



Eugene City Council

500 E 4th Ave., Suite 302
Eugene, OR 97401
541-682-5010 • 541-682-5414 Fax
www.eugene-or.gov

EUGENE CITY COUNCIL AGENDA

April 27, 2026

5:30 p.m. CITY COUNCIL WORK SESSION

City Council meetings will continue to be held in hybrid format using in person and virtual meeting technology. Information about online or other options for access and participation will be available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

**Meeting of April 27, 2026;
Her Honor Mayor Kaarin Knudson Presiding**

Councilors

Lyndsie Leech, President
Jennifer Yeh
Mike Clark
Randy Groves

Eliza Kashinsky, Vice President
Alan Zelenka
Greg Evans
Matt Keating

5:30 p.m. CITY COUNCIL WORK SESSION

- 1. WORK SESSION: Parks and Recreation Bond and Levy Update**
- 2. WORK SESSION: City Council Operating Agreements, Additional Topics**

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

For more information, contact the Council Coordinator at 541-682-5010,
or visit us online at www.eugene-or.gov.

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Work Session: Parks and Recreation Bond and Levy Update

Meeting Date: April 27, 2026
Department: Public Works and
Library, Recreation, Cultural Services
www.eugene-or.gov

Agenda Item Number: 1
Staff Contact: Craig Carnagey, Peter Chavannes

Phone: 541-682-4930

ISSUE STATEMENT

This work session will provide an update on work accomplished thus far to implement the parks and recreation bond measure, which voters overwhelmingly approved in 2018, and the operating levy, which voters first approved in 2018 and renewed in 2023. The combined measures work to renovate parks and recreation facilities, build new parks in underserved areas, improve public safety in parks, supplement park maintenance activities, and increase fitness and wellness recreation programming.

BACKGROUND

Both funding measures include requirements for annual reporting on spending activities as well as an independent audit of bond spending, see Attachments A and B. The Parks and Open Space and Recreation Divisions also work with a Citizen Advisory Committee to review the annual reports and to offer guidance on implementation. A letter from this committee is included as Attachment C.

Bond measure implementation continues to make good progress with 35 of the 38 identified projects either complete or underway. Recently completed projects include the renovation of Martin Luther King Jr Park in the Far West neighborhood, Phase one of Santa Clara Community Park, the Delta Ponds Loop Trail, and habitat restoration work in Skinner Butte Park.

At the end of FY25, approximately \$34 million of the \$39 million in bond funding has been spent. Bond funds are being matched to the tune of approximately \$60 million from various sources including Parks and Recreation System Development Charge funds (SDC's), Facilities Capital, Stormwater Capital, Urban Renewal Funds, and Transportation funds. Also included is over \$8 million in grant funding, received from Federal and State sources, and close to \$1 million that has been leveraged from School District partners and the Eugene Parks Foundation.

In FY25, the Operating Levy funded \$4.8 million in services related to general park maintenance, public safety, trails and natural areas, recreation programming, and recreation facility maintenance. Highlights of this work include:

- Six levy-funded park operations staff, making it possible to provide service to new and existing parks across the system.
- The continued service of six restrooms that were previously closed due to budget cuts.
- A 40% reduction in public service requests due to the proactive and collaborative approach of the Park Safety Team.

April 27, 2026 Work Session – Item 1

- Added nighttime security that addresses safety and behavioral issues while preventing vandalism in hotspot parks.
- Increased custodial services and portable toilets provided at six trailheads.
- Over 5,200 linear feet of gravel surface trail resurfacing at Spencer Butte, Delta Ponds, and the Ribbon Trail.
- Additional staff and maintenance service levels for expanded recreation facilities at Sheldon and Echo Hollow Pools and Campbell Community Center.
- Levy funding supports three recreation staff who create programs across recreation sites expanding health and wellness opportunities for our community and ensuring bond-renovated facilities are consistently open and able to provide reliable year-round programming.
- Expanded recreational access and capacity, including increased swimming access and more options for therapy, mobility, and low-impact exercise.

The results from a FY24 Parks survey that focused on satisfaction with park services is included as Attachment D and show strong community support and appreciation for Eugene’s parks. However, if the parks and recreation system continue to expand, the need for maintenance and facilities support will require service level assessment. Discussion and prioritization of resources will be necessary to either add staff to support new assets coming online in 2027 or reduce operations to align operations within the current funding levels.

RELATED CITY POLICIES

- [Increase Sense of Safety](#): Focus efforts to make community spaces feel safe, clean, inclusive, and welcoming to all.
- [Advance climate action and community resilience to natural and human-caused disasters](#): Wildfire preparedness and resilience strategies, increased urban tree canopy, Increase resilience of water management
- [Mitigate the impacts of homelessness on unhoused individuals and the community](#): Coordinate City programs and the broader homeless services system to improve capacity to efficiently and effectively respond to the impacts of unsanctioned camping on community safety.
- [Communication and Outreach](#): Improve community awareness and understanding of priority topics.
- [Culture of Belonging](#): Establish an understanding of community belonging, what impacts it, and how City policies, programs, and staff can influence it.

PREVIOUS COUNCIL DIRECTION

[February 12, 2018 Meeting](#)

Referred both a \$39.35 million general obligation bond measure (Measure 20-289) and a \$3.15 million annual five-year Operations and Maintenance Local Option Levy (Measure 20-288) to the May 15, 2018, ballot.

April 27, 2026 Work Session – Item 1

Councilor Clark, seconded by Councilor Taylor, moved to adopt a resolution placing a \$39.35 million general obligation bond measure on the May 15, 2018, ballot to fund parks and recreation projects, consistent with the resolution in Attachment B.
Passed 6:1 (opposed by Councilor Clark)

Councilor Clark, seconded by Councilor Pryor, moved to adopt a resolution placing a \$3.15 million five-year local levy measure on the May 15, 2018, ballot to fund operations and maintenance of parks, trails, natural areas, rivers and recreation facilities, consistent with the resolution in Attachment B.
Passed 6:1 (opposed by Councilor Clark)

July 16, 2018 Public Hearing

Approved the Parks and Recreation System Plan, which included a 30-year vision for capital improvements to both parks and recreation facilities.
Passed 8:0

February 13, 2023 Work Session

Referred the renewal of a Five-Year Local Option Levy for the Funding of Operations and Maintenance of Parks, Trails, Natural Areas, Waterways and Recreation Facilities, including Increased Security Measures and Illicit Activity Cleanup to the May 16, 2023, ballot.

Councilor Groves, seconded by Councilor Keating, moved to adopt Resolution No. 5372, A Resolution Calling a City Election on May 16, 2023, for the Purpose of Referring to the Legal Electors of the City of Eugene a Measure Authorizing a Five-Year Local Option Levy for the Funding of Operations and Maintenance of Parks, Trails, Natural Areas, Waterways and Recreation Facilities, including Increased Security Measures and Illicit Activity Cleanup.
Passed 5:1 (opposed by Councilor Clark)

COUNCIL OPTIONS

Informational only.

CITY MANAGER'S RECOMMENDATION

Informational only.

SUGGESTED MOTION

Informational only.

ATTACHMENTS

- A. FY2025 Bond and Levy Annual Report
- B. FY2025 Bond Audit
- C. FY2025 Parks and Recreation Advisory Committee Letter
- D. 2025 Parks and Open Space Community Survey

FOR MORE INFORMATION

Staff Contact: Craig Carnagey, Parks and Open Space Director
Peter Chavannes, Recreation Services Director

Telephone: 541-682-4930
541-682-5334

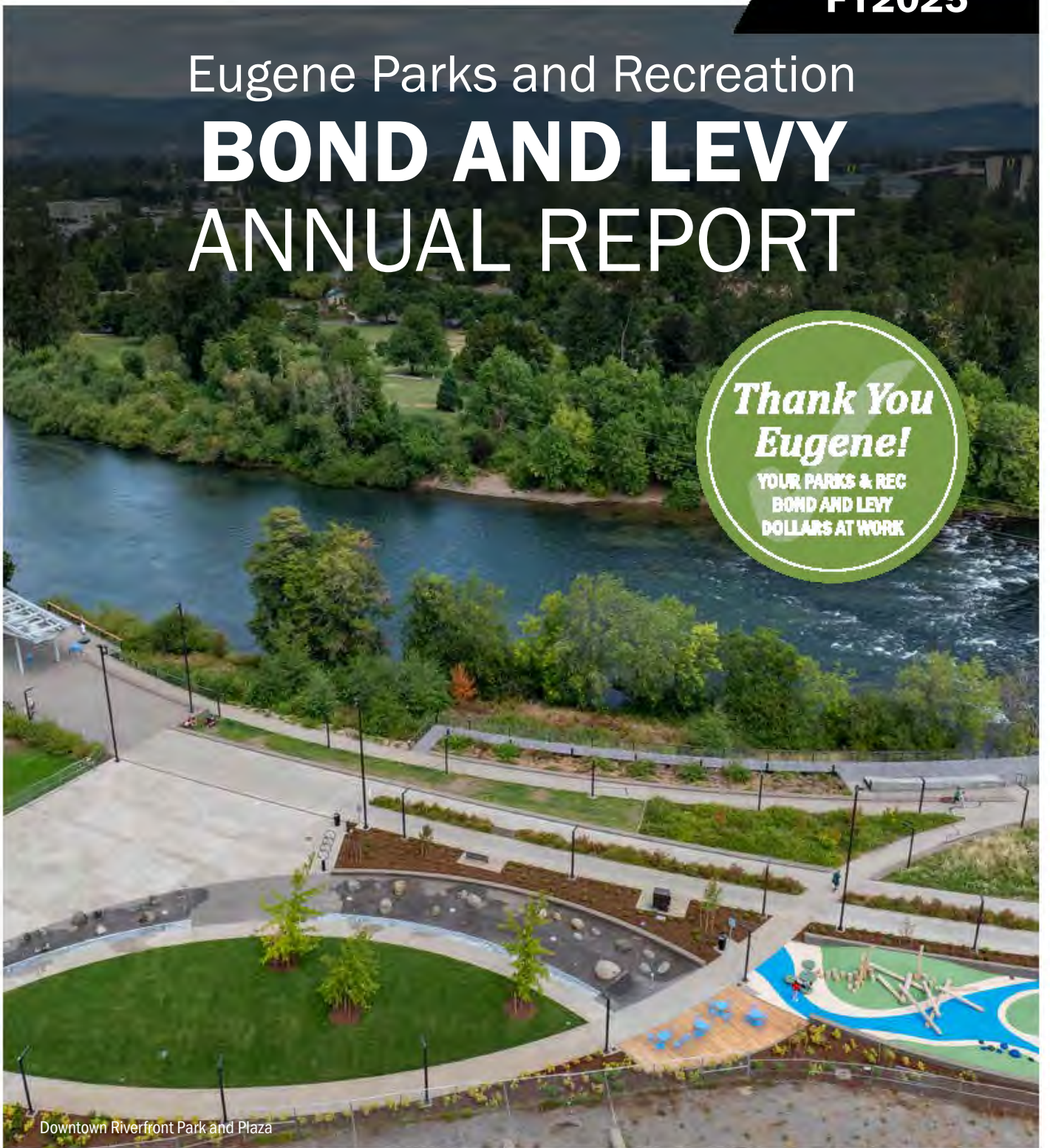
Staff E-Mail: CCarnagey@eugene-or.us
PChavannes@eugene-or.gov



FY2025

Eugene Parks and Recreation **BOND AND LEVY ANNUAL REPORT**

*Thank You
Eugene!*
YOUR PARKS & REC
BOND AND LEVY
DOLLARS AT WORK



Downtown Riverfront Park and Plaza



Delta Ponds Natural Area

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Summary

Eugene voters overwhelmingly approved a capital bond in 2018 and a renewal of the operating levy in 2023 for Parks and Recreation. As required by City Council resolution, this report summarizes spending activities related to these funding measures for the 2025 fiscal year (FY25). This report also provides updates on bond projects and levy funded services. For last year's report and additional information, visit eugene-or.gov/4165

Implementation of the bond measure continued moving forward in FY25 with many projects completed, reaching important milestones or just getting started. Martin Luther King Jr. Park was renovated and re-opened to the public, and Santa Clara Community Park reached 90% completion on construction, opening to the community in late 2025.

Rising inflation continues to cause challenges with capital project budgets, making leveraged funding more critical than ever. System Development Charge and grant funds play a key role in augmenting bond dollars, allowing all projects to date to move forward without major scope reductions.

The renewal of the parks and recreation operating levy in 2023 was critically important in ensuring our ability to:

- Care for new bond funded parks and expanded recreation facilities as they opened
- Increase custodial services and park maintenance across the system
- Enhance safety in parks and natural areas and clean up illicit activity
- Improve trails and natural areas
- Expand health and fitness programs



MLK Jr. Park



Kids at MLK Jr. Park

Citizen Advisory Board

The Citizen Advisory Board is responsible for reviewing fiscal reporting to ensure spending complies with the intent of the ballot measures. Parks and Recreation staff have a deep appreciation for these individuals who volunteer their time to promote transparency and accountability of bond and levy spending.

Board Members:

- Jill Fetherstonhaugh
- Scott Sanders
- Dana Turell
- Pat McGillivray
- Claire Syrett

Eugene Parks and Recreation **BOND REPORT**



Umso Park

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Measure 20-289

Bonds to Fund Parks and Recreation Facility Projects

Shall City of Eugene fund park and recreation projects using \$39.35 million in general obligation bonds? If the bonds are approved, they will be payable from taxes on property or property ownership that are not subject to the limits of sections 11 and 11b, Article XI of the Oregon Constitution.

If this measure is approved, the City will use bond proceeds for capital costs related to park renovation projects, trail and habitat projects, safety/lighting improvements, infrastructure projects, school district partnerships, recreation and pool facility renovation and improvement projects, and new park development. The measure would authorize the City to issue a maximum of \$39,350,000 of General Obligation bonds.

The bond proceeds would only be used to fund the parks and recreation facility projects listed in **Finding G of Eugene City Council Resolution 5221** and to pay bond issuance costs. Until all listed projects have been completed, bond proceeds could not be used to fund other projects.

An outside auditor would review the City's use of the bond proceeds, determine whether proceeds were used as required by this measure, and prepare a report that would be made public.

The estimated property tax rate is \$0.26 per \$1,000 of assessed value and the estimated cost to the average Eugene homeowner would be approximately \$58 per year (about \$4.80 per month).

City Council Resolution 5221, Finding G

Park Renovation Projects

- Alton Baker Park, University Park, Tugman Park, MLK Jr. Park, Berkeley Park, Trainsong Park

Trails and Habitat Projects

- Amazon Running Trail, Delta Ponds Loop Trail, Susanne Arlie Park Ridgeline Trail and Access, West Eugene Wetlands, Skinner Butte Park, Ridgeline Park System, Whilamut Natural Area, Amazon Creek

Safety/Lighting Improvements

- Neighborhood parks, Alton Baker Park, Maurie Jacobs Park, Washington Jefferson Park, West Bank Path, Amazon Park, Fern Ridge Path, South Bank Path

Infrastructure Projects

- Repairing and improving irrigation systems
- Repairing and improving restrooms

School District Partnerships

- Artificial turf replacements at Meadow View, Willamette High School, Spencer Butte Middle School, and Arts and Technology Academy
- Churchill tennis court renovation, Churchill community center and park planning (including possible site acquisition)

Community Center, Pool and Sportsfield Renovations and Improvements

- Echo Hollow Pool, Campbell Community Center, Sports Complex (Phase 1), Sheldon Pool

New Park Development in Underserved Neighborhoods

- Striker Field, Mattie Reynolds Park, Santa Clara Community Park (Phase 1), Ferndale Park, West Bank Park, Riverfront Park

Bond Project Progress Chart

New Park Development

1. Strike Field Park
2. Mattie Reynolds Park
3. Santa Clara Community Park (Phase 1)
4. Ferndale Park
5. West Bank Park
6. Downtown Riverfront Park

Park Renovation Projects

1. Alton Baker Park
2. University Park
3. Tugman Park
4. Martin Luther King Jr. Park
5. Berkeley Park
6. Trainsong Park

Recreation Facilities

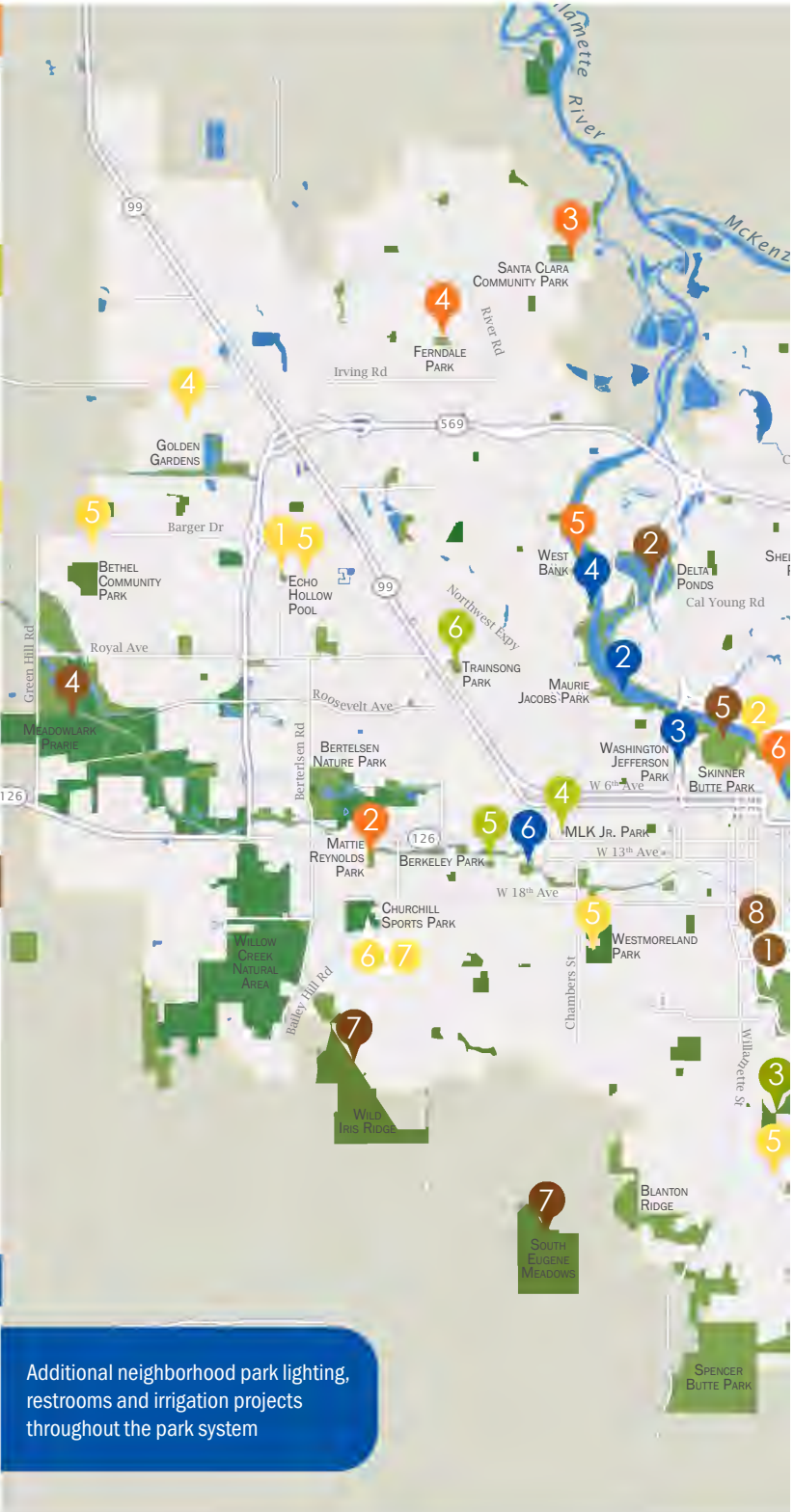
1. Echo Hollow Pool renovation
2. Campbell Community Center renovation
3. Sheldon Pool renovation
4. Sports Complex (Phase 1)
5. Artificial Turf Replacement (Meadow View School, Willamette High School, Spencer Butte Middle School, Arts and Technology Academy)
6. Churchill Tennis Court renovation
7. Churchill Youth Sports Park/Community Center planning

Trail and Habitat Projects

1. Amazon Park Running Trail renovation
2. Delta Ponds Loop Trail completion (bridge)
3. Suzanne Arlie Park Ridgeline Trail and Access
4. West Eugene Wetlands habitat restoration
5. Skinner Butte Park habitat restoration
6. Whilamut Natural Area habitat restoration
7. Ridgeline habitat restoration
8. Amazon Creek restoration

Restrooms, Lighting and Irrigation

1. Alton Baker Park lighting
2. Maurie Jacobs Park lighting
3. Washington Jefferson Park lighting
4. West Bank Path lighting
5. Amazon Park Path lighting
6. Fern Ridge Path lighting
7. South Bank Path lighting



Additional neighborhood park lighting, restrooms and irrigation projects throughout the park system



		Planning	Design	Construction	Complete	Expected Completion
New Park Development	Umso Park (Striker Field)				✓	2023
	Mattie Reynolds Park					2027
	Santa Clara Community Park (Phase 1)				✓	2025
	Ferndale Park					2029
	West Bank Park					2029
Park Renovation Projects	Downtown Riverfront Park				✓	2022
	Alton Baker Park Planning		/	/		2026
	University Park					2026
	Tugman Park Phase 1				✓	2019
	Tugman Park Phase 2					2027
	MLK JR Park				✓	2025
	Berkeley Park				✓	2022
Trainsong Park					2027	
Recreation Facilities	Echo Hollow Pool renovation				✓	2021
	Campbell Community Center renovation				✓	2021
	Sheldon Pool renovation				✓	2022
	Sports Complex Phase 1					2029
School Districts Partnerships	Artificial Turf replacement				✓	2020
	Churchill Tennis Court				✓	2023
	Churchill Community Center Acquisition		/	/	✓	2022
Trail and Habitat Projects	Amazon Park Running Trail renovation				✓	2020
	Delta Ponds Loop Trail completion (bridge)				✓	2024
	Suzanne Arlie Park Ridgeline Trail & Access					2026
	West Eugene Wetlands Habitat restoration					2026
	Skinner Butte Park Habitat restoration				✓	2023
	Whilamut Natural Area					2026
Safety/Lighting Improvements	Ridgeline Habitat restoration					2026
	Amazon Creek restoration					2026
	Neighborhood Park lighting				✓	2022
	Alton Baker Park lighting				✓	2021
	Maurie Jacobs Park lighting					2026
	Washington Jefferson lighting					2026
	West Bank Path lighting				✓	2021
	Amazon Park Path lighting					2027
	Fern Ridge Path lighting				✓	2024
South Bank Path lighting				✓	2021	
Infrastructure	Repair and Improve Restrooms					2029
	Repair and Improve Irrigation					2029

*Project status as of December 2025



Sheldon Pool and Fitness Center

✓ Projects with a green checkmark were completed in FY25

Bond Status

Six years into bond implementation, there are projects in all phases of completion throughout the community. Of the 38 bond-funded projects, 35 of 38 bond-funded projects are complete or underway (92%).

Completed Projects

The following projects are complete as of December 31, 2025.

Alton Baker Park Lighting

An upgrade of existing lighting in Alton Baker Park focused on the western loop of Pre's Trail. The lighting system utilizes energy efficient LED technology and minimizes adverse impacts to habitat and wildlife by using warmer temperature lighting. This work was completed in November 2021.

Amazon Park Running Trail

This complete trail reconstruction project was completed in November 2020, adding a thicker rock base for long-term stability and a more level path without changing the footprint of the trail. Additional improvements based on community feedback included replacement of current lighting, a shelter and distance markers.

Berkeley Park Renovation

This park renovation included an expansion of the playground and installation of all new equipment, small sand play area and informal nature play area. The renovation also expanded the lawn and included burial of overhead utility lines, new tree planting and an accessible looped path. The renovated park opened in February 2022.

Campbell Community Center

The city celebrated Campbell's opening in July 2021 after its renovation and expansion. This renovation expanded the original footprint by 50%, adding space for a variety of fitness activities, more socializing with improved circulation and connectivity. A public art installment was finished in mid-October 2022.

Churchill Community Center Planning

In early September 2022, Mattie Reynolds Park was expanded by 7.5 acres on adjacent land to the southwest. This acquisition will provide a site for a future community center and pool for residents of southwest Eugene, a priority identified for this region in the 2018 Parks and Recreation System Plan. There is no timeline on development of the facility currently. Phase one of Mattie Reynolds Park, however, is planned for construction in 2026.

Churchill Tennis Court Renovation

The courts, which serve as a shared community resource between the 4J School District and the City of Eugene, have undergone a transformation completed in 2023 to provide an improved playing experience for all. Upgrades include a brand-new court foundation, surfacing and nets on the four

tennis courts, new fencing and gates, sidewalk improvements for ADA access, court drainage improvements and updated furnishings. The renovation also added striping for four pickleball courts to support the growing popularity of the sport.

Delta Ponds Loop Trail

This project completed the last segment needed for a barrier-free 1.4-mile loop trail around Delta Ponds. Funded in part by a \$350,000 Oregon Parks and Recreation Department Local Government Grant, the project includes a new pedestrian bridge and an improved neighborhood connection. Trail segments may be temporarily inaccessible during high-water events. The loop trail construction was completed in December 2024.

Downtown Riverfront Park

Site preparation began in 2019 on this brownfield restoration of the former EWEB property with the demolition of buildings, mass grading, removal of soil to make the riverbank less steep and revegetation of the rocky bank with more than 24,000 plants. With the completion of new park features including paths, landscapes and art installations, the Downtown Riverfront Park opened to the public in June 2022. It subsequently hosted the Eugene Riverfront Festival in tandem with the World Athletics Championships at Hayward Field in July. An estimated 37,000 visitors came to the park during the 10-day festival. Then in 2025 the community was invited to celebrate the official grand opening of the Downtown Riverfront Park Plaza. This celebration marked the fulfillment of a long-held City goal to turn the former EWEB property into a vibrant, active, and accessible riverfront park that reconnects Downtown to the Willamette River.

Since opening, the Downtown Riverfront Park has won four awards:

- 2024 Grand Award – American Council of Engineering Companies, Oregon
- 2023 Design and Construction Award – Oregon Recreation and Park Association
- 2022 Honor Award, General Design – American Society of Landscape Architects, Oregon
- 2022 People’s Choice Award, Landscape – American Institute of Architects, Willamette Valley



These professional associations recognize and celebrate landscape design and architecture throughout the Willamette Valley and beyond.

Echo Hollow Pool & Fitness Center

The expanded and renovated Echo Hollow opened to the community in June 2021. The facility now meets increased demand for pool space for recreation and competitive swimmers. New construction added more locker room space, a large lawn and a brand new activity pool. Renovations included a new roof with a solar array, an upgraded interior tank and energy efficient lighting and water heating.

Fern Ridge Path Lighting

New solar powered lighting was added to the previously unlit section of Fern Ridge Path between City View Street and Bailey Hill Road in 2024. This project also included the replacement of several missing lights along the path just east of Chambers Street.

Four Artificial Turf Fields

Every eight to ten years the turf carpet needs to be replaced at the widely used artificial turf fields the City of Eugene jointly manages and maintains with school district partners. The turf was replaced in 2020 at Meadow View School, Willamette High School, Spencer Butte Middle School and Arts and

Technology Academy. Many thanks to the partners at Bethel and "School Districts for jointly funding and managing these community sports fields.

Monroe Park Lighting and Restroom Improvements

Lighting in this high-use, urban neighborhood park was fast-tracked for replacement following system failure in early 2021. New, longer lasting fixtures with efficient LED lighting were installed and designed to minimize impacts to night skies and the surrounding neighborhoods. Renovations to the restroom were scoped and designed with the goal of making this seasonal facility accessible and opened to the public year-round in 2023.

Sheldon Pool & Fitness Center

The renovated pool and fitness center reopened in September 2022. The \$10.1 million project expanded the facility's southeast corner, adding a 4,980 square-foot natatorium that includes a warmwater pool with a current channel. It also added a hot tub to the main deck, renovated both locker rooms, updated the HVAC and pool systems and made improvements to significantly reduce carbon emissions.

Martin Luther King Jr. Park Renovation ✓

A public engagement process that began in May 2022 identified goals around renovation, activations and community art opportunities for this small, neighborhood park. The renovation improvements include an updated playground, a plaza with game tables and seating for small group gatherings, accessibility improvements including van accessible parking, a looped walking path, and a beginner's level skate friendly curb and seat wall. Interpretive elements will celebrate and honor diversity and Martin Luther King Jr.'s life and legacy. Construction began in late 2024 and was completed in July of 2025. The City hosted a grand opening celebration in September and engaged Eugene's Black Community for music, food, and community gathering. Art murals and site interpretation will be designed and installed in 2026/2027.

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Santa Clara Community Park, Phase 1 ✓

Phase one of construction began in March of 2024 and includes a large playground, spray play, restroom, parking lot, outdoor community gathering space, picnic shelter, open lawn, multipurpose field, and tree planting. A new pedestrian bridge connects the north and south sections of the park and soft-surface walking trails loop the north end of the site. A new bike/ pedestrian paved path will eventually meet the West Bank bicycle path extension project connecting the neighborhood to the Ruth Bascom Bike system along the Willamette River. The park was completed and opened to the community in September of 2025 with a grand opening celebration scheduled for summer 2026.

Santa Clara Community Park



South Bank Path Lighting

The South Bank Path lighting project was constructed in conjunction with new path construction through University of Oregon property from the Downtown Riverfront Park to the Frohnmayer Bridge. This work was completed, and the path was reopened in November 2021.

Restroom Cozies

New black metal screening enclosures around portable restrooms in developed parks and along the Ridgeline trail system improve the look of these popular facilities providing both seasonal and year-round service in the park system.

Tugman Park Playground Renovation

Completed in August 2019, this project was fast-tracked because of safety concerns and the playground is now a fun, safe and inclusive play space for all. Additional improvements to Tugman Park are scheduled for construction by 2027.

Umso Park (Striker Field)

Completed in 2023, this newly opened eight-acre park site now serves the recreational needs of northeast Eugene with a large playground, sand play, restrooms, picnic shelter, spray play, walking paths, open lawn, parking lot and space for community gatherings and small performances. The park also features a full-sized basketball court, two pickleball courts, and a pétanque court.

In September 2024, City Council voted unanimously in favor of renaming the park Umso Park. Umso is the Kalapuya word for “it is good.”

West Bank Path Lighting

This 2021 project replaced approximately one mile of the Ruth Bascom Path between Stephens Drive and Copping Street (funded by pavement bonds) and added new lighting extending to Maurie Jacobs Park (funded by Parks and Recreation bonds). The lighting system utilizes energy efficient LED technology designed to provide lighted alternative transportation routes between the River Road neighborhood and downtown. The lighting design minimizes adverse impacts to habitat and wildlife by using warmer temperature lighting.

Construction Underway

The following projects are under construction as of Dec. 31, 2025 and expected to be completed in 2026.

Amazon Creek Habitat Restoration

Work on the northern half of the Amazon Creek restoration project has been completed. In June 2025, construction work resumed on the south half of the project. This stream construction phase is expected to wrap up in 2026, with landscape contractors returning to finish planting over the winter. These enhancements will improve water quality, stabilize the creek banks, and create an inviting habitat for fish, birds, and other wildlife.





Suzanne Arlie Park prairie

Suzanne Arlie Ridgeline Trail and Access

Phase one of park development is underway and includes a two-mile extension of the Ridgeline shared-use trail, and 13 miles of new mountain bike-optimized trails, and a skills park. The project went out for bid in February of 2025, and construction occurred from May until mid-November of that year. Construction will resume this spring and the project is scheduled to open to the public in late 2026.



The Eugene Parks Foundation has launched a fundraising campaign, “Finish the Ride,” to further develop the trail system in Suzanne Arlie, establishing a network of mountain bike trails. Once complete, there will be three trail hubs and eleven mountain bike trails for riders of all ages and abilities. To learn more about their efforts, visit : eugeneparksfoundation.org/finish-the-ride/

University Park Renovation

This 2.8-acre park is often busy with activity and includes a ball field, shelter, restroom, and performance space. In fall 2023, staff wrapped up the public engagement process and initial renovation design work. The design was refined to a higher level of detail through 2024. Park construction started in the fall of 2025 with the park reopening scheduled in 2026.



University Park playground construction

In the Wings

The following projects are currently in the planning stages.

Golden Gardens Park and Sports Complex

Golden Gardens is a large, 223-acre park on the northern edge of the Bethel neighborhood. Proposed features include neighborhood park amenities, habitat protections and sports fields. A master planning effort kicked off in 2022 to plan the future of this park. Public engagement concluded in 2025 and the project is now in further planning stages for Phase 1 construction, anticipated for 2029.

Mattie Reynolds Park

This neighborhood park is named for the matriarch of one of Eugene's first Black families. An additional 7.5 acres was acquired to expand the total park acreage to 12.5 acres and provide a location for a future community center and pool for southwest Eugene. Public engagement began in 2022 with an Advisory Committee of Black residents providing focused input and guidance into the planning process. Construction is planned for 2027.

Trainsong Park Renovations

This neighborhood park was found to have dioxin-contaminated soils requiring remediation prior to implementing Bond-funded renovations. The City applied for and received an EPA Brownfields grant to implement this clean up, with the future planned renovations serving as a key criterion for grant approval. Community engagement on desired renovations will occur in 2026 and construction is planned for 2027.

Alton Baker Park Comprehensive Plan

A community engagement and planning process will take place in 2026 to revisit the Alton Baker Park Comprehensive Plan and update and prioritize park renovations and new capital investments. Serving as the "Central Park" of Eugene, Alton Baker is home to various community festivals, miles of riverfront, and dozens of cherished recreation amenities big and small. The updated master plan will serve as a roadmap for major community investments in the coming years.



Mattie Reynolds draft design

Ongoing Habitat Restoration

These projects are spread out over several years. By coming back to a site over two to three consecutive years, invasive species are more effectively managed.



Habitat stewardship work in the Ridgeline consisted of purchasing native trees and shrubs for revegetation in areas where blackberry thickets and other non-native vegetation has been cleared to remove hazardous fuels and invasive species. Plantings are designed to be low-density and not re-create fuel loads, increase native plant abundance, and help jump-start recovery of large, cleared areas. The availability of the Native Plant Nursery to care for the plants allows the city to participate in a bulk plant purchase, greatly reducing per-plant costs, and increasing the number of native plants in natural areas. Small bare-root shrubs and trees were up-potted by volunteers and planted out in early winter 2025.

Ridgeline Habitat Restoration

Habitat stewardship work during this period occurred at six different natural areas in the Ridgeline Park System. Projects were focused on removal of highly invasive species and plantings to assist the recovery of native plant communities in areas where dense vegetation has been removed to mitigate the potential for a severe wildfire.

At Amazon Headwaters and Blanton Ridge Park, the highly invasive grass false brome was removed along the Ridgeline Trail corridor and interior where it was expanding, preventing conversion of the forest understory to a grass monoculture.

200 sword ferns and 450 native shrubs were planted at Blanton Ridge and Spencer Butte in areas where thickets of blackberry had been removed for hazardous fuels reduction. Plantings completed by volunteers were mulched to improve establishment at Hendricks Park.

Over at Suzanne Arlie and Wild Iris Ridge Parks, extra rosy checkermallow wildflowers were planted in prairies where woody vegetation was removed for wildfire mitigation, improving habitat for pollinators and birds, as well as hikers who can enjoy seeing the flowers in bloom in the spring.

Skinner Butte Park Habitat Restoration ✓

Skinner Butte habitat enhancement work began in 2021 with restoration focused on establishing a more diverse native understory in the south forest. This was accomplished through the planting of 370 native trees, shrubs and ferns, as well as 500+ native forbs and sedges.

In 2022, the focus shifted to enhancing habitat in the riparian forest along the Willamette River in the eastern portions of the park. 470 native trees and shrubs were planted in an open grassy area along the river that needed little site prep.

In spring and summer of 2022, efforts were focused on preparing additional areas for planting through

the removal of invasive species. In late 2022 and early 2023, 770 native trees, shrubs, and ferns were planted in those areas along the river that had been prepped the previous seasons.

Remaining funds were used in spring and early summer of 2024 to weed throughout the riparian planting areas to give those plantings their best chance of long-term survival.

All planting areas had high survival rates. This funding allowed us to achieve our goals of increasing native plant diversity in all areas planted and filling in gaps in the riparian forest.



Volunteers planting trees along the west bank of the Willamette River.

Leveraging Bond Funds

By leveraging bond dollars with other funding sources, the number and scope of projects that can be undertaken is greatly increased. It is estimated the \$39 million in Parks and Recreation bond funds will be matched with an additional \$60 million from other sources to make these projects a reality. These sources include Parks and Recreation System Development Charges, Facilities Capital, Stormwater Capital, Urban Renewal Funds, Transportation funds, and grants and donations. The ability to tap into a diversity of funding streams indicates projects have a high level of collaboration and address multiple benefits.

Grants applied for and received to date that support bond measure projects include:

- A \$2.7 million grant from Federal Emergency Management Agency for the Amazon Creek restoration project.
- A \$1.2 million American Rescue Plan Act (ARPA) grant from the US Department of Commerce, Economic Development Administration for phase one of Suzanne Arlie Park development, including trails and mountain bike facilities.
- \$3.3 million in additional ARPA funds for several bond projects including Umso Park, Mattie Reynolds Park, Martin Luther King Jr. Park, Trainsong Park and West Bank Park.
- A \$528,000 grant from the Oregon Parks and Recreation Department, Local Government Grant Program for phase one of Santa Clara Community Park Project.
- A \$350,000 grant from Oregon State Parks was awarded to the City of Eugene for the Delta Ponds Loop Trail.
- Partner funding previously received or expected for bond-funded projects include:
 - o Approximately \$880,000 in partner funding from the Bethel and 4J School Districts for artificial turf field replacement at four fields.
 - o The Eugene Parks Foundation raised \$50,000 for the spray play at Santa Clara Community Park. Learn more about donations at eugene-or.gov/4582.



Umso Park

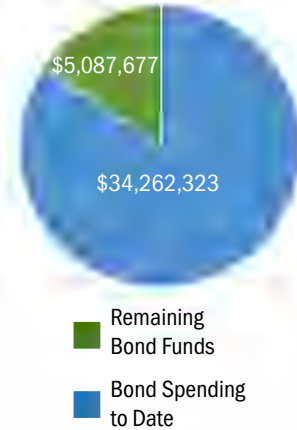
Bond Project Expenditures

Approximately \$34 million in bond funds have been spent to date, that's about 87% of the total \$39 million. This spending is on track and expected given that many larger cost projects were front loaded at the beginning of bond implementation.

Project	Total Project Budget	Bond Project Budget	FY25	
			Bond Expenses	Other Fund Expenses
Park Renovation Projects				
Tugman Park	\$1,082,000	\$750,000	\$11,439	\$3,160
Berkeley Park	\$1,375,000	\$1,000,000		
Alton Baker Park	\$980,000	\$680,000	\$62,527	\$44,011
University Park	\$1,200,000	\$900,000	\$228,843	\$3,200
MLK Jr Park**	\$1,372,335	\$400,000	\$299,675	\$717,258
Trainsong Park	\$1,336,625	\$400,000	\$4,077	
Trails and Habitat Projects				
Amazon Park Running Trail renovation	\$1,616,513	\$750,000		
Delta Ponds Loop Trail completion	\$3,075,000	\$1,125,000	\$99,199	\$875,548
Suzanne Arlie Park Ridgeline Trail	\$3,514,479	\$490,000	\$142,296	\$262,987
Ridgeline Habitat restoration*	\$200,000	\$200,000	\$8,529	\$(1,215)
Amazon Creek Habitat restoration	\$3,600,000	\$200,000	\$92,902	\$1,741,316
Skinner Butte Habitat Improvements	\$30,000	\$30,000	\$1,890	
Safety/Lighting Improvements				
West Bank Path lighting	\$1,019,435	\$1,019,435		
Alton Baker Park (Pre's Trail) lighting	\$853,000	\$853,000		
South Bank Path lighting	\$340,000	\$340,000		
Neighborhood Park lighting	\$612,565	\$612,565		
Fern Ridge Path lighting	\$1,000,000	\$500,000	\$480,201	\$342,786
Maurie Jacobs Park lighting	\$875,000	\$875,000	\$4,232	
School District Partnerships				
Artificial Turf replacement	\$876,194	\$876,194		
Churchill Tennis Court replacement	\$1,644,800	\$1,143,800	\$1,789	\$189
Churchill/ YSP Community Center Planning	\$841,660	\$841,660		
Repairing and Improving Infrastructure				
Restroom Improvements	\$1,000,000	\$1,000,000	\$156,972	\$4,827
Irrigation Improvements	\$1,250,000	\$1,250,000	\$52,783	
Community Centers, Pools & Fields				
Echo Hollow Pool renovation	\$12,058,667	\$6,615,000		
Campbell Community Center renovation	\$5,700,000	\$3,850,000		
Sheldon Pool renovation	\$10,145,000	\$7,445,000	\$18,984	
Sports Complex Phase 1	\$4,725,000	\$775,000	\$275,732	
New Park Development				
Umso Park (Striker Field)*/ **	\$4,650,000	\$267,000	\$69,758	\$(166,899)
Riverfront Park *	\$14,775,000	\$500,000	\$(451,843)	\$454,852
Santa Clara Community Park, Phase 1	\$7,819,020	\$1,405,000	\$599,922	\$4,460,406
Mattie Reynolds Park	\$5,000,000	\$350,000	\$69,160	\$8,431
Bond Issuance Costs				
	\$933,500	\$933,500		
TOTALS			\$2,229,068	\$8,750,858

	Total Spending To Date		
Total Project Expenses	Bond Expenses	Other Fund Expenses	Total Project Expenses
\$14,599	\$476,626	\$23,856	\$500,482
	\$1,181,413	\$190,401	\$1,371,814
\$106,539	\$116,404	\$112,492	\$228,896
\$232,043	\$357,740	\$4,981	\$362,722
\$1,016,932	\$620,388	\$719,178	\$1,339,565
\$4,077	\$69,372		\$69,372
	\$750,000	\$866,508	\$1,616,508
\$974,747	\$1,031,422	\$2,033,150	\$3,064,571
\$405,283	\$480,364	\$708,880	\$1,189,244
\$7,314	\$84,436	\$-	\$84,436
\$1,834,218	\$159,750	\$2,690,195	\$2,849,945
\$1,890	\$29,072		\$29,072
	\$1,012,343		\$1,012,343
	\$852,930		\$852,930
	\$339,637		\$339,637
	\$275,925		\$275,925
\$822,987	\$559,200	\$408,509	\$967,708
\$4,232	\$4,232		\$4,232
	\$876,194		\$876,194
\$1,978	\$1,151,561	\$491,788	\$1,643,349
	\$841,660		\$841,660
\$161,799	\$451,741	\$37,130	\$488,871
\$52,783	\$88,135		\$88,135
	\$7,462,249	\$4,271,535	\$11,733,784
	\$4,423,034	\$1,713,908	\$6,136,942
\$18,984	\$7,038,445	\$2,700,000	\$9,738,445
\$275,732	\$754,236	\$89,796	\$844,032
\$(97,141)	\$158,320	\$4,405,629	\$4,563,949
\$3,009	\$500,000	\$11,963,865	\$12,463,865
\$5,060,328	\$1,301,372	\$6,438,902	\$7,740,274
\$77,591	\$250,442	\$29,443	\$279,886
	\$563,681		\$563,681
\$10,979,926	\$34,262,323	\$39,900,146	\$74,162,469

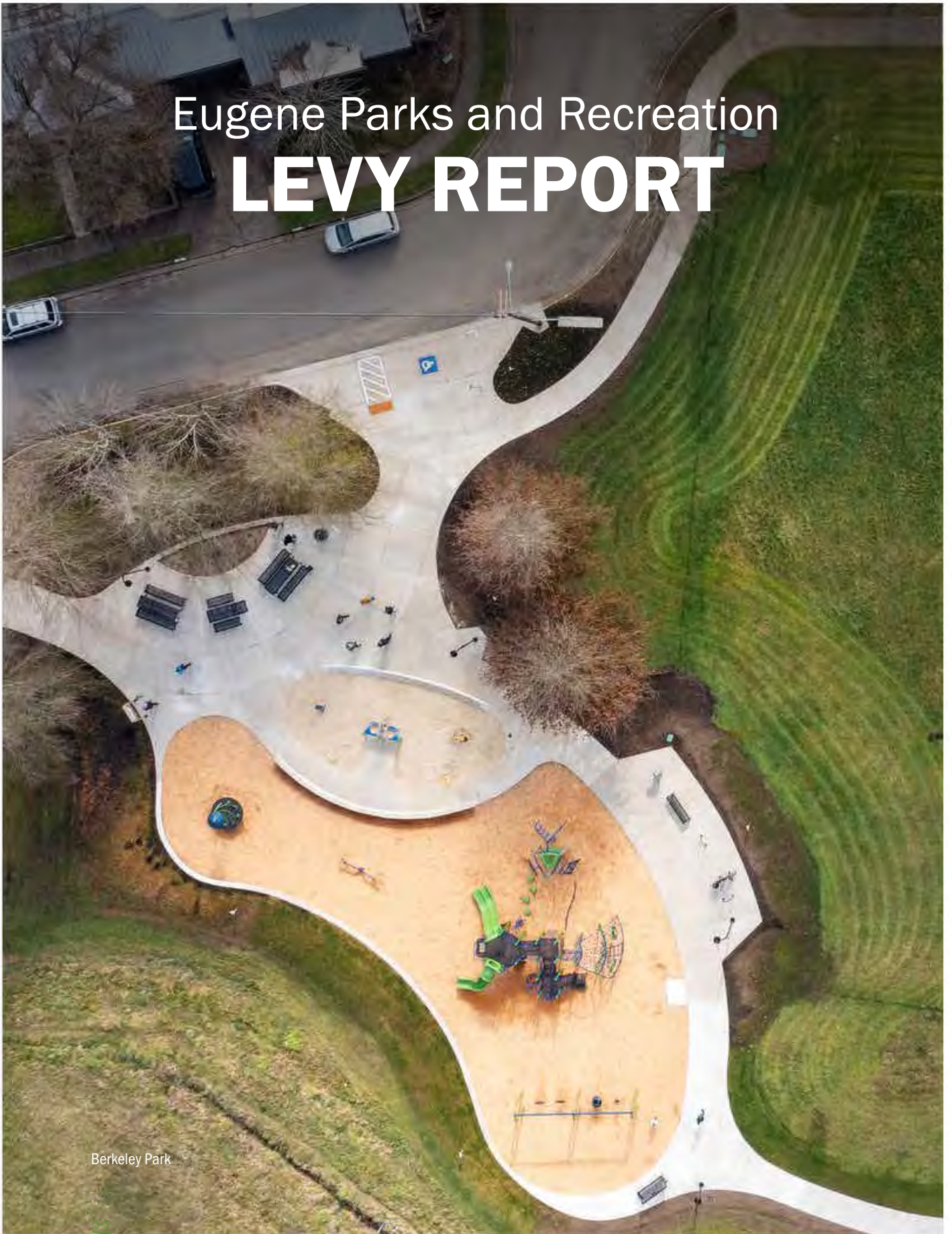
\$39.35 Million Bond - Spending to Date (FY19-FY24)



* Some negative expenditures may occur within fiscal year to account for intra-project fund transfers.

** The Total Spending to Date in the Other Fund Expenses column includes previously unreported ARPA grant funding.

Eugene Parks and Recreation **LEVY REPORT**



Berkeley Park

Measure 20-288

Five-Year Parks and Recreation Operations and Maintenance Local Option Levy

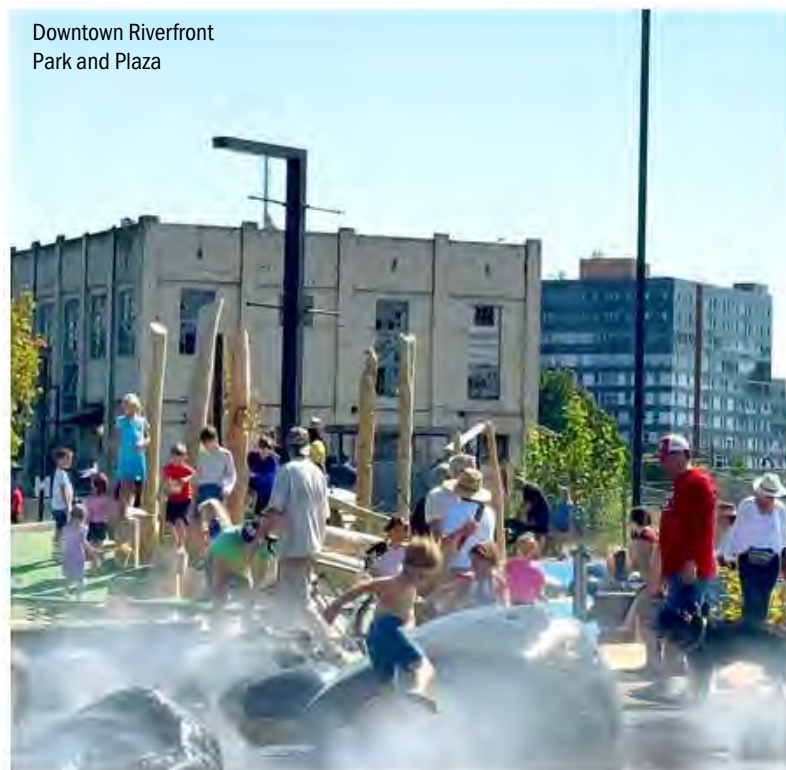
Shall Eugene levy \$3,150,000 per year for five years beginning July 2018, for parks and recreation facilities operation and maintenance? This measure may cause property taxes to increase more than three percent.

The funds from this levy will be used to improve the cleanliness, safety and general conditions of the City of Eugene's parks, recreation facilities and natural areas. Funding will be directed to the following activities: park safety and security (two police officers, two park ambassadors), illicit activity response (illegal camp clean-up, graffiti removal, vandalism response), general park maintenance (restrooms, litter/trash pick-up, turf mowing, landscape/trees, infrastructure and weekend/after-hours maintenance), habitat and natural area maintenance (invasive weeds, wildfire risk abatement, trails, infrastructure, native plantings), and future park, community center, pool, and field maintenance (phased in over time).

Staff will prepare an annual report on spending that will be reviewed by the Citizen Advisory Board and made available to the City Council and the public. The levy will raise \$3,150,000 each year for five years for a total of \$15,750,000. The typical Eugene taxpayer is estimated to pay an average of \$41 per year over the levy's five-year period. The estimated tax rate for this levy is \$.019/\$1000 of assessed value. The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of the estimate and may reflect the impact of early payment discounts, compression and the collection rate.

Levy Status

The passing of the Eugene Parks and Recreation Operations and Maintenance Levy in May of 2023, made it possible for Parks and Recreation to continue their levy funded work aimed at maintaining new bond-funded parks such as Santa Clara and Downtown Riverfront and expanded recreation facilities such as Sheldon Pool. This work also includes increasing park maintenance services across parks and natural areas, strengthening park safety, keeping parks clean and welcoming, and increasing recreation programming.



23

Projects Completed and Ongoing

Park Safety

The Park Safety Team received the 2025 Maintenance and Asset Management Award from the Oregon Parks and Recreation Association for the transformative work that team has done in caring for over 5,000 acres of parks and natural areas throughout Eugene. The Park Safety Team uses an innovative approach that has reduced public service requests by 40%, significantly reduced response times, and protects sensitive wildlife areas. To learn more about the team and the award they received watch the video.



Scan QR Code to watch the video



In FY25, park staff posted 1,295 structures, removed and cleaned up

799

instances of graffiti

330

dump truck loads
worth of garbage

From 2022 to 2025 public initiated requests for service have significantly declined.

Public park safety
requests have declined by

29.6%

Camping in parks
has declined by

42.7%

Structures in parks
has declined by

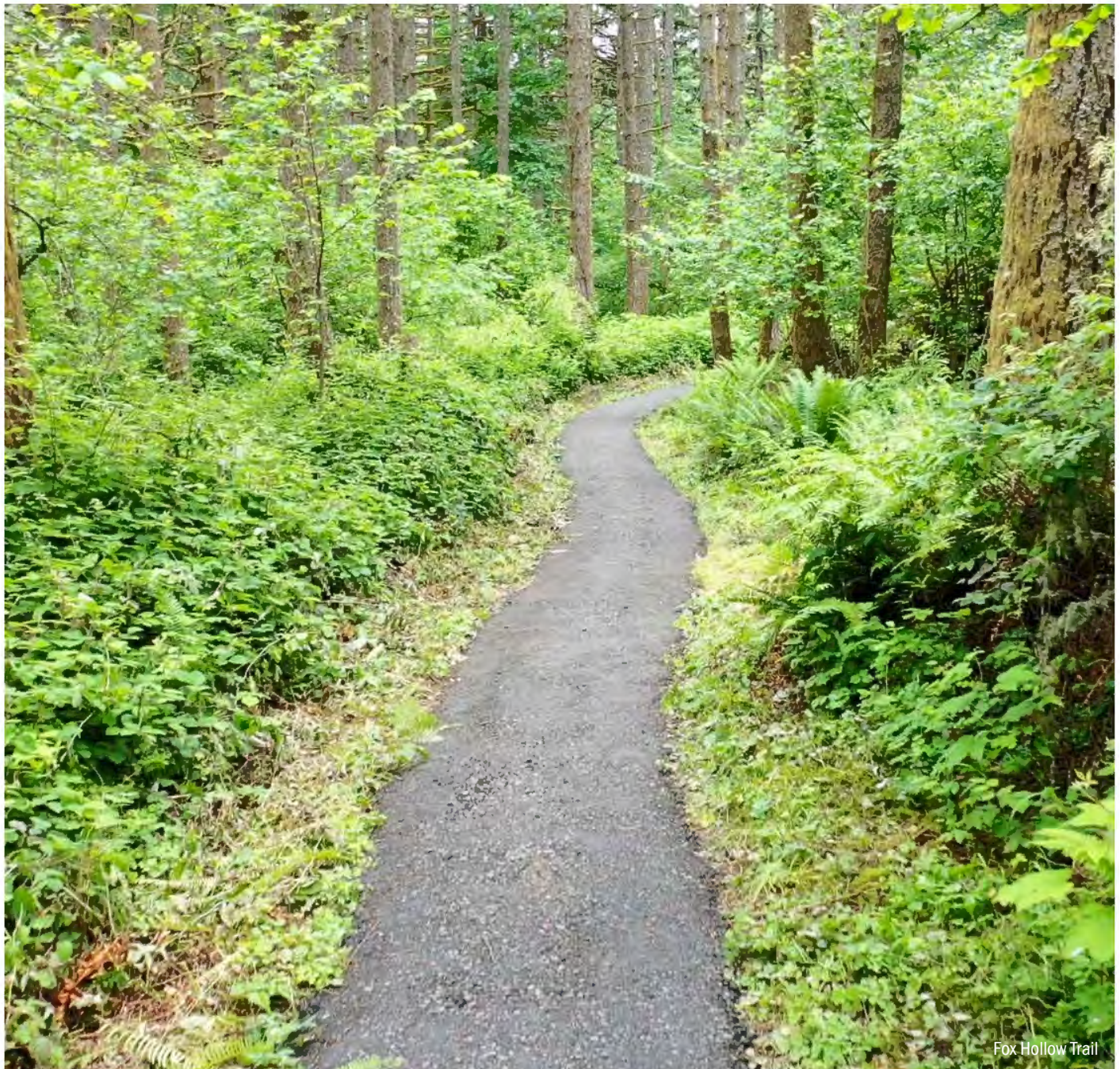
23.1%



- Four full-time Park Ambassadors continued to provide seven day a week coverage throughout the park system. Their role is to remind people of park rules and create a welcoming presence. Their work is supported by additional seasonal park ambassadors starting each spring through early fall.
- Two full-time Eugene Police Park resource officers remained focused on increasing park safety through enforcement of park rules and crimes, supporting park staff when voluntary compliance is not gained, and being present in the park system.
- The Illicit Activity Team made up of two-full time staff and seasonals worked throughout the year to cleanup abandoned campsites particularly along Eugene's waterways and remove graffiti from parks.
- Nighttime security officers working in hot spot parks are reminding people parks are closed between 11 p.m. and 6 a.m., addressing emerging safety issues and letting parks staff know about vandalism or other park damage.
- Parks' two guardian camera trailers were dispatched to numerous illicit activity hotspots across Eugene.

Together this team reduces instances of camping and other illicit activity, cleans up associated garbage and hazardous materials, and helps safeguard the overall park system.

Trails and Natural Area Maintenance



- The Natural Area Operations team oversaw the resurfacing of 5,200 lineal feet of gravel surface trail at Spencer Butte Park, Delta Ponds and the Ribbon Trail.
- Levy-funded preventive maintenance continues in natural areas and future developed park sites. This includes road, fence and sign maintenance as well as additional trash pickup.
- Increased custodial services continue at five locations including trailheads at Spencer Butte and other high-use sites. In addition, portable toilets continue to be offered at six trail heads.

Park Maintenance



- Six levy-funded park operations staff positions continue to meet the current and growing service levels across the parks system.
- Six restrooms remain open that were previously closed because of budget reductions or because of vandalism pre-levy: Sladden Park, Monroe Park, Hendricks Park and the Sheldon playground. In addition, the Cal Young Sports Park restrooms are now open on Saturdays and Sundays. These openings represent a 22% increase in available restrooms for public use.
- Increased daily maintenance services such as litter and trash pickup, restroom cleaning and graffiti abatement continue throughout the developed park system. This represents a 55% increase of service compared to pre-levy activities.
- The implementation of a levy-funded seasonal late afternoon and evening maintenance team provided vital services to the community throughout the summer and fall months.
- Staff started caring for the turf and amenities and providing daily servicing at the new Umso Park. This new park includes a large playground, pickleball and basketball courts, restrooms and walking paths.
- Staff continue to use the developed parks tree inventory created in the first year of the levy to prioritize pruning and hazards in high-use areas.

Recreation

Levy funding supported 224 programs that engaged 1,317 participants in health and wellness activities ranging from Couch to 5k training and indoor pickleball to tai chi, yoga and low-intensity interval training.

Levy funding supports three staff who support the expansion of health and wellness opportunities across the division, ensuring these bond-renovated facilities remain safely staffed, consistently open and able to deliver reliable programming for residents year-round.

Bond-funded improvements are translating into meaningful access and capacity. Expanded lap lanes at Echo Hollow allow more swimmers at one time, while the warm-water pool at Sheldon provides accessible options for therapy, mobility and low-impact exercise, broadening who can participate in aquatic recreation.



Echo Hollow Rec Swim



Looking Forward

In FY26, Eugene will see the opening of the renovated University Park and new Suzanne Arlie Ridgeline Trail. Levy funding will continue to be a critical link between a park being built then transferred to the operations team to begin their daily care and maintenance. Santa Clara Park is

a great example of a whole new park with high levels of activity that now needs to be cared for. In addition to this next expansion of services, Parks and Recreation will continue their levy funded work by caring for what we have and serving the growing needs of the community.



Staff keeping parks clean

Levy Expense Categories

The passing of the \$3.15 million operating levy provided funding for increased service levels throughout the parks and open space system. Levy-funded efforts are also supplemented with additional ongoing park operations dollars from the City of Eugene general fund and stormwater fund. By leveraging levy dollars with other funding sources, it has been possible to increase services to an even higher level.

- **Materials and Supplies** covers a wide range of expenses including, but not limited to, administrative and office supplies, paint and sealers, garbage liners, personnel protective supplies, parts and repair services. These materials and supplies provide support for staff that are providing the additional services that are funded by the levy.
- **Contractual Services** includes tree maintenance, custodial and ecological services, as well as facility and infrastructure repairs. These services are contracted with subject matter experts to ensure efficiency, compliance and safety.
- **Personnel Expenses** is the biggest category of expenditure. These expenses include salary and fringe benefits for regular staff, labor costs for seasonal staff and additional temporary help to support the increase in services being provided.
- **Utilities** is another large expense. Increases in park services result in increases in utilities for additional lighting hours, restroom services and increased watering of turf throughout the entire park system.
- **Infrastructure Maintenance.** These expenditures relate to contractual work that renovates, repairs or maintains existing assets such as trails and paths.

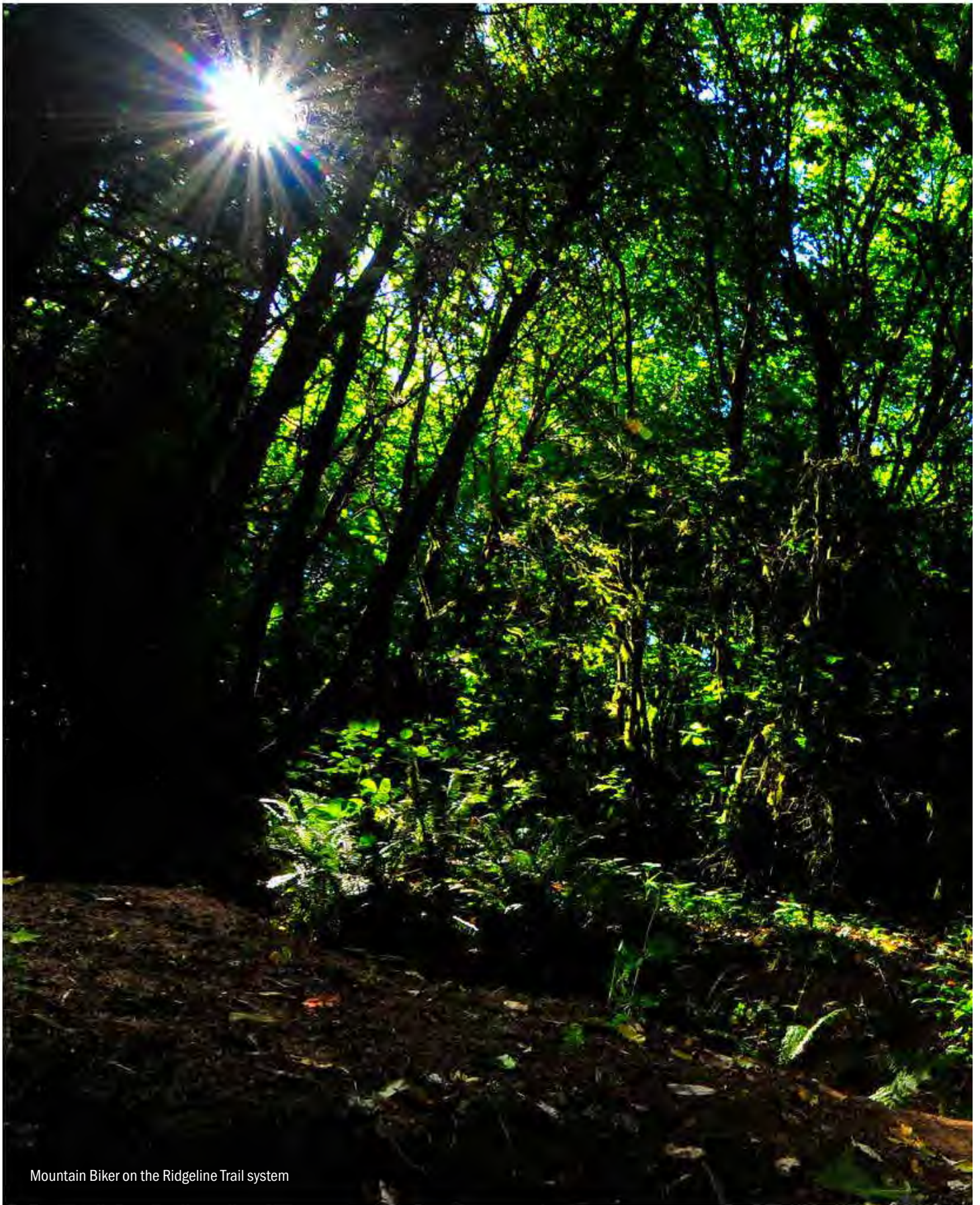
Levy Expenses by Service Area

FY25 remained focused on maintaining the increased service levels throughout Eugene's parks and natural areas. This work involved reducing illicit activities, increasing safety, expanded park maintenance services such as increased garbage pickup and graffiti abatement and improving trails and natural areas.

	General Park Maintenance	Trails & Natural Areas	Public Safety Presence	Recreation Maintenance	Totals
Materials & Supplies	\$202,931	\$145,714	\$49,129	\$3,927	\$401,701
Internal Service Fees	\$45,310	\$42,207	\$112,301	\$590,917	\$790,735
Contractual Services	\$280,512	\$255,902	\$122,702	\$1,705	\$660,821
Personnel Expenses	\$1,003,044	\$677,120	\$885,370	\$351,093	\$2,916,627
Utilities	\$3,777	\$78			\$3,855
Infrastructure Maintenance	\$2,286	\$15,201			\$17,487
Other Fees	\$5,277	\$75	\$4,264	\$28	\$9,644
Total	\$1,543,137	\$1,001,185	\$1,308,878	\$947,670	\$4,800,870



Mowing at Alton Baker



Mountain Biker on the Ridgeline Trail system



Community Survey Insights

In FY 2024, Parks and Open Space conducted a Parks Survey where Eugene residents were surveyed to better understand perceptions of our parks and recent maintenance improvements made possible through levy funding.

The 2024 Eugene Parks survey showed strong community support and appreciation for Eugene's parks and open spaces, with an overwhelming 91% of respondents indicating parks are extremely or very important to their quality of life and 79% of residents visiting parks at least weekly.

More recently, in 2025, there was a city-wide community survey implemented. The goal of this survey was to more broadly understand community members' experiences and opinions on important issues. While this survey wasn't specifically focused on Parks, there are some results worth sharing.

The survey results show, similarly to the 2024 Parks Survey, Eugene residents deeply value Parks, with 92% of participants viewing Parks as Very Important (62%) or Important (30%).

Other key findings about Parks:

- Parks was identified as a key factor in creating "positive experiences related to sense of belonging in Eugene".
- Focus groups identified parks as a good value for the taxes/fees paid.
- 72% of respondents said they feel very safe (30%) or safe (42%) visiting the park nearest their home.

Participants were asked "what makes Eugene special?" and parks was consistently identified as a key factor.

As we strive to serve Eugene in the best ways possible, results from surveys like the Community Survey help us gauge how well we are implementing the services we provide and help us understand the needs and desires of those in our community.

For more information about the Community Survey results, visit eugene-or.gov/5009



MLK Jr. Park



Report of Independent Accountants

City of Eugene, Oregon

June 30, 2025





Report of Independent Accountants

To City of Eugene, Oregon

We have performed the procedures enumerated below on the 2018 and 2023 General Obligation Bond funded expenditures of the City of Eugene, Oregon (the City) for the year ended June 30, 2025 (the Reporting Period). The City is responsible for the 2018 and 2023 General Obligation Bond funded expenditures (the expenditures).

The City has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of evaluating the City's 2018 and 2023 General Obligation Bond funded expenditures in order to meet the requirements of the voter approved Ballot Measure 20-289 and City Council Resolution No. 5221 for the Reporting Period. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures we performed, and our findings are as follows:

- 1) We obtained from the City a listing of the expenditures for the Reporting Period. The total amount of expenditures was \$2,412,749, of which all expenditures were from the 2023 bond proceeds.
- 2) We sorted the expenditures by dollar amount, and in descending order by dollar amount, we selected the largest expenditure amounts until 33.3% or more of the total expenditures were selected. This resulted in selecting 2 expenditures totaling \$805,483 or 33.4% of total expenditures. We agreed each selected expenditure's reported account and fund number, and reported accounting period date to a vendor invoice, certification of payment, payroll record, or signed contract provided by the City. We noted no variances between expenditures and supporting documentation.
- 3) For expenditures selected in the previous step, we noted each expenditure was for an eligible cost as described in voter approved Ballot Measure 20-289 and City Council Resolution No. 5221.
- 4) We obtained from the City a listing of new construction projects awarded during the Reporting Period, which were funded by 2018 and 2023 General Obligation Bond proceeds. We haphazardly selected one new construction project awarded and obtained the procurement file from the City. We compared the procurement file to the procurement requirements contained in the City's Public Contracting Rules and noted no differences.

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- 5) We obtained from the City an accounting of the \$357,798 in unspent 2018 General Obligation Bond proceeds as of June 30, 2025. We compared that amount to the \$174,118 in unspent bond proceeds as of June 30, 2024, as reported in the prior year report of independent accountants on applying agreed upon procedures dated February 4, 2025 plus the \$183,681 spent and reclassified expenditures for the year ended June 30, 2025 provided by the City. We did not note variances between the listing and the calculated amount.
- 6) We obtained from the City an accounting of the \$8,819,751 in unspent 2023 General Obligation Bond proceeds as of June 30, 2025. We compared that amount to the \$11,232,500 in unspent bond proceeds as of June 30, 2024, as reported in the prior year report of independent accountants on applying agreed upon procedures dated February 4, 2025 less the \$2,412,749 of expenditures for the year ended June 30, 2025 provided by the City. We did not note variances between the listing and the calculated amount.

We were engaged by the City to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. An agreed-upon procedures engagement involves performing specific procedures that the engaging party has agreed to and acknowledged to be appropriate for the intended purpose of the engagement and reporting on findings based on the procedures performed. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the expenditures of the City for the Reporting Period. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures other matters might have come to our attention that would have been reported to you.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the City, and is not intended to be, and should not be, used by anyone other than this specified party.

Baker Tilly US, LLP

Eugene, Oregon
February 2, 2026

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Date: March 24, 2026

To: Matt Rodrigues, City Manager Pro Tem

From: Parks and Recreation Advisory Board

Subject: FY25 Eugene Parks and Recreation Bond and Levy Annual Report

We are pleased to present the FY25 Parks and Recreation Bond and Levy Report. Eight years into implementation of the bond measure, 35 of 38 projects (92%) are either completed or underway, with 87% of bond funds spent.

Bond Measure Implementation

Implementation of the Parks and Recreation bond measure continued in FY25 with the completion of the Martin Luther King Jr. Park renovation and Phase One of Santa Clara Community Park. Construction also began on the renovation of University Park and Phase One of Susanne Arlie Park.

Rising inflation remained a challenge in FY25, increasing project costs and underscoring the importance of leveraging additional funding sources. The \$39.3 million in total bond funding has been matched to date by \$40 million in leveraged funds, including \$8 million in state and federal grant funds. This represents more than a 100% match of bond dollars.

Operations Levy Implementation

Levy-funded operations continue to keep parks safe, clean, and welcoming through the dedicated efforts of the park safety team, developed park maintenance, and trails and natural area maintenance. The levy has enabled more frequent park servicing, enhanced maintenance of trails and natural area, and an increased security presence. Reinforcing its positive impact on the community.

The Levy is also essential for maintaining new parks such as Santa Clara and Downtown Riverfront, as well as expanded recreation facilities and programming.

To assess resident experiences and satisfaction with levy-funded services, the most recent parks survey found:

- Over 90% of respondents consider parks extremely or very important to their quality of life.
- Financial support for parks remains strong, with 84% of respondents stating that funding parks is extremely important.
- More than 75% believe the services funded by the levy are completely or mostly worth it.

- Respondents identified their top three park priorities as ongoing park maintenance, cleaning up homeless encampments in public parks, and restoring natural areas.

More recently, the 2025 city-wide community survey reinforced these findings, showing Eugene residents deeply value parks, with 92% viewing parks as very important (62%) or important (30%)

Promises Made, Promises Kept

The Parks and Recreation Advisory Board is responsible for annually reviewing bond and levy expenditures to ensure accountability and transparency. Based on our review of the materials presented, we unanimously conclude that funds have been used appropriately and in accordance with Ballot Measures 20-288 and 20-289, as well as Council Resolutions 5520 and 5221.

We also commend the Parks and Recreation divisions for their resilience and their use of creative and adaptive management strategies. This dedication, combined with the financial resources provided by the bond and levy, has served Eugene residents well.

Community Survey Results 2025

Eugene City Council

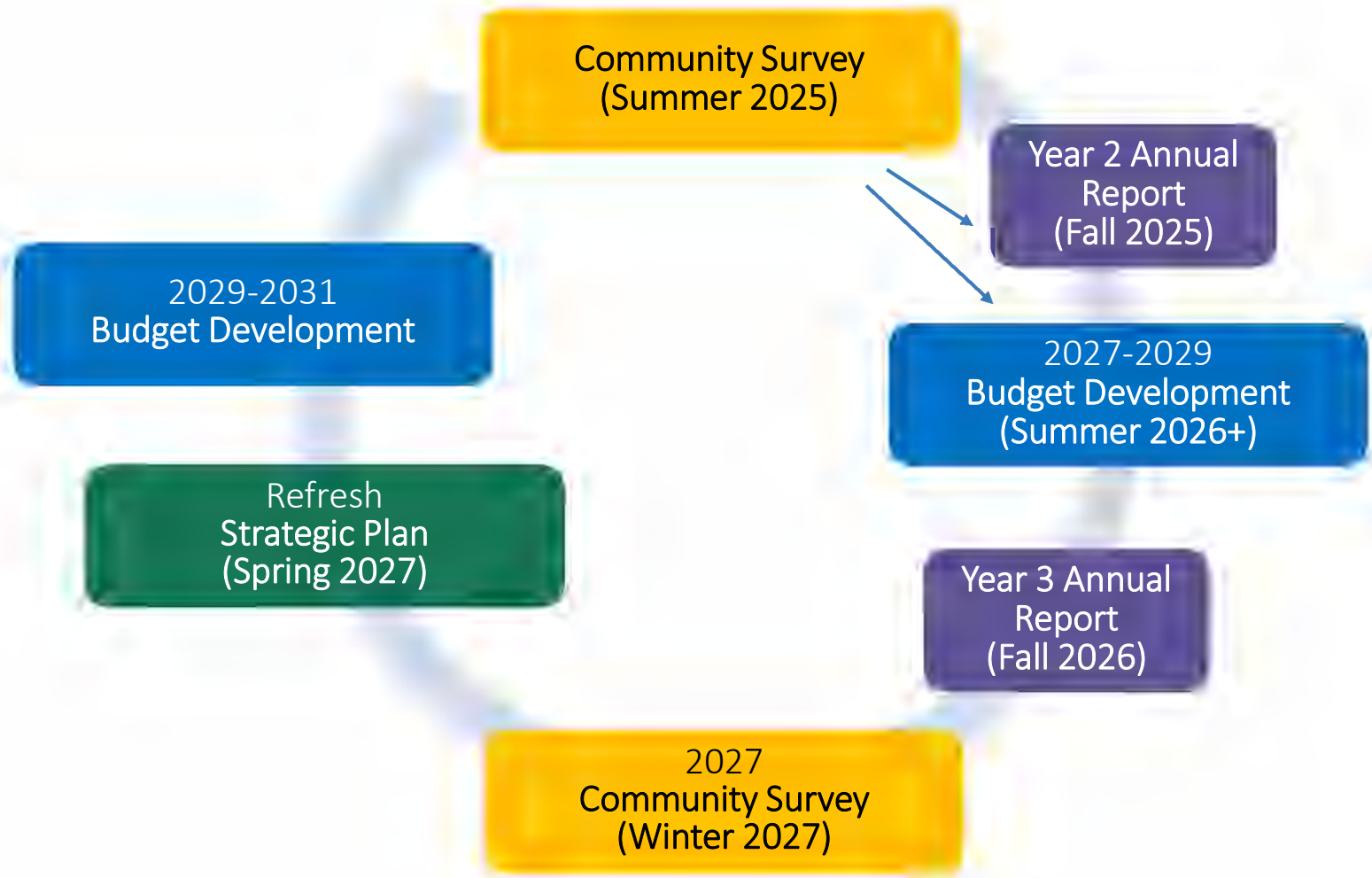


September 10, 2025

Overview

- Survey goals
- Methodology
- Demographics
- Results
- Next steps

Cycle of Work



Methodology

- Survey developed by staff and ETC (consultant)
- Identical survey administered in two ways
- Results from the two surveys kept separate
- “Don’t know” responses removed from percentages unless noted otherwise

Opt-in Survey

- Available on Engage Eugene from July 10-August 3
- 477 respondents
- Results relatively similar to Representative Survey

Representative Survey

- Mailed by consultant to randomly selected community members in early June
- Random selection designed for representative demographics, including Council ward
- 942 respondents (16% response rate)
- Focus of the remainder of presentation

Demographic Information

Item	Census	Representative Survey (n = 942)	Opt-In Survey (n = 477)
Gender - Female	51%	49%	57%
Income > \$100,000	31%	27%	41%
BIPOC	23%	19%	4%
Hispanic/Spanish or Latino/a/x	11%	12%	2%
Homeowner	48%	62%	78%
Wards (range)	12%	11-14%	7-19%
Years in Eugene – 15+ years	NA	63%	63%

Major Themes

- Little change for many questions/items carried over from 2022
- **Homelessness** emerging a bit more as the dominant issue
- New results regarding **safety, belonging** and **downtown**, with homelessness as key variable
- Concerns related to the **economy** and **jobs** are emerging in multiple questions

Quality of Life

- **82%** somewhat or very satisfied with their life (up 4% points)
- **80%** say quality of life in their neighborhood is good or excellent (up 5%)
- **67%** say quality of life in Eugene is good or excellent (up 4%)
- **66%** say Eugene is a good/excellent place to live (up 3%)

Quality of Life | Most important action

What is the most important action the City of Eugene can take to improve the quality of life in the community?

Write-In Responses	#
Homelessness	299
Housing	84
City ineffectiveness	77
Livability	63
Maintain assets	35
Crime/safety	34
Transportation	32

Eugene as a Place to Live

How would you rate Eugene as a place to live, compared to five years ago?

By percentage of respondents (without “have not lived in the area for 5+ years”)

2025



2022



Economic Prosperity

- **81%** are living comfortably or doing ok financially (up 1%)
- **40%** say Eugene is a good/excellent place to work (down 6%)
- **30%** say the value received for City tax dollars and fees is good/excellent (down 1%)

Quality of Life | Benchmarking

How would you rate:

Item	Good/Excellent %		
	Eugene	PNW*	US*
Eugene as a place to live	66%	49%	49%
Eugene as a place to work	40%	56%	57%
Overall value that you receive for your City tax \$ and fees	30%	36%	33%

*Data provided by ETC Institute. PNW based on data from cities in ID, OR, WA, MT¹³

Confidence in City Government | Benchmarking

How much confidence do you have in city government to handle issues?

Some/Great Deal Confidence %

Item	2025	2022	PNW/US*
City Council	36%	37%	37%/39%
City Staff	51%	50%	33%/39%

*Data provided by ETC Institute. PNW based on data from cities in ID, OR, WA, MT 14

Expectation Gap

- List of 25 attributes, not a list of every City service
- Rating for each – Importance and Delivery
- Larger/worse gap compared to 2022
 - **Career opportunities for the next generation**
 - **Availability of jobs for my skillset/needs**
 - **Quality of K-12 education**
 - **After-school and childcare programs**
- Smaller/better gap compared to 2022
 - **Diversity, equity and inclusion**
 - **Leadership in addressing and adapting to climate change**

Expectation Gap | Lowest satisfaction

(largest expectation gap)

2025	2022
Affordable housing choices	Affordable housing choices
Sense of personal safety	Sense of personal safety
Career opportunities	Cleanliness of public spaces
Quality K-12 education	Quality K-12 education
Cleanliness of public spaces	Career opportunities

Expectation Gap | Highest satisfaction

(smallest expectation gap)

2025	2022
Arts and culture institutions	Arts and culture institutions
Diversity, equity and inclusion	Events, social activities and recreation
Events, social activities and recreation	Reliable and frequent public transit
Reliable and frequent public transit	Housing options near work
Accessible and timely waste management	Safe/accessible bike/walk infrastructure

Homelessness | Why the wrong direction

59% say headed in wrong direction, up from 55% in 2022

Why is the City headed in the wrong direction?

Write-In Responses	Responses
Large/increasing number of unhoused	64
More affordable or permanent supported housing is needed	55
Actions taken have been ineffective	48
Sanitation	45
Safety issues (including for unhoused)	44
Crime	36
Camping in public	36

Homelessness | Mitigate impacts

Regarding the City's efforts to mitigate the impacts of unsheltered homelessness, would you say that those efforts are heading in the right direction or the wrong direction?

By percentage of respondents



Housing | Why the wrong direction

49% say headed in wrong direction, down from 51% in 2022

Why is the City headed in the wrong direction?

Write-In Responses	Responses
Housing costs and affordability	228
Different housing mix	69
Actions have not been effective	46
Building density/quality	24
Homelessness-related	14
Urban growth boundary	14

Urgent Concerns | The next year

Overall	#1 Concern (write-in)	#2 Concern (write-in)	#3 Concern (write-in)
Homelessness (411)	Homelessness (240)	Homelessness (122)	Transportation (59)
Housing (269)	Housing (112)	Housing (95)	Housing (61)
Illegal activity/public safety (209)	Illegal activity/public safety (83)	Illegal activity/public safety (69)	Illegal activity/public safety (57)
City budget/taxes (165)	City budget/taxes (63)	Maintain existing assets (56)	Livability (50)
Transportation (143)	Transportation (40)	City budget/taxes (53)	Homelessness (49)

Urgent Concerns | The next 3-5 years

Overall	#1 Concern (write-in)	#2 Concern (write-in)	#3 Concern (write-in)
Homelessness (294)	Housing (160)	Housing (110)	City budget/taxes (67)
City budget/taxes (199)	Homelessness (153)	Homelessness (99)	Livability (57)
Housing (160)	City budget/taxes (61)	City budget/taxes (71)	Illegal activity/public safety (52)
Illegal activity/public safety (145)	Illegal activity/public safety (50)	Transportation (58)	Housing (53)
Livability (135)	Economy (50)	Illegal activity/public safety (43)	Economy (51)

Belonging

- 69% say their neighborhood is a place they feel they belong
- 59% say Eugene is a place they feel they belong
- 58% comfortable expressing their opinions in Eugene
- 24% not comfortable expressing their opinions

Belonging |

Positive experiences related to sense of belonging in Eugene

Write-In Responses	Responses
Friendliness of local people	78
Friends and community connections	69
Eugene is home, grew up here	55
Friendly neighbors, neighborhood assoc.	52
Activism and value alignment (progressive community)	50
Cultural offerings	48
Parks	48
Acceptance of diversity	42
Saturday Market & Farmers Market	34
Nature and open spaces	34

Belonging |

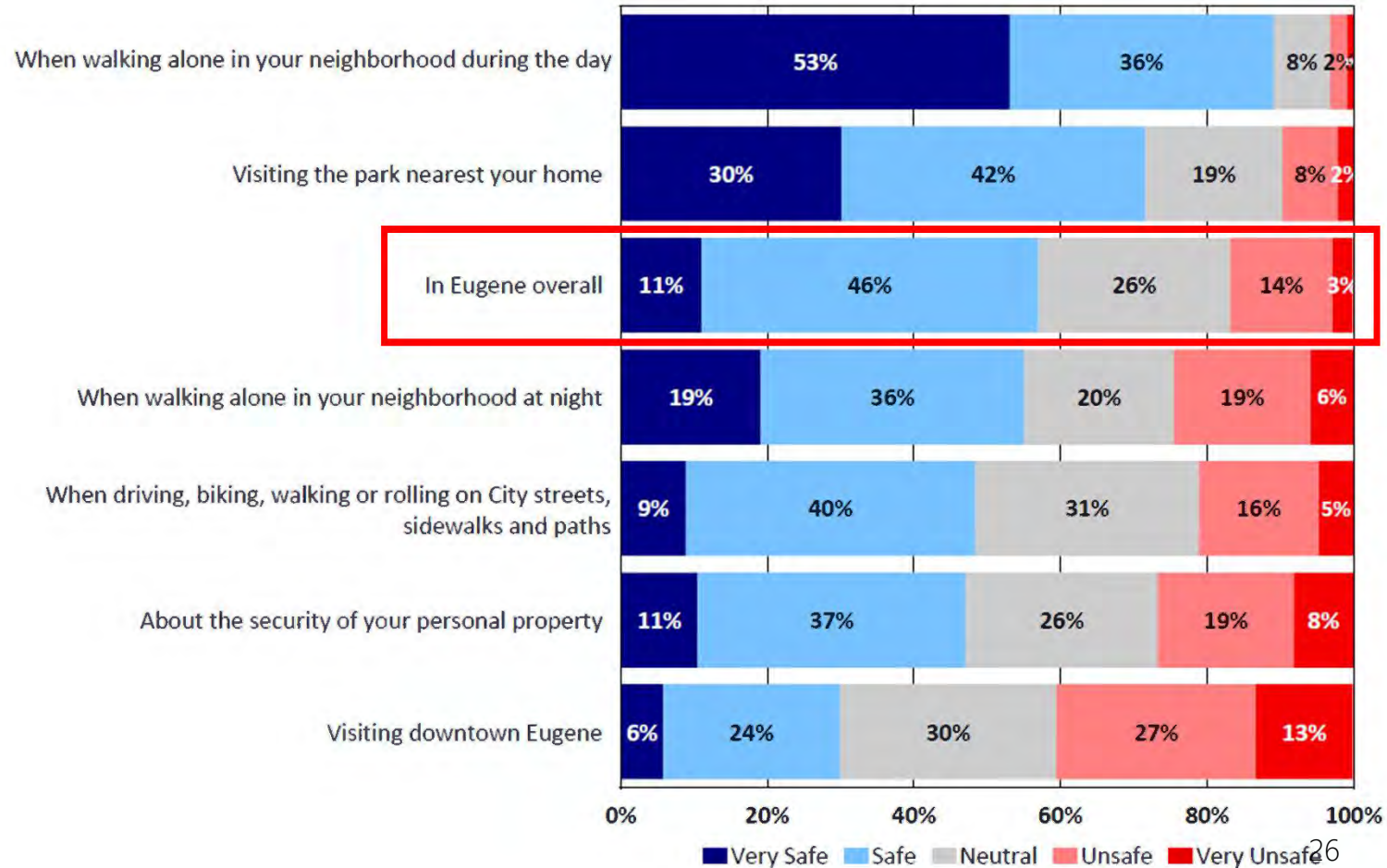
Negative experiences related to sense of belonging in Eugene

Write-In Responses	Responses
Too many unhoused people and negative behaviors	150
Crime, violence, threat of	78
It is too expensive to live in Eugene	54
Government is not responsive to my needs	50
Eugene is too liberal for me	41
Downtown is unsafe	28
Trash and graffiti	27
Can't find friends, fit in with community	24
Unsafe driving	22
Political divisiveness	20

Safety | Selected situations

Regarding public safety, please rate how safe you feel in the following situations.

By percentage of respondents (without “don’t know”)



Safety

Over the last year:

- 57% feelings of safety have stayed the same
- 35% decreased
- 8% increased

Safety | What feels unsafe

Reflecting on a time or place where you felt very safe in public, what aspects of Eugene make you feel less safe in comparison?

Write-In Responses	#
Homelessness and encampments	284
Public harassment and aggression	168
Mental health and erratic behavior	166
Generalized anxiety/perception of threats	163
Open drug use and paraphernalia	158
Specific unsafe areas	138
Property and petty crime	96
Perceived lack of governance	88
Traffic and pedestrian hazards	80
Lack of law enforcement presence	70
Poor lighting and visibility	63

Safety | Most important action

What is the most important action the City of Eugene can take to improve your sense of safety in Eugene?

Write-In Responses	#
Increase law enforcement presence and action	255
Address homelessness directly	247
Expand/restore crisis, mental health, addiction services	148
Reduce open drug use and public intoxication	103
Tougher penalties for crime	90
Restrict or regulate panhandling and camping	73
Clean up/beautify public spaces	50
Address traffic safety and aggressive driving	41
Promote equity, diversity and protection for vulnerable groups	29

Downtown

Frequency of visits to Downtown:

- 75% one or more times a month
- 46% one or more times a week

Direction Downtown is going:

- 36% getting worse
- 39% staying the same
- 13% improving

Downtown | Actions to increase visitation

What would encourage you to visit Downtown more often?

Write-In Responses	#
Increased sense of safety	190
Fewer unhoused individuals	181
Retail – more, better, diverse	140
Parking – more, free, easier	128
Cleaner environment	88
Food – more, better, diverse	75
Events & cultural programs	72
Nothing	66

Focus Group Themes

- Safety
 - Aggressive behavior
 - Cahoots
 - License plate cameras
- Value for Taxes/Fees
 - More communication (budget)
 - Downtown
 - Amenities – rec programs, libraries, pools, paths, parks
- Trust & Confidence
 - Access to City leadership
 - Communications/transparency
 - Focus Group engagement
- Communications
 - Focused, active (vs. passive)
 - Regular updates (opt-in)
 - One-stop shop

What Makes Eugene Special (write-in responses)

Location & Environment (317)

Beauty, ocean, mountains, UO,
nature, weather, trees

People (240)

Caring, friendly, welcoming,
diversity

Community and Culture (192)

Arts, culture, Hult Center, vibe

City Facilities & Infrastructure (131)

Park system, bike paths

Next Steps

- Share results with community
- Share results with staff to inform service delivery

Questions & Discussion

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Work Session: City Council Operating Agreements, Additional Topics

Meeting Date: April 27, 2026
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 2
Staff Contact: Katie LaSala
Phone: 541-682-5882

ISSUE STATEMENT

This is an opportunity for Council to continue their discussion from February 18, 2026, regarding possible updates to the City Council Operating Agreements.

BACKGROUND

The City Council Operating Agreements document guides how Council conducts its business (Attachment A). The Council regularly reviews the Operating Agreements to determine whether changes are needed. Amendments to the Operating Agreements must be adopted by resolution. At this work session, staff will provide Council with information to support Council's review and discussion.

In March 2026, Council adopted a series of administrative updates based on conversations and topics raised during the October 13, 2025 and February 18, 2026 work sessions on operating agreements. Due to time constraints, two topics remain outstanding: unplanned substantive motions during council discussion and removing randomization of testimony for quasi-judicial land use public hearings.

Topic 1: Unplanned Substantive Motions during Council Discussion

During the [October 13, 2025 work session](#), Council discussed concerns about introducing unplanned substantive motions before all councilors had an opportunity to discuss the agenda item. Councilors expressed concern that introducing substantive motions before a full round of councilor questions have been asked has an unintended impact of ending the scheduled discussion prematurely.

Section 7.01 (Robert's Rules of Order) of Council's Operating Agreement provides as follows:

“Conduct at City Council meetings and committee meetings is governed by Robert's Rules of Order, Revised. The Council has the obligation to be clear and simple in its procedures and in its consideration of the questions coming before it. Council members shall avoid invoking the finer points of parliamentary rules which may serve only to obscure the issues.”

Section 7.02 (Other Meeting Guidelines) of Council's Operating Agreements addresses discussion of motions in the following way:

“If a member of the Council intends to make a motion at a meeting which is not reflected in the agenda item summary, every effort should be made to contact other members of the Council to inform them of the intent and the text of the motion at least 24 hours in advance of the meeting whenever possible or practicable. City Council support staff should be provided with the same information and may be asked to assist in the notification process.

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The Mayor and Council will be limited to commenting only on the main motion prior to discussing any proposed amendments. If an amendment to the motion is made during the initial round on the main motion, subsequent remarks on the amendments will be postponed until all wishing to speak on the main motion have done so.

On October 13, 2026, Councilor Groves expressed his intent to make the following motion to add language to Section 7.02 (Other Meeting Guidelines) of Council’s Operating Agreements:

“Notwithstanding Section 7.01, generally, substantive motions not on the agenda should be made after all Councilors have had an opportunity to fully discuss the agenda item.”

Topic 2: Removing Randomization of Speakers for Quasi-Judicial Land Use Public Hearings

For the [February 18, 2026 work session](#) on Operating Agreements, Councilor Zelenka raised the idea of removing the randomization of speakers for quasi-judicial land use public hearings.

Section 1.06 (Public Hearings) of Council’s Operating Agreements addresses the Public Hearing sign-up process in the following way:

“Persons wishing to speak shall submit a “Request to Speak” form not later than five minutes after the commencement of the meeting at which the person wishes to speak. The Mayor or presiding officer shall inform the audience of this requirement to sign up prior to the commencement of a public hearing. In general, speakers will be limited to two-and-a-half minutes and called in a random order.”

If Council has an interest in removing the randomization process for quasi-judicial land use public hearings only, Council could update the Operating Agreements to incorporate this change, such as:

*“In general, speakers will be limited to two-and-a-half minutes and called in a random order **except for quasi-judicial land use public hearings, where speakers will be called based on their identified-position (proponent/neutral/opponent) and in the order they signed up to speak.**”*

RELATED CITY POLICIES

City of Eugene [Strategic Plan 2023-2026](#) – The Council meeting processes outlined in the Council Operating Agreements contribute to several areas within the City’s strategic plan:

1. Communication and Outreach: Increase confidence in council and staff
2. Organizational Wellbeing: Improve organizational processes

PREVIOUS COUNCIL DIRECTION

[March 9, 2026 Meeting](#)

Council adopted a resolution amending their operating agreements with the changes discussed and approved during the works sessions on October 13, 2025 and February 18, 2026.

Councilor Leech, seconded by Councilor Kashinsky, moved to adopt a Resolution amending Eugene City Council Operating Agreements and repealing Resolution No. 5387.
Passed 8:0

COUNCIL OPTIONS

At this work session, Council may:

April 27, 2026 Work Session – Item 2

1. Choose to move forward with changes to the Operating Agreements for final adoption via Council Resolution on an upcoming Consent Agenda.
2. Propose additional/alternative changes.
3. Take no action.

CITY MANAGER'S RECOMMENDATION

None.

POSSIBLE MOTIONS

Topic 1: Unplanned Substantive Motions and Council Discussion

If Council wishes to limit unplanned substantive motions until after Council discussion:

(Groves intended motion): Move to add the following sentence to Section 7.02, of the Operating Agreements: *“Notwithstanding Section 7.01, generally, substantive motions not on the agenda should be made after all Councilors have had an opportunity to fully discuss the agenda item.”*

OR

If Council *does not* wish to update Council process regarding unplanned substantive motions, the Council should take no action and the process will remain as currently described in Section 7 of Council's Operating Agreements.

Topic 2: Removing Randomization of Speakers for Quasi-Judicial Land Use Public Hearings

If Council wishes to remove randomization of speakers for Quasi-Judicial Land Use Public Hearings:

Move to amend Section 1.06, of the Operating Agreements to state as follows: *“In general, speakers will be limited to two-and-a-half minutes and called in a random order **except for quasi-judicial land use public hearings, where speakers will be called based on their identified-position (proponent/neutral/opponent) and in the order they signed up to speak.**”*

OR

If Council *does not* wish to change the randomization process for quasi-judicial land use public hearings the Council should take no action and the process will remain as currently described in Section 1.06 of Council's Operating Agreements.

ATTACHMENTS

- A. Exhibit A to Resolution 5481: Eugene City Council Operating Agreements (Adopted March 9, 2026)

FOR MORE INFORMATION

Staff Contact: Katie LaSala, City Recorder

Telephone: 541-682-5882

Staff E-Mail: klasala@eugene-or.gov

EUGENE CITY COUNCIL OPERATING AGREEMENTS
RESOLUTION NUMBER 5481
ADOPTED MARCH 9, 2026

INTRODUCTION

The Municipal Charter of the City of Eugene (Charter) and Eugene City Code, 1971 (E.C.), as well as the Oregon Revised Statutes (ORS) law govern many meeting requirements and actions of the Council. The Eugene Charter, Chapter 2 of the Eugene City Code, and various sections of ORS 192 and 244 are primary sources of these meeting and other operating requirements.

1. MEETING REQUIREMENTS

1.01 Time of Meetings

Regular meetings of the Eugene City Council (the Council) shall be on the second and fourth Mondays of each month. These meetings shall begin at 7:30 p.m. and shall end at 10 p.m., or when the agenda item considered by the Council at 10 p.m. is concluded. If those days are on a legal or religious holiday, the Council may schedule the meeting for the day immediately following.

1.02 Work Sessions

The Council may meet in work sessions beginning at 5:30 p.m. prior to its regular Monday meetings. Other work sessions may be held on the second, third, fourth, and fifth Wednesdays of the month. These work sessions shall start at noon and generally last for a maximum of 90 minutes. Additional work sessions will be scheduled on the third Monday of the month, as needed, following or in lieu of a public hearing. Except for extraordinary circumstances, the total time for presentations by staff and/or others on a single agenda item shall be no more than 15 minutes.

1.03 Location of Meetings

Eugene City Council meetings shall be held within the jurisdictional boundaries of the City. Training sessions may be held outside the City limits, if no deliberations toward a decision are made. Inter-jurisdictional meetings may be held outside City limits, but should be as close to Eugene as practical. No City Council meeting shall be held at any place where discrimination on the basis of an individual's race, religion, color, sex, national origin, ethnicity, marital status, familial status, age, sexual orientation, source of income or disability, is practiced. For this purpose, meetings do not include visitations or attendance at any national, regional, or state association to which the councilor belongs.

1.04 Notice of Meetings, Special Meetings, Emergency Meetings

Advance notice of at least 48 hours shall be provided for all meetings. Notice shall include written notice to all news media which requested notice. In the case of emergency or when a state of emergency has been declared, notice appropriate to the circumstances shall be provided and reasons justifying the lack of 24-hour notice shall be included in the minutes of such meeting. As per both the Eugene Charter, Section 9, and Eugene Code, Section 2.007 (2), the Mayor or three of the members of the Council, may call a special meeting of the Council in manner provided in E.C. 2.007 (3).

1.05 Public Comment

A public comment period generally shall be the fourth item of every regular meeting of the Eugene City Council, following Committee Reports and Items of Interest, Priority Goal Actions, Consent Calendar 1, and regular Action items. By council majority vote, time-sensitive issues may be moved up in the agenda order.

Persons wishing to speak must sign up to do so not later than five minutes after the meeting has been opened by the Mayor or presiding officer. The Mayor or presiding officer shall inform the audience of the requirement to sign up to speak not later than five minutes after the meeting has been called to order.

Members of the public may speak about any topic during Public Comment, except as provided below. If a member of the public wishes to speak on an item that is scheduled for a public hearing at that same meeting, the speaker shall wait until that public hearing. Public Comment cannot be used to testify about an item that is not a public matter or which has already been heard by a Hearings Official, or to provide or gather additional testimony or information on a quasi-judicial matter after the official record has been closed.

Speakers at Public Comment will be limited to two-and-a-half minutes and Public Comment will be limited to 90 minutes total. Request-to-Speak forms will be shuffled so that speakers are called in random order, with persons who did not speak at the previous Public Comment prioritized ahead of persons who did speak at the previous Public Comment. Official representatives of Boards, Commissions, and Neighborhood associations will be prioritized during Public Comment ahead of other randomized speakers. No persons will be allowed to submit a "Request to Speak" form more than 30 minutes prior to the start of the meeting.

At the end of Public Comment each member of the Council has the opportunity to respond to comments made during Public Comment. The time allocated to each member of the Council for such responses shall be up to three minutes.

1.06 Public Hearings

Public hearings shall generally be held on the third Monday of the month, except for those months during which a Council break occurs and shall be held for all ordinances except under the terms delineated in E.C. 2.007(4). Hearings may be scheduled on other items and presentations from standing advisory bodies to the Council may be scheduled at the discretion of the Mayor and the City Manager.

Persons wishing to speak shall submit a "Request to Speak" form not later than five minutes after the commencement of the meeting at which the person wishes to speak. The Mayor or presiding officer shall inform the audience of this requirement to sign up prior to the commencement of a public hearing. In general, speakers will be limited to two-and-a-half minutes and called in a random order. Eugene Code 2.015(7) notwithstanding, councilors may ask clarifying or follow-up questions of individuals providing testimony after that individual has completed his/her testimony. Questions posed by City Councilors should be to provide clarification or additional information on testimony provided. Questions should not be used as an attempt to lengthen or expand the testimony of the

individual. Councilors shall be expected to use restraint and be considerate of the meeting time of the Council when exercising this option. The Mayor or presiding officer may intervene if a councilor is violating the spirit of this guideline. At the end of the Public Hearing, each member of the Council has the opportunity to comment on or discuss testimony given during the Public Hearing.

1.07 Executive Session

All meetings of the Council shall be held in open session, except those meetings that may be closed for purposes specified in the Oregon Attorney General's Public Records and Meetings Manual (ORS 192.610 to 192.690). These include the employment or dismissal of public employees, performance evaluation of the council's employees, labor negotiations, real property transactions negotiations, and consulting with legal counsel on pending or threatened litigation.

Notice of executive sessions shall be given as required by state law and that notice must state the specific provisions of law authorizing the session.

The Mayor and City Councilors are expected to maintain the confidentiality of the information discussed in legally noticed and conducted executive sessions as defined in Chapter 192 of the Oregon Revised Statutes.

1.08 Minutes

Written minutes shall be taken for all City Council meetings in accordance with the Oregon Attorney General's Public Records and Meetings Manual. The minutes must give a true reflection of the matters discussed but need not be a full transcript, verbatim or recording.

As a matter of courtesy and efficiency, a councilor should notify the Mayor and other councilors that he/she intends to propose an amendment to the minutes and should propose replacement text in advance of the meeting at which those minutes are scheduled to be approved. If the proposed amendment is a simple factual, grammatical, or spelling correction, the amendment may be proposed without consulting the minutes recorder. If, however, the proposed amendment is substantive in nature or seeks to clarify the speaker's intent, or to expand his/her remarks for the record, the councilor should notify the minutes recorder and request verification of the proposed amendment.

1.09 Voting

Section 12 of the Eugene Municipal Charter states that the Mayor only votes on matters before the Council in the case of a tie. Council members may not abstain from voting unless a conflict of interest has been declared.

1.10 Presiding Officer

The Mayor shall preside over City Council meetings when present. The president of the Council shall preside if the Mayor is absent or unable to preside. The Council vice president shall have the powers of the Council president when the Council president is performing the duties of the Mayor. If the Mayor, Council president, and vice president are unavailable, the Council members present shall elect a temporary presiding officer.

1.11 Council Officers

Council officers shall be elected for one-year terms in the manner prescribed in the E.C. 2.009, at the first regular meeting in each calendar year.

2. PLACING ITEMS ON COUNCIL AGENDA

2.01 Contact the City Manager

Contact the City Manager and explain the nature, scope and desired outcome of the item for the agenda or make the request during “Items from Mayor and City Council” at a City Council meeting. The City Manager and Mayor may then decide to place the item on a future agenda.

2.02 Council Poll

Alternatively, an item may be placed on the Council agenda by councilor request. A councilor may ask Council support staff for a work session or consideration of a resolution, and staff shall then poll all councilors, in writing, to ask if the item should be placed on the Council agenda. If, within two weeks of distribution of the poll, with an individualized reminder at five working days, four Councilors respond in the affirmative, the item shall be placed on a future Council agenda within a reasonable time.

Work session polls will generally include the work session topic and related Council goal or priority issues and questions to be addressed and intended outcomes.

2.03 Tentative Agenda on the Consent Calendar

At each regular meeting of the Council, the City Manager shall present the Tentative Agenda. This shall be placed on the Consent Calendar. If there are concerns about items on the Tentative Agenda, it may be removed at the request of any councilors from the Consent Calendar and discussed separately.

2.04 Tentative Agenda Provided Each Week

The Tentative Agenda shall be included in the weekly information packet provided to the Council.

2.05 Scheduling of Items on the Agenda

The City Manager and Mayor shall decide the date that items come before Council for work sessions and for regular meetings.

2.06 Routine Business Items on the City Council Agenda

The City Manager shall continue to place routine and standard items of Council business on the City Council agenda.

3. ORDER OF ITEMS ON A SPECIFIC DATE MEETING AGENDA

3.01 Pledge of Allegiance to the Flag

The Eugene City Council shall begin its formal council meetings with a voluntary recitation of the Pledge of Allegiance at those council meetings closest to the following holidays: Memorial Day, Veterans Day, Flag Day, and the Fourth of July.

At the council meeting closest to the Fourth of July, the ceremony will also include readings from the Declaration of Independence and/or United States Constitution.

3.02 Ceremonial Matters

At the first regular meeting of each month, the first agenda item shall be used to acknowledge special recognition or awards given to the City of Eugene or for the Mayor to read proclamations which serve to encourage and educate the community. Proclamations shall be made and placed on the agenda at the discretion of the Mayor. This item shall be called "Ceremonial Matters." Requests for recognition under Ceremonial Matters should be submitted in writing to the Mayor.

3.03 Committee Reports and Items from Mayor, City Council and City Manager

At regular meetings held on the second and fourth Mondays of each month, the first item on the agenda or following Ceremonial Matters and the Pledge of Allegiance, shall be "Committee Reports and Items of Interest from Mayor, City Council and City Manager." This portion of the agenda provides an opportunity for the Mayor, councilors and City Manager to raise issues, present ad hoc motions, introduce resolutions and report on committee activities and actions. The time allotted for "Items" is subject to change to accommodate emerging issues.

3.04 Consent Calendar

At regular City Council meetings, in order to expedite the Council's business, routine and standard items shall be placed on the Consent Calendar 1 for Council's consideration prior to Public Comment. Annexations and similar land use action items shall be placed on Consent Calendar 2 for Council's consideration after Public Comment.

Any item on either Consent Calendar may be removed for separate consideration by any member of the Council. Revisions or corrections to meetings minutes shall be considered first, prior to other items removed from the Consent Calendar. The remaining items on the Consent Calendar may then be considered for action by a single vote. The items pulled from the Consent Calendar shall be considered after the approval of the remainder of the Consent Calendar and before the next scheduled item on the agenda, unless requested for later consideration. In general, ordinances, because of charter requirements, should not be placed on the Consent Calendar.

3.05 Public Hearings Given Priority

As a guideline, public hearings shall be placed on the specific meeting agenda before items only requiring action. Further, public hearings expected to draw a small number of speakers shall be placed before public hearings for which a larger number of speakers is expected.

3.06 Action Items

In general, action on ordinances and councilor-introduced resolutions or motions shall be placed on regular City Council meeting agendas and shall be scheduled before Public Comment. This does not preclude taking action on items during work sessions or other portions of the meeting. Action items that are specifically related to City Council Goals and Priorities (Priority Goal Actions) shall be scheduled for action prior to Consent Calendar 1. Examples include items such as Low Income Rental Housing Property Tax Exemptions (LIRHPTE) and other authorizations in support of low-income housing.

4. COUNCIL ACTION ON AGENDA ITEMS

As a guideline, action on issues for which a public hearing has occurred shall not be taken at the same meeting at which the public hearing is held. In the case of an ordinance, the charter requires that an ordinance shall not be adopted by the Council unless it has been considered by the Council during at least two meetings. With the unanimous consent of the Council, the Council may consider and enact an ordinance at a single meeting if the Council does not amend the ordinance in a manner that modifies its substantive effect (Charter, Section 28 (3)).

5. POSTPONING AGENDA ITEMS

Any councilor may request that an item be postponed to another meeting if he/she is unable to attend the meeting at which the item has been scheduled. As a courtesy, councilors should submit in writing a request to postpone to the Mayor as early as possible. If the Mayor is unavailable, the request should be made to the City Manager or the Manager's designated staff member. A request to postpone may be made for either a work session item or a vote on an agenda item. The request to postpone shall be honored unless a majority of councilors present determines that the matter needs to be acted upon at that meeting.

6. COMMITTEES OF THE COUNCIL

6.01 Creation of Committees

While the City Code governs appointments to certain committees, the code grants broad general powers to the Mayor and City Council to create subcommittees or special ad hoc committees of the Council. The Mayor shall nominate and the Council shall appoint the members of any committee established by the Council unless a different procedure is specified at the time the committee is established. The charge to the committee shall be clearly stated at the time the committee is established, and the committee shall disband when its work is complete. Committees may be composed of councilors, interested citizens or both.

6.02 Standing Committees of the Council

There is one standing committee of the Council: Intergovernmental Relations Committee.

6.03 Standing Advisory Bodies to the Council

There are seven standing advisory bodies to the City Council. These are created in the Eugene Code and Charter and exist to provide advice on policy matters. They are: 1) Budget Committee; 2) Planning Commission; 3) Police Commission; 4) Human Rights Commission; 5) Sustainability Commission; 6) Civilian Review Board; and 7) Toxics Board.

7. CONDUCT AT MEETINGS

7.01 Roberts Rules of Order

Conduct at City Council meetings and committee meetings is governed by Robert's Rules of Order, Revised. The Council has the obligation to be clear and simple in its procedures and in its consideration of the questions coming before it. Council members shall avoid invoking the finer points of parliamentary rules which may serve only to obscure the issues.

7.02 Other Meeting Guidelines

The presiding officer shall be responsible for ensuring order and decorum are maintained.

Behavior or actions that are unreasonably loud or disruptive shall be cause for removal from Council meetings. This includes engaging in violent or distracting action, making loud or disruptive noise or using similar language, and refusing to obey an order of the presiding officer.

Council members speak only for themselves and shall be open, direct and candid. They work to keep discussion moving and call for a “process check” if the discussion becomes bogged down. Time limits may be set on topics. When councilors speak to each other during public meetings, last names shall be used during regular meetings, but first names may be used during work sessions. The Mayor is, however, always referred to as “Mayor.”

During public meetings, councilors generally should not attempt to edit or rewrite prepared ordinances. Amendments to an ordinance may, however, be appropriate. Generally, councilors should give direction to staff to bring back amended ordinances for Council consideration.

If a member of the Council intends to make a motion at a meeting which is not reflected in the agenda item summary, every effort should be made to contact other members of the Council to inform them of the intent and the text of the motion at least 24 hours in advance of the meeting whenever possible or practicable. City Council support staff should be provided with the same information and may be asked to assist in the notification process.

The Mayor and Council will be limited to commenting only on the main motion prior to discussing any proposed amendments. If an amendment to the motion is made during the initial round on the main motion, subsequent remarks on the amendments will be postponed until all wishing to speak on the main motion have done so.

Comment times for the Mayor and councilors at City Council meetings or work sessions shall be generally limited to no more than three minutes. At the discretion of the Mayor or presiding officer, second and subsequent rounds may be limited further to ensure that everyone has an opportunity to be heard in the time allotted for the item.

7.03 Public Conduct

The rules of conduct for members of the public shall generally be the same as for the Council. City Code prohibits any person from bringing flags, signs, posters, and placards to a City Council meeting unless authorized by the presiding officer. The Eugene Code specifically permits arm bands, emblems, badges, and other articles worn on personal clothing, so long as such items do not extend from the body in such a way as to cause injury to another.

8. COUNCILOR REQUEST FOR STAFF ASSISTANCE

8.01 Two-Hour Rule

Initiatives requiring more than two hours of staff time must be approved by the Council. Requests that involve less than two hours staff time or resources should be directed to the City Manager.

8.02 Major Request

A councilor who desires major policy, ordinance research, or other staff assistance should first raise the issue at a City Council work session. The Council should decide whether to proceed with the issue or ordinance before staff time is spent.

8.03 Tracking Council Requests

Except for routine inquiries, the City Manager shall respond to councilors' requests for information or assistance. The Manager shall assign these requests to appropriate City staff and track progress on the assignments. This process eliminates the possibilities of staff members duplicating each other's efforts or a request being overlooked.

9. REPRESENTING CITY POSITIONS AND PERSONAL POSITIONS

9.01 Written Communications from City Councilors and Mayor

In written communication with other officials or groups and in letters for publication, such as "to the editor," the Mayor and councilors should be careful to decide whether to speak only for themselves or for the Council. In speaking for the Council, when there is a position which the writer wishes to reinforce or explain, it is useful to circulate a copy to the Council for comment before the letter is mailed. Letters to other elected officials or agencies on City issues shall be discussed with the appropriate staff so that the City lobby effort can be coordinated.

When writing as an individual, a councilor or the Mayor is free to take any position he/she feels is appropriate. When it is a point of view different from a Council position, this fact should be included in the letter. Use of City stationery and choice of pronouns shall be left to the discretion of the councilor or the Mayor.

The governing principle is to advise the Council or staff when expressing a City position, and to make differences clear when speaking as an individual.

9.02 State/Federal Lobbying

The effectiveness of City lobbying in Salem or in Washington, D.C. depends on the clarity of the City's voice. When councilors or the Mayor represent the City in a lobbying situation, it is appropriate that the councilors or the Mayor avoid expressions of personal dissent from an adopted Council policy. This policy is stated in Resolution No. 4908, Council Policy on Testimony and Funding Applications.

A councilor or the Mayor in disagreement with an adopted policy should not be deprived of the right to express such views to the appropriate officials at another time and another place. However, the councilor or the Mayor should feel bound to advise those to whom such disagreement is expressed that it is an individual view and that the Council has taken a different position.

9.03 Attending Conferences, Other Meetings

Councilors and the Mayor are encouraged to attend conferences and training sessions which would enhance their skills and knowledge. Any councilor or the Mayor may attend any meeting at which the Council is represented, but only the formally appointed official City Council representative or designated alternate, has the right to vote on matters being considered by the organization or group holding the meeting or conference. Individual councilors or the Mayor may state he or she is representing the City Council if he or she has been formally directed by the City Council to do so.

For local intergovernmental bodies or advisory groups to which an official Eugene City

Council representative has been appointed, the representative is to serve as an “instructed delegate;” that is, to represent pertinent adopted City and City Council policy. If possible, the Mayor or councilors should inform the other members of the City Council of the matters being considered by intergovernmental bodies, and to the greatest extent possible, seek direction from the City Council on issues directly pertaining to the City of Eugene and adopted City policy. The representative may express his or her own opinion, provided it is identified as such, but when voting or considering matters with policy implications or budgetary considerations, the representative must follow adopted City or City Council policy and direction.

Participating in state and national groups such as the League of Oregon Cities and the National League of Cities presents the opportunity to enhance skills and knowledge and is an important avenue for the Mayor and councilors to advocate for the members of the community and the city itself. If the Mayor or councilors attend meetings of these organizations, an official voting delegate should be selected by the City Council. This voting delegate, to the greatest extent possible, informs the Mayor and City Council of issues or matters on which the voting delegate may be asked to vote. If there is existing City or Council policy, the voting delegate will vote in accordance with that policy. When providing a report to the council (see Section 10.05), votes of the delegate should be included in that report.

If the Mayor or individual councilor serves on a committee of a state or national advisory committee and has been selected in an “at large” role, that is, not a specific seat or position for a City of Eugene elected official, that person should state the adopted City or Council policies. However, that person is not bound by the adopted policy and can represent his or her own position, provided that the person makes such a disclaimer.

10. COUNCILOR EXPENSES

10.01 General Guidelines for Reimbursed Expenses

Under the provisions of the City Charter, the City may pay a councilor or the Mayor expenses that are directly related to City business. It is each councilor’s and the Mayor’s responsibility to determine if expenses are actually City-related. If there are questions about the propriety of such expenditures, the Manager shall first review the issue with the councilor. If the City Manager and the councilor cannot resolve the issue, the Manager shall discuss the matter with the Mayor. Receipts should be secured for any expenses and should accompany City Council expense report forms to record mileage and other expenses. The forms shall be available from the City Manager's Office.

Activities that support or oppose a political campaign shall not be reimbursable.

10.02 Out-of-Town Expenses

Out-of-town expenses include those incurred while attending City-related conventions, conferences, training seminars, or meetings. Expenses that are paid by the City include fees for seminars or conferences; transportation to, from, and at the destination; and lodging, meals, and incidental expenses that are necessary to conduct City business.

10.03 Local Expenses

Local expenses include those incurred while representing the Council on a committee, attending meetings, attending local seminars or conferences, attending local special events, or meeting with groups or individuals to discuss City matters. Expenses that are paid by the City are detailed in Resolution No. 4375 and include meals, conference registration, transportation and necessary incidental expenses, and up to two community group memberships, not to exceed \$100 total. Telecommunications outlined in Resolution No. 4375 include, but are not limited to, phone and internet charges as required for conducting business. The reimbursement for bicycle mileage using alternative forms of transportation, including walking and biking and excluding buses, as permitted in Resolution No. 4375, shall be \$.25.8 per mile as of July 1, 2020, and shall be adjusted each year at the same rate of increase as that of automobile reimbursement. Special materials such as books or directories may also be eligible for reimbursement.

If receipts are not available, a written description of expenses signed by the Councilor must be submitted along with the Council Expense Report Form. Forms shall be available from the City Manager's Office.

10.04 Spouse/Partner/Guest Expenses

The City shall reimburse councilors or the Mayor for spouse/partner/guest expenses at local events when the councilors or the Mayor and a spouse/partner/guest are jointly invited and the councilors are serving in their official capacity, such as a recognition dinner. The City does not otherwise reimburse councilors or the Mayor for expenses incurred by their spouse/partner/guest. If councilors or the Mayor wish to have their spouse/partner/guest accompany them while attending out-of-town events, the City may make reservations and have travel and lodging expenses billed directly to the City. Councilors or the Mayor must then reimburse the City for their spouse/partner/guest travel and lodging expenses. Reimbursement should be made as soon as possible so that the trip reconciliation process can be completed.

10.05 Travel Guidelines

Prior notification of out-of-town travel shall be given to staff responsible for travel arrangements in the City Manager's Office whenever possible. Registration and travel arrangements should be made well in advance so that the City can take advantage of reduced fares and early registration fees. Staff shall assist councilors in making transportation and lodging arrangements and arrange to have expenses billed directly to the City; contractors shall be chosen by staff, and not by councilors.

While at a conference, councilors or the Mayor shall be expected to attend conference sessions and, within 30 days, issue a written report to share the information and perspectives with the entire City Council. If more than one councilor attends, a consolidated report may be written.

As a general guideline, each councilor is allowed two out-of-state conference trips per fiscal year. If a councilor wishes to make additional trips, the request should be brought to attention of the full Council and should be endorsed by a majority of the Council. This guideline is intended to cover trips made at the discretion of the individual councilor; it is not intended to be applied to trips related to service on national or regional committee, such as a committee of the National League of Cities.

10.06 Overseas Travel

If the Mayor or members of the Council wish to attend a conference or make a Council business-related trip to a destination overseas, this request shall be made in writing well in advance and shall be placed on the Consent Calendar for approval by the Council.

11. ETHICS

11.01 Reporting Requirements in ORS

In accordance with ORS 244.050, the Mayor and all councilors holding office on April 15 shall be required to file an Annual Verified Statement of Economic Interest with the Oregon Government Standards and Practices Commission on or before that date. The report must be filed on the form prescribed by ORS 244.060. Each year the form shall be sent directly to the elected official by the Commission and should be returned directly to the Commission in Salem. Failure to submit the form by the April 15 deadline may result in the imposition of a civil penalty and/or removal from office.

11.02 Local Code of Ethics

The Charter requires that a code of ethics be enacted. This local code, found in the Eugene Code, places additional conflicts of interest requirements upon elected officials and creates a local process for filing complaints.

12. MEETING AND WORK SESSION SEATING ASSIGNMENTS

The Council shall be assigned seats in January, following the election of the Council president and vice president. The Mayor is always seated at the center position with the Council president seated at the Mayor's right and the Council vice president seated at the Mayor's left.

The remaining councilors shall be assigned seats in alphabetical order by last name. When the Council returns after each Council break, each person moves one seat toward the outside and to the opposite side of the table or dais; those in the outermost seats move to the innermost seats on the opposite side. To achieve the intended rhythm between the fall and winter sessions, the cycle shall be repeated every two years. This system allows councilors the opportunity to regularly change seats throughout a four-year term. Below is a detailed listing of the seating sequence.

Year 1 (Odd Numbered Years)

<u>JANUARY</u>		Mayor
	President	Vice President
	Councilor A1	Councilor B2
	Councilor C3	Councilor D4
	Councilor E5	Councilor F6

APRIL

	Mayor	
President		Vice President
Councilor F6		Councilor E5
Councilor B2		Councilor A1
Councilor D4		Councilor C3

SEPTEMBER

	Mayor	
President		Vice President
Councilor C3		Councilor D4
Councilor E5		Councilor F6
Councilor A1		Councilor B2

Year 2 (Even Numbered Years)

JANUARY

	Mayor	
President		Vice President
Councilor B2		Councilor A1
Councilor D4		Councilor C3
Councilor F6		Councilor E5

APRIL

	Mayor	
President		Vice President
Councilor E5		Councilor F6
Councilor A1		Councilor B2
Councilor C3		Councilor D4

SEPTEMBER

	Mayor	
President		Vice President
Councilor D4		Councilor C3
Councilor F6		Councilor E5
Councilor B2		Councilor A1

**CITY COUNCIL COMMITTEE ON INTERGOVERNMENTAL RELATIONS
OPERATING AGREEMENTS
ADOPTED BY THE CITY COUNCIL ON OCTOBER 23, 2023**

1. Purpose of Council Committee on Intergovernmental Relations

The Council Committee on Intergovernmental Relations (IGR Committee) exists to make recommendations to the City Council on State and Federal legislative issues. At this time, it is the only standing committee of the City Council.

2. Membership

The IGR Committee consists of three City Council members.

The three IGR Committee Council members are appointed annually by the Mayor in the normal course of appointments to various boards and commissions on which City of Eugene elected officials serve. The Mayor will appoint members that represent the City Council's political and ideological diversity.

The Mayor serves as an ex-officio member of the IGR committee.

3. Committee Chair

The IGR Committee shall elect a chair of the committee at the first regularly scheduled meeting after the Mayor has appointed the members to the IGR Committee.

4. Conducting the Business of Meeting

IGR Committee meetings are governed by Roberts Rules of Order, Revised. Like the City Council, the IGR Committee has the obligation to be clear and simple in its procedures and in its consideration of the questions coming before it.

5. Meetings

The IGR Committee meets as needed and generally meets more frequently when the Oregon Legislature is in session. Meetings of the IGR Committee are subject to the requirements of Oregon Public Meetings Law, ORS 192.620. The meetings shall be held within the jurisdictional boundaries of the City.

No IGR Committee meeting shall be held at any place where discrimination on the basis of an individual's race, religion, color, sex, national origin, ethnicity, marital status, familial status, age, sexual orientation, source of income or disability, is practiced.

Advance notice of at least 24 hours shall be provided for all meetings. Notice shall include written notice to all news media that requested notice.

6. Quorum

Two members of the IGR Committee constitute a quorum for the transaction of Committee business. Other members of the City Council may attend meetings of the IGR Committee, but shall have no authority or status to vote on matters considered by the IGR Committee during that meeting.

Unanimous votes of the IGR Committee require 3 votes, not 2 votes, should an IGR Committee member be absent.

An IGR Committee member may designate the Mayor to serve as an alternate in the member's absence.

7. Minutes

Written minutes shall be taken for all IGR Committee meetings in accordance with the Oregon Attorney General's Public Records and Meetings Manual. Minutes must give a true reflection of the matters discussed but need not be a full transcript, verbatim or recording.

8. Process for Sessions of the Oregon Legislature

The Oregon State Legislature convenes annually in January in the state capitol of Salem. In odd years, sessions may last 160 days, referred to as "long session." During the "long session" the legislature approves a two-year state budget for the next biennium. In even years, a "short session" is held. A short session can last a maximum of 35 days. Preparation for the Long Session is begun by IGR staff who meet with the members of the IGR Committee and other City departmental staff to outline legislative policies and concepts for the upcoming session based upon City Council goals, priorities, community needs and organizational issues. These concepts, after being vetted by staff and the IGR Committee, are then submitted to the full City Council for review and approval. Once the concepts are approved, they become the basis for the Oregon Legislative Priorities document and the Legislative Policies document that serves as the cornerstone for position and lobbying efforts on bills during the session.

9. Process for Introducing Legislation

The City may wish to introduce legislative concepts on its behalf to the legislature. The IGR Committee meets and reviews all proposals for legislation prior to submittal to the Legislature.

Any City staff or elected official interested in introducing legislation prepares a written overview of the purpose of the legislative concept and draft language for review by the IGR Committee. The IGR Committee then reviews the proposal, taking action during a regular meeting to revise, adopt, or take no action on the proposal. Once the IGR Committee has voted on proposed legislative concepts, this recommendation moves forward to the full City Council for review and action.

After the proposed legislative concepts have been reviewed and approved by the full City Council, legislative concepts that have been approved are presented to the Legislature or Eugene Area Legislators for drafting.

10. Process for Review and Prioritization of Legislation

In 2013, the City Council adopted Resolution 5081 (Attachment A), which guides the IGR Committee Legislative Review process and Voting process.

Review by City staff:

- Once the bills are introduced, they are assigned by an IGR staff person to the appropriate Legislative Coordinators (LCs) for review.

- Legislative Coordinators (LCs) in the appropriate City department analyze priority introduced bills that may affect the City. LC staff is determined by each Department.
- LC staff turnaround for review and analysis of a bill is expected to be within 10 working days of the assignment of a bill unless the movement of a bill warrants a faster turn-around. In those cases, IGR staff will contact the LC and arrange for a faster review.
- If a bill addresses one or more of the policies presented in the Oregon Priorities or Legislative Policies documents for that session, the particular policy is noted in the LC staff's analysis of the bill.
- LC staff will relay both the pros and cons of a bill in their comments as well as any amendments that would make the bill more favorable.
- In collaboration with the IGR Manager, the LC will assign each bill a priority and a recommendation.

Position Recommendations:

Support: From the City's perspective, we are in favor of the bill and the impacts. Legislative Coordinators should note why we are in favor of the bill and note any amendments that would make the bill better.

Oppose: From the City's perspective, we are opposed to the bill and the impacts. Legislative Coordinators should note why we are opposed and make any recommendations that would make the bill better, if applicable.

Priority Recommendations:

- **High Priority Bills:** We will be highly selective in identifying priority bills to be forwarded to the Intergovernmental Relations Committee (IGR). For a bill to be recommended as a high priority bill to be actively lobbied, either in support or in opposition, the bill would have a significant impact on City operations, services, or finances in such ways to fundamentally impact department administration, organization, personnel, allocation of City resources, or local decision-making, either negatively or positively. The issues addressed by the bill are of significant interest to the City even if they do not directly impact operations, services, or finances of the City. Examples of high priority bills could include Telecom/local pre-emption efforts, PERS reform, Public Safety, and transportation funding.
- In addition to be bills identified as high priority, other bills and legislative issues may be forwarded to the IGR Committee to enable staff to provide supportive or opposing written or oral testimony. Examples of issues that may require supportive testimony (as opposed to active lobbying) include support for the Oregon Cultural Trust, support for one of our partner agencies lobbying efforts (University of Oregon, City of Springfield, EWEB), etc.

11. Voting on bills

The IGR Committee votes on all bill priorities and recommendations.

Approved IGR Committee minutes, including votes on bill positions, will be shared with the full City Council by including them with the weekly City Council materials. Any bill that has been reviewed by the IGR Committee may be requested for discussion by the full City Council or by the Mayor.

If a position the IGR Committee has taken on a bill is not unanimous, the position on that bill will be Neutral until the full City Council weighs in and directs a position. If possible, the bill will then be placed on the next available City Council agenda.

12. Communicating with City Council

All Councilors are encouraged to bring items of interest for follow up by the IGR Committee to the IGR Members, the IGR Manager, City Manager, or Mayor at any time.

The IGR Chair will provide regular updates to the Council during the 'Committee Updates and Items of Interest' section of the Regular City Council meetings.

- Outside of Legislative Session, one update per month, during Items of Interest, by the IGR Chair at the first Monday meeting. This will share with Council the outcomes from the monthly IGR Committee Meeting. The IGR Manager will send this update to the Chair prior to the meeting.
- During the Legislative Session, two updates per month to the Council, during Items of Interest, by the Chair, including Committee Meeting outcomes and Priority Bill Update. The IGR Manager will send this update to the Chair prior to the meeting.

During the Legislative Session, the IGR Manager will provide weekly Priority Bill Update Email to the full Council. During Legislative Session, the weekly Priority Bill Update Email will be included within the weekly Council packets.

13. Process for Federal Lobbying Efforts

The IGR Committee and IGR staff address Federal lobbying priorities in concert with a number of the City's local governmental partners.

The Federal priorities begin with a review of opportunities for funding in the next Federal budget and goals that are specific to Eugene or the area. The IGR Committee meets and reviews the list of potential priority projects. Potential projects should be those projects which have already gone through the proper authorization channels and are "shovel ready" projects. Once the IGR Committee reviews the list of potential projects, the Committee develops a list of project goals that are considered to be achievable.

After the proposed goals have been vetted by staff, United Front partners, and other community partners, and the IGR Committee, the priorities list is then presented to the full City Council for review and approval.

The final list becomes part of the "United Front" agenda which is presented to the area's congressional representatives, executive department staff, and other potential funding sources in Washington, D.C. The attendees on the lobbying trips typically include the Mayor, chair of the IGR Committee, and appropriate City staff.

14. Grants and Funding Applications

Under the direction of the City Manager, the IGR Manager will coordinate with departmental staff and Executive Leadership to ensure all City applications for grants or funding are in accordance with adopted City Policy and have existing budget authorization for any match requirements (either in-kind resources or direct funding). Coordination will include, but not be limited to, ensuring city staff are working collaboratively related to funding sources, support communications related to successful funding requests, and building relationships with potential funding partners.

15. Resolution 4908

On April 18, 2007, the City Council adopted Resolution No. 4908, "A Resolution Establishing Policy Governing City Testimony and Funding Requests, and Repealing Resolution No. 4139". This speaks to the issue of testimony before legislative bodies, funding requests and the role of the Council in setting legislative policy. This Resolution is incorporated into this document as Attachment B.

16. City Council Operating Agreements

The operating agreements of the IGR Committee are to be incorporated into the Operating Agreements of the Eugene City Council. As the IGR Committee is a subset of the City Council, any and all process and operating agreements supersede this document. All process and operating agreements of the City Council, by extension and when relevant apply to the IGR Committee.

Attachment A: City of Eugene Resolution 5081.
Attachment B: City of Eugene Resolution 4908.

RESOLUTION NO. 5081

A RESOLUTION CONCERNING THE 2013 OREGON LEGISLATURE AND THE CITY COUNCIL COMMITTEE ON INTERGOVERNMENTAL RELATIONS OPERATING AGREEMENTS ADOPTED BY RESOLUTION NO. 5043.

The City Council of the City of Eugene finds that:

A. Section 2.007 of the Eugene Code, 1971, contains provisions regarding Council meetings and the establishment of Council groundrules.

B. The Eugene City Council Operating Agreements (referred to as groundrules in the Eugene Code, 1971) were adopted by Resolution No. 4588 on April 12, 1999, and have subsequently been amended, most recently by Resolution No. 5043 on October 11, 2011.

C. Included in the Operating Agreements is the document titled "City Council Committee on Intergovernmental Relations Operating Agreements" which contains the process for the City's participation in sessions of the Oregon Legislature. The City intends to pilot an alternate process for the 2013 Oregon Legislative Session as set forth in Exhibit A to this Resolution, and Resolution No. 5043 should be temporarily amended to enable the City to try the pilot process.

NOW, THEREFORE,

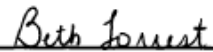
BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a Municipal Corporation of the State of Oregon, as follows:

Section 1. Based on the above findings, the process for review, prioritization and lobbying of legislation for the 2013 Oregon Legislative Session shall be as described in Exhibit A to this Resolution, rather than the process set forth in Resolution No. 5043.

Section 2. A copy of this Resolution shall be appended to Resolution No. 5043.

Section 3. This Resolution shall become effective immediately upon its adoption.

The foregoing Resolution adopted the 11th day of February, 2013.



City Recorder

Exhibit A

PROCESS FOR REVIEW AND PRIORITIZATION OF LEGISLATION FOR THE 2013 LEGISLATIVE SESSION

The 2013 session will start on February 4, 2013. The Legislature convenes annually in February at the State Capitol in Salem. Sessions may not exceed 160 days in odd-numbered years and 35 days in even-numbered years. Five-day extensions are allowed by a two-thirds vote in each house. In odd-numbered years, the Legislative Assembly convenes on the second Monday in January, to swear-in newly elected officials, elect legislative leaders, adopt rules, organize and appoint committees, and begin introducing bills.

REVIEW OF LEGISLATION BY CITY STAFF LEGISLATIVE COORDINATORS

In past years, bills have been assigned by the IGR staff to appropriate staff throughout the city. This has resulted in the generation of a tremendous amount of work, both for staff, as well as for the IGR committee, often with limited or no tangible benefit. Very few bills that we take positions on merit targeted lobbying efforts on behalf of the city of Eugene. This year, we will be approaching the legislative session in a much more targeted way, with the goal of being more efficient, and effective in our lobbying efforts.

The most obvious change in the process will be that IGR staff will no longer routinely assign bills to legislative coordinators for comments and positions. Instead, we will rely primarily on departments to identify significant legislative issues/bills that merit taking a position on and actively lobbying. Department/division staff will be asked to rely on professional affiliations and jurisdictional counterparts across the state to stay in touch with legislative issues arising in their area of expertise. In addition to bills identified by departments, bills will be identified in a two other primary ways, through the League of Oregon Cities, and through paid lobbyists. The League of Oregon Cities has recently implemented a new bill tracking software system, which will be a significant new resource this session. Additionally, the city council or city manager may identify issues that come to their attention for IGR staff. It is strongly believed that all significant legislation of potential impact to the city will be identified through this approach.

Once an issue/bill is identified by department staff, legislative coordinators will assess consistency of the issue with adopted City policies and past legislative positions, and will provide comments and a recommended position and priority for referral to the IGR committee. Bills/legislative issues brought to IGR staff should be limited to those determined to be high priority; that is, the bill would have significant impact on City operations, services, or finances in such ways as to fundamentally impact department administration, organization, personnel, allocation of City resources, or local decision-making, either negatively or positively. Examples of legislative issues that have already been identified for this session include PERS reform, telecom, and public safety. Legislation related to these issue areas could have significant

financial or operational impact on the City – therefore we plan to actively lobby the city's interests in these areas.

LEGISLATIVE ADVOCACY

As described in the previous section, advocacy efforts will be narrowed and targeted to focus on a very few, high priority issues of potential impact to the City. In the past, this was done on the basis of the priority assignment and recommendation system. Because only bills of potential impact will be referred to the CELEG system, the priority assignment system will be modified. Staff will be asked to provide a "support," or "oppose," recommendation for all bills to be reviewed on which we want to take a position. In rare cases, there may be a need to "monitor" a bill. In that case, specific information will be provided to explain the merits of tracking such a bill.

Position Recommendations:

Support: From the City's perspective, we are in favor of the bill and the impacts. Legislative Coordinators should note why we are in favor of the bill and note any amendments that would make the bill better.

Oppose: From the City's perspective, we are opposed to the bill and the impacts. Legislative Coordinators should note why we are opposed and make any recommendations that would make the bill better, if applicable.

Priority Recommendations:

- **High Priority Bills:** We will be highly selective in identifying priority bills to be forwarded to the Intergovernmental Relations Committee (IGR). For a bill to be recommended as a high priority bill to be actively lobbied, either in support or in opposition, the bill would have a significant impact on City operations, services, or finances in such ways as to fundamentally impact department administration, organization, personnel, allocation of City resources, or local decision-making, either negatively or positively. The issues addressed by the bill are of significant interest to the City even if they do not directly impact the operations, services, or finances of the City. Examples of high priority bills could include Telecom/local pre-emption efforts, PERS reform, Public Safety, and transportation funding.
- In addition to be bills identified as high priority, other bills and legislative issues may be forwarded to the IGR committee to enable staff to provide supportive or opposing written or oral testimony. Examples of issues that may require supporting testimony (as opposed to active lobbying) include support for the Oregon Cultural Trust, support for

one of our partner agencies lobbying efforts (University of Oregon, City of Springfield, EWEB), etc.

Voting on bills:

The IGR Committee votes on all bill priorities and recommendations.

All unanimous positions are presented on the full City Council's agenda for review and approval. The minutes of the IGR Committee are ratified by the City Council. Any bill that has been reviewed by the IGR Committee may be pulled for discussion at the request of any Councilor or by the Mayor.

If a position the IGR Committee has taken on a bill is not unanimous, the position on that bill will be Neutral until the full City Council weighs in and directs a position. If possible, the bill will then be placed on the next available City Council agenda. If time makes placing the bill on the City council agenda impossible, City council members will be emailed with the details of the bill and asked for their direction.

RESOLUTION NO. 4908

**A RESOLUTION ESTABLISHING POLICY GOVERNING
CITY TESTIMONY AND FUNDING REQUESTS, AND
REPEALING RESOLUTION NO. 4139.**

The City Council of the City of Eugene finds that:

- A.** Under the Eugene Charter, it is the exclusive role of the City Council to set legislative policy for the City.
- B.** On September 13, 1989 the City Council adopted Resolution No. 4139 establishing policy governing testimony and funding requests by City representatives.
- C.** The City Council has determined that Section 7 of Resolution No. 4139 should be repealed.
- D.** The Council finds that Resolution No. 4139 should be repealed in its entirety, and its provisions, other than Section 7, be readopted as hereinafter set forth as City policy governing testimony before the Federal government, the Legislative Assembly of the State of Oregon or its committees, State agencies, or municipal corporations, and submission of funding requests to such entities. As used herein, in addition to the Congress of the United States, references to "Federal government" includes all committees, commissions, departments, agencies, bureaus, and governmental divisions or instrumentalities of the United States.

NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a
Municipal Corporation of the State of Oregon, as follows:**

Section 1. Based upon the above findings, which are adopted herein, Resolution No. 4139, adopted by the Council on September 13, 1989, and any other Resolution in conflict herewith is hereby repealed as of the effective date of this Resolution, and City policy governing testimony and funding requests is established as hereinafter set forth.

Section 2. Any employee or agent of the City, the Mayor or any member of the City Council or any City board or commission desiring to testify in his or her official capacity on legislative or regulatory matters before the State Legislative Assembly, State agencies, municipal corporations, or the Federal government, or desiring to submit funding requests for municipal activities thereto or to any private foundation, shall present the essence of the testimony or funding request to the Council for prior approval, modification, or disapproval.

Section 3. No employee, agent or officer of the City shall testify on legislative or regulatory matters before a governmental entity or request funding from a public or private source in his or her official capacity contrary to the adopted policies of the Council. The Mayor, members of the City Council, and members of City boards or commissions shall not make a

funding request contrary to the adopted policies of the Council. No such person shall testify contrary to adopted policies of the Council unless prior to the presentation the speaker submits to the governmental entity a written statement of the City's position and orally acknowledges before speaking that the testimony will be contrary to the City's position. Summaries of all testimony delivered under this section shall be provided to the Council. Each summary shall include a description of the time, place and group before which the statement was made.

Section 4. In the event time pressures do not permit the Council to consider the testimony before the intended time of presentation by a representative of a City board or commission, the person may speak for the board or commission, but must explain that the Council has not considered the issue. Summaries of all testimony under this section shall be provided to the Council.

Section 5. Any officer, employee or agent of the City, the Mayor, or a member of the Council or a City board or commission may take a position before or request funding from administrative staff of State agencies, municipal corporations, the Federal government, or private foundations without prior approval of the Council, but must declare that consideration and approval of the Council has not been obtained if that is the case. This declaration need not be given if the position or funding request presented represents application of previously adopted Council policies with respect to the issue being considered.

Section 6. If the City Manager, or his or her designee determines it is important that the City of Eugene speak on a legislative issue or apply for available funds and the hearing schedule or funding application deadline does not permit prior Council approval, the City Manager or his or her designee is authorized to speak on behalf of the City of Eugene after consultation with the Council Legislative Committee Chair. Summaries of all testimony delivered or funding applications submitted under this section shall be provided to the Council.

Section 7. This Resolution is not to be construed to abridge the rights of individuals to testify in their own names.

Section 8. The provisions of this Resolution do not apply to testimony before an agency or court in a quasi-judicial or judicial proceeding.

Section 9. Copies of this Resolution shall be distributed to the departments, boards and commissions of the City of Eugene and, as deemed appropriate by the City Manager, to the Federal government, State Legislative Assembly, State agencies, municipal corporations, and private foundations before presentation of testimony or funding requests. The City Manager is directed to take any other necessary administrative action to implement this Resolution.

Section 10. This Resolution shall become effective immediately upon its adoption.

The foregoing Resolution adopted the 18th day of April, 2007.



City Recorder