



# Eugene City Council

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www.eugene-or.gov

## EUGENE CITY COUNCIL AGENDA - AMENDED

April 27, 2026

### 7:30 p.m. CITY COUNCIL and URBAN RENEWAL AGENCY MEETING

City Council meetings will continue to be held in hybrid format using in person and virtual meeting technology. Information about online or other options for access and participation will be available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

This agenda has been amended to correct the order for Items 2 & 3 and corrected the title for AIS Item 2

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### Meeting of April 27, 2026; Her Honor Mayor Kaarin Knudson Presiding

#### Councilors

Lyndsie Leech, President  
Jennifer Yeh  
Mike Clark  
Randy Groves

Eliza Kashinsky, Vice President  
Alan Zelenka  
Greg Evans  
Matt Keating

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### 7:30 p.m. CITY COUNCIL and URBAN RENEWAL AGENCY MEETING

1. COMMITTEE REPORTS AND ITEMS OF INTEREST
2. PRIORITY GOAL ACTION: Eugene-Springfield 2026 HUD Annual Action Plan for Affordable Housing and Community Development
3. CONSENT CALENDAR 1
  - A. Approval of City Council Minutes
  - B. Approval of City Council Tentative Agenda
4. ACTION: Riverfront Urban Renewal District: Expand River Guides Advisory Committee
5. ACTION: Initiation of Ordinance Extending the Expiration Dates for Certain Land Use Approvals (Housing and Jobs Actions)
6. ACTION: An Ordinance Adopting Hazardous Substance User Fees
7. PUBLIC COMMENT

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

For more information, contact the Council Coordinator at 541-682-5010,  
or visit us online at [www.eugene-or.gov](http://www.eugene-or.gov).

# EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



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## Committee Reports and Items of Interest

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Meeting Date: April 27, 2026  
Department: Central Services  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 1  
Staff Contact: Rosa Roach  
Phone: 541-682-8497

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### ISSUE STATEMENT

This portion of the agenda provides an opportunity for the Mayor, Councilors, and City Manager to raise issues, present ad hoc motions, introduce resolutions and report on committee activities and actions. The time allotted for "Items" is subject to change to accommodate emerging issues.

### BACKGROUND

Per Council Operating Agreements adopted on March 9, 2026 (Resolution 5481), at regular meetings held on the second and fourth Mondays of each month, the first item on the agenda or following Ceremonial Matters and the Pledge of Allegiance, shall be "Committee Reports and Items of Interest from Mayor, City Council and City Manager."

### ATTACHMENTS

None.

### FOR MORE INFORMATION

Staff Contact: Rosa Roach, City Council Coordinator  
Telephone: 541-682-8497  
Staff E-Mail: [rroach@eugene-or.gov](mailto:rroach@eugene-or.gov)

# EUGENE CITY COUNCIL

## AGENDA ITEM SUMMARY



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### Priority Goal Action: Eugene-Springfield 2026 HUD Annual Action Plan for Affordable Housing and Community Development

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Meeting Date: April 27, 2026  
Department: Planning & Development  
www.eugene-or.gov

Agenda Item Number: 2  
Staff Contact: Genevieve Middleton  
Phone: 541-682-5785

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#### ISSUE STATEMENT

The City Council is being asked to consider approval of the Eugene-Springfield 2026 Annual Action Plan. The proposed use of funds specified in this plan must support strategies identified in the Eugene-Springfield 2025 Consolidated Plan. The Annual Action Plan allocates funds received through two Federal programs administered by the U.S. Department of Housing and Urban Development (HUD): Community Development Block Grant (CDBG) program and HOME Investment Partnerships Program (HOME). Council is only being asked to approve the proposed use of the CDBG allocation specified in the Annual Action Plan. The HOME Governing Board approved the proposed use of the HOME allocation.

#### BACKGROUND

Each spring, Council approves an Annual Action Plan in order for the City to receive federal CDBG and HOME funds for the next fiscal year. The 2026 Annual Action Plan begins on July 1, 2026 and ends on June 30, 2027. (HUD Program Year 2026 is City Fiscal Year 2027.) The plan is typically due to HUD by May 15 each year. A graphic illustration with proposed activities for the 2026 Annual Action Plan (Attachment A) provides a summary of the strategies and recommended allocation.

The uses of HUD funding in the Annual Action Plan must align with the local community needs and strategic plan described in the Eugene-Springfield Consolidated Plan that covers a five-year period. Attachment B provides additional information regarding the priority needs and strategies that are identified in the 2025 Consolidated Plan.

Funding from HUD continues to decline. The 2026 CDBG grant amount of approximately \$1.4 million is a 5 percent decline from the 2025 amount, while the HOME grant amount of approximately \$1.1 million is a 2 percent decline from 2025. Compared to five years ago, CDBG is 5 percent lower and HOME is 13 percent lower. When adjusted for inflation HUD funds are nearly half of what the City received 20 years ago, while program costs continue to increase.

#### 2025 Consolidated Plan

The Eugene-Springfield 2025 Consolidated Plan was developed through an extensive process that included significant data analysis, community consultation, and a work session with Council. Council adopted the 2025 Consolidated Plan on April 28, 2025. Priority needs in the Consolidated Plan identify five specific populations including low-income renters, low-income homeowners, people experiencing homelessness, special populations that are not experiencing homelessness,

April 27, 2026 Meeting – Item 2

and unemployed/underemployed people. In addition, a priority need is identified for low-income areas that meet HUD's definition of slums and blight.

The Consolidated Plan identifies specific Affordable Housing and community development strategies to address the Priority Needs. Affordable Housing strategies include: 1) Increase the supply of Affordable Housing, 2) Rehabilitate existing housing stock affordable to low-income people, and 3) Provide homeownership assistance. Community development strategies include: 1) Support human services system, 2) Promote economic development, and 3) Improve low-income neighborhoods.

### Progress Towards Consolidated Plan

Outcomes of the activities identified in Annual Action Plans are monitored and reported annually to HUD in the Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER includes overall progress towards meeting goals estimated in the Consolidated Plan. The Eugene-Springfield 2025 CAPER Accomplishments (which covers Fiscal Year 25: July 1, 2024, to June 30, 2025) is provided in Attachment C.

### 2026 Allocation Process

Staff conducted extensive community outreach on proposed HOME and CDBG funding, including distributing information in English and Spanish throughout the community, through email announcements to multiple interested parties, and posting on the City's website and social media accounts. Public hearings were held for the proposed allocation of HOME and CDBG activities after draft allocations were published in *The Register-Guard* in English and Spanish. No public testimony was received during either public hearing.

During the 30-day public comment period, three comments were received regarding the proposed CDBG Allocation. The first stated that increasing Affordable Housing and supporting the needs of homeless persons should be a priority over promoting economic development. The second comment, from Food for Lane County, strongly supported the proposed CDBG allocation, including funding for Human Services. With food insecurity rising due to economic pressures and reduced public support, they noted that CDBG resources are essential for sustaining local nonprofit services and helped provide food to over 8,600 people last year. The third comment, from St. Vincent de Paul Society of Lane County (SVdP), endorsed the CDBG allocation and Annual Action Plan. SVdP emphasized that CDBG rehabilitation funds are essential for preserving aging Affordable Housing, noting the success of CDBG-funded land acquisition program for Affordable Housing development, and highlighting the need for continued human services support. SVdP expressed appreciation for the Annual Action Plan and described it as prioritizing critical investments that improve the quality of life for low-income and vulnerable populations and strengthen the community.

Staff worked with the Eugene-Springfield HOME Consortium Governing Board to develop the proposed HOME allocation for Affordable Housing. During the 30-day public comment period, two public comments were received on the proposed HOME Allocation. One comment said that the amount of funds used for Administration of the HOME and CDBG programs should be closer to 10 percent, encouraging the maximum use of funds to support Affordable Housing development. The second comment suggested that there should be an incentive for added energy efficiency and sustainability features in housing development. On March 18, 2026, the HOME Consortium Governing Board approved the HOME allocation focused on Affordable Housing development. Attachment D includes a list of HOME Consortium Governing Board members.

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## Federal Funding Updates

The 2025 HUD grant agreements imposed new requirements that Eugene, and other local governments, challenged in federal court. In the preliminary stages of that case, the court ruled in favor of Eugene and other local governments and issued a preliminary injunction that prevents HUD from implementing these new requirements. For the time being, that result preserves Eugene's ability to continue to participate in the CDBG and HOME programs and allowed the City to sign the 2025 HUD grant agreements and utilize those funds. However, the federal government appealed the initial ruling, and if it is overturned, the City will need to reevaluate its ability to participate in HUD programs. At this time, no new conditions or program changes have been communicated related to the 2026 HUD grant agreements.

## **RELATED CITY POLICIES**

[Housing Implementation Pipeline \(HIP\)](#) – The HIP 5-year goals that are aligned with the 2026 Action Plan include: creation of Affordable Housing units, preservation of Affordable Housing units, purchase of landbank site for future Affordable Housing, support of people experiencing homelessness, and support of the homeless services system.

City of Eugene [Strategic Plan 2023-2026](#) – The 2026 Action Plan aligns with the Urgent Community Needs areas of the City's strategic plan: Stabilize the cost of housing; Improve support for local businesses and the business environment; Advance efforts that will increase wages and create new jobs; and Mitigate the impacts of homelessness on unhoused individuals and the community.

## **PREVIOUS COUNCIL DIRECTION**

### [April 28, 2025 Work Session](#)

Council passed Resolution No. 5440:

Councilor Evans, seconded by Councilor Leech, moved to adopt a Resolution Approving the Eugene-Springfield 2025 Consolidated Plan.

Passed 8:0

## **COUNCIL OPTIONS**

1. Approve the CDBG allocation specified in the Eugene-Springfield 2026 Annual Action Plan included as Attachment A to this AIS.
2. Modify or amend the CDBG allocation specified in the Eugene-Springfield 2026 Annual Action Plan.

## **CITY MANAGER'S RECOMMENDATION**

The City Manager recommends Option 1.

## **SUGGESTED MOTION**

Move to approve the CDBG allocation specified in the Eugene-Springfield 2026 Annual Action Plan included as Attachment A to this AIS.

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## **ATTACHMENTS**

- A. Eugene-Springfield 2026 Annual Action Plan
- B. 2025 Consolidated Plan Priority Needs and Strategies Tables
- C. 2025 Consolidated Annual Performance Evaluation Report (CAPER) Accomplishments
- D. Eugene-Springfield HOME Governing Board Members

## **FOR MORE INFORMATION**

Staff Contact: Genevieve Middleton, Affordable Housing Policy & Planning Manager

Telephone: 541-682-5785

Staff E-Mail: [GMiddleton@eugene-or.gov](mailto:GMiddleton@eugene-or.gov)

# 2026 Annual Action Plan

## For the Use of Federal HUD Funds

The Eugene-Springfield Consolidated Plan is proposing to use **HOME Investment Partnerships Program (HOME)** and **Community Development Block Grant (CDBG)** funds to support housing and community development efforts to benefit low-income individuals and households in our community. The funding period is July 1, 2026 – June 30, 2027. This is the second Annual Action Plan of the five-year 2025 Eugene-Springfield Consolidated Plan.

- **HOME Public Comment Period: February 10–March 11, 2026**
- HOME Public Hearing: **March 18, 2026**
- **CDBG Public Comment Period: March 2–March 31, 2026**
- CDBG Public Hearing: **March 20, 2026**

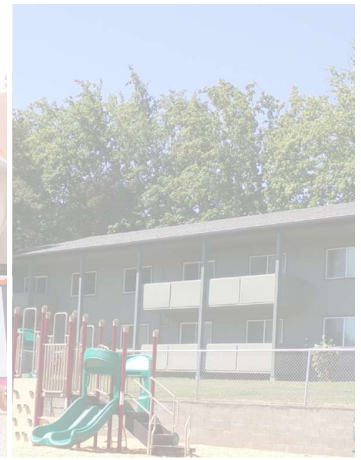
**Public Hearings & Comment at:**  
[www.eugene-or.gov/hudplans](http://www.eugene-or.gov/hudplans)



Alma Apartments - construction completed



Micro-enterprise class graduate

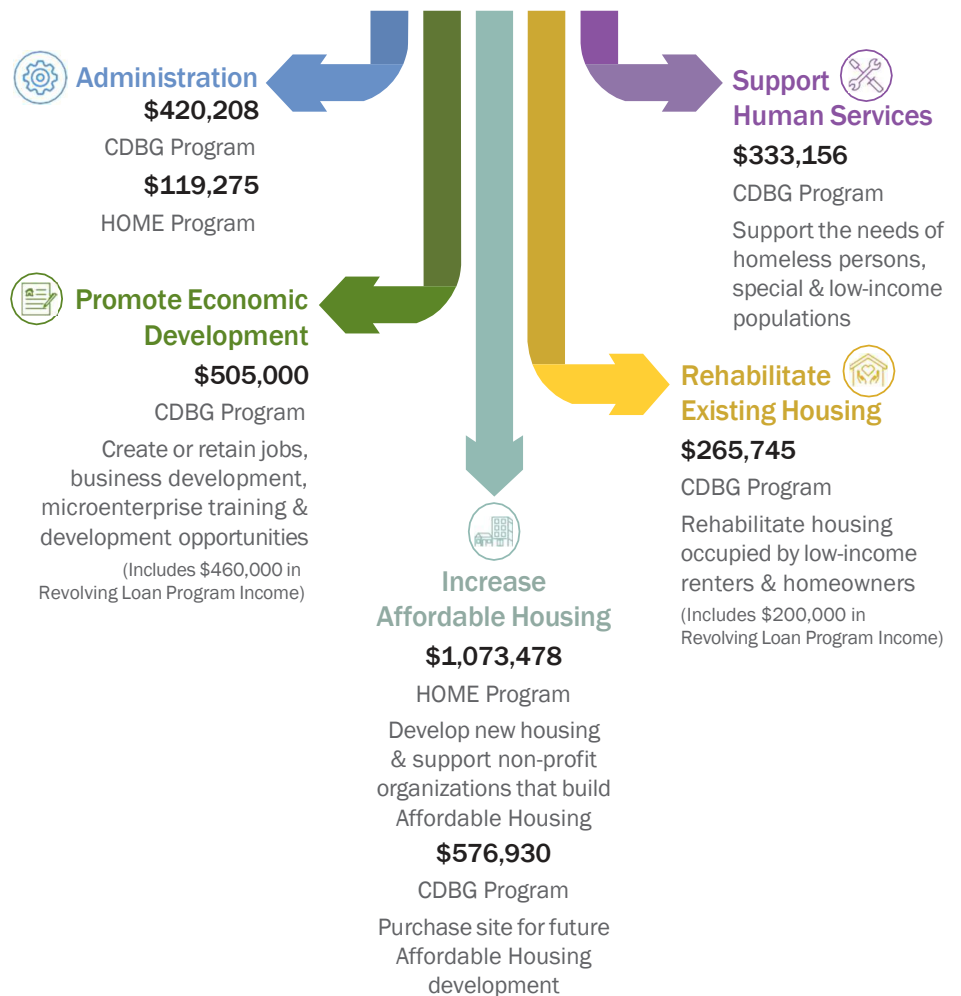


Oakwood Manor - rehabilitation underway

## 2026 HOME & CDBG Activities

[www.eugene-or.gov/hudplans](http://www.eugene-or.gov/hudplans)

Total | HOME Grant: \$1,132,753 | CDBG Grant: \$1,411,039  
 Estimated Program Income | HOME: \$60,000 | CDBG: \$690,000





**EUGENE – SPRINGFIELD**  
**2025 CONSOLIDATED PLAN**  
 FOR HOUSING & COMMUNITY DEVELOPMENT

Affordable Housing Strategies						
Strategic Goal	Priority Needs Addressed	Possible Examples	Projected Outcomes			
			Description	HOME Consortium	Eugene CDBG	Springfield CDBG
Increase the supply of affordable housing	Renters, Homeless, Non-Homeless Special Populations	Land acquisition, development of new rental housing, and operating support for Community Housing Development Organizations (CHDO)	Number of rental units constructed or acquired (HOME)	250		
			Number of CHDOs assisted (HOME)	15		
			Number of housing units created for people exiting homelessness (HOME)	50		
			Number of sites acquired for future Affordable Housing development		1	
Rehabilitate existing housing stock	Renters, Owners, Homeless, Non-Homeless Special Populations	Preserve existing rental and ownership housing for low-income persons	Number of Affordable Housing rental units rehabilitated		250	4
			Number of low-income home owner units rehabilitated		75	300
Provide homeownership assistance	Owners	Assist low-income residents with the first-time purchase of a home	Number of low-income, first-time homebuyers assisted		5	20

Community Development Strategies						
Strategic Goals	Priority Needs Addressed	Possible Examples	Projected Outcomes			
			Description	HOME Consortium	Eugene CDBG	Springfield CDBG
Support human services system	Homeless, Non-Homeless Special Populations	Address the needs of homeless persons, special populations, and other low-income populations; Fund capital improvements to facilities owned by non-profits, and job training.	Number of persons assisted with human service activities		60,000	30,000
			Number of public facilities improved		1	
			Number of persons assisted with public facility improvements		2,000	
			Number of transitional or emergency homeless beds added or maintained		5	
Promote economic development	Employment Opportunities, Homeless	Creation of jobs and business development; Provide below-market financing to local businesses creating or retaining jobs; micro-enterprise and workforce training or grants.	Number of jobs created or retained		50	
			Number of businesses assisted		20	
			Number of microenterprise business trainees		50	
Improve low-income neighborhoods	Renter, Owner, Homeless, Non-Homeless Special Populations, Employment Opportunities, Low-Income Areas/Areas of Slums and Blight	Provide financing for activities that eliminate slums and blight, including acquisition, clearance, rehab and historic preservation and economic development activities, infrastructure development and public facility improvements.	Number of projects completed		1	
			Number of persons assisted with public facility improvements		1,000	



# 2025 CAPER

## Consolidated Annual Performance Evaluation Report

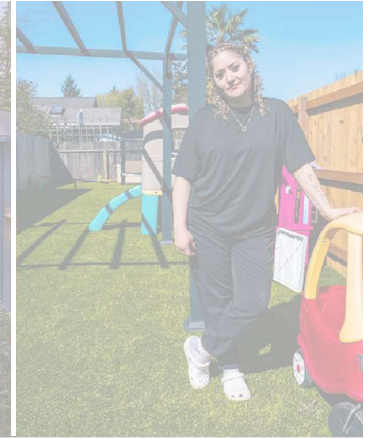
The Eugene-Springfield Consolidated Plan was available for feedback on recent accomplishments for the use of **HOME Investment Partnerships Program (HOME)** and **Community Development Block Grant (CDBG)** funds. This funding supports housing, human services, and development efforts to benefit low-income individuals and households in our community. The funding period was July 1, 2024 - June 30, 2025. This is the fifth of five annual evaluation reports (CAPER) of the five-year 2020 Eugene Springfield Consolidated Plan.



Food for Lane County Volunteer



Polk 2.0 (DevNW)  
Steve Smith Photography

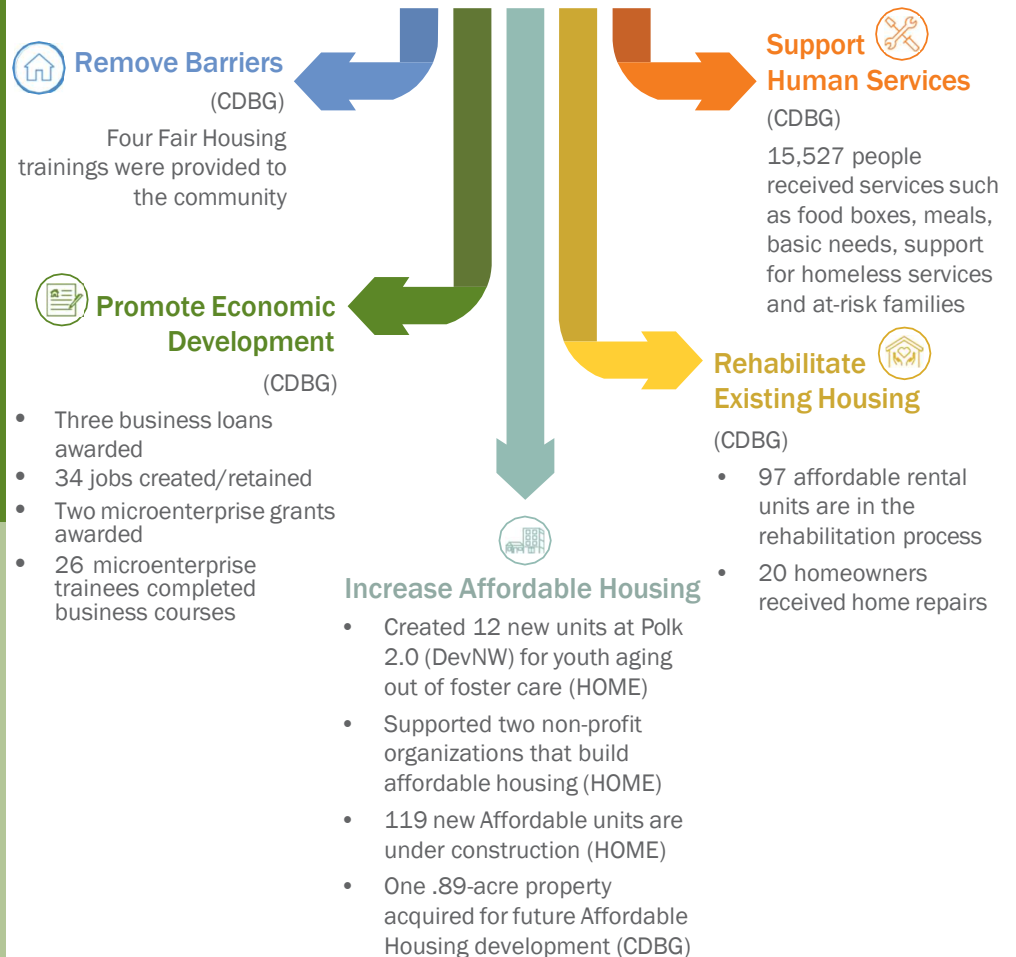


Microenterprise Childcare  
Grant Recipient

## Recent HOME & CDBG Accomplishments

[www.eugene-or.gov/hudplans](http://www.eugene-or.gov/hudplans)

### Accomplishments



• **Public Comment Period:**  
August 26 - September 10, 2025

• **Public Hearing:**  
September 10, 2025

**Public Hearing & Comment at:**  
[www.eugene-or.gov/hudplans](http://www.eugene-or.gov/hudplans)





**Eugene-Springfield HOME Consortium Governing Board Members**

Mayor Kaarin Knudson, Eugene  
Councilor Eliza Kashinsky, Eugene  
Mayor Sean VanGordon, Springfield  
Councilor Kori Rodley, Springfield

# EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



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## Approval of City Council Minutes

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Meeting Date: April 27, 2026  
Department: Central Services  
www.eugene-or.gov

Agenda Item Number: 3A  
Staff Contact: Rosa Roach  
Phone: 541-682-8497

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### ISSUE STATEMENT

This is a routine item to approve City Council minutes.

### BACKGROUND

Per City Council Operating Agreements, written minutes shall be taken for all City Council meetings in accordance with the Oregon Attorney General's Public Records and Meetings Manual. The minutes must give a true reflection of the matters discussed but need not be a full transcript, verbatim or recording.

As a matter of courtesy and efficiency a councilor should notify the Mayor and other councilors that they intend to propose an amendment to the minutes and should propose replacement text in advance of the meeting at which those minutes are scheduled to be approved. If the proposed amendment is a simple factual, grammatical, or spelling correction, the amendment may be proposed without consulting the minutes recorder. If the proposed amendment is substantive in nature or seeks to clarify the speaker's intent, the councilor should notify the minutes recorder and request verification of the proposed amendment.

### SUGGESTED MOTION

Move to approve the minutes for the work sessions and meetings on February 25, 2026 and March 9, 2026.

### ATTACHMENTS

- A. February 25, 2026 Work Session
- B. March 9, 2026 Work Session
- C. March 9, 2026 Meeting

### FOR MORE INFORMATION

Staff Contact: Rosa Roach, City Council Coordinator  
Telephone: 541-682-8497  
Staff E-Mail: [RRoach@eugene-or.gov](mailto:RRoach@eugene-or.gov)

April 27, 2026 Meeting – Item 3A

**MINUTES**  
**Eugene City Council**  
**Work Session**  
**Eugene, Oregon 97401**

**February 25, 2026**  
**12:00 p.m.**

**Councilors Present:** Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Lyndsie Leech and Randy Groves

**Councilors Absent:** Greg Evans

Council President Leech opened the February 25, 2026 Eugene City Council Work Session in a virtual format.

**1. WORK SESSION: Council Review of Renter Protections**

City Manager Pro Tem, Matt Rodrigues, provided background information and introduced Amy Cameron, the Rental Housing Analyst for Planning & Development, who presented information about rental protections Phase 1 and 2.

Councilor Discussion:

- Councilor Yeh – stated appreciation for the presentation; asked whether staff track and report the outcomes of their interactions with renters and landlords; asked whether item three in Phase 3 remains a high priority given the changes since Phase 3 topics were first identified; asked if staff should prioritize time and resources on other topics.
- Councilor Groves – asked whether data exists showing how many single-family detached homes left the long-term rental market and were converted to other uses after implementation of Phases 1 and 2; asked whether the City can distinguish between detached rentals and multi-unit rentals leaving the registry; asked how much of the recent growth in rental unit count came from projects already under construction before renter protections were adopted and how much came from new developments started afterward; noted the importance of monitoring long-term trends as the City evaluates policy impacts.
- Councilor Zelenka – stated the program appears to be working as intended and noted the impacts on landlords seem smaller than many feared; stated the ten-dollar screening fee cap is a significant success by reducing costs for renters; asked why Eugene appears at the high end of eviction filing rates compared to peer cities shown in the report; stated support for minor code fixes and for moving forward with Phase 3 feasibility work.

- Councilor Clark – asked whether Phase 2 was adopted in 2023 or 2024; asked whether the eviction data measured years after adoption of Phase 2 or only prior years; stated he heard from a realtor who reported that sixteen families were displaced when Phase 2 was adopted; stated he is not in support of Phase 3 at this time; stated support of the a motion for exploring tenant opportunity to purchase ; noted interest in learning more before making a final decision.
- Councilor Keating – stated appreciation for the presentation; noted he is looking forward to the discussion of Tenant Opportunity to Purchase Act (TOPA); asked whether he will have to declare a conflict of interest as a renter if Council later votes on a tenant opportunity to purchase policy.
- Councilor Leech – stated appreciation for the detailed review of Phases 1 and 2; noted the complexity of the rental market; stated interest in additional tools that might help distinguish policy effects from broader trends; asked whether any data-tracking strategies could better support future evaluation; stated in support of minor code fixes, for Phase 3 work, and for learning more about TOPA; stated support of TOPA separate from incorporating into Phase 3.
- Councilor Kashinsky – asked if TOPA and Phase 3 could both return around the same time if treated as separate work items; stated that her preference is to avoid long delays and to ensure both areas move forward efficiently.
- Councilor Groves – stated support for separating TOPA from Phase 3; asked whether staff had additional observations or questions they wished Council had asked, particularly related to eviction outcomes.
- Councilor Clark – stated interest in receiving information on whether cities can limit corporate ownership of single-family homes; asked for guidance from the City Attorney on what authority the City has in this area; stated that such information would help shape his understanding as Council continues the discussion.
- Councilor Yeh – asked the City Manager whether she should include specific timing language in her forthcoming motion to ensure TOPA returns before Phase 3 materials; stated her intent to bring a motion forward incorporating the language change discussed.

**MOTION:** Councilor Yeh, seconded by Councilor Kashinsky, moved to direct the City Manager to include information and a possible implementation plan for a TOPA tenant opportunity to purchase policy, prioritized over renter protections Phase 3.

Councilor Discussion:

- Councilor Keating – asked whether the wording “prioritized over” could be interpreted as replacing Phase 3 instead of placing TOPA ahead of Phase 3 in timing; asked if staff understood the motion to mean the work should occur before Phase 3 rather than superseding it.

**VOTE: 7:0 PASSED****IN FAVOR:** Kashinsky, Keating, Zelenka, Yeh, Clark, Leech and Groves**OPPOSED:** None

**MOTION:** Councilor Kashinsky, seconded by Councilor Zelenka, moved to direct the City Manager to schedule a public hearing on an ordinance implementing the minor code fixes in Attachment B.

**VOTE: 7:0 PASSED****IN FAVOR:** Kashinsky, Keating, Zelenka, Yeh, Clark, Leech and Groves**OPPOSED:** NoneCouncilor Discussion:

- Councilor Groves – stated that he would vote yes to move the item to a public hearing; noted he will wait to hear from the public before forming a final opinion.
- Councilor Clark – stated that he agreed with Councilor Groves’ remarks.

**2. WORK SESSION: ROW Utility Licensing Ordinance and Utility Permitting**

City Manager Pro Tem, Matt Rodrigues, provided background information and introduced Jack Blackham, the interim development services manager for Public Works Engineering who presented information about the right of way utility licensing ordinances.

Councilor Discussion:

- Councilor Clark – asked whether a right-of-way (ROW) licensing system would typically grant license approval at the staff level or require Council approval; asked whether a right-of-way licensing ordinance could allow Council to revoke or deny a license; asked how statewide utility rules interact with City authority over the ROW; asked whether ROW authority could ever be used to block a utility provider from operating in the city, including providers of natural gas.
- Councilor Kashinsky – asked for examples of pass-through utilities and how they currently pay for ROW use; asked when the City last extended its franchise agreement with Northwest Natural and whether the City still holds franchise agreements with pass-through providers; asked whether a ROW licensing ordinance would allow the use of blanket permits or if that would depend on how the ordinance is written.
- Councilor Leech – stated she requested the work session to explore ways to streamline systems and improve efficiency, not to limit any specific utility; asked whether a ROW licensing ordinance could include labor-related or climate resilience standards; asked what enforcement tools would apply if a utility damaged City assets or failed to meet required standards; stated that her

questions focused on both short-term ROW use and long-term placement of facilities.

**MOTION:** Councilor Leech, seconded by Councilor Kashinsky, moved to direct the City Manager to return for an additional work session providing analysis of utility services, providers, and operators within the City and of regulatory and compensatory considerations to assist the City Council in determining whether to move forward with a new right-of-way ordinance.

Councilor Discussion:

- Councilor Yeh – asked what timeline staff anticipate for bringing back further analysis on a potential right-of-way licensing ordinance; noted the importance of using staff time efficiently while ensuring Council has complete information before making decisions.

**VOTE: 7:0 PASSED**

**IN FAVOR:** Kashinsky, Keating, Zelenka, Yeh, Clark, Leech and Groves

**OPPOSED:** None

Councilor Discussion:

- Councilor Clark – stated interest in understanding how manufactured-home residents who rent land but own their homes could receive stronger protections; asked how to propose amendments that address large rent increases in manufactured-home parks.

The meeting was adjourned at 1:20 p.m.

Respectfully submitted,

Katie LaSala  
City Recorder

*(Recorded by Rosa Roach)*

Link to the webcast of this City Council meeting [here](#).

**MINUTES**

**Eugene City Council  
Work Session  
Eugene, Oregon 97401**

**March 9, 2026  
5:30 p.m.**

**Councilors Present:** Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Kaarin Knudson opened the March 9, 2026, work session of the Eugene City Council in a hybrid format at 500 E 4<sup>th</sup> Avenue, North Building, Eugene OR 97401.

**1. WORK SESSION: Home Energy Score Policy Discussion**

City Manager Pro Tem Matt Rodrigues introduced Danielle Klinkebiel, Climate Policy Analyst, and Ian Penn, Sustainability Manager, to discuss the proposed home energy score disclosure policy and key considerations for potential adoption.

Councilor Discussion:

- Councilor Clark – asked whether individual home energy scores would be stored in a database; noted concern that such information might be used to compel upgrades in the future; stated he could support a voluntary program but could not support a mandatory requirement; noted adding new requirements would increase housing costs and decrease housing availability, negatively affecting buyers.
- Councilor Groves – asked why the program was being proposed as mandatory rather than voluntary; asked what public outreach had been conducted about the existing voluntary option; noted he had never heard of the current program despite decades of local engagement; stated he would prefer a voluntary pilot before adopting a mandate; stated concern that accumulating regulations could discourage employers and hinder economic growth.
- Councilor Zelenka – stated voluntary programs do not generate adequate participation and disclosure benefits outweigh the low cost to sellers; noted the concept has been under discussion for many years and it is appropriate to move forward; asked what reprioritizing existing resources would entail; asked whether other cities also require approximately one half of a full-time equivalent to administer such a program; stated this step only advances the process toward drafting ordinance language.
- Councilor Kashinsky – asked about the number of assessors currently serving the area and how many would be needed if disclosure were required; stated similar policies in other Oregon cities have created opportunities for new assessors; noted incremental actions such as disclosure support climate and affordability objectives.
- Councilor Keating – asked whether businesses such as solar installers, window and siding companies, and heating ventilation and air conditioning firms

support home energy disclosure; asked about lessons learned from other jurisdictions; asked which potential funding mechanisms would be most practical for the program.

- Councilor Yeh – stated she was ready to move the policy to the next step; noted the research was thorough and buyers will benefit from transparent information when making a major investment.
- Councilor Clark – asked whether other communities with disclosure policies had experienced measurable decreases in energy use; stated if taking action on recommendations remains voluntary, then obtaining the score should also remain voluntary.
- Mayor Knudson – stated the policy offers residents additional options to reduce energy use and lower costs; stated some comments may have misunderstood the policy as applying to all current homeowners; stated a point-of-sale disclosure offers prospective buyers meaningful information about the condition and performance of a home; noted appliance labels provide limited insight compared to a whole-home score; stated conservation is essential to addressing challenges associated with renewable energy transitions; noted older housing stock often lacks insulation and air-sealing due to building practices at the time of construction; noted the policy represents an incremental step toward broader climate goals.
- Councilor Groves – asked whether the University of Oregon and Eugene Water and Electric Board (EWEB) program that documented energy reductions had been voluntary; noted progress was achieved through voluntary participation; reinforced his preference for a voluntary approach.
- Councilor Zelenka – stated disclosure is necessary for residents to pursue energy-saving actions; noted upgrades are not required; stated energy-efficiency improvements typically save households money and disclosure ensures all buyers have equitable access to important information.

**MAIN MOTION:** Councilor Kashinsky, seconded by Councilor Zelenka, moved to direct the City Manager to prepare a draft ordinance to establish a Home Energy Score disclosure requirement as described in the AIS and to bring it for Council consideration at a work session.

**MOTION TO AMEND:** Councilor Clark, seconded by Councilor Groves, moved to amend to a voluntary program.

Councilor Discussion:

- Councilor Clark – stated residents already have access to free energy-use information through EWEB; noted a voluntary program can be effective when people are informed and motivated; stated a mandatory disclosure provides no certainty of success and only ensures added cost for homebuyers.
- Councilor Kashinsky – stated requiring disclosure at listing provides benefits that a voluntary program cannot; stated first-time buyers may not know to request such information and a mandatory disclosure ensures it is available when needed.

- Councilor Keating – stated disclosure is a consumer-protection measure similar to fuel-economy information for vehicles; urged opposition to the amendment to make the program voluntary and support for the main motion.

**VOTE ON MOTION TO AMEND: 3:5 FAILED**

**IN FAVOR:** Clark, Evans and Groves.

**OPPOSED:** Kashinsky, Keating, Zelenka, Yeh, and Leech.

**VOTE ON MAIN MOTION: 5:3 PASSED**

**IN FAVOR:** Kashinsky, Keating, Zelenka, Yeh, and Leech.

**OPPOSED:** Clark, Evans and Groves.

## 2. WORK SESSION: City of Eugene Naming Policy

City Manager Pro Tem Matt Rodrigues introduced Jason Dedrick, Policy, Strategic Planning and Performance Manager, to discuss the proposed updates to the City of Eugene Naming Policy that provides guidance on the naming of City-owned facilities.

### Councilor Discussion:

- Councilor Keating – asked why the policy requires an individual to be deceased for at least one year before naming a facility after them; stated he would prefer the ability to name facilities after living individuals who have contributed significantly to the community.
- Councilor Yeh – stated naming reflects community values and identity; emphasized the importance of inclusive choices.
- Councilor Zelenka – stated the one-year waiting period allows the public to fully understand a person’s legacy; noted naming living individuals could become politically charged; asked about the options for engagement during the naming process.
- Councilor Evans – stated support for a waiting period, citing examples where posthumous revelations complicated prior honors; asked whether there is a formal process for removing a name.
- Councilor Yeh – asked whether nationally recognized individuals who did not live locally could qualify under the updated criteria; asked about the removal of language discouraging “foreign-sounding” names; asked whether the City has reviewed existing facility names for inclusivity.

**MOTION:** Councilor Kashinsky, seconded by Councilor Zelenka, moved to adopt the Resolution Adopting a Naming Policy for the City of Eugene at Attachment B to the AIS.

### Councilor Discussion:

- Councilor Keating – stated he would support the updated policy but reiterated his desire for future flexibility to honor living individuals who have made historic contributions.
- Councilor Clark – asked whether naming decisions made by the Council could be challenged by voters through a petition process.

**VOTE: 8:0 PASSED**

**IN FAVOR:** Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

**OPPOSED:** None.

The meeting was adjourned at 6:56 p.m.

Respectfully submitted,

Katie LaSala  
City Recorder

*(Recorded by Cherish Bradshaw)*

Link to the webcast of this City Council meeting [here](#).

**MINUTES**

**Eugene City Council  
Meeting  
Eugene, Oregon 97401**

**March 9, 2026  
7:30 p.m.**

**Councilors Present:** Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Knudson opened the March 9, 2026, meeting of the Eugene City Council in hybrid in-person and virtual format at 500 E. 4th Avenue, North Building, Eugene, OR 97401.

**1. CEREMONIAL MATTERS**

Mayor Knudson introduced proclamations for Kathmandu-Eugene Sister City Day, Women's History Month, Women in Construction Week, Multiple Sclerosis (MS) Awareness Week, Transgender Day of Visibility, and an International Human Rights Leadership Award presented to the His Holiness the 14th Dalai Lama, Tenzin Gyatso.

**2. COMMITTEE REPORTS AND ITEMS OF INTEREST**

- Councilor Groves – noted the conclusion of the Oregon legislative short session; noted the Intergovernmental Relations Manager had emailed a summary report; thanked local state representatives for their support and leadership; noted the passage of priority bills for the City.
- Councilor Keating – noted a recent meeting with Eugene Emergency Physicians (EEP) regarding emergency department staffing changes at PeaceHealth Riverbend Hospital; spoke in favor of Council action to support EEP; spoke in favor of the Eugene library levy that will be on the May ballot.
- Councilor Clark – stated his support for EEP; noted while he is in support of EEP, he urges caution in actions and words without a fuller understanding of what has transpired.
- Councilor Groves – noted the strengths of EEP as a physician's group; noted his attendance at a recent meeting with EEP and Lane Professional Firefighters as well as a meeting with Oregon Nurses Association; noted concerns about corporate medicine taking over primary care.
- Mayor Knudson – stated the importance of both the local partner PeaceHealth and invested emergency room physicians; noted she spoke with Governor Kotek about the potential emergency room staffing changes; encouraged those looking to learn more to connect with Oregon Nurses Association.

**3. CONSENT CALENDAR 1**

- A. Interim Appointment to Human Rights Commission**
- B. Adoption of a Resolution Amending Eugene City Council Operating Agreements and Repealing Resolution No. 5387**
- C. Approval of City Council Minutes**
- D. Approval of City Council Tentative Agenda**

**MOTION:** Councilor Kashinsky, seconded by Zelenka, moved to approve the items on Consent Calendar 1.

**VOTE: 8:0 PASSED**

**IN FAVOR:** Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

**OPPOSED:** None.

**4. Action: An Ordinance Amending the Willakenzie Area Plan Text; Rezoning the Property Identified as Assessor's Map 17-03-16-23, Tax Lots 04000, 04100, and 04200 from C-1 Neighborhood Commercial to C-2 Community Commercial; and Providing an Effective Date.**

City Manager Pro Tem Matt Rodrigues introduced the topic and provided background information.

**MOTION:** Councilor Kashinsky, seconded by Councilor Zelenka, moved to approve the Refinement Plan Amendment and Zone Change applications and adopt the proposed amendment to the Refinement Plan as shown in the Ordinance included in Attachment A to this Agenda Item Summary.

**VOTE: 8:0 PASSED**

**IN FAVOR:** Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

**OPPOSED:** None.

**5. Action: An Ordinance Amending the Fairmount/University of Oregon Special Area Study Text and Diagram; Amending Sections 9.4205, 9.4215, 9.4220, And 9.9570 of the Eugene Code, 1971; Rezoning the Property Identified as Assessor's Map 17-03-33-32, Tax Lots 07000, 07100, 07200, 07300, 07400, 07500, 07600, 07700, and 07800 to Remove the /EC East Campus Overlay Zone; and Providing an Effective Date.**

City Manager Pro Tem Matt Rodrigues introduced the topic and provided background information.

Council Discussion:

- Councilor Zelenka – noted the applicant had substantially revised the proposal; asked why the Council could not return the application and ask the parties to renegotiate; stated this process is unprecedented; asked if the application would go back to the applicant if Council found it inconsistent with the criteria.

**MOTION:** Councilor Kashinsky, seconded by Councilor Zelenka, moved to immediately reopen the record for this matter to accept evidence and argument from all parties, and to direct the City manager to provide notice of a public hearing for April 20, 2026, on an ordinance incorporating the applicant's proposed modifications.

**VOTE: 8:0 PASSED**

**IN FAVOR:** Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

**OPPOSED:** None.

**6. Action: An Ordinance Concerning Increased Public Health Standards Coordination; Amending Sections 9.2460, 9.2461, and 9.4165 of the Eugene Code, 1971; and Providing an Effective Date.**

City Manager Pro Tem Matt Rodrigues introduced the topic and provided background information.

**MOTION:** Councilor Kashinsky, seconded by Councilor Zelenka, moved to adopt an Ordinance Concerning Increased Public Health Standards Coordination; Amending Sections 9.2460, 9.2461, and 9.4165 of the Eugene Code, 1971; and Providing an Effective Date, included as Attachment A to this Agenda Item Summary.

**MOTION TO SUBSTITUTE:** Councilor Kashinsky, seconded by Councilor Zelenka, moved to substitute the following: Move to direct the City Manager to draft an ordinance and schedule a public hearing on Version 3 of the Public Health Standards Code Amendments included in the December 16, 2025, Planning Commission agenda packet. The ordinance drafted by the City Manager shall modify Section 3 of Version 3 to replace the phrase “scope of the proposed work” with the phrase “a description of the proposed work.”

Council Discussion:

- Councilor Kashinsky – stated Version 3 better meets the goal of strengthening coordination among the City, regulatory agencies, and applicants; noted Version 3 adds a simple applicant form identifying possible environmental permits, which should not be burdensome; stated Lane Regional Air Protection Agency (LRAPA) found Version 3 to be more useful.
- Councilor Zelenka – noted concerns about Version 3 being burdensome are unfounded because applicants should already know their required permits; stated failure to identify needed permits reflects negligent preparation by the applicant or their consultant; stated Version 3 only asks for a list of potential permits, not that they be obtained; asked for clarification of the exact language in Version 3 to ensure clear legislative intent.
- Councilor Groves – asked if city plan reviewers should help applicants understand what is needed for permit approval; noted the City should work to make the process easier while upholding standards; asked why the city cannot help applicants navigate requirements across agencies; stated staff should be able to provide at least general guidance even if other agencies enforce the rules.
- Councilor Clark – thanked the Planning Commission for their work on the proposed amendments; asked what happens when agencies do not respond to applications for a permit; asked about the difference between Version 3 and Version 4; asked about the staff response if a federal or state permitting agency does not respond to the applicant in a timely manner; asked if staff will verify the accuracy of the completed form; asked if there is a waiting period to fill out the form; stated appreciation for the discussion and noted the importance of protecting the residents of West Eugene, especially given the past failures with

JH Baxter; stated the belief that the Baxter situation was a regulatory failure, not a land-use planning failure; expressed hesitation to change land-use code in ways that may hinder economic growth; stated a preference for fixing regulatory shortcomings rather than increasing land-use requirements; asked that, if the amendment passes, the planning commission be invited to provide testimony so council can better understand their reasoning.

- Councilor Zelenka – noted the planning commission was split four to three and took the unusual step of sending a memo explaining their vote; stated it is not the City’s job to tell businesses every requirement for development beyond city code; noted the attestation in Version 3 is simple and will take minimal time; stated if a developer cannot answer these questions, the process will force them to learn and prevent problems later.
- Councilor Kashinsky – noted while the situation at JH Baxter prompted the discussion, the deeper issue stems from a 1959 land-use map that placed heavy industrial next to low-density residential; stated this historic siting decision has created long-standing conflicts between residents and industrial businesses; noted that addressing a land-use problem requires land-use solutions and viewed the proposal as a modest measure to help navigate the inherited situation.

**VOTE ON MOTION TO SUBSTITUTE: 8:0 PASSED**

**IN FAVOR:** Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

**OPPOSED:** None.

**VOTE ON SUBSTITUTED MOTION: 8:0 PASSED**

**IN FAVOR:** Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

**OPPOSED:** None.

## 7. PUBLIC COMMENT

1. Lin Woodrich – spoke in favor of a police substation in Bethel.
2. Charmane Landing – spoke against the Amazon e-commerce center.
3. Stan Taylor – spoke against the Amazon e-commerce center.
4. Francis Starr OLeary – asked Council to do more to stop federal immigration enforcement.
5. Jane – spoke against permitting a fence around the federal building.
6. Wyn Manselle – asked if Flock has deleted City data, spoke about privacy.
7. Glenn O. – spoke against permitting a fence around the federal building.
8. Shelly Devine – spoke against law enforcement wearing face masks.
9. Faye Rachford – spoke against the Amazon e-commerce center.
10. Athena Aguiar – spoke in favor of decriminalizing psychedelics.
11. Chloe Longworth – spoke against permitting a fence around the federal building.
12. Erica Lyon – spoke against the Amazon e-commerce center.
13. Misty Strawberry Bowman – spoke in favor of dark skies.
14. David Igl – spoke about local history.

Council Discussion:

- Councilor Clark – stated he loves the stars and supports dark sky advocacy work.
- Councilor Keating – stated his support for dark skies; noted a large majority of Americans, including community members, subscribe to Amazon Prime; noted he would attend the March 14<sup>th</sup> Active Bethel Community meeting on the Amazon proposal.
- Councilor Groves – noted he is a night sky enthusiast; asked if the federal government is required to follow city codes; noted he has not seen Eugene Police officers wearing masks.
- Mayor Knudson – noted protecting dark skies also protects migrating birds; noted city progress on installing shielded fixtures, automatic-off lighting, and retrofits that direct illumination downward; stated older fixtures, parking lots, and rights-of-way remain challenging to retrofit but emphasized ongoing efforts.

**8. CONSENT CALENDAR 2**

**A. A Resolution Annexing Land to the City of Eugene (Assessor’s Map 17-04-14-41, Tax Lot 07809 and Located at 1773 Parnell Drive) (City File: 1773 Parnell Drive; A 25-13)**

**B. A Resolution Annexing Land to the City of Eugene (Assessor’s Map 18-03-09-30, Portion of Tax Lot 10501 and Located at 1810 Firland Boulevard) (City File: 1810 Firland Blvd; A 25-14)**

**MOTION:** Councilor Kashinsky, seconded by Zelenka, moved to approve the items on Consent Calendar 2.

**VOTE: 8:0 PASSED**

**IN FAVOR:** Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

**OPPOSED:** None.

Mayor Knudson adjourned the meeting at 9:09 p.m.

Respectfully submitted,

Katie LaSala  
City Recorder

*(Recorded by Cherish Bradshaw)*

Link to the webcast of this City Council meeting [here](#).



# EUGENE CITY COUNCIL AGENDA ITEM SUMMARY

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## Approval of Tentative Working Agenda

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Meeting Date: April 27, 2026  
Department: Central Services  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 3B  
Staff Contact: Katie LaSala  
Phone: 541-682-5010

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### ISSUE STATEMENT

This is a routine item to approve the City Council Tentative Working Agenda.

### BACKGROUND

Per City Council Operating Agreements, at each regular meeting of the Council, the City Manager shall present the Tentative Agenda. This shall be placed on the Consent Calendar. If there are any concerns about the items on the Tentative Agenda, it may be removed at the request of any councilors from the Consent Calendar and discussed separately.

### COUNCIL OPTIONS

The council may choose to approve, amend or not approve the tentative agenda.

### SUGGESTED MOTION

Move to approve the items on the Tentative Working Agenda.

### ATTACHMENTS

- A. City Council Tentative Working Agenda

### FOR MORE INFORMATION

Staff Contact: Katie LaSala, City Recorder  
Telephone: 541-682-5010  
Staff E-Mail: [klasala@eugene-or.gov](mailto:klasala@eugene-or.gov)



# City Council Tentative Agenda

Updated April 22, 2026

Meeting materials and access information available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

## April

Date	Day	Time	Title	Length	Dept Contact
27-Apr	Mon	5:30 pm	Parks and Rec Bond and Levy Update (Work Session)	45 min	C. Carnagey, PW
			Operating Agreements: Additional Topics (Work Session)	45 min	K. LaSala, CS
<i>Location: Council Chambers and Virtual</i>					
27-Apr	Mon	7:30 pm	Committee Reports and Items of Interest		
			HUD Annual Action Plan (Priority Goal Action)		G. Middleton, PDD
			Consent Calendar 1		
			Riverfront Urban Renewal District: Expand River Guides Advisory Committee (URA Action)		A. D'Souza, PDD
			Initiation of Ordinance Extending Expiration Dates for Certain Land Use Approvals (Action)		H. O'Donnell, PDD
			Hazardous Substance User Fee (Action)		T. Worthington, ESF
			Public Comment		
<i>Location: Council Chambers and Virtual</i>					

## May

Date	Day	Time	Title	Length	Dept Contact
11-May	Mon	5:30 pm	Long Range Financial Planning: Financial Condition & Strategic Plan Overview (Work Session)	90 min	T. Miller, CS
<i>Location: Council Chambers and Virtual</i>					

11-May	Mon	7:30 pm	Pledge of Allegiance (Memorial Day)  Ceremonial Matters  Committee Reports and Items of Interest  FY27 MWMC Budget and CIP (Consent Calendar 1)  East Campus University of Oregon Refinement Plan Amendment, Code Amendment, and Zone Change (Possible Action)  Public Comment  A Resolution Annexing Land at 2405 Marjorie Avenue (A 26-03 Marjorie Avenue) (Consent Calendar 2)  <i>Location: Council Chambers and Virtual</i>			M. Miranda, PW           N. Gioello, PDD
13-May	Wed	12:00 pm	Police Auditor Report (Work Session)  Civilian Review Board Annual Report (Work Session)  <i>Location: Public via Virtual Only</i>	45 min  45 min	C. Renetzky, PA  C. Renetzky, PA	
18-May	Mon	5:30 pm	TBD (Public Hearing)  Urban Growth Strategies Update (Work Session)  1059 Willamette Next Steps (URA Work Session)  <i>Location: Council Chambers and Virtual</i>	45 min  45 min	R. Gershow, PDD  A. D'Souza, PDD	
20-May	Wed	12:00 pm	Long Range Financial Planning: Financial Policies (Work Session)  <i>Location: Public via Virtual Only</i>	90 min	T. Miller, CS	
<b>25-May</b>	<b>Mon</b>		<b>Memorial Day Holiday – No meetings</b>			
27-May	Wed	12:00 pm	Executive Session Pursuant to ORS 192.660(2)(i) (Review and Evaluate Employment-Related Performance)	60 min	K. Beraldo, CS	

Police Auditor Performance Evaluation (Work Session)			
IGR End of Session & United Front Report (Work Session)	30 min	E. Nelson, CS	
<i>Location: Public via Virtual Only</i>			

## June 2026

Date	Day	Time	Title	Length	Dept Contact
8-Jun	Mon	5:30 pm	Long Range Financial Planning: Unfunded Needs (Work Session)	90 min	T. Miller, CS
<i>Location: Council Chambers &amp; Virtual</i>					
8-Jun	Mon	7:30 pm	Pledge of Allegiance (Flag Day)		
			Ceremonial Matters		
			Committee Reports and Items of Interest		
			Consent Calendar 1		
			Boards & Commissions Appointments (Action)		R. Roach, CS
			Public Health Standards Code Amendment (City File: CA25-3) (Possible Action)		R. Verner, PDD
			Public Comment		
			Consent Calendar 2		
<i>Location: Council Chambers &amp; Virtual</i>					
10-Jun	Wed	12:00 pm	Executive Session Pursuant to ORS 192.660(2)(i) (Review and Evaluate Employment-Related Performance)	60 min	B. DeWitt, CS
			Municipal Court Judge Annual Performance Evaluation (Work Session)		
			Community Wildfire Protection Plan Update (Work Session)	30 min	T. Worthington, ESF
<i>Location: Public Virtual Only</i>					

15-Jun	Mon	5:30 pm	Granting an Exemption from the Application of Section 6.200 of the Eugene Code, 1971, and Providing for a Sunset Date (Public Hearing)		P. Gordon, PW
			Housing Production Incentives: Tax Exemption Programs (Public Hearing)		A. D'Souza, PDD
<i>Location: Council Chambers &amp; Virtual</i>					
17-Jun	Wed	12:00 pm	Mass Surveillance Policy Discussion (Work Session)	90 min	Staff
<i>Location: Public Virtual Only</i>					
22-Jun	Mon	5:30 pm	Topic Pending Confirmation (Work Session)	45 min	Staff
			Urban Renewal Update: Riverfront (URA Work Session)	45 min	A. D'Souza, PDD
<i>Location: Council Chambers &amp; Virtual</i>					
22-Jun	Mon	7:30 pm	Pledge of Allegiance (4 <sup>th</sup> of July)		
			Committee Reports and Items of Interest		
			Consent Calendar 1		
			Resolution Adopting the Second Supplemental Budget for 2025-2027; Making Appropriations for the City of Eugene for the Biennium Beginning July 1, 2025 and Ending June 30, 2027 (Public Hearing & Action)		L. Butterfield, CS
			Resolution Electing to Receive State Revenue Sharing Funds Pursuant to Section 221.770 of ORS; A Res. Certifying that the City of Eugene Provides the Municipal Services Required by ORS Section 221.760 in Order to Receive State Shared Revenues; A Res. Determining, Levying and Categorizing the Annual Ad Valorem Property Tax Levy for the City of Eugene for the Fiscal Year Beginning July 1, 2026 and Ending June 30, 2027 (Public Hearing & Action)		C. Wozniak, CS
			Resolution Adopting the Second Supplemental Budget for 2025-2027;		L. Butterfield, CS

<p>Making Appropriations for the Urban Renewal Agency of the City of Eugene for the Biennium Beginning July 1, 2025 and Ending June 30, 2027 (URA Public Hearing &amp; Action)</p> <p>Resolution of the Urban Renewal Agency of the City of Eugene Declaring the Amount of Tax to be Certified for the Fiscal Year Beginning July 1, 2026 and Ending June 30, 2027 (URA Public Hearing &amp; Action)</p> <p>Public Comment</p> <p>Consent Calendar 2</p> <p><i>Location: Council Chambers &amp; Virtual</i></p>						C. Wozniak, CS	
24-Jun	Wed	12:00 pm	Urban Renewal Update: Downtown Tenant Improvements, ROW Projects (Work Session)	45 min	E. Brown, PDD		
			Home Energy Score Draft Ordinance (Work Session)	45 min	I. Penn, PW		
<i>Location: Public Virtual Only</i>							
26-Jun	Fri	9:00 am	Long Range Financial Planning (Council Workshop)	7 hrs	Staff, CS		
<i>Location: Public Virtual Only</i>							

### Additional Information Regarding Upcoming Public Hearings

Date/Time	Topic/Title	Description	Staff Contact

Approved Work Session Polls to be Scheduled	Councilor	Date Approved
Mass Surveillance Policy – June 17, 2026	Zelenka, Leech, Yeh	2/27/2026

## Materials and Information

The Eugene City Council welcomes your interest in these agenda items. The City Hall Council Chambers meeting location is wheelchair accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con

discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682- 5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

For more information, contact the Council Coordinator at 541-682-5010, or visit us online at [eugene-or.gov/101/City-Managers-Office](http://eugene-or.gov/101/City-Managers-Office)

Meeting materials and information about how to access meetings available at: [Public Webcasts and Meeting Materials | Eugene, OR Website](#)

# EUGENE URBAN RENEWAL AGENCY BOARD

## AGENDA ITEM SUMMARY



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Action: Riverfront Urban Renewal District: Expand River Guides Advisory Committee

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Meeting Date: April 27, 2026  
Department: Planning and Development  
www.eugene-or.gov

Agenda Item Number: 4  
Staff Contact: Amanda D'Souza  
Phone: 541-682-5540

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### ISSUE STATEMENT

The Urban Renewal Agency Board is asked to consider an expansion of the Riverfront Urban Renewal Guides (River Guides) advisory committee for the Riverfront Urban Renewal Plan. The committee currently has seven seats, and the Agency Board will consider expanding it to nine seats.

### BACKGROUND

The concept for the River Guides comes from Section 900 of the Riverfront Urban Renewal Plan, which calls for a committee authorized by the Agency Board to advise on the activities of the District. Section 700 of the Plan sets out that the Agency Board is to approve all projects, other than loans, in excess of \$250,000. When appropriate, the River Guides provide input on those projects. The River Guides provide recommendations to the Agency Director, who then provides them to the Agency Board. Attachment A provides the framework for the committee.

The current River Guides framework establishes that the committee comprises seven members who represent the richness of the community's perspectives, neighborhoods, and population demographics. Currently, five of the seven seats are filled (the current members are identified in Attachment B). The current members expressed a desire to increase the membership to nine members to help the group meet quorum rules for public meetings and to provide an opportunity to further expand the expertise and representation of appointed members.

If the Agency Board approves the increase, there will be four vacancies on the committee. If the Agency Board chooses not to take action, the current two vacancies will remain. The vacancies on the River Guides were advertised through the recent Board and Commissions recruitment process and 12 community members submitted applications. Per the process approved by the Agency Board, the Mayor will review applications and provide nominations, and the Agency Board will consider approval at the June 8, 2026 meeting.

### RELATED CITY POLICIES

[2024 Riverfront Urban Renewal Plan](#)

*Section 900 – Community Member Participation*

The activities and projects defined in this Plan, development of subsequent plans, procedures, activities, and regulations, and the adoption of amendments to this Plan shall be undertaken with the participation of citizens, owners, tenants as individuals, and organizations who reside within or who have financial interest within the project area together with the participation of general

April 27, 2026 Meeting – Item 4

community members of the city. An advisory committee authorized by the Agency Board will advise on activities of the Riverfront Urban Renewal District.

## **PREVIOUS AGENCY DIRECTION**

[July 19, 2017 Agency Board Work Session](#)

Councilor Zelenka, seconded by Councilor Clark, moved to approve the formation of a Riverfront Urban Renewal District Advisory Board and the Mayor nominating and the Agency approving the Riverfront Urban Renewal Advisory Board committee members.

Passed 8:0

## **AGENCY BOARD OPTIONS**

1. Increase the number of members on the River Guides advisory committee from seven to nine.
2. Take no action at this time.

## **AGENCY DIRECTOR'S RECOMMENDATION**

The Agency Director recommends increasing the number of members on the Riverfront Urban Renewal Guides advisory committee from seven to nine.

## **SUGGESTED MOTION**

Move to increase the number of members on the Riverfront Urban Renewal Guides advisory committee from seven to nine.

## **ATTACHMENTS**

- A. Riverfront Urban Renewal Guides (River Guides) Framework
- B. River Guides Current Membership

## **FOR MORE INFORMATION**

Staff Contact: Amanda D'Souza, Development Programs Manager

Telephone: 541-682-5540

Staff E-Mail: [adsouza@eugene-or.gov](mailto:adsouza@eugene-or.gov)



**Riverfront Renewal Guides (River Guides) Framework**  
*Advisory Committee for the Riverfront Urban Renewal District*

The concept for the River Guides for the Riverfront Urban Renewal District comes from Section 900 of the 2004 Amendment and the 2024 Amendment to the Riverfront Urban Renewal Plan, which calls for a committee authorized by the Urban Renewal Agency Board to advise on the activities of the Riverfront District.

**Charter**

The River Guides advise on Riverfront District activities and provide recommendations on matters requiring the Agency Board's approval or action. Their recommendations are provided to the Agency Director who then provides them to the Agency Board. According to the Plan, Agency Board approval is needed for projects using \$250,000 or more of Urban Renewal funds (other than loans). The River Guides review funding requests of over \$250,000 prior to Agency Board consideration.

**Expectations of Members**

- Have or develop a basic understanding of the Riverfront Urban Renewal Plan, eligible projects and eligible uses of funds.
- Attend meetings as needed, review meeting materials, provide input to advise on best outcomes for the community. (See Meetings section for more information.)
- Vote on recommendations to the Agency Director.

**Membership Guidelines**

- A total of seven members.
- Seek a balanced mix of constituent representatives, including but not limited to:
  - Riverfront stakeholder(s) (resident, property/business owner)
  - Representative(s) from the general public
  - Member(s) with development/financial/architecture expertise
  - Member(s) with ecological/sustainability/river conservation group expertise
  - Riverfront partner agency(s) (e.g. UO, LTD, Parks Foundation)

Individual members may be able to represent more than one interest. For example, a riverfront resident with financial expertise.

- Terms not to exceed the life of the Riverfront District.
- A long-term commitment to serve is preferred but not required.
- The committee will select a Chair and Co-Chair.
- Members must commit to regularly attend meetings.

### **Membership Selection Process**

As vacancies arise, staff will work with the Agency Director and Mayor to recruit interested community members, striving to maintain a balanced mix of constituent representatives. The Mayor will nominate individuals for Agency Board consideration. The Agency Board will approve or deny the Mayor's nomination(s).

### **Staff Support**

Agency staff will support the work of the River Guides with project, financial, technical, and legal expertise. Staff will also assist with scheduling meetings and facilities, preparing meeting agendas, taking notes at meetings, and other administrative functions deemed necessary and appropriate by the Agency Director. Staff support will be paid for with Agency administrative funds.

### **Decision-Making Process**

River Guides members will aim to come to recommendations on consensus. Should consensus not be possible, recommendations will be decided based on a majority vote.

### **Ethics and Conflict of Interest**

Ethics. The provisions of the Oregon Government Ethics laws apply to actions of individuals who qualify as "public officials." A "public official" is someone who serves the State of Oregon or any of its political subdivisions (e.g., the City of Eugene) as an elected official, appointed official, employee or agent, whether compensated or not. Volunteers who serve on local boards and commissions have been determined to qualify as public officials subject to the ethics laws. Ethics laws prohibit public officials from using their official positions to obtain financial benefit for themselves, their relatives or associated businesses. The laws also impose certain requirements regarding the disclosure of potential and actual conflicts of interest. Further information on Oregon's Government Ethics laws can be accessed at ORS Chapter 244 and the following website: Oregon Government Ethics Commission. <https://www.oregon.gov/ogec/pages/laws.aspx>

Conflict of Interest. A River Guides member could have a potential conflict of interest. A potential conflict of interest exists if a public official, in the discharge of their official state duties, would be required to take an action that would affect their financial interest, or the financial interest of their spouse, parent, sibling, child, spouse of the child, or a business with which the official or employee is associated. If a potential conflict applies, a committee member must either a) abstain from taking official action on the matter or b) prepare a written statement explaining the potential conflict and why despite the potential conflict they are able to act fairly, objectively, and in the public interest.

### **Chair and Co-Chair Roles and Responsibilities**

- The Chair and Co-Chair shall serve for one (1) year. Their election will be held at the first River Guides meeting of each calendar year, following the end of the previous term. If the Chair cannot serve a full term, the Co-Chair shall assume the office for the remainder of the Chair's term. If the Co-Chair cannot serve a full term, the River Guides shall, at the meeting in which the resignation is received, elect a new Co-Chair to complete the unexpired term. If both Chair and Co-Chair vacate their respective positions prior to the end of their terms, elections will be held at the following meeting to fill both offices.
- Committee members may not be elected as Chair for more than two (2) successive terms.
- The Chair shall facilitate all meetings of the River Guides and consult with staff on preparation of meeting agendas.
- The Co-Chair shall perform the duties of the Chair in the absence or inability of the Chair.

- The Chair and Co-Chair are entitled to vote on all issues.
- The Chair or Chair's designee is the official spokesperson for the River Guides on all matters of the committee that concern the community. This includes media inquiries.

**Chair and Co-Chair Selection Process:**

1. The officers of the River Guides shall be the Chair and Co-Chair elected from among the members of the committee. To be eligible for Chair nomination, a member must have served on the River Guides for at least one (1) year or have attended at least two (2) meetings.
2. Any member may nominate a candidate for the position of Chair or Co-Chair. Nominations need not be seconded.
3. A member may decline nomination because of an inability to serve.
4. Any member may move to close the nominations; a second is required. If the motion carries, the Chair then calls for the election.
5. The votes of all members will be recorded by staff. The candidate who receives a majority of the votes cast becomes the new Chair. In the event that no candidate receives a majority of the votes cast, a run-off election shall be held between the two candidates receiving the most votes. The same procedure is followed for the election of the Co-Chair.

**Meetings**

- The River Guides will convene a minimum of twice per year, and as needed.
- River Guides meetings are public meetings and must adhere to Public Meeting law. Meetings will include a time for public comment.
- Quorum is required for a River Guides meeting to be official and is defined as a majority of River Guide members.
- Meetings will be hybrid, including an in-person and online attendance option.

## **Riverfront Renewal Guides (River Guides) Current Members**

April 2026

1. Julie Daniel
2. Nigel Francisco
3. Harris Hoffman
4. Matt Roberts
5. Karen Williams
6. Vacant
7. Vacant

# EUGENE CITY COUNCIL

## AGENDA ITEM SUMMARY



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Action: Initiation of Ordinance Extending the Expiration Dates for Certain Land Use Approvals (Housing and Jobs Actions)

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Meeting Date: April 27, 2026  
Department: Planning and Development  
www.eugene-or.gov

Agenda Item Number: 5  
Staff Contact: Heather O'Donnell  
Phone: 541-682-5488

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### ISSUE STATEMENT

The City Council is being asked to initiate a land use code amendment process to extend the expiration date of certain land use approvals (Type II, Type III, Expedited Land Divisions, and Middle Housing Land Divisions) for three years in response to the housing crisis and to remove barriers to housing and job development.

### BACKGROUND

On January 10, 2023, Governor Kotek issued three executive orders focused on homelessness and affordable housing, including [Executive Order 23-02 \(PDF\)](#) declaring a state of emergency due to homelessness and [Executive Order 23-04 \(PDF\)](#) establishing a statewide housing production goal. On July 26, 2023, the Eugene City Council approved the [City's 2023-2026 Strategic Plan \(PDF\)](#), which recognizes homelessness and housing costs as urgent community needs. The Strategic Plan states that while facilitating the development of more housing options is an important part of addressing these goals, housing affordability is also impacted by jobs and wages in the community.

In 2024, the City launched [Urban Growth Strategies](#), a project identifying the tools, actions, policies, and land needed for the next 20 years to support housing and living wage jobs in Eugene. The Urban Growth Strategies project includes identifying barriers to both housing production and economic development.

One way for the City to support housing production and remove barriers to economic development is to extend the expiration dates of approved land use applications, as has been done twice since 2009. The City's land use code provides that land use approvals are only valid for a particular period of time. When land use approvals expire before being acted upon, applicants are required to repeat the land use application process and obtain a new land use approval to develop their property, which can be a costly and time-consuming barrier to development.

By extending the expiration date for certain land use approvals (Type II, Type III, Expedited Land Divisions and Middle Housing Land Divisions applications), the City Council would support development projects that have already undergone an extensive public process and received City approval, but may be slowed down or stalled due to factors causing the housing crisis and ongoing economic challenges. By offering additional time for projects to be completed, the City can support the community by giving developers more time to utilize their land use approvals. Type II land use approvals typically require Planning Director approval, and include such application types as partitions, subdivisions and site reviews. Type III land use approvals typically require approval by a Hearings Official through a public hearings process and include such application types as tentative

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planned unit developments or conditional use permits. Expedited Land Division and Middle Housing Land Division land use approvals typically require Planning Director approval.

If Council chooses to initiate an ordinance extending the expiration dates for Type II, Type III, Expedited Land Division, and Middle Housing Land Division land use approvals, the ordinance will follow the adoption process for a land use code amendment. However, instead of a change to the code, the ordinance would operate as a stand-alone ordinance that only impacts the expiration of land use applications approved prior to a particular date. A three-year extension has been used in the past and staff believe this to be an appropriate amount of time for this extension.

#### Previous Timeline Extensions

On October 26, 2020, the City Council adopted [Ordinance No. 20643 \(PDF\)](#) as an economic recovery tool in response to the impacts from the COVID-19 pandemic. The City Council found that a three-year extension to unexpired Type II and Type III land use approvals would aid in the economic recovery in the wake of the economic downturn. Prior to that, in 2009, the City Council adopted [Ordinance No. 20440 \(PDF\)](#), with a similar three-year extension of unexpired Type II and Type III land use approvals, in response to the economic challenges brought on by the Great Recession.

#### Next Steps

Any update to the City's land use regulations requires City Council initiation. Initiation does not infer support for any proposed or specific changes, rather it allows for the formal adoption process to proceed. If the Council initiates this land use regulation, staff will draft an ordinance and send notice to interested parties and the State. This item will be considered along with a package of code amendments to implement Urban Growth Strategies, anticipated to be considered for adoption by the end of 2026. The other Urban Growth Strategies code amendments were initiated by City Council at the November 24, 2025 work session. The adoption process includes a Planning Commission public hearing and recommendation, followed by a City Council public hearing and action.

### **RELATED CITY POLICIES**

The Urban Growth Strategies project is broad reaching and related to or implements several City plans and policies regarding housing, homelessness, employment, land use, transportation, urban services/facilities, climate and sustainability, and growth management. The project supports the urgent community needs key focus area in the City of Eugene's 2023-2026 [Strategic Plan](#) and Council's sustainable and accountable development goal within their Vision, Values, Goals and Outcomes (2021). Key related plans include:

- [Envision Eugene Comprehensive Plan](#)
- [Housing Implementation Pipeline](#)
- [Eugene 2035 Transportation System Plan](#)
- [Eugene's Community Climate Action Plan \(CAP\) 2.0](#)
- [Eugene-Springfield 2025 Consolidated Plan](#)

### **PREVIOUS COUNCIL DIRECTION**

The Council has not previously provided direction on this specific topic. However, this topic was

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included as an anticipated Urban Growth Strategies action in the Housing and Jobs Action Summary, most recently provided to Council at the [November 12, 2025 work session](#).

### **COUNCIL OPTIONS**

1. Initiate a land use code amendment to extend unexpired Type II, Type III, Expedited Land Division and Middle Housing Land Division land use approvals for three years.
2. Decline to initiate a land use code amendment.

### **CITY MANAGER'S RECOMMENDATION**

The City Manager recommends Option 1, that the City Council initiate a land use code amendment to extend unexpired Type II, Type III, Expedited Land Division and Middle Housing Land Division land use approvals for three years in response to the housing crisis and to remove barriers to housing and job development.

### **SUGGESTED MOTION**

Move to initiate a land use code amendment to extend unexpired Type II, Type III, Expedited Land Division and Middle Housing Land Division land use approvals for three years.

### **ATTACHMENTS**

None.

### **FOR MORE INFORMATION**

Staff Contact: Heather O'Donnell, Senior Planner

Telephone: 541-682-5488

Staff E-Mail: [Hodonnell@eugene-or.gov](mailto:Hodonnell@eugene-or.gov)

# EUGENE CITY COUNCIL

## AGENDA ITEM SUMMARY



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### Action: An Ordinance Adopting Hazardous Substance User Fees

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Meeting Date: April 27, 2026  
Department: Fire & EMS  
www.eugene-or.gov

Agenda Item Number: 6  
Staff Contact: Travis Worthington  
Phone: 541-682-8428

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#### ISSUE STATEMENT

In accordance with provisions of Section 54, Article VII of the Eugene City Charter and Section 3.694 of the City Code, the cost of running the Eugene Toxics Right-to-Know Program must be fully funded by fees assessed to local manufacturing businesses that are hazardous substance users. The proposed ordinance that is the subject of this public hearing would adopt a rate of \$75.22 per full-time-equivalent employee (FTE), up to the maximum of \$2,000 per entity as provided by State law. A public hearing on this ordinance was held April 20, 2026.

#### BACKGROUND

Each year, beginning in 1998, Council has approved fees to support the Eugene Toxics Right-to-Know Program, first by resolution, and later by ordinance due to changes in state law. Throughout the life of this program, the City has assessed fees based on the number of individuals employed by businesses required to be in the program. This is because the City is prohibited by State law from charging fees based on the quantity of chemicals used.

Until 2004, the methodology was to poll businesses at the beginning of each calendar year and ask them to calculate and report their FTE for the preceding calendar year, then divide the program's revenue requirement for the upcoming fiscal year by the total number of FTE reported, and bill accordingly. In 2004, a state-imposed fee cap of \$2,000 per entity took effect (in accordance with ORS 453.370(2)(b)). Since that time, businesses are still polled for their FTE figures, and revenue requirements are still divided by the total number of FTE reported, and businesses are billed accordingly.

To help balance the financial impact on businesses that have not yet reached the state-imposed \$2,000 fee cap, while also supporting appropriate staffing levels in the Fire Marshal's Office the Toxics Board voted on March 31, 2026, to recommend a fee of \$75.22 per FTE for Fiscal Year 2027. This recommended rate supports a program budget of \$115,000.92 for FY27, which provides the needed resources to administer the program.

#### RELATED CITY POLICIE

In alignment with the focus areas of the City's strategic plan, the Eugene Toxics Right-to-Know Program and Toxics Board support all people and aid in responsibly managing our physical assets and natural resources. They address urgent community needs by providing timely information on environmental hazards, enhance public awareness through communication and outreach, promote inclusivity in decision-making, and ensure efficient and effective operations.

April 27, 2026 Meeting – Item 6

Through prudent management of people, time, and money, the Toxics Board fosters sustainable stewardship of Eugene's natural resources.

Section 54, Article I of the City Charter reads as follows:

*The people of Eugene do hereby find that:*

- A. Exposure to toxic chemicals can damage human health and the environment; and*
- B. Citizens have a fundamental right to know the identity and amounts of toxic chemicals that are released into the workplaces, air, water, soil, and environment of their community.*

The Eugene Toxics Right-to-Know Program requires businesses who meet certain criteria to provide information to the public concerning the use and disposition of federally listed hazardous substances. The program is overseen by the Toxics Board, which makes policy recommendations governing the program and is authorized to enforce the reporting requirements and impose penalties.

## **PREVIOUS COUNCIL DIRECTION**

### [April 28, 2025 Meeting](#)

Councilor Evans, seconded by Councilor Leech, moved to adopt An Ordinance Adopting Hazardous Substance User Fees as provided in Attachment A to this AIS.

Passed: 8:0

### [April 20, 2026 Public Hearing](#)

Council held a public hearing concerning an Ordinance Adopting Hazardous Substance User Fees. No testimony was received during the public comment period.

## **COUNCIL OPTIONS**

1. Adopt the Ordinance as proposed
2. Adopt the Ordinance with modifications as determined by City Council
3. Take No Action

## **CITY MANAGER'S RECOMMENDATION**

The City Manager recommends that the City Council adopt the proposed Ordinance provided as Attachment A.

## **SUGGESTED MOTION**

Move to adopt An Ordinance Adopting Hazardous Substance User Fees as provided in Attachment A to this AIS.

## **ATTACHMENTS**

- A. An Ordinance Adopting Hazardous Substance User Fees.
- B. Toxics Right-to-Know Program Workplan for the 2027 fiscal year commencing July 1, 2026

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C. Toxics Right-to-Know Program User Fee History

**FOR MORE INFORMATION**

Staff Contact: Travis Worthington, Deputy Chief Fire Marshal

Telephone: 541-682-8428

Staff E-Mail: [wworthington@eugene-or.gov](mailto:wworthington@eugene-or.gov)

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ADOPTING HAZARDOUS SUBSTANCE USER FEES.**

**The City Council of the City of Eugene finds that:**

**A.** Pursuant to Article VII of Amendment IV to the Eugene Charter of 2002 (the “Amendment”), the City Council has previously adopted a series of Resolutions and Ordinances establishing fees to be paid by hazardous substance users within the City with the most recent being Ordinance No. 20725.

**B.** In accordance with other requirements of the Amendment, the City Council, by ordinance, has adopted the City’s Hazardous Substance Tracking Instructions, which provide guidance to hazardous substance users in completing and submitting the reports required by the Amendment.

**C.** Pursuant to ORS 453.370(2)(a), the City must adopt the hazardous substance user fee schedule via ordinance after notice and public hearing. The City published and posted notice of the public hearing to be held on April 20, 2026, concerning the proposed ordinance adopting hazardous substance user fees, and such hearing was held before the Eugene City Council on that date.

**D.** Pursuant to ORS 453.370(2)(b), the City cannot adopt a fee schedule that imposes a fee of more than \$2,000 for any single facility in any calendar year.

**E.** The Toxics Board has recommended a fee of \$75.22 per FTE, not to exceed \$2,000 for any single facility for the 2026 calendar year, in order to cover the expenses of the program for the fiscal year commencing July 1, 2026.

**THE CITY OF EUGENE DOES ORDAIN AS FOLLOWS:**

**Section 1.** A fee of \$75.22 per FTE, not to exceed \$2,000 for any single facility for the 2026 calendar year, is hereby imposed as the fee to be paid by hazardous substance users within the City of Eugene.

**Section 2.** No enforcement action shall be taken against any reporting company for failure to pay until after July 1, 2026.

**Section 3.** As used in this Ordinance, the terms “FTE” and “hazardous substance users” have the meanings ascribed to them in Section 3.692 of the Eugene Code, 1971.

**Section 4.** The fees collected pursuant to this Ordinance shall be used for the purpose of operating the Toxics Right-to-Know Program created by Amendment IV to the Eugene Charter of 2002 and implemented by subsequent ordinances of the City.

**Passed by the City Council this**

\_\_\_\_ day of April, 2026

\_\_\_\_\_  
**City Recorder**

**Approved by the Mayor this**

\_\_\_\_ day of April, 2026

\_\_\_\_\_  
**Mayor**

# TOXICS RIGHT-TO-KNOW WORKPLAN

Fiscal Year '27

Travis Worthington - Deputy Chief Fire Marshal

Program Manager, City of Eugene  
1320 Willamette St., Eugene, OR 97401

April 27, 2026 Meeting - Item 6

## Introduction

The Toxics Right-to-Know Program started in 1996 by amendment to the Eugene City Charter. The Program was created to facilitate the collection and distribution of information related to the use and disposition of federally listed hazardous substances, by qualifying businesses. Since 1998 the program has been funded through the assessment of fees paid by businesses which are: physically located within the Eugene city limits, use any quantity of listed hazardous substances, have at least 10 full time equivalent (FTE) employees, and operate within the #2,000-3,999 SIC codes.

Each of the first six section of the workplan has a summary, a list of general tasks, and an estimate of staff time allotment. Tasks are grouped by similarity and by synergy (a decrease in time spent on one can lead to an increase in another). Due to the interaction between tasks the time allotment is given by section. The seventh section covers proposed projects to be worked on or explored during the course of the year.

For fiscal year '26, the Workplan has been created with a 100% staffing model. The Toxics Program will fully fund 100 percent (100%) of staffing personnel costs (e.g. wages, benefits, taxes) and receive a direct proportional amount of staff time over the course of the fiscal year.

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## Budget, Fees, & Workplan

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The Program facilitates the Toxics Board's annual requirement to recommend a fee schedule to the City Council. In coordination with Fire Administration, the Program prepares the annual budget; in partnership with the Fire Marshal's Office and the Toxics Board, it also develops the Annual Workplan. These documents, along with the proposed fee schedule, are submitted to the Toxics Board for approval and serve as supporting documentation in the fee recommendation process. As mandated by the Charter, the approved fee schedule must fully fund the Program through collected fees.

1. Facilitate the process to support the Toxics Board in recommending the annual hazardous substance user fees.<sup>1</sup>
2. Collaborate with the Fire Marshal and the Toxics Board to develop the Annual Workplan and coordinate the process for providing a fee recommendation to the City Manager and City Council.<sup>2</sup>
3. Support the City Council's approval of the annual hazardous substance user fees by preparing and submitting required documentation and attending relevant public hearings and meetings.<sup>3</sup>

**Estimated Budget, Fees, & Workplan Total = 20%**

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<sup>1</sup> Article VI, Section 6.2.B.1

<sup>2</sup> Article VI, Section 6.3

<sup>3</sup> Article VII, Section 7.A

## Education, Outreach & PR

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Providing orientations and educational sessions with new businesses and board members along with informational presentations to community members is a critical element of the program. By ensuring full understanding of the scope and purpose of the program, businesses are more likely to comply with the mandate of the program.

1. Maintain content on the Toxics Board and Toxics Program's webpages.<sup>4</sup>
2. Provide an orientation of the Toxics Program for new Toxics Board members, manufacturing business representatives, environmental justice and advocacy representatives and interested members of the public.<sup>4</sup>
3. Build and maintain good working relationships between the Toxics Program Manager and Toxics Board members, the manufacturing business community, the environmental justice and advocacy community and other program stakeholders.<sup>4</sup>
4. Conduct public education and outreach efforts to increase transparency, understanding and awareness of the program; including issue news releases to keep the media and community informed; collaborate with the University of Oregon and Oregon State University, and to provide graduate students with internship opportunities; hold ongoing informational work sessions to give businesses and the community opportunities to learn and ask questions about the program, and provide feedback; Monitor the Toxics Board's email box, and facilitate responses accordingly.<sup>4</sup>

**Estimated Education, Outreach, & PR Total = 20%**

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<sup>4</sup> Necessary to support charter amendment

## Compliance and Auditing

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As much as possible, the program attempts to proactively encourage compliance. Through proper guidance and education, provided to businesses within the program, coupled with auditing of submitted data the need for more extreme activities from non-compliance has been kept to a minimum. The charter mandated activities, for when a business is non-compliant, have been budgeted at under 1% of program staff time since they are on an as needed basis and rarely needed.

1. Work with businesses in the program to assist them in successfully meeting Charter Amendment hazardous substance reporting requirements and Charter mandated deadline of April 1<sup>st</sup>: including providing information and assistance.<sup>5</sup>
2. Report to the Fire Marshal the names of any hazardous substance users in non-compliance with hazardous materials balance reports requirements.<sup>6</sup>
3. Publish names of non-complying entities in the daily newspaper.<sup>7</sup>
4. Investigate evidence of reports not filed in compliance with the Charter Amendment.<sup>8</sup>
5. Audit the accuracy of hazardous materials balance reports for the Fire Marshal: including follow-up work with businesses to assist them in reconciling errors accurately (site audits are permitted, not required); Conduct site visits of newly identified businesses as part of Toxics Program representative orientation; Work with the Toxics Board to update procedure to implement a more comprehensive audit process, including cross-referencing data reported under other programs. Conduct a mid-year audit to verify contact information for all participants in the program; Provide reminder and status update letters to participants who are not meeting reporting metrics to encourage timely compliance during the reporting phase of the year.<sup>9</sup>
6. Work with businesses in the program to assist them in reporting FTE, which the annual fee is based upon; Work with Toxics Board to implement procedure to verify accuracy of number of reported FTE; Perform data entry, print and send invoices to businesses in the program; and Assist businesses in the program meeting the Charter-mandated deadline of May 1<sup>st</sup> for payment of invoices.<sup>10</sup>
7. Enforce reporting requirements and impose penalties for noncompliance.<sup>11</sup>
8. Order non-complying repeat offenders to cease and desist using hazardous substances in the City of Eugene.<sup>12</sup>
9. Members of the Public: Petition the Toxics Board against hazardous substance users or persons for failure to comply with the Charter Amendment.<sup>13</sup>

**Estimated Compliance & Auditing Total = 20%**

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<sup>5</sup> Article IV, Section 4

<sup>6</sup> Article VI, Section 6.2.C

<sup>7</sup> Article VI, Section 6.2.D

<sup>8</sup> Article VI, Section 6.2.E

<sup>9</sup> Article VI, Section 6.2.F

<sup>10</sup> Article VII, Section 7.A

<sup>11</sup> Article VIII, Section 8.1

<sup>12</sup> Article VII Section 8.2.E

<sup>13</sup> Article VIII, Section 8.3

## Program Management

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Beyond the previous sections there are many tasks that must be completed to maintain an effective and efficient program. The Program operates in a balance between needs of the Board, facilitating the program mandates, and needs of the Fire Marshal's Office. Annual reporting, process evaluation and improvement, program research, and much more must take place for the program to operate and optimum efficacy.

1. Facilitate process to assist Toxics Board provide forms for hazardous materials balance reports to be filed electronically that are compatible with the Eugene Public Library's computer systems; and work with Information Technology staff to build or purchase a more efficient records and data management program/system.<sup>14</sup>
2. Collaborate with other City staff and community organizations on relevant citywide projects and processes (e.g.: participate as a member of the Lane County Local Emergency Planning Committee (LEPC); participate in the Envision Eugene planning process).<sup>15</sup>
3. Facilitate process to assist Toxics Board make hazardous materials balance reports available at the Eugene Public Library.<sup>16</sup>
4. Facilitate process to help Toxics Board file an annual report on the effectiveness of the program, and any recommendations for improvements: including preparing draft report for Toxics Board review, edits and approval, and submitting to City Council on the Toxics Board's behalf.<sup>17</sup>
5. Monitor applicable Federal regulatory program websites and state program databases to keep related local program information current and accurate.<sup>15</sup>
6. Conduct inventory processes to identify covered entities and implement processes and procedures to proactively identify covered entities in the future because with each business that is successfully identified, it extends the financial burden across industry more fairly and equitably and lowers the cost per full-time equivalent (FTE) employee and the cost to smaller businesses.<sup>15</sup>
7. Conduct ongoing continuous improvement program and process analyses and make recommendations to Toxics Board for improvements as necessary.<sup>15</sup>

**Estimated Program Management Total = 20%**

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<sup>14</sup> Article IV, Section 4

<sup>15</sup> Necessary to support charter amendment

<sup>16</sup> Article V, Section 5.1.F

<sup>17</sup> Article VI, Section 6.2.B.3

## Board Support

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A critical element of the program operations is to support the Toxics Right-to-Know Board to facilitate effective operation. The Program facilitates: communication of recommendations from the Board to the City Council and City Manager, posting and filling of Board vacancies, coordination of Board meetings, and other special projects as developed by the Board.

1. Facilitate process to ensure Toxics Board members are appointed; including filling vacancies on the Toxics Board due to mid-term resignations; Prepare and submit necessary paperwork and attend City Council Public Hearings and Meetings for new Toxics Board member candidate interviews and appointments.<sup>18</sup>
2. Facilitate process to assist City Council enact reasonable ordinances necessary for carrying into execution the provisions of the Charter Amendment upon recommendation of the Toxics Board (not already specifically shown above).<sup>19</sup>
3. Facilitate Toxics Board meetings and completion of projects and processes to ensure compliance with the Charter Amendment (including Toxics Board meeting preparation, attendance and follow-up).<sup>20</sup>
4. Facilitate process to assist the Toxics Board recommend and the City Manager conduct Administrative Rule processes for updates to the Hazardous Substance Tracking Instructions and List of Reportable Chemicals in alignment with the Oregon Department of the State Fire Marshal; and publish and distribute Hazardous Substance Tracking Instructions and List of Reportable Chemicals to reporting businesses in the program; publish corresponding Citizen Guide.<sup>20</sup>

**Estimated Board Support Total = 20%**

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<sup>18</sup> Article VI, Section 6.1

<sup>19</sup> Article X, Section 10

<sup>20</sup> Necessary to support charter amendment.

## Appendix A – Program Task Matrix

EXPLICITLY MANDATED BY SECTION 54, AMENDMENT IV OF THE EUGENE CHARTER; OR NECESSARY TO SUPPORT CHARTER AMENDMENT	STAFF TASKS	APPROXIMATE % OF STAFF TIME	PROGRAM AREA AND TASK NUMBER
Charter Mandate – Article VI, Section 6.2.B.1 and Article VII, Section 7.B: Toxics Board: Recommend annual hazardous substance user fees	Facilitate process to assist Toxics Board recommend the annual hazardous substance user fees	3%	Budget, Fees, & Workplan #1
Charter Mandate – Article VI, Section 6.3: City Manager: Work with the Toxics Board jointly to determine the appropriate support services for the program	Work with Fire Marshal and the Toxics Board to develop a work plan, and facilitate process to provide recommendation to City Manager and City Council for adoption as part of the annual hazardous substance user fee	6%	Budget, Fees, & Workplan #2
Charter Mandate – Article VII, Section 7.B: City Council: Approve and amend as necessary annual hazardous substance user fees	Facilitate process to assist City Council approve the annual hazardous substance user fees; and prepare and submit necessary paperwork and attend associated City Council Public Hearings and Meetings	5%	Budget, Fees, & Workplan #3
Necessary to Support Charter Amendment	Maintain content on the Toxics Board and Toxics Program’s webpages	4%	Education, Outreach, & PR #1
Necessary to Support Charter Amendment	Provide an orientation of the Toxics Program for new Toxics Board members, manufacturing business representatives, environmental justice and advocacy representatives and interested members of the public	3%	Education, Outreach, & PR #2
Necessary to Support Charter Amendment	Build and maintain good working relationships between the Toxics Program Manager and Toxics Board members, the manufacturing business community, the environmental justice and advocacy community and other program stakeholders	3%	Education, Outreach, & PR #3
Necessary to Support Charter Amendment	Conduct public education and outreach efforts to increase transparency, understanding and awareness of the program; including issue news releases to keep the media and community informed; collaborate with the University of Oregon and Oregon State University, and to provide graduate students with internship opportunities; hold ongoing informational work sessions to give businesses and the community opportunities to learn and ask questions about the program, and provide feedback; Monitor the Toxics Board’s email box, and facilitate responses accordingly	5%	Education, Outreach, & PR #4
Charter Mandate – Article IV, Section 4: Hazardous Substance Users: File annual, public, hazardous materials balance report; and File a signed declaration certifying that the hazardous materials balance reports filed are accurate and complete	Work with businesses in the program to assist them in successfully meeting Charter Amendment hazardous substance reporting requirements and Charter-mandated deadline of April 1 <sup>st</sup> : including providing information and assistance	6%	Compliance and Auditing #1

EXPLICITLY MANDATED BY SECTION 54, AMENDMENT IV OF THE EUGENE CHARTER; OR NECESSARY TO SUPPORT CHARTER AMENDMENT	STAFF TASKS	APPROXIMATE % OF STAFF TIME	PROGRAM AREA AND TASK NUMBER
Charter Mandate – Article VI, Section 6.2.C: Toxics Board: Report to the Fire Marshal the names of any hazardous substance users in non-compliance with hazardous materials balance reports requirements	Percentage of staff time is currently zero because work is done to assist businesses understanding program requirements on a proactive basis to avoid this situation from occurring	3%	Compliance and Auditing #2
Charter Mandate – Article VI, Section 6.2.D: Toxics Board: Publish names of non-complying entities in the daily newspaper	Percentage of staff time is currently zero because work is done to assist businesses understanding program requirements on a proactive basis to avoid this situation from occurring	3%	Compliance and Auditing #3
Charter Mandate – Article VI, Section 6.2.E: City Fire Marshal: Investigate evidence of reports not filed in compliance with the Charter Amendment	Percentage of staff time is currently zero because work is done to assist businesses understanding program requirements on a proactive basis to avoid this situation from occurring	3%	Compliance and Auditing #4
Charter Mandate – Article VI, Section 6.2.F: City Fire Marshal: Audit the accuracy of the reporting processes of each hazardous substance user in an order such that all hazardous substance users are audited in a random order at least once every three years	Audit the accuracy of hazardous materials balance reports for the Fire Marshal: including follow-up work with businesses to assist them in reconciling errors accurately (site audits are permitted, not required); Conduct site visits of newly identified businesses as part of Toxics Program representative orientation; Work with Toxics Board to update procedure to implement a more comprehensive audit process, including cross-referencing data reported under other programs	3%	Compliance and Auditing #5
Charter Mandate – Article VII, Section 7.A and Article VII, Section 7.C: Hazardous Substance Users: Pay an annual fee to cover program expenses	Work with businesses in the program to assist them in reporting FTE, which the annual fee is based upon; Work with Toxics Board to implement procedure to verify accuracy of number of reported FTE; Perform data entry, print, and send invoices to businesses in the program; and Assist businesses in the program meeting the Charter-mandated deadline of May 1 <sup>st</sup> for payment of invoices	5%	Compliance and Auditing #6
Charter Mandate – Article VIII, Section 8.1: Toxics Board: Enforce reporting requirements and impose penalties for noncompliance	Percentage of staff time is currently zero because work is done to assist businesses understanding program requirements on a proactive basis to avoid this situation from occurring	3%	Compliance and Auditing #7
Charter Mandate – Article VIII, Section 8.2.E: City Manager: Order non-complying repeat offenders to cease and desist using hazardous substances in the City of Eugene	Percentage of staff time is currently zero because work is done to assist businesses understanding program requirements on a proactive basis to avoid this situation from occurring	3%	Compliance and Auditing #8

EXPLICITLY MANDATED BY SECTION 54, AMENDMENT IV OF THE EUGENE CHARTER; OR NECESSARY TO SUPPORT CHARTER AMENDMENT	STAFF TASKS	APPROXIMATE % OF STAFF TIME	PROGRAM AREA AND TASK NUMBER
Charter Mandate – Article VIII, Section 8.3: Members of the Public: Petition the Toxics Board against hazardous substance users or persons for failure to comply with the Charter Amendment	Percentage of staff time is currently zero because historically, this situation has not occurred; however, if it were to occur, staff time would need to be reallocated accordingly to manage the process	3%	Compliance and Auditing #9
Charter Mandate – Article V, Section 5.1.C and Article VI, Section 6.2.A: Toxics Board: Provide forms for hazardous materials balance reports to be filed electronically that are compatible with the Eugene Public Library’s computer systems	Percentage of staff time is currently zero because online data entry system for hazardous materials balance reports has been developed and implemented	3%	Program Management #1
Necessary to Support Charter Amendment	Facilitate process to assist Toxics Board provide forms for hazardous materials balance reports to be filed electronically that are compatible with the Eugene Public Library’s computer systems; and work with Information Technology staff to build or purchase a more efficient records and data management program/system	3%	Program Management #1
Necessary to Support Charter Amendment	Collaborate with other City staff and community organizations on relevant citywide projects and processes (e.g.: participate as a member of the Lane County Local Emergency Planning Committee (LEPC); participate in the Envision Eugene planning process)	3%	Program Management #2
Charter Mandate – Article V, Section 5.1.F: Toxics Board: Make hazardous materials balance reports available at the Eugene Public Library for seven years	Facilitate process to assist Toxics Board make hazardous materials balance reports available at the Eugene Public Library	3%	Program Management #3
Charter Mandate – Article VI, Section 6.2.B.3: Toxics Board: File an annual report on the effectiveness of the program, and any recommendations for improvements	Facilitate process to help Toxics Board file an annual report on the effectiveness of the program, and any recommendations for improvements: including preparing draft report for Toxics Board review, edits and approval, and submitting to City Council on the Toxics Board’s behalf	3%	Program Management #4
Necessary to Support Charter Amendment	Monitor applicable Federal regulatory program websites and state program databases to keep related local program information current and accurate	3%	Program Management #5
Necessary to Support Charter Amendment	Conduct inventory processes to identify covered entities, and implement processes and procedures to proactively identify covered entities in the future because with each business that is successfully identified, it extends the financial burden across industry more fairly and equitably and	3%	Program Management #6

EXPLICITLY MANDATED BY SECTION 54, AMENDMENT IV OF THE EUGENE CHARTER; OR NECESSARY TO SUPPORT CHARTER AMENDMENT	STAFF TASKS	APPROXIMATE % OF STAFF TIME	PROGRAM AREA AND TASK NUMBER
	lowers the cost per full-time equivalent (FTE) employee and the cost to smaller businesses		
Necessary to Support Charter Amendment	Facilitate Toxics Board meetings and completion of projects and processes to ensure compliance with the Charter Amendment (including Toxics Board meeting preparation, attendance and follow-up); and conduct ongoing continuous improvement program and process analyses, and make recommendations to Toxics Board for improvements as necessary	8%	Program Management #7 Board Support #3
Charter Mandate – Article VI, Section 6.1: City Council: Appoint Toxics Board members	Facilitate process to ensure Toxics Board members are appointed; including filling vacancies on the Toxics Board due to mid-term resignations; Prepare and submit necessary paperwork and attend City Council Public Hearings and Meetings for new Toxics Board member candidate interviews and appointments	3%	Board Support #1
Charter Mandate – Article X, Section 10: City Council: Enact reasonable ordinances necessary and proper for carrying into execution the provisions of the Charter Amendment upon recommendation of the Toxics Board	Facilitate process to assist City Council enact reasonable ordinances necessary for carrying into execution the provisions of the Charter Amendment upon recommendation of the Toxics Board (not already specifically shown above)	3%	Board Support #2
Necessary to Support Charter Amendment	Facilitate process to assist the Toxics Board recommend and the City Manager conduct Administrative Rule processes for updates to the Hazardous Substance Tracking Instructions and List of Reportable Chemicals; and publish and distribute Hazardous Substance Tracking Instructions and List of Reportable Chemicals to reporting businesses in the program; publish corresponding Citizen Guide	3%	Board Support #4
	<b>TOTAL APPROXIMATE % OF STAFF TIME</b>	<b>100%</b>	



## Program Fee History

November 1996 Eugene City Charter, Section 54, Amendment IV adopted (Section 54, Amendment IV, Article VII, Section 7(D)). For the fiscal year 1997 and 1998 – The program was supported by the City of Eugene’s General Fund in accordance with the Eugene City Charter (Section 54, Amendment IV, Article VII, Section 7(D)).

- ❖ 1998 fee -- \$500/facility + \$16.12/FTE (Charged to reporting businesses)<sup>1</sup>
- ❖ 1999 fee -- \$500/facility + \$7.92/FTE (Charged to reporting businesses)<sup>2</sup>
- ❖ 2000 fee -- \$14.31/FTE<sup>3</sup>
- ❖ 2001 fee -- \$12.54/FTE
- ❖ 2002 fee -- \$10.79/FTE
- ❖ 2003 fee -- \$13.92/FTE
- ❖ 2004 fee -- \$31.65/FTE up to \$2,000<sup>4</sup>
- ❖ 2005 fee -- \$30.94/FTE up to \$2,000
- ❖ 2006 fee -- \$31.30/FTE up to \$2,000
- ❖ 2007 fee -- \$37.38/FTE up to \$2,000
- ❖ 2008 fee -- \$46.20/FTE up to \$2,000
- ❖ 2009 fee -- \$52.38/FTE up to \$2,000
- ❖ 2010 fee -- \$55.48/FTE up to \$2,000
- ❖ 2011 fee -- \$53.34/FTE up to \$2,000
- ❖ 2012 fee -- \$79.00/FTE up to \$2,000
- ❖ 2013 fee -- \$82.69/FTE up to \$2,000
- ❖ 2014 fee -- \$56.75/FTE up to \$2,000
- ❖ 2015 fee -- \$56.08/FTE up to \$2,000
- ❖ 2016 fee -- \$48.29/FTE up to \$2,000
- ❖ 2017 fee -- \$63.12/FTE up to \$2,000
- ❖ 2018 fee -- \$65.43/FTE up to \$2,000
- ❖ 2019 fee -- \$62.23/FTE up to \$2,000
- ❖ 2020 fee -- \$56.13/FTE up to \$2,000
- ❖ 2021 fee -- \$62.80/FTE up to \$2,000
- ❖ 2022 fee -- \$26.10/FTE up to \$2,000
- ❖ 2023 fee -- \$62.28/FTE up to \$2,000
- ❖ 2024 fee -- \$62.28/FTE up to \$2,000
- ❖ 2025 fee -- \$85.62/FTE up to \$2,000
- ❖ 2026 fee -- \$75.22/FTE up to \$2,000

<sup>1</sup> Beginning spring 1998, program is supported by fees assessed each spring, per the City Charter. This continues to be the case.

<sup>2</sup> Because of the 05/05/99 Oregon Court of Appeals decision, all fees paid in 1998 and 1999 were refunded; due to the City assessing fees based on quantity.

<sup>3</sup> In 2000 an additional class of businesses that did not meet the 2,640-pound reporting threshold but did meet the other three criteria to be considered hazardous substance users. This class of businesses are categorized as non-reporting businesses under the program. From then all fees were assessed to both reporting and non-reporting businesses.

<sup>4</sup> State-imposed fee cap of \$2,000 per facility took effect 7/1/03 (ORS 453.370(2)(b)).

# EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



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## Public Comment

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Meeting Date: April 27, 2026  
Department: Central Services  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 7  
Staff Contact: Rosa Roach  
Phone: 541-682-8497

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### ISSUE STATEMENT

This item allows members of the public the opportunity to express opinions and provide information to the council. Comments presented during the public comment period should be on city-related issues and should not address items which have already been heard by a Hearings Official, items on the present agenda as a public hearing item, or items related to a quasi-judicial matter after the official record has been closed.

### BACKGROUND

Per City Council's operating agreement, speakers at the public comment period will be limited to two and a half minutes and the total time will be limited to 90 minutes total. Speakers will be randomized, with persons who did not speak at the previous Public Comment prioritized ahead of persons who did speak at the previous Public Comment. Official representatives of Boards, Commissions, and Neighborhood associations will be prioritized during Public Comment ahead of other randomized speakers. No persons will be allowed to submit a "Request to Speak" form more than 30 minutes prior to the start of the meeting. Persons wishing to speak must sign up to do so no later than 5 minutes after the meeting has been opened by the Mayor or presiding officer.

At the end of the public comment period each member of the Council has the opportunity to respond to comments made. The time allocated to each member of the Council for such responses shall be up to three minutes.

### FOR MORE INFORMATION

Staff Contact: Rosa Roach, City Council Coordinator  
Telephone: 541-682-8497  
Staff E-Mail: [rroach@eugene-or.gov](mailto:rroach@eugene-or.gov)