

SHOW LOW CITY COUNCIL
Regular Meeting - Tuesday, April 3, 2018

PURSUANT to A.R.S. Section 38-431.02, notice is hereby given to the Show Low City Council and to the general public, that a **Regular Meeting** of the Show Low City Council will be held on Tuesday, April 3, 2018, at 7:00 p.m. in the City Council Chambers, 181 North 9th Street, Show Low, Navajo County, Arizona. The agenda for this meeting is as follows:

1. Call to Order.
2. Roll Call.
3. Invocation.
4. Pledge of Allegiance.
5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that **IS NOT** scheduled on this agenda may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

6. **SPECIAL EVENTS:**

- A. Presentation Regarding Emergency Preparedness.

7. **CONSENT CALENDAR:**

- A. Proclamation by the Mayor Proclaiming April 2018 as **Fair Housing Month** in the City of Show Low.
- B. Proclamation by the Mayor Proclaiming April 8 through 14, 2018 as **Public Safety Telecommunicators Week** in the City of Show Low.
- C. Proclamation by the Mayor Proclaiming April 2018 as **Child Abuse Prevention and Awareness Month** in the City of Show Low.
- D. Proclamation by the Mayor Proclaiming April 27, 2018 as **Arbor Day** in the City of Show Low.

- E. Consideration of Acceptance of Westwood Subdivision Sewer Line Replacement, City of Show Low Project No. S-1216. (Shane Hemesath)
- F. Consideration of Second Addendum to Noncommercial Ground Lease Assigning Lease at 3730 Corporate Way, Unit B. (Tom Bahr)
- G. Consideration of Resolution No. R2018-09 Rescinding Resolution No. R2018-06 and Approving a Revised Intergovernmental Agreement with Navajo County Community College District for Northeastern Arizona Law Enforcement Training Academy. (Brad Provost)
- H. Consideration of Minutes of Show Low City Council meetings:
 - (1) Regular Meeting of March 20, 2018.
 - (2) Joint Study Session of March 22, 2018.

8. **NEW BUSINESS:**

- A. Consideration of Award of Construction Contract for West McNeil Waterline Replacement, City of Show Low Project No. W-1318. (Shane Hemesath)
- B. Consideration of Award of Construction Contract for Pickleball Courts, City of Show Low Project No. PR-0218, and Approval of Associated Budget Transfers. (Jay Brimhall)

9. **SUMMARY OF CURRENT EVENTS:**

- A. Council Members
- B. Mayor
- C. City Manager

10. **SCHEDULING OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

11. **ADJOURNMENT.**

SCHEDULED MEETINGS/EVENTS:

04/03/18	6:00 PM	CITY COUNCIL – BUDGET STUDY SESSION
04/03/18	7:00 PM	CITY COUNCIL – REGULAR MEETING
04/05/18	7:00 PM	CITY COUNCIL – BUDGET TOWN HALL AND STUDY SESSION
04/10/18	7:00 PM	P&Z COMMISSION – REGULAR MEETING

04/17/18	7:00 PM	CITY COUNCIL – REGULAR MEETING
04/19/18	6:00 PM	CITY COUNCIL – BUDGET STUDY SESSION
04/24/18	7:00 PM	P&Z COMMISSION – REGULAR MEETING
04/26/18	6:00 PM	CITY COUNCIL – BUDGET STUDY SESSION, IF NEEDED

NOTICE TO PARENTS AND LEGAL GUARDIANS: Parents and legal guardians have the right to consent before the City of Show Low makes a video or voice recording of a minor child, pursuant to A.R.S. § 1-602(A)(9). The Show Low City Council regular meetings are recorded and may be viewed on the City of Show Low's website. If you permit your child to attend/participate in a televised City Council meeting, a recording will be made. You may exercise your right not to consent by not allowing your child to attend/participate in the meeting.

Ann Kurasaki, City Clerk

I, Ann Kurasaki, do hereby certify that the foregoing notice was posted on Friday, March 30, 2018.

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Proclamation

*City of Show Low
Office of the Mayor and City Council*

WHEREAS, April marks the anniversary of the passage of the Fair Housing Act of 1968, which sought to eliminate discrimination in housing opportunities and to affirmatively further housing choices for all Americans; and

WHEREAS, the ongoing struggle for dignity and housing opportunity for all is not the exclusive province of the Federal government; and

WHEREAS, vigorous local efforts to combat discrimination can be as effective, if not more so, than Federal efforts; and

WHEREAS, illegal barriers to equal opportunity in housing, no matter how subtle, diminish the rights of all.

NOW, THEREFORE, I, Brent Hatch, Vice Mayor, on behalf of the Show Low City Council, do proclaim the month of **April 2018** as

♣ Fair Housing Month ♣

in the City of Show Low and urge all citizens to wholeheartedly recognize this year-long commemoration of the U.S. Fair Housing Law.

Dated this **3rd** day of **April, 2018**.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of Show Low.

Brent Hatch
Vice Mayor



Proclamation

City of Show Low

Office of the Mayor and City Council

WHEREAS, thousands of dedicated public safety telecommunications personnel daily serve the citizens of the United States and our community by answering their telephone calls for police, fire, and emergency medical services and dispatching the appropriate assistance as quickly as possible; and

WHEREAS, the critical functions performed by these professional telecommunications also include those related to other government divisions providing public safety telecommunications services; and

WHEREAS, professional public safety telecommunications work to improve the emergency response capabilities of these communication systems through their leadership and participation in training programs and other activities provided by professional organizations and learning institutions; and

WHEREAS, America's public safety telecommunications daily serve the public in countless ways without recognition by the beneficiaries of their services.

NOW, THEREFORE, I, Brent Hatch, Vice Mayor, on behalf of the Show Low City Council, do hereby proclaim the week of **April 8 through 14, 2018** as

♣ Public Safety Telecommunicators Week ♣

in the City of Show Low and encourage all citizens and public safety personnel to join in honoring and recognizing the public safety telecommunications of the Show Low Police Department and throughout the nation and the vital contributions they make to the safety and well-being of our citizens.

Dated this **3rd** day of **April, 2018**.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of Show Low.

Brent Hatch
Vice Mayor



Proclamation

City of Show Low

Office of the Mayor and City Council

WHEREAS, Buena Vista Children's Services, Inc. is a community-based, grassroots, nonprofit organization sanctioned by the state of Arizona to provide child abuse prevention awareness, children's advocacy, and child care recruitment services for the Department of Economic Security in Navajo, Apache, and Yavapai counties; and

WHEREAS, every child is entitled to be loved, cared for, secure and safe, and it is the responsibility of our society to protect every child's inalienable right to life, liberty, and the pursuit of happiness; and

WHEREAS, the hidden epidemic of child abuse, which crosses all boundaries of income, race, religion, and ethnicity, continues to be one of our most serious public health issues, with over 90 percent of abuse perpetrated by people that children know, love, and trust; and

WHEREAS, children who survive abuse endure lasting physical, mental, and emotional scars, including feelings of shame, self-doubt, poor self-image, the inability to trust others, learning disabilities, sleep disturbances, dating violence, difficulty in trust and coping skills, and eating, speech, or post-traumatic stress disorders; and

WHEREAS, child abuse and neglect can be reduced by providing safe havens and emotional, social, legal, and financial support for victims and at-risk families; and by holding offenders accountable, we can ensure that all of Arizona's children grow to their full potential as healthy citizens; and

WHEREAS, providing the proper support and enhancing a child's understanding of his or her self-worth are crucial components in providing a bright future and raising healthy Arizona children.

NOW, THEREFORE, I, Brent Hatch, Vice Mayor, on behalf of the Show Low City Council, do hereby proclaim the month of **April 2018** as

♣ Child Abuse Prevention & Awareness Month ♣

in the City of Show Low and urge all citizens to cherish our children and protect them from harm.

Dated this **3rd** day of **April, 2018**.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of Show Low.

Brent Hatch
Vice Mayor



Proclamation

City of Show Low

Office of the Mayor and City Council

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this day, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska and is now observed throughout the nation and the world; and

WHEREAS, trees reduce the erosion of precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas and beautify our community and, further, are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, the City of Show Low has been recognized for the 22nd year as a Tree City USA by The National Arbor Day Foundation and desires to continue its tree-planting practices; and

WHEREAS, the City of Show Low will be commemorating Arbor Day with a tree-planting ceremony, Arbor Day message, and other festivities for the fourth graders at Nikolaus Homestead Elementary School.

NOW, THEREFORE, I, Brent Hatch, Vice Mayor, on behalf of the Show Low City Council, do hereby proclaim **April 27, 2018**, as

♣ Arbor Day ♣

in the City of Show Low and urge all citizens to support efforts to protect our trees and woodlands and further urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this **3rd** day of **April, 2018**.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of Show Low.

Brent Hatch
Vice Mayor

**CITY OF SHOW LOW
STAFF SUMMARY REPORT**

AGENDA TITLE: Consideration of Acceptance of Westwood Subdivision Sewer Line Replacement, City of Show Low Project No. S-1216 (Shane Hemesath)

RECOMMENDATION

I **MOVE** to accept the Westwood subdivision sewer line replacement, City of Show Low Project No. S-1216, release the retainage, and initiate the two-year warranty period.

BACKGROUND

At its September 5, 2017 meeting, the City Council awarded a construction contract to Rawlings Specialty Contracting in an amount not to exceed \$381,237.50 for the Westwood subdivision sewer line replacement project. The scope of work included removing the existing six-inch clay sewer main and brick manholes, and installing approximately 2,800 linear feet of new eight-inch PVC sewer main, 12 new sewer manholes, and new sewer services for each lot. Any asphalt or concrete removed during the installation of the work was replaced.

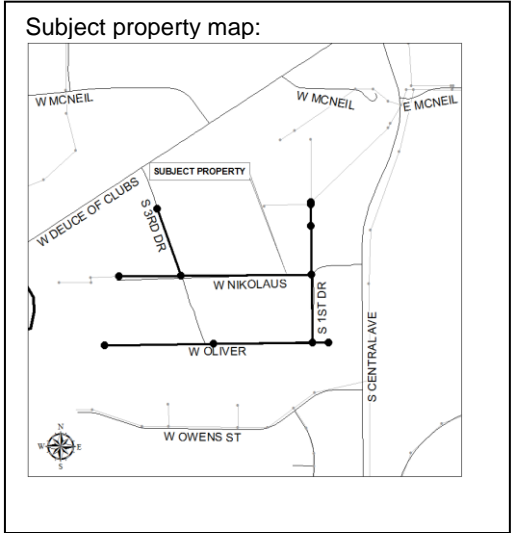
Construction of the Westwood subdivision sewer line replacement project is complete, and the final cost of the work is \$361,336.75.

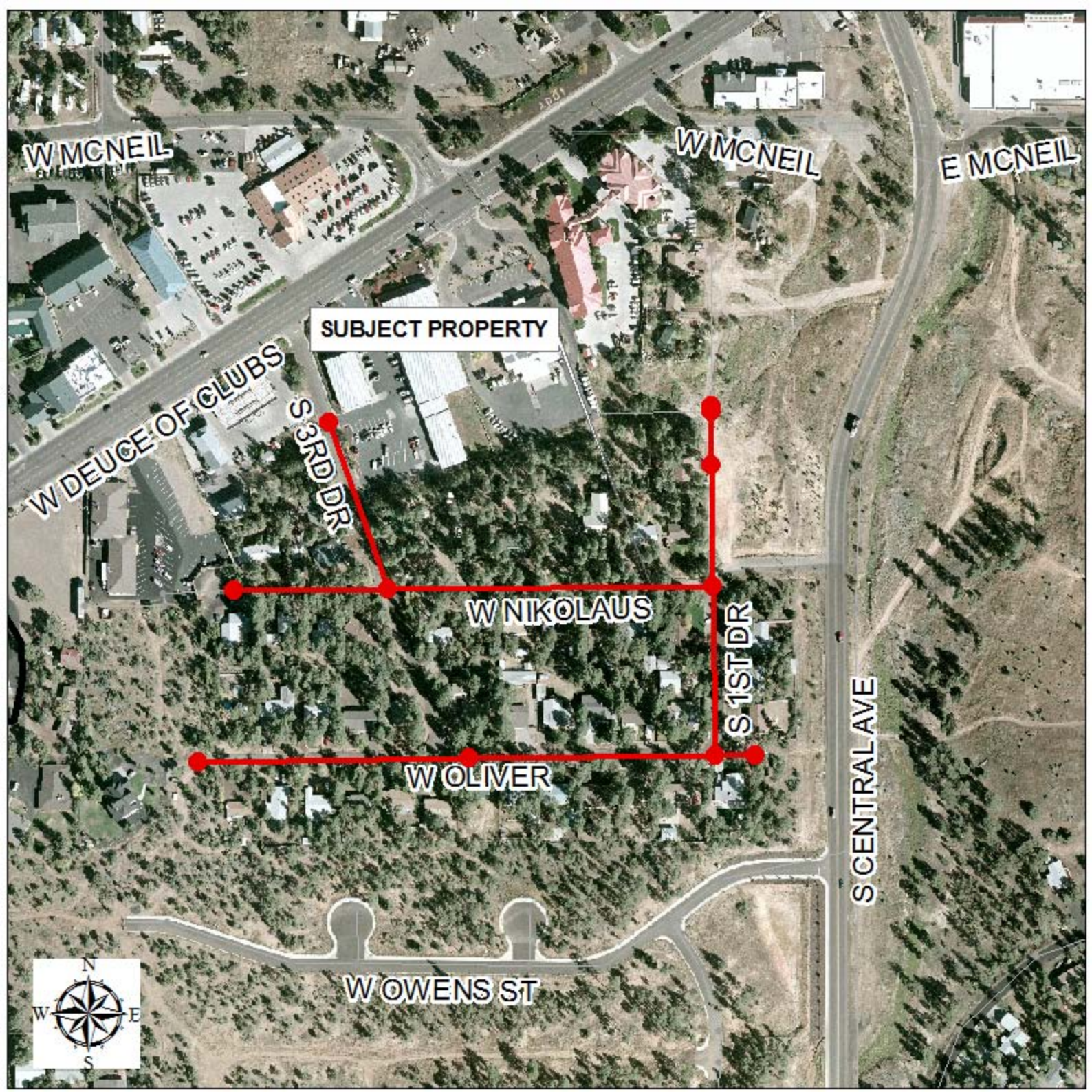
Staff recommends accepting the Westwood subdivision sewer line replacement, City of Show Low Project No. S-1216, releasing the retainage, and initiating the two-year warranty period.

Attachments:
None

FISCAL IMPACT

Anticipated cost: \$361,336.75
Funding source: Westwood Sewer Line Replacement (1712)





W MCNEIL

W MCNEIL

E MCNEIL

SUBJECT PROPERTY

W DEUCE OF CLUBS

S 3RD DR

W NIKOLAUS

S 1ST DR

S CENTRAL AVE

W OLIVER

W OWENS ST



CITY OF SHOW LOW STAFF SUMMARY REPORT

AGENDA TITLE: Consideration of Second Addendum to Noncommercial Ground Lease Assigning Lease at 3730 Corporate Way, Unit B (Tom Bahr)

RECOMMENDATION

I **MOVE** to approve the Second Addendum to Noncommercial Ground Lease at 3730 Corporate Way, Unit B, assigning the lease from Leanne Tawoda and Ken Cahall to Snoozers, Inc., as to an undivided 50% interest, and Globe Anesthesia Services, Inc., as to an undivided 50% interest, and authorize the Vice Mayor to sign the Second Addendum on behalf of the City.

BACKGROUND

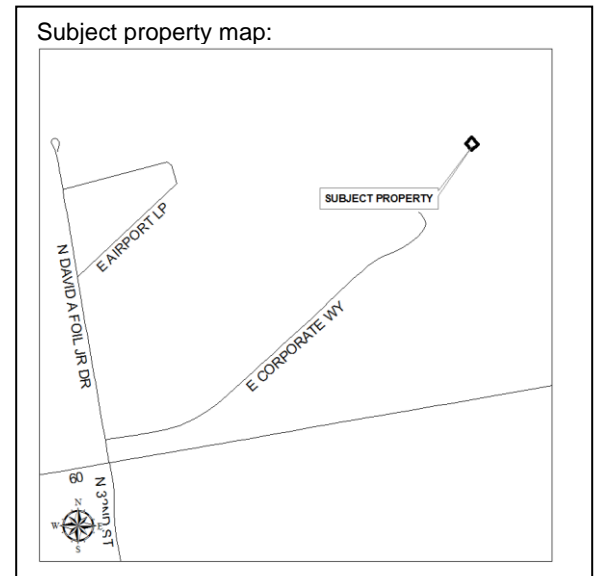
J & R Property Holdings, LLC entered into a noncommercial ground lease agreement with the City on March 4, 2008, for a multi-unit aircraft storage hangar located at 3730 Corporate Way. J & R Property Holdings, LLC entered into various sublease agreements with tenants for several hangar bays.

On March 6, 2018, J & R Property Holdings, LLC assigned 3730 Corporate Way, Unit B, of the noncommercial ground lease to Leanne Tawoda and Ken Cahall. Ms. Tawoda and Mr. Cahall are now requesting that the lease be reassigned from their names to their respective corporation names, Snoozers, Inc., an Arizona corporation (Leanne Tawoda, President), as to an undivided 50% interest, and Globe Anesthesia Services, Inc., an Arizona corporation (Kenneth W. Cahall, President), as to an undivided 50% interest. This is a name change only and all other terms of the original agreement remain the same.

Ms. Tawoda and Mr. Cahall understand that this reassignment is subject to all the terms and conditions of the original lease and that a one-time reassignment fee of \$150 is due.

Staff recommends approving the Second Addendum to Noncommercial Ground Lease assigning the lease at 3730 Corporate Way, Unit B, from Leanne Tawoda and Ken Cahall to Snoozers, Inc., as to an undivided 50% interest, and Globe Anesthesia Services, Inc., as to an undivided 50% interest, and authorizing the Mayor to sign the Second Addendum on behalf of the City.

Attachments:
None



FISCAL IMPACT

Anticipated revenue: \$150 one-time reassignment fee plus a continuation of a pro rata share of the \$1,205.19 annual ground lease (taxes included), subject to increases stipulated in the original lease.



SUBJECT PROPERTY

E AIRPORT LP

N DAVID A FOIL JR DR

E CORPORATE WY

60

N 30th ST



CITY OF SHOW LOW STAFF SUMMARY REPORT

AGENDA TITLE: Consideration of Resolution No. R2018-09 Rescinding Resolution No. R2018-06 and Approving a Revised Intergovernmental Agreement with Navajo County Community College District for Northeastern Arizona Law Enforcement Training Academy (Joe Shelley)

RECOMMENDATION

I **MOVE** to adopt Resolution No. R2018-09 rescinding Resolution No. R2018-06 and approving a revised Intergovernmental Agreement between the City of Show Low and the Navajo County Community College District for the Northeastern Arizona Law Enforcement Training Academy and authorize the Vice Mayor to sign said agreement.

BACKGROUND

On February 20, 2018, the City Council adopted Resolution No. R2018-06, which approved an Intergovernmental Agreement (IGA) between the City of Show Low and the Navajo County Community College District for the Northeastern Arizona Law Enforcement Training Academy.

The attorney for the Navajo County Community College District requested some changes to the IGA by adding provisions for indemnification and a statement that the City is not entering into a joint venture with Northland Pioneer College and the other entities. The City Attorney has reviewed these changes and deems them acceptable.

It is necessary to rescind Resolution No. R2018-06 in order to approve the amended IGA with the new changes.

Attachments:
Resolution No. R2018-09
Intergovernmental Agreement

CITY OF SHOW LOW RESOLUTION NO. R2018-09

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SHOW LOW, ARIZONA, RESCINDING RESOLUTION NO. R2018-06 AND APPROVING A REVISED INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF SHOW LOW AND THE NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT FOR THE NORTHEASTERN ARIZONA LAW ENFORCEMENT TRAINING ACADEMY (NALETA)

RECITALS:

WHEREAS, law enforcement agencies in northeastern Arizona have need for a police academy that can provide certified Arizona Peace Officer Standards training to students who meet the qualifications and are sponsored by a local law enforcement agency; and

WHEREAS, the Navajo County Community College District, the governing body for Northland Pioneer College, has agreed to operate and administer a police academy to serve students in northeastern Arizona, which will be called the Northeastern Arizona Law Enforcement Training Academy (NALETA); and

WHEREAS, the City of Show Low Police Department wishes to participate in sponsoring recruits to attend NALETA, which will certify new officers and provide a pool of qualified recruits to serve the community; and

WHEREAS, the City of Show Low and the Navajo County Community College District are authorized pursuant to A.R.S. Section 11-952 to enter into this Intergovernmental Agreement (IGA); and

WHEREAS, with the additional provisions added to the IGA by the Navajo County Community College District, it is deemed necessary to rescind Resolution No. R2018-06 and adopt a revised Intergovernmental Agreement.

ENACTMENTS:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Show Low, Arizona:

Section 1

Resolution No. R2018-06, adopted by the Mayor and Council of the City of Show Low on February 20, 2018, is hereby rescinded.

Section 2

The revised Intergovernmental Agreement between the City of Show Low and the Navajo County Community College District for the Northeastern Arizona Law Enforcement Training Academy is hereby approved.

BE IT FURTHER RESOLVED that the Vice Mayor is authorized to sign said Intergovernmental Agreement.

PASSED AND ADOPTED this 3rd day of April, 2018, by the Mayor and Council of the City of Show Low, Arizona.

Brent Hatch, Vice Mayor

ATTEST:

Ann Kurasaki, City Clerk

APPROVED AS TO FORM:

F. Morgan Brown, City Attorney

**INTERGOVERNMENTAL AGREEMENT REGARDING
NORTHEASTERN ARIZONA LAW ENFORCEMENT TRAINING ACADEMY
(NALETA)**

This Intergovernmental Agreement (“Agreement”) is made pursuant to Arizona Revised Statutes (“A.R.S.”) § 11-952 among Navajo County Community College District (“District”) and the City of Show Low, Arizona, an Arizona municipal corporation.

1. **Purpose.** The purpose of this Agreement is to provide Northeastern Arizona with a Police Academy hereby called NALETA (“Northeastern Arizona Law Enforcement Training Academy”) that can provide certified AZPOST (Arizona Peace Officer Standards and Training) training to students who meet AZPOST qualifications and are sponsored by a Law Enforcement agency.
2. **Duties and Responsibilities of District.** District shall operate and administer NALETA. District’s operational and administrative responsibilities shall include, but not be limited to, (a) developing and providing the AZPOST curriculum to be used at NALETA; (b) scheduling courses at the NALETA, registering students at NALETA and administering transcripts for students at NALETA; (c) assisting instructors at NALETA; and (d) obtaining adequate insurance to cover liabilities that might result from damage to persons or property arising out of the operation of NALETA.
3. **Duties and Responsibilities of Cities, Towns and Counties.** Law Enforcement agencies participating in NALETA shall provide qualified instructors for all classes given at NALETA. Any compensation to instructors shall be the responsibility of the city, town or county that employs the instructor, and the other parties to this Agreement shall have no responsibility to provide such compensation. District shall have no responsibility to conduct classes for which the participating cities and towns do not provide qualified instructors with all necessary certification.
4. **Manner of Financing the Agreement.** Except as otherwise specified in this Agreement, each party shall be responsible for whatever costs that party incurs in connection with this Agreement. The District shall charge the Student enrolled in the Districts AJS102 “Intensive Police Academy” class held at NALETA a nonrefundable program and media fee based on the current class fee schedule. Any fees that are charged shall belong to District. Any reimbursement received from AZPOST for the successful completion of NALETA shall belong to the District
5. **Enrollment of Students.** The participating cities, towns and counties shall be entitled to enroll employees in NALETA to the extent that the employees are qualified for enrollment as set forth by AZPOST Rules and Procedures Manual as set under the State of Arizona Rules of Authority ARS 41-1821 through 41-1828.01 and Arizona Administrative Code, Title 13-4-101 through 13-4-118 and that NALETA has the capacity to train those employees. District shall not be required to accept any employee for enrollment unless the city, town or county responsible for that employee has conducted a sufficient background check on the employee at its own expense as set forth by AZPOST regulations.
6. **Term and termination.** This Agreement shall expire on July 31, 2021. Any party may terminate the Agreement as of the end of any fiscal year by providing at least thirty (30) days’

prior written notice of its intention to do so to the other parties. Such early termination shall be effective only at the end of the fiscal year in which such notice is given. Upon termination of this Agreement, each party shall retain its own property.

7. **Immigration compliance.** As required by A.R.S. § 41-4401, each party certifies that it and all of its subcontractors, if any, are in compliance with federal immigration laws and regulations that relate to their employees and with A.R.S. § 23-214(A). A breach of this warranty shall be deemed a material breach of this Agreement and shall be subject to penalties up to and including termination of this Agreement. Each party shall have the right to inspect the papers of the other party and of any subcontractors to ensure that this warranty is being complied with.

8. **Conflicts of interest.** As required by A.R.S. § 38-511, each party gives notice as follows that it may, within three years after its execution, cancel this Agreement, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the Agreement on behalf of the party is, at any time while the Agreement or any extension of the Agreement is in effect, an employee or agent of any other party to the Agreement in any capacity or a consultant to any other party of the Agreement with respect to the subject matter of the Agreement.

9. **Entire Agreement; Amendments.** This Agreement represents the entire Agreement of the Parties with respect to its subject matter. This Agreement shall not be changed, modified, or rescinded, except through a writing signed by all parties.

10. **Governing Law, Forum.** This Agreement will be governed by the laws of the State of Arizona, both as to interpretation and performance. Any judicial proceeding for the enforcement of this Agreement or any provision thereof shall be instituted only the courts of Navajo County, State of Arizona.

11. **Insurance.** The participants will ensure that all parties will protect the other participants by providing insurance coverage in an amount no less than \$1,000,000 and naming each participant as an individual insured with the proper endorsements.

12. **Indemnification.** To the extent permitted by law, each party agrees (as indemnitor) to indemnify, defend and hold harmless the other party (as indemnitee) from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (collectively ("Claims")) arising out of bodily injury of any person (including death) or property damage, but only to the extent that such claims are caused by the act, omission or negligence, misconduct, or other fault of the indemnitor, its officers, officials, agents, employees or volunteers. If a Claim or Claims by third parties become subject to this indemnity provision, the parties to this Agreement that are the subject of such Claim or Claims shall expeditiously meet to discuss a common and mutual defense, including possible proportional liability and proportional payment of possible litigation expenses and money damages. The obligations under this Section shall survive termination of this Agreement.

13. **No Joint Venture.** This Agreement is not intended to constitute, create, give rise to, or otherwise recognize a joint venture agreement, partnership or other formal business association

or organization of any kind, and the rights and obligations of the Parties shall be only those expressly set forth in this Agreement.

14. **Workman's Compensation.** Each party shall be responsible for any injuries which may occur to its personnel during the course of this IGA. In accordance with A.R.S. 23-1-22, each party shall be deemed the primary employer of its own personnel and shall have sole responsibility for the payment of worker's compensation benefits to its own personnel. Each party shall comply with the notice provisions of A.R.S. 23-1022(E).

City of Show Low

By: _____
Brent Hatch, Vice Mayor

Print Name: _____

ATTEST: _____

Board Clerk

Date: _____

NAVAJO COUNTY COMMUNITY
COLLEGE DISTRICT

By: _____

Print Name: _____

Date: _____

ATTEST: _____

Board Clerk

Date: _____

ATTORNEY CERTIFICATION

The undersigned certify that they have reviewed the foregoing Agreement and that said Agreement is in proper form and is within the powers and authority granted to the public body represented by the respective attorneys.

Attorney for Agency

Kristin M. Mackin

Attorney for Navajo County

Community College District

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, MARCH 20, 2018 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Mayor Seymore called the meeting to order at 7:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Mayor Seymore, Councilman Allsop, Councilman Crittenden, Councilwoman Kakavas, Councilman Kelley,

COUNCIL MEMBERS ABSENT: Vice Mayor Hatch and Councilman Leech.

STAFF MEMBERS PRESENT: Ed Muder, City Manager, F. Morgan Brown, City Attorney; Justen Tregaskes, Planning and Zoning Director; Bill Kopp, Public Works Director; Joe Shelley, Police Chief; Justin Johnson, Administrative Services Director; Jay Brimhall, Community Services Director; Tom Bahr, Airport Manager; Tamra Reidhead, Deputy City Clerk; and Ann Kurasaki, City Clerk.

GUESTS: Greg Smith, Mike Krebs, Laura Singleton, Linda Haynes, and others.

3. Invocation.

Mayor Seymore gave the invocation.

4. Pledge of Allegiance.

Councilman Crittenden led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that IS NOT scheduled on this agenda may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

None.

6. **CONSENT CALENDAR:**

- A. Consideration of Acceptance of Snow Creek, Unit 2, Phase I. (Justen Tregaskes)
- B. Consideration of Minutes of Show Low City Council meetings:
 - (1) Regular Meeting of March 6, 2018.

COUNCILMAN CRITTENDEN MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILWOMAN KAKAVAS; PASSED UNANIMOUSLY.

7. **NEW BUSINESS:**

- A. Consideration of Award of Contract for Supervisory Control and Data Acquisition (SCADA) Control System. (Bill Kopp)

Mr. Kopp said the approved five-year Capital Improvements Program (CIP) included funding for necessary upgrades to the Supervisory Control and Data Acquisition (SCADA) system for the City's water system. The City owned and operated an extensive potable water distribution system, consisting of wells, storage reservoirs, and booster pump stations. These facilities provided drinking water and fire protection to the residents of the City and surrounding areas. The fiscal year 2017-18 budget included \$130,000 to begin making upgrades to the SCADA system.

Mr. Kopp said it had taken many years to install the SCADA system incorporating various technologies and multiple integration companies and platforms. Technological advances made it necessary to upgrade the system to consolidate and standardize electrical, control, instrumentation, and communication systems into a common, modern, and reliable control platform. This project would be completed in phases to fund the work over five years and funding for the remaining four years was included in the CIP plan.

Mr. Kopp said in December 2017, staff prepared a request for qualifications and received responses from six interested companies. A seven-member selection committee reviewed the statements of qualifications, and PACE Advanced Water Engineering was determined to be the highest-ranked firm. PACE, with whom the City had established a very good working relationship, was also the design firm that worked on the City's wastewater treatment plant upgrades. PACE also demonstrated a complete understanding of the existing SCADA system, and the company's approach included using as much of the existing system as possible.

Mr. Kopp said staff intended to use a single contract for this year and the subsequent four years. Future work would be presented to the Council for approval as contract amendments. The estimated total cost of this project over five years was \$687,000.

Mr. Kopp said staff recommended awarding the contract for the Supervisory Control and Data Acquisition (SCADA) control system to PACE Advanced Water Engineering in an amount not to exceed \$129,796.

Mr. Kopp introduced Mike Krebs from PACE Advanced Water Engineering. Mr. Krebs said the City's existing water system was spread over a large area, with some locations as far as five miles from the City's public works facility. City crews spent extensive time and manpower to perform individual site inspections. The SCADA system would decrease the time staff spent doing site inspections because they would see what was happening at each location.

Mr. Krebs said the City's existing water system included nine tanks, nine booster stations, and 16 wells of varying capacity and quality. The system included systems purchased from several private water companies with many different types of pumps, valves, and controls. Each had been programmed separately and used different operational approaches. The SCADA system would provide consistency among all the systems.

Mr. Krebs said the proposed water system improvements would include evaluating the existing system to identify reusable equipment, required replacements, and needed hardware upgrades. Programming upgrades would be made to develop standard sub-routines for wells, booster pumps, tanks, and reservoirs.

Mr. Krebs said the proposed SCADA upgrades would save time and money with updated hardware, provide ease of operations, and establish virtual monitoring and automated reporting. The system also would provide alarm programming and configuration.

Councilman Kelley asked what part of the system would be included for \$129,796. Mr. Krebs said the system would be phased over a five-year period. The first phase would include changing processors and programming. The phases were developed to work within the CIP budget.

Councilman Kelley asked if staff would continue to visit the well and pump sites to make sure everything was functioning properly even after the SCADA system was completely installed. Mr. Kopp said yes, regular rounds would never be eliminated.

Councilman Kelley said he liked the fact that water from wells with low selenium levels could be blended with water from wells with high selenium levels.

Mayor Seymore asked when staff would see benefits of the SCADA upgrades. Mr. Krebs said staff would see benefits right away in the first phase. He would spend a lot of time programming and working with staff to develop programs for the tanks, booster systems, and wells so they operated the way staff wanted.

Mayor Seymore asked if the newer technology would extend the life of the wells. Mr. Krebs said he didn't have an example of well life. In general, however, the SCADA provided a more efficient operation for the City's wastewater treatment plant with better monitoring capabilities.

Councilman Kelley said the contract would require the City to provide data to PACE in a very specific format. He asked if the City was capable of providing the data to them in the format they required. Mr. Kopp said yes, the City could provide them with the required information in the correct format. City staff had completed a months-long process to update all well information and files regarding existing hardware and electronics.

COUNCILMAN CRITTENDEN MOVED TO AWARD THE CONTRACT FOR THE SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) CONTROL SYSTEM TO PACE ADVANCED WATER ENGINEERING IN AN AMOUNT NOT TO EXCEED \$129,796; SECONDED BY COUNCILMAN KELLEY; PASSED UNANIMOUSLY.

- B. Consideration of Policy for Lease Reversions and Terms for Non-Commercial Hangars at Show Low Regional Airport. (Tom Bahr)

Mayor Seymore said Item 7-B was being pulled and would be considered at a future meeting.

- C. Consideration of Concession Agreement with Recreation Resource Management of America, Inc. for Operation of Show Low Lake Park. (Jay Brimhall)

Mr. Brimhall said after the City acquired Show Low Lake Park in 2005, staff reviewed past agreements for its operation and analyzed how best to upgrade services and facilities. In March 2006, staff advertised a Request for Qualifications for companies interested in operating the campground and food and boat rental concession at Show Low Lake Park. Only one response was received from Recreation Resource Management, the same concessionaire that managed Show Low Lake Park for Navajo County.

Recreation Resource Management was awarded the contract in April 2006 and had been operating the park for the past 12 years.

Mr. Brimhall said with the current concession agreement expiring in April 2018, staff advertised a Request for Proposals for operating Show Low Lake Park. Only one proposal was received from Recreation Resource Management. Recreation Resource Management was a national company that managed many park and campground facilities in Arizona and throughout the western United States.

Mr. Brimhall said per the terms of the concession agreement, the City would receive 10% of the concessionaire's adjusted gross receipts, less refunds and sales and rental taxes, from operating the campground and park. The City would receive 5% of the adjusted gross receipts, less refunds and sales and rental taxes, from boat rentals and food and beverage sales. Funding raised from usage fees was reinvested into projects at the campground. The two most recent projects consisted of constructing fire pits throughout the campground and repainting the main concession building and two medium-sized pavilions. The terms of the agreement included two five-year terms with two additional one-year renewal options.

COUNCILMAN ALLSOP MOVED TO APPROVE THE CONCESSION AGREEMENT WITH RECREATION RESOURCE MANAGEMENT OF AMERICA, INC. TO OPERATE THE CAMPGROUND AND FOOD AND BOAT RENTAL CONCESSION AT SHOW LOW LAKE PARK; SECONDED BY COUNCILWOMAN KAKAVAS; PASSED UNANIMOUSLY.

8. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Councilman Allsop said he attended the Meals on Wheels and Senior Center board meeting. A traditional St. Patrick's Day meal was served at the Senior Center, and several other events were being planned. He thanked City staff for the nice job they did preparing the Little League field and City Park for installing the new playground equipment.

B. Mayor

No report.

C. City Manager

Mr. Muder said a city contractor had begun constructing a sewer line extension on the east side of South White Mountain Road from Ellsworth Road to Hidden Way. Work would be done during daytime hours, requiring closing the outside lane along the northbound section of the roadway for the duration of the project. This was the first of a two-phased project, and phase 1 was expected to take approximately 90 days (with estimated completion in mid- to late June).

Mr. Muder said in recreation events, the aquatic center was hosting a Glow in the Dark egg hunt on March 23 for teens 11 to 17. On March 24 a 2K Bunny Dash would be held at the Senior Field at City Park, followed by the annual candy scramble for ages 0 to 10 years old.

Mr. Muder said the library would teach teens, ages 13 to 18, to create poems using text from a Harry Potter book at “Black Out Poetry” on March 29.

Mr. Muder said the recreation staff was selling tickets for Show Low Night at Chase Field on April 21, when the Arizona Diamondbacks would play the San Diego Padres. Tickets in the all-you-can-eat seats were \$42 each.

9. **SCHEDULING OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

Mayor Seymore said a joint study session with the Show Low School District board would be held Thursday, March 22, at 6:00 p.m. in the Deuce of Clubs Room at city hall.

Mr. Muder said the Council would begin a series of meetings to discuss the proposed budget for fiscal year 2019 at a study session on Tuesday, April 3, at 6:00 p.m. A budget town hall for citizen input would be held Thursday, April 5, at 6:00 p.m., followed immediately by a Council study session. All meetings would be held in Council Chambers and citizens were welcome to attend. A complete meeting schedule was available on the City’s website.

COUNCILWOMAN KAKAVAS MOVED TO RECESS INTO EXECUTIVE SESSION FOR THE CITY ATTORNEY’S ANNUAL EVALUATION AND TO REVIEW THE EXECUTIVE SESSION MINUTES OF MARCH 6, 2018; SECONDED BY COUNCILMAN ALLSOP; PASSED UNANIMOUSLY.

The Show Low City Council recessed into Executive Session at 7:34 p.m.

10. **EXECUTIVE SESSION.**

A. Confidentiality Statement.

B. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of a public officer, appointee, or employee of any public body. Pursuant to A.R.S. Section 38-431.03(A)(1).

(1) Annual Evaluation of City Attorney.

C. Discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. Pursuant to A.R.S. Section 38-431.03(A)(2).

(1) Executive Session Minutes of March 6, 2018.

11. **POST EXECUTIVE SESSION.**

Consideration of any item on the Executive Session portion of this agenda, which the Council may wish to take action upon in Open Session.

The Show Low City Council reconvened into Open Session at 7:50 p.m.

COUNCILMAN KELLEY MOVED TO APPROVE THE SAME PERCENTAGE INCREASE FOR THE CITY ATTORNEY AS RECEIVED BY OTHER CITY EMPLOYEES, RETROACTIVE TO JULY 3, 2017; SECONDED BY COUNCILWOMAN KAKAVAS; PASSED UNANIMOUSLY.

A. Consideration of Approval of the Minutes of the Executive Session of the Show Low City Council Held on March 6, 2018.

MAYOR SEYMORE MOVED TO APPROVE THE MINUTES OF THE EXECUTIVE SESSION OF THE SHOW LOW CITY COUNCIL HELD ON MARCH 6, 2018; SECONDED BY COUNCILWOMAN KAKAVAS; PASSED UNANIMOUSLY.

12. **ADJOURNMENT.**

There being no further business to be brought before the Council, **MAYOR SEYMORE ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF MARCH 20, 2018 AT 7:51 P.M.**

ATTEST:

APPROVED:

Ann Kurasaki, City Clerk

Daryl Seymore, Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on March 20, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 20____.

(SEAL)

Ann Kurasaki, City Clerk

MINUTES OF THE JOINT STUDY SESSION OF THE SHOW LOW CITY COUNCIL AND SHOW LOW UNIFIED SCHOOL DISTRICT BOARD HELD ON THURSDAY, MARCH 22, 2018 AT 6:00 P.M. IN SHOW LOW CITY HALL, DEUCE OF CLUBS ROOM, 180 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Mayor Seymore called the meeting to order at 6:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Mayor Daryl Seymore, Vice Mayor Brent Hatch, and Council members Rennie Crittenden and Mike Allsop.

COUNCIL MEMBERS ABSENT: Council members John Leech, Jr., Gene Kelley, and Connie Kakavas.

SHOW LOW UNIFIED SCHOOL DISTRICT BOARD MEMBERS PRESENT: President John Larsen, Vice President Stacey Anderson, and Board members Pam Lizardi, Amy Tregaskes, and Darrell Perkins.

SHOW LOW UNIFIED SCHOOL DISTRICT BOARD MEMBERS ABSENT: None.

CITY STAFF PRESENT: Ed Muder, City Manager; Morgan Brown, City Attorney; Joe Shelley, Chief of Police; Brad Provost, Police Commander; Shawn Roby, Administrative Sergeant; Stephen Price, Magistrate Judge; Bill Kopp, Public Works Director; Jay Brimhall, Community Services Director; Shirley Patterson, Chief Judicial Clerk; Justin Johnson, Administrative Services Director; and Ann Kurasaki, City Clerk.

SCHOOL DISTRICT STAFF PRESENT: Shad Housley, Superintendent.

GUESTS: Kenny Patterson and Shawna Brown.

Mayor Seymore asked everyone to introduce themselves to the rest of the group.

3. Invocation.

Mr. Johnson gave the invocation.

4. Pledge of Allegiance.

President Larsen led the Council and audience in the pledge of allegiance.

Mayor Seymore said he was grateful that the Council and the school board could meet and work together so well. He noted the last joint meeting was held in 2015. He was excited about the happenings and changes at both the School District and the City. He was thankful for the excellent security provided by the Show Low Police Department and prayed this community would never experience a school tragedy as happened recently in Florida and Maryland.

5. Discussion and Review of Intergovernmental Agreement(s) Between the City of Show Low and the Show Low Unified School District.

Mr. Brown said he would review the history of the agreements, the City's partnerships with the School District, and the current agreement.

1973: The date of the first known written agreement, when the City paved McNeil in exchange for a deed to a parcel of land from the School District.

1982: The two entities entered into an agreement for a joint use of facilities.

1986: The agreement was amended by adding school facilities for recreational program use by the City and City Park facilities for educational or athletic program use by the School District.

2001: They executed an agreement for adjacent-way improvements on Old Linden Road for \$1,078,970.78, split equally between the School District and City.

2002: They signed an agreement for the City's purchase of the North Junior High School for \$840,000, and also in the same year, the City leased camera equipment to the school for \$4,075.

2004: They entered into another adjacent-way improvements agreement for East Mills Place for \$430,800, split equally between the School District and City.

2005: The parties revised the agreement to include joint use of recreational facilities, School Resource Officers (since 1991), and the marquee sign at the corner of Central and the Deuce of Clubs. The City also partnered with the School District to pay for baseball/softball fields on a City water meter and the soccer field was transferred to the City meter once it was completed.

2007: The City leased camera equipment to the school for \$4,000.

- 2008: The agreement included the marquee sign and the City paying the utilities for baseball, soccer, and softball field lights (when they became functional).
- 2011: The entities began a cooperative agreement for a driver education program plus the agreement covered a school resource officer and field lights.
- 2012: The City gave some TV equipment to the School District in return for janitorial services.
- 2013: The City transferred additional TV equipment and a Parks Maintenance cart to the School District.
- 2016: In November, a revised agreement was approved for five years with the City providing a wrestling room and slurry seal services (in lieu of the field lights), splitting the costs for a new electronic marquee sign and a traffic safety program, and the City agreeing to not charge the School District for building permits for improvements less than \$10,000.
- 2017: In May, the City exchanged a standard-definition (SD) playback system to the school for school services.

Mr. Brown noted that the taxpayers appreciated this collaborative relationship and the wise use of funds, and the agreements also resulted in both entities making more efficient use of their resources.

Mr. Brown outlined each party's responsibilities in the current agreement:

- The City would 1) provide grant-funded School Resource Officers and pay for their training, equipment, vehicles, uniforms, and the GREAT program (formerly the DARE drug awareness program); 2) conduct a driver training program, with the costs split equally between the two parties; 3) pay for its half of an electronic marquee sign, with the cost split equally between both parties; 4) donate TV equipment worth approximately \$12,000 plus a Parks Maintenance cart; 5) provide approximately \$15,000 worth of slurry sealing annually; and 6) allow for the mutual use of facilities and resources, including the Council Chambers, Show Low TV services, aquatic center (covering 900 kids per year), baseball and softball fields, the City gym for winter activities, City parks for soccer, and the wrestling room.
- The School District would 1) apply for and administer grant funding for the School Resource Officers; 2) pay for its half of a driver training program and an electronic marquee sign; and 3) and allow for the mutual use of facilities, including school gyms for basketball and volleyball, the auditorium for special

events, the fields for events (e.g., the Fourth of July) and the school's former wrestling room.

Mr. Brown anticipated additional changes to the agreements in the future.

Mayor Seymore asked if there were any suggestions for future revisions. Mr. Housley felt the current agreement was beneficial to everyone involved. It was gratifying to have open communication and a good working relationship between both parties, knowing that future needs could be accommodated. Mayor Seymore also appreciated the cooperation, adding that the City was grateful for having the use of the school's football stadium to hold Fourth of July events.

6. Update on Capital Improvement Bonds.

Mr. Housley distributed a copy of the January newsletter of the bond oversight committee. He echoed what was said about the partnership between the School District and the City and the community's support. A result was the passage of the bond proposition by the voters last fall. He said the school board and school officials were careful about spending taxpayer dollars judiciously.

Mr. Housley thanked Sergeant Roby and Commander Provost for joining the bond oversight committee recently. The committee had met two or three times since the proposition passed in November. He reported that the School District had to complete a new audit to ensure the bonds' stability for the bondholders. The audit was nearing completion, which would result in a credit rating for the District, and then bonds could be sold. The bond proceeds would be managed and administered by the superintendent's office for draw. The District had gone ahead and purchased school buses because if they had waited any longer, they wouldn't have them for the beginning of the next school year. Staff recently learned that the new buses would be arriving in June. The nine transit buses and two Class A (special needs) buses would replace the aging and deteriorated fleet. The Class A buses were specially designed to traverse roads that were unpaved and/or in poor condition.

Mr. Housley said \$1.4 million of the bonds would be used specifically to address student safety; although with the change nationally regarding school safety, a common thread of safety was included in all their projects as they moved into development and design. Other bond funds would be used for classroom and student technology.

Mr. Housley said the District had hired outside entities to assess the school's energy efficiency and electrical systems to ensure a sound power grid. A report, expected next week, would include recommendations on where and how the District could get the most savings and rebates. The District also had a project manager, Facility Management Group, based in Phoenix overseeing all the bond

projects. An architect would be hired to look at the District's priorities, and then the District would issue a request for qualifications for a general contractor. Once the projects began, the general contractor would hold a job fair for local subcontractors to give them an opportunity to bid on jobs.

Mr. Housley said the architect would be tasked to keep safety in mind when considering issues such as traffic flow and eliminating choke points. He appreciated the traffic study City staff conducted, which was invaluable for their purposes. One certainty was to move all entries to the exterior of the school sites. The intention was to provide student parking and excess parking on the school's exterior and create one main point of entry only. Buses and staff parking would be moved to the interior of the school. He said the biggest challenge for parking was Nikolaus Homestead Elementary. The solution could mean eliminating the playground and securing the rest of the facility. Whatever solutions were reached would have to be done within budget.

Mr. Housley said school officials were moving slowly to find ways to turn \$10 million into \$15 million. The District was working with the Arizona School Facilities Board (ASFB), an agency that evaluated and addressed minimum standards and also provided capital assets and grant funding to remediate and correct problems. For instance, the ASFB approved the design of the Whipple Ranch Elementary roof and committed to correcting the problems. ASFB was also evaluating the gymnasium floor to determine what it would take to make it playable; it was the only floor above 6,000 feet elevation that didn't have air conditioning above it. ASFB also would take care of trip hazards in the sidewalks. Through this collaboration, staff had already made the \$10 million look like \$13 million.

Mr. Housley said the District was also a partner of the broadband consortium whose aim was to improve broadband access to e-rate entities like schools and libraries in Navajo, Apache, and Gila counties. The consortium went through three bid processes, rejecting the first and second bids, for a vendor to install broadband infrastructure in the region. The consortium also sought USAC e-rate funding to pay 80% of the estimated \$60 million in infrastructure costs matched by 10% from the state, a match that the state approved two days ago. (USAC, or Universal Service Administrative Company, was a nonprofit designated by the Federal Communications Commission to provide funding to companies and institutions to remedy gaps in high-speed broadband access.) Improving high-speed broadband service would mean being able to stream without interruption and share resources among schools (including reservation schools), such as access to physics teachers.

Mayor Seymore agreed that broadband access would be a tremendous boon for the schools, with the private sector being able to benefit from it. This was an issue the county and the Apache and Navajo Counties Mayors and

Councilmembers Association were also tackling, so it was wonderful news that funding was approved.

Mr. Housley expressed his appreciation to personnel from the Show Low Police Department for serving and participating in the bond oversight committee and in the school's safety meetings.

7. Discussion Regarding School Safety.

Mayor Seymore asked Mr. Housley to share the District's ideas about safety. Mr. Housley said after the recent tragedies, schools were now forced to adjust from inviting the community in to keeping it out. In Show Low's case, it was imperative to have a single point of entry, better signage (such as labeling buildings so first responders could identify them), adding security cameras to know the location of an intruder, and attaining the necessary levels of connectivity. Technology was available but schools didn't have enough cybersecurity protocols to ensure its efficacy. It was equally important to fund well-functioning intercom and fire systems and to move traffic to the exterior to ensure safe passage.

Mr. Housley said in terms of law enforcement response, he had 100% confidence in how Show Low Police Department personnel would respond. He commended them for being extremely conscientious. He shared a recent incident involving a fake social media post generated by someone out of state and how it was quickly resolved. He said the school safety team, which included Sgt. Roby and the School Resource Officers, met monthly to evaluate and improve safety plans. Through discussions, they discovered gaps in their lock-down procedure and were taking steps to correct it. They initiated a threat assessment team, which would include training him so he could identify a threat, real or not. One suggestion was to create a safety and first aid kit that included a tourniquet for every classroom.

Chief Shelley said from law enforcement's perspective, they knew there would be gaps in response and they worked to mitigate them by taking a proactive approach and learning from each incident. They took all threats seriously and responded as appropriate to the situation. Having School Resource Officers on-site was a tremendous asset, although no one knew how much their presence stemmed violence. It would be beneficial to have one more School Resource Officer who could split his time between the two elementary schools. Regarding protocols and procedures, it was important to develop a unified plan, present it to the school boards for approval, and communicate any changes among all the local agencies to ensure continuity and consistency in response.

Mayor Seymore asked how the police radios were working at the schools and whether dead zones had been eliminated. Commander Provost said the portable

radios used by the officers were working consistently after the police department installed a receiver inside the school.

Mayor Seymore recalled that at the bond oversight committee meeting, they talked about a program to stop parents at the road instead of flooding the school property so they weren't in the way in case of a threat or lockdown. With first responders swarming the property, it was important to organize the area and determine who was in charge.

Chief Shelley concurred, adding that a sound communication plan was also needed. They had to be equally responsive to parents and other loved ones since they knew their kids were texting information to them.

8. Update on Teen Court Program.

Judge Price said Teen Court was a diversion program that began in 2007, and the kids were referred by juvenile probation. It lost funding and was resurrected in 2009. The program allowed students to have their cases adjudicated outside the criminal justice system. Each student must admit his or her responsibility and was assigned a defense attorney. There was also a prosecutor and they both argued for the appropriate sanction. This would normally result in serving once or twice on the Teen Court jury, writing an apology to the appropriate party, sometimes writing an essay on the subject matter (e.g., shoplifting, alcohol consumption), and always some type of community service or restitution. One of the main purposes of Teen Court was to determine the appropriate punishment for the offender. Since Teen Court participants knew the kids intimately they were the best judge of a fitting punishment. Judge Price said he felt it was the parents' responsibility to keep their children out of his courtroom.

Judge Price said most cases were referred by his court and his lead clerk, Shirley Patterson, who had assisted in the program since 2009 and served in his absence when necessary. The student offenders were given a choice of a \$250 fine or participated in Teen Court. Only one person had ever refused to participate in the program. The court also received referrals from the police, school disciplinarians, and the juvenile probation department. These referrals had slowed down but there was a new supervisor so Judge Price said he would educate supervisor about the Teen Court program.

Judge Price commended the students who participated in Teen Court. He said they were the brightest students and it was amazing to watch how well they communicated by the end of the school year.

Judge Price said cases adjudicated were civil and criminal traffic, alcohol, tobacco, disorderly conduct, truancy, possession of marijuana, possession of

drug paraphernalia, and shoplifting. He said Teen Court had received 36 referrals to date, with the majority of cases related to alcohol.

Judge Price said Teen Court also started hearing civil and criminal traffic cases, and every person who received a moving violation was allowed to have the points removed by attending defensive driving training once in a 12-month period.

Judge Price said Teen Court gave a student a second chance to have the case dismissed, thus saving families the cost of insurance. He said Teen Court had seen students from Blue Ridge, Snowflake, Mogollon, St. Johns, Round Valley, Whiteriver, and, this year we had a kid from Globe. He reiterated it was a successful and excellent program.

Judge Price invited everyone to come and observe Teen Court in action, which met monthly on the 2nd and 4th Mondays at 6:00 p.m. There was ample seating for the audience.

Board Member Tregaskes said her son had been invited to participate in Teen Court and he loved it. It was a good experience for him to help his peers. She thanked the judge for the program.

Mayor Seymore asked if anyone had any final comments. President Larsen said he taped a segment yesterday for *School Zone* with Show Low TV. He wished he could have done it next week to share what was discussed tonight, especially about the infrastructure projects, and how well the City and the District work together. As a board, the members were doing everything they could to put the right people in place and to do the best job for the students and community. He commended Superintendent Housley for his leadership and stewardship. He said the School District strove for greatness, but knew it couldn't do it without the City's assistance. He thanked the City and the Council for their partnership.

9. Adjournment.

There being no further business to be brought before the Council, **MAYOR SEYMORE ADJOURNED THE JOINT STUDY SESSION OF THE SHOW LOW CITY COUNCIL AND THE SHOW LOW UNIFIED SCHOOL DISTRICT BOARD OF MARCH 22, 2018 AT 6:54 P.M.**

ATTEST:

APPROVED:

Ann Kurasaki, City Clerk

Daryl Seymore, Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **JOINT STUDY SESSION** of the Show Low City Council and Show Low Unified School District held on March 22, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 20____.

(SEAL)

Ann Kurasaki, City Clerk

CITY OF SHOW LOW STAFF SUMMARY REPORT

AGENDA TITLE: Consideration of Award of Construction Contract for West McNeil Waterline Replacement, City of Show Low Project No. W-1318 (Shane Hemesath)

RECOMMENDATION

I **MOVE** to award the construction contract for the West McNeil waterline replacement, City of Show Low Project No. W-1318, to Apache Underground and Excavating in an amount not to exceed \$299,615.

BACKGROUND

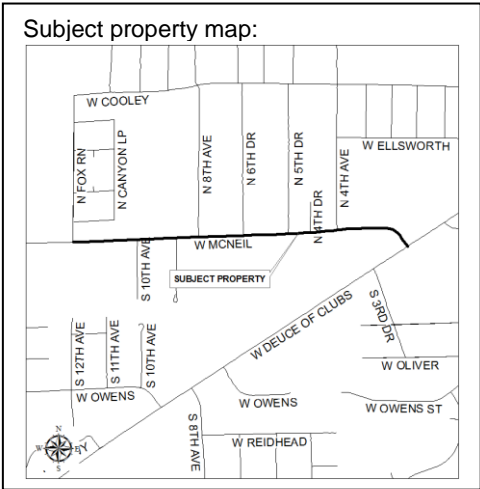
The City’s fiscal year 2018 Capital Improvements Program (CIP) budget includes \$370,000 for a waterline improvement project labeled “W McNeil Fox Canyon to DOC.” This project consists of replacing approximately 3,200 linear feet of aging and deteriorating six-inch AC (asphaltic concrete) waterline with an eight-inch PVC water main, and installing new water services and fire hydrants. Any concrete or asphalt removed during the project will be replaced. The proposed improvements are located in West McNeil from Fox Canyon to the Deuce of Clubs.

The project was designed by City engineering staff, with a construction estimate of \$344,000. Approvals from the Arizona Department of Environmental Quality to construct the waterlines have been obtained. The project was publicly bid in accordance with statutory requirements with the following results:

<u>Contractor</u>	<u>Total Bid</u>
Apache Underground and Excavating	\$299,615
Western Grade LLC	\$322,720
Rock Country Builders Inc.	\$387,965
Central AZ Civil Construction Co.	\$402,700
CNB Excavating	\$408,570

Staff recommends awarding the construction contract for the West McNeil waterline replacement, City of Show Low Project No. W-1318, to Apache Underground and Excavating in an amount not to exceed \$299,615.

Attachments:
Bid tabulation



FISCAL IMPACT

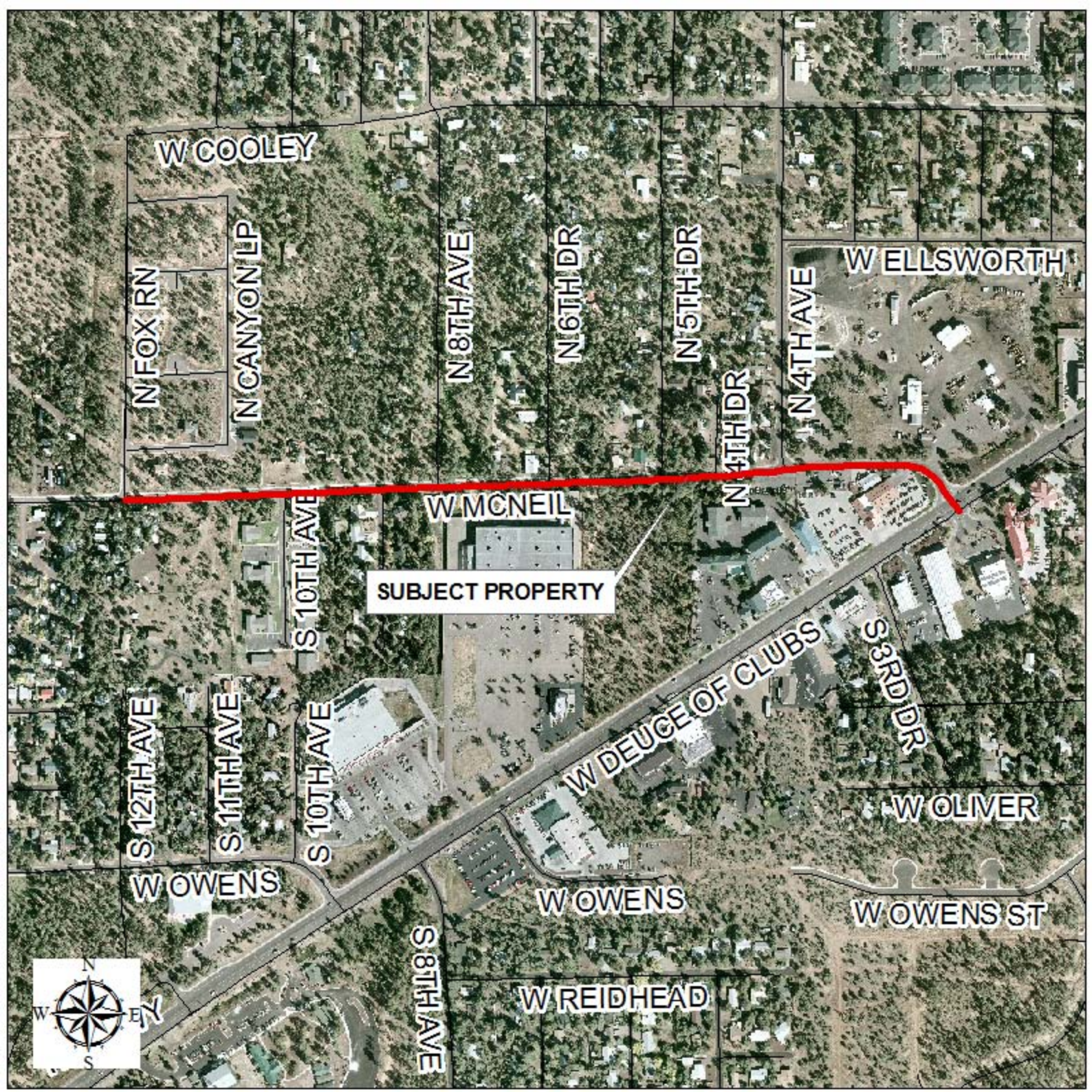
Anticipated cost: \$299,615
Funding source: West McNeil Fox Canyon to DOC (Project no. 1826)

Project Name: West McNeil Water Line , Project No. W-1318
Bid Opening March 23, 2018 @ 2:00 PM
Bid Tabulation Sheet

BID SCHEDULE A				Apache Underground	1	Western Grade, LLC	2	Rock Country Builders, Inc.	3	Central Arizona Civil Construction Company	4	CNB Excavating	5
Item	Description	Unit	No. of Units	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Mobilization	LS	1	\$2,000.00	\$2,000.00	\$3,740.00	\$3,740.00	\$7,900.00	\$7,900.00	\$10,000.00	\$10,000.00	\$21,000.00	\$21,000.00
2	Traffic Control	LS	1	\$5,000.00	\$5,000.00	\$6,930.00	\$6,930.00	\$6,000.00	\$6,000.00	\$18,000.00	\$18,000.00	\$9,800.00	\$9,800.00
3	Sawcut Existing Asphalt	LF	9,000	\$0.50	\$4,500.00	\$0.90	\$8,100.00	\$2.20	\$19,800.00	\$1.50	\$13,500.00	\$1.17	\$10,530.00
4	Remove Existing Fire Hydrant	EA	1	\$525.00	\$525.00	\$764.00	\$764.00	\$800.00	\$800.00	\$1,500.00	\$1,500.00	\$500.00	\$500.00
5	Remove and Replace Asphalt Per COSL Std Dtl P-02	SY	1,550	\$32.00	\$49,600.00	\$35.00	\$54,250.00	\$39.00	\$60,450.00	\$44.00	\$68,200.00	\$37.00	\$57,350.00
6	Remove and Replace Concrete Sidewalk 4" thick on 3" ABC	SF	275	\$10.00	\$2,750.00	\$11.00	\$3,025.00	\$35.00	\$9,625.00	\$10.00	\$2,750.00	\$10.00	\$2,750.00
7	Remove and Replace Concrete Driveway 6" thick on 3" ABC	SF	80	\$12.00	\$960.00	\$16.50	\$1,320.00	\$65.00	\$5,200.00	\$10.00	\$800.00	\$10.00	\$800.00
8	Install 8" C-900 PVC Water Main Per COSL Std Dtl W-06	LF	3,200	\$30.00	\$96,000.00	\$33.00	\$105,600.00	\$44.00	\$140,800.00	\$52.00	\$166,400.00	\$46.70	\$149,440.00
9	Install 8" Water Gate Valve Per COSL Std Dtl W-08, W-09	EA	11	\$2,000.00	\$22,000.00	\$1,925.00	\$21,175.00	\$1,900.00	\$20,900.00	\$1,400.00	\$15,400.00	\$1,400.00	\$15,400.00
10	Install 8" 45 Degree Bend Per COSL Std Dtl W-13	EA	7	\$780.00	\$5,460.00	\$612.00	\$4,284.00	\$520.00	\$3,640.00	\$400.00	\$2,800.00	\$400.00	\$2,800.00
11	Install 8" 11.25 Degree Bend Per COSL Std Dtl W-13	EA	1	\$500.00	\$500.00	\$514.00	\$514.00	\$400.00	\$400.00	\$350.00	\$350.00	\$400.00	\$400.00
12	Install 8" X 8" X 8" Tee Per COSL Std Dtl W-13	EA	3	\$1,400.00	\$4,200.00	\$880.00	\$2,640.00	\$1,400.00	\$4,200.00	\$700.00	\$2,100.00	\$1,200.00	\$3,600.00
13	Install 8" X 6" X 8" Tee Per COSL Std Dtl W-13	EA	8	\$1,300.00	\$10,400.00	\$830.00	\$6,640.00	\$1,100.00	\$8,800.00	\$700.00	\$5,600.00	\$1,200.00	\$9,600.00
14	Install 8" X 6" Reducer Per COSL Std Dtl W-13	EA	1	\$600.00	\$600.00	\$842.00	\$842.00	\$700.00	\$700.00	\$500.00	\$500.00	\$600.00	\$600.00
15	Install 6" C-900 PVC Water Main Per COSL Std Dtl W-06	LF	120	\$21.00	\$2,520.00	\$32.00	\$3,840.00	\$35.00	\$4,200.00	\$40.00	\$4,800.00	\$130.00	\$15,600.00
16	Install 6" Water Gate Valve Per COSL Std Dtl W-08, W-09	EA	8	\$2,000.00	\$16,000.00	\$1,440.00	\$11,520.00	\$1,400.00	\$11,200.00	\$1,200.00	\$9,600.00	\$1,100.00	\$8,800.00
17	Install 6" 45 Degree Bend Per COSL Std Dtl W-13	EA	14	\$600.00	\$8,400.00	\$498.00	\$6,972.00	\$375.00	\$5,250.00	\$300.00	\$4,200.00	\$300.00	\$4,200.00
18	Install 8" X 8" Tapping Sleeve and Valve	EA	1	\$3,000.00	\$3,000.00	\$2,840.00	\$2,840.00	\$3,200.00	\$3,200.00	\$4,000.00	\$4,000.00	\$5,800.00	\$5,800.00
19	Install 12" X 8" Tapping Sleeve and Valve	EA	1	\$3,500.00	\$3,500.00	\$3,046.00	\$3,046.00	\$3,800.00	\$3,800.00	\$4,000.00	\$4,000.00	\$8,400.00	\$8,400.00
20	Install 1" Poly Single Water Service Per COSL Std Dtl W-03	EA	9	\$1,500.00	\$13,500.00	\$1,654.00	\$14,886.00	\$1,700.00	\$15,300.00	\$1,500.00	\$13,500.00	\$2,500.00	\$22,500.00
21	Install 1" Poly Single Water Service Per COSL Std Dtl W-03 with Traffic Rated Box	EA	1	\$2,000.00	\$2,000.00	\$6,930.00	\$6,930.00	\$2,100.00	\$2,100.00	\$2,800.00	\$2,800.00	\$2,500.00	\$2,500.00

Project Name: West McNeil Water Line , Project No. W-1318
Bid Opening March 23, 2018 @ 2:00 PM
Bid Tabulation Sheet

22	Install 1 1/2" Poly Double Water Service With Meter Box	EA	1	\$2,200.00	\$2,200.00	\$3,960.00	\$3,960.00	\$2,200.00	\$2,200.00	\$2,200.00	\$2,200.00	\$2,900.00	\$2,900.00
23	Install 2" Poly Double Water Service With Meter Box	EA	1	\$2,500.00	\$2,500.00	\$4,400.00	\$4,400.00	\$4,500.00	\$4,500.00	\$3,200.00	\$3,200.00	\$3,100.00	\$3,100.00
24	Install Fire Hydrant Per COSL Std Dtl W-07, include tee and hydrant valve	EA	5	\$4,100.00	\$20,500.00	\$4,620.00	\$23,100.00	\$5,000.00	\$25,000.00	\$4,200.00	\$21,000.00	\$4,900.00	\$24,500.00
25	Remove Fire hydrant and relocated per plan	EA	1	\$2,000.00	\$2,000.00	\$2,790.00	\$2,790.00	\$1,500.00	\$1,500.00	\$2,500.00	\$2,500.00	\$1,100.00	\$1,100.00
26	Install Vertical Realignment (4 - 45 degree bends and ARV)	EA	2	\$3,500.00	\$7,000.00	\$3,190.00	\$6,380.00	\$4,000.00	\$8,000.00	\$4,500.00	\$9,000.00	\$4,800.00	\$9,600.00
27	Water Meter Connection Force Account c	F. A.	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
28	Install ARV Per COSL Std Dtl W-01 (Locations identified by station in the addendum)	EA	2	\$1,000.00	\$2,000.00	\$1,116.00	\$2,232.00	\$1,250.00	\$2,500.00	\$2,000.00	\$4,000.00	\$2,500.00	\$5,000.00
	Sub Total				\$299,615.00		\$322,720.00		\$387,965.00		\$402,700.00		\$408,570.00
1					\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2					\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
	GRAND TOTAL				\$299,615.00		\$322,720.00		\$387,965.00		\$402,700.00		\$408,570.00



W COOLEY

N FOX RN

N CANYON LP

N 8TH AVE

N 6TH DR

N 5TH DR

W ELLSWORTH

N 4TH DR

N 4TH AVE

W MCNEIL

SUBJECT PROPERTY

S 10TH AVE

S 12TH AVE

S 11TH AVE

S 10TH AVE

W DEUCE OF CLUBS

S 3RD DR

W OWENS

W OWENS

W OLIVER

W OWENS ST

S 8TH AVE

W REIDHEAD



CITY OF SHOW LOW STAFF SUMMARY REPORT

AGENDA TITLE: Consideration of Award of Construction Contract for Pickleball Courts, City of Show Low Project No. PR-0218, and Approval of Associated Budget Transfers (Jay Brimhall)

RECOMMENDATION

I **MOVE** to award the construction contract for four pickleball courts, City of Show Low Project No. PR-0218, to General Acrylics in an amount not to exceed \$147,285.92 and approve the associated budget transfers.

BACKGROUND

Pickleball is a growing sport nationwide in all age categories, especially adults and seniors. In Show Low, there are approximately 300 players who play pickleball in the summer inside the City Campus gymnasium. The gym houses three courts, typically with four players playing on each court. At peak hours in the summer, players have to wait between 20 and 30 minutes to play a game. Given the consistent increase in the number of pickleball players over the past five years, these numbers are expected to grow.

To meet this increasing demand for more playing time and more courts, staff met with a contingent of Show Low's pickleball players who sought the City's assistance in building outdoor courts. Together, the group planned and developed a two-phased outdoor pickleball court construction master plan. Both phases were incorporated into the Capital Improvements Program (CIP) plan. The first phase, scheduled for fiscal year 2022, consists of constructing eight courts at the City Campus on McNeil.

To encourage the City to construct at least a few courts sooner than fiscal year 2022 to accommodate demand and help defray costs, the pickleball group raised nearly \$20,000 from player contributions. In response, staff reduced the scope of the project from eight courts to four (estimated to cost \$150,000) and committed to finding savings from other projects to fund four outdoor courts. Staff identified \$133,000 in savings from the conduit installation project at Nikolaus Homestead Park, which had been budgeted for \$200,000 in the CIP but ultimately cost slightly less than \$67,000.

Staff selected General Acrylics (an industry leader in pickleball and tennis courts, synthetic turf, and running tracks) as the contractor, who is also highly experienced in working with post-tension concrete. It is a listed vendor with the Mohave Cooperative Purchasing Network, one of the City's cooperative purchasing networks.

Staff worked with the pickleball players and General Acrylics representatives to design the outdoor four-court facility. The project not only meets current demands, but also provides an opportunity to gauge its success before future phases are funded. The savings realized from the Nikolaus Homestead Park project plus the funds raised by the pickleball players will cover construction costs. Construction is expected to take six to eight weeks.

Attachments:

None

FISCAL IMPACT

Anticipated cost: \$147,285.92

Funding source: Pickleball Court Construction (11-445-495-7300-1836)

Description	Account	Approved Budget	Transfer	Amended Budget
Unanticipated Revenue	22-402-350-3903-0000	\$3,663,656	(18,074)	\$3,645,582
Pickle Ball Donations	11-470-210-2450-0000	\$0.00	6374	\$6374
Pickle Ball Lifetime Passes	11-470-340-3749-0000	\$0.00	11,700	\$11,700
Unanticipated Expenditures	22-402-430-8150-0000	\$3,663,656	(18,074)	\$3,645,582
Nikolaus Homestead Park Lighting	11-445-495-7300-1803	\$200,000	(129,212)	\$70,788
Pickleball Court Construction Project	11-445-495-7300-1836	\$0.00	147,286	\$147,286
Total		<u>\$7,527,312</u>	<u>0.00</u>	<u>\$7,527,312</u>

T:\packets\040318\pickleball courts contract