



City of Eugene POLICE COMMISSION

The Police Commission recommends to the City Council, the City Manager, the police department, and the people, the resources, preferred policing alternatives, policies, procedures, and civilians' responsibilities needed to achieve a safe community. We strive to create a climate of mutual respect and partnership among people and between people and the police department that helps to achieve safety, justice, and freedom for all people.

Police Commissioners: Emeilia Foulkes, chair; John Bradley, vice chair; Randy Groves, Jennifer Yeh, Alan Leiman, Clay Neal, Jack Radey, Katie Wilgus, Martha Espinosa-Blank, Joshua Bertrand, and Kierstin Dunavant.

Police Commission Meeting

Thursday, February 12, 2026

5:30 – 8:00 p.m.

Eugene Police Department, 300 Country Club Road, Kilcullen Classroom

and via Webinar: <https://eugene-or.gov.zoom.us/j/82622456013?pwd=SdnKPUqFBnqRmlVCYxLV8elrviog7p.1>

Webinar ID: 826 2245 6013

Password: PolComm1

Or dial by phone: 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free)

<u>Item</u>	<u>Starting – Ending</u>	<u>Minutes</u>
Call to Order	5:30 – 5:31 p.m.	1 min
Review and approve agenda	5:31 – 5:35 p.m.	4 min
Public comment	5:35 – 5:55 p.m.	20 min
Approve January 08, 2026, Minutes	5:55 – 6:00 p.m.	5 min
Liaison Reports	6:00 – 6:10 p.m.	10 min
Commissioner Comments	6:10 – 6:20 p.m.	10 min
Chief's Report	6:20 – 6:30 p.m.	10 min
Sexual Assault (3.4)	6:30 – 6:45 p.m.	15 min
Acute Stress Adaptive Protocol (ASAP) 11.24	6:45 – 7:20 p.m.	35 min
Cranial Electrotherapy Stimulation (CES) 11.25	7:20 – 7:55 p.m.	35 min
Closing Comments	7:55 – 8:00 p.m.	5 min

Upcoming Meeting Dates and Agenda Items*

March 12, 2026—STOPS (402)

April 09, 2026—TBD

**Agenda items subject to change*

MINUTES
Thursday, January 8, 2026
EUGENE POLICE COMMISSION MEETING
Hybrid Meeting In-Person and on Zoom
5:30 p.m.

COMMISSIONERS PRESENT: Chair Emeilia Foulkes; Vice Chair John Bradley; and Commissioners Jack Radey, Jennifer Yeh, Alan Leiman, Katie Wilgus, Randy Groves, and Joshua Bertrand

COMMISSIONERS ABSENT: Clay Neal, Kierstin Dunavant, and Martha Espinosa-Blank

STAFF PRESENTERS: Police Chief Skinner; Dr. Klaree Boose, Strategic Initiatives Manager; Allison Jordan, Professional Standards Sergeant; and Detective Travis Cooper

GUEST: Eugene Independent Police Auditor Craig Renetzky

TRANSCRIBED BY: Pam Berrian, Lane Council of Governments (LCOG)

CALL TO ORDER [00:00:01]

Chair Foulkes called the meeting to order at 5:30 p.m. She welcomed Commission members and those in the audience.

CHAIR OPENING COMMENTS [00:01:46]

Chair Foulkes thanked Vice Chair Bradley for chairing the last two meetings.

REVIEW AND APPROVE AGENDA [00:2:27]

Commissioner Radey stated he invited two subject matter experts to the meeting to provide information related to their review of the Sexual Assault (Procedure 3.4) agenda materials and asked if the item should be moved up on the agenda and allow their participation.

Commissioner Groves suggested that new precedent may be set if that occurs and should be discussed in advance. He said he preferred that their information be provided under the Public Comment agenda item.

--*Chair Foulkes* determined there was a consensus among members that procedures not change to allow members of the public to discuss and deliberate with the Commission in an ad hoc manner and affirmed that information could be provided during Public Comment agenda item. She added that additional time for comment could be approved, depending upon the time available.

--*Dr. Boose* affirmed there were no other public members who had signed up to provide public comment.

MOTION: COMMISSIONER RADEY MOVED TO AMEND THE AGENDA TO APPROVE FIVE MINUTES PER PERSON FOR PUBLIC COMMENT, SECONDED BY COMMISSIONER BRADLEY.

The motion passed 8:0:0 with Chair Emeilia Foulkes, Vice Chair John Bradley, and Commissioners Jack Radey, Jennifer Yeh, Katie Wilgus, Alan Leiman, Randy Groves, and Joshua Bertrand, voting yes, with no no votes, and no abstentions.

MOTION: COMMISSIONER RADEY MOVED TO APPROVE THE AMENDED AGENDA, SECONDED BY COMMISSIONER BRADLEY.

The motion passed 8:0:0 with Chair Emeilia Foulkes, Vice Chair John Bradley, and Commissioners Jack Radey, Jennifer Yeh, Katie Wilgus, Alan Leiman, Randy Groves, and Joshua Bertrand, voting yes, with no no votes, and no abstentions.

PUBLIC COMMENT [00:06:37]

1. Daniel Brown provided information about his professional qualifications related to investigating domestic violence and providing legal aid to survivors of sexual assault. He listed certifications he had related to domestic violence advocacy and forensic training accepted in Oregon. He recommended that EPD require *Forensic Experiential Trauma Interview* (FEDI) training for officers who are in a role of interviewing domestic violence and sexual assault survivors and recommended that those officers also complete coursework in trauma informed interviewing. He stated concerns that a typical police response may be disbelief in victims, since trauma makes it look like a person is lying. He encouraged EPD to investigate ways to alleviate that effect or to build into the procedure a way to accommodate that understanding. He added that the FEDI process recommends a follow up interview three to seven days after an initial interview to allow the brain time for trauma relief. He added that training he received acknowledged that 98% of victim reports are true. He asked for the rationale for EPD's proposed reduction in time for evidence collection from 120 hours to 84 hours, which he opposed.

--*Chief Skinner* commented that he would be open to receiving written comments and recommendations from Mr. Brown.

2. Alice Brown introduced herself as a sexual assault practitioner in the Eugene area with three years of experience working with assault survivors. She said she agreed with the previous public comments and was concerned with the reduction in evidence hours as well as a national forensics credentialing body recommends 120 hours, and a reduction would adversely impact survivors.

PREVIOUS MEETING RECAP [00:15:01]

No report was provided.

APPROVE DECEMBER 11, 2025, MINUTES (Attachment) [00:15:04]

Commissioner Radey received an affirmation from Commissioner Wilgus for the following correction:

Page 5 Excerpt

Commissioner Wilgus commented on total arrest data and said she was alarmed to see an increase in numbers last year, but she was pleased to see there were more commendations ~~and~~ **than** complaints.

Commissioner Radey received an affirmation from Sgt. Jordan for the following correction:

Page 5 Excerpt

Commissioner Radey noted text on page 2 that was an extremely long and confusing sentence. He noted acronyms on page 3 and asked if those could be defined. Sgt. Jordan clarified the intent of the long sentence and said she would **edit** it and improve the text to spell out the acronyms.

MOTION: COMMISSIONER YEH MOVED TO APPROVE THE DECEMBER 11, 2025 MEETING MINUTES, SECONDED BY COMMISSIONER BRADLEY.

The motion passed 8:0:0 with Chair Emeilia Foulkes, Vice Chair John Bradley, and Commissioners Jack Radey, Jennifer Yeh, Katie Wilgus, Alan Leiman, Randy Groves, and Joshua Bertrand voting yes, with no no votes, and no abstentions.

LIAISON REPORTS [00:19:05]

Commissioner Neal, Civilian Review Board (CRB) Liaison – Absent.

Commissioner Yeh, City Council Liaison, referred to the ICE shootings in Minneapolis and in Portland and said people have a great number of questions. She said she spoke with Chief Skinner and had a great discussion about the complexities of the incidents. She said she would like to give Chief Skinner a chance to share his discussion with her.

--Chief Skinner stated that local law enforcement agencies are robust and that he understood that a press conference was planned for tonight by the Governor and Portland's Police Chief. He reiterated that EPD takes a hands-off approach to the largely peaceful protests in Eugene. He said he recognized that violence could occur in both directions and EPD takes a case-by-case approach to determine when EPD inserts themselves. He said EPD's job is community caretaking, and if incidents arise where a community is endangered, then EPD would insert themselves to bring peace to a situation. He said he had seen criminal mischief occur but by and large no criminal behavior during the protests. He stated that if there was gun violence, no matter by whom, EPD would respond.

--Chief Skinner said the Eugene community expects accountability and in today's landscape there is either a lack of accountability, or the community cannot see that the federal agents have accountability. He said that's Oregon Senate Bill 111 (2007) does not apply to federal partners and that is confusing to people as the community wants EPD to respond to federal displays of force. He said determinations of whether force is reasonable sometimes occur after the fact. He added that if there was a criminal allegation, he would confer with the District Attorney, but he cannot speak to federal investigators about how they hold their staff accountable.

--Chief Skinner said there are questions about how EPD can influence the federal resources, and about platforms for the community to be heard and have an impact. He said he did not want to lose sight of the fact that while the federal building is a protest focal point, there were a great number of non-immigration related services needed by the community that are provided in that building such as veteran services, and he would not want to see those disrupted.

Chair Foulkes thanked Chief Skinner for his comments.

Commissioner Groves said the City Council was in the last phases of the City Manager selection process. He said the process had included several different interview panels and several vetting processes.

Vice Chair Bradley, Human Rights Commission (HRC) Liaison, reported on the annual Homeless Persons Memorial Day event and while there were potential safety risks, and he appreciated EPD assistance, that no problems occurred. He added that the event included advocates.

COMMISSIONERS COMMENTS [00:35:10]

Commissioner Bertrand – Pass

Commissioner Leiman said he appreciated Chief Skinner's comments as the community is witnessing the undisciplined use of force on the federal level and inundated with visuals every day. He said he understood those visuals could cause stress in the rank-and-file officers within EPD who work very hard to comply with the Department's protocols. On a different topic, he said that while he is sometimes skeptical of social media, he referred to a post about Eugene police taking enforcement action on sidewalk chalking and asked if it was really occurring.

Commissioner Groves shared his appreciation of the Police Department after working with them for 37 years in the Fire Department and as a member of the City Council. He said the recent incidents have created a lot of emotion and some time is needed to sort out those emotions.

Commissioner Wilgus thanked Chief Skinner for his comments. She said that part of her role at the Chamber of Commerce was to report on statistics relating to downtown and was pleased to report to stakeholders that downtown safety was the number one priority in 2025 and 49% of the public safety contacts were self-initiated by officers.

Commissioner Yeh thanked the individuals providing public comments and thanked Chief Skinner for welcoming their comments and recommendations in writing.

Commissioner Radey welcomed Chair Foulkes back. He said he feels for the position EPD is placed in whereby officers can use deadly force where life is threatened, but investigations later will not save the life of the person shot. He said the community pays Police and the National Guard for safety and when the system fails to protect them, there are people who believe they must act on their own to protect the community, while he does not advocate for that. He said Federal ICE agents were not in line with reality and evidence, and everybody needed to be on top of the game to get through this situation.

Vice Chair Bradley echoed comments about the recent shooting incidents and said he does not have enough clarity about them to make a personal judgement. He thanked Chief Skinner for providing a voice to community members who need to use the services within the Eugene Federal Building.

Chair Foulkes thanked Vice Chair Bradley for chairing the last couple of meetings and said she was grateful for the work of the Commission. She thanked Chief Skinner for his comments and said she appreciated Commissioner Grove's comments about taking a deep breath.

CHIEF'S REPORT [00:45:07]

Chief Skinner stated that the ICE situation is an opportunity to appreciate the judgment the EPD has shown as he does see officers holding each other accountable. He said it was easy for people to lump everyone in uniform together, but the Eugene training and high accountability standards were unique, and officers were learning from what they were seeing about what not to do. He provided the following updates:

- EPD met with Peer Navigators this week who are providing services through Ideal Options, which manages the County's Deflection Program. He said the Deflection Program was becoming a model of success and based upon Marion County's program. He said EPD has fully embraced the idea of deflecting people away from incarceration and onto a path of wellness and was another avenue to assist businesses and tourists. He said the Navigators have lived experiences, a high level of accountability, and case management skills and that in just a short time they have been under contract, they have referred eight people to the program. He commended Commissioner Wilgus and Dr. Boose on their work related to downtown.
- Chief Deputy Shawn Adams retired and the Acting In Capacity (AIC) Deputy Chief is Jake Burke who led discussions around ALPR's. Referring to ALPRs, he said they had been removed and that when the vendor, Flock, shows up to collect the cameras they will likely object that the City removed them, but he was taking

responsibility for that decision. He said that the promotion of a new Captain this month would be an internal selection, and the leadership changes were an opportunity to review the Department's organization chart to meet emerging needs.

- EPD's Recruitment Team is planning the next open recruitment and will hit the road to southern and western Oregon colleges providing on site testing opportunities. He said that he had recently rejected 10 applications, and while he did not enjoy doing so he understood that it was important to retain the high standards of the Department. He said the Department was still down twenty officers, but the recruitment was active and broad.

DUI ENFORCEMENT (Impaired Driving Procedure 4.11) (12/30/25 attachment) [00:55:54]

Sgt. Jordan introduced the topic stating the current version reflected the comments and suggestions from the Commission's last discussion.

Commissioner Leiman said he appreciated the formatting of the amendments, that he had no comments, and was prepared to approve the updated Procedure.

Commissioner Radey pointed out typographical errors needing correction and affirmed from *Sgt. Jordan* that *dissipate* referred to an officer's determination that a person was not drunk, and probable cause no longer existed.

Chair Foulkes said she also appreciated the formatting of the proposed amendments as well.

MOTION: COMMISSIONER RADEY MOVED TO APPROVE THE DECEMBER 30, 2025 DUI ENFORCEMENT/IMPAIRED DRIVING PROCEDURE 4.11, SECONDED BY COMMISSIONER WILGUS.

The motion passed 8:0:0 with Chair Emeilia Foulkes, Vice Chair John Bradley, and Commissioners Jack Radey, Jennifer Yeh, Katie Wilgus, Alan Leiman, Randy Groves, Joshua Bertrand, voting yes, with no no votes, and no abstentions.

SEXUAL ASSUALT (Procedure 3.4) (12/29/25 attachment) [01:03:16]

Sgt. Jordan introduced Detective Travis Cooper as the subject matter expert. She said she appreciated the public comments about the training requirements, the use of a trauma informed approach service for interviews, and concerns about the reduction in hours related to evidence collection. She said she included a section regarding the call takers as they do rely on this policy as well. She noted that staff changed the list of questions so that officers are not locked into specific questions.

Detective Cooper affirmed that the 84-hour evidence collection reduction text contained in the draft was an error and that it was, in fact, 120 hours.

Commissioner Groves asked if the training was ongoing.

--*Detective Cooper* replied yes and added the FEDI training was online as well. He added that some of the certifications could be obtained from multi-day courses. He noted that there are some prosecutorial problems if the Procedure relies on certifications that officers are not practicing all the time in their jobs, so they reserve the certifications for those staff who interview all the time. He said that the questions now pertain to *who, what, when, where, and why*, so as not to inundate the victim with having to remember a multitude of details. At the request of Chief Skinner, Detective Cooper walked through a typical life cycle of a sexual assault investigation and said that case priorities were influenced by the statute of limitations and the level of evidence collected.

Commissioner Leiman asked whether all Violent Crime Unit investigators were considered *qualified*.

--*Detective Cooper* replied there was no statutory definition of *qualified*, so the role is evaluated by expectations and objectives, and agreed with Chief Skinner that *qualified* means the officers have qualifications.

Commissioner Yeh said she thought the 'qualified investigators' section referred to individuals with a higher level of specialized training who would make the first contact, not a typical patrol officer. She said she thought that with caseloads of up to 30 cases, that specialized officers could be assigned and certified with specific training.

--*Chief Skinner* replied that Patrol Officers are usually the first responder as they are the 24/7 resource. He said some agencies have a sexual assault unit, but EPD does not, and the work is included in the Violent Crimes Unit. He added that some officers will tend to gravitate to specific areas of specialty and interest within the Unit.

--*Detective Cooper* discussed interview locations and said that forensic interviews involving children or some adults with a disability, will typically occur at Kids First.

Commissioner Wilgus said that some victims may prefer a patrol officer for initial contact rather than a specialized interviewer which may be intimidating to them.

Commissioner Leiman stated that in his experience, a "DUI expert" gets a completely different interrogation in court than a patrol officer who is the initial responder, and EPD's approach made sense to him.

Commissioner Radey said that the way the Procedure was updated was excellent and that it was great that an interview could occur in a neutral location that accommodated the need for a feeling of safety by the victim.

Commissioner Yeh asked about the reference to a polygraph test and affirmed from Sgt. Jordan that the reference was in the document to demonstrate ORS compliance by restating it.

Sgt. Jordan stated she spoke to those providing public comments and confirmed to them that the 120 hours was in fact the current best practice. She said it was fine to await the written comments and present that document to the Commission at the next meeting.

Commissioner Leiman said he would like to look into whether there is a need or not, to define "qualified investigator".

Commissioner Foulkes asked whether the term 'victim' could or should be changed to "survivor", and Detective Cooper replied that the term was set by the courts and ORS uses the term 'victim'. She affirmed that the term *canvass for witnesses* was synonymous with *seek witnesses*. She asked about the phrase 'no opinionated language', and Detective Cooper replied that reports end up be reviewed by supervisors and they do not want officers to add in their own opinions, and staff wanted to make that clear in the Procedure.

Chief Skinner advised the Department Procedures are much more prescriptive than Policies.

Sgt Jordan noted that the proposed Procedure did not contain any text that would imply gender specificity.

STALKING INCIDENTS (Procedure 3.6) (12/30/25 attachment) [01:35:25]

Sgt. Jordan stated this Procedure was older as it was last reviewed in 2017. She added that Detective Cooper also assisted with this update. She said Stalking Procedures are still referenced in ORS but in conversations with the DA, people are more likely to go to court to apply for a Stalking Order than to rely on this Police Procedure.

Commissioner Radey asked about differences between a Stalking Order and Restraining Order as the wording seemed oriented towards legal parameters. He said a Stalking Order seemed like weak protection as violations don't help people who are stalked, and they could be in court with the stalker without protection unless they bring security.

--*Detective Cooper* said that the differences seem to be based on the relationship between the people involved. Chief Skinner added that there were some teeth in a Stalking Order as there could be an immediate arrest if there was probable cause that stalking occurred. He acknowledged that a victim could be in the courtroom with the stalker, but that Lane County had a robust Victim Services Office that provided advocates and the court may often employ an armed bailiff.

Commissioner Yeh stated she had no concerns with the proposed text.

Commissioner Groves said he remained troubled by the fact that a stalker could be in court with the victim.

--*Chief Skinner* replied that the Sheriff's Office could implement a 'civil standby', and that those mechanics were governed by court system.

--*Sgt. Jordan* added that the Victim Services Office does an exceptional job of accompanying the victim and there are easy ways to obtain protective orders.

--*Commissioner Leiman* agreed with Sgt. Jordan and said he has viewed the work of Victim Services staff.

Commissioner Bertrand affirmed from Sgt. Jordan that victims can attend virtually in some cases.

Commissioner Wilgus suggested that where *Lane County Court* is inferred but not named, that the site be identified as *Lane County Court*. Sgt. Jordan agreed.

Commissioner Yeh asked if there was a priority to the Orders and affirmed From Chief Skinner that Restraining Orders inferred a greater likelihood of an imminent fear of violence.

--*Detective Cooper* stated that an officer can make a probable cause determination of stalking, but each protective order has subtle criteria differences. He said that Victim Services staff were more familiar with the nuances.

Chair Foulkes asked about the basis for a 3-day requirement that Uniform Stalking Complaint investigation results be forwarded to the DA's office and affirmed from Sgt. Jordan and Detective Cooper that the 3-day reference was statutory language. Chief Skinner said the timeline was also set by the courts.

Commissioner Leiman said many of the activities were driven by family practice attorneys, and that they can skip the police and file for Orders directly with the court.

Chair Foulkes asked if violation of a Restraining Order resulted in greater punishment and asked about the procedure for a No Contact order.

--*Detective Cooper* replied there are policies about how police make an arrest for violation of a Protective Order, and there were several types of Protective Orders, including No Contact Orders.

MOTION: COMMISSIONER WILGUS MOVED TO APPROVE THE DECEMBER 30, 2025 STALKING INCIDENTS PROCEDURE 3.6, SECONDED BY COMMISSIONER RADEY.

The motion passed 8:0:0 with Chair Emeilia Foulkes, Vice Chair John Bradley, and Commissioners Jack Radey, Jennifer Yeh, Katie Wilgus, Alan Leiman, Randy Groves, and Joshua Bertrand, voting yes, with no no votes, and no abstentions.

CLOSING COMMENTS [02:05:36]

Vice Chair Bradley stated he was glad to see Chair Foulkes back.

Commissioner Radey referred to Chief Skinner's comment that he rejected 10 applications and said he was heartened by the process to maintain high standards within the Police Department. He said that Michael Klews, head of the police union had invited him to coffee, and he took him up on it and he encouraged other members of the Commission to do so to get as many perspectives as possible.

Commissioner Yeh stated she had met with Michael Klews and he was an easy person to speak with. She stated that she was reading a book entitled The Secret History of the Rape Kit and would be happy to pass it along to other members who wished to read it.

Commissioner Wilgus thanked members and staff for the work accomplished tonight.

Commissioner Groves said it was an interesting meeting and he appreciated the staff and those who provided public comments. He said he had met with Mike Klews in the past. Referring to Chief Skinner's comment about rejecting applicants, he said not everyone should be a police officer and that he appreciated EPD's discipline.

Commissioner Leiman commented that it was nice to have Chair Foulkes back and that it was an excellent and productive meeting. He added that he appreciated staff from the Independent Police Auditors Office attending online or in person.

Commissioner Bertrand said he appreciated the work of the Commission tonight.

Chair Foulkes thanked members for their work. She thanked the Independent Police Auditor for attending the meeting. She thanked Chief Skinner and EPD staff who assisted the Commission tonight.

ADJOURNMENT

MOTION: COMMISSIONER LEIMAN MOVED TO ADJOURN THE MEETING, SECONDED BY COMMISSIONER RADEY.

The motion passed 8:0:0 with Chair Emeilia Foulkes, Vice Chair John Bradley, and Commissioners Jack Radey, Jennifer Yeh, Katie Wilgus, ,Alan Leiman, Randy Groves, Joshua Bertrand, Clay Neal, and Kierstin Dunavant voting yes, with no no votes, and no abstentions.

Chair Foulkes affirmed that a vote of the Commission was not necessary to adjourn the meeting, and the Chair could exercise that authority.

Chair Foulkes adjourned the meeting at 7:45 p.m.

**Procedure
3.4**

**EFFECTIVE
DATE
02-04-26**

**Eugene
Police Department**



Sexual Assault

3.4.1 PURPOSE AND SCOPE

The purpose of this procedure is to establish guidelines for the investigations of sexual assaults. These guidelines will address some of the unique aspects of such cases and the effects that these crimes have on victims.

It is the policy of the Eugene Police Department (EPD) that its employees, when responding to reports of sexual assaults, will strive to minimize the trauma experienced by the victims, and will diligently investigate sexual assaults, pursue expeditious apprehension and conviction of perpetrators, and protect the safety of the victims and the community.

This procedure is designed to be used in conjunction with EPD *Policy 405 – Preliminary Investigations*.

3.4.2 DEFINITIONS

DOJ: Department of Justice

SAFE KIT: Sexual Assault Forensic Exam Kit – The purpose of the sexual assault forensic exam is to assess a victim’s health care needs, coordinate treatment of any injuries and collect evidence for potential use during case investigation and prosecution. SAFE kits are collected by a SANE nurse.

SANE: Sexual Assault Nurse Examiners are registered nurses who have completed specialized education and clinical preparation in the medical forensic care of the patient who has experienced sexual assault or abuse.

Sexual Assault: Any crime or attempted crime of a sexual nature, to include, but not limited to, offenses described in *ORS 163.305 et seq.*

3.4.3 CALL-TAKERS

- a. In addition to obtaining the normal information about the incident and suspect, victims should be advised not to change clothing, shower, or touch anything in the immediate area.

- b. If possible, call-takers should stay on the telephone with the victim to provide assistance and comfort until an officer arrives, unless the victim already has someone to assist.

3.4.4 PRELIMINARY INVESTIGATION

Officers who respond to a reported sexual assault should evaluate the immediate needs of the victim, gather and preserve evidence, investigate, and complete a report with the facts of the case. If possible, officers should identify the offender and provide a timely and compassionate response to the victim. Individuals who are victims of sexual assault may be in shock and may not wish to have this intrusion into their lives. Whenever possible, officers should encourage the victim to keep their options open and to proceed as if the case were to be prosecuted. The victim can change their mind later, but if an investigation is not done initially, critical evidence may be lost.

Officers should provide encouragement to the victim and explain what procedures will be followed and why detailed questioning may be necessary. Whenever possible, reasonable steps should be taken to reduce the additional amount of trauma that can be sustained by a victim during an investigation. The victim should be encouraged to participate in a SANE examination which may provide evidence for five days (120 hours) after the incident.

- a. Accommodations of requests for gender-specific interviewers will be considered and made whenever possible. The request should be approved by a supervisor.
- b. Victims should be advised of the assistance options available (e.g., Crime Victim and Survivor Services Unit of the District Attorney's office) and assisted, when appropriate, in contacting a support person. The detective following up on the case and/or a victim's advocate will ensure victims are aware of their rights. (*OR Constitution Article I § 42(1)(g), ORS 147.417.*)
- c. The interview of the adult victim should take place in an emotionally neutral location, free of interruptions. If the victim is a juvenile, refer to *Policy 330 - Child Abuse Reporting*.
- d. Officers should consider the following guidelines when interviewing a victim:
 - Use trauma-informed questioning techniques.
 - Allow the victim to describe events in their own words and ask open-ended questions instead of using multiple-choice answers. However, pointed questions may be necessary to elicit specific details of the crime. (e.g., Did penetration occur? Did the suspect speak?)
 - Inform the victim about the option of having a SANE and or strangulation kit completed. Generally, SANE kits will be collected up to 120 hours post-incident and Strangulation-related exams may be conducted indefinitely post-incident.
 - Attempt to identify and seize perishable evidence including but not limited to biological fluids, items handled by the suspect or digital communications.
 - Determine if social media communications are involved in this case. If so, obtain platform and username information. Place preservation requests or send an email to the Violent Crimes Unit (VCU) notifying them of the need to have preservation requests sent.

- e. Determine if there are witnesses and canvas the area or neighborhood where the crime occurred, if applicable.
- f. Determine if the victim told anyone about the assault and interview those individuals as soon as possible.
- g. No opinion of whether the case is unfounded should be included in a report.
- h. Notify a supervisor if this is a suspected serial crime, the suspect is a stranger, a suspect is in custody, or there are other circumstances necessitating additional resources or notifications.

3.4.5 COLLECTION AND PRESERVATION OF EVIDENCE

- a. The crime scene should be located and secured to preserve evidence.
- b. The victim's clothing may be needed for evidence. Officers must be extremely careful not to contaminate such evidence. The victim's clothing should be packaged in paper bags, one garment to a package.
- c. Trace evidence adhering to the victim's body and clothing should be preserved. Officers should note the location and take photographs before collecting any trace evidence. (e.g., Latent fingerprints, wet or dried bodily fluids, loose body hairs, fibers, etc.)
- d. The SANE nurse should be notified of information regarding the possibility of a date rape drug being used in the incident. This information should be contained in a report and forwarded to VCU Sergeants for review.
- e. Victims should be taken to any local area hospital for examination, treatment, documentation of physical trauma, and the collection of evidence.
 - 1. Oregon State Police keep SAFE kits at local area hospitals. A kit should be requested if there has been direct vaginal, anal, or oral contact between the victim and the suspect. Request should be within five days (120 hours), or if the timeline is unclear.
 - 2. Evidence can still be obtained even though the victim has changed clothes or washed.
 - 3. The attending medical staff should be provided with enough details so they can conduct a thorough exam.
 - 4. Officers should ensure the attending medical staff follow the procedure for the evidence kit. Document any staff use of the kit even if you did not request its use.
 - 5. The victim has the right to refuse a sexual assault examination.

- f. Evidence should be submitted to the Evidence Control Unit in accordance with EPD *Procedure 3.5 - Sexual Assault Forensic Exam (SAFE) Kit* for proper submission of sexual assault evidence.)
- g. When investigating the crime scene, consider whether a search warrant is needed, and whether assistance from the Forensic Evidence Unit (FEU) is needed to adequately process the scene. If FEU does not respond to assist with the scene, consult with FEU or VCU for assistance with collection of evidence. Items to consider for collection include:
 - 1. Photograph the scene first.
 - 2. Collect bedding, if applicable.
 - 3. On other surfaces, collect entire object or consider cutting out relevant areas including a control sample.
 - 4. Look for items the suspect may have used to clean themselves.
 - 5. Check for latent fingerprints.
 - 6. Identify and process points of entry and exit.

3.4.6 COLLECTION OF EVIDENCE FROM SUSPECT(S)

- a. If there is a legal question regarding collection of evidence, officers should contact the Lane County District Attorney's Police Legal Advisor (PLA).
- b. VCU should be consulted for all matters involving collection of evidence from suspects.

3.4.7 INVESTIGATORS

Investigators should be available for assignment of sexual assault investigations. These investigators should:

- a. Have specialized training in, and be familiar with, interview techniques and the medical and legal issues that are specific to sexual assault investigations.
- b. Conduct follow-up interviews and investigation.
- c. Present appropriate cases of alleged sexual assault to the prosecutor for review.
- d. Coordinate with other enforcement agencies, social service agencies, and medical personnel as needed.
- e. Provide appropriate referrals to services for victim support.
- f. Participate in or coordinate with multidisciplinary teams as applicable (*ORS 147.401*).

3.4.8 REPORTING

In all reported or suspected cases of sexual assault, a report should be written and considered for assignment for a follow up investigation. This includes incidents in which the allegations appear unfounded or unsubstantiated.

3.4.9 POLYGRAPH EXAMINATION OF VICTIMS

Victims and any complaining witnesses in a case involving the use of force, violence, duress, menace or threat of physical injury in the commission of any sex crime under *ORS 163.305 through ORS 163.575*, shall not be required to submit to a polygraph examination as a prerequisite to filing criminal charges (*34 USC § 10451; ORS 163.705*).

3.4.10 RELEASING INFORMATION TO THE PUBLIC

In cases where the perpetrator is not known to the victim, and especially if there are multiple crimes where more than one appears to be related, consideration should be given to releasing information to the public whenever there is a reasonable likelihood that doing so may result in developing helpful investigative leads. The VCU Sergeant should weigh the risk of alerting the suspect to the investigation with the need to protect the victim and the public, and to prevent more crimes. EPD may decline to provide information that could interfere with the investigation or the prosecution of the case.

3.4.11 SUPERVISOR RESPONSIBILITIES

Supervisors should follow standard VCU notification protocols outlined in *EPD Procedure 5.3 – Violent Crimes*.

Chris Skinner
Chief of Police

Procedure
11.24

EFFECTIVE
DATE

02/04/26

Eugene Police Department



Acute Stress Adaptive Protocol (ASAP)

11.24.1 PURPOSE AND SCOPE

The Eugene Police Department (EPD) endeavors to provide for the mental health and wellness of department members. This procedure is intended to outline the administration of Acute Stress Adaptive Protocol (ASAP) by trained members of the EPD Peer Support and Resiliency Team (PSRT).

This procedure shall be used in concert with the following procedures and/or policies:

- Peer Support and Resiliency Team (11.23)
- Police Chaplain Program (11.21)
- Post-Critical Incident Procedures (10.6)
- Law Enforcement Mental Health and Wellness (1021)
- Department Training Policy (208)
- Travel and Training (10.5)

11.24.2 DEFINITION

Acute Stress Adaptive Protocol (ASAP): An Eye Movement Desensitization and Reprocessing (EMDR) based intervention that is used both as a screening tool and a therapeutic treatment for emergency responders to assess and care for their mental health.

Trained PSRT Members: Active members of the PSRT that have successfully completed a department approved training course certifying them in the delivery of ASAP.

ASAP Advisor: A Qualified Mental Health Professional (QMHP) contracted by EPD to advise on the ASAP program and other Department wellness programs.

11.24.3 ASAP PROGRAM

- a) The ASAP should be facilitated by trained PSRT members, chaplains, and/or qualified mental health professionals. Typically, an ASAP is performed approximately three sleep cycles after the incident.
- b) Ideally, ASAP would be used prior to participating in a critical incident stress debriefing (CISD), as it would likely improve employees' ability to participate in the CISD. It is recommended that the ASAP and CISD don't occur on the same day.

- c) The ASAP can also be delivered on a drop-in basis, as determined by the needs of the Department. In this way, any employee who might benefit from ASAP has an opportunity to participate without its delivery being prompted by any specific work situation. An ASAP can be offered as an agency-only intervention or in collaboration with other agencies with existing memorandums of understanding.
- d) To ensure adequate employee support, an ASAP offered to groups must be offered with a minimum of 3 trained PSRT members. This allows for a facilitator and two emotional support people to be available to those in attendance.
- e) The ASAP can also be delivered one-on-one at the request of an employee or when a PSRT member determines it would be helpful. As with group interventions, individual participation is strictly voluntary.
- f) For best outcomes, trained PSRT members may work with the PSRT supervisor(s) and the involved department members direct supervisor to ensure an employee attending an ASAP does so at the end of their regularly scheduled shift, or on a day off. The intention behind this process is to allow the department members to rest, should they have a strong mental/emotional reaction during and/or following an ASAP session. This does not expressly preclude an ASAP from occurring during a regularly scheduled shift or prior to starting work.
- g) The department will authorize overtime (1:1.5) to attend an ASAP session outside of normal work hours.

11.24.4 SELECTION

- a) Active members of the PSRT who are interested in ASAP training should contact a PSRT Supervisor to request placement on the ASAP training list.
- b) When a training course is available, a PSRT Supervisor will refer to the ASAP training list. Based upon the needs of PSRT, a PSRT Supervisor will work with the PSRT Administrative Lieutenant, PSRT members' direct supervisor, the Scheduling Officer and senior staff to schedule training in accordance with standard training policies and procedures.

11.24.5 TRAINING

- a) To ensure that ASAP trained PSRT members are as up to date as possible on protocols and program developments, trained PSRT members should attend an ASAP refresher course at the minimum of every biennium. The training may be facilitated by attending an in-person, or web-based course.
- b) PSRT Supervisors will work with the ASAP Advisor to determine if additional and/or updated training is necessary, based upon the ASAP Advisor's specific knowledge of ASAP and EMDR.
- c) All ASAP training requests will be processed according to labor bargaining unit contracts in conjunction with existing policies and procedures for training request and approval.

11.24.6 CONFIDENTIALITY

- a) Confidentiality is paramount in all PSRT-related activities, including ASAP. Given that no talking is involved or required by participants of an ASAP, it can be offered in settings where discussions of administrative, civil, or criminal cases might otherwise be prohibited or discouraged. This does not grant permission to have a discussion outside of the course of ASAP delivery.

Chris Skinner
Chief of Police

DRAFT

**Procedure
3.4**

**EFFECTIVE
DATE
02-04-26**

**Eugene
Police Department**



Sexual Assault

3.4.1 PURPOSE AND SCOPE

The purpose of this procedure is to establish guidelines for the investigations of sexual assaults. These guidelines will address some of the unique aspects of such cases and the effects that these crimes have on victims.

It is the policy of the Eugene Police Department (EPD) that its employees, when responding to reports of sexual assaults, will strive to minimize the trauma experienced by the victims, and will diligently investigate sexual assaults, pursue expeditious apprehension and conviction of perpetrators, and protect the safety of the victims and the community.

This procedure is designed to be used in conjunction with EPD *Policy 405 – Preliminary Investigations*.

3.4.2 DEFINITIONS

DOJ: Department of Justice

SAFE KIT: Sexual Assault Forensic Exam Kit – The purpose of the sexual assault forensic exam is to assess a victim’s health care needs, coordinate treatment of any injuries and collect evidence for potential use during case investigation and prosecution. SAFE kits are collected by a SANE nurse.

SANE: Sexual Assault Nurse Examiners are registered nurses who have completed specialized education and clinical preparation in the medical forensic care of the patient who has experienced sexual assault or abuse.

Sexual Assault: Any crime or attempted crime of a sexual nature, to include, but not limited to, offenses described in *ORS 163.305 et seq.*

3.4.3 CALL-TAKERS

- a. In addition to obtaining the normal information about the incident and suspect, victims should be advised not to change clothing, shower, or touch anything in the immediate area.

- b. If possible, call-takers should stay on the telephone with the victim to provide assistance and comfort until an officer arrives, unless the victim already has someone to assist.

3.4.4 PRELIMINARY INVESTIGATION

Officers who respond to a reported sexual assault should evaluate the immediate needs of the victim, gather and preserve evidence, investigate, and complete a report with the facts of the case. If possible, officers should identify the offender and provide a timely and compassionate response to the victim. Individuals who are victims of sexual assault may be in shock and may not wish to have this intrusion into their lives. Whenever possible, officers should encourage the victim to keep their options open and to proceed as if the case were to be prosecuted. The victim can change their mind later, but if an investigation is not done initially, critical evidence may be lost.

Officers should provide encouragement to the victim and explain what procedures will be followed and why detailed questioning may be necessary. Whenever possible, reasonable steps should be taken to reduce the additional amount of trauma that can be sustained by a victim during an investigation. The victim should be encouraged to participate in a SANE examination which may provide evidence for five days (120 hours) after the incident.

- a. Accommodations of requests for gender-specific interviewers will be considered and made whenever possible. The request should be approved by a supervisor.
- b. Victims should be advised of the assistance options available (e.g., Crime Victim and Survivor Services Unit of the District Attorney's office) and assisted, when appropriate, in contacting a support person. The detective following up on the case and/or a victim's advocate will ensure victims are aware of their rights. (*OR Constitution Article I § 42(1)(g), ORS 147.417.*)
- c. The interview of the adult victim should take place in an emotionally neutral location, free of interruptions. If the victim is a juvenile, refer to *Policy 330 - Child Abuse Reporting*.
- d. Officers should consider the following guidelines when interviewing a victim:
 - Use trauma-informed questioning techniques.
 - Allow the victim to describe events in their own words and ask open-ended questions instead of using multiple-choice answers. However, pointed questions may be necessary to elicit specific details of the crime. (e.g., Did penetration occur? Did the suspect speak?)
 - Inform the victim about the option of having a SANE and or strangulation kit completed. Generally SANE kits will be collected up to 120 hours post-incident and Strangulation-related exams may be conducted indefinitely post-incident.
 - Attempt to identify and seize perishable evidence such as including but not limited to biological fluids, items handled by the suspect or digital communications.
 - Determine if social media communications are involved in this case. If so, obtain platform and username information. Place preservation requests or send an email to VCU-the Violent Crimes Unit (VCU) notifying them of the need to

have preservation requests sent.

- e. Determine if there are witnesses and canvas the area or neighborhood where the crime occurred, if applicable.
- f. Determine if the victim told anyone about the assault and interview those individuals as soon as possible.
- g. No opinion of whether the case is unfounded should be included in a report.
- h. Notify a supervisor if this is a suspected serial crime, the suspect is a stranger, a suspect is in custody, or there are other circumstances necessitating additional resources or notifications.

3.4.5 COLLECTION AND PRESERVATION OF EVIDENCE

- a. The crime scene should be located and secured to preserve evidence.
- b. The victim's clothing may be needed for evidence. Officers must be extremely careful not to contaminate such evidence. The victim's clothing should be packaged in paper bags, one garment to a package.
- c. Trace evidence adhering to the victim's body and clothing should be preserved. Officers should note the location and take photographs before collecting any trace evidence. (e.g., Latent fingerprints, wet or dried bodily fluids, loose body hairs, fibers, etc.)
- d. The SANE nurse should be notified of information regarding the possibility of a date rape drug being used in the incident. This information should be contained in a report and forwarded to ~~the Violent Crimes Unit (VCU)~~ Sergeants for review.
- e. Victims should be taken to any local area hospital for examination, treatment, documentation of physical trauma, and the collection of evidence.
 - 1. Oregon State Police keep SAFE kits at local area hospitals. A kit should be requested if there has been direct vaginal, anal, or oral contact between the victim and the suspect. Request should be within five days (120 hours), or if the timeline is unclear.
 - 2. Evidence can still be obtained even though the victim has changed clothes or washed.
 - 3. The attending medical staff should be provided with enough details so they can conduct a thorough exam.
 - 4. Officers should ensure the attending medical staff follow the procedure for the evidence kit. Document any staff use of the kit even if you did not request its use.

5. The victim has the right to refuse a sexual assault examination.
- f. Evidence should be submitted to the Evidence Control Unit in accordance with ~~EPD Procedure 3.5 - Sexual Assault Forensic Exam (SAFE) Kit~~ for proper submission of sexual assault evidence.)
- g. When investigating the crime scene, consider whether a search warrant is needed, and whether assistance from the Forensic Evidence Unit (FEU) is needed to adequately process the scene. If FEU does not respond to assist with the scene, consult with FEU or VCU for assistance with collection of evidence. Items to consider for collection include:
 1. Photograph the scene first.
 2. Collect bedding, if applicable.
 3. On other surfaces, collect entire object or consider cutting out relevant areas including a control sample.
 4. Look for items the suspect may have used to clean themselves.
 5. Check for latent fingerprints.
 6. Identify and process points of entry and exit.

3.4.6 COLLECTION OF EVIDENCE FROM SUSPECT(S)

- a. If there is a legal question regarding collection of evidence, officers should contact the Lane County District Attorney's Police Legal Advisor (PLA).
- b. ~~The Violent Crimes Unit~~VCU should be consulted for all matters involving collection of evidence from suspects.

3.4.7 QUALIFIED INVESTIGATORS

~~Qualified~~ investigators should be available for assignment of sexual assault investigations. These investigators should:

- a. Have specialized training in, and be familiar with, interview techniques and the medical and legal issues that are specific to sexual assault investigations.
- b. Conduct follow-up interviews and investigation.
- c. Present appropriate cases of alleged sexual assault to the prosecutor for review.
- d. Coordinate with other enforcement agencies, social service agencies, and medical personnel as needed.
- e. Provide appropriate referrals to services for victim support.

f. Participate in or coordinate with multidisciplinary teams as applicable (*ORS 147.401*).

3.4.8 REPORTING

In all reported or suspected cases of sexual assault, a report should be written and considered for assignment for a follow up investigation. This includes incidents in which the allegations appear unfounded or unsubstantiated.

3.4.9 POLYGRAPH EXAMINATION OF VICTIMS

Victims and any complaining witnesses in a case involving the use of force, violence, duress, menace or threat of physical injury in the commission of any sex crime under *ORS 163.305 through ORS 163.575*, shall not be required to submit to a polygraph examination as a prerequisite to filing criminal charges (*34 USC § 10451; ORS 163.705*).

3.4.10 RELEASING INFORMATION TO THE PUBLIC

In cases where the perpetrator is not known to the victim, and especially if there are multiple crimes where more than one appears to be related, consideration should be given to releasing information to the public whenever there is a reasonable likelihood that doing so may result in developing helpful investigative leads. The ~~Violent Crimes Unit~~VCU Sergeant should weigh the risk of alerting the suspect to the investigation with the need to protect the victim and the public, and to prevent more crimes. ~~The Eugene Police Department~~EPD may decline to provide information that could interfere with the investigation or the prosecution of the case.

3.4.11 SUPERVISOR RESPONSIBILITIES

Supervisors should follow standard VCU notification protocols outlined in *EPD Procedure 5.3 – Violent Crimes*.

Chris Skinner
Chief of Police

**Procedure
11.25**

**EFFECTIVE
DATE
02/03/26**

**Eugene
Police Department**



Cranial Electrotherapy Stimulation (CES)

11.25.1 PURPOSE AND SCOPE

The Eugene Police Department (EPD) supports the Peer Support and Resiliency Team (PSRT) and their mission to assist EPD employees who have experienced trauma, crisis or other impactful emotional or mental distress. PSRT collaborates with Qualified Mental Health Professionals (QMHP) who are familiar with Cranial Electrotherapy Stimulation (CES). This procedure will outline the storage, maintenance, check out procedure and use of an EPD-owned CES device. This procedure will also outline how a contracted QMHP oversees the CES program at EPD.

11.25.2 ALPHA-STIM® CRANIAL ELECTROTHERAPY STIMULATION (CES)

a) Alpha-Stim® CES

1. The Alpha-Stim® CES device uses a form of non-invasive brain stimulation applied by a patented, low amplitude waveform to the brain via ear-clip electrodes. CES provides the benefit of being fast and safe, with no risk of addiction. CES devices are Food and Drug Administration (FDA) cleared in the United States for the treatment of anxiety, insomnia, and pain. The efficacy of CES has been demonstrated in numerous clinical studies and has been on the market for several decades. Individual experiences differ; however, many individuals have found relief using a CES device.

b) Contraindications

1. The use of an Alpha-Stim® device is contraindicated with implanted pacemakers or implanted or wearable defibrillators.

c) Adverse Effects

1. Adverse effects are usually rare, occurring less than 1% of the time, mild and self-limiting. Users of an Alpha-Stim® CES may experience dizziness, skin irritation/electrode burns, and/or headaches.

d) Warnings and Precautions

1. Safety of stimulation has not been established during pregnancy.

2. Do not stimulate directly on the eyes or press the probes over the carotid sinus (on the neck or larynx). Application of the electrodes near the thorax may increase the risk of cardiac fibrillation.
3. Potential hazard from simultaneous connection of a patient to high frequency surgical medical equipment and stimulator may result in burns and possible damage to the stimulator.
4. Operation near a shortwave or microwave therapy medical equipment may produce instability in the stimulator output.
5. Modification of the Alpha-Stim® device or accessories is not allowed; it could result in injury.
6. Do not place Alpha-Stim® in direct contact with lint, dust, light (including sunlight).
7. Alpha-Stim® is for external use only. Alpha-Stim® has small parts, keep out of reach of children, avoid inhalation or swallowing. Do not allow children to handle the device.
8. Alpha-Stim® is intended to be used by individuals who are 18 years of age or older.
9. Brain development continues beyond 18 years of age. The long-term effects of electrical stimulation on the brain have not been studied.
10. Do not operate potentially dangerous machinery or vehicles during treatment. Users should consult their prescriber regarding limitations on driving after use.
11. Do not plug lead wires into wall sockets or line cord receptacles under any circumstances. Doing so could result in severe shock or burns whether the lead wires are attached to the stimulator or not.
12. Users of the Alpha-Stim® CES device should be monitored by their physician for signs of worsening.
13. If a user experiences headaches while using the device, they should consult their physician prior to continued use of the device.
14. Federal law in the United States of America restricts the Alpha-Stim® CES device to sale by, or on the order of a licensed healthcare practitioner. Consultation with a qualified healthcare professional is recommended for difficult and unresponsive problems, or when used with pharmaceuticals or other therapeutic intervention.

e) Reporting Device Issues

1. EPD employees who use the Alpha-Stim® CES device and experience serious reactions, product quality problems, or therapeutic inequivalence or failure are encouraged to notify the contracted QMHP, their healthcare professional, Allevia Health (local Alpha-Stim® distributor; 800-684-9343) or self-report to the Food and Drug Administration (FDA) MedWatch.

11.25.3 SUPERVISION

The CES program will be the responsibility of the PSRT and supervised by a contracted QMHP. Overall supervision of the CES program, such as procedures for deployment, device storage, and the internal process and procedures, will remain under the supervision of the PSRT with consultation from the contracted QMHP. The contracted QMHP will maintain all appropriate documentation for the issuance of EPD owned Alpha-Stim® CES devices to EPD employees. The QMHP is responsible for compliance with the Health Insurance Portability and Accountability Act (HIPAA).

11.25.4 EDUCATION AND TRAINING

- a) Education and training will be provided to all EPD employees by the contracted QMHP, and/or an authorized Alpha-Stim® distributor regarding the use of the Alpha-Stim® CES device. The training should highlight the benefits, explain drawbacks, and provide EPD employees with a level of comfort when deciding to use CES devices.
- b) The contracted QMHP will provide on-going training and education at any time for any employee who wants to utilize a CES device who hasn't been previously trained.

11.25.5 CES PROGRAM ADMINISTRATION

a) Storage

1. EPD-owned Alpha-Stim® CES devices will be stored in a secure location within the Wellness Room located within EPD Headquarters (HQ). This location will provide a level of privacy so the retrieval and deployment of the CES device is not otherwise overtly broadcast to uninvolved personnel.
2. The CES device will be kept in a secure storage locker where extra supplies are also located. The CES device(s) and required supplies should be considered critical, therefore steps should be taken to prevent them from being lost, misplaced, or moved without prior authorization.
3. Once bi-monthly, the PSRT supervisor(s) and/or their designee, should inspect the CES device(s) to ensure ample number of supplies and components exist to keep the CES device(s) operational.

b) Issuance

1. EPD employees must acknowledge procedure 11.25 before being issued an EPD-owned Alpha-Stim® CES device.
2. An EPD CES Consent Form is required to be signed and maintained by the contracted QMHP prior to use of an EPD owned CES device. By signing the EPD CES Consent Form, the EPD employee will indicate that they have read and understood EPD procedure 11.25, are aware of the contraindications, adverse effects, precautions, warnings, and the need to consult with the contracted QMHP to have the device prescribed for use.
3. In addition, the EPD CES Consent Form will show that the EPD employee will hold the City of Eugene (COE), EPD, PSRT, and any other entity tied to the CES program harmless regarding their use of the EPD owned Alpha-Stim® CES device. Annually,

EPD employees will be required to sign the EPD CES Consent Form if they wish to continue using an EPD owned CES device to ensure no life changes have occurred that would preclude them from using the CES device.

4. An EPD employee may obtain a CES device by contacting the contracted QMHP in person, or via tele-health. It will be the responsibility of the contracted QMHP to assess the EPD employee regarding their suitability for CES device use and issuance. The contracted QMHP will ensure that the EPD employee has met the requirements under section 11.25.5 b) 1-3
5. Once the contracted QMHP has met with the EPD employee and confirmed the need for CES device issuance, The QMHP will provide the EPD employee with a randomized control number and access code for the CES device secure locker located inside the Wellness Room at EPD HQ.
6. The EPD employee, with a prescription from the contracted QMHP, will obtain the Alpha-Stim® CES device from the secure locker. The EPD employee will write their randomized control number, and device number on the sign-out sheet inside the locker.

c) Use

7. The EPD employee authorized to use the Alpha-Stim® CES device shall be the only person to use that device and will take the proper precautions to prevent use by any other person.
8. EPD-owned CES devices are intended to be taken home by the EPD employee authorized to use them. At the discretion of the contracted QMHP, EPD employees who have experienced a critical incident may utilize a CES device at EPD HQ while on duty or after securing.
9. The contracted QMHP will be responsible for ongoing observation of the EPD employee who is issued a CES device under their supervision. The contracted QMHP will be responsible for maintaining all records related to the use of the EPD-owned CES device(s), to ensure proper oversight, and compliance with state and federal rules, regulations and laws governing the CES device.
10. Confidentiality is paramount; however, it is imperative that EPD Employees understand the importance of maintaining strict accountability for the CES devices. To achieve that goal, members of the PSRT may become aware of EPD employees' use of the CES device through their day-to-day responsibilities as a PSRT member. All PSRT members will adhere to strict confidentiality as provided in PSRT procedure (11.23) and the guidelines under ORS 181A.835.
11. EPD employees issued the Alpha-Stim® CES device should return the device after two-four weeks of use, unless granted an extension by EPD's QMHP or another qualified healthcare professional.

Eugene Police Department CES Consent Form

I, _____, am declaring that I intend to temporarily sign out an Alpha-Stim® AID Cranial Electrotherapy Stimulation (CES) device owned by the Eugene Police Department (EPD) and managed by the Peer Support and Resiliency Team (PSRT) for use at home.

I, _____, have read and understand EPD procedure 11.25, I'm aware of the contraindications, adverse effects, precautions/ warnings, and the mandatory requirement to consult with the contracted Qualified Mental Health Professional (QMHP), a physician, or other healthcare professional qualified to prescribe the Alpha-Stim® CES device prior to use. In addition, by signing this CES Consent Form, I agree to hold the City of Eugene (COE), EPD, PSRT, and any other entity tied to the CES program harmless regarding my use of the Alpha-Stim® CES device.

Name:

Signature:

Date:

**Chris Skinner
Chief of Police**

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