee and its employees and agents are not entitled to unemployment insurance or workers compensation benefits through the State and the State shall not pay for or otherwise provide such coverage for Grantee or any of its agents or employees. Grantee shall pay when due all applicable employment taxes and income taxes and local head taxes incurred pursuant to this Agreement. Grantee shall (a) provide and keep in force workers' compensation and unemployment compensation insurance in

the amounts required by law, (b) provide proof thereof when requested by the State, and (c) be solely responsible for its acts and those of its employees and agents.

E. Compliance with Law.

Grantee shall comply with all applicable federal and State laws, rules, and regulations in effect or hereafter established, including, without limitation, laws applicable to discrimination and unfair employment practices.

F. Choice of Law, Jurisdiction, and Venue.

Colorado law, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this Agreement. Any provision included or incorporated herein by reference which conflicts with said laws, rules, and regulations shall be null and void. All suits or actions related to this Agreement shall be filed and proceedings held in the State of Colorado and exclusive venue shall be in the City and County of Denver.

G. Prohibited Terms.

Any term included in this Agreement that requires the State to indemnify or hold Grantee harmless; requires the State to agree to binding arbitration; limits Grantee's liability for damages resulting from death, bodily injury, or damage to tangible property; or that conflicts with this provision in any way shall be void ab initio. Nothing in this Agreement shall be construed as a waiver of any provision of §24-106-109 C.R.S.

H. Software Piracy Prohibition.

State or other public funds payable under this Agreement shall not be used for the acquisition, operation, or maintenance of computer software in violation of federal copyright laws or applicable licensing restrictions. Grantee hereby certifies and warrants that, during the term of this Agreement and any extensions, Grantee has and shall maintain in place appropriate systems and controls to prevent such improper use of public funds. If the State determines that Grantee is in violation of this provision, the State may exercise any remedy available at law or in equity or under this Agreement, including, without limitation, immediate termination of this Agreement and any remedy consistent with federal copyright laws or applicable licensing restrictions.

I. Employee financial Interest/Conflict of Interest. §§24-18-201 and 24-50-507 C.R.S.

The signatories aver that to their knowledge, no employee of the State has any personal or beneficial interest whatsoever in the service or property described in this Agreement. Grantee has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of Grantee's services and Grantee shall not employ any person having such known interests.

Exhibit A, Grant Application

Exhibit B, Cyber Security Grant Addendum

Exhibit C, Clear Creek Final Grant Submission Narrative

ELECTRONIC RECORDING TECHNOLOGY BOARD

Grant Application

Updated 9-24-21

Background

In the state of Colorado, a one-dollar per document technology fee was implemented in the early 2000's to aid County offices across the state in funding technological advancements in recording. As a result, Colorado was the first multi-jurisdictional state in the nation to adopt e-Recording across the state.

In the spring of 2014, a working group made up of real estate, lending, legal professionals as well as counties conducted a statewide needs assessment and a request for information to evaluate the state of recording systems in Colorado.

In the spring of 2016, legislation was passed, and this board and a funding structure were created from Senate Bill 16-115.

Our Vision

To create, support, and maintain a statewide land records environment that promotes accessibility and consistency for the public in an efficient and user-friendly manner.

Our Mission

To develop, maintain, improve, replace, or preserve land records systems in our state.

Business Purpose

The business purpose of the board is to develop and modernize electronic filing systems throughout the state as defined in 24-21-402 (2).

Our Core Goals (24-21-403 (1))

- Assure the security, accuracy, and preservation of public records required to be maintained by a Clerk and Recorder.
- Maintain the privacy of personal identifying information, online public access to which is not necessary to the proper functioning of land title records or other public records required to be maintained by a clerk and recorder.
- Assure that the sequence in which documents are received by a clerk and recorder is accurately reflected to the greatest extent practicable.
- Provide for online public access to public documents while maintaining the privacy of personal identifying information when applicable.
- Assure that electronic filing systems used in different counties are similar so as to facilitate the submission and searching of electronic records.

Our Objectives

1. Develop a strategic plan that incorporates the core goals and establish the administration of the Electronic Recording Technology Fund and Board.
2. Determine functionality standards for an electronic filing system that supports the core goals.
3. Issue a Request for Proposal (RFP) for electronic filing system equipment and software that the counties may choose to acquire.
4. Develop best practices for an electronic filing system.
5. Provide training to Clerk and Recorders related to electronic filing systems.
6. Develop a grant program, prepare reports and promulgate any necessary rule-making.
7. Develop subcommittees and project timelines for implementation.

Board Members

Susan Corliss Kit Carson County Clerk and Recorder	Representing County Clerk & Recorders
Chris Beall Sr. Program Director, CO Secretary of State	Representing Secretary of State
Amanda Gonzalez Jefferson County Clerk and Recorder	Representing County Clerk & Recorders
Steve Schleiker El Paso County Clerk and Recorder	Representing County Clerk & Recorders
Charles Calvin Calvin Law Firm	Representing Colorado Bar Association
Trish Gilbert Saguache County Clerk and Recorder	Representing County Clerk & Recorders
Lloyd Booth, Mead Technology Group	Representing Mortgage Lending Industry
Robert Howe Title Company of the Rockies	Representing Title Industry
Molly Fitzpatrick Boulder County Clerk and Recorder	Representing County Clerk & Recorders

Who is eligible for grants?

Any Colorado County Clerk and Recorder.

What projects are available for grants?

Any project that establishes, maintains, improves, or replaces a County Electronic Filing System, the electronic document management system that enables a county clerk and recorder to accept electronic recording of land records and to provide online access to recorded documents.

Eligible projects may include digitization and indexing of documents received for recording in the office of the county clerk, especially documents that affect rights in real property.

In addition, the ERTB may approve a grant application when a portion of the grant funds will be used to digitize public documents that are not related to real property but that are managed by the county's electronic filing system. See CRS § 24-21-404(2)(b)(II), as enacted by HB 21-1225. For further information, see the Board's Policy Governing Grants for Digitization and Indexing.

In addition to projects that establish, maintain, improve, or replace an Electronic Filing System, eligible projects may include improvements to the security of a county's general information technology systems, if the improvement is necessary to improve the security of the county's electronic filing system. (Added by HB 21-1225)

For the purpose of this grant application and as defined in 24-21-401:

(1) "Board" means the Electronic Recording Technology Board created in Section 24-21-402 (1)

(2) "Electronic" means relating to technology having electrical, digital, magnetic, wireless, optical, electromagnetic, or similar capabilities.

(3) "Electronic Filing System" means the document management system used by a Clerk and Recorder to comply with the statutory requirements set forth in part 4 of article 10 of title 30 C.R.S., for:

  (a) Electronic documents received for recording or filing in the Clerk and Recorder's office; and

  (b) Paper documents received for recording or filing in the Clerk and Recorder's office that are converted from paper, microfilm, or microfiche into an electronic format.

(4) "Fund" means the Electronic Recording Technology Fund created in section 24-21-404 (1).

Deadline and Important Application Process Reminders

Grants will be considered on a monthly basis. In order to be considered for a grant, please submit your completed application via the on-line application or downloadable PDF at www.ertb.org by the first business day of the month. PDF applications can be emailed to ERTB.Grants@Coloradosos.gov. Counties will be notified by a grant award letter within 60 days and will be asked to sign a grant agreement. Please direct any questions about the application to ertbexecutivedirector@gmail.com.

Quotes/bids that support the grant-funding amount being requested must be included. Similar detail regarding past expenditures must be provided if reimbursement is being requested.

In order to improve a county's application, the county is encouraged but is not required to submit "letters of support" for the grant. It is recommended that these letters come from various sources, including (but not limited to) county government officials, industry partners or customers, chambers of commerce, or business leaders, etc.

Conditions for Receiving Grants

Before applying for any grant funds, please read the following conditions that will be included (but not limited to) as part of your grant agreement:

- Counties will cooperate with the Electronic Recording Technology Executive Director and Board and in their statutory reporting requirements.
- Any vendor contracts must include training on any equipment being purchased.
- Counties agree to participate in recording best practices, as defined in 24-21-403 (3) (d).
- If grant funds are not used in the first year, counties must submit to the Electronic Recording Technology Board a request for approval regarding how and when the funds will be spent. The Electronic Recording Technology Board will respond within 60 days. All funds must be expended by June 30, 2026.
- Counties will be required to provide proof of purchase by a signed contract or paid invoice for any new purchase along with a completed audit form to be provided. Audit forms must be completed within 30 days of receipt. These can be emailed to ERTB.Grants@Coloradosos.gov.
- Counties must be current and timely on their transmission of Recording Technology Fees to the Fund. Counties may submit comments to the Electronic Recording Technology Board for exceptions due to factors outside their control.
- The County agrees to maintain recordkeeping that provides a complete audit trail of funds received and expended, and the County agrees to cooperate and participate in any audits conducted under authority of the Electronic Recording Technology Board or the Colorado State Auditor. The County must maintain an accounting system and financial records that accurately account for the receipt and disbursement of Grant Funds. For this purpose, the county may use either general ledger fund accounting that tracks Grant Funds separately from other County funds, or use a tracking spreadsheet. All payments and expenditures must be tracked. Each expenditure must be classified by budget category, such as Personnel, Supplies and Operating, Travel, Equipment and Professional Services. All financial records must be supported by source documentation (such as invoices, time sheets, etc.).
- Counties may apply for reimbursement of funds that have already been expended if the expenditure establishes, maintains, improves or replaces a County Electronic Filing System as defined in 24-21-404 (2) and meets the core goals listed on Page 2. Additionally, the expenditure of funds must have taken place after the effective date of SB 16-115, June 10, 2016. Counties must provide proof of purchase.
- Counties may apply for funding to hire temporary staff for the completion of an eligible project. Counties must provide a closed quote and a statement of work.
- Counties may apply for funds more than one time.
- Any applications that are not completely filled out will be returned to the county and can be resubmitted once completed. All application questions should be answered, even if they do not pertain to the specific grant request. Part of the Board's function is to gather information about hardware and software used by counties.
- Counties should include any invoices or proposals if applicable.

- The Electronic Recording Technology Board reserves the right to partially fund a grant request.
- County tiers in the application refers to the classes listed in statute 30-1-101 and provided below:

30-1-101. Classification of counties - fixing fees

(1) For the purpose of fixing fees, chargeable and to be collected by county and other officers, and for no other purpose, the several counties of this state are divided into five classes, which classes shall be known as the first, second, third, fourth, and fifth, as follows:

(a) The city and county of Denver is a county of the first class;

(b) The counties of Adams, Arapahoe, Boulder, Douglas, El Paso, Jefferson, Pueblo, and Weld are counties of the second class;

(c) The counties of Delta, Garfield, Larimer, Las Animas, Logan, Mesa, Montezuma, Montrose, Morgan, and Otero are counties of the third class;

(d) The counties of Alamosa, Archuleta, Bent, city and county of Broomfield, Chaffee, Cheyenne, Clear Creek, Conejos, Costilla, Crowley, Eagle, Elbert, Fremont, Gilpin, Gunnison, Huerfano, Kit Carson, Lake, La Plata, Lincoln, Ouray, Park, Phillips, Prowers, Rio Grande, Routt, Saguache, San Miguel, Sedgwick, Teller, Washington, and Yuma are counties of the fourth class;

(e) The counties of Baca, Custer, Dolores, Grand, Hinsdale, Jackson, Kiowa, Mineral, Moffat, Pitkin, Rio Blanco, San Juan, and Summit are counties of the fifth class.

ELECTRONIC RECORDING TECHNOLOGY FUND GRANT APPLICATION CHECKLIST

☐ Complete the entire application regardless of whether it applies to a specific grant request. Incomplete applications will be returned to the county and can be resubmitted once completed.

☐ Include any bids, invoices or proposals that are applicable to the grant application. For digitization and indexing, make sure that bids include the number of pages and/or documents to be digitized and/or indexed.

☐ Do not include any requests that would include expenditures past June 30, 2026, since the grant program is scheduled to be statutorily repealed on September 1, 2026.

☐ Grants can only be awarded for goods or services that fall under the statutory definition of “electronic filing system” in 24-21-401.

Electronic Recording Technology Fund
Grant Application Form

General Information

County Name	Clear Creek County		
County Clerk & Recorder Name	Brenda L. Corbett		
Phone	(303) 679-2341	Email	bcorbett@clearcreekcounty.us
Alternant contact			
Phone		Email	
Mailing Address	PO Box 2000		
City	Georgetown	State CO	Zip 804444-2000
County Tier	III		
County budget cycle (calendar, fiscal) including dates	Annual Calendar Year Jan - Dec		
How many recordings do you do in a year?	~4,500		

How much do you collect of the $1 Recording Technology Fee in an average year (over the last three years)?

~4,500

How much money is in your technology fund?

$47,448.00

Recording Equipment Information

Is your county currently recording documents ☑ Electronically ☑ Manually

What is the age of your current software? What is the age of the equipment (hardware) for which you are applying? What is the expected life of the software and hardware?

We update regularly with Tyler. Not applying for equipment, but it is in good condition.

What is the condition of your current software? What is the condition of the equipment (hardware) for which you are applying?

Software is up to date. We are not applying for recording equipment or software at this time.

Who is your current vendor? What product and version do you currently use?

Tyler Eagle Records Management 2023.3.35

What is your current annual payment to your vendor and how is it calculated?

$25,446.51, with a small increase each year.

How and what kind of hosting is done with any parts of your recording system?

n/a

What is the term of your contract (dates) with your current vendor?

We are year-to-year; our Treasurer and Assessor use Tyler as well, so this is long term.

What percentage of your documents have been digitized? What percentage of your documents have been indexed? What will the percentage be if this grant application is approved?

All have been digitized. We are working with USI on completing indexing of historical docs.

What percentage of your land documents are accessible online? What will the percentage be if this grant application is approved?

We do not have images online at the moment. I am hoping to offer this once our indexing project is complete.

Grant Information

Why are you applying for grant funds?

For Cybersecurity improvements

Amount of grant request (no funding requests involving expenditures past June 30, 2026).

$533,117.58

What do you want to use the grant money for? Break out the expenses and include bids, invoices, or proposals with your request. What specific equipment and software do you want to purchase?

Please see included Word document titled "GrantRequestOverview."

If you are requesting grant funding for digitization and indexing, please provide a general description of the documents to be digitized and/or indexed, the approximate date ranges, the total number of pages or documents, and an estimate of the percent of documents that are not related to interests in real property. If there are documents not listed in the Board's Policy Governing Grants for Digitization and Indexing. as examples pf real property documents but the Clerk believes are related to interests in real property, please provide an explanation of why the documents are related to real property. Attach supporting bids if applicable. Bids should include the number of pages and/or documents to be digitized and/or indexed. For further information, see the Board's Policy Governing Grants for Digitization and Indexing.

n/a

If you are requesting grant funding to improve the security of your county's general information technology systems, please describe generally the security measures to be undertaken with grant funds and explain why/how the improvement is necessary to improve the security of your electronic filing system.

Please see included Word document titled "GrantRequestOverview."

If the grant is for temporary staff, what specific project will the staff be working on? (Please attach a Statement of Work).

n/a

How do you plan to segregate grant funds from county funds?

ERTB grant funds are kept in a separate line item in the Clerk & Recorder's budget.

Will any monies from your technology fund be used for the purpose(s) contained in the grant request? If yes, how much?

If no, explain the plans for the use of your technology fund.

The technology fund will pay to have images available online for our constituents,

Will this be (or was this) a competitive bid process (RFP) or an upgrade to an existing system?

These are all improvements to our current systems.

Will the grant award increase your annual maintenance costs? If so, do you have a long-term plan to budget for the increase?

No

Describe how the funds will be used to achieve the stated business purpose and core goals.

A) To assure the security, accuracy and preservation of public records

New technology will improve our security infrastructure.

B) To maintain the privacy of personal identifying information, online access.

Electronic records are kept confidential with new security measures.

C) To assure that the sequence in which documents are received by a clerk are accurately reflected to the greatest extent practicable

n/a

D) To provide for online public access to public records

E) To assure that electronic filing systems used in different counties are similar so as to facilitate the submission and searching of electronic records.

We use Tyler Technologies, which many other counties use. Our search feature is available online for anyone to use.

With my signature below, I do hereby certify that I have read, understand, and support the above application for grant funds through the Electronic Recording Technology Board.

Signature of County Clerk & Recorder

06/17/2025
Date

ELECTRONIC RECORDING TECHNOLOGY BOARD

Cyber Security Grant Addendum

updated December 6, 2024

Electronic Recording Technology Fund
Cyber Security Grant Addendum (included with Grant Application)

General Information

County Name Clear Creek			
County Clerk & Recorder Name Brenda L. Corbett			
Phone (303) 679-2341	Email bcorbett@clearcreekcounty.us		
Alternant contact Patrick O'Fallon			
Phone (303) 872-2270	Email patrick@axiomgroup.com		
Mailing Address PO Box 2000			
City Georgetown	State CO	Zip 80444-2000	
County Tier III			

Grant Information

Amount of grant request

$533,117.58

Why are you applying for grant funds? What do you want to use the grant money for? Break out the expenses and include bids, invoices or proposals with your request.

Clear Creek County is in a desperate financial situation, and our systems are becoming outdated. Please see attached Grant Request Overview document from our I.T. vendor, which describes in detail what is needed.

Please describe the general cyber security measures to be undertaken with grant funds and explain why/how the improvement is necessary to improve the security of your electronic filing system.

Please see attached Word document titled "GrantRequestOverview" under "Why This Is Necessary."

Has your county performed the Electronic Recording Technology Board's Risk Assessment Scoring Rubric? Are there other areas that need to be addressed? Will you be requesting grant funds for those areas?

n/a

Any other additional information you would like to provide?

With my signature below, I do hereby certify that I have read, understand, and support the above application for grant funds through the Electronic Recording Technology Board.

Brenda L Corbett Digitally signed by Brenda L Corbett Date: 2025.06.17 10:55:04 -06'00'

Signature of County Clerk & Recorder

06/17/2025

Date

Final Grant Submission – Final Grant Submission – Clear Creek County Clerk & Recording Services

Narrative – Infrastructure Updates Supporting Clerk & Recording Services

The total grant request of $355,794.34 reflects carefully scoped projects designed to protect the County's most critical records systems, ensuring the confidentiality, integrity, and availability of public records.

Item Description	Amount (USD)
01 - APC Smart-UPS X + Battery Pack	$2,865.00
02 - Sophos AP6 840 Access Points	$5,665.80
03 - Juniper EX4650 Ethernet Switch – Manageable – Layer 3 Supported	$38,150.00
04 - Adlumin XDR & SIEM CJIS (1-Year)	$24,346.18
05 - Fortinet FG-201F Firewalls + Premium Support & IPS	$12,357.50
06 - Microsoft Server 2025 Datacenter Licenses (2 x 8-core bundles)	$58,040.00
07 - Dell PowerEdge R760 Servers (3 x units)	$102,885.00
08 - Axiom Server Project – CCC: Build, Deploy, Migrate, Convert to BDR	$39,250.00
09 - Patch Cabling and Infrastructure Upgrades	$3,639.86
10 - Dell Latitude 9450 2-in-1 Laptops (6 units with docks/monitors)	$12,720.00
11 - Microsoft Windows 2025 User Client Access Licenses	$7,425.00
12 - Veeam – Backup and Recovery System	$34,850.00
13 - Active Directory Update & Cleanup Project	$13,600.00
Total Grant Request Amount:	**$355,794.34**

Narrative – Infrastructure Updates Supporting Clerk & Recording Services

Clear Creek County's Clerk and Recording services form the backbone of government transparency, accountability, and public trust. This department within Clear Creek County encompasses server architecture and resides on server, security, network, and backup systems that operate within the County infrastructure.

This grant request funds strategic hardware, software, and professional services that modernize the County's IT infrastructure to ensure continuity of operations, integrity of records, and compliance with state and federal mandates.

Authentication and Access Control
The Active Directory Update & Cleanup Project ($13,600) ensures that only authorized personnel have access to sensitive recording systems by removing legacy accounts, restructuring organizational units, and implementing role-based access controls (RBAC). Together with Microsoft Windows 2025 Client Access Licenses ($7,425), these upgrades enforce strong identity and authentication measures that align with zero-trust principles.

Security Enhancements
The Adlumin SIEM/XDR, and Fortinet NGFWs provide a layered defense against phishing, ransomware, and unauthorized access targeting Clerk and Recording applications. These services enable 24/7 monitoring, automated containment, and forensic traceability, ensuring CJIS, HIPAA, and state records retention compliance.

Networking Infrastructure
Deployment of Juniper EX4650 Layer 3 Ethernet Switches ($33,040) and Sophos AP6 840 Access Points ($5,665.80) strengthens the County's secure internal networking fabric. VLAN segregation, encrypted wireless access, and posture-aware device onboarding ensure Clerk and Recording services operate on a resilient, segmented, and high-speed backbone.

Server Compute & Storage
New Dell PowerEdge R760 Servers ($102,885) paired with Microsoft Server 2025 Datacenter licensing ($58,040) provide secure, redundant virtualization environments for Clerk and Recording workloads. Axiom Server Project ($39,250) will combine compute with backup resilience to keep the workloads live and highly responsive.
These servers replace aging infrastructure, increasing availability, compute capacity, and role-based workload isolation for sensitive filing applications.

Backup & Resilience Operations
The Veeam Backup and Recovery System ($34,850), in conjunction with the Axiom Server Project ($58,040), ensures that Clerk and Recording services remain available even during outages, ransomware events, or hardware failures.

Paired with APC UPS systems ($2,865), this creates a resilient, redundant environment that safeguards against downtime and data loss.

Licensing and Compliance
Microsoft licensing, server operating systems, and endpoint CALs ensure the Clerk and Recording infrastructure remains supported, patched, and compliant with federal and state requirements. The licensing requests encompass getting the IT environment up to 2025 licensing standards.

These investments reduce risk exposure from unsupported software and ensure continued vendor support for mission-critical platforms.

Summary
This integrated technology package strengthens authentication, security, networking, compute/storage, backup resilience, and licensing directly supporting the Clerk and Recording division.

The total grant request of $355,794.34 reflects carefully scoped projects designed to protect the County's most critical records systems, ensuring the confidentiality, integrity, and availability of public records.

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
From: Nanette Reimer, Executive Assistant/Senior Paralegal
Subject: Consideration of Approval of Resolution R-26-31, a Resolution Appointing Member to the Clear Creek County Planning Commission

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RECOMMENDATION

Staff recommends approval of Resolution R-26-31, a Resolution Appointing Member to the Clear Creek County Planning Commission.

BACKGROUND

There are currently three vacancies on the Clear Creek County Planning Commission, with the term of one vacancy expiring December 31, 2026, and terms of the remaining two vacancies expiring December 31, 2027. Marilyn Quigley expressed interest in being appointed as a Full Member on the Clear Creek County Planning Commission, and was therefore interviewed by the Board on March 3, 2026, to allow the Board to assess her interest and her appointment on the Planning Commission.

The Board desires to appoint Marilyn Quigley as a Full member on the Clear Creek County Planning Commission and this resolution will appoint Marilyn Quigley as a Full Member on the Clear Creek County Planning Commission with a term expiring December 31, 2027.

ATTACHMENTS:

1. Resolution R-26-15
2. Marilyn Quigley – Redacted Application

R-26-31

RESOLUTION APPOINTING MEMBER TO THE CLEAR CREEK COUNTY PLANNING COMMISSION

WHEREAS, Pursuant to C.R.S. § 30-28-103 Clear Creek County has created a county planning commission and appoints its members to staggered three-year terms in accordance with that statute; and

WHEREAS, the bylaws of the Planning Commission provide that the appointment of all members of the Planning Commission shall be made by the Clear Creek County Board of County Commissioners (hereinafter "Board"); and

WHEREAS, there are currently three vacancies on the Clear Creek County Planning Commission, with the term of one vacancy expiring December 31, 2026, and terms of the remaining two vacancies expiring December 31, 2027; and

WHEREAS, Marilyn Quigley has expressed interest in being appointed as a Full Member on the Clear Creek County Planning Commission, and therefore she was interviewed by the Board on March 3, 2026, to allow the Board to assess her interest and her appointment on the Planning Commission; and

WHEREAS, the Board desires to appoint Marilyn Quigley as a Full member on the Clear Creek County Planning Commission and Marilyn Quigley has indicated her willingness to serve on the Clear Creek County Planning Commission as a Full Member; and

NOW, THEREFORE, BE IT RESOLVED, that **Marilyn Quigley** is hereby appointed as a Full Member of the Clear Creek County Planning Commission for a term commencing on the effective date of this resolution and expiring on **December 31, 2027**.

BE IT EVEN FURTHER RESOLVED, that Marilyn Quigley shall continue to serve as a Full Member on the Clear Creek County Planning Commission at the pleasure of the Board of County Commissioners for Clear Creek County, until her term expires, or as soon thereafter as a replacement is appointed.

///signature page to follow///

ADOPTED this 7th day of April, 2026, at a regularly scheduled meeting of the Clear Creek County Board of County Commissioners.

_____
Rebecca Lloyd, Chair

_____
Jodie Hartman-Ball, Commissioner

ATTEST:

_____
George Marlin, Commissioner

_____
Deputy Clerk and Recorder for
Brenda L. Corbett
Clear Creek County Clerk and Recorder

From: noreply@civicplus.com
To: [redacted]
Subject: Online Form Submittal: Boards/Commissions Application Form
Date: Sunday, January 18, 2026 1:48:08 PM

This sender is trusted.

Boards/Commissions Application Form

Clear Creek County Boards/Commissions Application Form

Name:	Marilyn Quigley
Address:	[redacted]
Mailing Address:	[redacted]
City/State/Zip:	[redacted]
Cell Phone:	[redacted]
Email:	[redacted]
Which board/commission are you applying for?	Planning Commission
Why are you interested in being a member on this Board/Commission?	I have lived in Clear Creek for 32 years. I raised a family here and have owned two businesses here. I care about balancing the quality life, protecting our environment and wildlife, with Clear Creek's fiscal stability and future.
What "team/board" experience have you had in the past? (e.g. homeowners association, college committee, government or board positions, organized group activities):	I was on the "Imagine committee for better education in Clear Creek" The building Accountability Committee for Carlson
What do you believe you could contribute to this	Thoughtful input about land use determining the best use of our resources for the viable future of Clear Creek's Co.

Board/Commission:

What current topics about the County concern you? (e.g., development, preservation, economy, revenues, housing, workforce, etc.):	All of the above plus the wellbeing of the school district and attracting good educators for our children. Development of stable jobs that promote and protect our natural resources while developing a community of sustainable professionals.
Do you have any past involvement or experience with the County? (e.g., building permits, land use process, volunteerism, etc.)	Variances, permits. Volunteer for Loaves and fishes
Include/upload your resume here.	*Field not completed.*

Email not displaying correctly? View it in your browser.

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
From: Stoy Streepey, Public Works Director
Subject: Consideration of Approval of Resolution 2026-32, a Resolution Authorizing the Disposal of One Clear Creek County Vehicle

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RECOMMENDATION

Staff recommends the approval of Resolution R-26-32, a Resolution Authorizing the Disposal of One Clear Creek County Vehicle.

BACKGROUND

Clear Creek County Public Works has a vehicle in its fleet, a 2018 Ford F-350 Super Duty XL, 2 door regular cab pick-up, which sustained severe damage due to a motor vehicle accident. This vehicle has been declared a total loss by our insurance carrier and has a salvage value of approximately $950.00. Due to the vehicle being declared a total loss, and the salvage value of $950.00, it is the recommendation of the Public Works Department that this vehicle be sold to a scrap yard for disposal. This resolution will allow the Public Works Department to dispose of this vehicle through sale to a scrap yard.

ATTACHMENT:

1. Resolution R-26-32

R-26-32

RESOLUTION AUTHORIZING THE DISPOSAL OF ONE CLEAR CREEK COUNTY VEHICLE

WHEREAS, pursuant to C.R.S. § 30-11-101(1)(c), the Board of County Commissioners for Clear Creek County, Colorado, is empowered to sell, convey, or exchange any real or personal property owned by the County; and

WHEREAS, Clear Creek County desires to dispose of one vehicle in its fleet described as a 2018 Ford F-350 Super Duty XL, 2 door regular cab, VIN# 1FTRF3B64JEB09901, with 33,853 miles, and an approximate salvage value of $950.00; and

WHEREAS, this vehicle has sustained severe damage due to a motor vehicle accident and has been declared a total loss by our insurance carrier, and

WHEREAS, due to this vehicle being declared a total loss, Clear Creek County Public Works recommends it be sold to a scrap yard for disposal; and

WHEREAS, the Board of County Commissioners of Clear Creek County, Colorado, desires to facilitate the disposal of this vehicle in the most convenient way possible.

NOW, THEREFORE, BE IT RESOLVED, that the above-mentioned vehicle may be disposed of through sale to a scrap yard.

BE IT FURTHER RESOLVED, that Clear Creek County Public Works Director Stoy Streepey is authorized to execute on behalf of Clear Creek County, Colorado, title and other documents reasonably necessary to transfer ownership of this vehicle from Clear Creek County to the purchaser.

///remainder of page intentionally left blank///

ADOPTED this 7th day of April, 2026, at a regularly scheduled meeting of the Clear Creek County Board of County Commissioners.

_____
Rebecca Lloyd, Chair

_____
Jodie Hartman-Ball, Commissioner

ATTEST:

_____
George Marlin, Commissioner

_____
Deputy Clerk and Recorder
For Brenda L. Corbett
Clear Creek County Clerk and Recorder

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: County Manager's Office
From: Colton Rohloff, County Manager
Subject: Consideration of Approval of Resolution R-26-33, a Resolution Authorizing the Sale of Real Property and Granting Signature Authority to Execute Real Estate Documents for the Sale of Real Property

RECOMMENDATION

Staff recommends approval of Resolution No. 26-33, a Resolution Authorizing the Sale of Real Property and Granting Signature Authority to Execute Real Estate Documents for the Sale of Real Property.

BACKGROUND

Clear Creek County owns Parcel No. 1835-271-00-981, a 0.45-acre parcel located in the Bellevue Mountain area near Idaho Springs. The property is zoned M-2 (Mining District), which significantly limits allowable uses and development potential.

Historically, this parcel was evaluated by the County as a potential location for a communications tower to support radio system infrastructure. The site's elevation and location were considered advantageous for coverage in the Bellevue Mountain area. However, further technical evaluation determined that the County's existing radio system supported through infrastructure already in place on Bellevue Mountain provides sufficient coverage and reliability. As a result, development of a new tower at this location was not pursued, and the County instead elected to utilize and lease space on existing tower infrastructure in the area.

Additionally, market conditions for telecommunications infrastructure have shifted. Tower lease revenues are generally modest and have become increasingly competitive as telecommunications providers continue to build and control their own infrastructure. As a result, constructing a tower solely for the purpose of generating lease revenue is unlikely to produce a return sufficient to offset the upfront capital costs, ongoing maintenance, and operational complexity.

The parcel has limited standalone utility due to zoning restrictions, lack of entitlements, and constrained access. As a result, the highest and best use of the property is limited to mining-related purposes or long-term land holding.

Market analysis of comparable M-2 zoned parcels demonstrates limited demand and a relatively small buyer pool. Based on recent comparable sales and valuation opinions, the estimated market value of the parcel is approximately $2,800 to $3,500.

The County has received interest from an adjacent landowner who owns all surrounding parcels. Given the parcel's characteristics, this adjacent ownership represents the most viable and logical opportunity for disposition.

ANALYSIS

The County is authorized to dispose of real property pursuant to C.R.S. §30-11-101(1)(c). Resolution R-26-33 establishes the framework for the sale of the property and grants authority to the County Manager and County Attorney to execute the necessary documents to complete the transaction.

Board Agenda Background

Due to the parcel's limited utility and constrained marketability, a traditional open market sale is unlikely to generate significant interest or materially higher value. Professional analysis supports that the most effective strategy is direct engagement with the adjacent landowner, where the parcel may have added value when combined with surrounding holdings.

The proposed process for disposal is as follows:

- The County will evaluate the existing offer submitted by the adjacent landowner.
- The County may provide a counteroffer or negotiate terms to ensure alignment with market value.
- Upon agreement, the County will proceed with the sale in accordance with applicable procedures and legal review.

As part of the County's standard disposition process, surrounding landowners are typically notified and provided an opportunity to submit competing offers or counteroffers. However, in this instance, the interested party owns all adjacent parcels. As a result, additional notice is not required, as there are no other surrounding landowners who could reasonably participate in a competitive process. This allows the County to proceed directly with negotiation while still maintaining a fair and defensible process.

CONCLUSION

The Idaho Springs Pedestrian Bridge Project represents a strategic investment in safety, connectivity, and the parcel is a non-essential County asset with limited independent value and no longer serves a strategic operational purpose. Prior evaluation confirmed that a tower use is not necessary for County operations, and current market conditions indicate that pursuing tower development for lease revenue would not provide a reasonable return on investment.

Disposal to the adjacent landowner represents the most practical, efficient, and market-aligned approach. Approval of Resolution R-26-33 will allow the County to complete a straightforward transaction, reduce administrative burden, and generate a modest one-time revenue.

FISCAL IMPACT

The sale will result in a one-time revenue to the County's General Fund. Fiscal impact is minimal but positive. There are no ongoing costs following disposition.

ATTACHMENTS:

1. Resolution R-26-33
2. Broker Opinion of Value Letter
3. Comparative Market Analysis
4. Valuation Letter
5. Bellevue Site Evaluation Letter

R-26-33

RESOLUTION AUTHORIZING THE SALE OF REAL PROPERTY
AND
GRANTING SIGNATURE AUTHORITY TO EXECUTE
REAL ESTATE DOCUMENTS FOR THE SALE OF REAL PROPERTY

WHEREAS, pursuant to C.R.S. §30-11-101(1)(c), the Board of County Commissioners of Clear Creek County, Colorado, is empowered to sell, convey, or exchange any real or personal property owned by the County; and

WHEREAS, the Board of County Commissioners of Clear Creek County ("Board") desires sell property it owns, known as Parcel No. 1835-271-00-981, located in the Bellevue Mountain area, in Idaho Springs, Colorado (hereinafter the "Property"); and

WHEREAS, the Board further desires to facilitate the execution of the documents related to the sale of the Property in the most convenient way possible; and

WHEREAS, to allow for that, the Board finds it in the best interests of the County to delegate authority to execute all necessary documents to facilitate the sale of the Property to the County Manager and the County Attorney.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Clear Creek, State of Colorado, that the County Manager and the County Attorney, individually, are hereby authorized to execute any and all documents related to the sale of the Property, and are each, individually, authorized to sign documents necessary and appropriate for those purposes in the name of the County of Clear Creek, Colorado, and in the name of the Board through which it acts.

BE IT FURTHER RESOLVED, that all documents concerning the sale of the Property must be reviewed and approved by the County Attorney prior to execution.

ADOPTED this 7th day of April, 2026, at a regularly scheduled meeting of the Clear Creek County Board of County Commissioners, effective the date hereof.

_____
Rebecca Lloyd, Chair

_____
Jodie Hartman-Ball, Commissioner

ATTEST:

_____
George Marlin, Commissioner

_____
Deputy Clerk and Recorder for
Brenda L. Corbett
Clear Creek County Clerk and Record

March 17, 2026

RE: Clear Creek County Parcel #183527100981

To Clear Creek County Staff,

The following represents my professional opinion of the current market value of the above-referenced property.

The subject property consists of approximately **0.45 acres** located in the Bellevue Mountain area of Clear Creek County and is zoned **M-2 (Mining District)**. This zoning classification is a critical factor in determining value, as it significantly limits the range of permissible uses. Under current zoning regulations, the property's highest and best use remains tied to mining-related uses and land holding. Several factors materially impact the marketability and valuation of this parcel:

- **Zoning Restrictions (M-2):**
  Limits development potential and significantly reduces the buyer pool compared to residential or mixed-use parcels.
- **Lack of Entitlements:**
  There are no active approvals, vested rights, or infrastructure improvements that would enhance usability.
- **Access Limitations:**
  The parcel does not benefit from strong or easily improved road access, which further constrains its functional utility.

Comparable Sales Analysis

- **6 M-2 zoned parcels** have sold within the past 18 months
- Parcel sizes ranged from **0.41 acres to 49.24 acres**
- Sale prices ranged from **$5,000 to $185,000**

Sub Type	Address	City	Sold Price	County	Acres	Zoning	PPA
Unimproved Land	123 Divide View Drive	Idaho Springs	$48,900	Clear Creek	0.41	M-2	$ 119,268
Unimproved Land	Clear Creek North	Idaho Springs	$20,000	Clear Creek	12	M1/M2	$ 1,667
Unimproved Land	000 Turkey Gulch Road	Idaho Springs	$185,000	Clear Creek	49.24	M-2	$ 3,757
Unimproved Land	TC Rd 7	Idaho Springs	$135,000	Clear Creek	49.24	M-1 & M-2	$ 2,742
Unimproved Land	000 Gumtree	Idaho Springs	$155,000	Clear Creek	19.6	M-2	$ 7,908
Unimproved Land	4122 Colorado 103	Idaho Springs	$5,000	Clear Creek	3.78	M-2	$ 1,323
				Average PPA			$ 22,777
				Median PPA			$ 3,249
				Adj Avg PPA*			$ 4,802

• 4500 E Cherry Creek S Dr #260 Denver, CO 80246 • 720-741-0613 • MichelleDirect@KW.com
• GlassPropertiesGroup.com

Given the subject's smaller size, lack of access, and absence of utility or development potential, it reasonably falls on the **lower end of the value spectrum** relative to these comparables. In my adjusted average PPA, we removed the extreme highest and lowest priced sold comps. *4122 Colorado 103 appeared to be sold below market value for a fast sale. At just $5,000 it was only on the market for 16 days, which is significantly below the average days on market of 153 days.*

However, using median or average PPA **should not** be the sole factor in determining current market value. Currently, there are no active land listings under $48,000. The lowest ACTIVE PPA listing is at $6,100 price per acre on Vacant Land on Fools Gold Road – MLS# 4221046 for $219,000 for 35.9 acres. Given limited inventory of available land at this price point, the lot could possibly sell above the average PPA sold within the past months.

Valuation Conclusion

Based on the above analysis, I concur with a market-supported value of approximately:

$3,000

However, from a marketing and negotiation standpoint, I believe the property could reasonably be **introduced to the market at a list price of up to $3,500**, allowing for exposure while still aligning with realistic buyer expectations.

One of the most viable strategies is to **directly approach adjacent or nearby landowners**, specifically to **TBM Land Conservancy, Inc** which is the adjacent landowner.

While a standalone parking use would likely require additional approvals, its proximity to neighboring ownership could create **incremental value that would not be realized on the open market alone**.

Please feel free to reach out if additional analysis or marketing strategy support is needed.

Thank you!

Michelle R. Glass

Senior Real Estate Broker
Commercial Real Estate Advisors
KW Commercial
Cell: 303-868-0011
Office: 720-575-2870
Residential | Commercial | Land | Development



Property Type is 'Land' **Mls Status** is 'Closed' 03/04/2026 to 04/03/2024 ExemptListingYN Hidden **County Or Parish** is 'Clear Creek' **Originating System Name** is one of 'REcolorado', 'ROCC', 'IRES*'

Market Analysis Summary | Land

Listings: Closed

Listing ID	Address	City	County	Subtype	Acres	Lot SqFt	Close	PPA	PSF Lot	DIM	Orig Price	List Price	Close Price	CP/OLP
7089032	Mine Road	Idaho Springs	Clear Creek	Unimproved Land	27.020	1,176,991	05/09/25	$9,252	$0.21	54	275,000	275,000	$ 250,000	91%
6771570	000 Turkey Gulch RD	Idaho Springs	Clear Creek	Unimproved Land	49.240	2,144,894	10/23/25	$3,757	$0.09	130	275,000	249,900	$ 185,000	67%
2679355	000 Gumtree/Freeland Extension /Eureka/	Idaho Springs	Clear Creek	Unimproved Land	19.600	853,776	06/30/25	$7,908	$0.18	407	185,000	165,000	$ 155,000	84%
2373798	123 Divide View DR	Idaho Springs	Clear Creek	Unimproved Land	0.410	17,860	07/29/25	$119,268	$2.74	71	59,900	59,900	$ 48,900	82%
2500034	5404 Silver Creek TRL	Georgetown	Clear Creek	Unimproved Land	4.760	207,346	08/27/24	$2,521	$0.06	97	18,800	15,000	$ 12,000	64%
1852253	4122 Colorado 103	Idaho Springs	Clear Creek	Unimproved Land	3.780	164,657	07/31/24	$1,323	$0.03	16	15,000	15,000	$ 5,000	33%

Closed Total: 6									
Min	0.410	17,860	$1,323	$0.03	16	$15,000	$15,000	5,000	33%
Max	49.240	2,144,894	$119,268	$2.74	407	$275,000	$275,000	250,000	91%
Avg	17.468	760,921	$24,005	$0.55	129	$138,117	$129,967	$109,317	70%
Med	12.180	530,561	$5,833	$0.14	84	$122,450	$112,450	101,950	74%

6 **Total Listings**									
Average for all:	17.468	760,921	$24,005	$0.55	129	$138,117	$129,967	$109,317	
Median for all:	12.180	530,561	$5,833	$0.14	84	$122,450	$112,450	101,950	

Quick Statistics

	Min	Max	Avg	Med
List Price	$15,000	$275,000	$129,967	$112,450
Sale Price	$5,000	$250,000	$109,317	$101,950
Sale / List	33%	91%	70%	74%

Presented By: Tiffany Lockwood

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February 28, 2026

RE- Clear Creek County Parcel # 183527100981

Owner- Clear Creek County BOCC

To Clear Creek County Staff,

The following is an opinion as to the current marketable value of subject property, yet it is not a full appraisal nor a formal BPO.

The subject property is 0.45 acres Zoned M2 located in the Bellevue Mountain area. What makes this parcel stand out is it's size and limitations by zoning. Due to these two factors, it is not able to have a dwelling erected on it affecting it's value. At one point a document labeled it "Bellevue Telecom parcel". This name can be misleading as there is no tower on the parcel, nor any entitlement to use it as such. The only way the subject property should be referred to is by it's legal description.

To aide in a valuation of Real Estate, the industry considers comparables. Very few comparables are available with M2 zoning. There were only 6 M2 zoned parcels sold in the past two years. Of those listings, the acreage ranged from 49.24 to 0.41. Prices ranged from $250,000 to $5,000, with a median PPA being $5,833. Two years retroactive is a much longer range due to the lack of comparables.

A previous document associated with subject parcel is a Warranty Deed dated with the county for October 23, 2007. Transaction date of September 20, 2007 with a sale price of $921.06. This is a simple M2 zoned parcel with no entitlements beyond mining use.

Being the subject property is 0.45 of an acre and factoring in above information, I would value the subject property at $2,808. If sold at this price, it would represent an approximate 3x appreciation in value

See attached for the 6 comparables with PPA, purchase price, address, etc.

TIFFANY W LOCKWOOD
GRI, SRS, SRES, MRP, CMAS, CMRS, PSA, REALTOR®
International Sterling Circle Award
Coldwell Banker Realty
30810 Stagecoach Blvd. #101 | Evergreen, CO 80439
C: 720.684.7273 | D: 303.674.1362
TWilli4290@aol.com

John Kyler
626 Entrada Dr.
Golden, CO 80401
(303) 681-7649

October 23, 2025

Colton Rohloff
Deputy County Manager
Clear Creek County
405 Argentine Street
P.O. Box 2000
Georgetown, CO 80444

Subject: Evaluation of Bellevue Site for Potential Additional Radio Tower Development

Dear Mr. Rohloff,

After reviewing the Bellevue site, I believe the location could technically support a radio tower and may hold some potential value for other users or private entities interested in developing communications infrastructure in that area. The site's elevation and geographic position make it potentially suitable for radio coverage.

However, based on the County's current network configuration and the demonstrated performance of our existing tower infrastructure serving the Bellevue coverage area, the present system already provides sufficient coverage and reliability. Developing an *additional* tower at this location would not result in a meaningful improvement in service when weighed against the cost of construction, ongoing maintenance, and the integration required for the County's radio system.

For these reasons, I do not recommend pursuing development of the Bellevue site as an additional tower location for County radio system use at this time.

Please let me know if you would like to discuss this assessment further or explore potential alternative uses for the site.

Sincerely,

John Kyler
Radio System Management Consultant

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: County Manager's Office
From: Colton Rohloff, County Manager
Subject: Consideration of Approval of an Agreement between Clear Creek County and Interstate Parking Company of Colorado, LLC for the Operation of Paid Weekend Parking at the Clear Creek County Health Clinic

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RECOMMENDATION

Staff recommends approval of the Parking Management Agreement between Clear Creek County and Interstate Parking Company of Colorado, LLC for the management and operation of paid parking at the Clear Creek County Health and Wellness Clinic parking lot located at 1969 Miner Street in Idaho Springs.

BACKGROUND

Clear Creek County owns and operates the parking facility located at the Clear Creek County Health and Wellness Clinic at 1969 Miner Street in Idaho Springs. The facility contains approximately 40 parking spaces and has experienced increasing demand for parking due to visitation and regional traffic pressures in the Idaho Springs area.

The County has been evaluating options to better manage parking in this area while ensuring continued access for clinic staff and visitors. Implementing managed parking at this location provides an opportunity to better regulate use of the parking lot, improve availability for clinic-related activity, and generate limited revenue to offset parking management costs.

To support these goals, staff negotiated a Parking Management Agreement with Interstate Parking Company of Colorado LLC (Interstate Parking). Under this Agreement, Interstate Parking will provide parking management services, including installation of payment technology and signage, enforcement technology, and operational management of the facility.

ANALYSIS

Under the proposed Agreement, Interstate Parking will manage and maintain the parking facility and provide staffing, equipment, and operational systems necessary to operate a paid parking program. The Agreement term will run through January 31, 2029, with automatic one-year renewals thereafter unless terminated by either party with 30 days' notice.

Key provisions of the Agreement include:

- Interstate Parking will install and maintain parking payment technology and signage.
- Interstate Parking will manage day-to-day operations of the parking lot and provide enforcement and monitoring services.
- The parking facility will operate as paid public parking during designated periods, including weekend operations.
- County employees will retain the ability to park at the facility without charge.

Board Agenda Background

Compensation to Interstate Parking is structured as a management fee equal to 50 percent of net parking revenue. Net revenue is calculated after credit card fees, taxes, and other payment processing costs are deducted. Interstate Parking will provide monthly reporting and revenue statements to the County.

The Agreement also includes provisions related to insurance, indemnification, operational responsibilities, and compliance with applicable laws. Interstate Parking will cover operational costs associated with managing the parking system, while the County will remain responsible for structural maintenance of the parking lot such as pavement repairs, lighting, and general facility upkeep.

This partnership allows the County to implement a Managed Parking Program with limited upfront costs while leveraging a private operator experienced in parking management systems.

CONCLUSION

Approval of this agreement will allow the County to implement a Managed Parking Program at the Health and Wellness Clinic parking lot. The Agreement provides a framework for improving parking availability and management in Idaho Springs while maintaining access for clinic operations and generating revenue to support parking management activities.

FISCAL IMPACT

The Agreement does not require an upfront payment from the County. Interstate Parking will receive 50 percent of net parking revenue as a management fee, with the remaining balance returned to the County. Revenue generated through the program may offset operational impacts associated with parking demand in the area.

ATTACHMENT:

1. Parking Management Agreement for Clear Creek County Health and Wellness Clinic

PARKING MANAGEMENT AGREEMENT
FOR THE
CLEAR CREEK COUNTY HEALTH AND WELLNESS CENTER

This PARKING MANAGEMENT AGREEMENT ("Agreement") is by and between **INTERSTATE PARKING COMPANY OF COLORADO LLC** ("Interstate"), and the **BOARD OF COUNTY COMMISSIONERS OF CLEAR CREEK COUNTY, COLORADO** ("Owner").

WHEREAS, Owner owns the parking facilities located at 1969 Miner St, Idaho Springs, CO 80452, in Clear Creek County, Colorado, containing approximately 40 parking spaces (hereinafter referred to as the "Parking Facilities"); and

WHEREAS, Owner desires to engage Interstate to manage the Parking Facilities and Interstate desires to manage the Parking Facilities.

NOW, THEREFORE, Owner and Interstate agree as follows:

1. Engagement

1.1 Owner hereby engages Interstate, and Interstate hereby accepts engagement by Owner, to manage and maintain the Parking Facilities in a first-class manner in accordance with the terms and conditions hereinafter set forth.

2. Term and Termination

2.1 The term of this Agreement will commence on the date that it is fully executed by the parties to this Agreement (the "Commencement Date") and continue through January 31, 2029 (the "Initial Term"), unless terminated earlier by either party at any time for any reason with 30 days' notice. Upon expiration of the Initial Term, this Agreement shall automatically renew for subsequent one (1) year periods (each year an "Extended Term") but may be terminated at any time for any reason by either party with 30 days' notice. As used hereinafter, the Initial Term and Extended Term shall be referred to as the "Term." Each twelve (12) month period following the Commencement Date shall be referred to as an "Operating Year" hereinafter.

2.2 Upon the expiration or termination of the Term of this Agreement, including any extension under Section 2.1, all compensation due Interstate shall be promptly paid to Interstate in conjunction with a complete and final accounting being made to Owner by Interstate relating to all matters set forth in Section 3.2 through 3.4 hereof.

2.3 Interstate shall have the right of first refusal for the continued operation of the Parking Facilities upon the expiration of the Term; provided, however, the Owner continues the use of the Parking Facilities for the purpose of public commercial paid parking.

3. Management Fee

3.1 As compensation for the services rendered by Interstate, Owner will pay Interstate a percentage management fee equal to fifty percent (50%) of all Net Revenue as is defined

hereinafter (the "Management Fee"). The Management Fee shall be calculated and paid to Interstate on a monthly basis based upon the prior month's Net Revenue for each calendar month during the Operating Year.

3.2 On or before the 15th day of each month, Interstate will give Owner a statement for the preceding calendar month setting out the Net Revenue and calculation of the Management Fee for such month (the "Statement"), together with a check for the Balance of Revenue.

In this Agreement:

(a) "Gross Revenue" means all revenue, whether hourly, daily or monthly, collected by the Owner or Interstate in connection with the operation of the Parking Facilities , excluding violation notice revenue, will be retained by Interstate, and the value of all Gratis Parking (as defined in Section 6.2), from the parking of vehicles in the Parking Facilities and other income approved by Owner. Any Gross Revenue, if any, collected directly by Owner will be accurately reported to Interstate with the exception of gross revenues collected directly by the Owner from building tenants who rent monthly parking spaces directly from the Owner for the primary use of the Parking Facilities. Interstate agrees that the Employees can park in the Facilities at any time free of charge and there parking fees will not be calculated against gross revenues.

(b) "Credit Card Fees" means all transaction fees charged by the credit card processing institution for processing payments of Gross Revenue by a credit card.

(c) "Taxes" means all transaction value, sales and any other taxes, rates, charges or assessments levied, rated, charged or assessed or required to be collected or paid (or both collected and paid) in the operation of the Parking Facilities.

(d) "Net Revenue" means Gross Revenue minus Credit Card Fees, the Convenience Fee charged by the Payment Programmer to the Customer for Each Transaction, Taxes and any online sales commissions and fees from parking aggregators and applications in connection with Gross Revenue.

(e) "Operating Expenses" means those expenses paid by Interstate without reimbursement from Owner as listed in Schedule A. All other costs in connection with the Parking Facilities are specifically excluded from the definition of Operating Expenses for the purpose of this Agreement and will be borne directly by the Owner.

(f) "Balance of Revenue" means Net Revenue less Management Fee.

3.3 Taxes, if any, separately stated as required by law, will be collected by Interstate from customers and transmitted to the taxing authority as required.

3.4 If this Agreement commences on any date other than the first of the month, then the parties will adjust all revenues, expenses, deposits and accounts receivable as of midnight the evening before the Commencement Date.

4. Staff

4.1 Interstate will employ at, or in respect of, the Parking Facilities a sufficient number of personnel capable of managing and maintaining the Parking Facilities in accordance with the terms and conditions hereof such that the Parking Facilities will be operated in a first class manner similar to other first class Parking Facilities of similar type in the area. Personnel will be screened by Interstate before hiring and will be employed, disciplined, discharged, promoted and directed in the performance of their duties by Interstate. Interstate will provide all necessary executive and supervisory personnel who are not stationed at the Parking Facilities but are required for the proper management of the Parking Facilities.

4.2 The number of persons employed at, or in respect of, the Parking Facilities will be satisfactory to Owner and will be increased or decreased as mutually agreed to by the Owner and Interstate. All personnel will wear neat and clean uniforms. Interstate will negotiate and obtain any necessary labor agreement if applicable. Owner will have the right to require the removal from the Parking Facilities of any employee whose conduct will not reasonably satisfy Owner.

5. Complaints

Interstate agrees to handle and record in a prompt and courteous manner all complaints by patrons of the Parking Facilities.

6. Hours of Operation, Rates and Gratis Parking

6.1 Subject to any laws applicable to the Parking Facilities, the Parking Facilities will be open for business and operated by Interstate under the terms and conditions of this Agreement which may be modified at any time upon mutual written agreement between Owner and Interstate, during each calendar year of the Term.

6.2 Owner, in its sole discretion, may direct Interstate to provide free or discounted parking at the Parking Facilities (the "Gratis Parking"). The value of such Gratis Parking shall be included in the definition of Gross Revenue and the calculation of the Management Fee pursuant to Sections 3.1 and 3.2 (a) as if such Gross Revenue was collected by Interstate.

6.3 Rate structures can be recommended and changed at any time by Interstate or the Owner and will be mutually agreed to by Interstate and the Owner in advance.

6.4 The parking Facilities will operate on weekends 24/7, during the course of the year.

7. Compliance With Laws

Interstate will comply with all federal, state and municipal laws, ordinances and regulations pertaining to the Parking Facilities or the business conducted therein by Interstate including, without limitation, laws relating to equal opportunity employment and federal,

state and municipal tax withholding laws. Any reasonable expense incurred by Interstate by reason of this section will be included as an Operating Expense.

8. Maintenance and Operations

Interstate shall pay all Operating Expenses, as is defined herein, without reimbursement from Owner and will maintain its signage and the Interstate Equipment in good working order, all in a manner comparable to other first-class Parking Facilities within Clear Creek County.

8.1 Owner agrees to pay all other expenses, excluding those included as Operating Expenses, and maintain the sidewalks and curb cuts adjacent to the Parking Facilities in accordance with applicable municipal statutes. Owner agrees to perform all snow and all litter removal. Neither party is responsible for ice control and annual sweeping of the Parking Facilities including adjacent sidewalks and driveways. Owner will also be responsible for all Parking Facilities repairs of a structural nature, including, but not limited to: electrical, plumbing, pavement repair, painting, replacement of lighting tubes and ballasts, repairs to the Parking Facilities, sinkholes, and all other maintenance. Any structural, mechanical, electrical or other installations or any alterations required by statutes or regulations pertaining to air quality, environmental protection, provisions for persons with disabilities or other similar governmental requirements will be the sole responsibility of Owner. It is agreed that any actions, costs, claims, losses, expenses, and/or damages resulting from design or structural faults or defects are the responsibility of Owner.

8.2 Interstate agrees to develop and maintain, at Interstate's cost, a community parking system brand and website, known as "ParkIdadoSprings.com" with the features listed in Schedule C which is attached hereto, and to include the Parking Facilities within such community parking system brand and website and Owner agrees to allow Interstate to include the Parking Facilities within such marketing brand and website.

8.3 Interstate and the Owner will agree before towing any vehicle. Interstate will make the telephone call to the towing company with the exception of between 6 pm and 10 am when the plowing company will make the call.

9. Gross Revenue, Cash Deposits and Disbursements and Controls

Interstate will install and maintain an accurate and efficient accounting system for Gross Revenue of the Parking Facilities. All records pertaining to Gross Revenue including, without limitation, parking tickets, monthly parking records, coupon and validation stamp sales and redemption records, cash register tapes, cashier reports, daily reports and deposit slips will be available for examination and audit to Owner and its authorized representatives upon five days' written notice by Owner to Interstate.

10. Insurance

10.1 Interstate will obtain and maintain the following types of insurance in not less than the indicated amounts with companies authorized to do business in the state where the Parking Facilities is located:

(a)	Commercial General Liability	$1,000,000 combined single limit each occurrence and $2,000,000 aggregate for bodily injury and property damage.
(b)	Umbrella Excess Coverage.	$5,000,000
(c)	Crime Policy Limits	$250,000 employee dishonesty $20,000 broad form money inside $20,000 broad form money outside
(d)	Worker's Compensation Policy Limits	Coverage A – Statutory Coverage B - $100,000
(e)	Garage Keepers Coverage.	If Interstate offers valet services in the Parking Facilities it will carry Garage Keepers Legal Liability insurance in coverage limits of not less than $500,000 per occurrence.

(f) With respect to the Commercial General Liability and Umbrella Excess Coverage, Owner shall be named as an additional insured. A copy of the endorsement shall be forwarded to Owner.

10.2 Owner shall maintain all-perils property damage (fire and casualty) insurance coverage on the Parking Facilities in amounts to cover the replacement value of the Parking Facilities.

11. Indemnities

11.1 Interstate will defend, indemnify and hold Owner harmless from and against any and all actions, costs, claims, losses, expenses and/or damages sustained by Owner attributable to the recklessness, carelessness or negligence of Interstate or any of its agents, servants, or employees from any cause, including, without limitation by specification, property damage and/or injury or death to any person or persons.

11.2 The indemnities set out in this section will survive the expiration or earlier termination of this Agreement.

12. Security

Owner expressly acknowledges that Interstate's obligations in connection with the management, operation and promotion of the Parking Facilities and employment of persons in connection therewith, do not include the rendition of service, supervision, or furnishing of personnel in connection with the personal safety and security of employees, tenants, customers, or other persons within and about the Parking Facilities. Interstate does not have knowledge or expertise as a guard or security service, and does not employ personnel for that purpose, nor do Interstate's employees undertake the obligation to guard or protect

customers against the intentional acts of third parties. Owner will determine, at Owner's discretion, whether and to what extent any precautionary warnings, security devices, or security services may be required to protect patrons in and about the Parking Facilities. Owner further agrees to indemnify and to hold harmless Interstate from and against any claims, demands, suits, liabilities, or judgments arising from Interstate's alleged failure to warn, to guard, or to protect persons in or about the Parking Facilities from and against intentional threats, harm, or injury, except for such threats, harm or injury intentionally committed by Interstate or Interstate's employees, such indemnity to survive the expiration or earlier termination of this Agreement.

13. Assignment

Interstate will not assign its rights or delegate its duties hereunder without the prior consent of Owner which consent may withheld in Owner's sole discretion.

14. Permits and Licenses

The Owner represents and warrants that the Parking Facilities may be used for the operation and management of a Parking Facilities. Owner will apply for and secure, in its own name, all municipal permits and licenses required for the Parking Facilities and carry out the responsibility under all such permits and licenses to the public and to the agencies having jurisdiction. Any expenses incurred by Owner in discharging its responsibilities under this Section will be borne by Owner.

15. Attorney Fees

If a party defaults in the performance of its obligations herein described, the other party may seek appropriate legal relief and in connection therewith the prevailing party will be entitled to recover, in addition to any other remedy available to it, its reasonable attorneys' fees and costs, including, but not limited to, its reasonable collection fees and costs.

16. Notices

Any notice required or permitted to be given pursuant to this Agreement shall be valid only if in writing or email. Any person required to give notice pursuant to this Agreement shall have the burden of proving the validity of the notice. All notices or other communications made pursuant hereto shall be deemed properly delivered, given or served when (a) one day after the date such notice is sent by Federal Express or similar one-day private carrier service, or (b) faxed to the following addresses and/or facsimile numbers or emailed to the following e mail addresses

If to Owner:

County Manager
Clear Creek County
PO Box 2000
Georgetown, CO 80444
Tel: 303-679-2495

E-mail: crohloff@clearcreekcounty.us

With a copy to:

Clear Creek County Attorney
P.O. Box 2000
Georgetown, CO 80444
E-Mail: plichtman@clearcreekcounty.us

If to Interstate:

Interstate Parking Company of Colorado LLC
Attn: Gareth James Lloyd
1610 Wynkoop Street, Suite 600
Denver, Colorado 80202
Tel: 720-646-0261
Email: glloyd@interstateparking.com

With a copy to:

Interstate Parking Company of Colorado LLC
Attn: Tony Janowiec
710 N. Plankinton Avenue, Suite 700
Milwaukee, WI 53203
Tel: (414) 274-2861
Fax: (414) 431-6555
Email: tjanowiec@interstateparking.com

17. Equipment

17.1 Owner and Interstate acknowledge and agree that Interstate has installed or will install at the Parking Facilities the technology and signage, belonging to Interstate during and after the Term of this Agreement, set forth on Schedule B with such signage and technology installed at Interstate's expense (the "Interstate Equipment").

17.2 Interstate shall not place make any alterations, additions or improvements to the Premises, or install or cause to be installed any exterior signs or lighting without the prior written approval of Owner or allowed by this Agreement. Interstate shall present to Owner a site plan for the Premises and plans and specifications for such work at the time approval is sought. Interstate shall be responsible for and shall pay all costs, fees, and charges of every kind due or resulting from any alterations, additions, or improvements to the Premises, and shall indemnify and hold Landlord harmless from and against any liability or damages in connection with any such alterations, additions or improvements.

17.3 Upon termination of this Agreement, Interstate shall remove the payment technology and all signage, sign posts and equipment used in conjunction with Interstate business and any improvements installed by Interstate and, if Interstate fails or refuses to do so, Owner may remove all of such items and store them, and, if Interstate does not claim them within fifteen (15) days, dispose of such items, without any liability for loss or damage to same.

18. Modification

This Agreement will constitute the entire agreement between the parties hereto, and it may not be amended except in a written document signed by each party.

19. Severability

In the event that any one or more of the provisions contained herein shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions of this agreement, but this Agreement will be construed as if such invalid, illegal or unenforceable provisions had never been contained herein, unless the deletion of such provision or provisions would result in such a material change so as to cause completion of the transactions contemplated herein to be unreasonable.

20. Benefits and Burdens

The terms and conditions hereof will be binding upon and will inure to the benefit of Owner, Interstate and their respective successors and assigns.

21. Independent Contractor

Interstate is an independent contractor; nothing herein will be construed to create a fiduciary relationship, partnership, joint venture or other business relationship between the parties.

22. No Agency

This Agreement does not constitute a lease, a partnership or an agency and nothing contained in this Agreement is to be construed as constituting one party the agent of the other or to limit in any manner, either party in the carrying out of its own respective business or activities.

23. Budget Appropriation

Notwithstanding anything to the contrary contained in this Agreement, Owner shall have no obligations under this Agreement, nor shall any payment be made to Interstate, with respect to any period or Services performed after any December 31 of each calendar year during the term of this Agreement, without an appropriation therefor by Owner in accordance with a budget adopted by the Owner's Board of County Commissioners in compliance with the provisions of Article 25 of Title 30 of the Colorado Revised Statutes, the Local Government Budget Law (C.R.S. § 29-1-101 *et seq.*), and the TABOR Amendment (Constitution, Article X, Sec. 20).

24. Governing Law

This Agreement will be governed by and construed in accordance with the laws of the state of Colorado.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, Owner and Interstate have caused this Agreement to be executed as of the date first set forth above.

OWNER:
COUNTY OF CLEAR CREEK, STATE OF COLORADO, by and through its
BOARD OF COUNTY COMMISSIONERS

By: _____
Rebecca Lloyd, Chair

Date: _____

ATTEST:

_____
Deputy Clerk and Recorder
for Brenda L. Corbett
Clear Creek County Clerk and Recorder

Approved as to form and
legal sufficiency:

_____
Peter A. Lichtman
County Attorney

INTERSTATE:
INTERSTATE PARKING COMPANY OF COLORADO LLC,

By: _____
Name: Gareth James Lloyd, President and Operating Partner

SCHEDULE A

LIST OF OPERATING EXPENSES

(i) Wages of personnel assigned to the Parking Facilities, supervisors, attendants, cashiers, patrollers, maintenance, clerical and audit staff including worker's compensation insurance, unemployment insurance, social security tax, and health insurance

(ii) All costs of Interstate's license plate recognition based enforcement system including hardware, software, licensing fees and costs of processing and collections

(iii) Interstate's costs of its owned or rented vehicles

(iv) Cost of development and maintenance of "ParkIdadoSprings.com" website

(v) Ticket supply, cards and decals

(vi) Marketing and advertising

(vii) Postage and invoicing

(viii) Project management, ongoing monitoring and programing of the Park Idaho Springs app and Tap n Explore

(ix) Uniforms

(x) Data processing

(xi) Accounting, including costs of internal audits, if applicable

(xii) Bank fees

(xiii) Employee costs including recruitment, hiring, training and background checks

(xiv) Cost of the Interstate Equipment/Technology including maintenance, repairs and replacements as needed

(xv) Monthly software and cellular fees for the online processing of credit cards and communicating alarms from our technology

SCHEDULE B

INTERSTATE EQUIPMENT

- Wayfinding, pricing and other parking related signage
- All related costs of installation
- All payment technology

If Interstate installs additional equipment or other property owned by Interstate during the Term of this Agreement, Interstate shall notify Owner in writing and such additional property belonging to Interstate shall be added to this Schedule B.

SCHEDULE C

PARKIDAHOSPRINGS.COM BRANDING AND WEBSITE FEATURES

ParkIadhoSprings.com branding to be included in signage, uniforms and marketing material:

Website Basic Features to Include:

- Interactive Map n Park
- Information pages including information pertaining to on and off street public and privately owned parking
- Integrated email for online communication between customers and Interstate staff
- Customizable contact forms for residential, service and construction and monthly contract parking permit application
- Link to online violation payment website
- Integration of Survey Monkey (or comparable web-based survey program) survey forms as may be created for customer surveys by Interstate
- Capability to host compatible informational videos, notices, advertisements and presentations as may be created by Interstate
- Listing of special event parking information including event information and links to event websites, if applicable
- Designed with basic SEO maximization features
- Link or integration with online prepaid parking platforms

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
From: Nanette Reimer, Executive Assistant/Senior Paralegal
Subject: Consideration of Approval of Resolution R-26-34, a Resolution Ratifying the Imposition and Rescission of the Clear Creek County Temporary Stage 1 Fire Restrictions Imposed on March 21, 2026

RECOMMENDATION

We are recommending that the Board of County Commissioners for Clear Creek County approves Resolution R-26-34, a Resolution Ratifying the Imposition and Rescission of the Clear Creek County Temporary Stage 1 Fire Restrictions Imposed on March 21, 2026.

BACKGROUND

The Clear Creek County Sheriff imposed Temporary Stage 1 Fire Restrictions on March 21, 2026, between the specific hours of 10:00 a.m. and 10:00 p.m., pursuant to Clear Creek County Ordinance No. 16, and the imposition of a Red Flag Warning issued by the National Weather Service effective March 21, 2026, between the hours of 11:00 a.m. to 10:00 p.m.

The Board has consulted with the County Sheriff and appropriate local authorities with respect to the risks of wildfire in the County and supports the imposition of these fire restrictions as the result of the Red Flag Warnings imposed by the National Weather Service. The Board finds it necessary for the preservation of the public health, safety and welfare, and for the protection of the financial resources of Clear Creek County, that the restrictions on fires as particularly described in Exhibit A to the Resolution was reasonable, necessary and appropriate for the purpose of reducing the continued threat of widespread destructive wildfires in Clear Creek County, and desires to ratify these fire restrictions.

Based on the expiration of the Red Flag Warning issued on March 21, 2026, and the Clear Creek County Sheriff having lifted this fire ban, we request that the Board ratify the imposition and lifting of these fire restrictions. The adoption of Resolution R-26-34 will accomplish this goal.

ATTACHMENT:

1. Resolution R-26-34

R-26-34

RESOLUTION RATIFYING THE IMPOSITION AND RESCISSION OF THE CLEAR CREEK COUNTY TEMPORARY STAGE 1 FIRE RESTRICTIONS IMPOSED ON MARCH 21, 2026

WHEREAS, pursuant to Clear Creek County Ordinance No. 16, and the imposition of a Red Flag Warning issued by the National Weather Service effective March 21, 2026, between the hours of 11:00 a.m. to 10:00 p.m., the Sheriff of Clear Creek County imposed Temporary Stage 1 Fire Restrictions between the hours of 10:00 am to 10:00 pm on March 21, 2026, a copy of which is attached hereto as Exhibit A and incorporated herein by this reference; and

WHEREAS, the Clear Creek County Board of County Commissioners ("Board") has consulted with the County Sheriff and appropriate local authorities with respect to the risks of wildfire in the County and supports the imposition of fire restrictions as the result of the Red Flag Warnings imposed by the National Weather Service as set forth in Exhibit A (hereinafter referred to as "Fire Restrictions"); and

WHEREAS, based on the foregoing, the Board finds it necessary for the preservation of the public health, safety and welfare, and for the protection of the financial resources of Clear Creek County, that the restrictions on fires as particularly described in Exhibit A was reasonable, necessary and appropriate for the purpose of reducing the continued threat of widespread destructive wildfires in Clear Creek County, and desires to ratify these Fire Restrictions; and

WHEREAS, based on the expiration of the Red Flag Warning issued on March 21, 2026, and the Clear Creek County Sheriff having lifted the Fire Restrictions, the Board desires to ratify the lifting of the Fire Restrictions.

NOW, THEREFORE, BE IT RESOLVED, pursuant to the provisions of Ordinance Number 16, the Clear Creek County Temporary Stage 1 Fire Restrictions, enacted by the Sheriff of Clear Creek on March 21, 2026, as reflected by Exhibit A attached hereto, is hereby ratified.

BE IT EVEN FURTHER RESOLVED, pursuant to the provisions of Ordinance Number 16, the lifting of the Fire Restrictions as reflected in Exhibit A, by the Clear Creek County Sheriff, is hereby ratified.

ADOPTED this 7th day of April, 2026, at a regularly scheduled meeting of the Clear Creek County Board of County Commissioners.

_____
Rebecca Lloyd, Chair

_____
Jodie Hartman-Ball, Commissioner

ATTEST:

_____
George Marlin, Commissioner

_____
Deputy Clerk and Recorder for
Brenda L. Corbett
Clear Creek County Clerk and Recorder

TEMPORARY STAGE 1 FIRE RESTRICTIONS

CLEAR CREEK COUNTY
STATE OF COLORADO

These Temporary Stage 1 Fire Restrictions, dated and executed below, supersede all previous Fire Restrictions and Fire Bans.

THESE TEMPORARY FIRE RESTRICTIONS APPLY TO ALL LANDS IN UNINCORPORATED CLEAR CREEK COUNTY

Pursuant to the 2025 Clear Creek County Operating Plan regarding the implementation of Fire Restrictions and Fire Bans; and due to the continuing high fire danger conditions and corresponding Red Flag Warning issued by the National Weather Service for all or portions of Clear Creek County, the following activities are prohibited pursuant to Stage 1 Restrictions:

1. Igniting, building, maintaining, attending or using any open fire as defined in Ordinance No. 16, or using a fire, including charcoal grills, and barbeques, coal and wood burning stoves and sheepherder's stoves.

2. Sale, possessing, discharging or using any type of fireworks or other pyrotechnic device to include sparklers. This order does not differentiate between lawful use or careless/negligent use of fireworks, but prohibits all fireworks activity and use on public lands as identified above, **except municipal-conducted fireworks shows** with liability insurance, fire mitigation in preparation and fire suppression on scene during and as needed after the display. This order as it relates to fireworks or other pyrotechnic devicesshall expire when this ban is lifted.

3. Smoking, except within an enclosed vehicle, trailer, or building.

4. All other outdoor spark or flame producing activities.

5. Shooting (discharging of firearms of any kind) IS PROHIBITED EXCEPT when engaging in legal hunting activities with a valid hunting license.

"Open Fire" is defined in Clear Creek County Ordinance No. 16 as: "Any fire outdoors for any purpose, including, but not limited to, bonfires, campfires, charcoal or wood barbeques; lighting off fireworks of any kind, trash or rubbish burning, smoking and lawn, weed, ditch or crop burning"; but excludes "propane or natural gas barbeque or liquid fuel stove if it is attended at alltimes and is in a fully enclosed, covered barbeque grill or is contained within a liquid fuel stove."

NOTE: Burn permits issued and not executed prior to the effective date of these Temporary Fire Restrictions shall not be authorized unless approved by theissuing agency on the day of execution.

EXHIBIT A

Exemptions approved under these Temporary Fire Restrictions:

- Persons with a valid written permit from the Sheriff or appropriate Fire Authority which specifically authorizes the prohibited act.
- Any Federal, State, or local officer or member of an organized rescue or firefighting forcein the performance ofan official duty.
- Persons using pressurized liquid or gas devices (stoves, grills or lanterns) with shut-off valves in an area at least three feet away from any flammable materials.
- Residents, owners or lessees within the areas above who are using a fire in a permanent dwelling with an effective and properly installed USDA - or SAE - approved spark arrestor.
- Charcoal grill fires at private residences.
- Open fires required in religious ceremonies and for which a valid written pem1it has been granted in advance by the local Fire Department or District.

Individuals operating under any of the above exemptions shall take adequate measures to prevent uncontrolled fires. Measures include, but are not limited to:

1. Containers of adequate water or dry soil nearby; and/or
2. Shovels, fire extinguishers, or other extinguishing agents nearby and/or
3. Coordination with the local Fire Department or District to be on scene or standbyduring an activity.

ENFORCEMENT

Violators may be charged with 4th degree Arson, and/or Reckless Endangerment, or unlawful conduct on public or private property, or as provided in Clear Creek County Ordinance No. 16, as determined by the Sheriff.

These Temporary Fire Restrictions will become effective at 10:00 AM MST on March 21, 2026, and shall remain in effect 10:00 PM MDT on March 21, 2026.

Executed this 20th day of March, at 6:24 PM MDT.

CLEAR CREEK COUNTY SHERIFF

By: Ronald Thornton, Sheriff

EXHIBIT A

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
From: Nanette Reimer, Executive Assistant/Senior Paralegal
Subject: Consideration of Approval of Resolution R-26-35, a Resolution Ratifying the Clear Creek County Temporary Stage 1 Fire Restrictions Imposed on March 26, 2026

RECOMMENDATION

We are recommending that the Board of County Commissioners for Clear Creek County approves Resolution R-26-35, s Resolution Ratifying the Clear Creek County Temporary Stage 1 Fire Restrictions Imposed on March 26, 2026.

BACKGROUND

Pursuant to the provisions of Ordinance No. 16, the Sheriff imposed Temporary Stage 1 Fire Restrictions effective March 26, 2026, at 5:00 p.m. The Sheriff's Office would request that the Board of County Commissioners approve this Resolution and ratify the fire ban as enacted by the Clear Creek County Sheriff on March 26, 2026.

ATTACHMENT:

1. Resolution R-26-35

R-26-35

RESOLUTION RATIFYING THE CLEAR CREEK COUNTY TEMPORARY STAGE 1 FIRE RESTRICTIONS IMPOSED MARCH 26, 2026

WHEREAS, pursuant to Clear Creek County Ordinance No. 16, the Sheriff of Clear Creek County imposed Temporary Stage 1 Fire Restrictions effective as of 5:00 p.m. on September 3, 2024, a copy of which is attached hereto as Exhibit A and incorporated herein by this reference; and

WHEREAS, the Clear Creek County Board of County Commissioners ("Board") has consulted with the County Sheriff and appropriate local authorities with respect to the risks of wildfire in the County; and

WHEREAS, the Sheriff, with the concurrence of the United States Forest Service (for the Clear Creek Fire District), the Evergreen Fire Protection District and the Clear Creek Fire Authority, all support the implementation of Temporary Stage 1 Fire Restrictions on activities that pose a significant risk of starting a fire; and

WHEREAS, based on the foregoing, the Board finds it necessary for the preservation of the public health, safety and welfare, and for the protection of the financial resources of Clear Creek County, that the restrictions on fires as particularly described in Exhibit A is reasonable, necessary and appropriate for the purpose of reducing the continued threat of widespread destructive wildfires in Clear Creek County, and desires to ratify the Temporary Stage 1 Fire Restrictions imposed and enacted by the Clear Creek County Sheriff on March 26, 2026.

NOW, THEREFORE, BE IT RESOLVED, pursuant to the provisions of Ordinance Number 16, the Clear Creek County Temporary Stage 1 Fire Restrictions, as enacted on March 26, 2026, by the Sheriff of Clear Creek County is hereby ratified and shall remain in effect until lifted according to the provisions of Ordinance Number 16.

ADOPTED this 7th day of April, 2026, at a regularly scheduled meeting of the Clear Creek County Board of County Commissioners.

_____
George Marlin, Chair

_____
Jodie Hartman-Ball, Commissioner

ATTEST:

_____
Rebecca Lloyd, Commissioner

_____
Deputy Clerk and Recorder for
Brenda L. Corbett
Clear Creek County Clerk and Recorder

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
From: Timothy Ryan, Director, Public and Environmental Health
Subject: Consideration of Ratification of Approval of a Memorandum of Understanding for Deputizing and Oversight of Public Health Agencies to Provide Vaccines for Children (VFC) Purchased Vaccines to Entitled Underinsured Children

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RECOMMENDATION

Staff recommends the Board of County Commissioners approve the Memorandum of Understanding (MOU) for Deputizing and Oversight of Public Health Agencies to Provide Vaccines for Children (VFC) Purchased Vaccines to Entitled Underinsured Children.

BACKGROUND

Deputization allows a Federally Qualified Health Center (FQHC) or Rural Health Center (RHC) to extend its authority to a Local Public Health Agency (LPHA), enabling the LPHA to administer VFC vaccines to underinsured children. This partnership helps ensure that underinsured VFC eligible children have access to vaccines in their community when access to an FQHC or RHC may be limited.

The FQHC/RHC keeps its VFC provider authority as is. The MOU does not change vaccine access for FQHCs or RHCs. The Center for Disease Control and the Colorado VFC Program will continue to oversee deputized LPHAs as with other VFC sites.

ANALYSIS

The MOU provides a way for the FQHC to ensure that underinsured VFC eligible children have access to vaccines in their community when access to an FQHC or RHC may be limited.

CONCLUSION

Approval of the MOU extends authority to the LPHA to administer VFC vaccines to underinsured children.

ATTACHMENT:

1. Memorandum of Understanding for Vaccines for Children

MEMORANDUM OF UNDERSTANDING BETWEEN

Federally Qualified Health Centers (Health Resources and Services Administration) and Rural Health Clinics (Centers for Medicare & Medicaid Services)

FQHC/RHC Name: STRIDE CHC WheatRidge

AND

Local Public Health Agency Clinics

Local Public Health Agency Name: Clear Creek County, Colorado

AND

Colorado Vaccines for Children Program at the Colorado Department of Public Health and Environment

FOR

Deputizing and oversight of Public Health Agencies to provide Vaccines for Children (VFC) purchased vaccines to entitled underinsured children

The Centers for Disease Control and Prevention (CDC), the Health Resources and Services Administration (HRSA), the Centers for Medicare & Medicaid Services (CMS), and the Department of Health and Human Services have issued guidance regarding deputization by Federally Qualified Health Centers (FQHCs) and Rural Health Clinics (RHCs) of other VFC provider locations in their state to authorize those locations to immunize the federally vaccine-eligible children category of underinsured children.

Background:

In many states, the capacity of FQHC/RHCs to serve underinsured children is not sufficient to meet the needs of underinsured children entitled to the VFC vaccine.

In conformance with VFC Deputization Guidance dated Oct. 29, 2025, and as may be revised,

1) The undersigned Federally Qualified Health Centers/Rural Health Clinics hereby confer authority to (i.e., deputize) the VFC provider locations listed in Appendix A to serve as their agents in immunizing federally vaccine-eligible children who are underinsured as defined under subsection 1928(b)(2)(A)(iii) of the Social Security Act, with the understanding that -
    a) Such other VFC provider locations have been identified by the undersigned VFC award recipient, Colorado Vaccines for Children Program at the Colorado Department of Public Health and Environment, and approved by the CDC for such designation;
    b) The VFC award recipient, Colorado Vaccines for Children Program at the Colorado Department of Public Health and Environment, and CDC retain their respective

responsibilities for oversight of all VFC operations by such deputized VFC provider locations, including oversight of their roles in immunizing underinsured children;

c) Federally purchased vaccine for use by deputized VFC provider locations in immunizing underinsured children is provided directly by the CDC's vaccine distribution system to the deputized provider locations;

d) The VFC award recipient, Colorado Vaccines for Children Program at the Colorado Department of Public Health and Environment and/or CDC may remove any deputized VFC provider location from Appendix A in their roles of VFC program oversight, in which case such provider shall lose deputization status;

e) Each undersigned FQHC/RHC must comply with the requirements of such VFC Deputization Guidance; any undersigned FQHC/RHC may withdraw from this MOU with 90 days' written notice to the undersigned VFC award recipient Colorado Vaccines for Children Program at the Colorado Department of Public Health and Environment; and

f) Each deputizing FQHC/RHC retains all of its authorities as a VFC provider location, including the ability to immunize underinsured children.

2) Each deputized VFC provider location listed in Appendix A shall comply with the requirements in such VFC Deputization Guidance, this deputization MOU, and with all other applicable VFC program requirements, including:

a) Agreement to vaccinate all VFC-eligible underinsured children presenting for vaccination services, even if receiving primary care from another provider;

b) Screening for VFC eligibility, including for underinsured status, for every visit by any child less than 19 years of age;

c) Reporting to the VFC award recipient, in a manner and time as decided by the award recipient, all requirements set forth in the guidance; and

d) Compliance with any additional VFC requirements, as the VFC award recipient Colorado Vaccines for Children Program at the Colorado Department of Public Health and Environment, or CDC, may from time to time impose.

3. This Deputization MOU is valid for 24 months from the signed date below.

We, the undersigned, have read and agree to the terms and conditions set forth in this MOU and will retain a copy of this MOU.

VFC PIN: 0345

FQHC/RHC name: STRIDE CHC WheatRidge

Director Name: Santos Vera

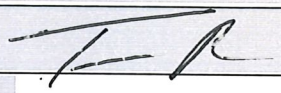
Director signature: _____

Date: _____

VFC PIN: 0113

Local public health agency name: Clear Creek County, Colorado

Director Name: Timothy Ryan

Director signature: 

Date: 03/30/2026

I hereby acknowledge the responsibilities as delineated above:

Colorado Vaccines for Children Program at the Colorado Department of Public Health and Environment

Immunization Branch Chief: Heather Roth

Immunization Branch Chief signature: _____

Date: _____

cc: Centers for Disease Control and Prevention, Immunization Services Division

APPENDIX A

List of Deputized LPHA Clinics (if more than one location)

1. Board of County Commissioners of Clear Creek County, Colorado, on behalf of the Clear Creek County Department of Public and Environmental Health
2.
3.
4.
5.
6.
7.
8.
9.
10.

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
From: Ron Thornton, Sherrif
Subject: Consideration of Approval of Intergovernmental Agreement between Douglas County and Clear Creek County for Access to SOTAR

RECOMMENDATION

The Sheriff recommends that the Board of County Commissioners Approve the Intergovernmental Agreement between Douglas County and Clear Creek County for Access to SOTAR.

BACKGROUND

The Clear Creek County Sheriff's Office would like to implement this tool to streamline and professionalize it ability to track sex offender registration within the County. This software also allows the Sheriff's Office to receive and share sex offender information with other agencies throughout the state.

ANALYSIS

This software, while inexpensive, will be another small step in professionalizing and modernizing the Sheriff's Office. This annual cost of $1,500 will not require any type of budget amendment, we will be funding this software with money already identified within our Investigation's Budget.

CONCLUSION

As already mentioned, this software is one more step towards modernizing and professionalizing the Clear Creek County Sheriff's Office.

FISCAL IMPACT

The fiscal impact of this contract is as follows:

- Annual license cost of approximately $1,500- Investigation's Operating Budget.

ATTACHMENT:

1. Agreement

AGREEMENT
BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, ON BEHALF OF THE DOUGLAS COUNTY SHERIFF'S OFFICE, AND
THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CLEAR CREEK, ON BEHALF OF THE CLEAR CREEK COUNTY SHERIFF'S OFFICE (Agency Name)

THIS Agreement made this __ day of_____, 20 ___, by and between the Board of County Commissioners of the County of Douglas, on behalf of the Douglas County Sheriff's Office ("DCSO"), State of Colorado ("DOUGLAS COUNTY"), and the THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CLEAR CREEK, ON BEHALF OF THE CLEAR CREEK COUNTY SHERIFF'S OFFICE (Agency Name) hereinafter referred to as ("USER"), hereinafter referred to jointly as the Parties ("PARTIES"); and

WHEREAS, pursuant to the provisions of Article XIV, Section 18(2)(a) of the Colorado Constitution, and Section 29-1-203, C.R.S., there is established a means whereby governmental units may cooperate or contract with one another to make the most efficient and effective use of their powers and responsibilities; and

WHEREAS, DOUGLAS COUNTY, in partnership with DCSO, has developed a system to manage and exchange information regarding sex offenders which is accessed through a web-based interactive software program called SOTAR™. DOUGLAS COUNTY has exclusive rights of ownership in the SOTAR™ system including, but not limited to, SOTAR™, the name, the software, all source code contributed by Douglas County, the structure of any data repositories created to support SOTAR™, and all associated documentation (collectively, "SYSTEM").

WHEREAS, USER desires to obtain access to the SOTAR™ SYSTEM.

WHEREAS, DCSO agrees to provide USER access to the SOTAR™ application on a basis commonly known as "software as a service" whereby USER has access to, but does not receive a copy of, SOTAR™ and obtains no right, title or interest whatsoever in or to the SYSTEM.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein and the recitals as set forth above, the PARTIES hereby agree as follows:

1. **TERM OF AGREEMENT.** It is mutually agreed by the parties that the initial term of this Agreement shall commence as of January 1, 2026 through December 31, 2026. Thereafter, this Agreement shall automatically renew for each subsequent calendar year, unless terminated as outlined in Section 2 below. Prior to the expiration of the initial term (and each subsequent renewal term), USER will be invoiced the amount outlined in Section 5 below. This Agreement and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes.

2. **TERMINATION.** Either party shall have the right to terminate this Agreement with at least 30 days' written notice and effective upon January 1st of the next renewal term. Upon termination of this Agreement, USER shall immediately and permanently discontinue using, in any manner whatsoever, the SYSTEM.

3. **SERVICES.** DCSO will provide USER non-exclusive, limited access to SOTAR for only the following activities: view the portion of SOTAR™ available to law enforcement personnel (which includes access to all data input by jurisdictions that participate in SOTAR™), view the portion of SOTAR™ available to the general public and, subject to Section 7 below, access SOTAR™ so that USER can input data regarding sex offenders residing in its jurisdiction (all of the above collectively are "SERVICES"). DCSO may suspend or terminate the SERVICES in the event USER fails to comply with any of the terms and conditions of this Agreement and may pursue all other remedies that DOUGLAS COUNTY has available to it against USER. USER shall not be entitled to a credit or refund in the event this Agreement is terminated pursuant to Section 2.

4. **USAGE**. USER agrees that its access to and use of the portion of SOTAR™ available to law enforcement, access to the data repository underlying SOTAR™, and all associated documentation will be limited to the law enforcement personnel employed by USER and the Local Administrators designated by USER. USER shall not, directly or indirectly, disclose, copy, distribute or publish to any third party any information from SOTAR™ except for information obtained from the portion of SOTAR™ available to the general public. USER may inform the general public that SOTAR™ exists and how to access the portion of SOTAR™ available to the general public. The general public will only be able to view the portion of SOTAR™ available to the general public. USERS shall not violate any federal (including CJIS), state or local statutes, charter provisions, ordinances, rules, regulations, or standards that apply to the storing, handling and disclosure of information regarding any person listed in the SYSTEM.

A . **FBI Criminal Justice Information Services (CJIS) Compliance**:

1. CCIC OSN Validation – Individuals authorized to access SOTAR will have a unique and active OSN that is validated and authorized by the Colorado Bureau of Investigation. Individuals will not share logins. USER is responsible for inactivating users who leave the agency or are otherwise ineligible for access to CJIS protected data.

2. USER will adhere to the current CJIS Security Policy regarding the proper access, use, and dissemination of Criminal History Record Information and associated procedures.

3. USER Agency's Jurisdiction Administrator has the ability to enter this information if available. If these conditions are not met, SOTAR™ SYSTEM access will be limited to non-CJIS information using the public view of the system.

5. **SERVICE FEE.** Beginning for the 2024 contract year, SOTAR will have a Tiered Agency Participation Cost. Below is the SOTAR Cost per Agency depending on population. The population for your agency is calculated by either: County's by adding all the unincorporated population plus any contracted cities that you serve, City's by looking at the total population for the city. Please check the box next to the population that best fits your County/City current population the most accurately:

SOTAR Tiered Cost Table

Population	Annual Cost
☐ 0 - 1,000	$1,000
☑ 1,001 - 10,000	$1,500
☐ 10,001 - 50,000	$2,000
☐ 50,001 - 100,000	$2,500
☐ 100,001 - 250,000	$3,000
☐ 250,001 - 500,000	$3,500
☐ 500,001 +	$4,000

6. COMPLIANCE WITH ARTICLE X SECTION 20 OF THE COLORADO CONSTITUTION (IF APPLICABLE TO USER):

Notwithstanding other provisions in this Agreement to the contrary, the PARTIES understand and acknowledge that they are subject to Article X, Section 20 of the Colorado Constitution ("TABOR").

i. The PARTIES do not intend to violate the terms and requirements of TABOR by the execution of this Agreement.

ii. It is understood and agreed that this Agreement does not create a multi-fiscal year direct or indirect debt or obligation within the meaning of TABOR and, therefore, notwithstanding anything in this Agreement to the contrary, all payment obligations of the PARTIES are expressly dependent and conditioned upon the continuing availability of funds beyond the term of the PARTIES' current fiscal period ending upon the next succeeding December 31.

iii. Financial obligations of the PARTIES payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available in accordance with ordinances and resolutions of the responsible party and other applicable law.

iv. Failure of a party to make appropriation of amounts required in any fiscal year, if not promptly cured, shall result in termination of this Agreement.

7. **DEPLOYMENT AND OPERATION.** DCSO shall provide the SYSTEM in its "AS IS" condition. DCSO shall use reasonable efforts to maintain the servers and infrastructure necessary to run the SYSTEM. Provided, however, inaccessibility of the SYSTEM related to technical difficulties shall not be a breach of this Agreement. USER shall call 303-814-7040 (or such other number USER is notified to call) for any issues in accessing SOTAR or the proper function of the SYSTEM. DCSO may modify (add, delete or change) the functions and format of the SYSTEM at any time and in any way without any advance notice to USER.

8. **LOCAL ADMINISTRATORS.** USER will designate a Local Administrator within USER'S jurisdiction and provide DCSO with their contact information and notify

DCSO promptly if they are removed or replaced. DCSO will provide and maintain a contact number and email address, through which only USER'S designated Local Administrator may communicate to DCSO any issues or concerns with SYSTEM availability or performance. DCSO will communicate via the contact information for the Local Administrator it has on file regarding the SYSTEM including, but not limited to, any planned system maintenance or outages or known system defects.

9. **USER ACCESS AND MAINTENANCE; LICENSE**. As a condition of granting USER access to the SYSTEM, USER shall input data on all existing and new sex offenders in USER'S jurisdiction and manage existing data in the data repository underlying SOTAR™. DCSO will provide the Local Administrator with secure access limited system documentation and instructions for acceptable use. USER'S Local Administrator shall be responsible for provisioning, de-provisioning, maintaining and supporting system operators in USER'S jurisdiction. Only the Local Administrator for that jurisdiction shall have access to the user management feature for the USER'S jurisdiction. USER understands and agrees that USER shall be solely liable for any errors, omissions or claims arising out of or related to the data USER input into the data repository underlying the SOTAR™ application. USER understands and agrees that all data input by USER will be viewable by all other authorized users of the SYSTEM.

10. **USE OF USER INFORMATION.** USER understands and agrees that, even if USER discontinues is use of the SOTAR™ application, DCSO and all active users of the SOTAR™ application shall have the continued right to use the data contributed by USER, provided such use complies with this Agreement. Neither DCSO nor any other authorized USERS shall have any obligation at any time to segregate or stop using the information USER contributes to the data repository underlying SOTAR™.

11. **NO REVERSE ENGINEERING.** USER shall not reverse engineer, decompile, decrypt, or otherwise derive the design, internal logic, structure or inner workings (including algorithms and source code) of any software, products, models or prototypes related to the SYSTEM. USER shall not copy any part of the SYSTEM for any reason, including that information input by USER or related to USER'S jurisdiction.

12. **NO THIRD PARTY USE OR ACCESS**. USER shall not sell or in any manner, directly or indirectly, give any access to SOTAR™, the data repository underlying SOTAR™, documentation, or derivative works to any third party, including but not limited to, any governmental agency in USER'S jurisdiction, any other government agency, or any for profit or non-profit entity. All inquiries from third parties regarding access to the SYSTEM must be directed to DCSO.

13. **EXCLUSIVE OWNERSHIP.** It is expressly understood and agreed by USER that the SYSTEM is protected by copyright and other intellectual property laws and that DOUGLAS COUNTY is the sole owner of all right, title and interest in and to the SYSTEM, and that through this Agreement, DCSO is conveying only the limited access rights expressly contained in this Agreement, but DCSO is not conveying to USER any right, title or interest in or to the SYSTEM or derivative works.

14. **DISCLAIMER OF WARRANTY**. The SYSTEM is provided by DCSO on an "AS IS, WHERE IS" basis, with no warranties whatsoever except as expressly set forth in this Agreement. DCSO hereby disclaims all other warranties, express or implied, including the implied warranties of merchantability, fitness for a particular purpose, title, non-infringement of intellectual property rights and course of dealing. DCSO makes no warranties or representations regarding applicability of the SYSTEM to USER or compatibility of the SYSTEM with the infrastructure used by USER. DCSO makes no warranties as to the accuracy of the information contained in the data repository or mapping information provided by any third-party vendor. Without limiting the generality of the foregoing, DCSO has no obligation to indemnify or defend USER against any claims arising out of or related to the use of the SYSTEM including, but not limited to, infringement of intellectual property rights.

15. **LIMITATIONS ON LIABILITY**. In no event will DOUGLAS COUNTY be liable for any direct, indirect, incidental, special, consequential or punitive damages arising out of or related to this Agreement regardless of the form of action, whether in contract, tort (including, but not limited to, negligence), strict product liability or otherwise even if DOUGLAS COUNTY is advised in advance of the possibility of the damages in question and even if such damages were foreseeable and even if USER'S remedies fail of their essential purpose.

16. **NOTICE.** Any notice required by this Agreement shall be given, in writing. Any such notice shall be deemed given (a) on the date of delivery, if personally delivered (if a signed receipt is obtained); (b) by electronic transmission, provided electronic or other written confirmation of delivery is obtained; or (c) on the third business day following mailing by registered or certified mail, return receipt requested, provided proper postage was prepaid and the mail was addressed to the address set forth immediately below or such new address that is given to the other PARTY in accordance with this Section 16.

To THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CLEAR CREEK, ON BEHALF OF THE CLEAR CREEK COUNTY SHERIFF'S OFFICE

AGENCY NAME THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CLEAR CREEK, ON BEHALF OF THE CLEAR CREEK COUNTY SHERIFF'S OFFICE
AUTHORIZED USER Seth Marquardt
TITLE Patrol Captain
AGENCY STREET ADDRESS 405 Argentine Street
CITY, STATE, ZIP Georgetown, CO 80444
PHONE NUMBER 303-679-2403
EMAIL ADDRESS smarquardt@clearcreeksheriff.us

To DOUGLAS COUNTY SHERIFF'S OFFICE:

Douglas County Sheriff's Office
Technology Services
4000 Justice Way
Castle Rock, CO 80109
(303) 814-7017
SOTAR@dcsheriff.net

17. **APPLICABLE LAW.** The PARTIES agree to comply with applicable federal, state and local statutes, charter provisions, ordinances, rules, regulations and standards as are in effect at the time this Agreement is executed and as they may change from time to time. Any disputes arising under this Agreement shall be brought exclusively in Douglas County District Court in the State of Colorado. USER hereby knowingly and voluntarily waives any objection to Douglas County, Colorado as an inconvenient forum and hereby consents to the exercise of personal jurisdiction by the Douglas County District Court in the State of Colorado. The PARTIES may mutually agree to informal resolution of disputes. Prior to filing litigation, the PARTIES shall discuss participation in alternative dispute resolution, which may include pre-suit mediation or settlement conferences.

18. **NON-WAIVER.** The PARTIES shall not be excused from complying with any provisions of this Agreement by the failure or delay of any PARTY to insist upon or seek compliance with such provisions.

19. **SEVERABILITY.** Should any provision(s) of this Agreement be determined to be illegal or unenforceable, such provision shall be modified to make it legal and enforceable to the fullest extent of the law. In the event modification would not make the provision legal and enforceable, such provision shall be deleted from this Agreement and all remaining provisions of this Agreement shall remain fully enforceable. Provided, however, with respect to the deleted provision, the PARTIES shall forthwith enter into good faith negotiations and proceed with due diligence to draft a term that will achieve the original intent of the PARTIES hereunder.

20. **AMENDMENT.** This Agreement may be amended, modified, or changed, in whole or in part, only by written Agreement executed by the PARTIES hereto.

21. **ASSIGNABILITY; SUBLICENSING**. USER shall not assign or sublicense its rights or delegate its duties under this Agreement without the prior written consent of DCSO.

22. **HEADINGS FOR CONVENIENCE**. Headings and titles contained herein are intended for the convenience and reference of the PARTIES only and are not intended to combine, limit, or describe the scope or intent of any provision of this Agreement.

23. **GOVERNMENTAL IMMUNITY**. The PARTIES hereto understand and agree that the PARTIES and their commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Agreement, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, Section 24-10-101 to 120, C.R.S., or otherwise available to the PARTIES.

24. **OPEN RECORDS.** The PARTIES expressly agree that if any request is made that subjects the subject matter of this Agreement to disclosure pursuant to the Colorado Open Records Act, Section 24-72-201, C.R.S. et. seq., or the Colorado Criminal Justice Records Action, Section 24-72-301, C.R.S. *et. seq*. then the data will be disclosed in printed, hardcopy form, and not in digital form, so long as the law allows this discretion.

In the event it must be disclosed in digital form, the recipient shall sign a non-disclosure and non-use agreement related to the SYSTEM (which will be supplied by DCSO) prior to obtaining the digital information.

25. **THIRD PARTY BENEFICIARIES**. DOUGLAS COUNTY does not intend by the Agreement to assume any contractual obligations to anyone other than the USER, and the USER does not intend by the Agreement to assume any contractual obligation to anyone other than DOUGLAS COUNTY. DOUGLAS COUNTY and USER do not intend that there be any third-party beneficiary to this Agreement.

26. **SURVIVAL:** Where the context of this Agreement reasonably requires such an interpretation, the provisions of this Agreement shall survive termination.

27. **EXECUTION.** This Agreement may be executed in counterparts.

THEREFORE, IN WITNESS WHEREOF, the PARTIES hereto have executed this Agreement, the day and year first above written.

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO:

BY:_____ Date:_____
Darren M. Weekly
Sheriff

APPROVED AS TO LEGAL FORM:

_____ Date:_____
Kelly Dunnaway,
Deputy County Attorney

APPROVED AS TO FISCAL CONTENT:

_____ Date:_____

Christie Guthrie
Finance Director

AGENCY NAME: THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CLEAR CREEK, ON BEHALF OF THE CLEAR CREEK COUNTY SHERIFF'S OFFICE

ATTEST:

_____
By: Rebecca Lloyd, Chair
Board of County Commissioners

Date: _____

_____
Deputy Clerk and Recorder for
Brenda L. Corbett
Clear Creek County Clerk and Recorder

_____
By: Ron Thornton, Sheriff

Approved as to form and
legal sufficiency:

_____
Peter A. Lichtman
County Attorney

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
Matt Taylor, Internal Services Director
From: Stacey Canada, Capital Projects Manager
Subject: Consideration of Approval of Contract CP 26-01 Courthouse Basement Restoration with Novus LLC

RECOMMENDATION

Staff recommends the approval of Contract CP 26-01 Courthouse Basement Restoration with Novus LLC (Novus) and appropriation of funding from the 2026 General Fund for construction work.

BACKGROUND

A 2025 storm event flooded a significant portion of the County Courthouse basement. The flood damage and subsequent asbestos mitigation included, but was not limited to, the removal of carpet, drywall, acoustical ceiling, and some of the wall studs. The damaged areas included the IT Department, Health and Human Services, Archives, Records, and the Board of County Commissioners office space. All County staff housed in the basement have been displaced since the summer of 2025.

Approximately 4,000 square-feet of the basement is in need of restoration. The salient features include but are not limited to wall reconstruction, drywall, painting, carpeting, kitchenette replacements, acoustical ceiling, and remounting existing ancillary components.

In accordance with the County's purchasing guidelines, requests for bids were solicited from qualified contractors in February 2026.

ANALYSIS

Request for Bids

Bids were received from Calahan Construction Services, Catamount Constructors, Inc., Kota Construction, Maverick Construction LLC, MW Golden Constructors, and Novus. All bids received satisfy the bid requirements and have been accepted and reviewed by County staff. The lump sum bid amounts are summarized below:

Calahan Construction Services	$359,372.16
Catamount Constructors	$399,028.00
Kota Construction	$399,028.00
MW Golden Constructors	$341,966.00
Novus	$266,994.86

The bid submitted by Novus for a lump sum price of $266,994.86 was the lowest qualified bid. Novus' principal place of business is located in Denver, Colorado and is a full-service general contractor.

In addition to the bid price provided by Novus, staff recommends signatory authority be granted to the Internal Services Director for a contingency of $13,349.74 (5% of bid price).

Board Agenda Background

Project Funding

The total estimated budget for construction including Novus' contract award ($266,994.86) and 5% construction contingency ($13,349.74) is $280,344.60. The project is currently not funded; however, the basement was covered under the County's insurance for the Courthouse. The total amount to be provided through an insurance settlement is not known at this time. County staff anticipates the majority of the construction costs will be covered in the settlement.

CONCLUSION

Novus has been determined to be qualified to perform the work and the lump sum amount provided by Novus constitutes the lowest qualified bid. County staff recommends that the Board of County Commissioners appropriate funding from the 2026 General Fund to cover the CP 26-01 Courthouse Basement Restoration Project and award the construction contract to Novus with signatory authority granted to the Internal Services Director for 5% contingency.

FISCAL IMPACT

A breakdown of the project budget and recommended funding is shown below:

	Contract Award	5% Contingency	Total Budget
2026 General Fund	$266,994.86	$13,349.74	$280,344.60

The contract award amount is $266,994.86. The total budget for this project is $280,344.60. The County's 2026 General Fund would be debited $280,344.60, with approval from the Board. No further supplemental appropriation is requested at this time.

ATTACHMENTS:

1. Contract for CP 26-01 Courthouse Basement Restoration
2. Technical Specifications
3. Basement Site Plan

CONTRACT FOR CP 26-01 COURTHOUSE BASEMENT RESTORATION CLEAR CREEK COUNTY, COLORADO

This Contract is entered into by and between Clear Creek County, Colorado, a political subdivision of the State of Colorado, acting by and through its Board of County Commissioners ("Owner") and Novus Construction LLC, a Colorado corporation ("Contractor"). Owner and Contractor hereby agree as follows:

ARTICLE 1—THE WORK

1.01 *Work*

A. Work is defined as and includes all labor, materials, equipment, services, and documentation necessary to construct the Project defined herein. The Work may include related services such as testing, start-up, and commissioning, all as required by the Contract Documents.

B. The Contractor shall complete all Work as specified or indicated in the Contract Documents. The Project is generally described as follows:

Restoring approximately 4,000 square-feet of the Clear Creek County Courthouse basement, located at 405 Argentine St, Georgetown, CO 80444, to as near as feasible to its original state before a recent flooding event. Salient features include but are not limited to wall reconstruction, drywall, painting, carpeting, kitchenette installation, acoustical ceiling, and remounting existing ancillary components.

CONTRACT DOCUMENTS

1.02 *Intent of Contract Documents*

A. It is the intent of the Contract Documents, as defined in Section 1.03, to describe a functionally complete Project. The Contract Documents do not indicate or describe all of the Work required to complete the Project. Additional details required for the correct installation of selected products are to be provided by the Contractor and coordinated with Owner and Engineer. This Contract constitutes the entire agreement between Owner and Contractor, and supersedes prior negotiations, representations, and agreements, whether written or oral. The Contract Documents are complementary; what is required by one part of the Contract Documents is as binding as if required by other parts of the Contract Documents.

B. Engineer will be the initial interpreter of the requirements of the Contract Documents, and judge of the acceptability of the Work under the Contract Documents. During the performance of the Work and until final payment, Contractor and Owner shall submit to Engineer all matters in question concerning the requirements of the Contract Documents, or relating to the acceptability of the Work. Engineer will render a written clarification, interpretation, or decision on the issue submitted, or initiate a modification to the Contract Documents.

C. Contractor, and its subcontractors and suppliers, shall not have or acquire any title to or ownership rights to any of the Drawings, Specifications, or other documents

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(including copies or electronic media versions) prepared by Engineer or its consultants.

D. *Contract Price or Contract Times:* References to a change in "Contract Price" or "Contract Times" or "Contract Times or Contract Price" or similar, indicate that such change applies to (1) Contract Price, (2) Contract Times, or (3) both Contract Price and Contract Times, as warranted, even if the term "or both" is not expressed.

E. Nothing in the Contract Documents creates any contractual relationship between Owner or Engineer and any Subcontractor, Supplier, or other individual or entity performing or furnishing any of the Work, for the benefit of such Subcontractor, Supplier, or other individual or entity.

1.03 *Contract Documents Defined*

A. The Contract Documents consist of the following documents:

1. This Contract for CP 26-01 Courthouse Basement Restoration.
2. Performance bond.
3. Payment bond.
4. Construction Plans (not attached but incorporated by reference) consisting of 1 sheet bearing the following general title: CP 26-01 COURTHOUSE BASEMENT SITE PLAN Amended 2/12/2026.
5. Technical Specifications (not attached but incorporated by reference) consisting of 61 pages with each page bearing the following general title: CP 26-01 Courthouse Basement TECHNICAL SPECIFICATIONS Amended 3/17/2026.
6. Addenda.
7. The following which may be delivered or issued on or after the Effective Date of the Contract:
    a. Notice to Proceed (EJCDC® C-550).
    b. Work Change Directives (EJCDC® C-940).
    c. Change Orders (EJCDC® C-941).
    d. Field Orders (EJCDC® C-942).

ARTICLE 2—ENGINEER

2.01 *Engineer*

A. The Engineer for this Project is Stacey Canada, Capital Projects Manager.

ARTICLE 3—CONTRACT TIMES

3.01 *Contract Times*

A. The Work will be substantially complete on or before June 30, 2026, and completed and ready for final payment on or before July 31, 2026.

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3.02 *Delays in Contractor's Progress*

A. If Owner, Engineer, or anyone for whom Owner is responsible, delays, disrupts, or interferes with the performance or progress of the Work, then Contractor shall be entitled to an equitable adjustment in the Contract Times or Contract Price.

B. Contractor shall not be entitled to an adjustment in Contract Price or Contract Times for delay, disruption, or interference caused by or within the control of Contractor or its subcontractors or suppliers.

C. If Contractor's performance or progress is delayed, disrupted, or interfered with by unanticipated causes not the fault of and beyond the control of Owner, Contractor, and those for which they are responsible, then Contractor shall be entitled to an equitable adjustment in Contract Times.

D. Contractor shall not be entitled to an adjustment in Contract Price or Contract Times for any delay, disruption, or interference if such delay is concurrent with a delay, disruption, or interference caused by or within the control of Contractor or Contractor's subcontractors or suppliers.

3.03 *Progress Schedules*

A. Contractor shall develop a progress schedule and submit it to Engineer for review and comment before starting Work on the Site. Contractor shall modify the schedule in accordance with Engineer's comments.

B. Contractor shall update and submit the progress schedule to Engineer each month. Owner may withhold payment if Contractor fails to submit the schedule.

ARTICLE 4—CONTRACT PRICE

4.01 *Payment*

A. Owner shall pay Contractor, in accordance with the Contract Documents, at the following unit prices for each unit of Work completed:

Item No.	Description	Unit	Estimated Quantity	Unit Price	Extended Price
001	Full Rebuild	LS	1	$166,163.44	$166,163.44
002	Flood Cut	LS	1	$54,014.20	$54,014.20
003	Carpet Only	LS	1	$46,817.22	$46,817.22
Total of all extended prices for Estimated Quantities of Work					$266,994.86

Payment will be made in an amount equal to the total of all extended prices for actual Work completed. The extended price is determined by multiplying the unit price times the actual quantity of that Work item completed. Actual quantities installed will be determined by the Engineer.

B. The funds appropriated for this Project are equal to or in excess of the contract amount.

C. Pursuant to the provisions contained in C.R.S. § 24-91-103.6, and notwithstanding anything to the contrary contained elsewhere in the Contract Documents, no change

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order or other form of order or directive by Owner, and no amendment to this Contract, requiring additional compensable work to be performed, which work causes the aggregate amount payable under the Contract to exceed the amount appropriated for the original Contract, shall be of any force or effect unless accompanied by a written assurance by Owner that lawful appropriations to cover the costs of the additional work have been made or unless such work is covered under a remedy-granting provision in the Contract. Further pursuant to C.R.S. § 24-91-103.6, any form of order or directive by the Owner requiring additional compensable work to be performed shall contain a clause that requires the Owner to reimburse the Contractor for the Contractor's costs on a periodic basis for all additional directed work performed until a change order is finalized, but periodic reimbursement shall not be required before the Contractor has submitted an estimate of the cost for the additional compensable work to be performed.

ARTICLE 5—BONDS AND INSURANCE

5.01 *Bonds*

A. If the Contract Price exceeds Fifty Thousand Dollars, Contractor shall deliver to the County both a labor and materials payment bond and a performance bond securing the performance of the Work and Contractor's payment therefor pursuant to C.R.S. §§ 38-26-105, 106, not later than five (5) business days following the execution of the Contract. Bonds required by this Contract shall be issued in a penal sum not less than 100% of the Contract Price by sureties licensed to do business in Colorado. All bonds shall be in forms satisfactory to Owner, and be executed by such sureties as (a) are licensed to conduct business in Colorado, and (b) are named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570 (amended) by the Financial Management Service Bureau of the U.S. Treasury Department. The performance bond shall remain in effect until the later of two (2) years after (a) a declaration of default of Contractor Default or (b) the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. The payment bond shall remain in effect not less than one year following the date on (1) which the last labor or service was performed by anyone or (2) the last materials or equipment were furnished by anyone under this Contract, whichever occurs first. The bonds (and original powers of attorney, if applicable) shall be delivered before Contractor may commence the Work; and Owner shall have no liability or obligation hereunder unless and until the bonds have been so delivered.

B. Upon request, Owner will provide a copy of the payment bond to any person or entity claiming to have furnished labor, services, materials, or equipment used in the performance of the Work.

5.02 *Insurance*

A. When Contractor delivers the signed counterparts of the Contract to Owner, Contractor shall furnish certificates, endorsements, and any other evidence of insurance requested by Owner. Insurance is to be provided by companies that are duly licensed or authorized in the jurisdiction in which the Project is located with a

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minimum A.M. Best rating of A-VII or better. Contractor shall provide insurance in accordance with the following:

1. Insurance covering claims for damages to persons or property shall at a minimum provide coverage of the larger of (i) $505,000 each person/$1,421,000 each occurrence, for bodily injury and for property damage, (ii) the maximum liability of a local government provided in the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq., as that may be amended from time-to-time, or (iii) such greater amount(s) as may be required by law. All insurance policies required to be purchased and maintained will contain a provision or endorsement that the coverage afforded will not be canceled or materially changed or renewal refused until at least 10 days after notice has been received by the purchasing policyholder. Within three days of receipt of any such notice, the purchasing policyholder shall provide a copy of the notice to each other insured and Engineer.

B. Workers' Compensation and Employer's Liability insurance in amounts and coverage as required by the laws of the State of Colorado.

C. Automobile liability insurance provided by Contractor will be written on an occurrence basis and provide coverage against claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance, or use of any motor vehicle, and that coverage shall be the larger of (i) $505,000 each person/$1,421,000 each occurrence, for bodily injury and for property damage, (ii) the maximum liability of a local government provided in the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq., as that may be amended from time-to-time, or (iii) such greater amount(s) as may be required by law

D. Contractor's commercial general liability policy will be written on a 1996 or later ISO commercial general liability occurrence form and include the following coverages and endorsements:

1. Coverage the larger of (i) $505,000 each person/$1,421,000 each occurrence, for bodily injury and for property damage, (ii) the maximum liability of a local government provided in the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq., as that may be amended from time-to-time, or (iii) such greater amount(s) as may be required by law.
2. Products and completed operations coverage maintained for three years after final payment;
3. Blanket contractual liability coverage to the extent permitted by law;
4. Broad form property damage coverage; and
5. Severability of interest; underground, explosion, and collapse coverage; personal injury coverage.

E. The Contractor's commercial general liability and automobile liability, umbrella or excess, and pollution liability policies will include and list Owner and Engineer and the respective officers, directors, members, partners, employees, agents, consultants, and subcontractors of each as additional insureds; and the insurance afforded to these additional insureds will provide primary coverage for all claims

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covered thereby (including, as applicable, those arising from both ongoing and completed operations) on a non-contributory basis.

1. Additional insured endorsements will include both ongoing operations and products and completed operations coverage through ISO Endorsements CG 20 10 10 01 and CG 20 37 10 01 (together). If Contractor demonstrates to Owner that the specified ISO endorsements are not commercially available, then Contractor may satisfy this requirement by providing equivalent endorsements.
2. Contractor shall provide ISO Endorsement CG 20 32 07 04, "Additional Insured—Engineers, Architects or Surveyors Not Engaged by the Named Insured" or its equivalent for design professional additional insureds.

F. Umbrella or excess liability insurance will be written over the underlying employer's liability, commercial general liability, and automobile liability insurance. The coverage afforded must be at least as broad as that of each and every one of the underlying policies. Contractor may meet the policy limits specified for employer's liability, commercial general liability, and automobile liability through the primary policies alone, or through combinations of the primary insurance policy's policy limits and partial attribution of the policy limits of an umbrella or excess liability policy that is at least as broad in coverage as that of the underlying policy.

G. The Contractor shall provide property insurance covering physical loss or damage during construction to structures, materials, fixtures, and equipment, including those materials, fixtures, or equipment in storage or transit.

H. If Contractor has failed to obtain and maintain required insurance, Owner may exclude the Contractor from the Site, impose an appropriate set-off against payment, and exercise Owner's termination rights under Article 13.

ARTICLE 6—CONTRACTOR'S RESPONSIBILITIES

6.01 *Contractor's Means and Methods of Construction*

A. Contractor shall be solely responsible for the means, methods, techniques, sequences, and procedures of construction.

B. If professional engineering or other design services are needed to carry out Contractor's responsibilities for construction means, methods, techniques, sequences, and procedures, or for Site safety, then Contractor shall cause such services to be provided by a properly licensed design professional, at Contractor's expense. Neither Owner nor Engineer has any responsibility with respect to (1) Contractor's determination of the need for such services, (2) the qualifications or licensing of the design professionals retained or employed by Contractor, (3) the performance of such services, or (4) any errors, omissions, or defects in such services.

6.02 *Supervision and Superintendence*

A. Contractor shall supervise and direct the Work competently and efficiently, devoting such attention thereto and applying such skills and expertise as may be necessary to perform the Work in accordance with the Contract Documents.

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B. At all times during the progress of the Work, Contractor shall assign a competent resident superintendent who will not be replaced without notice to and approval by the Owner and Engineer except under extraordinary circumstances.

C. Contractor shall maintain good discipline and order at the Site.

D. Except as otherwise required for the safety or protection of the Work or persons or property at the Site or adjacent thereto, and except as otherwise stated in the Contract Documents, all Work at the Site will be performed during regular working hours, Monday through Saturday.

6.03 *Other Work at the Site*

A. In addition to and apart from the Work of the Contractor, other work may occur at or adjacent to the Site. Contractor shall take reasonable and customary measures to avoid damaging, delaying, disrupting, or interfering with the work of Owner, any other contractor, or any utility owner performing other work at or adjacent to the Site.

B. Contractor shall notify Owner, the owners of adjacent property, the owners of underground facilities and other utilities (if the identity of such owners is known to Contractor), and other contractors and utility owners performing work at or adjacent to the Site when Contractor knows that prosecution of the Work may affect them; and Contractor shall cooperate with them in the protection, removal, relocation, and replacement of their property or work in progress.

6.04 *Services, Materials, and Equipment*

A. Unless otherwise specified in the Contract Documents, Contractor shall provide and assume full responsibility for everything necessary for the performance, testing, start-up, and completion of the Work.

B. All materials and equipment incorporated into the Work must be new and of good quality, and be stored, applied, installed, connected, erected, protected, used, cleaned, and conditioned in accordance with instructions of the applicable supplier, except as otherwise may be provided in the Contract Documents.

6.05 *Subcontractors and Suppliers*

A. Just as Contractor is responsible for its own acts and omissions, Contractor shall be fully responsible to Owner and Engineer for all acts and omissions of Contractor's employees; of suppliers and subcontractors, and their employees; and of any other individuals or entities performing or furnishing any of the Work. The Contractor's retention of a subcontractor or supplier for the performance of parts of the Work will not relieve Contractor's obligation to Owner to perform and complete the Work in accordance with the Contract Documents.

6.06 *Licenses, Fees and Permits*

A. Contractor shall pay all license fees and royalties and assume all costs incident to performing the Work or the incorporation in the Work of any invention, design, process, product, or device which is the subject of patent rights or copyrights held by others.

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B. Contractor shall obtain and pay for all construction permits, licenses, and certificates of occupancy, unless otherwise provided in the Contract Documents.

6.07 *Laws and Regulations; Taxes*

A. Contractor shall give all notices required by, and shall comply with, all local, state, and federal laws and regulations applicable to the performance of the Work. Neither Owner nor Engineer shall be responsible for monitoring Contractor's compliance with any laws or regulations.

B. If Contractor performs any Work or takes any other action knowing or having reason to know that it is contrary to laws or regulations, Contractor shall bear all resulting costs and losses, and to the fullest extent permitted by law Contractor shall indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them, from and against all such claims, costs, losses, and damages.

C. Contractor shall pay all applicable sales, consumer, use, and other similar taxes.

D. Contractor shall comply with the provisions contained in C.R.S. § 8-17-101, et seq. Colorado labor shall be employed to perform the work to the extent of at least eighty percent of the work. "Colorado labor" means any person who is a resident of the state of Colorado, at the time of the project, without discrimination as to race, color, creed, sex, sexual orientation, marital status, national origin, ancestry, age, or religion except when sex or age is a bona fide occupational qualification.

6.08 *Record Documents*

A. Contractor shall maintain one printed record copy of all Drawings, Specifications, Addenda, Change Orders, Work Change Directives, Field Orders, written interpretations and clarifications, and approved shop drawings in a safe place at the Site. Contractor shall annotate them to show changes made during construction. Contractor shall deliver these record documents to Engineer upon completion of the Work.

6.09 *Safety and Protection*

A. Contractor shall be solely responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the Work.

B. Contractor shall designate a qualified and experienced safety representative whose duties and responsibilities are the prevention of Work-related accidents and the maintenance and supervision of safety precautions and programs.

C. Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury, or loss to:

1. All persons on the Site or who may be affected by the Work;

2. All the Work and materials and equipment to be incorporated therein, whether in storage on or off the Site; and

3. Other property at the Site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures, other work in progress, utilities, and underground facilities not designated for removal, relocation, or replacement in the course of construction.

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D. All damage, injury, or loss to any property caused, directly or indirectly, in whole or in part, by Contractor, or anyone for whose acts the Contractor may be liable, will be remedied by Contractor at its expense (except damage or loss attributable to the fault of the Contract Documents or to the acts or omissions of Owner or Engineer and not attributable, directly or indirectly, in whole or in part, to the fault or negligence of Contractor).

E. Contractor shall be responsible for coordinating any exchange of safety data sheets or other hazard communication information required to be made available to or exchanged between or among employers at the Site in accordance with laws or regulations.

F. In emergencies affecting the safety or protection of the Work or persons or property at the Site or adjacent thereto, Contractor shall act to prevent damage, injury, or loss. Contractor shall give Engineer prompt notice if Contractor believes that any significant changes in the Work or variations from the Contract Documents have been caused by an emergency, or are required as a result of Contractor's response to an emergency. If Engineer determines that a change in the Contract Documents is required because of an emergency or Contractor's response, a Work Change Directive or Change Order will be issued.

6.10 *Submittals*

A. Contractor shall review and coordinate shop drawings, samples, and other submittals with the requirements of the Work and the Contract Documents, and shall verify all related field measurements, quantities, dimensions, specified performance and design criteria, installation requirements, materials, catalog numbers, and similar information. Contractor shall confirm that the submittal is complete with respect to all related data included in the submittal.

B. Shop drawings and samples must bear a stamp or specific written certification that Contractor has satisfied its obligations under the Contract Documents with respect to Contractor's review of that submittal, and that Contractor approves the submittal.

C. With each shop drawing or sample submittal, Contractor shall give Engineer specific written notification, in a communication separate from the shop drawing or sample, of any variations that the shop drawing or sample may have from the requirements of the Contract Documents.

D. Engineer will provide timely review of submittals. Engineer's review and approval of submittals will not extend to the means, methods, techniques, sequences, or procedures of construction, or to safety precautions or programs.

E. Engineer's review of shop drawings and samples will be only to determine if the items covered will, after installation or incorporation in the Work, comply with the requirements of the Contract Documents, and be compatible with the design concept of the completed Project as a functioning whole.

F. Engineer's review and approval of a separate item in a shop drawing or sample does not indicate approval of the assembly in which the item functions.

G. Contractor shall make corrections required by Engineer, return the required number of corrected copies of shop drawings, and submit new samples for review and

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approval. Contractor shall direct specific attention in writing to revisions other than the corrections called for by Engineer on previous submittals.

H. Shop drawings are not Contract Documents.

6.11 *Warranties and Guarantees*

A. Contractor warrants and guarantees to Owner that all Work will be in accordance with the Contract Documents and will not be defective. Engineer and its consultants are entitled to rely on Contractor's warranty and guarantee.

6.12 *Correction Period*

A. If within one year after the date of substantial completion, any Work is found to be defective, or if the repair of any damages to the Site, adjacent areas that Contractor has arranged to use through construction easements or otherwise, or other adjacent areas used by Contractor as permitted by laws and regulations, is found to be defective, then Contractor shall promptly correct any such defective Work and repairs, at no cost to Owner.

6.13 *Indemnification*

A. To the fullest extent permitted by law, and in addition to any other obligations of Contractor under the Contract or otherwise, Contractor shall indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them, from all losses, damages, costs, and judgments (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) arising from third-party claims or actions relating to or resulting from the performance or furnishing of the Work, provided that any such claim, action, loss, cost, judgment or damage is attributable to bodily injury, sickness, disease, or death, or to damage to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of Contractor, any subcontractor, any supplier, or any individual or entity directly or indirectly employed by any of them to perform any of the Work, or anyone for whose acts any of them may be liable.

ARTICLE 7—OWNER'S RESPONSIBILITIES

7.01 *Responsibilities*

A. Except as otherwise provided in the Contract Documents, Owner shall issue all communications to Contractor through Engineer.

B. Owner shall make payments to Contractor as provided in this Contract.

C. Owner shall provide the Site and easements required to construct the Project.

D. While at the Site, Owner's employees and representatives shall comply with the specific applicable requirements of Contractor's safety programs of which Owner has been informed.

E. Owner shall furnish copies of any applicable Owner safety programs to Contractor.

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F. If Owner intends to contract with others for the performance of other work at or adjacent to the Site, unless stated elsewhere in the Contract Documents, Owner shall have sole authority and responsibility for such coordination.

G. Owner shall not supervise, direct, or have control or authority over, nor be responsible for, Contractor's means, methods, techniques, sequences, or procedures of construction, or for related safety precautions and programs, or for any failure of Contractor to comply with laws and regulations applicable to the performance of the Work. Owner will not be responsible for Contractor's failure to perform the Work in accordance with the Contract Documents.

ARTICLE 8—ENGINEER'S STATUS DURING CONSTRUCTION

8.01 *Engineer's Status*

A. Engineer will be Owner's representative during construction.

B. Neither Engineer's authority or responsibility under this Article 8 or under any other provision of the Contract, nor any decision made by Engineer in good faith either to exercise or not exercise such authority or responsibility, or the undertaking, exercise, or performance of any authority or responsibility by Engineer, will create, impose, or give rise to any duty in contract, tort, or otherwise owed by Engineer to Contractor, its subcontractors, suppliers, or sureties, or to any employee or agent of any of them.

C. Engineer will make visits to the Site at intervals appropriate to the various stages of construction. Engineer will not be required to make exhaustive or continuous inspections to check the quality or quantity of the Work.

D. Engineer will not supervise, direct, control, or have authority over or be responsible for Contractor's means, methods, techniques, sequences, or procedures of construction, or for related safety precautions and programs, or for any failure of Contractor to comply with laws and regulations applicable to the performance of the Work. Engineer will not be responsible for Contractor's failure to perform the Work in accordance with the Contract Documents.

ARTICLE 9—CHANGES IN THE WORK

9.01 *Authority to Change the Work*

A. Without invalidating the Contract and without notice to any surety, Owner may, at any time or from time to time, order additions, deletions, or revisions in the Work.

9.02 *Change Orders*

A. Owner and Contractor shall execute appropriate Change Orders covering:

1. Changes in Contract Price or Contract Times which are agreed to by the parties, including any undisputed sum or amount of time for Work actually performed in accordance with a Work Change Directive;

2. Changes in the Work which are: (a) ordered by Owner or (b) agreed to by the parties or (c) resulting from the Engineer's decision, subject to the need for Engineer's recommendation if the change in the Work involves the design (as

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set forth in the Drawings, Specifications, or otherwise), or other engineering or technical matters; and

3. Changes in the Contract Price or Contract Times or other changes which embody the substance of any final binding results under Article 12.

B. If the provisions of any bond require notice to be given to a surety of any change affecting the general scope of the Work or the provisions of the Contract Documents (including, but not limited to, Contract Price or Contract Times), the giving of any such notice will be Contractor's responsibility. The amount of each applicable bond will be adjusted to reflect the effect of any such change.

9.03 *Work Change Directive*

A. A Work Change Directive may be issued to Contractor ordering an addition, deletion, or revision in the Work. A Work Change Directive will not change the Contract Price or Contract Times, but is evidence that the parties expect that the modification ordered or documented by the Work Change Directive will be incorporated in a subsequently issued Change Order, following negotiations by the parties as to the Work Change Directive's effect, if any, on Contract Price or Contract Times.

9.04 *Field Orders*

A. Engineer may issue a Field Order to authorize minor changes in the Work, provided that the changes do not involve an adjustment in the Contract Price or Contract Times.

B. If Contractor believes that a Field Order justifies an adjustment in the Contract Price or Contract Times, then Contractor shall request such adjustment before proceeding with the Work.

ARTICLE 10—DIFFERING SUBSURFACE OR PHYSICAL CONDITIONS

10.01 *Differing Site Conditions Process*

A. If Contractor believes that any subsurface or physical condition (including but not limited to utilities or other underground facilities) that is uncovered or revealed at the Site either (1) differs materially from that shown or indicated in the Contract Documents, or (2) is of an unusual nature, and differs materially from conditions ordinarily encountered and generally recognized as inherent in Work of the character provided for in the Contract Documents, then Contractor shall promptly notify Owner and Engineer about such condition. Contractor shall not further disturb such condition or perform any Work in connection with the condition (except with respect to an emergency) until receipt of authorization to do so.

1. Contractor shall be entitled to an equitable adjustment in Contract Price or Contract Times, to the extent that the existence of a differing subsurface or physical condition, or any related delay, disruption, or interference, causes an increase or decrease in Contractor's cost of, or time required for, performance of the Work. Contractor shall not be entitled to any adjustment in the Contract Price or Contract Times if Contractor knew of, or should have known of, the existence of the condition prior to entry into the Contract.

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B. After receipt of notice regarding a possible differing subsurface or physical condition, Engineer will promptly:

1. Review the condition in question;

2. Determine if it is necessary for Owner to obtain additional exploration or tests with respect to the condition;

3. Determine whether the condition falls within one of the two differing site condition categories described in Paragraph 11.01.A.;

4. Obtain any pertinent cost or schedule information from Contractor;

5. Advise Owner of Engineer's findings, conclusions, and recommendations, including recommendations to Owner regarding the Contractor's resumption of Work in connection with the subsurface or physical condition in question, the need for any change in the Drawings or Specifications, and possible Contract Price or Contract Times adjustments.

C. After receipt of Engineer's findings, conclusions, and recommendations, Owner shall issue a written statement to Contractor regarding the subsurface or physical condition in question, addressing the resumption of Work in connection with such condition, indicating whether any change in the Drawings or Specifications will be made, adopting or rejecting Engineer's written findings, conclusions, and recommendations, in whole or in part, and granting any equitable adjustment in Contract Times or Contract Price to which Contractor is entitled.

ARTICLE 11—TESTS AND INSPECTIONS; CORRECTION OF DEFECTIVE WORK

11.01 *Tests and Inspections*

A. Owner and Engineer will have access to the Site and the Work at reasonable times for observation, inspection, and testing. Contractor shall provide proper and safe conditions for such access.

B. Contractor shall give Engineer timely notice of readiness of the Work for all required inspections and tests, and shall cooperate with inspection and testing personnel to facilitate required inspections and tests.

C. Except as otherwise provided in the Contract Documents, Contractor shall be responsible for arranging, obtaining, and paying for all inspections and tests required: (1) by the Contract Documents; (2) by codes, laws, or regulations; (3) to attain Owner's and Engineer's acceptance of materials or equipment; and (4) to obtain Engineer's approval prior to purchase of materials, mix designs, or equipment.

D. If any Work that is to be inspected, tested, or approved is covered by Contractor without written concurrence of Engineer, Contractor shall, if requested by Engineer, uncover such Work for observation. Such uncovering will be at Contractor's expense.

11.02 *Defective Work*

A. Contractor warrants that the Work is not defective.

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B. Engineer has the authority to determine whether Work is defective, and to reject defective Work.

C. Prompt notice of all defective Work of which Owner or Engineer has actual knowledge will be given to Contractor.

D. The Contractor shall promptly correct all defective Work.

E. When correcting defective Work, Contractor shall take no action that would void or otherwise impair Owner's warranty and guarantee on said Work.

F. If the Work is defective or Contractor fails to supply sufficient skilled workers or suitable materials or equipment, or fails to perform the Work in such a way that the completed Work will conform to the Contract Documents, then Owner may order Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated.

ARTICLE 12—PAYMENTS TO CONTRACTOR

12.01 *Progress Payments*

A. Contractor shall prepare a schedule of values that will serve as the basis for progress payments. The schedule of values will be in a form acceptable to Engineer. Lump sum items will be broken into units that allow for measurement of Work in progress. For unit price work, the unit price breakdown in Article 4 will be used as the schedule of values.

12.02 *Applications for Payments*

A. Contractor shall submit signed applications for payment to Engineer monthly, in a form acceptable to the Engineer. Contractor shall provide supporting documentation required by the Contract Documents. Owner will pay for Work completed as of the date of the application for payment.

B. Beginning with the second application for payment, each application must include an affidavit of Contractor stating that all previous progress payments have been applied to discharge Contractor's obligations associated with the prior applications for payment.

12.03 *Retainage*

A. The Owner shall retain 5% of each progress payment until the Work is substantially complete.

12.04 *Review of Applications*

A. Within 10 days after receipt of each application for payment, Engineer will either recommend payment and present the application for payment to Owner, or return the application for payment to Contractor indicating Engineer's reasons for refusing to recommend payment. The Contractor will make the necessary corrections and may resubmit the application for payment.

B. Engineer will recommend reductions in payment (set-offs) which, in the opinion of the Engineer, are necessary to protect Owner from loss because the Work is defective and requires correction or replacement.

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C. The Owner is entitled to impose set-offs against payment based on any claims that have been made against Owner, or any incurred costs, losses, or damages, on account of Contractor's conduct in the performance of the Work; for defective Work; or for liquidated damages that have accrued as a result of Contractor's failure to complete the Work.

12.05 *Contractor's Warranty of Title*

A. Contractor warrants and guarantees that title to all Work, materials, and equipment furnished under the Contract will pass to Owner free and clear of (1) all liens and other title defects, and (2) all patent, licensing, copyright, or royalty obligations, no later than 7 days after the time of payment by Owner.

12.06 *Substantial Completion*

A. When Contractor considers the Work ready for its intended use, Contractor shall request that Engineer issue a certificate of substantial completion. Contractor shall at the same time submit to Owner and Engineer an initial draft of punch list items to be completed or corrected before final payment.

B. Promptly after Contractor's request, Engineer will inspect the Work with Owner and Contractor to determine the status of completion. If Engineer does not consider the Work substantially complete, Engineer will notify Contractor and Owner of the reasons for Engineer's decision.

C. If Engineer considers the Work substantially complete, or upon resolution of all reasons for non-issuance of a certificate, Engineer will deliver to Owner and Contractor a certificate of substantial completion that will fix the date of substantial completion and include a punch list of items to be completed or corrected before final payment.

12.07 *Final Inspection*

A. Upon notice from Contractor that the entire Work is complete, Engineer will promptly make a final inspection with Owner and Contractor, and will notify Contractor of all particulars in which this inspection reveals that the Work is incomplete or defective. Contractor shall immediately take such measures as are necessary to complete such Work and remedy such defects.

12.08 *Final Payment*

A. Contractor may make application for final payment after satisfactorily completing all Work, including providing all maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance, certificates of inspection, annotated record documents, and other documents.

B. The final application for payment must be accompanied (except as previously delivered) by:

1. All documentation called for in the Contract Documents;

2. Consent of the surety to final payment;

3. Satisfactory evidence that all title issues have been resolved such that title to all Work, materials, and equipment has passed to Owner free and clear of any liens or other title defects, or will so pass upon final payment;

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4. A list of all pending claims; and

5. Complete and legally effective releases or waivers (satisfactory to Owner) of all lien rights arising out of the Work, and of liens filed in connection with the Work.

C. The Work is complete (subject to surviving obligations) when it is ready for final payment as established by the Engineer's written recommendation of final payment and issuance of notice of the acceptability of the Work.

D. Upon written recommendation of final payment by the Engineer, Owner will pay the remainder of the Contract Price. If the amount of the contract exceeds one hundred fifty thousand dollars ($150,000.00), final payment shall not be made until after final settlement of this Contract has been duly advertised by publication of notice thereof at least twice in a public newspaper of general circulation published in Clear Creek County, the Board of County Commissioners has held a public hearing thereon, and County has complied with the requirements of C.R.S. § 38-26-107.

12.09 *Waiver of Claims*

A. The acceptance of final payment by Contractor will constitute a waiver by Contractor of all claims and rights against Owner other than those pending matters that have been duly submitted as a claim.

ARTICLE 13—SUSPENSION OF WORK AND TERMINATION

13.01 *Owner May Suspend Work*

A. At any time and without cause, Owner may suspend the Work or any portion thereof for a period of not more than 60 consecutive days by notice to Contractor and Engineer. Such notice will fix the date on which Work will be resumed. Contractor shall resume the Work on the date so fixed. Contractor shall be entitled to an adjustment in the Contract Price or Contract Times, to the extent directly attributable to any such suspension.

13.02 *Owner May Terminate for Cause*

A. Contractor's failure to perform the Work in accordance with the Contract Documents or other failure to comply with a material term of the Contract Documents will constitute a default by Contractor and justify termination for cause.

B. If Contractor defaults in its obligations, then after giving Contractor and any surety 10 days' notice that Owner is considering a declaration that Contractor is in default and the termination of the Contract, Owner may proceed to:

1. Declare Contractor to be in default, and give Contractor and any surety notice that the Contract is terminated; and

2. Enforce the rights available to Owner under any applicable performance bond.

C. Owner may not proceed with termination of the Contract under Paragraph 14.02.B if Contractor within 7 days of receipt of notice of intent to terminate corrects its failure to perform and proceeds diligently to cure such failure.

D. Subject to the terms and operation of any applicable performance bond, if Owner has terminated the Contract for cause, Owner may exclude Contractor from the Site, take possession of the Work, incorporate in the Work all materials and equipment

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stored at the Site or for which Owner has paid Contractor but which are stored elsewhere, and complete the Work as Owner may deem expedient.

E. In the case of a termination for cause, if the cost to complete the Work, including related claims, costs, losses, and damages, exceeds the unpaid contract balance, Contractor shall pay the difference to Owner.

F. If Contractor has provided a performance bond, the provisions of that bond will govern over any inconsistent provisions of Section 14.02.

13.03 *Owner May Terminate for Convenience*

A. Upon 7 days' notice to Contractor, Owner may, without cause and without prejudice to any other right or remedy of Owner, terminate the Contract. In such case, Contractor shall be paid for the following, without duplication of any items:

1. Completed and acceptable Work executed in accordance with the Contract Documents prior to the effective date of termination, less any set-offs, and including fair and reasonable sums for overhead and profit on such Work;

2. Expenses sustained prior to the effective date of termination in performing services and furnishing labor, materials, or equipment as required by the Contract Documents in connection with uncompleted Work, plus fair and reasonable sums for overhead and profit on such expenses; and

3. Other reasonable expenses directly attributable to termination, including costs incurred to prepare a termination for convenience cost proposal.

B. Contractor shall not be paid for any loss of anticipated profits, or revenue, post-termination overhead costs, or other economic loss arising out of or resulting from such termination.

13.04 *Contractor May Stop Work or Terminate*

A. If, through no act or fault of Contractor, (1) the Work is suspended for more than 60 consecutive days by Owner or under an order of court or other public authority, or (2) Owner fails for 30 days to pay Contractor any sum finally determined to be due, then Contractor may, upon 15 days' notice to Owner, and provided Owner does not remedy such suspension or failure within that time, either stop the Work until payment is received, or terminate the Contract.

ARTICLE 14—CONTRACTOR'S REPRESENTATIONS

14.01 *Contractor Representations*

A. Contractor makes the following representations when entering into this Contract:

1. Contractor has examined and carefully studied the Contract Documents.

2. Contractor has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

3. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

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4. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that, without exception, all prices in the Contract are premised upon performing and furnishing the Work required by the Contract Documents.

ARTICLE 15—MISCELLANEOUS

15.01 *Giving Notice*

A. Whenever any provision of the Contract Documents requires the giving of notice to Owner, Engineer, or Contractor, such notice must be in writing, and delivered in person (by commercial courier or otherwise); by registered or certified mail; or by e-mail to the recipient, with the words "Formal Notice" or similar in the e-mail's subject line to the appropriate party at the following addresses:

To Owner and Engineer:	To Contractor:
Clear Creek County	
Public Work Division	Novus Construction
Attn: Stacey Canada	Attn: Ari Domingo
3549 Stanley Road	1325 S Colorado Blvd.
P.O. Box 362	Ste B212
Dumont, CO 80436	Denver, CO 80222
Telephone: 303.679.2469	Telephone: 720.614.7003
Email: scanada@clearcreekcounty.us	Email: ari@novusconstruction.com

Either Party may designate another addressee or change its address for notices and other communications hereunder by a notice given to the other parties in the manner provided in this Section. All Notices to County shall include a reference to the Contract including Contractor's name and the date of the Contract.

B. Electronic Mail. The parties agree that: (i) any notice or communication transmitted by electronic mail shall be treated in all manner and respects as an original written document; (ii) any such notice or communication shall be considered to have the same binding and legal effect as an original document; and (iii) at the request of either party, any such notice or communication shall be re-delivered or re-executed, as appropriate, by the party in its original form. The parties further agree that they shall not raise the transmission of a notice or communication, except for Key Notices, by electronic mail as a defense in any proceeding or action in which the validity of such notice or communication is at issue and hereby forever waive such defense. For purposes of this Contract, the term "electronic mail" means email.

15.02 *Cumulative Remedies*

A. The duties and obligations expressly imposed by this Contract, and the rights and remedies expressly available to the parties under this Contract, are in addition to, and are not to be construed in any way as a limitation of, any duties, obligations, rights, or remedies otherwise imposed or available by laws or regulations, by warranty or guarantee, or by other provisions of the Contract.

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15.03 *Limitation of Damages*

A. Neither Owner, Engineer, nor any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors, shall be liable to Contractor for any claims, costs, losses, or damages sustained by Contractor on or in connection with any other project or anticipated project.

15.04 *No Waiver*

A. A party's non-enforcement of any provision will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remainder of this Contract.

15.05 *Survival of Obligations*

A. All representations, indemnifications, warranties, and guarantees made in, required by, or given in accordance with the Contract, as well as all continuing obligations indicated in the Contract, will survive final payment, completion, and acceptance of the Work or termination of the Contract or of the services of Contractor.

15.06 *Contractor's Certifications*

A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or entering into the Contract.

15.07 *Controlling Law*

A. This Contract shall be governed by and construed in accordance with the internal laws of the State of Colorado, without reference to choice of law rules. The parties agree that venue in any action to enforce or interpret this Contract shall be in the District Court for Clear Creek County in the 5th District for the State of Colorado.

15.08 *Conflicts of Interest*

A. Contractor shall not knowingly perform any act that would conflict in any manner with the performance of the Work. Contractor certifies that it is not engaged in any current project or business transaction, directly or indirectly, nor has it any interest, direct or indirect, with any person or business that might result in a conflict of interest in the performance of the Work.

15.09 *Discrimination*

A. Contractor shall not discriminate against any employee or applicant for employment to be employed in the performance of this Contract on the basis of race, color, religion/creed, national origin, sex/gender, gender identity, gender expression, sexual orientation, ancestry, disability, pregnancy, age, veteran status, marital status, family status or political affiliation. Contractor shall require all subcontractors to agree to the provisions of this subparagraph.

15.10 *Governmental Immunity*

A. Nothing herein shall be deemed to waive any of the immunities, liability limitations or other provisions of the Colorado Governmental Immunity Act, CRS § 24-10-101, et seq., all of which expressly are reserved by Owner. In addition, anything in this Contract which purports to create a contractual obligation by Owner to do an act or

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be liable for something for which the Owner is immune, or has limited liability, in the absence of a contractual obligation, shall be deemed void.

15.11 *Records Retention*

A. Contractor shall maintain all records, including working papers, notes and financial records, which records shall be available to Owner for inspection and audit for a period of three (3) years from the date of termination of the Contract unless the Contractor is notified in writing by the Owner of the need to extend the retention period. Copies of such records shall be furnished to the Owner upon request without charge by the Contractor.

15.12 *Budget Appropriation*

Notwithstanding anything to the contrary contained in this Contract, the County shall have no obligations under this Contract, nor shall any payment be made to the Consultant, in respect of any period or Services performed after any December 31 of each calendar year during the term of this Contract, without an appropriation therefor by the County in accordance with a budget adopted by the Board of County Commissioners in compliance with the provisions of Article 25 of Title 30 of the Colorado Revised Statutes, the Local Government Budget Law (C.R.S. § 29-1-101 *et seq.*), and the TABOR Amendment (Constitution, Article X, Sec. 20).

15.13 *Accessibility Statement*

Contractor acknowledges that, pursuant to the Americans with Disabilities Act ("ADA"), as amended (42 U.S.C. Sec. 1201, et seq.), programs, services and other activities provided by a public entity to the public, whether directly or through a vendor, must be accessible to people with disabilities. Contractor shall make good faith efforts to provide the services specified in this Contract in a manner that complies with the ADA and any and all other applicable federal, state and local disability rights legislation at all times and at no additional cost to County including, but not limited, to the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101, et. seq.; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C § 701, et. seq.; the Colorado Anti-Discrimination Act, C.R.S. 24-34-401, et. seq., as amended; and, the Colorado Accessibility Standards for Individuals with a Disability, C.R.S. 24-85-101, et. seq. Such compliance may include, but not be limited to, supporting assistive software or devices such as large print interfaces, text-to-speech output, voice activated input, refreshable braille displays, and alternative keyboard or pointer interfaces, in a manner that, at minimum, is consistent with version 2.1 Level AA of the Web Content Accessibility Guidelines (https://www.w3.org/TR/WCAG21/#background-on-wcag-2) or its successor standard as updated and adopted by any regulatory entity of competent jurisdiction. Contractor shall ensure that product maintenance and upgrades are implemented in a manner that does not compromise product accessibility at any time. The only exception to the WCAG 2.1 Level AA compliance requirement is if making such modifications would fundamentally alter the nature of the service, program, or activity or present an undue financial, technical, or administrative burden.

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IN WITNESS WHEREOF, Owner and Contractor have signed this Contract on the day and year written below, which Contract shall become effective as of the date of execution by the last Party to execute the Contract.

"OWNER"

COUNTY OF CLEAR CREEK,
STATE OF COLORADO,
By and Through Its
BOARD OF COUNTY COMMISSIONERS

ATTEST

_____

By: Rebecca Lloyd, Chair

_____

Deputy Clerk and Recorder for
Brenda L. Corbett
Clear Creek County Clerk and Recorder

Date: _____

Approved as to form and
legal sufficiency:

_____

Peter A. Lichtman
County Attorney

"CONTRACTOR"

Novus Construction LLC

_____

By: Ari Domingo, Owner

Date: _____

STATE OF COLORADO)
) ss
County of _____)

The foregoing instrument was acknowledged before this _____ day of _____, 2026, by _____ as _____ of _____, a _____ Corporation, on behalf of the corporation.

S E A L

_____

Notary Public
My Commission Expires: _____

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CP 26-01 Courthouse Basement Restoration

TECHNICAL SPECIFICATIONS

AMENDED 3/17/2026

The following specifications describe the work to be performed for each item of work listed in Paragraph 4.01 of the Contract for CP 26-01 Courthouse Basement Restoration.

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SECTION 0000 – SUMMARY

PART 1 GENERAL

1.01 PROJECT

A. Project Name: CP 26-06 Courthouse Basement Restoration
B. Owner's Name: Clear Creek County, Colorado
C. The Project consists of the construction restoration of approximately 4,000 square-feet of the County Courthouse basement, located at 405 Argentine St, Georgetown, CO 80444, to its original state before a 2025 flooding event. Salient features include but are not limited to wall reconstruction, drywall, painting, carpeting, kitchenette installation, acoustical ceiling, and remounting existing ancillary components. Substantial completion by June 30, 2026 and ready for final payment by July 31, 2026.

1.04 OWNER OCCUPANCY

A. Owner intends to continue to occupy portions of the existing building during the entire construction period
    1. Contractor to coordinate Owner's use and occupancy of existing building outside of the Area of Work with Owner during the construction period
    2. Owner intends to occupy the Project by the date stated in the Contract as date the project is ready for final settlement
B. Cooperate with Owner to minimize conflict and to facilitate Owner's operations

1.05 CONTRACTOR USE OF SITE AND PREMISES

A. Construction Operations:
    1. Locate and conduct construction activities in ways that will limit disturbance to site.
B. Arrange use of site and premises to allow:
    1. Owner occupancy
    2. Work by Owner
    3. Use of site by the public
C. Provide access to and from site as required by law and by Owner:
    1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered
    2. Do not obstruct roadways, sidewalks, or other public ways without permit
D. Existing building spaces outside of project limits may not be used for storage
E. Materials stored inside building project limits must be protected from debris and dust.
F. Time Restrictions:
    1. Contractor may work 7am to 6pm Monday through Friday
    2. Contractor may work Saturday and Sunday, as approved by Owner
G. Utility Outages and Shutdown:
    1. Limit disruption of utility services to hours the building is unoccupied
    2. Do not disrupt or shut down life safety systems, including but not limited to fire sprinklers and fire alarm system, without 7 days notice to Owner and authorities having jurisdiction
    3. Prevent accidental disruption of utility services to other facilities
H. Contractor shall be required to maintain a daily sign-in sheet for all workers onsite
I. Contractor shall contact Owner before coordinating with the following:

1. Local Electric – 720-531-4075
2. Economy Air – HVAC – 303-789-9990
3. Cintas – Fire – 303-542-1601

J. Owner's representative will be able to perform a shutdown of the fire alarm system in the basement and the fire/sprinkler system in the jail with up to 1 day's notice. No permits or forms are necessary.

1.06 PERMITTING

A. The Contractor shall be responsible for the County building permit.
   1. The County permit fee shall be waived.
B. The Contractor shall be responsible for obtaining and paying for a State permit for all new electrical work.
   1. New electrical is required for garbage disposals and outlets in Kitchenette 1 and 2

1.07 INSPECTIONS

A. All local jurisdiction inspections will be inspected by the County through the Building Department. After the project is awarded the Contractor will receive information about how to schedule inspections. More information can be found at: https://www.clearcreekcounty.us/95/Building-Department.
B. Any new electrical work will be inspected by the State. The Contractor is responsible for pulling the State permit, scheduling inspections, and paying the State permit fee.
C. An Owner's rep will visit the site daily to observe work in progress.

PART 2 PRODUCTS

2.01 REQUIREMENTS

A. See **SECTION 0004 - PRODUCT REQUIREMENTS**
B. See **SECTION 0005 - VOLATILE ORGANIC COMPOUND (VOC) CONTENT RESTRICTIONS**

PART 3 EXECUTION

3.01 OVERVIEW

A. The Courthouse basement project limits are divided into five categories of construction: Full Rebuild, Flood Cut, Carpet Only, False Wall, and Jail Medical Room
   1. Full Rebuild, Flood Cut, Carpet Only, and False Wall are shown on the CP 26-01 COURTHOUSE BASEMENT SITE PLAN Amended 2/12/2026 (SITE PLAN).
B. The intent of the project is to restore the interior space in kind to a similar level of construction finishes and materials as shown in the Pre-mitigation 360-degree Model 1 and Model 2

3.02 DESCRIPTION OF WORK

A. All work for all areas shall include:
   1. All existing furniture and all other Owner's property that cannot be moved from the space shall be the responsibility of the Contractor to move within the space as needed to perform work

a. Office equipment to be moved shall be logged by the Contractor and checked for functionality by County staff in the presence of the Contractor before being moved.

2. Contractor shall protect all existing furniture and all other Owner's property from damage, dust, and debris
3. Contractor shall provide a work plan for carpeting the Archives room
4. As part of this project, work is to be performed in the County Jail area of the basement, not shown on the SITE PLAN
    a. Work is limited to one wall and a small section of acoustical ceiling in the Jail Medical Room
    b. All Contractor and subcontractor personnel who enter the County Jail will be required to agree to a background check and complete a Prison Rape Elimination Act (PREA) form.
    c. Contractors shall only place tools in the room they are working in and not outside the room in hallways or any other location in the jail. The Contractor shall self-log all tools, equipment, and materials brought into and out of the jail.
5. All existing furniture and office equipment shall be protected in place by Contractor.

B. The work involved within the project limits shown on the SITE PLAN includes:
1. Replacement wall studs, as needed.
    a. Periodic wall studs were removed as part of previous work and need to be replaced in kind.
    b. Existing metal studs that are not attached and/or missing screws shall be properly attached with the appropriate screws.
    c. Installation of studs along the walls with an existing moisture barrier shall be attached to the concrete floor only.
        1) Contractor shall not puncture the existing moisture barrier.
2. Reinstall/Replace door trim, as needed
    a. Existing door trim is in place except for 1 doorway.
        1) The 2 existing door trim not in place is onsite.
    b. Some door trim might need to be replaced, as needed.
        1) Door frame replacements shall be hollow metal frame.
3. Reinstall doors and door hardware.
    a. Doors and door hardware for reuse located in onsite storage.
        1) Hinges are still on doors.
        2) Owner will provide hardware screws.
    b. Doors and door hardware are labeled with original location.
4. Reinstall interior window.
    a. Interior window for reuse located onsite in basement.
        1) To be installed between Office 8 and Office 9.
5. Replace drywall.
    a. For all areas missing drywall, this includes:
        1) Full Rebuild, all walls floor to ceiling
        2) Flood Cut, all walls bottom 2 feet of missing drywall
            i. The replacement drywall in the hallway leading to the Archives Room in the Flood Cut area shall be a double layer of drywall to match the existing drywall: 3/8-inch-thick drywall to be in front of 5/8-inch-thick drywall.
        3) False Wall, floor to ceiling
        4) Jail Medical Room, floor to ceiling

i. 1 wall only approximately 10 feet wide, floor to ceiling

5) East exterior wall (IT room to Board Hallway)

b. Level 5 Smooth Finish drywall
   1) Contractor shall match existing drywall texture of existing walls
c. See **SECTION 0007 - GYPSUM BOARD ASSEMBLIES**
d. Fiberglass insulation shall be installed in all interior walls where drywall is installed
e. Foam board 1 ½-inch-thick shall be installed on exterior walls where there is existing moisture barrier, as shown in SITE PLAN

6. Remount wall-mounted devices
   a. For areas missing drywall
   b. Devices are to be mounted in place where they are currently hanging freely
   c. Devices include:
      1) Thermostats
      2) Badge Readers
      3) Security cameras
      4) Light switch plates
      5) Outlet cover plates
      6) Fire Detectors
      7) Door Sensors
      8) Other
   d. Provide switch plate and outlet covers as needed for existing outlets and switches with missing covers.
   e. Outlet boxes along the west and east exterior walls shall be replaced with boxes that extend far enough out to accommodate the 1 ½-inch-thich rigid foamboard and 5/8-inch-thick drywall.
   f. Contractor shall be responsible for protecting in place the existing wiring and devices attached to the wiring.
      1) Contractor shall check each device that is to be remounted is receiving electricity and can be turned “on” prior to construction, the full functionality of the device does not need to be verified and is not the responsibility of the Contractor.
      2) Contractor shall provide a list of devices that do not turn “on” to the Engineer for review.
         i. Any device that is not working prior to construction activities shall not be the responsibility of the Contractor to replace or repair.
         ii. Any device that is working prior to construction activities and does not work post construction activities shall be the responsibility of the Contractor to ensure the existing wiring is successfully connected and receiving electricity.
      3) Any device and/or wiring that is damaged during the course of construction work will be the responsibility of the Contractor to repair or replace.

7. Paint for walls and trim
   a. For all walls and trim within project limits
      1) Walls that do not require drywall replacement are not to be included in the paint work.
   b. See **SECTION 0010 - INTERIOR PAINTING**

8. Replace tile carpet
    a. For all flooring within project limits, except False Wall and Jail Medical Room areas
    b. Existing carpet to be removed
        1) Previously existing carpet has been removed as part of previous work in Full Rebuild and Flood Cut areas
    c. See **SECTION 0009 - TILE CARPETING**
    d. The floor in the Breakroom in the Carpet Only area shall be leveled with a quick-set leveling compound before installation of carpet tiles and luxury vinyl plank flooring.
9. Replace cove base
    a. For all areas with new carpet
        1) This includes all areas within project limits except the False Wall
    b. See **SECTION 0009 - TILE CARPETING**
10. Replace kitchenette
    a. Previously existing kitchenettes (2) have been partially or completely removed as part of previous work
    b. The location of each kitchenette is shown on the SITE PLAN
        1) Kitchenette 1 has been partially removed and work shall include:
            i. Removal of any existing cabinetry
            ii. Cabinetry approximately 9 to 10 feet along wall
            iii. Lower finished cabinetry with hardware
                1. Minimum of 1 pullout drawer
                2. Space for mini-frig (to be supplied by Owner)
                3. Countertop (see **SECTION 0012 - COUNTERTOPS**)
                4. Sink and faucet similar to previous shown in Pre-mitigation 360-degree Model 2
                5. Garbage disposal system
            iv. Upper finished cabinetry with hardware
                1. Cabinet height will utilize the space up to the acoustical ceiling
                2. Space for microwave in upper cabinetry
            v. Cabinetry and sink materials to be similar to previous and to be approved by Owner.
            vi. 2 x GFC-I outlets to replace existing outlets
        2) Kitchenette 2 has been completely removed and work shall include:
            i. Cabinetry approximately 4 to 5 feet along wall
            ii. Lower finished cabinetry with hardware
                1. Minimum of 1 pullout drawer
                2. Countertop (see **SECTION 0012 - COUNTERTOPS**)
                3. Sink and faucet similar to previous shown in Pre-mitigation 360-degree Model 1
                4. Garbage disposal system
            iii. Upper finished cabinetry with hardware
                1. Cabinet height will utilize the space up to the acoustical ceiling
                2. Space for microwave in upper cabinetry

iv. Cabinetry and sink materials to be similar to previous and to be approved by Owner.
v. 1 x GFC-I outlet to replace existing outlet

3) See **SECTION 0013 - ARCHITECTURAL WOOD CASEWORK**

11. Replace built-in cabinetry
    a. Previously existing built-in cabinetry in 3 locations has been partially removed as part of previous work.
    b. The location of each cabinetry section is shown on the SITE PLAN.
        1) Cabinet Section A work shall include:
            i. Cabinetry approximately 5 feet along wall
            ii. Lower finished cabinetry with hardware
                1. Minimum 2 pullout drawers above adjustable shelving with doors
                2. Countertop (see **SECTION 0012 - COUNTERTOPS**).
            iii. Upper finished cabinetry with hardware
                1. Adjustable shelving with doors
            iv. Similar to previously existing cabinets, as shown in Pre-mitigation 360-degree Model 1
        2) Cabinet Section B work shall include:
            i. Cabinetry approximately 6 feet along wall
            ii. Lower finished cabinetry with hardware
                1. Half adjustable shelving with doors
                2. Half pullout drawers
                3. Countertop (see **SECTION 0012 - COUNTERTOPS**)
            iii. Upper finished cabinetry with hardware
                1. Adjustable shelving with doors
            iv. Similar to previously existing cabinets, as shown in Pre-mitigation 360-degree Model 1
        3) See **SECTION 0011 - ROUGH CARPENTRY**
        4) See **SECTION 0013 - ARCHITECTURAL WOOD CASEWORK**
12. Replace acoustical ceiling
    a. For all of Full Rebuild area and approximately 2 feet by 10 feet section in Jail Medical Room
    b. Ceiling grid is to accommodate:
        1) In-place lighting fixtures to be installed into grid
        2) In-place ceiling tile heaters
        3) Smoke detectors
        4) In-place HVAC ceiling vents
    c. All devices in-place to be properly installed flush with grid with any applicable existing covers
    d. All existing overhang wires, conduits, and ductwork to be properly enclosed above the ceiling grid
    e. See **SECTION 0008 - ACOUSTICAL CEILINGS**
13. Replace closet doors
    a. Previously existing closet doors in 2 locations, as shown on the SITE PLAN
        1) Closet 1 work shall include:
            i. 2 sets of sliding doors to accommodate 2 openings

1. Each opening approximately 6 feet and 9 inches tall by 5 feet wide

2) Closet 2 work shall include:
   i. 1 set of sliding doors to accommodate 1 opening approximately 6 feet and 11 inches tall by 5 feet wide
   ii. Closet door dimensions, function, and materials to be similar to previous, as shown in Pre-mitigation 360-degree Model 1
3) Contractor shall provide new closet doors, frames, and hardware

14. Replace false wall
    a. Located in False Wall area shown on SITE PLAN
    b. Consists of 3 sections of exterior wall and 1 section of interior wall
        1) Interior wall work shall include:
            i. Replace drywall
        2) Exterior wall
            i. Replace foam insulation where missing
            ii. Replace drywall
        3) See **SECTION 0007 - GYPSUM BOARD ASSEMBLIES**
15. Enclosures and access panel
    a. Located in Jail Medical Room, not shown on SITE PLAN
        1) Work shall include:
            i. Bulkhead enclosure with access panel for new sump pump located on floor in corner of room
            ii. Approximately 2 feet of finished cabinetry with countertop to align with existing cabinet and countertop
    b. Located in Full Rebuild area, in the northwest corner of the exterior wall as shown on SITE PLAN
        1) Install an enclosure in northwest corner of Office 12 for the existing sump pump
        2) Enclosure shall be approximately 3 x 3 feet, floor to ceiling, with 24-inch-wide flat panel wood door painted to match walls and satin nickel passage doorknob
    c. Located in Full Rebuild area, in the northeast corner interior wall separating the Lobby area and the restrooms as shown on the SITE PLAN
        1) Install a 12 x 48-inch MDF flush access panel and painted to match wall.
16. Replace window sills
    a. Located along west exterior wall in Full Rebuild Area
        1) The 8 window sills along the west exterior wall shall be replaced with sills that extend far enough to accommodate the 1 ½-inch-thich rigid foamboard and 5/8-inch-thick drywall
17. Vinyl plank flooring
    a. Located in Breakroom
    b. Flooring shall be installed in front of the Breakroom kitchenette approximately 8 ½ x 3 ½ feet.
18. Demo of existing structures and furniture
    a. Existing cabinetry removal is required for installation of upper cabinets of Kitchenette 1, Cabinet Section A, and Cabinet Section B.
    b. Removal of the partition wall in between the Lobby area and the Health and Human Services hallway is required.

1) Not to be replaced

c. Removal of existing carpet in the Full Rebuild area is required for installation of tile carpeting

d. Drywall removal is required in Lobby area to install replacement drywall.

e. Removal is required of exposed wood studs along the hallway wall of Office 11

1) To be replaced with metal studs

f. Removal is required of exposed and/or damaged wood studs along east exterior wall in the Breakroom

1) To be replaced with metal studs

SECTION 0001 - ADMINISTRATIVE REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. General administrative requirements.
B. Progress photographs.
C. Submittals for review, information, and project closeout.

1.01 GENERAL ADMINISTRATIVE REQUIREMENTS

A. Make the following types of submittals to Engineer:
    1. Requests for Interpretation (RFI).
    2. Requests for substitution.
    3. Shop drawings, product data, and samples.
    4. Test and inspection reports.
    5. Design data.
    6. Manufacturer's instructions and field reports.
    7. Applications for payment and change order requests.
    8. Progress schedules.
    9. Coordination drawings.
    10. Correction Punch List and Final Correction Punch List for Substantial Completion.
    11. Closeout submittals.
    12. Preconstruction video/photos of existing conditions.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 PROGRESS PHOTOGRAPHS

A. Submit photographs with each application for payment, taken not more than 3 days prior to
B. Provide photographs of construction throughout progress of work
C. In addition to periodic, recurring views, take photographs of each of the following events:
    1. Structural framing in progress and upon completion
    2. Final completion, minimum of ten (10) photos
D. Take photographs as evidence of existing project conditions

3.02 SUBMITTAL SCHEDULE

A. Submit to Owner and Engineer for review a schedule for submittals in tabular format
    1. Coordinate with Contractor's construction schedule and schedule of values
    2. Format schedule to allow tracking of status of submittals throughout duration of construction
    3. Arrange information to include scheduled date for initial submittal, specification number and title, submittal category (for review or for information), description of item of work covered, and role and name of subcontractor
    4. Account for time required for preparation, review, manufacturing, fabrication and delivery when establishing submittal delivery and review deadline dates.

3.03 SUBMITTALS FOR REVIEW

A. When the following are specified in individual sections, submit them for review:
    1. Product data.
    2. Shop drawings.
    3. Samples for selection.
    4. Samples for verification.
B. Samples will be reviewed for aesthetic, color, or finish selection.

3.04 SUBMITTALS FOR INFORMATION

A. When the following are specified in individual sections, submit them for information:
    1. Design data.
    2. Certificates.
    3. Test reports.
    4. Inspection reports.
    5. Manufacturer's instructions.
    6. Manufacturer's field reports.
    7. Other types indicated.

3.05 SUBMITTALS FOR PROJECT CLOSEOUT

A. Submit Correction Punch List for Substantial Completion.
B. Submit Final Correction Punch List for Substantial Completion.
C. When the following are specified in individual sections, submit them at project closeout in compliance with requirements of Contract documents, including:
    1. Project record documents.
    2. Operation and maintenance data.
    3. Warranties.
    4. Bonds.
    5. Other types as indicated.
D. Submit for Owner's benefit during and after project completion.

3.06 DAILY REPORTS

A. Submit daily reports that include:
    1. Project Information: Project name, job number, date, and name of the person creating the report.
    2. Weather Conditions
    3. Labor & Staffing: List of subcontractors, number of workers, trades present, and total hours worked.
    4. Work Performed: Specific tasks completed or in-progress, referencing plans if possible (e.g., "poured 70% of 2nd-floor slab").
    5. Materials & Equipment: Deliveries received, materials used, and equipment utilized or idle (including downtime).
    6. Safety & Incidents: Details of accidents, near-misses, site inspections, or safety briefings (Toolbox Talks).
    7. Delays & Blockers: Any issues that stopped or slowed work, including site access problems or RFI delays.
    8. Photos & Visuals: Time-stamped, annotated photos of work progress and issues

B. Daily logs with daily photos shall be posted to a shared website that can be accessed by the County. The Contractor may choose the website as long as it is accessible by County staff, or the Contractor may post to a project folder on the County's SharePoint site.

3.07 EXISTING CONDITIONS PRECONSTRUCTION DOCUMENTATION

A. Contractor shall provide documentation of existing conditions to be reviewed and approved to Owner.

SECTION 0002 - QUALITY REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. References and standards.
B. Control of installation.
C. Tolerances.
D. Defect Assessment.

1.02 RELATED REQUIREMENTS

A. **SECTION 0004 - PRODUCT REQUIREMENTS**: Requirements for material and product quality.

1.03 REFERENCE STANDARDS

A. ASTM E329 - Standard Specification for Agencies Engaged in Construction Inspection, Testing, or Special Inspection; 2021.
B. ASTM E699 - Standard Specification for Agencies Involved in Testing, Quality Assurance, and Evaluating of Manufactured Building Components; 2016.

1.04 DEFINITIONS

A. Contractor's Quality Control Plan: Contractor's management plan for executing the Contract for Construction.
B. Contractor's Professional Design Services: Design of some aspect or portion of the project by party other than the design professional of record. Provide these services as part of the Contract for Construction.
    1. Design Services Types Required:
        a. Construction-Related: Services Contractor needs to provide in order to carry out the Contractor's sole responsibilities for construction means, methods, techniques, sequences, and procedures.

1.05 REFERENCES AND STANDARDS

A. For products and workmanship specified by reference to a document or documents not included in the Project Manual, also referred to as reference standards, comply with requirements of the standard, except when more rigid requirements are specified or are required by applicable codes.
B. Comply with reference standard of date of issue current on date of Contract Documents, except where a specific date is established by applicable code.
C. Obtain copies of standards where required by product specification sections.
D. Maintain copy at project site during submittals, planning, and progress of the specific work, until Substantial Completion.
E. Should specified reference standards conflict with Contract Documents, request clarification from Engineer before proceeding.
F. Neither the contractual relationships, duties, or responsibilities of the parties in Contract nor those of Engineer shall be altered from Contract Documents by mention or inference otherwise in any reference document.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 CONTROL OF INSTALLATION

A. Monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce work of specified quality.
B. Comply with manufacturers' instructions, including each step in sequence.
C. Should manufacturers' instructions conflict with Contract Documents, request clarification from Engineer before proceeding.
D. Comply with specified standards as minimum quality for the work except where more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.
E. Have work performed by persons qualified to produce required and specified quality.
F. Verify that field measurements are as indicated on shop drawings or as instructed by the manufacturer.
G. Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration, physical distortion, and disfigurement.

3.02 TOLERANCES

A. Monitor fabrication and installation tolerance control of products to produce acceptable Work. Do not permit tolerances to accumulate.
B. Comply with manufacturers' tolerances. Should manufacturers' tolerances conflict with Contract Documents, request clarification from Engineer before proceeding.
C. Adjust products to appropriate dimensions; position before securing products in place.

3.03 DEFECT ASSESSMENT

A. Replace Work or portions of the Work not complying with specified requirements.
B. If, in the opinion of Engineer, it is not practical to remove and replace the work, Engineer will direct an appropriate remedy or adjust payment.

SECTION 0003 - TEMPORARY FACILITIES AND CONTROLS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Temporary utilities.
B. Temporary sanitary facilities.
C. Temporary Controls: Barriers and fencing .
D. Security requirements.
E. Vehicular access and parking.
F. Waste removal facilities and services.
G. Project identification sign.

1.02 REFERENCE STANDARDS

A. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials; 2023c.
B. ASTM E90 - Standard Test Method for Laboratory Measurement of Airborne Sound Transmission Loss of Building Partitions and Elements; 2009 (Reapproved 2016).

1.03 TEMPORARY UTILITIES

A. Existing facilities may be used.
B. New permanent facilities may be used.
C. Use trigger-operated nozzles for water hoses, to avoid waste of water.

1.04 TELECOMMUNICATIONS SERVICES

A. Provide, maintain, and pay for telecommunications services to field office at time of project mobilization.
B. Telecommunications services shall include:
    1. Contractor's option.

1.05 TEMPORARY SANITARY FACILITIES

A. Provide and maintain required facilities and enclosures. Provide at time of project mobilization.
B. Maintain daily in clean and sanitary condition.
C. At end of construction, return facilities to same or better condition as originally found.

1.06 BARRIERS

A. Provide barriers to prevent unauthorized entry to construction areas, to prevent access to areas that could be hazardous to workers or the public, to allow for owner's use of site and to protect existing facilities and adjacent properties from damage from construction operations and demolition.
B. Provide protection for plants designated to remain. Replace damaged plants.
C. Protect non-owned vehicular traffic, stored materials, site, and structures from damage.

1.07 FENCING

A. Construction: Contractor's option.

B. Provide 6 foot high fence around construction site; equip with vehicular and pedestrian gates with locks for exterior storage.

1.08 SECURITY

A. Provide security and facilities to protect Work, existing facilities, and Owner's operations from unauthorized entry, vandalism, or theft.
B. Coordinate with Owner's security program.

1.09 VEHICULAR ACCESS AND PARKING

A. Comply with regulations relating to use of streets and sidewalks, access to emergency facilities, and access for emergency vehicles.
B. Coordinate access and haul routes with governing authorities and Owner.
C. Provide and maintain access to fire hydrants, free of obstructions.
D. Existing on-site roads may be used for construction traffic.
E. Existing parking areas may be used for construction parking.

1.10 WASTE REMOVAL

A. Provide waste removal facilities and services as required to maintain the site in clean and orderly condition.
B. Provide containers with lids. Remove trash from site periodically.
C. If materials to be recycled or re-used on the project must be stored on-site, provide suitable non-combustible containers; locate containers holding flammable material outside the structure unless otherwise approved by the authorities having jurisdiction.

1.11 PROJECT IDENTIFICATION

A. Provide project identification sign of design, construction, and location approved by Owner.
B. No other signs are allowed without Owner permission except those required by law.

1.12 REMOVAL OF UTILITIES, FACILITIES, AND CONTROLS

A. Remove temporary utilities, equipment, facilities, materials, prior to Date of Substantial Completion inspection.
B. Clean and repair damage caused by installation or use of temporary work.
C. Restore existing facilities used during construction to original condition.
D. Restore new permanent facilities used during construction to specified condition.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

SECTION 0004 - PRODUCT REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. General product requirements.
B. Re-use of existing products.
C. Transportation, handling, storage and protection.
D. Procedures for Owner-supplied products.
E. Maintenance materials, including extra materials, spare parts, tools, and software.

1.02 RELATED REQUIREMENTS

A. **SECTION 0002 - QUALITY REQUIREMENTS**: Product quality monitoring.
B. **SECTION 0005 - VOLATILE ORGANIC COMPOUND (VOC) CONTENT RESTRICTIONS**: Requirements for VOC-restricted product categories.

1.03 REFERENCE STANDARDS

A. C2C (DIR) - C2C Certified Products Registry; Cradle to Cradle Products Innovation Institute; Current Edition.
B. CAL (CDPH SM) - Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers Version 1.2; 2017.

1.04 SUBMITTALS

A. Product Data Submittals: Submit manufacturer's standard published data. Mark each copy to identify applicable products, models, options, and other data. Supplement manufacturers' standard data to provide information specific to this Project.
B. Shop Drawing Submittals: Prepared specifically for this Project; indicate utility and electrical characteristics, utility connection requirements, and location of utility outlets for service for functional equipment and appliances.
C. Sample Submittals: Illustrate functional and aesthetic characteristics of the product, with integral parts and attachment devices. Coordinate sample submittals for interfacing work.
    1. For selection from standard finishes, submit samples of the full range of the manufacturer's standard colors, textures, and patterns.

PART 2 PRODUCTS

2.01 EXISTING PRODUCTS

A. Do not use materials and equipment removed from existing premises unless specifically required or permitted by Contract Documents.
B. Existing materials and equipment indicated to be removed, but not to be re-used, relocated, reinstalled, delivered to the Owner, or otherwise indicated as to remain at the property of the Owner, become the property of the Contractor; remove from site.
C. Specific Products to be Reused: The reuse of certain materials and equipment already existing on the project site is required.
    1. See Error! Reference source not found. for items required to be reused.

2. If reuse of other existing materials or equipment is desired, submit substitution request.

2.02 NEW PRODUCTS

A. Provide new products unless specifically required or permitted by Contract Documents.
B. Use of products having any of the following characteristics is not permitted:
    1. Made using or containing CFC's or HCFC's.
    2. Made of wood from newly cut old growth timber.
    3. Containing lead, cadmium, or asbestos.
C. Where other criteria are met, Contractor shall give preference to products that:
    1. If used on interior, have lower emissions, as defined in **SECTION 0005 - VOLATILE ORGANIC COMPOUND (VOC) CONTENT RESTRICTIONS**.
    2. If wet-applied, have lower VOC content, as defined in **SECTION 0005 - VOLATILE ORGANIC COMPOUND (VOC) CONTENT RESTRICTIONS**.
    3. Are extracted, harvested, and/or manufactured closer to the location of the project.
    4. Have longer documented life span under normal use.
    5. Result in less construction waste.

2.03 PRODUCT OPTIONS

A. Products Specified by Reference Standards or by Description Only: Use any product meeting those standards or description.
B. Products Specified by Naming One or More Manufacturers: Use a product of one of the manufacturers named and meeting specifications, no options or substitutions allowed.
C. Products Specified by Naming One or More Manufacturers with a Provision for Substitutions: Submit a request for substitution for any manufacturer not named.

2.04 MAINTENANCE MATERIALS

A. Furnish extra materials, spare parts, tools, and software of types and in quantities specified in individual specification sections.
B. Deliver and place in location as directed ; obtain receipt prior to final payment.

PART 3 EXECUTION

3.01 OWNER-SUPPLIED PRODUCTS

A. Owner's Responsibilities:
    1. Arrange for and deliver Owner reviewed shop drawings, product data, and samples, to Contractor.
    2. Arrange and pay for product delivery to site.
    3. On delivery, inspect products jointly with Contractor.
B. Contractor's Responsibilities:
    1. Review Owner reviewed shop drawings, product data, and samples.
    2. Receive and unload products at site; inspect for completeness or damage jointly with Owner.
    3. Handle, store, install and finish products.
    4. Repair or replace items damaged after receipt.

3.03 TRANSPORTATION AND HANDLING

A. Package products for shipment in manner to prevent damage; for equipment, package to avoid loss of factory calibration.
B. If special precautions are required, attach instructions prominently and legibly on outside of packaging.
C. Coordinate schedule of product delivery to designated prepared areas in order to minimize site storage time and potential damage to stored materials.
D. Transport and handle products in accordance with manufacturer's instructions.
E. Transport materials in covered trucks to prevent contamination of product and littering of surrounding areas.
F. Promptly inspect shipments to ensure that products comply with requirements, quantities are correct, and products are undamaged.
G. Provide equipment and personnel to handle products by methods to prevent soiling, disfigurement, or damage, and to minimize handling.
H. Arrange for the return of packing materials, such as wood pallets, where economically feasible.

3.04 STORAGE AND PROTECTION

A. Provide protection of stored materials and products against theft, casualty, or deterioration.
B. Designate receiving/storage areas for incoming products so that they are delivered according to installation schedule and placed convenient to work area in order to minimize waste due to excessive materials handling and misapplication.
    1. Structural Loading Limitations: Handle and store products and materials so as not to exceed static and dynamic load-bearing capacities of project floor and roof areas.
C. Store and protect products in accordance with manufacturers' instructions.
D. Store with seals and labels intact and legible.
E. Arrange storage of materials and products to allow for visual inspection for the purpose of determination of quantities, amounts, and unit counts.
F. Store sensitive products in weathertight, climate-controlled enclosures in an environment favorable to product.
G. For exterior storage of fabricated products, place on sloped supports above ground.
H. Provide off-site storage and protection when site does not permit on-site storage or protection.
I. Protect products from damage or deterioration due to construction operations, weather, precipitation, humidity, temperature, sunlight and ultraviolet light, dirt, dust, and other contaminants.
J. Comply with manufacturer's warranty conditions, if any.
K. Do not store products directly on the ground.
L. Cover products subject to deterioration with impervious sheet covering. Provide ventilation to prevent condensation and degradation of products.
M. Store loose granular materials on solid flat surfaces in a well-drained area. Prevent mixing with foreign matter.
N. Prevent contact with material that may cause corrosion, discoloration, or staining.
O. Provide equipment and personnel to store products by methods to prevent soiling, disfigurement, or damage.
P. Arrange storage of products to permit access for inspection. Periodically inspect to verify products are undamaged and are maintained in acceptable condition.

SECTION 0005 - VOLATILE ORGANIC COMPOUND (VOC) CONTENT RESTRICTIONS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Requirements for Indoor-Emissions-Restricted products.
B. Requirements for VOC-Content-Restricted products.

1.02 RELATED REQUIREMENTS

A. **SECTION 0004 - PRODUCT REQUIREMENTS**: Fundamental product requirements, product options, delivery, storage, and handling.

1.03 DEFINITIONS

A. Indoor-Emissions-Restricted Products: All products in the following product categories, whether specified or not:
    1. Interior paints and coatings applied on site.
    2. Interior adhesives and sealants applied on site, including flooring adhesives.
    3. Flooring.
    4. Composite wood.
    5. Products making up wall and ceiling assemblies.
    6. Thermal and acoustical insulation.
    7. Other products when specifically stated in the specifications.
B. VOC-Content-Restricted Products: All products in the following product categories, whether specified or not:
    1. Interior paints and coatings applied on site.
    2. Interior adhesives and sealants applied on site, including flooring adhesives.
    3. Other products when specifically stated in the specifications.
C. Interior of Building: Anywhere inside the exterior weather barrier.
D. Adhesives: All gunnable, trowelable, liquid-applied, and aerosol adhesives, whether specified or not; including flooring adhesives, resilient base adhesives, and pipe jointing adhesives.
E. Sealants: All gunnable, trowelable, and liquid-applied joint sealants and sealant primers whether specified or not; including firestopping sealants and duct joint sealers.
F. Inherently Non-Emitting Materials: Products composed wholly of minerals or metals, unless they include organic-based surface coatings, binders, or sealants; and specifically the following:
    1. Concrete.
    2. Metals that are plated, anodized, or powder-coated.
    3. Glass.
    4. Ceramics.

1.04 REFERENCE STANDARDS

A. 40 CFR 59, Subpart D - National Volatile Organic Compound Emission Standards for Architectural Coatings; U.S. Environmental Protection Agency; current edition.
B. ASTM D3960 - Standard Practice for Determining Volatile Organic Compound (VOC) Content of Paints and Related Coatings; 2005 (Reapproved 2018).
C. CAL (CDPH SM) - Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers Version 1.2; 2017.

D. CARB (ATCM) - Airborne Toxic Control Measure to Reduce Formaldehyde Emissions from Composite Wood Products; California Air Resources Board; current edition.
E. CARB (SCM) - Suggested Control Measure for Architectural Coatings; California Air Resources Board; 2020.
F. CHPS (HPPD) - High Performance Products Database; Current Edition.
G. CRI (GLP) - Green Label Plus Testing Program - Certified Products; Current Edition.
H. GreenSeal GS-36 - Standard for Adhesives for Commercial Use; 2013.
I. SCAQMD 1113 - Architectural Coatings; 1977, with Amendment (2016).
J. SCAQMD 1168 - Adhesive and Sealant Applications; 1989, with Amendment (2022).
K. SCS (CPD) - SCS Certified Products; Current Edition.
L. UL (GGG) - GREENGUARD Gold Certified Products; Current Edition.

1.05 SUBMITTALS

A. Product Data: For each VOC-restricted product used in the project, submit evidence of compliance.

1.06 QUALITY ASSURANCE

A. Indoor Emissions Standard and Test Method: CAL (CDPH SM), using Standard Private Office exposure scenario and the allowable concentrations specified in the method, and range of total VOC's after 14 days.
    1. Wet-Applied Products: State amount applied in mass per surface area.
    2. Paints and Coatings: Test tinted products, not just tinting bases.
    3. Evidence of Compliance: Acceptable types of evidence are the following;
        a. Current UL (GGG) certification.
        b. Current SCS (CPD) Floorscore certification.
        c. Current SCS (CPD) Indoor Advantage Gold certification.
        d. Current listing in CHPS (HPPD) as a low-emitting product.
        e. Current CRI (GLP) certification.
        f. Test report showing compliance and stating exposure scenario used.
    4. Product data submittal showing VOC content is NOT acceptable evidence.
    5. Manufacturer's certification without test report by independent agency is NOT acceptable evidence.
B. VOC Content Test Method: 40 CFR 59, Subpart D (EPA Method 24), or ASTM D3960, unless otherwise indicated.
    1. Evidence of Compliance: Acceptable types of evidence are:
        a. Report of laboratory testing performed in accordance with requirements.
        b. Published product data showing compliance with requirements.
        c. Certification by manufacturer that product complies with requirements.
C. Composite Wood Emissions Standard: CARB (ATCM) for ultra-low emitting formaldehyde (ULEF) resins.
    1. Evidence of Compliance: Acceptable types of evidence are:
        a. Current SCS "No Added Formaldehyde (NAF)" certification; www.scscertified.com.
        b. Report of laboratory testing performed in accordance with requirements.
        c. Published product data showing compliance with requirements.
        d. Certification by manufacturer that product complies with requirements.
        e. Testing Agency Qualifications: Independent firm specializing in performing testing and inspections of the type specified in this section.

PART 2 PRODUCTS

2.01 MATERIALS

A. All Products: Comply with the most stringent of federal, State, and local requirements, or these specifications.
B. Indoor-Emissions-Restricted Products: Comply with Indoor Emissions Standard and Test Method, except for:
    1. Composite Wood, Wood Fiber, and Wood Chip Products: Comply with Composite Wood Emissions Standard or contain no added formaldehyde resins.
    2. Inherently Non-Emitting Materials.
C. VOC-Content-Restricted Products: VOC content not greater than required by the following:
    1. Adhesives, Including Flooring Adhesives: SCAQMD 1168 Rule.
    2. Aerosol Adhesives: GreenSeal GS-36.
    3. Joint Sealants: SCAQMD 1168 Rule.
    4. Paints and Coatings: Each color; most stringent of the following:
        a. 40 CFR 59, Subpart D.
        b. SCAQMD 1113 Rule.
        c. CARB (SCM).

PART 3 EXECUTION

3.01 FIELD QUALITY CONTROL

A. Owner reserves the right to reject non-compliant products, whether installed or not, and require their removal and replacement with compliant products at no extra cost to Owner.
B. Additional costs to restore indoor air quality due to installation of non-compliant products will be borne by Contractor.

PART 1 DESCRIPTION OF SPACE

1.01 FULL REBUILD

Full Rebuild consists of fully exposed walls, no carpet, and no acoustical ceiling. Original interior doors with hardware and interior windows have been removed and are being stored onsite for reuse. Ceiling lighting fixtures and devices that were mounted to the walls hang freely in place, as shown in Figure 1 below.



Figure 1: Example photo of Full Build existing conditions

HVAC ductwork runs above the previous acoustical ceiling and hangs in place, and ceiling tile heaters remain in place and are to be incorporated into the ceiling grid.

1.02 FLOOD CUT

The bottom 2 feet of drywall and carpeting has been removed in the Flood Cut area as part of previous work, as shown in Figure 2. Some wall mounted devices hang freely.



Figure 2: Example photo of Flood Cut area

1.03 CARPET ONLY

Carpet Only area is fully intact as shown in Figure 3. All wall mounted devices and some office furniture and appliances are still in place.



Figure 3: Example photo of Carpet Only area

1.01 FALSE WALL

The False Wall area consists of 3 sections of exterior wall and 1 section of interior wall. For the exterior walls, foam insulation exists on 2 sections, as shown in Figure 4, and foam insulation is missing on 1 section, as shown in Figure 5. The interior wall section is shown in Figure 6.



Figure 4: Photo of existing exterior False Wall sections with existing foam insulation



Figure 5: Photo of existing exterior False Wall section missing foam insulation



Figure 6: Photo of existing interior False Wall section

SECTION 0007 - GYPSUM BOARD ASSEMBLIES

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Performance criteria for gypsum board assemblies.
B. Metal stud wall framing.
C. Acoustic insulation.
D. Cementitious backing board.
E. Gypsum wallboard.
F. Joint treatment and accessories.

1.02 RELATED REQUIREMENTS

A. Section 0005 - Volatile Organic Compound (VOC) Content Restrictions.

1.03 REFERENCE STANDARDS

A. AISI S220 - North American Standard for Cold-Formed Steel Nonstructural Framing; 2020.
B. AISI S240 - North American Standard for Cold-Formed Steel Structural Framing; 2015, with Errata (2020).
C. ANSI A108.11 - American National Standard Specifications for Interior Installation of Cementitious Backer Units; 2018.
D. ANSI A118.9 - American National Standard Specifications for Test Methods and Specifications for Cementitious Backer Units; 2019.
E. ASTM A36/A36M - Standard Specification for Carbon Structural Steel; 2019.
F. ASTM A653/A653M - Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process; 2023.
G. ASTM A1003/A1003M - Standard Specification for Steel Sheet, Carbon, Metallic- and Nonmetallic-Coated for Cold-Formed Framing Members; 2015.
H. ASTM C1007 - Standard Specification for Installation of Load Bearing (Transverse and Axial) Steel Studs and Related Accessories; 2020.
I. ASTM C475/C475M - Standard Specification for Joint Compound and Joint Tape for Finishing Gypsum Board; 2017 (Reapproved 2022).
J. ASTM C665 - Standard Specification for Mineral-Fiber Blanket Thermal Insulation for Light Frame Construction and Manufactured Housing; 2023.
K. ASTM C754 - Standard Specification for Installation of Steel Framing Members to Receive Screw-Attached Gypsum Panel Products; 2020.
L. ASTM C840 - Standard Specification for Application and Finishing of Gypsum Board; 2020.
M. ASTM C1047 - Standard Specification for Accessories for Gypsum Wallboard and Gypsum Veneer Base; 2019.
N. ASTM C1178/C1178M - Standard Specification for Coated Glass Mat Water-Resistant Gypsum Backing Panel; 2018.
O. ASTM C1325 - Standard Specification for Fiber-Mat Reinforced Cementitious Backer Units; 2022.
P. ASTM C1396/C1396M - Standard Specification for Gypsum Board; 2017.
Q. ASTM D3273 - Standard Test Method for Resistance to Growth of Mold on the Surface of Interior Coatings in an Environmental Chamber; 2021.
R. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials; 2023c.

S. GA-216 - Application and Finishing of Gypsum Panel Products; 2021.

1.04 ADMINISTRATIVE REQUIREMENTS

A. Coordination: Coordinate the installation of gypsum board assemblies with size, location, and installation of ancillary wall mounted devices and other work.

1.05 SUBMITTALS

A. Product Data: Provide data on metal framing, gypsum board, accessories, joint finishing system, and tile backer panels.
    a. Provide data on metal framing, gypsum board, accessories, and joint finishing system.
    b. Provide manufacturer's data on partition head to structure connectors, showing compliance with requirements.
B. Steel Framing Industry Association (SFIA) Certification:
C. Submit documentation that metal studs and connectors used on project meet or exceed requirements of International Building Code.
D. Manufacturer's installation instructions.
E. Test Reports: For stud framing products that do not comply with AISI S220 or ASTM C754, provide independent laboratory reports showing maximum stud heights at required spacings and deflections.
F. Installer's Qualification Statement.

1.06 QUALITY ASSURANCE

A. SFIA Code Compliance Certification Program: www.CFSteel.org/: Use metal studs and connectors certified for compliance with International Building Code.
B. Manufacturer Qualifications: Member of Steel Stud Manufacturers Association (SSMA): www.ssma.com/.
C. Installer Qualifications: Company specializing in performing work of the type specified and with at least five years of documented experience and approved by manufacturer .

1.07 DELIVERY, STORAGE, AND HANDLING

A. Store gypsum products and accessories indoors and keep above freezing. Elevate boards above floor, on nonwicking supports, in accordance with manufacturer's recommendations.
B. Store metal products to prevent corrosion , under cover and above grade.

PART 2 PRODUCTS

2.01 GYPSUM BOARD ASSEMBLIES

A. Provide completed assemblies complying with ASTM C840 and GA-216.
    1. See PART 3 for finishing requirements.

2.02 METAL FRAMING MATERIALS

A. Steel Sheet: ASTM A1003/A1003M, subject to the ductility limitations indicated in AISI S220 or equivalent.
B. Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
    1. Manufacturers - Metal Framing, Connectors, and Accessories:
        a. ClarkDietrich: www.clarkdietrich.com.

b. Jaimes Industries: www.jaimesind.com.
c. Marino: www.marinoware.com.
d. R-stud, LLC: www.rstud.com.
e. SCAFCO Corporation: www.scafco.com.
f. Studs Unlimited: www.studsunlimited.com
g. Substitutions: to be approved by Engineer.

C. Non-structural Framing System Components: ASTM C645; galvanized sheet steel, of size and properties necessary to comply with ASTM C754 for the spacing indicated, with maximum deflection of wall framing of L/120 at 5 psf.
   1. Studs: C-shaped with knurled or embossed faces.
   2. Runners: U shaped, sized to match studs.
   3. Ceiling Channels: C-shaped .
   4. Furring Members: Hat-shaped sections, minimum depth of 7/8 inch.
   5. Resilient Furring Channels: Single or double leg configuration; 1/2 inch channel depth.
   6. Resilient Sound Isolation Clips: Steel resilient clips with molded rubber isolators, attaches to framing; improves noise isolation performance of wall and floor-ceiling assemblies.

D. Non-structural Framing Accessories:
   1. Studs: C-shaped with knurled or embossed faces.
   2. Runners: U shaped, sized to match studs.
   3. Ceiling Hangers: Type and size as specified in ASTM C754 for spacing required.
   4. Partial Height Wall Framing Support: Provides stud reinforcement and anchored connection to floor.
      a. Materials: ASTM A36/A36M formed sheet steel support member with factory-welded ASTM A1003/A1003M steel plate base.
   5. Framing Connectors: ASTM A653/A653M G90 galvanized steel clips; secures cold rolled channel to wall studs for lateral bracing.

2.03 BOARD MATERIALS

A. Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
   1. Manufacturers - Gypsum-Based Board:
      a. American Gypsum Company: www.americangypsum.com.
      b. CertainTeed Corporation: www.certainteed.com.
      c. Georgia-Pacific Gypsum: www.gpgypsum.com.
      d. National Gypsum Company: www.nationalgypsum.com.
      e. PABCO Gypsum: www.pabcogypsum.com.
      f. USG Corporation: www.usg.com.
      g. Substitutions: to be approved by Engineer.

B. Gypsum Wallboard: Paper-faced gypsum panels as defined in ASTM C1396/C1396M; sizes to minimize joints in place; ends square cut.
   1. Application: Use for vertical surfaces , unless otherwise indicated.
   2. Mold Resistance: Score of 10, when tested in accordance with ASTM D3273.
      a. Mold-resistant board is required whenever board is being installed before the building is enclosed and conditioned.
      b. Mold resistant board is required:
         1) Utility or mechanical rooms.
         2) Kitchens.
   3. Thickness:

a. Vertical Surfaces: 5/8 inch.
    1) Unless otherwise indicated for direct adhesion over CMU.
b. Horizontal Surfaces: 5/8 inch.
c. Ceilings: 1/2 inch.

C. Backing Board For Wet Areas: One of the following products:
1. Application: Surfaces behind tile in wet areas including areas within 10 feet of any plumbing fixture .
2. Application: Horizontal surfaces behind tile in wet areas including countertops and within 10 feet of any plumbing fixture .
3. Mold Resistance: Score of 10, when tested in accordance with ASTM D3273.
4. ANSI Cement-Based Board: Non-gypsum-based; aggregated Portland cement panels with glass fiber mesh embedded in front and back surfaces complying with ANSI A118.9 or ASTM C1325.
    a. Thickness: 1/2 inch unless otherwise indicated.
5. Glass Mat Faced Board: Coated glass mat water-resistant gypsum backing panel as defined in ASTM C1178/C1178M.
    a. Regular Type: Thickness 1/2 inch.
    b. Fire-Resistance-Rated Type: Type X core, thickness 5/8 inch.

2.04 GYPSUM BOARD ACCESSORIES

A. Acoustic Insulation: ASTM C665; preformed glass fiber, friction fit type, unfaced.
1. Thickness:
    a. 3-1/2" at 3-5/8" studs.
    b. 5-1/2" at 6" studs.

B. Sound Isolation Tape: Elastomeric foam tape for sound decoupling.
1. Surface Burning Characteristics: Provide assemblies with flame spread index of 75 or less and smoke developed index of 450 or less, when tested in accordance with ASTM E84.
2. Tape Thickness: 1/4 inch.

C. Beads, Joint Accessories, and Other Trim : ASTM C1047, galvanized steel, rolled zinc, or extruded aluminum , unless noted otherwise.
1. Corner Trim: Low profile, for 90 degree outside corners.
    a. Products:
        1) Fry Reglet DMCT-1250: www.fryreglet.com .
            a) Locations: All outside corners, full height of wall from finish floor to at least 2" above finish ceiling so that trim edge is fully concealed by ceiling finish.
                i. Where tile is indicated: Do not install at tile or above tile, where tile is up to 5'-0" above finish floor.
            b) Finish: Manufacturer's standard paint-grip finish. Paint to match adjacent wall.
        2) Substitutions: as approved by Owner.
2. L-Trim with Tear-Away Strip: Sized to fit 1/2 inch or 5/8" thick gypsum wallboard.
3. Wall Mounted Deflection Beads: Flexible gasket and bead with 1-1/8 inch flange.
4. Expansion Joints:
    a. Type: V-shaped metal with factory-installed protective tape.

b. Products: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
    1) Phillips Manufacturing Co; 093 Expansion Control Joint : www.phillipsmfg.com/.
    2) Substitutions: as approved by Owner.

D. Decorative Metal Trim:
    1. Material: Extruded aluminum alloy 6063-T5 temper.
    2. Finish: Factory primed for field painting , unless otherwise indicated.
    3. Type: Profile as selected from manufacturer's standard range, unless otherwise indicated.

E. Moisture Guard Trim: ASTM C1047, rigid plastic, 48 inch length, applied to bottom edge of gypsum board.
    1. Height: 1-3/4 inch.
    2. Depth: 5/8 inch or as required for application.
    3. Locations:
        a. Walls adjacent to wet areas not scheduled to receive tile.
        b. Utility or mechanical rooms.
        c. Kitchens.
    4. Products:
        a. Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
            1) Waterguard USA;
            2) Waterguard: www.waterguard-usa.com/#sle.
        b. Substitutions: to be approved by Engineer.

F. Joint Materials: ASTM C475/C475M and as recommended by gypsum board manufacturer for project conditions.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify that project conditions are appropriate for work of this section to commence.

3.02 FRAMING INSTALLATION

A. Metal Framing: Install in accordance with ASTM C1007AISI S220 and manufacturer's instructions.

B. Suspended Ceilings and Soffits: Space framing and furring members as indicated .
    1. Level ceiling system to a tolerance of 1/1200.
    2. Laterally brace entire suspension system.
    3. Install bracing as required at exterior locations to resist wind uplift.

C. Studs: Space studs as indicated .
    1. Extend partition framing to structure where indicated and to ceiling in other locations.
    2. Partitions Terminating at Ceiling: Attach ceiling runner securely to ceiling track in accordance with manufacturer's instructions.
    3. Partitions Terminating at Structure: Attach extended leg top runner to structure, maintain clearance between top of studs and structure, and brace both flanges of studs with continuous bridging.

D. Openings: Reinforce openings as required for weight of doors or operable panels, using not less than double studs at jambs.
E. Acoustic Furring: Install resilient channels at maximum 24 inches on center. Locate joints over framing members.
F. Resilient Sound Isolation Clips: Install resilient sound isolation clips, and where applicable, associated furring sections and channels, in accordance with clip manufacturer's written instructions.
G. Blocking: Install mechanically fastened steel sheet blocking for support of:
    1. Framed openings.
    2. Wall-mounted cabinets.
    3. Plumbing fixtures.
    4. Wall-mounted door hardware.
    5. Equipment as indicated and as required
    6. Other items as required for project
    7. Provide channel blocking where required for application.

3.03 ACOUSTIC ACCESSORIES INSTALLATION

A. Acoustic Insulation: Place tightly within spaces around cut openings, behind and around electrical and mechanical items within partitions, and tight to items passing through partitions.
B. Sound Isolation Tape: Apply to vertical studs and top and bottom tracks/runners in accordance with manufacturer's instructions.
C. Acoustic Sealant: Install in accordance with manufacturer's instructions.

3.04 BOARD INSTALLATION

A. Comply with ASTM C840, GA-216, and manufacturer's instructions. Install to minimize butt end joints, especially in highly visible locations.
B. Single-Layer Nonrated: Install gypsum board in most economical direction, with ends and edges occurring over firm bearing.
    1. Exception: Tapered edges to receive joint treatment at right angles to framing.
C. Exposed Gypsum Board in Interior Wet Areas: Seal joints, cut edges, and holes with water-resistant sealant.
D. Cementitious Backing Board: Install over steel framing members and plywood substrate where indicated, in accordance with ANSI A108.11 and manufacturer's instructions.
E. Installation on Metal Framing: Use screws for attachment of gypsum board except face layer of nonrated double-layer assemblies, which may be installed by means of adhesive lamination.
F. Installation Perpendicular to Fluted Metal Deck at Locations Exposed to View: Cut edges uniformly to follow the deck flute pattern. Random or mismatched cutting is not allowed.

3.05 INSTALLATION OF TRIM AND ACCESSORIES

A. Control Joints: Place control joints consistent with lines of building spaces and as follows:
    1. Not more than 30 feet apart on walls and ceilings over 50 feet long.
    2. Align wall and ceiling control joints.
    3. At one side of window and / or door openings or at 30 feet maximum spacing.
    4. At dissimilar materials.
B. Corner Beads: Install at external corners, using longest practical lengths.
C. Edge Trim: Install at locations where gypsum board abuts dissimilar materials.

3.06 JOINT TREATMENT

A. Glass Mat Faced Gypsum Board and Exterior Glass Mat Faced Sheathing: Use fiberglass joint tape, embed and finish with setting type joint compound.
B. Paper Faced Gypsum Board: Use paper joint tape, embed with drying type joint compound and finish with drying type joint compound.
C. Finish gypsum board in accordance with levels defined in ASTM C840, as follows:
    1. Level 4: Walls and ceilings to receive paint finish, wall coverings, or murals, unless otherwise indicated.
    2. Level 2: In utility areas, behind cabinetry, and on backing board to receive tile finish.
    3. Level 1: Fire-resistance-rated wall areas above finished ceilings, whether or not accessible in the completed construction.
    4. Level 0: Temporary partitions.
D. Tape, fill, and sand exposed joints, edges, and corners to produce smooth surface ready to receive finishes.
    1. Feather coats of joint compound so that camber is maximum 1/32 inch.
E. Fill and finish joints and corners of cementitious backing board as recommended by manufacturer.

3.07 TEXTURE FINISH

A. Level 5 Smooth Finish for all surfaces.
    a. Contractor shall match drywall texture of existing walls.

3.08 TOLERANCES

A. Maximum Variation of Finished Gypsum Board Surface from True Flatness: 1/8 inch in 10 feet in any direction.

3.09 CLEANING

A. Clean all dust and debris.

3.10 PROTECTION

A. Protect installed gypsum board assemblies from subsequent construction operations.

SECTION 0008 - ACOUSTICAL CEILINGS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Suspended metal grid ceiling system.
B. Acoustical units.

1.02 RELATED REQUIREMENTS

A. Section 0005 - Volatile Organic Compound (VOC) Content Restrictions.

1.03 REFERENCE STANDARDS

A. ASTM A653/A653M - Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process; 2023.
B. ASTM C635/C635M - Standard Specification for Manufacture, Performance, and Testing of Metal Suspension Systems for Acoustical Tile and Lay-in Panel Ceilings; 2022.
C. ASTM C636/C636M - Standard Practice for Installation of Metal Ceiling Suspension Systems for Acoustical Tile and Lay-In Panels; 2019.
D. ASTM E119 - Standard Test Methods for Fire Tests of Building Construction and Materials; 2022.
E. ASTM E580/E580M - Standard Practice for Installation of Ceiling Suspension Systems for Acoustical Tile and Lay-in Panels in Areas Subject to Earthquake Ground Motions; 2024a.
F. ASTM E1264 - Standard Classification for Acoustical Ceiling Products; 2023.

1.04 ADMINISTRATIVE REQUIREMENTS

A. Sequence work to ensure acoustical ceilings are not installed until dust generating activities have terminated, and overhead work is completed, tested, and approved.
B. Do not install acoustical units until after interior wet work is dry.

1.05 SUBMITTALS

A. Product Data: Provide data on suspension system components and acoustical units.
B. Samples: Submit two samples 6 by 6 inches in size illustrating material and finish of acoustical units.
C. Manufacturer's Installation Instructions: Indicate special procedures and perimeter conditions requiring special attention.
D. Maintenance instructions and recommendations.
E. Manufacturer's Qualification Statement.
F. Maintenance Materials: Furnish the following for Owner's use in maintenance of project.
    a. Extra Acoustical Units: Quantity equal to 5 percent of total installed.

1.06 QUALITY ASSURANCE

A. Suspension System Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.
B. Acoustical Unit Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.

1.07 FIELD CONDITIONS

A. Maintain uniform temperature of minimum 60 degrees F, and maximum humidity of 40 percent prior to, during, and after acoustical unit installation.

PART 2 PRODUCTS

2.01 MANUFACTURERS

A. Acoustic Tiles/Panels:
   1. Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
      a. CertainTeed Corporation: www.certainteed.com/.
      b. Hunter Douglas Architectural: www.hunterdouglasarchitectural.com/.
      c. USG Corporation: www.usg.com/.
      d. Substitutions: to be approved by Engineer.

B. Suspension Systems:
   1. Same as for acoustical units.

2.02 PERFORMANCE REQUIREMENTS

A. Fire-Resistance Rating: Determined in accordance with test procedures in ASTM E119 and complying with the following:
B. Removable Grids: Provide removable grids for ceiling access.

2.03 ACOUSTICAL UNITS

A. Acoustical Units - General: ASTM E1264, Class A.
   1. VOC Content: As specified in **SECTION 0005 - VOLATILE ORGANIC COMPOUND (VOC) CONTENT RESTRICTIONS**.

B. Acoustical Tiles : Painted mineral fiber, with the following characteristics:
   1. Application(s): Ceiling for full rebuild space.
   2. Sizes: Minimum 24 inches by 24 inches, size as needed.
   3. Thickness: Minimum 3/4 inch.
   4. Tile Edge: Square .
   5. Color: One color as approved by Engineer.
   6. Suspension System: Exposed grid.
      a. Match tile color indicated.

2.04 SUSPENSION SYSTEM(S)

A. Metal Suspension Systems - General: Complying with ASTM C635/C635M; die cut and interlocking components, with perimeter moldings, hold down clips, stabilizer bars, clips, splices, and grip clips (at removable grid locations) as required.
   1. Materials:
      a. Steel Grid: ASTM A653/A653M, G30 coating, unless otherwise indicated.

B. Exposed Suspension System : Hot-dipped galvanized steel grid and cap.
   1. Structural Classification: Heavy-duty , when tested in accordance with ASTM C635/C635M.
   2. Profile: Tee; 15/16 inch face width.
   3. Color: as approved by Engineer.
   4. Finish: Baked enamel.

2.05 ACCESSORIES

A. Support Channels and Hangers: Galvanized steel; size and type to suit application and ceiling system flatness requirement specified.
B. Hanger Wire: 12-gage 0.08 inch galvanized steel wire.
C. Hold-Down Clips: Manufacturer's standard clips to suit application.
D. Seismic Clips: Manufacturer's standard clips for seismic conditions and to suit application.
E. Grip Clips: Manufacturer’s standard for joining main beams to cross tees with locking barbs without the use of pop rivets or screws. Provide cross tee adapter clips where required. Provide custom accessories if manufacturer’s standard does not accommodate access requirements.
F. Perimeter Moldings: Same material and finish as grid or aluminum with matching finish .
    1. Size: As required for installation conditions and specified Seismic Design Category .
    2. Angle Molding: L-shaped, for mounting at same elevation as face of grid.
    3. Shadow Molding: Shaped to create a perimeter reveal.
    4. Channel Molding: U-shaped, for hold-down type installations.
    5. Gaskets For Perimeter Moldings: Closed-cell foam, factory-applied to molding.
    6. Acoustical Sealant For Perimeter Moldings: Non-hardening, non-skinning, for use in conjunction with suspended ceiling system.
G. Gypsum Board: Fire rated type; 5/8 inch thick, ends and edges square, paper faced.
H. Touch-up Paint: Type and color to match acoustical and grid units.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify existing conditions before starting work.
B. Verify that layout of hangers will not interfere with other work.

3.02 PREPARATION

A. Install after major above-ceiling work is complete.
B. Coordinate the location of hangers with other work.
C. Provide hanger clips during steel deck erection. Provide additional hangers and inserts as required.

3.03 INSTALLATION - SUSPENSION SYSTEM

A. Install suspension system in accordance with ASTM C636/C636M, ASTM E580/E580M, and manufacturer's instructions and as supplemented in this section.
B. Rigidly secure system, including integral mechanical and electrical components, for maximum deflection of 1:360.
C. Locate system on room axis according to reflected plan.
    1. Center system in room.
D. Perimeter Molding: Install at intersection of ceiling and vertical surfaces and at junctions with other interruptions.
    1. Install in bed of acoustical sealant.
    2. Use longest practical lengths.
E. Suspension System, Non-Seismic: Hang suspension system independent of walls, columns, ducts, pipes and conduit. Where carrying members are spliced, avoid visible displacement of face plane of adjacent members.
F. Where ducts or other equipment prevent the regular spacing of hangers, reinforce the nearest

affected hangers and related carrying channels to span the extra distance.

G. Do not support components on main runners or cross runners if weight causes total dead load to exceed deflection capability.
H. Support fixture loads using supplementary hangers located within 6 inches of each corner, or support components independently.
I. Do not eccentrically load system or induce rotation of runners.
J. Form expansion joints as detailed. Form to accommodate plus or minus 1 inch movement. Maintain visual closure.
K. Install light fixture boxes constructed of gypsum board above light fixtures in accordance with fire rated assembly requirements and light fixture ventilation requirements.

3.04 INSTALLATION - ACOUSTICAL UNITS

A. Install acoustical units in accordance with manufacturer's instructions.
B. Fit acoustical units in place, free from damaged edges or other defects detrimental to appearance and function.
C. Lay directional patterned units as indicated .
D. Fit border trim neatly against abutting surfaces.
E. Install acoustical units level, in uniform plane, and free from twist, warp, and dents.
F. Cutting Acoustical Units:
    1. Cut to fit irregular grid and perimeter edge trim.
    2. Make field cut edges of same profile as factory edges.
    3. Double cut and field paint exposed reveal edges.
G. Where round obstructions occur, provide preformed closures to match perimeter molding.

3.05 TOLERANCES

A. Maximum Variation from Flat and Level Surface: 1/8 inch in 10 feet.
B. Maximum Variation from Plumb of Grid Members Caused by Eccentric Loads: 2 degrees.

SECTION 0009 - TILE CARPETING

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Carpet tile, fully adhered.
B. Wall base moulding trim

1.02 RELATED REQUIREMENTS

A. **SECTION 0005 - VOLATILE ORGANIC COMPOUND (VOC) CONTENT RESTRICTIONS**.

1.03 REFERENCE STANDARDS

A. ASTM D2859 - Standard Test Method for Ignition Characteristics of Finished Textile Floor Covering Materials; 2016 (Reapproved 2021).
B. CRI 104 - Standard for Installation of Commercial Carpet; 2015.

1.04 SUBMITTALS

A. Product Data: Provide data on specified products, describing physical and performance characteristics; sizes, patterns, colors available, and method of installation.
    1. Include statement of VOC compliance.
B. Shop Drawings: Indicate layout of joints, direction of carpet pile, location of edge moldings, and interface with adjacent materials .
C. Samples: Submit two carpet tiles illustrating color and pattern design for each carpet color selected.
D. Submit VOC content documentation for adhesives.
E. Manufacturer's Installation Instructions: Indicate special procedures and perimeter conditions requiring special attention.
F. Operation and Maintenance Data: Include maintenance procedures, recommended maintenance materials, and suggested schedule for cleaning.
G. Maintenance Materials: Furnish the following for Owner's use in maintenance of project.
    1. Extra Carpet Tiles: Quantity equal to 5 percent of total installed of each color and pattern installed.

1.05 QUALITY ASSURANCE

A. Manufacturer Qualifications: Company specializing in manufacturing specified carpet tile with minimum ten years documented experience.
B. Installer Qualifications: Company specializing in installing carpet tile with minimum five years documented experience and approved by carpet tile manufacturer .

1.06 FIELD CONDITIONS

A. Store materials in area of installation for minimum period of 24 hours prior to installation.

PART 2 PRODUCTS

2.01 MANUFACTURERS

A. Tile Carpeting:

1. Basis-of-design: Shaw Contract: www.shawcontract.com/en-us .
2. Substitutions: as approved by Engineer.

2.02 MATERIALS

A. Tile Carpeting: Tufted, manufactured in one color dye lot.
   1. Products, colors, styles and patterns as approved by Engineer.
      a. Surface Flammability Ignition: Pass ASTM D2859 (the "pill test").
      b. VOC Content: Comply with **SECTION 0005 - VOLATILE ORGANIC COMPOUND (VOC) CONTENT RESTRICTIONS**.

B. Wall base moulding trim: Rubber, height 6 inches.
   1. Products, colors, and styles as approved by Engineer.
      a. Surface Flammability Ignition: Pass ASTM D2859 (the "pill test").
      b. VOC Content: Comply with **SECTION 0005 - VOLATILE ORGANIC COMPOUND (VOC) CONTENT RESTRICTIONS**.

2.03 ACCESSORIES

A. Edge Strips: Manufacturer's standard.
B. Adhesives:
   1. Compatible with materials being adhered; maximum VOC content as specified in **SECTION 0005 - VOLATILE ORGANIC COMPOUND (VOC) CONTENT RESTRICTIONS**.
C. Carpet Tile Adhesive: Recommended by carpet tile manufacturer; releasable type.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify that subfloor surfaces are smooth and flat within tolerances specified for that type of work and are ready to receive carpet tile.
B. Verify that wall surfaces are smooth and flat within the tolerances specified for that type of work, are dust-free, and are ready to receive carpet tile.
C. Verify that subfloor surfaces are dust-free and free of substances that could impair bonding of adhesive materials to subfloor surfaces.
D. Cementitious Subfloor Surfaces: Verify that substrates are ready for flooring installation by testing for moisture and alkalinity (pH).
   1. Conduct tests by an independent testing agency acceptable to Owner.
   2. Obtain instructions if test results are not within limits recommended by flooring material manufacturer and adhesive materials manufacturer.
E. Verify that required floor-mounted utilities are in correct location.

3.02 PREPARATION

A. Prepare floor substrates as recommended by flooring and adhesive manufacturers.
B. Remove subfloor ridges and bumps. Fill minor or local low spots, cracks, joints, holes, and other defects with subfloor filler.
C. Apply, trowel, and float filler to achieve smooth, flat, hard surface. Prohibit traffic until filler is cured.
D. Vacuum clean substrate.

3.03 INSTALLATION

A. Starting installation constitutes acceptance of subfloor conditions.
B. Install carpet tile in accordance with manufacturer's instructions.
C. Blend carpet from different cartons to ensure minimal variation in color match.
D. Cut carpet tile clean. Fit carpet tight to intersection with vertical surfaces without gaps.
E. Lay carpet tile as indicated on drawings.
F. Locate change of color or pattern between rooms under door centerline.
G. Fully adhere carpet tile to substrate.
    1. Adhere carpet in accordance with manufacturer’s instructions and recommendations.
H. Trim carpet tile neatly at walls and around interruptions.
I. Complete installation of edge strips, concealing any exposed edges.
J. Install wall base moulding trim in accordance with manufacturer’s instructions.

3.04 RECLAMATION

A. Return or recycle all eligible carpet tile scraps or removed carpet tile per manufacturer’s reclamation program.

3.05 CLEANING

A. Remove excess adhesive without damage, from floor, base, and wall surfaces.
B. Clean and vacuum carpet surfaces.

SECTION 0010 - INTERIOR PAINTING

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Surface preparation.
B. Field application of paints.
C. Scope: Finish interior surfaces exposed to view, unless fully factory-finished and unless otherwise indicated, including the following:
    1. Both sides and edges of plywood backboards for electrical and telecom equipment before installing equipment.
    2. Mechanical and Electrical:
        a. In finished areas, paint insulated and exposed pipes, conduit, boxes, insulated and exposed ducts, hangers, brackets, collars and supports, mechanical equipment, and electrical equipment, unless otherwise indicated.
        b. In all areas , paint shop-primed items.
        c. Paint interior surfaces of air ducts that are visible through grilles and louvers with one coat of flat black paint to visible surfaces.
D. Do Not Paint or Finish the Following Items:
    1. Items factory-finished unless otherwise indicated; materials and products having factory applied primers are not considered factory finished.
    2. Items indicated to receive other finishes.
    3. Items indicated to remain unfinished.
    4. Fire rating labels, equipment serial number and capacity labels, bar code labels, and operating parts of equipment.
    5. Stainless steel, anodized aluminum, bronze, terne coated stainless steel, and lead items.
    6. Floors, unless specifically indicated.
    7. Ceramic and other tiles.
    8. Glass.
    9. Acoustical materials, unless specifically indicated.
    10. Concealed pipes, ducts, and conduits.

1.02 RELATED REQUIREMENTS

A. **SECTION 0005 - VOLATILE ORGANIC COMPOUND (VOC) CONTENT RESTRICTIONS**.

1.03 DEFINITIONS

A. Comply with ASTM D16 for interpretation of terms used in this section.

1.04 REFERENCE STANDARDS

A. 40 CFR 59, Subpart D - National Volatile Organic Compound Emission Standards for Architectural Coatings; U.S. Environmental Protection Agency; current edition.
B. ASTM D16 - Standard Terminology for Paint, Related Coatings, Materials, and Applications; 2019.
C. ASTM D4258 - Standard Practice for Surface Cleaning Concrete for Coating; 2023.
D. ASTM D4442 - Standard Test Methods for Direct Moisture Content Measurement of Wood and Wood-Based Materials; 2020.

E. MPI (APL) - Master Painters Institute Approved Products List; Master Painters and Decorators Association; Current Edition.
F. MPI (APSM) - Master Painters Institute Architectural Painting Specification Manual; Current Edition.
G. SCAQMD 1113 - Architectural Coatings; 1977, with Amendment (2016).
H. SSPC-SP 1 - Solvent Cleaning; 2015, with Editorial Revision (2016).
I. SSPC-SP 2 - Hand Tool Cleaning; 2024.
J. SSPC-SP 3 - Power Tool Cleaning; 2024.

1.05 SUBMITTALS

A. Product Data: Provide complete list of products to be used, with the following information for each:
    1. Manufacturer's name, product name and/or catalog number, and general product category (e.g. "alkyd enamel").
    2. MPI product number (e.g. MPI #47).
    3. Cross-reference to specified paint system(s) product is to be used in; include description of each system.
    4. Manufacturer's installation instructions.
    5. If proposal of substitutions is allowed under submittal procedures, explanation of substitutions proposed.
    6. Confirmation that top coat is compatible with primer used for steel fabrications.
B. Samples: Submit three paper "draw down" samples, 8-1/2 by 11 inches in size, illustrating range of colors available for each finishing product specified.
    1. Where sheen is specified, submit samples in only that sheen.
    2. Where sheen is not specified, submit each color in each sheen available.
C. Certification: By manufacturer that paints and finishes comply with VOC limits specified.
D. Manufacturer's Instructions: Indicate special surface preparation procedures.
E. Maintenance Data: Submit data including finish schedule showing where each product/color/finish was used, product technical data sheets, care and cleaning instructions, touch-up procedures, repair of painted and finished surfaces, and color samples of each color and finish used.

1.06 EXTRA STOCK

A. Provide a 5-gallon container of each color to Owner.
B. Label each container with color, color number, texture, and room locations, in addition to the manufacturer's label.

1.07 QUALITY ASSURANCE

A. Manufacturer Qualifications: Company specializing in manufacturing the products specified, with minimum ten years documented experience.
B. Applicator Qualifications: Company specializing in performing the type of work specified with minimum five years experience .
C. The Contractor shall receive written confirmation of the specific surface preparation procedures and primers used for all fabricated steel items from the fabricator / supplier to ascertain appropriate and manufacturer compatible finish coat materials to be used before painting any such work. Coordinate all shop and / of field-applied primers with topcoat.

1.08 DELIVERY, STORAGE, AND HANDLING

A. Deliver products to site in sealed and labeled containers; inspect to verify acceptability.
B. Container Label: Include manufacturer's name, type of paint, brand name, lot number, brandcode, coverage, surface preparation, drying time, cleanup requirements, color designation, andinstructions for mixing and reducing.
C. Paint Materials: Store at minimum ambient temperature of 45 degrees F and a maximum of 90 degrees F, in ventilated area, and as required by manufacturer's instructions.

1.09 FIELD CONDITIONS

A. Do not apply materials when surface and ambient temperatures are outside the temperature ranges required by the paint product manufacturer.
B. Follow manufacturer's recommended procedures for producing best results, including testing of substrates, moisture in substrates, and humidity and temperature limitations.
C. Do not apply materials when relative humidity exceeds 85 percent; at temperatures less than 5 degrees F above the dew point; or to damp or wet surfaces.
D. Minimum Application Temperatures for Paints: 50 degrees F for interiors unless required otherwise by manufacturer's instructions.

PART 2 PRODUCTS

2.01 MANUFACTURERS

A. Provide paints and finishes from the same manufacturer to the greatest extent possible.
    1. In the event that a single manufacturer cannot provide specified products, minor exceptions will be permitted provided approval by Engineer is obtained using the specified procedures for substitutions.
    2. Substitution of other products by the same manufacturer is preferred over substitution of products by a different manufacturer.
B. Paints:
    1. Sherwin-Williams Company: www.sherwin-williams.com/.
    2. Pittsburgh Paints: www.ppgpaints.com/.
    3. Primer Sealers: Same manufacturer as top coats.
    4. Substitutions: as approved by Engineer.

2.02 PAINTS AND FINISHES - GENERAL

A. Paints and Finishes: Ready mixed, unless intended to be a field-catalyzed paint.
    1. Where MPI paint numbers are specified, provide products listed in Master Painters Institute Approved Product List, current edition available at www.paintinfo.com, for specified MPI categories, except as otherwise indicated.
    2. Provide paints and finishes of a soft paste consistency, capable of being readily and uniformly dispersed to a homogeneous coating, with good flow and brushing properties, and capable of drying or curing free of streaks or sags.
    3. Provide materials that are compatible with one another and the substrates indicated under conditions of service and application, as demonstrated by manufacturer based on testing and field experience.
    4. For opaque finishes, tint each coat including primer coat and intermediate coats, one-half shade lighter than succeeding coat, with final finish coat as base color.

5. Supply each paint material in quantity required to complete entire project's work from a single production run.
6. Do not reduce, thin, or dilute paint or finishes or add materials unless such procedure is specifically described in manufacturer's product instructions.

B. Volatile Organic Compound (VOC) Content: Comply with Section 0005.
C. Flammability: Comply with applicable code for surface burning characteristics.
D. Sheens: Provide the sheens specified; where sheen is not specified, sheen will be selected later by Engineer from the manufacturer's full line.
E. Colors: As approved by Owner.
    1. In finished areas, finish pipes, ducts, conduit, and equipment the same color as the wall/ceiling they are mounted on/under.
        a. Unless otherwise indicated by Owner.

2.03 PAINT SYSTEMS - INTERIOR

A. Paint I-OP - Interior Surfaces to be Painted, Unless Otherwise Indicated: Including gypsum board,
    1. Two top coats and one coat primer.
B. Wood, Opaque, Latex, 3 Coat:
    1. One coat of SW B28W8111, Premium Wall & Wood Interior Latex Primer
    2. Semi-Gloss: Two coats of SW B34W8251, ProMar 200 Waterbased Acrylic-Alkyd Semi-Gloss.
    3. One Coat: PPG 68000 Rhino Grip Interior Wall & Wood Primer.
    4. Two Coats: PPG 6-1510XI Speedhide WB Acrylic Alkyd Semi- Gloss Enamel.
C. Ferrous Metals (doors, frames, & handrails), Unprimed, Latex, 3 Coat:
    1. One coat of SW B66-310 Series, Pro-Cryl Universal Water Based Primer.
    2. Semi-gloss: Two coats of B53-1150 Series, WB Alkyd Urethane Enamel Semi-Gloss.
    3. One Coat: PPG 4020 Pitt- Tech Plus DTM Acrylic Universal Primer.
    4. Three Coats: PPG 6-1510XI Speedhide WB Acrylic Alkyd Semi- Gloss Enamel.
D. Gypsum Board/Plaster, Latex Flat Finish, 3 Coat:
    1. One coat of B28W2600, ProMar 200 Zero VOC Interior Latex Primer.
    2. Flat: Two coats of B30-2600 Series, ProMar 200 Zero VOC Interior Latex Flat.
    3. One Coat: PPG 6-4900XI Speedhide Zero Voc Interior Latex Wall Primer.
    4. Two Coats: PPG 6-4110XI Speedhide Zero Voc Interior Latex Flat.
E. Gypsum Board/Plaster, Latex Egg-Shell Finish, 3 Coat:
    1. One coat of B28W2600, ProMar 200 Zero VOC Interior Latex Primer.
    2. Eggshell: Two coats of K45W01151, Pro Industrial Pre-Catalzyed Epoxy Latex Eg-Shell.
    3. One Coat: PPG 6-4900XI Speedhide Zero Voc Interior Latex Primer.
    4. Two Coats: PPG 16-310 Pitt- Glaze Precatalyzed Water Based Epoxy Eggshell.
F. Gypsum Board/Plaster, Latex-Acrylic Semi-Gloss Finish, 3 Coat:
    1. One coat of B28W2600, ProMar 200 Zero VOC Interior Latex Primer.
    2. Semi-gloss: Two coats of B31-2600 Series, ProMar 200 Zero VOC Interior Latex Semi-Gloss.
    3. One Coat: PPG 6-4900XI Speedhide Zero Voc Interior Latex Wall Primer
    4. Two Coats: PPG 6-4310XI Speedhide Zero Voc Interior Latex Eggshell OR
        a. Alternate: Two Coats: PPG 6-4510XI Speedhide Zero Voc Interior Latex Semi-Gloss

2.04 ACCESSORY MATERIALS

A. Accessory Materials: Provide primers, sealers, cleaning agents, cleaning cloths, sanding materials, and clean-up materials as required for final completion of painted surfaces.
B. Patching Material: Latex filler.
    1. Unless otherwise recommended by manufacturer.
C. Fastener Head Cover Material: Latex filler.

PART 3 EXECUTION

3.01 EXAMINATION

A. Do not begin application of paints and finishes until substrates have been properly prepared.
B. Verify that surfaces are ready to receive work as instructed by the product manufacturer.
C. Examine surfaces scheduled to be finished prior to commencement of work. Report any condition that may potentially affect proper application.
D. Test shop-applied primer for compatibility with subsequent cover materials.
E. Measure moisture content of surfaces using an electronic moisture meter. Do not apply finishes unless moisture content of surfaces are below the following maximums:
    1. Gypsum Wallboard: 12 percent.
    2. Interior Wood: 15 percent, measured in accordance with ASTM D4442.
    3. Concrete Floors and Traffic Surfaces: 8 percent.
    4. Unless otherwise recommended by manufacturer.

3.02 PREPARATION

A. Clean surfaces thoroughly and correct defects prior to application.
B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.
C. Remove or repair existing paints or finishes that exhibit surface defects.
D. Remove or mask surface appurtenances, including electrical plates, hardware, light fixture trim, escutcheons, and fittings, prior to preparing surfaces or finishing.
E. Seal surfaces that might cause bleed through or staining of topcoat.
F. Remove mildew from impervious surfaces by scrubbing with solution of tetra-sodium phosphate and bleach. Rinse with clean water and allow surface to dry.
G. Concrete Floors and Traffic Surfaces: Remove contamination, acid etch, and rinse floors with clear water. Verify required acid-alkali balance is achieved. Allow to dry.
H. Gypsum Board: Fill minor defects with filler compound. Spot prime defects after repair.
I. Insulated Coverings: Remove dirt, grease, and oil from canvas and cotton.
J. Aluminum: Remove surface contamination and oils and wash with solvent according to SSPC-SP 1.
K. Copper: Remove contamination by steam, high pressure water, or solvent washing.
L. Galvanized Surfaces:
    1. Remove surface contamination and oils and wash with solvent according to SSPC-SP 1.
    2. Prepare surface according to SSPC-SP 2.
M. Ferrous Metal:
    1. Solvent clean according to SSPC-SP 1.
    2. Shop-Primed Surfaces: Sand and scrape to remove loose primer and rust. Feather edges to make touch-up patches inconspicuous. Clean surfaces with solvent. Prime bare steel surfaces. Re-prime entire shop-primed item.

3. Remove rust, loose mill scale, and other foreign substances using methods recommended in writing by paint manufacturer and blast cleaning according to SSPC-SP 6 "Commercial Blast Cleaning". Protect from corrosion until coated.

N. Wood Surfaces to Receive Opaque Finish: Wipe off dust and grit prior to priming. Seal knots, pitch streaks, and sappy sections with sealer. Fill nail holes and cracks after primer has dried; sand between coats. Back prime concealed surfaces before installation.
O. Wood Doors to be Field-Finished: Seal wood door top and bottom edge surfaces with tinted primer .
P. Metal Doors to be Painted: Prime metal door top and bottom edge surfaces.

3.03 APPLICATION

A. Remove unfinished louvers, grilles, covers, and access panels on mechanical and electrical components and paint separately.
B. Apply products in accordance with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual".
C. Where adjacent sealant is to be painted, do not apply finish coats until sealant is applied.
D. Do not apply finishes to surfaces that are not dry. Allow applied coats to dry before next coat is applied.
E. Apply each coat to uniform appearance in thicknesses specified by manufacturer.
F. Dark Colors and Deep Clear Colors: Regardless of number of coats specified, apply as many coats as necessary for complete hide.
G. Sand wood and metal surfaces lightly between coats to achieve required finish.
H. Vacuum clean surfaces of loose particles. Use tack cloth to remove dust and particles just prior to applying next coat.
I. Reinstall electrical cover plates, hardware, light fixture trim, escutcheons, and fittings removed prior to finishing.

3.04 FIELD QUALITY CONTROL

A. Inspect and test questionable coated areas in accordance with Manufacturer's recommendations. .

3.05 CLEANING

A. Collect waste material that could constitute a fire hazard, place in closed metal containers, and remove daily from site.

3.06 PROTECTION

A. Protect finishes until completion of project.
B. Touch-up damaged finishes after Substantial Completion.

3.07 COLOR SCHEDULE

A. To be approved by Owner.

SECTION 0011 - ROUGH CARPENTRY

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Preservative treated wood materials.
B. Fire retardant treated wood materials.
C. Concealed wood blocking, nailers, and supports.

1.02 RELATED REQUIREMENTS

A. **SECTION 0005 - VOLATILE ORGANIC COMPOUND (VOC) CONTENT RESTRICTIONS**.

1.03 REFERENCE STANDARDS

A. ANSI A208.1 - American National Standard for Particleboard; 2022.
B. ASTM A153/A153M - Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware; 2023.
C. ASTM D2898 - Standard Practice for Accelerated Weathering of Fire-Retardant-Treated Wood for Fire Testing; 2010 (Reapproved 2024).
D. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials; 2023c.
E. AWPA U1 - Use Category System: User Specification for Treated Wood; 2023.
F. PS 1 - Structural Plywood; 2019.
G. PS 20 - American Softwood Lumber Standard; 2025.

1.04 SUBMITTALS

A. Product Data: Provide technical data on wood preservative materials and application instructions.
B. Manufacturer's Certificate: Certify that wood products supplied for rough carpentry meet or exceed specified requirements.

1.05 DELIVERY, STORAGE, AND HANDLING

A. General: Cover wood products to protect against moisture. Support stacked products to prevent deformation and to allow air circulation.
B. Fire Retardant Treated Wood: Prevent exposure to precipitation during shipping, storage, and installation.

PART 2 PRODUCTS

2.01 DIMENSION LUMBER FOR CONCEALED APPLICATIONS

A. Moisture Content: S-dry or MC19.
B. Miscellaneous Framing, Blocking, Nailers, Grounds, and Furring:
    1. Lumber: S4S, No. 2 or Standard Grade.
    2. Boards: Standard or No. 3.

2.02 ACCESSORIES

A. Fasteners and Anchors:

1. Metal and Finish: Hot-dipped galvanized steel complying with ASTM A153/A153M for high humidity and preservative-treated wood locations, unfinished steel elsewhere.
2. Drywall Screws: Bugle head, hardened steel, power driven type, length three times thickness of sheathing.
    a. Not allowed at exterior applications.

B. General Purpose Construction Adhesives: Comply with ASTM C557.

2.03 FACTORY WOOD TREATMENT

A. Treated Lumber and Plywood: Comply with requirements of AWPA U1 - Use Category System for wood treatments determined by use categories, expected service conditions, and specific applications.
    1. Fire-Retardant Treated Wood: Mark each piece of wood with producer's stamp indicating compliance with specified requirements.
    2. Preservative-Treated Wood: Provide lumber and plywood marked or stamped by an ALSC-accredited testing agency, certifying level and type of treatment in accordance with AWPA standards.

B. Fire Retardant Treatment:
    1. Exterior Type: AWPA U1, Category UCFB, Commodity Specification H, chemically treated and pressure impregnated; capable of providing a maximum flame spread index of 25 when tested in accordance with ASTM E84, with no evidence of significant combustion when test is extended for an additional 20 minutes both before and after accelerated weathering test performed in accordance with ASTM D2898.
        a. Kiln dry wood after treatment to a maximum moisture content of 19 percent for lumber and 15 percent for plywood.
        b. Treat exterior rough carpentry items.
        c. Do not use treated wood in direct contact with the ground.
    2. Interior Type A: AWPA U1, Use Category UCFA, Commodity Specification H, low temperature (low hygroscopic) type, chemically treated and pressure impregnated; capable of providing a maximum flame spread index of 25 when tested in accordance with ASTM E84, with no evidence of significant combustion when test is extended for an additional 20 minutes.
        a. Kiln dry wood after treatment to a maximum moisture content of 19 percent for lumber and 15 percent for plywood.
        b. Treat rough carpentry items as indicated .
        c. Do not use treated wood in applications exposed to weather or where the wood may become wet.

C. Preservative Treatment:
    1. Preservative Pressure Treatment of Lumber Above Grade: AWPA U1, Use Category UC3B, Commodity Specification A using waterborne preservative.
        a. Kiln dry lumber after treatment to maximum moisture content of 19 percent.
        b. Treat lumber exposed to weather.
        c. Treat lumber in contact with roofing, flashing, or waterproofing.
        d. Treat lumber in contact with masonry or concrete.
        e. Treat lumber less than 18 inches above grade.
    2. Preservative Pressure Treatment of Plywood Above Grade: AWPA U1, Use Category UC2 and UC3B, Commodity Specification F using waterborne preservative.
        a. Kiln dry plywood after treatment to maximum moisture content of 19 percent.
        b. Treat plywood in contact with roofing, flashing, or waterproofing.

c. Treat plywood in contact with masonry or concrete.
d. Treat plywood less than 18 inches above grade.

PART 3 EXECUTION

3.01 INSTALLATION - GENERAL

A. Select material sizes to minimize waste.
B. Reuse scrap to the greatest extent possible; clearly separate scrap for use on site as accessory components, including: shims, bracing, and blocking.
C. Where treated wood is used on interior, provide temporary ventilation during and immediately after installation sufficient to remove indoor air contaminants.

3.02 BLOCKING, NAILERS, AND SUPPORTS

A. Provide framing and blocking members as indicated or as required to support finishes, fixtures, specialty items, and trim.
B. In framed assemblies that have concealed spaces, provide solid wood fireblocking as required by applicable local code, to close concealed draft openings between floors and between top story and roof/attic space; other material acceptable to authorities having jurisdiction may be used in lieu of solid wood blocking.
C. In metal stud walls, provide continuous blocking around door and window openings for anchorage of frames, securely attached to stud framing.
D. In walls, provide blocking attached to studs as backing and support for wall-mounted items, unless item can be securely fastened to two or more studs or other method of support is explicitly indicated.
E. Where ceiling-mounting is indicated, provide blocking and supplementary supports above ceiling, unless other method of support is explicitly indicated.
F. Provide the following specific nonstructural framing and blocking:
    1. Cabinets and shelf supports.
    2. Wall brackets.
    3. Wall paneling and trim.
    4. Joints of rigid wall coverings that occur between studs.

3.03 INSTALLATION OF CONSTRUCTION PANELS

A. Wall Sheathing: Secure with long dimension perpendicular to wall studs, with ends over firm bearing and staggered, using nails, screws, or staples.

3.04 CLEANING

A. Waste Disposal:
    1. Comply with applicable regulations.
    2. Do not burn scrap on project site.
    3. Do not burn scraps that have been pressure treated.
    4. Do not send materials treated with pentachlorophenol, CCA, or ACA to co-generation facilities or “waste-to-energy” facilities.
B. Do not leave wood, shavings, sawdust, etc. on the ground or buried in fill.
C. Prevent sawdust and wood shavings from entering the storm drainage system.

SECTION 0012 - COUNTERTOPS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Solid surface countertops for architectural cabinet work.

1.02 RELATED REQUIREMENTS

A. **SECTION 0005 - VOLATILE ORGANIC COMPOUND (VOC) CONTENT RESTRICTIONS**

1.03 REFERENCE STANDARDS

A. ANSI A208.2 - Medium Density Fiberboard (MDF) for Interior Applications; 2022.
B. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials; 2023c.
C. AWI (QCP) - Quality Certification Program; Current Edition.
D. AWI/AWMAC/WI (AWS) - Architectural Woodwork Standards, 2nd Edition; 2014, with Errata (2016).
E. AWMAC/WI (NAAWS) - North American Architectural Woodwork Standards; 2021, with Errata.
F. ISFA 2-01 - Classification and Standards for Solid Surfacing Material; 2013.
G. PS 1 - Structural Plywood; 2019.

1.04 SUBMITTALS

A. Product Data: Manufacturer's data sheets on each product to be used, including:
    1. Preparation instructions and recommendations.
    2. Storage and handling requirements and recommendations.
    3. Specimen warranty.
B. Shop Drawings: Complete details of materials and installation ; combine with shop drawings of cabinets and casework specified in other sections. Show all proposed seam locations on Shop Drawings.
    1. Show interface with adjacent work.
    2. Show sink cut outs and accessories.
C. Selection Samples: For each finish product specified, color chips representing manufacturer's full range of available colors and patterns.
D. Verification Samples: For each finish product specified, minimum size 6 inches square, representing actual product, color, and patterns.
E. Maintenance Data: Manufacturer's instructions and recommendations for maintenance and repair of countertop surfaces.

1.05 QUALITY ASSURANCE

A. Installer Qualifications: Company specializing in performing work of the type specified in this section, with not less than ten years of documented experience.

1.06 DELIVERY, STORAGE, AND HANDLING

A. Store products in manufacturer's unopened packaging until ready for installation.
B. Store and dispose of solvent-based materials, and materials used with solvent-based materials, in accordance with requirements of local authorities having jurisdiction.

1.07 FIELD CONDITIONS

A. Maintain environmental conditions (temperature, humidity, and ventilation) within limits recommended by manufacturer for optimum results. Do not install products under environmental conditions outside manufacturer's absolute limits.

PART 2 PRODUCTS

2.01 COUNTERTOPS AND WORK SURFACES

A. Quality Standard: Custom Grade, in accordance with AWI/AWMAC/WI (AWS) or AWMAC/WI (NAAWS), unless noted otherwise.
B. Solid Surfacing Countertops: Solid surfacing sheet or plastic resin casting over continuous substrate.
    1. Flat Sheet Thickness: 1/2 inch, minimum.
    2. Solid Surfacing Sheet and Plastic Resin Castings: Complying with ISFA 2-01 and NEMA LD 3; acrylic or polyester resin, mineral filler, and pigments; homogenous, non-porous and capable of being worked and repaired using standard woodworking tools; no surface coating; color and pattern consistent throughout thickness.
        a. Manufacturers:
            1) Basis-of-Design: Wilsonart; Solid Surface: www.wilsonart.com.
            2) Substitutions: as approved by Owner.
        b. Surface Burning Characteristics: Flame spread index of 25, maximum; smoke developed index of 450, maximum; when tested in accordance with ASTM E84.
        c. Finish on Exposed Surfaces: Matte, gloss rating of 5 to 20.
        d. Color and Pattern: to be approved by Owner.
    3. Other Components Thickness: 1/2 inch, minimum.
    4. Exposed Edge Treatment: Built up to minimum 1-1/4 inch thick; use marine edge at sinks .

2.02 MATERIALS

A. Wood-Based Components:
    1. Wood fabricated from old growth timber is not permitted.
B. Plywood for Supporting Substrate: PS 1 Exterior Grade, A-C veneer grade, minimum 5-ply; minimum 3/4 inch thick; join lengths using metal splines.
C. Medium Density Fiberboard for Supporting Substrate: ANSI A208.2.
    1. Minimum 3/4 inch thick.
    2. Sustainable Medium Density Fiberboard: ANSI A208.2, Grade 130, made with binder containing no urea formaldehyde (NAF), MR-10, FSC certified.
        a. Basis-of-Design: "Arreis" MDF by Roseburg.
    3. Sustainable Moisture Resistant Medium Density Fiberboard: ANSI A208.2-2009, Grade 155, made with binder containing no urea formaldehyde (NAF), MR-50, FSC certified.
        a. Basis-of-Design: "Medex" MDF by Roseburg.
        b. Locations: Within 10 feet of any plumbing fixture.
D. Medium Density Particleboard:
    1. Minimum 3/4 inch thick.
    2. Medium Density Particleboard: ANSI 208.1, Industrial Grade M3, made with binder containing no urea formaldehyde (NAF), MR-10, FSC certified.
        a. Basis-of-Design: “Collins Pine Free-Form” by Collins Wood.

3. Medium Density Particleboard: ANSI 208.1, Industrial Grade M3, made with binder containing no urea formaldehyde (NAF), MR-50, FSC certified.
    a. Basis-of-Design: “Collins Pine Free-Form MR50 Particleboard” by Collins Wood.
    b. Locations: Within 10 feet of any plumbing fixture.

E. Adhesives: Chemical resistant waterproof adhesive as recommended by manufacturer of materials being joined.
F. Joint Sealant: Mildew-resistant silicone sealant, clear .

2.03 ACCESSORIES

A. Fixed Top-Mounted Countertop Support Brackets:
    1. Material: Steel.
    2. Finish: Manufacturer's standard, factory-applied, textured powder coat.
    3. Color: White .
        a. Unless otherwise indicated by Engineer.
    4. Type: C type.
    5. Products:
        a. Federal Brace; Hidden Countertop Bracket; www.federalbrace.com.
        b. Substitutions: as approved by Owner.

2.04 FABRICATION

A. Fabricate tops and splashes in the largest sections practicable, with top surface of joints flush.
    1. Join lengths of tops using best method recommended by manufacturer.
    2. Fabricate to overhang fronts and ends of cabinets 1 inch except where top butts against cabinet or wall.
    3. Prepare all cutouts accurately to size; replace tops having improperly dimensioned or unnecessary cutouts or fixture holes.
B. Solid Surfacing: Fabricate tops up to 144 inches long in one piece; join pieces with adhesive sealant in accordance with manufacturer's recommendations and instructions.
C. Wall-Mounted Counter Support Brackets:
    1. Locations.
        a. If locations are not indicated and required for support, provide at 4'-0" O.C. max. spacing.
    2. Pre-finished steel support brackets.
        a. Basis-of-Design: Federal Brace Freedom Hidden Countertop Bracket. www.federalbrace.com.
            1) Color: As selected by Engineer from manufacturer’s full range of pre-finished colors.
            2) Sizes: As required for application.

PART 3 EXECUTION

3.01 EXAMINATION

A. Do not begin installation until substrates have been properly prepared.
B. If substrate preparation is the responsibility of another installer, notify Engineer of unsatisfactory preparation before proceeding.
C. Verify that wall surfaces have been finished and mechanical and electrical services and outlets are installed in proper locations.

3.02 PREPARATION

A. Clean surfaces thoroughly prior to installation.
B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.

3.03 INSTALLATION

A. Securely attach countertops to cabinets using concealed fasteners. Make flat surfaces level; shim where required.
B. Seal joint between back/end splashes and vertical surfaces.

3.04 TOLERANCES

A. Variation From Horizontal: 1/8 inch in 10 feet, maximum.
B. Offset From Wall, Countertops: 1/8 inch maximum; 1/16 inch minimum.
C. Field Joints: 1/8 inch wide, maximum.

3.05 CLEANING

A. Clean countertops surfaces thoroughly.

3.06 PROTECTION

A. Protect installed products until completion of project.
B. Touch-up, repair or replace damaged products before Date of Substantial Completion.

SECTION 0013 - ARCHITECTURAL WOOD CASEWORK

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Specially fabricated cabinet units.
B. Specially fabricated built-in elements.
C. Locations and types are indicated on drawings.
D. Hardware.
E. Factory finishing .
F. Preparation for installing utilities.

1.02 RELATED REQUIREMENTS

A. **SECTION 0005 - VOLATILE ORGANIC COMPOUND (VOC) CONTENT RESTRICTIONS**.
B. **SECTION 0011 -** ROUGH CARPENTRY: Support framing, grounds, and concealed blocking.
C. **SECTION 0012 - COUNTERTOPS**: Countertops and, support brackets.

1.03 REFERENCE STANDARDS

A. AWI (QCP) - Quality Certification Program; Current Edition.
B. AWI/AWMAC/WI (AWS) - Architectural Woodwork Standards, 2nd Edition; 2014, with Errata (2016).
C. AWMAC/WI (NAAWS) - North American Architectural Woodwork Standards; 2021, with Errata.
D. BHMA A156.9 - Cabinet Hardware; 2020.
E. HPVA HP-1 - American National Standard for Hardwood and Decorative Plywood; 2020.
F. NEMA LD 3 - High-Pressure Decorative Laminates; 2005.
G. UL (DIR) - Online Certifications Directory; Current Edition.

1.04 SUBMITTALS

A. Shop Drawings: Indicate materials, component profiles, fastening methods, jointing details, and accessories.
    1. Scale of Drawings: 1-1/2 inch to 1 foot, minimum.
    2. Provide information as required by AWI/AWMAC/WI (AWS) or AWMAC/WI (NAAWS).
    3. Show all material joint locations on Shop Drawings.
    4. Show all material grain or pattern direction and orientation on Shop Drawings.
    5. Show support framing where indicated as part of assembly on Shop Drawings.
B. Product Data: Provide data for hardware accessories.
C. Samples: Submit actual sample items of proposed pulls, hinges, shelf standards, locksets, and edge banding , demonstrating hardware design, quality, and finish.
    1. Submit 8 inch by 10 inch samples of all specified plastic laminate colors and finishes, including standard and custom colors and finishes.
    2. Submit sample of edge banding applied to cabinet door, 12 inches by 12 inches.
D. Show locations and sizes of cutouts and items installed in architectural wood casework.
E. Show interface with adjacent work, including mechanical, electrical and plumbing work.
    1. Show appliances or equipment integral or within casework or where openings in casework are required.

1.05 QUALITY ASSURANCE

A. Fabricator Qualifications: Company specializing in fabricating the products specified in this section with minimum five years of documented experience.
    1. Company with at least one project in the past 5 years with value of woodwork within 20 percent of cost of woodwork for this Project.
    2. Single Source Responsibility: Provide and install this work from single fabricator.

1.06 DELIVERY, STORAGE, AND HANDLING

A. Protect units from moisture damage.

1.07 FIELD CONDITIONS

A. During and after installation of custom cabinets, maintain temperature and humidity conditions in building spaces at same levels planned for occupancy.

PART 2 PRODUCTS

2.01 CABINETS

A. Quality Standard: Custom Grade, in accordance with AWI/AWMAC/WI (AWS) or AWMAC/WI (NAAWS), unless noted otherwise.
B. Plastic Laminate Faced Cabinets: Custom grade.
    1. Types, profiles and finishes are to be approved by Owner.
    2. Provide PLAM closure panels flush with face of upper cabinet door(s) to underside of ceiling. Closure panels shall be flush with the upper cabinet door and shall not be set back to the frame.
C. Cabinets:
    1. Finish - Exposed Exterior Surfaces: Wood, Birch color.
    2. Finish - Exposed Interior Surfaces: White melamine.
    3. Finish - Semi-Exposed Surfaces: Decorative laminate.
    4. Finish - Concealed Surfaces: Manufacturer's option.
    5. Door and Drawer Front Edge Profiles: Square edge with thick applied band.
        a. Design intent is to match exposed exterior surface color, unless otherwise indicated.
        b. Edge band thickness: 1mm.
        c. Edge band material: PVC.
    6. Adjustable Shelving Inside Cabinets: Square edge with thick applied band .
        a. Design intent is to match the exposed interior surface color unless otherwise indicated.
        b. Edge band thickness: 1mm at front face.
        c. Edge band material: PVC.
    7. Exposed Adjustable Shelving: Square edge with thick applied band .
        a. Design intent is to match the exposed interior surface color of the shelf unit unless otherwise indicated.
        b. Edge band thickness: 1mm at front face.
        c. Edge band material: PVC.
    8. Door and Drawer Front Retention Profiles: Fixed panel .
    9. Casework Construction Type: Type A - Frameless.
    10. Grained Face Layout for Cabinet and Door Fronts: Flush or Flat panel.

a. Custom Grade: Doors, drawer fronts and false fronts wood grain to run and match vertically within each cabinet unit.

11. Adjustable Shelf Loading: 40 psf.
    a. Deflection: L/144.
12. Cabinet Style: Flush overlay.
13. Cabinet Doors and Drawer Fronts: Flush style and as indicated.

2.02 WOOD-BASED COMPONENTS

A. Wood fabricated from old growth timber is not permitted.
B. Medium Density Fiberboard:
    1. Sustainable Medium Density Fiberboard: ANSI A208.2, Grade 130, made with binder containing no urea formaldehyde (NAF), MR-10, FSC certified.
        a. Basis-of-Design: "Arreis" MDF by Roseburg.
    2. Sustainable Moisture Resistant Medium Density Fiberboard: ANSI A208.2-2009, Grade 155, made with binder containing no urea formaldehyde (NAF), MR-50, FSC certified.
        a. Basis-of-Design: "Medex" MDF by Roseburg.
        b. Locations: Within 10 feet of any plumbing fixture.
C. Medium Density Particleboard:
    1. Medium Density Particleboard: ANSI 208.1, Industrial Grade M3, made with binder containing no urea formaldehyde (NAF) or ultra low emitting formaldehyde (ULEF), MR-10, FSC certified.
        a. Basis-of-Design: “Collins Pine Free-Form” by Collins Wood or "SkyBlend" particleboard by Roseburg.
    2. Medium Density Particleboard: ANSI 208.1, Industrial Grade M3, made with binder containing no urea formaldehyde (NAF), MR-50, FSC certified.
        a. Basis-of-Design: “Collins Pine Free-Form MR50 Particleboard” by Collins Wood.
        b. Locations: Within 10 feet of any plumbing fixture.

2.03 THERMALLY FUSED LAMINATE PANELS

A. Thermally Fused Laminate (TFL): Melamine- or polyester-resin-saturated decorative papers; for fusion to composite wood substrates under heat and pressure.
    1. Test in accordance with NEMA LD 3 Section 3.

2.04 LAMINATE MATERIALS

A. Manufacturers:
    1. Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
        a. Wilsonart LLC: www.wilsonart.com.
        b. Substitutions: as approved by Owner.
B. High Pressure Decorative Laminate (HPDL): NEMA LD 3, types as recommended for specific applications.
C. Provide specific types as indicated.

2.05 COUNTERTOPS

A. Countertops: **SECTION 0012 - COUNTERTOPS**.

2.06 ACCESSORIES

A. Adhesive: Type recommended by fabricator to suit application.
    1. Unless more stringent requirements are indicated or required for application.
B. Fasteners: Size and type to suit application.
C. Bolts, Nuts, Washers, Lags, Pins, and Screws: Of size and type to suit application; chromeplated finish in concealed locations and stainless steel or chrome-plated finish in exposed locations.
    1. Satin or brushed finish, unless otherwise indicated.
D. Concealed Joint Fasteners: Threaded steel.

2.07 HARDWARE

A. Hardware: BHMA A156.9, types as recommended by fabricator for quality grade specified.
B. Adjustable Shelf Supports: Standard side-mounted system using recessed metal shelf standards and coordinated self rests, satin chrome or white factory-applied, textured powder coat where inside cabinets finish, for nominal 1 inch spacing adjustments.
C. Countertop Brackets: As specified in **SECTION 0012 - COUNTERTOPS**.
D. Drawer and Door Pulls: "U" shaped specialty pull, zinc die cast with matte black finish, 5-1/6 inch center to center.
    1. Basis of Design Product: Hardware Resources, Jeffrey Alexander: Avlar 5-1/16 inch cabinet pull. Model: 264-128MB.
E. Drawer Systems: Integrated drawers and slides.
    1. Side Type: Double Wall.
        a. Material: Cold rolled steel.
        b. Color: As selected from manufacturer's full range.
        c. Provide maximum lengths and heights possible in order to suit application and drawer face dimensions or profiles indicated.
    2. Extension Type: Extension types as required Extension types as indicated .
    3. Static Load Capacity: Heavy duty grade.
        a. 75-pounds minimum.
    4. Mounting: Bottom mounted .
    5. Stops: Integral type.
    6. Features: Provide self closing/stay closed type.
    7. Manufacturers:
        a. Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
        b. Grass America Inc; Nova Pro Scala : www.grassusa.com/.
        c. Pride Industrial Llc; Mega Pro: www.proindustrial.com/.
        d. Substitutions: as approved by Owner.
F. Hinges: European style concealed soft-closing type, steel with satin finish.

2.08 SHOP TREATMENT OF WOOD MATERIALS

A. Provide UL (DIR) listed and approved identification on fire retardant treated material.
B. Deliver fire retardant treated materials cut to required sizes. Minimize field cutting.

2.09 FABRICATION

A. Assembly: Shop assemble cabinets for delivery to site in units easily handled and to permit passage through building openings.

B. Edging: Fit shelves, doors, and exposed edges with specified edging. Do not use more than one piece for any single length.
C. Fitting: When necessary to cut and fit on site, provide materials with ample allowance for cutting. Provide matching trim for scribing and site cutting.
D. Plastic Laminate: Apply plastic laminate finish in full uninterrupted sheets consistent with manufactured sizes. Fit corners and joints hairline; secure with concealed fasteners. Slightly bevel arises. Locate counter butt joints minimum 2 feet from sink cut-outs.
    1. Apply laminate backing sheet to reverse side of plastic laminate finished surfaces.
E. Provide cutouts for plumbing fixtures, inserts, appliances, outlet boxes, fixtures and fittings, and as indicated or required . Verify locations of cutouts from on-site dimensions. Seal cut edges.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify adequacy of backing and support framing.
B. Verify location and sizes of utility rough-in associated with work of this section.

3.02 INSTALLATION

A. Install work in accordance with AWI/AWMAC/WI (AWS) or AWMAC/WI (NAAWS) requirements for grade indicated.
B. Set and secure cabinets in place, assuring that they are rigid, plumb, and level.
C. Use fixture attachments in concealed locations for wall mounted components.
D. Use concealed joint fasteners to align and secure adjoining cabinet units.
E. Carefully scribe casework abutting other components, with maximum gaps of 1/32 inch. Do not use additional overlay trim for this purpose.
F. Secure cabinets to floor using appropriate angles and anchorages.
G. Install cover caps over all fasteners for AWI indicated above and semi-exposed surfaces.

3.03 ADJUSTING

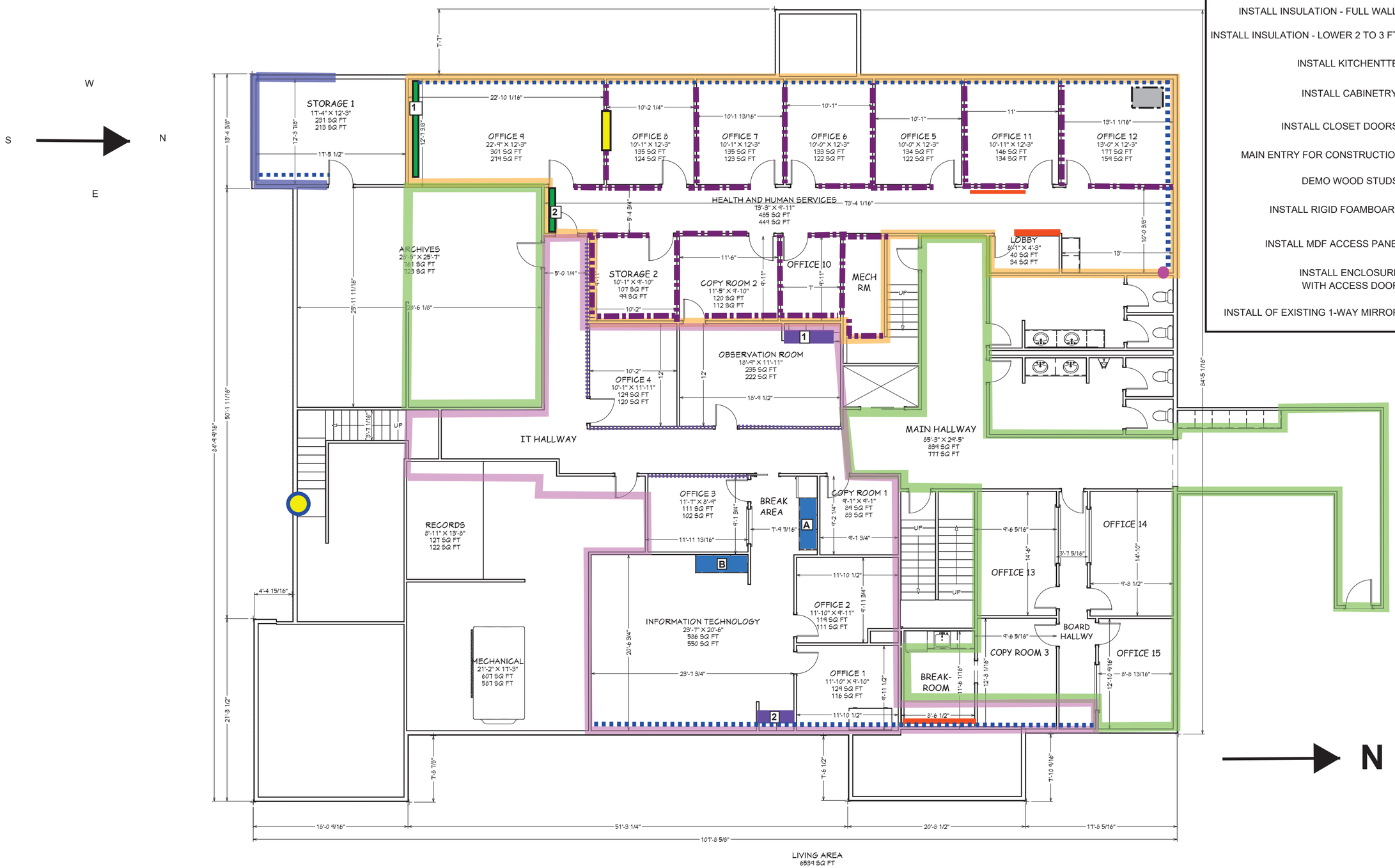
A. Test installed work for rigidity and ability to support loads .
B. Adjust moving or operating parts to function smoothly and correctly.

3.04 CLEANING

A. Clean casework, counters, shelves, hardware, fittings, and fixtures.

CP 26-01 COURTHOUSE BASEMENT SITE PLAN

Amended 2/12/2026



LEGEND

- FULL REBUILD AREA
- FLOOD CUT AREA
- CARPET ONLY AREA
- FALSE WAL AREAL
- INSTALL INSULATION - FULL WALL
- INSTALL INSULATION - LOWER 2 TO 3 FT
- INSTALL KITCHENTTE
- INSTALL CABINETRY
- INSTALL CLOSET DOORS
- MAIN ENTRY FOR CONSTRUCTION
- DEMO WOOD STUDS
- INSTALL RIGID FOAMBOARD
- INSTALL MDF ACCESS PANEL
- INSTALL ENCLOSURE WITH ACCESS DOOR
- INSTALL OF EXISTING 1-WAY MIRROR

GENERAL NOTES:
1. DRAWING IS FOR REFERENCE ONLY
2. ALL DIMENSIONS ARE APPROXIMATE, CONTRACTOR IS RESPONSIBLE FOR VERIFYING MEASURMENTS IN THE FIELD
3. MAIN ENTRY FOR CONSRTUCTION IS ON GROUND LEVEL AND LEADS OUT TO SOUTH PARKING LOT

NO.	DESCRIPTION	BY	DATE

SHEET TITLE: South Wing Basement

PROJECT DESCRIPTION: Courthouse Basement Rebuild
405 Argentine St
Georgetown, CO 80444

DRAWINGS PROVIDED BY: Clear Creek County Maintenance Department

DATE: 01/12/2026

SCALE: 1/8"=1'

SHEET: A-1

Board Agenda Background

Date: 4/7/26
To: Board of County Commissioners
Through: Colton Rohloff, Deputy County Manager
From: George Marlin, County Commissioner
Subject: Consideration of Approval of a Motion by the Clear Creek County Board of County Commissioners to Oppose HB26-1334 and to Authorize Commissioner George Marlin to Testify before the House Transportation, Housing and Local Government Committee to that Position on Behalf of the County

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BACKGROUND

Current law requires the Wildfire Resiliency Code Board (Code Board) to adopt minimum codes and standards related to wildfire resiliency (codes and standards) and to review the codes and standards every 3 years. The Bill requires the Code Board to initially review the codes and standards no later than July 1, 2026, and to review the codes and standards as often as the Code Board deems necessary but no less frequently than once every 3 years.

Current law also requires the Code Board to establish a process by which a governing body of certain local governments within the wildland-urban interface (governing body) may petition the Code Board for a modification to the Code and requires a governing body to adopt a code that meets or exceeds the minimum standards set forth by the Code Board by April 1, 2026 with implementation beginning in July 2026.

The bill requires the Code Board to establish a process by which a person impacted by the codes and standards may petition the Code Board for a modification to the code and extends the timeline by which a governing body is required to adopt a code that meets or exceeds the minimum standards set forth by the Code Board to April 1, 2027. The Bill also requires the state to annually report certain information regarding the implementation of the codes and standards related to wildfire resiliency to the General Assembly.

ANALYSIS

This law has been on the books since 2023 and was significantly modified in 2025. See the links included at the end of this memo for more in-depth legislative history.

Workload Risk: The Wildfire Resiliency Code Board has already adopted a code, and Clear Creek County met the deadline for adoption that is currently in statute. To delay the timeline of the Code Board creates a risk that they will modify a code which Clear Creek County has already adopted. We could be forced to re-adopt a slightly different code rather than moving on with the other important priorities of the Building Department and Attorney's Office.

Wildfire Risk: We need our neighboring counties to adopt this code for safety in our own County. This is why we supported this Bill and helped its passage in 2023.

Insurability: A crucial component of stabilizing homeowner's insurance markets is achieving a state-wide minimum standard building code for homes in the Wildland Urban Interface. Homeowners are facing rapidly increasing costs and decreasing availability of insurance products. This is a direct and immediate threat to our housing market in Clear Creek County and state-wide. Continuing to delay the implementation of a law passed 3

years ago is not the right approach to providing confidence to insurers that Colorado is a place they can do business in.

CONCLUSION

I am recommending an oppose position. It is important in this case for us to take our own position to indicate the importance of this issue to us. Only one of our three membership organizations is currently opposed, so adding our own brand to the list of opponents is more impactful than usual.

LINKS TO ATTACHMENTS:

https://leg.colorado.gov/bills/sb23-166

https://leg.colorado.gov/bills/sb25-142

https://leg.colorado.gov/bills/HB26-1334

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: County Manager's Office
From: Colton Rohloff, County Manager
Subject: Work Session: CDOT Region 1 Maintenance Presentation

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BACKGROUND

The Board of County Commissioners has scheduled a work session with the Colorado Department of Transportation (CDOT) Region 1 Maintenance staff to provide an overview of maintenance activities and service levels within the Clear Creek County corridor.

This work session was initiated to support ongoing coordination between Clear Creek County and CDOT regarding maintenance operations along the Interstate 70 and US Highway 40 corridors, which represent critical infrastructure within the county. CDOT Region 1 Maintenance staff will provide information on their operational responsibilities, priorities, and current conditions within the corridor.

Topics requested by the Board for this presentation include:

- Region 1 maintenance activities and service levels throughout the County corridor
- Management of dead and hazardous trees, particularly in the Bakerville area
- Use and application of magnesium chloride for roadway maintenance
- An opportunity for Commissioners to engage in discussion and ask questions regarding broader CDOT maintenance practices and coordination

The session is intended to provide the Board with a clearer understanding of CDOT's maintenance role, constraints, and operational approach, as well as to support continued intergovernmental coordination on corridor issues impacting safety, environmental conditions, and community concerns.

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
From: Megan Hiler-Wilson, Public Information Officer/ADA Coordinator
Subject: ADA Compliance with DocAccess

RECOMMENDATION
Staff recommends that the Board of County Commissioners (BoCC) approve the purchase of DocAccess software for the remediation of documents on the Clear Creek County website in the amount of $4,891.61.

BACKGROUND
The Clear Creek County website serves as a primary hub for public information, containing thousands of PDF documents ranging from meeting minutes and press releases to building plans, and more. Under the Americans with Disabilities Act (ADA) and recent state legislative updates regarding digital accessibility, local government entities are required to ensure all digital content is accessible to individuals with disabilities. Currently, many historical and newly uploaded documents require manual remediation to meet the new Web Content Accessibility Guidelines (WCAG) standards. This item was initiated by the Public Information Officer to ensure the County remains in compliance with statutory deadlines and provides equitable access to all residents.

ANALYSIS
To achieve compliance, the County must address the existing backlog of inaccessible PDFs and establish a sustainable workflow for future uploads. DocAccess provides an automated and streamlined solution for identifying and fixing accessibility issues, such as improper tagging, lack of alternative text, and incorrect reading orders.

Implementation of this software is significantly more cost-effective than the alternative of hiring a full-time ADA Coordinator. While the annual salary for a dedicated ADA professional in Colorado typically ranges from $60,000 to $80,000 plus benefits, this software solution provides the necessary technical remediation capabilities at a fraction of that personnel cost. Given the County's current financial situation, this software represents the most fiscally responsible path toward legal compliance and accessibility.

CONCLUSION
The adoption of DocAccess will centralize the County’s ADA document remediation efforts, ensuring that public records are available to all members of the community. This purchase provides the necessary tools to maintain a compliant digital presence and reinforces the County's commitment to accessibility and inclusive communication without the long-term financial burden of a new permanent staff position. It also removes the burden from individual staff members when it comes to document remediation.

FISCAL IMPACT
The total cost for the DocAccess software is $4,891.61. This is currently a budgeted expense under the County Manager Office/Administrative services budget for digital infrastructure and compliance.

However, the County recently applied for a SIPA grant to cover these costs. If the grant is awarded, the purchase may ultimately result in zero net impact on the County's General Fund. Even if the grant is not secured, the expenditure is necessary to meet legal requirements and avoid potential litigation costs associated with non-compliance.

ATTACHMENTS

1. ADA Update PowerPoint

ADA Compliance in Clear Creek County

Megan Hiler-Wilson

Public Information Officer

Clear Creek County

What is accessibility? What is ADA?

- The Americans with Disabilities Act (ADA) is a comprehensive 1990 U.S. civil rights law prohibiting discrimination against individuals with disabilities in all areas of public life, including jobs, schools, transportation, and public/private spaces. **It ensures equal rights and opportunities, requiring reasonable accommodations in workplaces and accessible facilities**
- Accessibility under the ADA means that individuals with disabilities have the **same opportunities as everyone else to participate in society**, including accessing employment, services, and public spaces. It requires that physical environments, such as buildings and transportation, and digital content, like websites, are designed or modified to be usable by people with various disabilities.

Colorado House Bill 21-1110 and Senate Bill 23-244

- In May 2025, the Colorado Office of Information and Technology (OIT) amended the final Rules Establishing Technology Accessibility Standards to help clarify and define the standards and compliance parameters of Colorado's digital accessibility laws set by House Bill 21-1110 and Senate Bill 23-244
- **WCAG 2.1 AA:** Colorado mandated compliance to the Web Content Accessibility Guidelines (WCAG) 2.1 Level AA, a high standard for digital accessibility (website, documents, social media)
- Colorado is widely considered to have some of the strictest and most progressive disability access laws in the nation, particularly regarding digital and website accessibility for government entities
- This was an unfunded mandate
- Governments with less than 50,000 must be compliant by April, 26, 2027

Why is compliance important?

- ADA compliance for digital content is critical to ensure equal access to information and services for people with disabilities
- Everyone deserves to be able to access information, no matter their ability
- Not all disabilities are visible
- Non-compliance can lead to demand letters, lawsuits, and fines



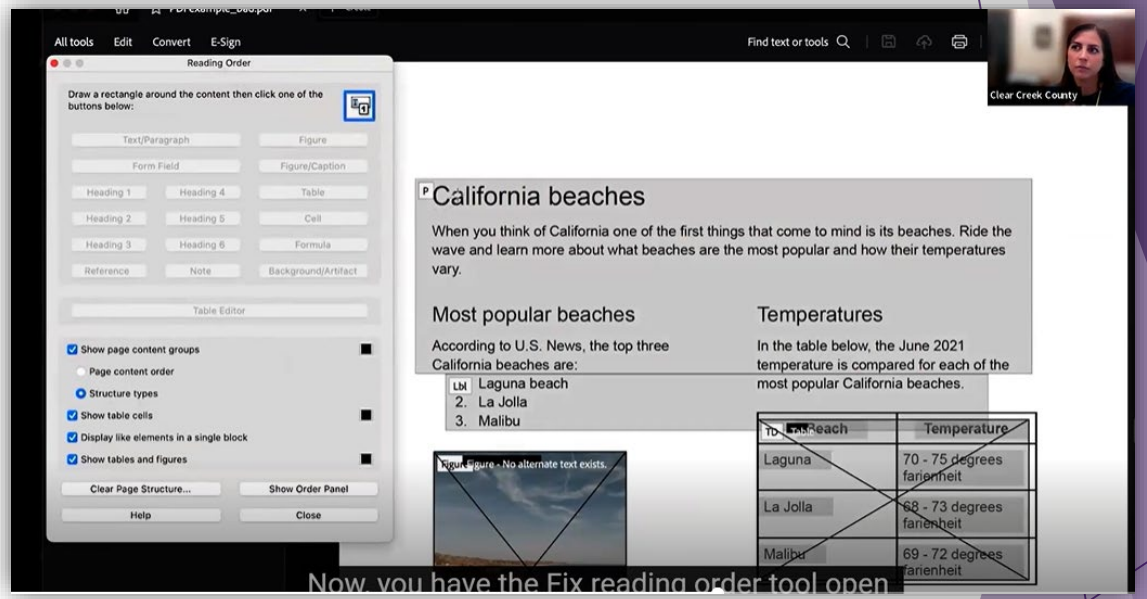
What does WCAG 2.1 AA consist of?

- Perceivable: Text alternatives for photos, videos, etc., captions for live audio, and sufficient color contrast (for normal text).
- Operable: Full keyboard functionality
- Understandable: Predictable navigation and error suggestion/prevention, including error identification in forms.
- Robust: Maximum compatibility with assistive technologies (screen readers) and proper name, role, and value identification.
- Focus Order: Follows order in which people read, ensures that headings, paragraphs, photos, etc. are correctly labelled as such.



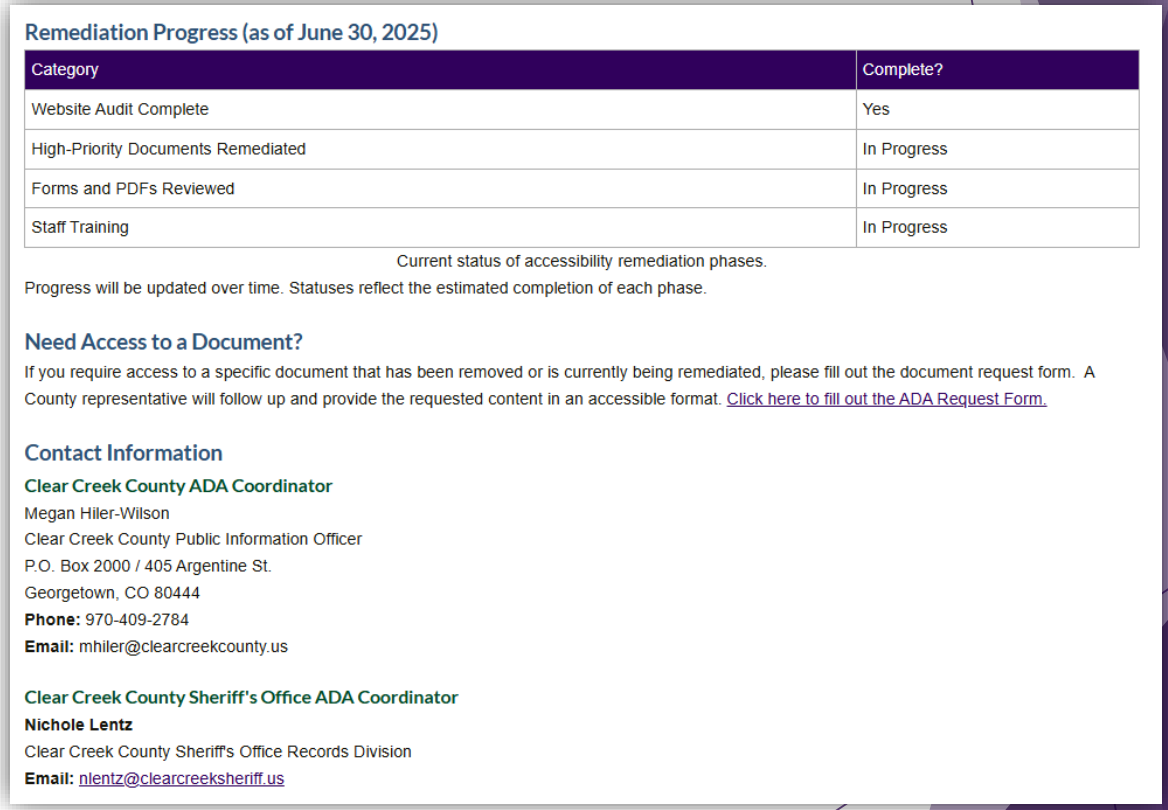
How is Clear Creek County handling this?

- Summer 2025: Former IT director created a list of all documents to be removed from website
- Fall 2025 – County installs Audio Eye on county website
- Winter 2025: After his departure, PIO Megan Hiler-Wilson was named ADA Coordinator
- December 2025: Received full website ADA Audit
- December 2025: Worked with County Attorney on Accessibility statement
- January 2026: With the help of David in IT, the two started training on ADA compliance
- David and Megan then began training staff on ADA compliance
- Megan creates OneDrive folder that becomes “textbook” for compliance available to all employees



What has been done so far?

- Redesigned the Clear Creek County Website
- Deleted over 3,500 documents from the website
- Remediated important documents, reuploaded
- Trained staff
- Created ADA Webpage for transparency
- Created online form for people to fill out for more help



Remediation Progress (as of June 30, 2025)

Category	Complete?
Website Audit Complete	Yes
High-Priority Documents Remediated	In Progress
Forms and PDFs Reviewed	In Progress
Staff Training	In Progress

Current status of accessibility remediation phases.

Progress will be updated over time. Statuses reflect the estimated completion of each phase.

Need Access to a Document?

If you require access to a specific document that has been removed or is currently being remediated, please fill out the document request form. A County representative will follow up and provide the requested content in an accessible format. Click here to fill out the ADA Request Form.

Contact Information

Clear Creek County ADA Coordinator
Megan Hiler-Wilson
Clear Creek County Public Information Officer
P.O. Box 2000 / 405 Argentine St.
Georgetown, CO 80444
Phone: 970-409-2784
Email: mhiler@clearcreekcounty.us

Clear Creek County Sheriff's Office ADA Coordinator
Nichole Lentz
Clear Creek County Sheriff's Office Records Division
Email: nlentz@clearcreeksheriff.us

www.clearcreekcounty.us/1570/ADA-Website-Accessibility-Remediation

How is it going?

- This has been an important, but heavy lift for staff
- Staff members have expressed that this has created a great deal more work for them and it has made doing the rest of their jobs harder
- Sometimes, documents are uploaded to the website without being properly remediated, or even remediated at all due to time constraints
- Clear Creek County was awarded a grant of over $200,000 to put towards remediating existing documents
- Megan became a part of multiple groups that discuss ADA best practices in local government

What is next?

- Clear Creek County was recommended DocAccess by another Colorado Municipality
- After meeting with the company and CivicPlus, Clear Creek County was given an estimate of about $5,000 dollars per year for the software
- The software automatically converts all current and future PDFs into screen reader-friendly, WCAG 2.1 AA-aligned HTML transcripts

DocAccess
POWERED BY CIVICPLUS

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: County Manager's Office
From: Colton Rohloff, County Manager
Subject: Work Session: EMERGE Discussion of Commissioner Topics

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BACKGROUND

The Board of County Commissioners has been invited to participate in the upcoming EMERGE event scheduled for May 6, 2026. As part of the event, Commissioners have been asked to provide a brief presentation, including time for audience engagement, within a limited timeframe.

In preparation for this engagement, Commissioners have expressed interest in holding a work session to discuss and align on potential topics for presentation. This approach is consistent with past practice, allowing the Board to coordinate messaging and ensure clarity on key priorities prior to public-facing events.

Additionally, event organizers have provided an opportunity for the County to contribute content to a pre-event newsletter with an upcoming submission deadline. This timing necessitates coordination on messaging and themes in advance of both the event and related materials.

This work session is intended to provide a structured opportunity for the Board to identify priority topics, discuss messaging, and determine how presentation time may be allocated among Commissioners. The session is internal in nature and will not include an external presenter.

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
From: Donna Gee, County Assessor
Subject: 2026 Notice of Valuation Mailing

RECOMMENDATION
Mail the 2026 Notice of Valuation to properties that have had a change in value from 2025 to 2026.

BACKGROUND
§ 39-5-121(1.2), C.R.S. Section 39-1-121(1), C.R.S. establishes the requirements of the NOV. The notice must state the total actual value of land and improvements together in the previous year, the total actual value in the current year, and the amount of any change in value. It must state that any change or adjustment of the ratio of valuation for assessment does not constitute grounds for the protest or abatement of taxes. The law requires, “The notice must state, in bold-faced type, that the taxpayer has the right to protest any adjustment in valuation, the classification of the property that determines the assessment percentage to be applied, and the dates and places at which the assessor will hear such protest. The notice must also set forth the following: That, to preserve the taxpayer’s right to protest, the taxpayer shall notify the assessor either in writing or in person of the taxpayer’s objection and protest; that such notice must be delivered, postmarked, or given in person no later than June 8; and that, after such date, the taxpayer’s right to object and protest the adjustment in valuation is lost. The notice must be mailed together with a form that, if completed by the taxpayer, allows the taxpayer to explain the basis for the taxpayer’s valuation of the property."

Section 39-1-121(1.2), C.R.S., allows the notice of valuation to be included with the tax bill in the intervening year. This fulfills the requirements of subsection (1), when there is no change in value in the intervening year.

ANALYSIS
Property tax bills for 2025 (payable in 2026} did not explicitly include the valuation for the intervening year. However, the notices directed property owners to the appropriate resources to obtain their valuation and informed them of their right to appeal the assessment.

CONCLUSION
In 2025, the Assessor's Office processed 768 appeals, while 62 were appealed to the Board of Equalization. Initiating a full, independent mailing of the Notice of Valuation would significantly increase the administrative burden and resource demands on both the Assessor's Office and the Board of Equalization.

ATTACHMENTS (If applicable)
1. Notice of Valuation Update letter from DPT
2. Example 2024 Property Taxes Due Notice
3. Example 2025 Property Taxes Due Notice

Notice of Valuation Update

The Division of Property Taxation is aware that property tax bills in some counties did not include a 2026 Notice of Valuation. Colorado law requires that Assessors mail a Notice of Valuation (NOV) and protest form to each property owner annually. The NOV and protest form can be included with the tax bill in the intervening year.

§ 39-5-121(1.2), C.R.S. Section 39-1-121(1), C.R.S. establishes the requirements of the NOV. The notice must state the total actual value of land and improvements together in the previous year, the total actual value in the current year, and the amount of any change in value. It must state that any change or adjustment of the ratio of valuation for assessment does not constitute grounds for the protest or abatement of taxes. The law requires, "The notice must state, in bold-faced type, that the taxpayer has the right to protest any adjustment in valuation, the classification of the property that determines the assessment percentage to be applied, and the dates and places at which the assessor will hear such protest. The notice must also set forth the following: That, to preserve the taxpayer's right to protest, the taxpayer shall notify the assessor either in writing or in person of the taxpayer's objection and protest; that such notice must be delivered, postmarked, or given in person no later than June 8; and that, after such date, the taxpayer's right to object and protest the adjustment in valuation is lost. The notice must be mailed together with a form that, if completed by the taxpayer, allows the taxpayer to explain the basis for the taxpayer's valuation of the property."

Section 39-1-121(1.2), C.R.S., allows the notice of valuation to be included with the tax bill in the intervening year. This fulfills the requirements of subsection (1), when there is no change in value in the intervening year.

Pursuant to § 39-5-121(1.8), C.R.S., abbreviated NOVs, mailed on a postcard, serve as a Notice of Valuation. A postcard notice must provide an accurate summary of valuation (prior year value, current year value and adjustment amounts), contact information for the assessor office, a link to the assessor's website with access NOV information, and a statement that the taxpayer may request to cease the postcard and request a full NOV be mailed to them.

If you have any questions, please contact Lori DeCrow at (970) 248-7308 or lori.decrow@state.co.us.

ACCOUNT NUMBER	**R014544**
PARCEL NUMBER	208536301025
TAX DISTRICT	060

Clear Creek County

P.O. BOX 2000
405 ARGENTINE STREET
GEORGETOWN, CO 80444

2025 PROPERTY TAXES DUE 2026

TAX AUTHORITY	TAX LEVY	TEMP TAX CREDIT	GENERAL TAX
CCC LIBRARY DISTRICT	3.00000	0.00000	$85.95
CCC GENERAL	26.03600	1.48000	$745.94
EVERGREEN FIRE DISTRICT	11.36500	0.00000	$325.61
CLEAR CREEK SCHOOL RE-1	19.98200	0.00000	$645.62
CCC ROAD & BRIDGE	5.44100	0.30900	$155.88
CCC OPEN SPACE	0.94600	0.05400	$27.10
CCC PUBLIC WELFARE	0.84200	0.04800	$24.12
CCC ROAD PROJECT	0.00000	0.00000	$0.00
SCHOOL DIST RE1 BOND	5.80300	0.00000	$187.50
EVERGREEN FIRE PROTECTION	0.00000	0.00000	$0.00
TOTALS	73.4150000		$2,197.72
GRAND TOTAL			$2,197.72

SB 25 - In absence of State Legislative Funding, your school mill levy would have been 20.6710

VALUATION

PURSUANT TO C.R.S. § 39-10-103, PROPERTY VALUE INFORMATION IS AVAILABLE FROM THE ASSESSOR'S OFFICE.

PHONE: 303-679-2322
EMAIL: DGEE@CLEARCREEKCOUNTY.US

SPECIAL MESSAGES

TREASURER'S OFFICE
PHONE: 303-679-2353
EMAIL: CLEE@CLEARCREEKCOUNTY.US

Unpaid Prior Year Taxes

No

Late payments without applicable interest will be returned.

PROPERTY ADDRESS AND LEGAL DESCRIPTION OF PROPERTY (may be incomplete)

470 APACHE RD
Subdivision: BROOK FOREST ESTATE Lot: 3-B F1 & IMP

2025 Taxes Due 2026 2nd Half Payment Due June 15

Return this Coupon with Payment to:
Clear Creek County Treasurer
PO Box 2000
405 Argentine Street
Georgetown, CO 80444

CURRENT BILLING ADDRESS

DUNBAR IAN AND CAITLYN LIVING TRUST
470 APACHE RD
EVERGREEN CO 80439-4031

Account Number
R014544

For a receipt provide SAS envelope with payment

SECOND HALF DUE BY JUNE 15, 2026 $1,098.86

2025 Taxes Due 2026 1st Half Due Feb 28 OR Full Payment Due April 30

Return this Coupon with Payment to:
Clear Creek County Treasurer
PO Box 2000
405 Argentine Street
Georgetown, CO 80444

CURRENT BILLING ADDRESS

DUNBAR IAN AND CAITLYN LIVING TRUST
470 APACHE RD
EVERGREEN CO 80439-4031

6 1 2489

Account Number
R014544

For a receipt provide SAS envelope with payment

FULL PAYMENT DUE BY APRIL 30, 2026 $2,197.72
FIRST HALF DUE BY FEBRUARY 28, 2026 $1,098.86

Office of the Clear Creek County Treasurer - Carol Lee PO Box 2000 Georgetown CO 80444 Treasurer 303.679.2353

Courthouse is OPEN 7:30 a.m. to 4:00 p.m. Monday through Thursday

Online Payment Link https://secure.colorado.gov/payment/clearcreektreasury

Tax bills are mailed to the most current address on the County Assessor's Tax Roll as of December 31.

A property exemption is available to **senior citizens** and **disabled veterans** exempting 50 percent of the first $200,000 in actual value of their primary residence. The senior exemption is available to applicants who as of January 1: a) are 65 years or older; and b) have owned and occupied their home for at least 10 years. Senior exemption applications must be filed no later than July 15th of the first tax year the exemption is claimed. For more information please visit the Clear Creek County Assessor' s website at www.clearcreekcounty.us/188/Assessor In even numbered calendar years, this tax bill serves as your Notice of Value. In odd numbered calendar years, you will receive a Notice of Value from the Assessor. Please visit www.clearcreekcounty.us/188/Assessor

"Pursuant to C.R.S. § 39-10-103, property value information is available on the Assessor's website."

To appeal the assessment on this tax notice, you must file an Abatement Request. You may appear in the Clear Creek County Assessor's Office at 405 Argentine St., Georgetown CO 80444 or go online to acquire this form. We recommend all correspondence be mailed with proof of mailing. https://www.clearcreekcounty.us/572/Abatement.

Tax bills are mailed to the most current address on the County Assessor's Tax Roll as of December 31.
The Clear Creek County Treasurer shall not be held liable for any errors or omissions.

We do NOT send a bill to your Mortgage Lender. If in doubt; please check with your mortgage lender to determine who is responsible for the tax payment. Failure to do so could result in delinquent taxes and/or delayed processing of your account; which could incur additional fees.
(C.R.S. 39-10-103(4)) Failure of a taxpayer to receive the **electronic statement** shall not preclude collection by the treasurer of the amount of taxes due from and payable by the taxpayer. If the payment due dates fall on a Saturday, Sunday or legal holiday, it shall be deemed to have been timely received on the next business day.

- Please make Check Payable to: **Clear Creek County Treasurer**. Please be aware that your tax payment check may be converted to a one-time electronic payment. Your checking account may be debited the same day we receive your payment. Payments must be in US Funds payable to Clear Creek County Treasurer.
- Include appropriate coupon(s) with your payment. **Please do not staple or tape the coupon to your payment**.
- Applicable delinquent interest and other charges shall apply to delinquent payments. (C.R.S. 39-10-104.5)
- Installment options as outlined below are not available on taxes billed at less than $25. Tax amounts less than $25 must be paid in full by April 30.
- **A $15 administrative charge may be added July 01** to any delinquent tax statement less than $35.00 (C.R.S. 39-10-104.5)
- **Returned payments subject to collection. Bank Service charges and a Statutory Fee of $20 will be charged for all returned payments. (C.R.S. 13-21-109)**
- **PARTIAL PAYMENTS WILL NOT BE PROCESSED. If a payment is received which does not include all amounts due, including any interest and penalties, the remitted payment will be returned to the sender. Installment schedule is outlined below.**

IF PAID IN INSTALLMENTS:
1st half payments are due the last day of February. Interest charges will begin to accrue on March 1 at a rate of 1% per month.
2nd half payments are due June 15. Interest charges will begin to accrue on June 16, for the full month of June, at a rate of 1% per month.
IF PAID IN FULL: Full payment is due April 30. Interest charges will begin to accrue May 1 at a rate of 1% per month.

To learn more about your tax dollars at work for you, please visit www.clearcreekcounty.us/193/Treasurer-Public-Trustee

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https://secure.colorado.gov/payment/clearcreektreasury

Current year property taxes may be paid online by credit card. A third party convenience fee of 2.25% +.75 cents will be charged in addition to the tax amount. Clear Creek County does not retain any portion of the convenience fee. An e-Check Option is also available for $1.00

Only Current year taxes may be paid by credit card online or in person at the Treasurer's office. The same convenience fees and rules as above will apply. ***ACH payments will have a delay in processing refunds to verify the check clears before refunding it.***

Prior year's taxes require Certified Funds accompanied by a completed Tax Lien Redemption Form. Postmarks are not valid for Redemptions. Please call.

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https://secure.colorado.gov/payment/clearcreektreasury

Current year property taxes may be paid online by credit card. A third party convenience fee of 2.25% +.75 cents will be charged in addition to the tax amount. Clear Creek County does not retain any portion of the convenience fee. An e-Check Option is also available for $1.00

Only Current year taxes may be paid by credit card online or in person at the Treasurer's office. The same convenience fees and rules as above will apply. ***ACH payments will have a delay in processing refunds to verify the check clears before refunding it.***

Prior year's taxes require Certified Funds accompanied by a completed Tax Lien Redemption Form. Postmarks are not valid for Redemptions. Please call.

ACCOUNT NUMBER	**R004212**
PARCEL NUMBER	183535443003
TAX DISTRICT	030

(303) 679-2353
www.clearcreekcounty.us
clee@clearcreekcounty.us

Clear Creek County

P.O. BOX 2000
405 ARGENTINE STREET
GEORGETOWN, CO 80444

2024 PROPERTY TAXES DUE 2025

TAX AUTHORITY	TAX LEVY	TEMP TAX CREDIT	GENERAL TAX
CCC LIBRARY DISTRICT	3.00000	0.00000	$66.87
CCC GENERAL	27.51600	0.00000	$613.34
CITY OF IDAHO SPRINGS	6.31000	0.00000	$140.65
CLEAR CREEK SCHOOL RE-1	21.19300	0.00000	$472.39
CCC OPEN SPACE	1.00000	0.00000	$22.29
CCC PUBLIC WELFARE	0.89000	0.00000	$19.84
CLEAR CREEK METRO REC	2.00100	0.00000	$44.60
IDAHO SPRINGS R & B	2.87500	0.00000	$64.08
CCC IDAHO SPGS R & B	2.87500	0.00000	$64.08
IS ROAD PROJECT	0.00000	0.00000	$0.00
SCHOOL DIST RE1 BOND	6.94100	0.00000	$154.72
CLEAR CREEK METRO REC BON	0.00000	0.00000	$0.00
TOTALS	74.6010000		$1,662.86
GRAND TOTAL			$1,662.86

VALUATION	ACTUAL	ASSESSED
Land	$14,170	$950
Building/Improve	$318,570	$21,340
Personal	$0	$0
Total	$332,740	$22,290
Sr/Vet Exemption	$0	$0
Net Total	$332,740	$22,290

SPECIAL MESSAGES

PLEASE PROVIDE
PHONE OR EMAIL

Unpaid Prior Year Taxes

No

Late payments without applicable interest will be returned.

SB 25 - In absence of State Legislative Funding, your school mill levy would have been 20.9600

PROPERTY ADDRESS AND LEGAL DESCRIPTION OF PROPERTY (may be incomplete)

808 HIGH ST
Subdivision: IDAHO SPRINGS Block: F S77FT OF L7 & S77FT OF E2 L8 & N20FT VAC HIGH ST & IMP

2024 Taxes Due 2025 2nd Half Payment Due June 15

Return this Coupon with Payment to:
Clear Creek County Treasurer
PO Box 2000
405 Argentine Street
Georgetown, CO 80444

CURRENT BILLING ADDRESS

JOENSSON KENNETH
808 HIGH ST
IDAHO SPRINGS CO 80452

Account Number
R004212

For a receipt provide SAS envelope with payment

SECOND HALF DUE BY JUNE 15, 2025 $831.43

2024 Taxes Due 2025 1st Half Due Feb 28 OR Full Payment Due April 30

Return this Coupon with Payment to:
Clear Creek County Treasurer
PO Box 2000
405 Argentine Street
Georgetown, CO 80444

CURRENT BILLING ADDRESS

JOENSSON KENNETH
808 HIGH ST
IDAHO SPRINGS CO 80452

1 1 5514

Account Number
R004212

For a receipt provide SAS envelope with payment

FULL PAYMENT DUE BY APRIL 30, 2025 $1,662.86
FIRST HALF DUE BY FEBRUARY 28, 2025 $831.43

Office of the Clear Creek County Treasurer - Carol Lee PO Box 2000 Georgetown CO 80444 Treasurer 303.679.2353

Courthouse is OPEN 7:30 a.m. to 4:00 p.m. Monday through Thursday

Online Payment Link https://secure.colorado.gov/payment/clearcreektreasury

- Real and Personal Property Tax Information
- Pay Property Taxes Online
- Transaction Detail (Payment History)
- Web Tax Notice NEW (Online Tax Statement)
- Change of Address
- Tax Lien Sale

A property exemption is available to **senior citizens** and **disabled veterans** exempting 50 percent of the first $200,000 in actual value of their primary residence. The senior exemption is available to applicants who as of January 1: a) are 65 years or older; and b) have owned and occupied their home for at least 10 years. Senior exemption applications must be filed no later than July 15th of the first tax year the exemption is claimed. For more information please visit the Clear Creek County Assessor's website at www.clearcreekcounty.us/188/Assessor In even numbered calendar years, this tax bill serves as your Notice of Value. In odd numbered calendar years, you will receive a Notice of Value from the Assessor. Please visit www.clearcreekcounty.us/188/Assessor

To appeal the assessment on this tax notice, you must file an Abatement Request. You may appear in the Clear Creek County Assessor's Office at 405 Argentine St., Georgetown CO 80444 or go online to acquire this form. We recommend all correspondence be mailed with proof of mailing. https://www.clearcreekcounty.us/572/Abatement.

Tax bills are mailed to the most current address on the County Assessor's Tax Roll as of December 31.

The Clear Creek County Treasurer shall not be held liable for any errors or omissions.

We do NOT send a bill to your Mortgage Lender. If in doubt; please check with your mortgage lender to determine who is responsible for the tax payment. Failure to do so could result in delinquent taxes and/or delayed processing of your account; which could incur additional fees.
(C.R.S. 39-10-103(4)) Failure of a taxpayer to receive the **electronic statement** shall not preclude collection by the treasurer of the amount of taxes due from and payable by the taxpayer. If the payment due dates fall on a Saturday, Sunday or legal holiday, it shall be deemed to have been timely received on the next business day.

- Please make Check Payable to: **Clear Creek County Treasurer**. Please be aware that your tax payment check may be converted to a one-time electronic payment. Your checking account may be debited the same day we receive your payment. Payments must be in US Funds payable to Clear Creek County Treasurer.
- Include appropriate coupon(s) with your payment. **Please do not staple or tape the coupon to your payment**.
- Applicable delinquent interest and other charges shall apply to delinquent payments. (C.R.S. 39-10-104.5)
- Installment options as outlined below are not available on taxes less than $25. Tax amounts less than $25 must be paid in full by April 30.
- **A $15 administrative charge may be added July 01** to any delinquent tax statement less than $35.00. (C.R.S. 39-10-104.5)
- **Returned payments subject to collection. Bank Service charges and a Statutory Fee of $20 will be charged for all returned payments. (C.R.S. 13-21-109)**
- **PARTIAL PAYMENTS WILL NOT BE PROCESSED. If a payment is received which does not include all amounts due, including any interest and penalties, the remitted payment will be returned to the sender. Installment schedule is outlined below.**

IF PAID IN INSTALLMENTS:
1st half payments are due the last day of February. Interest charges will begin to accrue on March 1 at a rate of 1% per month.
2nd half payments are due June 15. Interest charges will begin to accrue on June 16, for the full month of June, at a rate of 1% per month.
IF PAID IN FULL: Full payment is due April 30. Interest charges will begin to accrue May 1 at a rate of 1% per month.

To learn more about your tax dollars at work for you, please visit www.clearcreekcounty.us/193/Treasurer-Public-Trustee

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https://secure.colorado.gov/payment/clearcreektreasury

Current year property taxes may be paid online by credit card. A third party convenience fee of 2.25% +.75 cents will be charged in addition to the tax amount. Clear Creek County does not retain any portion of the convenience fee. An e-Check Option is also available for $1.00

Only Current year taxes may be paid by credit card online or in person at the Treasurer's office. The same convenience fees and rules as above will apply. ***ACH payments will have a delay in processing refunds to verify the check clears before refunding it.***

Prior year's taxes require Certified Funds accompanied by a completed Tax Lien Redemption Form. Postmarks are not valid for Redemptions. Please call.

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Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: County Manager's Office
From: Colton Rohloff, County Manager
Subject: Work Session: Early Opening of Guanella Pass

BACKGROUND

Clear Creek County staff are evaluating the potential to advance the seasonal opening of Guanella Pass from its typical timeframe around Memorial Day to as early as April 16, 2026. This effort is being explored in coordination with key regional and operational partners, including the U.S. Forest Service, local fire districts, Park County, and the Town of Georgetown, to ensure that an earlier opening can be achieved safely and effectively.

Historically, the timing of the pass opening has been driven by snowpack conditions, avalanche risk, and the County's ability to maintain the roadway. Early season conditions present unique operational challenges, particularly related to avalanche activity and associated debris fields that can impact roadway safety and accessibility. However, current conditions reflect a historically low snowpack, which staff believe may allow for a safe and earlier opening of the pass than in typical years.

Staff are working collaboratively with partner agencies to assess current conditions, resource availability, and risk thresholds associated with an earlier opening date, with particular attention to avalanche-prone areas and potential damage corridors along the route.

As part of this effort, staff are also developing operational protocols to address potential closure scenarios following an early opening. These protocols are intended to provide clear guidance in the event of significant late-season snowstorms or avalanche activity. In such cases, the County would implement temporary closures to allow for snow removal, avalanche-related debris clearing, and roadway restoration to safe travel conditions prior to reopening the pass.

This work session is intended to provide the Board with an overview of current coordination efforts, operational considerations, and risk management strategies associated with advancing the opening of Guanella Pass, and to receive Board direction on whether staff should continue pursuing an earlier seasonal opening moving forward

Board Agenda Background

Date: 4/7/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
From: Peter A. Lichtman, County Attorney
Subject: Work Session: Discussion of Various Liaison Roles to Add to the Annual Clear Creek County Appointments List

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BACKGROUND

On January 6, 2026, the Board of County Commissioners (BOCC) adopted Resolution R-26-11, approving the 2026 Clear Creek County Appointments List (List). During the discussion of the List, Commissioner Marlin asked that the List be brought back in a future work session to consider adding another section therein to assign BOCC members and County staff to various liaison roles for which there are not necessarily official representative County seats or positions.

ANALYSIS

Suggested additions to the List include: 1) assigning individual Commissioners to liaison with the other County elected officials; and, 2) assigning certain staff members as liaisons to boards and committees for which the County does not have an official representative seat or position, but for which the County does have an interest.

More specifically, the following proposals were mentioned during the BOCC meeting on January 6, 2026:

- Elected Offices (C&R, Treasurer and Public Trustee, Assessor, Coroner, Sheriff, Surveyor, District Attorney)
- Clear Creek School District No. Re-1.
- Charlie's Place
- Friends of Clear Creek
- SOLVE
- Triad Bright Futures
- Early Childhood Council
- Front Range Passenger Rail Board
- Municipalities (Idaho Springs, Georgetown, Silver Plume and Empire). Suggestion was to determine this by Commissioner District.

CONCLUSION

Upon receiving direction from the BOCC as to what appointments to add, staff will bring an updated List for approval on consent at a future meeting.

ATTACHMENTS:

1. Resolution R-26-11
2. Exhibit A to Resolution 26-11 – the 2026 Clear Creek County Appointments List

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R-26-11

RESOLUTION TO APPOINT INDIVIDUALS TO VARIOUS COUNTY POSITIONS, BOARDS AND COMMISSIONS; TO APPOINT REPRESENTATIVES TO OTHER BOARDS AND COMMISSIONS THAT ALLOW REPRESENTATION FROM CLEAR CREEK COUNTY; AND, TO APPROVE THE 2026 CLEAR CREEK COUNTY APPOINTMENTS LIST

WHEREAS, at the beginning of each calendar year, the Board of County Commissioners ("Board") is required by law or finds it convenient to make appointments to certain County positions, boards and commissions for the ensuing year; and

WHEREAS, the Board also finds it convenient and appropriate to appoint representatives to other boards and commissions that allow representation from Clear Creek County; and

WHEREAS, the Board desires to make these appointments each calendar year by adopting an annual appointments list; and

WHEREAS, the 2026 Clear Creek County Appointments List ("List") is attached hereto as Exhibit "A"; and

WHEREAS, the Board finds that adoption of the List will assist in promoting the efficiency of government and general welfare of the residents of Clear Creek County; and

WHEREAS, it is the intent of the Board that these appointments serve at the pleasure of the Board, and that they continue for the terms specified in the List or until the Board's first regular meeting of 2027, whichever is later, or until the appointee has been removed or replaced by the Board.

NOW, THEREFORE, BE IT RESOLVED, that the List, attached hereto as Exhibit "A," is hereby adopted by the Board of County Commissioners of Clear Creek County.

BE IT FURTHER RESOLVED, that it is in the interest of the general welfare of the public, and specifically the residents of Clear Creek County, that these appointments be made.

BE IT EVEN FURTHER RESOLVED, that these appointments serve at the pleasure of the Board, and that they continue for the terms specified in the List or until the Board's first regular meeting of 2027, whichever is later, or until the appointee has been removed or replaced by the Board.

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ADOPTED this 6th day of January, 2026, at a regularly scheduled meeting of the Clear Creek County Board of County Commissioners.

Rebecca Lloyd, Chair

Jodie Hartman-Ball, Commissioner

George Marlin, Commissioner

ATTEST:

Deputy Clerk and Recorder
For Brenda L. Corbett
Clear Creek County Clerk and Recorder

EXHIBIT A

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2026 CLEAR CREEK COUNTY APPOINTMENTS LIST

A. Transportation and Infrastructure		Commissioner Liaison:		Commissioner Lloyd
ENTITY, GROUP OR STATUTORY/EX OFFICIO ROLE	NAME OR POSITION	TERM START	TERM END	Meeting Time
CDOT/I-70: ALIVE	Long Range Planner	1/1/2026	12/31/2026	
CDOT/I-70: SWEEP (Stream & Wetland Ecological Enhancement Program)	Long Range Planner; Alt: Public Lands Manager	1/1/2026	12/31/2026	
DRCOG Transportation Advisory Committee	Long Range Planner	1/1/2026	12/31/2026	
I-70 Coalition Board	Commissioner Lloyd; Alt: County Manager	1/1/2026	12/31/2026	
I-70 Collaborative Effort	Commissioner Lloyd; Alt: County Manager	1/1/2026	12/31/2026	
I-70 Context Sensitive Solutions Project Management Team	Cindy Neely (Consultant)	1/1/2026	12/31/2026	
I-70 Technical Advisory Committee	Long Range Planner	1/1/2026	12/31/2026	
Road and Bridge Supervisor	Public Works Director	1/1/2026	12/31/2026	
Scenic & Historic Byways Committee	Special Projects/Water Resources Manager	1/1/2026	12/31/2026	

B. Environment & Water Management		Commissioner Liaison:		Commissioner Hartman-Ball
ENTITY, GROUP OR STATUTORY/EX OFFICIO ROLE	NAME OR POSITION	TERM START	TERM END	Meeting Time
Bear Creek Watershed Association	Environmental Health Manager; Alt: Special Projects/Water Resources Manager	1/1/2026	12/31/2026	
CCC Health Officer Representative for Onsite wastewater systems to the Board of Health	Environmental Health Manager	1/1/2026	12/31/2026	
Clear Creek Watershed & Forest Health Partnership	Commissioner Marlin; Alt. OEM Director	1/1/2026	12/31/2026	3rd Wed every other month starting in Jan, Mar, May, etc.)
Colorado Watershed Wildfire Protection Group	Commissioner Marlin; Alt. OEM Director	1/1/2026	12/31/2026	
County Weed Supervisor	Public Works Director	1/1/2026	12/31/2026	
HDPLC - Historic District Public Lands Commission	Special Projects/Water Resources Manager; Alt: Public Lands Manager	1/1/2026	12/31/2026	3rd Wed every other month starting in Jan, Mar, May, etc.)
NoCo Places 2050	Commissioner Hartman-Ball; Public Lands Manager	1/1/2026	12/31/2026	Every 1st Friday
South Platte Basin Roundtable	Special Projects/Water Resources Manager	1/1/2026	12/31/2026	2nd Tuesday of the month 4-7pm
Upper Clear Creek Watershed Association	Special Projects/Water Resources Manager; Alt: Environmental Health Manager	1/1/2026	12/31/2026	2nd Thurs. of month 8:30am

C. Public Safety & Emergency Management		Commissioner Liaison:		Commissioner Marlin
ENTITY, GROUP OR STATUTORY/EX OFFICIO ROLE	NAME OR POSITION	TERM START	TERM END	Meeting Time
Clear Creek Fire Authority Board of Directors	1st rep: George Marlin; 2nd rep: Vacant	1/1/2026	12/31/2026	2nd wed. of month 630pm Dumont
Clear Creek County CCFA-Nomination	Vacant ("District 1")	1/1/2026	12/31/2026	
Clear Creek County CCFA-Nomination	Vacant ("District 2")	1/1/2026	12/31/2026	
Clear Creek County CCFA-Nomination	Vacant ("District 3")	1/1/2026	12/31/2026	
Director of Emergency Management	OEM Director	1/1/2026	12/31/2026	
Emergency Services General Improvement District Board of Directors	Board of County Commissioners	1/1/2026	12/31/2026	
Foothills Regional Emergency Medical & Trauma Advisory Council (FRETAC)	Aaron Crawley, Jacob Glenn, Clark Church	1/1/2026	12/31/2026	3rd Weds, Jefferson County Building, afternoons
Front Range Roundtable	OEM Director	1/1/2026	12/31/2026	
LEPC	OEM Director	1/1/2026	12/31/2026	
North Central Region (NCR)	OEM Director	1/1/2026	12/31/2026	
Urban Area Security Initiative (UASI)	OEM Director	1/1/2026	12/31/2026	

D. Health, Social Services & Equity		Commissioner Liaison:		Commissioner Marlin

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ENTITY, GROUP OR STATUTORY/EX OFFICIO ROLE	NAME OR POSITION	TERM START	TERM END	Meeting Time
Board of Health; Board of Social Services	Board of County Commissioners	1/1/2026	12/31/2026	
Clear Creek County Human Services Director	Sarah Cassano	1/1/2026	12/31/2026	
Clear Creek County Public Health Director	Dr. Tim Ryan	1/1/2026	12/31/2026	
DRCOG Advisory Committee on Aging	Shari Haidvogl; Alt: Commissioner Hartman-Ball	1/1/2026	12/31/2026	3rd Friday, DRCOG
Gateway to the Rockies Opioid Council	**County Voting Member:** Commissioner George Marlin; **County Alternate Voting Member:** Commissioner Jodie Hartman-Ball **Public Health Voting Member:** Dr.. Tim Ryan; **Public Health Alternate Voting Member:** Emily Kuper; **DHS Voting Member:** Sarah Cassano; **Department of Human Services Alternate Voting Member:** Sarah Gillingham; **Court System Voting Member:** Dennis Goodwin; **Court System Alternate Voting Member:** County Judge Cynthia Jones; **City Voting Member:** Janine Mariani; **City Alternate Voting Member:** VACANT; **Law Enforcement Voting Member:** Heidi McCollum; **Law Enforcement Alternate Voting Member:** Stephen Potts; **Discretionary Non-Voting Advisor to the GROC:** Sunshine Vincent	1/1/2026	12/31/2026	
Jefferson Center for Mental Health Board of Directors	Commissioner Marlin	1/1/2026	12/31/2026	
Jefferson Center for Mental Health Joint Rep for Clear Creek/Gilpin	Jim Reid	1/1/2026	12/31/2026	
Senior Center Board/Project Support	Steve Indrehus	1/1/2026	12/31/2026	
Suicide Prevention Coalition	Human Services Director	1/1/2026	12/31/2026	
Veteran's Service Officer	Troy Erickson	1/1/2026	12/31/2026	

E. Economic Development & Community Planning		Commissioner Liaison:		VACANT or All Commissioner
ENTITY, GROUP OR STATUTORY/EX OFFICIO ROLE	NAME OR POSITION	TERM START	TERM END	Meeting Time
Board of Equalization	Board of County Commissioners	1/1/2026	12/31/2026	July-August
CAPP Committee	Finance Director; alt: other finance staff member (need name)	1/1/2026	12/31/2026	
CCEDC Board	Commissioner Marlin	1/1/2026	12/31/2026	
Clear Creek Regional Housing Authority	Commissioner Lloyd; Alt: Commissioner Marlin (Long Range Planner in support role)	1/1/2026	12/31/2026	
Clear Creek-Gilpin Resiliency Team	All Commissioners	1/1/2026	12/31/2026	
County Building Official	David Danielson	1/1/2026	12/31/2026	
Freeport-McMoRan Inc. Community Partnership Panel	Commissioner Hartman-Ball	1/1/2026	12/31/2026	Next Mtg is 2/26/25 in Idaho Springs.
Small-Area Forecast Working Group (DRCOG)	Colton Rohloff; Alt: Long Range Planner	1/1/2026	12/31/2026	
Zoning Enforcement Officer	David Danielson	1/1/2026	12/31/2026	

F. Legislative & Advocacy		Commissioner Liaison:		George Marlin
ENTITY, GROUP OR STATUTORY/EX OFFICIO ROLE	NAME OR POSITION	TERM START	TERM END	Meeting Time
CCI Committee: Ag/Wildfire/Rural Affairs	All Commissioners	1/1/2026	12/31/2026	
CC4CA	Commissioner Hartman-Ball; Alt. Commissioner Marlin	1/1/2026	12/31/2026	
CCI Committee: General Government	All Commissioners	1/1/2026	12/31/2026	
CCI Taxation and Finance	All Commissioners	1/1/2026	12/31/2026	January--4th week; Feb-Apr.--2nd week; Thurs. 12pm
CCI Tourism and Resorts	All Commissioners	1/1/2026	12/31/2026	January--4th week; Feb-Apr.--2nd week; Thurs. 11am
CCI Transportation & Telecommunications	All Commissioners	1/1/2026	12/31/2026	January--4th week; Feb-Apr.--2nd week; Thurs. 2pm

EXHIBIT A

CCI: Health & Human Services	All Commissioners	1/1/2026	12/31/2026	
CCI: Land Use & Natural Resources	All Commissioners	1/1/2026	12/31/2026	
CCI: Legislative Committee	All Commissioners	1/1/2026	12/31/2026	
CCI: Public Lands	All Commissioners	1/1/2026	12/31/2026	
Chair of Board of County Commissioners	Commissioner Lloyd	1/6/2026	1/12/2027	
County Attorney	Peter A. Lichtman	1/1/2026	12/31/2026	
County Budget Officer	Finance Director	1/1/2026	12/31/2026	
County Manager	Colton Rohloff	1/1/2026	12/31/2026	
DRCOG Board	Commissioner Lloyd; Alt: Commissioner Hartman-Ball	1/1/2026	12/31/2026	3rd Wednesday, DRCOG
Vice Chair of Commissioners	Commissioner Hartman-Ball	1/1/2026	12/31/2026	

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EXHIBIT A

JUVENILE COMMUNITY REVIEW BOARD -- BOARD OF DIRECTORS				
ENTITY, GROUP OR STATUTORY/EX OFFICIO ROLE	**Representative**	**Start Date**	**End Date**	**Application on file**
CCCDHS	Troy Erickson	01/01/2026	12/31/2026	YES
DHS Alternate	Sarah Cassano	01/01/2026	12/31/2026	YES
Clear Creek School District Representative	Vacant	01/01/2026	12/31/2026	
Clear Creek School District Alternate	Sunshine Vincent	01/01/2026	12/31/2026	
Law Enforcement Representative	Isaac Lucas	01/01/2026	12/31/2026	YES
Law Enforcement Alternate	Nate Buseck	01/01/2026	12/31/2026	YES
Probation Representative	Stacy Hatch	01/01/2026	12/31/2026	YES
Probation Alternate	Julia Hanks	01/01/2026	12/31/2026	
Local Bar Association Representative	Jeff Koy	01/01/2026	12/31/2026	
Local Bar Association Alternate	Lauren Dingboom	01/01/2026	12/31/2026	
Department of Youth Corrections Representative	Shana Cunnane	01/01/2026	12/31/2026	
Department of Youth Corrections Alternate	Jorge Aleman	01/01/2026	12/31/2026	
Mental Health Representative	Kara Campbell	01/01/2026	12/31/2026	
Mental Health Alternate	Debbie Corriero	01/01/2026	12/31/2026	
Private Citizen Representative	Vivian Simpson	01/01/2026	12/31/2026	
Private Citizen Representative	Maria Indrehus	03/01/2026	12/31/2026	YES
Private Citizen Alternate	Janine Mariani	01/01/2026	12/31/2026	YES
Private Citizen Alternate	Tracy Troia	01/01/2026	12/31/2026	YES
Representative within one mile of facility	Kandy Lukow	01/01/2026	12/31/2026	
Alternate representative within one mile of facility	VACANT	01/01/2026	12/31/2026	
Local Judiciary Representative	Judge Cindy Jones	01/01/2026	12/31/2026	YES
Local Judiciary Alternate	Frederick Michael Goodbee	01/01/2026	12/31/2026	

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