



## Eugene City Council

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www.eugene-or.gov

# EUGENE CITY COUNCIL AGENDA

March 11, 2026

### 12:00 p.m. CITY COUNCIL WORK SESSION

City Council Wednesday work sessions are held using virtual meeting technology. Information about online or other options for access and participation will be available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

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**Meeting of March 11, 2026;  
Her Honor Mayor Kaarin Knudson Presiding**

**Councilors**

Lyndsie Leech, President  
Greg Evans  
Matt Keating  
Alan Zelenka

Eliza Kashinsky, Vice President  
Mike Clark  
Randy Groves  
Jennifer Yeh

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### 12:00 p.m. CITY COUNCIL WORK SESSION

- 1. WORK SESSION: Long Range Financial Planning – Benchmarking and Next Steps**
- 2. WORK SESSION: Wednesday Work Session Format**

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

For more information, contact the Council Coordinator at 541-682-5010,  
or visit us online at [www.eugene-or.gov](http://www.eugene-or.gov).

# EUGENE CITY COUNCIL

## AGENDA ITEM SUMMARY



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### Work Session: Long Range Financial Planning – Benchmarking and Next Steps

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Meeting Date: March 11, 2026  
Department: Central Services  
www.eugene-or.gov

Agenda Item Number: 1  
Staff Contact: Twylla Miller  
Phone: 541-682- 8417

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#### ISSUE STATEMENT

This work session is to provide information on how Eugene benchmarks to comparable cities and the next steps in the long-range financial planning (LRFP) work for Council this spring.

#### BACKGROUND

In July 2025, the City Council held a work session on Long Range Financial Stability that included an overview of the framework for Long Range Financial Planning and included the endorsement of a City Manager Ad Hoc Committee of Technical Advisors (TAG).

The purpose of the TAG was to develop a shared understanding of city finances, operations, and economic development to make recommendations to the City Manager on short, mid, and long-term strategies for stabilizing the City's budget and services into the future. The full report and recommendations can be found on the City's website: [Final TAG Report](#).

One of the informational presentations provided to the TAG was a benchmarking comparison between Eugene and five other cities: Bend, Oregon; Salem, Oregon; Boise, Idaho; Fort Collins, Colorado; and Spokane, Washington. Sarah Emmans, the consultant that provided benchmarking work and other analytical support to the TAG, will provide the benchmarking presentation at this work session for Council.

An overview of the LRFP process will also be provided at the work session. Staff currently plan four work sessions beginning in April to cover topics such as economic development, a financial condition update, financial policies, unfunded needs/debt capacity, priorities, and the strategic plan. This work will culminate in a City Council Workshop in June.

#### RELATED CITY POLICIES

The City of Eugene [Strategic Plan](#) outlines direction and organizational priorities for the 2023-2026 period. City of Eugene biennial budget adoption aligns with the Organizational Wellbeing focus area strategic goal to create a sustainable budget with balanced revenues and expenditures that provides funding for necessary services in the community.

#### PREVIOUS COUNCIL DIRECTION

[July 14, 2025 Work Session, Long Range Financial Stability Framework](#)

Councilor Leech, seconded by Councilor Clark, moved to direct the City Manager to create an ad hoc City Manager committee to act as a financial technical advisory panel that will begin work in

March 11, 2026 Work Session – Item 1

September 2025, and complete work by a date specified by the City Manager.  
Passed: 7:1 (Opposed by Councilor Zelenka)

[December 8, 2025 Work Session, Long Range Financial Stability Technical Advisors](#)

This was an informational session where Council received an update on the work of the Technical Advisory Group on Fiscal Stability (TAG) and an overview of draft recommendations to date.

[February 9, 2026 Work Session, Long Range Financial Stability Technical Advisors Report](#)

This was an informational session where Council received the final recommendations and report of the Technical Advisory Group on Fiscal Stability (TAG).

**COUNCIL OPTIONS**

None. This is an informational item only.

**CITY MANAGER'S RECOMMENDATION**

None. This is an informational item only.

**SUGGESTED MOTION**

None. This is an informational item only.

**ATTACHMENTS**

None.

**FOR MORE INFORMATION**

Staff Contact: Twylla Miller, Chief Financial Officer

Telephone: 541-682-8417

Staff E-Mail: [tmiller@eugene-or.gov](mailto:tmiller@eugene-or.gov)

# EUGENE CITY COUNCIL

## AGENDA ITEM SUMMARY



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### Work Session: Wednesday Work Session Format

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Meeting Date: March 11, 2026  
Department: Central Services  
www.eugene-or.gov

Agenda Item Number: 2  
Staff Contact: Katie LaSala  
Phone: 541-682-5882

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#### ISSUE STATEMENT

This is an opportunity for Council to discuss the format for Wednesday work sessions and provide staff direction if a format change is requested. Currently the format for Wednesday work sessions is virtual-only.

#### BACKGROUND

In October 2025, the topic of potentially returning to in-person Wednesday work sessions was raised during a conversation on operating agreements. On February 18, 2026, staff provided Council the following information as part of their work session on operating agreements:

The decision to hold Wednesday work sessions virtual-only was a budget reduction strategy implemented by Council as part of the 2023-2025 biennium budget cycle. Current estimates for meeting costs and security staff time associated with facilitating in-person Wednesday work sessions are as follows:

- Meals – Adding 27 Wednesday work session meals for a calendar year are estimated to cost an additional **\$11,000 annually**.
- Security Costs – Adding EPD officers and security screening staff to support 27 Wednesday in-person work sessions for a calendar year are estimated to cost an additional **\$20,000 annually**. (This cost would be eliminated for hybrid format, where the public is virtual-only).
- Administrative Support – In-person Wednesday work sessions would require additional administrative support staff hours for work session preparation, meeting room set-up, and in-room meeting technology facilitation estimated at **\$8,000 annually**. (This cost would be reduced for hybrid format, where the public is virtual-only).

If Council provides direction to transition the Wednesday work session format to hybrid or in-person, the City Manager will incorporate a budget request into the next supplemental budget process.

#### RELATED CITY POLICIES

City of Eugene [Strategic Plan 2023-2026](#) – The Council meeting processes outlined in the Council Operating Agreements contribute to several areas within the City’s strategic plan:

1. Communication and Outreach: Increase confidence in council and staff

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2. Organizational Wellbeing: Improve organizational processes

### **PREVIOUS COUNCIL DIRECTION**

None.

### **COUNCIL OPTIONS**

At this work session, Council may:

1. Direct the City Manager to transition the Wednesday Council Work Sessions from the current virtual-only format to hybrid format [where council and staff are in-person with the public virtual-only] and to address any budgetary needs through a supplemental budget request.
2. Direct the City Manager to transition the Wednesday Council Work Sessions from the current virtual-only format to in-person format and to address any budgetary needs through a supplemental budget request.
3. Propose additional/alternative changes.
4. Take no action.

### **CITY MANAGER'S RECOMMENDATION**

None.

### **POSSIBLE MOTIONS**

1. Move to direct the City Manager to transition the Wednesday Council Work Sessions from the current virtual-only format to a hybrid format where Council and City staff are in person and the public is virtual and to address any budgetary needs through a supplemental budget request.

**OR**

2. Move to direct the City Manager to transition the Wednesday Council Work Sessions from the current virtual-only format to an in-person format and to address any budgetary needs through a supplemental budget request.

### **ATTACHMENTS**

None.

### **FOR MORE INFORMATION**

Staff Contact: Katie LaSala, City Recorder

Telephone: 541-682-5882

Staff E-Mail: [klasala@eugene-or.gov](mailto:klasala@eugene-or.gov)

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