



**City Council**

500 E 4th Ave., Suite 302  
Eugene, OR 97401  
541-682-5010 • 541-682-5414 Fax  
www.eugene-or.gov

# EUGENE CITY COUNCIL AGENDA AMENDED

December 9, 2024

**7:30 p.m. CITY COUNCIL MEETING and URBAN RENEWAL AGENCY MEETING**

City Council Monday work sessions are held in hybrid format using in person and virtual meeting technology. Information about online or other options for access and participation will be available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

**Note this packet has been amended to update the AIS and Attachment C for Item 5**

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**Meeting of December 9, 2024;  
Her Honor Mayor Lucy Vinis Presiding**

**Councilors**

Matt Keating, President  
Emily Semple  
Alan Zelenka  
Greg Evans

Randy Groves, Vice President  
Lyndsie Leech  
Jennifer Yeh  
Mike Clark

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**7:30 p.m. CITY COUNCIL MEETING and URBAN RENEWAL AGENCY MEETING**

**1. CEREMONIAL MATTERS**

**2. COMMITTEE REPORTS AND ITEMS OF INTEREST**

**3. CONSENT CALENDAR 1**

**A. Approval of City Council Minutes**

- September 30, 2024 Special Meeting
- October 14, 2024 Work Session
- October 14, 2024 Meeting
- October 21, 2024 Work Session
- October 23, 2024 Work Session
- October 28, 2024 Work Session
- October 28, 2024 Meeting
- October 30, 2024 Work Session
- November 13, 2024 Work Session
- November 18, 2024 Public Hearing

**B. Approval of City Council Tentative Agenda**

**4. CONSENT CALENDAR 2**

- A. Approval of a Resolution Annexing Portions of the Rights-of-Way of Wilkes Drive, River Loop 1, and River Loop 2 to the City of Eugene (Areas Identified as a Portion of the Wilkes Drive Right-of-Way Between River Road and River Loop 1; a Portion of the River Loop 1 Right-of-Way Between Wilkes Drive and**

December 9, 2024 Meeting

**the Urban Growth Boundary; and a Portion of the River Loop 2 Right-of-Way Between the Urban Growth Boundary and Robbie Street (Assessor's Map Nos. 17-04-02-43, 17-04-02-44, 17-04-01-33, and 17-04-01-34; 17-04-01; And 17-04-01-31 and 17-04-01-32)) (City File: Wilkes Drive, River Loop 1 and 2; A 24-15)**

- 5. PUBLIC HEARING and ACTION: Resolution Adopting a Supplemental Budget; Making Appropriations for the City of Eugene for the Biennium Beginning July 1, 2023 and Ending June 30, 2025**
- 6. PUBLIC HEARING and ACTION: A Resolution Adopting a Supplemental Budget; Making Appropriations for the Urban Renewal Agency of the City of Eugene for the Biennium Beginning July 1, 2023 and Ending June 30, 2025**
- 7. POSSIBLE ACTION: Appointments to the Toxics Board**
- 8. PUBLIC COMMENT**

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

For more information, contact the Council Coordinator at 541-682-5010,  
or visit us online at [www.eugene-or.gov](http://www.eugene-or.gov).

# EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



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## Ceremonial Matters

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Meeting Date: December 9, 2024  
Department: Central Services  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 1  
Staff Contact: Cherish Bradshaw  
Contact Telephone Number: 541-682-8340

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### ISSUE STATEMENT

This item is to acknowledge awards and achievements and inform the public of proclamations by the Mayor. No action is required by the City Council.

### BACKGROUND

Per City Council Operating Agreements, at the first regular meeting of each month, the first agenda item shall be used to acknowledge special recognition or awards given to the City of Eugene or for the Mayor to read proclamations which serve to encourage and educate the community. Proclamations shall be made and placed on the agenda at the discretion of the Mayor.

The following proclamation for the month of December will be read during the December 9 meeting:

- December 10, 2024 – Human Rights Day

Current and previous proclamations are available on the City's [Proclamation webpage](#).

### ATTACHMENTS

- A) Human Rights Day Proclamation

### FOR MORE INFORMATION

Staff Contact: Cherish Bradshaw, Assistant, Mayor and City Council  
Telephone: 541-682-8340  
Staff E-Mail: [cabradshaw@eugene-or.gov](mailto:cabradshaw@eugene-or.gov)

**OFFICE OF THE MAYOR**  
City of Eugene, Oregon

**PROCLAMATION**

**WHEREAS:** The United Nations approved the Universal Declaration of Human Rights on December 10, 1948; and

**WHEREAS:** The United States played a pivotal role in the creation of the Universal Declaration of Human Rights; and

**WHEREAS:** The basic human rights addressed in the Universal Declaration include economic, social, and cultural rights, as well as civil and political rights, all considered to be equally important in fostering human dignity and freedom; and

**WHEREAS:** The Universal Declaration calls for all people and governments at all levels to promote and respect the rights that it recognizes, and provides a standard of achievement for governments throughout the world; and

**WHEREAS:** The commitment by the United States to these standards is essential to ensure equality and justice for all at home and abroad; and

**WHEREAS:** Eugene is a Human Rights City, and acknowledges there is more to be done, as a city in which the fundamental principles of the Universal Declaration inform and guide the daily lives of everyone in our community to the benefit of all; and

**WHEREAS:** In light of continuing events in our country, as well as in the world, where refugees, immigrants and minorities have experienced a rash of hate crimes against them, the City of Eugene stands in defense of the human and civil rights of all its residents; and

**WHEREAS:** December 10, 2024, is the 76<sup>th</sup> anniversary of the Universal Declaration of Human Rights, and this anniversary is being celebrated throughout this nation and in nations across the globe.

**NOW, THEREFORE,** I, Lucy Vinis, Mayor of the City of Eugene, Oregon, do hereby proclaim December 10, 2024, to be

***“Human Rights Day”***

In Eugene, Oregon, and encourage all people to work together in the coming year to achieve greater progress in respecting, protecting and fulfilling the full range of human rights contained in the Universal Declaration for all members of our community.

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*Lucy Vinis*  
*Mayor of Eugene*  
*December 10, 2024*

# EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



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## Approval of City Council Minutes

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Meeting Date: December 9, 2024  
Department: Central Services  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 3A  
Staff Contact: Natalie Venhuda  
Contact Telephone Number: 541-682-8497

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### ISSUE STATEMENT

This is a routine item to approve City Council minutes.

### BACKGROUND

Per City Council Operating Agreements, written minutes shall be taken for all City Council meetings in accordance with the Oregon Attorney General's Public Records and Meetings Manual. The minutes must give a true reflection of the matters discussed but need not be a full transcript, verbatim or recording.

As a matter of courtesy and efficiency a councilor should notify the Mayor and other councilors that they intend to propose an amendment to the minutes and should propose replacement text in advance of the meeting at which those minutes are scheduled to be approved. If the proposed amendment is a simple factual, grammatical, or spelling correction, the amendment may be proposed without consulting the minutes recorder. If the proposed amendment is substantive in nature or seeks to clarify the speaker's intent, the councilor should notify the minutes recorder and request verification of the proposed amendment.

### SUGGESTED MOTION

Move to approve the minutes for the public hearing, special meeting, meetings, and work sessions on September 30, 2024, October 14, 2024, October 21, 2024, October 23, 2024, October 28, 2024, October 30, 2024, November 13, 2024, and November 18, 2024.

### ATTACHMENTS

- A. September 30, 2024 Special Meeting
- B. October 14, 2024 Work Session
- C. October 14, 2024 Meeting
- D. October 21, 2024 Work Session
- E. October 23, 2024 Work Session
- F. October 28, 2024 Work Session
- G. October 28, 2024 Meeting
- H. October 30, 2024 Work Session

- I. November 13, 2024 Work Session
- J. November 18, 2024 Public Hearing

**FOR MORE INFORMATION**

Staff Contact: Natalie Venhuda, City Council Coordinator  
Telephone: 541-682-8497  
Staff E-Mail: [nvenhuda@eugene-or.gov](mailto:nvenhuda@eugene-or.gov)

**MINUTES**

**Eugene City Council  
Special Meeting  
Eugene, Oregon 97401**

**September 30, 2024  
5:30 p.m.**

**Councilors Present:** Emily Semple, Matt Keating, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

**Councilors Absent:** Alan Zelenka

Mayor Vinis opened the September 30, 2024, special meeting of the Eugene City Council in hybrid in-person and virtual format at 500 E. 4th Avenue, Eugene, OR 97401, North Building.

**1. SPECIAL MEETING: Revenue Proposal: Fire Service Fee**

City Manager, Sarah Medary introduced Chief Financial Officer, Twylla Miller and Assistant Finance Director, Neil Obringer to discuss the fire stabilization fee.

Councilor Discussion:

- Councilor Semple – noted her appreciation for the presentation; stated it feels fair to have everybody pay something; noted while people do not like paying new fees, this is a pragmatic and equitable solution.
- Councilor Groves – noted the City budget has structural problems; stated his support for foundational services including fire; noted the fire department has struggled with understaffing for over 40 years; noted he is conflicted about increasing fees paid by the community given rising inflation and cost of living; stated he prefers this revised proposal to the original.
- Councilor Yeh – stated the revised proposal is an improvement over the original; noted she likes the customer care model; stated this is a hard decision; stated she supports drafting the ordinance and soliciting feedback from the community.
- Councilor Keating – noted while the revised proposal is better than the original, there are still areas for improvement; asked if the proposal has been workshopped with the business community and neighborhood organizations; noted the median family would pay 120 dollars a year; noted the community recently rejected a bond measure for a multi-use facility at Lane County; asked if the fee would include funding for additional services; asked what two million dollars of additional services would include; noted the local number of Asset Limited, Income Constrained, Yet Employed (ALICE) individuals was alarming; asked about priorities of previous councils that may be better executed by the for-profit or non-profit sectors; noted he is not interested in cutting the library budget; asked about the top priorities of recreational and cultural services, given the constrained budget of the fire department.
- Councilor Leech – stated her appreciation for the thoughtful presentation; noted she is against reducing services; noted she was a part of the Revenue Advisory Committee, and the fire fee was the most viable option; stated her support for drafting the ordinance.

- Mayor Vinis – noted concern the funding gap will widen as the community continues to grow; stated concern that if the tax structure remains unchanged, the financial situation will worsen without action.
- Councilor Keating – suggested additional revenue sources including traffic cameras, consumption fees and short-term rental fees; asked how the proposed fire fee would be assessed on an additional dwelling unit (ADU); asked how tenants of apartment buildings would be charged; noted concerns about higher fees being paid by those living in larger dwellings because of their families; noted he does not support the current proposal.
- Councilor Groves – asked what foundational services the city needs to provide for safety and security; stated the need to be able to prioritize city services; noted the structural issue with the state tax system; noted most states besides Oregon have a sales tax in addition to property and income taxes; stated support for seeking feedback from the community; stated support for working on economic development.
- Councilor Clark – noted the limits on property taxes indicated the residents of the state wanted to limit the growth of government; stated support for developing structural growth like increasing the number of local taxpayers; noted interest in hearing feedback from the local business community.
- Mayor Vinis – stated if economic development is a key long-term strategy then we should focus on quality of life; stated the quality of life in the community depends on parks, libraries, and roads in addition to emergency services; noted reducing the budget for services may negatively impact the city’s economic growth; noted the community safety payroll initiative was viable because it was a broad and shallow tax for a service everyone benefits from; stated there is not time to piece together small funding solutions given the July 1 deadline; encouraged Council to act now and not delay the decision another two years.
- Councilor Yeh – asked what further direction staff needs from Council; noted concerns about cutting an additional 10 million from the City budget; noted cutting the budget would impact all departments, including parks and library expansion; stated support for stabilizing the fire department as a foundational service.
- Councilor Clark – stated support for focusing on long-term solutions for stabilizing revenue; stated support for incentivizing housing construction.
- Councilor Leech – noted the City has not added additional firefighters since the 1980s; asked about the population then versus the population now; stated she would feel more secure as a resident if the City had an additional fire squad given that the population has nearly doubled since the 1980s; noted as a member of the Revenue Advisory Committee she had anticipated a revenue solution comprised of many small pieces but the administration cost is too high to make them effective; stated the importance of handling the structural budget gap as a step towards achieving broader goals around housing and climate.
- Councilor Keating – stated fire and emergency services are at the top of a priority based budget; noted he is unsure about the fire fee as a proper pathway for stabilizing the budget; noted he is looking forward to hearing community feedback.

The meeting was adjourned at 6:41 p.m.



Respectfully submitted,

Katie LaSala  
City Recorder

*(Recorded by Cherish Bradshaw)*

Link to the webcast of this City Council meeting [here](#).

**MINUTES**

**Eugene City Council  
Work Session  
Eugene, Oregon 97401**

**October 14, 2024  
5:30 p.m.**

**Councilors Present:** Emily Semple, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Vinis opened the October 14, 2024, work session of the Eugene City Council in hybrid in-person and virtual format at 500 E. 4th Avenue, Eugene, OR 97401, North Building.

- 1. WORK SESSION: Mental Health and Substance Abuses Services/Programs in Oregon**  
City Manager, Sarah Medary, introduced Kristie Hammitt, Assistant City Manager, Ethan Nelson, Intergovernmental Relations Manager, and Eve Gray, Director of Health and Human Services with Lane County.

Councilor Discussion:

- Councilor Zelenka – stated he had put the work session poll for this topic forward to educate Council and the citizens about what is being done at the city, county, and state levels around mental health and substance abuse services and to raise awareness about those issues; stated homelessness is a symptom of the combined issues of substance abuse, mental illness, and lack of affordable housing; stated hope about finding solutions.
- Councilor Groves – stated support for increased services for youth; asked how many repeat callers contact Central Lane Communications (CLCC); stated taking the top 20 system users out of the system makes a noticeable difference; noted appreciation for the work with Lane County and PeaceHealth; stated interest in including Judge Gill, presiding judge of the Eugene Municipal Court, in the solutions discussion; stated support for proactively helping at-risk youth.
- Councilor Leech – stated behavioral health and workforce development are her top priorities; noted appreciation for police and fire’s co-responder programs; noted the current medical and mental health system is complex and lacks a unified strategy; noted two significant problems in the non-profit behavioral health field are staff turnover and inability to hire; asked how the Lane County stabilization center will be staffed; spoke in favor of workforce development to bridge the gap in needed providers and available providers.
- Councilor Keating – noted appreciation for local first responders; asked if there is a mechanism to compel an individual to accept services if they represent a danger to themselves or others; asked how the City can partner with the county or non-profits to advocate for appropriate tools to assist those in crisis who may not be able to make decisions on their own; asked about the Park Watch tool; noted the phone numbers 988 and 211 for Suicide and Crisis Lifeline and Essential Community Services respectively; asked if there is a need for a three-digit number for mental health support in the

community; asked how the City of Eugene ranks as an employer for providing mental health services to staff.

- Councilor Yeh – noted Oregon ranks 49<sup>th</sup> in the country for number of adults with any mental illness despite an increase in resources; asked if the statistic includes treated and untreated mental illness.
- Councilor Evans – asked about the budget for deflection programs for Lane County; asked about the standards used to determine the success of deflection programs; asked about the difference between deflection and diversion; asked how the qualifications for providers of deflection programs are determined; asked how the \$1.9 million for the Lane County deflection program will be sourced; noted his hope that it will be a successful program, providing an alternative to criminal incarceration.
- Mayor Vinis – noted her appreciation for the presentation and the larger context it provided.

The meeting was adjourned at 7:04 p.m.

Respectfully submitted,

Katie LaSala  
City Recorder

*(Recorded by Cherish Bradshaw)*

Link to the webcast of this City Council meeting [here](#).

**MINUTES**

**Eugene City Council Meeting and  
Eugene Urban Renewal Agency Meeting  
Eugene, Oregon 97401**

**October 14, 2024  
7:30 p.m.**

**Councilors Present:** Emily Semple, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

**Councilors Absent:** Matt Keating

Mayor Vinis opened the October 14, 2024, meeting of the Eugene City Council in hybrid in-person and virtual format at 500 E. 4th Avenue, Eugene, OR 97401, North Building.

**1. CEREMONIAL MATTERS**

Mayor Vinis read a proclamation in honor of Indigenous Peoples' Day.

**2. COMMITTEE REPORTS AND ITEMS OF INTEREST**

- Councilor Evans – shared updates from the Intergovernmental Relations Committee regarding legislative priorities and policies and preparation for the upcoming legislative session.
- Councilor Semple – spoke about the importance of sidewalk safety; encouraged the community to use paint to indicate sidewalk tripping hazards.

**3. CONSENT CALENDAR 1**

**A. Approval of City Council Minutes**

- July 24, 2024 Work Session
- September 9, 2024 Work Session
- September 9, 2024 Meeting

**B. Approval of City Council Tentative Agenda**

**C. Approval of Voting Delegate for League of Oregon Cities Business Meeting**

**MOTION:** Councilor Groves, seconded by Councilor Zelenka, moved to approve the items on Consent Calendar 1. **VOTE: 7:0 PASSED**

**4. Action: Authorize Additional Urban Renewal Agency Funding for Acquisition of Two Downtown Properties from the City of Eugene**

Mayor Vinis closed the meeting of the Eugene City Council and convened a meeting of the Eugene Urban Renewal Agency.

Agency Director, Sarah Medary, introduced the topic and provided background information.

**MOTION:** Councilor Groves, seconded by Councilor Zelenka, moved to offer to purchase the North Butterfly Lot for \$1,060,000 and the 8th

and Pearl Lot for \$1,020,000 from the City of Eugene and direct the Agency Director to include \$210,000 from the Downtown Urban Renewal District and \$170,000 from the Riverfront Urban Renewal District for these purchases in the December 2024 Supplemental Budget and take all necessary actions to acquire the properties. **VOTE: 7:0 PASSED**

Mayor Vinis closed the meeting of the Eugene Urban Renewal Agency and reconvened a meeting of the Eugene City Council.

**5. Action: Transfer of Two Downtown Properties to Urban Renewal Agency**  
City Manager, Sarah Medary, introduced the topic and provided background information.

**MOTION:** Councilor Groves, seconded by Councilor Zelenka, moved to direct the City Manager to facilitate the transfer of the North Butterfly Lot for \$1,060,000 and the 8th and Pearl Lot for \$1,020,000 to the Urban Renewal Agency of the City of Eugene. **VOTE: 7:0 PASSED**

**6. PUBLIC COMMENT**

1. Lin Woodrich – spoke against the USD Clean Fuels transloading facility.
2. Eva Carlson – spoke about the difficulties of being unhoused.
3. Nancy Buffum – spoke about the importance of sidewalk safety.
4. Curtis Blankinship – spoke about uses for the space under freeway overpasses.
5. Stefan (Ace Dog) Strek – spoke in favor of parks and against urban renewal projects.
6. David Igl – spoke about local historical events.
7. Lisa Levsen – spoke about the issue of hunger in the city.
8. Linda Kelley – spoke in favor of requiring new tax-exempt developments to be fully electric.
9. Bill O'Brien – spoke against the conflict in Israel and Palestine.
10. Ken Jones – spoke against natural gas in residential homes.
11. Carolyn Partridge – spoke in favor of requiring new tax-exempt developments to be fully electric.
12. Sandra Bishop – spoke in favor of requiring new tax-exempt developments to be fully electric.
13. Tayten Torgrimson – spoke about the difficulties of being unhoused in the winter.
14. Jim Neu – spoke in favor of requiring new tax-exempt developments to be fully electric.
15. Michael beavers – spoke about struggles as a local retail business owner.
16. Lisa Arkin – spoke against the USD Clean Fuels transloading facility.
17. Debra McGee – spoke in favor of requiring new tax-exempt developments to be fully electric.
18. Zach Mulholland – spoke in favor of requiring new tax-exempt developments to be fully electric.

Council Discussion:

- Councilor Groves – asked if the Oregon Department of Transportation owns the land under most overpasses in the city.

- Councilor Zelenka – asked if the City has placed any rocks under overpasses; noted how to find information about the City’s response to homelessness on the website.
- Councilor Yeh – noted her appreciation for the data shared by Lisa Levsen with Neighbors Feeding Neighbors; noted her availability after the meeting to meet with a concerned community member.
- Councilor Evans – noted efforts made to reduce rising crime in his ward; noted the effects on local businesses; spoke about the need for more police and human services.
- Mayor Vinis – noted the public benefit criteria are retained with the accelerated Multi-Unit Property Tax Exemption (MUPTE) process; noted the request to make new tax-exempt developments fully electric was a good point.

Mayor Vinis adjourned the meeting at 8:34 p.m.

Respectfully submitted,

Katie LaSala  
City Recorder

*(Recorded by Cherish Bradshaw)*

Link to the webcast of this City Council meeting [here](#).

**MINUTES**

**Eugene City Council  
Work Session  
Eugene, Oregon 97401**

**October 21, 2024  
5:30 p.m.**

**Councilors Present:** Emily Semple, Matt Keating, Alan Zelenka, Jennifer Yeh, Greg Evans, Lyndsie Leech, and Randy Groves

**Councilors Absent:** Mike Clark

Mayor Vinis opened the October 21, 2024, Eugene City Council Work Session in a hybrid format.

**1. WORK SESSION: Police Auditor Recruitment**

City Manager, Sarah Medary, introduced the Central Services Executive Director, Mia Cariaga, and Employee Resource Center Business Alignment Analyst, Kathryn Butler, who provided an overview of the recruitment firms available to assist with outreach efforts for permanently filling the Police Auditor position.

Councilor Discussion:

- Councilor Groves – noted interest in filling the police auditor position quickly, given the limited time with the interim police auditor; noted familiarity with Bob Murray and Associates; noted Bob Murray and Associates is professional and has experience with large West Coast recruitments; noted he does not know about Bob Murray and Associates’ specific experience in civilian police oversight but acknowledged its national connections.
- Councilor Zelenka – noted the proposals from Insight Global and Motus Recruiting and Staffing did not note law enforcement or police oversight experience; noted Bob Murray and Associates included its experience in law enforcement recruitment; asked if the City has used Bob Murray and Associates before and if it was successful; noted support for selecting Bob Murray and Associates as the Recruiter will be the president of the company, Valerie Phillips.
- Councilor Leech – noted Insight Global’s proposal was overly broad; noted concern with Bob Murray and Associates’ mention of print materials for a national recruitment but acknowledged the firm’s relevant experience; noted interest in working with a local company; noted the City has worked with Motus Recruiting and Staffing before; noted support for selecting Bob Murray and Associates or Motus Recruiting and Staffing.
- Councilor Semple – noted Insight Global’s proposal was focused on the firm instead of the client; noted Bob Murray and Associates appeared casual but was the only firm to list its price and the City has successfully worked with it before.
- Councilor Keating – noted Bob Murray and Associates is located in California and Motus Recruiting and Staffing is located in Tigard, Oregon; asked for the location of

Insight Global; asked if Council could give preference to an Oregon-born organization; noted preference and desire for further consideration of Motus Recruiting and Staffing as it is Oregon-born.

- Councilor Zelenka - noted Bob Murray and Associates specifically addressed the police auditor role and relevant experience, while Motus Recruiting and Staffing did not; noted Bob Murray and Associates gave clear pricing and recently worked with the City.

**MOTION:** Councilor Zelenka, seconded by Councilor Evans, moved to hire Bob Murray and Associates for the Police Auditor Recruiter.

- Councilor Leech – noted Insight Global and Motus outlined payment structures based on a percentage of the salary with them asking for 25 percent and 12 percent on the one-year salary of the position respectively; noted Bob Murray and Associates' flat fee of \$17,000 is lower than the other two firms.
- Councilor Groves – noted Bob Murray and Associates previously operated out of Washington State and was the recruiter for the 2015 Seattle Fire Chief; noted support for Bob Murray and Associates due to its professionalism, candidate handling, and reasonable pricing.

**VOTE: 7:0 PASSED**

- 2. WORK SESSION: Sustainability Commission FY24 Annual Report and FY25 Work Plan**  
City Manager, Sarah Medary, introduced Climate Policy Analyst, Danielle Klinkebiel, who introduced Sustainability Commission Chair, Devon Mann, and Vice Chair, Mitra Gruwell, who presented the Sustainability Commission Fiscal Year 2024 Annual Report and its proposed Fiscal Year 2025 Work Plan.

Councilor Discussion:

- Councilor Semple – noted the Sustainability Commission successfully identified and met its goals; noted interest in the commission's planned work for the upcoming year; noted appreciation for how the commission has supported the City's work with the Climate Recovery Ordinance (CRO); noted support for Council to approve the commission's work plan.
- Councilor Zelenka – noted his previous suggestion for the commission and staff to focus on securing federal funds allocated by the Biden Administration for climate change efforts and energy efficiency; asked how the commission is addressing the opportunity for federal funding; asked for a memo outlining the commission's funding successes and plans; asked for an update on his previous suggestion for the commission to obtain local carbon offsets; noted local carbon offsets could be City of Eugene projects that reduce greenhouse gases; asked for the status of the home energy scores initiative project; asked for the status of transportation greenhouse reduction projects; noted transportation accounts for one-third of Eugene's greenhouse gas emissions; noted concern that the selected projects do not target



reducing emissions; asked for the selection process of the ten topics and three committees listed in the work plan.

- Councilor Groves – noted concern with the use of carbon offsets and preference for funds directly addressing community needs and sustainability goals, rather than investing in offset programs that help other areas; noted concern with data centers taking an increasing percentage of renewable energy as they receive priority over communities like Eugene; asked how the City can ensure it has a stable supply of electricity; asked if the topic should be added to the commission’s work plan.
- Councilor Keating – asked about the possibility of adding a Eugene Water and Electric Board (EWEB) seat to the Clean and Reliable Backup Energy Systems Committee; asked if the commission has an advisory role to the EWEB Commissioners or if there is an opportunity for collaboration; noted support for the three proposed committees and asked for their associated costs; asked if the committees are revenue neutral.
- Councilor Leech – noted support for approving the work plan and appreciation for the work plan’s alignment with Council; noted appreciation for the commission’s community engagement and the compost survey it sent out; noted interest in how the composting program, particularly in relation to the Lane Waste Clean program, may evolve.
- Councilor Yeh – noted appreciation for the increased focus of the commission’s work plan on Council priorities and community concerns; noted interest in the proposed committees; asked if the commission’s outreach and education expands beyond the ten topics outlined in the work plan.
- Mayor Vinis – noted appreciation for the commission’s work in identifying and addressing relevant issues; noted the value of the commission’s role in community education.
- Councilor Keating – noted appreciation for the Ward 2 commission members for regularly meeting with and informing him of the commission’s work; asked if the commission’s charter or bylaws charge the members to engage with their respective councilors quarterly or monthly; noted the value of meeting with the commission members and encouraged Council members to connect with them to stay informed about ongoing efforts; asked for the commission’s outreach plans to local high schools, the University of Oregon, and Lane Community College (LCC) regarding sustainability education; noted he took a valuable environmental class at LCC twenty years ago.
- Mayor Vinis – noted the opportunity for the commission’s collaboration with the Mayor’s Youth Advisory Council.

**MOTION:** Councilor Keating, seconded by Councilor Groves moved to approve the FY25 Sustainability Commission Work Plan.

**VOTE: 6:1 PASSED** (Opposed by Councilor Zelenka)

**MOTION:** Councilor Keating, seconded by Councilor Groves moved to approve establishment of the following committees: Education and Outreach Committee, Clean and Reliable Backup Energy Systems Committee, and Climate Friendly Landscaping Committee.

**VOTE: 6:1 PASSED** (Opposed by Councilor Zelenka)

Councilor Discussion:

- Councilor Zelenka – noted he voted against the motion as he does not think the work plan is focused on important issues for the City.

Mayor Vinis adjourned the meeting at 6:46 p.m.

Respectfully submitted,

Katie LaSala  
City Recorder

*(Recorded by Natalie Venhuda)*

Link to the webcast of this City Council meeting [here](#).

**MINUTES**  
**Eugene City Council**  
**Work Session**  
**Eugene, Oregon 97401**

**October 23, 2024**  
**12:00 p.m.**

**Councilors Present:** Emily Semple, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Vinis opened the October 23, 2024, Eugene City Council Work Session in a virtual format.

**1. WORK SESSION: Revenue Proposal: Fire Service Fee**

City Manager, Sarah Medary, introduced Chief Financial Officer, Twylla Miller, who provided an overview of the draft ordinance and fee structure for the proposed Fire Service Fee.

Councilor Discussion:

- Mayor Vinis – noted the City’s website has a helpful facts, answers, and questions (FAQ) section.
- Councilor Groves – noted the City is facing a city-wide funding problem, not a fire department problem; noted the fire department has not grown despite the increase in calls and complexity; noted the community survey did not have a question about the fire department on it; noted fire services are foundational; noted support for having a public hearing.
- Councilor Leech – noted she learned at the League of Oregon Cities conference that other cities are addressing similar challenges by implementing utility fees; noted adding a new fee is not a simple decision; noted the fire department has adapted to changes and increased efficiency, but additional investment is needed; noted the fee structure has protections for low-income individuals; noted community members have voiced concerns about further budget cuts; noted support for having a public hearing.
- Councilor Clark – noted support for expanding the tax base through housing and business development to address the long-term revenue issue; asked for the number of positions added to Fire and Emergency Medical Services (EMS) versus Library, Recreation, and Cultural Services since 1988; noted concern with the general fund allocation between the two departments.
- Councilor Yeh – noted the complexity of the problem; noted support for having a public hearing.
- Councilor Zelenka – noted the City has worked on controlling costs as thirteen of the previous sixteen budgets were cut budgets; noted the population increased without staff increasing proportionately; noted support for enhancing fire services; noted

the proposed fee is transparent with protections for low-income individuals; noted further cuts would negatively impact essential services and quality of life.

- Councilor Semple – noted the City needs increased tax revenue, housing, and jobs; noted the proposed fee enhances the fire department and maintains City operations; noted further cuts would hinder City operations; noted support for the fee structure as it is the least regressive, has protections for low-income individuals, and incentivizes smaller homes; noted support for having a public hearing.
- Councilor Keating – noted support for increasing revenue through a soda or Department of Motor Vehicles fee; noted concern with disproportionately burdening middle-income families with the proposed fee; noted fire services are critical services, not a benefit; noted support for having a public hearing but is not yet in support of the fee.
- Mayor Vinis – noted an increased tax base would not increase tax revenues proportionally to the cost of serving the increased tax base; noted the library is an essential resource that was critical during the Coronavirus pandemic; noted the fire fee is an upstream solution; noted Council needs to address both emergency services and well-being, which are in the Strategic Plan.
- Councilor Groves – noted expanding single-occupancy detached housing leads to a revenue loss; noted the solution is to grow the economy and support business expansion.
- Councilor Clark – noted support for attracting new businesses to expand the tax base beyond existing taxpayers.
- Councilor Semple – noted support for attracting new businesses to expand the tax base beyond existing taxpayers; noted the need to implement a solution until the tax base increases.
- Councilor Yeh – noted cutting \$10 million from the budget would negatively impact residents and businesses.

**MOTION:** Councilor Keating, seconded by Councilor Groves moved to direct the City Manager to schedule a public hearing on the ordinance establishing a Fire Service Fee as set forth in Attachment A to this AIS.

**VOTE: 8:0 PASSED**

Councilor Discussion:

- Councilor Clark – noted his vote is in support of the public hearing not the proposed fee.

**2. WORK SESSION and POSSIBLE ACTION: An Ordinance Concerning Multi-Use Property Tax Exemption; Amending Sections 2.945, 2.946, and 2.947 of the Eugene Code, 1971 and Providing a Sunset Date.**

City Manager, Sarah Medary, introduced Development Programs Manager, Amanda D'Souza, who provided an overview of an ordinance to implement an Accelerated Multi-Unit Property Tax Exemption (MUPTE) program.

Councilor Discussion:

- Councilor Clark – noted concern with the feasibility of the potential projects due to the high cost of money; noted local developers are engaged in more economically feasible communities; noted support for approving the proposal; noted interest in focusing on City-controlled areas, such as the North Butterfly Lot or Kesey Square; noted support for considering other tools, including Tax Increment Financing (TIF).
- Councilor Groves – noted concern with the limited results of the proposal; asked for a presentation on the Climate Friendly Areas Study before making decisions; noted support for the labor protections; noted interest in accelerating the development of the North Butterfly Lot and other City-controlled areas; noted downtown development is needed to address behavioral and housing issues.
- Councilor Zelenka – noted opposition to eliminating the public benefits as the MUPTE should provide tangible benefits to the community; noted interest in creating other development mechanisms; noted support for affordable housing efforts; asked for a status update on the North Butterfly Lot development.
- Councilor Yeh – noted support for approving the proposal but noted concern about whether it goes far enough; noted support for a two-year review to assess progress and make adjustments; noted the value of urban open space and interest in refraining from developing Kesey Square; noted support for developing the North Butterfly Lot.
- Councilor Semple – acknowledged previous concerns with the MUPTE due to the low initial public trust; noted the MUPTE has resulted in benefits in Eugene; noted support for approving the proposal; noted interest in reviewing the public benefits at a later point; noted the current MUPTE can be used outside of the downtown core; noted support for developing the downtown core with a mix of market-rate and affordable housing; noted support for developing the North Butterfly Lot with retail on the first floor.
- Councilor Leech – noted support for moving the proposal forward and maintaining public benefits to align with the City's values and strategic plan; noted public benefits can work to protect the climate, ensure living wages, and create affordable housing; noted support for a future review of the MUPTE policy to evaluate its effectiveness and potential improvements.
- Mayor Vinis – noted the accelerated proposal and the larger MUPTE review could happen simultaneously; asked for information on smaller downtown properties that need the Accelerated MUPTE to move forward; noted moving the North Butterfly Lot and 8th and Pearl Lot into the Urban Renewal District created opportunities for downtown housing development.

- Councilor Clark – asked for an update on the plans for the North Butterfly Lot; noted support for developing the North Butterfly Lot for housing; asked if it is legal to incorporate TIF with zero-interest loans for developers, with a claw-back provision if profits exceeded expectations; noted interest in having the project done quickly to add to the tax base and bring housing downtown affordably.
- Councilor Groves – noted developers are facing significant challenges as most return rates for housing development are at 2 percent with higher interest rates; noted developing downtown is more complicated due to space constraints and demolition costs; asked if there is height limitation in the proposal; asked if a developer would be eligible for a MUPTE application for 120-foot structure.
- Councilor Zelenka – noted concern with the perception that developers are wealthy individuals benefiting from the system; noted maintaining public benefits is crucial for ensuring that the community also benefits from development.
- Councilor Groves – noted the main public benefit is the City receiving compact housing in the downtown core, which will help reduce vacant buildings and address behavioral issues.

**MOTION** Councilor Groves, seconded by Councilor Zelenka moved to adopt an Ordinance Concerning Multiple-Unit Housing Property Tax Exemption; Amending sections 2.945, 2.946, and 2.947 of the Eugene Code, 1971; and Providing a Sunset Date.

**VOTE: 7:1 PASSED** (Opposed by Councilor Zelenka)

Councilor Discussion:

- Councilor Clark – asked to receive a report on the program’s utilization before two years to make adjustments.

Mayor Vinis adjourned the meeting at 1:32 p.m.

Respectfully submitted,

Katie LaSala  
City Recorder

*(Recorded by Natalie Venhuda)*

Link to the webcast of this City Council meeting [here](#).

**MINUTES**

**Eugene City Council  
Work Session  
Eugene, Oregon 97401**

**October 28, 2024  
5:30 p.m.**

**Councilors Present:** Emily Semple, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Vinis opened the October 28, 2024, work session of the Eugene City Council in hybrid in-person and virtual format at 500 E. 4th Avenue, Eugene, OR 97401, North Building.

**1. WORK SESSION: Police Auditor Selection Process**

Interim Co-Director of the Employee Resource Center, Keri Beraldo, presented information on the Police Auditor recruitment process.

Councilor Discussion:

- Councilor Groves – asked if the Employee Resource Center will determine how many candidates will be interviewed; asked who served on the selection panel during the last Police Auditor recruitment; asked for a list of current Civilian Review Board and Police Commission members; asked for an overview of the process used for hiring the preceding Police Auditor.
- Councilor Evans – noted the job description states a juris doctorate is preferred; asked about education or experience equivalents to a juris doctorate; asked if a candidate without a degree would be considered.

**MOTION:** Councilor Keating, seconded by Councilor Groves moved to approve the timeline and plan presented in this work session. **VOTE: 8:0 PASSED**

**MOTION:** Councilor Keating, seconded by Councilor Groves moved to authorize Council leadership to develop a list of panelists and participants to be submitted to Council in a memo, with an opportunity for Council to schedule a work session to discuss the list, if desired. **VOTE: 8:0 PASSED**

**2. WORK SESSION: City Manager Update**

City Manager, Sarah Medary, provided an update on the USD Clean Fuels project, a proposed biofuel transfer station in the Trainsong area.

Councilor Discussion:

- Councilor Clark – asked which government agency would have primary regulatory authority over the facility; stated the need to learn from the regulatory failure of the J.H. Baxter site by ensuring regular communication with the regulatory authority over the proposed project.
- Councilor Groves – noted the facility will have thousands of gallons of highly volatile, low flash point fuel in close proximity to a neighborhood; noted the Federal Railroad

Administration has some jurisdiction over the site, but they are understaffed; asked what authority the City has over Bethel Drive; asked when the project will submit a site plan so their safety features can be evaluated; stated he shares the same concerns as local advocates and residents.

- Councilor Zelenka – asked for an explanation of the included charts; asked where the tanks would be located; asked about the possibility for the site to be moved north, further from the neighborhood; asked if it is a fuel or railroad facility; stated the difficulty in regulating railroads; noted it is probably a cross-jurisdictional regulatory scheme; stated City overlays and zones do not apply because it is railroad property; asked if the project would trigger the annexation of the property, given that it is located within the Urban Growth Boundary.
- Councilor Yeh – noted staff has a neutral role in zoning and permitting decisions; stated the proposed project is inappropriately close a neighborhood; asked about the City’s options to reduce the effects of the proposed project on local residents.
- Councilor Evans – noted his attendance at a recent community meeting about the proposed transfer station; spoke about the protection provided to the railroads by the 19<sup>th</sup> century Railroad Acts; asked if there is an evacuation plan for the neighborhood; stated concerns about the condition of Bethel Drive considering the increased heavy vehicle traffic; asked where the trucks will be travelling; asked what areas and businesses the trucks will be servicing.
- Councilor Keating – stated 40 trucks travelling from six p.m. to six a.m. is concerning from a livability standpoint; noted Union Pacific does not have a good track record when it comes to public safety; asked if Union Pacific has one public safety officer for the state; asked if Union Pacific would be responsible for public safety at the property; asked if the County Commissioners are responsible for the final approval of the project.
- Councilor Clark – asked if petroleum based fuels will be transferred at the site; asked if ORS 190 Agreements apply to this situation; asked if the intergovernmental agreement with the County allows Commissioners to overrule to change process once the City has engaged on a question; stated concern about a conflict between the City and the County because the project property falls under City jurisdiction, but nearby homes are under county jurisdiction.
- Councilor Zelenka – noted the only decision the City will make is whether the project follows permitting and code requirements; asked about allowable uses for the property; noted the property is unzoned; asked how the anticipated impacts of a potential disaster affects the City’s ability to impose regulations on the property; noted the transferred fuels will be renewable and will therefore reduce greenhouse gas emissions; asked if the fuels are flammable.
- Councilor Evans – asked if the company could be required to reinforce or rebuild Bethel Drive; noted the road is unimproved and is unlikely to withstand the increased traffic; asked if there will be an Environmental Impact Study done for the project.
- Councilor Groves – asked how Bethel Drive is designated; asked if changing the designation of the street would change the use; asked about the City’s ability to regulate streets; asked if Bethel Drive can be redesignated from a minor collector to residential; asked about the location of other industrial sites off Bethel Drive; stated his concern that the project property is closely located to a residential neighborhood.



- Councilor Leech – stated the project is not a good fit for the neighborhood; noted she has met with the company several times to talk about the historical and cultural context as well as the public safety aspects; noted the company is potentially willing to make some changes to the site plans based on her feedback; noted the company stated they had submitted a traffic study; asked if Council could see the traffic study; asked how the daily traffic for the site was determined; noted the company had stated they were allowed 40 trucks a day under their permit; noted the company had stated accountability for that number would be determined with an annual report; asked if the fuel would be for the local market.
- Councilor Clark – asked if the railroad tracks were built before the neighborhood; asked if the City had permitted the initial housing built near the tracks; stated the need to prevent housing being built near potentially dangerous sites in the future.
- Councilor Groves – noted the railroad tracks were likely initially one line but have continued to expand over the years; asked if the number of daily trucks is determined by the market or the capacity of the site.
- Mayor Vinis – noted her appreciation for the briefing and the efforts to ensure community safety and to possibly shift the project’s direction; noted the neighborhood is already located near several industrial sites and it is the City’s obligation not to compound the situation.

The meeting was adjourned at 6:40 p.m.

Respectfully submitted,

Katie LaSala  
City Recorder

*(Recorded by Cherish Bradshaw)*

Link to the webcast of this City Council meeting [here](#).

**MINUTES**

**Eugene City Council  
Meeting  
Eugene, Oregon 97401**

**October 28, 2024  
7:30 p.m.**

**Councilors Present:** Emily Semple, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Vinis opened the October 28, 2024, meeting of the Eugene City Council in hybrid in-person and virtual format at 500 E. 4th Avenue, Eugene, OR 97401, North Building.

**1. PLEDGE OF ALLEGIANCE TO THE FLAG**

In honor of Veterans Day on November 11, Municipal Court Clerk, Julie Noel, led the Pledge of Allegiance.

**2. CEREMONIAL MATTERS**

Mayor Vinis read a proclamation for Transgender Day of Remembrance.

**3. COMMITTEE REPORTS AND ITEMS OF INTEREST**

- Councilor Semple – noted the use of paint to indicate sidewalk tripping hazards is not allowed, contrary to her instructions at the previous Council meeting; encouraged the community to report damaged sidewalks through the City website; encouraged the community to keep sidewalks clear of leaves, ice, and snow; encouraged the community to sign up with adoptoneblock.org and clean up local litter.
- Councilor Keating – encouraged the community to vote; noted his mother is suffering from terminal cancer; expressed gratitude for the work of nurses and healthcare workers; thanked those who have sent kind words and well wishes.

**4. CONSENT CALENDAR 1**

**A. Approval of City Council Minutes**

- September 11, 2024 Work Session
- September 16, 2024 Public Hearing
- September 18, 2024 Work Session

**B. Approval of City Council Tentative Agenda**

**MOTION:** Councilor Keating, seconded by Councilor Groves, moved to approve the items on Consent Calendar 1. **VOTE: 8:0 PASSED**

**5. CONSENT CALENDAR 2**

**A. Approval of a Resolution Annexing a Portion of the Right-of-Way of Gilham Road to the City of Eugene (Area Identified as a Portion of the Gilham Road Right-of-Way Between Don Juan Avenue and Ayres Road (Assessor's Map No. 17-04-08)) (City File: Gilham Rd; A 24-13)**

- B. Approval of a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-11-24, Tax Lots 00800 and 00900 Located at 320 Ferndale Drive) (City File: Ferndale Drive; A 24-12)**
- C. Initiation of Land Use Code Amendments for Floodplain Development Standards for Endangered Species Act Integration into the NFIP**

**MOTION:** Councilor Keating, seconded by Councilor Groves, moved to approve the items on Consent Calendar 2. **VOTE: 8:0 PASSED**

**6. Action: An Ordinance Concerning Public Passenger Vehicle Services and Amending Section 3.345(7) of the Eugene Code, 1971.**

City Manager, Sarah Medary, introduced the topic and provided background information.

Council Discussion:

- Councilor Keating – asked about the process to impose a fee on services provided by driverless vehicles.

**MOTION:** Councilor Keating, seconded by Councilor Groves moved to adopt an Ordinance Concerning Public Passenger Vehicle Services and Amending Section 3.345(7) of the Eugene Code, 1971 as set forth in Attachment A to this AIS. **VOTE: 7:1 PASSED** (opposed by Councilor Clark)

**7. PUBLIC COMMENT**

1. Lin Woodrich – spoke about the dangers of the proposed USD Clean Fuels facility and in favor of implementing public health development standards.
2. Mick Hornbeck – spoke about the dangers of the proposed USD Clean Fuels facility.
3. Anita Hollingsworth – spoke against the proposed USD Clean Fuels facility.
4. Brad Perkins – spoke about redeveloping the Mill Race area.
5. William Hidalgo – spoke about the dangers of the proposed USD Clean Fuels facility.
6. Zach Waddell – spoke about the dangers of the proposed USD Clean Fuels facility.
7. Michele Messere Legg – spoke against the proposed USD Clean Fuels facility.
8. Beverly Lewis – spoke about the dangers of the proposed USD Clean Fuels facility.
9. Erin Frank – spoke about the dangers of the proposed USD Clean Fuels facility.
10. Dharmika Henshel – spoke against the proposed USD Clean Fuels facility.
11. Susan Chamberlain – spoke against the proposed USD Clean Fuels facility.
12. Rachel Rainwater – spoke against the proposed USD Clean Fuels facility.
13. Robin Bloomgarden – spoke in favor of public health development standards.

Council Discussion:

- Mayor Vinis – thanked those who came to share their concerns about the proposed USD Clean Fuels facility; noted the Council is unanimously concerned; encouraged them to watch the October 28<sup>th</sup> work session on the topic; noted public health overlay standards are a priority of Council and will likely be revisited in early 2025.
- Councilor Leech – thanked those who came to share their concerns about the proposed USD Clean Fuels facility.

- Councilor Clark – thanked those who came to share their concerns about the proposed USD Clean Fuels facility; encouraged them to watch the October 28<sup>th</sup> work session on the topic; noted the City does not have the authority to regulate the railroad property because it is not within the city limits.
- Councilor Semple – thanked those who came to speak at public comment.
- Councilor Groves – thanked those who came to speak at public comment; encouraged them to watch the October 28<sup>th</sup> work session; noted the proposed project is not a fixed facility; noted as former fire chief and a former member of the Oregon State Region 2 Hazardous Materials Team, he is familiar with the railyard; stated he is taking the situation seriously; noted he was one of the two councilors who helped move forward the proposed health overlay zone.

Mayor Vinis adjourned the meeting at 8:23 p.m.

Respectfully submitted,

Katie LaSala  
City Recorder

*(Recorded by Cherish Bradshaw)*

Link to the webcast of this City Council meeting [here](#).

**MINUTES**

**Eugene City Council  
Work Session  
Eugene, Oregon 97401**

**October 30, 2024  
12:00 p.m.**

**Councilors Present:** Emily Semple, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Lyndsie Leech, and Randy Groves

**Councilors Absent:** Greg Evans

Mayor Vinis opened the October 30, 2024, Eugene City Council Work Session in a virtual format.

**1. WORK SESSION: Voluntary Annexations**

City Manager, Sarah Medary, introduced Planning Director, Alissa Hunter, who provided an overview of voluntary annexations.

**2. WORK SESSION: River Road / Santa Clara On-Street Parking Issues**

City Manager, Sarah Medary, introduced Curbside and Administrative Services Director, Jeff Petry, who provided an overview of parking issues in the River Road/Santa Clara area.

Councilor Discussion:

- Councilor Clark – noted interest in a motion to direct staff to act on incentives for voluntary annexation; noted there are 22,000 residents living in the River Road and Santa Clara area that are not part of the City of Eugene and do not have voting rights or access to City services despite being served by the Eugene Springfield Fire Department (ESF); noted interest in incentivizing annexation to grow the City's tax base and reduce costs already incurred by the City.
- Councilor Leech – noted constituents reach out to her regarding the challenges residents face living on City property versus County property, including disparities in services, laws, and emergency response; noted interest in considering more incentives; noted the neighborhood planning process shifted due to Middle Housing, Climate Friendly and Equitable Communities, and the Coronavirus pandemic; noted the River Road area has lots with development potential; noted the need to address increased demand on street parking and for parking minimums as more housing is developed; noted interest in solutions to improve parking issues on County and unimproved streets.
- Councilor Groves – noted the need for parking solutions on narrow, unimproved streets with deep drainage ditches and no sidewalks; noted concern with increased construction density without sufficient off-street parking; noted interest in addressing parking issues throughout Eugene; noted interest in Councilor Clark's potential motion; noted ESF responds to calls in the River Road and Santa Clara area regardless of city limits.

- Councilor Clark – noted the call volume for Fire and EMS has largely risen since the 1980s, partly due to the increased population in the River Road and Santa Clara area; noted City decisions impact residents living in the River Road and Santa Clara area despite not voting in the City; noted the value of annexation incentives to make the transition more feasible for residents; noted his potential motion would direct staff to explore options for incentivizing voluntary annexation.
- Councilor Yeh – asked for a realistic timeline for staff to return with updates; asked about the possibility of maintaining the 2025 timeline, with the option to address some items earlier if feasible; noted support for discussing timelines and adjustments at the 2025 meeting.
- Councilor Leech – noted interest in continuing the conversation in conjunction with housing strategies; noted concern with the River Road area’s park district shrinking and its funding being compromised as residents annex out; asked for options for managing the district’s funding structure, given the district’s strong community support; noted interest in Councilor Clark’s potential motion.
- Mayor Vinis – noted interest in the tax gap between taxes raised and the cost of services; noted there is pressure to both expand housing and address the financial gap; noted interest in receiving information on the budget implications of additional incentives.
- Councilor Clark – noted the need for adequate support and a transition plan if annexation proceeds in the park district; noted a renewal of the state legislation that Senator Edwards helped pass is needed to facilitate annexation for non-contiguous properties.

**MOTION:** Councilor Clark, seconded by Councilor Groves, moved to direct the City Manager to come back to Council in the late winter of 2025 with a plan for voluntary annexation that would include financial incentives, impact on previously existing districts and the City’s responsibility or plan for dealing with that and other needed changes of ordinance or changes of state law to accomplish this.

Councilor Discussion:

- Councilor Clark – noted the motion is for a plan of action, not for immediate implementation; made a friendly amendment to remove the time consideration (*friendly accepted*).
- Councilor Leech – noted interest in the next step being an information session focused on a financial analysis of current fire and service costs in the area, the financial implications, and a deeper dive into potential incentives; noted opposition for the current motion; noted support for a motion for an information session that includes a financial analysis and more details on potential incentives.
- Councilor Groves – noted he seconded the motion to move the discussion forward; noted there would be no significant savings from reducing fire response to the unincorporated area, as staffing and facilities remain the same.

- Councilor Leech – noted her interest is in having a better understanding of current spending, not stopping services; noted having more information on the challenge of aligning tax benefits with service costs would be valuable for decision-making.
- Councilor Yeh – asked if the planned meeting in early 2025 would include a discussion of the different incentive options; noted the need for clarity on the options and the opportunity for Council to review and provide feedback on incentive options before making a decision.
- Mayor Vinis – noted the next step may be a work session with a refined focus and a more open-ended timeline.
- Councilor Clark – noted the motion’s focus should be specifically on voluntary annexation, separate from the broader housing timeline issue; noted openness to adjust the motion to include a future work session if it included potential incentives, financial implications, and the impact of continuing with disjointed development; noted concern with waiting until the end of 2025, but is open to staff feedback feasible timelines.

**MOTION WITHDRAWN:** Councilor Clark withdrew his motion. Councilor Groves accepted the withdrawal.

Councilor Discussion:

- Councilor Groves – noted the need for action as the issue has occurred for too long and should not be delayed further.
- Councilor Clark – noted the issue of voluntary annexation should remain separate from the larger housing discussion.
- Councilor Leech – asked if the motion could include more information regarding street parking.
- Councilor Keating – asked if there were plans for a 2025 follow-up work session on voluntary annexation; asked if the current motion is for a work session poll with action items focusing on how the City will provide incentives and pathways for voluntary annexation; noted the amended motion does not include language about Salem’s role or how the City encourages potential changes to state law; asked if the language needs to be articulated more clearly; noted support for the late 2025 timeline; asked what a reasonable timeline is for receiving the requested information if Council passes the amended motion.

**MOTION:** Councilor Clark, seconded by Councilor Keating, moved to hold a follow up work session to today’s work session to discuss incentives for encouraging voluntary annexations and the financial implications of the incentives and the annexations.

Councilor Discussion:

- Councilor Zelenka – noted support for the motion; noted the topic has been an issue since he joined Council; noted support for incentives to help alleviate some confusion regarding the River Road Santa Clara area.

**VOTE: 7:0 PASSED**

Councilor Discussion:

- Councilor Leech – noted interest in a motion to bring back information for a deeper dive into ways to address parking issues, including the Hatton Avenue solution and neighborhood officers and partners.

**MOTION:** Councilor Leech, seconded by Councilor Groves, moved to direct the City Manager to provide the Council with a memorandum that outlines the potential steps for addressing parking issues within the incorporated and unincorporated areas.

Councilor Discussion:

- Councilor Keating – asked if the memorandum could include mechanisms to curb predatory towing, which may become a growing problem in Eugene as parking spaces decrease and more homes are built.
- Councilor Leech – declined to include mechanisms to curb predatory towing in the memorandum; noted she requested a separate session on vehicular camping and towing; noted desire to focus the memorandum on the River Road and Santa Clara County-City divide.
- Councilor Keating – noted interest in working with Councilors Leech and Groves offline to further address predatory towing issues.

**VOTE: 7:0 PASSED**

Mayor Vinis adjourned the meeting at 1:22 p.m.

Respectfully submitted,

Katie LaSala  
City Recorder

*(Recorded by Natalie Venhuda)*

Link to the webcast of this City Council meeting [here](#).



## MINUTES

### Eugene City Council Work Session Eugene, Oregon 97401

November 13, 2024  
12:00 p.m.

**Councilors Present:** Emily Semple, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Vinis opened the November 13, 2024, Eugene City Council Work Session in a virtual format.

#### 1. WORK SESSION and POSSIBLE ACTION: Climate-Friendly Areas

City Manager, Sarah Medary, introduced Senior Planner, Leah Rausch, who provided an overview of areas to designate as state-required Climate-Friendly Areas (CFA).

##### Councilor Discussion:

- Councilor Clark – asked if Option 2 is more expensive on a local basis than Option 1; asked if staff anticipate the transportation gap analysis for lower Coburg Road to reflect a large amount of work needed to be done by the City; asked if Option 1 fully complies with the State mandate.
- Councilor Groves – noted concern with overextending resources and going beyond the minimum requirements; noted preference for Option 1 and starting with the minimum requirements.
- Councilor Zelenka – asked if the initiative comes from a state mandate and is not a City initiative; asked if Council must choose one of the options and cannot “do nothing”; asked if there are other incentives besides Multi-Unit Property Tax Exemptions (MUPTE); noted MUPTE is currently only in the downtown core and Option 1 would expand it to the Coburg Road area; noted Option 2 and Option 3 would require a larger expansion of the MUPTE; noted the costs are the opportunity costs of MUPTE and the transportation system developments that will occur; noted previous public opposition to rezoning in the South Willamette area; noted preference for Option 1 and expanding slowly.
- Councilor Evans – noted the Lane Transit District recently received a mobility management grant from the Federal Transit Administration; asked how the grant and mobility management work with how the City moves forward with CFA plans; noted interest in integrating the grant into the CFA framework to enhance transportation access and gain insight into how mobility management interfaces with the fixed route system and supports climate action goals.
- Councilor Leech – noted support for creating a more walkable and bikeable City; noted concern with the workload involved and balancing staff capacity and

priorities; noted support for Option 1; asked when the next option is to choose designated areas; noted the potential for redevelopment in the Valley River Center; asked how the City can require essential services to create walkable neighborhoods with the program.

- Councilor Yeh – noted the importance of access to local services; noted opposition to Option 3; noted support for Option 1 with the option to revisit and expand the program; noted interest in evaluating progress before the eight-year mark.
- Councilor Keating – noted support for a cautious approach due to the expenses from the local implementation of previous housing policy reform; cautioned against advancing incentives for non-tier-one transit corridors without Emerald Express lines; asked for how much the City has spent responding to challenges to its housing policy reforms exceeding State minimum standards; noted support for Option 1.
- Mayor Vinis – asked if there are disadvantages to not designating more areas or not selecting Option 2 as recommended by the Planning Commission and staff.

**MOTION:** Councilor Keating, seconded by Councilor Groves, moved to initiate land use code and plan amendments and to direct the City Manager to prepare a package of code and plan amendments designating as Climate-Friendly Areas those areas identified in Option 1, as described in the AIS.

**VOTE: 8:0 PASSED**

## 2. WORK SESSION: Eugene Youth Opportunities and Challenges

City Manager, Sarah Medary, introduced Library, Recreation, and Cultural Services (LRCS) Director, Joshua Bates, who provided an overview of the critical challenges impacting youth and information on youth outcomes locally and nationally.

### Councilor Discussion:

- Councilor Clark – asked if 22 percent and 16 percent of the budget is allocated to the Fire Department and LRCS respectively; noted interest in the City focusing on its core functions rather than expanding into areas typically overseen by County and State agencies, such as health and mental health; asked if the City is interacting with the County and School Districts in the best way possible to address the mental health concerns.
- Councilor Leech – noted her career has been focused on children’s behavioral health in the local area; noted the importance of supporting parents’ mental health as a foundation for children's well-being; noted challenges parents currently face raising children in a technology-driven world; noted the need for tools and resources to support families; noted support for preventive measures to reduce long-term costs related to enforcement, crime, and other social issues.
- Councilor Zelenka – noted concern with the mental health and substance abuse rates; noted the significant impact of mental health challenges on the community; noted concern with future funding at the federal level; noted interest in how the City

can help address the mental health issues; noted concern with only prioritizing services like police and fire; asked where the City can do more.

- Councilor Groves – noted the societal responsibility to prepare the next generation and acknowledged the value of youth programs; noted concern with overextending fiscal resources, noting the City's financial constraints and the need for balance; noted the library has grown much more than the fire department; noted interest in how the City can work with the County for mental health work; noted the City's role is to provide sports, recreational facilities, and non-profit partnerships to assist with the mental health issues in youth.
- Councilor Evans – noted the deep impact of inadequate mental health services on individuals close to his family; noted the urgency of addressing mental health issues in the community, particularly in collaboration with the county, school districts, and other partners; noted the need for more resources to support those struggling with mental health; noted the need for more comprehensive support in the community.
- Councilor Yeh – noted the importance of investing in youth as they are the future leaders and contributors to the community; noted the need to provide the tools and environments for youth to thrive, as this impacts the entire community; asked how the City can provide further support; asked how the City gathers feedback from younger generations.
- Councilor Clark – asked how Council can help leverage partnerships with other municipalities and jurisdictions for better outcomes; noted interest in how the City can work more effectively with the County and other partners in addressing mental health issues; noted concern with emails from the Eugene Library Foundation regarding zero general fund dollars being allocated to the library; asked for clarification on the library's budget.
- Councilor Leech – noted interest in focusing on preventative work like community- and connection-building to reduce isolation; noted the City has a unique capacity to do City level work as it is tasked with the safety of its people; noted the youth are not safe; mental health is not solely tied to the availability of therapists but also to creating safe, supportive environments for individuals; noted interest in further using community centers and spaces to host programs that foster connection and support, while considering ways to work within the city's budget and seek additional partners.

**MOTION:** Councilor Keating, seconded by Councilor Clark, moved to extend the meeting by ten minutes.

**VOTE: 8:0 PASSED**

- Councilor Evans – asked how the City is ensuring increased access to mental health and community services for marginalized youth, particularly youth of color and LGBTQIA+ youth; noted concern with aberrant behaviors in schools and the

challenges these marginalized youth face; asked how existing resources are being enhanced and expanded, despite budget constraints.

- Councilor Keating – expressed appreciation for a recent presentation at a Eugene Public Library Foundation event; noted the importance of addressing the high rates of suicide among youth, as it is the second leading cause of death for ages 5 to 18; noted support for policies around firearm safety, including safe storage, background checks, and firearm-free public spaces; noted 25 percent of adults are realizing mental health distress; noted mental health work is important with the current social and political climate; asked if addressing mental health concerns is the City’s role alone; noted support for strengthening partnerships with local organizations and non-profits, to address mental health concerns across generations; noted support for society to destigmatize mental health support.
- Mayor Vinis – noted the public values the library as shown by the successful renewal of the library levy; noted former Fire Chief Zaludek linked literacy and survival in emergencies like fires; noted a student from the Youth Advisory Council expressed hope that adults were paying attention to the struggles of youth after Bates’ presentation; noted a short term funding crisis should not determine the long term solution of investing in the youth.

Mayor Vinis adjourned the meeting at 1:39 p.m.

Respectfully submitted,

Katie LaSala  
City Recorder

*(Recorded by Natalie Venhuda)*

Link to the webcast of this City Council meeting [here](#).

**MINUTES**

**Eugene City Council  
Public Hearing  
Eugene, Oregon 97401**

**November 18, 2024  
5:30 p.m.**

**Councilors Present:** Emily Semple, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves.

Mayor Vinis opened the November 18, 2024, public hearing of the Eugene City Council in hybrid in-person and virtual format at 500 E. 4th Avenue, Eugene, OR 97401, North Building.

**1. PUBLIC HEARING: An Ordinance Extending the Term of Ordinance No. 19775 and Ordinance No. 20397 Granting to Comcast of Oregon, II, Inc. a Franchise for Operation of a Cable Telecommunications System.**

Mayor Vinis opened the public hearing.

City Manager, Sarah Medary, introduced the topic and provided background information.

There were no speakers for the public hearing.

Mayor Vinis closed the public hearing.

**2. PUBLIC HEARING: An Ordinance Concerning Middle Housing; Making A Text Amendment To The Eugene-Springfield Metropolitan Area General Plan; Replacing Variations Of The Terms “One Family” And “Single Family” With “Single-Unit,” Replacing Variations Of The Term “Two Family” With “Duplex,” Replacing Variations Of The Term “Three Family” With “Triplex,” Replacing Variations Of The Term “Four Family” With “Fourplex,” And Replacing Variations Of The Terms “Multiple Family” And “Multi-Family” With “Multi-Unit” Or “Multiple-Unit” Throughout The Eugene Code; Amending Sections 9.0500, 9.2160, 9.2161, 9.2700, 9.2720, 9.2740, 9.2741, 9.2750, 9.2751, 9.2760, 9.2761, 9.2770, 9.2775, 9.2777, 9.2780, 9.3050, 9.3065, 9.3100, 9.3115, 9.3116, 9.3125, 9.3145, 9.3210, 9.3215, 9.3220, 9.3221, 9.3300, 9.3310, 9.3510, 9.3625, 9.3630, 9.3800, 9.3810, 9.3811, 9.3815, 9.3822, 9.3823, 9.3910, 9.3915, 9.6105, 9.6650, 9.6703, 9.6730, 9.6740, 9.6745, 9.6775, 9.6792, 9.6793, 9.6795, 9.6885, 9.7000, 9.7015,**

**9.7020, 9.7025, 9.7030, 9.7055, 9.7230, 9.7600, 9.8005, 9.8030, 9.8210, 9.8215, 9.8220, 9.8423, 9.8510, 9.8515, 9.8520, 9.8705, 9.8710, And 9.8865 Of The Eugene Code, 1971; Deleting Sections 9.2705, 9.2735, And 9.2737 Of That Code; Adding Sections 9.5550, 9.7640, 9.7641, 9.7642, 9.7643, 9.7644, 9.7900, 9.7905, 9.7910, 9.7915, 9.7920, 9.7925, 9.8191, 9.8192, 9.8193, 9.8194, 9.8195, 9.8196, 9.8197, 9.8198, And 9.8199 To That Code; Addressing The Oregon Land Use Board Of Appeals' Remand Of Ordinance No. 20705; And Providing An Effective Date.**

Mayor Vinis opened the public hearing.

City Manager, Sarah Medary, introduced the topic and provided background information.

1. Kaarin Knudson spoke in favor of the proposed ordinance.
2. Kathy Ging spoke against the proposed ordinance.
3. Tiffany Edwards spoke in favor of the proposed ordinance.
4. Eliza Kashinsky spoke in favor of the proposed ordinance.

Mayor Vinis closed the public hearing.

Council Discussion:

- Councilor Groves – asked for information on what the criterion is for determining sufficient infrastructure.

**3. PUBLIC HEARING: An Ordinance Establishing a Fire Service Fee and Adding New Sections 6.760, 6.765, 6.770, 6.775, 6.780, 6.785, and 6.790 to the Eugene Code, 1971.**

Mayor Vinis opened the public hearing.

City Manager, Sarah Medary, introduced the topic and provided background information.

1. Danny Patch spoke against the proposed ordinance.
2. David Van Der Haegen spoke against the proposed ordinance.
3. Kathryn Dunn spoke against the proposed ordinance.
4. Kris Siewert spoke against the proposed ordinance.
5. Lloyd Madden spoke in favor of the proposed ordinance.
6. John Barofsky spoke in favor of the proposed ordinance.
7. Kim Arscott spoke against the proposed ordinance.
8. Marchello Folino spoke against the proposed ordinance.
9. Tiffany Edwards spoke against the proposed ordinance.
10. Katie Wilgus spoke against the proposed ordinance.

Mayor Vinis closed the public hearing.

Council Discussion:

- Councilor Groves – noted the fire department is a foundational service; noted the growth in property taxes is not keeping pace with the cost of delivering services; noted concern with the proposed method of funding and wants community involvement on this topic; noted staffing for the fire department has not changed since the 1980s; noted the fee feels rushed; noted interest in what the potential cuts will look like.
- Mayor Vinis – noted the City’s website has a helpful facts, answers, and questions (FAQ) section on the proposed fee.

Mayor Vinis adjourned the meeting at 6:17 p.m.

Respectfully submitted,

Katie LaSala  
City Recorder

*(Recorded by Natalie Venhuda)*

Link to the webcast of this City Council meeting [here](#).

# EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



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## Approval of Tentative Working Agenda

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Meeting Date: December 9, 2024  
Department: Central Services  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 3B  
Staff Contact: Katie LaSala  
Contact Telephone Number: 541-682-5010

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### ISSUE STATEMENT

This is a routine item to approve the City Council Tentative Working Agenda.

### BACKGROUND

Per City Council Operating Agreements, at each regular meeting of the Council, the City Manager shall present the Tentative Agenda. This shall be placed on the Consent Calendar. If there are any concerns about the items on the Tentative Agenda, it may be removed at the request of any councilors from the Consent Calendar and discussed separately.

### COUNCIL OPTIONS

The council may choose to approve, amend or not approve the tentative agenda.

### SUGGESTED MOTION

Move to approve the items on the Tentative Working Agenda.

### ATTACHMENTS

A. City Council Tentative Working Agenda

### FOR MORE INFORMATION

Staff Contact: Katie LaSala, City Recorder  
Telephone: 541-682-5010  
Staff E-Mail: [klasala@eugene-or.gov](mailto:klasala@eugene-or.gov)





# City Council Tentative Agenda

Updated December 3, 2024

















Materials and information about how to access meetings available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

December 2024					
Date	Day	Time	Title	Length	Dept Contact
9-Dec	Monday	5:30 pm	Update on Building Decarbonization Strategies (Work Session)	45 mins	Danielle Klinkebiel, PW
			Climate and Sustainability Revenue Options (Work Session)	45 mins	Twylla Miller, CS
<i>Work Session Location: City Hall Council Chambers and Virtual</i>					
9-Dec	Monday	7:30 pm	Ceremonial Matters Committee Reports and Items of Interest Consent Calendar 1 Approval of a Resolution Annexing Portions of Wilkes Drive, River Loop 1, and River Loop 2 (Wilkes Drive, River Loop 1 and 2; A 24-15) (Consent Calendar 2) COE Supplemental Budget (Public Hearing and Action) URA Supplemental Budget (Public Hearing and Action) Interim Appointments to Toxics Board (Possible Action) Public Comment		Brai Black, PDD  Liz Butterfield, CS  Liz Butterfield, CS  Travis Worthington, ESF
<i>Council Meeting Location: City Hall Council Chambers and Virtual</i>					
11-Dec	Wednesday	12 pm	Updated Financial Condition (Work Session)	60 mins	Twylla Miller, CS
			City Manager Update (Work Session)	30 mins	Sarah Medary, CS
<i>Work Session Location: Virtual Only</i>					



**Note: Council Winter Break December 12 – January 12**

## January 2025

Work Session	Action	Public Hearing	Public Comment	Consent Calendar
Committee Reports/Items of Interest	Ceremonial Matters	Pledge of Allegiance		

Date	Day	Time	Title	Length	Dept Contact
13-Jan	Mon	5:30 pm	<b>State of the City Address</b>		Cherish Bradshaw, CS
<i>State of the City Location: Hult Center and Livestream</i>					
15-Jan	Wed	12:00 pm	 Council Budget Priorities Workshop (Part 1) (Work Session)	90 min	Twylla Miller, CS
<i>Work Session Location: Virtual Only</i>					
21-Jan	<b>Tues</b>	5:30 pm	 Annual Withdrawal of Annexed Properties from Special Districts (Public Hearing)   Sheppard Motors Plan Amendments and Zone Change (Public Hearing)   Ordinance Amending EC 6.552 to conform to DEQ Industrial Pretreatment Regulations (Public Hearing)		Shawn Burgett, PDD  Shawn Burgett, PDD  Tanya Haeri- Mccarroll, PW
<i>Public Hearing Location: City Hall Council Chambers and Virtual</i>					
22-Jan	Wed	12:00 pm	 Council Budget Priorities Workshop (Part 2)(Work Session)	90 min	Twylla Miller, CS
<i>Work Session Location: Virtual Only</i>					
27-Jan	Mon	5:30 pm	 Land Use Code Amendment for Stormwater Development Standards to Implement NPDES Permit Requirements (Work Session)   Intergovernmental Relations Legislative Priorities (Work Session)	45 min  45 min	Doug Singer, PW  Ethan Nelson, CS
<i>Work Session Location: City Hall Council Chambers and Virtual</i>					
27-Jan	Mon	7:30 pm	 Election of Council Officers   Ceremonial Matters   Committee Reports and Items of Interest   2025 Low-Income Rental Housing Property Tax Exemptions (Priority Goal Action)   Approval of Funds for Affordable Housing (Priority Goal Action)   Consent Calendar 1   Resolution acknowledging receipt of the ACFR for the COE (Action)   Resolution acknowledging receipt of the annual financial report for the URA (Action)   Public Comment		Natalie Venhuda, CS    Laura Hammond, PDD  Ellen Meyi-Galloway, PDD  Brett Gomsrud, CS  Brett Gomsrud, CS

Meeting Location: City Hall Council Chambers and Virtual

29-Jan	Wed	12:00 pm	 Police Auditor Recruitment (Work Session)	45 min	Keri Beraldo, CS
			 Oregon State Legislature Policy Discussions (Work Session)	45 min	Ethan Nelson, CS
<i>Work Session Location: Virtual Only</i>					

**UPCOMING PUBLIC HEARINGS**

Date/Time	Topic/Title	Description	Staff Contact
<b>Mon. Dec 9, 7:30 pm</b>	<b>COE Supplemental Budget</b>	The City Council will hold a public hearing to consider the City of Eugene (COE) Supplemental Budget. The proposed supplemental budget will be posted online: <a href="https://www.eugene-or.gov/106/Budget">https://www.eugene-or.gov/106/Budget</a>	Liz Butterfield, CS <a href="mailto:LButterfield@eugene-or.gov">LButterfield@eugene-or.gov</a> 541-682-5512
<b>Mon. Dec 9, 7:30 pm</b>	<b>URA Supplemental Budget</b>	The Urban Renewal Agency will hold a public hearing to consider the Urban Renewal Agency (URA) Supplemental Budget. The proposed supplemental budget will be posted online: <a href="https://www.eugene-or.gov/106/Budget">https://www.eugene-or.gov/106/Budget</a>	Liz Butterfield, CS <a href="mailto:LButterfield@eugene-or.gov">LButterfield@eugene-or.gov</a> 541-682-5512
<b>Tues. Jan 21, 5:30pm</b>	<b>Annual Withdrawal of Annexed Properties from Special Districts</b>	The City Council will hold a public hearing to consider an ordinance concerning the required annual withdrawal of annexed land from special service districts. The proposed ordinance will be posted online with information on how to provide testimony: <a href="https://www.eugene-or.gov/1781/Proposed-Ordinances">https://www.eugene-or.gov/1781/Proposed-Ordinances</a>	Shawn Burgett, PDD <a href="mailto:SBurgett@eugene-or.gov">SBurgett@eugene-or.gov</a> 541-682-5485
<b>Tues. Jan 21, 5:30pm</b>	<b>Sheppard Motors Plan Amendments and Zone Change</b>	The City Council will hold a quasi-judicial public hearing to consider changing the land use designation to light-medium industrial and concurrently rezone the property to E-2 Mixed Use Employment. The proposed ordinance will be posted online with information on how to provide testimony: <a href="https://www.eugene-or.gov/1781/Proposed-Ordinances">https://www.eugene-or.gov/1781/Proposed-Ordinances</a>	Shawn Burgett, PDD <a href="mailto:SBurgett@eugene-or.gov">SBurgett@eugene-or.gov</a> 541-682-5485
<b>Tues. Jan 21, 5:30pm</b>	<b>Ordinance Amending EC 6.552 to conform to DEQ Industrial Pretreatment Regulations</b>	The City Council will hold a public hearing to consider amending the ordinance to conform to DEQ Industrial Pretreatment Regulations. The proposed ordinance will be posted online with information on how to provide testimony: <a href="https://www.eugene-or.gov/1781/Proposed-Ordinances">https://www.eugene-or.gov/1781/Proposed-Ordinances</a>	Tanya Haeri-Mccarroll, PW <a href="mailto:THaerimccarroll@eugene-or.gov">THaerimccarroll@eugene-or.gov</a> 541-682-8613

Approved Work Session Polls to be Scheduled	Councilor	Date Approved
Gas Stations – Oct 18, 2023; <i>follow-up work session - TBD</i>	Keating	4/15/22
USD Clean Fuels Transloading Project - <b>TBD</b>	Leech	11/1/24
Shopping Carts in Parks and Scrap Metal Sales Requirements - <b>TBD</b>	Groves	11/6/24

# EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



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Approval of a Resolution Annexing Portions of the Rights-of-Way of Wilkes Drive, River Loop 1, and River Loop 2 to the City of Eugene (Areas Identified as a Portion of the Wilkes Drive Right-of-Way Between River Road and River Loop 1; a Portion of the River Loop 1 Right-of-Way Between Wilkes Drive and the Urban Growth Boundary; and a Portion of the River Loop 2 Right-of-Way Between the Urban Growth Boundary and Robbie Street (Assessor's Map Nos. 17-04-02-43, 17-04-02-44, 17-04-01-33, and 17-04-01-34; 17-04-01; And 17-04-01-31 and 17-04-01-32)) (City File: Wilkes Drive, River Loop 1 and 2; A 24-15)

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Meeting Date: December 9, 2024  
Department: Planning and Development  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 4A  
Staff Contact: Brai Black  
Contact Telephone Number: 541-682-5437

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## ISSUE STATEMENT

The City of Eugene Public Works Engineering Division is requesting that the City Council approve the annexation of a portion of Wilkes Drive right-of-way, a portion of River Loop 1 right-of-way, and a portion of River Loop 2 right-of-way into the Eugene City limits.

## BACKGROUND

The City of Eugene's Public Works Department is requesting the annexation of portions of Wilkes Drive, River Loop 1, and River Loop 2 rights-of-way. The proposed annexation includes an approximately .14-mile portion of Wilkes Drive between River Road and River Loop 1; a piece of land owned by Lane County, which has been dedicated as public right-of-way but is not developed as a street; a .14-mile portion of River Loop 1 between Wilkes Drive and the Urban Growth Boundary (UGB); and a .25-mile portion of River Loop 2 between Robbie Street and the UGB. These portions of right-of-way are within the City's UGB. A map showing the locations of the street sections proposed for annexation is included as Attachment A to this AIS.

No private property is included in this request. This request comes to Council as part of an ongoing collaboration between the City of Eugene and Lane County for the development of the Santa Clara Community Park and surrounding area. The proposed portions of River Loop 1 and 2 abut the [Santa Clara Community Park](#) property to the north and east. Wilkes Drive abuts the park on the south and extends to River Road to the west. Phase 1 of the Santa Clara Community Park development project was completed this year. Following the annexation and jurisdictional transfer of the rights-of-way, the City plans to complete frontage improvements in the rights-of-way of Wilkes Drive, River Loop 1 and River Loop 2 as part of Santa Clara Community Park Phase 2 construction.

December 9, 2024 Meeting – Item 4A

Currently, the portions of the Wilkes Drive, River Loop 1, and River Loop 2 rights-of-way proposed for annexation are served by a mix of Lane County and City of Eugene infrastructure. After annexation, a jurisdictional transfer will take place, which means the City will obtain ownership of the infrastructure and assume maintenance and operational responsibility for the infrastructure within the rights-of-way.

In addition to the planned street improvements associated with the Santa Clara Community Park, this annexation provides the benefit of creating clear, consistent jurisdictional boundaries for service provision, which increases the effectiveness and efficiency of these services. As with many rights-of-way in this area, jurisdictional boundaries between the City and Lane County can be unclear and may be difficult to locate on the ground. Additionally, annexation of these sections of right-of-way will result in more properties being contiguous to the city limits and thus eligible for voluntary annexation and possibly additional housing development.

To encourage compact urban growth and sequential development within Eugene's UGB, the Metro Plan provides that ultimately all land within the UGB (including streets) will be annexed into the City and provided with a minimum level of urban services. Approval of annexation requests is based on the criteria at Eugene Code (EC) 9.7825 which require that (1) the land proposed to be annexed is within the City's UGB and is contiguous to the City limits or separated from City limits only by a right-of-way or water body; (2) the proposed annexation is consistent with the applicable policies in the Metro Plan and in any applicable refinement plans and (3) the proposed annexation will result in a boundary in which the minimal level of key urban facilities and services can be provided in an orderly, efficient, and timely manner. Findings demonstrating that the annexation request is consistent with these approval criteria are included as Exhibit C of Attachment B to this AIS.

To provide nearby property owners and residents an opportunity to review and comment on this annexation request, public notice was provided to all owners and occupants of property within 500 feet of the annexation area, and the affected neighborhood association (Santa Clara Community Organization), consistent with Eugene Code requirements. The City did not receive any testimony in response to the public notice.

Referral comments were provided by affected agencies including City of Eugene Public Works and Eugene Water & Electric Board. These referral comments confirm that the property can be provided with the minimum level of key urban services consistent with the approval criteria. Given the findings of compliance, ability to provide key urban services, and absence of public testimony, a public hearing is not recommended in this instance.

Additional background information regarding this request, including relevant application materials, is included for reference as Attachment C to this AIS. A full copy of all materials in the record is also available at the Permit and Information Center located at 99 West 10th Avenue, which is open from 12 p.m. to 4 p.m. Monday through Friday. To view materials at another time, please contact the listed staff representative to schedule an appointment. As a courtesy, copies of the application materials are also available online at: <https://pdd.eugene-or.gov/LandUse/SearchApplicationDocuments?file=A-24-0015>.

**PREVIOUS COUNCIL DIRECTION**

None.

**COUNCIL OPTIONS**

1. Adopt the resolution approving the application attached as Attachment B.
2. Adopt the resolution with specific modifications as determined by the City Council
3. Direct the City Manager to bring back a resolution denying the application.
4. Defer action until after the council holds a public hearing on the proposed annexation

**CITY MANAGER’S RECOMMENDATION**

The City Manager recommends that the City Council find that the request complies with all applicable approval criteria and adopt the resolution approving the annexation.

**SUGGESTED MOTION**

Move to adopt a Resolution Annexing Portions of the Rights-of-Way of Wilkes Drive, River Loop 1, and River Loop 2 to the City of Eugene attached as Attachment B to this AIS.

**ATTACHMENTS**

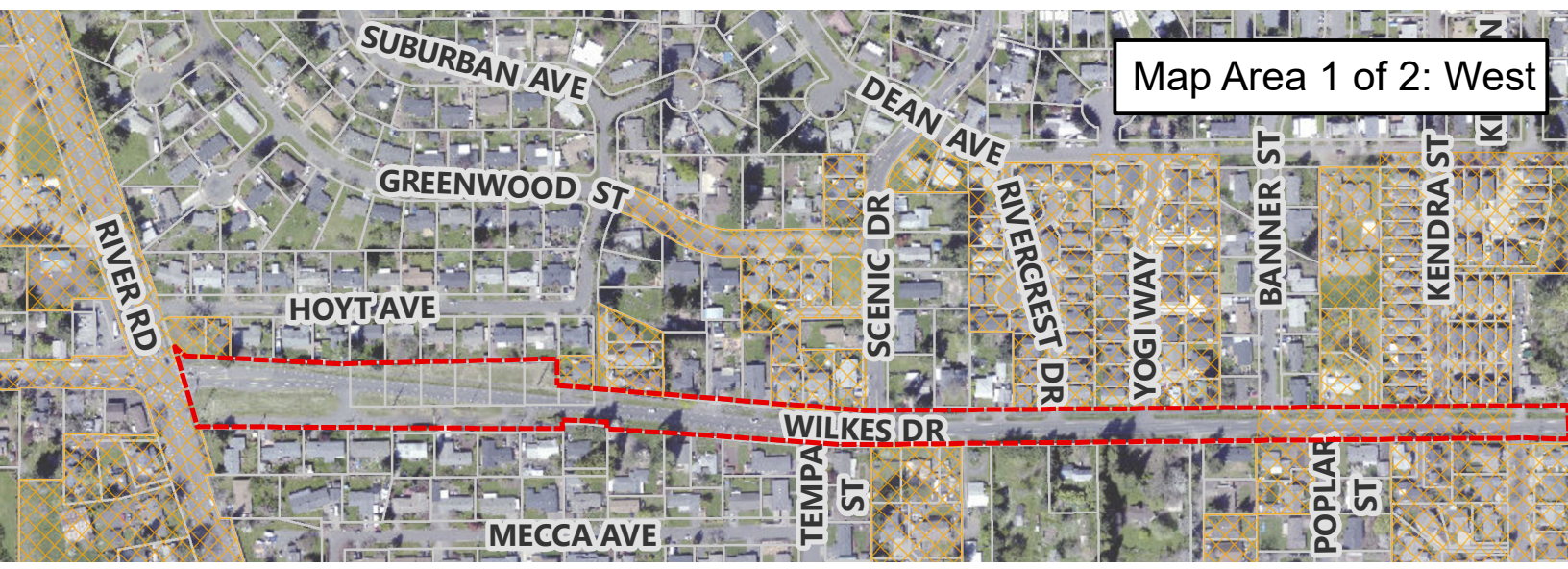
- A. Vicinity Map
- B. Annexation Resolution
  - Exhibit A: Map of Annexation Request
  - Exhibit B: Legal Description
  - Exhibit C: Planning Director Findings and Recommendation
- C. Application Materials for Annexation Request

**FOR MORE INFORMATION**




Staff Contact: Brai Black, Assistant Planner  
 Telephone: 541-682-5437  
 Staff E-Mail: [BBlack@eugene-or.gov](mailto:BBlack@eugene-or.gov)



Map Area 1 of 2: East



Map Area 1 of 2: West

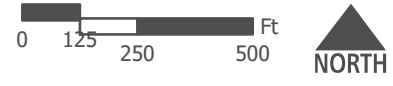
-  Eugene City Limits
-  Taxlots
-  Annexation Area

Annexation area only includes public right-of-way. No annexation of private property is proposed



Caution: This map is based on imprecise source data, subject to change, and for general reference only.

Created on 11/6/2024 by City of Eugene Planning Division



**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION ANNEXING PORTIONS OF THE RIGHTS-OF-WAY OF WILKES DRIVE, RIVER LOOP 1, AND RIVER LOOP 2 TO THE CITY OF EUGENE (AREAS IDENTIFIED AS A PORTION OF THE WILKES DRIVE RIGHT-OF-WAY BETWEEN RIVER ROAD AND RIVER LOOP 1; A PORTION OF THE RIVER LOOP 1 RIGHT-OF-WAY BETWEEN WILKES DRIVE AND THE URBAN GROWTH BOUNDARY; AND A PORTION OF THE RIVER LOOP 2 RIGHT-OF-WAY BETWEEN THE URBAN GROWTH BOUNDARY AND ROBBIE STREET (ASSESSOR'S MAP NOS. 17-04-02-43, 17-04-02-44, 17-04-01-33, AND 17-04-01-34; 17-04-01; AND 17-04-01-31 AND 17-04-01-32))**

**The City Council of the City of Eugene finds that:**

**A.** An annexation application was submitted by the City of Eugene on October 16, 2024, in accordance with the provisions of Section 9.7810 of the Eugene Code, 1971, ("EC") for annexation to the City of Eugene of street rights-of-way identified as that portion of the Wilkes Drive right-of-way between River Road and River Loop 1; that portion of the River Loop 1 right-of-way between Wilkes Drive and the Urban Growth Boundary; and that portion of the River Loop 2 right-of-way between the Urban Growth Boundary and Robbie Street (Assessor's Map Nos. 17-04-02-43, 17-04-02-44, 17-04-01-33, and 17-04-01-34; 17-04-01; And 17-04-01-31 and 17-04-01-32)).

**B.** The rights-of-way proposed to be annexed are depicted on the map attached as Exhibit A to this Resolution. The legal description of the rights-of-way proposed to be annexed are attached to this Resolution as Exhibit B.

**C.** The City's Planning Director has submitted a written recommendation that the application be approved based on the criteria of EC 9.7825. The Planning Director's Findings and Recommendation are attached to this Resolution as Exhibit C.

**D.** On November 8, 2024, a notice containing a description of the street rights-of-way to be annexed and the Planning Director's preliminary recommendation was mailed to the applicant, owners and occupants of properties located within 500 feet of the perimeter of the areas to be annexed, and to the Santa Clara Community Organization. The notice advised that the City Council would consider the Planning Director's full recommendation on the proposed annexation on December 9, 2024.



E. After considering the Planning Director’s recommendation, the City Council finds that the application should be approved.

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a Municipal Corporation of the State of Oregon, as follows:**

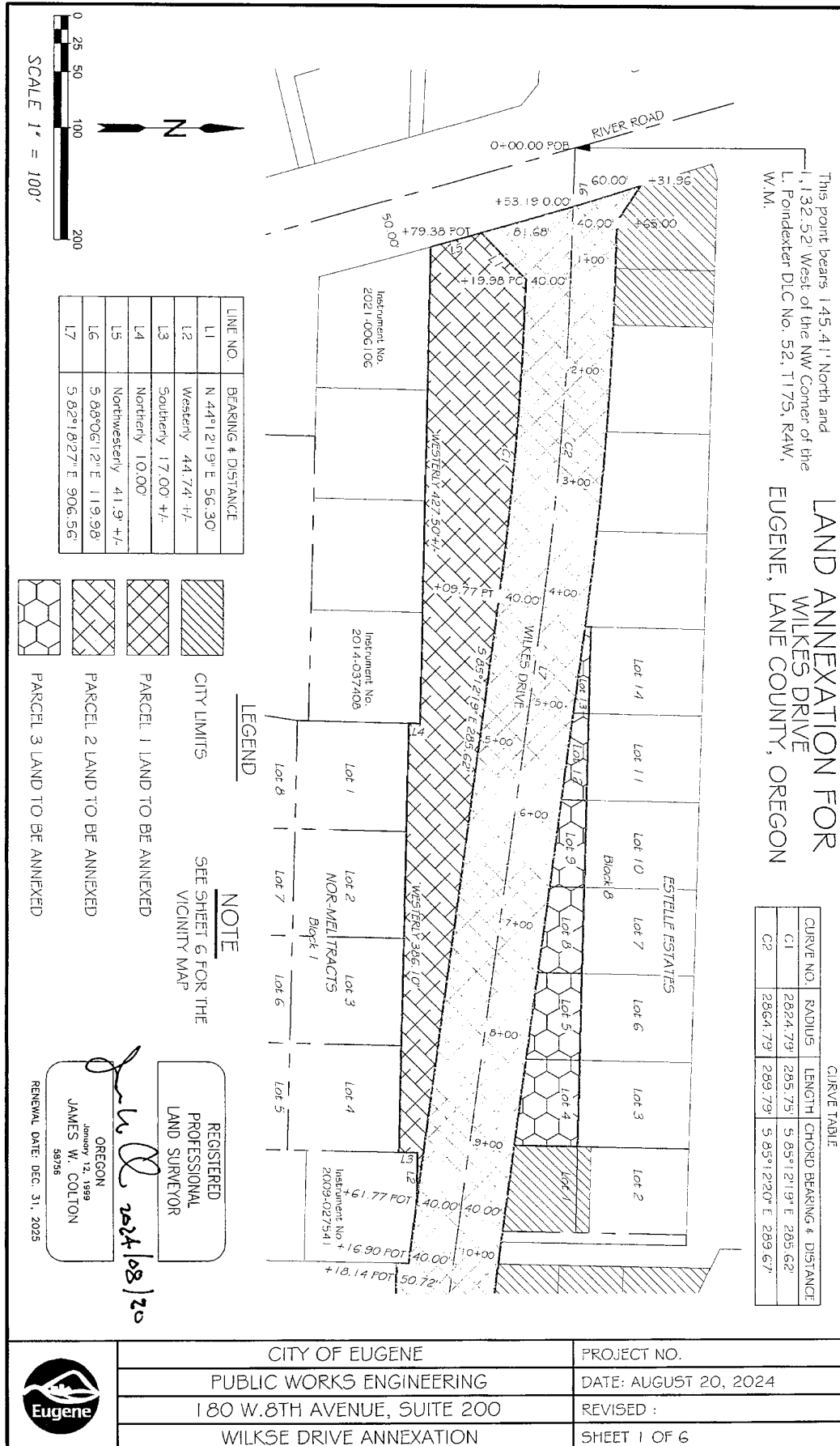
**Section 1.** Based on the above findings and the Planning Director’s Findings and Recommendation which are attached as Exhibit C and are adopted in support of this Resolution, it is ordered that the street rights-of-way identified as that portion of the Wilkes Drive right-of-way between River Road and River Loop 1; that portion of the River Loop 1 right-of-way between Wilkes Drive and the Urban Growth Boundary; and that portion of the River Loop 2 right-of-way between the Urban Growth Boundary and Robbie Street (Assessor’s Map Nos. 17-04-02-43, 17-04-02-44, 17-04-01-33, and 17-04-01-34; 17-04-01; And 17-04-01-31 and 17-04-01-32)), and which is more particularly described in the attached Exhibit B, are annexed to the City of Eugene.

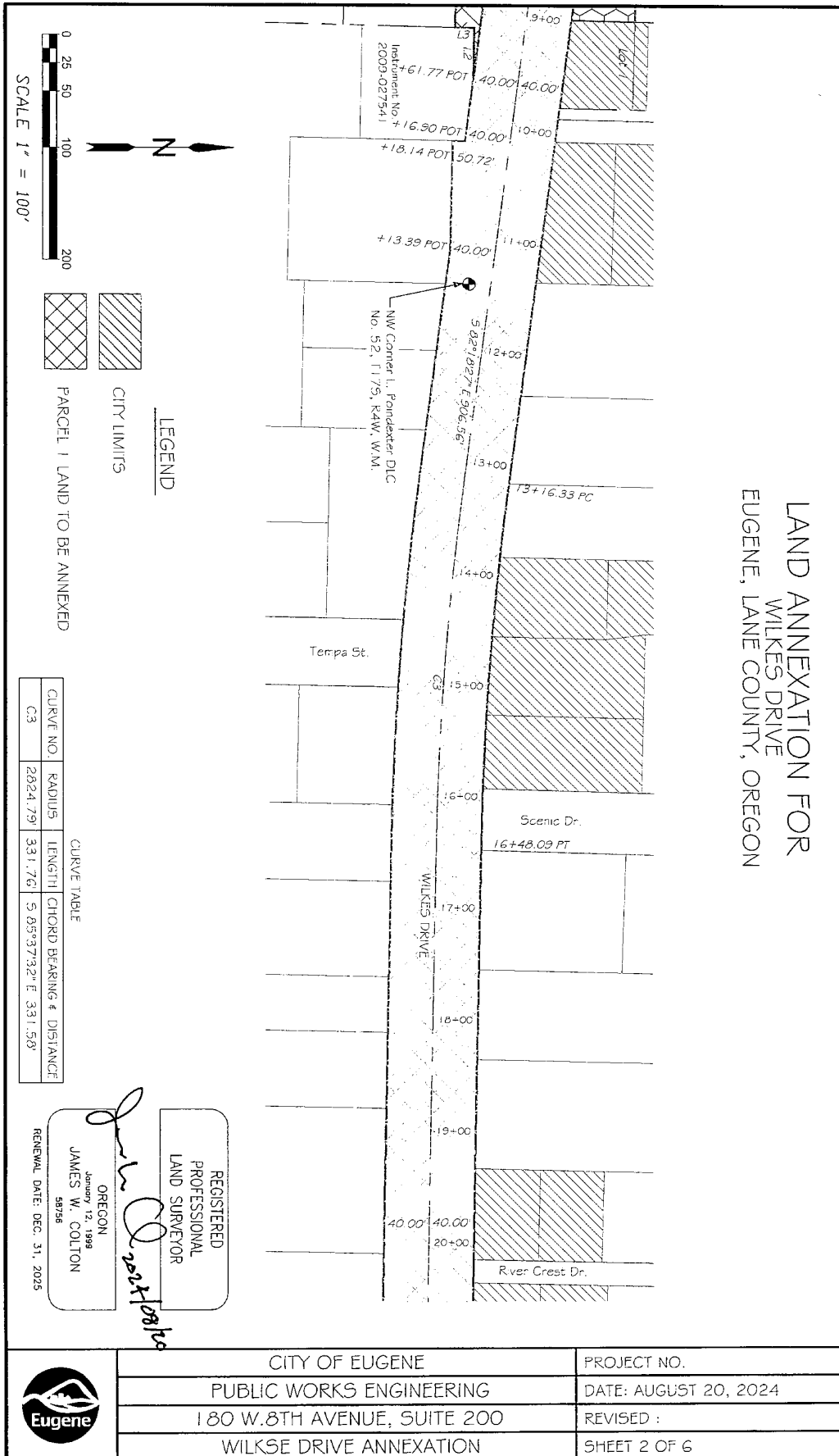
**Section 2.** This Resolution is effective immediately upon its passage by the City Council. The annexation shall become effective in accordance with State law.

**The foregoing Resolution adopted the \_\_\_\_ day of December, 2024.**

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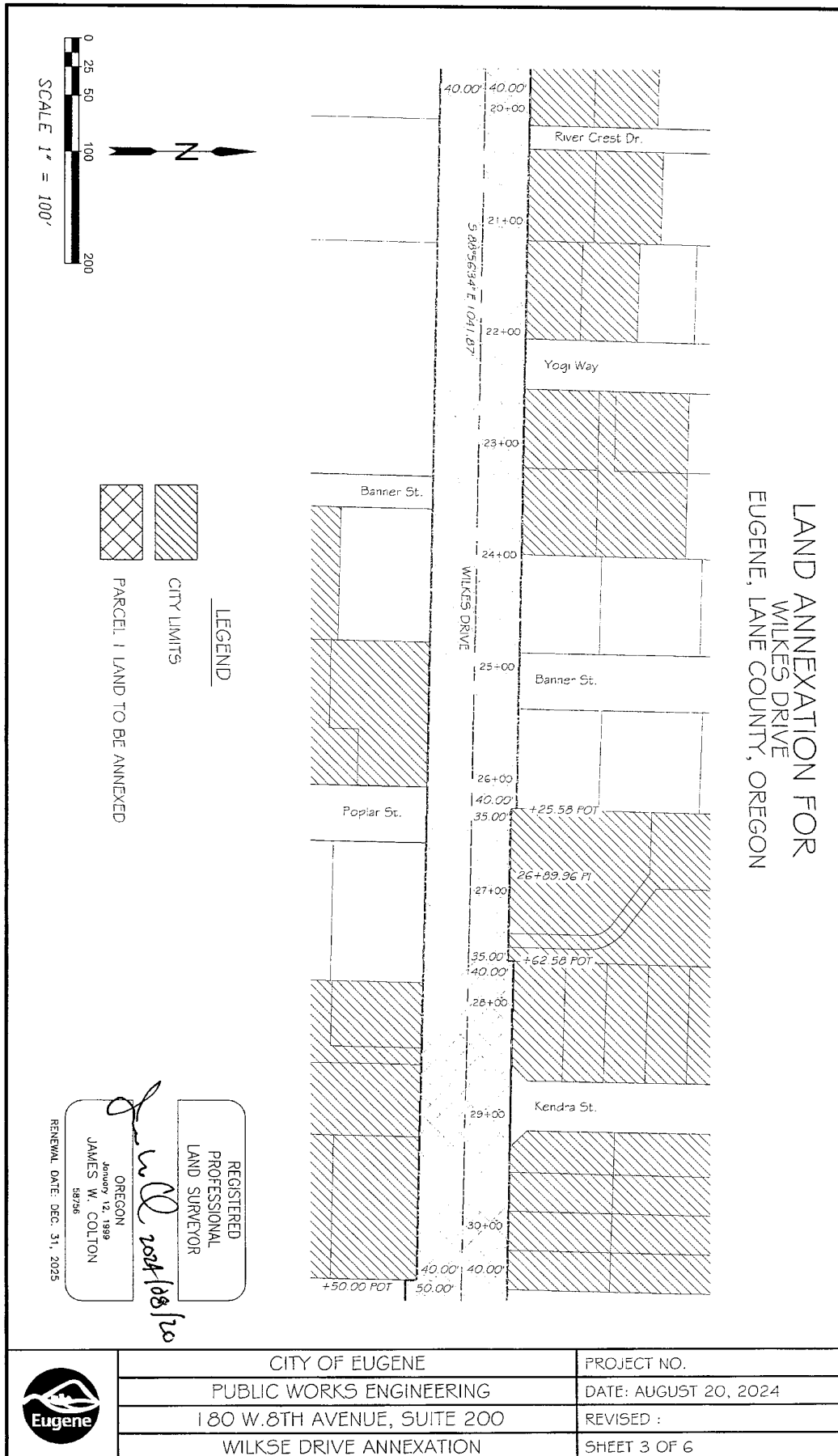
**City Recorder**






CITY OF EUGENE  
 PUBLIC WORKS ENGINEERING  
 180 W.8TH AVENUE, SUITE 200  
 WILKSE DRIVE ANNEXATION


PROJECT NO.  
 DATE: AUGUST 20, 2024  
 REVISED :  
 SHEET 2 OF 6

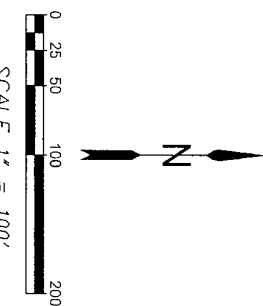


LAND ANNEXATION FOR  
WILKES DRIVE  
EUGENE, LANE COUNTY, OREGON

**LEGEND**

 CITY LIMITS

 PARCEL 1 LAND TO BE ANNEXED




REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

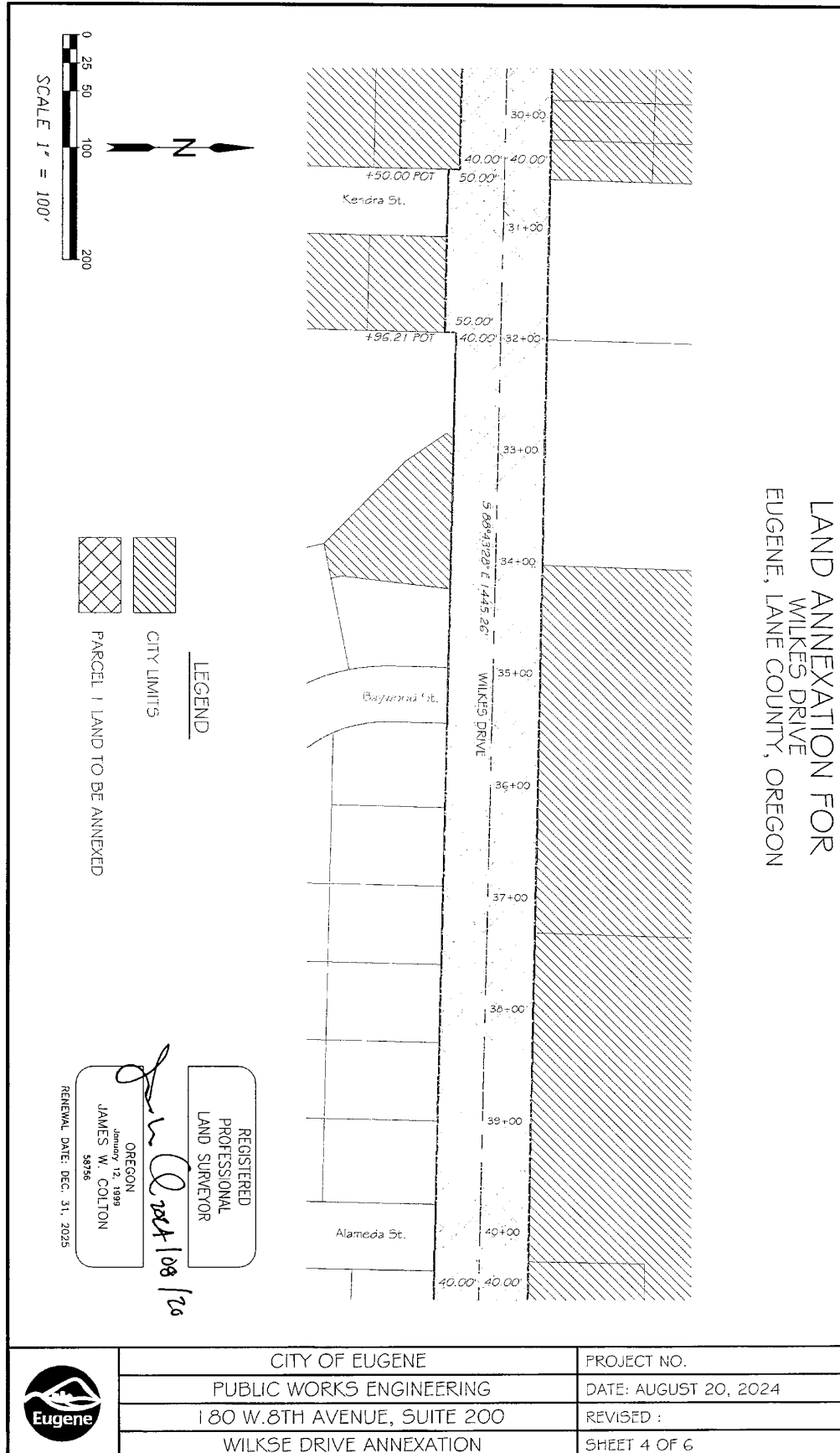
*James W. Colton*

OREGON  
January 12, 1999  
JAMES W. COLTON  
58756

RENEWAL DATE: DEC. 31, 2025

2024/08/20

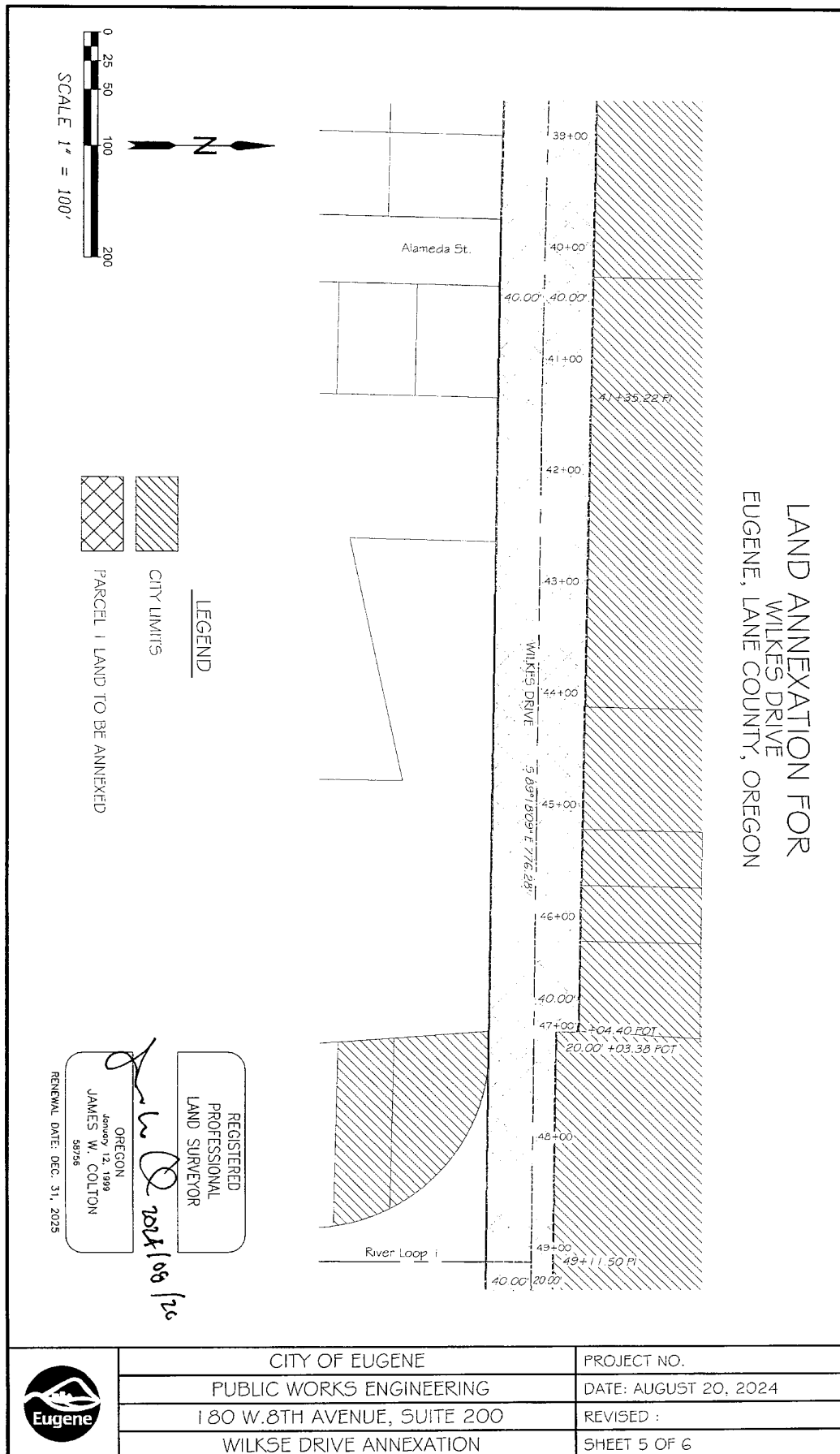
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	PUBLIC WORKS ENGINEERING	DATE: AUGUST 20, 2024
	180 W. 8TH AVENUE, SUITE 200	REVISED :
	WILKSE DRIVE ANNEXATION	SHEET 3 OF 6



LAND ANNEXATION FOR  
WILKSE DRIVE  
EUGENE, LANE COUNTY, OREGON

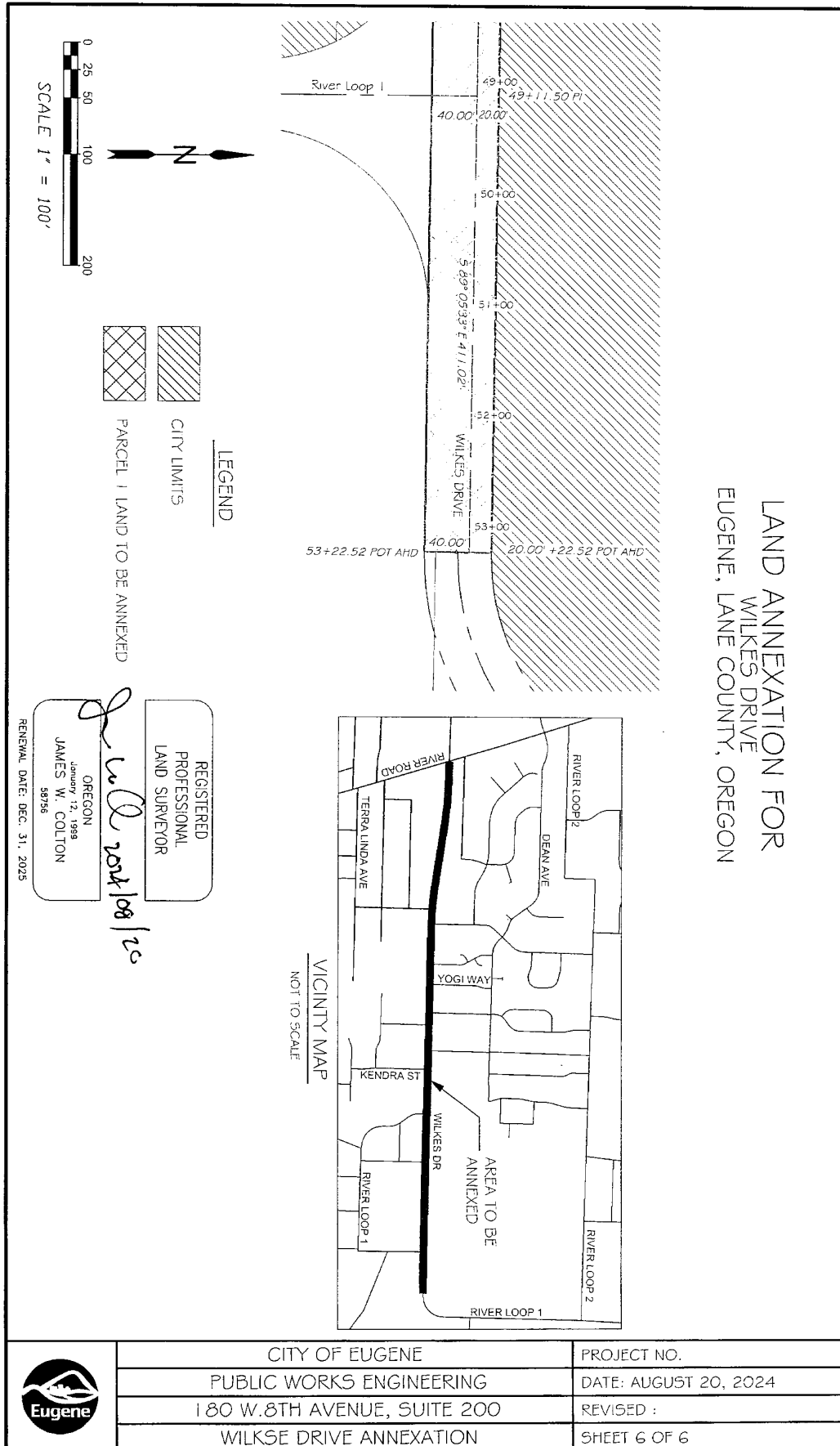
REGISTERED  
PROFESSIONAL  
LAND SURVEYOR  
*James W. Colton*  
OREGON  
January 12, 1998  
JAMES W. COLTON  
58756  
RENEWAL DATE: DEC. 31, 2025

	CITY OF EUGENE	PROJECT NO.
	PUBLIC WORKS ENGINEERING	DATE: AUGUST 20, 2024
	180 W.8TH AVENUE, SUITE 200	REVISED :
	WILKSE DRIVE ANNEXATION	SHEET 4 OF 6



CITY OF EUGENE	PROJECT NO.
PUBLIC WORKS ENGINEERING	DATE: AUGUST 20, 2024
180 W.8TH AVENUE, SUITE 200	REVISED :
WILKSE DRIVE ANNEXATION	SHEET 5 OF 6

PROJECT NO.
DATE: AUGUST 20, 2024
REVISED :
SHEET 5 OF 6



LAND ANNEXATION FOR  
WILKES DRIVE  
EUGENE, LANE COUNTY, OREGON

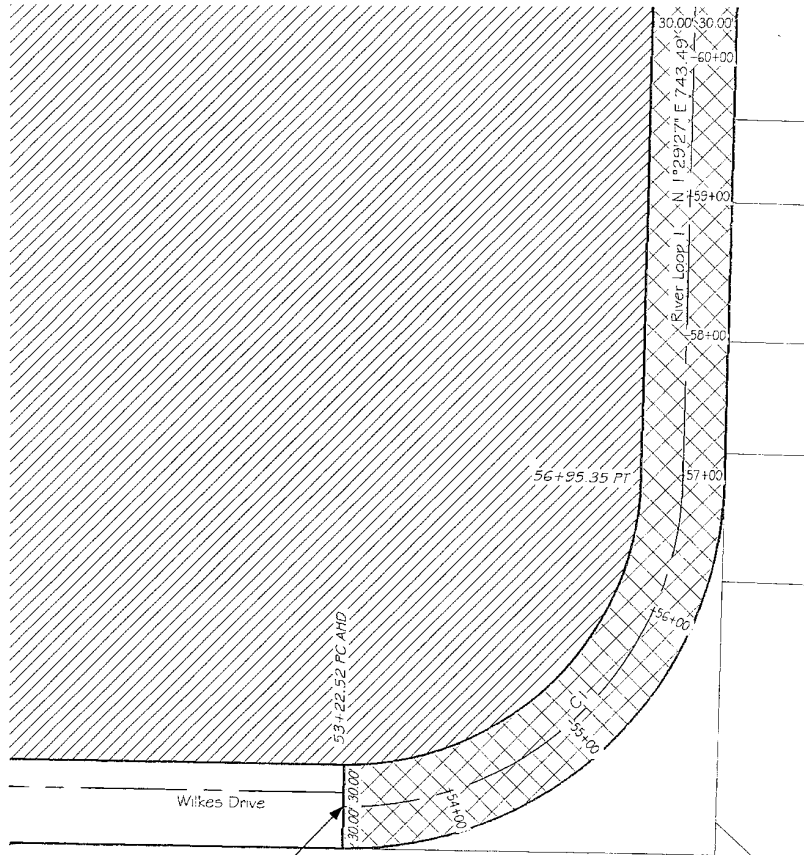
VICINITY MAP  
NOT TO SCALE

RENEWAL DATE: DEC. 31, 2025

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR  
*J. W. Colton*  
OREGON  
January 12, 1989  
JAMES W. COLTON  
58756

	CITY OF EUGENE	PROJECT NO.
	PUBLIC WORKS ENGINEERING	DATE: AUGUST 20, 2024
	180 W.8TH AVENUE, SUITE 200	REVISED :
	WILKSE DRIVE ANNEXATION	SHEET 6 OF 6

LAND ANNEXATION FOR  
RIVER LOOP I  
EUGENE, LANE COUNTY, OREGON





This point bears South 5.58' and East 411.13' from the NE corner of the L. Poindexter DLC No. 52, T17S, R4W, W.M.

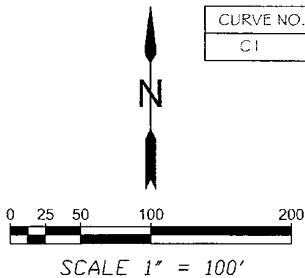
NOTE:  
SEE SHEET 2 FOR VICINITY MAP

CURVE TABLE

CURVE NO.	RADIUS	LENGTH	CHORD BEARING & DISTANCE
C1	238.73'	372.83'	N 46°13'52" E 336.08'

LEGEND

-  CITY LIMITS
-  LAND TO BE ANNEXED



REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

*JWC* 2024/08/20

OREGON  
January 12, 1999  
JAMES W. COLTON  
58756

RENEWAL DATE: DEC. 31, 2025


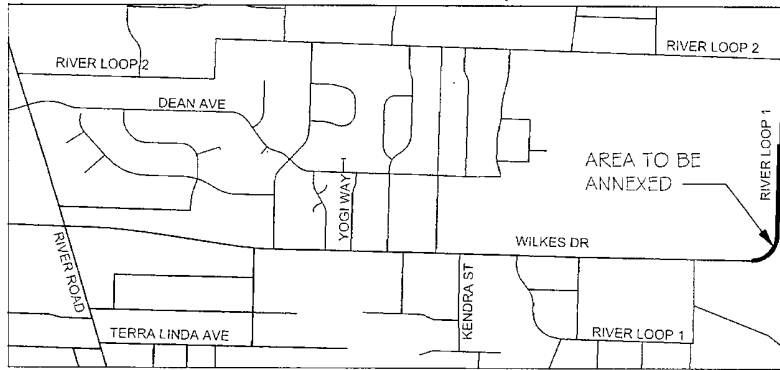
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	PUBLIC WORKS ENGINEERING	DATE: AUGUST 20, 2024
	180 W. 8TH AVENUE, SUITE 200	REVISED :
	RIVER LOOP I ANNEXATION	SHEET 1 OF 2

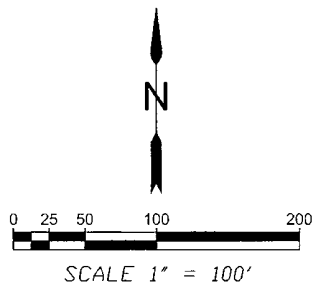
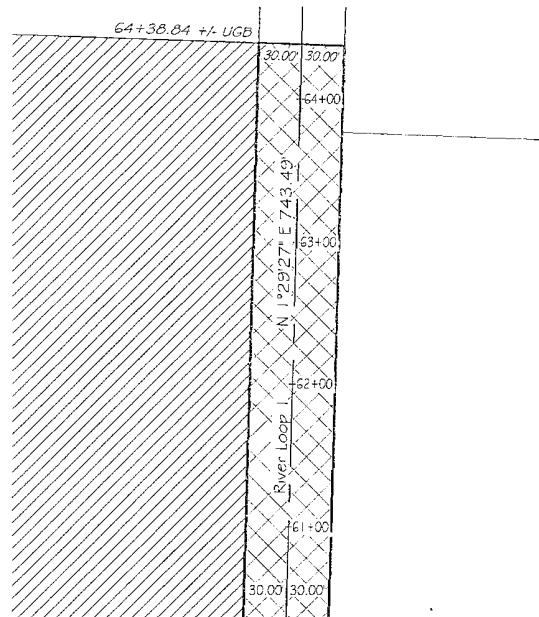





EXHIBIT A

LAND ANNEXATION FOR  
RIVER LOOP 1  
EUGENE, LANE COUNTY, OREGON



VICINITY MAP  
NOT TO SCALE




- LEGEND**
-  CITY LIMITS
  -  LAND TO BE ANNEXED
  -  UGB URBAN GROWTH BOUNDARY

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

*James W. Colton* 2024/08/20

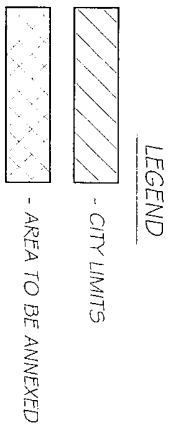
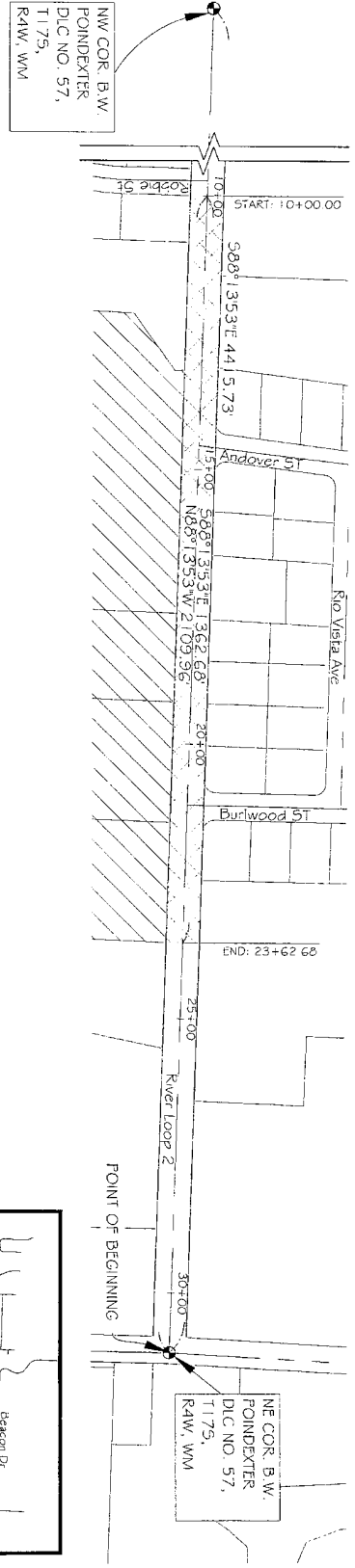
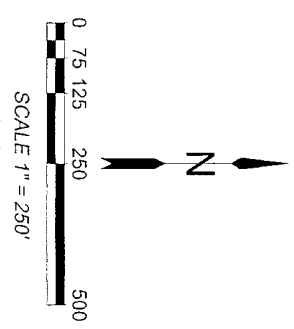
OREGON  
January 12, 1999  
JAMES W. COLTON  
58756

RENEWAL DATE: DEC. 31, 2025

	CITY OF EUGENE	PROJECT NO.
	PUBLIC WORKS ENGINEERING	DATE: AUGUST 20, 2024
	180 W. 8TH AVENUE, SUITE 200	REVISED :
	RIVER LOOP 1 ANNEXATION	SHEET 2 OF 2

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR  
*James W. Colton*  
OREGON  
January 12, 1999  
JAMES W. COLTON  
58756  
RENEWAL DATE: DEC. 31, 2025

LAND ANNEXATION OF A PORTION OF  
RIVER LOOP NO. 2 (COUNTY ROAD NO. 644)  
S1/2 SEC. 1, T17S, R4W, W.M.  
LANE COUNTY, OREGON



	CITY OF EUGENE	PROJECT NO.
	PUBLIC WORKS ENGINEERING	DATE: January 10, 2024
	180 W 8TH AVE, SUITE 200, EUGENE, OR.	REVISED :
	RIVER LOOP NO. 2 ANNEXATION	SHEET 1 OF 1

## Exhibit B

Legal Description for Annexation  
Wilkes Drive, Wilkes Frontage Road, Wilkes Frontage Road Stub, Portion of River Loop 1,  
County Owned Real Property

**DESCRIPTION 1**

A strip of land variable feet in width lying on both sides of the centerline of Wilkes Drive as surveyed in June 1971, located in Sections 1 and 2, Township 17 South, Range 4 West of the Willamette Meridian, Lane County, Oregon, the centerline and widths in feet being described as follows:

Beginning at a point on the centerline of River Road, County Road No. 200, at Engineers' Centerline Station L 0+00.00 POB, said station being 145.41 feet North and 1132.52 feet West of the Northwest Corner of the L. Poindexter Donation Land Claim No. 52, Township 17 South, Range 4 West of the Willamette Meridian; thence South 88°06'12" East 119.98 feet to a point of curvature; thence along the arc of a 2 degree curve to the right, the long chord of which bears South 85°12'20" East 289.67 feet, an arc distance of 289.79 feet; thence South 82°18'27" East 906.56 feet to a point of curvature; thence along the arc of a 2 degree curve to the left, the long chord of which bears South 85°37'32" East 331.58 feet, an arc distance of 331.76 feet; thence South 88°56'34" East 1041.87 feet to an angle point; thence South 88°43'28" East 1445.26 feet to an angle point; thence South 89°18'09" East 776.28 feet to an angle point; thence South 89°05'33" East 411.02 feet to Engineer's Centerline Station L 53+22.52 POT AHD. and there ending, all in Eugene, Lane County, Oregon.

The widths in feet of the strip of land herein described are as follows:

<u>STATION TO STATION</u>		<u>WIDTH ON NORTHERLY SIDE OF CENTERLINE</u>
L 0+52.29 POT	L 0+31.96 POT	0.00 feet tapering back to 60.00 feet.
L 0+31.96 POT	L 0+65.00 POT	60.00 feet tapering to 40.00 feet.
L 0+65.00 POT	L 26+25.58 POT	40.00 feet, ending at the west line of Land Partition Plat No. 2020-P2932.
L 26+25.58 POT	L 27+62.58 POT	35.00 feet, ending at the southeast corner of Land Partition Plat No. 2020-P2932.
L 27+62.58 POT	L 47+04.40 POT	40.00 feet, ending at the southeast corner of Land Partition Plat No. 97-P0933.
L 47+04.40 POT	L 47+03.38 POT	40.00 feet tapering back along the southerly projection of the east line of Land Partition Plat No. 97-P0933 to 20.00 feet.

## Exhibit B

L 47+03.38 POT	L 53+22.52 POT AHD.	20.00 feet.
<u>STATION TO STATION</u>		<u>WIDTH ON SOUTHERLY SIDE OF CENTERLINE</u>
L 0+52.29 POT	L 0+79.38 POT	0.00 feet tapering to 81.68 feet.
L 0+79.38 POT	L 1+19.98 PC	81.68 feet tapering to 40.00 feet.
L 1+19.98 PC	L 10+16.90 POT	40.00 feet, ending at the west line of Buck Gardens, Book 36, Page 5.
L 10+16.90 POT	L 10+18.14 POT	40.00 feet tapering to 50.72 feet at the northwest corner of Lot 1, Block 1, Buck Gardens, Book 36, Page 5.
L 10+18.14 POT	L 11+13.39 POT	50.72 feet tapering to 40.00 feet.
L 11+13.39 POT	L 30+50.00 POT	40.00 feet.
L 30+50.00 POT	L 31+96.21 POT	50.00 feet.
L 31+96.21 POT	L 53+22.52 POT AHD.	40.00 feet.

EXCEPT THEREFROM: The portion of Wilkes Drive annexed by City of Eugene Application No. C EU 07-24.

**DESCRIPTION 2**

A tract of land located in the Southwest One-Quarter of the Southeast One Quarter (SW 1/4, SE 1/4) of Section 2, Township 17 South, Range 4 West of the Willamette Meridian and being a portion of a public road commonly known as Wilkes Frontage Road and Wilkes Frontage Road Stub, and a portion of other real property acquired by Lane County by Warranty Deed recorded on Reel 587-R, Recorder's Reception No. 775, Lane County Oregon Deeds and Records, Lane County, Oregon, said tract of land being more particularly described as follows:

Beginning at a point on the easterly right of way of River Road, County Road No. 200, said point being opposite and 81.68 feet Southerly of Engineer's Centerline Station L 0+79.38 POT of Wilkes Drive, as surveyed by Lane County in June, 1971, said point also being 61.10 feet North and 1053.18 feet West of the Northwest Corner of the L. Poindexter Donation Land Claim No. 52, Township 17 South, Range 4 West of the Willamette Meridian; thence North 46°08'41" East 58.19 feet to a point opposite and 40.00 feet southerly of Engineer's Centerline Station L 1+19.98 PC, thence along the arc of 2824.79 foot radius curve to the right, the long chord of which bears South 85°12'19" East 285.62 feet, an arc distance of 285.75 feet to a point opposite and 40.00 feet southerly of Engineer's Centerline Station L 4+09.77 PT; thence South 82°18'27" East 607.12 feet, more or less, to a point on the north line of that tract of land described by Statutory Warranty Deed recorded on Instrument No. 2009-027541, Lane County Oregon Deeds and Records, said point being opposite and 40 feet southerly of approximate Engineer's Centerline Station L 9+61.77 POT; thence in a westerly direction 44.7 feet, more or less, to the northwest corner of the last mentioned tract of land; thence in a southerly direction 17.00 feet, more or less, to the Northeast

Exhibit B

Corner of Lot 4, Block 1 of Nor-Mel Tracts, as platted and recorded in Book 30, Page 15, Lane County Oregon Plat Records, Lane County, Oregon; thence in a westerly direction, along the north lines of Lots 4, 3, 2, and 1 of said Nor-Mel Tracts, 386.10 feet to the Northwest Corner of Lot 1, Block 1, of said Nor-Mel Tracts; thence along the northerly projection of the west line of said Lot 1, 10.00 feet, more or less, to the Northeast Corner of that tract of land described by Statutory Warranty Deed recorded on Instrument No. 2014-037408, Lane County Oregon Deeds and Records, Lane County, Oregon; thence in a westerly direction 429.7 feet, more or less, to a point on the north line of that tract of land described by Personal Representative's Deed recorded on Instrument No. 2021-006106, Lane County Oregon Deeds and Records, Lane County, Oregon, said point being 50 foot easterly from, when measured at right angles, the centerline of River Road; thence in a Northwesterly direction, along the easterly right of way of said River Road, 47.0 feet, more or less, to the Point of Beginning in Eugene, Lane County, Oregon.

**DESCRIPTION 3**

All that portion of the following described real property lying north of the northerly right of way of Wilkes Drive as surveyed by Lane County in June 1971, as conveyed to Lane County on March 16, 1971, by Warranty Deeds recorded on Reel 523-R, Recorder's Reception No. 39292, and Reel 523-R, Recorder's Reception No. 39293, Lane County Oregon Deed Records, Lane County, Oregon, said real property being more particularly described as follows:

Lots 4, 5, 8, 9, 12 and 13, Block 8, Estelle Estates as platted and recorded in Book 50, Page 3, Lane County Oregon Plat Records, Lane County, Oregon.

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

Digitally signed by  
BLOMME' Mikeal Jay  
Date: 2024.07.30  
10:40:32-07'00'

OREGON  
JUNE 13, 2008  
MIKEAL J. BLOMME'  
74387

EXPIRES DEC 31, 2025

### Certification of Description

Pursuant to EC 9.7810(7), Annexation Application Requirements, I hereby certify the metes and bounds description of the real property proposed for annexation closes; and the map outlining the boundary is a true representation of the description.

Signature: **BLOMME'** Digitally signed by  
**Mikeal Jay** BLOMME' Mikeal Jay  
 Date: 2024.08.14  
 09:18:34 -07'00'

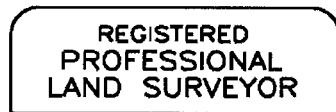
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Registered Land Surveyor

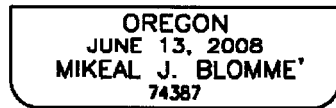
Print Name: Mikeal J. Blomme'

Date: 08/14/2024

Seal:



BLOMME' Digitally signed by  
 Mikeal Jay BLOMME' Mikeal Jay  
 Date: 2024.08.14 09:18:49  
 -07'00'



EXPIRES DEC 31, 2025

Exhibit B

River Loop 1 (County Road No. 18)  
Legal Description for Annexation  
Wilkes Drive to the Urban Growth Boundary

A strip of land 60.00 feet in width lying 30.00 feet on both sides of the centerline of River Loop 1, County Road No. 18, in the SE1/4 of Section 1, Township 17 South, Range 4 West, of the Willamette Meridian, Lane County, Oregon; the centerline being more particularly described as follows:

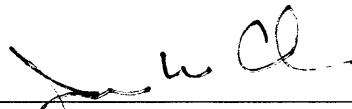
Beginning at a point that marks the Centerline Station 53+22.52 PC AHD. Said point bears South 5.58 feet and East 411.13 feet from the NE Corner of the L. Poindexter Donation Land Claim (DLC) No. 52, Township 17 South, Range 4 West, of the Willamette Meridian; thence from the point of beginning along a 238.73 foot radius curve to the left (the long chord of which bears North 46°13'52" East 336.08 feet) an arc length of 372.83 feet; thence North 1°29'27" East 743.49 feet more or less to Eugene's Urban Growth and there ending, all within Lane County, Oregon.

Bearings are based on the Oregon Coordinate System NAD83(91) – South Zone.



### Certification of Description

Pursuant to EC 9.7810(7), Annexation Application Requirements, I hereby certify the metes and bounds description of the real property proposed for annexation closes; and the map outlining the boundary is a true representation of the description.

Signature:   
Registered Land Surveyor

Print Name: JAMES W. COLTON

Date: 8/14/2024

Seal:

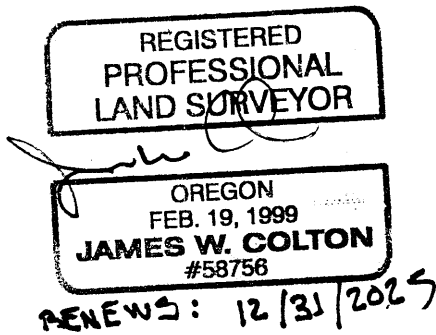




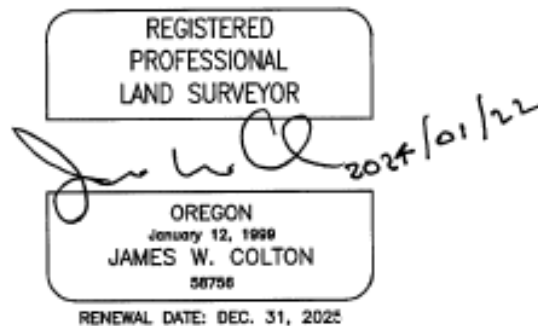
Exhibit B

River Loop No. 2 (County Road No. 644)  
Legal Description for Annexation  
East right of way of Robbie Lane to the UGB line

A strip of land 60.00 feet in width lying 30.00 feet on both sides of the centerline of River Loop No. 2, County Road No. 644, in the S1/2 of Section 1, Township 17 South, Range 4 West, of the Willamette Meridian, Lane County, Oregon; the centerline being more particularly described as follows:

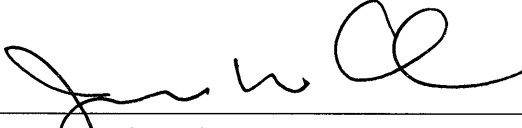
Commencing at a found Lane County brass cap marking the Northeast corner of the B.W. Poindexter Donation Land Claim (DLC) No. 57, Township 17 South, Range 4 West, of the Willamette Meridian; thence along the North line of said DLC, North  $88^{\circ}13'53''$  West 2,109.96 feet to a point on the northerly extension of the East right of way of Robbie Lane, said point being the true point of beginning and being Centerline Station 10+00.00; thence South  $88^{\circ}13'53''$  East 1,362.68 feet, more or less to the UGB line of the City of Eugene as it existed in 2023 and there ending, all in Lane County, Oregon.

Bearings are based on the Oregon Coordinate System: NAD83(91) – South Zone.



### Certification of Description

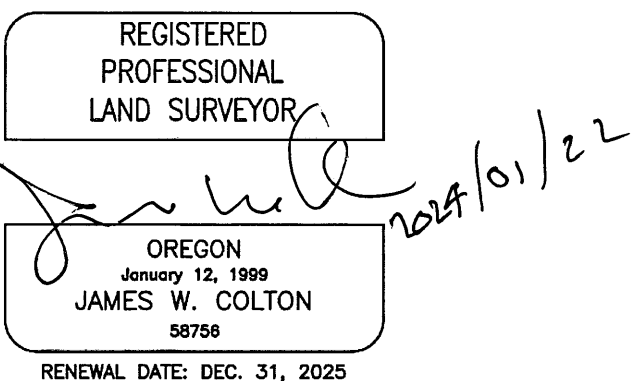
Pursuant to EC 9.7810(7), Annexation Application Requirements, I hereby certify the metes and bounds description of the real property proposed for annexation closes; and the map outlining the boundary is a true representation of the description.

Signature:   
Registered Land Surveyor

Print Name: James W. Colton

Date: JANUARY 22, 2024

Seal:





**Planning Director’s Findings and Recommendation:  
Annexation Request for Wilkes Drive, River Loop 1 and 2  
(City File: A 24-15)**

<b>Application Submitted:</b> October 16, 2024
<b>Applicant:</b> Jonathan Patrick, City of Eugene Public Works Engineering; 541-682-6854
<b>Property Included in Annexation Request:</b> Wilkes Drive between River Road and River Loop 1; River Loop 1 between Wilkes Drive and the Urban Growth Boundary; and River Loop 2 between the Urban Growth Boundary and Robbie Street
<b>Zoning:</b> No applicable zoning (public street right-of-way)
<b>Lead City Staff:</b> Brai Black, Assistant Planner, City of Eugene Planning Division; 541-682-5437

**EVALUATION:**

Based on the information provided by the applicant, the City has determined that this request complies with Eugene Code (EC) Section 9.7805 Annexation - Applicability. As such, it is subject to review and approval in accordance with the requirements, application criteria and procedures of EC 9.7800 through 9.7835. The applicable approval criteria are presented below in bold typeface with findings and conclusions following each.

<b>EC 9.7825(1) The land proposed to be annexed is within the city’s urban growth boundary and is:</b> <b>(a) Contiguous to the city limits; or</b> <b>(b) Separated from the city only by a public right of way or a stream, bay, lake or other body of water.</b>	
<b>Complies</b>	<b>Findings:</b> The annexation area is within the Urban Growth Boundary and is contiguous to City limits, consistent with subsection (a).
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
<b>EC 9.7825(2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.</b>	
<b>Complies</b>	<b>Findings:</b> Several policies from the <u>Metro Plan</u> provide support for this annexation by encouraging compact urban growth to achieve efficient use of land and urban service provisions within the UGB, including the following policies from the Growth Management section (in <i>italic</i> text):  <i>Policy 1. The UGB and sequential development shall continue to be implemented as an essential means to achieve compact urban growth. The provision of all urban services shall be concentrated inside the UGB. (page II-C-4)</i>  <i>Policy 9. A full range of key urban facilities and services shall be provided to urban areas according to demonstrated need and budgetary priorities. (page II-C-5)</i>  <i>Policy 10. Annexation to a city through normal processes shall continue to be the highest priority. (page II-C-5).</i>
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

*Policy 15. Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services. While the time frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban. (page II-C-5)*

As discussed in this subsection, and further detailed under subsection (3) below, the proposed annexation is consistent with Metro Plan growth management policies. The proposed annexation of these sections of Wilkes Drive, River Loop 1, and River Loop 2 will increase the effectiveness and efficiency of services provided by the City and the allocation of municipal resources.

The River Road - Santa Clara Urban Facilities Plan is an adopted refinement plan for the subject street annexation. Regarding applicable policies within the refinement plan, a portion of the street annexation is within the River Road/Wilkes subarea; however, none of those subarea policies are applicable to the request.

The River Road - Santa Clara Neighborhood Plan (RR/SC NP) is the other, more recently adopted refinement plan applicable to the subject property. None of the Neighborhood Plan Policies in the “Vision Statement – Land Use” section of the RR/SC NP serve as mandatory approval criteria, but the following policies are relevant to the annexation request:

*Policy 5.5 Public Right-of-Way Management: City and County will continue to cooperatively work towards addressing jurisdictional issues in the right of way, including parking, maintenance, street improvements, and annexation issues.*

*Policy 17.4 Annexation: Annexation of the River Road and Santa Clara areas will occur only through strict application of state laws and local policies (e.g., ability to extend key urban facilities and services in a timely manner). In each case, Eugene will make every reasonable attempt to provide for annexation only on a voluntary basis and according to prior individual property annexation agreements.*

The requested annexation supports Policy 5.5 by annexing right-of-way and transferring the jurisdictional responsibility to the City of Eugene; thus, making annexation more available to adjacent properties and providing clarity on the jurisdictional responsibility for maintenance and future improvements.

In alignment with Policy 17.4, this annexation request is both served by key urban facilities (see below) and is a voluntary annexation. Additionally, this annexation will provide contiguity to other unannexed properties that are currently unable to annex and may choose to annex in the future.

Therefore, based on the findings above, the proposal is consistent with the applicable policies of the Metro Plan and the applicable refinement plans.

EC 9.7825(3) The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.	
Complies	
<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	<p><b>Findings:</b> Consistent with this criterion, the proposed annexation will result in a boundary in which the minimum level of key urban facilities and services can be provided in an orderly, efficient, and timely manner as detailed below:</p> <p><u>Wastewater</u> Wastewater facilities owned and maintained by the City currently exist within these sections of right-of-way. The proposed annexation will not necessitate any new wastewater service extensions or affect the ownership and maintenance of the wastewater facilities in place.</p> <p><u>Stormwater</u> There are existing public stormwater systems within Wilkes Drive, River Loop 1, and River Loop 2. After the annexation process, a jurisdictional transfer will occur to transfer ownership and maintenance responsibility to the City of Eugene.</p> <p><u>Transportation</u> The proposed annexation will not affect the transportation functionality of these sections of Wilkes Drive, River Loop 1, and River Loop 2, which will continue to operate as key transportation facilities.</p> <p><u>Solid Waste</u> Collection service is provided by private firms. Regional disposal sites are operated by Lane County. The proposed annexation will have no effect on these services.</p> <p><u>Water and Electric</u> Eugene Water and Electric Board (EWEB) currently has overhead power lines within the proposed annexation area and water lines within these sections of Wilkes Drive, River Loop 1, and River Loop 2. The proposed annexation will have no effect on these facilities.</p> <p><u>Streets</u> The sections of Wilkes Drive, River Loop 1, and River Loop 2 proposed for annexation are currently under Lane County jurisdiction. After the annexation process, a jurisdictional transfer will occur to transfer ownership and maintenance responsibility to the City of Eugene. The streets have variable paving widths, and have not been constructed to City standards, because some portions of the streets are lacking required improvements such as sidewalks, curbs and gutters, and street trees. As identified in the applicant’s materials, the City has plans to make required frontage improvements in Wilkes Drive, River Loop 1, and River Loop 2 in conjunction with the planned Phase 2 improvements for the Santa Clara Community Park. As the rights-of-way exist and currently provide the key urban service of street provision, the street sections proposed for annexation meet the requirements of this criterion and will continue to be improved following annexation and jurisdictional transfer.</p> <p><u>Public Safety</u></p>

	<p>Police protection will be extended upon annexation consistent with service provision throughout the City. Fire protection will continue to be provided by the Eugene Springfield Fire Department. Emergency medical services are currently provided on a regional basis and will continue in the same manner upon annexation.</p> <p><u>Parks and Recreation</u> Parks and recreation programs are provided on a City-wide basis. As identified in the applicant’s materials, this project is in conjunction with the ongoing development of the Santa Clara Community Park, which supports this provision of parks to the area. However, the inclusion of the subject area in the City is sufficient evidence to demonstrate the minimum level of this key urban service is met.</p> <p><u>Planning and Development Services</u> Planning and building permit services are already provided for all areas located within the Urban Growth Boundary by the City of Eugene.</p> <p><u>Communications</u> Communications infrastructure and service already exists within the street rights-of-way. The proposed annexation will have no effect on these facilities. Any future communication facilities or infrastructure will require a right-of-way permit and approval by the Public Works Maintenance Division of the City of Eugene.</p> <p><u>Public Schools</u> The subject annexation area is within Eugene School District 4J. As access to schools is evaluated on a district wide basis, the annexation area’s location within a school district is sufficient evidence to demonstrate the minimum level of this key urban service is met.</p>
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**CONCLUSION:**

Based on the above findings, information submitted to date, and the criteria set forth in EC 9.7825, the proposed annexation is consistent with the applicable approval criteria. A map and legal description showing the area subject to annexation are included in the application file for reference. The effective date of the annexation will be set in accordance with State law.

**INFORMATIONAL ITEMS:**

Approval of this annexation does not relieve the applicant from complying with applicable codes and statutory requirements.



**ANNEXATION**

Please complete the following application checklist. Note that additional information may be required upon further review in order to adequately address the applicable criteria for approval. If you have any questions about filling out this application, please contact Planning staff at the Permit and Information Center, phone (541)682-5377, 99 West 10<sup>th</sup> Avenue, Eugene.

List all Assessor’s Map and Tax Lot numbers of the property included in the request.

Assessor’s Map	Tax Lot	Zoning	Acreage
River Loop 1 between Wilkes Drive and the	N/A		
the UGB; 17-04-01, River Loop 2 between the			
UGB and Robbie Street, 17-04-01-31 and			
17-04-01-32, Wilkes Drive between River Road			
and River Loop 1; 17-04-02-43, 17-04-02-44,			
17-04-01-33, and 17-04-01-34			

**Property Address:** N/A, Property is Lane County ROW

**Plans for Future Development & Permit Number (if applicable):** N/A

**Public Service Districts:** Eugene School District 4J, Lane Community College, Lane County, Lane Education Service District, Santa Clara Rural Fire Protection District, Santa Clara Water District, Upper Willamette Soil & Water

Name			
<b>Parks:</b>	City of Eugene		
<b>Electric:</b>	Eugene Water and Electric Board		
<b>Water:</b>	Eugene Water and Electric Board		
<b>Sanitary Sewer:</b>	The City of Eugene		
<b>Fire:</b>	Eugene/Springfield		
<b>Schools:</b>	<b>Elementary:</b> Awbrey Park	<b>Middle:</b> Madison	<b>High:</b> North Eugene
<b>Other:</b>			

**Filing Fee**

A filing fee must accompany all applications. The fee varies depending upon the type of application and is adjusted periodically by the City Manager. Check with Planning staff at the Permit and Information Center to determine the required fee or check website at [www.eugeneplanning.org](http://www.eugeneplanning.org)

**Written Statement (Submit 5 copies)**

Submit a detailed written statement describing **how** this request is consistent with all applicable criteria (Section 9.7825 of the Eugene Code).

**Site Plan Requirements**

Submit 3 paper copies and 1 digital copy of a site plan, drawn to an engineer's scale on 8 ½" x 11" sheet of paper. Site plans shall include the following information:

- Show the date & north arrow on site plan.
- Show the Assessor's Map and Tax Lot number(s) on the site plan.
- Show a vicinity map on the site plan (vicinity map does not need to be to scale).
- Show city limits & UGB (if applicable)
- Clearly label the affected territory and any public right of ways to be annexed.
- Show all adjacent streets, alleys, and accessways.
- Show all dimensions of existing public utility easements and any other areas restricting use of the parcels, such as conservation areas, slope easements, access easements, etc.
- Show the location of all existing structures.

**Other Application Requirements (Submit 3 paper copies and 1 digital copy of all)**

- Petition for Annexation form listing all owners, including partial owners, and electors. This form includes the Certification of Electors which must be signed by the Lane County Elections/Voter Registration Department and also includes the Verification (Certification) of Property Owners which must be signed by the Lane County Department of Assessment and Taxation. *This form is required even if the land is vacant.*
- Notarized Consent to Annexation form.
- A legal description of the land proposed for annexation, including any public right of way prepared by a registered land surveyor. Oregon Revised Statutes (ORS) 308.225 requires submittal of a closing metes and bounds description or subdivision block and lot number description. Please see example of acceptable legal descriptions contained in the application packet. The legal description must exactly correspond with the map included with the application or the Assessor's map.
- Summary of Urban Service Provision form.
- Census Information Sheet.

**Note:** This is not a complete list of requirements. Additional information may be required after further review in order to adequately address the applicable approval criteria.



By signing, the undersigned certifies that he/she has read and understood the submittal requirements outlined, and that he/she understands that omission of any listed item may cause delay in processing the application. I (We), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

PROPERTY OWNER OF TAX LOT: \_\_\_\_\_

Name (print): \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PROPERTY OWNER OF TAX LOT: \_\_\_\_\_

Name (print): \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PROPERTY OWNER OF TAX LOT: \_\_\_\_\_

Name (print): \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SURVEYOR:**

Name (print): James W. Colton

Company/Organization: City of Eugene

Address: 190 E. 8th Ave. 2nd Floor

City/State/Zip: Eugene, OR 97401 Phone: 541-682-2704 Fax: 541-682-8410

E-mail: jcolton @eugene-or.gov

Signature:  Date: 10/15/2024

**REPRESENTATIVE** (If different from Surveyor):

Name (print): Jonathan Patrick

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Company/Organization: City of Eugene

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Address: 190 E. 8th Ave. 2nd Floor

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City/State/Zip: Eugene, OR 97401

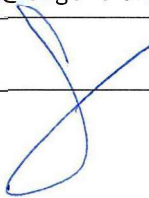
Phone: 541-682-6854 Fax:

---

E-mail: JPatrick@eugene-or.gov

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Signature:



Date:

10-15-2024

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**\*\*Attached additional sheets if necessary.**

## Written Statement

Applicant: City of Eugene

Contact Information: Nathan Scheib  
 Public Works Engineering Division  
 City of Eugene  
 99 E Broadway Ste. 400  
 Eugene, OR 97401  
 541-682-5264  
[Nscheib@eugene-or.gov](mailto:Nscheib@eugene-or.gov)

Surveyor: James W. Colton

Date: October 15, 2024 (revised November 6, 2024)

Site: Wilkes Drive between River Road and River Loop 1

**Background:** As a means of furthering an eventual jurisdictional transfer to the City of Eugene, as well as to support planned infrastructure projects in the proposed annexation area, City of Eugene Public Works is proposing that the section of Wilkes Drive between River Road and River Loop 1 be annexed into the City of Eugene. This section of Wilkes Drive also includes seven different taxlots (17-04-02-43-00400, 00404, 00405, 00408, 00409, 00412 & 00413) all owned by Lane County. Per Document No. 2024-027409 these seven taxlots were dedicated as public right-of-way.

The City of Eugene and Lane County executed a memo dated November 29, 2023 (attached) stating that the City of Eugene received FHWA funding to plan and design urban upgrades to improve a section of Wilkes Road up to City standards. As explained in the memo, the streets proposed for annexation are not developed to City standard, in that they are lacking sidewalks, curb and gutter, and other frontage improvements. The City has agreed to construct the street frontage improvements on River Loop 1 and River Loop 2 as part of Phase 2 of the Santa Clara Community Park development. Santa Clara Community Park Phase 1 construction was completed in 2024. The City plans to complete frontage improvements in the right of way of Wilkes Drive, River Loop 1 and River Loop 2 as part of Santa Clara Community Park Phase 2 construction. While it has been past practice to strive for the City to annex (and jurisdictionally transfer) a street that is constructed to City standards, the annexation of these streets surrounding Santa Clara Community Park has been a collaborative process between Lane County and the City of Eugene. In order to meet the agreements made between the City and County, it is in the best interest of the City to acquire these streets and make improvements to the roads as part of the Santa Clara Community Park project.

The proposed road annexations benefit an underserved and rapidly urbanizing area of town that was recently brought into the UGB. For years City and County governments collaborated to meet high priority service level goals for Parks, Land Use, Transportation and Trails in the Santa Clara and River Road community. Thousands of engaged neighbors took part in large scale planning efforts in this area and hundreds more participated in the Community Park Master Planning. The road and park annexations work together to create the desired connections of historically isolated neighborhoods to the City's core.

Combined, Santa Clara Community Park and Madison Middle School represent 56 acres of contiguous public lands accessed through the proposed road annexations. A future transportation funded bike lane from south Eugene extends the riverbank trail system to proposed annexations of Wilkes Drive and River Loop 1. From there, the community park's multi-use path, bridge and trails complete the pedestrian and bike trail connection to River Loop 2.

These park trails and paths were funded by The Oregon State Parks Local Government Grant with support from the Eugene Parks Foundation, the Santa Clara Community Organization, and Huerto de la Familia. The Eugene School District 4J fully supported the park's expanded path and trail system as it greatly improves safe routes to school for many of its students and the Santa Clara Community. This proposed road annexation makes our city's systems and infrastructure connected, resilient and secure and provides equitable access to all.

***EC9.7825 Annexation- Approval Criteria***

***(1) The land proposed to be annexed is within the City's Urban Growth Boundary and is:***

***(a) Contiguous to the city limits; or***

***(b) Separated from the City only by a public right of way or a stream, bay, lake or other body of water.***

From the included site plan, it is clear that this section of Wilkes Drive is within the UGB and contiguous with land in the city limits, thus complying with EC9.8725(1). Within the proposed annexation area, there are multiple annexed properties that have frontage on Wilkes Drive. These properties are a part of tax maps 17-04-02-43, 17-04-02-44, 17-04-01-33, and 17-04-01-34.

***EC9.7825(2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.***

The Metro Plan contains the policies that are related to this annexation request. The River Road Santa Clara Urban Facilities Plan is the refinement plan applicable to the subject property.

The Metro Plan policies listed below support this annexation:

***C. Growth Management, Goals, Findings, and Policies (Chapter II):***

***Policy 1. The UGB and sequential development shall continue to be implemented as an essential means to achieve compact urban growth. The provision of all urban services shall be concentrated inside the UGB.***

*Policy 9. A full range of key urban facilities and services shall be provided to urban areas according to demonstrated need and budgetary priorities.*

*Policy 15. Ultimately, land within the UGB shall be annexed to a city provided with the required minimum level of urban facilities and services. While the time frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban.*

*F. River Road – Santa Clara Urban Facilities Plan (Chapter II):*

*Policy 1. As annexation occurs, Eugene shall provide for a level of police service comparable to that received in the remainder of the City.*

Annexation of these sections of right-of-way will create clear boundaries for police and other City services, which increases the effectiveness of and efficiency of these services and the allocation of municipal resources.

*River Road - Santa Clara Neighborhood Plan*

*Policy 5.5 Public Right-of-Way Management: City and County will continue to cooperatively work towards addressing jurisdictional issues in the right of way, including parking, maintenance, street improvements, and annexation issues.*

*Policy 17.4 Annexation: Annexation of the River Road and Santa Clara areas will occur only through strict application of state laws and local policies (e.g., ability to extend key urban facilities and services in a timely manner). In each case, Eugene will make every reasonable attempt to provide for annexation only on a voluntary basis and according to prior individual property annexation agreements.*

The requested annexation supports Policy 5.5 by annexing right-of-way and transferring the jurisdictional responsibility to the City of Eugene; thus, making annexation more available to adjacent properties and providing clarity on the jurisdictional responsibility for maintenance and future improvements.

In alignment with Policy 17.4, this annexation request is both served by key urban facilities (see below) and is a voluntary annexation. Additionally, this annexation will provide contiguity to other unannexed properties that are currently unable to annex and may choose to annex in the future.

*F. Transportation Element (Chapter III):*

*Policy F.14. Address the mobility and safety needs of motorists, transit users, bicyclists, pedestrians, and the needs of emergency vehicles when planning and constructing roadway system improvements.*

The annexation of this section of Wilkes Drive is consistent with these policies as the proposed annexation will provide clear boundaries between municipalities and will further enhance the existing system of arterial and collector streets.

As previously discussed in this subsection, and further detailed under subsection (3) below, the proposed annexation is consistent with Metro Plan growth management policies and can be served by the minimum level of key urban services.

***EC9.7825(3) The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly efficient, and timely manner.***

The Metro Plan defines the minimum level for key urban facilities and services as “wastewater service, stormwater service, transportation, solid waste management, water service, fire and emergency medical services, police protection, city-wide parks and recreation programs, electric service, land use controls, communications facilities, and public schools on a district-wide bases.” The proposed annexations will result in a boundary in which the minimum level of key urban facilities and services can be provided in an orderly, efficient, and timely manner as detailed below:

## **Summary of Urban Service Provision**

**Wastewater-** All new development must connect to the wastewater system. Is wastewater service available to serve the area proposed for annexation? (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

The property in this annexation request:

*No additional properties are being served by wastewater due to this annexation being Right-of-Way only.*

Location and size of existing wastewater line: This section of Lane County Right-of-Way has a series of existing 8” and 12” PVC wastewater lines constructed in either 1985 or 1995. However, these sections of WW pipe are already owned and maintained by the City of Eugene.

*Zero properties will be served by an extension of an existing gravity wastewater line.*

Where will a wastewater line be extended from? When will it be extended? By whom?

*No properties requiring wastewater service are include in this application. This section of Lane County Right of Way does have a series of existing 8” and 12” PVC wastewater lines. This section of wastewater pipe is already owned and maintained by the City of Eugene.*

**Stormwater-** Currently, this section of Wilkes Drive is served by both Lane County and City of Eugene Stormwater infrastructure. The stormwater infrastructure is located sporadically through out Wilkes Drive, this infrastructure includes 30” stormwater mainlines, manholes, curb inlets, culverts and open channels (see included maps for detail). After the annexation of this section of Wilkes Drive a Jurisdictional Transfer will take place shortly after. The Jurisdictional Transfer will have the City of

Eugene assume maintenance and operational responsibility for all of the stormwater infrastructure present.

Is the site currently served by an approved stormwater system?

*Yes, Lane County currently owns a portion of the stormwater facilities but after the jurisdictional transfer which will occur shortly after the annexation, the City of Eugene will take ownership and maintenance responsibilities of those facilities.*

*The City of Eugene also owns and will continue to own and maintain a smaller portion of public storm system within the Right-of-Way after the annexation.*

If, yes location? *The existing stormwater system is located within the right-of-way.*

**Streets-** What existing streets provide access to this site? List existing streets that provide access to this site from River Road, the Northwest expressway, or Beltline Highway.

*This application is to annex a section of Wilkes Drive from River Road to River Loop 1; at this time there are no plans to change any access or ingress/egress from this section.*

Will dedication for additional street right-of-way be required upon further development of this site?

Yes  No  Unknown

Will existing streets be extended or new streets constructed upon further development of this site?

Yes  No  Unknown

**Parks, Recreation, and Cultural Services**

Please list the parks and recreation facilities that already exist or are planned in the general vicinity of the property(ies) included in this annexation:

*Santa Clara Park, which is currently owned by the City of Eugene, Terra Linda Park, which is also owned by the City of Eugene and Whitely Landing, which is owned by Lane County are the only existing parks in the general vicinity of the proposed annexation.*

**Public Safety**

**Police services-** *Currently this section of Wilkes Drive is under Lane County jurisdiction. Annexation will bring this section of Wilkes Drive within the city limits and Eugene Code provisions will apply in the area. Police service will be provided to the annexed area consistent with service provision in other areas of the city.*

**Fire and emergency services-** *This area is currently served by Eugene Springfield Fire. Eugene Springfield Fire will continue to provide fire and emergency services to the area following annexation.*

**Emergency medical transport (i.e., ambulance) services-** *This area is currently served by City of Eugene Fire & EMS Department. After annexation, this section of Right-of-Way will still be under Eugene/Springfield Fire and EMS jurisdiction.*

**Planning and Development Services-** *Planning and building permit services are provided to the area outside the city limits but within urban growth boundary by the City of Eugene. This service will continue after annexation.*

**Electric Service-** *EWEB currently has overhead power throughout the proposed annexation area.*

**Water Service-** *EWEB has an existing water main running through this segment of Wilkes Drive that is proposed to be annexed.*

**Solid Waste-** *Solid waste collection service is provided by private firms. Regional disposal sites and the Short Mountain landfill are operated by Lane County.*

**Natural Gas-** *Northwest Natural Gas can extend service to any future development in this area.*

**Communications-** *A variety of other telecommunications providers offer communication services throughout the Eugene/Springfield area.*

**Conclusion**

Based on the above findings, the proposed annexation complies with applicable approval criteria. From a consistency of service and perspective and to allow for a jurisdictional transfer, the annexation of this section of Wilkes Drive is the next logical step. The intent of the proposed annexation is that of completeness and consistency of services.





November 29, 2023

Sasha Vartanian  
 Lane County Public Works  
 30340 N Delta HWY  
 Eugene, OR 97408

Subject: Annexation and Jurisdictional Transfer of Wilkes Drive, River Loop 1 and River Loop 2; and Santa Clara Community Park Improvements

Sasha,

Marina Wrensch and Doug Singer forwarded a copy of your email from November 6, 2023, outlining Lane County requirements and requests for improvements along the Santa Clara Community Park frontages on Wilkes Drive, River Loop 1 and River Loop 2.

As you are aware the City and County are having ongoing discussions regarding the long-term ownership of many current county roads within the Eugene UGB and plans to annex and jurisdictionally transfer (A&JT) several roads in 2024 and into the future. Portions of Wilkes Drive, River Loop 1 and River Loop 2 have been part of those discussions.

The City agrees to apply to City Council to annex and jurisdictionally transfer Wilkes Drive from River Road to River Loop 1, River Loop 1 from the east end of Wilkes Drive east and around the corner to the current north UGB, and River Loop 2 from Robbie Street east to the current UGB. I have directed City staff to start the annexation process with the goal of full A&JT for these road segments in 2024.

City staff have reviewed the TIA for Santa Clara Community Park Phase 1. The City agrees to work with County staff to determine the scope and design of safety improvements for River Loop 2 recommended from the TIA and add the improvements to the phase 1 construction of the park.

The City plans to complete frontage improvements in the right of way of Wilkes Drive, River Loop 1 and River Loop 2 as part of Santa Clara Community Park Phase 2 construction. I have directed City Project Team staff to design frontage improvements to Santa Clara Community Park that will meet the (draft) *Design Standards and Guidelines for Eugene Streets, Sidewalks, Bikeways and Access Ways*.

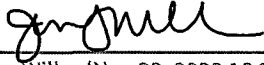
We are also aware of the STBG Y230 grant funding the County has secured for the Planning and Engineering phase to design urban upgrades to Wilkes Drive. Along with A&JT, the City will propose taking this project over in anticipation of funding urban upgrades to Wilkes Drive to meet City street standards in the 2027-2030 TIP cycle with Lane County support.

Santa Clara Community Park Improvements  
Page 2

With the City's commitments outlined in this letter, I am requesting the permitting of the Santa Clara Community Park Phase 1 so that project can start construction.

Please reach out to Doug Singer and me if you have any questions.

Sincerely,



\_\_\_\_\_  
Jenifer Willer (Nov 29, 2023 16:23 PST)

Jenifer Willer, PE  
City Engineer

DKS  
DKS

Copy: Doug Singer, Marina Wensch, Carolyn Burke

## Written Statement

Applicant: City of Eugene

Contact Information: Nathan Scheib  
 Public Works Engineering Division  
 City of Eugene  
 99 E Broadway Ste. 400  
 Eugene, OR 97401  
 541-682-5264  
[Nscheib@eugene-or.gov](mailto:Nscheib@eugene-or.gov)

Surveyor: James W. Colton

Date: October 15, 2024 (Revised November 6, 2024)

Site: River Loop 1 between Wilkes Drive and the Urban Growth Boundary

**Background:** As a means of furthering an eventual jurisdictional transfer to the City of Eugene, as well as to support planned infrastructure projects in the proposed annexation area, City of Eugene Public Works is proposing that the section of River Loop 1 between Wilkes Drive and the Urban Growth Boundary (UGB).

The City of Eugene and Lane County executed a memo dated November 29, 2023 (attached) stating that the City and Lane County agreed to improve River Loop 1 and River Loop 2 to City standards as part of the Santa Clara Community Park improvements. As explained in the memo, the streets proposed for annexation are not developed to City standard, in that they are lacking sidewalks, curb and gutter, and other frontage improvements. The City has agreed to construct the street frontage improvements on River Loop 1 and River Loop 2 as part of Phase 2 of the Santa Clara Community Park development. Santa Clara Community Park Phase 1 construction was completed in 2024. The City plans to complete frontage improvements in the right of way of Wilkes Drive, River Loop 1 and River Loop 2 as part of Santa Clara Community Park Phase 2 construction. While it has been past practice to strive for the City to annex (and jurisdictionally transfer) a street that is constructed to City standards, the annexation of these streets surrounding Santa Clara Community Park has been a collaborative process between Lane County and the City of Eugene. In order to meet the agreements made between the City and County, it is in the best interest of the City to acquire these streets and make improvements to the roads as part of the Santa Clara Community Park project.

The proposed road annexations benefit an underserved and rapidly urbanizing area of town that was recently brought into the UGB. For years City and County governments collaborated to meet high priority service level goals for Parks, Land Use, Transportation and Trails in the Santa Clara and River

Road community. Thousands of engaged neighbors took part in large scale planning efforts in this area and hundreds more participated in the Community Park Master Planning. The road and park annexations work together to create the desired connections of historically isolated neighborhoods to the City's core.

Combined, Santa Clara Community Park and Madison Middle School represent 56 acres of contiguous public lands accessed through the proposed road annexations. A future transportation funded bike lane from south Eugene extends the riverbank trail system to proposed annexations of Wilkes Drive and River Loop 1. From there, the community park's multi-use path, bridge and trails complete the pedestrian and bike trail connection to River Loop 2.

These park trails and paths were funded by The Oregon State Parks Local Government Grant with support from the Eugene Parks Foundation, the Santa Clara Community Organization, and Huerto de la Familia. The Eugene School District 4J fully supported the park's expanded path and trail system as it greatly improves safe routes to school for many of its students and the Santa Clara Community. This proposed road annexation makes our city's systems and infrastructure connected, resilient and secure and provides equitable access to all.

***EC9.7825 Annexation- Approval Criteria***

***(1) The land proposed to be annexed is within the City's Urban Growth Boundary and is:***

***(a) Contiguous to the city limits; or***

***(b) Separated from the City only by a public right of way or a stream, bay, lake or other body of water.***

From the included site plan, it is clear that this section of River Loop 1 is within the UGB and contiguous with land in the city limits, thus complying with EC9.8725(1). Within the proposed annexation area, there is only one annexed property that has frontage on River Loop 1. This property is a part of tax map 17-04-01.

***EC9.7825(2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.***

The Metro Plan contains the policies that are related to this annexation request. The River Road Santa Clara Urban Facilities Plan is the refinement plan applicable to the subject property.

The Metro Plan policies listed below support this annexation:

*C. Growth Management, Goals, Findings, and Policies (Chapter II):*

*Policy 1. The UGB and sequential development shall continue to be implemented as an essential means to achieve compact urban growth. The provision of all urban services shall be concentrated inside the UGB.*

*Policy 9. A full range of key urban facilities and services shall be provided to urban areas according to demonstrated need and budgetary priorities.*

*Policy 15. Ultimately, land within the UGB shall be annexed to a city provided with the required minimum level of urban facilities and services. While the time frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban.*

*F. River Road – Santa Clara Urban Facilities Plan (Chapter II):*

*Policy 1. As annexation occurs, Eugene shall provide for a level of police service comparable to that received in the remainder of the City.*

Annexation of this section of right-of-way will create clear boundaries for police and other City services, which increases the effectiveness of and efficiency of these services and the allocation of municipal resources.

*River Road - Santa Clara Neighborhood Plan*

*Policy 5.5 Public Right-of-Way Management: City and County will continue to cooperatively work towards addressing jurisdictional issues in the right of way, including parking, maintenance, street improvements, and annexation issues.*

*Policy 17.4 Annexation: Annexation of the River Road and Santa Clara areas will occur only through strict application of state laws and local policies (e.g., ability to extend key urban facilities and services in a timely manner). In each case, Eugene will make every reasonable attempt to provide for annexation only on a voluntary basis and according to prior individual property annexation agreements.*

The requested annexation supports Policy 5.5 by annexing right-of-way and transferring the jurisdictional responsibility to the City of Eugene; thus, making annexation more available to adjacent properties and providing clarity on the jurisdictional responsibility for maintenance and future improvements.

In alignment with Policy 17.4, this annexation request is both served by key urban facilities (see below) and is a voluntary annexation. Additionally, this annexation will provide contiguity to other unannexed properties that are currently unable to annex and may choose to annex in the future.

*F. Transportation Element (Chapter III):*

*Policy F.14. Address the mobility and safety needs of motorists, transit users, bicyclists, pedestrians, and the needs of emergency vehicles when planning and constructing roadway system improvements.*

The annexation of this section of River Loop 1 is consistent with these policies as the proposed annexation will provide clear boundaries between municipalities and will further enhance the existing system of arterial and collector streets.

As previously discussed in this subsection, and further detailed under subsection (3) below, the proposed annexation is consistent with Metro Plan growth management policies and can be served by the minimum level of key urban services.

***EC9.7825(3) The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly efficient, and timely manner.***

The Metro Plan defines the minimum level for key urban facilities and services as “wastewater service, stormwater service, transportation, solid waste management, water service, fire and emergency medical services, police protection, city-wide parks and recreation programs, electric service, land use controls, communications facilities, and public schools on a district-wide bases.” The proposed annexations will result in a boundary in which the minimum level of key urban facilities and services can be provided in an orderly, efficient, and timely manner as detailed below:

## **Summary of Urban Service Provision**

**Wastewater-** All new development must connect to the wastewater system. Is wastewater service available to serve the area proposed for annexation? (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

The property in this annexation request:

*No additional properties are being served by wastewater due to this annexation being Right-of-Way only.*

There are no existing public wastewater mainlines located within the proposed annexation area. However, to the west of the proposed annexation area there is an existing public wastewater system that consists of a series of 8” PVC wastewater lines constructed in 1995. These sections of WW pipe are already owned and maintained by the City of Eugene.

*Zero properties will be served by an extension of an existing gravity wastewater line.*

Where will a wastewater line be extended from? When will it be extended? By whom?

*No properties requiring wastewater service are include in this application. This section of Lane County Right of Way does not have any public wastewater lines. To the west of the proposed annexation area is a series of 8” PVC public wastewater lines. This section of wastewater pipe is already owned and maintained by the City of Eugene.*

**Stormwater-** Currently, this section of River Loop 1 is served by Lane County stormwater infrastructure. The stormwater infrastructure is located sporadically throughout River Loop 1. This stormwater infrastructure includes open drainage channels and a culvert (see included maps for detail). After the annexation of this section of River Loop 1 a Jurisdictional Transfer will take place shortly after. The Jurisdictional Transfer will have the City of Eugene assume maintenance and operational responsibility for all of the stormwater infrastructure present.

Is the site currently served by an approved stormwater system?

*Yes, Lane County currently owns the stormwater facilities but after the jurisdictional transfer which will occur shortly after the annexation, the City of Eugene will take ownership and maintenance responsibilities of those facilities.*

If, yes location? *The existing stormwater system is located within the right-of-way.*

**Streets-** What existing streets provide access to this site? List existing streets that provide access to this site from River Road, the Northwest expressway, or Beltline Highway.

*This application is to annex a section of River Loop 1 from Wilkes Drive to the UGB; at this time there are no plans to change any access or ingress/egress from this section.*

Will dedication for additional street right-of-way be required upon further development of this site?

Yes  No  Unknown

Will existing streets be extended or new streets constructed upon further development of this site?

Yes  No  Unknown

### **Parks, Recreation, and Cultural Services**

Please list the parks and recreation facilities that already exist or are planned in the general vicinity of the property(ies) included in this annexation:

*Santa Clara Park, which is currently owned by the City of Eugene, Terra Linda Park, which is also owned by the City of Eugene and Whitely Landing, which is owned by Lane County are the only existing parks in the general vicinity of the proposed annexation.*

### **Public Safety**

**Police services-** *Currently this section of River Loop 1 is under Lane County jurisdiction. Annexation will bring this section of River Loop 1 within the city limits and Eugene Code provisions will apply in the area. Police service will be provided to the annexed area consistent with service provision in other areas of the city.*

**Fire and emergency services-** *This area is currently served by Eugene Springfield Fire. Eugene Springfield Fire will continue to provide fire and emergency services to the area following annexation.*

**Planning and Development Services-** *Planning and building permit services are provided to the area outside the city limits but within urban growth boundary by the City of Eugene pursuant to an intergovernmental agreement with Lane County. Planning and Development services will be provided by the City of Eugene following annexation.*

**Electric Service-** *For a portion of the proposed annexation area EWEB currently has overhead power.*

**Water Service-** *EWEB has an existing water main running through this segment of River Loop 1 that is proposed to be annexed.*

**Solid Waste-** *Solid waste collection service is provided by private firms. Regional disposal sites and the Short Mountain landfill are operated by Lane County.*

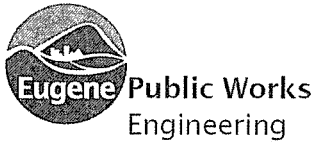
**Natural Gas-** *Northwest Natural Gas can extend service to any future development in this area.*

**Communications-** *A variety of other telecommunications providers offer communication services throughout the Eugene/Springfield area.*

**Conclusion**

Based on the above findings, the proposed annexation complies with applicable approval criteria. From a consistency of service and perspective and to allow for a jurisdictional transfer, the annexation of this section of River Loop 1 is the next logical step. The intent of the proposed annexation is that of completeness and consistency of services.





November 29, 2023

Sasha Vartanian  
Lane County Public Works  
30340 N Delta HWY  
Eugene, OR 97408

Subject: Annexation and Jurisdictional Transfer of Wilkes Drive, River Loop 1 and River Loop 2; and Santa Clara Community Park Improvements

Sasha,

Marina Wrensch and Doug Singer forwarded a copy of your email from November 6, 2023, outlining Lane County requirements and requests for improvements along the Santa Clara Community Park frontages on Wilkes Drive, River Loop 1 and River Loop 2.

As you are aware the City and County are having ongoing discussions regarding the long-term ownership of many current county roads within the Eugene UGB and plans to annex and jurisdictionally transfer (A&JT) several roads in 2024 and into the future. Portions of Wilkes Drive, River Loop 1 and River Loop 2 have been part of those discussions.

The City agrees to apply to City Council to annex and jurisdictionally transfer Wilkes Drive from River Road to River Loop 1, River Loop 1 from the east end of Wilkes Drive east and around the corner to the current north UGB, and River Loop 2 from Robbie Street east to the current UGB. I have directed City staff to start the annexation process with the goal of full A&JT for these road segments in 2024.

City staff have reviewed the TIA for Santa Clara Community Park Phase 1. The City agrees to work with County staff to determine the scope and design of safety improvements for River Loop 2 recommended from the TIA and add the improvements to the phase 1 construction of the park.

The City plans to complete frontage improvements in the right of way of Wilkes Drive, River Loop 1 and River Loop 2 as part of Santa Clara Community Park Phase 2 construction. I have directed City Project Team staff to design frontage improvements to Santa Clara Community Park that will meet the (draft) *Design Standards and Guidelines for Eugene Streets, Sidewalks, Bikeways and Access Ways*.

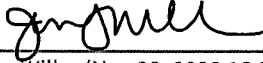
We are also aware of the STBG Y230 grant funding the County has secured for the Planning and Engineering phase to design urban upgrades to Wilkes Drive. Along with A&JT, the City will propose taking this project over in anticipation of funding urban upgrades to Wilkes Drive to meet City street standards in the 2027-2030 TIP cycle with Lane County support.

Santa Clara Community Park Improvements  
Page 2

With the City's commitments outlined in this letter, I am requesting the permitting of the Santa Clara Community Park Phase 1 so that project can start construction.

Please reach out to Doug Singer and me if you have any questions.

Sincerely,



\_\_\_\_\_  
Jenifer Willer (Nov 29, 2023 16:23 PST)

Jenifer Willer, PE  
City Engineer

DKS  
DKS

Copy: Doug Singer, Marina Wensch, Carolyn Burke

## Written Statement

Applicant: City of Eugene

Contact Information: Nathan Scheib  
 Public Works Engineering Division  
 City of Eugene  
 99 E Broadway Ste. 400  
 Eugene, OR 97401  
 541-682-5264  
[Nscheib@eugene-or.gov](mailto:Nscheib@eugene-or.gov)

Surveyor: James W. Colton

Date: October 15, 2024 (revised November 6, 2024)

Site: River Loop 2 between the Urban Growth Boundary and Robbie Street

**Background:** As a means of furthering an eventual jurisdictional transfer to the City of Eugene, as well as to support planned infrastructure projects in the proposed annexation area, City of Eugene Public Works is proposing that the section of River Loop 2 between the UGB and Robbie Street be annexed into the City of Eugene.

The City of Eugene and Lane County executed a memo dated November 29, 2023 (attached) stating that the City and Lane County agreed to improve River Loop 1 and River Loop 2 to City standards as part of the Santa Clara Community Park improvements. As explained in the memo, the streets proposed for annexation are not developed to City standard, in that they are lacking sidewalks, curb and gutter, and other frontage improvements. The City has agreed to construct the street frontage improvements on River Loop 1 and River Loop 2 as part of Phase 2 of the Santa Clara Community Park development. Santa Clara Community Park Phase 1 construction was completed in 2024. The City plans to complete frontage improvements in the right of way of Wilkes Drive, River Loop 1 and River Loop 2 as part of Santa Clara Community Park Phase 2 construction. While it has been past practice to strive for the City to annex (and jurisdictionally transfer) a street that is constructed to City standards, the annexation of these streets surrounding Santa Clara Community Park has been a collaborative process between Lane County and the City of Eugene. In order to meet the agreements made between the City and County, it is in the best interest of the City to acquire these streets and make improvements to the roads as part of the Santa Clara Community Park project.

The proposed road annexations benefit an underserved and rapidly urbanizing area of town that was recently brought into the UGB. For years City and County governments collaborated to meet high priority service level goals for Parks, Land Use, Transportation and Trails in the Santa Clara and River

Road community. Thousands of engaged neighbors took part in large scale planning efforts in this area and hundreds more participated in the Community Park Master Planning. The road and park annexations work together to create the desired connections of historically isolated neighborhoods to the City's core.

Combined, Santa Clara Community Park and Madison Middle School represent 56 acres of contiguous public lands accessed through the proposed road annexations. A future transportation funded bike lane from south Eugene extends the riverbank trail system to proposed annexations of Wilkes Drive and River Loop 1. From there, the community park's multi-use path, bridge and trails complete the pedestrian and bike trail connection to River Loop 2.

These park trails and paths were funded by The Oregon State Parks Local Government Grant with support from the Eugene Parks Foundation, the Santa Clara Community Organization, and Huerto de la Familia. The Eugene School District 4J fully supported the park's expanded path and trail system as it greatly improves safe routes to school for many of its students and the Santa Clara Community. This proposed road annexation makes our city's systems and infrastructure connected, resilient and secure and provides equitable access to all.

***EC9.7825 Annexation- Approval Criteria***

***(1) The land proposed to be annexed is within the City's Urban Growth Boundary and is:***

***(a) Contiguous to the city limits; or***

***(b) Separated from the City only by a public right of way or a stream, bay, lake or other body of water.***

From the included site plan, it is clear that this section of River Loop 2 is within the UGB and contiguous with land in the city limits, thus complying with EC9.8725(1). Within the proposed annexation area, there are multiple annexed properties that have frontage on River Loop 2. These properties are a part of tax maps 17-04-01-31 and 17-04-01-32.

***EC9.7825(2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.***

The Metro Plan contains the policies that are related to this annexation request. The River Road Santa Clara Urban Facilities Plan is the refinement plan applicable to the subject property.

The Metro Plan policies listed below support this annexation:

***C. Growth Management, Goals, Findings, and Policies (Chapter II):***

*Policy 1. The UGB and sequential development shall continue to be implemented as an essential means to achieve compact urban growth. The provision of all urban services shall be concentrated inside the UGB.*

*Policy 9. A full range of key urban facilities and services shall be provided to urban areas according to demonstrated need and budgetary priorities.*

*Policy 15. Ultimately, land within the UGB shall be annexed to a city provided with the required minimum level of urban facilities and services. While the time frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban.*

*F. River Road – Santa Clara Urban Facilities Plan (Chapter II):*

*Policy 1. As annexation occurs, Eugene shall provide for a level of police service comparable to that received in the remainder of the City.*

Annexation of these sections of right-of-way will create clear boundaries for police and other City services, which increases the effectiveness of and efficiency of these services and the allocation of municipal resources.

*River Road - Santa Clara Neighborhood Plan*

*Policy 5.5 Public Right-of-Way Management: City and County will continue to cooperatively work towards addressing jurisdictional issues in the right of way, including parking, maintenance, street improvements, and annexation issues.*

*Policy 17.4 Annexation: Annexation of the River Road and Santa Clara areas will occur only through strict application of state laws and local policies (e.g., ability to extend key urban facilities and services in a timely manner). In each case, Eugene will make every reasonable attempt to provide for annexation only on a voluntary basis and according to prior individual property annexation agreements.*

The requested annexation supports Policy 5.5 by annexing right-of-way and transferring the jurisdictional responsibility to the City of Eugene; thus, making annexation more available to adjacent properties and providing clarity on the jurisdictional responsibility for maintenance and future improvements.

In alignment with Policy 17.4, this annexation request is both served by key urban facilities (see below) and is a voluntary annexation. Additionally, this annexation will provide contiguity to other unannexed properties that are currently unable to annex and may choose to annex in the future.

*F. Transportation Element (Chapter III):*

*Policy F.14. Address the mobility and safety needs of motorists, transit users, bicyclists, pedestrians, and the needs of emergency vehicles when planning and constructing roadway system improvements.*

The annexation of this section of River Loop 2 is consistent with these policies as the proposed annexation will provide clear boundaries between municipalities and will further enhance the existing system of arterial and collector streets.

As previously discussed in this subsection, and further detailed under subsection (3) below, the proposed annexation is consistent with Metro Plan growth management policies and can be served by the minimum level of key urban services.

***EC9.7825(3) The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly efficient, and timely manner.***

The Metro Plan defines the minimum level for key urban facilities and services as “wastewater service, stormwater service, transportation, solid waste management, water service, fire and emergency medical services, police protection, city-wide parks and recreation programs, electric service, land use controls, communications facilities, and public schools on a district-wide bases.” The proposed annexations will result in a boundary in which the minimum level of key urban facilities and services can be provided in an orderly, efficient, and timely manner as detailed below:

## **Summary of Urban Service Provision**

**Wastewater-** All new development must connect to the wastewater system. Is wastewater service available to serve the area proposed for annexation? (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

The property in this annexation request:

*No additional properties are being served by wastewater due to this annexation being Right-of-Way only.*

Location and size of existing wastewater line: This section of Lane County Right-of-Way has a series of existing 8” PVC wastewater lines constructed in 1994. However, these sections of WW pipe are already owned and maintained by the City of Eugene.

*Zero properties will be served by an extension of an existing gravity wastewater line.*

Where will a wastewater line be extended from? When will it be extended? By whom?

*No properties requiring wastewater service are included in this application. This section of Lane County Right of Way does have a series of existing 8” PVC wastewater lines. This section of wastewater pipe is already owned and maintained by the City of Eugene.*

**Stormwater-** Currently, this section of River Loop 2 is served by Lane County stormwater infrastructure. The stormwater infrastructure is located sporadically throughout River Loop 2. This stormwater infrastructure includes a culvert, stormwater mainline (15”) and manholes (see included maps for detail). After the annexation of this section of River Loop 2 a Jurisdictional Transfer will take place shortly after. The Jurisdictional Transfer will have the City of Eugene assume maintenance and operational responsibility for all of the stormwater infrastructure present.

Is the site currently served by an approved stormwater system?

*Yes, Lane County currently owns the stormwater facilities but after the jurisdictional transfer which will occur shortly after the annexation, the City of Eugene will take ownership and maintenance responsibilities of those facilities.*

If, yes location? *The existing stormwater system is located within the right-of-way.*

**Streets-** What existing streets provide access to this site? List existing streets that provide access to this site from River Road, the Northwest expressway, or Beltline Highway.

*This application is to annex a section of River Loop 2 from the UGB to Robbie Street; at this time there are no plans to change any access or ingress/egress from this section.*

Will dedication for additional street right-of-way be required upon further development of this site?

Yes  No  Unknown

Will existing streets be extended or new streets constructed upon further development of this site?

Yes  No  Unknown

### **Parks, Recreation, and Cultural Services**

Please list the parks and recreation facilities that already exist or are planned in the general vicinity of the property(ies) included in this annexation:

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### **Public Safety**

**Police services-** *Currently this section of River Loop 2 is under Lane County jurisdiction. Annexation will bring this section of River Loop 2 within the city limits and Eugene Code provisions will apply in the area. Police service will be provided to the annexed area consistent with service provision in other areas of the city.*

**Fire and emergency services-** *This area is currently served by City of Eugene Fire & EMS Department. After annexation, this section of Right-of-Way will still be under Eugene/Springfield Fire and EMS jurisdiction.*

**Emergency medical transport (i.e., ambulance) services-** *This area is currently served by City of Eugene Fire & EMS Department. After annexation, this section of Right-of-Way will still be under Eugene/Springfield Fire and EMS jurisdiction.*

**Planning and Development Services-** *Planning and building permit services are provided to the area outside the city limits but within urban growth boundary by the City of Eugene. This service will continue after annexation.*

**Electric Service-** *EWEB has existing electric overhead and underground service running through this segment of River Loop 2 that is proposed to be annexed.*

**Water Service-** *EWEB has an existing water main running through this segment of River Loop 2 that is proposed to be annexed.*

**Solid Waste-** *Solid waste collection service is provided by private firms. Regional disposal sites and the Short Mountain landfill are operated by Lane County.*

**Natural Gas-** *Northwest Natural Gas can extend service to any future development in this area.*

**Communications-** *A variety of other telecommunications providers offer communication services throughout the Eugene/Springfield area.*

**Conclusion**

Based on the above findings, the proposed annexation complies with applicable approval criteria. From a consistency of service and perspective and to allow for a jurisdictional transfer, the annexation of this section of River Loop 2 is the next logical step. The intent of the proposed annexation is that of completeness and consistency of services.





November 29, 2023

Sasha Vartanian  
Lane County Public Works  
30340 N Delta HWY  
Eugene, OR 97408

Subject: Annexation and Jurisdictional Transfer of Wilkes Drive, River Loop 1 and River Loop 2; and Santa Clara Community Park Improvements

Sasha,

Marina Wrensch and Doug Singer forwarded a copy of your email from November 6, 2023, outlining Lane County requirements and requests for improvements along the Santa Clara Community Park frontages on Wilkes Drive, River Loop 1 and River Loop 2.

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City staff have reviewed the TIA for Santa Clara Community Park Phase 1. The City agrees to work with County staff to determine the scope and design of safety improvements for River Loop 2 recommended from the TIA and add the improvements to the phase 1 construction of the park.

The City plans to complete frontage improvements in the right of way of Wilkes Drive, River Loop 1 and River Loop 2 as part of Santa Clara Community Park Phase 2 construction. I have directed City Project Team staff to design frontage improvements to Santa Clara Community Park that will meet the (draft) *Design Standards and Guidelines for Eugene Streets, Sidewalks, Bikeways and Access Ways*.

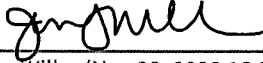
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Santa Clara Community Park Improvements  
Page 2

With the City's commitments outlined in this letter, I am requesting the permitting of the Santa Clara Community Park Phase 1 so that project can start construction.

Please reach out to Doug Singer and me if you have any questions.

Sincerely,



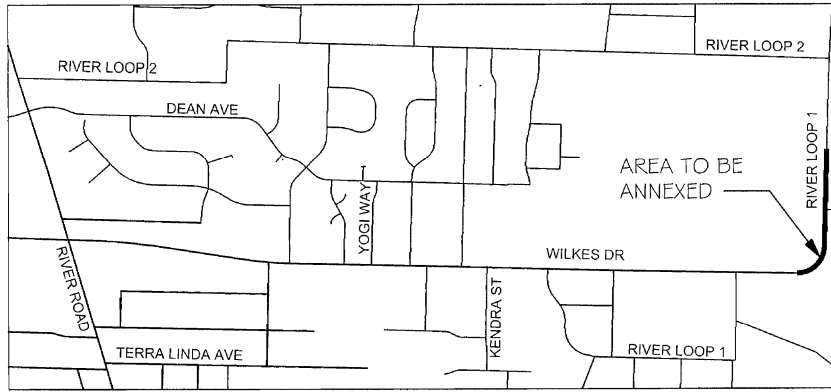
\_\_\_\_\_  
Jenifer Willer (Nov 29, 2023 16:23 PST)

Jenifer Willer, PE  
City Engineer

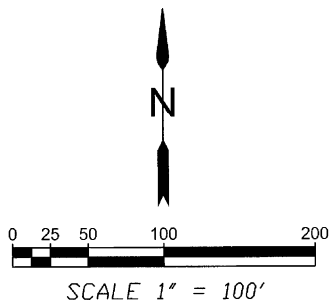
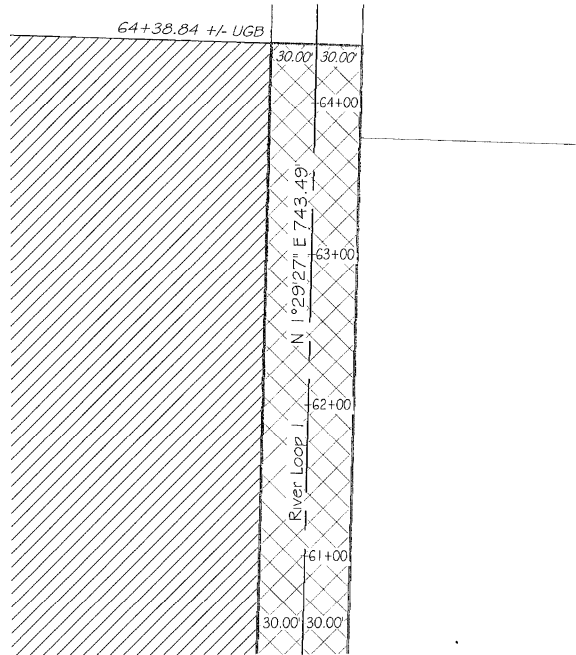
DKS  
DKS

Copy: Doug Singer, Marina Wensch, Carolyn Burke

# LAND ANNEXATION FOR RIVER LOOP 1 EUGENE, LANE COUNTY, OREGON



VICINITY MAP  
NOT TO SCALE



LEGEND

- CITY LIMITS
- LAND TO BE ANNEXED
- UGB URBAN GROWTH BOUNDARY

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

*James W. Colton* 2024/08/20

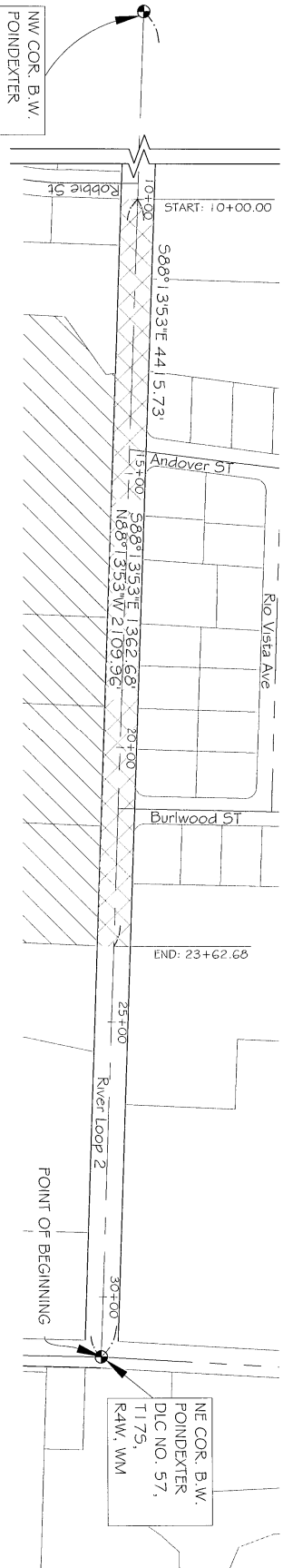
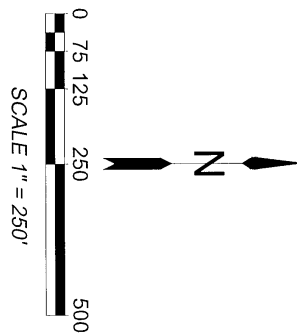
OREGON  
January 12, 1999  
JAMES W. COLTON  
58756

RENEWAL DATE: DEC. 31, 2025

	CITY OF EUGENE	PROJECT NO.
	PUBLIC WORKS ENGINEERING	DATE: AUGUST 20, 2024
	180 W.8TH AVENUE, SUITE 200	REVISED :
	RIVER LOOP 1 ANNEXATION	SHEET 2 OF 2

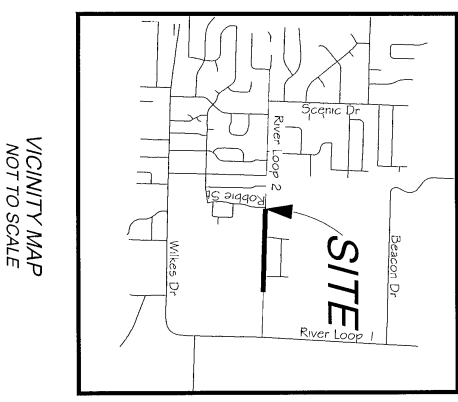
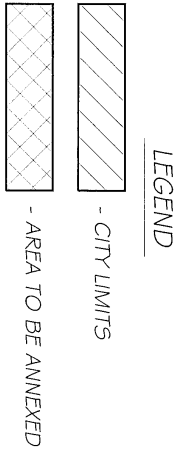
REGISTERED PROFESSIONAL LAND SURVEYOR  
 JAMES W. COLTON  
 OREGON January 12, 1999  
 58756  
 1024/01/22

LAND ANNEXATION OF A PORTION OF  
 RIVER LOOP NO. 2 (COUNTY ROAD NO. 644)  
 S1/2 SEC. 1, T17S, R4W, W.M.  
 LANE COUNTY, OREGON



NW COR. B.W. POINDEXTER DLC NO. 57, T17S, R4W, WM

NE COR. B.W. POINDEXTER DLC NO. 57, T17S, R4W, WM

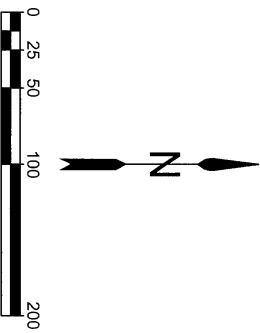
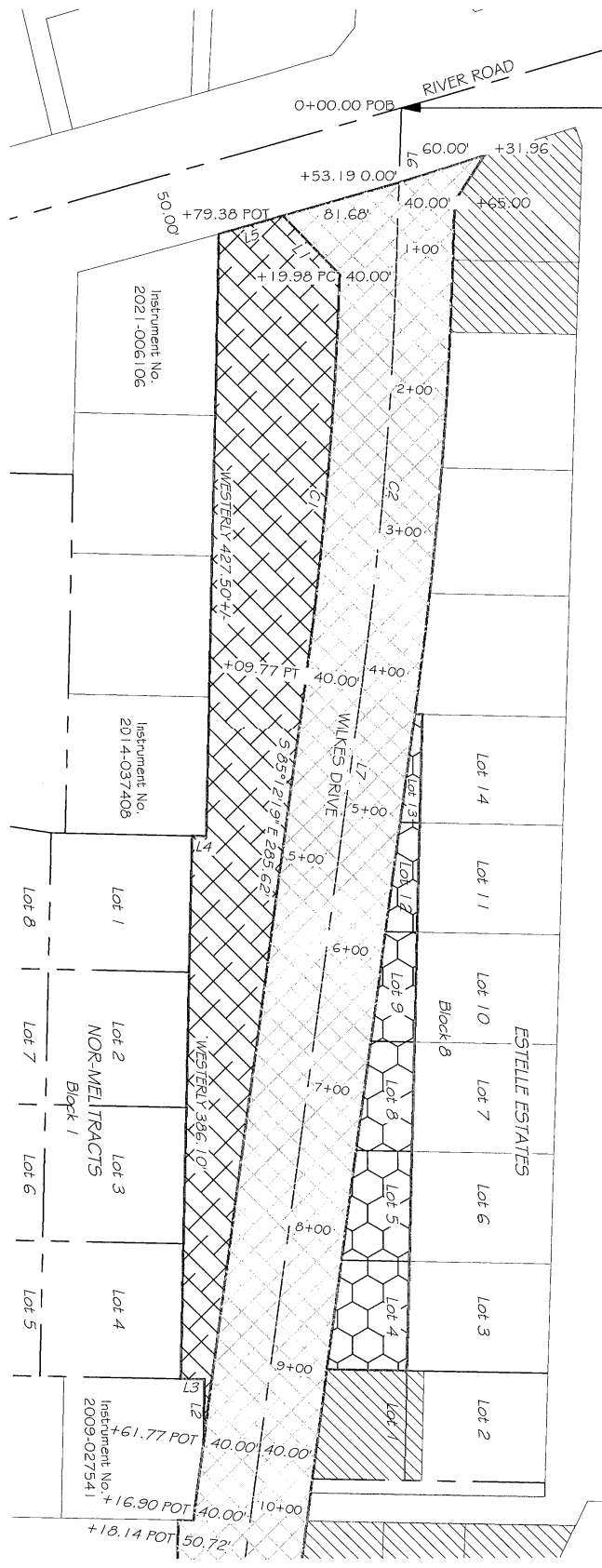


	CITY OF EUGENE	PROJECT NO.
	PUBLIC WORKS ENGINEERING	DATE: January 10, 2024
	180 W 8TH AVE, SUITE 200, EUGENE, OR.	REVISED :
	RIVER LOOP NO. 2 ANNEXATION	SHEET 1 OF 1

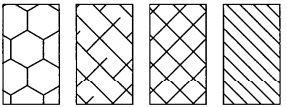
This point bears 145° 41' North and 1,132.52' West of the NW Corner of the L. Pondexter DLC No. 52, T17S, R4W, W.M.

## LAND ANNEXATION FOR WILKES DRIVE EUGENE, LAKE COUNTY, OREGON

CURVE TABLE				
CURVE NO.	RADIUS	LENGTH	CHORD BEARING	DISTANCE
C1	2824.79'	285.75'	S 85° 12' 19" E	285.62'
C2	2864.79'	289.79'	S 85° 12' 20" E	289.67'



LINE NO.	BEARING & DISTANCE
L1	N 44° 12' 19" E 56.30'
L2	Westerly 44.74' +/-
L3	Southerly 17.00' +/-
L4	Northerly 10.00'
L5	Northwesterly 41.9' +/-
L6	S 88° 06' 12" E 119.98'
L7	S 82° 18' 27" E 906.56'



**NOTE**  
SEE SHEET 6 FOR THE VICINITY MAP

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

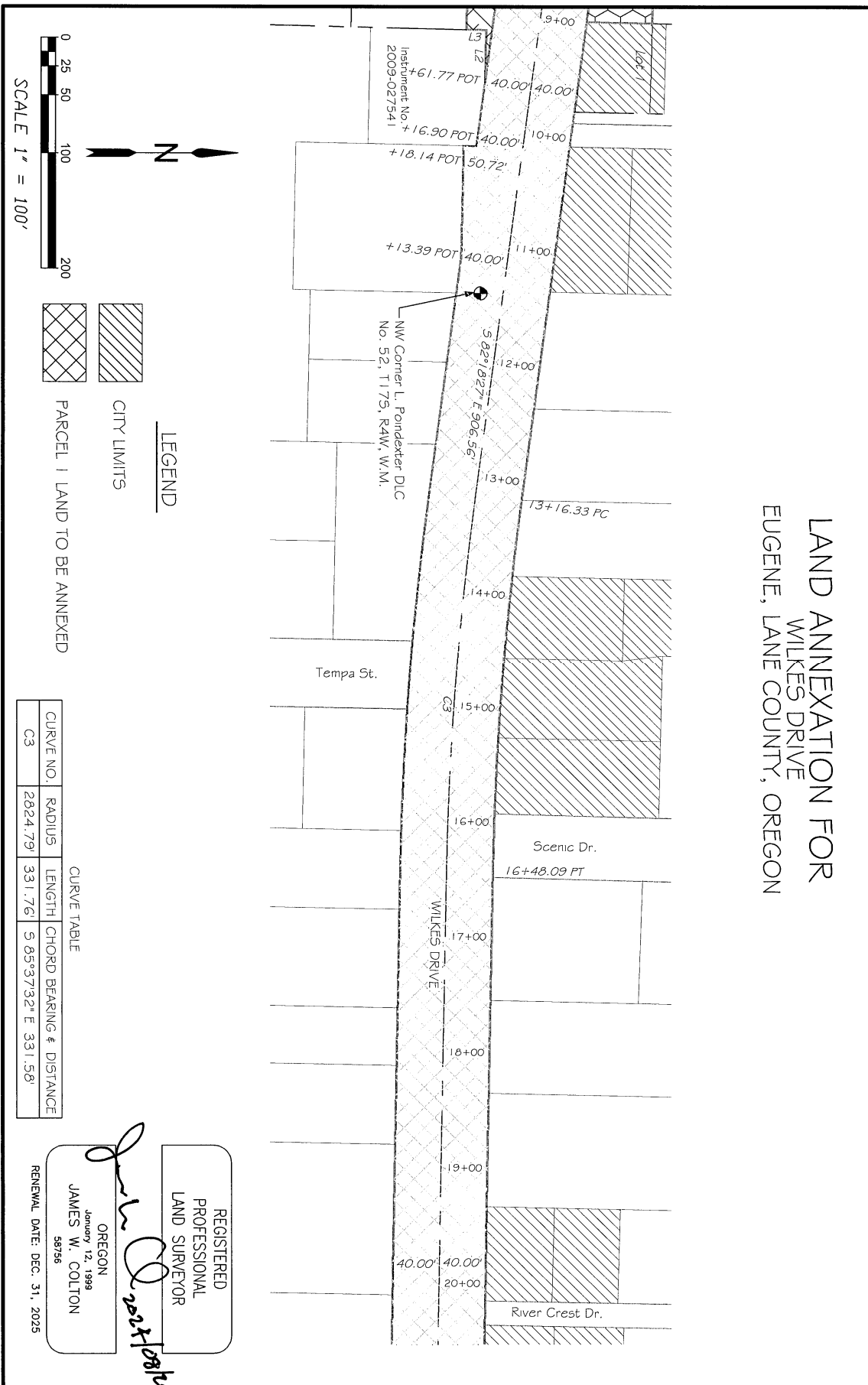
*James W. Colton*  
OREGON  
January 12, 1999  
JAMES W. COLTON  
58756

RENEWAL DATE: DEC. 31, 2025

2024/08/20

	CITY OF EUGENE	PROJECT NO.
	PUBLIC WORKS ENGINEERING	DATE: AUGUST 20, 2024
	180 W.8TH AVENUE, SUITE 200	REVISED :
	WILKSE DRIVE ANNEXATION	SHEET 1 OF 6

LAND ANNEXATION FOR  
WILKES DRIVE  
EUGENE, LANE COUNTY, OREGON



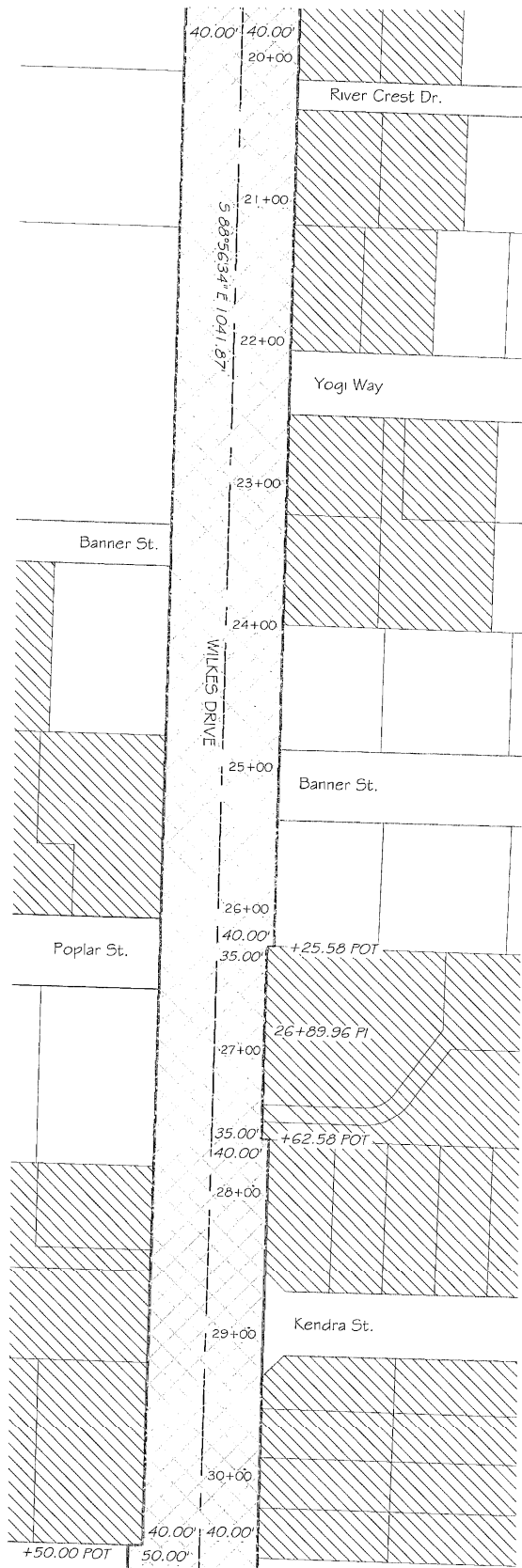
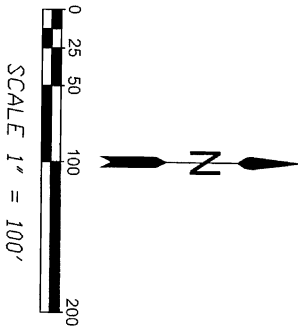
CURVE TABLE

CURVE NO.	RADIUS	LENGTH	CHORD BEARING & DISTANCE
C3	2824.79'	331.76'	S 85°37'32" E 331.58'

REGISTERED PROFESSIONAL LAND SURVEYOR  
 JAMES W. COLTON  
 January 12, 1999  
 58756  
 OREGON  
 RENEWAL DATE: DEC. 31, 2025

	CITY OF EUGENE	PROJECT NO.
	PUBLIC WORKS ENGINEERING	DATE: AUGUST 20, 2024
	180 W.8TH AVENUE, SUITE 200	REVISED :
	WILKSE DRIVE ANNEXATION	SHEET 2 OF 6

LAND ANNEXATION FOR  
WILKES DRIVE  
EUGENE, LANE COUNTY, OREGON



REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

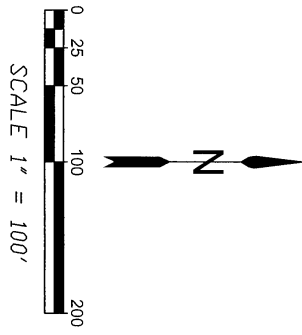
*James M. Colton*  
2024/08/20

OREGON  
January 12, 1999  
JAMES M. COLTON  
58756


RENEWAL DATE: DEC. 31, 2025


	CITY OF EUGENE	PROJECT NO.
	PUBLIC WORKS ENGINEERING	DATE: AUGUST 20, 2024
	180 W.8TH AVENUE, SUITE 200	REVISED :
	WILKSE DRIVE ANNEXATION	SHEET 3 OF 6

LAND ANNEXATION FOR  
WILKES DRIVE  
EUGENE, LANE COUNTY, OREGON



**LEGEND**

 CITY LIMITS


 PARCEL | LAND TO BE ANNEXED

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

*James W. Colton*

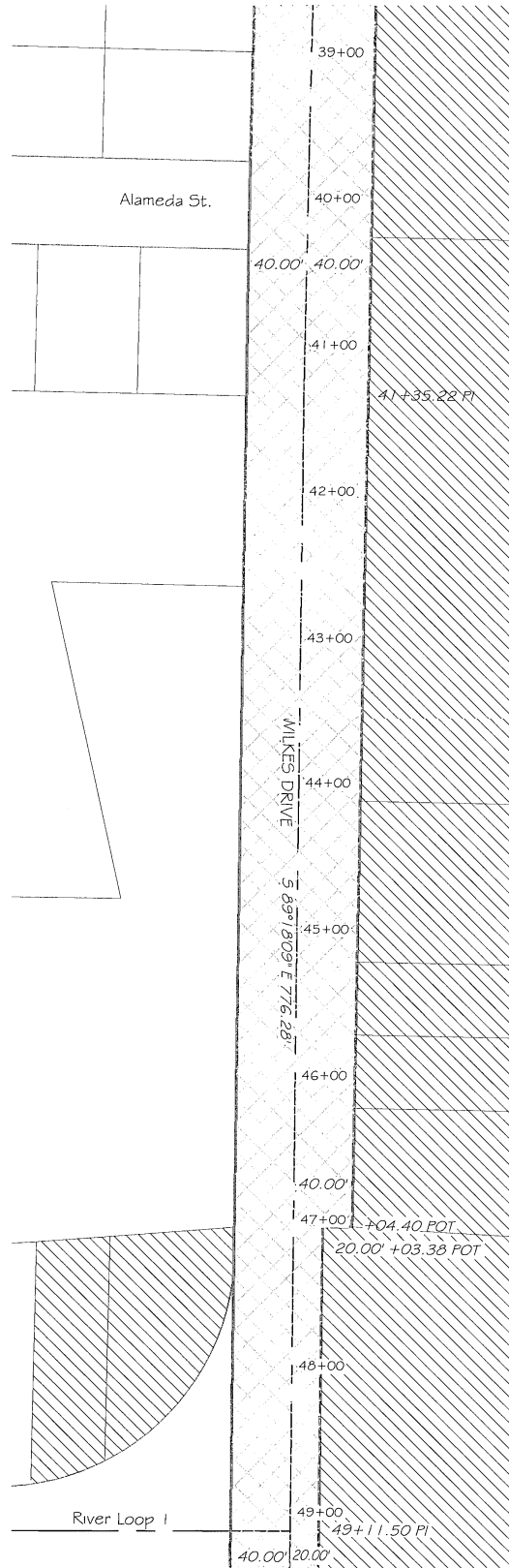
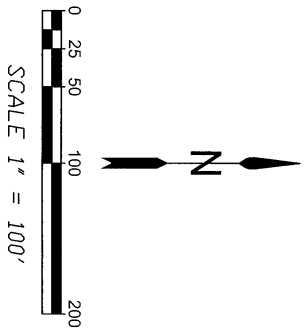
OREGON  
January 12, 1999  
JAMES W. COLTON  
58756

RENEWAL DATE: DEC. 31, 2025

	CITY OF EUGENE	PROJECT NO.
	PUBLIC WORKS ENGINEERING	DATE: AUGUST 20, 2024
	180 W.8TH AVENUE, SUITE 200	REVISED :
	WILKSE DRIVE ANNEXATION	SHEET 4 OF 6



LAND ANNEXATION FOR  
WILKES DRIVE  
EUGENE, LANE COUNTY, OREGON



REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

*James W. Colton*

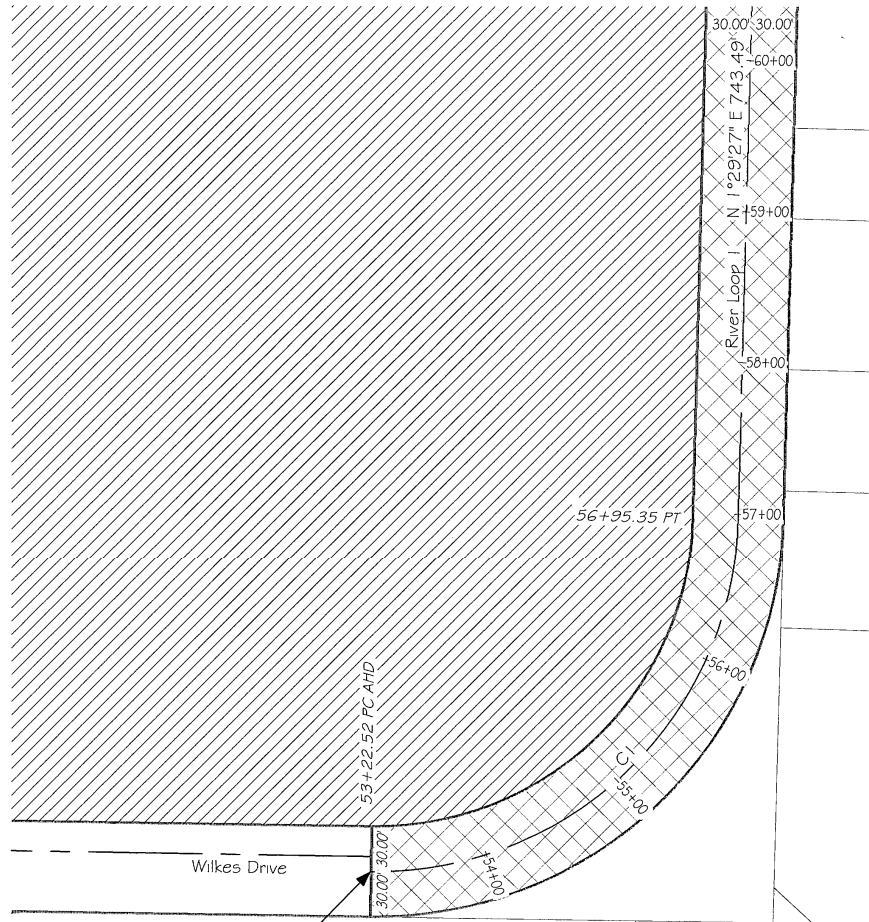
OREGON  
January 12, 1999  
JAMES W. COLTON  
58756

RENEWAL DATE: DEC. 31, 2025

2024 100 126

	CITY OF EUGENE	PROJECT NO.
	PUBLIC WORKS ENGINEERING	DATE: AUGUST 20, 2024
	180 W.8TH AVENUE, SUITE 200	REVISED :
	WILKSE DRIVE ANNEXATION	SHEET 5 OF 6

# LAND ANNEXATION FOR RIVER LOOP I EUGENE, LANE COUNTY, OREGON



This point bears South 5.58' and East 411.13' from the NE corner of the L. Poindexter DLC No. 52, T17S, R4W, W.M.

**NOTE:**  
SEE SHEET 2 FOR VICINITY MAP

CURVE TABLE

CURVE NO.	RADIUS	LENGTH	CHORD BEARING & DISTANCE
C1	238.73'	372.83'	N 46°13'52" E 336.08'

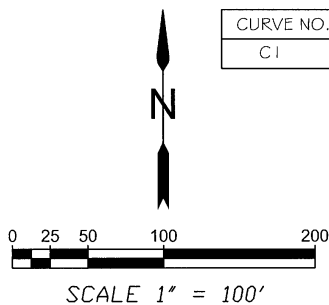
LEGEND



CITY LIMITS



LAND TO BE ANNEXED



REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

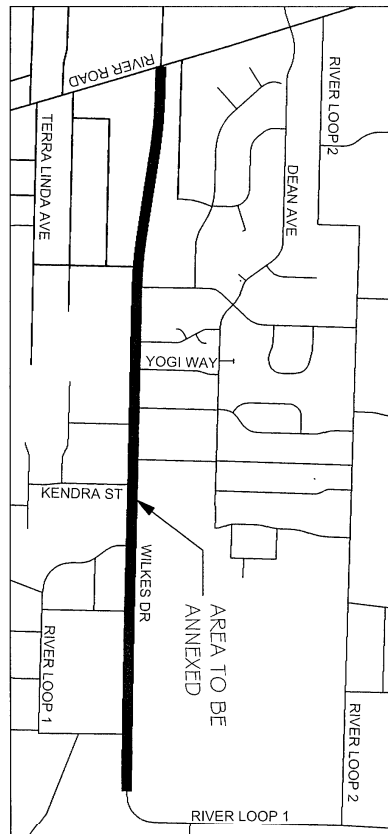
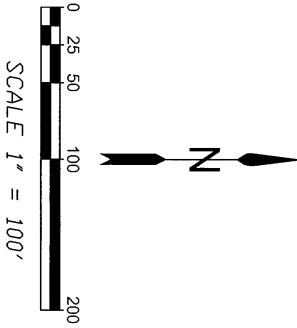
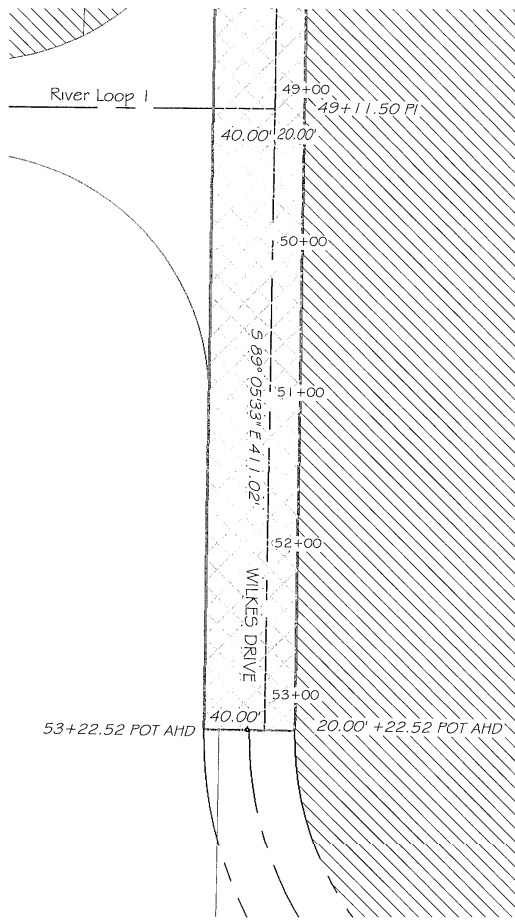
*JWC 2024/08/20*

OREGON  
January 12, 1999  
JAMES W. COLTON  
58756

RENEWAL DATE: DEC. 31, 2025

	CITY OF EUGENE	PROJECT NO.
	PUBLIC WORKS ENGINEERING	DATE: AUGUST 20, 2024
	180 W. 8TH AVENUE, SUITE 200	REVISED :
	RIVER LOOP I ANNEXATION	SHEET 1 OF 2

LAND ANNEXATION FOR  
WILKES DRIVE  
EUGENE, LANE COUNTY, OREGON



REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

*James W. Colton*  
2014 108 125

OREGON  
January 12, 1999  
JAMES W. COLTON  
58756

RENEWAL DATE: DEC. 31, 2025

	CITY OF EUGENE	PROJECT NO.
	PUBLIC WORKS ENGINEERING	DATE: AUGUST 20, 2024
	180 W.8TH AVENUE, SUITE 200	REVISED :
	WILKSE DRIVE ANNEXATION	SHEET 6 OF 6

Legal Description for Annexation  
Wilkes Drive, Wilkes Frontage Road, Wilkes Frontage Road Stub, Portion of River Loop 1,  
County Owned Real Property

**DESCRIPTION 1**

A strip of land variable feet in width lying on both sides of the centerline of Wilkes Drive as surveyed in June 1971, located in Sections 1 and 2, Township 17 South, Range 4 West of the Willamette Meridian, Lane County, Oregon, the centerline and widths in feet being described as follows:

Beginning at a point on the centerline of River Road, County Road No. 200, at Engineers' Centerline Station L 0+00.00 POB, said station being 145.41 feet North and 1132.52 feet West of the Northwest Corner of the L. Poindexter Donation Land Claim No. 52, Township 17 South, Range 4 West of the Willamette Meridian; thence South 88°06'12" East 119.98 feet to a point of curvature; thence along the arc of a 2 degree curve to the right, the long chord of which bears South 85°12'20" East 289.67 feet, an arc distance of 289.79 feet; thence South 82°18'27" East 906.56 feet to a point of curvature; thence along the arc of a 2 degree curve to the left, the long chord of which bears South 85°37'32" East 331.58 feet, an arc distance of 331.76 feet; thence South 88°56'34" East 1041.87 feet to an angle point; thence South 88°43'28" East 1445.26 feet to an angle point; thence South 89°18'09" East 776.28 feet to an angle point; thence South 89°05'33" East 411.02 feet to Engineer's Centerline Station L 53+22.52 POT AHD. and there ending, all in Eugene, Lane County, Oregon.

The widths in feet of the strip of land herein described are as follows:

<u>STATION TO STATION</u>		<u>WIDTH ON NORTHERLY SIDE OF CENTERLINE</u>
L 0+52.29 POT	L 0+31.96 POT	0.00 feet tapering back to 60.00 feet.
L 0+31.96 POT	L 0+65.00 POT	60.00 feet tapering to 40.00 feet.
L 0+65.00 POT	L 26+25.58 POT	40.00 feet, ending at the west line of Land Partition Plat No. 2020-P2932.
L 26+25.58 POT	L 27+62.58 POT	35.00 feet, ending at the southeast corner of Land Partition Plat No. 2020-P2932.
L 27+62.58 POT	L 47+04.40 POT	40.00 feet, ending at the southeast corner of Land Partition Plat No. 97-P0933.
L 47+04.40 POT	L 47+03.38 POT	40.00 feet tapering back along the southerly projection of the east line of Land Partition Plat No. 97-P0933 to 20.00 feet.

L 47+03.38 POT	L 53+22.52 POT AHD.	20.00 feet.
<u>STATION TO STATION</u>		<u>WIDTH ON SOUTHERLY SIDE OF CENTERLINE</u>
L 0+52.29 POT	L 0+79.38 POT	0.00 feet tapering to 81.68 feet.
L 0+79.38 POT	L 1+19.98 PC	81.68 feet tapering to 40.00 feet.
L 1+19.98 PC	L 10+16.90 POT	40.00 feet, ending at the west line of Buck Gardens, Book 36, Page 5.
L 10+16.90 POT	L 10+18.14 POT	40.00 feet tapering to 50.72 feet at the northwest corner of Lot 1, Block 1, Buck Gardens, Book 36, Page 5.
L 10+18.14 POT	L 11+13.39 POT	50.72 feet tapering to 40.00 feet.
L 11+13.39 POT	L 30+50.00 POT	40.00 feet.
L 30+50.00 POT	L 31+96.21 POT	50.00 feet.
L 31+96.21 POT	L 53+22.52 POT AHD.	40.00 feet.

EXCEPT THEREFROM: The portion of Wilkes Drive annexed by City of Eugene Application No. C EU 07-24.

## **DESCRIPTION 2**

A tract of land located in the Southwest One-Quarter of the Southeast One Quarter (SW 1/4, SE 1/4) of Section 2, Township 17 South, Range 4 West of the Willamette Meridian and being a portion of a public road commonly known as Wilkes Frontage Road and Wilkes Frontage Road Stub, and a portion of other real property acquired by Lane County by Warranty Deed recorded on Reel 587-R, Recorder's Reception No. 775, Lane County Oregon Deeds and Records, Lane County, Oregon, said tract of land being more particularly described as follows:

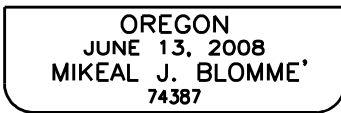
Beginning at a point on the easterly right of way of River Road, County Road No. 200, said point being opposite and 81.68 feet Southerly of Engineer's Centerline Station L 0+79.38 POT of Wilkes Drive, as surveyed by Lane County in June, 1971, said point also being 61.10 feet North and 1053.18 feet West of the Northwest Corner of the L. Poindexter Donation Land Claim No. 52, Township 17 South, Range 4 West of the Willamette Meridian; thence North 46°08'41" East 58.19 feet to a point opposite and 40.00 feet southerly of Engineer's Centerline Station L 1+19.98 PC, thence along the arc of 2824.79 foot radius curve to the right, the long chord of which bears South 85°12'19" East 285.62 feet, an arc distance of 285.75 feet to a point opposite and 40.00 feet southerly of Engineer's Centerline Station L 4+09.77 PT; thence South 82°18'27" East 607.12 feet, more or less, to a point on the north line of that tract of land described by Statutory Warranty Deed recorded on Instrument No. 2009-027541, Lane County Oregon Deeds and Records, said point being opposite and 40 feet southerly of approximate Engineer's Centerline Station L 9+61.77 POT; thence in a westerly direction 44.7 feet, more or less, to the northwest corner of the last mentioned tract of land; thence in a southerly direction 17.00 feet, more or less, to the Northeast

Corner of Lot 4, Block 1 of Nor-Mel Tracts, as platted and recorded in Book 30, Page 15, Lane County Oregon Plat Records, Lane County, Oregon; thence in a westerly direction, along the north lines of Lots 4, 3, 2, and 1 of said Nor-Mel Tracts, 386.10 feet to the Northwest Corner of Lot 1, Block 1, of said Nor-Mel Tracts; thence along the northerly projection of the west line of said Lot 1, 10.00 feet, more or less, to the Northeast Corner of that tract of land described by Statutory Warranty Deed recorded on Instrument No. 2014-037408, Lane County Oregon Deeds and Records, Lane County, Oregon; thence in a westerly direction 429.7 feet, more or less, to a point on the north line of that tract of land described by Personal Representative's Deed recorded on Instrument No. 2021-006106, Lane County Oregon Deeds and Records, Lane County, Oregon, said point being 50 foot easterly from, when measured at right angles, the centerline of River Road; thence in a Northwesterly direction, along the easterly right of way of said River Road, 47.0 feet, more or less, to the Point of Beginning in Eugene, Lane County, Oregon.

**DESCRIPTION 3**

All that portion of the following described real property lying north of the northerly right of way of Wilkes Drive as surveyed by Lane County in June 1971, as conveyed to Lane County on March 16, 1971, by Warranty Deeds recorded on Reel 523-R, Recorder's Reception No. 39292, and Reel 523-R, Recorder's Reception No. 39293, Lane County Oregon Deed Records, Lane County, Oregon, said real property being more particularly described as follows:

Lots 4, 5, 8, 9, 12 and 13, Block 8, Estelle Estates as platted and recorded in Book 50, Page 3, Lane County Oregon Plat Records, Lane County, Oregon.



EXPIRES DEC 31, 2025

River Loop 1 (County Road No. 18)  
Legal Description for Annexation  
Wilkes Drive to the Urban Growth Boundary

A strip of land 60.00 feet in width lying 30.00 feet on both sides of the centerline of River Loop 1, County Road No. 18, in the SE1/4 of Section 1, Township 17 South, Range 4 West, of the Willamette Meridian, Lane County, Oregon; the centerline being more particularly described as follows:

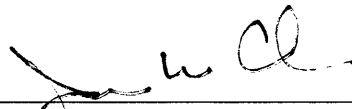
Beginning at a point that marks the Centerline Station 53+22.52 PC AHD. Said point bears South 5.58 feet and East 411.13 feet from the NE Corner of the L. Poindexter Donation Land Claim (DLC) No. 52, Township 17 South, Range 4 West, of the Willamette Meridian; thence from the point of beginning along a 238.73 foot radius curve to the left (the long chord of which bears North 46°13'52" East 336.08 feet) an arc length of 372.83 feet; thence North 1°29'27" East 743.49 feet more or less to Eugene's Urban Growth and there ending, all within Lane County, Oregon.

Bearings are based on the Oregon Coordinate System NAD83(91) – South Zone.



### Certification of Description

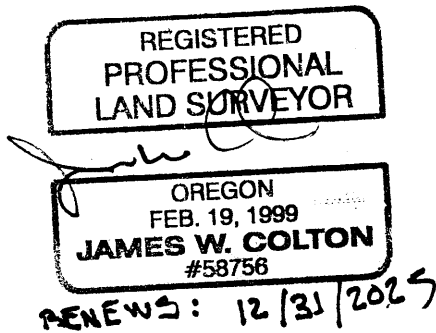
Pursuant to EC 9.7810(7), Annexation Application Requirements, I hereby certify the metes and bounds description of the real property proposed for annexation closes; and the map outlining the boundary is a true representation of the description.

Signature:   
Registered Land Surveyor

Print Name: JAMES W. COLTON

Date: 8/14/2024

Seal:



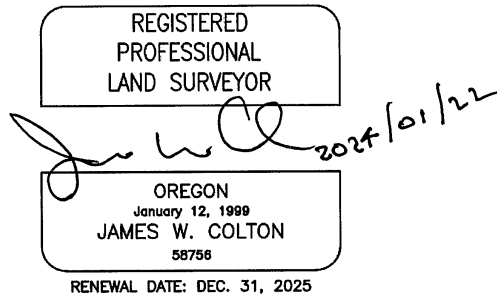


River Loop No. 2 (County Road No. 644)  
Legal Description for Annexation  
East right of way of Robbie Lane to the UGB line

A strip of land 60.00 feet in width lying 30.00 feet on both sides of the centerline of River Loop No. 2, County Road No. 644, in the S1/2 of Section 1, Township 17 South, Range 4 West, of the Willamette Meridian, Lane County, Oregon; the centerline being more particularly described as follows:


Commencing at a found Lane County brass cap marking the Northeast corner of the B.W. Poindexter Donation Land Claim (DLC) No. 57, Township 17 South, Range 4 West, of the Willamette Meridian; thence along the North line of said DLC, North 88°13'53" West 2,109.96 feet to a point on the northerly extension of the East right of way of Robbie Lane, said point being the true point of beginning and being Centerline Station 10+00.00; thence South 88°13'53" East 1,362.68 feet, more or less to the UGB line of the City of Eugene as it existed in 2023 and there ending, all in Lane County, Oregon.

Bearings are based on the Oregon Coordinate System NAD83(91) – South Zone.



### Certification of Description

Pursuant to EC 9.7810(7), Annexation Application Requirements, I hereby certify the metes and bounds description of the real property proposed for annexation closes; and the map outlining the boundary is a true representation of the description.

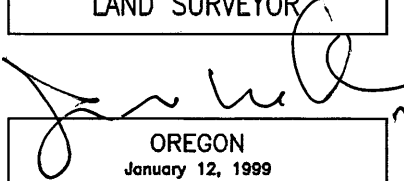
Signature:   
Registered Land Surveyor

Print Name: James W. Colton

Date: JANUARY 22, 2024

Seal:

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

 2024/01/22  
OREGON  
January 12, 1999  
JAMES W. COLTON  
58756

RENEWAL DATE: DEC. 31, 2025

Application #: C \* 2008 - \_\_\_\_\_  
 For City Use Only

- \* CB = Coburg
- CG = Cottage Grove
- CR = Creswell
- EU = Eugene
- FL = Florence
- JC = Junction City
- OA = Oakridge
- SP = Springfield

**PETITION**  
**Petition Signature Sheet**  
**Annexation by Individuals**

We, the following property owners/electors, consent to the annexation of the following territory to the City of *(Insert Name of City)*:

Signature	Date Signed m/d/y	Print Name	Residence Address (street, city, zip code)	Map and Tax Lot Number (example: 17-04-03-00-00100)	Land Owner	Reg Voter	Acres (qty)
	2/2/2024	MIKEAL J. BLOMKE	N/A, Property is Lane County ROW	River Loop 1 between Wilkes Drive and the the UGB; 17-04-01,			
	2/2/2024	MIKEAL J. BLOMKE	1 1 1 1	River Loop 2 between the UGB and Robbie Street, 17-04-01-31 and 17-04-01-32,			
	2/2/2024	MIKEAL J. BLOMKE	1 1 1 1	Wilkes Drive between River Road and River Loop 1;			
				17-04-02-43, 17-04-02-44, 17-04-01-33, 17-04-01-34			

Note: With the above signature(s), I am attesting that I have the authority to consent to annexation on my own behalf or on behalf of my firm or agency. *(Attach evidence of such authorization when applicable.)*

I, Mike Davis (printed name of circulator), hereby certify that every person who signed this sheet did so in my presence.  
 X (signature of circulator)

**CERTIFICATION OF PROPERTY OWNERS**

The total landowners in the proposed annexation are \_\_\_\_\_ (qty). This petition reflects that \_\_\_\_\_ (qty) landowners (or legal representatives) listed on this petition represent a total of \_\_\_\_\_ (%) of the landowners and \_\_\_\_\_ (%) of the acres as determined by the map and tax lots attached to the petition. *A&T is not responsible for subsequent deed activity which may not yet be reflected on the A&T computerized tax roll.*

**CERTIFICATION OF ELECTORS**

The total active registered voters in the proposed annexation are 0. I hereby certify that this petition includes 0 valid signatures representing 0 (%) of the total active registered voters that are registered in the proposed annexation.

Lane County Department of Assessment and Taxation  
10/15/2024  
 Date Certified

Lane County Clerk or Deputy Signature  
10/15/24  
 Date Certified

**Consent to Annexation**

Consent is hereby given to the annexation by the City of Eugene, Oregon of the following described real property:

Map and Tax Lot: N/A, Property is Lane County ROW Address: N/A

Legal Description:

See attached legal descriptions and exhibits

In the corporate limits of said city, which is owned by the undersigned

DATED this 30 day of JANUARY, 2024.

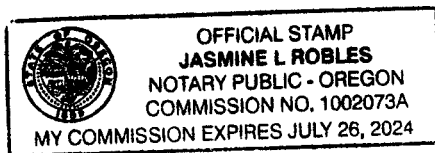
[Signature]  
COUNTY SURVEYOR

STATE OF OREGON )

)ss  
County of )

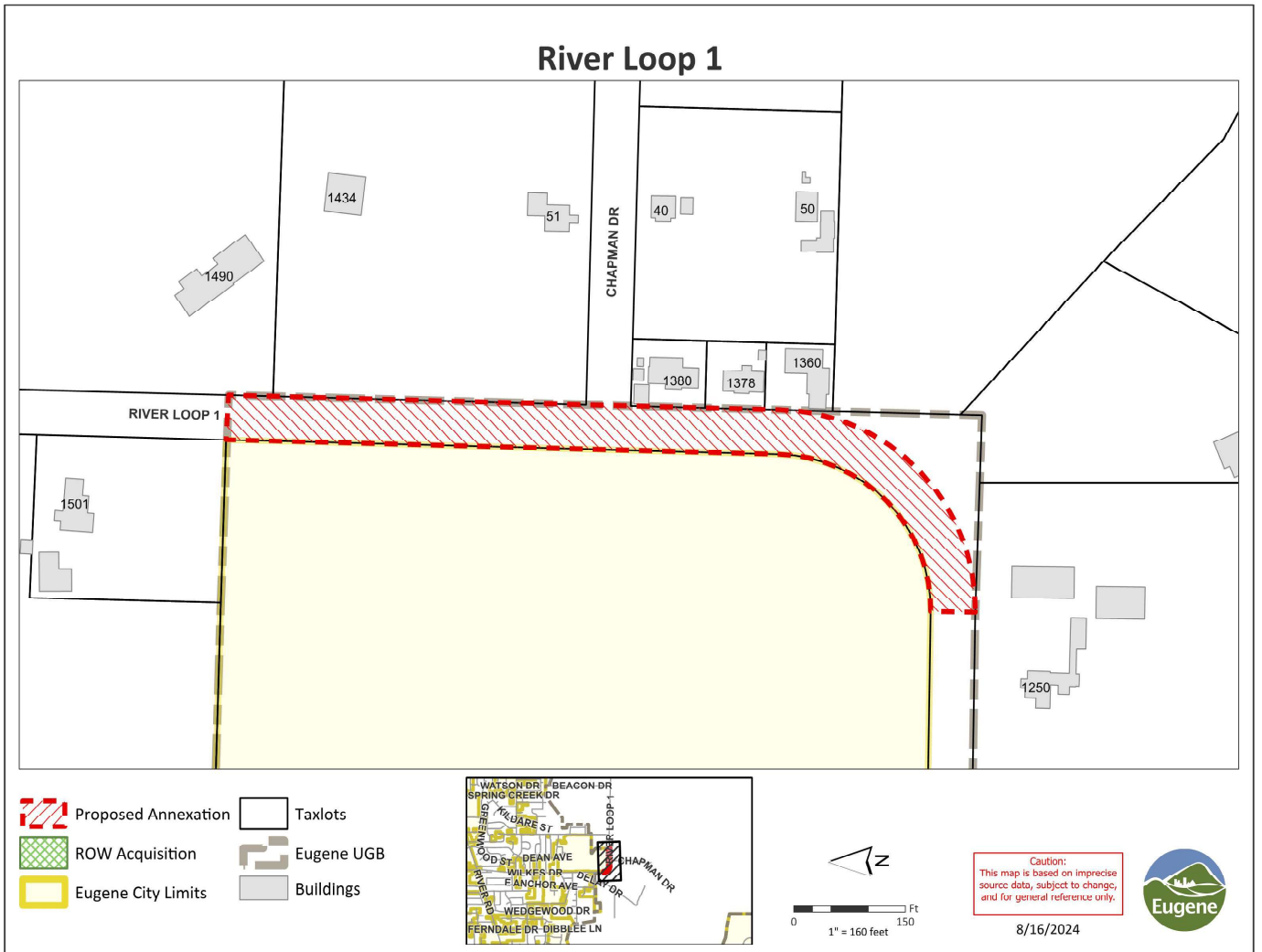
On this 30 day of January, 2024, before me, the undersigned, a notary public in and for the said county and state, personally appeared the within-named, Mikeal J. Blomme, who is known to me to be the identical individual described herein and who executed the same freely and voluntarily.

Seal:

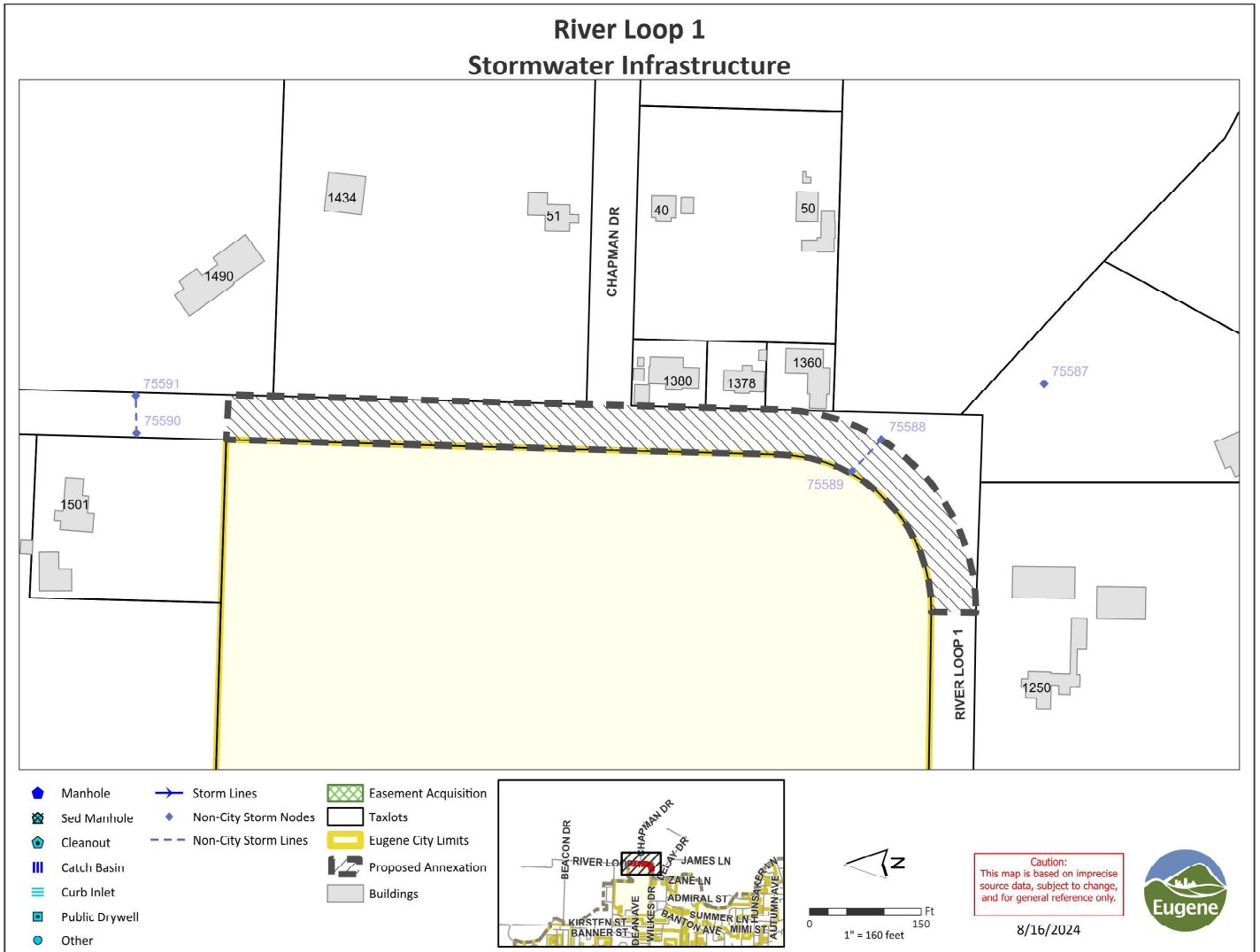


IN TESTIMONY WHEREOF, I have hereunto set my hand and seal the day and year last above written.

[Signature]  
Notary Public for Oregon  
My Commission Expires July 26, 2024

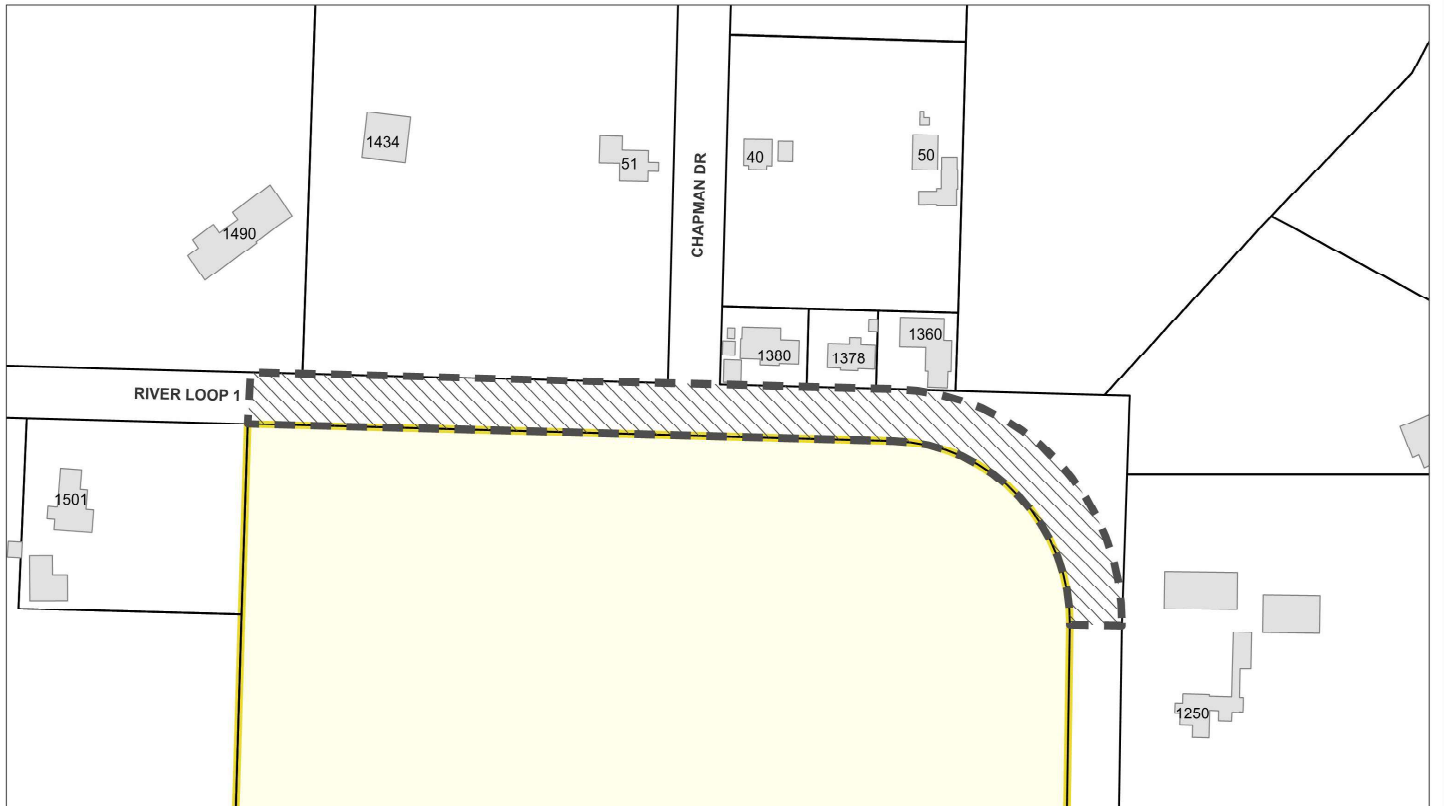


SR3401\_0367

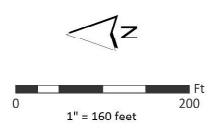
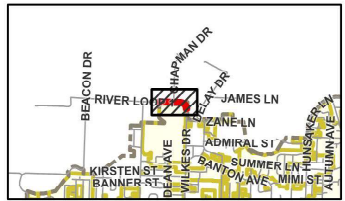


SR2401\_0767

### River Loop 1 Wastewater Infrastructure



- ◆ Manhole
- ◆ Cleanout
- ◆ Pump Station
- Other
- Waste Lines
- ▨ Easement Acquisition
- ▭ Eugene City Limits
- ▭ Taxlots
- ▨ Proposed Annexation
- ▭ Buildings



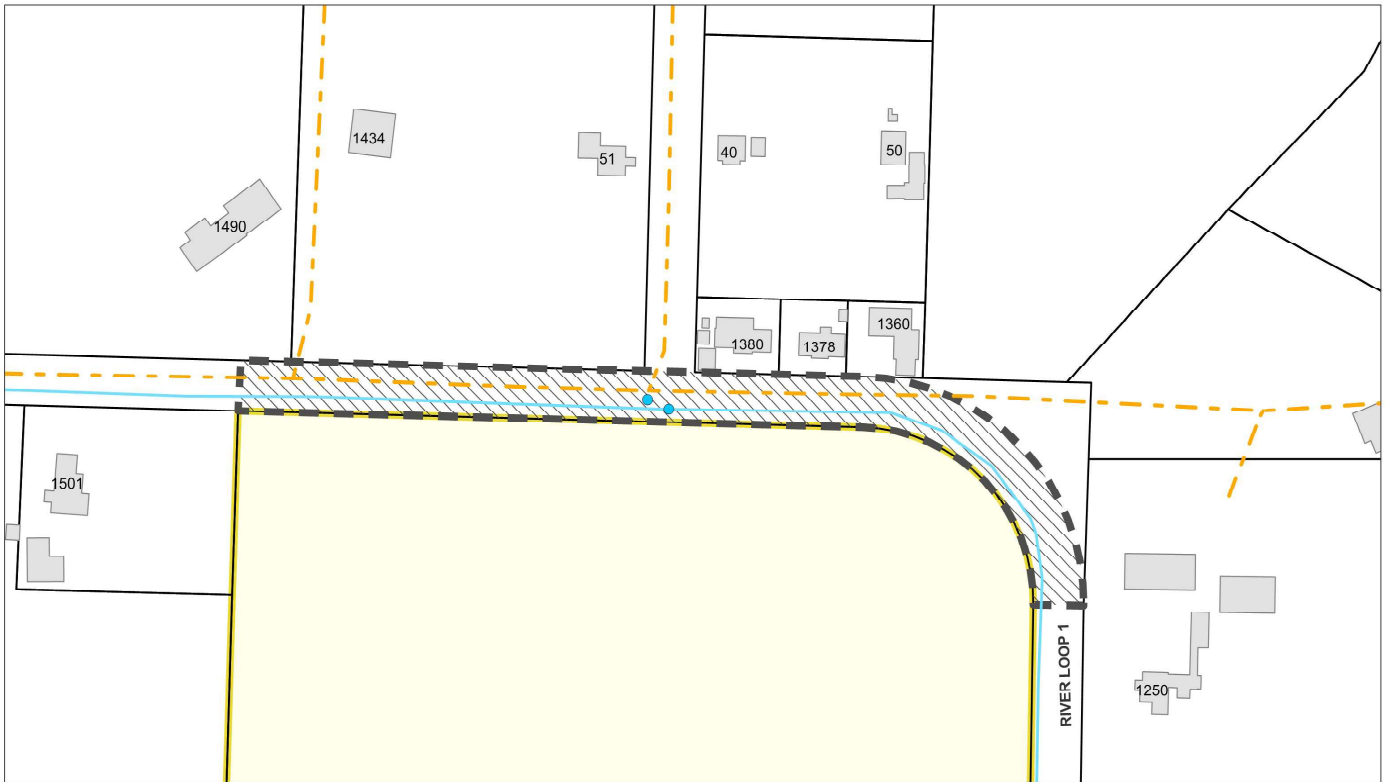
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This map is based on imprecise source data, subject to change, and for general reference only.

8/16/2024

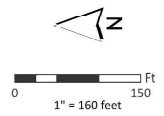
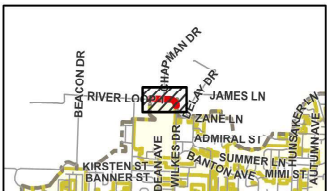


SR2401\_0267

### River Loop 1 Water and Electric Infrastructure



- EWEB Water Valves
- EWEB Water Mains
- EWEB OH Transmission
- EWEB OH Conductor
- Proposed Annexation
- Easement Acquisition
- Eugene City Limits
- Buildings
- Taxlots



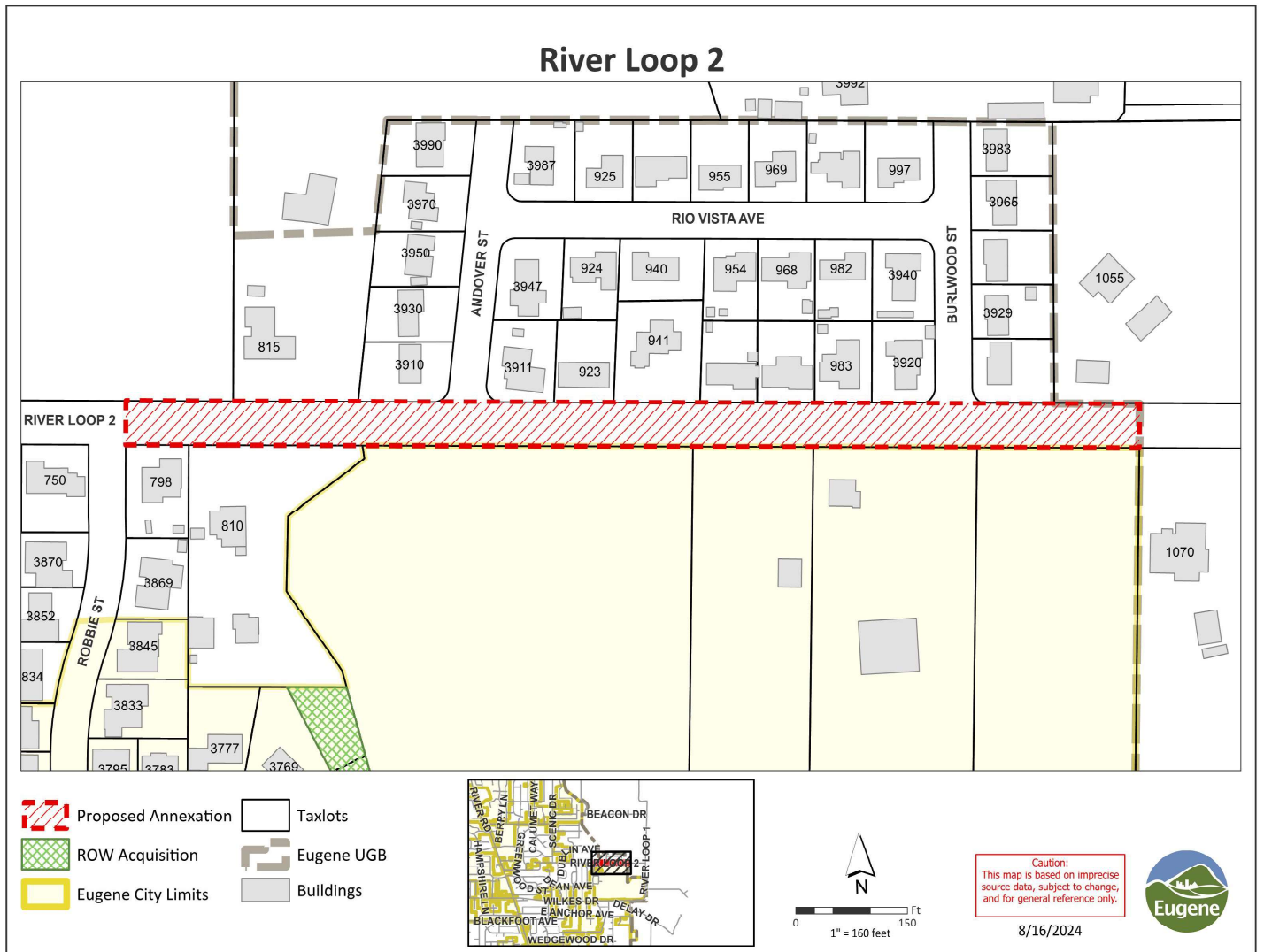
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8/16/2024

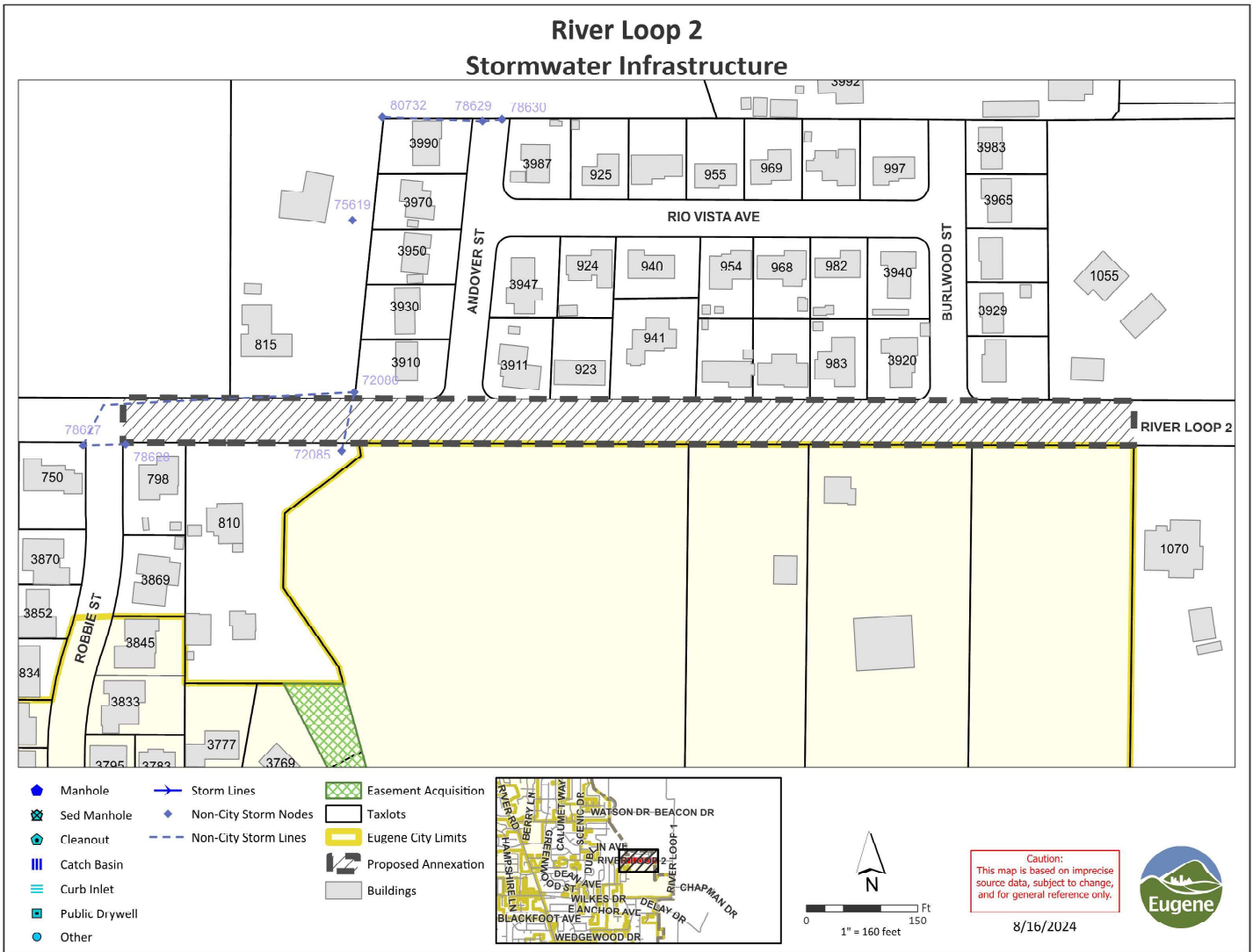


SR2401\_0767



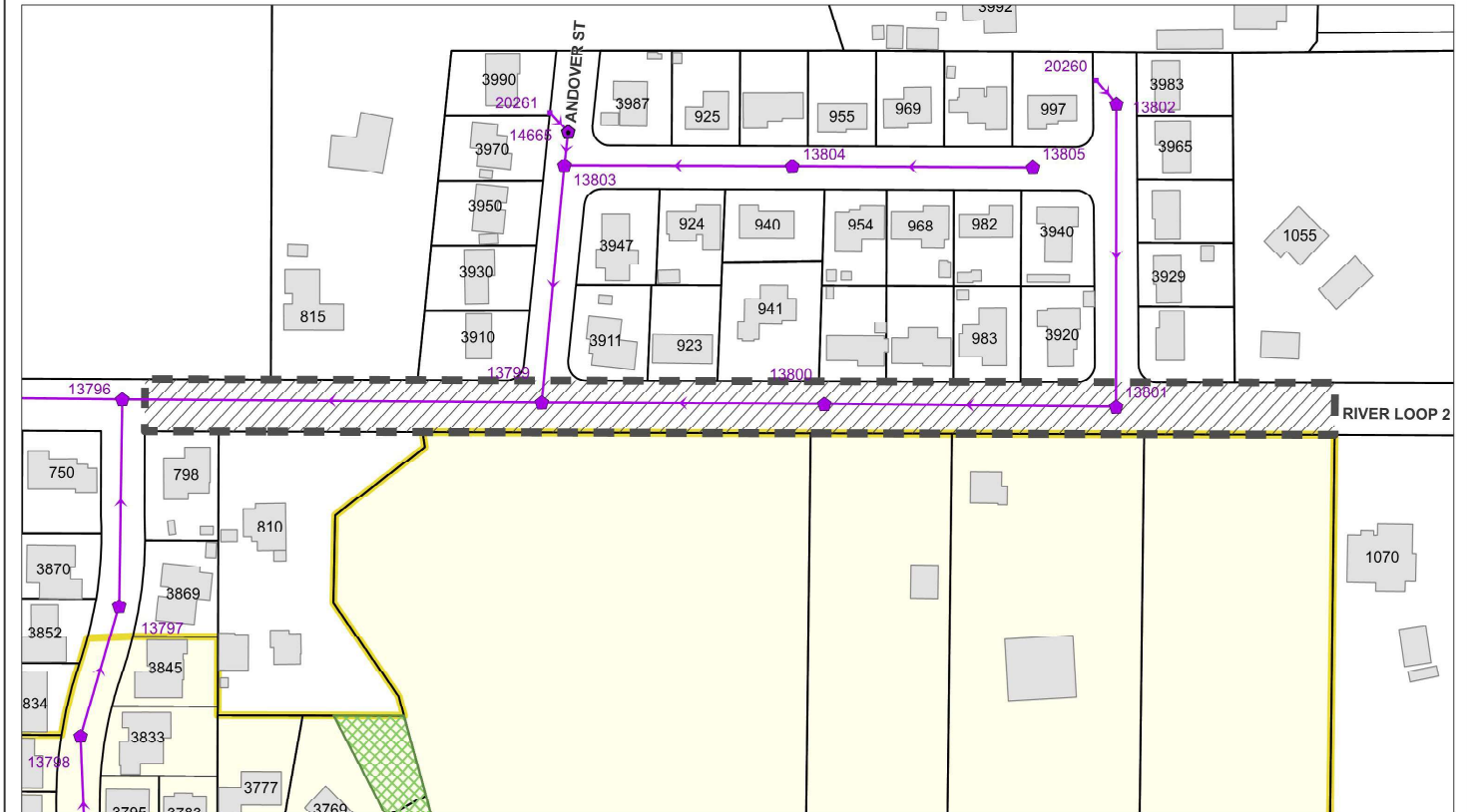


### River Loop 2 Stormwater Infrastructure

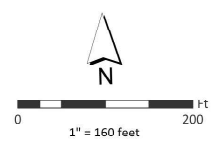
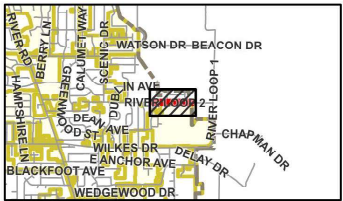


SR2401\_0267

### River Loop 2 Wastewater Infrastructure



- ◆ Manhole
- ◼ Cleanout
- Pump Station
- Other
- Waste Lines
- Easement Acquisition
- Eugene City Limits
- Taxlots
- Proposed Annexation
- Buildings



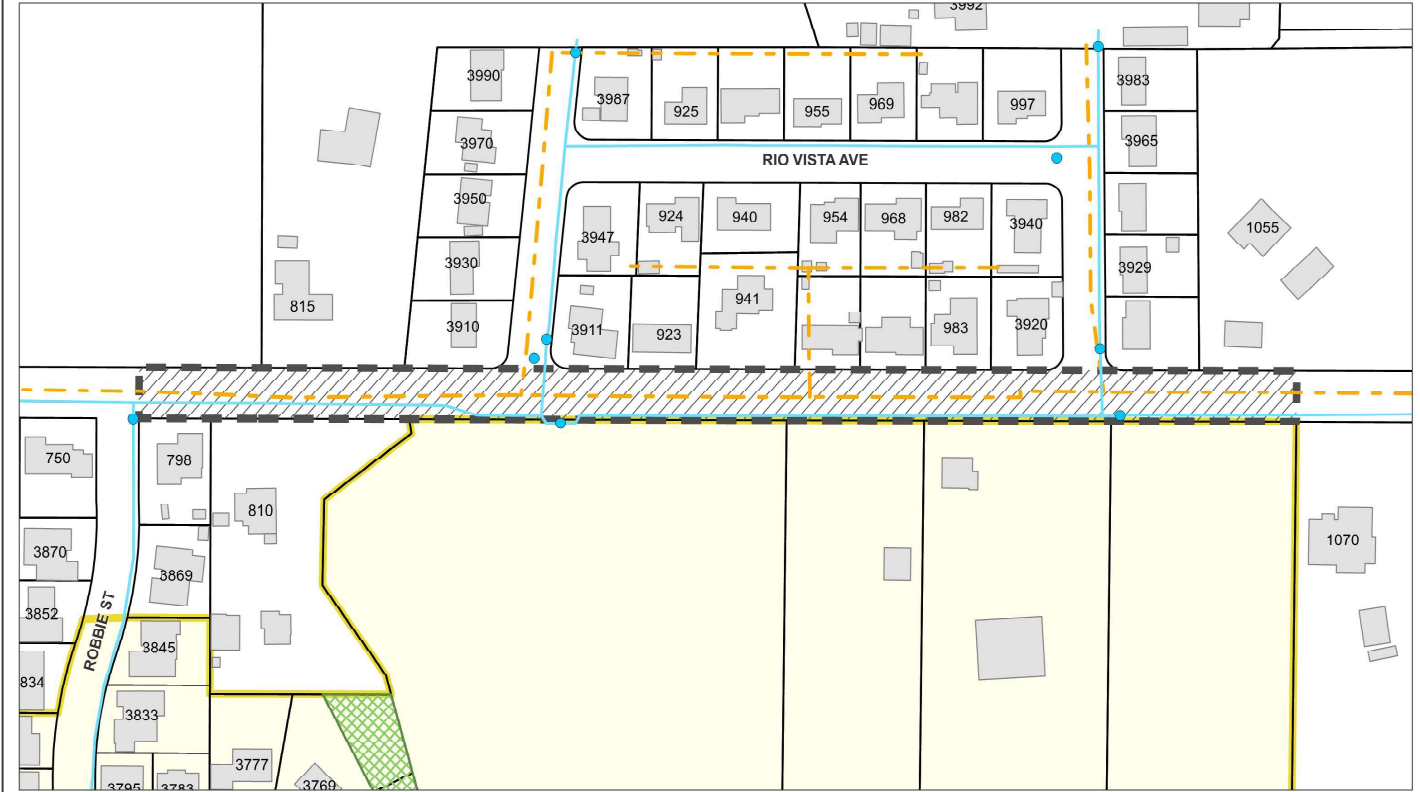
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8/16/2024

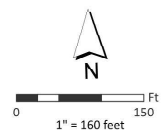
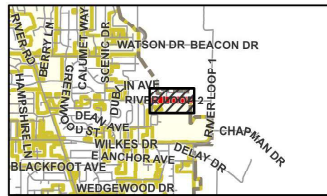


SR2401\_0267

### River Loop 2 Water and Electric Infrastructure



- EWEB Water Valves
- EWEB Water Mains
- EWEB OH Transmission
- - - EWEB OH Conductor
- Proposed Annexation
- Easement Acquisition
- Eugene City Limits
- Buildings
- Taxlots



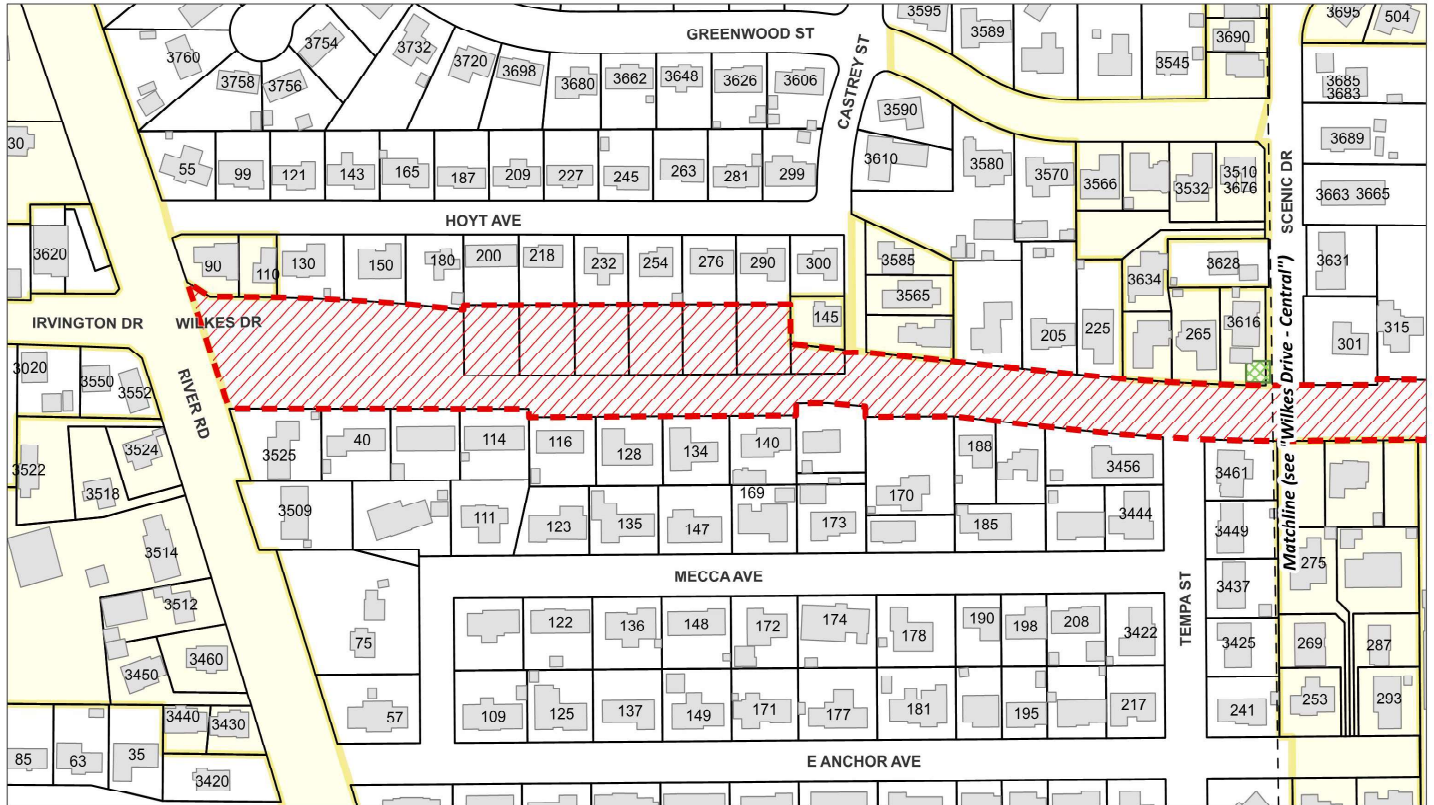
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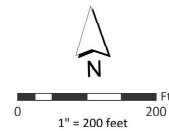
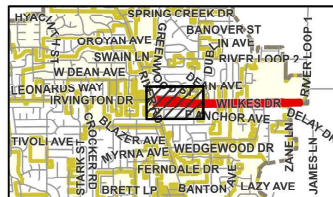
8/16/2024

SR2401\_0267

### Wilkes Dr - West



- Proposed Annexation
- ROW Acquisition
- Eugene City Limits
- Taxlots
- Eugene UGB
- Buildings



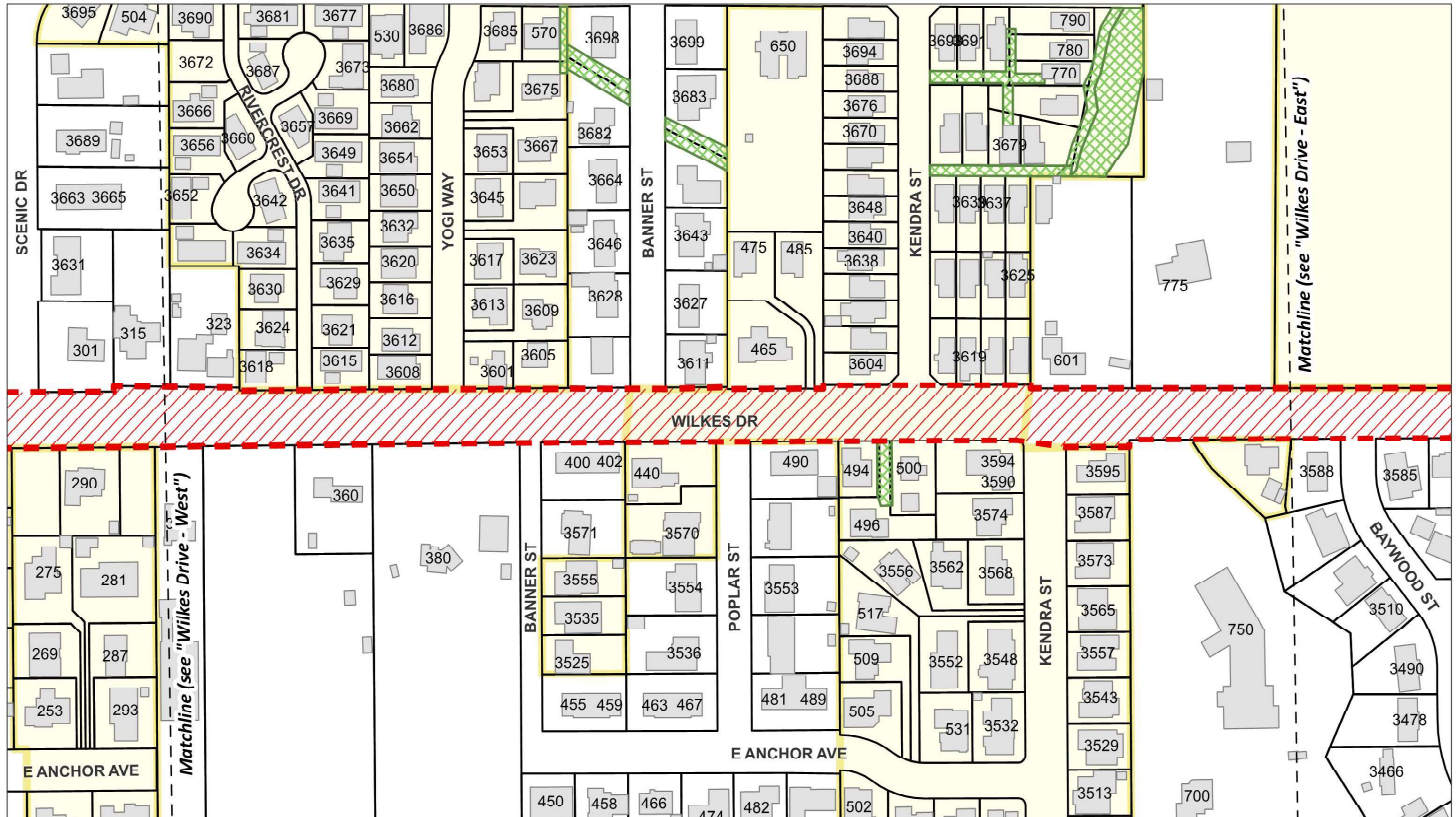
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8/16/2024

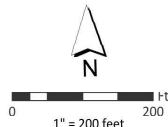
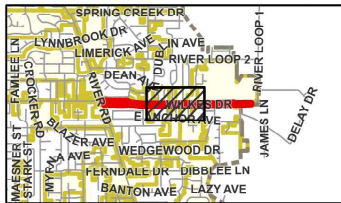


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### Wilkes Dr - Central



-  Proposed Annexation
-  ROW Acquisition
-  Eugene City Limits
-  Taxlots
-  Eugene UGB
-  Buildings

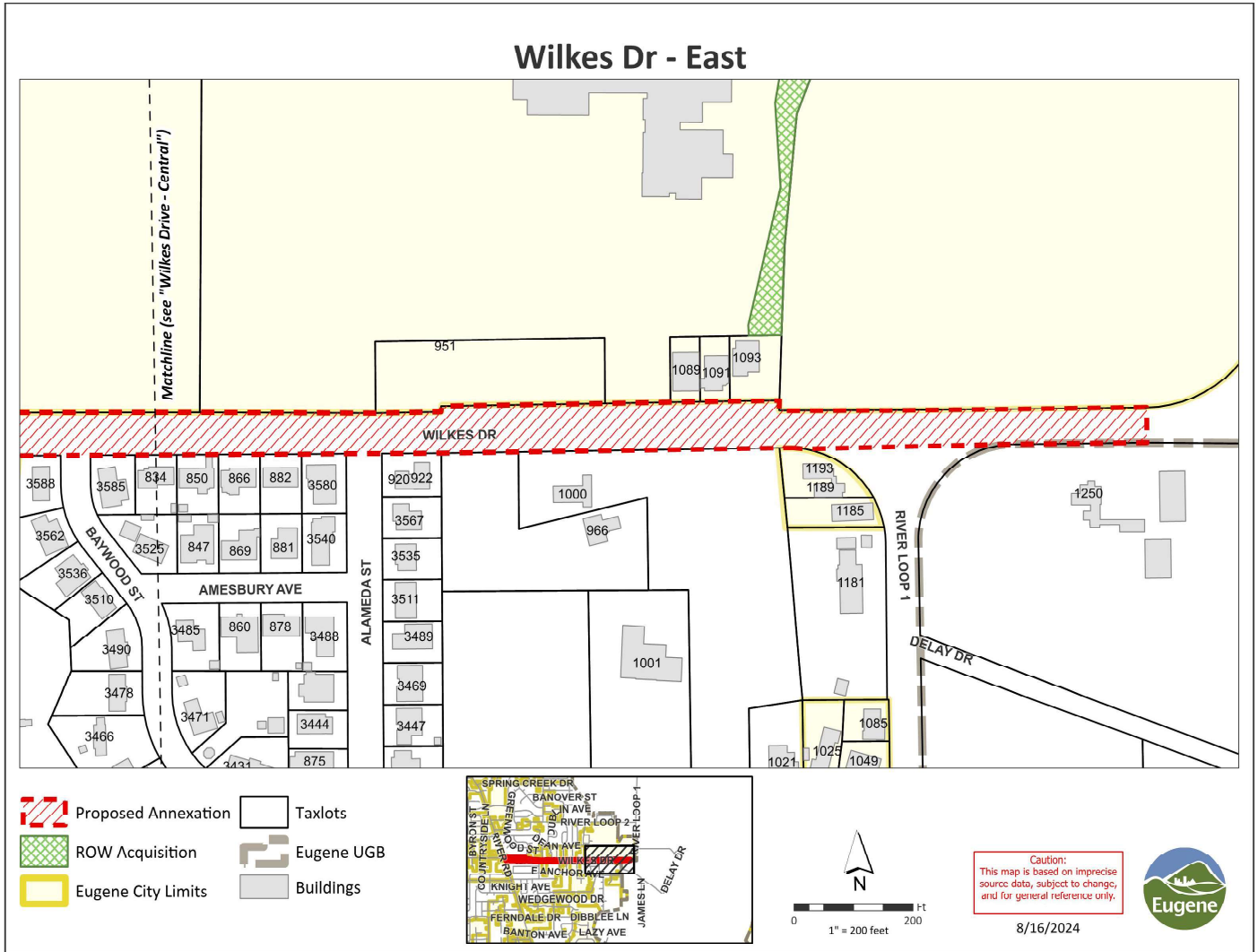


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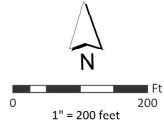
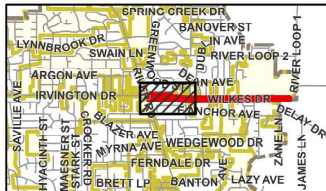


SR2401\_0267

### Wilkes Dr - West Stormwater Infrastructure



- ◆ Manhole
- ◆ Sed Manhole
- ◆ Cleanout
- ||| Catch Basin
- = Curb Inlet
- Public Drywell
- Other
- Storm Lines
- - - Non-City Storm Nodes
- - - Non-City Storm Lines
- Easement Acquisition
- Taxlots
- Eugene City Limits
- Proposed Annexation
- Buildings



**Caution:**  
This map is based on imprecise source data, subject to change, and for general reference only.

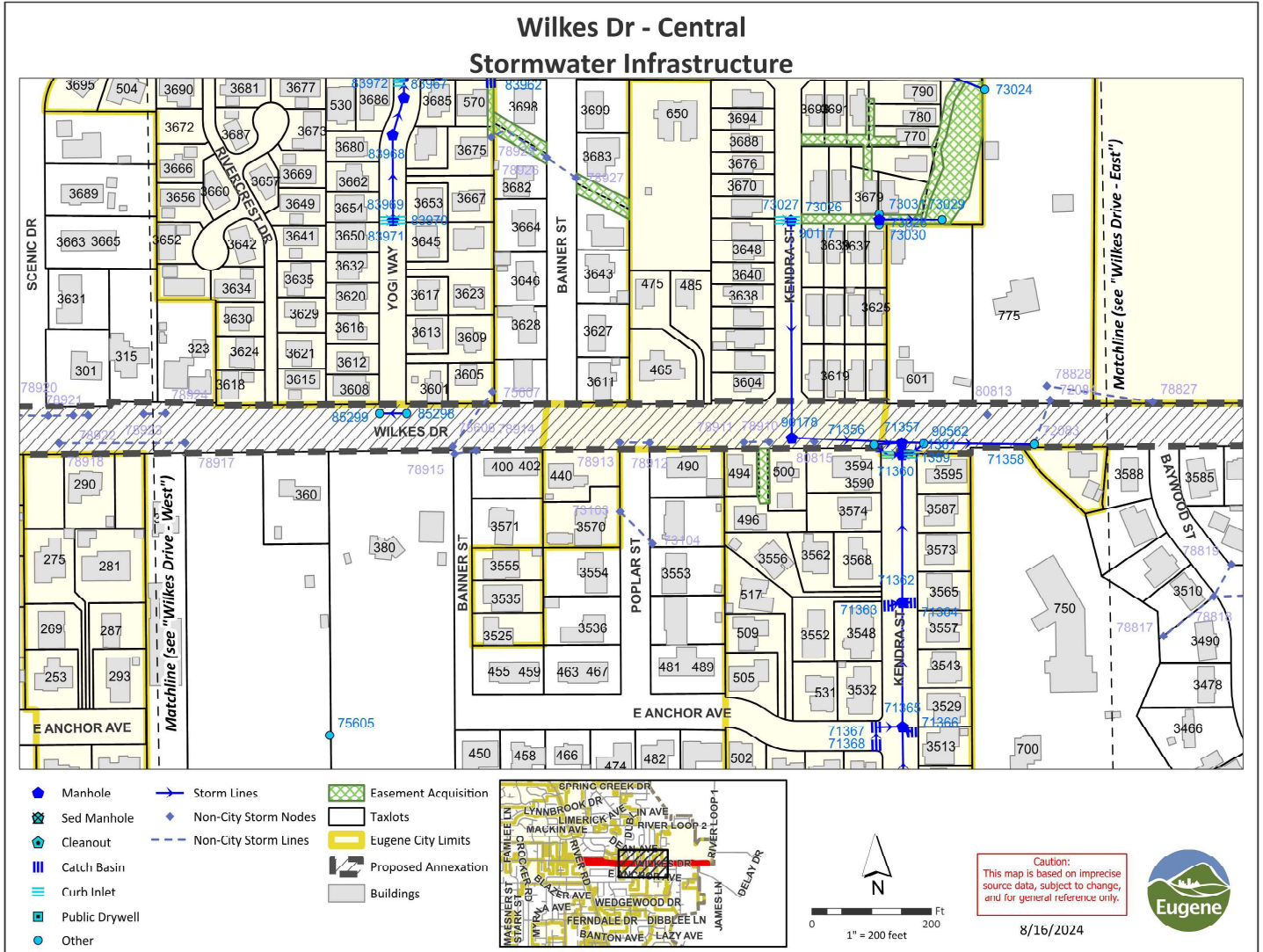


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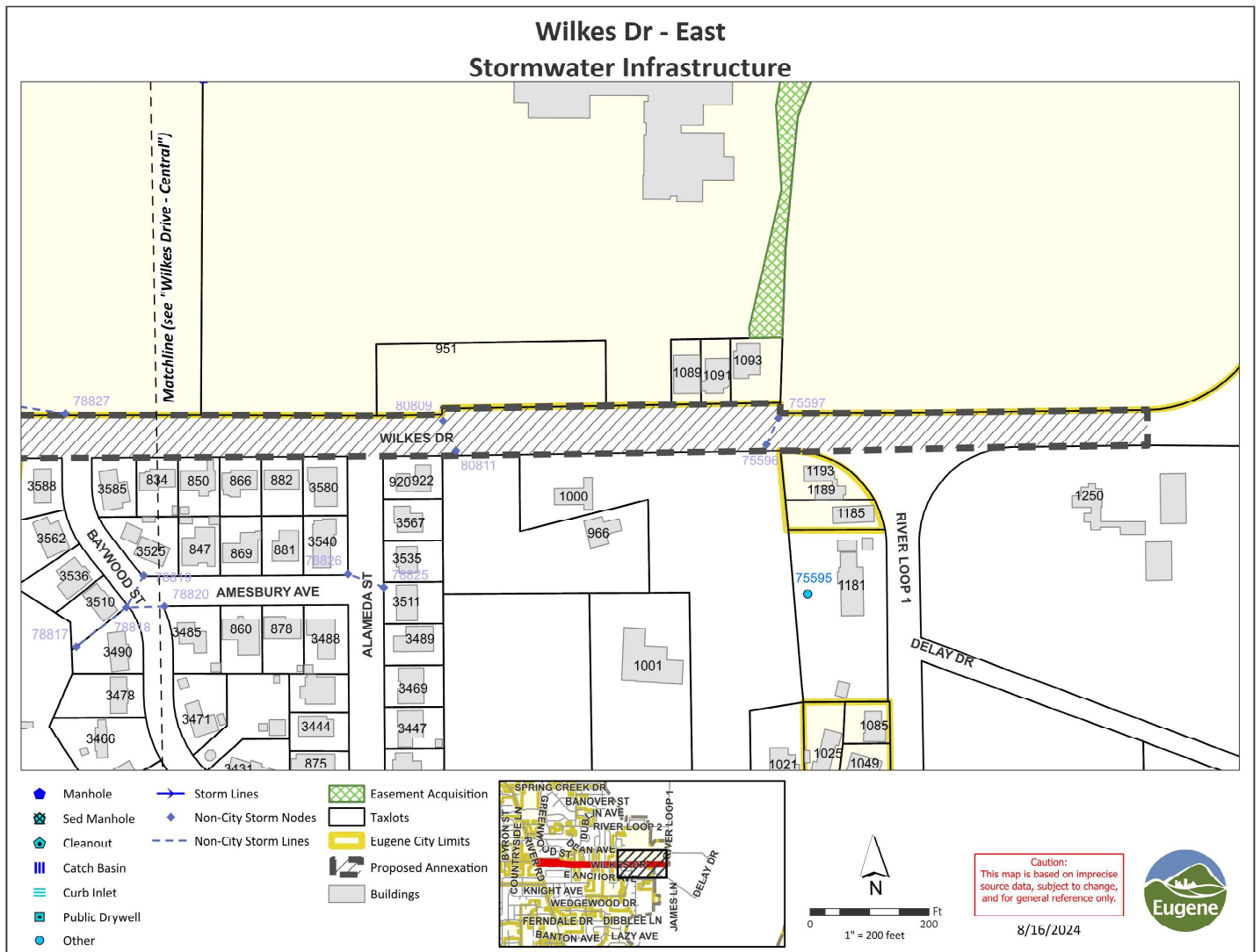
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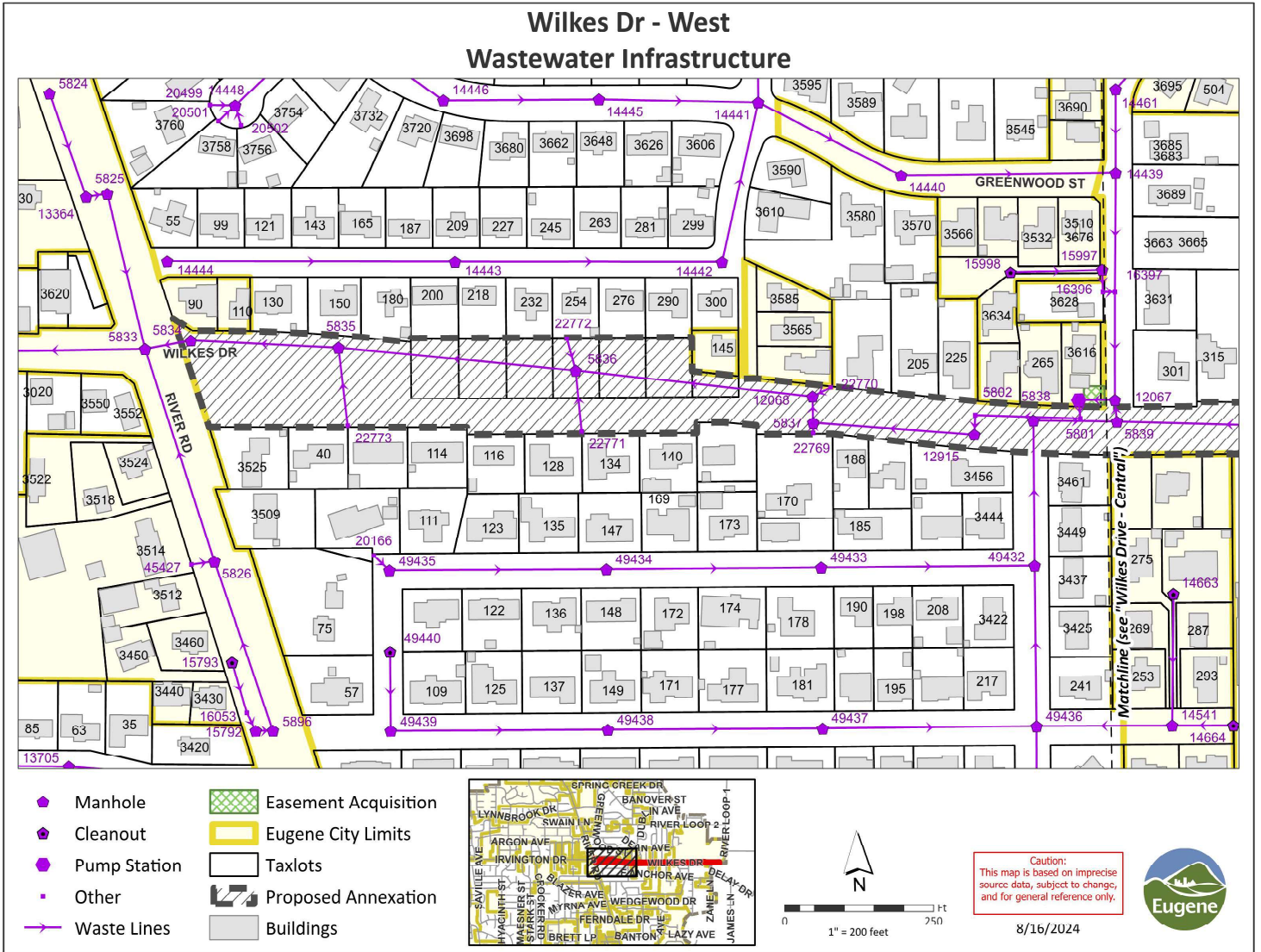


### Wilkes Dr - Central Stormwater Infrastructure

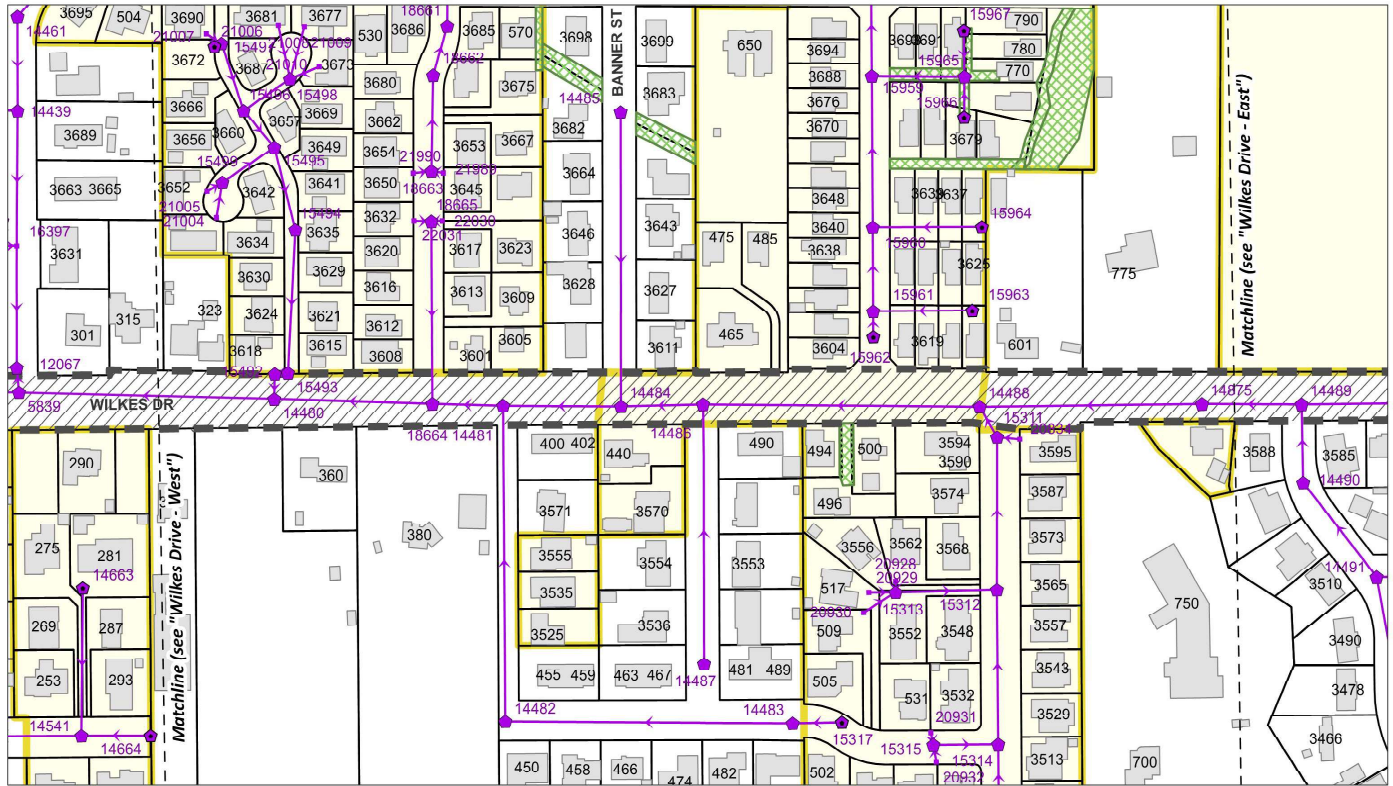


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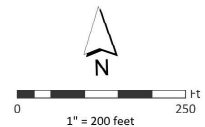
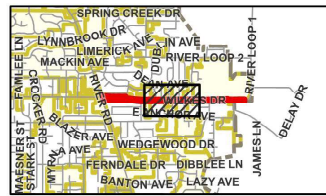




### Wilkes Dr - Central Wastewater Infrastructure



- Manhole
- Cleanout
- Pump Station
- Other
- Waste Lines
- Easement Acquisition
- Eugene City Limits
- Taxlots
- Proposed Annexation
- Buildings

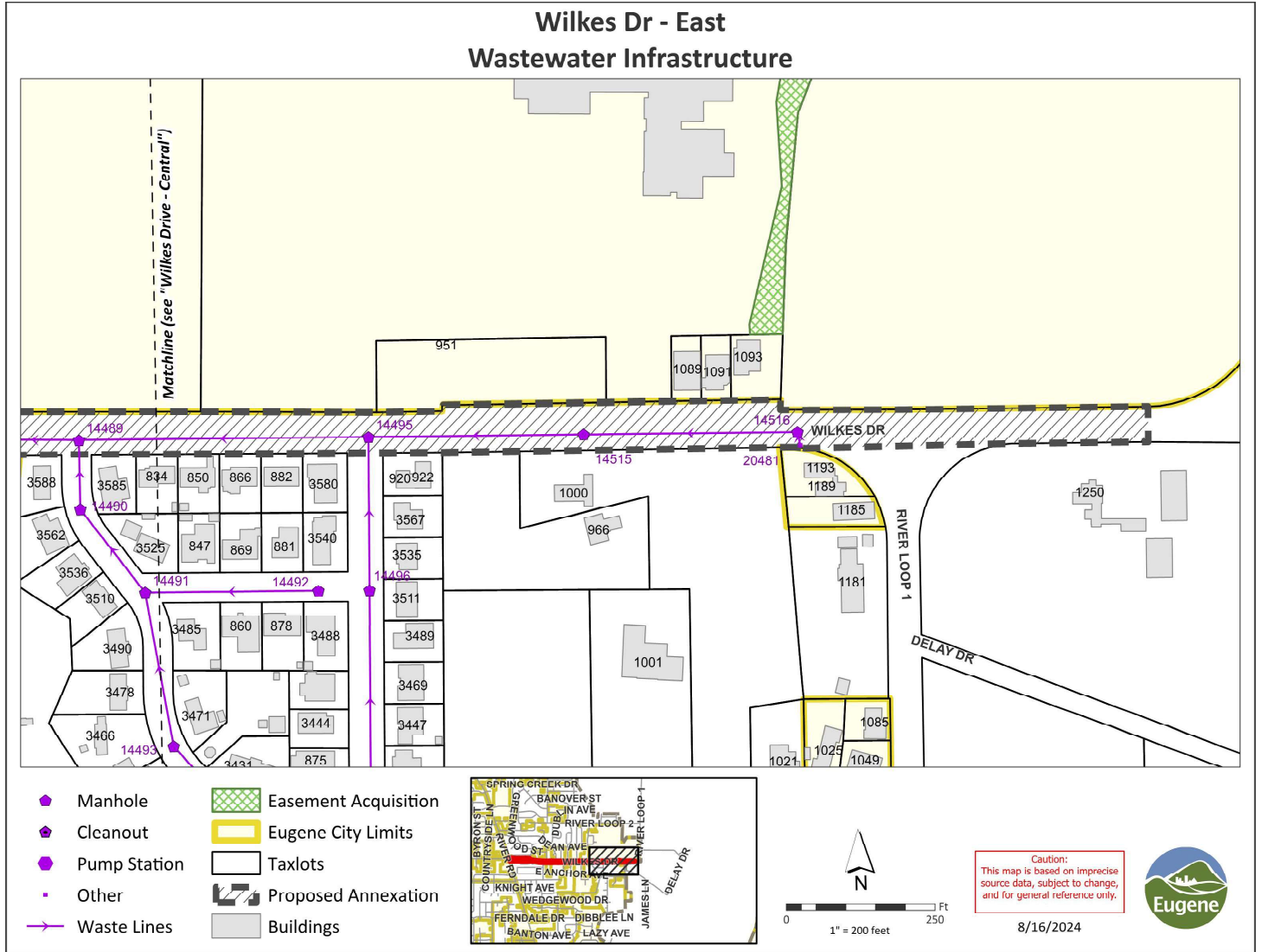


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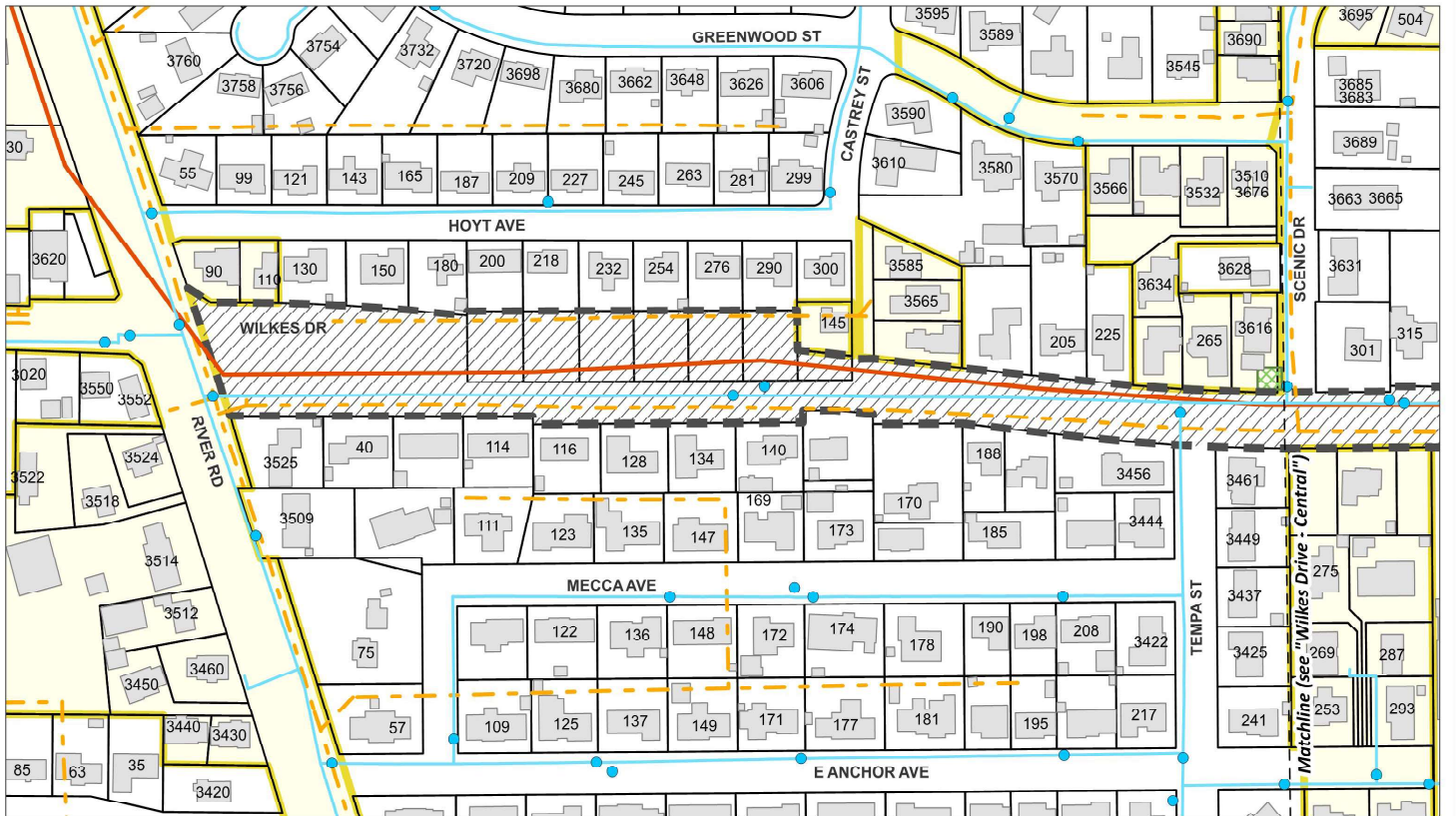


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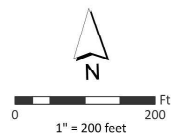
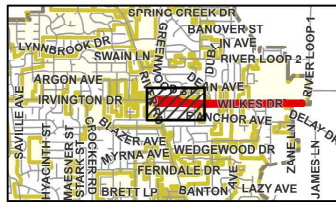


SR2401\_0267

### Wilkes Dr - West Water and Electric Infrastructure



- EWEB Water Valves
- EWEB Water Mains
- EWEB OH Transmission
- EWEB OH Conductor
- Proposed Annexation
- Easement Acquisition
- Eugene City Limits
- Buildings
- Taxlots



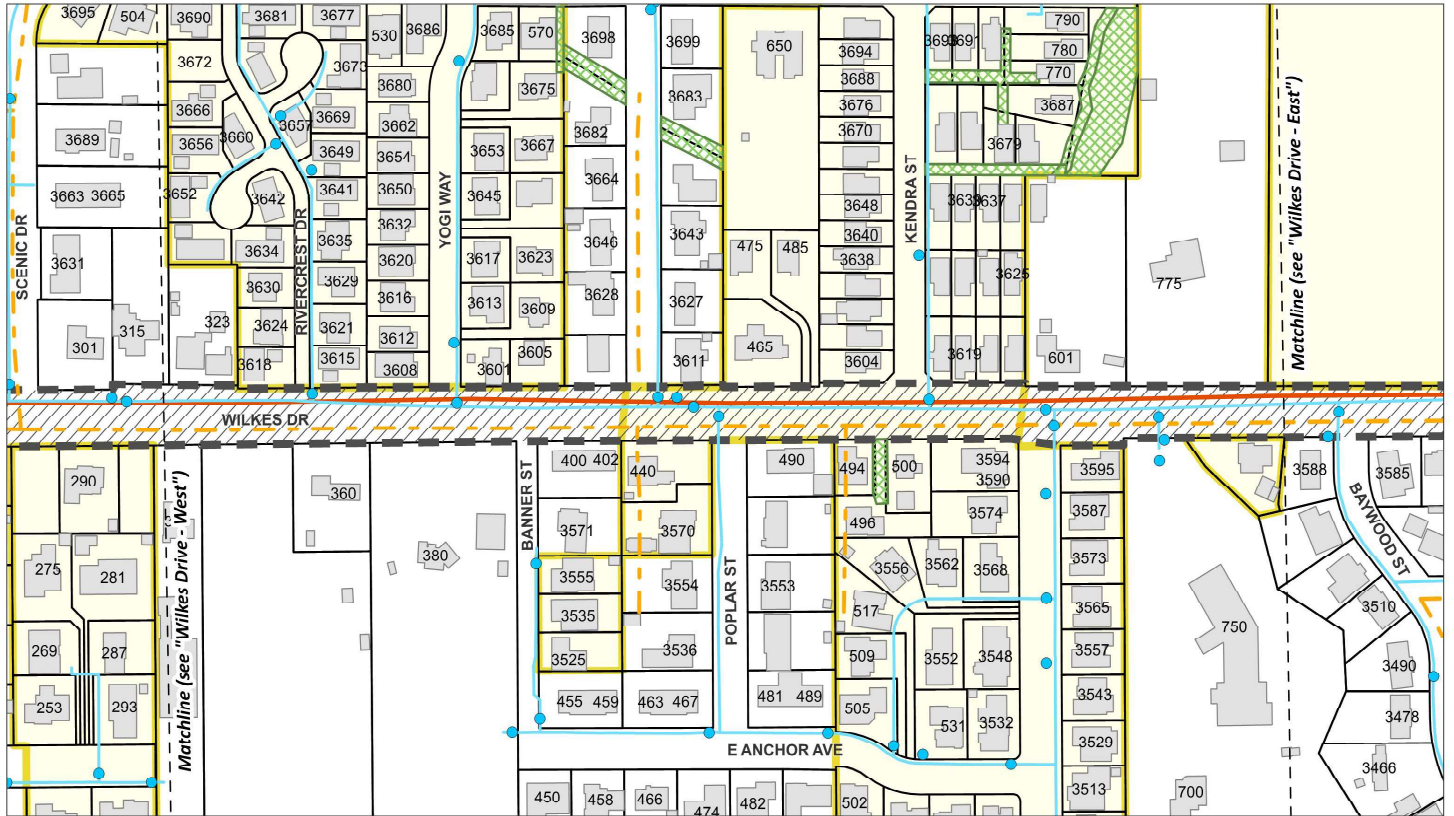
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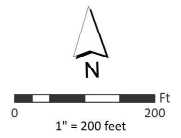
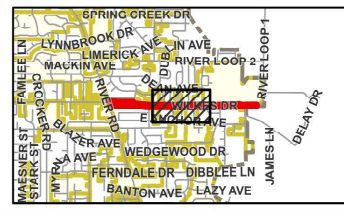


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### Wilkes Dr - Central Water and Electric Infrastructure



- EWEB Water Valves
- EWEB Water Mains
- EWEB OH Transmission
- - - EWEB OH Conductor
- Proposed Annexation
- Easement Acquisition
- Eugene City Limits
- Buildings
- Taxlots



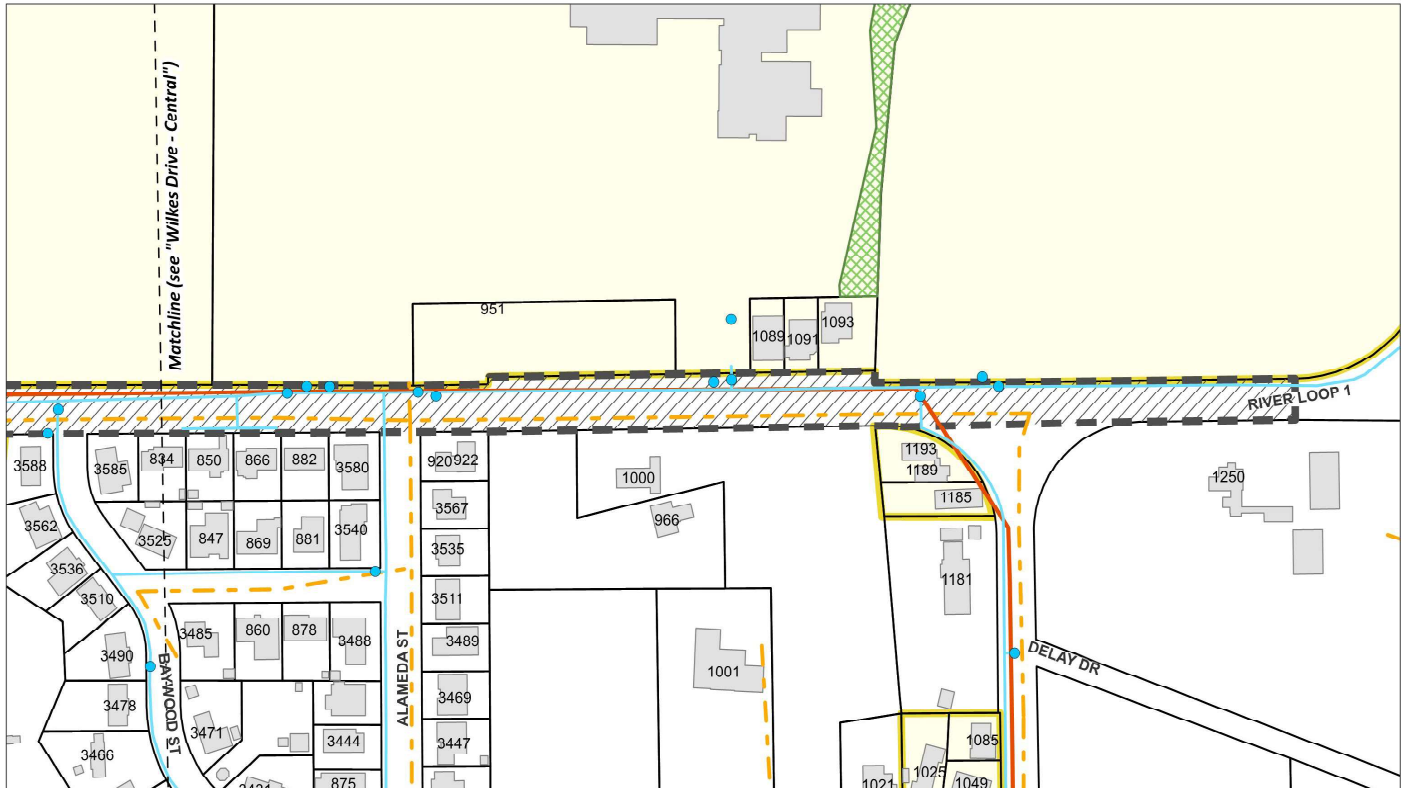
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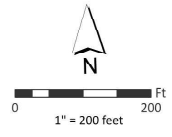
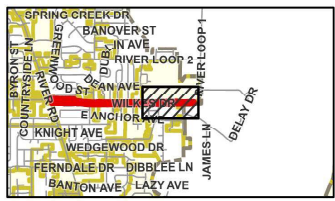
8/16/2024

SR2401\_0267

### Wilkes Dr - East Water and Electric Infrastructure



- EWEB Water Valves
- EWEB Water Mains
- EWEB OH Transmission
- EWEB OH Conductor
- Proposed Annexation
- Easement Acquisition
- Eugene City Limits
- Buildings
- Taxlots



Caution:  
This map is based on imprecise  
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and for general reference only.

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FOR ASSESSMENT AND TAXATION ONLY

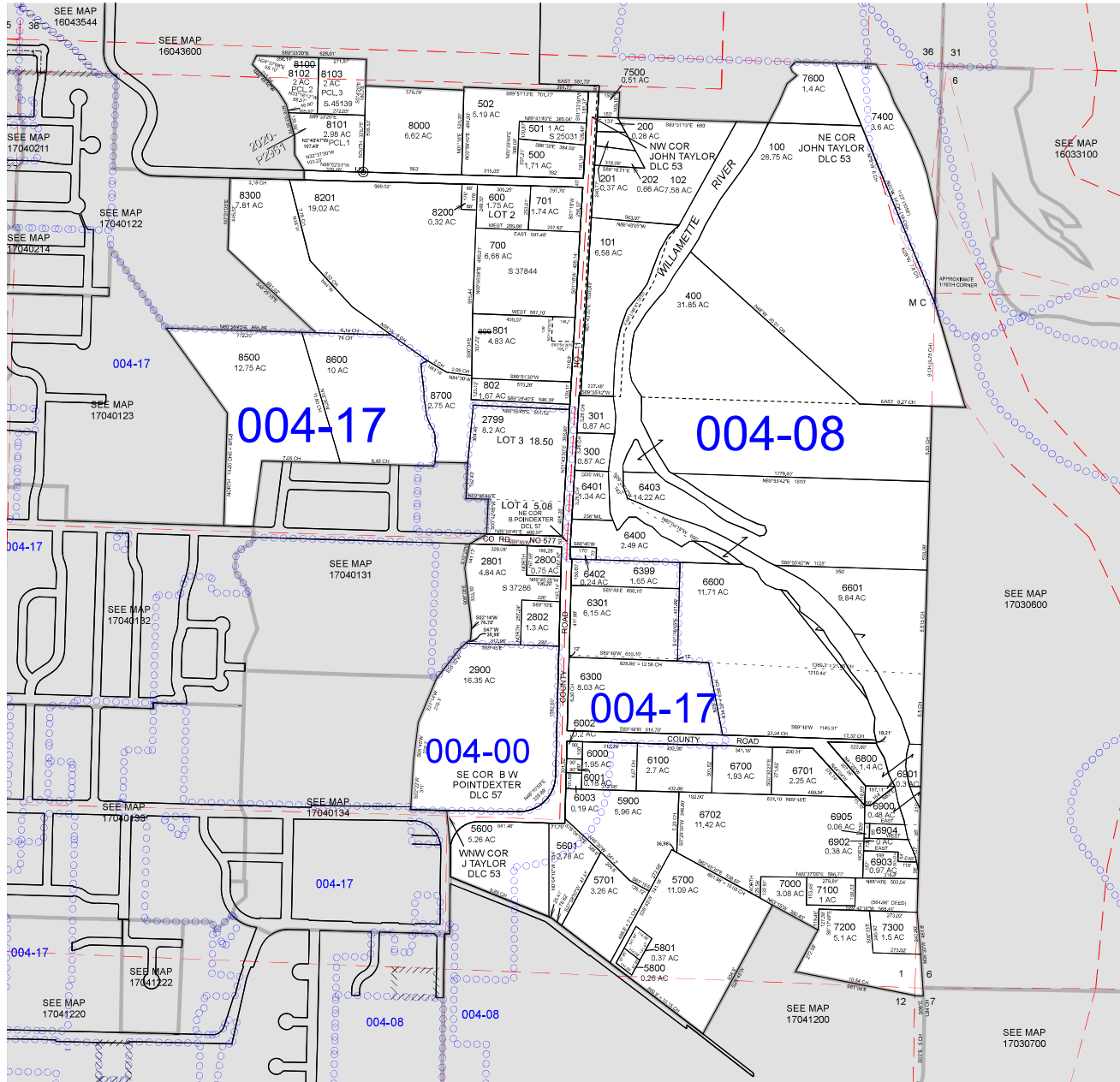
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Lane County

1" = 400'

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- 8400

REVISIONS:  
 2011-12-28 - LCAT1155 - CONVERT MAP TO GIS  
 2015-08-14 - LCAT1155 - CANCEL TL 800 INTO 801  
 2016-02-28 - LCAT1174 - ACRE CORRECTION TL 101  
 2020-07-27 - LCAT1174 - CANCEL TL 8100 INTO 2025P2801  
 2021-08-25 - LCAT1174 - TAX CODE CHANGE  
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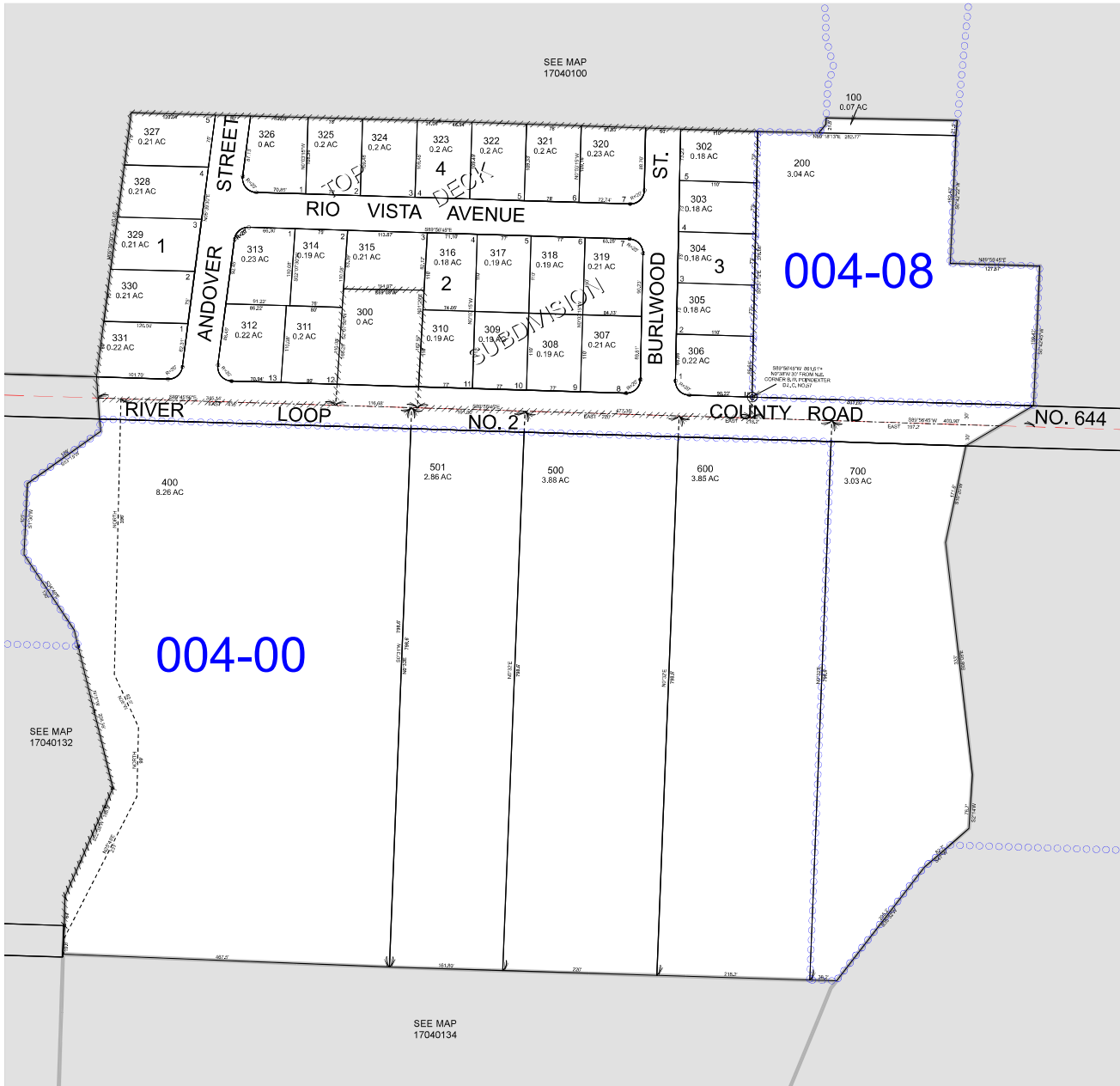
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FOR ASSESSMENT AND TAXATION ONLY

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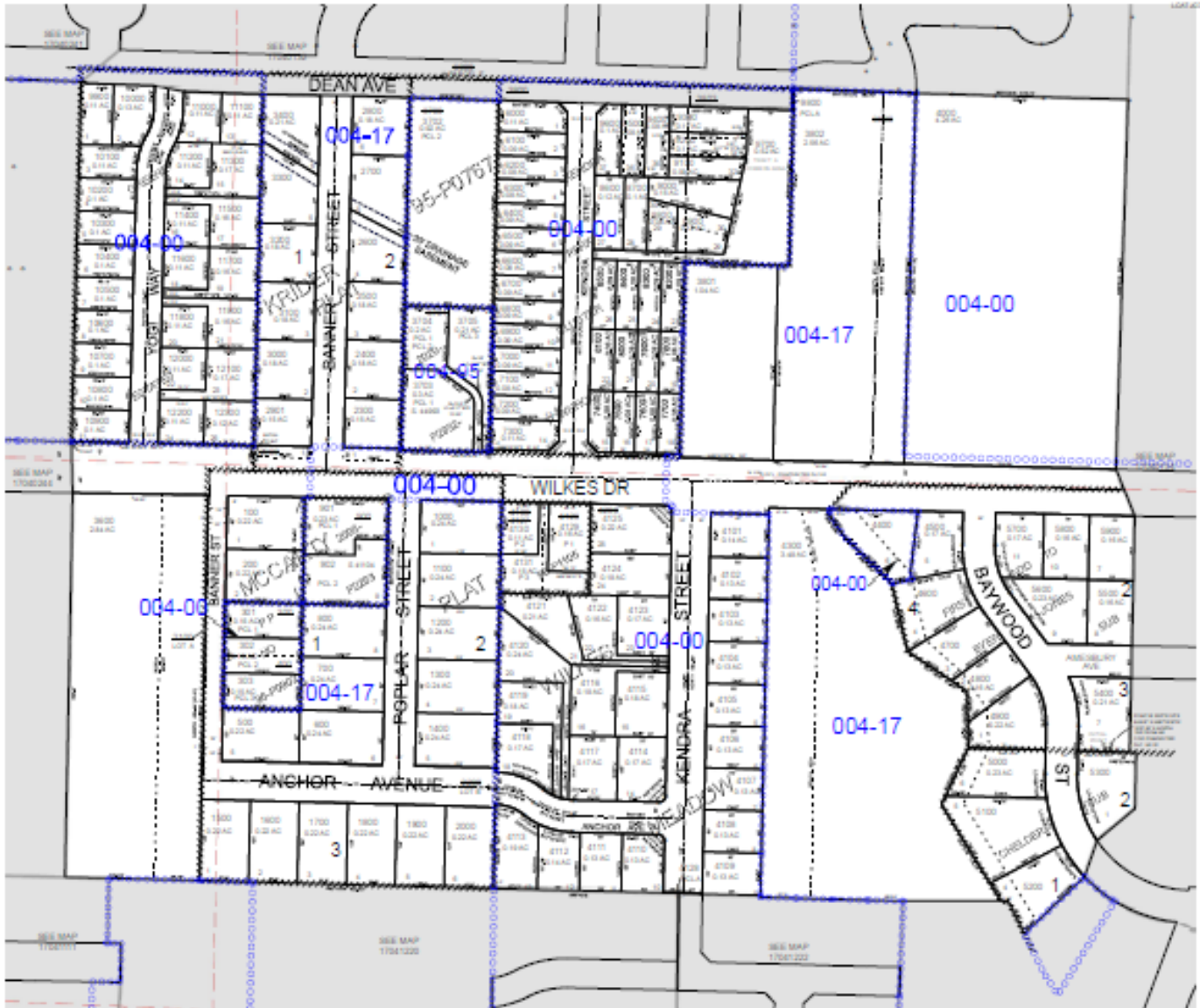
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FOR ASSESSMENT AND TAXATION ONLY

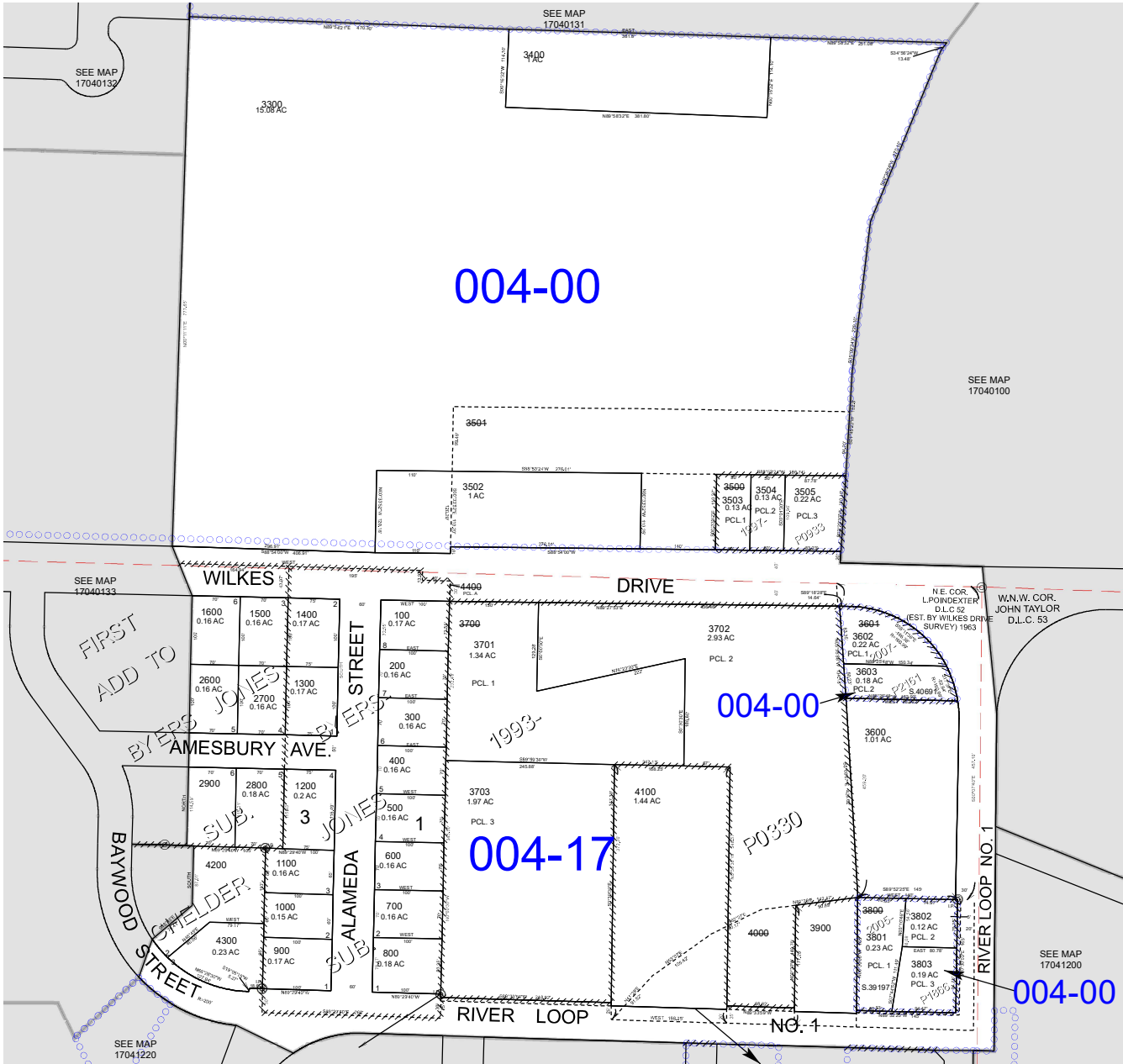
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11/07/2013 - LCAT142 - MAP CORRECTS JONES SUBDIVISION TEXT  
06/19/2021 - LCAT148 - ADD ANNO

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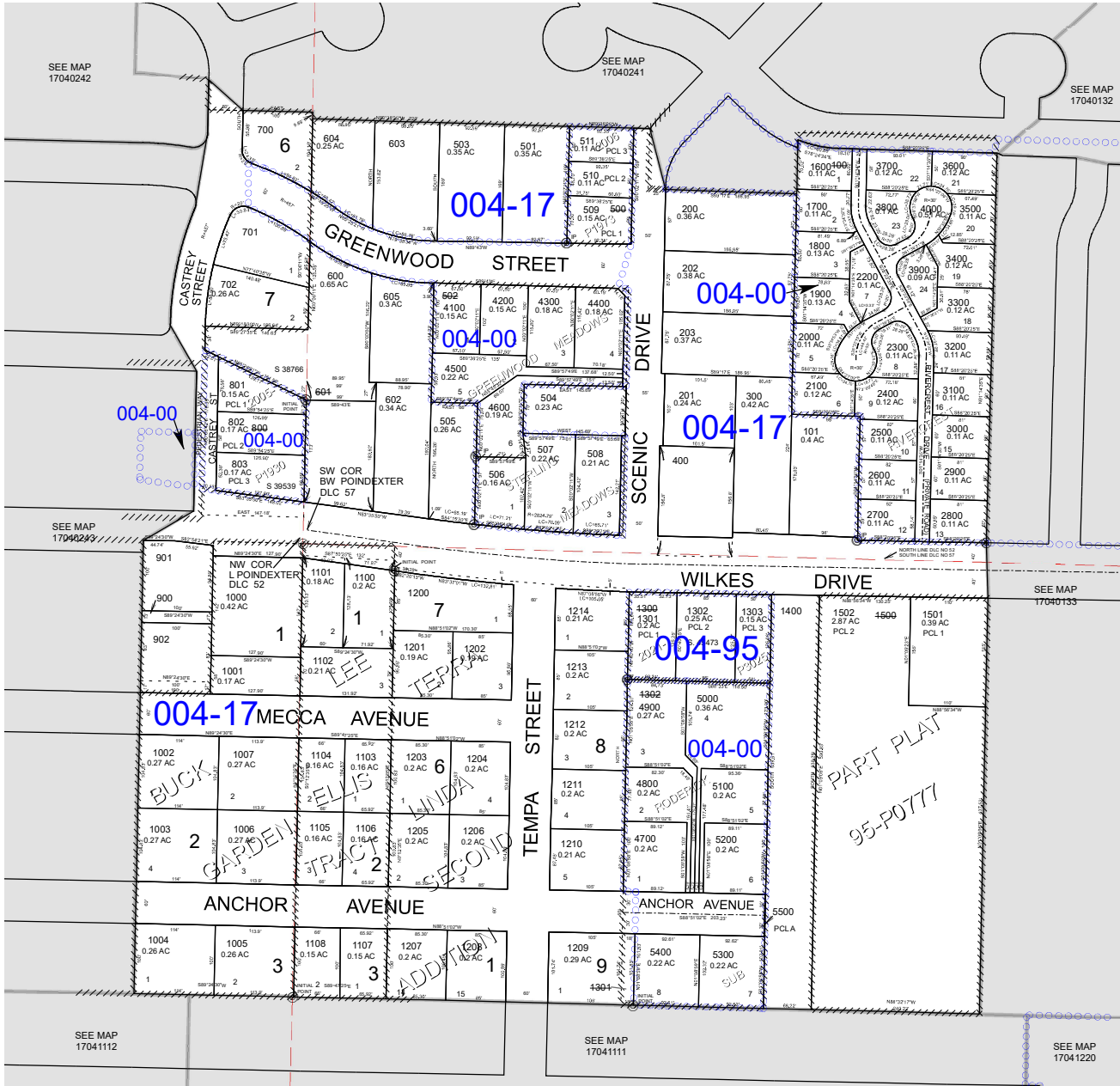
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EUGENE

FOR ASSESSMENT AND  
TAXATION ONLY

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Lane County  
1" = 100'

LCATSKP - 2021-10-13 14:38



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- 4600
- 500
- 502
- 800
- 1300

REVISIONS  
 03/06/2015 - LCAT 115 - CONVERT MAP TO GIS  
 02/04/2016 - LCAT 142 - MAP COR RODERICK SUB  
 06/14/2021 - LCAT 114 - CODE CHANGE  
 10/13/2021 - LCAT 148 - CANC TL 1300 INTO 2021-P3025

EUGENE  
17040244



# PLANNING INVOICE

DATE 10/16/2024

## City of Eugene Planning

### Method of Payment

- Journal Entry
- Check
- Credit/Debit Card

### Customer Information

Name: Jonathan Patrick  
 Address: Wilkes/River Loop 1/River Loop 2  
 Project: Annexation of Right-of-Way (streets)

### Amount Received

\$5,155.70

#	Application Type	Modification	Concurr	Qty	Base Fee	Discount	Total
1	Annexation			1	\$ 4,730.00	\$	4,730.00
2							
3							
4							
5							
6							
7							
8							
9							
Other							
Other							
Appeal							
Appeal							
					<b>Subtotal App Fees</b>	\$	4,730.00
					<b>Subtotal Other Fees</b>	\$	-
					<b>Subtotal Appeal Fees</b>	\$	-
	Admin Fee <i>(not included on appeals or other fees)</i>			9%		\$	425.70
<b>Total</b>						<b>\$</b>	<b>5,155.70</b>

Staff Receiving Application  
 KJF



October 15, 2024

Wilkes Drive, River Loop 1 and River Loop 2 Annexation Application Payment Memo

Good Morning,

Enclosed is the annexation application for Wilkes Drive, River Loop 1 and River Loop 2. Please bill the application and any related fees to the following account number: **9699-336-970-915572**.

I'm available if you have any questions or concerns.

Thank you,

  
Jonathan Patrick, RWP (*he/him*)

City of Eugene Public Works, Engineering Division

180 W. 8<sup>th</sup> Ave. 2<sup>nd</sup> Floor, Eugene, OR 97401

541-682-6854 | [JPatrick@eugene-or.gov](mailto:JPatrick@eugene-or.gov)



# EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



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Public Hearing and Action: Resolution Adopting a Supplemental Budget;  
Making Appropriations for the City of Eugene for the Biennium  
Beginning July 1, 2023 and Ending June 30, 2025

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Meeting Date: December 9, 2024  
Department: Central Services  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 5  
Staff Contact: Liz Butterfield  
Contact Telephone Number: 541-682-5512

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## ISSUE STATEMENT

Council approval of the third Supplemental Budget for 2023-2025 biennium is requested after a public hearing.

## BACKGROUND

Oregon Local Budget Law (ORS 294.471) allows for supplemental budgets in the event of “an occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning.” ORS 294.471 also allows for a supplemental budget if there are, “funds that are made available by another unit of federal, state or local government and the availability of which could not reasonably be foreseen when preparing the original budget or a previous supplemental budget for the current year or current budget period.” This Supplemental Budget does not authorize any increase in the property tax levy and has been published in compliance with the Oregon Local Budget Law.

The 2023-2025 biennium represents the first biennial budget cycle for the City of Eugene. While the City is now on a two-year budget cycle, the City is maintaining an annual financial audit cycle and will continue to produce the Annual Comprehensive Financial Report (ACFR) each year. In the second year of the biennium, the December supplemental budget will not reconcile audit adjustments or allocate Marginal Beginning Working Capital (MBWC) and is much smaller than the typical December supplemental budget associated with an annual budget cycle.

This third supplemental budget of the 2023-2025 biennium recognizes new revenue, authorizes other unanticipated changes in legal appropriations, implements General Fund budget gap strategies, and includes one-time funding for strategic initiatives. A summary of items included in this supplemental budget is presented below.

Appropriations are organized by the [City of Eugene Strategic Plan](#) Key Focus Areas. The strategic plan provides overall direction and organizational focus for the 2023-2026 period and was approved by Council on July 26, 2023. The plan is designed to position the

December 9, 2024 Meeting – Item 5

organization to focus on issues identified by the community and organization as top priorities, and provides guidance for our programs and services, while also recognizing resource constraints. Key Focus Areas include Urgent Community Needs, Culture of Belonging, Communication and Outreach, and Organizational Wellbeing.

General Fund items included in this supplemental budget consist of revenue-backed additions, General Fund budget gap strategies, one-time funding requests, and administrative adjustments. A summary of these items is included in Attachment A.

<b><i>General Fund Requests</i></b>	<b>Amount</b>
Grants and Revenue-Backed Requests	\$2,001,000
General Fund Budget Gap Strategies	380,000
One-Time Requests	157,500
Administrative Adjustments	(28,000)
<i>Total General Fund Requests</i>	
	\$2,510,500

<b><i>General Fund Main Subfund Reserves Reconciliation</i></b>	<b>Amount</b>
Reserve for Revenue Shortfall (RRSF)	
2023-2025 Authorized Budget as of 06/30/24	\$15,141,796
General Fund Gap Strategies	380,000
One-Time Requests from RRSF	(142,500)
<i>Total Reserve for Revenue Shortfall</i>	
	\$15,379,296

Supplemental budget changes impact the General Fund Reserve for Revenue Shortfall (RRSF). The General Fund RRSF acts as the City’s “savings account” and provides stability and flexibility in uncertain economic times. The supplemental budget action will increase the RRSF by \$237,500. Details on changes impacting the RRSF can be found in Attachment A.

<b><i>Non General Fund Requests</i></b>	<b>Amount</b>
Grants	\$15,838,000
One-Time & Reappropriation Requests	5,230,000
New Revenue	3,535,000
Supporting General Fund Gap Strategies	1,580,000
Administrative Adjustments	345,000
<i>Total Non General Fund Requests</i>	
	\$26,528,000

Changes to Non General Funds are also included in this supplemental budget. The largest component of the Non General Fund supplemental budget items are for grants and new revenue, which fund new and existing projects. One-time and reappropriation requests are also included for items that were not anticipated at the time of budget adoption. This supplemental budget also includes items that support General Fund budget gap strategies,

and some administrative adjustments. See Attachment B for detail on Non General Fund requests.

### **RELATED CITY POLICIES**

The [City of Eugene Strategic Plan](#) outlines direction and organizational priorities for the 2023-2026 period. This item is related to the key focus area of Organizational Wellbeing.

### **PREVIOUS COUNCIL DIRECTION**

The supplemental budget includes some budget changes as a result of previous Council direction and discussion. Some of the recent Council meetings that have resulted in supplemental budget appropriations include, but are not limited to:

#### [June 26, 2023 Meeting](#)

City Council held a public hearing and took action to adopt the 2023-2025 Biennial Budget for the City of Eugene as recommended by the Budget Committee, that includes motions made by the Budget Committee and City Council, and the Capital Carryover and Reserve for Encumbrance.

Councilor Groves, seconded by Councilor Keating, moved to approve Resolution Electing to Receive State Revenue Sharing Funds Pursuant to Section 221.770 of Oregon Revised Statutes.

*Passed 8:0*

Councilor Groves, seconded by Councilor Keating, moved to approve a Resolution Adopting the Budget, with the Addition of the City Manager's Proposal to Add \$160,000 to the Community Safety Payroll Tax Fund for Prevention and Youth Related Programming and Materials, and Making Appropriations for the City of Eugene for the Biennium Beginning July 1, 2023 and Ending June 30, 2025.

*Passed 8:0*

Councilor Clark, seconded by Councilor Yeh, moved to amend the 2023-2025 Budget to move \$50,000 from the Road Fund to the Transportation Capital Project Fund to provide funding for a traffic calming project on Holly Avenue between Gilham and Norkenzie roads.

*Passed 8:0*

#### [December 11, 2023 Meeting](#)

City Council held a public hearing and took action on the 2023-2025 Biennium December Supplemental Budget:

Councilor Groves, seconded by Councilor Keating, moved to adopt a resolution adopting a supplemental budget; making appropriations for the City of Eugene for the biennium beginning July 1, 2023 and ending June 30, 2025.

*Passed 7:0*

December 9, 2024 Meeting – Item 5

### May 13, 2024 Work Session

Council directed the City Manager to schedule a public hearing for an ordinance concerning charges for stormwater and parks service and amending Section 6.406 of the Eugene Code, 1971 with the following motion:

Councilor Keating, seconded by Councilor Groves, moved to direct the City Manager to schedule a public hearing on an ordinance amending the definition of “stormwater service” to add the operation and maintenance of city-owned parks and open space as set out in Attachment A to this AIS.

*Passed 7:1 (Opposed by Councilor Clark)*

### June 17, 2024 Meeting

Council held a public hearing for an ordinance concerning charges for stormwater and parks service and amending Section 6.406 of the Eugene Code, 1971. One person testified on behalf of the Eugene Chamber of Commerce Local Government Affairs Council which did not take a formal position on the ordinance.

### June 24, 2024 Meeting

The City Council approved the second supplemental budget for the 2023-2025 biennium. Actions included General Fund Budget Gap Strategies and other one-time items:

Councilor Groves, seconded by Councilor Zelenka, moved to adopt a resolution adopting a Supplemental Budget; making appropriations for the City of Eugene for the biennium beginning July 1, 2023 and ending June 30, 2025.

*Passed 7:0*

Also during this meeting the City Council took action to expand the definition of “stormwater service” to add the operation and maintenance of city-owned parks and open spaces.

Councilor Groves, seconded by Councilor Zelenka, moved to adopt an Ordinance amending Section 6.406 of the Eugene Code, 1971 as set forth in Attachment A in the AIS.

*Passed 5:2 (Opposed: Councilors Semple and Clark)*

### October 14, 2024 Meeting

The City Council, acting as the Urban Renewal Agency (URA) Board, approved the purchase of the North Butterfly Lot and the 8<sup>th</sup> and Pearl Lot and transfer ownership from the City to the URA:

Councilor Groves, seconded by Councilor Zelenka, moved to offer to purchase the North Butterfly Lot for \$1,060,000 and the 8<sup>th</sup> and Pearl Lot for \$1,020,000 from the City of Eugene and direct the Agency Director to include \$210,000 from the

December 9, 2024 Meeting – Item 5

Downtown Urban Renewal District and \$170,000 from the Riverfront Urban Renewal District for these purchases in the December 2024 Supplemental Budget and take all necessary actions to acquire the properties.

*Passed 7:0*

### **COUNCIL OPTIONS**

Particular requests requiring more information or discussion may be removed from the supplemental budget and delayed for action to a future supplemental budget. In certain cases, there may be a financial or legal impact to delaying budget approval. These impacts may include Oregon Local Budget Law violations due to exceeding the legal appropriation levels. Council may also adopt amended appropriation amounts or funding sources for specific requests in the supplemental budget.

### **CITY MANAGER'S RECOMMENDATION**

The City Manager recommends approval of the resolution in Attachment D adopting the 2023-2025 Biennium Third Supplemental Budget.

### **SUGGESTED MOTION**

Move to adopt a resolution adopting a Supplemental Budget; making appropriations for the City of Eugene for the biennium beginning July 1, 2023 and ending June 30, 2025.

### **ATTACHMENTS**

- A. General Fund Budget Supplemental Budget Summary
- B. Non General Fund Supplemental Budget Summary
- C. Supplemental Budget Transaction Summaries
- D. Proposed Resolution (with Appropriation Summaries)

### **FOR MORE INFORMATION**

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Telephone: 541-682-5512  
Staff E-Mail: [ebutterfield@eugene-or.gov](mailto:ebutterfield@eugene-or.gov)

## General Fund 2023-2025 Supplemental Budget Summary

This supplemental budget includes General Fund grants and revenue-backed requests, budget gap strategies, one-time requests and administrative adjustments. Total funding for these items is \$2.5 million. Included below are summaries of these supplemental budget requests organized by type and by the [City of Eugene Strategic Plan](#) Key Focus Areas.

<b>General Fund Grants and Revenue-Backed Requests</b>	<b>Amount</b>
<i>Urgent Community Needs</i>	
Body Worn Camera, In-Car Video & Digital Storage Grant	\$963,000
Oregon Retail Theft Grant	391,000
Track Trials Reimbursable Overtime	297,000
Lane County All-In Shelter Grant	245,000
UGS Equity Atlas Amendment	30,000
ODOT Grants	
DUII Enforcement Grant	30,000
Speed Enforcement Grant	20,000
Distracted Driving Enforcement Grant	15,000
Safety Belt Traffic Grant	10,000
<i>Total General Fund Revenue-Backed Requests</i>	<b>\$2,001,000</b>

### Urgent Community Needs

*Body Worn Camera, In-Car Video & Digital Storage Grant:* Recognizes \$963,000 in grant funding from the Department of Justice to provide equipment for EPD Body Worn Cameras, In-Car Video and Digital Storage. This purchase expands EPD's Body Worn Camera and In-Car video programs. It ensures all impacted staff and their related vehicles are outfitted with body worn cameras and in-car video systems and ensures adequate space for digital evidence and media storage.

*Oregon Retail Theft Grant:* Recognizes \$391,000 in grant funding from the Oregon Criminal Justice Commission to provide equipment, software and overtime funding for the Police department to combat organized retail theft.

*Track Trials Reimbursable Overtime:* Recognizes one-time revenue from Track Town Events, LLC. and establishes budget authority for overtime incurred related to the Olympic Trials in June 2024.

*Lane County All-In Shelter Grant:* Recognizes \$245,000 in grant funding from Lane County for additional spending authority for the All-In Shelter Grant. Previous supplemental budgets added \$5.9 million in funding (\$3 million in December 2023 and \$2.9 million in June 2024) to support the City's Safe Sleep sites through FY25, including upgrading and adding new beds and continuing operations as part of a State of Oregon emergency funding initiative.

*Urban Growth Strategies Equity Atlas Amendment:* Adds \$30,000 to an existing State Department of Land Conservation and Development grant to support the Urban Growth Strategies project. Funds will expand the equity and outreach portion to include the creation of an Equity Atlas, a graphic tool that explains demographic patterns.

*Oregon Department of Transportation (ODOT) Grants:*

*DUII Enforcement Grant:* \$30,000 from ODOT to provide funding for overtime DUII enforcement.

*Speed Enforcement Grant:* \$20,000 from ODOT to provide funding for overtime relating to speed enforcement.

*Distracted Driving Enforcement Grant:* \$15,000 from ODOT to provide funding for overtime relating to distracted driving enforcement.

*Safety Belt Traffic Grant:* \$10,000 from ODOT to provide funding for overtime relating to safety belt enforcement.

<b>General Fund Budget Gap Strategies</b>	<b>Amount</b>
<i>Organizational Wellbeing</i>	
URA Land Acquisition Revenue Adjustment	\$380,000
Transfer Parks Eligible Expenditures	(1,100,000)
Remove FY25 New Revenue Placeholder*	1,100,000
<b>Total General Fund One-Time Requests &amp; Budget Gap Strategies</b>	<b>\$380,000</b>

*\*This revenue reduction offsets the removal of the Parks Eligible Expenditures to Stormwater Fund.*

The supplemental budget includes \$380,000 from General Fund Budget Gap Strategies that will increase the Reserve for Revenue Shortfall.

**Organizational Wellbeing**

*URA Land Acquisition Revenue Adjustment:* The June 2024 Supplemental Budget included a General Fund Budget Gap Strategy to sell two parcels of City property to the Urban Renewal Agency. The Supplemental Budget included an estimate of \$850,000 per parcel being sold. The appraisal for the properties is complete, and the City will receive an additional \$210,000 from the Downtown District for the sale of the North Butterfly Lot and \$170,000 from the Riverfront District for the sale of the 8<sup>th</sup> and Pearl Lot. This amount reflects an increase in revenue for the General Fund that will be added to the Reserve for Revenue Shortfall.

*Transfer Parks Eligible Expenditures:* Per City Council action, \$1,100,000 and 8.20 FTE of Parks and Open Space expenses in the Public Works department are shifting from the General Fund to the Stormwater Fund. Changes to FTE are intended to be ongoing, and will be included in the 2025-2027 operating budget.

*Remove FY25 New Revenue Placeholder:* The 2023-2025 Adopted Budget included a General Fund placeholder revenue strategy of \$8,270,000. General Fund Budget Gap Strategies reduced this placeholder by \$6,738,000 on the previous Supplemental Budget. This Supplemental Budget further reduces this placeholder by \$1,100,000 due to the transfer of Parks Eligible Expenditures shifting from the General Fund to the Stormwater Fund.

One-time funding requests are for strategic investments and urgent community needs that were not anticipated during the 2023-2025 Adopted Budget process:

<b>General Fund One-Time Requests</b>	<b>Amount</b>
<i>Urgent Community Needs</i>	
City Hall Operations and Security Improvements	\$142,500
NARCAN Funding	15,000
<i>Organizational Wellbeing</i>	
Core Service Review Funding	0
<b>Total General Fund One-Time Requests</b>	<b>\$157,500</b>

### **Urgent Community Needs**

*City Hall Operations:* Provides funding for City Hall operations and security improvements including the City Hall daytime security contract. Expenses are partially offset by \$22,500 from City Hall parking revenue.

<b>City Hall Operations</b>	<b>Amount</b>
Operations	165,000
City Hall Parking Revenue	(22,500)
<b>Net Funding Impact on Reserves</b>	<b>\$142,500</b>

*NARCAN Funding:* Provides opioid funding to the Eugene Police Department for NARCAN, a medication used to reverse opioid overdoses.

### **Organizational Wellbeing**

*Core Service Review Funding:* The City is utilizing an external consultant to review and provide recommendations in the service areas of Library, Recreation, & Cultural Services (LRCS) and core business functions. Funding is being reallocated between the departments listed below from unspent ARPA allocations and position vacancies for this purpose.

<b>Core Service Review Funding Adjustments</b>	<b>Amount</b>
Central Services	\$27,500
Fire and Emergency Medical Services	(132,500)
Library, Parks and Recreation	105,000
<b>Net Funding Impact on Reserves</b>	<b>\$0</b>



<b><i>General Fund Administrative Adjustments</i></b>	<b>Amount</b>
<i>Organizational Wellbeing</i>	
Opioid Funding Reconciliation	(\$28,000)
<i>Total General Fund Administrative Adjustments</i>	(\$28,000)

### **Organizational Wellbeing**

*Opioid Funding Reconciliation:* Reduces \$28,00 from the Planning and Development budget to reconcile the City's contribution to the Lane County Human Services Commission (HSC) with funds from opioid settlement revenue. The HSC transfer has been fully funded, and the remaining \$28,000 originally budgeted, but not needed will return to the opioid reserves.

## Non General Fund 2023-2025 Biennium Third Supplemental Budget Summary

Non General Fund appropriations in the December Supplemental Budget total \$26.5 million in adjustments. Included below are high-level summaries of these supplemental budget requests organized by fund.

<b><i>Non General Fund Requests</i></b>	<b>Amount</b>
Grants	\$15,838,000
One-Time & Reappropriation Requests	5,230,000
New Revenue	3,535,000
Supporting General Fund Gap Strategies	1,580,000
Administrative Adjustments	345,000
<i>Total Non General Fund Requests</i>	
	\$26,528,000

Included below are summaries of these supplemental budget requests organized by type and by the [City of Eugene Strategic Plan](#) Key Focus Areas.

The supplemental budget includes funding for \$15.8 million for Non General Fund grants-supported projects:

<b><i>Grants</i></b>	<b>Amount</b>
<i>Urgent Community Needs</i>	
Asphalt Apron Rehabilitation	Municipal Airport Fund (510) \$10,650,000
Ferry St. Bridge Rehabilitation	Transportation Capital Projects Fund (340) 1,867,000
Bike Share Operations and Expansion	Road Fund (131) 669,000
Alternative Response Unit	Ambulance Transport Fund (592) 642,000
Airport Runway Wetland Mitigation	Municipal Airport Fund (510) 505,000
Sustainable Management and Net Zero Energy Plan	Municipal Airport Fund (510) 400,000
8th Avenue Streetscape and Bikeway	Transportation Capital Projects Fund (340) 285,000
Vision Zero Intersection Study	Road Fund (131) 223,000
Large Employer Trip Reduction	Road Fund (131) 162,000
Eugene Quick Build	Transportation Capital Projects Fund (340) 123,000
Community Energy Resilience Project	Municipal Airport Fund (510) 100,000
Electric Vehicle Chargers and Solar Installation	Municipal Airport Fund (510) 100,000
Health Preparedness Emergency Exercise	Ambulance Transport Fund (592) 60,000
South Willamette Landscape Project	Stormwater Utility Fund (539) 26,000
Trainsong Park Pollution Remediation	General Capital Projects Fund (310) 26,000
<i>Total Grants</i>	
	\$15,838,000

### Urgent Community Needs

*Asphalt Apron Rehabilitation:* Recognizes grant funding of \$10,650,000 in the Municipal Airport Fund (510) from the Federal Aviation Administration (FAA) to support rehabilitating the asphalt apron at Concourse A of the Eugene Airport. The terminal ramp area is constructed of asphalt pavement that is in fair and poor condition, and has reached

the end of its usable life. The project will focus on rehabilitating the existing asphalt apron with possible isolated areas of reconstruction.

*Ferry St. Bridge Rehabilitation:* Recognizes grant funding of \$1,867,000 in the Transportation Capital Projects Fund (340) from the Oregon Department of Transportation (ODOT) to strengthen the Ferry St. Bridge over sections of the Southern Pacific Railroad, 4th, 6<sup>th</sup>, and 7<sup>th</sup> avenues.

*Bike Share Operations and Expansion:* Recognizes grant funding of \$669,000 in the Road Fund (131) from the Oregon Department of Transportation (ODOT) for activities related to Bike Share Operations & Expansion. This grant will expand access to the bike share system by adding bikes in the network, expanding the network area, increasing access to low-income community members, improving outreach and marketing, and providing additional transportation options.

*Alternative Response Unit:* Provides \$642,000 in funding to the Ambulance Transport Fund (592) from the State to add an Alternative Response Unit to divert low acuity cases to urgent care after the University District Emergency Room closing. The Alternative Response Unit will be staffed with paramedics and nurse practitioner and will transport patients to Urgent Care Facility instead of the Emergency Room.

*Airport Runway Wetland Mitigation:* Recognizes grant funding of \$505,000 in the Municipal Airport Fund (510) from the Federal Aviation Administration (FAA) to support wetland mitigation at Airport Runway 34R. The projected cost of this existing project exceeded initial estimates due to elevated construction costs, prompting the allocation of additional funds. Mitigation of wetlands at the approach end of this runway will improve safety for aircraft operations.

*Sustainable Management and Net Zero Energy:* Recognizes grant funding of \$400,000 in the Municipal Airport Fund (510) from the FAA to develop a Sustainable Management and Net Zero Energy Plan. This plan will help the Airport meet the FAA's Airports Climate Challenge and Aviation Climate Action Plan objectives and the aviation industry's goal of net zero emissions by 2050.

*8<sup>th</sup> Avenue Streetscape and Bikeway:* Recognizes grant funding of \$285,000 in the Transportation Capital Projects Fund (340) from the Oregon Department of Transportation (ODOT). The projected cost of this existing project exceeded initial estimates, prompting the allocation of additional funds.

*Vision Zero Intersection Study:* Recognizes grant funding of \$223,000 into the Road Fund (131) from the Oregon Department of Transportation (ODOT) for consultant work on the Vision Zero Intersection Study. The study will inform future safety projects and includes the analysis of safety conditions and identification of design improvements at high crash intersections within the City of Eugene.

*Large Employer Trip Reduction:* Recognizes grant funding of \$162,000 in the Road Fund (131) from the Oregon Department of Transportation (ODOT) for activities related to Large Employer Trip Reduction work. The project will expand the existing Transportation Options Program, which provides public education and outreach to encourage people to use alternative modes of transportation to reduce the volume of traffic on the roadway system.

*Eugene Quick Build:* Recognizes grant funding of \$123,000 in the Transportation Capital Projects Fund (340) from the Lane Council of Governments (LCOG) for the installation of temporary traffic installations to research street treatment impact on speed reduction and overall traffic safety improvements.

*Community Energy Resilience:* Recognizes grant funding of \$100,000 in the Municipal Airport Fund (510) from the Oregon Department of Energy (ODOE) to begin a project to provide clean backup power to critical facilities and loads at the Eugene Airport. The project progresses the City towards our Climate Action Plan 2.0 goals by encouraging decarbonization and providing an alternative to major contributors of greenhouse gas emissions.

*Electric Vehicle Chargers and Solar Installation:* Recognizes grant funding of \$100,000 in the Municipal Airport Fund (510) from the Oregon Department of Energy (ODOE) to begin a project to add electronic vehicle chargers for 16 parking spaces. The addition of electric vehicle chargers and associated renewable solar energy will help to advance Eugene Airport in its sustainability goals and overall City Climate Action Plan.

*Health Preparedness Emergency Exercise:* Recognizes grant funding of \$60,000 in the Ambulance Transport Fund (592) from the Oregon Health Authority to provide an emergency disaster training event for Eugene Springfield Fire.

*South Willamette Landscape Project:* Recognizes grant funding of \$26,000 in the Stormwater Utility Fund (539) from the Oregon Department of Forestry (ODF) for the South Willamette Landscape Resiliency Project. The South Willamette Landscape Resiliency project will treat 150 acres of hazardous fuels, with a focus on oak restoration for private lands.

*Trainsong Park Pollution Remediation:* Recognizes grant funding of \$26,000 in the General Capital Projects Fund (310) from the Environmental Protection Agency to fund Trainsong Park pollution remediation. Remediation work at the park is necessary to remove the toxin-laden soil.

The supplemental budget includes funding for \$5.2 million for Non General Fund one-time items that are supported by existing funds:

## ***One-Time & Reappropriation Requests***

### **One-Time Requests**

#### *Urgent Community Needs*

Regional Wastewater Utility Fund Alignment	Wastewater Utility Fund (530)	\$2,112,000
Stormwater/Wastewater Application Software	Stormwater Utility Fund (539)	605,000
	Wastewater Utility Fund (530)	425,000
Capital Bond Premium Adjustment	General Capital Projects Fund (310)	899,000
Santa Clara Community Park	SDC Projects Fund (330)	465,000
Amazon Mitigation Bank	Stormwater Utility Fund (539)	294,000
City Hall Security Improvements	General Capital Projects Fund (310)	153,000
Delta Ponds Loop Trail Extension	SDC Projects Fund (330)	150,000
W. Irwin Pump Station Public Art Contribution	Wastewater Utility Fund (530)	67,000
Street and Vacation Revenue	Transportation Capital Projects Fund (340)	45,000

### **Reappropriation**

#### *Organizational Wellbeing*

Sheldon Pool Blankets	Equipment Replacement Subfund (041)	15,000
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*Total One-Time & Reappropriation Requests*    \$5,230,000

### **One-Time Requests**

#### Urgent Community Needs

*Regional Wastewater Utility Fund Alignment:* Increases the Wastewater Utility Fund (530) by \$2,112,000 to align the Metropolitan Wastewater Management Commission (MWMC) FY25 annual budget with the City of Eugene 2023-2025 biennial budget. Due to timing differences between the two entities, supplemental budgets are necessary to bring the two different budget periods into alignment.

*Stormwater/Wastewater Application Software:* Increases the Stormwater Utility Fund (539) budget by \$605,000 and the Wastewater Utility Fund (530) budget by \$425,000 for contract development support for the City's Stormwater/Wastewater Application and ongoing cloud services costs.

*Capital Bond Premium Adjustment:* Increases the General Capital Projects Fund (310) by \$899,000 to recognize the Bond Premium achieved in the last bond sale. As a result of the bidding environment at the time of sale, the City received additional bond proceeds above the par amount, derived from the difference between the stated interest rates on the bonds and the yields at time of sale. The additional funds will be allocated to the following capital projects:

University Park:	\$200,000
MLK Jr Park:	\$412,000
<u>Trainsong Park:</u>	<u>\$287,000</u>
Total:	\$899,000

*Santa Clara Community Park:* Increases the System Development Capital Projects Fund (330) by \$465,000 to increase funding for the Santa Clara Community Park. Additional funding of \$365,000 is needed due to a shortfall in partner agency fundraising efforts and

an additional \$100,000 is needed due to the costs of this existing project exceeding initial estimates.

*Amazon Mitigation Bank:* Increases the Stormwater Utility Fund (539) by \$294,000 to increase Amazon Mitigation bank work due to work exceeding original estimates.

*City Hall Security Improvements:* Increases the General Capital Projects (310) by \$153,000 to fund the purchase of City Council Chambers security screening equipment. Funds are transferred from the Risk and Benefits Fund (620).

*Delta Ponds Loop Trail Extension:* Increases the System Development Capital Projects Fund (330) by \$150,000 for Delta Ponds Loop Trail Extension due to required re-engineering of the design of the boardwalk.

*W. Irwin Pump Station Public Art Contribution:* Increases the Wastewater Utility Fund (530) by \$67,000 to contribute 1% of the West Irwin Pump Station project budget to the Public Art Subfund (319) per the requirements of Ordinance 18849.

*Street and Vacation Revenue:* Increases the Transportation Capital Projects Fund (340) by \$45,000 from revenue from Street Vacation Ordinance 20709. This ordinance transfers ownership from the right-of-way located at Premier Street and a portion of First Avenue West from the City to private ownership. This vacation grants the City a public utility easement on the property. The City receives compensation in exchange for approval of a street vacation.

## Reappropriation Request

### Organizational Wellbeing

*Sheldon Pool Blankets:* Reappropriates \$15,000 from FY23 for the purchase of pool blankets at Sheldon Pool. This item was inadvertently omitted during the reappropriations process of a previous supplemental budget.

The supplemental budget includes funding for \$3.5 million for Non General Fund new revenue and reimbursements:

<b><i>New Revenue</i></b>		<b>Amount</b>
<i>Urgent Community Needs</i>		
Alton Baker Park Land Swap Revenue	Library, Parks, and Recreation Fund (180)	\$2,002,000
River Road Jurisdictional Transfer Revenue	Transportation Capital Projects Fund (340)	940,000
Capital Project Reimbursable Expenses	Transportation Capital Projects Fund (340)	504,000
	Stormwater Utility Fund (539)	44,000
City Hall Parking Revenue	Parking Fund (520)	45,000
<i>Total New Revenue</i>		<b>\$3,535,000</b>

### Urgent Community Needs

*Alton Baker Park Land Swap Revenue:* Increases the Library, Parks, and Recreation Special Revenue Fund (180) by \$2,002,000 for payments in-lieu of construction from the University of Oregon for development of Cuthbert Park, East Parking Lot, and Kayak/Canoe Launch projects as part of the Alton Baker Park land swap agreement.

*River Road Jurisdictional Transfer Revenue:* Increases the Transportation Capital Projects Fund (340) by \$940,000 for revenue associated with the jurisdictional transfer of River Road and Irvington Drive from Lane County to the City to pay for needed capital upgrades for sidewalk access ramps.

*Capital Project Reimbursable Expenses:* Increases the Transportation Capital Projects Fund (340) by \$504,000 to the Transportation Capital Projects Fund (340) and \$44,000 to the Stormwater Utility Fund (539) to recognize revenue from EWEB for reimbursement to the City for eligible project expenses.

*City Hall Parking Revenue:* Increases the Parking Fund (520) by \$45,000 to recognize new revenue generated from City Hall staff parking permits and special events. Funds are split between the General Fund and the Parking Fund, and \$22,500 will be transferred to the General Fund.

The supplemental budget includes funding for \$1.6 million for Non General Fund items that support General Fund Gap Strategies:

<b>Supporting General Fund Gap Strategies</b>		Amount
<i>Organizational Wellbeing</i>		
Transfer Parks Eligible Expenditures	Stormwater Utility Fund (539)	\$1,100,000
URA Land Acquisition Revenue Adjustments	General Capital Projects Fund (310)	480,000
<i>Total Supporting General Fund Gap Strategies</i>		<i>\$1,580,000</i>

### Organizational Wellbeing

*Transfer Parks Eligible Expenditures:* Per City Council action, moves \$1,100,000 and 8.20 FTE of Parks and Open Space expenses from the General Fund Main Subfund (011) to the Stormwater Utility Fund (539). Changes to FTE are intended to be ongoing and will be included in the 2025-2027 budget.

*URA Land Acquisition Revenue Adjustment:* Increases the General Capital Projects Fund (310) by \$480,000 to recognize revenue from the sale of City property to the Urban Renewal Agency (URA). The previous supplemental budget included a General Fund Budget Gap strategy to sell City property to the URA. The supplemental budget included an estimate of \$850,000 per parcel being sold. The appraisal for the properties is complete, and the City will receive an additional \$210,000 from the Downtown District and \$170,000 from the Riverfront District. This amount will be received by the General Capital projects fund and transferred to the General Fund.

The supplemental budget reduces appropriations by \$0.3 million and 5.0 FTE for Non General Fund administrative adjustments. These adjustments are for corrections related to prior budget actions:

<b><i>Non General Fund Administrative Adjustments</i></b>		<b>Amount</b>
<i>Urgent Community Needs</i>		
CDBG Loans to Operating	Community Development Fund (170)	\$195,000
<i>Culture of Belonging</i>		
Public Art Funding for Riverfront Park	SDC Projects Fund (330)	150,000
<i>Organizational Wellbeing</i>		
Community Safety FTE Statistic Adjustment	Community Safety Payroll Tax Fund (136)	0
<i>Total Non General Fund Administrative Adjustments</i>		<b>\$345,000</b>

### Urgent Community Needs

*CDBG Loans to Operating:* Shifts \$195,000 from CDBG loans to operational programming in the Community Development Fund (170). Through the adoption of the FY25 Action Plan and changes to program focus, allocations previously made available for loans are being reallocated for operational programming.

### Culture of Belonging

*Public Art Funding for Riverfront Parks:* Increases the General Capital Projects Fund (310) by \$150,000 to transfer Public Art funds for the Riverfront Park from the System Development Capital Projects Fund to the General Capital Projects fund.

### Organizational Wellbeing

*Community Safety FTE Statistic Adjustment:* Removes 5.0 FTE from the Community Safety Payroll Tax (CSPT) Fund (136). The 2023-2025 Budget Committee action that reinstated the Fire Engine reduced 7.0 FTE from the General Fund and added 7.0 FTE to the CSPT. However, both existing funds and FTE were being redirected from the CRU to support the Engine, including 5.0 FTE that were already in the CSPT. This adjustment trues up the FTE statistics that should be in the budget to align with the intent of the Budget Committee motion. Changes to FTE are intended to be ongoing and will be included in the 2025-2027 budget.



## Transaction Summary

## 010 General Fund

	2023-2025 Adopted	2023-2025 SB1 Action	2023-2025 SB2 Action	2023-2025 SB3 Action		2023-202 Revised
<b>I. RESOURCES</b>						
<b>BEGINNING WORKING CAPITAL</b>	52,801,073	15,972,907	0	0		68,773,980
<b>CHANGE TO WORKING CAPITAL</b>						
<b>REVENUE</b>						
Taxes	297,327,000	0	0	0		297,327,000
Licenses/Permits	12,749,200	0	250,000	0		12,999,200
Intergovernmental	14,594,577	9,316,335	4,767,839	1,704,263	a	30,383,014
Rental	1,337,000	0	19,000	0		1,356,000
Charges for Services	37,127,371	0	4,304,000	297,000	b	41,728,371
Fines/Forfeitures	2,989,000	0	0	0		2,989,000
Miscellaneous	13,162,000	5,070,063	(6,352,000)	(1,100,000)	c	10,780,063
Interfund Transfers	20,708,000	(300,000)	1,700,000	402,500	d,e	22,510,500
Total Revenue	399,994,148	14,086,398	4,688,839	1,303,763		420,073,148
<b>TOTAL RESOURCES</b>	<b>452,795,221</b>	<b>30,059,305</b>	<b>4,688,839</b>	<b>1,303,763</b>		<b>488,847,128</b>
<b>II. REQUIREMENTS</b>						
<b>Department Operating</b>						
Central Services	55,917,237	3,055,402	(579,186)	192,500	e,f	58,585,953
Fire and Emergency Medical Services	79,197,152	4,030,758	(414,962)	(132,500)	f	82,680,448
Library, Recreation and Cultural Services	80,875,634	1,977,772	2,324,758	120,016	f,i	85,298,180
Planning and Development	24,063,238	15,202,649	3,527,893	247,000	a,g	43,040,780
Police	133,120,991	3,781,710	(1,409,461)	1,741,263	a,b,h	137,234,503
Public Works	15,566,114	706,700	(24,835)	(1,100,000)	c	15,147,979
Total Department Operating	388,740,366	28,754,991	3,424,207	1,068,279		421,987,843
<b>Non-Departmental</b>						
Interfund Transfers	12,502,000	3,000,000	0	0		15,502,000
Special Payments	1,000,000	0	0	0		1,000,000
Reserves	14,469,055	3,038,114	1,264,632	235,484	d,e,g,h,i,j	19,007,285
Reserve for Encumbrances	4,733,800	(4,733,800)	0	0		0
UEFB	31,350,000	0	0	0		31,350,000
Total Non-Departmental	64,054,855	1,304,314	1,264,632	235,484		66,859,285
<b>TOTAL REQUIREMENTS</b>	<b>452,795,221</b>	<b>30,059,305</b>	<b>4,688,839</b>	<b>1,303,763</b>		<b>488,847,128</b>

Footnotes continued on following pages

**010 General Fund****Main Subfund (011):**

**New Grants** : Increase Intergovernmental revenue by \$1,704,263 and increase the department operating budgets listed below for new grants:

<b>New Grant-Supported Projects</b>	<b>Department</b>	<b>Amount</b>
Body Worn Camera, In-Car Video & Digital Storage Grant	Police	\$963,000
Oregon Retail Theft Grant	Police	391,263
All-In State Shelter Funding - Round 2 Additional Authority	Planning and Development	245,000
UGS Equity Atlas Amendment	Planning and Development	30,000
ODOT Grants		
Overtime DUII Enforcement Grant	Police	30,000
Speed Enforcement Grant	Police	20,000
Distracted Driving Enforcement Grant	Police	15,000
Safety Belt Traffic Grant	Police	10,000
Total New Grant-Supported Projects		\$1,704,263

b) **One-time Revenue-Backed** : Increase Charges for Services revenue by \$297,000 and increase the Police department operating budget by the same amount to recognize reimbursable overtime from the June Olympic Trials held in Eugene.

c) **General Fund Gap Strategy** : Decrease Miscellaneous revenue by \$1,100,000 and decrease the Public Works department operating budget by the same amount. Per City Council action, eligible Parks and Open Space expenses are shifting from the General Fund to the Stormwater Fund. This reduction is offset with a reduction to the General Fund placeholder revenue strategy that was added in the 2023-2025 Adopted Budget.

d) **General Fund Gap Strategy** : Increase Interfund Transfer revenue by \$380,000 and increase Reserves by the same amount. The previous Supplemental Budget included a General Fund Budget Gap Strategy to sell City property to the Urban Renewal Agency. The Supplemental Budget included an estimate of \$850,000 per parcel being sold. The appraisal for the properties is complete, and the City will receive an additional \$210,000 from the Downtown District and \$170,000 from the Riverfront District. This amount reflects an increase in revenue for the General Fund that will be added to the Reserve for Revenue Shortfall.

e) **One-time Funding Request** : Increase Interfund Transfer revenue by \$22,500, increase the Central Services department operating budget by \$165,000, and decrease Reserves by \$142,500 to add one-time funding for City Hall operating. Expenses are partially offset by \$22,500 from City Hall parking revenue. These changes are summarized in the table below:

<b>City Hall Operations and Security Improvements</b>	<b>Amount</b>
Operations	Central Services \$165,000
City Hall Parking Revenue	Interfund Transfer Revenue - Parking Fund (520) (22,500)
<i>Net Funding Impact on Reserves</i>	
	\$142,500

**One-time Funding Request** : Make the following adjustments to department operating budgets to fund Core Service Reviews. The City is utilizing an external consultant to review and provide recommendations in the service areas of Library, Recreation, & Cultural Services (LRCS) and core business functions. Funding is being reallocated between the departments listed below from unspent ARPA allocations and position vacancies for this purpose.

<b>Core Service Review Funding Adjustments</b>	<b>Amount</b>
Central Services	\$27,500
Fire and Emergency Medical Services	(132,500)
Library, Parks and Recreation	105,000
Net Funding Impact of Core Service Reviews	
	\$0

g) **Administrative Adjustment** : Decrease the Planning and Development department operating budget by \$28,000 and increase Reserves by the same amount to reconcile funding from the use of Opioid Reserves to support the Human Services Commission (HSC) transfer.

h) **One-time Funding Request** : Increase the Police department operating budget by \$15,000 and decrease Reserves by the same amount to use Opioid Reserve funding for NARCAN, a medication used to reverse opioid overdoses.

**Equipment Replacement Subfund (041):**

**Reappropriation Request** : Increase the Library, Recreation and Cultural Services department operating budget by \$15,016 and decrease Reserves by the same amount to reappropriate FY23 funding for the purchase of pool blankets at Sheldon Pool.

**Main Subfund (011) continued:****Reserves Summary**

**Summary of the General Fund Reserves (All Subfunds):**

	<b>2023-2025 Adopted</b>	<b>2023-2025 SB1 Action</b>	<b>2023-2025 SB2 Action</b>	<b>2023-2025 SB3 Action</b>	<b>2023-2025 Revised</b>
General Fund Reserve for Revenue Shortfall	\$10,065,990	\$3,651,174	1,424,632	237,500	\$15,379,296
General Fund ARPA Reserve	1,150,107	(1,150,107)	0	0	0
General Fund Opioid Reserve	377,422	643,053	0	13,000	1,033,475
Reserve for Prior Year Encumbrances	4,733,800	(4,733,800)	0	0	0
Cultural Services Subfund Reserve	2,490,614	(187,083)	(154,000)	0	2,149,531
Equipment Replacement Reserve	384,922	81,077	(6,000)	(15,016)	444,983
<b>Total General Fund Reserves</b>	<b>\$19,202,855</b>	<b>(\$1,695,686)</b>	<b>\$1,264,632</b>	<b>\$235,484</b>	<b>\$19,007,285</b>

**131 Road Fund**

	2023-2025 Adopted	2023-2025 SB1 Action	2023-2025 SB2 Action	2023-2025 SB3 Action		2023-2025 Revised
<b>I. RESOURCES</b>						
<b>BEGINNING WORKING CAPITAL</b>	10,600,343	1,059,347	0	0		11,659,690
<b>CHANGE TO WORKING CAPITAL</b>						
REVENUE						
Licenses/Permits	5,796,000	0	0	0		5,796,000
Intergovernmental	28,328,000	1,029,514	0	1,053,909	a,b,c	30,411,423
Rental	33,200	0	0	0		33,200
Charges for Services	298,000	0	0	0		298,000
Fines/Forfeitures	0	44,279	0	0		44,279
Miscellaneous	406,000	0	0	0		406,000
Total Revenue	34,861,200	1,073,793	0	1,053,909		36,988,902
<b>TOTAL RESOURCES</b>	<b>45,461,543</b>	<b>2,133,140</b>	<b>0</b>	<b>1,053,909</b>		<b>48,648,592</b>
<b>II. REQUIREMENTS</b>						
Department Operating						
Central Services	0	0	173,000	0		173,000
Public Works	36,217,313	1,129,103	286,600	1,053,909	a,b,c	38,686,925
Total Department Operating	36,217,313	1,129,103	459,600	1,053,909		38,859,925
Non-Departmental						
Interfund Transfers	3,817,000	0	64,000	0		3,881,000
Balance Available	5,427,230	1,004,037	(523,600)	0		5,907,667
Total Non-Departmental	9,244,230	1,004,037	(459,600)	0		9,788,667
<b>TOTAL REQUIREMENTS</b>	<b>45,461,543</b>	<b>2,133,140</b>	<b>0</b>	<b>1,053,909</b>		<b>48,648,592</b>

**131 Road Fund**

a) **One-time Funding Request:** Add \$668,673 in Intergovernmental revenue and increase the Public Works department operating budget by the same amount for an Oregon Department of Transportation (ODOT) grant for Bike Share Operations and Expansion. This grant will expand access to the bike share system by adding bikes in the network, expanding the network area, increasing access to low-income community members, improving outreach and marketing, and providing additional transportation options.

b) **One-time Funding Request:** Add \$222,890 in Intergovernmental revenue and increase the Public Works department operating budget by the same amount for an ODOT grant for consultant work on the Vision Zero Intersection Study. The study will inform future safety projects, and includes the analysis of safety conditions and identification of design improvements at high crash intersections within the City of Eugene.

c) **One-time Funding Request:** Add \$162,346 in Intergovernmental revenue and increase the Public Works department operating budget by the same amount for an ODOT grant for activities related to Large Employer Trip Reduction work. The project will expand the existing Transportation Options Program, which provides public education and outreach to encourage people to use alternative modes of transportation to reduce the volume of traffic on the roadway system.

**170 Community Development Fund**

	2023-2025 Adopted	2023-2025 SB1 Action	2023-2025 SB2 Action	2023-2025 SB3 Action	2023-2025 Revised
<b>I. RESOURCES</b>					
<b>BEGINNING WORKING CAPITAL</b>	3,984,019	(812,576)	0	0	3,171,443
<b>CHANGE TO WORKING CAPITAL</b>					
<b>REVENUE</b>					
Intergovernmental	17,249,825	179,445	0	0	17,429,270
Charges for Services	215,017	0	0	0	215,017
Miscellaneous	1,098,148	0	0	0	1,098,148
Special Payments	1,799,533	0	203,454	0	2,002,987
<b>Total Revenue</b>	<b>20,362,523</b>	<b>179,445</b>	<b>203,454</b>	<b>0</b>	<b>20,745,422</b>
<b>TOTAL RESOURCES</b>	<b>24,346,542</b>	<b>(633,131)</b>	<b>203,454</b>	<b>0</b>	<b>23,916,865</b>
<b>II. REQUIREMENTS</b>					
Department Operating					
Planning and Development	9,400,685	(690,607)	(635,835)	194,800	a 8,269,043
<b>Total Department Operating</b>	<b>9,400,685</b>	<b>(690,607)</b>	<b>(635,835)</b>	<b>194,800</b>	<b>8,269,043</b>
Non-Departmental					
Interfund Transfers	320,000	0	0	0	320,000
Special Payments	14,497,657	(89,674)	929,208	(194,800)	a 15,142,391
Balance Available	128,200	147,150	(89,919)	0	185,431
<b>Total Non-Departmental</b>	<b>14,945,857</b>	<b>57,476</b>	<b>839,289</b>	<b>(194,800)</b>	<b>15,647,822</b>
<b>TOTAL REQUIREMENTS</b>	<b>24,346,542</b>	<b>(633,131)</b>	<b>203,454</b>	<b>0</b>	<b>23,916,865</b>

**170 Community Development Fund**

a) **One-time Funding Request** : Increase Planning and Development department operating budget by \$194,800 and decrease Special Payments by the same amount to shift existing budget authority from Housing Rehabilitation Loans to Planning and Development department operating budget.

**180 Library, Parks, and Recreation Special Revenue Fund**

	2023-2025 Adopted	2023-2025 SB1 Action	2023-2025 SB2 Action	2023-2025 SB3 Action	2023-2025 Revised
<b>I. RESOURCES</b>					
<b>BEGINNING WORKING CAPITAL</b>	6,816,963	(138,207)	0	0	6,678,756
<b>CHANGE TO WORKING CAPITAL</b>					
<b>REVENUE</b>					
Intergovernmental	0	0	0	2,002,000	a 2,002,000
Rental	36,000	0	0	0	36,000
Charges for Services	50,000	0	0	0	50,000
Miscellaneous	2,081,000	25,250	22,400	0	2,128,650
<b>Total Revenue</b>	<b>2,167,000</b>	<b>25,250</b>	<b>22,400</b>	<b>2,002,000</b>	<b>4,216,650</b>
<b>TOTAL RESOURCES</b>	<b>8,983,963</b>	<b>(112,957)</b>	<b>22,400</b>	<b>2,002,000</b>	<b>10,895,406</b>
<b>II. REQUIREMENTS</b>					
Department Operating					
Library Recreation and Cultural Svcs	843,000	0	0	0	843,000
<b>Total Department Operating</b>	<b>843,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>843,000</b>
Capital Projects					
Capital Projects	1,090,418	525,250	22,400	2,002,000	a 3,640,068
Capital Carryover	523,973	(248,709)	(57,000)	0	218,264
<b>Total Capital Projects</b>	<b>1,614,391</b>	<b>276,541</b>	<b>(34,600)</b>	<b>2,002,000</b>	<b>3,858,332</b>
Non-Departmental					
Reserves	5,110,568	141,989	0	0	5,252,557
Balance Available	1,416,004	(531,487)	57,000	0	941,517
<b>Total Non-Departmental</b>	<b>6,526,572</b>	<b>(389,498)</b>	<b>57,000</b>	<b>0</b>	<b>6,194,074</b>
<b>TOTAL REQUIREMENTS</b>	<b>8,983,963</b>	<b>(112,957)</b>	<b>22,400</b>	<b>2,002,000</b>	<b>10,895,406</b>

**180 Library, Parks, and Recreation Special Revenue Fund**

a) **One-time Revenue-Backed** : Increase Intergovernmental revenue by \$2,002,000 and increase Capital Projects by the same amount for payments in-lieu of construction from the University of Oregon for Cuthbert Park, East Parking Lot, and Kayak/Canoe Launch projects as part of the Alton Baker Park land swap agreement.

**310 General Capital Projects Fund**

	2023-2025 Adopted	2023-2025 SB1 Action	2023-2025 SB2 Action	2023-2025 SB3 Action		2023-2025 Revised
<b>I. RESOURCES</b>						
<b>BEGINNING WORKING CAPITAL</b>	59,635,505	(17,699,829)	0	0		41,935,676
<b>CHANGE TO WORKING CAPITAL</b>						
<b>REVENUE</b>						
Intergovernmental	5,379,000	500,000	3,076,999	26,000	a	8,981,999
Rental	0	0	0	0		0
Charges for Services	0	0	0	0		0
Miscellaneous	782,000	0	1,700,000	380,000	b	2,862,000
Interfund Transfers	7,638,000	1,800,000	0	370,000	c,d,e	9,808,000
Special Payments	0	0	150,000	748,912	d,f	898,912
<b>Total Revenue</b>	<b>13,799,000</b>	<b>2,300,000</b>	<b>4,926,999</b>	<b>1,524,912</b>		<b>22,550,911</b>
<b>TOTAL RESOURCES</b>	<b>73,434,505</b>	<b>(15,399,829)</b>	<b>4,926,999</b>	<b>1,524,912</b>		<b>64,486,587</b>
<b>II. REQUIREMENTS</b>						
Department Operating						
Library, Recreation and Cultural Services	40,000	0	0	0		40,000
<b>Total Department Operating</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>40,000</b>
Capital Projects						
Capital Projects	12,719,630	1,800,000	(923,088)	1,144,912	a,c,e,f	14,741,454
Capital Carryover	52,423,667	(9,905,664)	0	0		42,518,003
<b>Total Capital Projects</b>	<b>65,143,297</b>	<b>(8,105,664)</b>	<b>(923,088)</b>	<b>1,144,912</b>		<b>57,259,457</b>
Non-Departmental						
Interfund Transfers	300,000	0	1,700,000	380,000	b	2,380,000
Debt Service	80,000	0	2,000,000	0		2,080,000
Reserve	0	0	0	0		0
Balance Available	7,871,208	(7,294,165)	2,150,087	0		2,727,130
<b>Total Non-Departmental</b>	<b>8,251,208</b>	<b>(7,294,165)</b>	<b>5,850,087</b>	<b>380,000</b>		<b>7,187,130</b>
<b>TOTAL REQUIREMENTS</b>	<b>73,434,505</b>	<b>(15,399,829)</b>	<b>4,926,999</b>	<b>1,524,912</b>		<b>64,486,587</b>

**310 General Capital Projects Fund**

a) **New Grant** : Increase Intergovernmental revenue by \$26,000 and increase Capital Projects by the same amount for an Environmental Protection Agency grant for Trainsong Park pollution remediation. Remediation work at the park is necessary to remove the toxin-laden soil.

b) **General Fund Gap Strategy** : Increase Miscellaneous revenue by \$380,000 and increase Interfund Transfers by the same amount to recognize the sale of City-owned land to the Urban Renewal Agency as part of a General Fund budget gap strategy. Resources from the sale will be transferred to the General Fund Main Subfund (011).

c) **One-time Funding** : Increase Interfund Transfers revenue by \$153,000 and increase Capital Projects by the same amount for a one-time transfer from the Risk and Benefits Fund (620) to support safety and security capital improvements at City Hall.

d) **Administrative Adjustment** : Increase Interfund Transfers revenue by \$150,000 and decrease Special Payments revenue by the same amount to correct the revenue account used on a prior supplemental budget action that recognized Public Art funding for art at the Riverfront Park.

e) **One-time Funding** : Increase Interfund Transfer revenue by \$67,000 and increase Capital Projects by the same amount to recognize Public Art funding from the W. Irwin Pump Station project funded in the Wastewater Utility Fund.

f) **One-time Revenue-Backed** : Increase Special Payments revenue by \$898,912 and increase Capital Projects by the same amount to recognize additional funding from bond premium proceeds that will be put towards the following Capital Projects:

Project Name	Amount
University Park	\$200,000
MLK Jr Park	412,285
Trainsong Park	286,627
<b>Total Additional Funding</b>	<b>\$898,912</b>

**330 System Development Capital Projects Fund**

	2023-2025 Adopted	2023-2025 SB1 Action	2023-2025 SB2 Action	2023-2025 SB3 Action	2023-2025 Revised
<b>I. RESOURCES</b>					
<b>BEGINNING WORKING CAPITAL</b>	41,590,932	(2,376,015)	0	0	39,214,917
<b>CHANGE TO WORKING CAPITAL</b>					
REVENUE					
Rental	100,000	0	0	0	100,000
Charges for Services	16,920,000	0	0	0	16,920,000
Miscellaneous	874,812	0	0	0	874,812
Interfund Transfers	25,000	0	0	0	25,000
Total Revenue	17,919,812	0	0	0	17,919,812
<b>TOTAL RESOURCES</b>	<b>59,510,744</b>	<b>(2,376,015)</b>	<b>0</b>	<b>0</b>	<b>57,134,729</b>
<b>II. REQUIREMENTS</b>					
Department Operating					
Planning and Development	411,754	(41)	0	0	411,713
Public Works	1,052,808	(6,181)	200,000	0	1,246,627
Total Department Operating	1,464,562	(6,222)	200,000	0	1,658,340
Capital Projects					
Capital Projects	17,374,000	3,950,000	1,250,000	465,000	a,b,c 23,039,000
Capital Carryover	25,518,034	(2,286,388)	0	0	23,231,646
Total Capital Projects	42,892,034	1,663,612	1,250,000	465,000	46,270,646
Non-Departmental					
Interfund Transfers	121,000	0	0	150,000	c 271,000
Balance Available	15,033,148	(4,033,405)	(1,450,000)	(615,000)	a,b 8,934,743
	15,154,148	(4,033,405)	(1,450,000)	(465,000)	9,205,743
<b>TOTAL REQUIREMENTS</b>	<b>59,510,744</b>	<b>(2,376,015)</b>	<b>0</b>	<b>0</b>	<b>57,134,729</b>

**330 System Development Capital Projects Fund**

a) **One-time Funding Request** : Increase Capital Projects by \$465,000 and decrease Balance Available by the same amount to increase funding for the Santa Clara Community Park. Additional funding of \$365,000 is needed due to a shortfall in partner agency fundraising efforts and an additional \$100,000 is needed due to the costs of this existing project exceeding initial estimates, prompting the allocation of additional funds.

b) **One-time Funding Request** : Increase Capital Projects by \$150,000 and decrease Balance Available by the same amount for Delta Ponds Loop Trail Extension due to required re-engineering of the design of the boardwalk.

c) **One-time Funding Request** : Decrease Capital Projects by \$150,000 and increase Interfund Transfers by the same amount to transfer Public Art funds for the Riverfront Park to the General Capital Projects fund.

**340 Transportation Capital Projects Fund**

	2023-2025 Adopted	2023-2025 SB1 Action	2023-2025 SB2 Action	2023-2025 SB3 Action		2023-2025 Revised
<b>I. RESOURCES</b>						
<b>BEGINNING WORKING CAPITAL</b>	50,363,162	(25,338,917)	0	0		25,024,245
<b>CHANGE TO WORKING CAPITAL</b>						
<b>REVENUE</b>						
Taxes	5,860,000	0	0	0		5,860,000
Intergovernmental	37,569,600	23,405,027	1,906,744	3,718,688	a,b,c	66,600,059
Rental	70,000	0	0	0		70,000
Charges for Services	128,000	0	0	44,900	d	172,900
Miscellaneous	318,000	0	0	0		318,000
Interfund Transfers	2,150,000	0	64,000	0		2,214,000
Fiscal Transactions	25,444,000	0	0	0		25,444,000
Total Revenue	71,539,600	23,405,027	1,970,744	3,763,588		100,678,959
<b>TOTAL RESOURCES</b>	<b>121,902,762</b>	<b>(1,933,890)</b>	<b>1,970,744</b>	<b>3,763,588</b>		<b>125,703,204</b>
<b>II. REQUIREMENTS</b>						
Department Operating						
Public Works	0	0	0	0		0
Total Department Operating	0	0	0	0		0
Capital Projects						
Capital Projects	73,380,609	5,397,571	809,861	2,823,588	a,c,d	82,411,629
Capital Carryover	47,366,160	(5,699,125)	(495,456)	0		41,171,579
Total Capital Projects	120,746,769	(301,554)	314,405	2,823,588		123,583,208
Non-Departmental						
Interfund Transfers	0	0	0	0		0
Debt Service	0	0	38,339	0		38,339
Reserves	0	0	0	940,000	b	940,000
Balance Available	1,155,993	(1,632,336)	1,618,000	0		1,141,657
Total Non-Departmental	1,155,993	(1,632,336)	1,656,339	940,000		2,119,996
<b>TOTAL REQUIREMENTS</b>	<b>121,902,762</b>	<b>(1,933,890)</b>	<b>1,970,744</b>	<b>3,763,588</b>		<b>125,703,204</b>

**340 Transportation Capital Projects Fund**

a) **One-time Revenue-Backed** : Increase Intergovernmental revenue by \$2,275,012 and increase Capital Projects by the same amount for the following grant-supported projects:

<u>Project Name</u>	<u>Amount</u>
Ferry St Bridge Support	\$1,867,282
8th Avenue Streetscape and Bikeway	285,135
Eugene Quick Build	122,595
Total Additional Funding/New Capital Projects	\$2,275,012

b) **New Revenue** : Increase Intergovernmental revenue by \$940,000 and create a new Reserve for revenue associated with the jurisdictional transfer of River Road and Irvington from Lane County to the City. Funds will be used later for needed capital upgrades to the streets.

c) **New Revenue** : Increase Intergovernmental revenue by \$503,676 and increase Capital Projects by the same amount to recognize revenue from EWEB for reimbursement on eligible projects.

d) **One-time Revenue-Backed** : Increase Charges for Services revenue by \$44,900 and increase Capital Projects by the same amount to recognize revenue from Street Vacation Ordinance 20709.



**510 Municipal Airport Fund**

	2023-2025 Adopted	2023-2025 SB1 Action	2023-2025 SB2 Action	2023-2025 SB3 Action	2023-2025 Revised
<b>I. RESOURCES</b>					
<b>BEGINNING WORKING CAPITAL</b>	54,456,232	(32,181,517)	5,533,573	0	27,808,288
<b>CHANGE TO WORKING CAPITAL</b>					
<b>REVENUE</b>					
Licenses/Permits	214,218	0	0	0	214,218
Intergovernmental	51,007,246	23,097,154	2,000,000	11,754,792	a 87,859,192
Rental	8,322,141	0	0	0	8,322,141
Charges for Services	42,318,338	0	0	0	42,318,338
Fines/Forfeitures	24,200	0	0	0	24,200
Miscellaneous	638,200	0	0	0	638,200
Fiscal Transactions	0	0	0	0	0
<b>Total Revenue</b>	<b>102,524,343</b>	<b>23,097,154</b>	<b>2,000,000</b>	<b>11,754,792</b>	<b>139,376,289</b>
<b>TOTAL RESOURCES</b>	<b>156,980,575</b>	<b>(9,084,363)</b>	<b>7,533,573</b>	<b>11,754,792</b>	<b>167,184,577</b>
<b>II. REQUIREMENTS</b>					
<b>Department Operating</b>					
Fire and Emergency Medical Services	3,172,813	1,351,610	0	0	4,524,423
Police	2,738,377	(1,152)	0	0	2,737,225
Public Works	27,494,307	1,728,000	0	0	29,222,307
<b>Total Department Operating</b>	<b>33,405,497</b>	<b>3,078,458</b>	<b>0</b>	<b>0</b>	<b>36,483,955</b>
<b>Capital Projects</b>					
Capital Projects	57,779,000	11,949,883	10,141,000	11,754,792	a 91,624,675
Capital Carryover	34,058,209	(6,049,210)	0	0	28,008,999
<b>Total Capital Projects</b>	<b>91,837,209</b>	<b>5,900,673</b>	<b>10,141,000</b>	<b>11,754,792</b>	<b>119,633,674</b>
<b>Non-Departmental</b>					
Interfund Transfers	1,515,000	0	0	0	1,515,000
Reserves	17,358,378	(5,929,866)	(11,402,848)	0	25,664
Balance Available	12,864,491	(12,133,628)	8,795,421	0	9,526,284
<b>Total Non-Departmental</b>	<b>31,737,869</b>	<b>(18,063,494)</b>	<b>(2,607,427)</b>	<b>0</b>	<b>11,066,948</b>
<b>TOTAL REQUIREMENTS</b>	<b>156,980,575</b>	<b>(9,084,363)</b>	<b>7,533,573</b>	<b>11,754,792</b>	<b>167,184,577</b>

**510 Municipal Airport Fund**

a) **One-time Revenue-Backed** : Increase Intergovernmental revenue by \$11,754,792 and increase Capital Projects by the same amount for the following grant-supported projects:

Project Name	Amount
Asphalt Apron Rehabilitation	\$10,650,000
Airport Runway Wetland Mitigation	504,792
Sustainable Management and Net Zero Energy Plan	400,000
Community Energy Resilience	100,000
Electric Vehicle Chargers and Sollar Installation	100,000
<b>Total Additional Funding/New Capital Projects</b>	<b>\$11,754,792</b>

**520 Parking Services Fund**

	2023-2025 Adopted	2023-2025 SB1 Action	2023-2025 SB2 Action	2023-2025 SB3 Action	2023-2025 Revised
<b>I. RESOURCES</b>					
<b>BEGINNING WORKING CAPITAL</b>	1,581,930	148,841	0	0	1,730,771
<b>CHANGE TO WORKING CAPITAL</b>					
REVENUE					
Rental	1,610,000	0	0	0	1,610,000
Charges for Services	11,872,700	0	0	45,000	a 11,917,700
Fines/Forfeitures	3,090,500	0	0	0	3,090,500
Licenses/Permits	41,000	0	0	0	41,000
Miscellaneous	144,000	0	0	0	144,000
Total Revenue	16,758,200	0	0	45,000	16,803,200
<b>TOTAL RESOURCES</b>	<b>18,340,130</b>	<b>148,841</b>	<b>0</b>	<b>45,000</b>	<b>18,533,971</b>
<b>II. REQUIREMENTS</b>					
Department Operating					
Central Services	1,041,603	0	0	0	1,041,603
Planning and Development	12,473,445	237,217	0	0	12,710,662
Public Works	92,977	0	0	0	92,977
Total Department Operating	13,608,025	237,217	0	0	13,845,242
Capital Projects					
Capital Projects	300,000	400,000	0	0	700,000
Capital Carryover	644,579	(24,874)	0	0	619,705
Total Capital Projects	944,579	375,126	0	0	1,319,705
Non-Departmental					
Debt Service	16,600	0	20,000	0	36,600
Interfund Transfers	1,233,000	(300,000)	0	22,500	a 955,500
Special Payments	300,000	0	0	0	300,000
Reserves	537,926	(400,000)	0	0	137,926
Balance Available	1,700,000	236,498	(20,000)	22,500	a 1,938,998
Total Non-Departmental	3,787,526	(463,502)	0	45,000	3,369,024
<b>TOTAL REQUIREMENTS</b>	<b>18,340,130</b>	<b>148,841</b>	<b>0</b>	<b>45,000</b>	<b>18,533,971</b>

**520 Parking Services Fund**

a) **One-time Funding**: Increase Charges for Services revenue by \$45,000. This includes an increase for Interfund Transfers by \$22,500 and an increase to Balance Available of the same amount to recognize City Hall parking revenue. The interfund transfer of \$22,500 is to the General Fund Main Subfund (011) as City Hall Parking revenues are split between the Parking Fund and City Hall operating costs in the General Fund.

**530 Wastewater Utility Fund**

	2023-2025 Adopted	2023-2025 SB1 Action	2023-2025 SB2 Action	2023-2025 SB3 Action		2023-2025 Revised
<b>I. RESOURCES</b>						
<b>BEGINNING WORKING CAPITAL</b>	12,445,358	(3,314,280)	0	0		9,131,078
<b>CHANGE TO WORKING CAPITAL</b>						
REVENUE						
Licenses/Permits	33,000	0	0	0		33,000
Intergovernmental	0	0	6,000,000	0		6,000,000
Rental	14,112	0	0	0		14,112
Charges for Services	127,716,253	4,974,995	7,185,000	4,584,000	a,b	144,460,248
Fines/Forfeitures	12,000	0	0	0		12,000
Miscellaneous	295,500	0	0	0		295,500
Total Revenue	128,070,865	4,974,995	13,185,000	4,584,000		150,814,860
<b>TOTAL RESOURCES</b>	<b>140,516,223</b>	<b>1,660,715</b>	<b>13,185,000</b>	<b>4,584,000</b>		<b>159,945,938</b>
<b>II. REQUIREMENTS</b>						
Department Operating						
Public Works	69,076,466	459,849	3,625,500	2,537,000	a,b	75,698,815
Total Department Operating	69,076,466	459,849	3,625,500	2,537,000		75,698,815
Capital Projects						
Capital Projects	4,580,000	0	6,000,000	(67,000)	c	10,513,000
Capital Carryover	7,474,353	(710,664)	0	0		6,763,689
Total Capital Projects	12,054,353	(710,664)	6,000,000	(67,000)		17,276,689
Non-Departmental						
Interfund Transfers	3,071,000	0	0	67,000	c	3,138,000
Special Payments	55,000,000	1,071,600	3,592,500	2,292,000	a,b	61,956,100
Balance Available	1,314,404	839,930	(33,000)	(245,000)	b	1,876,334
Total Non-Departmental	59,385,404	1,911,530	3,559,500	2,114,000		66,970,434
<b>TOTAL REQUIREMENTS</b>	<b>140,516,223</b>	<b>1,660,715</b>	<b>13,185,000</b>	<b>4,584,000</b>		<b>159,945,938</b>

**530 Wastewater Utility Fund**

a) **One-time Revenue Backed** : Increase Charges for Services revenue by \$4,224,000. This increases Public Works department operating budget by \$2,112,000 and increases Special Payments by \$2,112,000 to align the Metropolitan Wastewater Management Commission (MWMC) FY25 annual budget with the City of Eugene 2023-2025 biennial budget.

b) **One-time Revenue Backed** : Increase Charges for Services revenue by \$360,000. This increases Public Works department operating budget by \$425,000, increases Special Payments by \$180,000, and decreases Balance Available by \$245,000 for contract development support for the City's Stormwater/Wastewater Application and adding funding for ongoing cloud services support.

c) **One-time Funding Request** : Decrease Capital Projects by \$67,000 and increase Interfund Transfers by the same amount to recognize a transfer for Public Art funding from the West Irwin Pump Station project.

**539 Stormwater Utility Fund**

	2023-2025 Adopted	2023-2025 SB1 Action	2023-2025 SB2 Action	2023-2025 SB3 Action		2023-2025 Revised
<b>I. RESOURCES</b>						
<b>BEGINNING WORKING CAPITAL</b>	18,277,731	(1,356,949)	0	0		16,920,782
<b>CHANGE TO WORKING CAPITAL</b>						
REVENUE						
Licenses/Permits	440,000	0	0	0		440,000
Intergovernmental	0	964,327	3,063,305	70,141	a,b	4,097,773
Rental	42,103	0	0	0		42,103
Charges for Services	48,022,739	0	0	475,000	c	48,497,739
Miscellaneous	356,000	0	0	0		356,000
Total Revenue	48,860,842	964,327	3,063,305	545,141		53,433,615
<b>TOTAL RESOURCES</b>	<b>67,138,573</b>	<b>(392,622)</b>	<b>3,063,305</b>	<b>545,141</b>		<b>70,354,397</b>
<b>II. REQUIREMENTS</b>						
Department Operating						
Central Services	0	0	173,000	0		173,000
Public Works	45,193,774	264,820	273,691	1,731,000	b,c,d	47,463,285
Total Department Operating	45,193,774	264,820	446,691	1,731,000		47,636,285
Capital Projects						
Capital Projects	6,055,000	40,077	2,899,114	338,141	a,e	9,332,332
Capital Carryover	8,123,845	(417,492)	0	0		7,706,353
Total Capital Projects	14,178,845	(377,415)	2,899,114	338,141		17,038,685
Non-Departmental						
Interfund Transfers	2,149,000	0	0	0		2,149,000
Special Payments	30,000	0	0	0		30,000
Balance Available	5,586,954	(280,027)	(282,500)	(1,524,000)	c,d,e	3,500,427
Total Non-Departmental	7,765,954	(280,027)	(282,500)	(1,524,000)		5,679,427
<b>TOTAL REQUIREMENTS</b>	<b>67,138,573</b>	<b>(392,622)</b>	<b>3,063,305</b>	<b>545,141</b>		<b>70,354,397</b>

**539 Stormwater Utility Fund**

a) **New Revenue** : Increase Intergovernmental revenue by \$44,141 and increase Capital Projects by the same amount to recognize revenue from EWEB to reimburse the City for eligible project expenses.

b) **New Grant** : Increase Intergovernmental revenue by \$26,000 and increase the Public Works department operating budget by the same amount for an Oregon Department of Forestry (ODF) IGA/grant for the South Willamette Landscape Resiliency Project. The South Willamette Landscape Resiliency project will treat 150 acres of hazardous fuels, with a focus on oak restoration for private lands.

c) **One-time Funding Request** : Increase Charges for Services revenue by \$475,000. This increases the Public Works department operating budget by \$1,100,000 and 8.05 FTE and decreases Balance Available by \$625,000. Per City Council action, eligible Parks and Open Space expenses are shifting from the General Fund to the Stormwater Fund.

d) **One-time Funding Request** : Increase the Public Works department operating budget by \$605,000 and decrease Balance Available by the same amount for contract development support for the City's Stormwater/Wastewater Application and adding funding for ongoing cloud services support.

e) **One-time Funding Request** : Increase Capital Projects by \$294,000 and decrease Balance Available by the same amount to increase Amazon Mitigation Bank project funding due to work exceeding original estimates.

**592 Ambulance Transport Fund**

	2023-2025 Adopted	2023-2025 SB1 Action	2023-2025 SB2 Action	2023-2025 SB3 Action		2023-2025 Revised
<b>I. RESOURCES</b>						
<b>BEGINNING WORKING CAPITAL</b>	1,009,024	(480,281)	0	0		528,743
<b>CHANGE TO WORKING CAPITAL</b>						
REVENUE						
Intergovernmental	7,370,000	54,000	1,300,000	702,294	a,b	9,426,294
Charges for Services	21,037,900	0	241,000	0		21,278,900
Miscellaneous	2,918,900	0	954,200	0		3,873,100
Interfund Transfers	972,000	0	0	0		972,000
Total Revenue	32,298,800	54,000	2,495,200	702,294		35,550,294
<b>TOTAL RESOURCES</b>	<b>33,307,824</b>	<b>(426,281)</b>	<b>2,495,200</b>	<b>702,294</b>		<b>36,079,037</b>
<b>II. REQUIREMENTS</b>						
Department Operating						
Fire and Emergency Medical Services	29,066,920	(1,904)	2,495,200	702,294	a,b	32,262,510
Total Department Operating	29,066,920	(1,904)	2,495,200	702,294		32,262,510
Non-Departmental						
Interfund Transfers	2,822,000	0	0	0		2,822,000
Balance Available	1,418,904	(424,377)	0	0		994,527
Total Non-Departmental	4,240,904	(424,377)	0	0		3,816,527
<b>TOTAL REQUIREMENTS</b>	<b>33,307,824</b>	<b>(426,281)</b>	<b>2,495,200</b>	<b>702,294</b>		<b>36,079,037</b>

**592 Ambulance Transport Fund**

a) **New Grant** : Increase Intergovernmental revenue by \$642,294 and increase the Fire and Emergency Services department operating budget by the same amount for State funds to add an Alternative Response Unit to divert low acuity cases to urgent care after the University District Emergency Room closing.

b) **New Grant** : Increase Intergovernmental revenue by \$60,000 and increase the Fire and Emergency Services department operating budget by the same amount for an Oregon Health Authority grant to provide an emergency disaster training event for Eugene Springfield Fire.

**620 Risk and Benefits Fund**

	2023-2025 Adopted	2023-2025 SB1 Action	2023-2025 SB2 Action	2023-2025 SB3 Action	2023-2025 Revised
<b>I. RESOURCES</b>					
<b>BEGINNING WORKING CAPITAL</b>	32,262,518	1,341,771	0	0	33,604,289
<b>CHANGE TO WORKING CAPITAL</b>					
REVENUE					
Intergovernmental	558,000	0	102,595	0	660,595
Charges for Services	118,008,831	0	0	0	118,008,831
Miscellaneous	1,344,320	0	0	0	1,344,320
Interfund Transfers	37,000	0	0	0	37,000
Total Revenue	119,948,151	0	102,595	0	120,050,746
<b>TOTAL RESOURCES</b>	<b>152,210,669</b>	<b>1,341,771</b>	<b>102,595</b>	<b>0</b>	<b>153,655,035</b>
<b>II. REQUIREMENTS</b>					
Department Operating					
Central Services	104,686,137	0	102,595	0	104,788,732
Total Department Operating	104,686,137	0	102,595	0	104,788,732
Non-Departmental					
Debt Service	10,426,118	0	0	0	10,426,118
Interfund Transfers	190,000	0	0	153,000 a	190,000
Reserves	10,563,981	593,210	0	0	11,157,191
Balance Available	26,344,433	748,561	0	(153,000) a	27,092,994
Total Non-Departmental	47,524,532	1,341,771	0	0	48,866,303
<b>TOTAL REQUIREMENTS</b>	<b>152,210,669</b>	<b>1,341,771</b>	<b>102,595</b>	<b>0</b>	<b>153,655,035</b>

**620 Risk and Benefits Fund**

a) **One-time Funding** : Increase Interfund Transfers by \$153,000 and decrease Balance Available by the same amount for a transfer to the General Capital Projects Fund (310) to support safety and security capital improvements at City Hall.

**Resolution Number XXX**

**A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET;  
MAKING APPROPRIATIONS FOR THE CITY OF EUGENE  
FOR THE BIENNIUM BEGINNING JULY 1, 2023,  
AND ENDING JUNE 30, 2025.**

The City Council of the City of Eugene finds that Adopting the Supplemental Budget and Making Appropriations is necessary under ORS 294.471.

**NOW THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, A Municipal Corporation** of the State of Oregon, as follows:

Section 1.

That the Supplemental Budget for the City of Eugene, Oregon, for the biennial budget beginning July 1, 2023, and ending June 30, 2025, as set forth in attached Exhibit A is hereby adopted.

Section 2.

The supplemental amounts for the biennium beginning July 1, 2023, and ending June 30, 2025, and for the purposes shown in attached Exhibit A are hereby appropriated.

Section 3.

That this Supplemental Budget is prepared in accordance with ORS 294.471(1), which authorizes the formulation of a supplemental budget resulting from "An occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning." This Supplemental Budget was published in accordance with ORS 294.471(3).

Section 4.

This resolution complies with ORS 294.471(4), and does not authorize an increase in the levy of property taxes above the amount in the Adopted Budget publication.

The foregoing resolution adopted this 9th day of December, 2024.

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City Recorder

## EXHIBIT A

Amounts  
in dollars**GENERAL FUND****Department Operating**

Central Services	192,500
Fire and Emergency Medical Services	(132,500)
Library, Recreation and Cultural Services	120,016
Planning and Development	247,000
Police	1,741,263
Public Works	(1,100,000)

**Total Department Operating**1,068,279**Non-Departmental**

* Reserves	235,484
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**Total Non-Departmental**235,484**TOTAL GENERAL FUND****1,303,763****ROAD FUND****Department Operating**

Public Works	1,053,909
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**Total Department Operating**1,053,909**TOTAL ROAD FUND****1,053,909****COMMUNITY DEVELOPMENT FUND****Department Operating**

Planning and Development	194,800
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**Total Department Operating**194,800**Non-Departmental**

Special Payments	(194,800)
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**Total Non-Departmental**(194,800)**TOTAL COMMUNITY DEVELOPMENT FUND****0****LIBRARY, PARKS AND RECREATION SPECIAL REVENUE FUND****Capital Projects**

Capital Projects	2,002,000
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**Total Capital Projects**2,002,000**TOTAL LIBRARY, PARKS AND REC. SPECIAL REVENUE FUND****2,002,000**



**GENERAL CAPITAL PROJECTS FUND**

<b>Capital Projects</b>		
Capital Projects		1,144,912
<b>Total Capital Projects</b>		<u>1,144,912</u>
<b>Non-Departmental</b>		
Interfund Transfers		380,000
<b>Total Non-Departmental</b>		<u>380,000</u>
<b>TOTAL GENERAL CAPITAL PROJECTS FUND</b>		<u><b>1,524,912</b></u>

**SYSTEMS DEVELOPMENT CAPITAL PROJECTS FUND**

<b>Capital Projects</b>		
Capital Projects		465,000
<b>Total Capital Projects</b>		<u>465,000</u>
<b>Non-Departmental</b>		
Interfund Transfers		150,000
* Balance Available		(615,000)
<b>Total Non-Departmental</b>		<u>(465,000)</u>
<b>TOTAL SYSTEMS DEVELOPMENT CAPITAL PROJECTS FUND</b>		<u><b>0</b></u>

**TRANSPORTATION CAPITAL PROJECTS FUND**

<b>Capital Projects</b>		
Capital Projects		2,823,588
<b>Total Capital Projects</b>		<u>2,823,588</u>
<b>Non-Departmental</b>		
* Reserves		940,000
<b>Total Non-Departmental</b>		<u>940,000</u>
<b>TOTAL TRANSPORTATION CAPITAL PROJECTS FUND</b>		<u><b>3,763,588</b></u>

**MUNICIPAL AIRPORT FUND**

<b>Capital Projects</b>		
Capital Projects		11,754,792
<b>Total Capital Projects</b>		<u>11,754,792</u>
<b>TOTAL MUNICIPAL AIRPORT FUND</b>		<u><b>11,754,792</b></u>

**PARKING SERVICES FUND**

<b>Non-Departmental</b>		
	Interfund Transfers	22,500
*	Balance Available	22,500
<b>Total Non-Departmental</b>		<u>45,000</u>
<b>TOTAL PARKING SERVICES FUND</b>		<u><b>45,000</b></u>

**WASTEWATER UTILITY FUND**

<b>Department Operating</b>		
	Public Works	2,537,000
<b>Total Department Operating</b>		<u>2,537,000</u>
<b>Capital Projects</b>		
	Capital Projects	(67,000)
<b>Total Capital Projects</b>		<u>(67,000)</u>
<b>Non-Departmental</b>		
	Interfund Transfers	67,000
*	Balance Available	(245,000)
	Special Payments	2,292,000
<b>Total Non-Departmental</b>		<u>2,114,000</u>
<b>TOTAL WASTEWATER UTILITY FUND</b>		<u><b>4,584,000</b></u>

**STORMWATER UTILITY FUND**

<b>Department Operating</b>		
	Public Works	1,731,000
<b>Total Department Operating</b>		<u>1,731,000</u>
<b>Capital Projects</b>		
	Capital Projects	338,141
<b>Total Capital Projects</b>		<u>338,141</u>
<b>Non-Departmental</b>		
*	Balance Available	(1,524,000)
<b>Total Non-Departmental</b>		<u>(1,524,000)</u>
<b>TOTAL STORMWATER UTILITY FUND</b>		<u><b>545,141</b></u>

**AMBULANCE TRANSPORT FUND**

<b>Department Operating</b>	
Fire and Emergency Medical Services	702,294
<b>Total Department Operating</b>	<u>702,294</u>
<b>TOTAL AMBULANCE TRANSPORT FUND</b>	<u><b>702,294</b></u>

**RISK AND BENEFITS FUND**

<b>Non-Departmental</b>	
Interfund Transfers	153,000
* Balance Available	<u>(153,000)</u>
<b>Total Non-Departmental</b>	<u>0</u>
<b>TOTAL RISK AND BENEFITS FUND</b>	<u><b>0</b></u>
<b>TOTAL REQUIREMENTS - ALL FUNDS</b>	<u><u><b>27,279,399</b></u></u>

\* Reserves and Balance Available are not appropriated for spending and are shown for informational purposes only.

# EUGENE URBAN RENEWAL AGENCY

## AGENDA ITEM SUMMARY



Public Hearing and Action: A Resolution Adopting a Supplemental Budget; Making Appropriations for the Urban Renewal Agency of the City of Eugene for the Biennium Beginning July 1, 2023 and Ending June 30, 2025

Meeting Date: December 9, 2024  
 Department: Central Services  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 6  
 Staff Contact: Liz Butterfield  
 Contact Telephone Number: 541-682-5512

### ISSUE STATEMENT

Urban Renewal Agency (Agency) Board approval of the third Supplemental Budget for the 2023-2025 biennium is requested after a public hearing.

### BACKGROUND

Oregon Local Budget Law (ORS 294.471) allows for supplemental budgets in the event of “an occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning.” ORS 294.471 also allows for a supplemental budget if there are “funds that are made available by another unit of federal, state or local government and the availability of which could not reasonably be foreseen when preparing the original budget or a previous supplemental budget for the current year or current budget period.” This supplemental budget has been published in compliance with the Oregon Local Budget Law.

This third supplemental budget of the 2023-2025 biennium recognizes the budget actions necessary to implement Council and Agency Board direction. A summary of items included in this supplemental budget is presented below.

<b>Urban Renewal Districts</b>		<b>Amount</b>
Land Acquisition Adjustments	Downtown District	\$260,000
	Riverfront District	220,000
<i>Urban Renewal Districts Total</i>		<b>\$480,000</b>

*Land Acquisition Adjustments:* The previous Supplemental Budget included a General Fund Budget Gap Strategy to sell two parcels of City property to the Urban Renewal Agency (URA). The Supplemental Budget included an estimate of \$850,000 per parcel being sold.

The appraisal for the properties is complete, and the Downtown District requires an additional \$260,000 to purchase the North Butterfly Lot and the Riverfront District requires an additional \$220,000 to purchase the 8th and Pearl Lot. The increased budget will include up to \$50,000 per District to cover closing costs and \$380,000 for the increased purchase price. The URA will transfer \$380,000 to the City, which will be recognized as revenue in the General Fund Main Subfund (011).

### **RELATED CITY POLICIES**

The [City of Eugene Strategic Plan](#) outlines direction and organizational priorities for the 2023-2026 period. This item is related to the key focus area of Organizational Wellbeing.

### **PREVIOUS COUNCIL AND AGENCY DIRECTION**

#### [June 26, 2023 Meeting](#)

The City Council acting as the Urban Renewal Agency Board, held a public hearing and took action to adopt the 2023-2025 Biennial Budget for the Urban Renewal Agency, as recommended by the Budget Committee.

Councilor Groves, seconded by Councilor Keating, moved to approve a Resolution of the Urban Renewal Agency of the City of Eugene Declaring the Amount of Tax to be Certified for the Fiscal Year Beginning July 1, 2023 and Ending June 30, 2024.

*Passed 8:0*

Councilor Groves, seconded by Councilor Keating, moved to approve a Resolution of the Urban Renewal Agency of the City of Eugene Adopting the Budget and Making Appropriations for the Biennium Beginning July 1, 2023 and Ending June 30, 2025.

*Passed 8:0*

#### [June 24, 2024 Meeting](#)

The City Council approved the second supplemental budget for the 2023-2025 biennium. The supplemental budget included a General Fund Gap Strategy to sell two City-owned parcels to the Urban Renewal Agency for development.

Councilor Groves, seconded by Councilor Zelenka, moved to approve a resolution, adopting a supplemental budget; making appropriations for the Urban Renewal Agency of the City of Eugene for the biennium beginning July 1, 2023 and ending June 30, 2025.

*Passed 7:0*

### October 14, 2024 Meeting

The City Council, acting as the Urban Renewal Agency (URA) Board, approved the purchase of the North Butterfly Lot and the 8<sup>th</sup> and Pearl Lot and transfer ownership from the City to the URA:

Councilor Groves, seconded by Councilor Zelenka, moved to offer to purchase the North Butterfly Lot for \$1,060,000 and the 8th and Pearl Lot for \$1,020,000 from the City of Eugene and direct the Agency Director to include \$210,000 from the Downtown Urban Renewal District and \$170,000 from the Riverfront Urban Renewal District for these purchases in the December 2024 Supplemental Budget and take all necessary actions to acquire the properties.

*Passed 7:0*

### **AGENCY BOARD OPTIONS**

Particular requests requiring more information or discussion may be removed from the supplemental budget and delayed for action in a future supplemental budget. In certain cases, there may be a financial or legal impact to delaying budget approval. These impacts may include Oregon Local Budget Law violations due to exceeding the legal appropriation levels. The Agency Board may also adopt amended appropriation amounts or funding sources for specific requests in the supplemental budget.

### **AGENCY DIRECTOR'S RECOMMENDATION**

Approve the resolution in Attachment B adopting the 2023-2025 Biennium Third Supplemental Budget.

### **SUGGESTED MOTION**

Move to approve a resolution, adopting a supplemental budget; making appropriations for the Urban Renewal Agency of the City of Eugene for the biennium beginning July 1, 2023 and ending June 30, 2025.

### **ATTACHMENTS**

- A. Supplemental Budget Transaction Summaries
- B. Proposed Resolution (with Appropriation Summaries)

**FOR MORE INFORMATION**

Staff Contact: Liz Butterfield, Sr. Budget Analyst

Telephone: 541-682-5512

Staff E-Mail: [EButterfield@eugene-or.gov](mailto:EButterfield@eugene-or.gov)

## Transaction Summary

### 812 Urban Renewal Agency Downtown Debt Service Fund

	2023-2025 Adopted	2023-2025 SB1 Action	2023-2025 SB2 Action	2023-2025 SB3 Action	2023-2025 Revised
<b>I. RESOURCES</b>					
<b>BEGINNING WORKING CAPITAL</b>	663,745	74,086	0	0	737,831
<b>CHANGE TO WORKING CAPITAL</b>					
<b>REVENUE</b>					
Taxes	2,890,000	2,985,000	0	0	5,875,000
Miscellaneous	14,000	0	0	0	14,000
Total Revenue	2,904,000	2,985,000	0	0	5,889,000
<b>TOTAL RESOURCES</b>	<b>3,567,745</b>	<b>3,059,086</b>	<b>0</b>	<b>0</b>	<b>6,626,831</b>
<b>II. REQUIREMENTS</b>					
Non-Departmental					
Interfund Transfers	2,991,800	669,237	1,945,000	260,000	a 5,606,037
Balance Available	575,945	2,389,849	(1,945,000)	(260,000)	a 1,020,794
Total Non-Departmental	3,567,745	3,059,086	0	0	6,626,831
<b>TOTAL REQUIREMENTS</b>	<b>3,567,745</b>	<b>3,059,086</b>	<b>0</b>	<b>0</b>	<b>6,626,831</b>

### 812 Urban Renewal Agency Downtown Debt Service

a) **One-Time Funding Request** : Increase Interfund Transfers by \$260,000 and decrease Balance Available by the same amount transfer funds to the Urban Renewal Agency Downtown Capital Projects Fund (813) for increased funding for the purchase of City-owned land to be developed by the Downtown Renewal District.



**813 Urban Renewal Agency Downtown Capital Projects Fund**

	2023-2025 Adopted	2023-2025 SB1 Action	2023-2025 SB2 Action	2023-2025 SB3 Action	2023-2025 Revised
<b>I. RESOURCES</b>					
<b>BEGINNING WORKING CAPITAL</b>	2,560,379	(111,776)	0	0	2,448,603
<b>CHANGE TO WORKING CAPITAL</b>					
REVENUE					
Miscellaneous	36,000	0	0	0	36,000
Interfund Transfers	2,197,333	0	1,865,000	260,000	a 4,062,333
Total Revenue	2,233,333	0	1,865,000	260,000	4,098,333
<b>TOTAL RESOURCES</b>	<b>4,793,712</b>	<b>(111,776)</b>	<b>1,865,000</b>	<b>260,000</b>	<b>6,546,936</b>
<b>II. REQUIREMENTS</b>					
Capital Projects					
Capital Projects	0	0	1,795,000	260,000	a 1,795,000
Capital Carryover	2,560,379	(111,776)	0	0	2,448,603
Total Capital Projects	2,560,379	(111,776)	1,795,000	260,000	4,243,603
Non-Departmental					
Debt Service	64,000	0	70,000	0	134,000
Intergovernmental Loan Repayments	2,133,333	0	0	0	2,133,333
Balance Available	36,000	0	0	0	36,000
Total Non-Departmental	2,233,333	0	70,000	0	2,303,333
<b>TOTAL REQUIREMENTS</b>	<b>4,793,712</b>	<b>(111,776)</b>	<b>1,865,000</b>	<b>260,000</b>	<b>6,546,936</b>

**813 Urban Renewal Agency Downtown Capital Projects Fund**

a) **One-Time Funding Request** : Increase Interfund Transfers revenue by \$260,000 and increase Capital Projects by the same amount to receive a transfer from the Urban Renewal Agency Downtown Debt Service Fund (812). Funding increases the existing appropriation to align with the appraisal results for the purchase of City-owned land to be developed by the Downtown Renewal District.

**821 Urban Renewal Agency Riverfront General Fund**

	2023-2025 Adopted	2023-2025 SB1 Action	2023-2025 SB2 Action	2023-2025 SB3 Action	2023-2025 Revised
<b>I. RESOURCES</b>					
<b>BEGINNING WORKING CAPITAL</b>	5,341,167	7,541	0	0	5,348,708
<b>CHANGE TO WORKING CAPITAL</b>					
<b>REVENUE</b>					
Taxes	4,120,000	0	3,083,000	0	7,203,000
Miscellaneous	116,000	0	0	0	116,000
Total Revenue	4,236,000	0	3,083,000	0	7,319,000
<b>TOTAL RESOURCES</b>	<b>9,577,167</b>	<b>7,541</b>	<b>3,083,000</b>	<b>0</b>	<b>12,667,708</b>
<b>II. REQUIREMENTS</b>					
Department Operating					
Planning and Development	740,524	0	738,351	0	1,478,875
Total Department Operating	740,524	0	738,351	0	1,478,875
Non-Departmental					
Interfund Transfers	0	0	1,994,044	220,000 a	1,994,044
Special Payments	8,778,608	0	0	0	8,778,608
Balance Available	58,035	7,541	350,605	(220,000) a	416,181
Total Non-Departmental	8,836,643	7,541	2,344,649	0	11,188,833
<b>TOTAL REQUIREMENTS</b>	<b>9,577,167</b>	<b>7,541</b>	<b>3,083,000</b>	<b>0</b>	<b>12,667,708</b>

**821 Urban Renewal Agency Riverfront General Fund**

a) **One-Time Funding Request** : Increase Interfund Transfers by \$220,000 and decrease Balance Available by the same amount to transfer funds to the Urban Renewal Agency Riverfront Capital Projects Fund (823). Funding increases the existing appropriation to align with appraisal results for the purchase of City-owned land to be developed by the Riverfront Renewal District.

**823 Urban Renewal Agency Riverfront Capital Projects Fund**

	2023-2025 Adopted	2023-2025 SB1 Action	2023-2025 SB2 Action	2023-2025 SB3 Action	2023-2025 Revised
<b>I. RESOURCES</b>					
<b>BEGINNING WORKING CAPITAL</b>	9,207,301	(1,056,448)	0	0	8,150,853
<b>CHANGE TO WORKING CAPITAL</b>					
<b>REVENUE</b>					
Miscellaneous	2,125,421	0	0	0	2,125,421
Interfund Transfers	0	0	1,977,000	220,000	a 1,977,000
<b>Total Revenue</b>	2,125,421	0	1,977,000	220,000	4,102,421
<b>TOTAL RESOURCES</b>	<b>11,332,722</b>	<b>(1,056,448)</b>	<b>1,977,000</b>	<b>220,000</b>	<b>12,253,274</b>
<b>II. REQUIREMENTS</b>					
<b>Capital Projects</b>					
Capital Projects	0	50,000	1,977,000	220,000	a 2,027,000
Capital Carryover	6,419,326	(1,293,031)	0	0	5,126,295
<b>Total Capital Projects</b>	6,419,326	(1,243,031)	1,977,000	220,000	7,153,295
<b>Non-Departmental</b>					
Interfund Transfers	1,000,000	0	2,000,000	0	3,000,000
Intergovernmental Loan Repayments	2,000,000	0	0	0	2,000,000
Balance Available	1,913,396	186,583	(2,000,000)	0	99,979
<b>Total Non-Departmental</b>	4,913,396	186,583	0	0	5,099,979
<b>TOTAL REQUIREMENTS</b>	<b>11,332,722</b>	<b>(1,056,448)</b>	<b>1,977,000</b>	<b>220,000</b>	<b>12,253,274</b>

**823 Urban Renewal Agency Riverfront Capital Projects Fund**

a) **One-Time Funding Request** : Increase Interfund Transfers revenue by \$220,000 and increase Capital Projects by the same amount to receive a transfer from the Urban Renewal Agency Riverfront General Fund (821). Funding increases the existing appropriation to align with appraisal results for the purchase of City-owned land to be developed by the Riverfront Renewal District.

**Resolution Number X**

**A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET;  
MAKING APPROPRIATIONS FOR THE URBAN RENEWAL AGENCY  
OF THE CITY OF EUGENE  
FOR THE BIENNIUM BEGINNING JULY 1, 2023,  
AND ENDING JUNE 30, 2025.**

The Urban Renewal Agency of the City of Eugene finds that adopting a Supplemental Budget and making appropriations is necessary under ORS 294.471.

**NOW THEREFORE,**

**BE IT RESOLVED BY THE URBAN RENEWAL AGENCY OF THE CITY OF EUGENE** as follows:

Section 1.

That the Supplemental Budget for the Urban Renewal Agency of the City of Eugene, Oregon, for the biennium beginning July 1, 2023, and ending June 30, 2025, as set forth in Exhibit A is hereby adopted.

Section 2.

The supplemental amounts for the biennium beginning July 1, 2023, and ending June 30, 2025, and for the purposes shown in attached Exhibit A are hereby appropriated.

Section 3.

That this Supplemental Budget is prepared in accordance with ORS 294.471(1), which authorizes the formulation of a supplemental budget resulting from "An occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning." This Supplemental Budget was published in accordance with ORS 294.471(3).

Section 4.

This resolution complies with ORS 294.471(4), and does not authorize an increase in the levy of property taxes above the amount in the biennial budget publication.

The foregoing resolution adopted this 9th day of December, 2024.

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City Recorder

**EXHIBIT A**Amounts  
in dollars**URBAN RENEWAL AGENCY DOWNTOWN DEBT SERVICE FUND****Non-Departmental**

Interfund Transfers	260,000
* Balance Available	<u>(260,000)</u>
<b>Total Non-Departmental</b>	<b>0</b>
<b>TOTAL URA DOWNTOWN DEBT SERVICE FUND</b>	<b><u>0</u></b>

**URBAN RENEWAL AGENCY DOWNTOWN CAPITAL PROJECTS FUND****Capital Projects**

Capital Projects	<u>260,000</u>
<b>Total Capital Projects</b>	<b>260,000</b>
<b>TOTAL URA DOWNTOWN CAPITAL PROJECTS FUND</b>	<b><u>260,000</u></b>

**URBAN RENEWAL AGENCY RIVERFRONT GENERAL FUND****Non-Departmental**

Interfund Transfers	220,000
* Balance Available	<u>(220,000)</u>
<b>Total Non-Departmental</b>	<b>0</b>
<b>TOTAL URA RIVERFRONT GENERAL FUND</b>	<b><u>0</u></b>

**URBAN RENEWAL AGENCY RIVERFRONT CAPITAL PROJECTS FUND****Capital Projects**

Capital Projects	<u>220,000</u>
<b>Total Capital Projects</b>	<b>220,000</b>
<b>TOTAL URA RIVERFRONT CAPITAL PROJECTS FUND</b>	<b><u>220,000</u></b>

<b>TOTAL REQUIREMENTS - ALL FUNDS</b>	<b><u><u>480,000</u></u></b>
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\* Balance Available amounts are not appropriated for spending and are shown for informational purposes only.

# EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



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## Possible Action: Appointments to the Toxics Board

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Meeting Date: December 9, 2024  
Department: Eugene Springfield Fire  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 7  
Staff Contact: Travis Worthington  
Contact Telephone Number: 541-682-5411

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### ISSUE STATEMENT

This is an action item to consider appointing two members to the Toxics Board for the two vacant advocacy representative seats. One seat was vacated by Olena Hornberger in October 2023 and the other was not filled after Ryan Josef-Maier's term ended in June 2024.

### BACKGROUND

Eugene Charter Article VI Section 6.1, specifies that all vacancies on the Toxics Board shall be filled so as to maintain the balance set forth in Section 6.1(A), within two months of the creation of a vacancy. The two vacant advocacy representative seats shall be filled by two individuals who are not employed by or are not agents of "persons" required to report under this Section, and who have a demonstrable record of advocating for the public's right-to-know.

The two open advocacy representative positions have term ending dates of June 30, 2025 and June 30, 2027.

The City accepted applications from the community for the vacancies between August 23, 2024 and October 6, 2024. Four applications were received during the application timeframe and three met the residency requirements. The application materials from the three eligible applicants are included as Attachment A to this AIS.

A memo outlining the Toxics Board Interim Appointment Process was submitted to Mayor and Council on November 7, 2024 and is included as Attachment B to this AIS.

### RELATED CITY POLICIES

The [City of Eugene Strategic Plan](#) outlines direction and organizational priorities for the 2023-2026 period. The strategic plan identifies four key focus areas: Urgent Community Needs, Culture of Belonging, Communication and Outreach, and Organizational Wellbeing.

This recruitment process aligns with the **Culture of Belonging** focus area strategic goal: Strengthen relationships with the whole community, with emphasis on the inclusion of the most marginalized groups.

December 9, 2024 Meeting – Item 7

High Impact Action: Increase engagement efforts with people from the most marginalized groups to increase participation from these groups on boards, commissions, panels, and other City-sponsored entities.

**COUNCIL OPTIONS**

1. Appoint two of the three applicants to fill the two open advocacy representative roles
2. Direct the City Manager to schedule three-minute statements for the three applicants
3. Take no action

**SUGGESTED MOTION**

Move to appoint \_\_\_\_\_ to the Toxics Board beginning December 10, 2024, to fill an unexpired term ending on June 30, 2025.

AND

Move to appoint \_\_\_\_\_ to the Toxics Board beginning December 10, 2024, to fill an unexpired term ending on June 30, 2027.

**ATTACHMENTS**

- A. To Be Sent Under Separate Cover
- B. Toxics Board Interim Appointment Process Memo
- C. Eugene Charter Article VI Section 6.1

**FOR MORE INFORMATION**

Staff Contact: Travis Worthington, Deputy Chief Fire Marshal  
Telephone: 541-682-5411  
Staff E-Mail: [WWorthington@eugene-or.gov](mailto:WWorthington@eugene-or.gov)





## Memorandum

Date: November 6, 2024

To: Mayor Vinis and City Council

From: Katie LaSala, 541-682-5882

Subject: Toxics Board Interim Appointment Process

This memo is to inform you of a time sensitive need to fill vacancies on the Toxics Board. Currently, the Toxics Board has less than a quorum of members, resulting in an inability for the advisory group to meet and conduct business.

Vacant positions on the board are currently as follows:

- **2 Advocacy Representatives:**
  - Term ends 6/30/2027
  - Term ends 6/30/2025
- **1 Industry Representative** (Term ends 6/30/2027)
- **1 Neutral Position** (Term ends 6/30/2026) – *representative is nominated by a two-thirds majority of the six appointed members.*

### Recruitment

Typically, Toxics Board appointments are filled during the annual recruitment cycle. Annual recruitment for 2025 is set to begin in January 2025, with final appointments tentatively scheduled in June 2025 (for a July 1 start date). In the normal recruitment cycle, Council would be given binders with application information and the option to select candidates to hear three-minute statements. After the interviews, Council would then have the opportunity to nominate the candidates they would like to fill the seats. Candidates that receive 5 or more nominations automatically have their names added to the motion for Council deliberation and action.

Due to the lack of quorum and the number of charter provisions outlining work to be completed before the standard July 1, 2025 appointment date, **staff recommends moving forward with interim appointments to fill at least two of the four available seats.** This would bring the total count of Toxics Board members up to five and allow for a quorum of the advisory group to meet and make decisions.

### Interim Candidates

To support an interim appointment process, applications for the Toxics Board were accepted between August 23, 2024 and October 6, 2024. Three applications were received during that time period. None of the three applicants qualify for the industry representative position. The neutral position cannot be filled until the other positions are filled.

To move forward with interim appointments, the recommendation is to place this item on council's meeting agenda for possible action on November 25, 2024, or December 9, 2024. Council would have the following options:

- Select two of the three applicants to fill the two open advocacy representative roles (applications will be included in the packet) OR
- Direct the city manager to schedule three-minute statements for the three applicants OR
- Do nothing; wait for annual recruitment

Charter Provisions

The Toxics Board appointment guidelines are outlined in the City's Charter:

*Article VI, Section 6.1 – Appointment of the Toxics Board*

- A. *The City Council shall appoint a Toxics Board of seven people to enforce and implement this Section.*
  - 1. *Three members shall be appointed who are employed by or are agents of "persons" required to report under this Section.*
  - 2. *Three members shall be appointed who are not employed by or are not agents of "persons" required to report under this Section, and who have a demonstrable record of advocating for the public's right-to-know.*
  - 3. *One member shall be nominated by a two-thirds majority of the six appointed members.*
- B. *Any vacancies in the membership of the Toxics Board shall be filled, so as to maintain the balance set forth in Section 6.1(A), within two months of the creation of a vacancy.*

Responsibilities of the Toxics Board are also outlined in the City's Charter:

*Article VI, Section 6.2 – Responsibilities of the Toxics Board*

- A. *The Toxics Board shall, within three months of appointment of the sixth member, supply forms for materials balance reports and audits of precautions taken during use and alternatives to use of chemicals for which the trade secrecy reporting exemption has been invoked.*
- B. *The Toxics Board shall annually:*
  - 1. *recommend the fee structure necessary to implement this Section;*
  - 2. *establish the qualifications necessary for a person to independently audit precautions used with trade secret chemicals, and independently audit the existence of technological alternatives that likely would be more protective of the environment, as required in Section 5.2(A)(4); and*
  - 3. *file a public report on the effectiveness of implementation of this Section, and any recommendations for improved implementation of this Section.*
- C. *By May 1 of each year, the Toxics Board shall report to the Fire Marshal the names of any hazardous users in non-compliance with the requirement to file materials balance reports.*
- D. *The Toxics Board shall cause to be published a notice listing the names of non-complying entities in a daily newspaper with general circulation in the city of Eugene by June 1 of each year.*
- E. *The office of the City Fire Marshal shall investigate all credible evidence that hazardous materials balance reports or trade secret chemical reports are not being filed in compliance with this Section.*
- F. *The office of the City Fire Marshal shall audit the accuracy of the reporting processes of each hazardous substance user in an order such that all hazardous substance users are audited in a random order at least once every three years. Companies to be audited shall be given an advance audit notification of no more than one month.*
- G. *The Toxics Board shall certify the qualifications of independent auditors who will audit the precautions used by hazardous substance users with trade secret chemicals and the technological options available for more protective alternatives. Documentation for certification of the qualifications of each auditor shall be public information.*
- H. *For the purposes of complying with Section 5.2(A)(4), hazardous substance users may hire only independent auditors certified by the Toxics Board pursuant to Section 6.2(G).*

**ARTICLE VI - ADMINISTRATION OF HAZARDOUS SUBSTANCE REPORTING**

## Section 6.1 Appointment of the Toxics Board

- A. The City Council shall appoint a Toxics Board of seven people to enforce and implement this Section.
  1. Three members shall be appointed who are employed by or are agents of "persons" required to report under this Section.
  2. Three members shall be appointed who are not employed by or are not agents of "persons" required to report under this Section, and who have a demonstrable record of advocating for the public's right-to-know.
  3. One member shall be nominated by a two-thirds majority of the six appointed members.
- B. Any vacancies in the membership of the Toxics Board shall be filled, so as to maintain the balance set forth in Section 6.1(A), within two months of the creation of a vacancy.
- C. Term of Office:
  1. The term of office shall be three years, except that two members, one from Section 6.1(A)(1) and one from Section 6.1(A)(2), of the first Toxics Board shall be appointed to serve a first term of one year; three members, one each from Section 6.1(A)(1), 6.1(A)(2) and 6.1(A)(3) shall be appointed to serve a first term of two years; and two members, one from Section 6.1(A)(1) and 6.1(A)(2), shall be appointed to serve a first term of three years. No member shall serve more than two consecutive terms.
  2. Beginning in 2003, the terms of members of the Toxics Board shall conform to those of the standing committees to the City Council as defined by and set in the City Code.

# EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



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## Public Comment

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Meeting Date: December 9, 2024  
Department: Central Services  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 8  
Staff Contact: Natalie Venhuda  
Contact Telephone Number: 541-682-8497

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### ISSUE STATEMENT

This item allows members of the public the opportunity to express opinions and provide information to the council. Comments presented during the public comment period should be on city-related issues and should not address items which have already been heard by a Hearings Official, items on the present agenda as a public hearing item, or items related to a quasi-judicial matter after the official record has been closed.

### BACKGROUND

Per City Council's operating agreement, speakers at the public comment period will be limited to two and a half minutes and the total time will be limited to 90 minutes total. Speakers will be randomized, and no persons will be allowed to submit a "Request to Speak" form more than 30 minutes prior to the start of the meeting. Persons wishing to speak must sign up to do so not later than 5 minutes after the meeting has been opened by the Mayor or presiding officer.

At the end of the public comment period each member of the Council has the opportunity to respond to comments made. The time allocated to each member of the Council for such responses shall be up to three minutes.

### FOR MORE INFORMATION

Staff Contact: Natalie Venhuda, City Council Coordinator  
Telephone: 541-682-8497  
Staff E-Mail: [nvenhuda@eugene-or.gov](mailto:nvenhuda@eugene-or.gov)