

## MINUTES

**Eugene Budget Committee  
Bascom-Tykeson Room, 100 West 10<sup>th</sup> Avenue  
Eugene, OR 97401**

**April 26, 2017  
5:30 p.m.**

**Committee Members Present:** City Council Members Mike Clark, Greg Evans, Chris Pryor, Emily Semple, Betty Taylor, Alan Zelenka; Budget Committee Citizen Members Ken Beeson, Garrett Dunlavey, Jill Fetherstonhaugh, Jon Jasper, Shaun Londahl, Scott Nowicki (Acting Chair), Josh Skov

**Committee Members Absent:** City Council Member Claire Syrett

**Guest:** Mayor Lucy Vinis

### CALL TO ORDER

Acting Chair Nowicki called the meeting to order at 5:31 p.m.

### I. CITY MANAGER'S FY18 PROPOSED BUDGET

City Manager Jon Ruiz presented the FY18 Proposed Budget, highlighting key financial management policies and reviewing the current status of the City's funds, while looking towards the future.

Councilor Evans arrived at 5:34 p.m.

Mr. Dunlavey arrived at 5:39 p.m.

Twylla Miller, Budget and Analysis Manager (AIC), outlined the new additions to the FY18 Proposed Budget document and this year's meeting schedule based on Budget Committee feedback. Ms. Miller summarized the City's forecasting methods and how different components affect the forecast, showing projections for some of the more high-profile variables such as property taxes, retirement costs and inflation. Ms. Miller also presented the strategy for balancing the estimated gap of \$3 million over the FY18 through FY20 period by making \$1 million of ongoing reductions in each of the next three fiscal years.

City Manager Ruiz continued the presentation with an overview of the various changes in the FY18 Proposed Budget, as well as a recommendation for how to use the Comcast settlement funds. City Manager Ruiz concluded his discussion by walking the Committee members through the Unfunded Needs Assessment, which replaces the Multi-Year Financial Plan.

### II. BUDGET COMMITTEE DISCUSSION

Acting Chair Nowicki invited each Budget Committee member to provide three minutes of comments or feedback on the FY18 Proposed Budget in a round robin format. After each of the Committee members present had the opportunity to speak, Acting Chair Nowicki opened the queue for questions and further discussion.

Budget Committee members discussed potential motions and issues.

Following Budget Committee discussion, City Attorney Glenn Klein spoke briefly reminding the Budget Committee of Oregon Public Meetings Law and the importance of avoiding unintentional violations by contacting Committee members outside of public meetings. He advised Committee members to submit any intended motions for Budget Committee consideration to Ms. Miller, and she could compile and send those back out to the Committee.

Budget Committee members asked some clarifying questions pertaining to the City Attorney's recommendations as well as the process for proposing motions for the FY18 budget cycle.

### **III. NEXT STEPS**

Acting Chair Nowicki noted the next meeting of the Budget Committee on Wednesday, May 3, at which the remaining Comcast revenues will be discussed. Acting Chair Nowicki also reminded the Budget Committee members that they will not be entertaining motions until the May 10 meeting.

### **ADJOURN**

The meeting adjourned at 7:28 p.m.

Respectfully submitted,

Jenna Boyd  
Program Coordinator, Finance Division