



Eugene City Council

500 E 4th Ave., Suite 302
Eugene, OR 97401
541-682-5010 • 541-682-5414 Fax
www.eugene-or.gov

EUGENE CITY COUNCIL AGENDA

November 24, 2025

7:30 p.m. CITY COUNCIL MEETING

City Council meetings will continue to be held in hybrid format using in person and virtual meeting technology. Information about online or other options for access and participation will be available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

**Meeting of November 24, 2025;
Her Honor Mayor Kaarin Knudson Presiding**

Councilors

Greg Evans, President
Eliza Kashinsky
Jennifer Yeh
Mike Clark

Lyndsie Leech Vice President
Matt Keating
Alan Zelenka
Randy Groves

7:30 p.m. CITY COUNCIL MEETING

1. COMMITTEE REPORTS AND ITEMS OF INTEREST

2. **PRIORITY GOAL ACTION:** Adoption of a Resolution Discontinuing a Low-Income Rental Housing Property Tax Exemption for Reveille on 6th Avenue in Eugene, Oregon and Repealing Resolution No. 5396

3. CONSENT CALENDAR 1

A. Approval of City Council Minutes

A. October 8, 2025 Work Session

B. October 13, 2025 Work Session

B. Approval of City Council Tentative Agenda

4. **ACTION:** An Ordinance Extending The Term Of Ordinance No. 19775 And Ordinance No. 20397 Granting To Comcast Of Oregon, ll, Inc. A Franchise For Operation Of A Cable Telecommunications System.

5. **ACTION:** Transient Lodging Tax Code Amendment

6. **ACTION:** Urban Growth Strategies Initiation Of 2026 Adoption Process

7. **PUBLIC COMMENT**

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

For more information, contact the Council Coordinator at 541-682-5010,
or visit us online at www.eugene-or.gov.

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Committee Reports and Items of Interest

Meeting Date: November 24, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 1
Staff Contact: Rosa Roach
Phone: 541-682-8497

ISSUE STATEMENT

This portion of the agenda provides an opportunity for the Mayor, Councilors, and City Manager to raise issues, present ad hoc motions, introduce resolutions and report on committee activities and actions. The time allotted for "Items" is subject to change to accommodate emerging issues.

BACKGROUND

Per Council Operating Agreements adopted on October 23, 2023 (Resolution 5387), at regular meetings held on the second and fourth Mondays of each month, the first item on the agenda or following Ceremonial Matters and the Pledge of Allegiance, shall be "Committee Reports and Items of Interest from Mayor, City Council and City Manager."

ATTACHMENTS

None.

FOR MORE INFORMATION

Staff Contact: Rosa Roach, City Council Coordinator
Telephone: 541-682-8497
Staff E-Mail: rroach@eugene-or.gov

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Priority Goal Action: Adoption of a Resolution Discontinuing a Low-Income Rental Housing Property Tax Exemption for Reveille on 6th Avenue in Eugene, Oregon and Repealing Resolution No. 5396

Meeting Date: November 24, 2025
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 2
Staff Contact: Laura Hammond
Phone: 541-682-5502

ISSUE STATEMENT

In 2024, the City Council adopted Resolution No. 5396, which approved a Low-Income Rental Housing Property Tax Exemption (LIRHPTE) for Reveille on Sixth, located at 1190 West 6th Avenue. In 2025, Reveille Foundation informed the City that the property would transition from long-term rental housing to short-term shelter use in partnership with Lane County's Deflection Program. In light of the property's changing use and services, Reveille Foundation intends to pursue an alternate tax exemption that better aligns with the new shelter use of the property; consequently, Reveille Foundation has requested that the City Council repeal Resolution No. 5396 (Attachment A) and discontinue the LIRHPTE for this project.

BACKGROUND

Council adopted the LIRHPTE program in 1990 to support the development of affordable rental housing. Since then, Council has approved exemptions for 45 developments, supporting over 2,200 affordable units citywide. In 2020, Council unanimously extended the program for an additional ten years, to 2030. The LIRHPTE code provisions also allow for renewal of the 20-year exemption. Council has approved LIRHPTE renewals for more than 400 units.

To qualify for a LIRHPTE, developments must meet the criteria listed in Eugene Code (EC) 2.939, including providing long-term rental housing to households earning at or below 60 percent of Area Median Income (AMI). If a development no longer meets the approval criteria during the exemption period, the City Council may terminate the exemption by resolution. Following the termination of a LIRHPTE, the property will become fully taxable. The property owner will be responsible for paying the taxes that would have been assessed during the exemption period—up to a maximum of ten years—had the exemption not been granted.

History of Reveille LIRHPTE

On January 22, 2024, City Council approved Resolution No. 5396 granting a LIRHPTE for Reveille on Sixth. The applicant, Reveille Foundation, proposed converting a former motel into 66 low-income rental units (52 studios and 14 one-bedrooms) to serve individuals exiting homelessness. The application met the approval criteria of EC 2.939(4), and the Council approved the exemption.

Change in Use and Request for Discontinuance

In 2025, Reveille Foundation informed Community Development staff of a new partnership with Lane County's Deflection Program, which provides short-term shelter and support services for

November 24, 2025 Meeting - Item 2

individuals experiencing homelessness and involved in the criminal justice system. The program focuses on diverting individuals with low-level offenses and behavioral health needs into treatment and housing.

To support this partnership, Reveille Foundation uses the units for short-term shelter rather than the long-term affordable rental housing use contemplated by the LIRHPTE. Reveille Foundation plans to pursue a property tax exemption through Lane County that better aligns with the shift in programming on the property from rental housing to shelter. On August 6, 2025, Reveille Foundation submitted a letter to the City requesting that the City Council repeal the resolution granting the LIRHPTE for the Reveille property (Attachment B).

The Reveille Foundation has proactively requested discontinuance of the exemption as they have transitioned the property from long-term rental housing to short-term shelter use. Reveille leases the property, and by the terms of the lease, Reveille is responsible for the payment of all property taxes, including any back taxes owed due to the discontinuance of the LIRHPTE. The proposed resolution discontinues the LIRHPTE exemption as of June 30, 2025, which supports Reveille's ability to pursue a more appropriate exemption through Lane County. The discontinuance of the LIRHPTE on June 30, 2025, aligns with the timing of the transition of the property from a rental to use to a shelter use and, assuming Reveille qualifies for the new tax exemption, will allow Reveille to take advantage of the new tax exemption for the entire 25-26 tax year.

Since Reveille Foundation did not fulfill the LIRHPTE's 20-year commitment to provide permanent rental housing, Reveille Foundation will be required to repay the taxes owed for the period between July 1, 2024 – June 30, 2025 as required by ORS 307.548(4)(c).

RELATED CITY POLICIES

[Housing Implementation Pipeline \(HIP\)](#)

While the property will no longer provide long-term rental units to low-income households, its ongoing work to provide shorter-term shelter and stabilization services to people experiencing homelessness does support HIP goals related to connecting individuals in shelters to supportive services and increasing stability for individuals in shelters.

[City of Eugene Strategic Plan 2023-2026](#)

The transition of Reveille on Sixth supports the City's strategic goal of addressing Urgent Community Needs - Mitigate the impacts of homelessness on unhoused individuals and the community.

PREVIOUS COUNCIL DIRECTION

[January 22, 2024 Meeting](#)

Councilor Keating, seconded by Councilor Groves, moved to adopt A Resolution Approving a Low-Income Rental Housing Property Tax Exemption for Property located on 6th Avenue in Eugene, Oregon (Assessor's Map 17-04-36-11 Tax Lots 09700, CC Agenda Page 32 January 22, 2024 Meeting -Item 6 09800, 09900, 09999; Assessor's Property Account Nos. 0473213, 0473221, 0473239, 0473247) (Applicant Reveille Foundation)

Passed 8:0

COUNCIL OPTIONS

1. Adopt the Resolution included in Attachment A repealing Resolution No. 5396 and discontinuing Reveille's LIRHPTE.
2. Take no action.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends adoption of the Resolution included in Attachment A repealing Resolution No. 5396 and discontinuing the Low-Income Rental Housing Property Tax Exemption for Reveille.

SUGGESTED MOTION

Move to adopt A Resolution Discontinuing a Low-Income Rental Housing Property Tax Exemption for Reveille on 6th Avenue in Eugene, Oregon and Repealing Resolution No. 5396.

ATTACHMENTS

- A. A Resolution Discontinuing a Low-Income Rental Housing Property Tax Exemption for Reveille on 6th Avenue in Eugene, Oregon and Repealing Resolution No. 5396.
- B. Letter from Reveille Foundation

FOR MORE INFORMATION

Staff Contact: Laura Hammond, Housing Tools Analyst
Telephone: 541-682-5502
Staff E-Mail: LHammond@eugene-or.gov

RESOLUTION NO. _____**A RESOLUTION DISCONTINUING A LOW-INCOME RENTAL HOUSING PROPERTY TAX EXEMPTION FOR REVEILLE ON 6TH AVENUE IN EUGENE, OREGON AND REPEALING RESOLUTION NO. 5396.****The City Council of the City of Eugene finds that:**

A. On January 22, 2024, the City Council adopted Resolution No. 5396, approving the application of Reveille Foundation (Reveille) for an ad valorem property tax exemption under the City's Low-Income Rental Housing Property Tax Exemption (LIRHPTE) Program for the property located at 1190 West 6th Avenue, Eugene, Oregon (Assessor's Map 17-04-36-11, Tax Lots 09700, 09800, 09900, 09999; Assessor's Property Account Nos. 0473213, 0473221, 0473239, 0473247), more particularly described in Exhibit A attached to this Resolution (the Property).

B. The approved tax exemption was for 52 studio units and 14 one-bedroom units, for a total of 66 units. At the time the application was submitted, City Council determined that Reveille Foundation and the project met all the applicable LIRHPTE approval criteria and granted the exemption.

C. In 2025, Reveille informed the City that Reveille intended to shift the use of the Property from long-term affordable rental housing to short-term shelter use in order to partner with Lane County's Deflection Program. Reveille has requested that the City Council repeal Resolution No. 5396 and discontinue the LIRHPTE exemption for the Property. Reveille plans to pursue a different tax exemption through Lane County that aligns with the Property's new use as a shelter.

D. The exemption approved through Resolution No. 5396 became effective on July 1, 2024. The discontinuance of the exemption, effective June 30, 2025, aligns with the timing of the transition of the Property from long-term affordable rental housing to short-term shelter use and, assuming Reveille qualifies for the County tax exemption, will allow Reveille to take advantage of the County tax exemption for the entire 2025-2026 tax year.

E. The City Council finds that the requirements of EC 2.940 are not applicable because this is not a City-initiated termination of the exemption; instead, Reveille has requested that the City Council repeal Resolution No. 5396 and discontinue the LIRHPTE so that Reveille can pursue a shelter use on the property as well as a more appropriate tax exemption.

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a Municipal Corporation of the State of Oregon, as follows:

Section 1. The ad valorem property tax exemption under the City's Low-Income Rental Housing Property Tax Exemption Program is discontinued as of June 30, 2025, for the property

located at 1190 West 6th Avenue, Eugene, Oregon (Assessor's Map 17-04-36-11, Tax Lots 09700, 09800, 09900, 09999; Assessor's Property Account Nos. 0473213, 0473221, 0473239, 0473247), more particularly described in Exhibit A attached to this Resolution.

Section 2. Resolution No. 5396 is hereby repealed.

Section 3. The City Manager, or the Manager's designee, is requested to forward a copy of this Resolution to Reveille, and to cause a copy of this Resolution to be filed with the Lane County Assessor, within 10 days from the date of adoption of this Resolution.

Section 4. This Resolution is effective immediately upon its passage by the City Council.

The foregoing Resolution adopted the ____ day of _____, 2025.

City Recorder

Legal Description

REAL PROPERTY IN THE COUNTY OF LANE, STATE OF OREGON, DESCRIBED AS FOLLOWS:

LOTS 4, 5, 8 AND 9, BLOCK 4, PURKERSON AND QUIMBY ADDITION, AS PLATTED AND RECORDED IN BOOK 2, PAGE 71, LANE COUNTY OREGON PLAT RECORDS, IN LANE COUNTY, OREGON.

Commonly known as 1190 West 6th Avenue, Eugene, Oregon 97402

APN: 0473239, 1504461, 5348253, 0473247, 0473221, 1504750, 0473213



August 6, 2025

City of Eugene, Oregon
Mayor, City Manager and Members of Council
500 East 4th Avenue
Suite 302
Eugene, OR 97401

To the Honorable Mayor Knudson, Sarah Medary and Members of Council,

The Reveille Foundation continues to evolve and grow to meet community needs. Our partnership with the Veterans Administration to holistically assist up to 35 homeless veterans continues and we are proud that as of our last quarterly review, 92% of our veterans are successfully transitioning to permanent housing. This accomplishment has been born out of incredible help and support of our VA partners, community partners and our amazing staff.

We are also partnering with Lane County to provide housing and support for homeless individuals with low-level criminal offences that agree to be deflected from going to jail and come to the Reveille Foundation to stabilize themselves and seek recovery. We are also so grateful to County Leadership and support of our closest partner, Ideal Option.

As these partnerships have grown, there is an increasing need to support the Lane County's Deflection program. We expect more of our units to be used to meet this demand. With this shift toward shorter-term shelter and more flexible housing support, it seems that the LIRHPTE is no longer the best fit for the development. Reveille plans to pursue a tax exemption through Lane County that is better suited to the current use and mission of the property. We are requesting the termination of the LIRHPTE Tax Abatement.

We are committed to continue our mission to focus on addressing the critical housing needs in the community and want to ensure our mission and tax classification are appropriate for our long-term operations.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Yamamori". The signature is stylized with a long horizontal line extending from the end of the name.

Steve Yamamori
President & CEO
(602) 369-3531

1711 Willamette Street | Suite 301 #779 | Eugene, OR 97401-4593 | 602.369.3531 | reveillefoundation.org

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Approval of City Council Minutes

Meeting Date: November 24, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 3A
Staff Contact: Rosa Roach
Phone: 541-682-8497

ISSUE STATEMENT

This is a routine item to approve City Council minutes.

BACKGROUND

Per City Council Operating Agreements, written minutes shall be taken for all City Council meetings in accordance with the Oregon Attorney General's Public Records and Meetings Manual. The minutes must give a true reflection of the matters discussed but need not be a full transcript, verbatim or recording.

As a matter of courtesy and efficiency a councilor should notify the Mayor and other councilors that they intend to propose an amendment to the minutes and should propose replacement text in advance of the meeting at which those minutes are scheduled to be approved. If the proposed amendment is a simple factual, grammatical, or spelling correction, the amendment may be proposed without consulting the minutes recorder. If the proposed amendment is substantive in nature or seeks to clarify the speaker's intent, the councilor should notify the minutes recorder and request verification of the proposed amendment.

SUGGESTED MOTION

Move to approve the minutes for the work sessions on October 8, 2025 and October 13, 2025.

ATTACHMENTS

- A. October 8, 2025 Work Session
- B. October 13, 2025 Work Session

FOR MORE INFORMATION

Staff Contact: Rosa Roach, City Council Coordinator
Telephone: 541-682-8497
Staff E-Mail: rroach@eugene-or.gov

MINUTES

Eugene City Council Work Session Eugene, Oregon 97401

**October 8, 2025
12:00 p.m.**

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Knudson opened the October 8, 2025, Eugene City Council Work Session in a virtual format.

1. WORK SESSION: Automatic License Plate Recognition (ALPR) Camera System

Assistant City Manager, Matt Rodrigues, introduced Eugene Police Chief Chris Skinner, who presented information regarding the use of Automated License Plate Reader (ALPR) technology by the Eugene Police Department.

Councilor Discussion:

- Councilor Yeh – asked staff about unanswered questions from the work session poll; asked for cost of the camera system to the City once the grant funding ends; asked for clarification about the process for accessing data in the system, and how verification works; stated her concern for the ease at which other agencies could access Eugene’s data; asked how hot lists work in the system; asked about the potential liability for unlawful searches in the system; noted appreciation for the changes made to the current contract, but stated she is not in favor of the continual partnership with the Flock company.
- Councilor Keating – stated concern regarding other agencies and third-party entities access to Eugene’s information; noted concern that this contract was not shared with Council before execution; asked staff to describe what procedural steps are in place to prevent outside agencies’ misuse and access of information; asked for more detail about how filters for searches in the system work, such as immigration or reproductive health.
- Councilor Zelenka – Noted appreciation and respect for the Eugene Police Department (EPD) and the work they do to keep the City safe; stated serious concerns about a continued partnership with the Flock corporation; stated that even with updates to the contract language, his concerns with this company remain; indicated concern regarding outside agencies accessing surveillance footage of the Flock camera systems; stated his preference not to collect the data or images if the information can be misused or inappropriately accessed; asked staff to address the termination clause in the contract.

- Councilor Kashinsky – expressed appreciation of the work that EPD and the Chief of Police do to address crime and safety in the community; recognized that law enforcement staff need technology tools to do their work and that all tools have risk; noted the importance of weighing the benefits against the risk in this specific situation; spoke about the significant risk to the community when this type of data is misused; stated she is not in favor a continued partnership with Flock; noted that even with the changes to the contract, Flock retains control over the data.

MOTION: Councilor Kashinsky, seconded by Councilor Zelenka, moved to direct the City Manager to turn off the Flock cameras.

Councilor Discussion:

- Councilor Leech – asked for clarification of the motion on the table, specifically regarding what was meant by the words “turn off;” asked if that meant a cancellation of the contract or a pause of the contract.
- Councilor Groves – stated concern that the conversation was not complete before a motion was announced; indicated he is not in favor of this motion and would appreciate the opportunity to get answers to his questions before a vote is taken.
- Councilor Clark – indicated he is not in favor of a motion and vote before having a thorough discussion on the topic; asked the City Attorney for clarification about operational and policy control surrounding the City Manager’s authority to execute contracts; asked to clarify what Council’s recourse would be if they did not agree with a City Manager operational decision; stated he understands the public’s concern about Flock’s camera system; noted that most people carry cell phones which act as personal tracking devices through location services.
- Councilor Keating – noted cell phones are voluntary/opt-in tacking service; asked Chief Skinner about the contract renewal date; asked about the motion’s impact on the continual usage of the camera system; asked staff about the number of cameras operating in Eugene; asked if the cameras found at grocery and department stores are included in the total of the 56 cameras; asked for clarification that the Flock camera system is a license plate reader; asked if data is stored and collected of people traveling by bicycle; asked for the names of other cities that have ended their contracts with Flock; stated he will likely support the current motion; expressed concern for Flock’s storage of data and images, and the potential of the abuse of its data.
- Councilor Zelenka – spoke about the current motion and the next steps; noted this vote would essentially create a policy of not using surveillance cameras; indicated the city manager typically does not pursue a policy contrary to council majority; noted the motion does not limit discussion and encouraged fellow councilors to ask their questions; stated his views on the actions of the federal government and the current atmosphere of distrust it has created in the community.

- Councilor Evans – asked the City Attorney about rephrasing the motion language to a pause in usage pending further policy discussions; indicated concern around the storage of data by Flock and councilors’ concern of usage of the cameras; indicated interest in another discussion surrounding the usage of data collected by Flock; stated interest in creating City policy surrounding the usage, storage, and elimination of data collected by Flock; asked City Attorney for guidance on proposing an amendment to the motion.

MOTION TO SUBSTITUTE (with friendly amendment): Councilor Evans, seconded by Councilor Clark, moved to recommend that the City Manager pause the usage of the ALPR camera system pending additional conversation.

Councilor Discussion:

- Councilor Yeh – asked the City Manager about viable options that Council can recommend regarding the Flock camera system; shared her thoughts about the objective of today’s work session; reiterated her concerns with the Flock company; stated support for researching other companies and their data management policies; asked for clarification on the wording of the motion, to direct versus recommend; made a friendly amendment to the motion that was accepted.
- Councilor Clark – indicated support for making a recommendation to the City Manager now to pause, so that Council can have a broader policy discussion about the usage of surveillance systems.
- Councilor Zelenka – noted that the Council follow-up conversation should focus on policy for using surveillance cameras; asked for clarification of the motion on the table, specifically next steps.
- Councilor Evans – spoke of a previous surveillance practice by the local police in the 1980s of collecting pictures of the African American population; indicated in support of future conversations surrounding policy language specific to the usage and storage of technology.
- Councilor Keating – asked for clarification on the immediacy of the request posed by the two motions; stated support for a motion that would immediately pause the usage of the cameras.
- Councilor Groves – indicated the differences of the two motions and noted the motion to substitute aligns better with authorities outlined in charter as it is a recommendation.

VOTE: 8:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

OPPOSED: None.

VOTE ON SUBSTITUTED MOTION: Councilor Evans, seconded by Councilor Clark, moved to recommend that the City Manager pause the usage of the ALPR camera system pending additional conversation.

VOTE: 8:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

OPPOSED: None.

The work session was adjourned at 1:33 p.m.

Katie LaSala
City Recorder

(Recorded by Rosa Roach)

Link to the webcast of this City Council meeting [here](#).

MINUTES

Eugene City Council Work Session Eugene, Oregon 97401

October 13, 2025
5:30 p.m.

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, and Randy Groves

Councilors Absent: Lyndsie Leech

Mayor Knudson opened the October 13, 2025, work session of the Eugene City Council in a hybrid format at 500 E 4th Avenue, North Building, Eugene OR 97401.

1. **WORK SESSION: Police Commission Annual Report and Work Plan**

Assistant City Manager, Matt Rodrigues, introduced Police Chief Chris Skinner, Sergeant Allison Jordan, and Police Commission Chair Amelia Foulkes, who presented on the Police Commission's annual report and the Fiscal Year (FY) 2026 and FY 2027 Work Plan.

Councilor Discussion:

- Councilor Yeh – stated appreciation for Chair Foulkes' leadership during a time of transition.
- Councilor Groves – stated his appreciation for Chair Foulkes' leadership during a difficult period; noted the importance of community-driven policy review; noted the value of having diverse perspectives on the commission and expressed support for the work ahead.
- Councilor Keating – thanked Chair Foulkes and the commission for their work; noted the contributions of former Chair Hawkins and asked about the commission's response following her resignation; asked if any policy changes have been made to improve communication and accountability; noted interest in a presentation on drones as first responders; noted past hate crime type incidents in the City; asked about opportunities for collaboration between the Police Commission and the Human Rights Commission.
- Councilor Kashinsky – asked whether the commission's "emerging technology" topic was meant to cover general trends or specific tools; asked how the commission decides which technologies to review.
- Councilor Clark – stated the public may not understand the advisory role of the Police Commission; asked whether Council should do more to explain the commission's purpose and limits ahead of appointments; noted Council could help educate new appointees about their responsibilities.
- Councilor Zelenka – asked about the work plan item related to auditor discipline outcomes; stated support for the department's virtual reporting system and asked for a brief explanation of how it works.

- Councilor Groves – noted concern about public expectations of the Police Commission; noted the commission is a policy advisory group and not an oversight body with enforcement authority.
- Councilor Yeh – noted Commissioner John Bradley serves as both Vice Chair and liaison from the Human Rights Commission.
- Mayor Knudson – stated appreciation for the commission’s work and thanked both current and former members; noted Eugene’s public safety system includes several community oversight tools, including the Police Commission, the Police Auditor, and the Civilian Review Board; stated these tools reflect the city’s values and commitment to community policing.

MOTION: Councilor Evans, seconded by Councilor Zelenka, moved to approve the Police Commission FY 2026 and FY 2027 Work Plan as presented in Attachment A.

VOTE: 7:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, and Groves.

OPPOSED: None.

2. WORK SESSION: City Council Operating Agreements

Assistant City Manager, Matt Rodrigues, introduced City Recorder, Katie LaSala, who presented possible updates to Council’s operating agreements.

Councilor Discussion:

- Councilor Clark – stated support for keeping Consent Calendar 2 after public comment to ensure the public has an opportunity to speak on annexation items before Council votes.
- Councilor Groves – stated he is in favor of the suggested administrative changes; noted concern that frequent public commenters may prevent new speakers from having an opportunity to speak; suggested prioritizing speakers who have not recently testified; stated concerns that motions introduced early in discussion can limit Council deliberation.
- Councilor Keating – noted he is not against keeping Consent Calendar 2 after public comment; asked whether agenda items could be carried over if a meeting ends early; stated support for the proposed administrative changes; asked for clarification on the lobbying language in the proposed updates; stated support for making Wednesday Work Sessions in-person again.
- Councilor Kashinsky – stated support for the proposed administrative updates; noted concern about repeat speakers at public comment preventing first-time participants from being heard; suggested reevaluating the practice of prioritizing board and commission representatives; noted support for in-person public comment; asked if items on Consent Calendar 2 could only be voted on in meetings or if they could be voted on during work sessions; noted support for placing Consent Calendar 2 at the end of the agenda; noted concern about the practice of postponing votes at the request of absent councilors.
- Councilor Zelenka – stated support for placing Consent Calendar 2 after public comment; stated support for prioritizing comments from board and

commission representatives; noted support for virtual public comment to increase accessibility; stated support for the proposed administrative updates.

- Councilor Yeh – stated support for the proposed administrative updates; stated support for placing Consent Calendar 2 after public comment; noted she is open to the return of virtual public comment; acknowledged the difficulty of balancing repeat and first-time speakers; questioned the need for a motion limiting when motions can be made, suggesting existing procedures already allow for flexibility.
- Councilor Keating – stated support for prioritizing in-person comment and allowing virtual comment as time permits; asked how to change the practice to allow for virtual comment.
- Councilor Clark – stated he was unsure whether the current placement of Consent Calendar 2 was a pilot change; proposed a new system for public comment to allow new speakers a higher likelihood of speaking by being prioritized over individuals who spoke at the last meeting.
- Councilor Kashinsky – asked whether Council could return to the topic at a future work session; stated if a councilor wants to delay a vote or discussion, she would prefer that the request be made publicly and voted on by Council, rather than handled through private communication before the meeting.

MOTION: Councilor Evans, seconded by Councilor Zelenka, moved to direct the City Manager to place on an upcoming consent calendar agenda a resolution adopting the proposed changes to the City Council Operating Agreements as outlined in Attachment B.

Councilor Discussion:

- Councilor Keating – asked to clarify which administrative changes were being made in this vote.

VOTE: 7:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, and Groves.

OPPOSED: None.

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Cherish Bradshaw)

Link to the webcast of this City Council meeting [here](#).

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Approval of Tentative Working Agenda

Meeting Date: November 24, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 3B
Staff Contact: Katie LaSala
Phone: 541-682-5010

ISSUE STATEMENT

This is a routine item to approve the City Council Tentative Working Agenda.

BACKGROUND

Per City Council Operating Agreements, at each regular meeting of the Council, the City Manager shall present the Tentative Agenda. This shall be placed on the Consent Calendar. If there are any concerns about the items on the Tentative Agenda, it may be removed at the request of any councilors from the Consent Calendar and discussed separately.

COUNCIL OPTIONS

The council may choose to approve, amend or not approve the tentative agenda.

SUGGESTED MOTION

Move to approve the items on the Tentative Working Agenda.

ATTACHMENTS

- A. City Council Tentative Working Agenda

FOR MORE INFORMATION

Staff Contact: Katie LaSala
Telephone: 541-682-5010
Staff E-Mail: klasala@eugene-or.gov



City Council Tentative Agenda

Updated November 20, 2025










Materials and information about how to access meetings available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

November 2025					
Date	Day	Time	Title	Length	Dept Contact
24-Nov	Monday	5:30 pm	Executive Session pursuant to ORS 192.660(2)(f) (ORS 192.355(1) and ORS 192.355(2)) and ORS 192.660(2)(a) (Executive Session)	90 min	Staff
<i>Work Session Location: City Hall Council Chambers and Virtual</i>					
24-Nov	Monday	7:30 pm	Committee Reports and Items of Interest LIRHPTE termination for Reveille on 6 th (Priority Goal Action) Consent Calendar 1 Comcast of Oregon II, Inc. Cable Franchise Extension (Possible Action) Transient Lodging Tax Code Amendment (Possible Action) Urban Growth Strategies Initiation of Plan and Code Amendments (Possible Action) Public Comment		Laura Hammond, PDD Jay Runte, CS Neil Obringer, CS Terri Harding, PDD
<i>Meeting Location: City Hall Council Chambers and Virtual</i>					

Dec 2025					
Date	Day	Time	Title	Length	Dept Contact
3-Dec	Wednesday	5:30 pm	Budget Committee Meeting (Budget Committee)		Christina Wozniak, CS
<i>Location: City Hall Council Chambers and Virtual</i>					
5-Dec	Friday	8:00 am	Executive Session pursuant to ORS 192.660(2)(f) (ORS 192.355(1) and ORS 192.355(2)) and ORS 192.660(2)(a) (Executive Session) City Manager Recruitment: Upcoming Interview Process (Special Meeting)		

Work Session	Action	Public Hearing	Public Comment	Consent Calendar
Committee Reports/Items of Interest	Ceremonial Matters	Pledge of Allegiance		

Executive Session and Special Meeting Location: Virtual only

8-Dec	Monday	5:30 pm	 Long Range Financial Stability - Technical Advisors (Work Session)	90 min	Sarah Medary, CS
<i>Work Session Location: City Hall Council Chambers and Virtual</i>					
8-Dec	Monday	7:30 pm	 Ceremonial Matters  Committee Reports and Items of Interest  Interim Appointment to Human Rights Commission (Consent Calendar 1)  Public Hearing and Action: Resolution Adopting the City's First 2025-2027 Supplemental Budget; Making Appropriations for the City of Eugene for the Biennium Beginning July 1, 2025, and Ending June 30, 2027 (Public Hearing & Action)  Public Hearing and Action: Resolution Adopting the Urban Renewal Agency's (URA) First 2025-2027 Supplemental Budget; Making Appropriations for the URA of the City of Eugene for the Biennium Beginning July 1, 2025, and Ending June 30, 2027 (Public Hearing & Action)  Public Comment  A Resolution Annexing Land at 2488 Devon Avenue (A 25-10 2488 Devon Reed) (Consent Calendar 2)		Fabio Andrade, CS Liz Butterfield, CS Liz Butterfield, CS Nick Gioello, PDD
<i>Meeting Location: City Hall Council Chambers and Virtual</i>					
10-Dec	Wednesday	12:00 pm	 ESF Governance (Work Session)	90 min	Sarah Medary, CS
<i>Work Session Location: Virtual Only</i>					

Council Winter Break Dec 11 – Jan 11**ADDITIONAL INFORMATION FOR UPCOMING PUBLIC HEARINGS**

Date/Time	Topic/Title	Description	Staff Contact
December 8, 2025 7:30 pm	Resolution Adopting the City's First 2025-2027 Supplemental Budget; Making Appropriations for the City of Eugene for the Biennium Beginning	The City Council will hold a public hearing to consider the City of Eugene (COE) Supplemental Budget. The proposed supplemental budget will be posted online: https://www.eugene-or.gov/106/Budget	Liz Butterfield, CS ebutterfield@eugene-or.gov 541-682-5512

	July 1, 2025, and Ending June 30, 2027		
December 8, 2025 7:30 pm	Resolution Adopting the Urban Renewal Agency's (URA) First 2025-2027 Supplemental Budget; Making Appropriations for the URA of the City of Eugene for the Biennium Beginning July 1, 2025, and Ending June 30, 2027	The Urban Renewal Agency will hold a public hearing to consider the Urban Renewal Agency (URA) Supplemental Budget. The proposed supplemental budget will be posted online: https://www.eugene-or.gov/106/Budget	Liz Butterfield, CS ebutterfield@eugene-or.gov 541-682-5512

Approved Work Session Polls to be Scheduled	Councilor	Date Approved
Establishing a Right-of-Way Ordinance to Expedite Utility Permitting – Feb 2026	Leech/Yeh	8/1/25



City Council Tentative Agenda

Updated November 19, 2025

Meeting materials and access information available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

January 2026

Date	Day	Time	Title	Length	Dept Contact
12-Jan	Mon	5:30 pm	State of the City Address		K. LaSala, CS
			<i>Location: Hult Center</i>		
13-Jan	Tues	1:00 pm	City Manager Recruitment Process (Special Meeting)	4 hrs	M. Cariaga, CS
			<i>Location: Council Chambers and Virtual</i>		
14-Jan	Wed	12:00 pm	Library Levy (Work Session)	90 min	J. Bates, LRCS
			<i>Location: Virtual Only</i>		
14 Jan	Wed	1:45 pm	City Manager Recruitment Process (Special Meeting)		M. Cariaga, CS
			<i>Location: Council Chambers and Virtual</i>		
20-Jan	Tues	5:30 pm	2025 Annexation Withdrawals from Special Districts (Public Hearing)		G. Warr, PDD
			Ordinance Re-Adopting State Traffic Laws (Public Hearing)		T. Smith, CS
			Election Code Updates (Public Hearing)		K. LaSala, CS
			East Campus University of Oregon Refinement Plan Amendment, Code Amendment and Zone Change (Public Hearing)		B. Black, PDD
			Unlawful Transfer on Vehicular Portion of Right-of-Way (Public Hearing)		C. Skinner, EPD
			<i>Location: Council Chambers and Virtual</i>		
21-Jan	Wed	12:00 pm	2026 Legislative Session Priorities (Work Session, Possible Action)	45 min	E. Nelson, CS
			1059 Willamette Redevelopment (Work Session)	45 min	A. D'Souza, PDD
			<i>Location: Virtual Only</i>		

26-Jan	Mon	5:30 pm	Topic Pending Confirmation (Work Session)	60 min	Staff
<i>Location: Council Chambers and Virtual</i>					
26-Jan	Mon	7:30 pm	Ceremonial Matters		
			Election of City Council Officers for 2026 (Action)		K. LaSala, CS
			Committee Reports and Items of Interest		
			2026 Low Income Rental Housing Property Tax Applications (Priority Goal Action)		L. Hammond, PDD
			Approval of Resources for Housing Affordable to People with Low-Incomes (Priority Goal Action)		E. Meyi-Galloway, PDD
			Consent Calendar 1		
			Resolution Acknowledging Receipt of City of Eugene, Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2025 (Action)		B. Gomsrud, CS
			Resolution Acknowledging Receipt of the Annual Financial Report of the Urban Renewal Agency of the City of Eugene for the Fiscal Year Ended June 30, 2025 (Action)		B. Gomsrud, CS
			Election Code Updates (Possible Action)		K. LaSala, CS
			Public Comment		
<i>Location: Council Chambers and Virtual</i>					
28-Jan	Wed	12:00 pm	Library Levy (Work Session, Possible Action)	60 min	J. Bates, LRCS
			Updates to Metropolitan Wastewater Management Commission Intergovernmental Agreements (Work Session)	30 min	M. Miranda, PW
<i>Location: Virtual Only</i>					

February 2026

Date	Day	Time	Title	Length	Dept Contact
9-Feb	Mon	5:30 pm	Long Range Financial Stability – Technical Advisors Report (Work Session)	60 min	Staff
			Topic Pending Confirmation (Work Session)	30 min	Staff
<i>Location: Council Chambers and Virtual</i>					
9-Feb	Mon	7:30 pm	Ceremonial Matters		
			Committee Reports and Items of Interest		
			Consent Calendar 1		
			2025 Annexation Withdrawals from Special Districts (Possible Action)		G. Warr, PDD
			Ordinance Re-Adopting State Traffic Laws (Possible Action)		T. Smith, CS
			East Campus University of Oregon Refinement Plan Amendment, Code Amendment, and Zone Change (Possible Action)		B. Black, PDD
Public Comment					
<i>Location: Council Chambers and Virtual</i>					
11-Feb	Wed	12:00 pm	Urban Renewal Update (URA Work Session)	45 min	W. Dowdy, PDD
			Moderate Income Housing Incentives (Work Session)	45 min	A. D’Souza, PDD
<i>Location: Virtual Only</i>					
17-Feb	Tues	5:30 pm	Public Health Standards Code Amendment (City File: CA25-3) (Public Hearing)		R. Verner, PDD
			Topic Pending Confirmation (Public Hearing)		Staff
<i>Location: Council Chambers and Virtual</i>					
18-Feb	Wed	12:00 pm	Operating Agreements Follow-up (Work Session)	45 min	K. LaSala, CS

			Topic Pending Confirmation (Work Session)	45 min	Staff
<i>Location: Virtual Only</i>					
23-Feb	Mon	5:30 pm	Human Rights Commission Annual Report (Work Session)	45 min	F. Andrade, CS
			Home Energy Score Policy Discussion (Work Session)	45 min	I. Penn, PW
<i>Location: Council Chambers and Virtual</i>					
23-Feb	Mon	7:30 pm	Committee Reports and Items of Interest		
			Consent Calendar 1		
			Public Comment		
			Street ROW Annexation (Consent Calendar 2)		D. Singer, PW
<i>Location: Council Chambers and Virtual</i>					
25-Feb	Wed	12:00 pm	Renter Protections Review (Work Session)	45 min	A. Cameron, PDD
			Establishing a Right-of-Way Ordinance to Expedite Utility Permitting (Work Session)	45 min	D. Singer, PW
<i>Location: Virtual Only</i>					

March 2026

Date	Day	Time	Title	Length	Dept Contact
9-Mar	Mon	5:30 pm	Street Design Standards Update (Work Session)	45 min	R. Inerfeld, PW
			Urban Growth Strategies (Work Session)	45 min	T. Harding, PDD
<i>Location: Council Chambers and Virtual</i>					
9-Mar	Mon	7:30 pm	Ceremonial Matters		
			Committee Reports and Items of Interest		
			Consent Calendar 1		
			Public Comment		
<i>Location: Council Chambers and Virtual</i>					

11-Mar	Wed	12:00 pm	Parks and Rec Bond and Levy Update (Work Session)	45 min	C. Carnagey, PW
			Topic Pending Confirmation (Work Session)	45 min	Staff
<i>Location: Virtual Only</i>					

Council Spring Break March 12 – April 7

Additional Information Regarding Upcoming Public Hearings

Date/Time	Topic/Title	Description	Staff Contact
Jan. 20 5:30pm	2025 Annexation Withdrawals from Special Districts	The City Council will hold a public hearing to consider an ordinance concerning 2025 Annexation Withdrawals. This public hearing will provide opportunity for public comment on an ordinance to for the withdrawal of annexed proposed from special districts. The proposed ordinance will be posted online: https://www.eugene-or.gov/1781/Proposed-Ordinances	G. Warr gwarr@eugene-or.gov 541-682-5485
Jan. 20 5:30pm	Ordinance Re-Adopting State Traffic Laws	The City Council will hold a public hearing to consider an ordinance concerning an Ordinance Re-Adopting State Traffic Laws. The proposed ordinance will be posted online: https://www.eugene-or.gov/1781/Proposed-Ordinances	T. Smith TGSmith@eugene-or.gov
Jan. 20 5:30pm	Election Code Updates	The City Council will hold a public hearing to consider an ordinance concerning an Ordinance regarding election code updates. This public hearing will provide an opportunity for public comment on administrative updates related to the City's Election code. The proposed ordinance will be posted online: https://www.eugene-or.gov/1781/Proposed-Ordinances	K. LaSala klasala@eugene-or.gov 541-682-5882
Jan. 20 5:30pm	East Campus University of Oregon Refinement Plan Amendment, Code Amendment and Zone Change	This public hearing will provide opportunity for public comment on an ordinance to amend the Fairmount/University of Oregon Special Area Study Refinement Plan; to amend Eugene Code (EC) Sections 9.4205, 9.4215, 9.4220, and 9.9570; and to remove the /EC East Campus Overlay Zone from nine properties located north of East	B. Black BBlack@eugene-or.gov 541-682-5437

15th Avenue. The proposed ordinance will be posted online:
<https://www.eugene-or.gov/1781/Proposed-Ordinances>

Approved Work Session Polls to be Scheduled	Councilor	Date Approved
Establishing a Right-of-Way Ordinance to Expedite Utility Permitting - Feb 25, 2026	Leech/Yeh	Aug 1, 2025

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Action: An Ordinance Extending the Term of Ordinance No. 19775 and Ordinance No. 20397 Granting to Comcast of Oregon, II, Inc. a Franchise for Operation of a Cable Telecommunications System

Meeting Date: November 24, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 4
Staff Contact: Jay Runte
Phone: 541-682-5590

ISSUE STATEMENT

The purpose of this agenda item is for City Council to take action regarding the adoption of the proposed ordinance extending Comcast's cable television franchise agreement until June 30, 2027. Without extension, the franchise agreement will expire on December 31, 2025. This ordinance would only extend the term of the franchise; all other franchise terms and conditions would remain the same, including Comcast's obligations to pay franchise fees and public, education, and government access channel (PEG) capital support fees, and to comply with applicable City Code and regulations relating to permitting and work in the right-of-way. A public hearing on this ordinance was held on November 17, 2025.

BACKGROUND

The City of Eugene, the City of Springfield, and Lane County work together as local cable franchising authorities, with assistance from the Lane Council of Governments (LCOG), and each jurisdiction has granted Comcast a cable franchise with the same terms and conditions. The Comcast Franchise was last extended by Ordinance No. 20715, adopted on November 25, 2024, which extended the franchise through December 31, 2025. The franchise allows Comcast to use public right-of-way to operate a cable communications system and provide cable television services including public, education and government access channels. The franchise requires Comcast to pay fees in exchange for access to public right-of-way.

The current extension provided Comcast and the City additional time to make significant progress in the negotiations:

The parties reached firm agreement on a Competitive Equity provision. This language assures Comcast that the City will treat a competitive video programming services provider in an equivalent way to the way the City treats Comcast.

Although Comcast has stated it has no current plans to begin charging for the free cable services it currently provides to public facilities in Eugene, under the existing franchise, if Comcast chooses to do so, it is legally allowed to charge its marginal cost as a result of the 2019 FCC Cable Order and subsequent multi-jurisdictional litigation. The parties have reached tentative agreement on the process by which Comcast would notify the City if it intends to charge for those services in the future. This would include maintaining the City's ability to consider other options for service at that point.

November 24, 2025 Meeting – Item 4

The parties have drafted and exchanged several versions of the renewal franchise with numerous revisions from both sides. However, staffing changes and scheduling conflicts caused some delays and pauses in the negotiations. In addition, there are outstanding issues yet to be finalized.

The current status is that there have been numerous revisions proposed by each party in the franchise drafts exchanged so far, including the current draft. There are both significant and more simple issues outstanding but regardless of complexity, each revision requires careful review by every party, and often by legal counsel of each party, which takes a substantial amount of time.

Comcast also recently stated its desire for the parties to consider transitioning the public, education, and government access channel fees (commonly referred to as the PEG Fee, which is used for capital costs such as purchasing video equipment to support the access channels) from annual lump sum payments to a per subscriber fee structure. Because this transition would likely decrease funding for local cable channels dedicated to educational programming and government broadcasts, all entities involved agree that this is an important issue that will require substantial discussion with Comcast.

Staff for Eugene, Springfield and Lane County recommend an 18-month extension to June 30, 2027, to allow time to work through remaining issues, with a commitment that the parties make every attempt to conclude the renewal negotiations as soon as possible.

This proposed extension ordinance would only extend the term of the current franchise. All other franchise terms and conditions would remain the same, including, but not limited to, Comcast's obligations to pay the franchise fees for use of the public right-of-way, to pay the PEG fee, and to comply with City Code and regulations on permitting and construction in the right-of-way. There are no anticipated costs to the City of Eugene because of the extension.

When negotiations are completed, the proposed renewal franchise agreement will be brought to the City Council for action as an ordinance.

RELATED CITY POLICIES

[Strategic Plan](#) Focus Area – Organizational wellbeing: To create a sustainable budget with balanced revenues and expenditures that provides funding for necessary services in the community.

PREVIOUS COUNCIL DIRECTION

[November 28, 2022 Meeting](#)

Councilor Evans, seconded by Councilor Keating, moved to approve An Ordinance Extending the Term of Ordinance No. 19775 and Ordinance No. 20397 Granting to Comcast of Oregon II, Inc. a Franchise for Operation of a Cable Telecommunications System.
Passed 7:0

[November 25, 2024 Meeting](#)

Councilor Keating, seconded by Councilor Groves, moved to approve An Ordinance Extending the Term of Ordinance No. 19775 and Ordinance No. 20397 Granting to Comcast of Oregon II, Inc. a Franchise for Operation of a Cable Telecommunications System.
Passed 8:0

November 17, 2025 Public Hearing

Council held a public hearing concerning an Ordinance Extending the Term of Ordinance No. 19775 and Ordinance No. 20397 Granting to Comcast of Oregon II, Inc. a franchise for Operation of a Cable Telecommunications System. One testimony was received by Comcast Senior Director of Government Affairs confirming the extension and a commitment to complete the franchise renewal as soon as possible.

COUNCIL OPTIONS

1. Adopt the Ordinance as proposed.
2. Adopt the Ordinance with modifications as determined by the City Council.
3. Take no action.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends that the City Council adopt the proposed Ordinance provided as Attachment A.

SUGGESTED MOTION

Move to approve An Ordinance Extending the Term of Ordinance No. 19775 and Ordinance No. 20397 Granting to Comcast of Oregon II, Inc. a Franchise for Operation of a Cable Telecommunications System.

ATTACHMENTS

- A. Proposed Ordinance: An Ordinance Extending the Term of Ordinance No. 19775 and Ordinance No. 20397 Granting to Comcast of Oregon II, Inc. a Franchise for Operation of a Cable Telecommunications System.
- B. Ordinance 19775
- C. Ordinance 20397

FOR MORE INFORMATION

Staff Contact: Jay Runte, Broadband and Telecom Program Manager

Telephone: 541-682-5590

Staff E-Mail: jrunte@eugene-or.gov

ORDINANCE NO. _____**AN ORDINANCE EXTENDING THE TERM OF ORDINANCE NO. 19775 AND ORDINANCE NO. 20397 GRANTING TO COMCAST OF OREGON II, INC. A FRANCHISE FOR OPERATION OF A CABLE TELECOMMUNICATIONS SYSTEM.****The City Council of the City of Eugene finds that:**

A. The federal Cable Act requires a franchise for the operation of cable telecommunications systems and provides for a formal or informal renewal process under the Cable Act.

B. The Cities of Eugene and Springfield, together with Lane County, granted a franchise to Comcast of Oregon II, Inc. ("Comcast") for the operation of a cable communication system, and have designated the Metropolitan Policy Commission (MPC), acting as the cable commission, as the representative of the local franchising authorities in administration of the franchise.

C. The City of Eugene enacted Ordinance No. 19775 on May 13, 1991, granting the franchise.

D. The City of Eugene enacted Ordinance No. 20397 on October 22, 2007, amending and renewing the franchise through August 1, 2018.

E. The term of the franchise has since been extended several times, most recently by Ordinance No. 20715, adopted on November 25, 2024, which extended the franchise through December 31, 2025. In general, the extensions were needed for various reasons that affected and sometimes paused negotiations, such as difficulties resolving a franchise fee review, which has since been resolved; the Federal Communications Commission (FCC) adopting in 2019 a final order and rules regarding cable regulation (FCC Cable Order) that is unfavorable to local government franchising authorities; years-long multi-jurisdictional litigation, including the City of Eugene as a petitioner, challenging the FCC Cable Order, which concluded in February 2022 with a court ruling that was primarily favorable to cable operators. After the multi-jurisdictional litigation concluded, the Cities of Eugene and Springfield, Lane County, and Comcast resumed good faith negotiations under the Cable Act's informal process to renew Comcast's cable franchise. However, the parties encountered substantial differences of position on several very significant provisions, including but not limited to a competitive equity provision and definitions of particular terms. Those differences of position stalled negotiations and prevented the parties from being able to reach agreement on a renewed franchise.

F. The Cities of Eugene and Springfield, Lane County, and Comcast resumed good faith negotiations over this past year, reached firm agreement on a mutually acceptable competitive equity provision, and have exchanged several franchise drafts with numerous revisions from both sides. However, due to several staff changes and illnesses, and scheduling conflicts, there were also unavoidable delays and pauses in the negotiations schedule the past six months. Because of that, as well as the number of remaining unresolved franchise issues, those negotiations will not be completed in a timeframe that would allow the City of Eugene to adopt a franchise renewal by December 31, 2025.

G. The Cities of Springfield and Eugene, and Lane County have determined that it serves the public welfare to extend the term of the current franchise from December 31, 2025, up to and through June 30, 2027. The parties believe this extension will allow the parties sufficient time to continue and complete negotiations for a franchise renewal.

NOW, THEREFORE,

THE CITY OF EUGENE DOES ORDAIN AS FOLLOWS:

Section 1. The franchise granted to Comcast in Ordinance No. 19775 and Ordinance No. 20397 shall be extended up to and through June 30, 2027.

Section 2. The City of Eugene and Comcast agree that execution of this extension does not waive any rights that either party may have under the Cable Communications Policy Act of 1984, as amended, 47 U.S.C. §§ 521 *et seq.*, or other provision of federal, state, or local law.

Section 3. Other than the duration of the franchise set forth herein, Ordinance No. 19775 and Ordinance No. 20397 shall continue in full force and effect.

Passed by the City Council this

___ day of November, 2025

Approved by the Mayor this

_____ day of November, 2025

Deputy City Recorder

Mayor

ORDINANCE NO. 17725

SUBJECT

An ordinance granting to TCI cablevision of Oregon, Inc. a renewal of its non-exclusive franchise for the operation of a cable communications system; and repealing ordinance nos. 18284, 18936, and 19359.

EFFECTIVE _____

Presented To The City Council As

Council Bill No. 11300

ON July 12, 1991

1st Reading _____

2nd Reading _____

PASSED 5-2 (including and including 2nd reading)

RECORDED IN COUNCIL MINUTES

VOL. _____ **PAGE** _____

ORDINANCE NO. 19775

AN ORDINANCE GRANTING TO TCI CABLEVISION OF OREGON, INC. A RENEWAL OF ITS NON-EXCLUSIVE FRANCHISE FOR THE OPERATION OF A CABLE COMMUNICATIONS SYSTEM; AND REPEALING ORDINANCE NOS. 18284, 18936, AND 19359.

THE CITY OF EUGENE DOES ORDAIN AS FOLLOWS:

Section 1. Purpose. A non-exclusive franchise is hereby granted to TCI Cablevision of Oregon, Inc., hereinafter referred to as "Grantee," to install, construct, operate, maintain, reconstruct, and expand a cable communications system within the public streets, ways, alleys, public utility easements, and places of the City of Eugene, hereinafter referred to as "Grantor." This franchise shall constitute both a right and an obligation to provide the service of a cable communications system as required by the provisions of this ordinance.

Section 2. Short Title. This ordinance shall be known as the "Metropolitan Cable TV Franchise Ordinance."

Section 3. Definitions. Except when the word or phrase is defined in this ordinance, the definitions in the Federal Act shall apply. The following words and phrases as used in this ordinance shall mean:

"Access Center" means the studio, facilities, and equipment provided for cable casting non-commercial public, educational, and local government programming.

"Access Channels" means those channels required by this ordinance to be kept available by the Grantee for partial or total dedication to public access, educational access, and local government access.

"Basic Service" means any service tier which includes the retransmission of local television broadcast signals including those services described in subsection 5(2) provided by the Grantee for standard installation charge and a regular monthly charge paid by all subscribers.

"Cable Communications System" or "system" means a system of antennas, cable, amplifiers, towers, microwave links, waveguides, laser beams, earth stations, or any other conductors, converters, equipment, or facilities, designed and constructed for the purpose of producing, receiving, amplifying, storing, processing or distributing audio, video, digital, or other forms of electronic or electrical signals.

"Commission" or "Committee" means the Metropolitan Policy Committee established by Lane County, the City of Eugene, and the City of Springfield or its successor as designated by Lane County, the City of Eugene and the City of Springfield.

"Comparable Systems" means those systems with similar facilities,

Ordinance - 1

equipment, channel capacity, age of franchise and system, number of subscribers and population served and competitive environment.

"Federal Act" means the Cable Communications Policy Act of 1984, Public Law 98-549, October 30, 1984.

"Franchise Territory" (Eugene-Springfield) means the area within the legal boundaries of the Grantor, including any areas annexed during the term of the franchise.

"Franchise Territory" (Lane County) means the unincorporated area of the Grantor within the urban growth boundary as designated by the Metropolitan Area General Plan currently adopted by Lane County, the City of Eugene and the City of Springfield; any other areas actually served by the Grantee in Lane County; and any other areas mutually agreed to by the Grantee and the commission.

"Gross Annual Revenues" means any and all compensation in whatever form, grant, subsidy, exchange, or otherwise, directly or indirectly received by Grantee for services provided to subscribers within the franchise territory but excludes taxes Grantee is required to separately state and collect from Subscribers.

"Monitoring" means observing a one-way communications signal, or the absence of a signal, where the observer is neither the subscriber nor the programmer, where the signal is observed by visual or electronic means for any purpose whatsoever.

"Premium Programming Service". Any programming service other than basic service.

"Rate Schedule" means the charges for all subscriber services.

"Standard Installation Charge" means the cost to the subscriber for connection to the cable communication system in the amount specified in the current rate schedule.

"Streets" means the surface of and the space above and below any public street, sidewalk, alley, easement, or other dedicated public way of any type whatsoever, now or hereafter existing as such within the jurisdiction of the Grantor.

"Subscriber" means any person, firm, corporation, or other entity legally receiving electronic signals by means of the Grantee's cable communications system.

"Plan Submitted by Grantee" means the service development plan submitted by Grantee to Grantor as part of the negotiations between Grantor and Grantee which preceded the adoption of the ordinance and the plans submitted in compliance with Sections 7 and 13 of this ordinance.

Section 4. Commission Authority. The Commission shall represent the

Ordinance - 2

Grantor in administration of the franchise, and advise the Grantor in accordance with the agreement between Lane County, City of Eugene, and City of Springfield which established the commission. Upon enactment of this ordinance, Grantors Lane County, City of Eugene, and City of Springfield shall continue the life of the commission for the duration of the franchise. The form, organization, and powers of the commission shall be determined jointly by Lane County, City of Eugene, and City of Springfield, but the commission shall have at least those powers referred to in this ordinance. Grantee may rely upon notices and communications from the commission. In the event that the Grantee receives contrary or contradictory communications from the commission and the Grantor, Grantee in its sole discretion may either rely upon the communications from the commission, or seek a declaratory judgment or other appropriate relief from a court of competent jurisdiction. In either case as to the matter in question, Grantee shall be relieved of any liability under the terms of this ordinance during the pendency of such proceeding or because of reliance upon the communications from the commission.

Section 5. Services Provided.

(1) Channel Capacity. The cable communication system operated by Grantee at the time this franchise was adopted provides 35 channels of capacity. Before Grantee further increases the channel capacity of its cable system, it shall submit to the commission reports containing relevant information identified in Section 13 of this ordinance no later than 60 days before undertaking installation of equipment to allow the commission to review and comment on the proposal. The obligations of the Grantee and the commission as provided in Section 13 of this ordinance shall apply to these reports and the Grantee's submissions under Section 13 of this ordinance may be in lieu of this requirement if submitted more than 60 days before Grantee undertakes installation of equipment.

(2) Basic Service. (a) Basic service shall include programming of local, regional and national interest providing in the aggregate a variety of video programming and shall include the access channels. Signals that are part of the basic service shall not be encoded except upon Commission approval, which approval shall not be unreasonably withheld.

(b) At least 30 days before Grantee rearranges, replaces, removes or otherwise offers a particular cable service it shall notify the commission. Such actions by Grantee shall be consistent with sections 624 and 625 of the Federal Act and other applicable law.

(c) Nothing contained in this section shall be deemed or construed to grant any programmer or third party any entitlement to or expectation in a specific channel assignment or location.

(d) In no event shall subscribers be required to subscribe to any other service as a condition for obtaining basic service.

(3) Control Devices. Subscribers to any premium programming service shall, upon request, be supplied with control devices at a reasonable

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charge to limit viewing of the premium programming service on individual television receivers.

(4) Service to Institutions. Upon request of the commission, the Grantee shall provide single installations of basic service to each fire and police station, public school, City Hall, County Courthouse, and all public libraries within the Grantee's service area on the terms provided in Section 7(2) of this ordinance, except no standard installation fee shall be imposed for such installation. No monthly service charge shall be made for distribution of the services described in this section to these locations.

(5) Access Facilities and Equipment. Commission may equip, maintain, and operate an access center on premises within Grantee's service area selected by the commission after conferring with Grantee and taking into consideration the cost thereof. Grantee shall provide at its expense and upon reasonable notice the necessary connection(s) between its cable communications system and the access center, The Hult Center, The University of Oregon, Lane Community College, Eugene Public School District 4-J, Eugene City Hall, Springfield City Hall and Lane County Courthouse to allow the simultaneous live cablecast of programs on the access channels. These connections do not require Grantee to provide simultaneous communication over a single access channel between the named locations. The commission's access center channel connections to Grantee's cable communication system shall not damage the system nor impair or denigrate the quality of the signal or services provided Grantee's subscribers.

(6) Access Channels. (a) Grantee shall provide three channels dedicated for public, educational, and local government access programming within the basic service. Within 120 days of written notice to the Grantee by the commission, Grantee shall provide a fourth access channel within basic service when the other three channels are scheduled with new programming 80 percent of prime time (daily 6 p.m. to 11 p.m.) and the balance of the cablecast day (daily 8 a.m. to 6 p.m.) is scheduled 60 percent of the time. The percentages will be measured over a 90-day period.

(b) When local programming is not scheduled on the access channels, at the commission's request Grantee shall provide such programming as may be available through use of Grantee's facilities at no cost to the commission or Grantee. Grantee shall not be responsible for providing any local programming.

(7) Emergency Use. In the case of any emergency or disaster, the Grantee shall, upon request of the Grantor, make available its facilities for emergency use during the emergency or disaster period at no cost to the Grantor. The system shall be designed so that viewers on all channels can receive immediate notice of the emergency by way of an emergency override audio or written message or both. To the extent allowed by law, Grantor shall indemnify Grantee from any physical damage to Grantee's system caused by Grantor's use of the system during any emergency cablecast.

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Section 6. Rates for Installation and Services.

(1) Schedule of Rates. Grantor and the commission shall not regulate Grantee's rates and charges. However, Grantee shall keep on file with the commission a current schedule of subscriber rates and charges.

(2) Advance Charges. Grantee may require subscribers to pay for each month of basic service in advance at the beginning of each month.

(3) Prohibition of Discriminatory or Preferential Practices. The Grantee shall not, in its rates or charges, or in making available the services or facilities of its system, or in its rules or regulations, or in any other respect, make or grant discriminatory preference or advantages to any subscriber or potential subscriber to the system, or to any user or potential user of the system; and shall not subject any such persons to any prejudice or disadvantage; provided nothing herein shall prevent Grantee from establishing different rates for uniform classes of subscribers or adjusting rates for marketing purposes.

(4) Disconnections, Failure to Pay. The authority given the commission in this subsection does not give the commission authority to regulate rates in a manner prohibited by the Federal Act. Upon Grantee's request the commission may approve different notice and procedures for subscriber disconnection than are provided in this subsection. In considering Grantee's request the commission shall not unreasonably withhold its consent. If a subscriber has failed to pay a properly due monthly subscriber fee within 15 days after the due date of the fee, Grantee may cause disconnection of the subscriber's cable installation after 10 days of prior written notice; however, upon payment in full of the delinquent monthly subscriber fee, and the reconnection charge, the Grantee shall promptly reinstate the subscriber's service.

(5) Subscriber Refunds.

(a) If any subscriber terminates, for personal reasons, Grantee shall refund to subscriber the prepayments that are for the period(s) beyond the billing month in which service is terminated.

(b) If a subscriber's cable service is interrupted because of a failure in Grantee's cable communication system which is continuous for more than 48 hours, affected subscribers' monthly charges shall be reduced on a prorated basis by crediting subscriber's account. The percentage of reduction shall be created by dividing the total number of hours of interruption by the number of hours in the month when the interruption occurred. This paragraph shall apply:

(i) To a loss of basic service when all of the signals on basic service are interrupted, and

(ii) When the affected subscriber notifies Grantee within four days of when the interruption was discovered, or

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(iii) When Grantee has reasonable grounds to believe that the interruption has occurred.

This subsection shall not apply for the time Grantor uses Grantee's system when authorized by subsection 5(7).

Section 7. Extension of Service.

(1) Service Availability and Request Record. The Grantee shall provide cable communications service throughout the franchise territory pursuant to provisions of this section and shall keep a record for at least three years of all requests for service received by the Grantee. This record shall be available for inspection by the commission or its designee at the local office of the Grantee during regular office hours. If in the judgment of the commission Grantee's regular business records showing such requests is inadequate, Grantee shall comply with the commission's reasonable request to correct the deficiencies in future records.

(2) Service to Individual Subscribers from Existing System. Where a subscriber can be served from the Grantee's existing system, without extension of the trunk distribution cable, the Grantee shall serve the potential subscriber upon request on the following terms and conditions:

(a) The dwelling unit shall be connected to cable at the standard installation charge if the connection can be made with an aerial drop and does not exceed 150 feet.

(b) If the aerial connection drop exceeds 150 feet, the potential subscriber may be charged the actual cost for the distance exceeding 150 feet plus standard installation charge, and Grantee may request advance payment for such installation.

(c) If the requested installation is to be placed underground, the potential subscriber must pay for furnishing open trench, as specified by the Grantee, backfilling and restoring to original conditions and Grantee may request advance payment for such work.

(d) The potential subscriber shall arrange for all necessary easements over or under private property.

(3) Plan for Extension and Reconstruction of the Cable System.

(a) Attached to this franchise (Appendix A) is a map of the franchise territory clearly delineating 1) the areas within the territory where the cable communications system is now available to subscribers, and 2) the areas within the territory where the system is not presently available, together with a plan for extension which will show when each residential area will have access to the system.

(b) If there are areas within the franchise territory where extension of the cable communications system cannot reasonable be extended because of lack of planned development, or other reasons, then the areas, and

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the reasons for not serving them, must be clearly identified in the plan report and on the map. All reports and maps shall be made available for public inspection at Eugene City Hall, Springfield City Hall, Lane County Courthouse, and the main local office of Grantee.

(c) The plan for extension shall be reviewed at the meetings authorized in Section 16(2) or modified if necessary as agreed by the Grantee and commission. Whenever changes are made as provided in this section, copies of the revised plan report and map shall be made available for public inspection as provided in this section for the original plan report and map.

(d) Nothing in this section shall prevent the Grantee extending the system earlier than planned. However, any postponement of system extension beyond the times specified in the plan report timetable shall require consent of the commission, which shall not be unreasonably withheld. For any extension or reconstruction projects of Grantee's system the estimated cost of which exceeds \$50,000 the commission may require a performance bond or other security acceptable to the commission not to exceed the cost of the project to ensure its completion.

(4) Additional Extension of System. Extension of the system into any areas not specifically treated in the plan submitted pursuant to subparagraph (3) herein shall be as required by subparagraphs (5) and (6) herein. In areas not meeting the requirements for mandatory extension of service, Grantee shall provide, upon request of five or more potential subscribers desiring service, an estimate of costs required to extend service to said subscribers, and the amount by which said costs exceed what would be the cost of mandatory extension under this section. Grantee shall extend service to any such dwelling units upon advance payment (or assurance of payment satisfactory to the Grantee) of the additional cost. Such payments shall be non-refundable, and in the event the area subsequently reaches the density required for mandatory extension, such payments shall be treated in full or in part as consideration for early extension of service.

(5) Underground Extension of System.

(a) Installation of System. In cases of new construction or property development where utilities are to be placed underground, the developer or property owner shall give Grantee reasonable notice of such construction or development, including a copy of any final plat, and of the particular date on which open trenching will be available for Grantee's installation of conduit pedestals and/or vaults, and laterals to be provided at Grantee's expense. Grantee shall also provide specifications as needed for trenching.

(b) Costs of trenching and easements required to bring service to the development shall be borne by the developer or property owner, except that if Grantee fails to install its conduit, pedestals and/or vaults, and laterals within 2 working days of the date the trenches are available, as designated in the notice given by the developer or property owner, then should the trenches be closed after the two-day period, the cost of new trenching is to be borne by Grantee.

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(c) Activation of Service. Grantee shall promptly provide service upon request at the standard installation rate where the potential subscriber can be served by extension of distribution cable past occupied dwelling units equivalent to a density of 25 dwelling units per quarter mile of cable contiguous to the already-activated system. Such density shall be computed on the basis of dwelling units which can be served on either side of the cable.

(6) Aerial Extension of System. In any area where utility lines are permitted above ground, Grantee shall extend its system and provide service upon request pursuant to Section 7(2) herein, where the potential subscriber can be served by extension of distribution cable past occupied dwelling units equivalent to a density of 25 dwelling units per quarter mile of cable contiguous to the activated system. Such density shall be computed on the basis of dwelling units which can be served on either side of the cable.

(7) Extension of Service by Agreement. Nothing herein shall be construed to prevent Grantee from serving areas not covered under this section upon agreement with developers, property owners, or residents. Any such agreement shall be in writing and filed with the commission.

Section 8. Compliance with Construction and Technical Standards.

(1) Grantee shall construct, install, operate and maintain its system in a manner consistent with applicable local construction standards, governmental requirements, the National Electrical Code, FCC technical guidelines and the construction and technical practices of Grantee. Grantee shall maintain on file with the commission a current copy of its construction and technical practices.

(2) Grantee shall install its cable, pedestals, and equipment only in streets, public utility easements and private easements and shall maintain such cable, pedestals and equipment in a safe and serviceable condition.

(3) Grantee shall provide the commission with a complete copy or a written summary of the results of Grantee's annual proof of performance tests conducted pursuant to FCC standards and requirements. Grantee shall provide to the commission a complete copy of the annual proof of performance tests upon request by the commission.

Section 9. Use of Public Ways.

(1) Street Openings or Obstructions. Any opening or obstruction in or disturbance of the streets made by the Grantee in the exercise of its rights under this franchise agreement shall be done in compliance with the standard specifications of the Grantor which relate to any party opening or obstructing in or disturbing of any street and all other applicable Federal, State, and local laws, ordinances, traffic manuals, and regulations. No hard surface pavement shall be cut or street broken by the Grantee without first

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obtaining a permit from the Grantor, which requires a plan submittal and approval before installation begins.

(2) Undergrounding and Pole Use. The cable communications system cables, wires, and associated equipment or facilities shall be placed underground in areas of the franchise territory where telephone and electric utility lines are underground. At no time shall the cable system be the only aerial facility. Undergrounding of Grantee's equipment and facilities shall be done in compliance with code provisions of the Grantor, and in cooperation with the telephone company and electric utility board operating in the area. In all matters relating to undergrounding, Grantor shall not discriminate against Grantee with respect to any requirements imposed or benefits conferred upon telephone or electric utilities, except as such benefits to telephone or electric utilities are required by State law and the same benefits to Grantee are not required by State law. Arrangements shall be made by the Grantee with the telephone company or utility board for the use of existing poles in areas where the utilities are above ground, and no poles shall be erected by the Grantee without prior approval of the Grantor. Before placing equipment or facilities underground, or above ground, it shall be the responsibility of Grantee to determine whether necessary easements exist, and except as otherwise provided in this ordinance, to secure easements, if needed, and to show said easements on each plan submitted for proposed construction.

(3) Restoration and Repair of Streets. Whenever the Grantee disturbs any of the streets, it shall restore them according to the adopted standard specifications of the Grantor. The Grantor shall have the right to fix a reasonable time within which such restoration and repair of streets shall be completed, and upon failure of Grantee to make the restoration and repair within the allotted time, the Grantor may cause such restoration and repair to be made at the expense of Grantee.

(4) Grantor's Use of Streets. Nothing in this franchise shall be construed in any way to prevent the proper authorities of the Grantor from sewerage, grading, planking, rocking, paving, repairing, altering, or improving any of the streets, alleys, easements, avenues, thoroughfares, and public ways within the franchise territory in or upon which the poles, wires, or other equipment of said Grantee shall be placed. All such work or improvements shall be done, if possible, so as not to obstruct or prevent the free use of said poles, wires, conduits, or other equipment.

(5) Tree Trimming. Where tree trimming is necessary on public streets for the operation of the lines, wires, cables, and antennas or other appurtenances of the Grantee, the trimmings shall be done by competent employees, agents, or contractors of the Grantee after application for and granting of a written permit by the Grantor, and it shall be done without cost or expense to the Grantor.

(6) Grantor's Use of Poles. Grantor reserves to itself the right at any time to use the poles and other installations of Grantee erected or installed under the authority granted in this ordinance for any Grantor-owned facilities of whatsoever nature, but it is agreed that such use shall not interfere or compete with Grantee's present or future use thereof. Grantor

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shall hold Grantee harmless from any and all liability which may arise as a result of its use of Grantee's poles or other installation.

(7) Equipment Maintenance. Grantee shall at all times keep and maintain all of its poles, fixtures, conduits, wires, and its entire system in a good state of repair and shall indemnify and save harmless the Grantor of and from any and all damages of any kind or character growing out of or arising by reason of Grantee's failure to so maintain the cable communications system.

(8) Temporary Removal of Facilities.

(a) Grantee shall at its expense protect, support, temporarily disconnect, or relocate any of its equipment when required to do so by Grantor by reason of traffic conditions, public safety, street vacation, freeway and street construction, change or establishment of street grade, installation of sewers, drains, water pipes, power lines, signal lines, and tracks, or any other type of structures or improvements by the Grantor or such duly established utility boards as the Eugene Water & Electric Board or the Springfield Utility Board.

(b) Grantee shall, within 7 days of written request of any person holding an appropriate permit issued by the Grantor, temporarily raise or lower its lines or other equipment to permit the moving of any building or other structure, machinery, or object, and the actual expense of the same shall be paid by the person making the request. The person making the request will indemnify and save harmless said Grantee of any and all damages or claims of whatsoever kind or nature caused directly or indirectly from such temporary rearrangement of the equipment of the Grantee and, if required by Grantee, shall provide a cash deposit or a good and sufficient bond to pay any and all such costs as estimated by Grantee.

(c) All installations, rearrangements, removals, and lowering or raising of aerial cables or wiring or other apparatus shall be done in conformance with the requirements of the National Electrical Code, and the laws of the State of Oregon and the ordinances of the Grantor.

(9) Maps and Records. The Grantee shall file with the Grantor a system "as-built" map drawn to accurate scale, and shall amend the map annually or as often as necessary to keep the Grantor informed as to the location of all facilities installed in the franchise territory. The map shall clearly indicate the location of trunks, distribution of lines, and amplifiers within the public rights-of-way. Location of subscriber service drops in a specified area shall be provided promptly by Grantee upon Grantor's request in connection with activities set forth in Subsections (4) and (8) of this section.

(10) Emergency Removal of Facilities. Subject to applicable law, if, because of fire, disaster or conditions creating an imminent threat to life or property, it becomes necessary in the reasonable judgment of the Grantor to cut or move any of Grantee's cable communication system, such cutting or moving may be done and any repairs rendered necessary thereby shall be made by Grantee, at its sole expense. Nothing in this subsection shall

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give third-parties a basis for avoiding Grantee's claim against such third parties.

(11) Alternate Routing of Facilities. In the event the public interest requires continued use of a street be denied to the Grantee by Grantor, the Grantee shall provide service to affected subscribers over such alternate routes as shall be determined by Grantee within a reasonable period of time.

Section 10. Payment to Grantor.

(1) Franchise Fee. As compensation for the franchise granted herein and in consideration of permission to use the streets and public ways of the Grantor in the franchise territory for the construction, operation, maintenance and reconstruction of a cable communications system within the franchise territory, the Grantee shall pay to the Grantor an annual amount equal to five percent (5%) of the Grantee's gross annual revenues as defined in section 3 herein.

(2) Payment Schedule. Payments due the Grantor under this provision shall be computed quarterly, for the preceding quarter, as of March 31, June 30, September 30, and December 31. Each quarterly payment shall be due and payable no later than 60 days after the dates listed in the previous sentence.

(3) Late Penalty. The Grantee shall furnish to Grantor, with each payment of compensation required by this section, a written statement under oath, executed by an authorized agent of the Grantee, showing the amount of gross annual revenues of the Grantee within the franchise territory for the period covered by the payment computed on the basis set out in Subsection (1) of this section. The compensation for the period covered by the statement shall be computed on the basis of the gross annual revenues so reported. If the Grantee fails to pay the entire amount of compensation due the Grantor, through error or otherwise, within the times allotted for payment in Subsection (2) above, the amount of the fee due for that quarter and not timely paid shall be subject to a late penalty of an additional ten percent (10%) plus interest of one percent (1%) per month on the amount of fee due and unpaid from the date due until it is paid together with the late penalty.

(4) Verification of Amount Due. No acceptance of any payment shall be construed as an accord that the amount paid is in fact the correct amount, nor shall such acceptance of payment be construed as a release of any claim the Grantor may have for further or additional sums payable under the provisions of this franchise. All amounts paid shall be subject to audit and re-computation by the Grantor and all records required to conduct such an audit shall be made available to Grantor at the expense of the Grantee.

(5) In addition to the fees required by this section, Grantee shall pay to the commission on or about March 1 of 1991, 1992 and 1993, \$75,000 per year. Thereafter on March 1 of each year, Grantee shall pay to the commission a minimum of \$25,000 per year. Based on the commission's reasonable documented request, Grantee shall increase the payments commencing

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March 1, 1994 up to an amount not to exceed \$50,000 per year. Money received by the commission under this subsection shall be used only for capital costs related to public, educational and governmental access facilities including but not limited to access center equipment acquisition or replacement.

(6) The commission's and Grantor's reasonable costs including but not limited to technical, financial and legal fees, for franchise review, renewal, transfer and assignment shall be paid by Grantee upon conclusion of the matter.

(7) Compensation Not a Credit Against Certain Taxes and Fees. Subject to applicable law, nothing contained in this franchise shall give the Grantee any credit against any nondiscriminatory utility tax or nondiscriminatory business tax, or ad valorem property tax, now or hereafter levied against real or personal property within the city, or against any local improvement assessment imposed on Grantee's property, or against any permit fees or inspection fees required by the construction codes or other ordinances of the Grantor which are or may hereafter be adopted.

Section 11. Performance Bond and Liability Insurance.

(1) Performance Bond. Upon being granted a franchise, and upon the filing of the acceptance required under Section 16(1) hereof, Grantee shall file with Grantor and shall thereafter, annually, during the entire term of such franchise, maintain in full force and effect a corporate surety bond or other adequate surety agreement in the amount of \$25,000. The bond or agreement shall be so conditioned that in the event that Grantee shall fail to substantially comply with one or more of the provisions of such franchise, then there shall be recoverable jointly and severally from the principal and surety any damages or loss, or costs suffered or incurred by the Grantor as a result thereof, including reasonable attorneys' fees and costs of any action or proceeding, and including the full amount of any compensation, indemnification, cost of removal or abandonment of any property, or other costs which may be in default, up to the full principal amount of such bond. Such condition shall be a continuing obligation during the entire term of such franchise and thereafter until Grantee shall have satisfied in full any and all obligations to the Grantor which arise out of or pertain to said franchise. In lieu of the bond agreement, Grantee may deposit cash with the Grantor or in a Federal or State of Oregon bank or savings and loan association on terms and conditions approved by the Grantor and the Grantee. Neither the provisions of this section, and any bond accepted by the Grantor pursuant thereto, nor any damages recovered by Grantor thereunder, nor any withdrawal from any cash deposit shall be construed to excuse faithful performance by Grantee or to limit the liability of Grantee under this ordinance for damages, either to the full amount of the bond or otherwise.

(2) Proof of Performance Bond. Upon the effective date of this franchise, Grantee shall furnish to Grantor proof of a cash deposit as provided in Subsection (1), or shall furnish a bond, as required in Subsection (1), containing the following endorsement:

It is hereby understood and agreed that this bond may not be cancelled nor the intention not to renew be submitted until

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30 days after receipt by the Finance Director of the City of Eugene, City of Springfield and Lane County by registered mail of a written notice of such intent to cancel or not renew.

(3) Indemnification. Grantee shall indemnify, defend and save harmless the Grantor, its elective and appointed boards, commissions, officers, agents and employees from and against any and all claims, actions, suits, liability, loss, cost, expense, or damage of any kind or description which may accrue to or be suffered by the Grantor by reason of the exercise of the rights and privileges herein including but not limited to the erection, construction, reconstruction, relocation, replacing, readjustment, repair, maintenance, or operation of the cable communications system, or by reason of anything that has been done or may be done by the Grantee hereunder which may in any way cause liability by reason thereof.

(4) Reimbursement of Costs. The Grantee shall pay all reasonable expenses incurred by the Grantor in defending itself with regard to all damages and penalties mentioned in Subsection (3) above. These expenses shall include all reasonable out-of-pocket expenses, such as consultant or attorney fees.

(5) Insurance. (a) The Grantee shall provide and maintain general liability and automobile liability insurance in the following minimum amounts:

(i) General liability, including comprehensive form, personal injury, broad form property damage, contractual, and premises/operation coverage in limits of One Million Dollars (\$1,000,000) aggregate, bodily injury and property damage combined; and

(ii) Automobile liability in limits of One Million (\$1,000,000) bodily injury and property damage combined.

(iii) Additionally, Workers' Compensation Insurance in at least the minimum statutory amounts shall be maintained.

All liability insurance policies shall specify Grantor, its elective and appointive boards, commissions, officers, agents and employees as additional insureds. A Certificate of Insurance shall be provided to the Grantor prior to performance pursuant to this ordinance.

(b) All insurance carriers providing the coverage described in this section shall be fully licensed to offer insurance in the state of Oregon.

(6) Notice of Cancellation or Reduction in Coverage. The insurance policies mentioned above shall contain an endorsement stating that the policies are extended to cover the liability assumed by the Grantee under the terms of this ordinance and shall contain the following endorsement:

It is hereby understood and agreed that this policy may not be cancelled nor the amount of coverage thereof reduced until 30 days after receipt by the Finance Director of the City of Eugene,

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City of Springfield and Lane County by registered mail of a written notice of such intent to cancel or reduce the coverage.

(7) Evidence of Insurance Filed with Grantor. Certificates evidencing all policies of insurance shall be filed and maintained with the Grantor during the term of the franchise.

(8) No Waiver of Performance Bond. Neither the provisions of this franchise nor any insurance accepted by the Grantor pursuant hereto, nor any damages recovered by the Grantor thereunder, shall be construed to excuse faithful performance by the Grantee or limit the liability of Grantee under the franchise for damages, either to the full amount of the bond or otherwise. Nor shall maintenance of insurance pursuant to this section be construed to impose liability to third parties on Grantee for loss expense or damages otherwise allocated under provisions of this ordinance.

Section 12. Responsibilities to Public.

(1) Repair. Any damage caused to the property of building owners or users or any other person, by the Grantee, shall be repaired fully and promptly by the Grantee.

(2) Removal of Facilities Upon Request. Upon termination of services to any subscriber, the Grantee shall remove promptly all its above ground external facilities and equipment from the premises of the subscriber at the owner's written request.

(3) Complaint Procedures and Inquiries.

(a) Grantee shall maintain an office in the city of Eugene and the city of Springfield which shall be open during all the usual business hours with its telephone listed in directories of the telephone company serving the franchise territory, and be so operated that complaints and requests for repairs or adjustments may be received at any time, day or night, seven days a week. The phone number and address of this office shall be furnished to each subscriber by the Grantee.

(b) Grantee shall equip and staff so as to assure that subscribers calling the office do not encounter, on the average, unreasonably high percentages of busy signals or unreasonably long hold times before reaching a customer service representative. If the commission feels that the busy times or average hold times over a period of three to six months has been unreasonable, the commission will notify the Grantee. The Grantee will have an opportunity to meet with the Commission to outline the corrective measures it will take or to explain why it believes that busy times or hold times have not been unreasonable. If the commission feels, after repeated notification, that the Grantee's telephone service is unreasonable and unacceptable, the commission and Grantee shall meet and establish phone standards and procedures for monitoring said standards.

(c) Except as provided in paragraph (d) of this subsection, original records including service records pertaining to complaints received by

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the Grantee, and of the office procedures followed to satisfy those complaints, shall be maintained by the Grantee for a period of not less than 3 years in Lane County, Oregon, and made available for inspection by the commission on reasonable notice to the Grantee. This record shall be considered by the commission in evaluating Grantee's system.

(d) Grantee may annually summarize complaints received regarding programming and then destroy the original records regarding these complaints if it files a written copy of the summary with the commission.

(4) Maintenance of Service.

(a) Grantee shall maintain a repair and troubleshooting force capable of responding to subscriber complaints within 2 working days after receipt of the complaint, other than as may be due to circumstances beyond the reasonable control of the Grantee. No charge shall be made to the subscriber for maintenance of Grantee's system unless the subscriber has negligently or intentionally caused the damage.

(b) Grantee shall put, keep, and maintain all parts of the cable communications system in good condition throughout the entire period of this permit.

(c) The Grantee shall render efficient service, make repairs promptly, and interrupt service only for good cause and for the shortest time possible. Such interruptions, insofar as possible, shall be preceded by notice and shall occur during periods of minimum use of the system.

(d) In the event that a subscriber complaint regarding Grantee's performance of this franchise is not resolved to the mutual satisfaction of the subscriber and the Grantee, either the subscriber or the Grantee may request that the matter be presented to the commission for resolution by the commission or its designee. Nothing in this paragraph 12(4)(d) or in a decision of the commission under this paragraph shall limit a subscriber's or the Grantee's rights to seek judicial resolution of the matter.

(e) When there have been similar complaints made or where there exists other evidence, which in the judgment of the commission casts doubt on the reliability or quality of cable service, the commission shall have the right and authority to compel the Grantee to test, analyze, and report on the performance of the system. Such test or tests shall be made, and the reports of such test or tests shall be delivered to the commission, within 14 days after the same have been requested by the commission. Such report(s) shall include the following information: the nature of the complaint(s) which precipitated the special tests, the system component(s) tested and the equipment used and procedures employed in said testing, the results of such tests, and the method in which such complaints were resolved. Any other information pertinent to the special test(s) shall be recorded and reported.

At the commission's option, said tests and analyses shall be supervised at the Grantee's expense by a professional engineer not on the permanent staff of the Grantee. The aforesaid engineer shall sign all records

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of special tests and forward the same to the commission within the time prescribed, with a report interpreting the results of the tests and recommending actions to be taken by the commission and/or Grantee.

The commission's right under this provision shall be limited to requiring tests, analyses, and reports covering specific subjects and characteristics based on complaints or other evidence which afford reasonable grounds to believe substandard cable service is being provided.

(f) In addition to testing under 12(4)(e), the commission may at any time employ at its own expense a registered qualified engineer to test, analyze, and report on the performance of the system. To the extent that it will not materially impair the ability of the Grantee to construct, operate and maintain the system, to provide quality cable service or otherwise comply with the ordinance, Grantee agrees to make all of its testing equipment available at no charge or cost to the engineers selected by the commission to perform these tests; provided, however, that the Grantor indemnify the Grantee for any damages relating to the use of the equipment by the engineer.

(5) Monitoring and Cable Tapping Prevention. Grantee shall not monitor or tap any subscriber terminals unless such procedures are authorized by federal or state law, or unless prior written authorization from the subscribers affected is first obtained.

(6) Subscriber Privacy. Except as provided otherwise in Section 631 of the Federal Act and this Ordinance, without the consent of the subscriber Grantee shall not sell, or otherwise make available a subscriber's name or address, or any list which identifies a subscriber's viewing habits by name or address, to any person, agency, or entity.

(7) Grantee Rules and Regulations. The Grantee shall have the authority, consistent with applicable laws and FCC rules and regulations, to promulgate from time to time such rules, regulations, terms, and conditions governing the conduct of its business with subscribers as shall be reasonable and necessary to enable the Grantee to exercise its rights and perform its obligations under this franchise. Two (2) copies of all rules, regulations, terms, and conditions, including subscriber agreements promulgated under this section, together with any amendments, additions, or deletions thereto, shall be kept current on file with the commission. An additional copy thereof shall be maintained for public inspection during normal business hours at Grantee's offices in Eugene and in Springfield and no such rules, regulations, terms, conditions, or amendments, additions, or deletions thereto shall take effect unless and until so filed.

(8) Equal Employment Requirements. Grantee shall adhere strictly to the equal employment opportunity requirements of the Federal Act and the regulations of the Federal Communications Commission, as expressed in Section 76.13(a)(8) and 76.311 of Chapter I of Title 47 of the Code of Federal Regulations. Grantee shall comply at all times with all other valid and applicable Federal, State, City and County laws relating to nondiscrimination.

(9) Subscriber Satisfaction Survey. At least once a year, Grantee shall conduct a survey of its subscribers for the purpose of determining sat-

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isfaction with the services provided by Grantee. The content, form and method of survey shall be agreed upon by the commission and Grantee before the survey is conducted. Grantee shall submit the results of such survey to the commission upon request and shall maintain for six months after reporting the survey results to the commission the individual responses to the survey.

Section 13. Reports and Records.

(1) Annually, within 150 days after the close of the fiscal year for which the financial records of the Grantee are maintained, Grantee shall file with the commission the following reports:

- (a) Total number of subscribers at the end of the fiscal year.
- (b) Number of subscribers added during the year.
- (c) Number of subscribers lost during the year.
- (d) Number of miles of cable added to the system during the year.
- (e) Number of miles of cable equipment rebuilt or replaced during the year.
- (f) Summary of other additions to the system in terms of increased channel capacity or technological improvements made during the year.
- (g) Outline of plans for expansion and improvement of the system in the next fiscal year.
- (h) The financial status of the cable communications system, using the format agreed upon by Grantee and the commission, or such uniform format as may be provided by the FCC. Financial information shall include those reports which the commission reasonably determines are necessary for franchise administration and reflect the operation of the Eugene/Springfield/Lane County cable communications system. Each report shall be signed by an authorized agent of the corporation and an accountant who participated in its preparation or review.
- (i) An annual report prepared by an independent certified public accountant substantiating the franchise fee required by subsection 10(1) as paid by Grantor for the previous year.

(2) Copies of Reports. Copies of all petitions, applications, and communications submitted by the Grantee to the Federal Communications Commission or any other Federal or State regulator, commission, or agency having jurisdiction in respect to any matters relating specifically to operation of the cable communications system authorized pursuant to this franchise and having a significant impact thereon shall also be submitted to the commission or Grantor upon request.

(3) Cost of Reports. The cost of preparing and furnishing to the

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commission the records and reports required by this section shall be borne by the Grantee.

(4) Documentation. Documentation for the financial report required by Subsection (1)(h) above shall be made available for inspection by Grantor without delay and at Grantee's expense.

Section 14. Solicitation by Grantee. Grantee may solicit subscribers for any of Grantee's services through house-to-house or place-to-place solicitation without the necessity of obtaining a license, permit, or other form of approval from the Grantor, provided Grantee shall maintain an up-to-date list of solicitors on file with the commission and local law enforcement agencies.

Section 15. Resolution of Disputes.

(1) Intent. It is the intent of the Grantor to provide for orderly resolution of disputes arising out of the enforcement or interpretation of provisions of this franchise, or any rule, regulation, or procedure relating to cable communications matters. To this end, the procedures set forth in Subsections (2) and (3) below may be implemented upon the election of either the Grantee or Grantor where agreement has not been reached after a reasonable time and good faith negotiation. In addition, any controversy or dispute may be submitted to binding arbitration as set forth in Subsection (4) below, but only upon agreement of both Grantee and Grantor.

(2) Fact-Finding. Any controversy or dispute, upon the election of either the Grantee or Grantor, shall be submitted to an expert individual acceptable to both parties for an investigation of the facts and a report thereof. Such fact-finding shall be for the purpose of developing better information for the use of both parties and shall not be binding on either party.

(3) Mediation. Any controversy or dispute, upon the election of either the Grantee or Grantor, shall be submitted to an expert individual acceptable to both parties for the purpose of facilitating discussion and receiving new perspectives on the issues and new proposals for compromise. Such mediation shall not be binding on either party.

(4) Arbitration. Upon agreement of Grantee and Grantor, any controversy or dispute may be submitted for arbitration to a single expert individual if both parties agree, or to a three-member expert panel. In rendering a decision the arbitrator(s) may not impinge on any right given Grantor or Grantee by federal law unless the party whose right is impinged upon has consented thereto in writing or expressly waived pursuant to the terms of this ordinance. On matters that are arbitrated or within the discretion of either party, the arbitrator(s) shall decide taking into account:

- (a) The limits on Grantor's authority under state and federal law.
- (b) The historic relationship of the parties as evidenced by

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the existing franchise and its predecessor franchises.

(c) The provisions of other franchises governing comparable systems.

(d) The provisions of other franchises Grantee has entered into since the last review of the existing franchise.

(e) The future cable-related community needs and interests as then defined by the commission and by the Grantee taking into consideration the costs associated therewith.

Arbitration shall be binding on both parties and shall be held to have been finally adjudicated and settled in accordance with ORS 33.210-33.340.

(5) Selection Procedures.

(a) In the case of fact-finding or mediation, both parties shall present a maximum total of three names each for possible service as experts. If there is no agreement on any of the names, the presiding judge of the Circuit Court of the State of Oregon, for the County of Lane, or his/her designee shall select a person to fulfill the function of expert.

(b) In the case of arbitration, if both parties agree within 20 days of the notice to arbitrate, one person may serve as arbitrator. In the absence of agreement, there shall be an arbitration panel of three members designated within 30 days of the notice to arbitrate. If a single-member panel is agreed upon, the selection procedures established for fact-finding and mediation shall be used to select the single arbitrator. If a three-member panel is to be used, one person shall be named by the Grantee, one person shall be named by the commission and a third person shall be named by agreement between the Grantee's and the commission's representative on the panel. The third person shall serve as the presiding officer of the panel. If there is no agreement on the single arbitrator or the presiding officer of a three-member panel, the selection shall be made by the presiding judge of the Circuit Court of the State of Oregon, for the County of Lane, or his/her designee. Except upon agreement of the Grantee and the commission, the hearing before the arbitrator(s) shall occur in Eugene or Springfield, Oregon and the decision of the arbitrator(s) shall be rendered within 60 days of the selection of the arbitrator(s).

Section 16. Duration, Renewal, and Renegotiation.

(1) Duration and Renewal. This franchise and the rights and privileges granted herein shall take effect 45 days after the date this ordinance is passed by the Grantor and remain in effect until July 1, 2008 unless terminated sooner under provisions of Subsection (4) of this section; provided, however, that the terms of the franchise must be accepted by the Grantee as provided in section 26 of this ordinance.

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(2) Franchise Review.

(a) A review of the franchise performance may be undertaken upon agreement of the Grantee and the commission.

(b) A limited review of the franchise may be initiated by the Grantee, the Grantor or the commission any time at least 36 months after the completion of a prior review of the franchise. The limited review may consider any or all of the following matters:

(i) The need for additional channels;

(ii) Service extension policies set forth in Section 7, including, but not limited to, changes in urban service boundaries affecting areas to be served by Grantee;

(iii) Technical adequacy of the system, including, but not limited to, picture quality, two-way transmission capacity, and compliance with standards set forth in Section 8;

(iv) Changes in the Federal Act or FCC authority, rules, or regulations which affect the franchise;

(v) The franchise fee and payments set forth in Section 10 and financial support for public, education, and governmental access; and

(vi) The franchise term extension.

(c) Any additions to or modifications of services, or system design shall be conditioned upon their technical practicality and commercial feasibility.

(d) The grantee shall be represented during review negotiations by a representative of the corporation authorized to speak on behalf of the head office of the corporation on questions of corporate practice, policy, and plans.

(e) Any matters within the categories enumerated in Subsection 16(2)(b) above, on which agreement is not reached after good faith negotiation shall be submitted to binding arbitration pursuant to Section 15 herein, without need of further agreement to arbitrate, as otherwise required in Subsection 15(4). Upon decision of the arbitrator(s) or of the court on appeal, this ordinance shall be amended to the extent necessary to implement said decision.

(f) Anytime between May 1, 2005 and October 31, 2005, upon reasonable demonstration by Grantee to commission that Grantee is in substantial compliance with the material terms of the franchise as it then exists, the commission shall renew the franchise for an additional ten year term commencing July 1, 2008. A denial of renewal by the commission shall be made if it reasonably initially determines that the Grantee has not substantially complied with the material terms of the franchise. In the event of such a denial, the commission shall also immediately proceed under Section 626 of

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the Federal Act. If the commission conducts the hearing required in subpart 626(c)(2) of the Federal Act, a decision by the commission to deny the renewal or Grantee's proposal shall be the final decision of the franchising authority.

(3) Termination.

(a) The Grantor reserves the right to terminate this franchise and all rights and privileges pertaining thereto, in the event that:

(i) The Grantee violates any material provision of this franchise, except where such violation is without fault, or occurs by reason of excusable neglect;

(ii) The Grantee deliberately fails to operate the system without prior approval of the commission or without just cause; or

(iii) The Grantee intentionally evades any of the provisions of this franchise, or is found to have practiced any fraud or deceit upon the Grantor.

(b) Prior to any termination proceedings under this section, the Grantee shall be given 60 days of notice in writing, which notice shall state with particularity the grounds upon which the Grantor relies. If, at the end of the 60-day period, the Grantee has not cured the matter which provides grounds for termination, or if said default cannot be cured within 60 days and Grantee has failed to promptly notify Grantor of a date certain by which the default shall be cured or fails to initiate the remedy and proceed with all reasonable dispatch to cure the default, the franchise shall be subject to termination.

(c) Termination under this subsection shall be accomplished only by the passage of an ordinance after proceedings affording Grantee due process of law and a full opportunity to be heard consistent with the hearing procedures set forth in Eugene Code Sections 2.391-2.400 as such procedures exist at the time this ordinance is adopted. Any such ordinance shall not take effect sooner than 30 days after passage and shall be subject to judicial review.

Section 17. Change of Ownership.

(1) Transfers and Assignments.

(a) This franchise shall not be assigned or transferred, either in whole or in part, or leased, sublet, or mortgaged in any manner, nor shall title hereto, either legal or equitable, or any right, interest, or property therein, pass to or vest in any person without the prior written consent of the Grantor. However, without the commission's consent Grantee may transfer or assign the franchise to an affiliate of Grantee provided the transferee or assignee is wholly-owned by Grantee or by Grantee's owner. The proposed assignee must show financial responsibility as determined by the Grantor and must agree to comply with all provisions of the franchise.

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Grantor shall be deemed to have consented to a proposed transfer or assignment in the event its refusal to consent is not communicated in writing to Grantee within 60 days following receipt of written notice of the proposed transfer or assignment.

(b) The Grantee shall promptly notify the Grantor of any actual or proposed change in, or transfer of, or acquisition by any other party of, control of the Grantee. The word "control" as used herein is not limited to major stockholders but includes actual working control in whatever manner exercised. Every change, transfer, or acquisition of control of the Grantee shall make the franchise subject to cancellation unless and until the Grantor shall have consented thereto, which consent will not be unreasonably withheld. For the purpose of determining whether it shall consent to such change, transfer, or acquisition of control, the Grantor may authorize the commission to inquire into the qualifications of the prospective controlling party, and the Grantee shall assist the commission in any such inquiry. If the Grantor does not authorize an inquiry by the commission within 30 days after notice of the change or proposed change is received from the Grantee, the Grantor shall be deemed to have consented.

(2) Grantor's Right to Purchase of System Upon Termination. In the event that the Grantor terminates the franchise prior to the end of the franchise term, the Grantor shall have the right to purchase the cable communications system at an equitable price as defined in subsection 627(b)(1) of the Federal Act. Under no circumstances shall any valuation be made for "good will" or any right or privilege granted by this franchise.

(3) Continuity of Service Mandatory.

(a) It shall be the right of all subscribers to continue receiving service insofar as their financial and other obligations to the Grantee are honored. In the event that the Grantee elects to overbuild, rebuild, modify, or sell the system, or the Grantor gives notice of intent to terminate this franchise, or if this franchise is not renewed, the Grantee shall use best efforts to ensure that all subscribers receive continuous, uninterrupted service. In the event of a change of Grantee, or in the event a new operator acquires the system, the current Grantee shall cooperate with the Grantor in maintaining continuity of service to all subscribers, and shall be entitled to the revenues for any period during which Grantee operates the system.

(b) In the event the Grantee fails to operate the system for 7 consecutive days without prior approval of the commission or without just cause, the commission shall operate the system until such time as a new operator is selected. If the commission is required to fulfill this obligation for the Grantee, the Grantee shall reimburse the commission for any costs or damages that are the result of the Grantee's failure to perform.

(4) Foreclosure. Upon the foreclosure or other judicial sale of all or a substantial part of the system, or upon the termination of any lease covering all or a substantial part of the equipment comprising the system, the Grantor shall have the right, at its discretion, to terminate the franchise, which termination shall be final and binding upon both parties; such option

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shall be exercised not later than 60 days following foreclosure, other judicial sale or termination of such lease, or Grantor shall be deemed to approve of such successor in interest to Grantee.

(5) Receivership. The Grantor shall have the right to terminate this franchise 120 days after the appointment of a receiver, or trustee, to take over and conduct the business of the Grantee, whether in receivership, reorganization, bankruptcy, or other action or proceeding, unless such receivership or trusteeship shall have been vacated prior to the expiration of said 120 days, or unless:

(a) Within 120 days after his/her election or appointment, such receiver or trustee shall have fully complied with all the provisions of this franchise and remedied all defaults thereunder; and

(b) Such receiver or trustee, within said 120 days, shall have executed an agreement, duly approved by the court having jurisdiction in the premises, whereby such receiver or trustee assumes and agrees to be bound by each and every provision of this franchise.

(6) Grantor Purchase of System Upon Expiration. The Grantor shall have the right to purchase the cable communications system upon expiration of this franchise. Should the Grantor decide to purchase the system, it shall do so at a price equal to its then fair market value as a going concern but with no value allocated to this franchise.

(7) Disposition of Facilities.

(a) Subject to federal, state and local law, upon expiration of the franchise, the Grantee, upon request of the Grantor, shall promptly remove all of its equipment above ground in the public right-of-way.

(b) In removing its equipment, the Grantee shall refill, at its own expense, any excavation that shall be made by it and shall leave all public ways and places in as good condition as that prevailing prior to the Grantee's removal of its equipment and appliances, without affecting the electric or telephone cables, wires, or attachments. Such restoration of property shall not be considered completed until the Grantor has inspected and approved the condition of the public ways and places. The liability insurance and indemnity as provided under Section 11 herein shall continue in full force and effect during the period of removal.

(c) In the event of a failure by the Grantee to complete any work required by Subsection (a) above or any work required by law or ordinance within the time as may be established by the Grantor or to the satisfaction of Grantor, the Grantor may cause such work to be done and the Grantee shall reimburse the Grantor the costs thereof within 30 days after receipt of an itemized list of such costs, or the Grantor may recover such costs as provided in Section 11.

Section 18. Payment of Litigation Costs. In any judicial litigation or appeal, costs including filing fees, costs of depositions, discovery,

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expert witnesses, all other expenses of suit, and reasonable attorney fees shall be paid as determined by the courts.

Section 19. Penalties. Subject to the requirement of prior notice as set forth in (d) below, for violations of this ordinance occurring without just cause or excusable neglect, Grantor may, at its discretion, assess penalties against Grantee as follows:

(a) For failure to adhere to material representations made in the map and plan referred to in Section 7(3), \$200 per day for each representation not fulfilled.

(b) For failure to provide information or reports as required by terms of the ordinance, \$50 per day for each failure to perform a specific requirement.

(c) For failure to make a good faith effort to correct a subscriber service problem after notice from the commission, \$50 per day for each such failure, except that should the penalty amount to more than \$1,000 for any continuous period during which a penalty(ies) under this section is being applied, Section 15 procedures may be invoked by either Grantor or Grantee regarding any continuing penalties over \$1,000 and the arbitration procedure of Section 15 shall apply without agreement of both Grantee and Grantor, but upon the request of either one. Should the arbitrator(s) determine that Grantee's effort was in good faith, Grantee shall be refunded the penalty amount previously paid.

(d) As a condition precedent to imposition of a penalty, Grantor shall give Grantee written notice specifying the nature of Grantee's violation of this ordinance with reasonable particularity. Notice shall be by certified United States mail with a return receipt requested, and shall be deemed given when actually delivered or as of 5 p.m. on the third day following the date actually mailed. Except for violations creating an imminent threat to life or property which shall be corrected within the time stated in Grantor's notice or Grantee shall be subject to penalty, Grantee shall be subject to a penalty if the violation of the ordinance is not cured within 30 days after notice is given or in the event the violation cannot be cured for reasons beyond the control of Grantee within 30 days, it shall be sufficient if Grantee initiates all reasonable measures to cure the violation within 30 days and continues thereafter with all reasonable dispatch to cure the violation; provided, in any event the violation must be cured not later than 60 days after notice is given. Notice shall be given pursuant to Section 24.

Section 20. Remedies Not Exclusive. All remedies and penalties under this ordinance, including termination of the franchise, are cumulative, and the recovery or enforcement of one is not a bar to the recovery or enforcement of any other such remedy or penalty. The remedies and penalties contained in this ordinance, including termination of the franchise, are not exclusive, and the Grantor reserves the right to enforce the penal provisions of any ordinance or resolution and to avail itself of any and all remedies avail-

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able at law or in equity. Failure to enforce shall not be construed as a waiver of any term, condition, or obligation imposed upon the Grantee pursuant to this ordinance. A specific waiver of a particular term, condition, or obligation imposed upon Grantee by or pursuant to this ordinance shall not be a waiver of any other or subsequent or future breach of the same or of any other term, condition or obligation itself.

Section 21. Force Majeure. In the event that the Grantee's performance of any of the terms, conditions, obligations or requirements of this franchise is prevented or impaired due to any cause beyond its reasonable control or not reasonably foreseeable, such inability to perform shall be deemed to be excused and no penalties or sanctions shall be imposed as a result thereof for the period of time Grantee's performance is so prevented or impaired.

Section 22. Access Programming. The commission may operate and control the access center and the four access channels as provided in Section 5 of this ordinance when used for noncommercial purposes. The commission's use of the access channels shall have priority over other uses except upon prior approval by the commission. The commission shall adopt rules and regulations for the operation and control of the access center and use of the access channels, none of which shall be contrary to Grantee's obligations under the law. The rules and regulations shall a) prohibit the presentation of any advertising material designed to promote the sale of commercial products or services (including advertising by or on behalf of political candidates for office), lottery information, and obscene or indecent matter; b) require nondiscriminatory access and rates; c) require the maintenance of records regarding request for and use of the access center and access channels; and d) provide for public inspection of the records and further provide Grantee with copies thereof weekly.

Section 23. Severability. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held illegal, invalid, or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof. The Grantor hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, and phrase hereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared illegal, invalid, or unconstitutional. The invalidity of any portion of this ordinance shall not abate, reduce, or otherwise affect any other consideration or obligation required by the Grantee.

Section 24. Notice. Unless expressly agreed between the parties, every notice or response to be served upon the commission, Grantor or Grantee shall be in writing and delivered by personal service as required by law or by mail. If by mail, notice shall be deemed to have been duly given to the required party three (3) business days after having been posted in a properly sealed and correctly addressed envelope by certified or registered mail, postage prepaid, at a Post Office or branch thereof regularly maintained by the U.S. Postal Service.

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The notices or responses to the Grantor shall be addressed as follows:

City of Eugene
Attn: City Manager
777 Pearl Street
Eugene, Or 97401

with a copy to:

Lane Council of Governments
Attn: Metropolitan Policy Committee
125 East Eighth Avenue
Eugene, Oregon 97401

The notices or responses to the Grantee shall be addressed as follows:

TCI Cablevision of Oregon, Inc.
P. O. Box 2500
Eugene, Oregon 97402-0369

with a copy to:

TCI Cablevision of Oregon, Inc.
Attention: Legal Department
Terminal Annex P. O. Box 5630, Denver, Colorado 80217

OR 4643 South Ulster, Denver, Colorado 80237

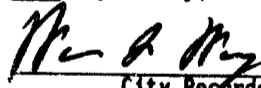
Grantor, the commission and the Grantee may each designate such other officer or address(es) from time to time by giving notice to the other.

Section 25. Repealer. Ordinance Nos. 18284, 18936, and 19359, and any other ordinance in conflict herewith are hereby repealed, effective upon the effective date of this Ordinance.

Section 26. Effective Date. This Ordinance shall be effective 45 days after its enactment. Subject to applicable federal, state and local law, Grantee must accept the provisions of this Ordinance and agree to be bound thereby. Such acceptance shall be in a writing signed by an officer of the corporation which is delivered to Grantor within 30 days of enactment of this Ordinance. In the event Grantee fails to deliver its acceptance as provided herein, and notwithstanding any other provision of this Ordinance, Grantor may repeal this Ordinance without further notice to Grantee and without giving Grantee an opportunity to be heard.

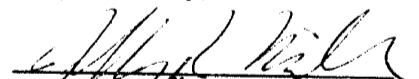
Passed by the City Council this

13 day of May, 1991


City Recorder

Approved by the Mayor this

13 day of May, 1991


Mayor

Ordinance - 26



COUNCIL ORDINANCE NUMBER 20397

COUNCIL BILL NUMBER 4958

**AN ORDINANCE GRANTING COMCAST OF OREGON II, INC., AN
ADDITIONAL TERM AND FRANCHISE RENEWAL FOR THE
OPERATION OF A CABLE COMMUNICATIONS SYSTEM;
AMENDING ORDINANCE 19775; ADOPTING A SEVERABILITY
CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

ADOPTED: October 22, 2007

PASSED: 8:0

REJECTED:

OPPOSED:

ABSENT:

EFFECTIVE: November 23, 2007

ORDINANCE NO. 20397

AN ORDINANCE GRANTING COMCAST OF OREGON II, INC., AN ADDITIONAL TERM AND FRANCHISE RENEWAL FOR THE OPERATION OF A CABLE COMMUNICATIONS SYSTEM; AMENDING ORDINANCE 19775; ADOPTING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

The City Council of the City of Eugene finds that:

A. Lane County and the cities of Eugene and Springfield, the local franchising authorities, entered into a franchise with TCI, Inc. which franchise was transferred to ATT Broadband, and subsequently transferred to Comcast of Oregon II, Inc., (hereinafter "Comcast"), the successor in interest to ATT Broadband, the successor in interest to TCI, Inc., for the operation of a cable communication system and have designated the Metropolitan Policy Commission (MPC) as the representative of the local franchising authorities in administration of the franchise.

B. The City of Eugene enacted Ordinance No. 19775 on May 13, 1991, granting such franchise.

C. The current franchise agreement with all three local franchising authorities provides that the current franchise term expires in July, 2008, subject to certain renewal rights and rights to an additional term possessed by the Grantee.

D. In prior cable franchise renewals, Lane County and the cities of Eugene and Springfield, and Grantee's predecessor used the renewal successfully to clarify, update and renew previous franchises with Lane County, Eugene and Springfield.

E. Lane County and the cities of Eugene and Springfield, have had extensive discussions with Comcast that have resulted in the local franchising authorities concluding that an additional term and renewal of the franchise for an additional ten-year term to 2018 is warranted upon certain terms and conditions as more particularly set forth herein and in a certain letter of agreement between the parties dated as of October 11, 2007.

F. The parties have agreed to certain amendments to the franchise as set forth herein below.

NOW, THEREFORE,

THE CITY OF EUGENE DOES ORDAIN AS FOLLOWS:

Section 1. Section 3 of Ordinance No. 19775 is hereby amended by deleting the current definitions of “Grantee” and “Gross Annual Revenue” in their entirety, and replacing them with the following:

"Grantee" shall mean Comcast of Oregon II, Inc., its successors and assigns.

"Gross Annual Revenues" means any and all compensation in whatever form, grant, subsidy, exchange, or otherwise, directly or indirectly received by Grantee for services provided to subscribers within the franchise territory but excludes the following: taxes Grantee is required to separately state and collect from subscribers; commissions paid on advertising sales revenues; amounts received from programmers as reimbursement of marketing expenses and launch fees, and, PEG access capital support collected by the Grantee from subscribers if permitted by federal or state law. Except as expressly set forth in this definition, Gross Revenues shall be calculated in accordance with generally accepted accounting principles.

Section 2. Section 5(4) of Ordinance No. 19775 is hereby deleted in its entirety, and replaced with the following:

Service to Institutions. Upon request of the Commission, the Grantee shall provide single installations of basic service to each fire and police station, public school, City Hall, County Courthouse, and all public libraries on the terms provided in Section 7(2) of this Ordinance. In addition to the institutions listed above and after August 1, 2008, Grantee shall provide, upon request of the Commission and at no cost, a single installation of basic service to no more than 30 additional public buildings owned and occupied by Eugene, Springfield, or Lane County and located within the Franchise Area and within 150 feet of the then existing system operated by Grantee, except for portions of buildings used primarily to house jail populations. No standard installation fee and no monthly service charge shall be made for the distribution of the services described in this section to these locations.

Section 3. Section 5(6) of Ordinance No. 19775 is hereby amended by deleting paragraphs (a) and (b) in their entirety, and replacing them with the following paragraphs (a) and (b) below, and adding a new paragraph (c) as follows:

Access Channels.

(a) Grantee shall provide four channels dedicated for public, educational, and local government access programming, three within basic service and one additional channel as provided in subsection (b).

(b) Public Safety Channel. Grantee shall make available continued use of a fourth scrambled channel to the Commission providing

public safety programming created by the Commission or its designee. The channel shall reside on Grantee's digital service tier and Grantee shall make available, without charge, use of not more than 75 digital converters to each designated location that shall be configured to receive only the public safety channel. The location of the 75 converters shall be designated in writing by the Commission. Grantee shall provide, at no charge, replacement converters should technology change such that the originally distributed converters are no longer capable of providing access to the channel. The public safety channel as provided herein is the fourth PEG channel required under the franchise prior to this amendment and Grantee shall not be required to provide any other service over this fourth PEG channel.

(c) Grantee shall not be responsible for programming, operations or oversight of any public, educational, governmental, or access channels provided for in this Section.

Section 4. Section 10(5) of Ordinance No. 19775 is hereby deleted in its entirety, and replaced with the following:

In addition to the franchise fees required by this section, Grantee shall pay to the Commission on or about March 1 of 2007 and 2008 \$50,000 per year. Beginning on or about March 1, 2009, and on or about said date each year thereafter for the remaining term of this franchise, Grantee shall pay to the Commission \$100,000 per year. Money received by the Commission under this subsection shall be used only for capital costs related to public, educational and governmental access facilities including but not limited to access center equipment acquisition or replacement. Payments under this subsection may, at Grantee's sole discretion, be made quarterly at the same time franchise fee payments are made pursuant Section 10(1). Grantee's right, if any, to pass through and itemize amounts collected from residential subscribers for payments required pursuant to this section is governed by provisions of federal or state law.

Section 5. Sections 16(1) and (2) of Ordinance No. 19775 are hereby deleted in their entirety, and replaced with the following:

(1) Duration and Renewal. This franchise and the rights and privileges granted herein shall remain in effect until August 1, 2018, unless terminated sooner under provisions of Subsection (4) of this section. Renewal of the Grantee's franchise at the end of such term shall be governed by and comply with the provisions of applicable law then in effect.

(2) Franchise Review.

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(a) A review of the franchise performance may be undertaken upon agreement of the Grantee and Commission.

(b) Upon request of either the Commission or Grantee, a review of franchise performance may be undertaken once after August 1, 2013. As a result of such franchise performance review, the Commission and Grantee may negotiate modifications or revisions to the franchise upon mutually acceptable terms and conditions.

(c) After January 1, 2013 but before August 1, 2013, Grantee shall submit a report to the Commission on the performance of the system under the franchise. The report shall include:

- (i) The channel capacity and plans for additional channels;
- (ii) Service extension policies set forth in Section 7;
- (iii) Technical adequacy of the system, including, but not limited to, picture quality, two-way transmission capacity, and compliance with standards sets forth in Section 8;
- (iv) Changes in the Federal Act or FCC authority, rules, or regulations which, in Grantee's opinion, might affect the franchise; and
- (v) The franchise fee payments set forth in Section 10 and financial support for public, education, and governmental access.

(d) The Grantee shall be represented during review negotiations by a representative of the company authorized to speak on questions or corporate practice, policy, and plans.

Section 6. Severability. If any section, sentence, paragraph, term, or provision hereof is determined to be illegal, invalid, or unconstitutional, by any court of competent jurisdiction or by any state or federal regulatory authority having jurisdiction thereof, such determination shall have no effect on the validity of any other section, sentence, paragraph, term or provision hereof, all of which will remain in full force and effect for the term of the Franchise.

Section 7. Savings Clause. Except as amended herein, all other provisions of Ordinance No. 19775 remain in full force and effect.

Section 8. Effective Date. This Ordinance shall take effect thirty (30) days after its enactment by the City Council and approval by the Mayor. Subject to applicable federal, state and local law, Grantee must accept the provisions of this Ordinance and

agree to be bound thereby. Such acceptance shall be in writing signed by an officer of the corporation which is delivered to Grantor within 30 days of enactment of this Ordinance. In the event Grantee fails to deliver its acceptance as provided herein, and notwithstanding any other provision of this Ordinance, Grantor may repeal this Ordinance without further notice to Grantee and without giving Grantee an opportunity to be heard.

Passed by the City Council this

22nd day of October 2007



Deputy City Recorder

Approved by the Mayor this

24th day of October, 2007



Mayor

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Action: Transient Lodging Tax Code Amendment

Meeting Date: November 24, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 5
Staff Contact: Neil Obringer
Phone: 541-682-5394

ISSUE STATEMENT

The City Council is scheduled to take action on proposed changes to Eugene City Code concerning how transient lodging tax (TLT) is administered. The proposed changes would eliminate the requirement for the City to issue certificates of authority to lodging providers for collecting TLT. This update aligns the City Code with current practices of the Oregon Department of Revenue (DOR), which is responsible for collecting and administering the TLT on behalf of the City of Eugene. The City Council held a public hearing concerning the proposed ordinance on November 17, 2025, at which there was no public testimony.

BACKGROUND

Subject to certain exemptions set forth in EC 3.778, the City's TLT levies a tax of 4.5 percent on overnight lodging within the City. In 2022, the City of Eugene and the Oregon Department of Revenue (DOR) entered into an intergovernmental agreement (IGA) that transitioned TLT collection responsibilities to the DOR. Since that time the DOR has collected TLT taxes on the City's behalf.

At that time, the City amended several sections of the Eugene Code (EC 3.770 – 3.804) to align with the DOR's model ordinance. However, the requirement for the City to issue certificates of authority to lodging providers remained unchanged. Historically, these certificates served as proof of registration for providers collecting TLT.

Since the DOR now handles both registration and tax collection, the City's process of issuing certificates is redundant. Despite this, City staff have continued issuing certificates because the requirement remains in the code. The DOR does not issue such certificates, nor do other jurisdictions in Lane County. To streamline administration and align with current practices, staff propose amending the code to eliminate the requirement for issuing certificates of authority, as detailed in Attachment A.

RELATED CITY POLICIES

The Finance Division's efforts align with the following Strategic Goals within the City's [Strategic Plan](#):

1. Improve organizational processes to increase efficiency, balance workload, and meet strategic priorities.

November 24, 2025 Meeting – Item 5

PREVIOUS COUNCIL DIRECTION

[July 18, 2022 Public Hearing](#)

A public hearing was held on the ordinance that would amend the City Code regarding Transient Lodging Tax. No speakers were present to provide public comment.

[July 25, 2022 City Council Meeting](#)

Councilor Syrett, seconded by Councilor Keating moved to adopt the ordinance concerning Transient Lodging Tax.

Passed 7:1 (Opposed by Councilor Keating).

[November 17, 2025 Public Hearing](#)

A public hearing was held on the ordinance that would amend the City Code regarding Transient Lodging Tax. No speakers were present to provide public comment.

COUNCIL OPTIONS

1. Adopt the ordinance as presented.
2. Direct the City Manager to bring back an updated ordinance with specific modifications as determined by the City Council.
3. Take no action.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends adoption of the Transient Lodging Tax ordinance provided in Attachment A.

SUGGESTED MOTION

Move to adopt an ordinance concerning Transient Lodging Tax and Amending Sections 3.775, 3.780, and 3.798 of the Eugene Code, 1971.

ATTACHMENTS

- A. Proposed Ordinance: An Ordinance Concerning Transient Lodging Tax and Amending Sections 3.775, 3.780, and 3.798 of the Eugene Code, 1971.

FOR MORE INFORMATION

Staff Contact: Neil Obringer, Assistant Finance Director

Telephone: 541-682-5394

Staff E-Mail: nobringer@eugene-or.gov

ORDINANCE NO. _____

AN ORDINANCE CONCERNING TRANSIENT LODGING TAX AND AMENDING SECTIONS 3.775, 3.780, AND 3.798 OF THE EUGENE CODE, 1971.

THE CITY OF EUGENE DOES ORDAIN AS FOLLOWS:

Section 1. Section 3.775 of the Eugene Code, 1971, is amended to provide as follows:

3.775 Transient Lodging Tax – Short-Term Rental Housing Platform Fees.

A hosting platform for short-term rentals may collect a fee for booking services in connection with short-term rentals only when those short-term rentals are lawfully registered as operators with the city ~~and possess a certificate of authority~~ at the time the short-term rental is occupied.

Section 2. Section 3.780 of the Eugene Code, 1971, is amended to provide as follows:

3.780 Transient Lodging Tax – Registration of Transient Lodging Provider; Form and Contents; ~~Execution; Certification of Authority.~~

~~(1) — Every person engaging or about to engage in business as a transient lodging provider shall provide a complete registration form to the tax administrator within 15 calendar days after commencing business. The registration form shall require the transient lodging provider to provide the name of the business, any separate business addresses, and other information to facilitate the collection of the tax as the tax administrator may require ~~as the tax administrator may require to implement this Chapter. Transient lodging providers who own or operate transient lodging facilities in Eugene shall provide the address of the lodging facility.~~ The registration form shall be signed by the transient lodging provider. ~~The tax administrator shall, within 15 days after the registration, issue without charge a certificate of authority to collect the TLT.~~ The transient lodging provider's obligation to collect the TLT is imposed once rent for transient lodging is paid, even if the transient lodging provider has not yet registered with the tax administrator, ~~even if the registration form has not been filed or if the certificate has not been issued. If the rent transaction is facilitated online, the certificate of authority must be able to be viewed by the occupant by clicking on a link to the certificate of authority at a reasonable place during the payment transaction.~~~~

~~(2) — Certificates shall be non-assignable and non-transferable and shall be surrendered to the tax administrator when the business is sold or transferred or when a transient lodging provider ceases to operate at the location specified in the registration form. Each certificate issued to a transient lodging provider for a specific lodging facility shall be prominently displayed at the lodging facility and include:~~

~~(a) The name of the transient lodging provider;~~

~~(b) The address of the transient lodging facility;~~

~~(c) The date the certificate was issued; and~~

~~(d) The certificate number as assigned by the tax administrator.~~

Section 3. Subsection (4) of Section 3.798 of the Eugene Code, 1971, is amended to provide as follows:

3.798 Transient Lodging Tax – Administration.

(4) *Confidential Character of Information Obtained – Disclosure Unlawful.* The city shall maintain the confidentiality of information provided by transient lodging tax collector. Nothing in this subsection shall be construed to prevent:

(a) The disclosure to, or the examination of records and equipment by another City of Eugene official, employee, or agent for collection of taxes for the purpose of administering or enforcing any provisions of this chapter or collecting city business license fee.

(b) Disclosure of information to the transient lodging tax collector and the transient lodging tax collector’s agents.

~~(c) The disclosure of the names and addresses of any persons to whom certificates of authority have been issued.~~

~~(d)~~ (e) The disclosure of general statistics regarding taxes collected or business done in the city.

~~(e)~~ (f) Disclosures required by ORS Chapter 192.

~~(f)~~ (g) Disclosures required by ORS Chapter 297.

Section 4. The City Recorder, at the request of, or with the consent of the City Attorney, is authorized to administratively correct any reference errors contained herein, or in other provisions of the Eugene Code, 1971, to the provisions added, amended or repealed herein.

Passed by the City Council this
____ day of _____, 2025

Approved by the Mayor this
____ day of _____, 2025

City Recorder

Mayor

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Action: Urban Growth Strategies Initiation of 2026 Adoption Process

Meeting Date: November 24, 2025
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 6
Staff Contact: Terri Harding
Phone: 541-682-5635

ISSUE STATEMENT

This City Council meeting is an opportunity for Council to consider initiating the 2026 Adoption Package for Urban Growth Strategies (UGS). Components of the adoption package include Comprehensive Plan, Metro Plan, and Land Use Code Amendments that respond to state mandates for housing and urban growth planning and Council direction for concurrent planning for all urban uses, including employment and public uses. Initiation of such amendments does not infer City Council support for the amendments but rather begins the public process through which the Planning Commission and City Council will consider the merits of the amendments.

BACKGROUND

Eugene is undertaking a multi-year urban growth boundary analysis and collaborative effort that integrates state-required urban growth planning, equitable community engagement, and Council-directed policy work, and which has been given the umbrella project name of Urban Growth Strategies. Urban Growth Strategies (UGS) builds off the Envision Eugene Community Vision to identify the tools, actions, policies, and land needed for housing, jobs, and other urban uses in Eugene for the next twenty years. Staff provided updates to the City Council on this topic at their February 12, 2025, June 23, 2025, and November 12, 2025 work sessions.

Urban Growth Strategies includes several phases:

1. Community Engagement: Identify the needs and priorities of community members for housing, jobs, and access to community assets in Eugene.
2. Policy Development: Integrate the results of community engagement and technical analysis to create and update the policies in the Envision Eugene Comprehensive Plan, guiding land use planning in Eugene.
3. Housing and Jobs Needs and Actions: Take actions to address identified needs, especially related to housing production, affordability, and choice.
4. Land Supply Studies: Complete a technical analysis of land needed for jobs, housing, and other urban uses (such as parks, schools, and infrastructure).

2026 Adoption Package Overview

Urban Growth Strategies is developing policies and actions to address Eugene's need for urban land uses into the future, including an emphasis on planning for a significant increase in housing available to all income levels, and concurrently planning for our growing economic development and job needs. To that end, the 2026 adoption package will include land use plan and code

November 24, 2025 Meeting – Item 6

amendments proposed as first steps to meet the city's identified housing and employment needs for the next 20 years, as well as responding to recent state legislation.

Major components of the 2026 adoption package include five new Envision Eugene Comprehensive Plan chapters, a new Land Use Designation Map, and housing and jobs actions to remove barriers to development and to increase the capacity of lands inside the existing urban growth boundary. Attachment A contains a summary of the expected components of the 2026 adoption package.

Staff anticipate returning to the City Council with a second adoption package in 2027 (containing additional housing and jobs actions, Residential and Employment Land Supply Studies, and Housing Production Strategy, as well as supporting plan and code amendments). State rules require the City to adopt a Housing Capacity Analysis (part of the Residential Land Supply Study) by December 31, 2027. Also in 2027, with an updated land supply study complete, staff will begin analyzing land to include in an urban growth boundary expansion, as needed. Any land need that must be accommodated by a UGB expansion will be brought for Council consideration by 2030.

The adoption process for the 2026 package of land use code and plan amendments provides multiple opportunities for the public to learn about the proposed changes and to add their voice. The process will include work sessions with both City Council and Planning Commission, leading up to a Planning Commission public hearing and recommendation and a City Council public hearing and action in 2026. Some components of Urban Growth Strategies, including Comprehensive Plan and related plan and land use code amendments, will need to be co-adopted by Lane County, requiring a concurrent process with the Lane County Planning Commission and Board of Commissioners.

Additional background information on the Urban Growth Strategies project is available on the [project webpage](#). A project timeline is included in Attachment B.

RELATED CITY POLICIES

The Urban Growth Strategies project is broad reaching and related to or implements several City plans and policies regarding housing, homelessness, employment, land use, transportation, urban services/facilities, climate and sustainability, and growth management. The project supports the urgent community needs key focus area in the City of Eugene's 2023-2026 [Strategic Plan](#) and Council's sustainable and accountable development goal within their Vision, Values, Goals and Outcomes (2021). Key related plans include:

- [Envision Eugene Comprehensive Plan](#)
- [Housing Implementation Pipeline](#)
- [Eugene 2035 Transportation System Plan](#)
- [Eugene's Community Climate Action Plan \(CAP\) 2.0.](#)
- [Eugene-Springfield 2025 Consolidated Plan](#)

PREVIOUS COUNCIL DIRECTION

[February 12, 2025 Work Session](#)

This work session was an opportunity for staff to provide the Council with an update on the Urban

Growth Strategies project, including Eugene’s new state allocated Housing Need.

[June 23, 2025 Work Session](#)

This work session was an opportunity for staff to provide the Council with an update on the Urban Growth Strategies project, including draft policies for Eugene’s Comprehensive Plan and proposed actions to meet Eugene’s housing and jobs needs.

[November 12, 2025 Work Session](#)

This work session was an opportunity for staff to provide the Council with an overview of the expected components of the 2026 Urban Growth Strategies adoption package and updates on two proposed housing actions and recent community engagement activities.

COUNCIL OPTIONS

1. Initiate the land-use plan and code amendments associated with the Urban Growth Strategies Project that are planned for adoption in 2026 and described in more detail in Attachment A to this AIS.
2. Decline to initiate the land-use plan and code amendments.

CITY MANAGER’S RECOMMENDATION

The City Manager recommends Option A, that the City Council initiate the land-use plan and code amendments associated with the Urban Growth Strategies project.

SUGGESTED MOTION

Move to initiate the proposed 2026 package of land-use plan and code amendments for Urban Growth Strategies, including: amendments to the Envision Eugene Comprehensive Plan; adoption of a parcel-specific Land Use Designation Map; amendments to the Eugene-Springfield Metropolitan Area General Plan and adopted refinement plans; and amendments to Chapter 9 of the Eugene Code to remove barriers and increase development capacity for housing and jobs, to encourage compact development, and to designate Climate-Friendly Areas.

ATTACHMENTS

- A. Summary of 2026 Adoption Package Components
- B. Urban Growth Strategies Timeline

FOR MORE INFORMATION

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Telephone: 541-682-5635
Staff E-Mail: THarding@eugene-or.gov



Summary of 2026 Adoption Package Components November 12, 2025

As shown on the Urban Growth Strategies project timeline, Eugene will advance several packages of policies, actions, and programs to address needs for the next 20 years of housing and jobs. This document summarizes the expected components of the 2026 adoption packages that require City Council or Board of Commissioners initiation as the first step in the formal adoption process. Subsequent steps include further technical work, community engagement, work sessions, revisions, public hearings and deliberations, and action by the end of 2026. Staff will provide interim updates to keep Council in the loop on how various components are progressing through the adoption process.

Plan Amendments (City of Eugene initiation, City of Eugene and Lane County adoption):

- Envision Eugene Comprehensive Plan (new chapters, map and text updates)
 - Chapter 1—Community Engagement
 - Chapter 2—Compact Development & Urban Design
 - Chapter 4—Housing
 - Chapter 5—Community Health
 - Chapter 11—Land Use
 - Land Use Designation Map
 - Other text updates to the plan Introduction and existing Chapter 11 (Eugene Urban Growth Boundary)
- Eugene-Springfield Metropolitan Area General Plan (Metro Plan) (map and text updates)
 - Chapter II, F—Metro Plan Diagram and plan designation text (providing that the Metro Plan Diagram will no longer control the land use designations for the land inside Eugene’s urban growth boundary)
 - Chapter III, A—Metropolitan Residential Land Use and Housing Element (providing that this chapter will no longer control land within Eugene’s urban growth boundary; directing readers to the Envision Eugene Comprehensive Plan)
 - Chapter III, I—Historic Preservation Element (providing that this chapter will no longer control land within Eugene’s urban growth boundary; directing readers to the Envision Eugene Comprehensive Plan)
- Refinement Plans (text updates)
 - West University Refinement Plan (amendments are necessary due to inclusion of a portion of the refinement plan area in state-required Climate-Friendly Areas designation)

- Willakenzie Area Plan (amendments are necessary due to inclusion of a portion of the refinement plan area in state-required Climate-Friendly Areas designation and housing and jobs actions)
- Blanket text amendment for all refinement plans replacing references to the Metro Plan Diagram with Land Use Designation Map
- Other updates to align the refinement plans with the amended Metro Plan and Envision Eugene Comprehensive Plan
- Other text updates to remove barriers to housing and jobs development

City of Eugene Land Use Code Amendments (City of Eugene initiation, City of Eugene adoption):

- Actions to remove barriers and increase development capacity for housing, such as:
 - Allowing micro village housing as a new housing type
 - Supporting middle housing development by responding to new legislation
 - Increasing average densities in low-density residential areas
 - Various surgical revisions to residential development standards, including multi-unit design standards and implementation of legislative updates
- Actions to encourage compact development, such as:
 - Designating Climate-Friendly Areas and modernizing compact development overlay zones in Eugene's downtown center
 - Encouraging development in Eugene's centers and along key corridors, including changes to the C-1 Neighborhood Commercial zone
- Actions to remove barriers and increase development capacity for jobs, such as:
 - Reviewing and enhancing employment zones
 - Various surgical revisions to commercial development standards and other employment-related standards, including implementation of legislative updates

Lane County Urban Transition Area Land Use Code Amendments (Lane County initiation; Lane County adoption):

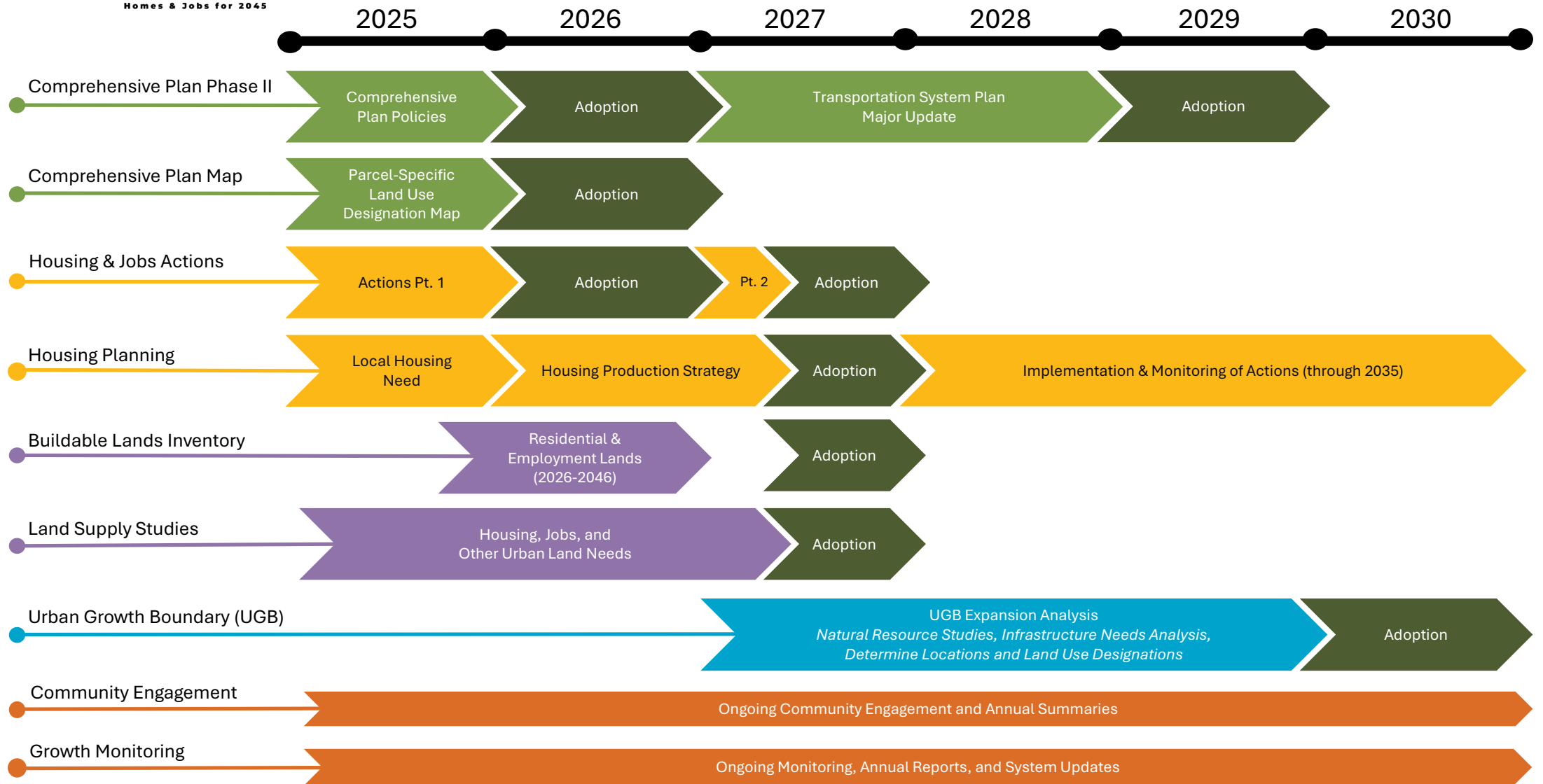
- Replace references to the Metro Plan Diagram with Land Use Designation Map, and other updates to align with amended Metro Plan and Envision Eugene Comprehensive Plan
- Amendments to comply with state law requirements, including requirements related to day care siting and development of housing

Supporting Documents:

- Climate-Friendly Areas Study
- Climate-Friendly Areas Multi-modal Gap Analysis and Highway Impacts Summary
- Findings



Project Timeline



EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Public Comment

Meeting Date: November 24, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 7
Staff Contact: Rosa Roach
Phone: 541-682-8497

ISSUE STATEMENT

This item allows members of the public the opportunity to express opinions and provide information to the council. Comments presented during the public comment period should be on city-related issues and should not address items which have already been heard by a Hearings Official, items on the present agenda as a public hearing item, or items related to a quasi-judicial matter after the official record has been closed.

BACKGROUND

Per City Council's operating agreement, speakers at the public comment period will be limited to two and a half minutes and the total time will be limited to 90 minutes total. Speakers will be randomized, and no persons will be allowed to submit a "Request to Speak" form more than 30 minutes prior to the start of the meeting. Persons wishing to speak must sign up to do so not later than 5 minutes after the meeting has been opened by the Mayor or presiding officer.

At the end of the public comment period each member of the Council has the opportunity to respond to comments made. The time allocated to each member of the Council for such responses shall be up to three minutes.

FOR MORE INFORMATION

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